

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – August 19, 2014– 4:30 P.M.
1st Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Price, George, Ottesen, Linda & Cass and Andera.

Commission Member(s) absent were: N/A

Others Present: Adrienne Miller- Staff to the Commission, Chris Western City -Waterloo Planning Staff and 3 members of the public.

Approval of Agenda

Motion made by Price, seconded by Cass to approve the agenda. Motion carried unanimously.

Approval of Minutes

Motion made by George seconded by Price to approve the minutes of the July 15, 2014 Regular Meeting. Motion carried unanimously.

Hearings

Certificate of Appropriateness- 142 Alta Vista

Request for a Certificate of Appropriateness to reroof portions of home, replace windows, remove trees, stucco repair, color of front door and replacement of storm door.

Miller gave staff report indicating that the applicant would like to repair many areas of the home, including reroofing, replacing windows and removing trees located in the front yard.

Adam Steffen, 142 Alta Vista, indicated that they had been advised to use a rolled roof due to the pitch of the sunrooms and mudroom of the home. Shingles of a similar color of what is currently on the home would be used for the garage. The applicant indicated that they will also be replacing the windows in the sunrooms and library of the home to allow for more efficiency in the home. The windows will be stained wood on the interior and have white exteriors to match what is existing on the home.

Motion made by Cass seconded by Linda to approve the request for a Certificate of Appropriateness to reroof portions of the home, replace windows, remove trees, stucco repair, color of front door and replacement of storm door. Motion carried unanimously.

Reports

1. Main Street

No reports.

2. Silos and Smokestacks

Candy Streed handed out new visitor guides that will be dispersed at visitor's centers throughout the state.

3. Grout Museum

No reports.

4. Rath Administration Update

Andera noted that new windows are in being installed and the developer has found a tenant.

Discussion Items/Possible Action Items

1. Community Outreach:

Miller indicated she is currently putting together a pamphlet for the commission describing what the commission does. Miller stated that she is also gathering names and addresses of businesses and people to reach out to for award nominations. She is also putting together a flyer that can be dispersed to those entities explain the awards and also the nomination process.

2. Community Foundation update/ account balance:

Miller stated that the fund has been switched from an endowment fund to an expendable fund. And that the quarterly balance of the fund as of June 30th was \$3738.03.

3. Designation of new district- Historic Preservation Plan:

Miller indicated that the survey that had been done on the Walnut Street area is very dated and would most likely need to be recreated if they were wanting to designate that area as a district. Candy Streed indicated that grants are available to Certified Local Governments (CLGs) to assist with the process of designating new historic districts. Ottesen indicated that we need to start looking into costs of having a new survey done and also research grants that would be able to assist with paying for a district to be designated. Streed stated that there is a list of state recommended historians on the state historical society web site. Streed also mentioned that classes at UNI are assisting Cedar Falls with surveying areas for potential districts so that would be another outlet to pursue. Miller indicated that she will research grants and also the process of designating a district to see where the commission could be needing assistance with funding.

4. Training- Preserve Iowa Summit August 21st- 23rd Cedar Rapids

Miller indicated that Terry Stevens would be attending the Summit in Cedar Rapids and would be reporting back to the commission at the next meeting.

5. Cell tower at West High School- Notification

Miller stated that the CLG had received a letter indicating that a cell tower was going to be placed at the Waterloo West High School location and it is not within any historical districts or disrupting historical matters within the community.

Adjournment

Ottesen adjourned the meeting at 5:35.

Respectfully submitted,

Adrienne Miller,
Associate Planner