

MINUTES
WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – 4:30 P.M. – TUESDAY, AUGUST 20, 2002
MOLLENHOFF CONFERENCE ROOM – 2ND FLOOR CITY HALL

Chairperson Levi called the regular meeting of the Waterloo Historic Preservation Commission to order at 4:45 p.m.

Members present were: Levi, Craven, Pearson, Durbahn, Etheredge, and Aronson and staff members Noel Anderson and Melissa Edsill.

Chairperson Levi started the meeting by calling for approval of the minutes of the June 18, 2002 and July 16, 2002 meetings. Levi also questioned whether the commission could call the July 16, 2002 an actual meeting due to the fact that the Commission was unable to achieve quorum. Staff noted the notes would reflect that the meeting was for discussion at the regularly scheduled time as the Commission meeting.

There was not a report for this month from Main Street Waterloo or Silos and Smokestacks. Etheredge mentioned that the Design Review Board for Main Street was made aware of the fact that they should be abiding by the open meeting laws and they will be working towards that requirement.

The Commission moved to the discussion of first item on the agenda: The request by Tom Daniels of Cedar Valley Home Center on behalf of Charles Alexander, owner, 1000 Vine Street for a Certificate of Appropriateness for the replacement of existing shingles. Edsill gave the staff report noting that the applicant was replacing the existing dark gray three-tab asphalt shingles with a dark brown laminated asphalt shingles. It was motioned by Pearson to approve the request and seconded by Durbahn. There was no discussion. The motion passed and carried unanimously.

The Commission continued with the next request by Cliff Coney, 138 Alta Vista Avenue to cap the outside windows with aluminum siding. Edsill gave the staff report pointing out that the Design Guidelines for Historic Buildings specifically does not recommend metal or vinyl-clad wood windows. It was motioned by Pearson to deny the request, seconded by Levi. The Commission briefly discussed the request not meeting the design guideline requirements. The motion passed and carried unanimously.

The Commission moved on to the final agenda item, a request to take action with regards to the 18th Street Bridge replacement. Durbahn briefly described the project and the options for replacement or restoration. The cost of the rehabilitation of the existing bridge would cost upwards of \$246,000 and would still have a limited lifespan. A discussion ensued as to whether the Commission had the jurisdiction to review this request because they didn't have a site inventory sheet for the structure. No action was taken on this item.

The Commission moved on to the discussion items. The lone discussion item was the renovations at East High School. It was discovered that the structure was rated a "C" structure, therefore, not required to be reviewed by the Commission. A discussion ensued regarding the site inventory sheet designation. In the writing it indicated the school was individually eligible, however, the "C" box was marked. The Commission directed Staff to contact the prepare of the site form to figure out if that was a mistake.

Before the Commission adjourned, Staff requested they take action on the sponsorship of the Old House Fair that would be held on August 24, 2002. It was motioned by Durbahn and seconded by Craven for a \$200 Sponsorship of the Old House Fair. The motion passed and carried unanimously.

With no further discussion, it was moved by Aronson, seconded by Etheredge to adjourn the meeting. The motion passed and carried unanimously. The meeting was adjourned at 5:45 P.M.

Respectfully submitted,

Melissa Edsill
Associate Planner

