

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – August 21, 2018– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Miller, Ottesen, Price, and Jenson.

Commission Member(s) absent were: Stevens, Jaacks and Orlando.

Others Present: Pat Morrissey – City Council Representative, Matt Chesmore – Community Development and John Dornoff – Planning Staff

Approval of Agenda

Motion made by Jenson, seconded by Price to approve the agenda of the August 21, 2018 regular meeting. Motion carried unanimously.

Approval of Minutes

Minutes will be approved at the September meeting.

Hearings

Request for a Certificate of Appropriateness or No Material Change at 1140 Independence by Community Development

Matt Chesmore from the City of Waterloo Community Development Department presented their proposed plan to remove lead based paint from a home at 1140 Independence which included replacing existing siding with vinyl siding and vinyl windows.

Because there are Federal funds included public comment is required so coming to the Historic Commission complies with those requirements.

Community Development did submit the plan to the SHPO (State Historic Preservation Office) but they did not respond in the required 30 days with Chesmore noting that the SHPO office is short staffed.

Ottesen was concerned that the character of the house would be changed.

Price had the same concerns.

Chesmore noted that a new survey needs to be done of the area.

Jenson stated that the changes are not appropriate and would change the character of the home.

Motion made by Jenson seconded by Price to deny the request for a Certificate of Appropriateness. Motion carried two in favor (Jenson and Price) and one opposed (Miller).

Application for Certified Local Government Grant

Dornoff recommend not applying for the grant this year due to the reduced lead time and the fact that the commission already has 3 projects in progress at the present time.

Reports

1. Main Street

Ottesen reported that summer activities are coming to a close.

There were a couple of sign reviews during the last month.

2. Silos and Smokestacks.

Dornoff passed around an email sent by Candy Streed welcoming the commissioners to attend a special event at the Grout Museum called the Voices of Iowa: Farm Stories on August 29th from 4 to 6pm.

3. Grout Museum

The Grout Museum Tour of Homes will occur on August 25th.

4. Building Update

Dornoff noted that the RFP for the Grout Museum is done and should be sent out next week.

The east side of St. Mary's has been acquired by the city and noted the article that appeared from the current owner of the site.

5. Walnut Survey

Dornoff said that he sent an email to the consultant. The draft is now in the hands of SHPO, but Dornoff let the consultant know that there was supposed to be two public hearings on the proposed Historic District that has not happened. The deadline for the October meeting of the State Historic Nomination Committee was not met so hopefully it will make the December deadline for the February meeting.

6. Smokey Row

Dornoff said the first public meeting for the Smokey Row survey will be held on September 18th from 6:30 to 8:30pm at Payne AME Church on Mobile. Dornoff also noted that training for volunteers will also take place and that as part of the grant the commission and city is committed to providing a minimum of 100 hours of volunteer work for the project.

7. Highland

National Night out was well attended. During the event Miller talked to the Mayor about the proposed plaques for the community that the Mayor offered to pay \$100 out of his own pocket to help pay for. Miller was able to get an estimate of \$450 for the plaques but then another donor

came forward offering to pay the full cost if they were made of bronze which would cost approximately \$620.

Discussion Items/Possible Actin Items

1. NAPC

Dornoff said that the attended several interesting tours at the conference. One of them covered the Sherman Hill are of Des Moines that faced many of the same problems as the Walnut Neighborhood and Smokey Row. Dornoff noted that there has been several homes refurbished over the last 20 years, homes moved into the area, and many new homes constructed all of which were designed to fit the character of the homes around them.

Ottesen noted that the homes that Habitat has built look good and they have an architect on board so new homes in the Walnut Neighborhood should look good.

2. Library Presentation

Dornoff said that the library presentation will be held on October 23rd which will discuss the surveys that are under way and other accomplishments of the commission.

3. Design Guidelines

No Discussion.

4. National Night Out August 7th.

Morrissey noted that National Night Out was well attended in Church Row.

5. Preservation Iowa/ Main Street Iowa

Dornoff noted that the planning department has taken the lead on the proposed tour but commission members are still welcome to help out on August 28th.

6. City Owned Properties/Demo List

Dornoff noted that there is a good pool of money for demolitions and the church at 2nd and Wellington will be coming down soon. Still no information when Castle Apartments will come down. Morrissey noted that RACM land fill prices are higher than standard Asbestos removal despite going to the same site.

7. Action Plan

Dornoff has updated the action plan adding items that need to be done in the next couple of years and noted that he is keeping the items that have been done to show what the commission has accomplished.

8. Iowa Most Endangered List

Ottesen asked when the application is due, Dornoff responded that it is not due until December 1st, but wants to have a building decided upon by the September meeting so that he has plenty of time to write the application.

Prices asked about Walnut Baptist Church but Dornoff noted that it was on the list in 2000 so it can be

updated but not put on again.

Dornoff said that the building on East 5th next door to the Russell-Lamson might be a possibility to the list or the Courier building both of which are empty and been for sale for some time.

9. Website Update

Dornoff said that he has digitized all the reports that he could find and will have them on the website this week and have a list of links.

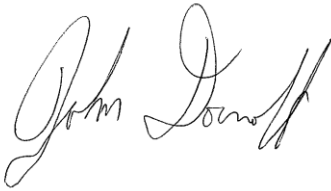
10. Other Discussion

Dornoff noted that with a change a duties in the Planning office he now has more on his plate so time on Historic will be more limited than in the past.

Adjournment

Ottesen adjourned the meeting at 5:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff". The signature is written in black ink and is positioned above the typed name and title.

John Dornoff
Planner I