

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – AUGUST 23, 2005 – 5:00 P.M.  
WATERLOO PUBLIC LIBRARY – MEETING ROOM A**

Chairperson Malecek called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Malecek, Olsson, Etheredge, Newton, Morgan, and Quirk. Also in attendance were staff member Morgan Hoosman.

**Approval of Agenda**

Malecek requested the Waterloo Historic Preservation Fund be added as an agenda item and The Old Home Fair be added as a discussion item.

*A motion was made by Olsson to approve the agenda as amended. Seconded by Morgan, and passed unanimously.*

**Approval of Minutes**

*A motion was made by Etheredge to approve the minutes of the July 26, 2005 regular meeting. Seconded by Olsson, and passed unanimously.*

**Agenda Items**

**Preserve America application**

Hoosman stated the application for Preserve America Communities designation had been drafted with the assistance of Alli Born, a summer intern. Morgan suggested adding additional information on Waterloo Schools renovation of East High School.

*A motion was made by Ottesen to recommend approval of the submission of the Preserve America Communities application. Motion was seconded by Morgan. Motion carried unanimously.*

**Waterloo Historic Preservation Fund**

Hoosman submitted a report of the WHP fund sent by the Community Foundation. Malecek requested the Commission approve expenditure of funds for the Waterloo Historic Preservation Awards Ceremony held at CU restaurant on August 22, 2005.

*A motion was made by Etheredge to approve expenditure of Waterloo Historic Preservation funds for the Waterloo Historic Preservation Awards Ceremony. Motion was seconded by Quirk. Motion carried unanimously.*

**Discussion Items**

**Old Home Fair**

Etheredge stated the event would be on Saturday, August 27<sup>th</sup> and she would be coordinating the Salvage Fair event. Etheredge stated there were currently 3 vendors scheduled to attend and many other potentials. Etheredge noted the there was no charge

for the event and it was planned to be held on South Street between West Park Avenue and West 3<sup>rd</sup> Street from 9 a.m. – 5 p.m. It was decided by consensus to sell the posters for \$2.00 and postcards for \$4.00 at the Salvage Fair event.

**Subcommittee Meeting Dates/Times**

The Commission decided by consensus to have Commissioners serves on the following subcommittees:

- Education & Outreach: Etheredge and Quirk
- Ordinance, Design Guidelines, and Preservation Plan: Ottesen and Olsson
- Historic Property Rehab & Redevelopment: Malecek and McKean
- Survey, Evaluation, and Designation: Morgan and Newton

Malecek suggested the subcommittees begin to meet in the upcoming months and take on the goals set at the Commission retreat. For the Historic Property Rehabilitation and Redevelopment committee, Malecek noted the need to work on preservation of downtown properties and suggested the Commission write a letter to support the preservation of Wonder Bread building and several other buildings planned for demolition as a part of the Downtown Master Plan Development. For Ordinance committee, Olsson suggested the bylaws be reviewed for consistency with the ordinance in order to be adopted.

Hearing no further discussion chairperson Malecek adjourned the meeting at 6:00 P.M.

Respectfully submitted,

Morgan Hoosman  
Associate Planner  
Staff to the Commission