

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – August 23, 2016– 4:00 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:06 p.m.

Commission Members in attendance were: Ottesen, Price, Jensen, Orlando (4:20), Stevens and Linda (4:25).

Commission Member(s) absent were: N/A

Others Present: Adrienne Miller and John Dornoff – Planning Staff

Approval of Agenda

Motion made by Jensen, seconded by Price to approve the agenda of the August 23, 2016 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Stevens seconded by Jensen to approve the minutes of the July 19, 2016. Motion carried unanimously.

Hearings

Resolution to support the nomination of Hotel President, located at 500 Sycamore Street, to be recognized on the National Register of Historic Places.

Price questioned if the applicant has shown interest in being locally designated. Miller noted that she has not received any indication that they are looking into being a locally designated site. Stevens requested that the commission reach out to the applicant to let them know it is an option and could be additionally beneficial in receiving funds for their project.

Motion made by Jensen seconded by Price to approve a resolution of support for the nomination of Hotel President, located at 500 Sycamore Street, to be recognized on the National Register of Historic Places. Motion carried unanimously.

Reports

1. Main Street

Ottesen noted Main Street is planning a Tour De Loo in October and the design review board continues to have requests for new signage in downtown.

2. Silos and Smokestacks

No Report.

3. Grout Museum

Miller noted that they are having home tour on August 27th and two homes from the Highland neighborhood are featured in the tour.

4. Rath Administration Update

No Report.

Discussion Items/Possible Action Items

1. 519 E 3rd Street/ Walnut District

Miller noted City Council approved a resolution to support the application for the CLG grant the commission will be submitting shortly for the Walnut District survey.

2. City owned properties/Demo List

Miller noted she did not receive an update from Chris Western this month.

3. Preserve Iowa Summit

Miller noted that she had received an email stating that the commission needed to send someone to the Summit in order to keep their CLG status with the state. Orlando noted she would be available to attend the summit on Friday and/or Saturday. Stevens noted she would be able to attend on Saturday.

Motion made by Linda seconded by Price to approve payment to send two members to the Preserve Iowa Summit plus pay their milage. Motion carried unanimously.

4. Funding

Miller noted the resolution City Council approved in support of the Historic Preservation Commission submitting an application for the CLG grant that is due shortly.

5. Discussion

Linda noted that Dubuque officials would like to come to Waterloo on September 26th to have a work session with City Council on how the City of Dubuque has developed their Historic Preservation Program. The City of Dubuque would also like to set up a conference call with commissioners to go over what is to be discussed at the work session. Linda noted setting up a conference call with them on August 26th.

Linda noted that she has been working with the library on historic inventory surveys and Sue Pearson noted the library has site inventory surveys for the Walnut District that were completed in 1992. Ottesen noted that they would assist greatly with a new survey.

Orlando went over the timeline of goals the commission had set for themselves in the beginning of the year.

- Articles to Waterloo Courier
- Logo design contest
- Educational quarterly seminars
- Historic awards contest for kids

Stevens noted that she has been speaking with Dr. Slone with the University of Northern Iowa who is also

working on historic research of the Triangle area. Once she gathers information from Dr Slone she will report to the Commission on what research is being done and what benefits it will have for the commission.

Adjournment

Ottesen adjourned the meeting at 5:25 p.m.

Respectfully submitted,



Adrienne Miller,
Planner II