

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – September 16, 2014– 4:30 P.M.
1st Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Price, Cass, George, Ottesen and Andera.

Commission Member(s) absent were: Stevens & Linda.

Others Present: Adrienne Miller- Staff to the Commission, 2 members of the public.

Approval of Agenda

Motion made by Cass, seconded by George to approve the agenda. Motion carried unanimously.

Approval of Minutes

Motion made by George seconded by Price to approve the minutes of the August 19, 2014 Regular Meeting. Motion carried unanimously.

Hearings

**1. Certificate of Appropriateness- 261 Alta Vista
Request for a Certificate of Appropriateness to replace a garage door.**

Miller gave staff report indicating the home was classified as a “B” structure for *architectural* significance and is listed as contributing to the district.

Rebecca Curran, 1608 Scott Ave, indicated the replacement door would be similar in appearance and would be painted to match the garage. The only difference is the new door would not have windows like the existing door due to security reasons.

Motion made by Cass seconded by Price to approve the request for a Certificate of Appropriateness to replace the garage door located at 261 Alta Vista. Motion carried unanimously.

**2. Certificate of Appropriateness- 126 Prospect Ave
Request for a Certificate of Appropriateness for removal of cedar shake shingles and installation of asphalt shake style shingles on home and porch.**

Miller gave the staff report indicating the home was classified as a “C” structure for architectural significance and non-eligible/intrusive to the district. According to the site inventory card in 1987 it appears that many changes had been done to the home making the historical value less for the district.

Allen Dettmer, 126 Prospect Ave, indicated that the current cedar shake shingles are in very bad disrepair. Dettmer stated that he had received many bids on the project and it would cost double the amount to put cedar shake shingles on the home instead of asphalt shingles. The applicant indicated that the asphalt shingles would be a brown color that would be similar to a cedar shake shingle.

Motion made by Price seconded by George to approve the request for a Certificate of Appropriateness for the removal of cedar shake shingles and installation of asphalt shake style shingles on the home and porch at 126 Prospect Street. Motion carried unanimously.
Reports

1. Main Street

Ottesen indicated that Tour de Loo would be taking place on October 2nd and there are 12 locations on both the east and west side of the Cedar River and prize drawings will take place at approximately 9:30 when the tour is over at the sportsplex. Also the last Friday loo will be taking place on September 19th.

2. Silos and Smokestacks

No report.

3. Grout Museum

No report.

4. Rath Administration Update

No report.

Discussion Items/Possible Action Items

1. Community Outreach:

Miller indicated that she is still gathering information and contacts for Historic Preservation awards and also for brochures for the Historic Preservation Commission but there was no other report at this time.

2. Designation of new district- Historic Preservation Plan:

Miller indicated that she had found a number of different grants that would be available for the commission and also a list of historians that would be able to complete a survey for the commission once a district is identified.

Miller indicated that while researching the creation of a historic district that the commission needs to have 25% written support of the district from the property owners in the area being designated. Miller indicated that there may be neighborhood associations that can be contacted within a number of the areas the commission has been discussing and suggested that be a starting point for finding a potential district.

George indicated that next meeting discussing areas that have neighborhood associations and contact them for input and potentially meeting with the home owners at a meeting to discuss the possibility of being within a historic district.

Miller stated that she would bring a list and map of all neighborhood associations with contact information to discuss at the next meeting.

3. Training- Preserve Iowa Summit August 21st - 23rd Cedar Rapids

Miller indicated that there was not an update on the Preserve Iowa Summit and the item would be moved to next month's meeting.

Adjournment

Ottesen adjourned the meeting at 5:10.

Respectfully submitted,

Adrienne Miller,
Associate Planner