

**WATERLOO HISTORIC PRESERVATION COMMISSION
WORK SESSION – SEPTEMBER 23, 2009– 8:00 A.M.
MOHELLENHOFF CONFERENCE ROOM – 715 MULBERRY ST**

Chairperson Quirk called the work session of the City of Waterloo Historic Preservation Commission meeting to order at 8:00 a.m.

Commission Members in attendance were: Andera, Olsson, Ottesen, Potter and Quirk.

Commission Member(s) absent were: Berry, Brockway, Morgan and Newton

Also present was staff member Adam Poll

Discussion Items

1. Ordinance revisions

Olsson inquired if a property owner was the only one that could nominate their property as a historic property/district. Andera noted that this nomination could be made by anyone under the current ordinance. Quirk added that she believed the City of Dubuque had a very in depth process that Waterloo might be able to replicate. Potter believed that the Historic Preservation Commission should be able to nominate properties as historic in order to protect them. Olsson noted that if the owner did not want their property nominated it was unlikely that the City Council would allow a historic designation unless it was a very important property. Potter asked that if the Historic Preservation Commission does not advocate, who will?

Ottesen wished to clarify the process. He stated that first the revised ordinance would have to be rewritten and reviewed by the Historic Preservation Commission, then it would have to be reviewed by our attorney, then sent to the State Historic Preservation Office, and then would have to be approved by City Council. He also wondered if there was any chance of the Historic Preservation Commission procuring state gaming grants. Olsson noted that it has been difficult receiving control of funds in the past.

Olsson stated that she would work with Quirk to create a new draft of the ordinance. Ottesen asked that the Commission review the new sections of the guidelines he had written for the next meeting on October 20th.

Hearing no further discussion Chairperson Quirk ended the work session at 8:45 A.M.

Respectfully submitted,

Adam Poll,
Associate Planner
Staff to the Commission