

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – SEPTEMBER 27, 2005 – 5:00 P.M.
WATERLOO PUBLIC LIBRARY – MEETING ROOM A**

Chairperson Malecek called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Malecek, Olsson, McKean, Ottesen, Newton, Morgan, Anderson, and Quirk. Also in attendance were staff member Morgan Hoosman, applicant, Donna Maier, and Joe Gleason of Positive Steps, Inc.

Approval of Agenda

Malecek requested the Walnut Neighborhood Homes and Commissioner term expirations be added as discussion items.

A motion was made by McKean to approve the agenda as amended. Seconded by Morgan, and passed unanimously.

Approval of Minutes

A motion was made by Olsson to approve the minutes of the August 23, 2005 regular meeting. Seconded by Quirk, and passed unanimously.

Agenda Items

Request by Stephen and Donna Maier for a Certificate of Appropriateness to replace the storm door on the property at 219 Highland Boulevard

Donna Maier, the applicant stated the existing storm door was damaged and they wished to replace it. Ms. Maier stated the door would have to be special ordered due to its size. Ms. Maier stated the door would be made of a white aluminum material, and they were unable to find a company to special order a wooden storm door. Malecek questioned if the applicant would prefer a wooden storm door if they could locate one, which Ms. Maier stated she would like the option of a storm made of wood material, but would still prefer to have approval of the aluminum door. Malecek stated he could refer to Ms. Maier information regarding a company who he ordered a storm door, which she could contact if she wished to.

A motion was made by Quirk to recommend approval of the request to replace existing aluminum storm door on the front of the house with a new white aluminum storm door. Motion was seconded by Olsson. Motion carried unanimously.

Discussion Items

Waterloo Historic Preservation Plan 2006

Hoosman stated the Mayor and State Historic Preservation Officer signed the grant contract, and the Commission could officially begin work on the project. Hoosman stated a meeting of the subcommittee designated to work on the preservation plan would need to schedule a meeting within the next month.

925-927 Sycamore Street Historic Property—Joe Gleason

Gleason stated that the court has allowed him additional time to make reasonable progress on the building. Gleason stated he has submitted engineered plans to City but has not received approval for a permit due to the fact that it is required for the city attorney to approve first. Gleason stated he would like to begin work on the building soon before the weather will not longer allow for work, but he had been unable to reach the city attorney for several weeks or more. Gleason also stated he would like to have a good working relationship with City, and he would like to see Positive Steps, his non-profit agency to be housed in the building, to assist with working on homes that need updating under the new International Property Maintenance Code. The Commission how they could assist Gleason with his project. Malecek suggested the Commission write a letter to Mayor and City Council to urge the city attorney to prioritize Mr. Gleason’s building. The Commission agreed to the letter.

Commission Reports

Olsson stated she needed a copy of the final ordinance draft to begin work on the bylaws.

Walnut Neighborhood Homes

Hoosman stated after discussion with the neighborhood residents and Vandewalle and Associates, it was determined that 205 Walnut Street and 415 Pine Street would be demolished, and 407 Pine Street would remain for potential rehabilitation. The Commission discussed potential ideas for the property and the neighborhood.

Tour of Homes and Salvage Fair event

Olsson stated she attended the event and the Salvage Fair was not very well attended. Olsson stated there were a few vendors, but not many people utilizing the event or the workshops at the Grout Museum. Hoosman stated the Commission made \$44 from the Salvage Fair event.

Hearing no further discussion chairperson Malecek adjourned the meeting at 6:00 P.M.

Respectfully submitted,

Morgan Hoosman
Associate Planner
Staff to the Commission