

**WATERLOO HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING –OCTOBER 17, 2002 –4:45 P.M.
131 PROSPECT AVENUE – MR. MICHAEL GLENZ**

Chairperson Levi called the special meeting of the City of Waterloo Historic Preservation meeting to order at 4:55 p.m.

Commission members in attendance were Etheredge, Pearson, Durbahn, Leonhart, and Levi.

It was motioned by Pearson and seconded by Etheredge to table the Certificate of Appropriateness for the replacement of windows on the side and rear of the house located at 131 Prospect Avenue.

With a motion on the floor, Pearson presented the Commission and the homeowner with a picture of the home taken in the early century. Levi commented that the windows in question appeared to originally have been large, fixed windows. A discussion ensued regarding the ease of constructing new wooden windows that would be compatible with the original windows.

The homeowner invited the Commission into the interior of the home to see what appears to be constructed over the original window opening. The Commission again discussed some of the options with the homeowner. The Commission sketched a brief description of what they recommendation for new windows would be appropriate. The homeowner worked with the description and concurred.

There currently was the motion by Pearson and seconded by Etheredge to table the request. Pearson withdrew her original motion. Pearson then motioned to approve the Certificate of Appropriateness for the replacement of the requested windows in accordance with the sketch, specifically noting that the homeowner can come back to the Commission at a future date for assistance and reference, however will not be required to be reviewed. Etheredge seconded the amended motion. The motion passed and carried unanimously.

With no further discussion, Levi called for a motion to adjourn the special meeting. Durbahn motioned to adjourn the meeting, Etheredge seconded. Motion passed unanimously. The special meeting was adjourned at 5:25 pm.

Respectfully submitted,

Melissa Edsill
Staff to the Commission