

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – November 17, 2015– 4:30 P.M.  
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Linda, Cass, Stevens (5:10) and Orlando.

Commission Member(s) absent were: Price and Andera.

Others Present: Adrienne Miller- Staff to the Commission; Pat Morrissey- Council person to the commission; Candy Streed- Silos and Smokestacks

**Approval of Agenda**

*Motion made by Cass seconded by Orlando to approve the agenda of the November 17, 2015 regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Linda seconded by Orlando to approve the minutes of the October 20, 2015. Motion carried unanimously.*

**Hearings**

**No Hearings Submitted**

**Reports**

**1. Main Street**

Ottesen stated that the director of Main Street Waterloo is leaving therefore they will be hiring a new director. Streed noted that a search committee has been formed and home to have someone in place by February but will have an interim director until someone is found. Ottesen stated that other business for Main Street has been design review of signage for downtown area businesses.

**2. Silos and Smokestacks**

Streed noted that they have a new Executive Director and Communications Director for Silos and Smokestacks. Streed announced that she is now part of the review panel for national nominations for historic places and would like to see additional nominations from the Waterloo area.

**3. Grout Museum**

Cass noted the tax levy that was up for vote on November 3<sup>rd</sup> was approved for the Grout Museum. Cass also noted that there is a Vietnam exhibit going on until July of 2016.

**4. Rath Administration Update**

Miller indicated that there is no update on the project.

**Discussion Items/Possible Action Items**

**1. 515 & 519 E 3<sup>rd</sup> Street/ Walnut District:**

Miller indicated that there is no update for the Walnut District area including the homes located on E 3<sup>rd</sup> Street.

**2. City Owned Properties/ Demo List:**

Miller indicated that the list has not changed since the previous meeting.

**3. Funding:**

Miller noted that there is a CLG grant that is available every year in the fall. She noted that she will email out all of the information regarding the grant so commissioners can take a look at what needs to be done to apply. Ottesen questioned if Miller had heard a response from Jan Olive Full regarding estimates for the four areas the commission would like to consider for historic districts. Morrissey stated that JSA Development is looking at 4 different properties located within the Walnut Neighborhood and that development agreements are being discussed. Morrissey suggested that the commission begin partnering with developers on projects.

**Adjournment**

*Ottesen adjourned the meeting at 5:35 p.m.*

Respectfully submitted,



Adrienne Miller,  
Associate Planner