

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – OCTOBER 21, 2008– 5:00 P.M.  
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Vice-Chairperson Quirk called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:05 p.m.

Commission Members in attendance were: Patrick Berry, Ed Ottesen, Lana Morgan, Mary Potter and Gale Quirk.

Commission Member(s) absent were: Noel Anderson, Brandon Brockway, Sherryl Newton and Ann Olsson.

Also present was staff member Tim Andera.

**Approval of Minutes**

***Motion made by Potter, seconded by Ottesen to approve the minutes of the September 16, 2008 Regular Meeting and September 30, 2008 Special Meeting. Motion carried unanimously.***

**Approval of Agenda**

***Motion made by Morgan, seconded by Berry to approve the agenda as submitted. Motion carried unanimously.***

**Reports**

**1. Main Street**

Ottesen gave the Main Street report noting that the 200 block of East 4<sup>th</sup> Street is reconstructed and completed, and work has now begun on the 300 block. Ottesen also noted that next year, the 100 block of East 4<sup>th</sup> Street would be reconstructed due to a delay in the overall project this year. Ottesen noted that the Tour De' Loo was held on October 9<sup>th</sup>, and approximately 200 people attended the event, which showcased downtown development projects. Ottesen also noted that Terry Poe Buschkamp is leaving as the Director of Main Street Waterloo to accept a new job at the State level for the Main Street program, and the search for a new director has begun.

**2. Silos and Smokestacks**

Andera gave the Silos and Smokestacks report, noting that Candy Streed of the organization was unable to make it to the meeting to give an update, noting that she sent an e-mail with new happenings going on at the organization. Andera noted that Silos and Smokestacks recently moved into their new offices at the Fowler Building at the corner of East 4<sup>th</sup> Street and Lafayette Street, as well as noting, that it was one of the projects that was featured on the Tour De' Loo.

### 3. **Grout**

Commission members noted that a parade for the grand re-opening of the Grout Museum is planned for Saturday, November 15 to celebrate the opening of the Iowa Veterans Museum at the Grout Museum.

#### **Public Hearings**

No Public Hearings this month.

#### **Discussion Items**

### 1. **Historical Preservation Ordinance and Guidelines Revision.**

Andera noted that attorney, Chris Wendland had done some revisions to the draft historical preservation ordinance in 2005, noting that this proposed changes needed to be reviewed and decided on what shall remain in the ordinance amendment.

Commission members discussed the definition section of the ordinance, and Andera questioned if the term “*landscaping*” shall be included within the definition section, noting that the Commission has ruled on past requests that have proposed some landscaping changes. Commission members noted, and suggested that a landscape architect be contacted for a definition to possibly be used for “*landscaping*”.

Commission members questioned if the HPC has the legal power to acquire by purchase any historic properties, including properties adjacent to or associated with historic properties as shown in section 9-8-5, Commission Powers and Duties, M, 1. Commission members noted that further explanation is needed from the attorney that worked on the draft ordinance in regards to this matter. Andera noted that he would work to have attorney Chris Wendland at the next HPC meeting in November.

Commission member further discussed other minor wording changes, and strongly recommended that attorney Chris Wendland is at the next meeting to answer questions and concerns that the HPC has.

Hearing no further discussion chairperson Olsson adjourned the meeting at 6:21 P.M.

Respectfully submitted,



Tim Andera,  
Associate Planner  
Staff to the Commission