

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – OCTOBER 24TH – 5:00 P.M.
WATERLOO PUBLIC LIBRARY – MEETING ROOM A**

Chairperson Ottesen called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:03 p.m.

Those in attendance were Etheredge, Morgan, Newton, Olsson, Ottesen and Quirk. Also present were staff members, Tim Andera and Chris Western.

Approval of Minutes

Motion made by Newton to approve the minutes from the September 26, 2006 meeting regular meeting as submitted. Seconded by Quirk. Motion carried unanimously.

Approval of Agenda

Motion made by Etheredge to move public hearings ahead of the reports. Seconded by Quirk. Motion carried unanimously.

Public Hearings

Request by Scott and Roberta Emerson for a Certificate of Appropriateness to replace windows on the lower level at 212 Alta Vista Avenue.

Andera gave the staff report. Bob Yount, contractor from B&P Construction was there on behalf of the applicant. Mr. Yount noted that the glazing is falling off on the outside and the sashes of the windows are beginning to rot. The applicant is requesting to go with an insulated double paned window rather than a single pane window due to heating problems with the house. Mr. Yount noted that Mr. Emerson is concerned in keeping the aesthetics of the house and also, Mr. Yount has done some work in the Highland neighborhood as well. The proposed windows are made by Eagle and will have an all wood interior with and aluminum clad facing the outside. Etheredge asked Mr. Yount that all he was proposing to do was keep the frame and all the outside detail and just replace the sashes of the windows. Mr. Yount stated that was correct. The only aluminum showing on the outside of the window will be the sash and wood framed will remain. Etheredge noted this seemed to be a good compromise being the original frame of the window is being kept and the inefficient, rotting sashes are being replaced.

Motion made by Morgan to approve the request to replace the windows on the lower level of 212 Alta Vista Avenue with a second by Quirk and an Amendment made by Etheredge that only the sashes are replaced and not the entire window. Motion carried unanimously.

Reports

Main Street

Etheredge gave the Main Street report. For the Tour DeLoo she said there was a great turnout for the festivity with 422 people signing up and visiting new development sites in Downtown Waterloo. Overall, she was very pleased with the interest that is occurring.

Etheredge noted that Main Street is beginning to get the Christmas decorations ready to go for this season and to begin hanging them up. She stated that there are new bows to be hung on the wreaths. Etheredge also noted that there would be a light bulb changing party sometime during the week of October 30th. Etheredge stated that Main Street will be looking to hang up the wreaths sometime in the second week of November before the weather turns too cold. It was also noted that the YabbaDabba Loo pub crawl was coming up soon, touring different pubs in Downtown Waterloo.

Silos and Smokestacks

No report this month.

Grout Museum

Etheredge gave a brief report that the Grout Museum is proposing to add on and addition to the museum. At this time, the museum is deciding on whether or not to have a commercial kitchen in the building. Funding for the kitchen is currently being looked at.

Public Hearings

No Public Hearings this month.

Discussion Items

Historic Preservation Plan

Western handed out the revised and final copy of the Comprehensive Historic Preservation Plan completed by Phil Thomason and Associates of Nashville, Tennessee. Ottesen asked if there has been a time setup for Thomason to present the plan to the City Council. Western noted that there has not been a time designated yet. Western noted that the final bill was received from Phil and that after that, it needs to be looked at how much money is remaining in the budget. Once that last bill is paid, a time to schedule Phil to come back to Waterloo will be looked at. Western noted that there have been some changes made to the plan since the last time it was reviewed. It was suggested that the Commission members review the revised plan and come back to next months meeting with some feedback and thoughts. Ottesen asked if the Commission needs to give their official approval. Western noted that is correct and once that is done, the plan can go before the City Council for approval as the official Historic Preservation Plan for the City of Waterloo.

Recognition of Citizens Fixing Up Historic Properties

Andera briefly described the idea of recognizing residents who take the time to fix up older homes or building in the City need to be recognized. Etheredge noted that in the past that developers or residents who have fixed up historic properties have been given awards for what they have done. Andera agreed that needed to be done. Andera's other intent was to recognize properties that would not be up for an award or were not rehabilitated to Historic Preservation Standards. He noted that money and time was spent by these property owners in fixing up an otherwise deteriorating property and investing in a struggling neighborhood. Olsson noted that a letter could be worded specifically to

those who may not be eligible for an award, but to let property owners know that there are people in the community who are recognizing the work they are doing. Morgan noted that it was great to see that the two homes on Independence Avenue have been demolished.

Commission Member Terms and Replacements

Etheredge noted that unless a letter of resignation is submitted, a Commission member's term is renewed for another three years. Quirk noted that Western was going to talk to McKean regarding his interest in the Commission. Western noted that he thinks McKean is no longer interested in staying on the Commission. Western also noted that he had discussed with Noel Anderson about McKean's term. Anderson suggested that we get in writing from McKean a letter of resignation. Commission members wanted it mentioned to the Mayor that they are looking for more members on the Commission than what there is now. Morgan wanted it mentioned to the Mayor as well about how important historic preservation is to the City.

Other Discussion Items

Olsson had a concern since McKean and Malecek are gone from the Commission, what happened to the walking tour that was planned for the Kingbard neighborhood. McKean and Malecek played a large role in the tour that never came to be. Etheredge noted that she thinks Malecek will still work with the Commission in getting this walking tour to become a reality next year. Commission members felt strongly that Malecek needed to be contacted into regards to this tour. Olsson noted that the walking tour should be a discussion item on next month's agenda.

Hearing no further discussion chairperson Ottesen adjourned the meeting at 5:39 P.M.

Respectfully submitted,

Tim Andera
Associate Planner
Staff to the Commission