

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – November 17, 2015– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Linda, Cass, Stevens (5:10) and Orlando.

Commission Member(s) absent were: Price and Andera.

Others Present: Adrienne Miller- Staff to the Commission; Pat Morrissey- Council person to the commission; Candy Streed- Silos and Smokestacks

Approval of Agenda

Motion made by Cass seconded by Orlando to approve the agenda of the November 17, 2015 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Linda seconded by Orlando to approve the minutes of the October 20, 2015. Motion carried unanimously.

Hearings

No Hearings Submitted

Reports

1. Main Street

Ottesen stated that the director of Main Street Waterloo is leaving therefore they will be hiring a new director. Streed noted that a search committee has been formed and home to have someone in place by February but will have an interim director until someone is found. Ottesen stated that other business for Main Street has been design review of signage for downtown area businesses.

2. Silos and Smokestacks

Streed noted that they have a new Executive Director and Communications Director for Silos and Smokestacks. Streed announced that she is now part of the review panel for national nominations for historic places and would like to see additional nominations from the Waterloo area.

3. Grout Museum

Cass noted the tax levy that was up for vote on November 3rd was approved for the Grout Museum. Cass also noted that there is a Vietnam exhibit going on until July of 2016.

4. Rath Administration Update

Miller indicated that there is no update on the project.

Discussion Items/Possible Action Items

1. 515 & 519 E 3rd Street/ Walnut District:

Miller indicated that there is no update for the Walnut District area including the homes located on E 3rd Street.

2. City Owned Properties/ Demo List:

Miller indicated that the list has not changed since the previous meeting.

3. Funding:

Miller noted that there is a CLG grant that is available every year in the fall. She noted that she will email out all of the information regarding the grant so commissioners can take a look at what needs to be done to apply. Ottesen questioned if Miller had heard a response from Jan Olive Full regarding estimates for the four areas the commission would like to consider for historic districts. Morrissey stated that JSA Development is looking at 4 different properties located within the Walnut Neighborhood and that development agreements are being discussed. Morrissey suggested that the commission begin partnering with developers on projects.

It was discussed that a more detailed plan will need to be laid out before applying for grants. Streed suggested contacting Kirsten with SHPO and ask for grant applications. Linda noted that she has been speaking with Hawkeye in regards to a logo and brochure contest for the commission.

4. Linda report with Dr. Chen/ Nomination for endangered property.

Linda indicated that she has been speaking with Dr. Chen with the University of Northern Iowa and she is very interested in working with the Historic Preservation Commission on projects.

Ottesen stated that the nomination for endangered properties is due December 7th. It was decided to nominate 219 Sumner Street.

Adjournment

Ottesen adjourned the meeting at 5:45p.m.

Respectfully submitted,



Adrienne Miller,
Associate Planner