

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – NOVEMBER 20, 2012– 5:00 P.M.
POLICE LIBRARY, CITY HALL**

Olsson called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:00p.m.

Commission Members in attendance were: Olsson, Ottesen, Andera, Potter, Quirk, Linda and Toepfer.

Commission Member(s) absent were: Berry

Others Present: Adam Poll, Staff to the Commission.

Approval of Agenda

Motion made by Quirk, seconded by Toepfer to approve the amended agenda. Motion carried unanimously.

Approval of Minutes

Linda noted that she was present for the October 16, 2012 meeting. Poll noted he would make the appropriate changes.

Motion made by Potter, seconded by Quirk to approve the minutes of the September 18, 2012 Regular Meeting. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report, noting that Main Street had recently received their annual certification.

2. Silos and Smokestacks

No report was given.

3. Grout Museum

No report was given.

4. Rath Administration Update

Andera noted that there was no news from the developer.

5. Park Nomination/Tech 2 Bldg Update

Poll noted that the items were preliminarily scheduled for the December 3rd City Council agenda, but that could be postponed if the full council will not be present.

Discussion Items/Possible Action Items

1. Dunsmore House

Poll noted that Councilman Welper was forming a commission for the Dunsmore House. Potter questioned if the Historic Preservation Commission could be part of that commission. Poll noted that seemed appropriate. Quirk volunteered to represent the HPC for the Dunsmore House commission.

2. Guidelines Revision

The Commission went through the proposed Historic Guidelines and made several grammatical changes.

Adjournment

Toepfer requested that staff check on a steel roof addition located at 1303 Independence. Poll noted that he would see if that property was located in the Historic District.

Motion made by Olsson, seconded by Andera to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Adam Poll,
Associate Planner