

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – December 15, 2015– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Linda, Andera, Price, Stevens (4:50) and Orlando.

Commission Member(s) absent were: Cass

Others Present: Adrienne Miller- Staff to the Commission; Pat Morrissey- Council person to the commission; and 5 members of the public.

Approval of Agenda

Motion made by Orlando seconded by Linda to approve the agenda of the December 15, 2015 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Linda seconded by Andera to approve the minutes of the November 17, 2015. Motion carried unanimously.

Hearings

Resolution to support the nomination of Campbell Baking Company Building, located at 325 Commercial Street, to be recognized on the National Register of Historic Places.

Miller reviewed the request and explained that they had previously been approved for local designation and now they would like to be recognized on the National Register of Historic Places.

Motion made by Orlando seconded by Linda to approve the request to support the nomination of the Campbell Baking Company Building for the National Register of Historic Places designation. Motion carried unanimously.

Reports

1. Main Street

Ottesen stated that Main Street has been holding their regular meetings that include design review. They also held Winter Wander'loo on December 12th that included many events for kids including crafts, treats and games.

2. Silos and Smokestacks

No update

3. Grout Museum

No update

4. Rath Administration Update

No update

Discussion Items/Possible Action Items

1. 515 & 519 E 3rd Street/ Walnut District:

Miller indicated that there was no update on the properties on 3rd Street or the Walnut District.

2. City Owned Properties/ Demo List- nomination sent for 219 Sumner:

Miller stated that the nomination for 219 Sumner Street to be placed on the Iowa Endangered properties list was submitted to Preservation Iowa.

3. Funding:

Orlando stated that she had laid out some of the information for the Black Hawk Gaming Grant and would like the commissioners to take a look at it before the next meeting and bring back feedback for the application.

4. Bylaws:

Ottesen stated what items within the sample bylaws would need to be address to specifically be geared towards the Historic Preservation Commission. Those include Names and number of members. Ottesen questioned if the commission would be able to utilize a city wide policy for some of the bylaws such as reimbursement costs.

5. Discussion with Dr Chen:

Linda indicated that she invited Dr. Chen and colleagues to the Historic Preservation Commission meeting to discuss potentially working together on projects in the triangle area and Walnut neighborhood. Dr. Chen explained what information her and her colleagues had gathered in the area. Chen stated that she has a website that she had worked in conjunction with the UNI geography department to map out ownership of homes in the area and also significant landmarks.

Ottesen stated that the goal of the commission was to add historic districts in the area and the commission is currently focusing on money for such projects.

It was stated that a small group of commissioners would get together with Dr. Chen and her colleagues when the commission is ready to gather information on the potential districts and work together towards bringing awareness to the area.

Adjournment

Ottesen adjourned the meeting at 5:45p.m.

Respectfully submitted,



Adrienne Miller,
Associate Planner