

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – December 16, 2014– 4:30 P.M.
2nd Floor Police Library, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Cass, Linda, George, Ottesen, Stevens and Andera.

Commission Member(s) absent were: Price

Others Present: Adrienne Miller- Staff to the Commission, Chris Western Planning and Zoning Staff

Approval of Agenda

Motion made by Linda, seconded by Cass to approve the agenda with the addition of discussion items: 1) Hostess building 2) individual interested in downtown historical restoration. Motion carried unanimously.

Approval of Minutes

Motion made by George seconded by Linda to approve the minutes of the November 18, 2014 regular meeting with one change. Motion carried unanimously.

Hearings

No Request Submitted

Reports

1. Main Street

No Report

2. Silos and Smokestacks

No report.

3. Grout Museum

Cass indicated that the Grout Museum has a number of events going on for the end of the year and stated that the Museum is in need of more funding.

4. Rath Administration Update

Andera indicated that City Council had received a question regarding the building and Tim had emailed the developer and indicated he would be willing to give a tour of the building to show updates that had been done.

Discussion Items/Possible Action Items

1. 515 & 519 E 3rd Street:

Miller indicated that the item had been tabled for 4 more weeks, until January 12, 2015 in order for all parties to compile proposals for the site.

2. City Owned Property within Neighborhood Associations

Miller explained the map and spreadsheet in the packet. The spreadsheet indicates where the homes are in the demolition process and indicates which neighborhood association that they are located in. Western further explained the demolition process. Ottesen questioned if this is a report the Commission could receive monthly. Western indicated yes and that the Commission could consider recruiting UNI students to do a window survey to identify properties within the neighborhood that may be significant to a historical district.

Stevens expressed concerns with the demolitions that have been taking place on the east side. Western indicated that he has shown some properties to contractors but they are not interested once they see the conditions of the properties. Stevens indicated that she will begin researching significant individuals and monuments within the triangle and walnut area.

3. Church Row

Ottesen indicated that he had met with the Church Row neighborhood association and they are looking into a possible historic district designation of the area. Ottesen indicated that the association was primarily looking for additional information and support from the commission while they peruse designation of a district.

4. CLG Annual Report

Miller explained that the CLG Annual Report is due February 27, 2015 to the state in order for the commission to remain a Certified Local Government. Miller indicated that she would have a completed report at the next meeting for commissioners to look over.

5. Funding

Miller indicated that currently there are not many grants available but she will continue to research them. Miller indicated that there was an example of an guidelines within the packet sent to commissioners to help give them an idea of what kind of information is necessary for a grant. Stevens indicated that there may be grant opportunities with the National Endowment for the Humanities.

6. Preserve Iowa Summit

No Update. Miller indicated that there is a link for online training that she would be sending to the commissioners.

7. Election of Chair and Vice-Chair

Motion made by Stevens seconded by Linda to postpone the election of a new chair and vice-chair until December of 2015. Motion carried unanimously.

8. Hostess Building

Ottesen indicated that City Council had recently approved the purchase of the Hostess Building in downtown Waterloo. Ottesen indicated that he had attended a meeting with city officials and consultants to go over plans for the building. The long range plans for the building were to demolish the structure and have the space available for more downtown apartments and parking. Ottesen indicated at that meeting that the Commission would be interested in the building being restored and noted that many others at the meeting believed the building should not be demolished.

9. Individual interested in downtown historical restoration

Andera indicated that he had spoken with Stewart Braun. Stewart had expressed interest in historical buildings that are for sale in downtown Waterloo. Andera indicated that he was looking into possibly rehabbing commercial properties that were 2-3 stories tall.

Adjournment

Ottesen adjourned the meeting at 5:50.

Respectfully submitted,



Adrienne Miller,
Associate Planner