

NOTES
WATERLOO HISTORIC PRESERVATION COMMISSION
REGULARLY SCHEDULED MEETING – 4:30 P.M. – TUESDAY, DECEMBER 17, 2002
MOLLENHOFF CONFERENCE ROOM – 2ND FLOOR CITY HALL

Chairperson Levi started the discussion at the regularly scheduled meeting of the Waterloo Historic Preservation Commission at 4:35 p.m.

Members present were: Levi, Pearson, Etheredge, Leonhart, and Aronson. Also present were applicant Sally Kelly and staff member Melissa Edsill.

Pearson motioned to delay the approval of the minutes of the November 19, 2002 meeting until they could be corrected. Etheredge seconded the motion. The motion passed and carried unanimously.

Levi called for the approval of the agenda. Aronson motioned to approve the agenda. Etheredge seconded the motion. The motion passed and carried unanimously.

There was not a report for this month from Silos and Smokestacks.

Etheredge gave the report for Main Street, noting that the Design Review board reviewed one sign and were working for the renewal of the SSMID levy.

The commission decided to move to the discussion of the first item on the agenda, the request by Mr. & Mrs. Kelly for a Certificate of Appropriateness to construct an addition onto the rear of their home located at 234 Prospect Avenue.

Edsill gave the staff report, stating that the Design Guidelines for Historic Buildings states that new construction and additions “should be harmonious partners with the older portions of the house” and “additions to the existing historic house should be placed in the rear or side of the house, where they are minimally visible from the street.”

To start the discussion, Etheredge made the motion to approve the request. Mrs. Kelly told the Commission the reason for the request was to construct a living quarters for her ailing mother on the main level of the house. Etheredge noted some concern at the fact that the overhang from the addition would be visible from the street, Mrs. Kelly replied there were windows existing on the other side of the proposed addition and would not like to have to remove them, but would have to if they had to move over the addition. Mrs. Kelly further discussed there would be no new windows on the west side of the addition, just a new window on the rear of the addition. The Commission recommended the applicants keep the original windows and document their location on the home. They further noted that this was just a strong suggestion not required. Mrs. Kelly agreed with their comments. Pearson, who also noted that the approval of the Certificate would be pending the final review of the renovations, seconded the motion. The motion passed and carried unanimously.

The Commission discussed the application for the proposed Historic Preservation Grant Program. The Commission voted to submit the proposal to the Community Development Board for the opportunity to seek Community Development Block Grant Funds. The motion passed and carried unanimously.

The Commission moved on to the discussion item of the subcommittee working on the revisions of the Historic Preservation Ordinance. Pearson stated the subcommittee would be meeting following the resolution of the meeting with Highland Neighborhood Association and meeting with the Council.

Etheredge motioned for adjournment. Aronson seconded the motion. Levi adjourned the meeting at 5:50 P.M.

Respectfully submitted,

Melissa Edsill
Associate Planner
Staff to Commission