

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – DECEMBER 20, 2011– 5:00 P.M.
1st FLOOR CONFERENCE ROOM, CITY HALL**

Berry called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:00 p.m.

Commission Members in attendance were: Berry, Ottesen, Potter, Linda, Olsson and Quirk.

Commission Member(s) absent were: Andera and Toepfer

Others Present: Poll- Staff to the Commission

Approval of Agenda

Berry questioned if he could add the University Avenue relocation to the agenda as discussion item.

Motion made by Potter, seconded by Olsson to approve the amended agenda. Motion carried unanimously.

Approval of Minutes

Motion made by Quirk, seconded by Potter to approve the minutes of the September 20, 2011, regular meeting. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report noting that they had moved their office to the Regional Business Center. Ottesen noted that he would be serving as president starting in January. Ottesen noted that Main Street was looking at installing “Preserve America” signage at the major downtown entrances. Ottesen noted that the historic district on the east side of the downtown had been nationally approved and noted that the Friends of the ‘Loo card was again available this year for a donation to Main Street. Ottesen noted that Taste d ‘Loo would take place on January 26, 2012 from 5pm to 7pm and would feature 12 restaurants. Ottesen noted that it would cost \$20.00 and would include \$60.00 worth of coupons with the ticket. Ottesen noted that Tour d ‘Loo was looking for potential partners for the event and a potential partner could be the Historic Preservation Commission. Ottesen noted that he would be contacting JSA Development and discussing the prospect of becoming a locally designated historic district.

2. Silos and Smokestacks

Poll noted that he had received a Silos and Smokestacks update via e-mail and noted that they had several events coming up that could be found in the enclosed attachment in the packet.

3. Grout Museum

Ottesen noted that Main Street was looking at marketing all public Christmas activities in Waterloo in the future including activities sponsored by the Grout Museum and noted that Main Street would be contacting the Grout Museum to make those arrangements in the future.

4. Rath Administration Building Project Update

Poll noted there was no update to be given.

5. Highway 63 Expansion

Poll noted that all the houses had been moved. Potter questioned where the historic houses were placed. Poll noted he would look into the location of the historic homes.

Discussion Items/Possible Action Items

1. University Avenue Study

Berry noted that the potential work done to University Avenue could potentially affect some older buildings including Maple Lanes Bowling Alley, the Red Cross building, and Platt's Barn. Berry noted that if roundabouts are added these buildings could be lost and questioned how large the roundabouts would be. Poll noted that the construction of roundabouts was one of many options available and noted that traditional signaling was also being looked at.

2. Discussion of Washington and Lincoln Parks as Historic Landmarks

Linda noted that she had talked with Sue Pearson of the Public Library, noting that Pearson had compiled information on the parks and had given it to someone. Potter noted that it could easily have been someone in the Church Row neighborhood group and that she would try to obtain that compilation. Linda noted that she had been using the book "The History of Black Hawk County" by Hartman for some information.

Olsson noted that the early history of the parks was available, but it was difficult to find events that occurred in the parks from 1900 to present. Ottesen noted that the Tea House was designed by Sisato, and that a he worked for a firm which is now known as AHTS. Ottesen noted that they may still have the original drawings in their files. Berry noted that he had a postcard showing the Tea House shortly after it was built.

3. Guidelines Revision

Poll noted that guideline revisions had not been done for several months and passed out the definitions section. Poll noted that each member should go over the definitions and bring potential changes back next month for review so the guidelines may be ready for Council submission by April or May. Poll noted that there was a possibility that any pictures added to the guidelines may not have to be approved by council so the written portion could potentially be approved by itself.

4. Election of Officers

Quirk noted that Olsson should be the new Chairperson.

Motion made by Quirk, seconded by Potter to nominate Olsson and the new Chairperson. Motion carried unanimously.

Potter noted that Ottesen would make an excellent Vice Chairperson.

Motion made by Potter, seconded by Quirk to nominate Ottesen and the new Vice Chairperson. Motion carried unanimously

Adjournment

Motion made by Potter, seconded by Quirk to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 6:07 p.m.

Respectfully submitted,

Adam Poll,
Associate Planner