



# CITY OF WATERLOO, IOWA

CITY HALL • 715 MULBERRY ST. • WATERLOO, IA 50703 • (319) 291-4301 FAX (319) 291-4286

January 31, 2003

FILE COPY

Mayor

JOHN

ROOFF

Ms. Kerry C. McGrath, CLG Program Coordinator  
State Historic Preservation Office  
1600 East Locus Street  
Des Moines, Iowa 50319-0290

COUNCIL  
MEMBERS

.....

Dear Ms. McGrath:

TIM

HURLEY

Ward 1

**RE: Iowa Certified Local Government 2002 Annual**

SCOTT

JORDAN

Ward 2

Enclosed please find the above-referenced document and the following information, (a) copies of Certificate(s) of Appropriateness and (b) Commission's goals. We will forward under separate cover additional information requested to include the resumes of commission members, and training information, and information on the number of vacancies and commissioners appointed in 2002, and an item appealed to our City Council.

BUCK

CLARK

Ward 3

If you have any questions, please call.

DEBORAH L.

BERRY

Ward 4

RON

WELPER

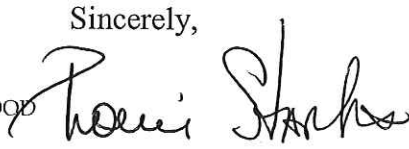
Ward 5

Sincerely,

BOB

GREENWOOD

At-Large

  
Louis Starks, Associate Planner

HAROLD

GETTY

At-Large

Cc: File

Ls:CLG 2002 Report



FILE COPY

## IOWA CERTIFIED LOCAL GOVERNMENT 2002 ANNUAL REPORT

City, County, Land Use District Name (Name of Certified Local Government):

Waterloo, Iowa

Name of Mayor, Chairman of the Board of Supervisors or President of the LUD Trustees (Name of Chief Elected Official):

Mayor John R. Rooff

Mailing Address: 715 Mulberry St., Waterloo, IA 50703

Phone Number: (319) 291-4301  
Fax Number: (319) 291-4286  
Email Address: mayor@waterloo-ia.org  
Website: www.ci.waterloo.ia.us

### Section I.

#### Locating Historic Properties

#### Identification, Evaluation, and Registration Activity

##### CLG Standards found in CLG Agreement and National Historic Preservation Act

- ◆ The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- ◆ The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please list the identification (survey) projects that the commission undertook, sponsored or encouraged. Describe the surveyed area, the historic contexts proposed or developed, and the number of properties recorded for projects that were NOT FUNDED with a CLG GRANT or MANDATED BY THE SECTION 106 REVIEW PROCESS. None  
Insert your description here: (use additional pages if needed)
2. Please list the evaluation projects that the commission undertook, sponsored or encouraged. Describe the evaluated area, the historic contexts, and the number of properties involved, for projects that were NOT FUNDED with a CLG GRANT or MANDATED BY THE SECTION 106 REVIEW PROCESS.  
(use additional pages if needed) None
3. Does the City, County, or LUD have an inventory of information relating to properties within its limits?  
Please circle: ☒ Yes ☐ No

10. In 2002, if there was action to revise, amend, change or de-list a locally designated property (single property or district), please attach documentation of the review and appeal process and decisions made by the appellate bodies (e.g., historic preservation commission, plan and zone commission, city Council, District Court or other governmental agency or official involved with the process). N/A

## Section II

### Managing, Protecting, and Preserving Historic Properties

- ◆ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ◆ The CLG shall provide for adequate public participation in the local historic preservation programs

11. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2002? If so, please list and describe
- a. Historic preservation planning; (use additional pages if needed)
  - b. Provided technical assistance on historic preservation issues or projects; (use additional pages if needed)
  - c. Undertook educational programming in historic preservation? (use additional pages if needed)
12. During 2002, did the historic preservation commission provide comment or review as part of the SECTION 106 review process?  
Y    N    Circle an Y, yes or an N, no.
13. Please prepare and attach a work plan that lists the city, county, or LUD's historic preservation goals and activities for 2003 . (use additional pages if needed)
14. In 2002, did your city, county, or LUD revise its historic preservation ordinance or resolution or pass additional historic preservation ordinances and/or resolutions?  
Y    (N)    Circle an Y, yes or an N, no.
15. If you have not already submitted a copies of the revised or additional historic preservation ordinances or resolutions to the State, please insert or attach copies of each to this completed report.
16. If your city, county or land use district has a local review process for proposed development in specially zoned or identified areas, e.g. "mounds", "sensitive areas" or "A2" districts?  
(Dallas County, Iowa City and Jackson County must answer this question.) N/A  
Please answer the following:
- a. Who conducts the review? (use additional pages if needed)
  - b. What kind of documentation is required of the applicant? (use additional pages if needed)
  - c. Number of applications received in 2001 that required the review? (use additional pages if needed)
  - d. Number of applications for tracts that contained identified cultural resources? (use additional pages if needed)

4. If the answer to #3 was "Y", please describe the measures taken to insure:
1. That inventory materials are accessible to the public yet controlled so that materials are not lost.

*Maintained in Planning department.*

2. That access to information about archaeological site locations is restricted.

5. Please indicate below where the LUD, city or county's property inventory is filed. If records are filed in several locations, be sure to specify which records are stored in each location and provide a name, mailing and street address for each location.

☒ a) Same location as reported in the 2001 CLG Annual Report.

b. In the following location (s): (use additional pages if needed)

6. Please attach copies of inventory forms, completed by the commission or submitted to the commission during 2002. This includes inventory forms completed as part of an HRDP grant funded project. Do not send copies of inventory forms completed in conjunction with a CLG grant project or for compliance with Section 106 of the National Historic Preservation Act.

*N/A*

7. List registration (National Register nomination) projects that the commission undertook, sponsored or encouraged. Be sure to provide the Name(s) of the Property(s) being nominated to the National Register of Historic Places. (use additional pages if needed)

*None*

8. Monitoring of the status of Properties listed on the National Register of Historic Places. Please answer the following, making sure that you include the historic name and address for each properties. If necessary, list on a separate sheet (s)

- a. List NRHP Properties in your City, County or LUD that were altered in 2002:

*none*

- b. List NRHP Properties in your City, County or LUD that were moved in 2002:

*none*

- c. List NRHP Properties in your City, County or LUD that were demolished in 2002:

*none*

9. In 2002, did your city place additional properties (individual or districts) on its list of locally designated historic site landmarks and/or historic districts? Please attach copies of each designation form and ordinance, ONLY if you have not already provided the State with this information.

*none*

10. In 2002, if there was action to revise, amend, change or de-list a locally designated property (single property or district), please attach documentation of the review and appeal process and decisions made by the appellate bodies (e.g., historic preservation commission, plan and zone commission, city Council, District Court or other governmental agency or official involved with the process). N/A

## Section II

### Managing, Protecting, and Preserving Historic Properties

- ♦ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ♦ The CLG shall provide for adequate public participation in the local historic preservation programs

11. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2002? If so, please list and describe
- a. Historic preservation planning; (use additional pages if needed)  
none
  - b. Provided technical assistance on historic preservation issues or projects; (use additional pages if needed)  
None
  - c. Undertook educational programming in historic preservation? (use additional pages if needed)  
Participated in seminars (presenters) at Grout Museum Old House Fair 9/24/02
12. During 2002, did the historic preservation commission provide comment or review as part of the SECTION 106 review process?  
Y ☒ N Circle an Y, yes or an N, no.
13. Please prepare and attach a work plan that lists the city, county, or LUD's historic preservation goals and activities for 2003. (use additional pages if needed)  
attached
14. In 2002, did your city, county, or LUD revise its historic preservation ordinance or resolution or pass additional historic preservation ordinances and/or resolutions?  
Y ☒ N Circle an Y, yes or an N, no.
15. If you have not already submitted a copies of the revised or additional historic preservation ordinances or resolutions to the State, please insert or attach copies of each to this completed report.  
N/A
16. If your city, county or land use district has a local review process for proposed development in specially zoned or identified areas, e.g. "mounds", "sensitive areas" or "A2" districts? N/A  
(Dallas County, Iowa City and Jackson County must answer this question.)  
Please answer the following: N/A
- a. Who conducts the review? (use additional pages if needed)
  - b. What kind of documentation is required of the applicant? (use additional pages if needed)
  - c. Number of applications received in 2001 that required the review? (use additional pages if needed)
  - d. Number of applications for tracts that contained identified cultural resources? (use additional pages if needed)

- e. Number of applications for tracts that contained evaluated cultural resources? (use additional pages if needed)
- f. Number of applications for which applicant took action to preserve or avoid harming historic properties?
17. If new or revised design standards and/or guidelines were developed and adopted during 2002, please attach a copy if these have not been submitted to the State. *N/A*
18. If the city, county, or LUD has a design review process for alterations, changes, moves and/or demolition of locally designated properties, please attach copies of the following:  
(Ames, Amana LUD, Bloomfield, Bonaparte, Burlington, Cedar Rapids, Council Bluffs, Davenport, Des Moines, Dubuque, Sioux City, and Waterloo must answer this question)
- a. A copy of each letter of notification sent to each applicant, confirming the historic preservation commission's decision on the application.
- b. A copy of each Certificate of Appropriateness issued to applicants (or any of the local certificates that the Commission is authorized to issue, e.g. Certificate of Economic Hardship, Certificate of Economic Viability, etc.). *(copies enclosed)*
19. If the letters of Notification and the Certificates do not describe the proposed alteration, change, move or demolition, submit copies of the applications for the certificates, include copies of all attachments, be sure to indicate the Commission's decision in each case.  
(Ames, Amana LUD, Bloomfield, Bonaparte, Burlington, Cedar Rapids, Council Bluffs, Davenport, Des Moines, Dubuque, Sioux City, and Waterloo must answer this question) *N/A*
20. If Commission's decision on an application for any of the Certificates, that the Commission is authorized to issue, was appealed, please submit documentation of the appeal process and the decisions made by the appellate bodies (e.g. Plan and Zone Commission, City Council, District Court or other governmental agencies, organizations and/or individuals with an authorized role in the appeal process).

### Section III Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three times per year.
  - The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
  - The commission will comply with Iowa Code Chapter 21 in its operations.
  - Commission members will participate in state sponsored or approved historic preservation training activities.
21. Positions on the Historic Preservation Commission during 2002.  
Check or complete all that apply.
- ☐ All were filled throughout 2002.
- ☒ Were vacant during 2002, Indicate number of vacant positions:
- ☐ Submitted biographical sketch, resume or vita all commissioners appointed in 2002
- ☐ Attached to this report biographical sketch, resume or vita for each commissioner appointed in 2002
22. Please complete and attach the 2002 Historic Preservation Training Table.

23. Please complete the attached 2002 CLG Personnel Table. Please attach a vita, resume or completed Biographical Sketch Form for each new appointee.
24. How many regular business meetings did the commission have during 2002? 10
25. If the commission had a regularly scheduled meeting, please specify date, day, time and place:  
3rd Tuesday of each month in Mollenhoof Conf. Room at 4:30 p.m.
26. If the commission did not have regularly scheduled meetings, please list the dates, times, and locations of commission meetings held in 2002: (use additional pages if needed) N/A
27. How did the commission notify the public of its meetings?  
Check all that apply:  
☒ Posted a notice in a public location, twenty-four hours in advance of the meeting.  
☒ The Meeting Agenda was posted in a public location  
☐ Mailings were sent to public officials and interested residents  
☐ Notices were aired on the radio and/or television  
☐ Other ( please describe)
28. Was there a quorum of commissioners at all official meetings? Check the response that applies:  
☒ There was a quorum at all official meetings.  
☐ There was a quorum at meetings.  
☐ There never was a quorum at official meetings.
29. A file of public notices, agendas, and minutes from the Historic Preservation Commission's 2002 meetings as well as other commission records (NPS certification file, grant projects, annual reports, etc.) is kept:  
 Check all that apply and indicate what is stored at that location.  
☒ In the City Clerk's Office, City Hall.  
☒ In the Planning Department, City Hall  
☐ In the County Clerk's Office, Courthouse  
☐ In the County Auditor's Office, Courthouse  
☐ Other ( please describe and provide address)
30. Did the historic preservation commission meet, report and/or communicate with elected officials during 2002?  
☒ Yes  
☐ No
31. If yes, from the options below, check those that best indicate how the commission kept in contact with the city or county's elected officials:  
 Check all that apply  
☐ Periodic meetings  
☒ Submitted copies of meeting minutes and agendas  
☐ Submitted copy of annual report form  
☒ Presented oral reports at meetings  
☐ Submitted written reports  
☐ Other—please describe

Louis Starks, Associate Planner

Jan. 31, 2003

Name and Title of Individual Who Filled Out The Report

Date



## 2002 CLG Personnel Table

**A. NAME of CITY, COUNTY, OR LUD:**

*Waterloo, Iowa*

**B. CHIEF ELECTED OFFICIAL**

*Mayor John R. Roof*

**Name of Mayor, Chairman of Board of Supervisors, President of Trustees in 2002:**

Mr. Mrs. Ms. Dr.    First Name:            Initial    Last Name

**C. CONTACT for the Historic Preservation Commission**

**Name of City/County/LUD official or employee who serves as staff person and contact for the Historic Preservation Commission:**

Mr. Mrs. Ms. Dr.    First Name: *Louis* Initial    Last Name *Starks*

**Mailing Address:**    *715 Mulberry St., Waterloo, IA 50703*

**Phone Number:**    *(319) 291-4366*

**Email Address**    *louis.starks@waterloo-ia.org*

**D. 2002 HISTORIC PRESERVATION COMMISSION:**

Please complete the following and provide information about the 2002 commission. Be sure to indicate how the individual wishes to be addressed (Mr., Mrs., Ms., Dr.) and nick name preferences (Nick Name). Please provide either a work (circle W) or a home (circle H) mailing address, work (circle W) or a home (circle H) phone number and work (circle W) or a home (circle H) email address. Please provide new or updated information on past and present: profession, employment, training, preservation skills including ownership of a historic property (Past or present: profession/employment, preservation skills, historic property owner). If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends).

**CHAIRPERSON**

Mr. Mrs. Ms.    Nick Name:    First Name: *Daniel* Initial    Last Name *Levi*  
Dr.

**W H Mailing Address:** *AHTS Architects 327 E. 4th St., Waterloo, IA 50703*

**W H Phone Number:**    *(319) 277-1134*

**W H Email Address**

**Past or present: profession/employment, preservation skills, historic property owner**  
*architecture*

**Representative, Name of Historic District:**

**Term Ends:**                      Month                      Day                      Year  
   *April*                      *7*                      *2004*

**VICE CHAIRMAN**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name  
 Dr. David Leonhart

W H Mailing Address: 111 Frederic Avenue Waterloo, IA 50701

W H Phone Number: (W) (319) 232-5400 (O) (319) 415-1355

W H Email Address dleonhart@cardinalconst.com

Past or present: profession/employment, preservation skills, historic property owner  
 construction trades

Representative, Name of Historic District:

Term Ends: Month Day Year  
 April 7 2003

**SECRETARY**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name  
 Dr. Noel Anderson/Melissa Edsill

Planning and Community Development Dept.

W H Mailing Address: 715 H Mulberry St. Waterloo, IA 50703

W H Phone Number: (319) 291-4366

W H Email Address first name(dot) last name @waterloo-ia.org

Past or present: profession/employment, preservation skills, historic property owner

Representative, Name of Historic District:

Term Ends: Month Day Year

**COMMISSIONER**

Mr. Mrs. Ms. Dr. Nick Name: First Name: Initial Last Name  
 Howard Craven

W H Mailing Address: 5736 Hammond Avenue, Waterloo, IA 50702

W H Phone Number: (319) 296-2165

W H Email Address rhcraven@mehsi.com

Past or present: profession/employment, preservation skills, historic property owner

Representative, Name of Historic District:

Term Ends: Month Day Year  
 April 7 2003

**COMMISSIONER**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name  
 Dr. Brenda Durbahn

W H Mailing Address: P.O. Box 1497 Waterloo, IA 50704

W H Phone Number: (W) (319) 232-6531 (H) (319) 232-1742

W H Email Address brenda.durbahn@earthtech.com

Past or present: profession/employment, preservation skills, historic property owner

Representative, Name of Historic District:

Term Ends: Month Day Year  
 April 7 2003

**COMMISSIONER**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name

Dr. Susan Pearson

W H Mailing Address: 202 Highland Blvd. Waterloo, IA 50703

W H Phone Number: (W) (319) 291-4476 (H) (319) 233-1157

W H Email Address pearson@wplwloo.lib.ia.us

Past or present: profession/employment, preservation skills, historic property owner  
participated in survey

Representative, Name of Historic District:

Term Ends: Month Day Year  
April 7 2005

**COMMISSIONER**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name

Dr. Julie Etheredge

W H Mailing Address: Invision Architect 900 Waterloo Bldg. Waterloo, IA 50701

W H Phone Number: (W) (319) 233-8419 (H) (319) 296-9023

W H Email Address juliee@invisionarch.com

Past or present: profession/employment, preservation skills, historic property owner  
architect

Representative, Name of Historic District:

Term Ends: Month Day Year  
May 7 2004

**COMMISSIONER**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name

Dr. Jim Aronson

W H Mailing Address: 800 W. 4th St. Waterloo, IA 50702

W H Phone Number: (W) (319) 234-2993 (W) (319) 234-2993

W H Email Address lraronson@mchsi.com

Past or present: profession/employment, preservation skills, historic property owner  
historic property owner, interior designer

Representative, Name of Historic District:

Term Ends: Month Day Year  
April 7 2004

**COMMISSIONER**

Mr. Mrs. Ms. Nick Name: First Name: Initial Last Name

Dr.

W H Mailing Address:

W H Phone Number:

W H Email Address

Past or present: profession/employment, preservation skills, historic property owner

Representative, Name of Historic District:

Term Ends: Month Day Year



## **HISTORIC PRESERVATION**

The Waterloo Historic Preservation Commission is in its 16<sup>th</sup> fiscal year of operation. The Commission continued to work toward implementing the goals of the past year work-plan which are:

- Continue Distribution of the Design Guideline Book
- Continue to work with the State Preservation Officer to amend the Preservation Ordinance to match the language used by the State Offices.
- Continue to work with Silos and Smokestacks and Waterloo Main Street.



THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 835 Steely Street.

If no, why? \_\_\_\_\_





**CITY OF WATERLOO  
CERTIFICATE OF APPROPRIATENESS**

THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 1000 Vine Street

The Commission has determined that:

- X   (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site
- (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

THEREFORE pursuant to Ordinance No. 3420 of the City of Waterloo Code of Ordinances, more specifically known as the Waterloo Historic Preservation Ordinance, approval is hereby given to the Building Official, City Engineer or other local authorities to grant required regulated permits for improvements

APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:

Asphalt brown laminated shingles, replacing existing brown asphalt shingles.

APPROVAL GRANTED TO:

Charles Alexander  
(PROPERTY OWNER)

August 21, 2002  
(DATE)

1000 Vine Street  
(PROPERTY ADDRESS)

Melissa Edsall  
Staff, Waterloo Historic  
Preservation Commission

VERIFICATION:

Date: Nov. 18, 2002

Complete work complies with the provisions of this certificate:

YES      NO     

If no, why?



**CITY OF WATERLOO  
CERTIFICATE OF APPROPRIATENESS**

THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 306 Washington Street

The Commission has determined that:

- x   (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site
- (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

THEREFORE pursuant to Ordinance No. 3420 of the City of Waterloo Code of Ordinances, more specifically known as the Waterloo Historic Preservation Ordinance, approval is hereby given to the Building Official, City Engineer or other local authorities to grant required regulated permits for improvements

**APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**


The East Porch be repaired to keep all decorative trim and effects.

**APPROVAL GRANTED TO:**

Snowden House  
(PROPERTY OWNER)

October 7, 2002  
(DATE)

306 Washington Street  
(PROPERTY ADDRESS)

  
Staffperson, Waterloo Historic  
Preservation Commission

**VERIFICATION:**

Date: \_\_\_\_\_

Complete work complies with the provisions of this certificate:

YES \_\_\_\_\_ NO \_\_\_\_\_

If no, why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 246 Alta Vista Avenue.

    X     (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site

           (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

If no, why? \_\_\_\_\_



THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 131 Prospect Avenue.

\_\_\_\_\_x (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site

\_\_\_\_\_ (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

If no, why? \_\_\_\_\_





**CITY OF WATERLOO  
CERTIFICATE OF APPROPRIATENESS**

THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 126 Prospect

The Commission has determined that:

- x   (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site
- (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

THEREFORE pursuant to Ordinance No. 3420 of the City of Waterloo Code of Ordinances, more specifically known as the Waterloo Historic Preservation Ordinance, approval is hereby given to the Building Official, City Engineer or other local authorities to grant required regulated permits for improvements

**APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**

Entry doors on front and side of house be allowed to remain. The Doors are steel capped doors with small decorative glass inserts.

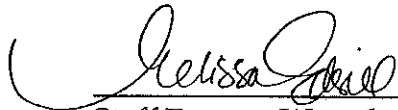
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**APPROVAL GRANTED TO:**

Michael & Donna Douglas  
(PROPERTY OWNER)

November 20, 2002  
(DATE)

126 Prospect Avenue  
(PROPERTY ADDRESS)

  
Staff Person, Waterloo Historic  
Preservation Commission

**VERIFICATION:**

Date: November 22, 2002

Complete work complies with the provisions of this certificate:

YES   x     172   NO       

if no, why?



**CITY OF WATERLOO  
CERTIFICATE OF APPROPRIATENESS**

THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at:

The Commission has determined that:

- x   (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site
- (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

THEREFORE pursuant to Ordinance No. 3420 of the City of Waterloo Code of Ordinances, more specifically known as the Waterloo Historic Preservation Ordinance, approval is hereby given to the Building Official, City Engineer or other local authorities to grant required regulated permits for improvements

**APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**

Reroof as presented at Commission meeting - specifically replace tongue and grove planks with tongue and grove planks, trim to be replaced as it currently is, detail rafter changes-shorter profile without visibility from normal perpendicular view, necessary rafter alterations for structural reasons, inclusion of ridge vents, green shingles as presented, infill of overhang on 3<sup>rd</sup> story- set back as far as practical with a dark material, addition of white aluminum drip edge, Trim may be replaced in spring, weather permitting, no later than July 2003.

\_\_\_\_\_

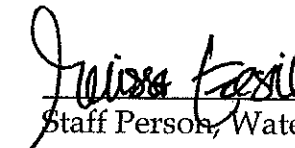
\_\_\_\_\_

**APPROVAL GRANTED TO:**


Ray Richardson  
(PROPERTY OWNER)

November 20, 2002  
(DATE)

224 Highland Blvd.  
(PROPERTY ADDRESS)

  
Staff Person, Waterloo Historic  
Preservation Commission

**VERIFICATION:**

Date:  Dec. 17, 2003

Complete work complies with the provisions of this certificate:

YES  NO \_\_\_\_\_

if no, why? \_\_\_\_\_

\_\_\_\_\_



**CITY OF WATERLOO  
CERTIFICATE OF APPROPRIATENESS**

THIS IS TO CERTIFY that the Waterloo Historic preservation Commission has reviewed and approved plans for the improvements to the property located at: 234 Prospect Avenue

The Commission has determined that:

- x   (a) The proposed change is consistent with the historic value and the overall architectural style of the building or district site
- (b) The denial of a certificate of appropriateness would prevent the owner from earning a reasonable return or enjoying a beneficial occupancy or other interest in his property

THEREFORE pursuant to Ordinance No. 3420 of the City of Waterloo Code of Ordinances, more specifically known as the Waterloo Historic Preservation Ordinance, approval is hereby given to the Building Official, City Engineer or other local authorities to grant required regulated permits for improvements

**APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**

Rear room addition of 24' by 25'. Rear room addition not be highly visible from the street and the addition be constructed so that it can be distinguished from the principal structure.

**APPROVAL GRANTED TO:**

Patrick & Sally Kelly  
(PROPERTY OWNER)

December 18, 2002  
(DATE)

234 Prospect Avenue  
(PROPERTY ADDRESS)



Staffperson, Waterloo Historic  
Preservation Commission

**VERIFICATION:**

Date: \_\_\_\_\_

Complete work complies with the provisions of this certificate:

YES \_\_\_\_\_ NO \_\_\_\_\_

If no, why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

