

**IOWA CERTIFIED LOCAL GOVERNMENT
2010 ANNUAL REPORT**

NAME OF THE CITY, COUNTY, OR LAND USE DISTRICT: CITY OF
WATERLOO

Mailing Address of the Mayor, Board of Supervisors, or Land Use District Trustees
(PLEASE DO NOT GIVE MAILING ADDRESS OF STAFF OR COMMISSION
CONTACT):

715 Mulberry Street, Waterloo IA 50703

Phone Number: 319-291-4366

Fax Number: 319-291-4262

Email: adam.poll@waterloo-ia.org

Website: http://www.ci.waterloo.ia.us/home

Section I.
Locating Historic Properties
Identification, Evaluation, and Registration Activity

CLG Standards found in CLG Agreement and National Historic Preservation Act

- ◆ The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- ◆ The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic identification/survey, evaluation, and/or registration/nomination projects that the City, County, or Land Use District completed in 2010. Do not include projects that were funded with a CLG grant or mandated by the Section 106 review and compliance process.

2. How many NRHP Properties in your City, County, or LUD were altered, moved, or demolished in 2010? 0

Please list in the space below those NRHP properties altered, moved or demolished:

3. In 2010, how many additional properties (landmarks, sites, zones, or districts) did your city place on its list of locally designated historic landmarks and/or historic districts? Please attach a copy of each designation nomination and ordinance. 0

4. In 2010, were there any actions to revise, amend, change, or de-list a locally designated property? If so, how many? Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and

zone commission, city Council, District Court or other governmental agency or official involved with the process. 0

Section II Managing, Protecting, and Preserving Historic Properties

- ◆ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ◆ The CLG shall provide for adequate public participation in the local historic preservation programs

5. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2010? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community.

- a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. (use additional pages if needed)

The HPC is currently revising the ordinance and guidelines. Revisions are expected to be completed mid 2011.

- b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual homeowners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. (use additional pages if needed)

Yes, the HPC provided assistance and guidance to multiple property owners within the Highland Historic District who were proposing changes to the exterior of their homes and granting these applicants a Certificate of Appropriateness. The dates of those meetings were April 20th, August 31st, September 21st, and October 19th. Additional information for these meetings can be found in the packet of information that is provided. At their September 21st meeting, the HPC reviewed the National Register Nomination for The Mater Service Station and provided comments on the report.

- c. Undertook educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed) .

An annual awards ceremony was held on May 27 and 3 separate awards were given out for effort and work done in preserving the historical character of Waterloo. In October, some HPC members teamed up with the Waterloo Public Library for their Historic Preservation event. Paula Mohr was one of the guest speakers and gave a class on "How to research and Old Home."

6. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies of the amendments and new ordinances or resolutions. No changes passed.

7. If new or revised design standards and/or guidelines were developed and adopted during 2010, please attach a copy. Still in development

8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

The year of 2010 has been a very exciting year for the Historic Preservation Commission. On May 27th the HPC held their 6th Annual Awards Ceremony at The Elk's Club. Of the awards, one was given to a commercial company that restored a train depot and reused the area for a commercial office, another was given for the preservation of the Sacred Heart Catholic Church and finally an award to the Roux Orleans Restaurant for their reuse of a portion of the historic Black's Building. Another success of preserving the historic fabric of Waterloo was the successful nomination of The Master Service Station. This structure was a historic property that represents one of the few remaining examples of the classic super service station. In addition, the Historic Preservation Commission began the process of nominating 2 downtown parks as local historic landmarks. The process continues, but research has indicated the possibility that Washington Park could be among the oldest official parks in the United States. In addition, the HPC has continued to work to finish a new Historic Preservation Ordinance and Historic Guidelines that should be completed in 2011. Unfortunately the HPC lost one of its most dedicated members this year. Lana Morgan passed away from cancer in July. Lana had served on the HPC for a number of years and will be missed by all. Two other members resigned in 2010 due to conflicts in their schedule including Brandon Brockaway and Cheryl Newton. Judy Toepfer was added as a member of the HPC on October 18, 2010.

Section III

Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 in its operations.
- Commission members will participate in state sponsored or approved historic preservation training activities.

10. List dates of meetings held. Feb 16, Mar 16, Apr 20, June 15, July 20, Aug 31, Sept 21, Oct 19, Nov 16 _____

11. Please update the attached CLG Personnel Information Table.

12. Please attach biographical sketches or resumes of commissioners who were newly appointed in 2010. Attached

13. Please complete the 2010 Commission Training Table. Attached

PLEASE SIGN and DATE

Signature of person who completed this report

Date

Signature of Mayor or Chairman of the Board of Supervisors

Date

IF SUBMITTING ELECTRONICALLY, MAIL ONE (1) HARD COPY OF THIS SIGNATURE PAGE.

IF SUBMITTING PAPER/HARD COPY, MAIL ONE (1) HARD COPY OF THE REPORT.

Paula A. Mohr
State Historical Society of Iowa
600 East Locust St,
Des Moines IA 50319-0290
Paula.mohr@iowa.gov

2010 Historic Preservation Training Table

In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Training Session: How to research an old home

Sponsoring organization: SHPO

Location: Waterloo Library

Date: October 2010

Names of historic preservation commissioners, staff and elected officials who attended:
Gale Quirk, Pat Berry, Ed Ottesen, Marry Potter and Ann Olsson

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Biographical Sketch
Applicant for Historic Preservation Commission

NAME: (Mr. Mrs. Ms. Dr. *please circle one*): Mr. Judy Toepfer

ADDRESS:

WORK PHONE NUMBER WORK: n/a

HOME PHONE NUMBER: (319) 236-2284

EMAIL ADDRESS:

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation; use extra sheets if necessary)

Judy Toepfer is a resident of the Highland Historic District.

EDUCATION:

EMPLOYMENT:

INTEREST:

While serving on the Waterloo Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

Signature

Date

2010-2011 CLG Personnel Table

A. Please list the names of the Historic Preservation Commissioners who served during 2010:

Marry Potter, Ed Ottesen, Pat Berry, Ann Olsson, Lana Morgan, Gale Quirk, Sherryl Newton, Judy Toepfer, and Tim Andera.

B. CHIEF ELECTED OFFICIAL 2010

Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:

Mr.

First Name: Ernest (Buck)

Initial:

Last Name: Clark

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION

First Name: Mr. Adam

Initial: E

Last Name: Poll

Job Title: Associate Planner

Mailing Address: 715 Mulberry Street, Waterloo, IA 50703

Phone Number: (319) 291-4366

Email Address: adam.poll@waterloo-ia.org

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **Yes** No

2010 HISTORIC PRESERVATION COMMISSION:

Please complete the following and provide information about the 2010 commission. Be sure to indicate how the individual wishes to be addressed (Mr., Mrs., Ms., Dr.). Please provide a work (circle W) or a home (circle H) mailing address, work (circle W) or a home (circle H) phone number and work (circle W) or a home (circle H) email address. Please provide new or updated information on past and present: profession, employment, training, preservation skills including ownership of a historic property (Past or present: profession/employment, preservation skills, historic property owner). If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends). If a commission member serves as contact with the State Historic Preservation Office for the Commission, please mark the check off box below that individual's name.

CHAIRPERSON/COMMISSIONER

First Name: Mr. Pat

Initial:

Last Name: Berry

Mailing Address:

127 Leland Ave

Waterloo, IA 50701

Home Phone Number: (319) 235-5597

Work Phone Number: n/a

Email Address: None

Past or Present profession/employment, preservation skills, historic property owner:
Works as Handyman. Restores historic houses.

Representative, Name of Local Historic District: Church Row Neighborhood

Term Ends: Month 04 Day 07 Year 2012

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

VICE CHAIRPERSON/COMMISSIONER

First Name: Mrs. Gale

Initial

Last Name: Quirk

Mailing Address:

245 Alta Vista Ave

Waterloo, IA 50703

Home Phone Number: (319) 235-7377

Work Phone Number: n/a

Email Address: quirkc2@mchsi.com

Past or Present profession/employment, preservation skills, historic property owner:
Resident of Highland Historic District

Representative, Name of Local Historic District: Highland

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

SECRETARY/COMMISSIONER

First Name: Staff serves as Secretary

Initial

Last Name:

Mailing Address:

Home Phone Number:

Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Historic District:

Term Ends: Month Day Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name: Mrs. Mary

Initial

Last Name: Potter

Mailing Address: 1416 W 14th Street, Waterloo, IA 50701

Home Phone Number: (319) 233-5764

Work Phone Number: (319) 233-2204

Email Address: felines34mary@yahoo.com

Past or Present profession/employment, preservation skills, historic property owner:
1965-1984, Teacher for La Porte City Schools, 1984-present, agent for New York Life.
Commissioner has rehabbed three historic homes in the Church Row Neighborhood.

Representative, Name of Local Historic District: Church Row Neighborhood.

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation
Office for the Commission. Circle Yes **No**

COMMISSIONER

First Name Mrs. Ann

Initial: E

Last Name: Olsson

Mailing Address:

1972 Newell Street

Waterloo IA, 50707

Home Phone Number: (319) 232-7306

Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:
Industrial Hygiene and Chemical Engineering. Owner of an 1882 farmhouse that has no
historical significance. Has served as a board member for the Russell House Museum for
the past 18 years, as well as volunteering for the Grout Museum’s Old House Tour for
numerous years.

Representative, Name of Historic District:

Term Ends: Month 04 Day 07 Year 2012

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

COMMISSIONER

First Name: Mrs. Lana

Initial

Last Name: Morgan

Mailing Address: 256 Alta Vista Avenue, Waterloo, IA 50703

Home Phone Number: (319) 232-0537

Work Phone Number:

Email Address: ipaint678@yahoo.com

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Local Historic District: Highland

Term Ends: Month 04 Day 07 Year 2012

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

COMMISSIONER

First Name: Mrs. Judy

Initial

Last Name: Toepfer

Mailing Address:

Home Phone Number: (319) 232-4638

Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:
Currently lives within the Highland Historic District.

Representative, Name of Local Historic District:
Highland Historic District

Term Ends: Month 10 Day 18 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

COMMISSIONER

First Name: Mr. Ed
Initial
Last Name: Ottesen
Mailing Address: 314 E 4th St., Waterloo, IA 50703

Home Phone Number:
Work Phone Number: (319) 234-1515

Email Address: eao@struxture.com

Past or Present profession/employment, preservation skills, historic property owner:
Registered architect in both Iowa and Wisconsin.

Representative, Name of Local Historic District:

Term Ends: Month 04 Day 07 Year 2012

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes **No**

COMMISSIONER

First Name: Mr. Tim
Initial
Last Name: Andera
Mailing Address: 715 Mulberry Street, Waterloo IA, 50703

Home Phone Number:
Work Phone Number: (319) 291-4366

Email Address: tim.andera@waterloo-ia.org

Past or Present profession/employment, preservation skills, historic property owner:
Graduated Iowa State- BA Planning

Representative, Name of Local Historic District: Highland

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **Yes** No