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**IOWA CERTIFIED LOCAL GOVERNMENT
2013 ANNUAL REPORT (January 2013-December 2013)**

NAME OF THE CITY, COUNTY, OR LAND USE DISTRICT: City Of Waterloo

Section I.
Locating Historic Properties
Identification, Evaluation, and Registration Activity

- CLG Standards found in CLG Agreement and National Historic Preservation Act
- ◆ The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
 - ◆ The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic identification/survey, evaluation, and/or registration/nomination projects that the City, County, or Land Use District completed in 2013. Do not include projects that were funded with a CLG grant or mandated by the Section 106 review and compliance process as we already have copies in our files.

2. How many National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in 2013? Please describe the nature of the action 0

Please list in the space below the NRHP properties (with address) altered, moved or demolished:

3. In 2013, how many additional properties (landmarks, sites, zones, or districts) did your city place on its list of locally designated historic landmarks and/or historic

districts? *(As a reminder, before your elected officials approve local landmarks or ordinances, you must send a copy to the State Historic Preservation Office for comment.)* Please attach a copy of each designation nomination and ordinance. 0

4. In 2013, were there any actions to revise, amend, change, or de-list a locally designated property? If so, how many? Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and zone commission, city Council, District Court or other governmental agency or official involved with the process. 0

Section II
Managing, Protecting, and Preserving Historic Properties

- ◆ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ◆ The CLG shall provide for adequate public participation in the local historic preservation programs

5. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2013? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

- a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. (use additional pages if needed) N/A
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- b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual homeowners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. (use additional pages if needed) The Historic Preservation Commission provided assistance and guidance to many property owners within the Highland Historic District who were proposing changes to the exterior of their homes and granting these applicants with a Certificate of Appropriateness. The dates of those meetings were February 19th, April 16th, May 21st, July 30th August 20th, and October 23rd. Additional information from these meetings can be found in the packet of information provided. At their April 16th meeting the HPC reviewed the Multiple Property Documentation Historic Study of Waterloo's downtown district and also reviewed the National Register of Historic Places nomination for the Waterloo West Commercial Historic District and provided comments on the report and nomination.

- c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed): The Annual Historic Preservation Awards ceremony took place May 30th and three separate awards were given out for effort and work done in preserving the historical character of Waterloo. Awards were given to Joshua and Shalee Boyles for their work on preserving 145 Prospect Ave, Queen of Peace Catholic Church at 324 Mulberry Street and Sherman and Associates, (Russell Lamson Building) at 209 West 5th Street.

6. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies of the amendments and new ordinances or resolutions. *(As a reminder, before your elected officials approve local landmarks or ordinances, you must send a copy to the State Historic Preservation Office for comment.)*

7. If new or revised design standards and/or guidelines were developed and adopted during 2013, please attach a copy.

8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

The Historic Preservation Commission had a transitional year in 2013, with the HPC Staff member departure and 5 members retiring from the commission. The HPC quickly acquired Ivan Valtchev, Harrison Cass and Terry Stevens as additional members and are currently in the process of appointing 2 more members. The Annual Historic Preservation Awards were held May 30th at the Bridges Retirement Center in Waterloo. The first award was giving to Joshua & Shalee Boyles of 145 Prospect Ave for the preservation of their home within the Highland Historical District. Another award was given to Queen of Peace Catholic Church at 324 Mulberry Street for the conservation of the church that was built in 1901. The final award was granted to Sherman and Associates for the preservation of 209 West 5th St locally known as the Russell Lamson Building.

Section III Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- Commission members will participate in state sponsored or approved historic preservation training activities.

10. List dates of meetings held. February 19th, April 16th, May 21st, July 30th August 20th, and October 23rd.

11. Please update the attached CLG Personnel Information Table (this must be completed).

12. Please attach biographical sketches or resumes of commissioners who were newly appointed in 2013 or 2014. Please be sure newly appointed commissioner's sign and date their statement.

13. Please complete the 2013 Commission Training Table.

PLEASE SIGN and DATE

Signature of person who completed this report

Date

Signature of Mayor or Chairman of the Board of Supervisors

Date

Please retain and copy of the annual report for your official CLG file and send one hard copy with original signatures by February 28, 2014 to:

Paula A. Mohr
State Historical Society of Iowa
600 East Locust St,
Des Moines IA 50319-0290
Paula.mohr@iowa.gov

If you have questions, please contact me at: (515) 281-6826.

Thank you!

2013 Historic Preservation Training Table

An important requirement of the Certified Local Government program is annual training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Name of Training Session:

Sponsoring organization:

Location:

Date:

Names of historic preservation commissioners, staff and elected officials who attended:

Biographical Sketch
Applicant for Historic Preservation Commission

NAME: (Mr. Mrs. Ms. Dr. *please circle one*):

ADDRESS:

WORK PHONE NUMBER WORK: ()

HOME PHONE NUMBER: ()

EMAIL ADDRESS:

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation; use extra sheets if necessary)

EDUCATION:

EMPLOYMENT:

INTEREST:

While serving on the _____ Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

Signature

Date

2013-2014 CLG Personnel Table

A. Please list the names of the Historic Preservation Commissioners who served during 2013:

Tim Andera, Ann Olsson, Ed Ottesen, Mary Potter, Gale Quirk, Susan Price, Judy Toepfer, Kathy Linda, Ivan Valtchev, Harrison Cass and Terry Stevens.

B. CHIEF ELECTED OFFICIAL 2013

Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:

Mr. Mrs. Ms. Dr. Mr

First Name: Ernest (Buck)

Initial:

Last Name: Clark

CHIEF ELECTED OFFICIAL **2014 (note this is beginning January 2014)**

Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:

Mr. Mrs. Ms. Dr. Mr

First Name: Ernest (Buck)

Initial:

Last Name: Clark

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION

Mr. Mrs. Ms. Dr.

First Name: Chris

Initial:

Last Name: Western

Job Title: Planner II

Mailing Address: 715 Mulberry St., Waterloo, Iowa 50703

Phone Number: (319) 291-4366

Email Address: chris.western@waterloo-ia.org

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

2014 HISTORIC PRESERVATION COMMISSION:

Please complete the following and provide information about your new 2013 commission. Be sure to indicate how the individual wishes to be addressed (Mr., Mrs., Ms., Dr.). Please provide a work (circle W) or a home (circle H) mailing address, work (circle W) or a home (circle H) phone number and work (circle W) or a home (circle H) email address. Please provide new or updated information on past and present: profession, employment, training, preservation skills including ownership of a historic property (Past or present: profession/employment, preservation skills, historic property owner). If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends). If a commission member serves as contact with the State Historic Preservation Office for the Commission, please circle yes.

CHAIRPERSON/COMMISSIONER

Mr. Mrs. Ms. Dr. Mrs

First Name Mary

Initial

Last Name: Potter

Mailing Address: 1416 W 14th St., Waterloo, Iowa 50701

Home Phone Number: (319)233-5764

Work Phone Number: (319)233-2204

Email Address: felines34mary@yahoo.com

Past or Present profession/employment, preservation skills, historic property owner: 1965-1984, Teacher for La Porte City Schools, 1984- present, agent for New York Life. Commissioner has rehabbed three historic homes in the Church Row Neighborhood.

Representative, Name of Local Historic District:

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

VICE CHAIRPERSON/COMMISSIONER

First Name Judy

Initial

Last Name: Toepfer

Mailing Address:

Home Phone Number: (319) 232-4638

Work Phone Number: N/A

Email Address: N/A

Past or Present profession/employment, preservation skills, historic property owner:
Resident of Highland Historic District

Representative, Name of Local Historic District:

Term Ends: Month 10 Day 18 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

SECRETARY/COMMISSIONER

First Name Staff serves as secretary

Initial

Last Name:

Mailing Address:

Home Phone Number:

Work Phone Number:

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:

Representative, Name of Historic District:

Term Ends: Month Day Year

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name: Ann
Initial
Last Name: Olsson
Mailing Address: 1972 Newell St., Waterloo, Iowa 50707

Home Phone Number: (319) 232-7306
Work Phone Number: N/A

Email Address: N/A

Past or Present profession/employment, preservation skills, historic property owner:
Industrial Hygiene and Chemical Engineering. Owner of an 1882 farmhouse that has no historical significance. Has served as a board member for the Russell House Museum for the past 18 years, as well as volunteering for the Grout Museum’s Old House Tour for numerous years

Representative, Name of Local Historic District:

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Ed
Initial
Last Name: Ottesen
Mailing Address: 314 E 4th St., Waterloo, Iowa 50703

Home Phone Number: N/A
Work Phone Number: (319) 234-1515

Email Address: eao@struxture.com

Past or Present profession/employment, preservation skills, historic property owner:
Registered Architect in Iowa and Wisconsin

Representative, Name of Historic District:

Term Ends: Month 04 Day 07 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Susan

Initial

Last Name: Price

Mailing Address: 2753 Fairlane Ave., Waterloo, Iowa 50702

Home Phone Number: (319)269-6745

Work Phone Number: (319)233-4019

Email Address:

Past or Present profession/employment, preservation skills, historic property owner:
Susan is a substitute teacher and has a passion for History. She has assisted with projects at the Grout Museum and Imaginarium.

Representative, Name of Local Historic District:

Term Ends: Month 1 Day 28 Year 2016

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Gale

Initial

Last Name: Quirk

Mailing Address: 245 Alta Vista Ave., Waterloo, Iowa 50703

Home Phone Number: (319)235-7377

Work Phone Number: N/A

Email Address: quirk2@mchsi.com

Past or Present profession/employment, preservation skills, historic property owner:
Resident of Highland District

Representative, Name of Local Historic District:

Term Ends: Month 4 Day 7 Year 2013

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name: Tim

Initial

Last Name: Andera

Mailing Address: 715 Mulberry St., Waterloo, Iowa 50703

Home Phone Number: N/A

Work Phone Number: (319) 291-4366

Email Address: tim.andera@waterloo-ia.org

Past or Present profession/employment, preservation skills, historic property owner:
Graduate of Iowa State University- BA in Planning

Representative, Name of Local Historic District:

Term Ends: Month 4 Day 22 Year 2016

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Kathy

Initial

Last Name: Linda

Mailing Address: 1151 Independence Ave., Waterloo, Iowa 50703

Home Phone Number: (319)239-0191

Work Phone Number: N/A

Email Address: Katherine.a.linda@gmail.com

Past or Present profession/employment, preservation skills, historic property owner:
Kathy is involved with the Cedar Valley Arboretum and lives within the Highland Neighborhood Historical District.

Representative, Name of Historic District:

Term Ends: Month 04 Day 18 Year 2014

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Ivan

Initial

Last Name: Valchev

Mailing Address: 217 W 4th St. #203 Waterloo, Iowa 50701

Home Phone Number: (414)732-9112

Work Phone Number: (319)233-8419

Email Address: ivanv@invisionarch.com

Past or Present profession/employment, preservation skills, historic property owner:
Member of Main Street Design Council and is currently a building design professional

Representative, Name of Historic District:

Term Ends: Month 04 Day 22 Year 2016

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Harrison

Initial

Last Name: Cass

Mailing Address: 191 Pershing Road, Waterloo, Iowa 50701

Home Phone Number: N/A

Work Phone Number: (319)833-8626

Email Address: hcass@casscos.com

Past or Present profession/employment, preservation skills, historic property owner:
Harrison is a retired Waterloo School superintendent who has experience working with many boards and commissions throughout the years.

Representative, Name of Historic District:

Term Ends: Month 04 Day 22 Year 2016

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No

COMMISSIONER

First Name Terry

Initial

Last Name: Stevens

Mailing Address: 1629 Ackermant St., Waterloo, Iowa 50703

Home Phone Number: (319)291-6724

Work Phone Number: (319) 833-3129

Email Address: danceterryh20loo@aol.com

Past or Present profession/employment, preservation skills, historic property owner:
Terry has lived in Waterloo for 62 years and has a strong interest in preserving historic entities within the City of Waterloo.

Representative, Name of Historic District:

Term Ends: Month 12 Day 09 Year 2016

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle Yes No