



[For SHPO use only]
Received _____
Approved/CLG in good standing _____
More information requested _____
_____
_____

**Iowa Certified Local Governments  
2014 Annual Report (January 2014-December 2014)**

Name of the City, County, or Land Use District: CITY OF WATERLOO

Section I.  
Locating Historic Properties  
Identification, Evaluation, and Registration Activity

CLG Standards found in CLG Agreement and National Historic Preservation Act

- ◆ The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the State.
- ◆ The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic identification/survey, and evaluation projects that your commission completed in 2014. Do not include projects that were funded with a CLG grant or mandated by the Section 106 review and compliance process as we already have copies in our files.

2. How many National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in 2014? Please identify the property and the action **No properties on the NRHP were altered, moved or demolished in 2014.**

3. In 2014, how many additional properties (landmarks, sites, zones, or districts) did your city place on its list of locally designated historic landmarks and/or local historic districts? *(As a reminder, **before** your elected officials approve local districts or ordinances, you must send a copy to the State Historic Preservation Office for review and comment.)* Please attach a copy of each designation nomination and ordinance. **No additional properties were designated as local historic landmarks or districts.**

4. In 2014, were there any actions to revise, amend, change, or de-list a locally designated property? If so, how many? Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and zone commission, City Council, District Court or other governmental agency or official involved with the process. **No actions were taken to revise, amend, change or de-list a locally designated property.**

## Section II Managing, Protecting, and Preserving Historic Properties

- ◆ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ◆ The CLG shall provide for adequate public participation in the local historic preservation programs

5. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2014? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

- a. Historic preservation planning. Examples include the development or revision of a preservation plan, development of a work plan for your commission, etc. (use additional pages if needed) **No Historic preservation planning was done in the year 2014.**
- b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. (use additional pages if needed) **Chairperson Ed Ottesen attended a meeting with the Church Row neighborhood Association to provide insight on the potential designation of a historical district within their neighborhood. Chairperson Ed Ottesen also attended meetings speaking on behalf of the Historic Preservation Commission regarding a City owned home located at 519 E 3<sup>rd</sup> Street and also a commercial property at 325 Commercial Street regarding the future of the properties. Mr. Ottesen spoke in favor of preserving the properties due to their historical significance within Waterloo.**
- c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed)  
**The Historic Preservation Commission held their annual Historic Preservation Awards on May 30, 2014. Three awards were given to individuals and businesses that have worked towards preserving historic properties**

throughout Waterloo. The first award was given to the Brown Derby Ballroom located at 618 Sycamore Street for their preservation of the ballroom that has been closed since the 1970s. The property is able to host events with up to 200 people in their first floor lobby and ballroom.

The second award was given to Lee Byrd for her residence within the City of Waterloo Highland Historic District. Ms Byrd is the owner of a home known as the J.W. Rath House and was built in 1919. The craftsman style home was created by Architect Mortimer B Cleveland and is known to hold significance with the development of Rath Packing Company in Waterloo. The home entails many original built-ins throughout and has been fully refurbished to match the historic significance it entails. The home has over 60 windows throughout and almost 4,000 square feet in living area.

The third award was given to the City of Waterloo for their restoration of the Public Market. The Riverloop Public Market Building was built in 1947. The City of Waterloo purchased the property in 2006 and began remodeling shortly after. The market is now home to many locally grown foods and also offers catering for events.

6. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies of the amendments and new ordinances or resolutions. *(As a reminder, before your elected officials approve local districts or ordinances, you must send a copy to the State Historic Preservation Office for comment.)* At their May 20, 2014 meeting the Historic Preservation Commission passed three resolutions indicating their support for three new properties, studies and districts to be recognized by the National Register of Historic Places. The properties included the Overland Waterloo Company Building located at 500 E 4<sup>th</sup> Street, Historic and Architectural Resources of Downtown Waterloo and the Waterloo West Commercial Historic District.

7. If new or revised design standards and/or guidelines were developed and adopted during 2014, please attach a copy. No new or revised design standards and/or guidelines were developed in 2014.

8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? The commission continued discussion regarding activities they would like to partake in. Funding continues to be an issue and the commission is actively pursuing the possibility of defining an additional local historic district within Waterloo.

9. Does your commission have a website and if so, what is the address? The Commission does not have a website at this time.

### Section III Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- Commission members will participate in state-sponsored or approved historic preservation training activities.

10. List dates of meetings held (please note these are meetings actually held, not those which were scheduled but did not take place). January 30, 2014; February 18, 2014; March 18, 2014; April 15, 2014; May 20, 2014; June 17, 2014; July 15, 2014; August 19, 2014; September 16, 2014; October 21, 2014; November 18, 2014; December 16, 2014.

11. Please update the attached CLG Personnel Information Table (this must be completed).

12. Please attach biographical sketches or resumes of commissioners who were newly appointed in 2014 or 2015. Please be sure newly appointed commissioners sign and date their statement.

13. Please complete the 2014 Commission Training Table.

PLEASE SIGN and DATE

---

***Signature of person who completed this report*** ***Date***

---

***Signature of Mayor or Chairman of the Board of Supervisors*** ***Date***

Please retain and copy of the annual report for your official CLG file and send one hard copy with original signatures by February 27, 2015 to:

Paula A. Mohr  
 State Historical Society of Iowa  
 600 East Locust Street  
 Des Moines IA 50319-0290  
[Paula.mohr@iowa.gov](mailto:Paula.mohr@iowa.gov)

If you have questions, please contact me at: (515) 281-6826.

Thank you for your timely response!

## 2014 Historic Preservation Training Table

An important requirement of the Certified Local Government program is annual training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Training Session: **Preserve Iowa Summit**

Sponsoring organization: **State Historical Society of Iowa and many others**

Location: **Cedar Rapids Iowa**

Date: **August 21<sup>st</sup> and 22<sup>nd</sup>**

Names of historic preservation commissioners, staff and elected officials who attended:

**Terry Stevens**

Biographical Sketch  
Applicant for Historic Preservation Commission

NAME:

ADDRESS (street, city, zip code):

WORK PHONE NUMBER WORK: (    )

HOME PHONE NUMBER: (    )

EMAIL ADDRESS:

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe employment, education, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation; use extra sheets if necessary)

EMPLOYMENT:

EDUCATION:

INTERESTS:

While serving on the \_\_\_\_\_ Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## 2014-2015 CLG Personnel Table

A. Please list the names of the Historic Preservation Commissioners who served during 2014:

Ed Ottesen

Ivan Valtchev (until June)

Susan Price

Allaire George

Harrison Cass

Kathy Linda

Terry Stevens

Tim Andera

B. CHIEF ELECTED OFFICIAL 2014

Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:

First Name: Buck

Initial: [Click here to enter text.](#)

Last Name: Clark

CHIEF ELECTED OFFICIAL 2014 (note this is beginning January 2015)

Name of Mayor, Chairman of Board of Supervisors, President of LUD Trustees:

First Name: Buck

Initial: [Click here to enter text.](#)

Last Name: Clark

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION

First Name: Adrienne

Initial: E

Last Name: Miller

Job Title: Associate Planner

Mailing Address (street, city, zip code): 715 Mulberry St., Waterloo, IA 5073

Phone Number: 319-291-4366

Email Address: [adrienne.miller@waterloo-ia.org](mailto:adrienne.miller@waterloo-ia.org)



## **2015 HISTORIC PRESERVATION COMMISSION:**

Please complete the following and provide information about your new 2015 commission. Please provide a work or a home mailing address, work or a home phone number and work or a home email address. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends).

### **CHAIRPERSON/COMMISSIONER**

First Name Ed

Initial [Click here to enter text.](#)

Last Name: Ottesen

Mailing Address: 1941 West 6<sup>th</sup> Street; Waterloo, Iowa 50703

Home Phone Number: 319-234-1863

Work Phone Number: 319-277-5636

Email Address: edo@leviarch.com

Representative, Name of Local Historic District (if applicable) N/A

Term Ends: Month February Day 4th Year 2017

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? Yes

**VICE CHAIRPERSON/COMMISSIONER**

First Name Harrison

Initial [Click here to enter text.](#)

Last Name: Cass

Mailing Address: 191 Pershing Road; Waterloo, IA 50701

Home Phone Number: 319-883-8626

Work Phone Number: N/A

Email Address: [hcass@cascos.com](mailto:hcass@cascos.com)

Representative, Name of Local Historic District (if applicable): N/A

Term Ends: Month April Day 22 Year 2016

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

**COMMISSIONER**

First Name: Ivan

Initial: [Click here to enter text.](#)

Last Name: Valtchev

Mailing Address: 217 W 4<sup>th</sup> Street # 203; Waterloo, IA 50701

Home Phone Number: 414-732-9112

Work Phone Number: 319-233-8619

Email Address: [ivanv@invisionarch.com](mailto:ivanv@invisionarch.com)

Representative, Name of Historic District (if applicable): N/A

Term Ends: Ivan resigned from the Historic Preservation Commission on July 15 2014.[Click here to enter text.](#)

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

**COMMISSIONER**

First Name: Susan

Initial: [Click here to enter text.](#)

Last Name: Price

Mailing Address: 2753 Fairlane Ave, Waterloo, IA 50702

Home Phone Number: 319-233-4019

Work Phone Number: N/A

Email Address: [sueprice49@yahoo.com](mailto:sueprice49@yahoo.com)

Representative, Name of Local Historic District (if applicable): N/A

Term Ends: Month January Day 28 Year 2016

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

**COMMISSIONER**

First Name: Allaire

Initial: [Click here to enter text.](#)

Last Name: George

Mailing Address: 448 Loma Street; Waterloo, IA 50701

Home Phone Number: 319-233-5320

Work Phone Number: N/A

Email Address: [allaireg7@mchsi.com](mailto:allaireg7@mchsi.com)

Representative, Name of Local Historic District (if applicable): N/A

Term Ends: Month February Day 4 Year 2017

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

**COMMISSIONER**

First Name: Kathy

Initial: [Click here to enter text.](#)

Last Name: Linda

Mailing Address: 1151 Independence Ave.; Waterloo, IA 50703

Home Phone Number: 319-291-6391

Work Phone Number: N/A

Email Address: Katherine.a.linda@gmail.com

Representative, Name of Local Historic District (if applicable): Highland Historic District

Term Ends: Month April Day 18 Year 2017

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

**COMMISSIONER**

First Name: Terry

Initial: [Click here to enter text.](#)

Last Name: Stevens

Mailing Address: 1629 Ackermant Street; Waterloo, IA 50703

Home Phone Number: 319-291-6724

Work Phone Number: 319-833-3129

Email Address: [danceterryh2oloo@aol.com](mailto:danceterryh2oloo@aol.com)

Representative, Name of Local Historic District (if applicable): N/A

Term Ends: Month December Day 9 Year 2016

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No

## **COMMISSIONER**

First Name: Tim

Initial: [Click here to enter text.](#)

Last Name: Andera

Mailing Address: 715 Mulberry Street; Waterloo, IA 50703

Home Phone Number: 319-291-4366

Work Phone Number: 319-291-4366

Email Address: [tim.andera@waterloo-ia.org](mailto:tim.andera@waterloo-ia.org)

Representative, Name of Local Historic District (if applicable): N/A

Term Ends: Month April Day 22 Year 2016

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? No