[For SHPO use only]

Received _____

Minimum no. of meetings?	yes	no
Required training?	yes	no
Fully appointed commission?	yes	no
Has the commission been active?	yes	no
Has the commission accomplished at least one project?	yes	no

Comments:

_____

_____

Approved/CLG in good standing yes no

More information requested _____

_____

Entered into database _____/_____

IOWA CERTIFIED LOCAL GOVERNMENT
2017 ANNUAL REPORT (January 2017-December 2017)

NAME OF THE CITY, COUNTY, OR LAND USE DISTRICT: **City of Waterloo**

Section I.
Locating Historic Properties
Identification, Evaluation, and Registration Activity

CLG Standards found in CLG Agreement and National Historic Preservation Act

- The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic identification/survey, evaluation, and/or registration/nomination projects that your commission completed in 2017. Do not include projects that were funded with a CLG grant or mandated by the Section 106 review and compliance process as we already have these in our files. N/A

2. How many National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in 2017? Please identify the property (historic name and address) and the action **0**

3. In 2017, how many additional properties did your city place on its list **of locally designated** historic landmarks and/or historic districts?

If you have questions about whether you have a locally designation program or not, please contact Paula Mohr before you complete this section.

*(As a reminder, **before** your elected officials approve or change local districts or ordinances, you must send a copy to the State Historic Preservation Office for review and comment.)* Please attach a copy of the final designation nomination(s) and ordinance(s).

Date the ordinance(s) reviewed and commented by SHPO _____0_____

4. In 2017, what were the actions to revise, amend, change, or de-list a locally designated property? Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and zone commission, city Council, District Court or other governmental agency or official involved with the process. (use additional pages if needed) _____0_____

Section II
Managing, Protecting, and Preserving Historic Properties

- The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- The CLG shall provide for adequate public participation in the local historic preservation programs

5. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2017? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do! (use additional pages if needed)

   a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. (use additional pages if needed)

   On February 2nd, 2017 the Waterloo Historic Preservation Commission held a special goal setting session. From the goals created at the session an action plan was created that is updated on a monthly basis and included in the packet sent out to the commissioners.

   b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. Please be specific (use additional pages if needed)

City staff assisted projects by helping, through staff research and time as well as incentives to match, historic renovations of the former Wonderbread Bakery into the new Singlespeed Pub & Brewery. The city further assisted in funding staff/consultants to help with renovations to the KWWL building.

c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed)

On October 17th, the Historic Preservation Commission participated in a panel discussion at the Waterloo Library explaining what the commission does, some of the obstacles it faces, and some of the successes that commission has seen recently. After the commissioners gave their presentation there was a question and answer session with the public that was in attendance.

Also on May 4th, the commission held its annual awards banquet. At the banquet the following were honored:

Ann Olsson

Ann Olsson is a former member of Historic Preservation Commission and a longtime advocate of ensuring that the history of Waterloo is preserved. She was a key advocate to help fight and ensure that the Wonderbread Building was preserved after it was closed by the Hostess Bankruptcy in 2012 and it has now been restored by David Morgan.

Dave Morgan-Singlespeed

David Morgan has taken one of Waterloo's iconic buildings and not only saved it from the wrecking ball but is turning it into a major destination that is destined to bring more life to the area. Not only did the $6 million project use the 1927 blueprints of the building to restore it, they restored the building by historical standards and made it LEED certified. The opening of Single Speed has made news as far away as California and Virginia, giving Waterloo some positive publicity.

AHTS Architects

AHTS Architects was contracted by JSA development for historic architecture services on the former Walden Blocks. AHTS was presented with Preservation Iowa's 2016 "Preservation at its best" award for small commercial projects. In addition, AHTS headquarters is located on East 4th Avenue in Downtown Waterloo East Commercial Historic District.

Laura and Mike Hoy

Laura and Mike Hoy have been longtime supporters of the Walnut Neighborhood. In addition to buying and restoring a house on Walnut Street, Laura works with several organizations in the district and was one of the people that pushed for the JSA/City of Waterloo development agreement that will restore 4 homes in the neighborhood.

Brad and Holly Cote-Residence

Brent Bohlen nominated Brad and Holly Cote for this award. Brad and Holly Cote own the house at 310 Independence that was built in 1904 by George Fowler of the Fowler Co. The Cote's have invested a large amount of time and money to restore the home authentically. Not

only are they investing in their home but they are also investing in a neighborhood that has been neglected over the years.

6. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies of the amendments and new ordinances or resolutions.

No changes to the ordinance.

(As a reminder, before your elected officials approve local districts or ordinances, you must send a copy to the State Historic Preservation Office for comment.)

7. If new or revised design standards and/or guidelines were developed and adopted during 2017, please attach a copy.

It was brought to the attention to the commission that the Highland Neighborhood had guidelines developed in 2012 on their website but the commission and staff was using a much older set of guidelines. Staff determined that the 2012 guidelines were never approved by the Waterloo City Council so the commission started looking at those 2012 guidelines and the new Secretary of the Interior Standards and plan to have a new set of guidelines sometime in 2018 and ensure that they are sent to the Waterloo City Council who must approved them.

8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? (use additional pages if needed)

One of the ongoing issues the commission has encountered is the lack of funding. However, the commission was awarded a CLG Grant this year and has requested funing from the city's annual Capital Improvement Program (CIP). The commission is seeking out other grants to work on projects throughout the city.

Another challenge the commission faces is the lack of an active historical society in the city that the commission can partner with. There is a Cedar Valley Historic Society that has done presentations at the Grout Museum (although none in 2017) but they have not been very active.

Another issue the commission has been facing is with Waterloo's currently only residential historic district the Highland Neighborhood. The neighborhood has seen little investment over the last few years and is seeing an increase in the number of homes that are not being kept up, being turned into rentals, and an increase in crime. The commission invited the Highland Neighborhood Association to its regular meeting in September. The commission and the association discussed issues of concern and brain stormed ideas of ways to help the neighborhood. This included a request for funds in the CIP to improve and promote the neighborhood.

A National Register nomination survey was instituted by the City of Waterloo in a cooperative agreement with the Walnut Neighborhood, JSA Development, and other interested parties. This includes a development agreement with JSA Development that will see them restore 4 historic properties in the neighborhood.

In January Mount Moriah Church was named as one of Iowa's Most Endangered buildings. This led to the commission starting its own list of Most Endangered Buildings with the commission announcing its list at its annual awards banquet and it plans to come out with a list annually or at least make additions to the existing lists. The commission also nominated St. Mary's School and Church to Iowa's Most Endangered List for 2018.

The commission also worked on developing a relationship with the Community Foundation of Northeast Iowa. The Community Foundation offers opportunities not only for grants but also to be able to network with its partners who could provide assistance to the commission.

As noted below the commission now has its own website presence. Currently the site has maps, paperwork, and the most endangered list posted on it. Staff is currently working on digitizing all the reports that have been gathered by the department over the last 35 years and will post those onto the website when the project is completed. The long term goal is to make the website a portal for any information that is needed concerning historic preservation in the city.

9. Does your commission have a website and if so, what is the address?

http://www.cityofwaterlooiowa.com/historicpreservation

Section III
Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- Commission members will participate in state-sponsored or state-approved historic preservation training activities.

10. List dates of meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled).

January 17, February 21, March 21, May 16, June 20, July 18, August 15, September 19, October 17, November 21, December 19

11. We recommend that each commission have a budget with a minimum of $750 to pay for training and other commission expenses. In 2017, what was the dollar amount for the historic preservation commission's annual budget?

The commission currently does not have a budget.

12. Where are your official CLG files located?

City of Waterloo Office of Community Planning and Development 715 Mulberry Street Waterloo, Iowa 50703

13. Please update the attached CLG Personnel Information Table (this must be completed).

See below.

14. Please attach biographical sketches for commissioners who were newly appointed in 2017 or 2018. Please be sure newly appointed commissioners sign and date their statement.

See below.

15. Please complete the 2017 Commission Training Table.

See below.

PLEASE SIGN and DATE

2/27/18

Signature of person who completed this report ***Date***

2/27/18

Signature of Mayor or Chairman of the Board of Supervisors ***Date***

Please retain a copy for your official CLG file and send a PDF of the signed document to paula.mohr@iowa.gov. OR you can mail a hard copy with original signatures to the address below. The deadline is February 28, 2018.

Paula A. Mohr
State Historical Society of Iowa
600 East Locust St,
Des Moines IA 50319-0290
Paula.mohr@iowa.gov

If you have questions, please contact me at: (515) 281-6826.

Thank you for your timely response!

2017 Historic Preservation Training Table

An important requirement of the Certified Local Government program is annual state-sponsored or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Training Session: **2017 Preserve Iowa Summit**
Sponsoring organization: **SHPO/Davenport Historic Preservation Commission**
Location: **Fort Dodge, Iowa**
Date: **June 2017**
Names of commission members, staff and elected officials who attended the Preserve Iowa Summit ***(please note this must be completed. If no one attended, enter none)***:
Terry Stevens and John Dornoff

Name of Training Session: **Atlas of ReUrbanism: Buildings and Blocks in American Cities**
Sponsoring organization: **National Trust for Historic Preservation**
Location: **Webinar**
Date: **February 9, 2017**
Names of historic preservation commissioners, staff and elected officials who attended:
John Dornoff

Name of Training Session: **Historic Tax Credits Roundtable**
Sponsoring organization: **Community Bank and Trust**
Location: **Waterloo, Iowa Center for the Arts**
Date: **February 16, 2017**
Names of historic preservation commissioners, staff and elected officials who attended:
Ed Ottesen, Rick Jaacks, and John Dornoff

Name of Training Session: **Historic Preservation and Cultural and Entertainment District Tax Credit**
Sponsoring organization: **Iowa Economic Development Authority**
Location: **State Historical Building, Des Moines, Iowa**
Date: **February 23rd, 2017**
Names of historic preservation commissioners, staff and elected officials who attended:
John Dornoff

Name of Training Session: **Using the Historic Tax Credit for Affordable Housing**
Sponsoring organization: **United Stated Department of Housing and Urban Development**
Location: **Webinar**
Date: **May 4, 2017**
Names of historic preservation commissioners, staff and elected officials who attended: **John Dornoff**

Name of Training Session: **Policy Webinar: State (and Federal!) Historic Tax Credits**
Sponsoring organization: **National Trust for Historic Preservation**
Location: **Webinar**
Date: **July 20, 2017**
Names of historic preservation commissioners, staff and elected officials who attended: **John Dornoff**

Name of Training Session: **Commerce + Interpretation: The Possibilities, Pitfalls, and Principles of Shared Use at Historic Sites**
Sponsoring organization: **National Trust for Historic Preservation**
Location: **Webinar**
Date: **September 26, 2017**
Names of historic preservation commissioners, staff and elected officials who attended: **John Dornoff**

Name of Training Session: **Policy Webinar: Historic Tax Credit Threatened**
Sponsoring organization: **National Trust for Historic Preservation**
Location: **Webinar**
Date: **November 2, 2017**
Names of historic preservation commissioners, staff and elected officials who attended: **John Dornoff**

Name of Training Session: **Vacant not Blighted**
Sponsoring organization: **Iowa State University**
Location: **Ames, Iowa**
Date: **December 4, 2017**
Names of historic preservation commissioners, staff and elected officials who attended: **John Dornoff**

Biographical Sketch
Applicant for Historic Preservation Commission

NAME: **Ron Miller**

ADDRESS: **1135 Independence Ave, Waterloo, IA 50703**

WORK PHONE NUMBER WORK: (_____) _____

HOME PHONE NUMBER: (**232**) **232-0698**

EMAIL ADDRESS: **rmiller742@aol.com**

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation)

EDUCATION: _____

EMPLOYMENT: _____

INTERESTS: _____

While serving on the **City of Waterloo** Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

_____ _____

Signature Date

CLG Personnel Table

A. Please list the names of the Historic Preservation Commissioners who served during calendar year 2017: **Ed Ottesen, Kathy Linda, Katie Orlando, Terry Stevens, Rick Jaacks, Luke Jenson, Ron Miller, and Susan Price.**

B. CHIEF ELECTED OFFICIAL **2018 (note this is beginning January 2018)**
Name of Mayor, Chairman of Board of Supervisors, or President of LUD Trustees:
First Name: **Quentin**
Last Name: **Hart**
Mailing Address: **715 Mulberry Street, Waterloo, Iowa 50703**
Phone Number: **(319) 291-4301**
Email Address: **mayor@waterloo-ia.org**

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION
First Name: **John**
Last Name: **Dornoff**
Job Title: **Planner I**
Mailing Address: **715 Mulberry Street, Waterloo, Iowa 50703**
Phone Number: **(319) 291-4366**
Email Address: **john.dornoff@waterloo-ia.org**

2018 HISTORIC PRESERVATION COMMISSION: Please note that this is for 2018

Please complete the following and provide information about your new 2017 commission.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends). If a commission member serves as contact with the State Historic Preservation Office for the Commission, please circle yes. **Electronic and mailed communication will be sent to the staff person for the commission and the contact.**

CHAIRPERSON/COMMISSIONER

First Name: **Ed**
Last Name: **Ottesen**

Mailing Address (please provide full mailing address including city and zip code): **1941 West 6th Street; Waterloo, IA 50702**

Home Phone Number: (**319**) **234-1863**
Work Phone Number: (**319**)**277-5636**

Email Address: **edo@leviarch.com**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **February** Day **3rd** Year **2020**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **Yes**

VICE CHAIRPERSON/COMMISSIONER

First Name: **Katie**
Last Name: **Orlando**

Mailing Address (please provide full mailing address including city and zip code): **3735 Ravenwood Circle #5, Waterloo, IA 50702**

Home Phone Number: (**603**) **702-0164**
Work Phone Number: (**319**)**235-9397**

Email Address: **katie.orlando@iowabigs.org**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **June** Day **22** Year **2018**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

SECRETARY/COMMISSIONER

First Name: **Susan**
Last Name: **Price**

Mailing Address (please provide full mailing address including city and zip code): **2753 Fairlane Avenue, Waterloo, IA 50702**

Home Phone Number: (**319**)**233-4019**
Work Phone Number: **N/A**

Email Address: **sueprice49@yahoo.com**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **January** Day **28** Year **2019**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

COMMISSIONER

First Name: **Ron**
Last Name: **Miller**

Mailing Address (please provide full mailing address including city and zip code): **1135 Independence Avenue, Waterloo, IA 50703**

Home Phone Number: (**319**) **239-7194**
Work Phone Number: **N/A**

Email Address: **rmiller742@aol.com**

Representative, Name of Local Historic District: **Highland Historic District**

Term Ends: Month **May** Day **08** Year **2020**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

COMMISSIONER

First Name: **Terry**
Last Name: **Stevens**

Mailing Address (please provide full mailing address including city and zip code): **1629 Ackermant Street, Waterloo, IA 50703**

Home Phone Number: (**319**) **291-6724**
Work Phone Number: (**319**)**833-3129**

Email Address: **danceterryh2oloo@aol.com**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **December** Day **9** Year **2019**
Note: Term in process of being extended.

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

COMMISSIONER

First Name: **Luke**
Last Name: **Jenson**

Mailing Address (please provide full mailing address including city and zip code): **1151 Ora Drive, Waterloo, IA 50701**

Home Phone Number: (**319**) **234-4631**
Work Phone Number: (**319**) **610-4688**

Email Address: **ljenson@mrs-lawfirm.com**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **May** Day **2** Year **2019**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

COMMISSIONER
First Name: **Rick**
Last Name: **Jaacks**

Mailing Address (please provide full mailing address including city and zip code): **2825 West 4th Street, Waterloo, IA 50701**

Home Phone Number: (**319**) **433-6130**
Work Phone Number: (**507**) **258-1708**

Email Address: **rjaacks@communitybt.com**

Representative, Name of Local Historic District: **N/A**

Term Ends: Month **October** Day **10** Year **2019**

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**