

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – October 16, 2018– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Miller, Ottesen, Stevens, Price, and Jenson.

Commission Member(s) absent were: Jaacks

Others Present: Pat Morrissey – City Council Representative, E.J. Gallagher – Grout Museum, John Dornoff – Planning Staff, and 1 citizen.

Approval of Agenda

Motion made by Jenson, seconded by Price to approve the agenda of the October 16, 2018 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Price, seconded by Stevens to approve the minutes of the September 18, 2018 meeting. Both motions passed unanimously.

Hearings

Request by Owens-Folkers for a Certificate of Appropriateness for an 8' Commercial Fence at 250 Westfield

Dornoff read the staff report noting that the site is a Locally Designated Landmark thus the request comes to the committee.

Price asked if it would match the existing fence to which the applicant said it would and that it was designed to cover new utilities with an opening that is required by the fire department.

Motion made by Jenson seconded by Miller to approve the request for a Certificate of Appropriateness. Motion carried unanimously.

Request by Cooper for a Certificate of Appropriateness for a new roof at 315 Prospect Ave.

Dornoff read the staff report and discussed the pictures that he took of the site.

Commission members expressed concerns about the possible loss of character if the roof was replaced by an entirely flat roof as it has unique ridges/hips although the commissioners are sympathetic to the problems with water leaking into the house and the remediation will need to be done due to the asbestos shingles

Motion made by Stevens seconded by Price for Dornoff to call the applicant and find out what will happen with the roof and then carry out an e-mail vote. Motion carried unanimously.

CIP 2020-2024

The packet included the CIP request for 2019-2023 and the Future Project List that the commission passed previously.

Stevens thought that more money will be needed to survey the rest of the Triangle especially considering the oral histories that will need to be collected.

Miller thought that building a replica of the originally trolley stop would be better than doing the Gateway arches right now. Dornoff said that he would research the cost of the building the replica trolley stop which could be used by current MET bus service.

Motion made by Stevens seconded by Price to approve the submitting the CIP request with the adjustments noted for the Trolley Stop and Triangle survey increase. Motion carried unanimously.

Send approved 2012 Design Guidelines to City Council for Approval.

Dornoff noted that the 2012 Design Guidelines were never sent to City Council which can put the commission in an awkward position since the 2012 guidelines have been used for recommendations for at least the last 5 years.

Morrissey recommend waiting until the Ward 5 council member is seated

Motion made by Price seconded by Stevens to approve sending the 2012 Design Guidelines to the city council once the Ward 5 council member is seated. Motion carried unanimously.

Reports

1. Main Street

Tour D’Loo was held on October 4th.

There has also been a couple of sign reviews plus the design for the building at 6th and Commercial to be built by Brett Dahlstrom was approved.

2. Silos and Smokestacks.

No Report

3. Grout Museum

The speed is up.

The Grout is thinking about next year’s Historic Home Tour and wants to see another recorded broken.

November 11th there will be a commemoration of the 100th anniversary of Armistice being signed ending World War I.

4. Building Update

Rath proposals are due at the end of the month.

City is going after the St. Mary’s Villa.

Dornoff discussed his idea to create a list of architecturally significant buildings in Waterloo. Ottesen suggested contacting Architecture firms and retired architects.

5. Project Update

Meeting for the Smokey Row survey volunteers will be held on Tuesday, October 23rd from 4:00pm to 6:00pm.

Dornoff said he would like to have someone from the Unity neighborhood area to help go over the proposals for the Civil Rights grant project. Stevens volunteered to do it along with Ottesen. Dornoff will email the proposals and a spreadsheet to judge them.

6. Highland

Miller showed different proposals for what will go on the plaques.

In the packet Dornoff had a set of FAQ’s for historic neighborhoods that he will have Oaks go over before posting them on the website and given them to the Highland Neighborhood. Dornoff also went over the walking map noting that he had to use the 1987 and 1994 surveys to note the significant homes.

Discussion Items/Possible Actin Items

1. Library Presentation

Library presentation will be next Tuesday the 23rd.

Assignments:

Introduction	Ottesen
Walnut	Dornoff
Smokey Row	Stevens
Civil Rights project	Dornoff
Most Endangered	Jenson
Website	Dornoff
Future Project List	Jenson

2. Publications and Maps

The packet included a map of properties on the National Register of Historic Places and the Historic Districts.

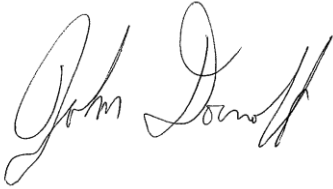
3. City Owned Properties/Demo List

The current demo list was included with the minutes for review by the commission

Adjournment

Ottesen adjourned the meeting at 5:39 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Dornoff". The signature is written in a cursive style with a large initial "J" and "D".

John Dornoff
Planner I