

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – November 20, 2018– 4:30 P.M.
Mollenhoff Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Miller, Ottesen, Stevens, Price, and Jenson.

Commission Member(s) absent were: Jaacks

Others Present: Thomas R. Zahn, Bethany Gladhill, Gar Patterson, Patrick Rhone – Thomas R. Zahn and Associates, Pat Morrissey – City Council Representative, John Dornoff – Planning Staff, and 1 citizen.

Jenson recognized the presence of Maddie Morehouse who is interested in joining the commission and came to observe today.

Approval of Agenda

Motion made by Jenson, seconded by Stevens to approve the agenda of the November, 2018 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Jenson, seconded by Miller to approve the minutes of the October 16, 2018 meeting. Motions passed unanimously.

Hearings

No Hearings

Meeting with Civil Rights Project Consultants

On Monday November 19th, the City of Waterloo City Council approved the contract with Thomas R. Zahn and Associates to do the work in relation to the Civil Rights Grant Project.

Zahn and his team each introduced themselves.

The commission and the consultants discussed what the expected outcomes of project would be.

It was suggest by Stevens that since part of the community has been lost, maybe creating a miniature replica of the area and having it displayed at the Grout.

Reports

1. Main Street

Main Street will be reviewing its design guidelines over the next few months looking starting next week.

2. Silos and Smokestacks.

No Report

3. Grout Museum

No Report

4. Building Update

Dornoff informed the commission that as interpreted by Chris Wendland for the city, which the 60-day clock for the Waterloo Schools in regards to the house at 5643 Kimball does not start until they submit a preservation plan. The commission fears that they will not submit a plan and let the building deteriorate until to the point where it has to be torn down.

Dornoff also noted that no proposals for the Rath building were submitted however, the parties that were interested noted that the timing was not good and spring will be a better time. It was noted by Ottesen that the building continues to be open to the elements and vagrants.

5. Project Update

Dornoff stated that the Walnut National Register Nomination is going to be 8 months behind but will go to the State Historical Nomination Committee in June.

Research continues on the Smokey Row project which will continue for the next few months.

6. Highland

The plaques have been ordered and should be arriving in by December.

Dornoff said that the trolley stop was more difficult to price due to the how it was originally designed. Commission members suggested that it could be a good project for the students at Hawkeye.

Discussion Items/Possible Actin Items

1. Library Presentation

The library presentation went well although the commission was competing against another presentation at the Grout Museum. The commission was invited back to present whenever they felt.

2. Publications and Maps

Dornoff continues to work on maps and walking brochures.

3. Website Update

Dornoff demonstrated what has been put on the website noting that he has looked at websites of other commission and Waterloo's would have to rate as one of the best.

4. Banquet 2009

Dornoff noted that while the Banquet may be 6 months away, it will approach quickly. Will want to check

to make sure it does not coincide with Girl's Night Out like it did in 2017. Morehouse help set up the banquet as the representative of the Grout last year and said she would be willing to get it set up coming year. The commission will also have to find a new caterer since Bryan's on 4th shut down.

5. School Art Project

Stevens had previously volunteered to help get it setup this year. Dornoff stated that he would like to see arrangements made with the schools by the first of January so teachers and students have more time to work on it. Dornoff said he will send the information that he has from Orlando with the forms. This year the goal was to include the middle schools.

6. City of Waterloo Most Endangered Properties List for 2019

Dornoff encouraged commission members to look for properties to include in the 2019 list.

7. Design Guidelines

The 2012 guidelines will go to City Council the after the first of the year after the 5th Ward election is over the winner is seated on the council.

8. City Owned Properties/Demo List

There was no new information this month.

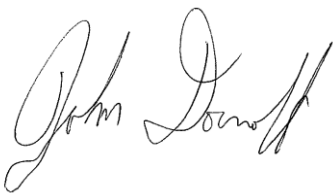
9. Action Plan

The action plan is now posted on the website and Dornoff will bring an updated version next month.

Adjournment

Ottesen adjourned the meeting at 5:39 p.m.

Respectfully submitted,



John Dornoff
Planner I