



**APPLICATION FOR OTHER REQUEST**  
**CITY OF WATERLOO PLANNING, PROGRAMMING,**  
**AND ZONING COMMISSION**  
**WATERLOO, IOWA**  
319.291.4366

1. APPLICATION INFORMATION:

- a. Type of application (please describe): \_\_\_\_\_  
\_\_\_\_\_
- b. Applicant's name (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_
- c. Status of applicant: (a) Owner \_\_\_\_ (b) Other \_\_\_\_ (SELECT ONE): If other explain: \_\_\_\_\_
- d. Property owner's name if different than above (please print): \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_

2. PROPERTY INFORMATION:

- a. General location of property: \_\_\_\_\_  
\_\_\_\_\_
- b. Legal description of property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Dimensions of Property Boundary (Excluding Right of Way): \_\_\_\_\_
- c. Area of Property (Excluding Right of Way): \_\_\_\_\_
- d. Current zoning: \_\_\_\_\_
- e. Reason(s) for request and proposed use(s) of property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- f. Conditions (if any) agreed to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- h. Other pertinent information (use reverse side if necessary): \_\_\_\_\_  
\_\_\_\_\_

**Please Note:** If applicant is not the owner of the property, the signature of the owner must be secured. If it is the intent to subdivide (split) any land, vacant or improved in conjunction with this request it **must** go through a platting process (separate from this request).

The filing fee of **\$100** (payable to the City of Waterloo) is required. **This fee is non-refundable.** Under no condition shall said sum or any part thereof be refunded for failure of said request to be enacted into law. Any major change in any of the information given will require that the request go back through the process, with a new filing fee. The undersigned certify under oath and under the penalties of perjury that all information on this request and submitted along with it is true and correct. All information submitted will be used by the Waterloo Planning, Programming, and Zoning Commission and the Waterloo City Council in making their decision. The undersigned authorize City Zoning Officials to enter the property in question in regards to the request.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date