

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 224 Comm Develop Block Grant	DEPARTMENT: 32 Community Development	ACTIVITY: 5850 Block Grant Administration
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various Federal and State Programs. The primary source of funding is the Community Development Block Grant Program. The objective of this program is the development of a viable City by providing decent housing and a suitable environment, as well as expanding economic opportunities, principally for low-and moderate-income persons. The other major source of funds are HOME funds which are designated for housing only.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Assist in the revitalization of targeted neighborhoods using a wide range of activities.
 Rehabilitate owner-occupied housing units to a standard that is decent, safe and sanitary.
 Improve neighborhood parks located in low-income neighborhoods.
 Administer contract compliance on behalf of the entire City.
 Clear approximately 25 vacant, dilapidated structures.
 Service loans made using Community Development Block Grant funds.
 Seek other federal funding sources on behalf of the City and administer those programs.
 Assist public service agencies which provide services for the City's low-income residents.
 Provide funding for public facilities and improvements in low- to moderate-income census tracts.
 Develop the City's Consolidated Plan for housing and non-housing needs.
 Assist non-profit organizations in developing housing opportunities for low- and moderate-income persons.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Director	0.9	0.9	0.75	0.75		
Coordinator	0.6	0.7	0.6	0.6		
Sr. Rehab Specialist	0.2	0.2	0.65	0.65		
Secretary	1	1	1	1		
Intake Specialist	0.25	0.25	0.65	0.65		
Rehab Specialist	0.5	1	1	1		
Project Specialist	0.5	0	0	0		
CPD Director	0.1	0.1	0.1	0.1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	4.05	4.15	4.75	4.75	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 224 Comm Develop Block Grant **DEPARTMENT:** 32 Community Development **ACTIVITY:** 5854 New Construction

DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various Federal and State Programs. The source of funding for this program is through the Iowa Economic Development Authority using Supplemental CDBG funds allocated as a result of the disasters of 2008. The remaining funds for this activity are for a multi-family housing project.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Monitor and administer the Multi-Family project by providing reimbursement funding.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 224 Comm Develop Block Grant	DEPARTMENT: 32 Community Development	ACTIVITY: 5870 Block Grant Home-Federal
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various Federal and State Programs. The objective of this program is the development of a viable City by providing decent housing and a suitable environment for low- and moderate-income persons.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Assist in the revitalization of targeted neighborhoods using a wide range of activities.
 Provide about 40 home ownership opportunities to low- and moderate-income persons through programs such as:

- 1.) new housing construction;
- 2.) down-payment assistance; and
- 3.) rehabilitation of owner-occupied homes for low- and moderate-income persons.

Assist Community Housing Development Organizations in providing housing opportunities for low-income persons.
 Assist non-profit organizations in developing housing opportunities for low-income persons.
 Assist for-profit organizations in developing housing opportunities for low-income persons.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Director	0.1	0.1	0.1	0.1		
Coordinator	0.3	0.3	0.25	0.25		
TOTAL FULL-TIME EQUIVALENT POSITIONS	0.4	0.4	0.35	0.35	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 224 Comm Develop Block Grant	DEPARTMENT: 32 Community Development	ACTIVITY: 6800 Neighborhood Services
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DEPARTMENT/ACTIVITY DESCRIPTION:
 As part of the RENEW Waterloo Initiative, Neighborhood Services’ mission is to improve the quality of life in Waterloo by supporting and enabling neighborhood associations to initiate and maintain improvements in the city’s neighborhoods through a proactive partnership of government commitment and civic responsibility. Our overall goal is to enable Waterloo residents to continue making our neighborhoods better places to live, and help promote a working relationship with the City of Waterloo.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Empowerment: The empowerment of neighborhood associations through their involvement with local government, faith based organizations, non-profits and for-profit businesses
 Education: Increased community education of events and development through scheduled radio programs, designated newspaper articles, newsletters, recognized neighborhood/public forums, and participation in individual Neighborhood Association meetings and website development. Our primary partners in this endeavor include but are not limited to: Waterloo Housing Partnership, University of Northern Iowa, First Judicial District, Iowa State Extension-4H, Waterloo Neighborhood Coalition, 31 recognized Neighborhood Associations, Cedar Valley Promise, Jesse Cosby Center, American Red Cross and Community Foundation.
 Networking: Community building through the development of "social capital" that encourages interaction, asset mapping and the building of strong communities. Through these endeavors, low to moderate income neighborhoods will be provided with enabling services that will improve their overall "Quality of Life."

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Coordinator	1	1	1	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	1	1	1	1	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 224 Comm Develop Block Grant **DEPARTMENT:** 32 Community Development **ACTIVITY:** 5853 Lead Paint Grant

DEPARTMENT/ACTIVITY DESCRIPTION:

DEPARTMENT/ACTIVITY OBJECTIVES:

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Rehab Specialist	0.5	1	1	1		
Project Specialist	0.5	0	0	0		
Coordinator	0.1	0	0.15	0.15		
Intake Specialist	0.75	0.75	0.35	0.35		
Sr. Rehab Specialist	0.8	0.8	0.35	0.35		
Director			0.15	0.15		
TOTAL FULL-TIME EQUIVALENT POSITIONS	2.65	2.55	2	2	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 32 Community Development	ACTIVITY: 5850 Block Grant Administration
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various State and Federal Programs and other small projects. The sources of funding for these programs are various grants and loan payments.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Funding is used to assist low- and moderate-income households to make homes safe and sanitary.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 32 Community Development	ACTIVITY: 5861 LHAP-Housing Pool
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various State and Federal Programs and other small projects. The sources of funding for these programs are various grants and loan payments.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Develop housing opportunities for low- and moderate-income persons.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 290 Federal Projects	DEPARTMENT: 32 Community Development	ACTIVITY: 5856 Neighborhood Stabilization
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Community Development Board, on behalf of the City, applies for and administers various Federal and State Programs. The source of funding for this program is the Housing and Economic Recovery Act of 2008 for Neighborhood Stabilization.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Administer the Neighborhood Stabilization Program.
 Acquisition and demolition.
 Housing rehabilitation.
 New construction.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL