



# **AGENDA**

REGULAR SESSION

MONDAY, JUNE 29, 2020 7:00 PM

PRESIDING: THE HONORABLE MAYOR PRO TEMPORE ROBERT A. DESANA  
CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT ALDERMAN

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Mayor Pro Tempore DeSana, Alderman, Calvin, Maiani, Sabuda, Schultz

## **PRESENTATIONS**

## **PRESENTATION OF PETITIONS**

## **PUBLIC HEARINGS**

## **UNFINISHED BUSINESS**

## **CALL TO THE PUBLIC**

**At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.**

**CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.**

1. Annual Permits for Maintenance, Pavement Restoration and Special Events performed in the Wayne County Right of Way
2. City Owned Property 3131 Biddle Avenue
3. WSAF 2021 Entertainment Contract
4. WSAF 2021 Entertainment Contracts
5. 2020 Farmers Market Road Closure Request
6. Special Event Request Yoga at Arrowhead Pavilion
7. 2021 Wyandotte Street Art Fair ZAPP Agreement
8. WOW 360 Event Requests
9. Seaway Boat Club Event Request 2020

## **NEW BUSINESS**

10. Citizens Petition - 3051 4th St. Building Use
11. 3051 4th Street - Homeless Shelter Update
12. Appointment to Planning and Rehabilitation Commission
13. Budget Hearing - 2020 Tax Rate to Support 2021 Fiscal Year Operations
14. New Court Recording System Purchase
15. Hiring - Full Time Civil Clerk (27th District Court)
16. Hiring - Police Officers
17. License Agreement with Blue Water Explorations, Ltd., DBA Diamond Jack's River Tours

18. Commercial Facilities Exemption Certificate – Schedule Public Hearing for 100 Maple (also known as 3040-56-58 - 1<sup>st</sup> Street)
19. Sale of Former 1757 2nd Street
20. NEZ Application - Former 1757 2nd Street now known as 1759 2nd Street
21. Rezoning of the property at 2011 Oak Street
22. Rezoning of the property at 1040 Ford Avenue
23. DPS Vehicle Purchase
24. First & Final Reading #1488: Sewage Disposal Charges
25. First Reading #1489: Rezone property known as 141 Goodell, 136 Goodell & Vacant 1203 2nd Street, Wyandotte.
26. First & Final Reading #1490: An Ordinance to Create Chapter 38.1.3 Illicit Discharge Elimination Program
27. Late Item - Alley Paving Petition

### **BILLS & ACCOUNTS**

### **REPORTS & MINUTES**

Beautification Commission 06/11/2020

Cultural and Historical Commission 05/14/2020

Fire Commission 04/28/2020

Fire Commission 6/9/2020

Planning Commission Minutes 02/13/2020

Police Commission 06/09/2020

Retirement Commission Minutes 06/19/2020

WMS Commission 6/17/2020

Zoning Board of Appeals 06/03/2020

### **REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**NEXT MEETING OF THE CITY COUNCIL:** JULY 13, 2020

### **ADJOURNMENT**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 1**

**ITEM: Annual Permits for Maintenance, Pavement Restoration and Special Events performed in the Wayne County Right of Way**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The City is required to apply annually for permits from Wayne County for various activities in the County Right of Way. The permitted activities are described in the attached 2020 Annual Permit package.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan.

**ACTION REQUESTED:** Approve submission of annual permits and authorize the City Engineer to sign and submit same.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** No budget implications.

**IMPLEMENTATION PLAN:** Authorize the City Engineer to sign the applications and forward to Wayne County.

**LIST OF ATTACHMENTS:**

1. Resolution for 2020 Annual WC Permits
2. 2020 Annual Permit Package Rev

## **RESOLUTION**

Item Number: #1  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

Dated: \_\_\_\_\_

### **CITY OF WYANDOTTE RESOLUTION AUTHORIZING EXECUTION OF WAYNE COUNTY PERMITS**

Resolution No. \_\_\_\_\_

At a Regular Meeting of the Wyandotte City Council on June 29, 2020, the following resolution was offered:

WHEREAS, the City of Wyandotte (hereinafter the “Community”) periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the “County”) for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 et seq., the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the “Permit”), the Community agrees and resolves that;

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor’s behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.



The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individuals are authorized in their official capacity as the Community's authorized representatives to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

NAME TITLE

Brian Zalewski Police Chief

Greg Mayhew City Engineer

Paul LaManes Municipal Services General Manager

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wyandotte, County of Wayne, Michigan on June 29, 2020.

\_\_\_\_\_  
Lawrence S. Stec

City Clerk

At a regular meeting of the Wyandotte City Council held on June 29, 2020, the following Resolution was adopted:

Motion by \_\_\_\_\_, Supported by \_\_\_\_\_

Resolved: To approve the Resolution Authorizing Execution of Wayne County 2020 Annual Permits which states that the City of Wyandotte agrees to fulfill all permit obligations, hold harmless and defend Wayne County, and authorizes Brian Zalewski, Police Chief, Greg Mayhew, City Engineer, and Paul LaManes, Municipal Services General Manager to sign the Annual Maintenance Permit A-20075, Annual Pavement

Restoration Permit A-20130, and Annual Permit for Special Events A-20160.

Unanimously carried.

Resolution No. \_\_\_\_\_

I, Lawrence S. Stec, City Clerk of the City of Wyandotte, hereby certify that the foregoing is a true and complete copy of a Resolution as adopted by the City Council of the City of Wyandotte, County of Wayne, Michigan, at a regular meeting held on June 29, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____

Dated: \_\_\_\_\_

CITY OF WYANDOTTE RESOLUTION  
AUTHORIZING EXECUTION OF  
WAYNE COUNTY PERMITS

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Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor’s behalf, it shall also require that such

policy include as named insured the County of Wayne and all officers, agents and employees thereof.

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NAME	TITLE
Brian Zalewski	Police Chief
Greg Mayhew	City Engineer
Paul LaManes	Municipal Services General Manager

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Lawrence S. Stec  
City Clerk

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Motion by \_\_\_\_\_, Supported by \_\_\_\_\_

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Unanimously carried.

Resolution No. \_\_\_\_\_

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Lawrence S. Stec, City Clerk



*Warren C. Evans*  
*County Executive*

Page 1 of 3

March 12, 2020

City Of Wyandotte  
Maintenance, Pavement Restoration, Special Events  
3200 Biddle Avenue, Suite 200  
Wyandotte, MI 48192-5915

**RE: A-20075, A-20130, A-20160**  
**2020 Annual Permit Package**  
**Wayne County Department of Public Services**  
**Engineering Division – Permit Office**

Attention: Gregory Mayhew

Enclosed is your Wayne County Annual Permit package. In an effort to expedite the process Wayne County DPS Engineering Division Permit Office is combining the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into on single application.

1. **Annual Maintenance Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:
  - a. Sanitary sewer inspection, repair and routine maintenance;
  - b. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter);
  - c. Other utilities (i.e. natural gas, electric or fiber optic;
  - d. Application of dust palliatives; and
  - e. Repair and replacement of existing sidewalks.
2. **Annual Pavement Restoration Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of pavement repair and restoration.
3. **Annual Permit for Special Events:** The annual permit grants preliminary authorization to a municipality to perform the following:
  - a. Temporarily close a county road for a reasonable length of time for a parade, marathon, festival or similar activity;
  - b. To use a county road as a detour for traffic around such activity taking place on a non-county road; and/or
  - c. Place a temporary banner within the County right-of-way.



**In addition to the Annual Permit**, this package also includes the applicable following attachments, which are incorporated by reference into the permit:

- A. Scope of Work and Conditions for Municipal Maintenance Permits, if applicable
- B. Annual Special Events Attachment for Municipalities, if applicable
- C. Banner Attachment for Municipalities, if applicable
- D. General Conditions and Limitations of Permits, if applicable
- E. Indemnity and Insurance Attachment, if applicable
- F. Model Community Resolution, if applicable

As a condition of the municipal annual permit, the County requires that the governing body pass a blanket resolution (sample with suggested language is included as an attachment) of approval which accomplishes the following:

- A. Agrees to fulfill all permit obligations and conditions
- B. To the extent allowed by law, hold harmless and defend Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity
- C. Designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, "Annual Special Events for Municipalities" or "Annual Attachment for Banners". Upon approval, the permit office shall issue a permit authorizing the special event activities.

***\*\*\*For all Annual Permits please review the insurance attachment carefully, since the insurance requirements have been recently updated.***

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. The manual is also incorporated by reference into this annual permit and is available online at:

[http://www.waynecounty.com/dps/construction\\_permits.htm](http://www.waynecounty.com/dps/construction_permits.htm)

**Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package.**

Type the name of the designated signer below the signature line and submit these documents to:

**Wayne County Department of Public Services  
Permit Office  
Attn: Ms. Randa Saghir  
33809 Michigan Avenue  
Wayne, MI 48184**





Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to **(734) 595-6356**.

Once received, an executed copy will be returned to you for your files. If you have any questions regarding this Annual Permit, please contact me at **(734) 858-2774**

**Respectfully Submitted,**

Randa Saghir  
Administration Management

C: file

Attachments: Annual Permit  
Scope of Work and Conditions for Municipal Maintenance Permits  
Annual Special Events Attachment for Municipalities  
Banner Attachment for Municipalities  
General Conditions and Limitations of Permits  
Indemnity and Insurance Attachment  
Model Community Resolution



**PERMIT OFFICE**

33809 MICHIGAN AVE  
WAYNE, MI 48184  
PHONE (734) 595-6504  
FAX (734) 595-6356

72 HOURS BEFORE ANY  
CONSTRUCTION, CALL  
Various Staff  
(734) 595-6504, Ext: 2009  
FOR INSPECTION



**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PERMIT No

**A-20075**

ISSUE DATE

**1/1/2020**

EXPIRES

**12/31/2020**

REVIEW No

WORK ORDER

**79657**

PROJECT NAME

WYANDOTTE - MAINTENANCE

LOCATION

VARIOUS ROADS ( )

CITY/TWP

WYANDOTTE

PERMIT HOLDER

CITY OF WYANDOTTE  
3200 BIDDLE AVENUE, SUITE 200  
WYANDOTTE, MI 48192-5915

CONTRACTOR

CONTACT

GREGORY MAYHEW

(734) 324-4554

CONTACT

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DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, [www.missdig.org](http://www.missdig.org))

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

1. SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE
2. WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE
3. DUST PALLATIVE, CALCIUM & SALT APPLICATIONS
4. SIDEWALK REPAIR AND REPLACEMENT
5. TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS  
ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIAL AND EMERGENCY WORK, IF REQUIRED,  
SHALL BE BILLED.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT

## FINANCIAL SUMMARY

PERMIT FEE	\$0.00
PLAN REVIEW FEE	\$0.00
PARK FEE	\$0.00
OTHER FEE	\$0.00
BOND	\$0.00
INSPECTION DEPOSIT	\$0.00
OTHER BOND	\$0.00
<b>TOTAL COSTS</b>	<b>\$0.00</b>

TOTAL CHECK AMOUNT

**\$0.00**

CASHIER

DATE

1/1/2020

## DEPOSITOR

LETTER OF CREDIT DEPOSITOR

## APPROVED PLANS PREPARED BY

PLANS APPROVED BY

DATE PLANS APPROVED

1/1/2020

## REQUIRED ATTACHMENTS

GENERAL CONDITIONS  
SCOPE OF WORK AND CONDITIONS FOR  
MUNICIPAL MAINTENANCE PERMITS  
INDEMNITY AND INSURANCE ATTACHMENT  
SAMPLE COMMUNITY RESOLUTION  
RULES, SPECIFICATIONS AND PROCEDURES  
FOR PERMIT CONSTRUCTION - AVAILABLE  
ONLINE AT

[www.waynecounty.com/dps\\_engineering\\_cpoffice.htm](http://www.waynecounty.com/dps_engineering_cpoffice.htm)(PERMIT VALID ONLY IF ACCOMPANIED  
BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

## WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

GREGORY MAYHEW

PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

&lt;BLANK&gt;

CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE

**PERMIT OFFICE**

33809 MICHIGAN AVE  
WAYNE, MI 48184  
PHONE (734) 595-6504  
FAX (734) 595-6356

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FOR INSPECTION



**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PERMIT No:

**A-20130**

ISSUE DATE

**1/1/2020**

EXPIRES

**12/31/2020**

REVIEW No

WORK ORDER

**79370**

## PROJECT NAME:

**WYANDOTTE - PAVEMENT RESTORATION**

## LOCATION:

**VARIOUS**

## CITY/TWP:

**WYANDOTTE**

## PERMIT HOLDER:

**CITY OF WYANDOTTE**  
3200 BIDDLE AVENUE, SUITE 200  
WYANDOTTE, MI 48192-5915

## CONTRACTOR:

## CONTACT:

**GREGORY MAYHEW****(734) 324-4554**

## CONTACT:

**<BLANK>**

## DESCRIPTION OF PERMITTED ACTIVITY:

**(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.  
[HTTP://MUTCD.FHWA.DOT.GOV](http://MUTCD.FHWA.DOT.GOV)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		PLANS APPROVED BY
PLAN REVIEW FEE	\$0.00		DATE PLANS APPROVED
PARK FEE	\$0.00		<b>1/1/2020</b>
OTHER FEE	\$0.00		
BOND	\$0.00		
INSPECTION DEPOSIT	\$0.00	LETTER OF CREDIT DEPOSITOR	REQUIRED ATTACHMENTS
OTHER BOND	\$0.00		GENERAL CONDITIONS
TOTAL COSTS	\$0.00		INDEMNITY AND INSURANCE ATTACHMENT
			RULES, SPECIFICATIONS AND PROCEDURES
			FOR PERMIT CONSTRUCTION - AVAILABLE
			ONLINE AT
			<a href="http://www.waynecounty.com/tps_engineering_cpoffice.htm">www.waynecounty.com/tps_engineering_cpoffice.htm</a>
TOTAL CHECK AMOUNT	<b>\$0.00</b>		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
CASHIER	DATE		
	<b>1/1/2020</b>		

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

**WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES**

GREGORY MAYHEW  
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

**<BLANK>**  
CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE



**PERMIT OFFICE**

33809 MICHIGAN AVE  
WAYNE, MI 48184,  
PHONE (734) 595-6504  
FAX (734) 595-6356

72 HOURS BEFORE ANY  
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FOR INSPECTION



**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PERMIT No:

**A-20160**

ISSUE DATE

**1/1/2020**

EXPIRES

**12/31/2020**

REVIEW No

WORK ORDER

PROJECT NAME:

WYANDOTTE - SPECIAL EVENTS

LOCATION

VARIOUS

CITY/TWP

WYANDOTTE

PERMIT HOLDER

CITY OF WYANDOTTE  
3200 BIDDLE AVENUE, SUITE 200  
WYANDOTTE, MI 48192-5915

CONTRACTOR

CONTACT

GREGORY MAYHEW

(734) 324-4554

CONTACT

&lt;BLANK&gt;

DESCRIPTION OF PERMITTED ACTIVITY

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TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHEMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY. EACH REQUEST FOR A BANNER SHOULD BE SUBMITTED ONE MONTH PRIOR TO INSTALLMENT FOR APPROVAL.

PLEASE REFER TO ATTACHEMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS.

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADING AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES ([HTTP://MUTCD.FHWA.DOT.GOV](http://MUTCD.FHWA.DOT.GOV)) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		PLANS APPROVED BY: DATE PLANS APPROVED: 1/1/2020
PLAN REVIEW FEE	\$0.00		
PARK FEE	\$0.00		
OTHER FEE	\$0.00		
BOND	\$0.00		
INSPECTION DEPOSIT	\$0.00	LETTER OF CREDIT DEPOSITOR	REQUIRED ATTACHMENTS GENERAL CONDITIONS ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES SAMPLE COMMUNITY RESOLUTION RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT <a href="http://www.waynecounty.com/dps_engineering_cpolice.htm">www.waynecounty.com/dps_engineering_cpolice.htm</a>
OTHER BOND	\$0.00		
TOTAL COSTS	\$0.00		
TOTAL CHECK AMOUNT			
	\$0.00		
CASHIER	DATE		
	1/1/2020		

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

**WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES**

GREGORY MAYHEW

PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

&lt;BLANK&gt;

CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE



**Wayne County Department of Public Services  
Engineering Division – Permit Office**  
**Scope of Work and Conditions Attachment  
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

**Scope of Work** - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction.

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

**Permit Conditions**

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.



**Wayne County Department of Public Services  
Engineering Division – Permit Office**

**Annual Special Events for Municipalities  
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

Wayne County Permit Office  
33809 Michigan Ave  
Wayne MI 48184

Wayne County Division of Roads  
Traffic Operations Office  
29900 Goddard Road  
Romulus MI 48242

Upon approval of the request, a permit will be issued authorizing the special event activities.

**Permit Conditions:**

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Banner Attachment for Municipalities  
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issued authorizing the special event activities.

**Design & Placement Requirements**

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

**Permit Conditions**

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.



**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Conditions & Limitations of Permits**

**Plan Approval and Specifications:** All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications for Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

**Fees:** The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

**Bond:** The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

**Insurance:** The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

**Indemnification / Hold Harmless:** Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1 To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2 To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

**Permit on Site:** The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

**Notification for Start and Completion of Work:** The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1 The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2 The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.201 et seq., as amended. The Permit Holder shall call "MISS DIG" at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3 The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

**Safety:** The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MSHA requirements.

**Underground Utilities:** The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

**Assignability:** The permit is neither transferable nor assignable without the written consent of the County.

**Limitation of Permit:** The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

**Access of Other Vehicles:** The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

**Restoration:** The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

**Acceptance:** Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

**Permit Expiration and Extension of Time:** All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

**Responsibility:** The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widening or similar facilities which become part of the County roadway.

**Revocation:** The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

**Violation:** The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

**Inspection and Testing of Materials:** Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications for Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

**Design:** The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

**Drainage:** Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

**Permit Holder Compliance:** The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

AUTHORIZED BY THE CITY  
WHICH IS JYM 6/9/20

AUTHORIZED BY THE CITY WHICH IS JYM 6/9/20





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

*AUTHORIZED BY THE CITY WHICH IS 4/16/20*

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

*The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.*

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

**The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.**

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



**MODEL COMMUNITY RESOLUTION  
AUTHORIZING EXECUTION OF  
WAYNE COUNTY PERMITS**

Resolution No. \_\_\_\_\_

At a Regular Meeting of the \_\_\_\_\_ (Name of  
Community Governing Board) on \_\_\_\_\_ (date), the following  
resolution was offered:

**WHEREAS**, the \_\_\_\_\_ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

**WHEREAS**, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

**NOW THEREFORE, BE IT RESOLVED**, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

**BE IT FURTHER RESOLVED**, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
_____	_____
_____	_____

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the \_\_\_\_\_  
(name of Community), County of Wayne, Michigan, on \_\_\_\_\_.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 2**

**ITEM: City Owned Property 3131 Biddle Avenue**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The City has approved the Jaycees to utilize the building at 3131 Biddle Avenue for their annual haunted house fundraiser for the past six (6) years. Last year, the Council approved the Jaycees to utilize the building for the entire year. Therefore, attached for your consideration is a Permit to allow the Jaycees to continue the use of this building for their 2020 Fall Fund Raising Project "Haunted House" and storage of their haunts thru November 2021 .

Further, if the City receives an offer on the property, the Jaycees will be required to remove their materials and structures immediately.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the committed to making our downtown a destination.

**ACTION REQUESTED:** Approve the Wyandotte Jaycees to use the building at 3131 Biddle Avenue for their 2020 Fall Fund Raising Project "Haunted House" and storage of their haunts thru November 2021 and authorize the Mayor Pro Tempore and City Clerk to execute the Permit.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Execute the Permit to allow Wyandotte Jaycees to use the building at 3131 Biddle Avenue.

**LIST OF ATTACHMENTS:**

1. Jaycees Permit and Request

**RESOLUTION**

Item Number: #2  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR PRO TEMPORE AND CITY COUNCIL that Council authorizes the Wyandotte Jaycees to use the City Property at 3131 Biddle Avenue for their 2020 Fall Fund Raising Project "Haunted House" and storage of their haunts thru November 2021; AND

BE IT FURTHER RESOLVED that the Mayor Pro Tempore and the City Clerk are authorize to execute said Permit as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

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**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

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PERMIT TO ALLOW WYANDOTTE JAYCEES  
TO USE THE BUILDING KNOWN AS 3131 BIDDLE AVENUE  
WYANDOTTE, MICHIGAN

This permit issued the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Wyandotte (hereinafter referred to as City) and the Wyandotte Jaycees (hereinafter referred to as Permittee),

WHEREAS, Permittee has requested the use of the property known as 3131 Biddle Avenue, in the City of Wyandotte between the period of July 1, 2020 and November 30, 2021 unless terminated earlier by the City in its own sole discretion, for the purpose of building and operating and storage of a "Haunted House" as their Fall Fund Raising Project, and

WHEREAS, the City of Wyandotte is the owner of said building,

NOW, THEREFORE, in the consideration of the aforesaid and of the mutual covenants and agreements herein contained, it is mutually agreed by and between the parties, that the City grants permission to Permittee to use the property known as 3131 Biddle Avenue, Wyandotte subject to the following:

1. Permittee has provided a \$500.00 refundable cash bond to the City, which is to be used to insure proper restoration, repair and clean-up costs to the property should the property be damaged; and
2. Permittee agrees to indemnify and hold harmless the City and its officers, agents and representatives for and from all claims, demands, suits, actions and judgments of every type and nature brought or recovered against the City for or on account of any personal injuries, including death, or damages to property received or sustained by any person or persons by reason of or arising out of or in connection with Permittee's use of the property during the above stated period; and
3. Permittee shall furnish the City with a Certificate of Insurance before entering the properties which names the City of Wyandotte as an additional insured party and which insurance shall provide the following coverage:
  - a) One Million (\$1,000,000.00) Dollars for injuries including death, to any one person and at least One Million (\$1,000,000.00) Dollars for any one accident involving two or more persons, arising in whole or in part by reason or in any way connected with or resulting from the use of the foregoing described property of the City;

PERMIT TO ALLOW WYANDOTTE JAYCEES  
TO USE THE BUILDINGS KNOWN AS 3131 BIDDLE AVENUE  
WYANDOTTE, MICHIGAN

- b) One Million (\$1,000,000.00) Dollars property damage insurance;
- c) Said Certificate shall provide that the aforesaid insurance is in force and at least ten (10) days written notice will be given to the City by the insurance company of any cancellation of any policy required by this Permit.
4. Permittee agrees to comply with all the requirements of Section 411. Special Amusement Buildings and has read and understands the requirements.
5. Permittee is notified that no dumpster(s) or Semi-Trailers will be allowed on the street or in the City Parking Lot adjacent to building during any event approved by the City Council in the downtown. If dumpster(s) or semi-trailers are occupying these areas and are not removed the City will remove and the cost will be charged against cash bond held by City.
6. Permittee will not be allowed to paint on the exterior of property. Permittee shall remove any signs and/or banners when the "Haunted House" is closed.

This Permit is revocable at will by the City, giving thirty (30) day notice to the Permittee of such revocation. If Permit is revoked, then Permittee shall remove immediately all furnishing and fixtures to the satisfaction of the City Engineer.

IN WITNESS WHEREOF, the Parties hereto have executed this Permit the day and year first above written.

WYANDOTTE JAYCEES

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

CITY OF WYANDOTTE

BY: \_\_\_\_\_

Robert A. DeSans

ITS: Mayor Pro Tempore

BY: \_\_\_\_\_

Lawrence S. Stec

ITS: Clerk

Dear Mayor Pro Tempore and City Council,

The Wyandotte Jaycees are a leadership organization that provides community programming in Wyandotte and other Downriver communities as well. The annual Haunted House is one of our biggest fundraisers which allows us to provide Thanksgiving dinners for families and Christmas presents to children. Additionally, last year, this project allowed us to sponsor the RHS Bear Bots Robotics team and also founded the Caleb M. Diem Earth's Great Treasure Memorial Scholarship which was awarded to a graduating Roosevelt High School senior.

At our Board of Directors Meeting held on Tuesday, March 31, 2020, a Project Management Guide was passed unanimously. The 2020 Haunted House project will be co-chaired by Danielle Boura and Shirley McFarland, and will be overseen by Management Vice President Joel Adkins. These three individuals have formed the core of our leadership team over in recent years, producing three haunted houses projects, which combined, raised \$42,500 for community projects.

We are asking for permission to once again utilize 3131 Biddle Avenue for the Haunted House which will take place on weekends from Friday, September 25<sup>th</sup> through Sunday, November 1<sup>st</sup>, 2020. We are available to answer any questions that you may have.

Sincerely,

Joel Adkins  
Management Vice President



**Call to order:** 7:34pm

**Role Call:** Josh - excused, Rachel - not excused, Chelsea - not excused, all others present and accounted for

**Introductions:**

**Approval of Minutes:** motion by Joel, second by Sarah. Motion passes.

**Additions and Corrections by Area:** none

**Membership Update** 16 due in March, renewed half. We are currently down 9 for the quarter. Next quarter renewals will be posted on Team 45 page so we can work on this as a team.

**Secretary's Report** agenda items due by the Friday before the meetings please.

**Treasurer's Report** - Liz Mullins

- Business Checking \$24,741.80
- Money Market \$10,108.98
- PayPal \$99.12

#### MANAGEMENT VP

##### 1. Collaboration Night

**When:** 3rd Wednesday of the Month

**Where:** Zoom link to be sent out

##### 2. April BOD Meeting

**When:** April 28, 7:30pm

**Where:** Zoom, link to be posted on Team 45 page by Sam closer to the meeting.

##### 3. Chapter Plan Submission-

##### 4. May Conference - Boyne

Cancelled, kept contract so we will be back in 2021. Everything will be done virtually, SPE, trainings, etc. Dates will be posted on Team 45 once details are sent out

**5. Communications Director** Megan is interested in posting on social media for the chapter, she does it for the state. It would not be a position on the board.

#### MEMBERSHIP VP

##### 1. April GMM

**When:** April 14, possibly 8pm

**Where:** Zoom, waiting to hear back from the state. Do we want something prerecorded to send out to our members?

**2. Online Social** - House Party app, Jack box, favorite beverage social, online trivia, spirit week (pics on public chapter page, entered into a drawing)

#### COMMUNITY VP -

**1. Bunny Pictures** - MIJC is putting together bunny pics for your kids. You send your pictures in, they put the bunny in your pictures. Chapter gets a cut of the money from their pictures.

**2. Jayteens** - on hold for now

#### INDIVIDUAL DEVELOPMENT VP

##### 1.CoVid-19 at home trainings

Wine tasting, HH makeup with Jamie, charcuterie boards, easy family meals, photography with Shirley, etc. Mariesa will come up with some ideas and post for likes.

**District 4/JCI MI Update:** Kindness Rally virtual now-April 15, join a team and help spread positivity!

##### Old Business:

Debit Card - move to the next meeting due to CoVid. It's not necessary at this time. We

##### New Business:

**1.2020 HH PMG** - motion by Liz, second by Sam. discussion - updated ticket sales, construction budget changed, areas have changed for supplies (electrical and props increased since walls are already there this year), ticket sales are based on Kindred and Purgatory (modest increase over last year). Plan to market earlier and much more. Motion passes.

##### 2. 2020 Beautiful Baby PMG

Motion by Sam, second by Liz. discussion - we need manpower. Joel and Megan will work on coming up with shifts. We may still be able to run this project if the street fair doesn't happen. Motion passes.

**President's Comments:** Thank you for being adaptable during these hard times. We will move forward as normal as possible.



**Adjourn:** 9:07pm wash your hands!

**WE BELIEVE:**

*That faith in God gives meaning and purpose to human life;*

*That the brotherhood of man transcends the sovereignty of nations;*

*That economic justice can best be won by free men through free enterprise;*

*That government should be of laws rather than of men;*

*That earth's great treasure lies in human personality;*

*And that service to humanity*

**IS THE BEST WORK OF LIFE!**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 3**

**ITEM: WSAF 2021 Entertainment Contract**

**PRESENTER:** Heather A. Thiede Champlin

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Herewith, please find the entertainment contract assembled and recommended by my office for the 2021 Wyandotte Street Art Fair. This agreement states that full payment will be required even if the band does not perform due to bad weather. This is typical for entertainers and I fully recommend this agreement for next year's fair.

Tangerine Moon Productions - \$6,125 -deposit paid and \$6,125 due for 2021 performance

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor Pro Tempore DeSana and Lawrence Stec, City Clerk to sign the attached contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Deposit Funds were paid from the 2020 Wyandotte Street Art Fair Expense Account - 285-225-925-860  
The remainder of funds for the performance will be paid from the 2021 budget.

**IMPLEMENTATION PLAN:** Contract to be signed by Mayor Pro Tempore DeSana and Lawrence Stec, City Clerk to be returned to Heather A. Thiede - Champlin for implementation.

**LIST OF ATTACHMENTS:**

1. RESCHEDULEVariousArtists\_WyandotteStreetFair\_07.08-07.10.2021
2. RESCHEDULEVariousArtists\_WyandotteStreetFair\_07.08-07.10.2021

**RESOLUTION**

Item Number: #3  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the 2021 WSAF entertainment agreement with Tangerine Moon Productions in the amount of \$12,250.00 (\$6,125 - paid and \$6,125 due for 2021 performance) for three 45-minutes sets (one each by Boogie Dynamite, Class of '98, and Mega 80s) with funds to be paid from account # 285.225.925.730.860.

BE IT FURTHER RESOLVED that the Mayor Pro Tempore and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

**COUNCIL**

**NAYS**

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**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

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# Contract

This contract/rider is between Tangerine Moon Productions' band **Various Artists**, herein after referred to as "artist" or "**Various Artists**", and **Wyandotte Street Art Fair** herein referred to as "purchaser".

All terms and conditions hereinafter set forth are part of the same contract. Artist agrees to furnish and purchaser agrees to accept for the engagement hereunder, an entertainment unit including services of the artist under the following terms and conditions.

Agreement Made **05.28.2020** between:

**Special Events Office**  
**Department of Recreation, Leisure and Culture**  
**Attn: Heather Thiede**  
**3200 Biddle Avenue Ste. 200**  
**Wyandotte, MI. 48192**  
**p: (734) 324-4502 | e: [events@wyandotte.org](mailto:events@wyandotte.org)**

AND

**Various Artists** (artist)  
c/o Tangerine Moon Productions  
EIN: 56-2496072

Date(s) of Engagement: **The Square Pegz - Thursday, July 08, 2021 | Boogie Dynamite - Friday, July 09, 2021 | Mega 80s - Saturday, July 10, 2021 — Rescheduled dates due to covid-19**

Venue: **Downtown Wyandotte**

The artist will play the equivalent of 3, 45 minute sets  
Artist will play from: **TBD**

Wage agreed upon: **\$12,250.00**

**INCLUDES:**

**BAND(S): The Square Pegz (07/08/2021) | Boogie Dynamite (07/09/2021) | Mega 80s (07/10/2021)**

**PRODUCTION (P.A., sound engineer, lighting, etc.) PROVIDED BY WYANDOTTE STREET ART FAIR**

**Purchaser will make payments as follows:**

Tangerine Moon Productions will accept payment by cash, check, money order, cashier's check or credit card [subject to 4% surcharge] in the amount of **\$6,125.00** as a nonrefundable security deposit. — **DEPOSIT ALREADY PAID AND BEING ROLLED OVER INTO RESCHEDULED DATE(S)** The remaining balance of **\$6,125.00** shall be paid by Monday of the event week: **July 05, 2021**.

There is a weekly late charge of **\$25** dollars per production.

**Please send contract, event sheet, and deposit to:**

(Under no circumstances is payment to be remitted to production staff [musicians, sound, multimedia])

**Tangerine Moon Productions**  
**240 N Rochester Rd**  
**Clawson MI 48017**

**ADDITIONAL PROVISIONS**

**ACCESS TO VENUE**

Purchaser shall allow artist access to venue for load in and setup at least three (3) hours prior to opening doors. Tangerine Moon Productions will advance exact times. Purchaser must also provide parking. 6 parking spaces for cars and one large U-haul truck sized vehicle for the sound company (if needed), as close to stage doors as possible. If parking is off the premises, then purchaser shall validate all parking or have passes made available for all production members. *TMP Production members will be reimbursed for parking by client should parking not be made available.*

**VENUE CHANGE**

If a change in venue occurs after the agreement has been made, purchaser may be subject to an additional \$500 fee, if it is deemed necessary for movers to be hired at said new venue. Including (but not limited to): stairs, extreme inclines, or otherwise difficult load-in scenarios.

**STAGING**

\* Purchaser shall provide an appropriate size stage, (20 X 24 recommended). Stage area **MUST** fit five (5) people comfortably. If performance is outdoors, the stage shall be covered - facing away from the direction of direct sunlight on any given day, and proper indoor facilities are necessary for backup plans due to inclement weather. \*

**ELEMENTS**

If event is outdoors, band leader will work with organizer to figure out possible solutions in the case of inclement weather. Including but not limited to:

- Lightning - artist shall not play until 30 minutes after the last lightning strike
- High wind gusts - should be taken seriously and should be evaluated thoroughly before artist takes the stage
- Water / dampness - equipment shall be properly covered in the event of rain to ensure no damage is done
- Direct sunlight - stage / artist shall not be facing towards direct sunlight on any given day

It's an appropriate litmus test if artist is able to leave laptop open and not tied down and not have it be damaged by the elements (rain, heat or wind)

**TECHNICAL**

If Tangerine Moon Productions is providing P.A., multimedia, and lighting, purchaser must provide adequate electrical power. 2-3 separate circuits if lighting is not purchased, and 4 separate circuits if lighting and multimedia packages are purchased.

**SOUND CHECK**

**Artist** needs twenty-five (25) to forty (40) minutes to sound check. Tangerine Moon Productions will advance exact times.

**SECURITY**

Purchaser shall provide security (amount appropriate to venue size) to ensure the safety of the audience as well as the artists, crew and equipment from the time we arrive until the time we leave.

**DRESSING ROOMS**

\* Purchaser shall provide a clean, quiet, well lit, **NON SMOKING** room for artist to sit six (6) people comfortably from load in to load out. This room should have multiple electrical outlets. This room shall be lockable if needed. Purchaser shall also provide access to a clean, private bathroom with soap. \*

#### SPECIAL NOTE

The artist shall at all times have complete supervision, direction, and control over the services or his/her personnel and reserves the right to control the manner, means, and details of the performance to ensure Tangerine Moon Productions "show quality standards".

Recording, reproduction, or transmission of artist's performance is prohibited absent written consent of the artist.

**No marketing materials of the band's names, ownership, logos, photos, etc. may be used until the contract and deposit are executed.**

*Items marked with an \* are preferred, not necessarily required provisions.*

#### CANCELLATION

The agreement that the Artist perform is subject to detention by sickness, accident, riot, strikes, epidemic, acts of God or other legitimate conditions beyond the artists control.

Outdoor events are also subject to cancellation resulting from specific weather conditions such as (but not limited to) precipitation (or strong chance of), adverse wet conditions due to prior weather conditions, lightning (or strong chance of), or not being provided adequate shelter from the elements.

If the circumstance should arise that the purchaser cancels the performance agreement, all deposits will be foregone and contract will be paid in full.

#### EXTRA TIME

Tangerine Moon Productions' bands will play up to three encore songs if requested. After that the purchaser shall be billed for one set which is equal to the purchase price divided by three. This payment is to be paid within one week after the contracted performance date.

#### LATE CHARGES

There is a weekly late charge of **\$25** dollars per production.

Tangerine Moon Productions is an independent contractor and assumes all responsibility for: withholding tax, social security, state tax, public liability and workmen's compensation insurance, and assumes responsibility for insurance coverage to, from and on engagement, and accident or injury to themselves and/or their equipment

#### INDEMNIFICATION

Purchaser agrees to indemnify and hold harmless, the Artist and Tangerine Moon Productions from, and against all claims, costs, damages, liabilities, losses or judgments arising out of, or in connection to any claim, demand or action made by any third party as sustained by direct or indirect consequence of this engagement.

All changes to this contract/rider must be in writing, and approved by both the artist and the purchaser. Unless waived, all terms and provisions herein shall be agreed to, and provided by purchaser.

#### LEGAL STUFF

##### CHOICE OF LAW

This Contract shall be governed by the laws of the State of Michigan.

##### ATTORNEY FEES AND COSTS

If payment due under this Contract is not timely made by Purchaser, then Tangerine Moon Productions shall be entitled to recover, in addition to the payment itself and any late fees specified in this Contract, any and all reasonable costs and attorney fees incurred in connection with the collection of the delinquent payment(s).

##### ARBITRATION

All disputes related to this Contract, to the performance or alleged breach thereof, or to non-payment or delinquency of monies due under the terms of this Contract, shall be submitted to arbitration before a single-member arbitration panel, under the Commercial Arbitration Rules of the American Arbitration Association. If an arbitrator cannot be agreed-upon within ten (10) days of the arbitration demand, then either party may seek appointment of an arbitrator under Rule 11 of the Commercial Arbitration Rules. The Arbitral Award shall require the substantially losing party in said arbitration to pay both the substantially prevailing party's reasonable costs and attorney fees, and the entire cost of arbitration. The Arbitral Award shall be subject to enforcement in any United States state or federal court of competent jurisdiction. The party enforcing the Arbitral Award shall be entitled to recover all reasonable costs and attorney fees incurred in connection with the enforcement of said Award.

##### ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the Parties, with respect to the subject-matter of this Agreement, and supersedes any and all prior oral and written agreements and understandings. No representation, warranty, condition, understanding or agreement of any kind with respect to the subject-matter of this Agreement shall be relied upon by either party except those contained in this written Agreement.

#### CHALLENGE

Should a client wish to challenge another client's hold for a particular date and subsequently win the challenge for that date, the contract and deposit must be executed within 24 hours. Written or verbal challenges are an execution of this clause. Should the challenger decide they are unable to book after they have issued a challenge, the challenger is responsible and required to fulfill their contract's deposit. The challenger agrees to forfeit their deposit in recompense for business lost. Deposits and dates may not be moved once a challenge is issued.

#### These are key legal terms to be aware of:

- This Contract contains an arbitration clause, requiring all disputes to be submitted to arbitration, and requiring the substantially losing party to pay the entire cost of arbitration, along with the substantially prevailing party's reasonable costs and attorney fees.
- This Contract includes an attorney fees clause, stating that Purchaser can be held liable, in the event of a delinquent payment, for reasonable costs and attorney fees incurred by Tangerine Moon Productions, collecting the delinquent debt.

#### These are key contractual points to be aware of:

- The final balance is due by Monday of the event week. Failure to do so will result in the band not being able to perform at said event.
- Payment is only to be remitted to the Tangerine Moon Office and not the Production Staff (musicians, sound engineers or multimedia technicians).
- This contract has a 14 day shelf life and will be considered null and void if not signed and returned along with the deposit within the specified time frame.
- All deposits will be foregone in the event of purchaser's cancellation, due to the commitment of the event date and potential monies lost by forfeited bookings on the same said date.

#### Please sign below; contracts without signatures are not valid:

\_\_\_\_\_  
Tangerine Moon Productions Rep / Date

\_\_\_\_\_  
Wyandotte Street Art Fair Rep / Date

#### Please initial below for your convenience and protection:

\_\_\_\_\_ I have read the entirety of this agreement and am acquainted with all of the above listed terms. I acknowledge that by signing this contract, I am agreeing to those terms.

Please sign and return. Contract is null and void if not returned along with the security deposit within 14 days of the above date of creation (05.28.2020).

**Thanks for purchasing your entertainment from Tangerine Moon Productions!**



# Contract

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**DRESSING ROOMS**

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#### INDEMNIFICATION

Purchaser agrees to indemnify and hold harmless, the Artist and Tangerine Moon Productions from, and against all claims, costs, damages, liabilities, losses or judgments arising out of, or in connection to any claim, demand or action made by any third party as sustained by direct or indirect consequence of this engagement.

All changes to this contract/rider must be in writing, and approved by both the artist and the purchaser. Unless waived, all terms and provisions herein shall be agreed to, and provided by purchaser.

#### LEGAL STUFF

##### CHOICE OF LAW

This Contract shall be governed by the laws of the State of Michigan.

##### ATTORNEY FEES AND COSTS

If payment due under this Contract is not timely made by Purchaser, then Tangerine Moon Productions shall be entitled to recover, in addition to the payment itself and any late fees specified in this Contract, any and all reasonable costs and attorney fees incurred in connection with the collection of the delinquent payment(s).

##### ARBITRATION

All disputes related to this Contract, to the performance or alleged breach thereof, or to non-payment or delinquency of monies due under the terms of this Contract, shall be submitted to arbitration before a single-member arbitration panel, under the Commercial Arbitration Rules of the American Arbitration Association. If an arbitrator cannot be agreed-upon within ten (10) days of the arbitration demand, then either party may seek appointment of an arbitrator under Rule 11 of the Commercial Arbitration Rules. The Arbitral Award shall require the substantially losing party in said arbitration to pay both the substantially prevailing party's reasonable costs and attorney fees, and the entire cost of arbitration. The Arbitral Award shall be subject to enforcement in any United States state or federal court of competent jurisdiction. The party enforcing the Arbitral Award shall be entitled to recover all reasonable costs and attorney fees incurred in connection with the enforcement of said Award.

##### ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the Parties, with respect to the subject-matter of this Agreement, and supersedes any and all prior oral and written agreements and understandings. No representation, warranty, condition, understanding or agreement of any kind with respect to the subject-matter of this Agreement shall be relied upon by either party except those contained in this written Agreement.

#### CHALLENGE

Should a client wish to challenge another client's hold for a particular date and subsequently win the challenge for that date, the contract and deposit must be executed within 24 hours. Written or verbal challenges are an execution of this clause. Should the challenger decide they are unable to book after they have issued a challenge, the challenger is responsible and required to fulfill their contract's deposit. The challenger agrees to forfeit their deposit in recompense for business lost. Deposits and dates may not be moved once a challenge is issued.

#### These are key legal terms to be aware of:

- This Contract contains an arbitration clause, requiring all disputes to be submitted to arbitration, and requiring the substantially losing party to pay the entire cost of arbitration, along with the substantially prevailing party's reasonable costs and attorney fees.
- This Contract includes an attorney fees clause, stating that Purchaser can be held liable, in the event of a delinquent payment, for reasonable costs and attorney fees incurred by Tangerine Moon Productions, collecting the delinquent debt.

#### These are key contractual points to be aware of:

- The final balance is due by Monday of the event week. Failure to do so will result in the band not being able to perform at said event.
- Payment is only to be remitted to the Tangerine Moon Office and not the Production Staff (musicians, sound engineers or multimedia technicians).
- This contract has a 14 day shelf life and will be considered null and void if not signed and returned along with the deposit within the specified time frame.
- All deposits will be foregone in the event of purchaser's cancellation, due to the commitment of the event date and potential monies lost by forfeited bookings on the same said date.

#### Please sign below; contracts without signatures are not valid:

\_\_\_\_\_  
Tangerine Moon Productions Rep / Date

\_\_\_\_\_  
Wyandotte Street Art Fair Rep / Date

#### Please initial below for your convenience and protection:

\_\_\_\_\_ I have read the entirety of this agreement and am acquainted with all of the above listed terms. I acknowledge that by signing this contract, I am agreeing to those terms.

Please sign and return. Contract is null and void if not returned along with the security deposit within 14 days of the above date of creation (05.28.2020).

**Thanks for purchasing your entertainment from Tangerine Moon Productions!**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 4**

**ITEM: WSAF 2021 Entertainment Contracts**

**PRESENTER:** Heather A. Thiede - Champlin

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin

**BACKGROUND:** Herewith, please find the entertainment contract assembled and recommended by my office for the 2021 Wyandotte Street Art Fair. These agreements were approved for the 2020 Wyandotte Street Art Fair and we will be working with them for the 2021 fair.

Larry Lee and Back in the Day - \$1,375 - owed for 2021 - deposit was paid in 2020  
Category 5 - \$800

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor Pro Tempore DeSana and Lawrence Stec, City Clerk to sign the attached contracts.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** WSAF Expense Account - 285-225-925-860

Category 5: \$800  
Larry Lee and Back in the Day: \$1,375

**IMPLEMENTATION PLAN:** Contract to be signed by Mayor Pro Tempore DeSana and Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

**LIST OF ATTACHMENTS:**

1. Wyandotte Contract 2021
2. WSAF Category 5 2021 KD Signed 06032020

**RESOLUTION**

Item Number: #4  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreements for various artists listed below to provide musical entertainment during the 2021 Wyandotte Street Art Fair, with funds to be paid from account #285-225-925-730-860, for the following dates, times, and costs:

PERFORMER	DATE	TIME	COST
Larry Lee & Back in the Day	July 7th, 2021	9:30-11PM	\$1375 (50% deposit paid in 2020)
Category 5	July 9, 2021	6:30-8:30PM	\$800

BE IT FURTHER RESOLVED that the Mayor Pro Tempore and City Clerk are hereby directed to execute the Entertainment Agreements on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____

### Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 1st day of June, 2021 between the City of

Wyandotte and \_\_\_\_\_

Name of Musical Group: Larry Lee & Back In The Day

Name of Contact Person: Larry Lee

Contact Address: 5131 St. Antoine Detroit, MI 48202

Phone Number: 248 330 8640

Business ID Number: 801382424

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity: LLC

Music Style: Old School Funk, R&B, Motown

Number of Entertainers: 10

It is mutually agreed between the parties that Larry Lee (name of contact on the w-9 receiving the check) will furnish 2 hours of entertainment for the Wyandotte Street Art Fair on: July 7<sup>th</sup> from 9:30 - 11pm

The price for this engagement is \$2,750.00

Deposit: City agrees to reserve date with a paid \$1,375

I agree to abide by each of the regulations on this application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our organizations/business/individual compliance. If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for \_\_\_\_\_ and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.

[Signature]  
Signature of Entertainment Representative  
Date 6-1-20

\_\_\_\_\_  
Signature of City Representative  
\_\_\_\_\_  
Signature of City Representative



## Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 2nd day of June, 2021 between the City of

Wyandotte and James Kevin Davis / Category 5

Name of Musical Group: \_\_\_\_\_ Category 5

Name of Contact Person: James Kevin Davis

Contact Address: 24185 Helene Dr, Brownstown MI 48183

Phone Number: 734-250-1442

Business ID Number: N/A

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity: Sole Proprietorship

Music Style: Classic Rock

Number of Entertainers: 5 plus 2 stage and sound crew

It is mutually agreed between the parties that James Kevin Davis (name of contact on the w-9 receiving the check) will furnish 2 hour of entertainment for the Wyandotte Street Art Fair on: July 9<sup>th</sup> from 6:30 - 8:30pm

The price for this engagement is \_\_\_\_\_ \$800

Deposit: City agrees to reserve date with a \$0

I agree to abide by each of the regulations on this application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our organizations/business/individual compliance. If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for Category 5 and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.

James Kevin Davis  
Signature of Entertainment Representative  
Date 6/2/2020

\_\_\_\_\_  
Signature of City Representative

\_\_\_\_\_  
Signature of City Representative

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 5**

**ITEM: 2020 Farmers Market Road Closure Request**

**PRESENTER:** Heather A. Thiede-Champlin

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin

**BACKGROUND:** The Wyandotte Downtown Markets will be new and exciting this year! The Wyandotte Downtown Markets are being organized by the Vintage Home Market, LLC and will take place partially on private and city property. We are asking for the use of Sycamore Street for the placement of vendors and additional seating for dining. The request for the use of Sycamore Street is for the below dates and times:

June 11th 2020 through October 29th 2020

Time to close Road: 9 am Time road will be reopened: 9 pm

Sycamore Street from Biddle Avenue to the alley at Coastal Thai

All vendors will sign hold harmless agreements, be required to add the City as additional insured to their policy if they carry one and the Vintage Market, LLC will also sign a hold harmless agreement and add the city to their insurance policy for their and their vendors use of city property. The Department of Public Service will place semi-permanent signage along the diagonal parking on Sycamore, this will be a cost and time savings for the Department.

The event(s) are approved as long as all guidelines issued by Federal, State, or County health agencies relative to restrictions on gatherings must be followed. If these guidelines are changed to become more restrictive, the City has the right to deny the use of city property.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several qualities of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Event Coordinator and support the use of city streets, sidewalks and property for their events held every Thursday from June 11th through October 29th 2020.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the necessary departments.



**LIST OF ATTACHMENTS:** None

## **RESOLUTION**

Item Number: #5

Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council approves the request of the Special Event Coordinator to approve of the road closure of Sycamore Street from Biddle to the Alley at Coastal Thai for the Wyandotte Downtown Market events for the below dates and times subject to the strict adherence to safety guidelines and restrictions issued by Federal, State, or County health agencies due to the pandemic:

June 11th 2020 through October 29th 2020

Time to close Road: 9 am Time road will be reopened: 9 pm

All vendors will sign hold harmless agreements, be required to add the City as additional insured to their policy if they carry one and the Vintage Market, LLC will also sign a hold harmless agreement and add the city to their insurance policy for their and their vendors use of city property. The Department of Public Service will place semi-permanent signage along the diagonal parking on Sycamore, this will be a cost and time savings for the Department.

Further, the City maintains the right to deny the use of city property if the safety guidelines and restrictions become more restrictive, and, in the event that the City Council can not meet in a timely fashion, the City Council authorizes the Mayor and/or his designee to render such a decision.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

### **YEAS**

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### **COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

### **NAYS**

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**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 6**

**ITEM: Special Event Request Yoga at Arrowhead Pavilion**

**PRESENTER:** Heather A. Thiede - Champlin

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin

**BACKGROUND:** Please find the Special Event Application from 359 Yoga to utilize Arrowhead Pavilion on the below dates and times to hold yoga class for 40 people that adheres to the current Governor requirements for the COVID 19 virus.

Monday and Wednesdays - 6 to 7 pm

Tuesday and Thursdays - 10 am to 11 am

Dates: starting as soon as possible as long as the weather allows

The Chief of Police, Recreation Superintendent and Fire Chief have reviewed this application/event and approved with the recommendation the organization signs a hold harmless agreement as well as add the City of Wyandotte as additional insured.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of City property.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator. It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and Special Events Coordinator and support the use of City property.

**LIST OF ATTACHMENTS:**

1. yoga
2. ARROWHEAD\_PAV\_yoga

**RESOLUTION**

Item Number: #6  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of Arrowhead Pavilion for yoga classes held by 359 Yoga on the below days and times:

Monday and Wednesdays - 6 to 7 pm

Tuesday and Thursdays - 10 am to 11 am

Dates: starting as soon as possible as long as the weather allows

BE IT FURTHER RESOLVED that the organization shall sign a hold harmless agreement as well as add the City of Wyandotte as additional insured.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

**COUNCIL**

**NAYS**

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**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

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## Application for Special Event

Special Events Office, City of Wyandotte \* 3300 Biddle Avenue Wyandotte, Michigan 48192  
P: 734-324-4502 F: 734-324-7283 \* hshiede@wyandottemi.gov

Date of proposed event: Tuesday & Thursday 10-11 AM Times: Monday & Wednesday 6-7 PM

Name of Applicant: Jennifer Perry Name of Business or Organization: 359 Yoga

Type of legal entity of your business/organization: S corp sole proprietor

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$60. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Jennifer Perry  
Address: 3162 Biddle #200 Email: jennifere@359yoga.com Cell Phone: 313-615-4655

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Arrowhead Park Lawn (Yoga classes)

Estimated maximum number of persons expected at the event for each day: 50-75 ppl

Is Alcohol going to be served or provided at this event: NO Do you have a license: N/A

Do you need water hook up for this event? NO Where? N/A Used for: N/A

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Events Office along with this application. If you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 30 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☐ Electrical hook up ☐ Water hook up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items checked: 50

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked: \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicants; hold harmless agreement, resolution for your files. Event details are requested from applicants; Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 6/2/2020 If submitting this application past the listed deadline please include a late fee of \$50 with application fee.





**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 7**

**ITEM: 2021 Wyandotte Street Art Fair ZAPP Agreement**

**PRESENTER:** Heather Thiede - Champlin

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede - Champlin

**BACKGROUND:** As you are aware, the Special Event Office is in the process of organizing the 2021 Wyandotte Street Art Fair. Please find the attached contract renewal agreement for ZAPPLICATION for the 2021 Wyandotte Street Art Fair. We would like to open the applications this summer to artists to apply.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Please take this agreement into consideration, as your approval and subsequent signing will allow us to continue planning this celebratory event.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** \$1,100 – WSAF Expense Account – 285-225-925-730-860

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Mayor Pro Tempore and City Clerk to sign then forwarded to the Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. ZAPP Agreement

**RESOLUTION**

Item Number: #7  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS the Special Events Coordinator has requested to contract the services of ZAPP Software, LLC, in conjunction with the Wyandotte Street Art Fair 2021.

WHEREAS said services will consist of the following event, time and cost:

Wyandotte Street Art Fair: \$1,100 – 285-225-925-860

RESOLVED that Council concurs with the Special Events Coordinator to APPROVE the contract for Zapp Software LLC, for the 2021 WSAF with funds to be paid from the WSAF Expense Account 285-225-925-860, AND

BE IT FURTHER RESOLVED that the Mayor Pro Tempore and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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# ZAPP® SOFTWARE SERVICE RENEWAL AGREEMENT – Small Show



1888 Sherman Street Suite 375 | Denver, CO 80203 |  
P (303) 629.1166 | F (303) 629.9717

[www.zapplication.org](http://www.zapplication.org)

This **Renewal Agreement** ("Agreement") is dated 6-12-2020 ("Effective Date") and entered into between **ZAPP Software, LLC**, a Colorado limited liability company ("ZAPP"), and the client identified in the signature block of this Agreement ("Client"), for the renewal of Client's term under the original ZAPP Service Agreement dated 6-12-2020 between ZAPP and Client (the "Service Agreement"), as follows.

**1. Annual Renewal and Fees.** ZAPP and Client agree that Client remains eligible for ZAPP's Small Show pricing structure. Client agrees to renew its ZAPP® Service under the Service Agreement for the following contract period and use fees per show during that term, as follows:

Contract Period: August 2020 to August 2021

**Use fees:** Based on number of applications received. Client will pay one of the following:

0-150 applications received: \$1,100.00 (base fee—includes online jury) OR  
151+ applications received: \$6.99 per application (includes online jury)

**Optional modules:** By checking the box(es) Client elects to use the module(s) for the Contract Period above, and accordingly, agrees to pay the corresponding use fees.

☐ Projected jury image management module: \$500.00

☐ Multiple show module: \$500.00, for up to 5 shows\*

\*Client must complete and submit Attachment 1 for each event hosted (e.g. fall, spring).

**2. Meaning of Terms.** Unless otherwise provided in this Agreement, the terms used in this Agreement shall have the same meaning ascribed to them in the Service Agreement.

**3. Entire Agreement.** This Agreement shall be deemed as a part of the Service Agreement. Except as modified by this Agreement, all terms and conditions of the Service Agreement remain in full force and effect. Any reference to the Service Agreement in any other documents shall be construed as including this Agreement.

The duly authorized representatives of ZAPP and Client have executed this Agreement as of the Effective Date.

Client <u>City of Wyandotte</u>	<b>ZAPP Software, LLC</b> a Colorado limited liability company
Incorporated in (state): <u>Michigan</u>	Incorporated in: Colorado
Signature:	Signature:
Printed:	Printed: Christina Villa
Title:	Title: Director of Business Operations
Date:	Date:

ZAPP, LLC | 1888 Sherman Street Suite 375 | Denver, CO 80203 | P (303) 629.1188 | F (303) 829.9717 | [www.zapplication.org](http://www.zapplication.org)

Name of Event: <u>Mykoda The Street Art Fair</u>	Event Dates: <u>July 7-10th-2021</u>
Website: <u>mykoda-the.net</u>	Application Fee: <u>\$30</u>
Open Application Date: <u>August 1st 2020</u>	Application Deadline: <u>Feb. 1st 2021</u>
Jury Dates: <u>Feb 2021</u>	What is the maximum amount of times an artist can apply? <u>4</u>

**Contact Information**  
Contact 1: individual who will administer the event in the ZAPP system (main point of contact)

Name	Heather Threl - Champion
Organization	City of Wyandotte
Email	hthrel@wyandottemi.gov
Phone	734-324-4562
Mailing Address	3200 Biddle Ave, Wyandotte, MI 48192

Name	
Organization	
Email	
Phone	
Remittance Address	

Full Name	Phone	Email

### Licensing Fee Payment

Select your preferred payment method:

*\*\*must be received before the show can launch*

Contract ID:

Entered in GP?

Fee Type	Amount	Payment	Notes
Application			<input type="checkbox"/>
Image Management			<input type="checkbox"/>
Per App			<input type="checkbox"/>
Multiple			<input type="checkbox"/>
Equipment			<input type="checkbox"/>
Shipping			<input type="checkbox"/>
Tech Assistance			<input type="checkbox"/>

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 8**

**ITEM: WOW 360 Event Requests**

**PRESENTER:** Heather A. Thiede - Champlin

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** WOW 360 is requesting date changes for the below events that will take place in the 2020 year.

Swiggin' Pig: August 20-22 2020 and July 1-4 2021

Bark on Biddle: October 10-11th 2020

Fire and Flannel - September 25-27 2020

WOW 360 is requesting to move Fire & Flannel to Parking Lot #1 and a portion of Bishop Park. (Similar layout to Swiggin Pig) This will allow access to Whiskeys on the Water kitchen sinks and other city water hook up. Parking Lot #1 and the south side of Bishop Park will provide guests with more room to spread out. In addition, this move will keep the street clear for Fire Station. City needs and requests are attached.

These requests were reviewed by the Police and Fire Chiefs, Deputy Police Chief and Superintendent of Recreation and approved, subject to the strict adherence of safety guidelines (restrictions on gatherings, social distancing, etc.) issued by the Federal, State, and County health agencies in response to the current pandemic. If these safety guidelines and restrictions are changed to become more restrictive, the City maintains the right to deny the use of city property which would effectively cancel the event. This request is recommended for approval with these terms.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the recommendation of the Special Events Coordinator, Police Deputy and Chief, Recreation Superintendent and Fire Chief to support the use of city streets, sidewalks and property for their events subject to the strict adherence to safety guidelines and restrictions issued by Federal, State, or County health agencies due to the pandemic. The City maintains the right to deny the use of city property if these guidelines and restrictions become more

**restrictive, and, in the event that the City Council can not meet in a timely fashion, the City Council authorizes the Mayor and/or his designee to render such a decision.**

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. Swiggin' Pig City Request 2020.- 2021
2. City Request - Fire & Flannel 2020

**RESOLUTION**

Item Number: #8  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the Special Events Coordinator, Police Deputy and Chief, Recreation Superintendent and Fire Chief to support the use of city streets, sidewalks and property for the below dates in addition to the previously approved events/dates from the WOW 360 Event Hosting Agreement 2019-2021 subject to the strict adherence to safety guidelines and restrictions issued by Federal, State, or County health agencies due to the pandemic.

Swiggin' Pig: August 20-22, 2020 and July 1-4, 2021

Bark on Biddle: October 10-11, 2020

Fire and Flannel - September 25-27, 2020

Further, the City maintains the right to deny the use of city property if these safety guidelines and restrictions become more restrictive, and, in the event that the City Council can not meet in a timely fashion, the City Council authorizes the Mayor and/or his designee to render such a decision.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

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**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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**SWIGGIN' PIG**  
**Downtown Wyandotte**  
**August 20 – 22, 2020**  
**July 1 – 4, 2021**



**Contact Info:**

- Julie Law – 360 Event Productions - Cell: 313.402.5657  
[jlaw@360EventProductions.com](mailto:jlaw@360EventProductions.com)

**Location:**

- **Parking Lot #1** & Elm Street between the Water & Biddle Ave.
- A portion of **Bishop Park** (see map)
- Carnival to arrive on Monday, Aug 17 and will begin to set up in Parking Lot #1. Carnival will depart no later than Sunday, Aug 23, 5p.m
- **Yack Arena** - Carnival sleeping quarters to be set up in the parking lot off – corner near Maple / 2<sup>nd</sup> Street, August 17 - 23, 2020 . Will need access to water.

**City Requests:** [SEP]

- Stage to be delivered on Wed morning at 10 a.m. (see map)
- Requesting 4' chain link fence, bike rack and / or freestanding green fencing to go around the event space. Set up on Wed or Thursday. Estimated space size 220' x 400'.
- "No Parking Monday - Sunday" signs to be placed out on prior to Monday [SEP]
- Access to water hook up. Will also have a food vendor on site that will need access.
- Electrical is needed– POWER NEEDS TO BE TURNED ON MONDAY, August 17
  - Island between Parking Lot 1 and Oak
  - Island closest to Whiskeys
  - Electrical Box on Island near alley (behind whiskeys )
  - Power box in Bishop Park
- Trash Cans – an ample supply of lined trash cans to be placed in the event area. With EXTRA BAGS
- Thirty (30) Tables– drop off on Thursday in Parking Lot 1.
- Water Barricade on Oak right after Van Alstyne Street. Water Barricades are to be filled.
- Water Barricade on Elm Street and Biddle Ave
- Large dumpster to be set up in parking spots on Oak.
- Access to Water in center islands

**Other Set up:**

- Port a Johns delivered on Friday and picked up on Monday.

## Tear Down:

- Event areas will be cleaned and trash moved to dumpster [SEP]
- Vendor booths taken down and moved by 11p.m.



## Swiggin Pig





## City Request 2020

### **Fire & Flannel Fest**

Sept 25-27, 2020

Friday 5p.m. – 11 p.m. / Saturday 12 p.m. – 11 p.m. / Sunday 12 noon - 6p .m.

### Event Overview:

Fire & Flannel Fest will be one of Wyandotte more premier events. There will be hours of entertainment for all ages including lumberjack competitions, ax throwing, juggling shows , pumpkin bowling, and chainsaw carving demonstrations. Wood carvings will be auctioned off with the proceeds benefiting a charity. We'll also host the flavors of fall with Smore's stations, ciders and local breweries, like Blake's Cider Mill to bring in hard ciders and fall beers. Everyone is encourage to wear flannel shirts for this fun fall occasion and show our vendor booths featuring harvest goods and unique craft items. . We'll also host best beard competitions and will have live bands throughout the weekend. Fire & Flannel will also be the host to Elliot's Amusement. Elliot's' will provide a certificate of insurance listing The City of Wyandotte as an additional insurer and sign a hold harmless agreement.

WOW 360 will seek promotional media partners to support the event and highlight Wyandotte downtown charm. Local retailer and restaurants staff will be encouraged to wear flannel and offer promotional programs to those guests who also wear flannel to celebrate Wyandotte's next big community event, Fire & Flannel Fest.

*Last year was the first year for Fire & Flannel; despite the rain on Friday and Sunday, it was really well attended on Saturday. There were many challenges hosting the event in the small parking lot off 2<sup>nd</sup> and Maple,. Yack Arena including people parking in front of the Fire Station, limit to water and power. Safety and sanitization is our #1 priority and we need to ensure we have access to hot water to sanitize our food, beverage and surfaces. We are requesting to move Fire & Flannel to Parking Lot #1 and a portion of Bishop Park. (Similar layout to Swiggin Pig) This will allow us access to Whiskeys on the Water kitchen sinks. The lot also have hoses for the food vendors and will allow us to fill hand washing stations throughout the festival and wash down the event space. Parking Lot #1 and the south side of Bishop Park will provide our guests with more room to spread out. In addition, this move will keep the street clear for Fire Station. We do intend to partner with the Fire Dept again, and promote their Fire Station cook-out and safety program that weekend.*

### Location:

- **Parking Lot #1** & Elm Street between the Water & Biddle Ave.
- A portion of **Bishop Park** (see map)
- Carnival to arrive on Monday, Sept 21 and will begin to set up in Parking Lot #1. Carnival will depart no later than Sunday, Sept 27, 11p.m
- **Yack Arena** - Carnival sleeping quarters to be set up in the parking lot off – corner near Maple / 2<sup>nd</sup> Street, Sept 21 - 27, 2020 . Will need access to water.

### **City Requests:**

- Stage to be delivered on Wed morning at 10 a.m. (see map)
- Requesting 4' chain link fence, bike rack and / or freestanding green fencing to go around the event space. Set up on Wed or Thursday. Estimated space size 220' x 400'.
- "No Parking Monday - Sunday" signs to be placed out on prior to Monday
- Access to water hook up. Will also have a food vendor on site that will need access.
- Electrical is needed– POWER NEEDS TO BE TURNED ON MONDAY, Sept 21
  - Island between Parking Lot 1 and Oak
  - Island closest to Whiskeys
  - Electrical Box on Island near alley (behind whiskeys )
  - Power box in Bishop Park
- Trash Cans – an ample supply of lined trash cans to be placed in the event area. With EXTRA BAGS
- Thirty (30) Tables– drop off on Thursday in Parking Lot 1.
- Water Barricade on Oak right after Van Alstyne Street. Water Barricades are to be filled.
- Water Barricade on Elm Street and Biddle Ave
- Large dumpster to be set up in parking spots on Oak.
- Access to Water in center islands
- Fill the log rolling pool with water Thursday. Location to be TBD, closer to date.

### **Other Set up:**

- Port a Johns delivered on Friday and picked up on Monday.

### **Tear Down:**

- Event areas will be cleaned and trash moved to dumpster
- Vendor booths taken down and moved by 11p.m.



## Fire & Flannel

- Carnival Area
- Bar
- Bike Rack Fencing
- Enter/Exit
- Stage
- Food Trucks

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 9**

**ITEM: Seaway Boat Club Event Request 2020**

**PRESENTER:** Heather A. Thiede-Champlin

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin

**BACKGROUND:** Attached please find the Special Event Application from the Seaway Boat Club of Wyandotte requesting to hold an event on August 19th through August 23rd and the use of city streets/property and sidewalks.

This event has been reviewed and is **supported** by the Police Chief, Fire Chief and Recreation Superintendent given the current guidelines for small crowds to gather. Until the guidelines for gatherings change, all events for 2020 will be denied. If and when the guidelines change to allow large gatherings, then the event(s) would be approved as long as all guidelines issued by the Federal, State, or County relative to restrictions on gatherings must be followed. If and when guidelines are changed to restrict gatherings of any kind due to the pandemic, the City has the right to address the events and potentially deny the use of city property. (Please see the attached application and information sheets).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the Chief of Police, Fire Chief, Deputy Chief and Recreation Superintendent and **not support the use of city property in 2020.**

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

**LIST OF ATTACHMENTS:**

1. Seaway Boat Club Event Application

**RESOLUTION**

Item Number: #9  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to support the following:

Until the guidelines for gatherings change, all events for 2020 will be denied.

If and when the guidelines change to allow large gatherings, then the event(s) would be approved as long as all guidelines issued by the Federal, State, or County relative to restrictions on gatherings must be followed. If and when guidelines are changed to restrict gatherings of any kind due to the pandemic, the City has the right to address the events and potentially deny the use of city property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____

May 11, 2020

SEAWAY BOAT CLUB OF WYANDOTTE  
6 PERRY PLACE  
WYANDOTTE, MI. 48192

CITY OF WYANDOTTE SPECIAL EVENTS DEPARTMENT  
REQUEST FOR STREET CLOSING

SEAWAY BOAT CLUB IS REQUESTING THE CLOSURE OF 100FT OF PERRY PLACE TO HOLD OUR DOCK PARTY ON THE DATES OF AUGUST 19<sup>TH</sup> THROUGH THE 23<sup>RD</sup>, 2020. THIS IS AN ANNUAL PARTY THAT WE HAVE HELD FOR OVER 40 YEARS WITH THE MEMBERS OF OUR CLUB. THIS YEAR IS OUR 75<sup>TH</sup> ANNIVERSARY OF THE CLUB AND WE ARE LOOKING FORWARD TO A GREAT PARTY.

WE UNDERSTAND THE PROBLEMS THAT ARE GOING ON CURRENTLY WITH THE HEALTH CRISIS, BUT WE ARE HOPING THAT BY THIS DATE WE WILL BE ALLOWED TO DO THIS. IF THE CURRENT RESTRICTIONS ARE EXTENDED TO THE DATE OF THIS PARTY WE WILL ABIDE BY ALL RULES AS SET FORTH BY THE CITY OF WYANDOTTE, STATE OF MICHIGAN AND THE FEDERAL GOVERNMENT.



FRANK LABEAU  
FINICIAL SECRETARY  
AGENT OF SEAWAY BOAT CLUB  
734-552-2228



# Application for Special Event

Special Events Office, City of Wyandotte \* 3200 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 \* hthiede@wyandottemi.gov

Date of proposed event: Aug 19 - 23, 2020 Times: 8 AM - 2 AM

Name of Applicant: FRANK LABEAU Name of Business or Organization: SEAWAY BOAT CLUB of Wyandotte

Type of legal entity of your business/organization: BOAT CLUB / NON PROFIT 501C

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: FRANK LABEAU

Address: 12176 HOWARD, Southgate MI 48065 Email: TURRA@RENEWATER.COM Cell Phone: 734 552-2228

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: 6 PERRY PLACE - CLUB BUILDING and 100' of PERRY PLACE

Estimated maximum number of persons expected at the event for each day: 250 100 per FRANK's email

Is Alcohol going to be served or provided at this event: YES Do you have a license: YES

Do you need water hook up for this event? NO Where? \_\_\_\_\_ Used for: \_\_\_\_\_

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested. (\$50 fee made payable to the City of Wyandotte)

☒ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items checked: 2

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

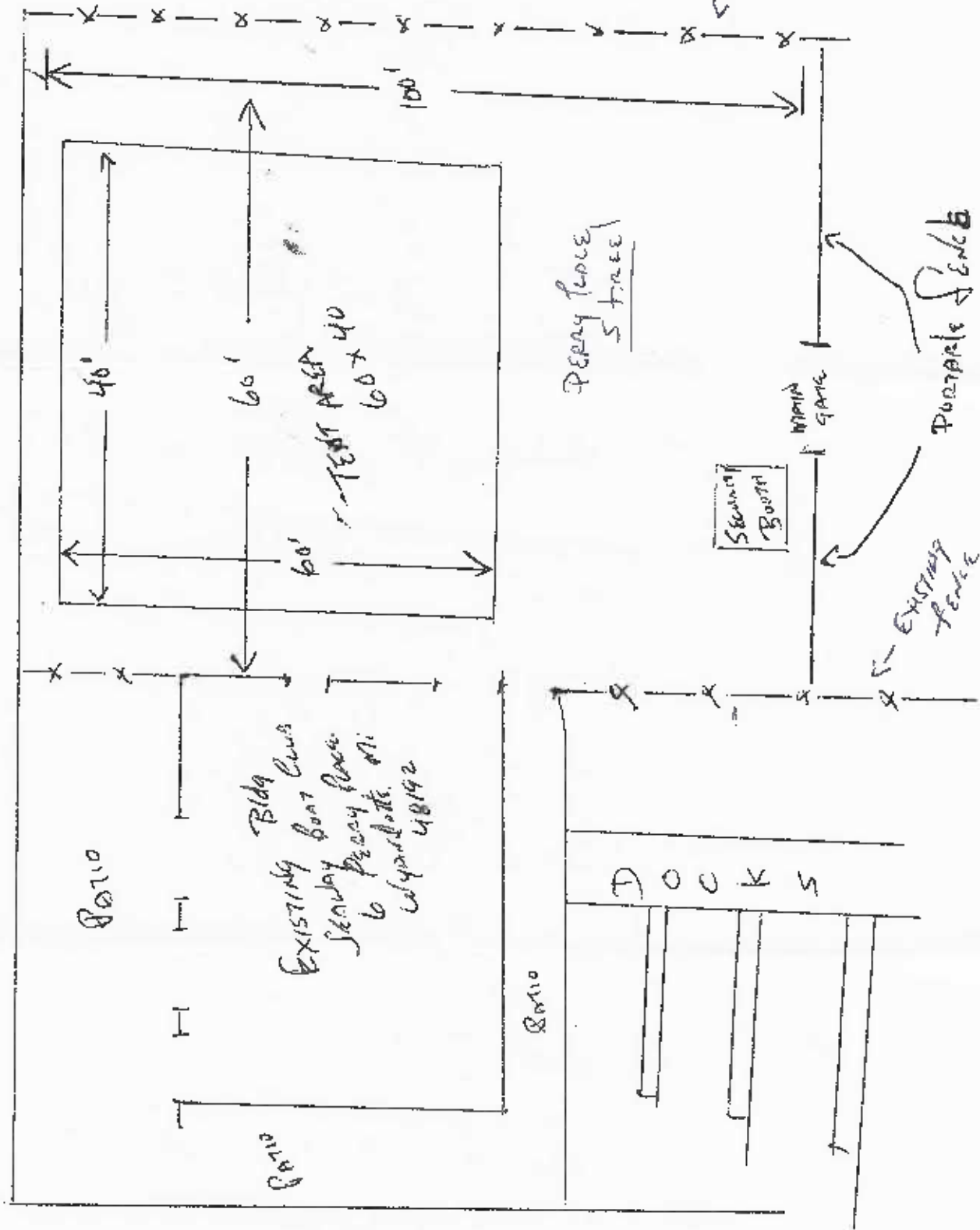
Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: May 11, 2020 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

ACTUAL PART DATE ARE Aug 21<sup>st</sup> & Aug 22<sup>nd</sup>  
ADDITIONAL DAYS REQUESTED ARE FOR SET UP AND  
TEAR DOWN of TENT

#1036  
\$100  
AR

DETROIT RIVER



WALL

SEAWAY BOAT CLUB OF WYANDOTTE  
BUILDING FUND

6 PERRY PL  
WYANDOTTE, MI 48192-2021

5-11-2020

Date

Pay to the  
Order of

City of Wyandotte

\$ 100.00

One hundred and 00/100

Dollars



Primary  
Safe  
Depository  
and  
Investment  
Bank

PNC BANK

PNC Bank, N.A. 070

For

Special Event fee

Frank E. Robinson

**RESOLUTION**

Item Number: #10  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that all communications regarding the building use at 3051 4th St. are hereby received and placed on file; AND

BE IT FURTHER RESOLVED that City Council hereby

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____

June 12, 2020

Mayor Robert DeSana and  
Wyandotte City Council  
3200 Biddle  
Wyandotte, MI 48192

The undersigned; citizens, taxpayers and business owners hereby request that the homeless shelter located at 3051 4<sup>th</sup> be closed and/or moved to another location immediately! This facility accepted residents starting on or about April 5, 2020. Seemingly overnight, without notice, approval or consideration to the taxpaying residents in close proximity to the building.

From what we can determine, the zoning and building use codes were changed with no notification to the city council or property owners in the immediate area. Our question, was city council even aware of this change and arrangement?

It certainly was a shock for the residents to find that the building that was a school for so many years had been turned into a homeless shelter. In the midst of a pandemic when many citizens have lost their livelihood and income they wake up to find that they now have to worry about their property values and the safety of their neighborhood.

The questions being asked and have yet to be answered are; Who are the residents? Are they Wyandotte residents who have fallen on hard times? Are they families? Do they have police records? Sex offenders? Drug and/or alcohol problems? Covid-19 tested? Pre-screened with background checks? Habitually homeless?

In the short time the facility has been opened the neighborhood has seen: public drunkenness, marijuana smoke lingering through the air, loitering at two or more businesses, clothing and personal property "stored" in the kiddy playground area, homeless residents lined up in public parking lot for testing (humiliating?), loud objections and minor disagreements when transient persons try to gain access and a lack of social distancing as required for the rest of the neighborhood residents.

It seems odd that a city with countless rules and regulations covering real estate and rental properties would allow such a facility to open. Tax paying folks who once enjoyed the quiet peaceful use of their property are now faced with the unknown. Will they be safe? Will their children be safe?

We know that some in the city are concerned with the community with the recent denial of a request by the Zoning Board of Appeals to turn a property on Van Alstyne into a three family home. That request that went through proper channels and affected a relatively small number of residents. The sudden appearance of a homeless shelter in a school building affects many, many residents.

This past weekend it became evident that this shelter is becoming a magnet for other homeless people from outside of Wyandotte who are coming to that neighborhood accosting residents by asking for a handout or for money for work. We can only assume that word about the shelter is traveling throughout the homeless community like wildfire.

Due to the above stated issues as well as other concerns, we ask the council to take immediate action and stop the use of this facility immediately!

Thank you!



Patricia J. Brohl 344 Maple Wyandotte

David Kostelnik 3224 4th Wyandotte

Michelle Walker 3034 4th Wyandotte

Ashen Bayl 518 Maple WYAN.

Don W. Galt 632 Maple St. Wyandotte

717 L 624 Maple St Wyandotte

Nancy Marks 432 Maple St Wyandotte

Tom Duder 3124 FOURTH, WYANDOTTE

Gracie Duder 3124 Fourth St. Wyandotte

Robert M. Seday 3137 4th Wyandotte, MI 48192

Mphile Ashe 404 Sycamore Aven 48192

Kenneth Branson 414 Maple Wyandotte MI 48192



Laura Smith Jr

2310 Cora Wyandotte

John

3312 Gould wy NE 48192

Pete

463 Mulberry Wy 48192

Annella Loukon

1247 Chestnut Wy 48192

Phyllis Brock

1847-17th 48192

Maureen Battio

828-9th St. WyA.

Daniel J. P.

22ND ST. WYANDOTTE

Kimberly P.

22nd ST, WYANDOTTE

John Schantz

505 Superior Wyandotte

Loralynn Benson

404 Vinewood, Wy 48192

Dan Naimola

412 Vinewood, 48192

Mike

2624 4TH 48192

Cathy Sa 366 VINWOOD Wy

Robert LaFle 366 VINWOOD Wy.

Jesus Guey 354 Vinwood 1 Wym

Phyllis JK 354 VINWOOD ST. 48192

Margaret Howell 334 Vinewood St 48192

K.P. Mason 253 Vinewood 48192

D. Lodge 305 Superior 48192

Johanne LaFle 2610 4th St

CK 329 Maple st.

Michael Fisher 3006 3rd 48192

John Smith 424 MAPLE ST 48192

Therese Kuchae 864-7th 48192

Raymond F. Vermette

404 Kings Hwy.

Kurt Ritchie

301 BIDDLE AVE.

Angela Ritchie ~~A Ritchie~~

301 Biddle Ave

Jason Skinner

1469 12<sup>th</sup>

Lisa Blanchette

1477-12<sup>th</sup>

Anna Skinner ~~A Skinner~~

1469 - 12<sup>th</sup>

Jennifer Skinner ~~J A Skinner~~

871 Hudson

BETH DAILEY ~~Beth Dailey~~

1485-12<sup>th</sup>

RONALD EXNER ~~Ronald Exner~~

296 RIVINGTON DR

Jill Harrison ~~Jill Harrison~~

2311 DAVIS

Johana Brohl ~~Johana Brohl~~

348 Emmers

Nyff Rylander

1730 Ash



<u>Margaret Loya</u>	<u>754 Riverbank, Weyan.</u>
<u>Ann &amp; Milla</u>	<u>436 Vinewood 48192</u>
<u>Joya #11<sup>th</sup> Con</u>	<u>436 Vinewood 48192</u>
<u>Reggie Bellman</u>	<u>444 Vinewood 48192</u>
<u>Phil AB</u>	<u>1018 16<sup>th</sup> 48192</u>
<u>Debra &amp; Benson</u>	<u>1018 16<sup>th</sup> 48192</u>
<u>Catherine Nalnika</u>	<u>412 VINEWOOD 48192</u>
<u>John Phillips</u>	<u>2494 23<sup>rd</sup> 48192</u>
<u>Dennis Logowski</u>	<u>1600 11<sup>th</sup> St 48192</u>
<u>Amy Logowski</u>	<u>1600 11<sup>th</sup> 48192</u>
<u>Julie Richter</u>	<u>1247 Lundberg</u>
<u>Nora Cowen</u>	<u>3828 - 16<sup>th</sup></u>

m62 @ Family Dollar 165 maple  
her Nease 694 Hudson St.

*Joe Nease*

238 Oak St Wyandotte Mi  
48192

*Litha Hart*

238 Oak St. Wyandotte Mi 48192

*Sam Hart*

515 Chestnut St. Wyandotte, MI

*Bradford K.*

515 Chestnut St. Wyandotte MI

*Kabinda Collins*

252 Elm Wyandotte

*Luz Saraniecki*

482 Maple St Wyandotte

*Lisa J. Lesage*

LISA J. LESAGE

3137-4th ST WYANDOTTE

*Lisa J. Lesage*

May 10, 2020

To: The city of Wyandotte

From : Concerned citizens of Wyandotte

This letter is in regards to concerns that many of us in the community feel about the St Elizabeth Religious Education Building located at 3051 4<sup>th</sup> St. Our biggest question is WHY ? Why would they put a homeless shelter in that location, it is 50 feet of asphalt away from a city park where so many young children come to play. The weather and this virus have us all shut-in right now. But what's going to happen when the temperatures rise and we are all allowed to roam about freely. I have already heard of 3 ambulances showing up to take residents away. I've heard of loitering issues at party stores and gas stations. You've got a longtime resident of Wyandotte living 3 feet away from the building who has to watch them line up along her fence line for medical treatments. We have a new homeowner on 4<sup>th</sup> St, was she ever notified that her new house she is purchasing is going to be 20 feet from a homeless shelter. I seriously doubt it. These are just a few of the concerns we have as we move forward. I don't need to hear multiple Wyandotte residents tell me about the marijuana smell to know that this is definitely not right. Do we need to start finding needles and our homes and vehicles broken into to see change. This is a stones throw away from the vibrant downtown area that will already be hurting because of these past few months. Whoever made this decision , we are simply saying its "UNACCEPTABLE"

Thank you for addressing our concerns



# GARFIELD NEIGHBORS UNITED

Wyandotte, Michigan 48192

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*MISSION STATEMENT: To insure the betterment and welfare of the Garfield neighborhood through the committed non-political involvement of its residents.*

---

June 17, 2020

City of Wyandotte  
Mayor and City Council

Dear Mayor and City Council,

There has been a lot of talk, questions, rumors, and opinions regarding St. Joe's Church on Superior Blvd. having persons without homes staying at the church. A few people noted some businesses are not allowing the persons from this group to come into their places of business or loiter on their property.

My concerns are:

1. Is this property zoned for this purpose? If not, what options does the city have?
2. Did Mayor and Council members know about this prior to persons living there?
3. If Mayor and Council were aware, was there a public hearing to provide transparency for the neighbors and local businesses before this seems to have occurred?
4. If Mayor and Council did not know about this, how did this happen and who is responsible for the decision?
5. What are the numbers of persons staying there? What do they do all day? What supervision is there? How long do they intend to stay?

Garfield Neighbors United has worked many years to maintain a neighborhood of resident-owned homes and long-term occupants in its current legal rental properties. This issue needs to be thoroughly reviewed and resolved for the benefit of the people who actually live and contribute to our community.

Sincerely,

Corki  
Secretary, Garfield Neighbors United

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 11**

**ITEM: 3051 4th Street - Homeless Shelter Update**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Questions and concerns have been raised regarding the use of 3051 4th St. as a "homeless shelter". Please see the attached communications.

**STRATEGIC PLAN/GOALS:**

**ACTION REQUESTED:** Receive and place the communications on file.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** Receive and place on file.

**LIST OF ATTACHMENTS:**

1. Response to Council RE 3051 4th Homeless Shelter
2. SVP Statement Confirming Guidelines
3. Wayne Metro Response 062920
4. Fr. Brendan McCarrick Letter to Wyandotte Council 6-19-20
5. 3051 4th Certificate of Occupancy 040620

**RESOLUTION**

Item Number: #11  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the communication from the City Engineer and others regarding the use of 3051 4th St. as a homeless shelter are hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

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\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## OFFICIALS

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



GREGORY J. MAYHEW, P.E.  
CITY ENGINEER

MAYOR PRO TEMPORE  
Robert A. DeSana

COUNCIL  
Robert Alderman  
Chris Calvin  
Megan Maiani  
Leonard T. Sabuda  
Donald Schultz Jr.

June 29, 2020

Honorable Mayor Pro Tempore DeSana and Council Members;

In response to the questions and concerns about the use of 3051 4<sup>th</sup> Street as a "Homeless Shelter", the following applies.

On March 29, 2020, the City received a request from Fr. Brendan McCarrick, St. Vincent Pallotti Church, regarding the use of the existing building at 3051 4<sup>th</sup> St., formerly used as Wyandotte Catholic Consolidated School, now St. Elizabeth Educational Center, as an emergency, temporary homeless shelter. The request was made on behalf of ChristNet Services in response to the State of Emergency declaration in Michigan in order to provide for those most in need in our society at this time. The occupants were to be from Wayne County, more specifically the Downriver area. ChristNet and Wayne Metropolitan Community Action Agency would be operating the shelter utilizing the building to feed and provide overnight sleeping shelter for thirty (30), or up to ninety (90), homeless individuals. The services to be provided are; meals, overnight sleeping, bathroom, meals and transportation to other facilities.

The proposed use was reviewed for conformance with the City of Wyandotte Zoning Ordinance and the 2015 Michigan Building Code (MBC). In addition, the matter was referred to Police Chief Brian Zalewski and Fire Chief Dan Wright for review and comment.

The property is Zoned RT – Two Family Residential District which permits churches, parochial schools, group day care homes and accessory uses incidental to permitted uses. An accessory use for a church would be to administer to the needy in times of emergencies. Therefore, permitting the use per the Zoning Ordinance. There is no requirement in the Zoning Ordinance to notify surrounding property owners or to hold a public hearing for a permitted use.

The current use group, an educational center, is a Use Group B in accordance with the 2015 MBC. The proposed use would be classified as Use Group R-1 per Sec. 310 Use Group R of the MBC. The change in Use Group from B to R-1 would require automatic sprinkler system throughout the entire area used for R-1 purposes. The building is not equipped with an automatic sprinkler system. However, the 2015 Michigan Rehabilitation Code for Existing Buildings, Section 407 Change of Occupancy, establishes that the Building Official can allow a use change in a building without conforming to all of the requirements of the code for that use, provided the proposed use is less hazardous. Further, the 2015 International Fire Code section [A] 104.8 Modifications states, "Where there are practical difficulties in carrying out the provisions of this code, the *fire code official* shall have the authority to grant modifications for individual cases, provided the *fire code official* shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements." Also, [A] 104.9 Alternate materials and methods, states that the "The fire code official is authorized to approve an alternative material or method of construction where the fire code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength and effectiveness."

3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192 734-324-4551 • email: [engineering1@wyandottemi.gov](mailto:engineering1@wyandottemi.gov)



Equal Housing Opportunity



An Equal Opportunity Employer



On Tuesday, March 31, 2020, a meeting was held on site with ChristNet Services, Wayne Metro representatives, Fr. McCarrick, Police Chief Zalewski, Fire Chief Wright and the undersigned to review the building and determine conditions of use. It was determined that in order to use 3051 4<sup>th</sup> Street for the proposed sheltering of homeless resulting from the COVID 19 emergency, the property owner was required to submit a statement agreeing to adhere to, and implement, the following:

1. 2015 International Fire Code Chapter 4 Emergency Preparedness Requirements, particularly Sec 403.10.1 fire safety and evacuation plan and Sec. 403.12 special requirements for public safety.
2. All emergency exit signs shall be operating.
3. All emergency exit doors shall be open and operational.
4. Fire extinguishers shall be operational, properly maintained, and provided on each floor no further than 75' apart.
5. Emergency phone numbers for the Wyandotte Fire Department and Wyandotte Police Station shall be posted and provided to all staff.
6. No smoking signs shall be placed in the building.
7. Adequate waste receptacles be made available to all occupants and in food service areas, and all waste shall be removed from the building daily.
8. A Fire Watch shall be established and maintained at all times of occupancy following the IFC guidelines of Sec 403.12.1 and the attached NFP Fire Watch Procedures. A minimum of one full time fire watch person on duty per floor during sleeping hours.
9. Screen/monitor each occupant and staff daily for COVID 19 symptoms. At a minimum, screen for symptoms, contact with someone diagnosed with COVID 19, and temperature. Practice recommended social distancing guidelines.

Upon receipt of a statement from the property owner confirming adherence to the above, a second site inspection was performed confirming that the above guidelines were met. Additional 96-gallon totes and a dumpster were purchased and placed on site. All occupants and staff are screened daily for COVID 19 symptoms, and if symptoms are noted or a positive test received, the person would be removed and quarantined at a designated COVID 19 facility.

A Temporary Certificate of Occupancy, dated April 6, 2020, to use 3051 4<sup>th</sup> Street for the purpose of emergency sheltering of the homeless for a period not to exceed 180 days in conformance with Sec 407 Change of occupancy of the 2015 Michigan Rehabilitation Code, and [A] 104.9 Alternate materials and methods of the 2015 International Fire Code was issued.

On May 4, 2020, testing of all staff and guests in all emergency shelters in the Out-Wayne County Community, including this one at 3051 4<sup>th</sup> St., was conducted by the Wayne County Health Department. The Health Department used their mobile testing units and set up testing in the parking lot area as they customarily do.

May 29, 2020, a temporary HVAC unit was installed near the north east corner of the building to provide improvements to the air circulation and cooling of the building.

As of Thursday, June 18, 2020, the Wyandotte Police Department reports no call activity to 3051 4<sup>th</sup> or to 344 Elm, and the Wyandotte Fire Department reports that three (3) EMS runs have been made at this address, all in April.



Gregory J. Mayhew, P.E.  
City Engineer

cc: Fire Chief Daniel Wright, Police Chief Brian Zalewski

Attachments: St. Vincent Pallotti Statement Confirming Guidelines, Fr. Brendan McCarrick Letter, Wayne Metro Response, Certificate of Occupancy



# ST. VINCENT PALLOTTI

Parish

334 Elm | Wyandotte MI 48192  
734.285.9840



Gregory J. Mayhew, P.E.  
City Engineer  
City of Wyandotte  
Department of Engineering and Building  
3200 Biddle Avenue, Suite 200  
Wyandotte, Michigan 48192

April 6, 2020

Dear Gregory,

I wish to confirm that the Parish Property located at 3051 4<sup>th</sup> Street Wyandotte, currently approved for the temporary use as an emergency sheltering for the homeless, will be for a period not to exceed 180 days in conformance with Sec 407 Change of occupancy of the 2015 Michigan Rehabilitation Code, and [A] 104.9 Alternate materials and methods of the 2015 International Fire Code. I further wish to confirm that all the guidelines and fire safety measures as set by the City and listed below will be complied with.

1. 2015 International Fire Code Chapter 4 Emergency Preparedness Requirements, particularly Sec 403.10.1 fire safety and evacuation plan and Sec. 403.12 special requirements for public safety.
2. All emergency exit signs shall be operating.
3. All emergency exit doors shall be open and operational.
4. Fire extinguishers shall be operational, properly maintained, and provided on each floor no further than 75' apart.
5. Emergency phone numbers for the Wyandotte Fire Department and Wyandotte Police Station shall be posted and provided to all staff.
6. No smoking signs shall be placed in the building.
7. Adequate waste receptacles be made available to all occupants and in food service areas, and all waste shall be removed from the building daily.
8. A Fire Watch shall be established and maintained at all times of occupancy following the IFC guidelines of Sec 403.12.1.
9. Screen/monitor each occupant and staff daily for COVID 19 symptoms. At a minimum, screen for symptoms, contact with someone diagnosed with COVID 19, and temperature. Practice recommended social distancing guidelines.

If you have any queries in relation to the above, please do not hesitate in contacting me.

Yours in Christ

Fr Brendan McCarrick S.A.C.  
Parish Administrator



## Greg Mayhew

---

**From:** frbrendan@stvpp.org  
**Sent:** Friday, June 19, 2020 1:43 PM  
**To:** 'Mia Harnos'  
**Cc:** 'McInerney, Michael (AOD-CHN)'; Kelly Roberts; Greg Mayhew; 'Alicia Ramon'; 'Michele Robinson'; 'Charlotte Carrillo'; 'Louis Piszker'  
**Subject:** RE: Homeless Shelter

Mia,

Thanks for the update.

I know Wayne Metro / ChristNET services will prepare a full response to the request, and accurately reply to the erroneous accusations of drug use, loitering and refusal of service by retailers in Wyandotte.

Kind Regards  
Fr Brendan

---

**From:** Mia Harnos <mharnos@waynemetrometro.org>  
**Sent:** Friday, June 19, 2020 1:35 PM  
**To:** frbrendan@stvpp.org  
**Cc:** McInerney, Michael (AOD-CHN) <McInerney.Michael@aod.org>; Kelly Roberts <kroberts@wyandottemi.gov>; Greg Mayhew <gmayhew@wyandottemi.gov>; Alicia Ramon <aramon@waynemetrometro.org>; Michele Robinson <mrobinson@waynemetrometro.org>; Charlotte Carrillo <ccarrillo@waynemetrometro.org>; Louis Piszker <lpiszker@waynemetrometro.org>  
**Subject:** Re: Homeless Shelter

Thank you Fr. Brendan,

At this time we believe the letter provided is accurate and adequate. As the tenant we defer to the terms of the contract and will adhere to the agreed upon dates. One point we believe would be of interest is that while we were approved to host up to 30 guests, the highest guest head count was 27. Today, our count is 16 as our Rapid Rehousing efforts are expediting normal shelter to housing processing. Again, we thank the City and Parish for your role in providing our homeless residents with a safe, clean, dignified place to shelter during this crisis.

Mia Harnos, City of Wyandotte Resident

On Fri, Jun 19, 2020 at 1:22 PM <[frbrendan@stvpp.org](mailto:frbrendan@stvpp.org)> wrote:

In response to Greg Mayhew's request for information and to queries from Wyandotte Residents please find attached our submission / response to be included in the upcoming Wyandotte City Council Meeting. I hope the attached is sufficient to reassure the residents that the temporary approved use of the building will cease by October 1<sup>st</sup> and normal Parish activities will resume by October 6<sup>th</sup>.

If you have any queries please do not hesitate in contacting me.

Kind Regards



**ST. VINCENT PALLOTTI**

**Parish**

334 Elm | Wyandotte MI 48192  
734.285.9840



June 19, 2020.

Wyandotte City Hall,  
3200 Biddle Avenue  
Wyandotte MI 48192

**Ref: 3051 4<sup>th</sup> Street Wyandotte – St Elizabeth Education Center**

Robert A. DeSana, Mayor Pro Tempore  
Leonard T. Sabuda, Council Member  
Megan Maiani, Council Member  
Chris Calvin, Council Member  
Donald Schultz, Council Member  
Robert Alderman, Council Member

Dear Mayor Pro Tempore & elected Council Members,

I wish to address you and the concerns of some residents of Wyandotte in relation to the current temporary use of our Educational Facility which is offering accommodation and essential services to members of ChristNET.

On March 30, 2020 I was approached by Wayne Metro Services who were seeking emergency accommodation and services for up to 30 persons. I contacted Mr. Gregory Mayhew, Wyandotte City Engineer and discussed a proposal to temporarily use our property located at 3051 4<sup>th</sup> Street to assist those most in need during the “State of Emergency Period” where all residents were obliged to “stay home and stay safe”.

Mr. Mayhew along with the Police and Fire Chief surveyed the property and made certain recommendations to provide for the most vulnerable. St. Vincent Pallotti Parish in conjunction with the Archdiocese (the owners of the property) agreed terms and conditions with all parties.

On April 6, 2020 Wyandotte City Council issued a “Certificate of Occupancy” to allow the use of our property located in a RT Zoned District, and approved its use for the emergency sheltering of the homeless for a period not to exceed 180 days.

The agreement between both parties (AOD & Wayne Metro) includes clauses to ensure the maintenance and repair of the property as well as ensuring 24 hours security to protect the ChristNET clients and the adjacent property owners. Temporary services have been provided to the building, including air-conditioning and waste management services to ensure a clean and tidy property is maintained

Wayne Metro / ChristNET services have strict guidelines included in their lease agreement to protect the health and safety of their clients as well as those of the neighboring community. These guidelines include the installation of emergency preparedness requirements to comply with Chapter 4 of the Fire Code, installation of waste receptacles and daily screening, monitoring and recording of results for each occupant and staff member for COVID-19 symptoms, at a minimum a temperature check.

In compliance with the terms and conditions of the contract / lease agreement the term of the agreement shall continue through September 30, 2020. On October 6, 2020, St Vincent Pallotti Parish will resume our religious education and sacramental preparation programs for K-12 attendees in the property.

St. Vincent Pallotti Parish wish to thank Wyandotte City Council for your help and assistance in providing for those most in need at this time.

Kind Regards

A handwritten signature in dark ink, appearing to read "Fr. Brendan J. McCarrick S.A.C.", written over a horizontal line.

Fr Brendan McCarrick S.A.C.  
Parish Administrator.

**OFFICIALS**

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Theodore Galeski  
CITY ASSESSOR



GREGORY J. MAYHEW, P.E.  
CITY ENGINEER

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Robert A. DeSana  
Megan Maiani  
Leonard T. Sabuda  
Donald C. Schultz

# CERTIFICATE OF OCCUPANCY

April 6, 2020

St. Vincent Pallotti Parish  
334 Elm Street  
Wyandotte, Michigan 48192

Mooney Real Estate Holdings  
12 State Street  
Detroit, Michigan 48226

In accordance with Article XXVI, Section 2603 of the Wyandotte Zoning Ordinance, this is official notice that your application for a Certificate of Occupancy to use property in a RT Zoned District, located at **3051 4<sup>th</sup> Street**, on property legally described as **(see file)** has been approved for use for the emergency sheltering of the homeless for a period not to exceed 180 days in conformance with Sec 407 Change of occupancy of the 2015 Michigan Rehabilitation Code, and [A] 104.9 Alternate materials and methods of the 2015 International Fire Code.

This certificate is revocable if changes in occupancy or construction are made without further approval after this date.

Date: 04/06/2020

  
Gregory J. Mayhew  
City Engineer

cc: Assessor's Office

3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192 734-324-4551 • Fax 734-734-556\*3179 email: [engineering1@wyandotte.org](mailto:engineering1@wyandotte.org)



Equal Housing Opportunity



An Equal Opportunity Employer

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 12**

**ITEM: Appointment to Planning and Rehabilitation Commission**

**PRESENTER:** Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:** n/a

**BACKGROUND:** There is currently an expired term on the Planning and Rehabilitation Commission.

Mayor Pro Tempore DeSana has recommended to appoint resident Brian Kelly.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment Brian Kelly, as a member of the Planning Term to expire April 2023.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**LIST OF ATTACHMENTS:**

1. Commission Application - Brian Kelly

**RESOLUTION**

Item Number: #12  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that City Council hereby CONCURS with the recommendation of Mayor Pro Tempore DeSana to appoint Brian Kelly of 3886 14th St., Wyandotte, MI to the Planning and Rehabilitation Commission. Term to expire April 2023.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b>	
Planning & Rehabilitation Commission	
<b>Name</b>	
Brian Kelly	
<b>Home Address:</b>	<b>Work Address</b>
Wyandotte, MI 48192	
<b>Home Phone</b>	<b>Work Phone</b>
N/A	
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>17 years</u>	
<input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>17 years</u>	
<input type="checkbox"/> I am a business owner. If so, for how many years? _____	

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>
I have extensive experience working with federal, state, and local governments, interacting with the public, and solving complex legal and technical problems.
I have directed more than 100 environmental cleanups and emergency responses and participated in major national responses, including the D.C. Anthrax Cleanup, Space Shuttle Columbia Recovery, Hurricanes Katrina and Rita, Deepwater Horizon Oil Spill, Superstorm Sandy, Enbridge Pipeline Spill, Flint Michigan Drinking Water Response, and the Puerto Rico Recovery. Internationally, I worked in Indonesia with the Ministry of Environment and Forestry on-site remediation and best practices. Locally, I completed an environmental cleanup at Detroit Tubular Rivet, was a panelist at Congresswoman Dingell's Environmental Town Hall, and finalized an agreement with the City of Wyandotte to park an emergency response vehicle at a city property.
Prior Experience: Three years as a consultant to EPA, two years as a contractor to the Department of Energy, eight years Marine Corps Reserves / Ohio National Guard.

**Describe any experiences that led to your desire to serve the community.**

As a public servant, I have learned the value of good governance and the great work done by local public officials. I am particularly attached to my adopted hometown of Wyandotte. Our safe and clean streets, great downtown, Third Fridays, public utilities, and responsive city officials and employees are why I choose to live here and why I want to give back.

**Employment:** List your most recent employment experiences.

<b>Company Name/Location</b>	<b>Position</b>	<b>Duties</b>	<b>Dates of Employment</b>
Environmental Protection Agency 2565 Plymouth Rd, Ann Arbor, MI 48105	On-Scene Coordinator	Managing environmental cleanups and emergency responses.	9/2002 - Present

**Education:** List your most recent educational experiences.

<b>Educational Institution/School</b>	<b>Certificate/Degree Received</b>	<b>Dates</b>
Shawnee State University	B.S. Environmental Engineering	3/1998

**Volunteerism:** List your most recent volunteer experiences.

<b>Organization</b>	<b>Role</b>	<b>Dates</b>
Friends of the Detroit River	Member	Lifetime Member
American Federation of Government Employees	Union Steward/ Member	2005 - Present

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyan.org](mailto:clerk@wyan.org) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

	6-10-2020
Applicant's Signature	Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- ☐ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☐ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☐ Business
- ☐ Coaching/Sports
- ☐ Construction/Carpentry
- ☐ Electrical work/contracting
- ☐ Education
- ☐ Event Planning
- ☐ Forestry
- ☐ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☐ Property Maintenance/Management
- ☐ Plumbing work/contracting
- ☐ Real Estate/Development
- ☐ Gardening/Landscaping
- ☒ Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 13**

**ITEM: Budget Hearing - 2020 Tax Rate to Support 2021 Fiscal Year Operations**

**PRESENTER:** Todd A. Drysdale, City Administrator

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Listed below is an explanation of the need to have a budget hearing regarding the property tax millage rate to be levied to support the proposed General City Operating Budget. These rates will defray the City's operating costs for the upcoming Fiscal Year ending September 30, 2021.

1. The millage rate for City operating purposes will be \$17.3513 per thousand dollars of Taxable Value (\$14.8686 for City Operating and \$2.4827 for refuse disposal). This amount includes the millage (3.00 mills) authorized by voters in May of 2019. This is a reduction of 0.1347 mills due to the rollback requirements of the Headlee Amendment.
2. The public hearing to discuss the proposed operating millage rates for the 2020 Calendar Year will be held on July 13, 2020, in accordance with Public Act 40 of 1995.
3. The actual City Council vote on the proposed operating millage rates for the 2020 Fiscal Year operating budget will also take place on July 13, 2020, in accordance with Public Act 75 of 1991.
4. A "Truth in Taxation" hearing will not be required if the above referenced hearing is properly posted and held in accordance with Public Act 40 of 1995.
5. The tax rate for debt requirements will be set at an amount sufficient to pay for funded debts of the city and interest thereon. These debts include the debt service for the bonds sold to construct the Police/Court building, the debt service for the bonds sold to renovate the Yack Arena, debt incurred to renovate the Central Fire Station and debt incurred to purchase new ambulances, police vehicles, and snow plowing equipment.
6. The tax rate will be set at an amount sufficient to provide for the operation and maintenance of Drain Number Five (5). The recommended rate for this purpose is 2.9160 mills.

**STRATEGIC PLAN/GOALS:** To be financially responsible.

**ACTION REQUESTED:** Schedule the necessary public hearing on July 13, 2020.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** City Clerk to schedule the public hearing on July 13, 2020.

**LIST OF ATTACHMENTS:** None

**RESOLUTION**

Item Number: #13  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS the City Administrator has filed a copy of the communication relative to the 2021 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate;

NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting, in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on July 13, 2020, at 7:00 pm

BE IT FURTHER resolved that the City Council will act on the 2020 operating millage rate pursuant to Public Act 75 of 1991, at the July 13, 2020, Council meeting after the closure of the required Budget Hearing

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 14**

**ITEM: New Court Recording System Purchase**

**PRESENTER:** Elizabeth DiSanto - 27th District Court Chief Judge

**INDIVIDUALS IN ATTENDANCE:** David Fuller - IT Department

**BACKGROUND:** The 27th District Court must make a recording of its court proceedings and the current technology based system is outdated and no longer being supported. If there is a problem with the system, there is no way to easily resolve issues, which could result in cancelled or delayed court activity. The current system no longer functions in the magistrate courtroom with no ability to return it to operation, making that courtroom unusable.

As well as providing a means to have issues resolved in a timely manner, it will allow court recorder personnel to more easily perform their tasks, provide for future technology enhancements that are not available with the current system, and allow for non-certified personnel to perform certain functions - increasing overall productivity and resulting in a more efficient court.

There are three vendors that supply court recording systems - BIS Digital, FTR (For The Record), and JAVS (Jefferson Audio Visual). Upon reviewing the capability of the possible providers, JAVS was no longer a viable solution, since it only recorded one microphone at a time and would miss some court testimony. Additionally, FTR, though functional, could not supply all the necessary equipment or provide a path for future support and upgrades. BIS met all the needs of the court recording system, as well as having contract pricing through TIPS (The Interlocal Purchasing System) national cooperative.

**STRATEGIC PLAN/GOALS:** To provide the best services to the citizens of the City of Wyandotte.

**ACTION REQUESTED:** Authorize the Mayor and City Clerk to sign the purchase quotes for the purchase of a New Court Recording System from BIS Digital using FY2020 budgeted funds from account number 101-136-850-510.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The purchase cost of \$20,850.84 will come from the FY2020 budgeted funds of account number 101-136-850-510 - Office Equipment.

**IMPLEMENTATION PLAN:** Wyandotte Information Technology will work with the vendor to install and implement the solution.

**LIST OF ATTACHMENTS:**

1. Main Courtroom Audio Recording Upgrades (audio only) - Reprint 12.17.2019
2. Second Floor Courtroom Audio Recording Upgrades software only - 11.19.2019
3. TIPS.BIS.Digital

**RESOLUTION**

Item Number: #14  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

Authorize the Mayor and City Clerk to sign the purchase quotes in the amount of \$20,850.84 for the purchase of a New Court Recording System from BIS Digital using FY2020 budgeted funds from account number 101-136-850-510.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____



**Date** Tuesday, December 17, 2019

**Quote Number** Q-8014819-12.17.2019  
Main Courtroom Audio Recording Upgrades (audio only)

**Sales Consultant** Andy Spigner, Account Manager  
(800) 834-7674 x4044 / andy.spigner@bisdigital.com

**Primary Contact** Stacie Nevalo, Court Administrator  
2015 Biddle Ave  
Wyandotte, MI 48192  
(734) 324-4493 / (734) 324-4472 (Fax)  
snevalo@wyandottemi.gov (Email)

**Billing Address** 27th District Court (MI) / A-1000382  
2015 Biddle Ave  
Wyandotte, MI 48192

**Shipping Address** Same

**Users To Train** Yes

**Wiring Required** Yes

**Installation Notes** BIS Digital will provide DCR 8-channel license for an Owner furnished recording PC with Windows 10 operating system. BIS will provide DCR Remote Monitor and Control software to allow judge to be able to start/stop a DCR recording from the judge's computer. BIS will provide a new digital PA mixer with 12 microphone inputs and 8 digital audio outputs to replace existing mixer/amplifier. BIS will provide a DANTE sound card and NIC card to allow audio to be run over the network. BIS will provide an 8-port network switch for the digital PA mixer to be placed on the network. A network drop for the network switch will needed and is the responsibility of the City of Wyndotte IT or Others to allow digital PA mixer to be connected to the network for DANTE audio routing. BIS will mount new digital PA mixer, DANTE capable, in the existing equipment rack to replace the existing microphone mixer. BIS will wire outputs for recording, PA amplifier and quoted assisted listening system to the new mixer. BIS will re-use existing microphones and PA speakers in place.

Item	Product Code	Qty	Unit Price	Total Price
DCR 8ch Digital A/V Recording Software (incl. 12 month SAS)	DCR-8S	1	\$4,445.00	\$4,445.00



DCR Remote Monitor & Control Software (to allow judge to hit record from her PC)	DCR-RMC	1	\$1,950.00	\$1,950.00
Remote Monitor/Control Annual Software Assurance	DCR-SAS-RC	1	\$250.00	\$250.00
DCR Live Broadcast License (required for DCR Remote Monitor and Control software)	DCR-LBL	1	\$300.00	\$300.00
Professional Digital PA Mixer DANTE Capable w/8ch USB out	BIS-MX-DAN-USB8	1	\$3,900.00	\$3,900.00
DANTE Virtual Sound Card (up to 64ch)	BIS-DANTE-V64	1	\$120.00	\$120.00
USB Gigabit NIC (10/100/1000)	BIS-NIC-GB	1	\$60.00	\$60.00
Assisted Listening Device (FM) for the hearing impaired Series 2	BIS-ALS-FMS2	1	\$1,450.00	\$1,450.00
Installation Supplies	BIS-INST-SUP	1	\$155.47	\$155.47
Shipping/Handling	S/H	1	\$186.56	\$186.56
On-site Setup, Installation and Training	SIT	1	\$2,800.00	\$2,800.00
Annual DCR On-Site Service & Support (Contract to be issued upon installation)	NMNT-DCR	1	\$1,992.56	\$1,992.56
Microphone Wire 16AWG (Plenum) - 1,000ft Roll	BIS-W-MP-16AWG	0.25	\$415.00	\$103.75
Network Switch w/PoE 8-port (Series 6)	BIS-NS-POE-8S6	1	\$705.00	\$705.00
Discount	DISC-CUST	1	(\$2,047.50)	(\$2,047.50)
			<b>Sales Tax Rate</b>	<b>%</b>
<b>Total (Excluding Sales Tax)</b>				<b>\$16,370.84</b>

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

#### Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order(s.)" BIS Digital reserves the right to bill for equipment as stored



materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

#### Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

#### Equipment Installation and Head End Connections

BIS technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.

#### **Order Summary**

<b>Date</b>	Tuesday, December 17, 2019
<b>Quote Number</b>	Q-8014819-12.17.2019
<b>Account Name</b>	27th District Court (MI)
<b>Total (Excluding Sales Tax)</b>	\$16,370.84

#### **Terms and Conditions**

<b>Effective Period</b>	This proposal is a firm offer for 30 days from quote date Tuesday, December 17, 2019.
<b>Tax Status</b>	Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
<b>Payment Terms</b>	<b>Deposit:</b> All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur. <b>Balance:</b> The remaining balance is to be paid on the completion of the installation (delivery of goods at customer site.)
<b>Restocking Fee</b>	20% restocking fee will be charged for all cancelled orders.
<b>Site Preparation</b>	Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
<b>Training</b>	BIS Digital will provide full training of all system users per agreed training schedule.
<b>Limited Warranty</b>	All BIS supplied new systems (hardware & software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, shipping costs, or software upgrades (See Software Assurance below).
<b>Software Assurance</b>	Annual Software Assurance (SAS) entitles user to unlimited software upgrades throughout the one year term, at the cost of \$350 per license/year.





This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

**\* Accepted by:** \_\_\_\_\_  
Name Title  
\_\_\_\_\_  
Signature Date

**\* Accounts Payable Information \* Required for order to be processed\***

**A/P Contact:** \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Email Address Fax

**Is a Purchase Order required for processing?** \_\_\_\_\_ **PO #** \_\_\_\_\_



**Date** Tuesday, November 19, 2019

**Quote Number** Q-8014813-11.19.2019  
Second Floor Courtroom Audio Recording Upgrades software only

**Sales Consultant** Andy Spigner, Account Manager  
(800) 834-7674 x4044 / andy.spigner@bisdigital.com

**Primary Contact** Stacie Nevalo, Court Administrator  
2015 Biddle Ave  
Wyandotte, MI 48192  
(734) 324-4493 / (734) 324-4472 (Fax)  
snevalo@wyandottemi.gov (Email)

**Billing Address** 27th District Court (MI) / A-1000382  
2015 Biddle Ave  
Wyandotte, MI 48192

**Shipping Address** Same

**Users To Train** Yes

**Wiring Required** No

**Installation Notes** BIS Digital will provide a DCR 4-channel license for a new recording PC with Windows 10 operating system in the second floor courtroom at 27<sup>th</sup> District Court. BIS will replace existing microphone mixer with new USB mixer and re-use the existing microphones and wiring. BIS will connect the existing microphone connections to the new mixer and test for sound quality. BIS will test and configure new software for recording and demonstrate use. BIS will provide on-site, hands on user training on DCR software for up to 5 users.

Item	Product Code	Qty	Unit Price	Total Price
DCR 4ch Digital A/V Recording Software (incl. 12 month SAS)	DCR-4S	1	\$3,045.00	\$3,045.00
MX248 USB Audio Mixer (4 Channel)	BIS-MX-USB	1	\$1,500.00	\$1,500.00
Annual DCR REMOTE SUPPORT on above purchased system (Hardware Replacement not included)	NMNT-DCR-R	1	\$500.00	\$500.00
Installation Supplies	BIS-INST-SUP	1	\$37.50	\$37.50



On-site Setup, Installation and Training	SIT	1	\$700.00	\$700.00
Shipping/Handling	S/H	1	\$45.00	\$45.00
Discount	DISC-CUST	1	(\$1,347.50)	(\$1,347.50)
			<b>Sales Tax Rate</b>	_____%
			<b>Total (Excluding Sales Tax)</b>	<b>\$4,480.00</b>

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

#### Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order(s.)" BIS Digital reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

#### Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

#### Equipment Installation and Head End Connections

BIS technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.



### Order Summary

<b>Date</b>	Tuesday, November 19, 2019
<b>Quote Number</b>	Q-8014813-11.19.2019
<b>Account Name</b>	27th District Court (MI)
<b>Total (Excluding Sales Tax)</b>	\$4,480.00

### Terms and Conditions

<b>Effective Period</b>	This proposal is a firm offer for 30 days from quote date Tuesday, November 19, 2019.
<b>Tax Status</b>	Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
<b>Payment Terms</b>	<b>Deposit:</b> All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur. <b>Balance:</b> The remaining balance is to be paid on the completion of the installation (delivery of goods at customer site.)
<b>Restocking Fee</b>	20% restocking fee will be charged for all cancelled orders.
<b>Site Preparation</b>	Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
<b>Training</b>	BIS Digital will provide full training of all system users per agreed training schedule.
<b>Limited Warranty</b>	All BIS supplied new systems (hardware & software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, shipping costs, or software upgrades (See Software Assurance below).
<b>Software Assurance</b>	Annual Software Assurance (SAS) entitles user to unlimited software upgrades throughout the one year term, at the cost of \$350 per license/year.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

\* **Accepted by:** \_\_\_\_\_  
Name Title  
\_\_\_\_\_  
Signature Date

### \* Accounts Payable Information \* Required for order to be processed\*

**A/P Contact:** \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Email Address Fax

**Is a Purchase Order required for processing?** \_\_\_\_\_ **PO #** \_\_\_\_\_

# The Interlocal Purchasing System

Purchasing Made Personal



Printed 9 June 2020

www.bisdigital.com

## BIS Digital Business Information Systems

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR'S TIPS  
CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	1350 NE. 56th Street Ste 300	NAME Meredith Barton
CITY	Ft Lauderdale	PHONE (866) 839-8477
STATE	FL	FAX (866) 839-8472
ZIP	33334	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS No

HUB No

### SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT |  
NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WV | WY

### Overview

*BIS Digital is a full service AV integrator that also provides specialized digital recording products. Our primary region is the eastern US, Arkansas and Texas with the entire US and outlier areas as secondary region*

**AWARDED CONTRACTS   "View EDGAR Doc" on Website**

Contract	Comodity	Exp Date	EDGAR
190703	Video and Audio Equipment, Presentation Systems, Production	09/30/2022	CFV

**CONTACTS BY CONTRACTS**

**161101**

Jade Coldren	National Sales Mgr	(800) 834-7674	jade.coldren@bisdigital.com
Jack Farguson	Texas Acct Mgr	(800) 834-7674	jack.farguson@bisdigital.com

**190703**

Jade Coldren	National Sales Mgr	(800) 834-7674	jade.coldren@bisdigital.com
Jack Farguson	Texas Acct Mgr	(800) 834-7674	jack.farguson@bisdigital.com



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 15**

**ITEM: Hiring - Full Time Civil Clerk (27th District Court)**

**WITHDRAWN**

**PRESENTER:** Todd A. Drysdale, City Administrator

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The previous Civil Clerk of the 27th District Court has retired from the position. Based on a review of the City's current resources, organizational structure and staffing expectations, the filling of a full-time civil clerk was identified as a greater need for the Court in order to provide effective services. As such, Elizabeth L. DiSanto, 27th District Court Chief Judge, has recommended the hiring of Sara Creech for this positions. The 27th District Court had 12 applicants including 2 internals currently working within the Court. 6 of the 12 were interviewed by Judge DiSanto and Stacie (Nevalo). The Court would like to promote part time employee Sarah Creech from part time to Full Time Civil Clerk. Sarah hired in 05/29/2019 and has caught on quickly and is frequently taking on additional tasks.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** The 27th District Court Chief Judge recommends approval of the hiring.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Projected savings of approximately \$5,532.80 based on the difference in salary between the former civil clerk and Ms. Creech.

**IMPLEMENTATION PLAN:** The City's Administrative Office will coordinate the hiring.

**LIST OF ATTACHMENTS:**

1. Civil Clerk Application/Resume

**RESOLUTION**

Item Number: #15  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the Full-Time Civil Clerk positions at the 27th District Court and

CONCURS with the recommendations of the 27th District Court Chief Judge and hereby declares authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Sara Creech as Civil Clerk at Level 25A.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_



# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for

Court Clerk/civil Division

Have you read the description of this job?



Yes

☐ No

Are you qualified to perform these duties?



Yes

☐ No

Other position you would consider

Type of employment desired:



Full-Time

☐ Part-Time

☐ Temporary

Date you can start

June 1, 2020

Wage expected \$

\$13.11/hr

### PERSONAL INFORMATION

Name

Creech

Last

Sara

First

Grace

Middle

Address

Street

Wyandotte

City

MI

State

48192

Zip

Phone Number

Email

Other last names used while working, if any

Are you a U.S. Citizen?



Yes

☐ No

If no, specify type of entry document and work authorization

Have you even been convicted of a crime?

☐ Yes



No

If yes, please give specifics

Are there any felony charges pending against you?

If yes, please give specifics



Equal Housing Opportunity/Equal Opportunity Employer



Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☐ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☐ No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte? ☒ Yes ☐ No If yes, when? May 2019 - Present

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☒ Yes ☐ No If yes, indicate names and dates: Roderick Lesko

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? ☒ Yes ☐ No If yes, when? May 2019 - present

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip  
Wyandotte MI 48192

**PERSONAL REFERENCES**

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Candice McMahon, Chief Criminal Clerk		
Ammanda Gebrad, Electrical Engineer		
David Blake, Teacher		



# EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

CER (Certified Electronic Recorder)

	Name of School	City/State	Degree	Major
High School	Theodore Roosevelt	Wyandotte	High School Diploma	
College	Henry Ford College	Dearborn	(30 cr)	
Other				

# EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name 27th District Court Employed from May 2019 to present  
 Address 2015 Biddle Wyandotte MI 48192  
 Street City State Zip  
 Type of Business Court Name of Supervisor Stacie Nevala  
 Phone Number (734) 324-4475 Starting Salary \$11.00/hr Final Salary \_\_\_\_\_  
 Position Civil Clerk Reason for leaving \_\_\_\_\_  
 Duties Performed Entering civil files, scheduling court dates, etc.  
 If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name Lower-Huron Metroparks Employed from May 2020 to present  
 Address 40151 E Huron River Dr Belleville MI 48111  
 Street City State Zip  
 Type of Business Metropark Name of Supervisor Shelby Zuk  
 Phone Number (734) 697-9181 Starting Salary \$11.25 Final Salary \_\_\_\_\_  
 Position Toll booth Attendant Reason for leaving \_\_\_\_\_  
 Duties Performed Cashier, attend to patrons, scan patrons in  
 Have you ever been suspended or discharged from employment? ☐ Yes ☒ No  
 If yes, please explain \_\_\_\_\_

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### **APPLICANTS FOR UNION POSITIONS**

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

#### **APPLICANTS FOR NON-UNION POSITIONS**

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5/18/2020 Signature: Sara Orzech



Sara Creech

**Work Experience:**

May 2020-Present

**Tollbooth attendant (seasonal)**, Lower Huron Metroparks, New Boston, Michigan

- Accept payments
- Distribute annual and daily passes for patrons
- Monitor cars entry into parks
- Assist patrons in their experience at the parks
- Maintain cash drawer

November 2019-Present

**Administrative Assistant**, 27th District Court Mental Health Court, Wyandotte, Michigan

- Assistant to the Honorable Judge DiSanto
- Temporary position for the planning grant for the Mental Health Court at the 27th District Court
- Organizing agendas
- Typing and managing the minutes for each team conference
- Communicating and scheduling meetings with all Mental Health Team members
- Managing the Judge's training schedule
- Registering all team members for conferences and training

May 2019-Present

**Court cashier/Clerk**, 27th District Court, Wyandotte, Michigan

- Offering assistance and quality customer service to all persons at the traffic window
- Taking cash and credit card payments from defendants



- Scheduling court dates
- Managing traffic cases and infractions
- Monitoring payment plans of defendants
- Organizing and pulling files for court dockets
- Entering and organizing school truancy tickets
- Assistant to the Civil clerk and Criminal clerk

January 2019 - May 2019

**Hostess**, Bobcat Bonnie's, Wyandotte, Michigan

- Greeting guests and seating them at their table
- Taking wait times and names and seating guests in the proper order
- Busing tables and taking care of dirty dishes
- Maintaining Bloody Mary bar and Mimosa bar while hosting
- Maintaining a clean work area and hostess station and organizing menus

May 2018- December 2018

**Downstocker**, Menards, Taylor, Michigan

- Responsible for taking count of stock and an inventory throughout the electrical department
- In charge of entering stocking numbers into the computer system and pallet locations
- Physically moving up to fifty-pound boxes
- Constantly educating myself on the product and electrical work to better inform guests
- Most importantly, help guests navigate through the store and educating them on what to buy

**General Education/Certifications**

- Graduate of Theodore Roosevelt High School (June 2019), Wyandotte Michigan
- Henry Ford College, August 2019-present, 30 credits to be completed as of May 2020
- Certified Electronic Reporter, as of May 2020

## **Achievements**

- Class president 2015-2018
- National Honor Society Officer (social media coordinator); requires a minimum 3.5 GPA, 24 community service hours a year, and recommendations from teachers. Officers must be elected and maintain running the society for their Senior year
- Member of Link Crew; leadership and mentoring program for incoming freshman (2 years)
- Member of the Teen Task Force; a lunch club program used to help end the stigma of suicide and give students someone to talk to
- Captain of Freshman Volleyball Team
- Captain of Junior Varsity Team, two years
- Top 10% of the class of 2019
- Graduating 15th in the class of 2019, at Theodore Roosevelt High School, GPA 3.9
- Acceptance and participation in the Henry Ford Honors Program (minimum GPA 3.5, community service)

## **Skills**

- Skilled in Microsoft formats
- Capable typist
- Hard-working
- Leadership capabilities
- Organized
- Excellent communication skills
- Basic American Sign Language

## **References**

**Amanda Gabrael**  
**Electrical Engineer, Ford Motor Company**

**David Blake**  
**NHS Sponsor/Head of Science department**

**Candice McMahon**  
**Chief Criminal Clerk, 27th District Court**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 16**

**ITEM: Hiring - Police Officers**

**PRESENTER:** Archie Hamilton, Deputy Chief of Police

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:**

The City of Wyandotte recently accepted applications for the position of police officer. The applicants were required to take the entry level written examination which was administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test with the passing candidates being invited for a formal interview. As a result of the selection process and after the scores have been tabulated, the candidates were ranked according to their scores throughout the process. After completion of this extensive process, we are requesting city council approval to hire Aaron Mack and Morgen Gardocki.

Aaron Mack has completed 137 credits at the University of Toledo, was honorably discharged from the United States Marine Corp, and graduated from the Detroit Metropolitan Police Academy. Additionally, Mr. Mack has one year of law enforcement experience with the City of Detroit.

Morgen Gardocki holds a Bachelor's Degree in Criminal Justice from Siena Heights University and is a graduate of the Wayne County Regional Police Academy.

Mr. Mack and Mr. Gardocki are very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the city council, a conditional job offer will be presented to both candidates. Both hires will be contingent upon passing a physical and psychological examination.

**STRATEGIC PLAN/GOALS:** To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life. If approved for hire Aaron Mack and Morgen Gardocki will enter our 14-week field training program, and be on probationary status for 18-months.

**ACTION REQUESTED:** Concur with the police department to hire Aaron Mack and

**Morgen Gardocki as probationary police officers.**

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Funds for this position (salary/benefits) are budgeted in the police department line-item #101-301-725-110. The two candidates will be filling current/pending police officer vacancies in the police department.

**IMPLEMENTATION PLAN:**

The City Administrator's Office and Human Resource Department will coordinate the hiring and implementation of benefits for these positions.

**LIST OF ATTACHMENTS:**

1. Aaron Mack
2. Morgen Gardocki

**RESOLUTION**

Item Number: #16  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that council concurs with the determination that vacancies exist for the position of police officer and the council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, and interview panel conducted by the police department, candidates Aaron Mack and Morgen Gardocki are being offered employment as probationary police officers contingent upon their successful completion of a drug screen, physical, and psychological examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>DeSana</b>	_____
_____	<b>Maiani</b>	_____
_____	<b>Sabuda</b>	_____
_____	<b>Schultz</b>	_____



# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for Police Officer - Entry Level

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider \_\_\_\_\_

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start June 12, 2020 Wage expected \$ 47,742.24

### PERSONAL INFORMATION

Name Mack Last Aaron First Thomas Middle

Address \_\_\_\_\_ Street Wyandotte City MI State 48192 Zip

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you? No

If yes, please give specifics \_\_\_\_\_



Have you ever served in the U.S. Military? ☒ Yes ☐ No If yes, indicate branch US Marine Corps

Dates of duty: From Nov / 4 / 2013 To Nov / 4 / 2018 Type of Discharge Honorable  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: \_\_\_\_\_

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Jessica Mark Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip  
Wyandotte MO 66201

**PERSONAL REFERENCES**

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Eric Blackwell Police Officer		
Justin Rankin Staff Sergeant - USMC		
Nick Ivanovic Police Officer		

# EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

Emergency vehicle operators experience, communication and public speaking skills

	Name of School	City/State	Degree	Major
High School	North Royalton High School	North Royalton, Ohio	Diploma	
College	University of Toledo	Toledo, OH		Criminal Justice
Other	Detroit Police Academy	Detroit, MI		

# EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name City of Detroit Employed from May 2019 to Present

Address 1301 3<sup>rd</sup> Ave Detroit MI 48206  
Street City State Zip

Type of Business Police Department Name of Supervisor Sgt Pierce

Phone Number (313) 596-5800 Starting Salary \$19.97 p/h Final Salary \_\_\_\_\_

Position Police Officer Reason for leaving \_\_\_\_\_

Duties Performed Routine patrol, answering calls for service

If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name Lowe's Employed from Feb 2019 to May 2019

Address 16140 Trenton Rd Southgate MI 48195  
Street City State Zip

Type of Business Home Improvement Retail Name of Supervisor Drew Fisher

Phone Number (734) 284-6843 Starting Salary \$12.81 p/h Final Salary \$12.81 p/h

Position Sales Associate / Pro-Loader Reason for leaving Employed with Police Department

Duties Performed Assisting customers, make sales, assist pro customers load vehicles

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_

# EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School				
College				
Other				

# EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name United States Marine Corps Employed from Nov 2013 to Nov 2018

Address PSC Box 21002 Jacksonville FL 28545  
Street City State Zip

Type of Business Military Name of Supervisor SSgt Justin Rankin

Phone Number (217) 280-0411 Starting Salary \$1602 p/m Final Salary \$2733 p/m

Position E5 / Sergeant Reason for leaving End of Active Service

Duties Performed Fire Fighting, combat marksmanship training

If presently employed, may we contact your supervisor? ☐ Yes ☐ No

Company Name \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Type of Business \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Phone Number \_\_\_\_\_ Starting Salary \_\_\_\_\_ Final Salary \_\_\_\_\_

Position \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties Performed \_\_\_\_\_

Have you ever been suspended or discharged from employment? ☐ Yes ☐ No

If yes, please explain \_\_\_\_\_

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5/22/2020 Signature: [Signature]

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_





# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for Police Officer

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider \_\_\_\_\_

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start 2 weeks after confirmation Wage expected \$ 47,742.24

### PERSONAL INFORMATION

Name Gardocki Morgen John  
Last First Middle

Address Taylor MI 48180  
Street City State Zip

Phone Number \_\_\_\_\_ :mail \_\_\_\_\_

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you? NO

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☐ No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: \_\_\_\_\_

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them  
\_\_\_\_\_

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Frank Gardacki Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip  
Taylor MI 48180

**PERSONAL REFERENCES**

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Chuck Hawkins Retired Food Salesman		
Jonathon Kleinow Professor		
Thomas Goodman Siena Heights Soccer Coach 2017-2018		



# EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

MCOLES Certification

	Name of School	City/State	Degree	Major
High School	Riverview Community	Riverview / MI		
College	Siena Heights University	Adrian / MI	Bachelor of Arts	Criminal Justice
Other	Wayne County Regional Police Academy	Livonia / MI		

# EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Silvey's Metro Removal Employed from 08/16 to Current

Address 25157 Superior Taylor MI 48180  
Street City State Zip

Type of Business Mortuary Transport Name of Supervisor Nick McNamee

Phone Number (313) 477-2638 Starting Salary \$32/call Final Salary \$36/call

Position Driver Reason for leaving \_\_\_\_\_

Duties Performed Transported deceased from place of death to funeral home

If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name Auto Warehousing Company Employed from 09/18 to 7-19

Address 36800 Sibley Rd. New Boston MI 48164  
Street City State Zip

Type of Business Automobile Shipping Name of Supervisor Dean Yates

Phone Number (734) 753-6100 Starting Salary \$24,960 Final Salary \$39,520

Position Rail Loader Reason for leaving Attending Police Academy

Duties Performed Load and unload vehicles from railcars

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_

# EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School				
College				
Other				

# EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Student Painters Employed from 7-2016 to 8-2017

Address 14005 Simone Dr. Shelby Charter Twp MI 48315  
 Street City State Zip

Type of Business Exterior Painting Name of Supervisor Nick McNamee

Phone Number (313) 477-2638 Starting Salary 9.50/hr Final Salary 11/hr

Position Job Site Manager Reason for leaving Attending University

Duties Performed Maintained Project timeline and quality

If presently employed, may we contact your supervisor? ☐ Yes ☐ No

Company Name Trentwood Farms Employed from 5-2014 to 12-2015

Address 11055 Allen Rd. Southgate MI 48195  
 Street City State Zip

Type of Business Shopping Market Name of Supervisor Pat Hughes

Phone Number (734) 287-8807 Starting Salary 9.25/hr Final Salary —

Position Produce restock Reason for leaving Attending University

Duties Performed Rotated Produce, retrieved shopping buggies

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain \_\_\_\_\_



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5-22-2020

Signature Margen Gotschick

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5-22-2020

Signature Margen Gotschick

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 17**

**ITEM: License Agreement with Blue Water Explorations, Ltd., DBA Diamond Jack's River Tours**

**PRESENTER:** Gregory J. Mayhew, City Engineer and Justin Lanagan, Superintendent Recreation Department.

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Since 2000, the City has entered into a one(1) year License Agreement with Blue Water Explorations Ltd., DBA Diamond Jack's River Tours to utilize Bishop Park for docking. Diamond Jack's has indicated that due to the COVID19 Pandemic, they will not be scheduling any tours so the License Fee of \$4,000 has been waived. Diamond Jack's will pay \$250 for every private charter tour they schedule for 2020.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte in the commitment to revitalize the downtown by adding attractions to entice people to come to Wyandotte and to make our downtown a destination spot.

**ACTION REQUESTED:** Authorize the Mayor Pro Tempore and the City Clerk to execute the License Agreement with Blue Water Explorations Ltd., DBA Diamond Jack's River Tours

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Additional miscellaneous income to account 101-000-655-040

**IMPLEMENTATION PLAN:** Execute License Agreement and collect fees.

**LIST OF ATTACHMENTS:**

1. Diamond Jack's License Agreement

**RESOLUTION**

Item Number: #17  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR PRO TEMPORE AND COUNCIL that the communication from the City Engineer and Superintendent of Recreation, Leisure & Culture regarding the License Agreement with Blue Water Explorations, Ltd., DBA Diamond Jack's River Tours is received; AND

BE IT FURTHER RESOLVED that the Mayor Pro Tempore and City Clerk are authorized to execute sale for the period of June 1, 2020 through October 1, 2020.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## LICENSE AGREEMENT

THIS LICENSE AGREEMENT dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between THE CITY OF WYANDOTTE, a Michigan municipal corporation ("Licensor") and Blue Water Explorations, Ltd., D.B.A. Diamond Jack's River Tours, a Michigan Corporation ("Licensee").

WITNESSETH:

WHEREAS, The City of Wyandotte is the owner of the land located in the City of Wyandotte, Michigan, commonly known as Bishop Park and more particularly described on Exhibit "A" attached hereto and incorporated herein ("Property"); and

WHEREAS, the parties hereto desire to enter into a license agreement for a certain portion of the property, upon the terms and conditions hereinafter set forth.

NOW, THEREFOR, in consideration of the license fee to be paid, and the terms and conditions as hereinafter set forth, the parties hereto do hereby agree as follows:

1. **Licensed premises.** In consideration of the license fee and the covenants hereinafter set forth, City does hereby license to Licensee a portion of the existing dock located at Bishop Park and depicted on the site plan attached hereto as Exhibit "B" (the "Licensed Premises"). Overnight dockage is not provided by the city. The Licensed Premises contain approximately 100 feet of frontage along the Detroit River, at the established United States Haborline.

2. **Term of License.** The term of this License shall begin on the date of execution hereof ("Commencement Date") and shall end ~~one year after the Commencement Date~~ on October 1, 2020 (w). Renewal of this License subsequent to the initial term will be based upon negotiation between the parties and shall be evidenced by a written document signed by both parties if a renewal is agreed to. The initial year of this License Agreement plus the periods covered by any renewals will be considered the "Term" of this License. Both parties agree that time will be of the essence relative to any subsequent renewals and they will endeavor to finalize negotiations for any upcoming summer season by the end of January in the applicable calendar year. Notwithstanding any other provision hereof, Licensor shall have the right to terminate this License at any time during the Term hereof upon Licensor providing thirty (30) days written notice to Licensee of termination in accordance with Paragraph 16..

3. **Fees.** Licensee covenants and agrees to pay the Licensor, a fee of \$250 per all non-scheduled trips, including private charters which shall be paid by November 15. All payments of license fee and other sums to be paid to Licensor shall be made as specified herein and delivered to:

City of Wyandotte  
3200 Biddle Avenue, Suite 200  
Wyandotte, Michigan 48192  
Attention: Engineering Department



4. **Use of Licensed Premises.** It is understood and agreed between the parties that the use and occupancy of the Licensed Premises shall be limited to the following:

Licensee shall be entitled to dock one boat as described in Exhibit C on the Detroit River at the U.S. Harborline, within the Licensed Premises, from June 1 thru ~~September~~ <sup>October</sup>, 2020 ("Operating Season") during the Term of the License. It is Licensee's intention to use the boat for river tours or special function events with not more than 250 passengers on the boat. Licensee covenants and agrees to provide off-site winter storage of the boat for the period of ~~September~~ <sup>October</sup> 1, 2020 through May 31, 2020 ("Off Season") during the Term of the License. Boat repairs shall not be made at the Licensed Premises. Boat may not be docked except to pick up and return passengers. pmk  
pmk

The use and occupancy hereof by Licensee shall be for the purpose as herein above set forth and for no other purpose without the prior written consent of Licensor.

Licensee agrees that the boat will not be at the Licensed Premises during city sponsored fireworks displays, however Licensee will be allowed to board passengers to view such displays from the river in accordance with Coast Guard requirements and at the time as directed by the Licensor.

The Licensee shall notify the city in writing seeking approval one (1) week prior to scheduling any non-scheduled trips, including private charters. Notification shall be given to:

Justin Lanagan, <u>Superintendent of Recreation</u> :	<a href="mailto:inlanagan@wyandottemi.gov">inlanagan@wyandottemi.gov</a>
Gregory Mayhew, <u>City Engineer</u> :	<a href="mailto:gmayhew@wyandottemi.gov">gmayhew@wyandottemi.gov</a>
Kelly Roberts, <u>Development Coordinator</u> :	<a href="mailto:kroberts@wyandottemi.gov">kroberts@wyandottemi.gov</a>

The Superintendent of Recreation or the City Engineer may approve or deny non-scheduled trips, including private charters if there is a conflict with City events. In the event the non-scheduled trip is denied, Licensor will notify Licensee within 24 hours of receipt of request.

Licensee agrees and understands that during special City sponsored events such as those listed in Exhibit "D", parking will not be available in the lot adjacent to the Licensed Premises and dock space will be limited. There is no bus parking on City property East of Biddle. Busses are to be loaded and unloaded only at the Licensed Premises.

Licensee has attached the U.S. Coast Guard inspection certificate for the boat to be used at the Licensed Premises as Exhibit "C". If an alternative boat is needed then a replacement boat may be utilized, provided the capacity is limited to 250 passengers and the certificate for the boat is provided to the Licensor prior to use. Licensee agrees not to operate any boat from the Licensed Premises without proper certificates.

5. **Obligations and Responsibilities of Licensee.** During the Term of the License, Licensee shall, at its sole cost and expense:

A. Maintain the Licensed Premises in a safe, clean and sanitary condition, and leave the licensed premises in good condition and repair (exclusive of Licensor's obligation to maintain the existing lighting):

B. Licensee will allow the distribution of brochures and coupons for Wyandotte businesses which are coordinated and approved by the Downtown Development Authority (DDA) onboard the boat. This would include space for a brochure rack and adjacent display for such businesses to be supplied by the DDA, the construction of which is subject to Coast Guard approval.

C. Keep the Licensed Premises, portions of Bishop Park and parking areas utilized by Licensee's customers, free of debris, garbage, litter and other unsightly materials.



D. Except as otherwise provided herein, pay all personal property taxes, occupancy and license taxes, if any, excises, levies, license, tap and use permit fees, and all similar fees and charges of any kind and nature whatsoever, relating to the Licensed Premises. By November 15, 2020, the Licensee shall report to the Licensor the number of passengers and tours carried originating from the Licensed Premises.

E. Licensee shall maintain the gate on the Licensed Premises at their own cost. Licensee shall be responsible to keep the gate locked except when boarding passengers.

F. Comply with all U.S. Department of Homeland Security and United States Coast Guard requirements. Comply with any maritime security (MARSEC) measures described in the Area Maritime Security Plan. Report any suspicious activities to the National Response Center at 1-800-424-8802.

6. **Damage.** It is understood and agreed that if the Licensed Premises are damaged or destroyed in whole or in part during the Term hereof, Licensee shall be responsible for repair or restoration of same unless such damage or destruction occurs solely as the result of affirmative acts or gross negligence of Licensor (in which event, the repair or restoration shall be the obligation of Licensor). If, as a result of such damage or destruction, the Property or any part thereof shall be rendered unlicenseable, (premise in unfit condition for the licensed use), the license fee shall abate entirely in case the entire Licensed Premises are unlicenseable, and prorated for the portion rendered unlicenseable, in case only a part is unlicenseable until the same shall be restored to a licensable condition provided licensee did not cause the damage or destruction to the licensed premises. Licensor shall have the right to not restore the Licenses Premises. Licensee's only compensation is license fee abatement.

7. **Assignment/Encumbrance.** Licensee covenants and agrees that neither this License Agreement nor the terms and estate hereby granted, nor any interest herein or therein will be assigned, mortgaged, pledged, encumbered, or otherwise transferred, and that neither the Licensed Premises, nor any part thereof, will be encumbered in any manner by reason of any act or omission on the part of Licensee without the prior written consent of Licensor.

8. **Insurance and Indemnification SEE EXHIBIT E.**

A. **Public Liability Insurance.** During the Term of this License, Licensee shall, at its sole cost and expense, procure and maintain general liability insurance, including coverage for personal injury and property damage, from a good and solvent insurance company licensed to do business in the State of Michigan, selected by Licensee, and reasonably satisfactory to Licensor, with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, and Two Million Dollars (\$2,000,000.00) in the aggregate. Such policy or policies shall include Licensor as an additional named insured. Licensee agrees to deliver certified copies of such insurance policies to Licensor thirty (30) days prior to the beginning of the Term of this License and thereafter not less than thirty (30) days prior to the expiration of the first of such policies. Such insurance shall be non-cancelable without sixty (60) days advanced written notice to Licensor.

B. **Indemnification.** Licensee shall indemnify, defend and hold harmless Licensor, its officers, directors, trustees, designees, and agents from and against any and all liabilities, obligations, damages, penalties, claims, costs, charges, losses, and expenses (including, without limitation, reasonable fees and expenses of attorney's, expert witnesses and other consultants) arising from or relating to injuries to persons, or damage to property upon or about the Licensed Premises, whether arising from the negligence of Licensee, its employees, agents, sub-tenants, contractors, passengers, customers, licensees, guests or invitees, from the failure of Licensee to carry out the performance obligations hereunder, or otherwise, excluding, however, those **injuries** arising solely from gross negligence or willful misconduct of Licensor, its agents or employees.



**9. Licensee Covenants.** Licensee covenants and agrees with Licensor as follows:

A. During the Term of this License, no alcoholic beverage shall be sold, dispensed, consumed, stored, or opened on the Licensed Premises. It is understood and agreed by Licensee that alcoholic beverages may only be dispensed on the boats being utilized by Licensee. Licensee agrees to abide by all Liquor Control Commission regulations pertaining to approved liquor license.

B. During the Term of this License no hazardous or toxic substance shall be released into or deposited upon or below the surface of the Licensed Premises, or into any water systems on or below the surface of the Licensed Premises, or stored or used on or in the Licensed Premises. The term "Hazardous or Toxic Substance," as used in this License, shall mean any substance, the generation, storage, treatment, disposal or transportation of which is prohibited or regulated by any law or governmental regulation having as its object the protection of public health, natural resources or the environment.

Licensee shall defend, indemnify and hold harmless Licensor from and against any and all liability, loss, costs, penalty, damage and expense, including reasonable attorney and consultant fees arising from, or due to, breach of either of the covenants hereinabove set forth.

**10. Default Bankruptcy.** In case default is made in the payment of any license fee herein agreed to be paid, or in case default is made in the performance of any other covenant or agreement herein contained on the part of Licensee, and any such default shall continue for ten (10) days after notice thereof in writing has been given by Licensor, to Licensee, or should Licensee file any petition or institute any proceedings under the Bankruptcy Act, either as a bankrupt, insolvent, or petitioner wherein Licensee seeks to be adjudicated a bankrupt or to be discharged from any and all of its debts, or to effect a plan or reorganization, or if any receiver all or a substantial part of the business of Licensee be appointed by any court and such petition shall not be set aside or dismissed within thirty (30) days of the filing of such petition, then, in any of such events, Licensor, at its option, may cancel and terminate this License upon the giving Licensee of notice thereof in writing, or re-enter and take possession of the property pursuant to legal proceedings or pursuant to any notice provided by law. No such re-entry or taking possession of said Licensed Premises by Licensor shall be construed as an election on its part to terminate this License unless a written notice of such intention be given by Licensor, or unless the termination be by decree of a court of competent jurisdiction. Licensor shall be entitled to all other remedies available at law or in equity. Licensee agrees to pay all costs, attorney fees and expenses incurred by Licensor in enforcing any other terms, provisions, covenants and agreement herein contained.

**11. Remedies Cumulative.** It is agreed that each and every of the rights, remedies and benefits provided by the License shall be cumulative, and shall be in addition to every other right, remedy and benefit given hereunder, now or hereafter existing at law or in equity or by statute.

**12. Prohibition Against Improvements.** Notwithstanding anything to the contrary herein contained, Licensee shall have no right to install or maintain any buildings or improvements upon the Licensed Premises, except as otherwise hereinabove set forth, without the prior written consent of Licensor, it being understood and agreed that Licensor may withhold such consent for any reason or for no reason.

**13. Easement in Gross.** Licensor hereby grants to Licensee, its employees, guests, passengers, customers, licensees and invitees a non-perpetual, non-exclusive easement in gross for pedestrian and vehicular ingress, egress and passage over, across and through that portion of the Property not herein demised, which is necessary for Licensee's business provided it does not interfere with any of the general use of the Park. This is not considered to be an appurtenant easement, and will not run with the Land, and upon expiration or other termination of the License, the easement herein granted shall in all respects be forever terminated. The easement herein granted is a private easement and not a public easement, and is not intended to confer any rights of benefits upon the general public, or upon any person or entity other than those herein expressly set forth.

**14. Quiet Enjoyment.** Licensor covenants that Licensee, provided it pays all the aforesaid installments of license fee when due and performing all of the aforesaid covenants, shall and may peacefully and quietly have, hold and enjoy the Licensed Premises for the Term hereof, but it is not the Licensor's intent of this license to limit the public's access to Bishop Park.

**15. Renewal Discussion.** Licensor and Licensee hereby agree to enter into good faith discussions for the extension or renewal of the License Agreement. Agreement by the parties hereunder to enter into discussion shall not create any requirement or obligation of either party to extend or renew the License or to commit to any specific terms and conditions of any such renewal or extension, unless and until the parties shall enter into a written License extension or renewal.

**16. Notices.** Any notice provided for herein shall be sent by certified mail-return receipt requested, by depositing such notice in a United State Post Office receptacle, postage prepaid, and shall be deemed given upon such depositing. Notice shall be addressed as follows:

If to Licensor:                      City of Wyandotte  
   3200 Biddle Avenue, Suite 200  
   Wyandotte, Michigan 48192  
   Attention City Clerk  
   With a copy to the City Engineer

If to Licensee:                      Blue Water Explorations Ltd.  
   DBA Detroit Jack's River Tours  
   13000 Denmark Street  
   Detroit, Michigan  
   Attention: Ms. Patricia Hoey-Carrothers, President

The person to whom the place to which notices are to be mailed may be changed from time to time by any part hereto by delivering written notice thereof to all of the other parties hereto.

**17. Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.



**18. Severability.** If any term or provision, or any portion hereof, of this License, or the application thereof to any person or circumstances shall be invalid or unenforceable, such invalid or unenforceable term or provision shall be deleted here from and the remainder of this License Agreement shall remain in full force and effect.

**19. Miscellaneous.**

A. Neither this Agreement nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing, signed by the party against whom enforcement of such change, waiver, discharge or termination is sought.

B. This agreement contains the entire agreement between the parties with respect to the subject matter hereof, and supersedes and cancels any prior understanding and agreements between the parties with respect to the subject matter hereof.

C. This agreement shall be binding upon and shall inure to the benefit of successors and assigns of the parties hereto.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this License Agreement as of the day and year first above written.

LICENSOR:

City of Wyandotte \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

BY: \_\_\_\_\_  
Robert A. DeSana

BY: \_\_\_\_\_  
Lawrence S. Stec

ITS: Mayor Pro Tempore

ITS: City Clerk

LICENSEE:

Blue Water Explorations Ltd. 16 day of June, 20 20

BY: Patricia Hoey-Carrothers  
Patricia Hoey-Carrothers,

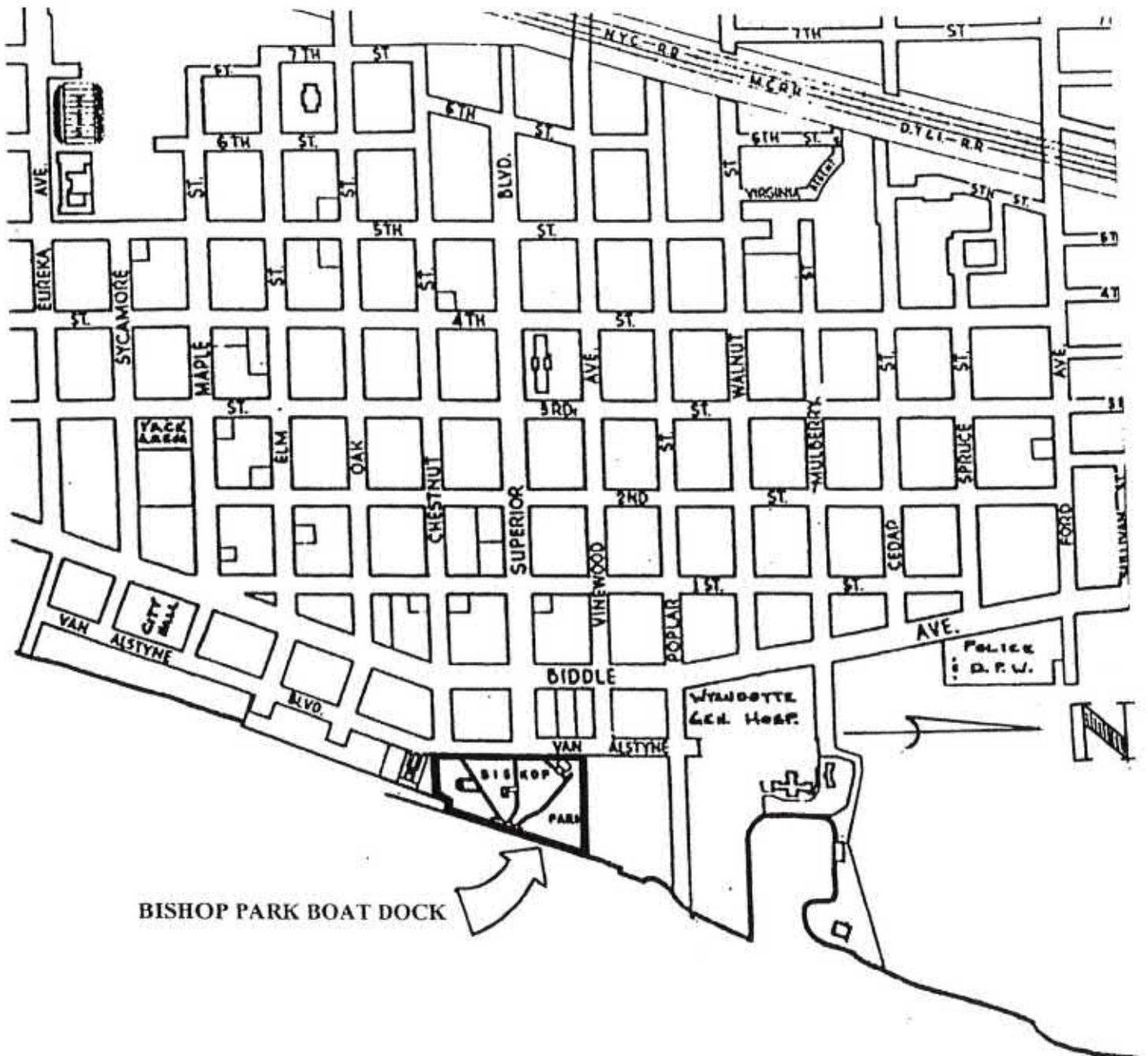
ITS: President



# EXHIBIT "A"

## Bishop Park Legal

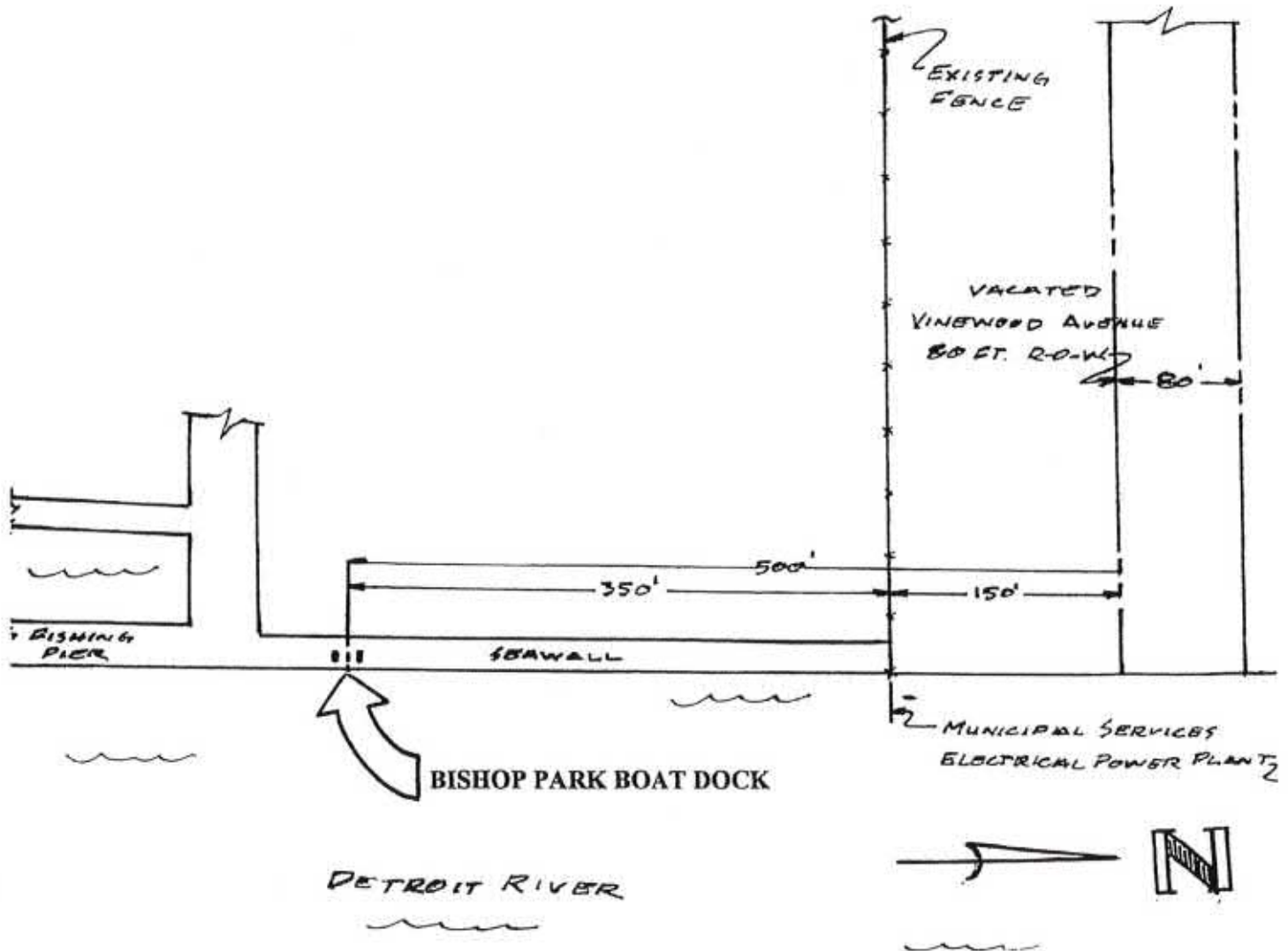
Part of Fractional Section 28 T3S R11E described as bounded by south line vacated Vinewood Avenue eighty (80) feet wide and by the westerly edge of Detroit River and by the south line vacated Chestnut Street eighty (80) feet wide and by east line Van Alstyne Boulevard eighty (80) feet wide except the north one hundred fifty (150) feet thereof, City of Wyandotte, Wayne County, Michigan.



## EXHIBIT "B"

## BISHOP PARK BOAT DOCK LEGAL

The Bishop Park Boat Dock Gate twelve (12) feet wide on the Bishop Park seawall between Municipal Services Electrical Power Plant and the Bishop Park fishing pier; more particularly described as the twelve (12) foot wide Boat Dock Gate located five hundred (500) feet south of the south line of the vacated Vinewood Avenue right-of-way eighty (80) feet wide and the westerly edge of the Detroit River where it abuts the Bishop Park seawall, being part of Fractional Section 28 T3S R11E, in the City of Wyandotte, Wayne County, Michigan.





United States of America  
Department of Homeland Security  
United States Coast Guard

Certification Date: 25 May 2018  
Expiration Date: 25 May 2023

# Certificate of Inspection

For ships on international voyages this certificate fulfills the requirements of SOLAS 74 as amended, regulation V/14, for a SAFE MANNING DOCUMENT.

Vessel Name	Official Number	IMO Number	Call Sign	Service
DIAMOND JACK	269388		WAV3049	Passenger (Inspected)

Hailing Port	Hull Material	Horsepower	Prohibition
GROSSE ILE, MI	Steel	360	Diesel Reduction
UNITED STATES			

Place Built	Delivery Date	Keel Laid Date	Gross Tons	Net Tons	DWT	Length
STURGEON BAY, WI	01Jan1955		R-82	R-50		R-65.0
UNITED STATES			1-	1-		1.0

Owner	Operator
BLUE WATER EXPLORATIONS LTD 13000 DENMARK ST (DETROIT)PO BOX 707 LINCOLN PARK, MI 48146 UNITED STATES	DIAMOND JACK'S RIVER TOURS 13000 DENMARK DETROIT, MI 48127 UNITED STATES

This vessel must be manned with the following licensed and unlicensed Personnel. Included in which there must be 0 Certified Lifeboatmen, 0 Certified Tankermen, 0 HSC Type Rating, and 0 GMDSS Operators.

1 Masters	0 Licensed Mates	0 Chief Engineers	0 Oilers
0 Chief Mates	0 First Class Pilots	0 First Assistant Engineers	
0 Second Mates	0 Radio Officers	0 Second Assistant Engineers	
0 Third Mates	0 Able Seamen	0 Third Assistant Engineers	
0 Master First Class Pilot	0 Ordinary Seamen	0 Licensed Engineers	
0 Mate First Class Pilots	2 Deckhands	0 Qualified Member Engineer	

In addition, this vessel may carry 218 Passengers, 0 Other Persons in crew, 0 Persons in addition to crew, and no Others. Total Persons allowed: 222

## Route Permitted And Conditions Of Operation:

### ---Lakes, Bays, and Sounds---

DETROIT RIVER, LAKE ST. CLAIR AND ST. CLAIR RIVER, MICHIGAN, FROM DETROIT RIVER LIGHT TO FT. GRATIOT LIGHT. ROUTE IS LIMITED DURING COLD WATER TO NOT MORE THAN ONE MILE FROM SHORE ON LAKE ST. CLAIR FROM 01 OCTOBER THRU 31 MAY.

WHEN CARRYING 150 PASSENGERS OR MORE, ONE ADDITIONAL DECKHAND IS REQUIRED.

WHEN CARRYING 150 PASSENGERS OR MORE, THERE SHALL BE A SENIOR DECKHAND ON BOARD THE VESSEL. THE SENIOR DECKHAND SHALL BE DESIGNATED IN WRITING BY THE MASTER WITH A COPY RETAINED ON BOARD.

\*\*\*SEE NEXT PAGE FOR ADDITIONAL CERTIFICATE INFORMATION\*\*\*

With this inspection for Certification having been completed at Detroit, MI, UNITED STATES, the Officer in Charge, Marine Inspection, SECTOR DETROIT certified the vessel, in all respects, is in conformity with the applicable vessel inspection laws and the rules and regulations prescribed thereunder.

Annual/Periodic/Re-Inspection				This certificate issued by: M. Dooris, CDR, USCG, By Direction Officer in Charge, Marine Inspection SECTOR DETROIT Inspection Zone
Date	Zone	A/P/R	Signature	

**EXHIBIT "D"**

CITY OF WYANDOTTE SPECIAL EVENTS  
THAT WILL UTILIZE BISHOP PARK  
PARKING LOT

HOLIDAY FIREWORKS  
INDEPENDENCE DAY PARADE  
WYANDOTTE STREET ART FAIR

LIMITED DOCK DAYS

<u>DATE</u>	<u>EVENT</u>	<u>LENGTH OF BOAT</u>
Various Times	8 Coal Deliveries at Various Times	900'

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 18**

**ITEM: Commercial Facilities Exemption Certificate – Schedule Public Hearing for 100 Maple (also known as 3040-56-58 - 1<sup>st</sup> Street)**

**PRESENTER:** Joe Gruber, DDA Director

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Attached is a letter and application from Ron Thomas, Rise Above Ventures, for a Commercial Facilities Exemption Certificate (“Certificate”) for a “restoration project” for the property at 100 Maple. The Council previously approved establishing Commercial Redevelopment District No. 17 for the project on May 4, 2020. The application provides detailed information regarding the proposed use, construction activities, estimated costs, a construction time schedule, and the economic advantages expected from the project. As noted in the application, construction costs for the project are estimated at \$2,000,000.

In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978 (the “Act”), before acting upon the application, a public hearing must be held on the application and public notice given to the applicant, the assessor, a representative of the affected taxing jurisdictions, and the general public.

**STRATEGIC PLAN/GOALS:**

This action is consistent with the Goals and Objectives identified in the City of Wyandotte’s Strategic Plan 2010-2015 that identifies a commitment to: (1) downtown revitalization and an economic development strategy that emphasizes commercial expansion in the area; and (2) fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

Further, as stated in the DDA’s Mission Statement, “The Wyandotte Downtown Development Authority shall initiate and coordinate downtown development through design, business recruitment, promotion and the effective use of private and public space for an attractive, festive downtown atmosphere.”

**ACTION REQUESTED:** The DDA Director is requesting the Mayor and City Council to approve the attached resolution authorizing the actions necessary to schedule a public hearing to consider the application for a Commercial Facilities Exemption Certificate as requested.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** If the Certificate is approved, a tax known as the Commercial Facilities Tax would be levied upon the building for 1-12 years after the completion of construction, with the actual duration to be determined by the City Council.



To summarize, a CFEC for a restoration project encourages redeveloping commercial property in a qualified downtown revitalization district by freezing the taxable value of the building(s), at its value prior to restoration (known as its “pre-rehabilitation taxable value”), therefore exempting the new investment from local taxes and state school taxes (the State Education Tax and Local School Operating ) for a period not to exceed 12 years after the completion of construction. The exemption would not apply to the taxable value of the land or personal property, because they cannot be abated under this Act. Because said property was owned by the City of Wyandotte at the end of 2019 and the property was exempt from taxes, there was no taxable value assigned for the property for 2020; consequently, the City’s Assessing Department will determine a “pre-rehabilitation taxable value” for the building(s).

**IMPLEMENTATION PLAN:** DDA Director, City Administrator, and City Assessor to administer the Commercial Redevelopment Act, Public Act 255 of 1978 Act, as amended, for any applications submitted for a Commercial Facilities Exemption Certificate (CFEC) in the Commercial Redevelopment District (CRD).

**LIST OF ATTACHMENTS:**

1. CFEC Public Hearing - Public Notice
2. CFEC Public Hearing - Clerk's Mailing Instructions



## **RESOLUTION**

Item Number: #18  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, Pursuant to the Commercial Redevelopment Act, Public Act 255 of 1978, as amended, the City of Wyandotte has established Commercial Redevelopment District No. 17 covering the property commonly known as 100 Maple (also known as 3040-56-58 - 1<sup>st</sup> Street), 130-134 Maple, and 140-142 Maple Street; and

WHEREAS, Ron Thomas, Rise Above Ventures, the prospective owner of property located at 100 Maple within said District, has submitted an application for a Commercial Facilities Exemption Certificate under provisions of said Act; and

WHEREAS, said Act provides that before action upon an application, the City Council shall afford the applicant, the Assessor and a representative of the affected taxing units an opportunity for a hearing.

NOW, THEREFORE BE IT RESOLVED:

1. That the application for an Exemption Certificate dated June 5<sup>th</sup>, 2020, shall remain on file in the office of the City Clerk where it was received on June 5<sup>th</sup>, 2020.
2. That the City Council shall meet in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on July 27, 2020, at 7:00 p.m., Local Time, or as soon thereafter as may be heard, and shall provide the City Assessor, the applicant, a representative of each of the taxing units, and any other taxpayer or resident of the City of Wyandotte an opportunity to be heard on the question of said application for an Exemption Certificate with regards to operations within Wyandotte Commercial Redevelopment District No. 17.
3. That the City Clerk, in accordance with said Act, inform by regular mail, the City Assessor, the applicant, and the legislative body of each taxing unit which levies ad valorem taxes in the City of Wyandotte as follows:
  1. That the City of Wyandotte has established Wyandotte Commercial Redevelopment District No. 17 and has now received and will consider an application for a Commercial Facilities Exemption Certificate within said District No. 17.
  2. That the City Council shall meet on July 27, 2020, in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, at 7:00 p.m., Local Time, or as soon thereafter as may be heard to afford the City Assessor, the applicant, a representative of each taxing unit, and any other resident or taxpayer of the City an opportunity to be heard with regard to said application.
  3. That said application applies to building and land improvements for the project with an estimated project cost of \$2,000,000 (excluding property acquisition) on the property commonly known as 100 Maple.
  4. Send notice via regular mail not less than 10 days or more than 30 days before the hearing date.
  5. That the City Clerk is hereby directed to publish notice one time in substantially the following form in

the News Herald, Wyandotte Edition, not less than 10 days or more than 30 days before the hearing date:

CITY OF WYANDOTTE, MICHIGAN  
NOTICE OF HEARING ON THE ISSUANCE OF A  
COMMERCIAL FACILITIES EXEMPTION CERTIFICATE  
UNDER ACT 255 OF THE PUBLIC ACTS  
OF MICHIGAN, 1978, AS AMENDED

PLEASE TAKE NOTICE: That on July 27, 2020, at 7:00 p.m., Local Time, a public hearing will be held in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the application of the prospective property owner, Ron Thomas, Rise Above Ventures, for property located at 100 Maple (also known as 3040-56-58 - 1<sup>st</sup> Street), for the issuance of a Commercial Facilities Exemption Certificate under Act No. 255 of the Public Acts of Michigan, of 1978, as amended, for the purchase of building and land improvements to the existing building(s) at an estimated project cost of \$2,000,000 (excluding property acquisition) and located in Wyandotte Commercial Redevelopment District No. 17.

Copies of all relevant documents are available for public inspection at the City Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan. The City Clerk's office may be reached at 734-324-4562. Further information may be obtained by contacting Joe Gruber, DDA Director, at 734-324-7298. Written comments received prior to or at the specified time and date of the hearing will also be considered and should be mailed or delivered to the City Clerk at City Hall, 3200 Biddle Avenue, Wyandotte, MI 48192.

The City of Wyandotte will provide auxiliary aids and service to individuals with disabilities at the meeting upon one week's notice to the City of Wyandotte. Individuals with disabilities requiring auxiliary aids or services should contact the City of Wyandotte by writing or calling the following: Lawrence S. Stec, City Clerk, 3200 Biddle Avenue, Wyandotte, MI 48192 Phone: (734) 324-4500.

**Lawrence S. Stec**

**City Clerk**

Publish in News Herald: One time on Wednesday, July 8, 2020

----- *Mailing and Publication Instructions to City Clerk* -----

*Hearing date scheduled for: Monday, July 27, 2020*

*Send notice via Regular Mail to the Applicant, Assessor, and each Taxing Unit Levying Taxes no later than: Wednesday, July 8, 2020 (not less than 10 days or more than 30 days before the hearing date).*

----- *End of Mailing and Publication Instructions* -----

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>DeSana</b>	
	<b>Maiani</b>	
	<b>Sabuda</b>	
	<b>Schultz</b>	

CITY OF WYANDOTTE, MICHIGAN

NOTICE OF HEARING ON THE ISSUANCE OF A  
COMMERCIAL FACILITIES EXEMPTION CERTIFICATE  
UNDER ACT 255 OF THE PUBLIC ACTS  
OF MICHIGAN, 1978, AS AMENDED

PLEASE TAKE NOTICE: That on July 27, 2020, at 7:00 p.m., Local Time, a public hearing will be held in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the application of the prospective property owner, Ron Thomas, Rise Above Ventures, for property located at 100 Maple (also known as 3040-56-58 - 1<sup>st</sup> Street), for the issuance of a Commercial Facilities Exemption Certificate under Act No. 255 of the Public Acts of Michigan, of 1978, as amended, for the purchase of building and land improvements to the existing building(s) at an estimated project cost of \$2,000,000 (excluding property acquisition) and located in Wyandotte Commercial Redevelopment District No. 17.

Copies of all relevant documents are available for public inspection at the City Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan. The City Clerk's office may be reached at 734-324-4562. Further information may be obtained by contacting Joe Gruber, DDA Director, at 734-324-7298. Written comments received prior to or at the specified time and date of the hearing will also be considered and should be mailed or delivered to the City Clerk at City Hall, 3200 Biddle Avenue, Wyandotte, MI 48192.

The City of Wyandotte will provide auxiliary aids and service to individuals with disabilities at the meeting upon one week's notice to the City of Wyandotte. Individuals with disabilities requiring auxiliary aids or services should contact the City of Wyandotte by writing or calling the following: Lawrence S. Stec, City Clerk, 3200 Biddle Avenue, Wyandotte, MI 48192 Phone: (734) 324-4500.

**Lawrence S. Stec**  
**City Clerk**

Publish in News Herald: One time on Wednesday, July 8, 2020

----- Mailing and Publication Instructions to City Clerk -----

*Hearing date scheduled for: Monday, July 27, 2020*

*Send notice via Regular Mail to the Applicant, Assessor, and each Taxing Unit Levying Taxes no later than: Wednesday, July 8, 2020 (not less than 10 days or more than 30 days before the hearing date).*

----- End of Mailing and Publication Instructions -----

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 19**

**ITEM: Sale of Former 1757 2nd Street**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** This property, the former 1757 2nd Street, was offered for sale in accordance with the Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home (Specifications) which can be found at [www.wyandotte.net/FrontDesk/RequestForProposals.asp](http://www.wyandotte.net/FrontDesk/RequestForProposals.asp). The property was placed on the MLS, a “For Sale” sign was placed on the property, and it was listed on the City’s website.

The recommendation is to sell said lot for \$10,000 to Jonah D'Herin, 2700 6th Street, Wyandotte, Michigan, for the construction of new single family home consisting of approximately 1,433 square feet, single story, 2 bedrooms, 2 baths, attached garage, full basement, and the exterior to be brick from the foundation to the first floor joist around entire exterior with vinyl siding for the remainder of the exterior.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community’s quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the City’s historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Approve Purchase Agreement to sell said property to Jonah D'Herin in the amount of \$10,000.00.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Revenue of \$10,000.00 in the Misc-Fee Sale of Property account (492-000-650-040).

**IMPLEMENTATION PLAN:** The Neighborhood Services Coordinator will coordinate the closing with the Department of Legal Affairs upon approval of the Purchase Agreement.

**LIST OF ATTACHMENTS:**

1. 1757 2nd Purchase Agreement & Map





**RESOLUTION**

Item Number: #19  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE MAYOR PRO TEMPORE AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 1757 2nd Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1757 2nd Street to Jonah D'Herin in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Jonah D'Herin does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for one (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor Pro Tempore and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1757 2nd Street, between Jonah D'Herin and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

**COUNCIL**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**Alderman  
Calvin  
DeSana  
Maiani  
Sabuda  
Schultz**

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
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## OFFER TO PURCHASE REAL ESTATE

I, **THE UNDERSIGNED** hereby offers and agrees to purchase the following land situated in the City of Wyandotte Wayne County, Michigan, described as follows: Lots 34 and the south 26 feet of Lot 35 Fordney's Subdivision as recorded in Liber 21 Page 26 Wayne County Records being known as the Former 1752 2<sup>nd</sup> Street now known as 1759 2<sup>nd</sup> Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

### THE SALE TO BE CONSUMMATED BY

#### PROMISSORY NOTE/MORTGAGE SALE

<b>PROMISSORY/ MORTGAGE SALE</b>	1. The Purchase Price of <u>\$10,000.00</u> together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
<b>Purchaser's Default</b>	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
<b>Seller's Default</b>	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Title Objections</b>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Possession</b>	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. <del>THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.</del>
<b>Taxes and Prorated Items</b>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. <b>Due dates are August 1 and December 1.</b> 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
<b>Broker's Authorization</b>	10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

<b>Compliance Deposit</b>	11. A compliance deposit of <u>one thousand (\$1,000.00) dollars</u> must be paid by Purchaser to Seller upon acceptance of this agreement. The purpose of the compliance deposit is to secure Purchaser's obligations under this agreement. In the event of default of any of the terms of this purchase agreement or closing documents, including but not limited to failure to timely obtaining the building permit (Paragraph 14) or failure to undertake and/or completing construction in a timely manner (Paragraph 16), the compliance deposit will be forfeited to the Seller. If Purchaser completes all requirements of this agreement and closing documents within the required timeframe, the compliance deposit will be returned to Purchaser upon issuance of the Certificate of Occupancy. If the compliance deposit is forfeited, it will not be applied towards the purchase price.
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**12. APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ \_\_\_\_\_ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ \_\_\_\_\_

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 14 through 23 and Signatures

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ADDENDUM TO  
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
- Approximately 1,433 square feet with 2 bedrooms, 2 bath as indicated on Attachment A
  - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
  - Exterior to be brick from the foundation to the first floor joist around entire exterior with vinyl siding for the remainder of exterior.
  - Attached garage not to exceed 3 feet in front of living area.
  - Home must meet all current zoning requirements.

15. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

16. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
17. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
18. Dirt shall be removed from the site at the Purchaser's expense.
19. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.

Purchaser(s) will be required to provide turf establishment before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)

20. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
- The Purchaser shall be responsible for the complete removal and disposal of any trees or shrubs.
  - The Purchaser shall remove and replace any and all public sidewalk which the City determines does not comply with City guidelines.
  - Purchaser shall replace all unused drop curbs or damaged curbs with new full height curbs.

21. This Agreement is subject to the approval of the Wyandotte City Council.
22. The undersigned Purchaser(s) hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
23. The requirements of this Agreement shall survive the closing.

**PURCHASER(S):**

**Jonah D'Herin**  
Jonah D'Herin  
2700 6<sup>th</sup> Street, Wyandotte, MI 48192  
Dated: 6/7/20

**SELLER(S): CITY OF WYANDOTTE**

Robert A. DeSana, Mayor Pro Tempore  
3200 Biddle Avenue, Wyandotte, MI

Lawrence S. Stec, City Clerk

Dated: \_\_\_\_\_ Legal Department Review \_\_\_\_\_







**1749 2<sup>ND</sup> STREET** - N 4 FT OF LOT 35 LOT 36 ALSO S 22 FT OF LOT 37 FORDNEY'S SUB  
 Lot Size: 56' x 100'

**1757 2<sup>ND</sup> STREET** - LOTS 34 AND THE S 26 FT OF 35 FORDNEY'S SUB – Owner: City of Wyandotte  
 Lot Size: 56' x 100'

**198 DAVIS** - ALL OF LOTS 32 AND 33 AND THE WEST 9.33 FT OF THE ABUTTING VACATED ALLEY  
 FORDNEY'S SUB Lot Size: 109.33' x 76.5'

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 20**

**ITEM: NEZ Application - Former 1757 2nd Street now known as 1759 2nd Street**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchaser, Jonah D'Herin is requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) Exemption Certificate for the home being constructed on the property known as former 1757 2nd Street now known as 1759 2nd Street. This request is consistent with the Resolution adopted December 7, 1992

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

**ACTION REQUESTED:** Adopt a resolution concurring with recommendation to approve the NEZ Application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** There will be a minimal effect on the City's budget by allowing this exemptions.

**IMPLEMENTATION PLAN:** Forward Resolution and application to Michigan Department of Treasury

**LIST OF ATTACHMENTS:**

1. NEZ Application 1757 2nd

**RESOLUTION**

Item Number: #20  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatement's for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 1757 2nd Street is within the City of Wyandotte's Neighborhood Enterprise Zone #3 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of June 29, 2020, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 1757 2nd Street now known as 1759 2nd Street, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

**COUNCIL**

**NAYS**

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**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

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## Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

**Read the instructions before completing the application.** This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

STATE USE ONLY			
Application No.		Date Received	
<b>PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)</b>			
Applicant Name <b>Jonah D'Herin</b>		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address <b>1759 2nd Street</b>		Amount of years requested for exemption (6-15) <b>12</b>	
City <b>Wyandotte</b>	State <b>MI</b>	ZIP Code <b>48192</b>	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) <b>City of Wyandotte</b>		Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County <b>Wayne</b>	School District <b>Wyandotte</b>		
Name of LGU that established district <b>City of Wyandotte</b>		Name or Number of Neighborhood Enterprise Zone <b>NEZ #3</b>	Date district was established <b>12/07/1992</b>
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. <b>Include Breakdown of Investment Cost.</b> Use attachments if necessary.  Construct a new single family home with approximately 1,433 square feet, full basement, 2 bedrooms, 2.5 bathrooms and attached garage.			
Timetable for undertaking and completing the rehabilitation or construction of the facility.  Start in summer 2020 to be completed Spring 2021			
<b>PART 2: APPLICANT CERTIFICATION</b>			
Contact Name <b>Kelly Roberts</b>	Contact Telephone Number <b>(734) 324-4555</b>		
Contact Fax Number <b>(734) 556-3179</b>	Contact E-mail Address <b>kroberts@wyandottemi.gov</b>		
Owner/Applicant Name <b>Jonah D'Herin</b>	Owner/Applicant Telephone Number <b>(248) 214-4554</b>		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) <b>2700 6th Street, Wyandotte, MI 48192</b>	Owner/Applicant E-mail Address <b>jonahdherin@gmail.com</b>		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature		Date	

**PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)**

The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.

☐

By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.

Name of LGU

City of Wyandotte

Name of Assessor (First and last name)

Theodore H. Galeski

Telephone Number

(734) 324-4510

Fax Number

(734) 556-3179

E-mail Address

assessor@wyandottemi.gov

I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.

Assessor's Signature

Date

**PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)**

Action taken by LGU:

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Exemption Approved for \_\_\_\_\_ Years (6-15)

☐

Exemption Approved for \_\_\_\_\_ Years (11-17 historical credits)

☐

Exemption Denied (include Resolution Denying)

Date of resolution approving/denying this application

The State Tax Commission requires the following documents be filed for an administratively complete application.

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1. Original Application

☒

2. Legal description of the real property with parcel code #

☒

3. Resolution approving/denying application (include # of years)

☐4. **REHABILITATION APPLICATIONS ONLY.**

Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.

Clerk's Name (First and Last)

Lawrence S. Stec

Telephone Number

(734) 324-4560

Fax Number

(734) 556-3179

E-mail Address

clerk@wyandottemi.gov

Mailing Address

3200 Biddle Avenue

City

Wyandotte

State

MI

ZIP Code

48192

I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.

I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.

Clerk Signature

Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission  
P.O. Box 30471  
Lansing, MI 48909

**Note:** Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.



# City of Wyandotte Michigan

3131 BIDDLE AVENUE 48192

(313) 246-4440

FAX: 246-4519 Administration

FAX: 246-4488 Clerk's Office

JAMES R. DeSANA, MAYOR

## OFFICIALS

WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECKI

CITY TREASURER

CHARLES F. BOSMAN

CITY ASSESSOR

## COUNCIL

RICHARD T. KELLY

JOHNNY A. KOLAKOWSKI

SAM A. PALAMARA

MARK A. PARYASKI

HELEN M. SAWICKI

MARTIN J. SHIMKUS

December 8, 1992

Peter J. McInerney  
Director of Community Development  
City of Wyandotte

## RESOLUTION

By Councilperson Sam A. Palamara  
Supported by Councilperson Mark A. Paryaski

RESOLVED by the City Council that WHEREAS, pursuant to Act No. 147 of the Public Acts of 1992, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and WHEREAS, the Clerk notified each taxing unit by October 7, 1992 of the public hearing scheduled for November 16, 1992 and such hearing was held; and WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings; and WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 1 - \$10,797,680.00; Zone No. 2 - \$8,063,980.00; Zone No. 3 - \$9,141,140.00
2. The Council hereby finds that proposed Zone Nos. 1 and 2 are both consistent with the Master Plan for Future Land Use - Southeast Neighborhood, as revised on December 17, 1987; and that said Zone Nos. 1 and 2 are consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
3. The Council hereby finds that proposed Zone No. 3 is consistent with current efforts to revise the Master Plan for Future Land Use - Garfield School Area as approved by the City Council on March 2, 1992; and that said Zone No. 3 is consistent with the City's neighborhood preservation and economic development goals for that portion of the Garfield School Area.



4. The Council hereby states that the City's goal for residential areas is as set forth in the Master Plan for Future Land Use, as revised on December 17, 1987, which states "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home."

5. The Council hereby designates Neighborhood Enterprise Zone No. 1 for both new and rehabilitated facilities as that area described in Attachment "A" hereto which area consists of approximately 62.203 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 1, 2, 3 and 4 plus 20 ft. alley, and Lots 12 and 13, Block 111, Plat of Blocks 111 and 132, Liber 1, Page 305, Wayne County Records.

6. The Council hereby designates Neighborhood Enterprise Zone No. 2 for both new and rehabilitated facilities as that area described in Attachment "B" hereto which area consists of approximately 51.320 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 15 and 16, Block 12 "Garfield Place" Liber 14, Page 80, Wayne County Records.

7. The Council hereby designates Neighborhood Enterprise Zone No. 3 for both new and rehabilitated facilities as that area described in Attachment "C" hereto which area consists of approximately 38.054 acres.

8. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of the passage of this resolution.

YEAS: Councilmembers Kolakowski, Palamara, Paryaski, Sawicki, Shimkus  
NAYS: None

#### RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on December 7, 1992.

WILLIAM R. GRIGGS  
CITY CLERK

cc: Dir. Mkt./Plan  
City Assessor  
City Engineer  
City Treasurer  
W.C. Intermediate School District  
W.C. Community College District  
Wyandotte School District  
W.C. Bureau of Taxation  
W.C. Board of Commissioners  
W.C. Executive  
Huron Clinton Metro Park Authority

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 21**

**ITEM: Rezoning of the property at 2011 Oak Street**

**PRESENTER:** Stan Pasko, Chairperson Planning Commission

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** A request to rezone the property known as 2011 Oak Street (Lots 119 to 121 Eureka Estates Subdivision) was referred to the Planning Commission for the required public hearing.

The hearing was held on June 18, 2020, and the Commission recommends that said property be approved for rezoning to Neighborhood Business District (B-1). See attached Minutes and Resolution.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing efforts to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Concur with the recommendation of the Planning Commission to approve the rezoning of the property to B-1.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Inform applicant of decision by City Council.

**LIST OF ATTACHMENTS:**

1. 2011 Oak Rezoning Request

**RESOLUTION**

Item Number: #21  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 2011 Oak Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 2011 Oak Street, Wyandotte (Lots 119-121 Eureka Estates Subdivision) to Neighborhood Business District (B-1).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

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**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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RESOLUTION  
PLANNING COMMISSION  
JUNE 18, 2020

**PUBLIC HEARING #02242020:** Request by Frank Mucci, Owner and Appellant, requesting to rezone the property at 2011 Oak Street, Wyandotte, County of Wayne and State of Michigan (13276 LOTS 119 120 121 EUREKA ESTATES SUBDIVISION).

It is proposed that said land be rezoned from O-S (Office Service District) to B-1 (Neighborhood Business District).

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RESOLUTION

MOTION BY COMMISSIONER KOWALEWSKI, SUPPORTED BY COMMISSIONER Rutkowski to recommend to the Mayor and City Council that the property known as at 2011 Oak Street be approved for rezoning to B-1 (Neighborhood Business District).

Reason: The adjacent properties are zoned B-1 and the uniqueness of the property

YEAS: DURAN, KOWALEWSKI, PARKER, PASKO, RUTKOWSKI, SARNACKI, STEC

NAYS: NONE

ABSENT: ADAMCZYK, LUPO

MOTION PASSED

**PERSONS IN THE AUDIENCE:**

None

**OTHER BUSINESS:**

Monthly Report from Ben Tallerico, Beckett & Raeder was received.

Commissioner Kowalewski was appointed to the Design Review Board and Commissioner Stec was appointed as the Alternate Member to the Design Review Board. All agreed.

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER RUTKOWSKI, supported by Commissioner Parker to:  
Pay Beckett & Raeder for Planning Consultant fee for March, April, May and June 2020 in the amount of \$2,800.

YEAS: DURAN, KOWALEWSKI, PARKER, PASKO, RUTKOWSKI, SARNACKI, STEC

NAYS: NONE

ABSENT: ADAMCZYK, LUPO

MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER RUTKOWSKI, supported by Commissioner Duran to adjourn the meeting at 8:05 p.m.

**PUBLIC HEARING #02242020** Request by Frank Mucci, Owner and Appellant, requesting to rezone the property at 2011 Oak Street, Wyandotte, County of Wayne and State of Michigan.

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Chairperson Pasko read the letter from the City Engineer into the record.

Commissioner Kowalewski indicated that the letter talks about parking required, but the Planning Commission is only reviewing the rezoning of the property and not parking.

Chairperson Pasko indicated that was correct.

Lisa Gunter, 2917 21<sup>st</sup> Street, Wyandotte

Ms. Gunter indicated that her driveway is connected to the parking lot of the property that is being required to be rezoned and her car is always getting blocked in. Ms. Gunter further indicated that the lot is not lined, there is trash all over and not cleaned up. Ms. Gunter indicated that she put up a \$10,000 fence and does not feel this is the place for parties to be held.



Frank Mucci, Owner

Mr. Mucci indicated that he wants to be a good neighbor. Mr. Mucci further indicated that he has applied for funding to repair the building and to keep it a historical building.

Mr. Mucci further indicated that they would not be using the 2<sup>nd</sup> floor of the building. Mr. Mucci indicated that there are 13 parking spaces on the site and he has received permission to utilize the parking lot at 2205 Oak Street for the remaining parking spaces required.

Mr. Mucci stated further that he is planning on bringing the building up to code and having the parking lot resurfaced and striped to bring income in and share with the community.

Ms. Gunter indicted that she is concerned about the smoking and drinking in the parking lot.

Mr. Mucci indicated that he has written rules for the use of the building and if they are not followed their deposit will not be returned. Mr. Mucci indicated that he wants to be a good neighbor.

Commissioner Stec asked what funding source has he applied for to correct the repairs.

Mr. Mucci stated that he talked to the Historical Society and they indicated that there were no funds available for private property so the funds to repair the building will be coming out of his pocket.

Mr. Mucci indicated that he would lease the building to people for small parties.

Commissioner Rutkowski stated that it is too bad the parking lot across 20<sup>th</sup> Street could not be used.

Mr. Mucci indicated that he tried to work a deal with the Church, but they are not interested in leasing any of their property to him.

Commissioner Rutkowski asked if he would consider a shuttle service to use the lot down the block.

Mr. Mucci indicated that he might consider it.

There being no further discussion, the hearing was closed.

Two (2) communications were received.

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**PUBLIC HEARING#06082020** Request from Phyllis Soltz Trust, Owner and Applicant, requesting the rezoning of the property known as 1040 Ford Avenue, Wyandotte, Michigan.

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Aaron Burnett, 2666 22<sup>nd</sup> Street, Wyandotte. Proposed purchaser.



Regarding rezoning of Firehouse at 2011 Oak Street

May I start this letter with my name Lisa Gunter of  
2917 21st Street, Wyandotte.

I wish all neighbors to be happy, healthy, kind, safe and clean.

I carefully looked for a house to call home in this particular neighborhood ( due to my Grzywa family history).

I have a Dentist across my front, but I was not aware I would have a rental hall behind me.

I was actually very excited when I was told that my neighbor was an old empty Historical Firehouse.  
(sadly I was misinformed)

I purchased my home in September 2019.

I've lived in it a little less than 6 months.

When I first started clean up of the outside (weeds and tree removal)

from my property and neighbors property. I had to track down the owner of the Firehouse to have his trailer moved so I could access the side of my garage to clean weeds from alley. He told me his name was Frank and he lived a couple hours away, he did have it moved by the next day.

Now the Firehouse is rented out for parties.

This has already become a very big inconvenience for me.

There has been approximately 20 parties so far, that I've seen.

The main problems are parking, crowds and noise, although I'm not pleased with how many people smoke and drink alcohol in the parking lot during some events.

I have 3 times had to walk around the block to ask " customers" to please not block my access and let me leave my driveway. The people have all been nice, a couple of times I've been invited in to have food and drinks, I declined.

I have also 3 or 4 times just sat in my car and blow my horn until they let me out. (I'm disabled with difficulty walking).

One time I had to call Wyandotte Police for help getting cars moved.

(I needed to rush to hospital and couldn't deal with it myself)

I fear the problems will only become worse.

I understand this man has put time and money into this building, but my opinion is this building does not have adequate parking for party goers.

Also brings a lot of people very close to mine and others homes.

This can be disturbing in many ways.

This is a nice residential area. This will definitely effect the neighborhood negatively. I've only had a chance to speak with a few neighbors, they are unhappy with this building being used this way.

Some are complaining of previous years activities.

Could this building be used for something that wouldn't bring massive amounts of different strangers on a regular basis.

I have also put a lot of time, money and energy into my property.

Thousands just into the gates that the " customers" are blocking.

Thankfully nobody has damaged my new fencing, but there have been a few close calls already. There are no lights in lot. I light my yard up when I see a party, but I can't always watch the Firehouse.

I'm hoping to peacefully enjoy the rest of my life in my beautiful Wyandotte home and know and care for my neighbors.

I plan to attend this meeting in person, but with the new virus I'm not sure.

So in closing I'll say I object to the re zoning.

I have included several pictures that may help visualize my explanation.

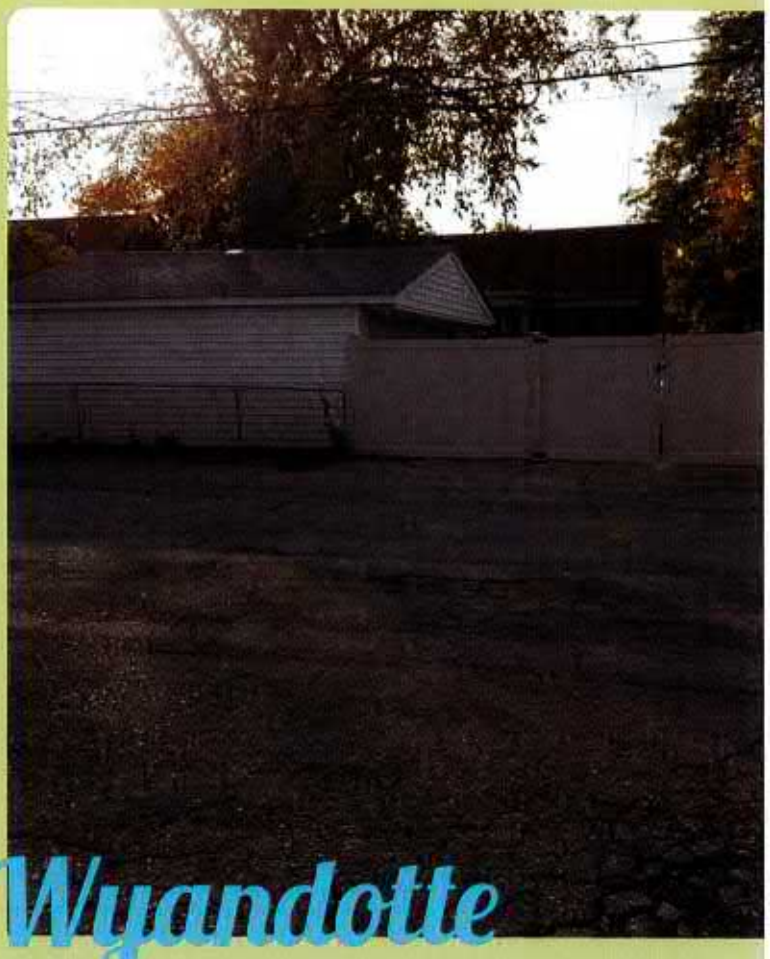
Thank you for your time and consideration.

Lisa Gunter  
2917 21st  
Wyandotte

734 675 1213

P.S. Downriver Veterans have helped with proper care and hanging of the Flag on the Firehouse.

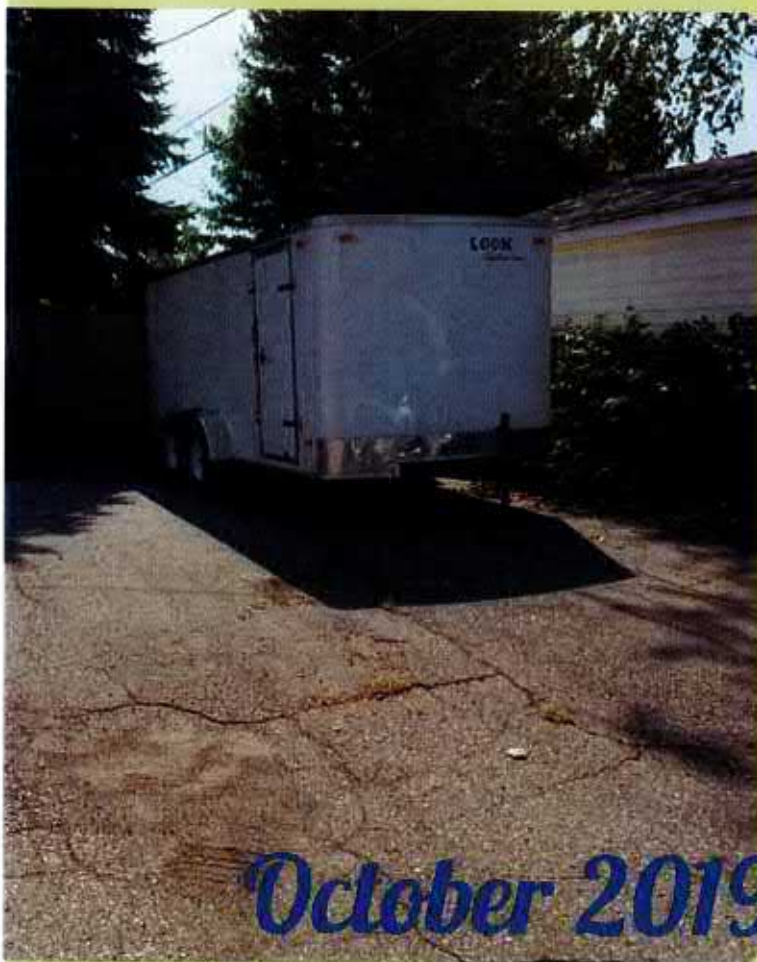




*November 2019 Wyandotte*



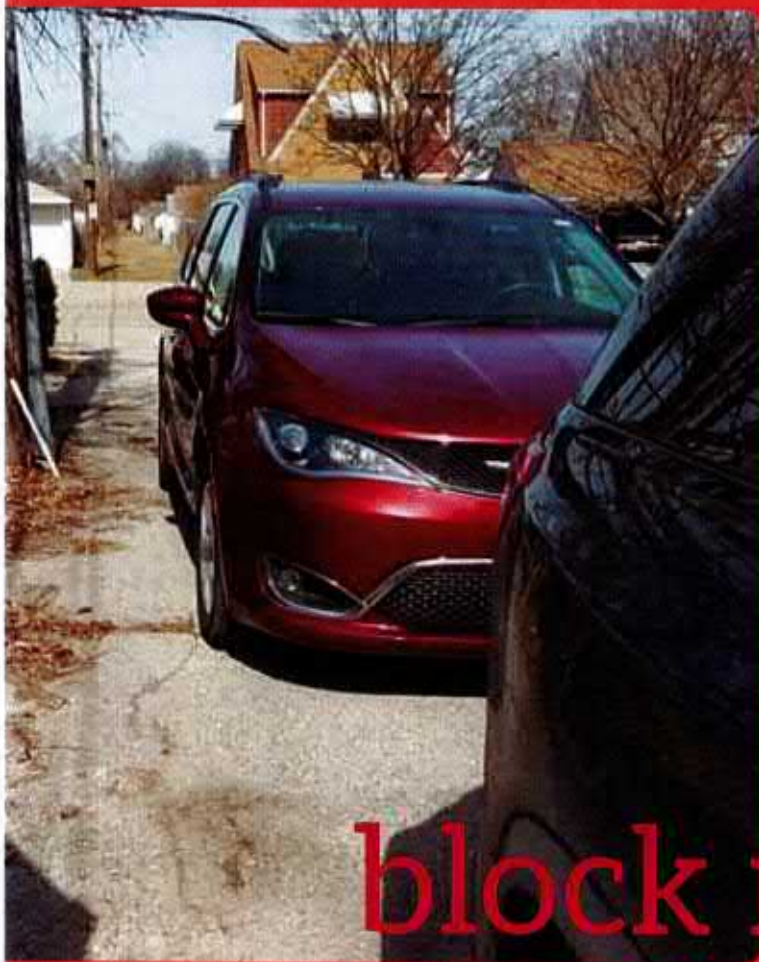
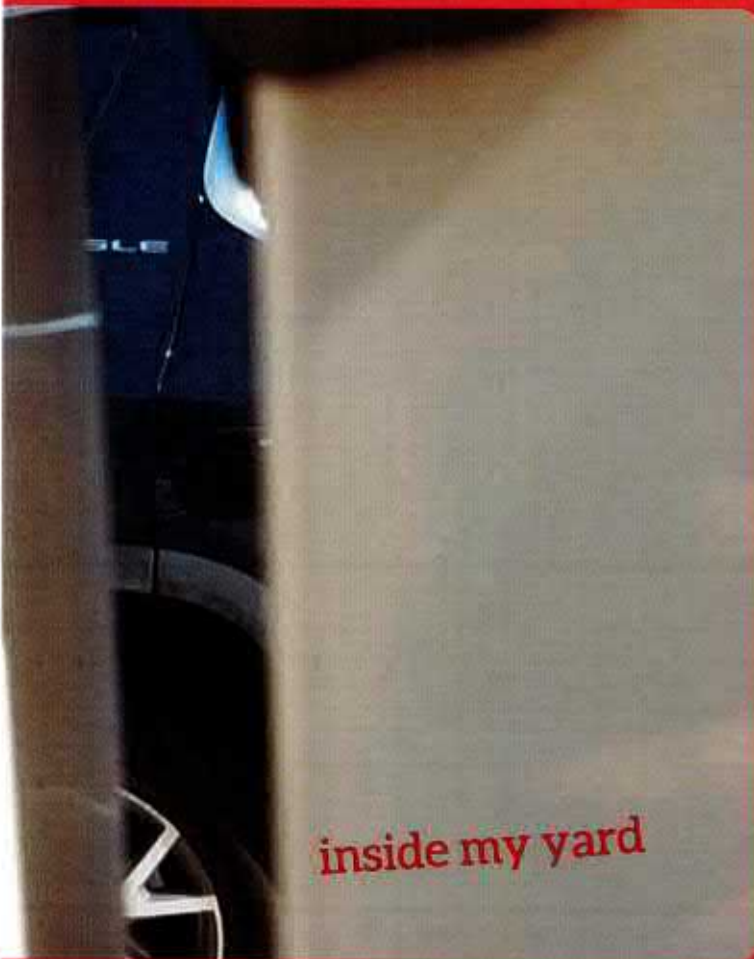




*October 2019 Wyandotte*







# Wyandotte Party Station No. 3 - Home | Facebook

Host your PARTY  
at the historical  
decommissioned  
Wyandotte Fire



Station No 3 ! Perfect for  
Baby showers, birthdays,  
holiday parties, ...









## **Wyandotte Party Station No. 3 added 7 new photos.**

...

Oct 29, 2019 at 10:50  
PM • 🌐

**Host your PARTY at the  
historical decommissioned  
Wyandotte Fire Station No  
3!**

**Perfect for Baby showers,  
birthdays, holiday parties,  
work celebrations, and  
corporate events.**

**\$300 hall rental!**

**\$395 hall including seating  
for 32 guests!!**

**\$495 hall including seating  
for 64 guests!**

**Space includes the use of a  
full kitchen if needed.**

**Email us now while  
availability exists!**

 ReceptionHalls.com › ... › Mic...

## 61 Banquet Halls and Wedding Venues around Wyandotte, Michigan

61 Banquet Halls and  
Wedding Venues around  
Wyandotte, Michigan.

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## Best 30 Hall Rentals in Wyandotte, MI with Reviews - YP.com

261 results · Hall Rentals in  
Wyandotte on YP. com. ...  
more for the best Halls,  
Auditoriums & Ballrooms in  
Wyandotte, MI. ... this  
banquet hall for many other  
friends and family ...



# *Grace Missionary Baptist Church*

June 12, 2020

Dear Wyandotte Planning Commission,

This letter is in response to the Rezoning request for 2011 Oak St.

We have a concern with this request because of the lack of parking at this location.

Our Church building is located at 1812 Oak St. (NE corner of intersection) and own the parking lot directly across Oak St. (SE corner of intersection) which is directly across 20th St. from the property requesting this rezoning (SW corner of intersection)

The owner of the 2011 Oak St building approached the Church awhile back requesting permission to use our lot which we denied because of liability.

On several occasions, as members and visitors have arrived to attend Services, Weddings and Funerals at the Church, our lot was almost half full of cars associated with events going on at 2011 Oak St. even though our lot is posted Church Parking only. We are concerned that this rezoning will cause this issue to grow.

We understand they have secured additional parking that is 2 blocks away, but we are concerned that most of their guests are not going to park 2 blocks away but are going to continue to use our private lot, especially in poor weather.

We sincerely hope the owner can find a profitable use of the building that works within the neighborhood using the parking spaces on their property.

Robin Roberts  
Deacon  
Grace Missionary Baptist Church  
1812 Oak St.  
Wyandotte, MI 48192  
734-281-1484





**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2020-53**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: February 24, 2020

MOVED BY: Councilperson Maiani

SUPPORTED BY: Councilperson Schultz

Resolved by the Mayor and City Council that the rezoning application regarding the property at 2011 Oak Street is hereby received and forwarded to the Planning Commission to hold a public hearing.  
Motion unanimously carried.

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on February 24, 2020 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

Residential: \$300.00  
Commercial: \$600.00  
Plan Development \$1,000.00

CITY OF WYANDOTTE  
3131 Biddle Avenue  
Wyandotte, Michigan 48192  
734.324.4551

## APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 2011 OAK ST <sup>(Frontage)</sup> between 21<sup>st</sup> STREET and 20<sup>th</sup> STREET on the S side of the street, and is known as lot(s) number of LOTS 119, 120, 121 of ENCKA ESTATES SUB Subdivision, Lot Size \_\_\_\_\_

### The property is owned by:

Name FRANK Mucci Street Address \_\_\_\_\_  
City SHELBY Township State MI Zip 48316  
Phone # \_\_\_\_\_

PRESENT ZONING: D.S. REQUESTED ZONING: ~~BX~~ (B1)

It is proposed that the property will be put to the following use: Small EVENT SPACE/ VENUE ON THE FIRST FLOOR. 2<sup>nd</sup> FLOOR AND REST OF BUILDING will REMAIN Empty AND UNUSED.

### \*\*REQUIRED FOR P-1 or RM-1A\*\*

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

### \*\*OPTIONAL\*\*

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: [Signature] Address: 2738 HAWTHORNE Dr. S.

\*\*\*\*\*  
OFFICE USE ONLY  
\*\*\*\*\*  
SHELBY Township MI 48316

Receipt # \_\_\_\_\_ Date: 2/13/2020

Engineer's Signature [Signature]

Date: Feb 11th, 2020

To whom it may concern:

I appreciate the opportunity to discuss adjusting the zoning designation for 2011 Oak Street, Wyandotte Mi from an "Open Space" designation to a "B1" business classification.

The historical Fire Station on Oak Street is an iconic building that many of us local residents remember from our childhoods. My goal has been to share the nostalgia and experiences of this beautiful building with our neighbors and friends, while still respecting the surrounding homes and businesses.

In order to try and maintain compliance with city regulations, I have made a list of guidelines we will adhere to in an attempt to minimize any inconvenience to our neighbors.

Additionally, I understand that appropriate parking arrangements are an important consideration in approving this zoning adjustment. In anticipation of that, I have made several accommodations to try and provide solutions and prevent inconveniences to our neighbors as well as to our guests at the firehall.

1) I will forfeit the use of the 2nd floor space (vacant), so all on site parking spaces will be dedicated to the first floor of the firehall. (The only use of the entire building will be the first floor as a small event venue). This allows for 13 parking spaces off street on site. Plus any additional street parking permitted in the allowable calculations.

2) I have made arrangements with Anna's Shear Rumors (2205 Oak Street) to give us full access to their parking lot for overflow parking. The business hours for both businesses do not overlap. This lot will accommodate an additional 23 vehicles.

3) To ensure that guests to the firehall abide by the parking arrangements, and to prevent inconvenience to the neighborhood, written parking instruction will be distributed to guests/ hosts prior to every event. These rules will also be reviewed prior to booking events, and displayed on our website.

4) I believe the firehall was previously registered as an event venue by an owner a few years ago. I know that several local residents have shared great memories of having small gatherings in the building, and I look forward to being able to continue those experiences. If they previously found an adequate solution, then I am confident we can find one as well.

In conclusion, I feel as though the above arrangements will allow for appropriate accommodations to allow for the zoning to be adjusted from OS to B1. I wish to be fully compliant with city regulations, and be a good steward to this historical building. I would love to continue renovations on this important Wyandotte symbol, and to have the ability to share its history with our community.

Thank you in advance,

Frank Mucci  
Oak Firehouse LLC

734-915-4553

Date: 1/29/2020

To whom it may concern within the city of wyandotte building/engineering dept:

In regards to the proposed shared parking agreement between Oak Firehouse LLC (2011 Oak St. Wyandotte, Michigan) and Anna's Sheer Rumors (2205 Oak St. Wyandotte Michigan), our intention is to share the parking space without overlap in utilization.

The business hours for Anna's Shear Rumors are as follows:

Sunday-Monday:	Closed
Tuesday:	9-5pm
Wednesday:	9-6pm
Thursday:	11-6pm
Friday:	9-3pm
Saturday:	9-2pm

The proposed business hours for Oak Firehouse LLC are as follows:

Fridays:	5:30pm-9pm	(By reservation only)
Saturday:	3pm-9pm	(By reservation only)
Sunday:	10am-8pm	(by reservation only)

Please feel free to contact me with any questions or concerns.

Respectfully,

Frank Mucci  
Oak Firehouse LLC  
734-915-4553  
Frankudm@yahoo.com

To whom it may concern:

In regards to the historic decommissioned fire station at 2011 Oak street, Wyandotte, I would like to briefly express my intentions and motives. My family grew up a few blocks south of the fire station and lived on Oak street for 50 years. I grew up admiring the beauty, architecture, and spirit of historic Wyandotte, and I feel 2011 Oak street is an excellent example of this culture!

My intentions are to continue preservation and restoration of the old fire house, and to share this iconic location with our neighbors. I wish to be fully compliant with city requirements and will gladly conform the structure of any business dealings to accommodate any necessary changes.

In light of recent world events, Covid 19 will be reshaping our daily lives in ways we may not even realize yet. There will surely be a need for small, clean, organized event centers going forward as we begin to move away from large crowds to maintain social distancing measures. 2011 Oak street can help provide this service and ensure there are adequate options for responsible hosts who wish to keep group gatherings to smaller, more intimate numbers.

I understand that parking is a primary concern, and I wish to be a good steward to the community and our neighbors. I have secured additional parking within reasonable walking distance, and will continue to work on additional arrangements if required. In addition, I will be forfeiting the use of the second floor space (will remain vacant) so 100% of on site parking is allocated to the first floor event guests. I've prepared detailed instruction packets that explain these parking mandates for hosts/guests, and they will be presented well in advance of events to try and minimize inconveniences to the neighborhood.

In short, I would love to uphold the history of Wyandotte and prevent any additional decay to our historic sites, and to share these landmarks with on going generations. In order for me to sustain that endeavor financially, I will need a little flexibility. By allowing a zone change to accommodate a small event venue I believe I can provide a much needed service to the community, while also safeguarding the history of the fire hall.

Thank you in advance for your consideration,  
Frank Mucci



**DEPARTMENT OF ENGINEERING AND BUILDING  
CITY OF WYANDOTTE, MICHIGAN**

**NOTIFICATION**

**Nonconformance of Proposed Building or Occupancy**

Date: November 20, 2019

**REVISED February 4, 2020**

**Appellant:**

Oak Firehouse LLC  
P.O. Box 815  
Trenton, MI 48183

**Owner:**

same

✓ EMAILED 2-11-20

**RE: 2011 Oak**

In accordance with Section 2600 of the Zoning Ordinance, you are hereby notified that your application, dated November 15, 2019, for a Certificate of Occupancy for small event venue 1<sup>st</sup> floor on Lots 119 120 121 Eureka Estates Sub., in an OS zoning district does not comply with Sections 1100 and 1101 2403.R.3.K and 2403.B of the Zoning Ordinance, which requires:

**SECTION 1100 and 1101:**

A special events venue is not an allowable use in an OS zoning district as a principal use or special use.

**SECTION 2403.R.3.K**

Dance halls, roller rinks, exhibition halls and assembly halls without fixed seats; a minimum of one (1) parking space is required for each 75 square feet of usable floor area. In those instances where patrons are served without seating one (1) parking space for each twenty (20) square feet of standing room floor area in addition to the above requirements shall be provided. The proposed use requires a total of nineteen (19) off street parking spaces.

**SECTION 2403.B:**

The applicant is proposing to use off street parking located at 2205 Oak which requires Planning Commission Approval.

The parking lot at 2205 Oak has 18 paved off street parking spaces, the hair salon utilizes 11 of these parking spaces based on Section 2403.R.3.G, which provides 7 non-required spaces for proposed use at 2011 Oak.

The parking lot at 2011 Oak has 13 paved off street parking spaces, the 2<sup>nd</sup> floor businesses requires 7 parking spaces, which provides 6 non-required spaces for the proposed use.

Therefore, the proposed special events venue, using the available parking at 2205 Oak and 2011 Oak will be 6 spaces short of the required amount.

  
Gregory J. Mayhew  
City Engineer

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 22**

**ITEM: Rezoning of the property at 1040 Ford Avenue**

**PRESENTER:** Stan Pasko, Chairperson Planning Commission

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** A request for rezoning the property known as 1040 Ford Avenue (Lots 241-242 G.F. Bennett's Boulevard Park Subdivision) was referred to the Planning Commission for the required public hearing.

The hearing was held on June 18, 2020, and the Commission recommends that said property be denied for rezoning to General Business District (B-2). See attached Minutes and Resolution.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing efforts to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Concur with the recommendation of the Planning Commission to deny the rezoning to B-2.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Inform applicant of decision by City Council.

**LIST OF ATTACHMENTS:**

1. 1040 Ford Rezoning Request

**RESOLUTION**

Item Number: #22  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 1040 Ford Avenue, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council denies the request for rezoning to General Business District (B-2).

OR

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 1040 Ford Avenue, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 1040 Ford Avenue, Wyandotte (Lots 241 and 242 G.F. Bennett's Boulevard Park Subdivision) to General Business District (B-2).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION  
PLANNING COMMISSION  
JUNE 18, 2020

**PUBLIC HEARING #060820201702:** Request from Phyllis Soltz Trust, Owner and Applicant, requesting the rezoning of the property known as 1040 Ford Avenue, Wyandotte, Michigan. (LOT 241 and 242 G.F. Bennett's Boulevard Park Subdivision) County of Wayne and State of Michigan.

It is proposed that said land be rezoned from B-1 (Neighborhood Business District) to B-2 (General Business District).

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MOTION BY COMMISSIONER KOWALEWSKI, Supported by Commissioner Rutkowski to recommend to the Mayor and Council that the requested rezoning of the property at 1040 Ford Avenue to B-2 (General Business District) be denied.

Reason: The request to rezone this property to B-2 would be considered spot zoning and not consistent with Master Plan.

YEAS: DURAN, KOWALEWSKI, PARKER, PASKO, RUTKOWSKI, SARNACKI, STEC  
NAYS: NONE  
ABSENT: ADAMCZYK, LUPO  
MOTION PASSED

Frank Mucci, Owner

Mr. Mucci indicated that he wants to be a good neighbor. Mr. Mucci further indicated that he has applied for funding to repair the building and to keep it a historical building.

Mr. Mucci further indicated that they would not be using the 2<sup>nd</sup> floor of the building. Mr. Mucci indicated that there are 13 parking spaces on the site and he has received permission to utilize the parking lot at 2205 Oak Street for the remaining parking spaces required.

Mr. Mucci stated further that he is planning on bringing the building up to code and having the parking lot resurfaced and striped to bring income in and share with the community.

Ms. Gunter indicted that she is concerned about the smoking and drinking in the parking lot.

Mr. Mucci indicated that he has written rules for the use of the building and if they are not followed their deposit will not be returned. Mr. Mucci indicated that he wants to be a good neighbor.

Commissioner Stec asked what funding source has he applied for to correct the repairs.

Mr. Mucci stated that he talked to the Historical Society and they indicated that there were no funds available for private property so the funds to repair the building will be coming out of his pocket.

Mr. Mucci indicated that he would lease the building to people for small parties.

Commissioner Rutkowski stated that it is too bad the parking lot across 20<sup>th</sup> Street could not be used.

Mr. Mucci indicated that he tried to work a deal with the Church, but they are not interested in leasing any of their property to him.

Commissioner Rutkowski asked if he would consider a shuttle service to use the lot down the block.

Mr. Mucci indicated that he might consider it.

There being no further discussion, the hearing was closed.

Two (2) communications were received.

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**PUBLIC HEARING#06082020** Request from Phyllis Soltz Trust, Owner and Applicant, requesting the rezoning of the property known as 1040 Ford Avenue, Wyandotte, Michigan.

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Aaron Burnett, 2666 22<sup>nd</sup> Street, Wyandotte. Proposed purchaser.



Mr. Burnett indicated that he would like to buy the property, but he can't close on the property until his use is approved. Mr. Burnett stated further that there are other businesses on the block being used as the same use as he would like to use the building for.

Mr. Burnett further indicated that he would like to use the building for his plumbing business and the hours would be 9-5 with no equipment on the property.

Mr. Burnett stated further that the property was previously zoned B-2 and he is not sure when the zoning was changed.

Commissioner Kowalewski indicated that the adjacent properties on the north side of Ford Avenue from Electric to 21<sup>st</sup> Street are zoned B-1 and changing the property to B-2 would be spot zoning. Commissioner Kowalewski indicated that the Applicant should apply to the Zoning Board for a use variance.

There being no further discussion, the hearing was closed.

No communications were received regarding this hearing.

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**PUBLIC HEARING#05142020** Request from Rick DeSana/Les Salliotte, Owner and Applicant, requesting a change to their Outdoor Café at 126 Oak Street, Wyandotte, Michigan.

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Mr. Bruce Yinger, 117 Chestnut, Wyandotte.

Mr. Yinger indicated that 126 Oak had a site plan approved by the City in 2018 that was never implemented. Mr. Yinger stated that the rear fence is just a cyclone fence with a cloth fabric on it and noise is louder than ever. Mr. Yinger stated further that now they want to enlarge the café to the alley without any building. Mr. Yinger continued that he is concerned that there will be no sound barrier and an increase in occupancy and he is against it.

Chairperson Pasko indicated that the drawing submitted tonight will supersede anything that was previously approved and indicated further that nothing from the old plan was completed.

Mr. Yinger stated that the current restrooms are not sufficient for the change in the size of the rear outdoor café. Mr. Yinger further stated that the handicap parking was never installed.

Chairperson Pasko read the letter received from the City Engineer dated June 10, 2020.

Mr. Yinger asked if the cyclone fence that is 6 feet high was acceptable.

Chairperson Pasko indicated that it would have to be a solid fence at least 6 feet in height.

Mr. Yinger stated that he wants the solid wall constructed adjacent to the neighborhood property.

Joe Hirsch, 144 Chestnut, Wyandotte.

# 06082020

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2020-129**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH EXECUTIVE ORDER 2020-75 USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: June 8, 2020

MOVED BY: Councilperson Schultz

SUPPORTED BY: Councilperson Calvin

RESOLVED by the Mayor and Council that the application for rezoning of the property at 1040 Ford Avenue is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that said application be forwarded to the Planning Commission for the public hearing.

Motion unanimously carried.

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on June 8, 2020 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
Lawrence S. Stec  
City Clerk



Residential: \$200.00  
 Commercial: \$300.00  
 Plan Development \$1,000.00

CITY OF WYANDOTTE  
 3200 Biddle Avenue  
 Wyandotte, Michigan 48192  
 734.324.4551

## APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 1040 Ford Ave between 10th Street  
STREET ADDRESS STREET  
 and 11th Street on the North side of the street, and is known as lot(s) number  
STREET N-S-E-W  
241 & 242 of G.F. BENNETT'S BOULEVARD PARK Subdivision,  
 Lot Size .09 ACRES/4008 SQ FT

**The property is owned by:**

Name PHYLISS SOLTZ TRUST Street Address \_\_\_\_\_  
 City LIVONIA State MI Zip 48152  
 Phone # \_\_\_\_\_

PRESENT ZONING: B-1 REQUESTED ZONING: B-2

It is proposed that the property will be put to the following use: to be used as an office and shop for a  
plumbing and remodeling company. There will be office hours for clients to come in, along with the use of the  
warehouse space for inventory. There will be no large equipment stored on the property.

**\*\*REQUIRED FOR P-1 or RM-1A\*\***

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

**\*\*OPTIONAL\*\***

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: [Signature] 5-25-2020 Address: 2666 22nd  
Wyandotte, MI 48192

\*\*\*\*\*  
 OFFICE USE ONLY

Receipt # \_\_\_\_\_ Date: 5/26/20

Engineer's Signature [Signature]

5/25/2020

To Whom It May Concern:

I would like to begin by thanking the Council for taking the time to address and review this matter.

I am hoping to purchase the property located at 1040 Ford Ave. I am a Wyandotte resident and local small business owner. I currently have my office and warehouse located in the City of Trenton and would love to bring it closer to home in Wyandotte.

I started my business back in 2012, and have steadily grown my business from the ground up. APC Plumbing and Construction LLC, is a plumbing and finished carpentry business, specializing in residential and commercial work. I am looking to take the next step and purchase a place that I can take my business to the next level. With the traffic on Ford Ave, I believe that I will be able to gain more exposure and be able to offer my services to more of my community.

I applied for the certificate of occupancy under the impression that it was zoned under an area I would be able to do business. Only after the application being denied, did I understand the need to come before the Council and Mayor to petition a change for the building. I believe that my company and use of the building would be beneficial to the area for a few reason.

One, is that as of now there are quite a few vacant buildings up and down Ford Ave. One less vacant building always helps to revitalize the neighborhood. If approved I would update the look of the building and freshen up the lot, making the building and surrounding space clean and inviting. I would maintain the parking spaces outside, and there would be no storage of any large equipment on site. So parking lots would remain clear of eye sore equipment and garbage. Any work vehicle parking would be done in the building, or in the back parking spots behind the building. This would leave the front parking spaces for clients and visitors.

Two, I don't believe that the use of this property for this type of business would be detrimental to the property rights of others in the area, as there are at least five similar types of businesses in the surrounding area on Ford Ave.

1. AMERICOOL, at 2062 Ford Ave
2. Ramirez Electric Inc, at 1381 Ford Ave
3. KDI, at 1165 Ford Ave
4. Miles Powerwashing, at 854 Ford Ave
5. DRC Cleaning Solutions, at 2044 Ford Ave

These businesses are the same type of trade business that APC Plumbing and Construction would be using and maintaining this property for. 1040 Ford Ave , would hold regular office hours open for walk in customers and customers with appointments. If these other businesses do not hinder the preservation and enjoyment of substantial property rights, I do not believe my proposed usage of the building will either. Also, according to the zoning map I was given, most of these businesses are also zoned B-1. I can only assume, they have gone through the same process I am attempting now. I have attached photos for reference.

Three, the history of the building shows that at one time it had been zoned as B-2, and was possibly used for a carpet business. Once Soltz's market purchased it in 2003, I believe it was rezoned for use of their meat and deer processing. This shows that at one point this building was actually zoned for what I am asking it to be rezoned as. I think it would be highly unlikely that a business would come in to use this small building for anything other than the similar proposed usage. It has two large bay doors, making the use of it for retail unlikely. There is the market next door, that can and will be sold separately to keep retail in the area.

I truly hope that the Council finds that the rezoning of this building will be useful and appropriate in helping to maintain and elevate the surrounding neighborhood value and esthetic. APC Plumbing and Construction prides itself on working with all people to help them with their plumbing needs, and help improve the look and use of their homes. I hope that with this location, I am able to do the same for this business district, the community, and building.

Thank you for your time and consideration.

Best Regards



Aaron Burnett  
APC Plumbing and Construction Inc  
734-286-1211  
burnett925@hotmail.com



1381 Ford  
Currently Zoned B-1

Commercial  
and  
Residential

**Ramirez Electric Inc.**  
Phone 282-5823 ⚡ Fax 282-2510

Licensed  
and  
Insured

318



854 Ford  
Currently zoned B-1





2062 Ford  
Currently zoned  
B-1

Keeping America Comfortable  
HEATING • AIR CONDITIONING  
**AMERICOOOL** 24 Hour Service  
www.AmeriCoolHVAC.com  
(734)-341-7421

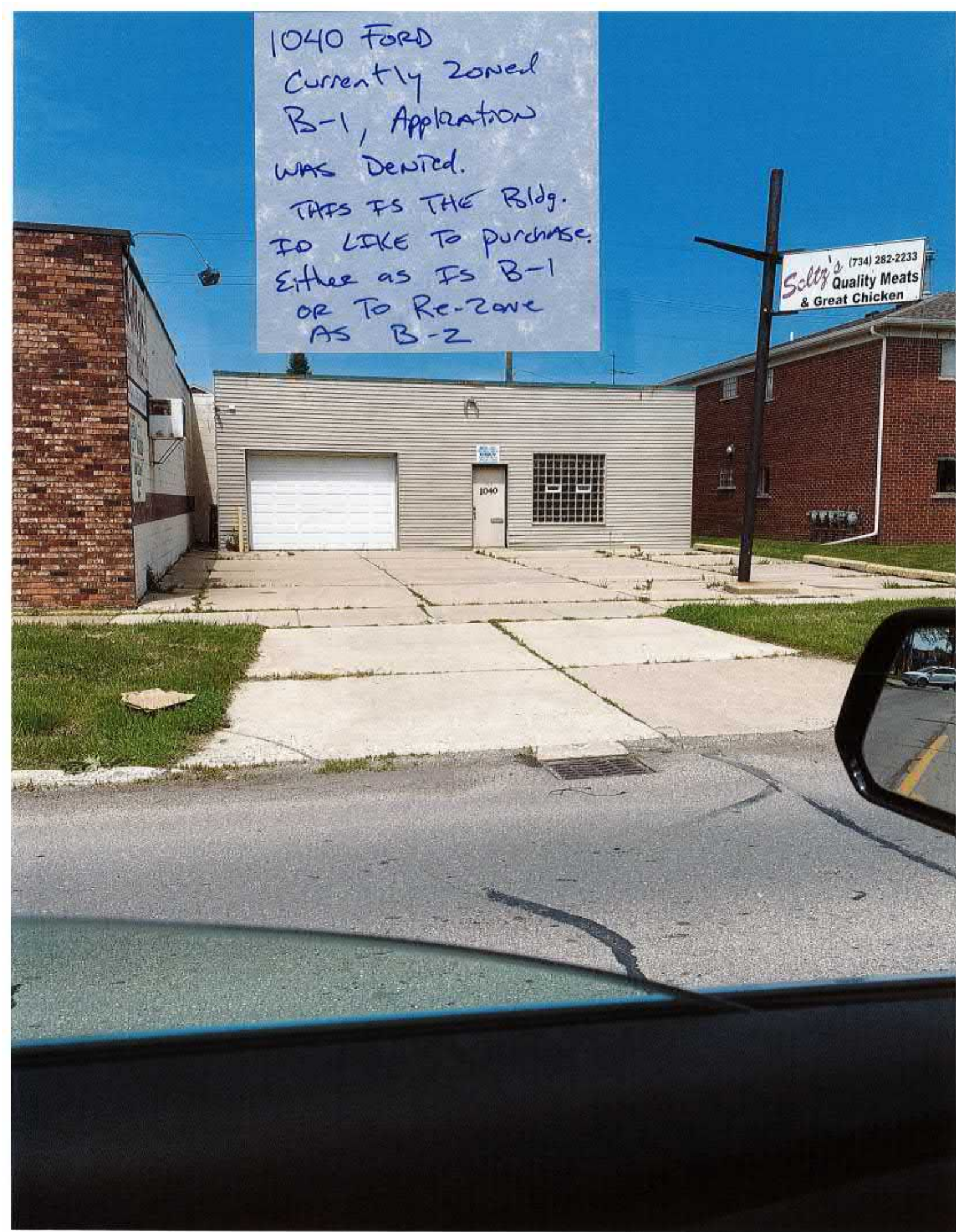




1040 FORD  
Currently Zoned  
B-1, Application  
WAS DENIED.

THIS IS THE Bldg.  
ID LIKE TO purchase.  
Either as Is B-1  
OR TO Re-zone  
AS B-2

Soltz's (734) 282-2233  
Quality Meats  
& Great Chicken



## Kelly Roberts

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**From:** Rebecca Burnett <beckyburnett@kw.com>  
**Sent:** Thursday, May 21, 2020 3:00 PM  
**To:** Kelly Roberts  
**Subject:** Zoning Board?

Hello Kelly

I am a real estate agent representing a buyer who is interested in buying 1040 Ford Rd. His certificate of occupancy application was denied due to zoning issues. When we spoke with the building inspector, he recommended we reach out to you to see if it could be a possibility to go in front of the zoning board to have it rezoned. The building inspector said he wasn't sure with everything going on when the next zoning board would meet and to check with you.

The buyer is wanting to use it for his plumbing company, basically to use as his store front and shop. There wouldn't be large equipment stored on the property, just a work vehicle for daily use. Not sure if this is something that would be considered, and how would we go about trying to have it rezoned if possible?

Thank you for your time.

Be well and take care!  
Becky

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**DEPARTMENT OF ENGINEERING AND BUILDING  
CITY OF WYANDOTTE, MICHIGAN**

**NOTIFICATION**

**Nonconformance of Proposed Building or Occupancy**

Date: May 21, 2020

**Appellant:**

Aaron Burnett  
2666 22<sup>nd</sup> Street  
Wyandotte, MI 48192

**Owner:**

Phyllis Soltz Tr.  
18947 Milburn St.  
Livonia, MI 48152

**RE: 1040 Ford**

In accordance with Section 2600 of the Zoning Ordinance, you are hereby notified that your application, dated May 14, 2020, for a Certificate of Occupancy for plumbing and construction storage/shop on LOTS 241 AND 242 G. F. BENNETT'S BOULEVARD PARK SUB in a B-1 zoning district does not comply with Sections 1200 and 1201 of the Zoning Ordinance, which require:

**SECTION 1200 Principal Uses Permitted (B-1 Zoning):**

In a B-1 Neighborhood Business District no building shall be used and no building shall be erected except for one (1) or more of the following specified uses, unless otherwise provided in this ordinance.

- A. All principal uses permitted in the O-S Office Service District and subject to all regulations and requirements of the O-S District except as hereinafter modified.\*
- B. Any generally recognized retail business which supplies commodities on the premises, for persons residing in adjacent residential areas, such as: groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions, or hardware.
- C. Full service restaurants but not including bars, drive-in, or drive-through restaurants.
- D. Any personal service establishment which performs services, on the premises, for persons residing in adjacent residential areas, such as: shoe repair, tailor shops, beauty parlors, or barber shops.
- E. Business schools, or private schools operated for profit. Examples of private schools permitted herein include, but are not limited to, the following: dance studios, music and voice schools, and art studios.
- F. Other uses which are similar to the above uses.
- G. Accessory structures and uses customarily incidental to the above permitted uses, provided such buildings and uses are located on the same zoning lot with a permitted use.

*(Ord. No. 1415, § 1, 8-10-15)*

**SECTION 1201: Special Uses (B-1 Zoning):**

The following uses may be permitted by the planning commission subject to the conditions hereinafter imposed in Article XXII for each use and subject to the review and approval of a site

plan in accord with section 2607 and after a public hearing in accord with section 2608 by the planning commission.

- A. Uses permitted as special uses and as regulated in the O-S Office Service District.\*
- B. Private clubs and lodge halls.
- C. Stores that sell alcoholic beverages.

(Ord. No. 1341, § 1, 3-14-11)

**\*SECTION 1100 Principal Uses Permitted (OS Zoning):**

In an Office Service District no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses, unless otherwise provided in this ordinance.

- A. Office buildings for any of the following occupations: executive, administrative, professional and sales offices;
- B. Medical and dental offices, including clinics.
- C. Banks.
- D. Funeral homes (mortuaries).
- E. Churches.
- F. Municipal buildings, and public utility offices without storage yards.
- G. Other uses similar to the above uses.
- H. Accessory buildings and uses customarily incidental to any of the above permitted uses provided such uses are located on the same zoning lot with a permitted use.

**\*SECTION 1101: Special Uses (OS Zoning):**

The following uses may be permitted by the planning commission subject to the conditions hereinafter imposed in Article XXII for each use and subject to the review and approval of a site plan in accord with section 2607 and after a public hearing in accord with section 2608 by the planning commission.

- A. Business Services.
- B. Limited Dwellings.
- C. Bed and Breakfast Dwellings.
- D. Satellite Dish Antennas.
- E. Utility and Public Service Facilities.

The intended use for the property is inconsistent with the uses permitted in B-1 zoning districts, and because of this a Certificate of Occupancy cannot not be approved.

A plumbing and construction storage/shop is not a permitted use in a B-1 zoned district.

  
\_\_\_\_\_  
Gregory J. Mayhew  
City Engineer

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 23**

**ITEM: DPS Vehicle Purchase**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The Department of Public Services is in the need of replacing existing pickup trucks. Truck #10, used by the mechanics as a service truck, is a 2000 vehicle and is in need of frequent maintenance and repair. Truck #11 was lost to the Department in 2017 and not replaced.

The two (2) F-250 would replace these vehicles. The F-250 replacing Vehicle #10 will be equipped with a lift gate. Both F-250's would be equipped with towing and snow plowing packages allowing versatility in their use.

I recommend the purchase of the two (2) vehicles. The quotes for the new vehicles are from Gorno Ford, utilizing the State of Michigan MiDEAL Contract #07187700181, are \$37,833.00 for the F-250 with the lift gate, and \$31,210.00 for the F-250 without lift gate, for a total of \$69,043.00.

The vehicles would be purchased from Account 101-448-850-530 Garage Vehicles. To purchase this equipment, a budget amendment is required as follows. Transfer \$9,043.00.00 from Account 101-448-825-431 Garage - Other Vehicle Maintenance to Account 101-448-850-530 Garage Vehicles.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to provide the finest services and quality of life.

**ACTION REQUESTED:** Adopt a resolution concurring with the City Engineer to purchase two (2) Ford F-250's and authorize the proposed budget amendments.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Proposed budget amendments would result in the following account balances: Account 101-448-850-530 Vehicles currently \$60,000, after budget amendment \$69,043.00, after purchase \$0.00. Account 101-448-825-431 Garage - Other Vehicle Maintenance currently \$58,793.87, after budget amendment \$49,750.87.

**IMPLEMENTATION PLAN:** Upon Council approval, purchase the vehicles from Gorno

Ford.

**LIST OF ATTACHMENTS:**

1. Gorno Ford Quotes Ford F250 June 2020

**RESOLUTION**

Item Number: #23  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED by the Mayor Pro Tempore and City Council that Council concurs with the recommendation of the City Engineer to purchase two (2) Ford F-250's from Gorno Ford in the amount of \$69,043.00, which shall be paid for from Account 101-448-850-530 Garage Vehicles,

FURTHER RESOLVED the Mayor and Council hereby authorizes a budget amendment to transfer \$9,043.00.00 from Account 101-448-825-431 Garage - Other Vehicle Maintenance to Account 101-448-850-530 Garage Vehicles.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

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\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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\_\_\_\_\_  
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**MICHIGAN CONTRACT HOLDER**

**GORNO FORD**

Woodhaven, Mi

BUS: 734-671-4017

CITY OF WYANDOTTE  
DEPT OF PUBLIC SERVICE  
WYANDOTTE, MI  
BUS: 734-324-4578  
bmartin@wyanmi.gov

ATT: **BRIAN MARTIN**

**6-23-20**

**2020 FORD F-250 4X4 SUPER CAB PICKUP W 6' 3/4" BED, MI CONTRACT # 071B7700181**

**SPEC# 4WDL-0077 / 148" WHEELBASE**

OXFORD WHITE / VINYL 40/20/40

6.2L V8 / 6 SPD AUTO TRANS / 3.73 REGULAR REAR AXLE

LT-245 BSW AS 17 /

TRAILER TOW PACKAGE / SPARE TIRE AND WHEEL

3.73 REAR LOCKING AXLE

LT245 BSW AT 17

POWER EQUIPMENT GROUP

RUNNING BOARDS

ENGINE BLOCK HEATER

SKID PLATES

CRUISE CONTROL

UPFITTER SWITCHES

TAILGATE STEP

DUAL BATTERIES / 240 AMP ALT

DAYTIME RUNNING LIGHTS

SNOW PLOW PACKAGE

REVERSE SENSING

SPRAY IN BEDLINER

WHEEL WELL LINERS FRONT AND REAR

BRAKE CONTROLLER

**DELIVERED TO WYANDOTTE..... \$ 31,210.00**

**(MSRP \$ 45,820.00)**

NOTE:

**CUT OFF FOR ORDERING 2020 F SERIES TRUCK ARE THE FIRST WEEK OF JULY  
NOT EXPECTING 2021 TRUCKS TO BE BUILT MID NOVEMBER WITH A PRICE INCREASE**

**MICHIGAN CONTRACT HOLDER**

**GORNO FORD**

Woodhaven Mi

BUS: 734-671-4017

CITY OF WYANDOTTE  
MUNICIPAL SERVICES  
BUS: 734-324-7190  
hzagor@wyan.org

**ATT: DAVE ROTHERMAL**

**6-18-20**

**2020 FORD F-250 4X4 SUPER CAB PICKUP W 6' 3/4" BED, MI CONTRACT #**  
**071B7700181**

**SPEC# 4WDL-0077**

148" WHEELBASE

OXFORD WHITE / VINYL 40/20/40

6.2L V8 / 6 SPD AUTO TRANS/TOW/OD

3.73 REGULAR REAR AXLE

LT-245 BSW AS 17

TRAILER TOW PACKAGE / SPARE TIRE AND WHEEL

3.73 REAR LOCKING AXLE

LT245 BSW AT 17

POWER EQUIPMENT GROUP

RUNNING BOARDS

ENGINE BLOCK HEATER

SKID PLATES

CRUISE CONTROL

UPFITTER SWITCHES

TAILGATE STEP

DUAL BATTERIES / 240 AMP ALT

DAYTIME RUNNING LIGHTS

SNOW PLOW PACKAGE

REVERSE SENSING

SPRAY IN BEDLINER

WHEEL WELL LINERS FRONT AND REAR

BRAKE CONTROLLER

**DELIVERED TO WYANDOTTE..... \$**

**31,210.00**

**(MSRP \$ 45,820.00)**

**RECOMMENDED OPTIONS**

**CREW CAB (4 FULL DOORS)** \$

**1,995.00**

**TOMMY GATE STEEL 26" FOLDED / 32" OVERALL** \$

**4,628.00**

**1300 LB CAPACITY**

**TWO PIECE STEEL TREADPLATE PLATFORM**

**55" X 38" PLATFORM WITH 4" TAPER**

**GATE TRAVEL 42"**

**CURBSIDE TOGGLE CONTROLLER**

**PAINTED FACTORY BLACK**

**RECESSED LED LIGHT KIT**

**BACK UP CAMERA AND SENSOR BAR FOR FACTORY EQUIPMENT RE-LOCATION**

**NOTE: THIS APPLICATION POSITIONS THE LIFTGATE UP TO 5" REARWARD TO  
ACCOMMODATE THE FACTORY HITCH**

**NOTE:**

**CUT OFF FOR ORDERING 2020 F SERIES TRUCK ARE THE FIRST WEEK OF JULY  
NOT EXPECTING 2021 TRUCKS TO BE BUILT MID NOVEMBER WITH A PRICE INCREASE**

## **RESOLUTION**

Item Number: #24  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

First & Final Reading #1488

AN ORDINANCE ENTITLED  
“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18  
ENTITLED “SEWAGE DISPOSAL CHARGES” OF THE  
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE”

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (a) of Section 38.1-18 Entitled “Sewage Disposal Charges” is hereby amended as follows:

(a) Generally. Effective as of July 1, 2020 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Six Hundred Eighty-Seven (\$3,687.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city’s share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take July 1, 2020. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>DeSana</b>	
	<b>Maiani</b>	
	<b>Sabuda</b>	
	<b>Schultz</b>	



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 25**

**ITEM: First Reading #1489: Rezone property known as 141 Goodell, 136 Goodell & Vacant 1203 2nd Street, Wyandotte.**

**PRESENTER:** Legal Department

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** On May 4, 2020, City Council referred the request for rezoning of the property known as 141 Goodell, 136 Goodell and Vacant 1203 2nd Street, Wyandotte to the Legal Department to prepare the proper Ordinance.

Attached is the prepared Ordinance.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Hold the 1st Read of the Ordinance.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Hold the 1st Reading of the Ordinance

**LIST OF ATTACHMENTS:**

1. Rezoning Ordinance Goodell and 2nd

**RESOLUTION**

Item Number: #25  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that a first reading of Ordinance #1489 to rezone the property known as 141 Goodell, 136 Goodell, and Vacant 1203 2nd Street, Wyandotte be held on June 29, 2020.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

**YEAS**

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\_\_\_\_\_

**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

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**AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING  
ORDINANCE TO REZONE THE PROPERTY KNOWN AS 136 AND 141  
GOODELL STREET AND VACANT PARCEL (FORMER 1203 2<sup>ND</sup> STREET)  
FROM TWO FAMILY RESIDENTIAL DISTRICT (RT) TO PLANNED  
DEVELOPMENT DISTRICT (PD)**

**THE CITY OF WYANDOTTE ORDAINS:**

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 10 to 12 Incl L. Witkowski Sub also Lots 1 to 6 Incl Noah Leblancs Biddle Ave Sub; The E 112.48 Ft of W 222.48 Ft of Lots 3 and 4 Exc S 50 Ft of lot 3, the Estate of Joseph Goodell deceased Sub; Lot 150 Assessor's Wyandotte Plat No. 8

Includes Private Lane, 30' wide between Second Street and the alley East of Second St. adjoining the St. Elizabeth Church property..

Known as: 136 and 141 Goodell Street and Vacant Parcel (formerly known as 1203 2<sup>nd</sup> Street)

be and is hereby rezoned from Two Family Residential District (RT) to Planned Development District (PD)

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No. 297

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the

amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

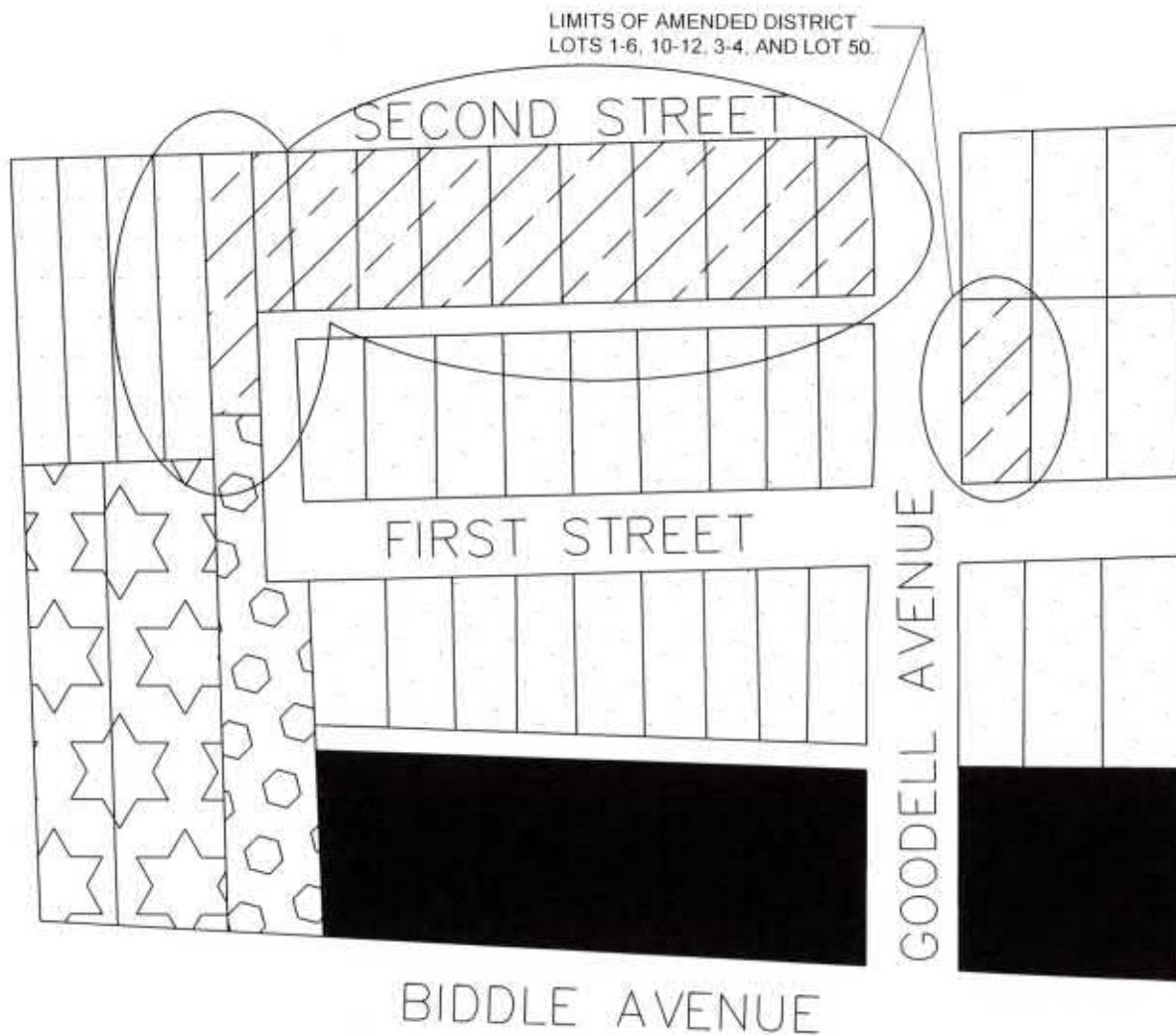
#### **CERTIFICATE**

We, the undersigned, **ROBERT A. DESANA and LAWRENCE STEC**, respectively the Mayor Pro Tempore and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Dated \_\_\_\_\_, 2020

\_\_\_\_\_  
**ROBERT A DESANA**, Mayor Pro Tempore

\_\_\_\_\_  
**LAWRENCE STEC**, City Clerk



NOT TO SCALE

	PD	PLAN DEVELOPMENT DISTRICT
	RT	TWO FAMILY RESIDENTIAL
	O-S	OFFICE SERVICE DISTRICT
	RM-1A	MULTI FAMILY RESIDENTIAL DISTRICT

CITY OF WYANDOTTE, MICHIGAN  
AMENDED ZONING MAP NO. 297

ORDINANCE NO.  
DATED

MAYOR: \_\_\_\_\_  
JOSEPH R. PETERSON

CLERK: \_\_\_\_\_  
LARRY STEC



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/29/2020**

**AGENDA ITEM # 26**

**ITEM: First & Final Reading #1490: An Ordinance to Create Chapter 38.1.3 Illicit Discharge Elimination Program**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** In order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process, the City of Wyandotte is required to adopt an ordinance regulating non-storm water discharges to the municipal separate storm sewer system (MS4). The attached proposed ordinance will accomplish the requirement by providing the methods for controlling the discharge of pollutants into the MS4 system.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents.

**ACTION REQUESTED:** Concur with the proposed addition of Chapter 38.1.3 Illicit Discharge Elimination Program to the City of Wyandotte Code of Ordinances and schedule the first and final hearing for June 29, 2020..

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** No budget implication.

**IMPLEMENTATION PLAN:** If Council concurs with the proposed ordinance Chapter 38.1.3 Illicit Discharge Elimination Program schedule the first hearing for June 29, 2020.

**LIST OF ATTACHMENTS:** None

## **RESOLUTION**

Item Number: #26  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

First & Final Reading #1490

### **AN ORDINANCE ENTITLED**

### **AN ORDINANCE TO CREATE CHAPTER 38.1.3 ILLICIT DISCHARGE ELIMINATION PROGRAM OF THE WYANDOTTE CODE OF ORDINANCE**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Add Chapter 38.1.3 to read as follows:

#### **Chapter 38.1.3 ILLICIT DISCHARGE ELIMINATION PROGRAM**

##### **Sec. 38.1.3.A Purpose.**

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of the City of Wyandotte through the regulation of non-storm water discharges to the municipal separate storm sewer system (MS4) to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the MS4 in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

1. To regulate the contribution of pollutants to the municipal separate storm sewer system by stormwater discharges from any user;
2. To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system; and
3. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this ordinance.

##### **Sec. 38.1.3.B Definitions.**

For the purposes of this ordinance, the following shall mean:

**Authorized Enforcement Agency.** Employees or designees of the City of Wyandotte designated to enforce this ordinance.

**Construction Activity.** Activities subject to NPDES Construction Permits. Currently these include

construction projects resulting in land disturbance of 1 acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

**Hazardous Materials.** Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

**Illicit Discharge.** Any discharge to, or seepage into, an MS4 that is not composed entirely of stormwater or uncontaminated groundwater except discharges pursuant to an NPDES permit.

**Illicit Connection.** A physical connection to an MS4 that primarily conveys non-stormwater discharges other than uncontaminated groundwater; or a physical connection not authorized or permitted by the local authority, where a local authority requires authorization or a permit for physical connections.

**Industrial Activity.** Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

**Municipal Separate Storm Sewer System (MS4).** Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

**National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit.** Is a permit issued by Michigan Department of Environmental Quality (MDEQ) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

**Outfall or Discharge Point.** Any location on the MS4 owned or operated by the permittee that discharges directly to a surface water of the state, or any location on the MS4 owned or operated by the permittee that discharges to any other separate storm sewer system before discharging to a surface water of the state.

**Person.** Means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

**Pollutant.** Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

**Premises.** Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm Water. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Wastewater. Any water or other liquid, other than uncontaminated storm water, discharged from a facility.

Surface Waters of the State. Waters defined consistent with the Part 4 Rules (Rules 323.1041 through 323.1117 of the Michigan Administrative Code) to mean all of the following, but not including drainage ways and ponds used solely for wastewater conveyance, treatment, or control:

The Great Lakes and their connecting waters

All inland lakes

Rivers

Streams

Impoundments

Open drain

Other surface bodies of water within the confines of the state

#### Sec. 38.1.3.C Applicability.

This Ordinance shall apply to all water entering the MS4 generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

#### Sec. 38.1.3.D Responsibility for Administration.

The City of Wyandotte shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted or duties imposed upon the authorized enforcement agency may be delegated in writing by the City Engineer to persons or entities acting in the beneficial interest of or in the employ of the agency.

#### Sec. 38.1.3.E Severability.

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

#### Sec. 38.1.3.F Ultimate Responsibility.

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore this Ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

#### Sec. 38.1.3.G Discharge Prohibitions.

##### Prohibition of Illicit Discharges.

1. No person shall discharge or cause to be discharged into the Municipal Separate Storm Sewer System (MS4) or surface waters of the state any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards.

2. The following discharges are excluded from this Ordinance as long as they have not been identified as a significant source of pollutants to the MS4 or watercourse;

Discharges or flows from:

a. Firefighting activities;

b. Water line flushing and potable water sources;

- c. Landscape irrigation runoff, lawn watering runoff, and irrigation waters;
- d. Diverted stream flows and flows from riparian habitats and wetlands;
- e. Rising groundwaters and springs;
- f. Uncontaminated groundwater infiltration and seepage;
- g. Uncontaminated pumped groundwater, except for groundwater cleanups specifically authorized by NPDES permits;
- h. Foundation drains, water from crawl space pumps, footing drains, and basement sump pumps;
- i. Air conditioning condensation;
- j. Waters from noncommercial car washing;
- k. Street wash water;
- l. Dechlorinated swimming pool water from single, two, or three family residences.

#### Prohibition of Illicit Connections.

1. The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
2. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
3. A person is considered to be in violation of this Ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

#### Prohibition of Direct Dumping or Disposal of Materials into the MS4.

1. The direct dumping of materials or discharges into the MS4 is prohibited except for those discharges excluded under Prohibition of Illicit Discharges.

#### Sec. 38.1.3.H Suspension of MS4 Access.

##### Suspension due to Illicit Discharges in Emergency Situations.

The City of Wyandotte may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the State. If the violator fails to comply with a suspension order issued in an emergency, the City may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the State, or to minimize danger to persons.

##### Suspension due to the Detection of Illicit Discharge.

Any person discharging to the MS4 in violation of this Ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The City Engineer will notify a violator of the proposed termination of its MS4 access. The violator may petition the City Engineer for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the City Engineer.

#### Sec. 38.1.3.I Industrial or Construction Activity Discharges.

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the City, prior to the allowing of discharges to the MS4.



### Sec. 38.1.3.J Monitoring of Discharges.

#### A. Applicability.

This section applies to all facilities, industrial, construction or residential, within the City of Wyandotte:

#### B. Access to Facilities.

1. The City of Wyandotte shall be permitted to enter and inspect facilities subject to regulation under this Ordinance as often as may be necessary to determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.
2. Facility operators shall allow the City of Wyandotte ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.
3. The City of Wyandotte shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.
4. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City and shall not be replaced. The costs of clearing such access shall be borne by the operator.
5. Unreasonable delays in allowing the City access to a permitted facility is a violation of a storm water discharge permit and of this Ordinance. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the authorized enforcement agency reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Ordinance.
6. If the City of Wyandotte has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this Ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this Ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

### Sec. 38.1.3.K Enforcement.

Whenever the City of Wyandotte finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

1. The performance of monitoring, analyses, and reporting;
2. The elimination of illicit connections or discharges;
3. That violating discharges, practices, or operations shall cease and desist;
4. The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;
5. Payment of a fine to cover administrative and remediation costs bore by the City;
6. The implementation of source control or treatment BMPs.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline for up to ninety (90) days from discovery of the violation within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor, and the expense thereof shall be charged to the violator.

#### Sec. 38.1.3.L Appeal of Notice of Violation.

Any person receiving a Notice of Violation may appeal the determination of the authorized enforcement agency. The notice of appeal must be received within thirty (30) days from the date of the Notice of Violation. Hearing on the appeal before the City Engineer, or his/her designee, shall take place within fifteen (15) days from the date of receipt of the notice of appeal. The decision of the City Engineer, or their designee, shall be final.

#### Sec. 38.1.3.M Enforcement Measures After Appeal.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within ninety (90) days of the decision of the City Engineer upholding the decision of the authorized enforcement agency, then representatives of the authorized enforcement agency shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the authorized enforcement agency, or designated contractor, to enter upon the premises for the purposes set forth above.

#### Sec. 38.1.3.N Cost of Abatement of the Violation.

Within ninety (90) days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objecting to the amount of the assessment within thirty (30) days. If the amount due is not paid within a timely manner as determined by the decision of the City of Wyandotte or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment. Any person violating any of the provisions of this article shall become liable to the City of Wyandotte by reason of such violation. The liability shall be paid in not more than twelve (12) equal payments. Interest at the rate of seven percent (7%) per annum shall be assessed on the balance beginning on the 1st day following discovery of the violation.

#### Sec. 38.1.3.O Injunctive Relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this Ordinance, the authorized enforcement agency may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

#### Sec. 38.1.3.P Appeal of Notice of Violation.

In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

#### Sec. 38.1.3.Q Violations Deemed A Public Nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

Sec. 38.1.3.R Municipal Civil Infraction.

Any person or entity which violates any provision of this ordinance is responsible for a municipal civil infraction, subject to payment of a civil fine of \$500.00 per day for each infraction, plus costs and expenses and any other relief allowed by law.

The authorized enforcement agency may recover all attorney's fees court costs and other expenses associated with enforcement of this Ordinance, including sampling and monitoring expenses.

Sec. 38.1.3.S Remedies Not Exclusive.

The remedies listed in this Ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan.

I move the adoption of the foregoing resolution.

MOTION by Councilperson

SUPPORTED by Councilperson

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>DeSana</b>	
	<b>Maiani</b>	
	<b>Sabuda</b>	
	<b>Schultz</b>	





City Clerk's Office  
3200 Biddle Avenue  
Wyandotte, MI 48192  
Ph: (734) 324-4560  
Fax: (734) 556-3131

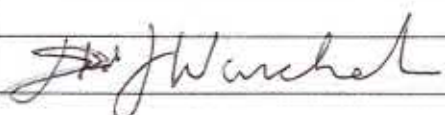
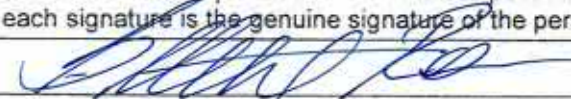
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## City of Wyandotte General Petition

City Clerk's Office  
3200 Biddle Avenue  
Wyandotte, MI 48192  
Ph: (734) 324-4560  
Fax: (734) 556-3131

Date:	June 26, 2020		
Action petitioned for	Dear Mayor and City Council Members: We, the undersigned citizens, most respectfully petition your Honorable Body to <u>totally replace the existing concrete alley running from Second Street and leading into Municipal Parking Lot #11, hopefully during the current year.</u>		
Printed Name	Signature	Address	Date
Michael Bozenski		167 Oak Street, Wyandotte, MI	
Josh Sterling		152 Elm Street, Wyandotte, MI	
Todd Winchek		140 Elm Street, Wyandotte, MI	6/26/2020
<small>WARNING: Any circulator knowingly making a false statement in the above certificate or any person not a circulator that signs as such or any person who signs a name other than his own as circulator is guilty of a misdemeanor.</small>			
<small>I, the undersigned circulator of the above petition, assert that I am qualified to circulate this petition, that each signature on the petition was signed in my presence, and that to the best of my knowledge and belief, each signature is the genuine signature of the person purporting to sign said petition.</small>			
Circulator:	Gilbert Rose 	Phone:	734-285-7020
Address:	2944 Biddle Avenue, Wyandotte, MI	Date:	June 26, 2020

**RESOLUTION**

Item Number: #27  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the petition received to replace the existing concrete alley running from 2nd St. and leading into Municipal Parking Lot #11 is hereby referred to the City Engineer to prepare plans and a detailed estimate.

BE IT FURTHER RESOLVED that the City Engineer shall report back to Council at the July 27, 2020 meeting of the City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

\_\_\_\_\_  
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**COUNCIL**

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
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# Bills & Accounts

06/23/2020

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
EXP CHECK RUN DATES 06/05/2020 - 06/24/2020  
JOURNALIZED PAID  
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 135992							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	P/R ENDING 6/7/20	06/10/20	444.50	135992
			Total For Check 135992			444.50	
Check 135993							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	P/R ENDING 6/7/20	06/10/20	2,730.54	135993
			Total For Check 135993			2,730.54	
Check 135994							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	P/R ENDING 6/7/20	06/10/20	5,459.43	135994
			Total For Check 135994			5,459.43	
Check 135995							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	P/R ENDING 6/7/20	06/10/20	126.00	135995
			Total For Check 135995			126.00	
Check 135996							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	P/R ENDING 6/7/20	06/10/20	1,311.98	135996
			Total For Check 135996			1,311.98	
Check 135997							
101-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/7/20	06/10/20	9,320.85	135997
101-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/7/20	06/10/20	4,660.41	135997
499-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/7/20	06/10/20	207.08	135997
499-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/7/20	06/10/20	103.55	135997
			Total For Check 135997			14,291.89	
Check 135998							
101-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107256	P/R ENDING 6/7/20	06/10/20	7,117.48	135998
101-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107256	P/R ENDING 6/7/20	06/10/20	3,558.76	135998
			Total For Check 135998			10,676.24	
Check 135999							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	P/R ENDING 6/7/20	06/10/20	237.82	135999
			Total For Check 135999			237.82	
Check 136000							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	P/R ENDING 6/7/20	06/10/20	1,048.52	136000
			Total For Check 136000			1,048.52	
Check 136001							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 6/7/20	06/10/20	5,215.00	136001
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 6/7/20	06/10/20	65.00	136001
			Total For Check 136001			5,280.00	
Check 136002							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	P/R ENDING 6/7/20	06/10/20	10.00	136002
			Total For Check 136002			10.00	

06/23/2020

## INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE

EXP CHECK RUN DATES 06/05/2020 - 06/24/2020

JOURNALIZED PAID

BANK CODE: CLAIM

Check 136003								
101-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/7/20	06/10/20	2,050.00	136003	
101-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/7/20	06/10/20	2,050.00	136003	
499-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/7/20	06/10/20	50.00	136003	
499-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/7/20	06/10/20	50.00	136003	
Total For Check 136003						4,200.00		
Check 136004								
101-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE POLICE AND FIRE RHS # 803119	P/R ENDING 6/7/20	06/10/20	1,474.10	136004	
101-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE POLICE AND FIRE RHS # 803119	P/R ENDING 6/7/20	06/10/20	1,474.10	136004	
Total For Check 136004						2,948.20		
Check 136005								
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	P/R ENDING 6/7/20	06/10/20	3,077.00	136005	
Total For Check 136005						3,077.00		
Check 136006								
731-000-231-040	Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION	PENSION 6/15/20	06/15/20	975.00	136006	
Total For Check 136006						975.00		
Check 136007								
731-000-394-020	Reserve-MSC Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION	PENSION 6/15/20	06/15/20	7,335.93	136007	
Total For Check 136007						7,335.93		
Check 136008								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Aaron Ragan	WSAF 2020	ZAPP	06/17/20	650.00	136008	
Total For Check 136008						650.00		
Check 136009								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Adam Hoffman	WSAF 2020 Refund	Zapp	06/17/20	350.00	136009	
Total For Check 136009						350.00		
Check 136010								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	AIRIKA KOLENDA	WSAF 2020	ZAPP	06/17/20	650.00	136010	
Total For Check 136010						650.00		
Check 136011								
101-336-825-490	Bldg & Equip Maintenance	AMAZON	2 FIRE SPRINKLER HEAD TOOLS	14WT-H44W-9N71	06/17/20	179.90	136011	
101-336-825-490	Bldg & Equip Maintenance	AMAZON	SEAT COVERS	1Q96-XVF6-N7D9	06/17/20	259.90	136011	
101-750-750-210	Office Supplies	AMAZON	FACE MASKS AND THERMOMETER	1FXV-L4C9-3R14	06/17/20	133.94	136011	
285-225-925-849	Special Events-Misc	AMAZON	Farmers Market Supplies	111-8873935-7549859	06/17/20	36.47	136011	
285-225-925-849	Special Events-Misc	AMAZON	Supplies	111-0429148-8729014	06/17/20	71.12	136011	
285-225-925-849	Special Events-Misc	AMAZON	Supplies	111-3843777-0712231	06/17/20	18.86	136011	
Total For Check 136011						700.19		
Check 136012								
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN FIDELITY ASSURANCE COMPANY	125 PLAN UNREIMBURSED MEDICAL JUNE 2020	2071692 06/20	06/17/20	887.47	136012	
Total For Check 136012						887.47		
Check 136013								
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	ALL STATE ACCIDENT PLAN COVERAGE PERIOD: 05/17/20 - 06/13/20	W8433 060820	06/17/20	925.80	136013	
Total For Check 136013						925.80		

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Check 136014								
530-444-825-220	Operating Expenses-Bank Bldg	AMERICAN LOCK & KEY	COVID 19 first floor public restroom locks	04420	06/17/20	<u>283.00</u>	136014	
			Total For Check 136014			283.00		
Check 136015								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Amy Moore	WSAF 2020	Zapp	06/17/20	<u>350.00</u>	136015	
			Total For Check 136015			350.00		
Check 136016								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Anna Fleckenstein	WSAF 2020	Zapp	06/17/20	<u>350.00</u>	136016	
			Total For Check 136016			350.00		
Check 136017								
101-136-750-225	Work Force Operating Expenses	AUTO VALUE SOUTHGATE	TWO BATTERY FOR COURT VAN 7-54 VIN 1FMTB2CMXGKA68418	334-463507	06/17/20	291.06	136017	
101-448-750-260	Garage-Operating Expenses	AUTO VALUE SOUTHGATE	STOCK	334-463236	06/17/20	10.74	136017	
101-448-750-260	Garage-Operating Expenses	AUTO VALUE SOUTHGATE	OIL FILTER STOCK	334-463135	06/17/20	11.60	136017	
101-448-750-260	Garage-Operating Expenses	AUTO VALUE SOUTHGATE	WASHER STOCK	334-463072	06/17/20	6.38	136017	
101-448-750-260	Garage-Operating Expenses	AUTO VALUE SOUTHGATE	TRAILER PLUG ADAPTER	334-463118	06/17/20	36.09	136017	
101-448-750-260	Garage-Operating Expenses	AUTO VALUE SOUTHGATE	oil filter stock	334-463698	06/17/20	5.01	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	BALL JOINT FOR VPS 30 VIN 1FDMF37Y28EC62456	334-463540	06/17/20	60.99	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	TIE ROD END FOR VPS 30 VIN 1FDWF37Y28EC62456	334-463535	06/17/20	117.99	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	BALL JOINT FORE VPS 30 VIN 1FDWF37Y28EC62456	334-463539	06/17/20	42.59	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	TIE ROD END VPS 30 VIN 1FDWF37Y28EC62456	334-463501	06/17/20	49.29	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	TRANS FILTER FOR VPS 30 VIN 1FDWF37Y28EC62456	334-463495	06/17/20	21.50	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 77 VIN JD91705	334-463343	06/17/20	77.72	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 31 VIN 1FDLF47G6VEC39077	334-463249	06/17/20	9.24	136017	
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE SOUTHGATE	STOCK BATTERY CON	334-463617	06/17/20	74.88	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 30 VIN 1FDWF37Y28EC62456	334-463387	06/17/20	125.48	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 30 VIN 1FDWF37Y28EC62456	334-463386	06/17/20	284.91	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	THERMOSTAT FOR VPS 31 VIN 1FDLF6G6VEC39077	334-463036	06/17/20	10.48	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	BELTS FOR VPS 31 VIN 1FDLF47G6VEC39077	334-463024	06/17/20	74.46	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 31 VIN 1FDLF47G6VEC39077	334-463022	06/17/20	53.97	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	RADIATOR FOR VPS 31 VIN 1FDLF47G6VEC39077	334-463023	06/17/20	149.09	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	TRAILER WIRE FOS VPS 95 VIN UT0601RDT0028093	334-462981	06/17/20	3.99	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	STARTER FOR VPS 75 VIN 1FTNF20L24EB45432	334-462935	06/17/20	169.19	136017	
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE SOUTHGATE	PARTS FOR VPS 30 VIN 1FDWF37Y28EC62456	334-463589	06/17/20	<u>185.36</u>	136017	
			Total For Check 136017			1,872.01		
Check 136018								
101-448-750-260	Garage-Operating Expenses	BAKERS PROPANE INC	CYLINDER RENTAL MAY 2020	09228255	06/17/20	<u>168.38</u>	136018	
			Total For Check 136018			168.38		
Check 136019								
101-000-257-079	Reserve-S/P & BB Official Deposits	BILL COSS	BILL COSS MEN'S BB FORFEIT FEE REFUND	06112020-3	06/17/20	<u>100.00</u>	136019	
			Total For Check 136019			100.00		
Check 136020								
101-000-257-064	Reserve-Compliance Escrow	Billy Sullins	escrow refund 2352 10th 13-593	2352 10th	06/17/20	<u>1,000.00</u>	136020	
			Total For Check 136020			1,000.00		
Check 136021								



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285-000-655-070	Misc Rec-Booth Rental (Art Fair)	BONNIE WALKER	WSAF 2020	ZAPP	06/17/20	350.00	136021
			Total For Check 136021			350.00	
Check 136022							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Brian Goins	WSAF 2020	Zapp	06/17/20	350.00	136022
			Total For Check 136022			350.00	
Check 136023							
101-000-257-079	Reserve-S/P & BB Official Deposits	BRIAN LANGE	MENS BB FORFEIT FEE	06772020-1	06/17/20	50.00	136023
			Total For Check 136023			50.00	
Check 136024							
265-301-925-730	Other Expenses - State	Cahill Veterinary Hospital	K9 ICE - Exam, Nail Trim & Medications	117135	06/17/20	464.83	136024
			Total For Check 136024			464.83	
Check 136025							
101-000-257-064	BCB19-0296 3628 20th	CALINDA, PAUL	BD Bond Refund	BCB19-0296	06/17/20	1,000.00	136025
			Total For Check 136025			1,000.00	
Check 136026							
101-000-257-055	Reserve-Recreation Refund Deposits	Cameron Smyth	Copeland Refund Deposit 3-22-2020	03222020	06/17/20	50.00	136026
101-000-651-035	Receipts-Copeland Rental	Cameron Smyth	Copeland Cancellation Refund	03222020	06/17/20	225.00	136026
			Total For Check 136026			275.00	
Check 136027							
101-000-257-079	Reserve-S/P & BB Official Deposits	CHARLES HALE	CHARLES HALE MEN'S BB FORFEIT FEE REFUND	06112020-4	06/17/20	100.00	136027
			Total For Check 136027			100.00	
Check 136028							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Cindy Fontana	WSAF Refund 2020	1773	06/17/20	200.00	136028
			Total For Check 136028			200.00	
Check 136029							
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	Fuel - May 2020	4356	06/17/20	141.67	136029
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	Fuel - April 2020	4321	06/17/20	49.15	136029
492-200-925-770	Taxes-Property/MTT Decisions	CITY OF WYANDOTTE	2020 Special Assessment 351 Hudson	351 Hudson	06/17/20	357.09	136029
492-200-925-770	Taxes-Property/MTT Decisions	CITY OF WYANDOTTE	2020 Special Assessment 720 (7269/730) Ford	720 Ford	06/17/20	508.75	136029
492-200-925-770	Taxes-Property/MTT Decisions	CITY OF WYANDOTTE	2020 Special Assessment 1868 4th	1868 4th	06/17/20	580.94	136029
			Total For Check 136029			1,637.60	
Check 136030							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Clara Syphirt	WSAF 2020 Refund	Zapp	06/17/20	650.00	136030
			Total For Check 136030			650.00	
Check 136031							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Clara's Collars	WSAF 2020 Refund	622	06/17/20	350.00	136031
			Total For Check 136031			350.00	
Check 136032							
285-000-660-010	Corporate Donations	Danforth Industries Inc d/b/a	WSAF 2020 Refund	34291	06/17/20	1,500.00	136032
			Total For Check 136032			1,500.00	

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Check 136033								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Daniel Fager-George	WSAF 2020	Zapp1	06/17/20	350.00	136033	
			Total For Check 136033			350.00		
Check 136034								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Dave Davis	WSAF 2020 Refund	Zapp	06/17/20	350.00	136034	
			Total For Check 136034			350.00		
Check 136035								
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	David Peters	WSAF Refund 2020	8787	06/17/20	50.00	136035	
			Total For Check 136035			50.00		
Check 136036								
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK	183815	06/17/20	1,039.25	136036	
			Total For Check 136036			1,039.25		
Check 136037								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Deb & Don Carling	WSAF 2020	Zapp	06/17/20	350.00	136037	
			Total For Check 136037			350.00		
Check 136038								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Dianna Sturman	WSAF 2020 Refund	Zapp	06/17/20	650.00	136038	
			Total For Check 136038			650.00		
Check 136039								
525-750-750-235	Beverage Expense (Beer)	DISCOUNT DRINKS	BEER FOR THE GOLF COURSE	18059	06/17/20	995.38	136039	
			Total For Check 136039			995.38		
Check 136040								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	DONALD PETERSON	WSAF 2020	ZAPP	06/17/20	650.00	136040	
			Total For Check 136040			650.00		
Check 136041								
101-000-283-030	BOT19-0005 833 Antoine	DORCHESTER CUSTOM HOMES	BD Bond Refund	BOT19-0005	06/17/20	1,000.00	136041	
			Total For Check 136041			1,000.00		
Check 136042								
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Apr 2020	Apr 2020	06/17/20	11,848.32	136042	
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Jan 2020	Jan 2020	06/17/20	13,681.87	136042	
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Mar 2020	Mar 2020	06/17/20	11,765.14	136042	
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Feb 2020	Feb 2020	06/17/20	12,520.12	136042	
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Apr 2020	Apr 2020	06/17/20	103,980.47	136042	
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Jan 2020	Jan 2020	06/17/20	136,775.41	136042	
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Mar 2020	Mar 2020	06/17/20	126,256.73	136042	
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	Wastewater Disposal Charges - Feb 2020	Feb 2020	06/17/20	121,489.16	136042	
			Total For Check 136042			538,317.22		
Check 136043								
101-303-825-930	Heat (Gas)	DTE ENERGY	Gas - 14300 Reaume Parkway Civic Cir., Southgate	910035252030	06/17/20	142.84	136043	
			Total For Check 136043			142.84		
Check 136044								

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285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Dyno Dave	WSAF 2020 Refund	6407	06/17/20	350.00	136044
			Total For Check 136044			350.00	
Check 136045							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Elizabeth Voltz	WSAF 2020 Refund	Zapp	06/17/20	650.00	136045
			Total For Check 136045			650.00	
Check 136046							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Emre Tekeli	WSAF 2020	Zapp	06/17/20	350.00	136046
			Total For Check 136046			350.00	
Check 136047							
101-448-825-431	Garage-Other Vehicle Maintenance	FLEET PRIDE	CLAMP FOR VPS 41 VIN 2FZAATAK12AK15383	52573552	06/17/20	14.42	136047
101-448-825-431	Garage-Other Vehicle Maintenance	FLEET PRIDE	MUFFLER PARTS FOR VPS 41 VIN 2FZAATAK12AK15383	52513825	06/17/20	352.76	136047
			Total For Check 136047			367.18	
Check 136048							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Flower Child Herbs	WSAF 2020	1722	06/17/20	200.00	136048
			Total For Check 136048			200.00	
Check 136049							
101-000-257-079	Reserve-S/P & BB Official Deposits	FRANK FEERER	FRANK FEERER BB FORFEIT FEE REFUND	06112020-2	06/17/20	100.00	136049
			Total For Check 136049			100.00	
Check 136050							
101-000-257-064	BCB19-0317 2223 10th	FWD PROPERTIES INVESTMENT	BD Bond Refund	BCB19-0317	06/17/20	1,000.00	136050
			Total For Check 136050			1,000.00	
Check 136051							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	GARY BENDER	WSAF 2020 REFUND	ZAPP	06/17/20	650.00	136051
			Total For Check 136051			650.00	
Check 136052							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Gerri Pizzini	WSAF 2020 Refund	Zapp	06/17/20	650.00	136052
			Total For Check 136052			650.00	
Check 136053							
285-000-655-073	Misc Rec-Food Booths (Art Fair)	Giovannoni INC	WSAF 2020 Refund	11144	06/17/20	2,050.00	136053
			Total For Check 136053			2,050.00	
Check 136054							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Glen Serra	WSAF 2020	Zapp	06/17/20	350.00	136054
			Total For Check 136054			350.00	
Check 136055							
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	Head Count Inc	WSAF 2020 Refund	1731	06/17/20	50.00	136055
			Total For Check 136055			50.00	
Check 136056							
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	FASTNERS, NUTS AND BOLTS	65387	06/17/20	1.35	136056
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	YELLOW CONNECTOR	65487	06/17/20	6.29	136056
101-448-750-231	Const-Signage,Striping,Barricades	HOODS DO IT CENTER	Sprinklers Flashlight for Old City Hall	65669	06/17/20	52.98	136056

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101-448-750-231	Const-Signage,Striping,Barricades	HOODS DO IT CENTER	Sprinklers Fire Station #1 Total For Check 136056	65652	06/17/20	<u>4.28</u> 64.90	136056
Check 136057							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Howard J. Burgess	WSAF 2020 Refund Total For Check 136057	51051	06/17/20	<u>200.00</u> 200.00	136057
Check 136058							
101-200-825-380	Grievance/Arbitration	HOWARD L SHIFMAN PC	Professional Services thru May 31, 2020 Total For Check 136058	14041	06/17/20	<u>465.00</u> 465.00	136058
Check 136059							
101-000-257-064	BCB19-0171 - PUS19-0188 994 Maple	INVESTMENT PARTNERS OF MICHIGAN LLC	BD Bond Refund Total For Check 136059	8CB19-0171	06/17/20	<u>5,000.00</u> 5,000.00	136059
Check 136060							
285-000-655-073	Misc Rec-Food Booths (Art Fair)	Jackson Five Star Catering	WSAF 2020 Total For Check 136060	2519	06/17/20	<u>1,850.00</u> 1,850.00	136060
Check 136061							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Jaron Reeser	WSAF 2020 Total For Check 136061	Zapp	06/17/20	<u>350.00</u> 350.00	136061
Check 136062							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Jay Wennesten	WSAF 2020 Total For Check 136062	Zapp	06/17/20	<u>650.00</u> 650.00	136062
Check 136063							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Jessie and Dan Driscoll	WSAF 2020 Total For Check 136063	Zapp	06/17/20	<u>350.00</u> 350.00	136063
Check 136064							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Joe Kisselburg	WSAF 2020 Refund Total For Check 136064	Zapp	06/17/20	<u>650.00</u> 650.00	136064
Check 136065							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	John Miles	WSAF 2020 Refund Total For Check 136065	2284	06/17/20	<u>350.00</u> 350.00	136065
Check 136066							
101-000-257-064	Reserve-Compliance Escrow	John Yost	escrow refund 3429 Fort 13-120	3429 Fort	06/17/20	1,500.00	136066
101-000-257-064	Reserve-Compliance Escrow	John Yost	escrow refund 3423 Fort 13-121 Total For Check 136066	3423 Fort	06/17/20	<u>1,000.00</u> 2,500.00	136066
Check 136067							
492-000-650-040	Misc Fees-Sale of Property	Johnny Cowden	release of purchase agreement former 603 lincoln Total For Check 136067	former 603 Lincoln	06/17/20	<u>1,000.00</u> 1,000.00	136067
Check 136068							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Jose Farinango	WSAF 2020 Refund Total For Check 136068	Zapp	06/17/20	<u>350.00</u> 350.00	136068

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Check 136069								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	JOSEPH GODDARD	WSAF 2020	ZAPP	06/17/20	<u>350.00</u>	136069	
			Total For Check 136069			350.00		
Check 136070								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Joseph Karcher	WSAF 2020	Zapp	06/17/20	<u>350.00</u>	136070	
			Total For Check 136070			350.00		
Check 136071								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Joseph Kirk	WSAF Refund 2020	5631	06/17/20	<u>350.00</u>	136071	
			Total For Check 136071			350.00		
Check 136072								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Judy Cantrell	WSAF 2020 Refund	Zapp	06/17/20	<u>650.00</u>	136072	
			Total For Check 136072			650.00		
Check 136073								
101-000-471-012	BW20-0001 2369 21st	K T DEMOLITION	BD Bond Refund	BW20-0001	06/17/20	<u>5,000.00</u>	136073	
			Total For Check 136073			5,000.00		
Check 136074								
492-000-650-040	Misc Fees-Sale of Property	Kenneth & Michelle Mills	compliance escrow refind for sale of former 644 Orange	escrow refund	06/17/20	<u>1,000.00</u>	136074	
			Total For Check 136074			1,000.00		
Check 136075								
101-000-257-064	BCB18-0214 1682 23rd	KIMBERLY VALIQUETTE	BD Bond Refund	BCB18-0214	06/17/20	<u>1,000.00</u>	136075	
			Total For Check 136075			1,000.00		
Check 136076								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	LaSean Spencer	WSAF 2020 Refund	3592	06/17/20	<u>200.00</u>	136076	
			Total For Check 136076			200.00		
Check 136077								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Laura Hogan	WSAF 2020	Zapp	06/17/20	<u>350.00</u>	136077	
			Total For Check 136077			350.00		
Check 136078								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Linda Tong	WSAF 2020	Zapp	06/17/20	<u>350.00</u>	136078	
			Total For Check 136078			350.00		
Check 136079								
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	Lisa Ward	WSAF Refund 2020	1204	06/17/20	<u>50.00</u>	136079	
			Total For Check 136079			50.00		
Check 136080								
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Loretta Fuller	WSAF 2020 Refund	Zapp	06/17/20	<u>650.00</u>	136080	
			Total For Check 136080			650.00		
Check 136081								
101-448-750-232	Const-Equipment	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25-20 TO 5-25-20	99002006684	06/17/20	241.58	136081	
101-448-750-240	Parks-Operating Expenses	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25-20 TO 5-25-20	99002006684	06/17/20	90.05	136081	
101-448-750-270	Building Maintenance	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25-20 TO 5-25-20	99002006684	06/17/20	22.40	136081	



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499-200-926-610	Streetscape Maintenance	LOWE'S COMPANIES INC	Downtown Maintenance Supplies	910910	06/17/20	101.69	136081
530-444-825-420	Maintenance-Bank Bldg	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25-20 TO 5-25-20	99002006684	06/17/20	148.67	136081
			Total For Check 136081			604.39	
Check 136082							
101-000-257-064	BCB19-0173 904 8th	MARIAMA SACCOH	BD Bond Refund	BCB19-0173	06/17/20	1,000.00	136082
			Total For Check 136082			1,000.00	
Check 136083							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Marianne Stamper	WSAF 2020	Zapp	06/17/20	350.00	136083
			Total For Check 136083			350.00	
Check 136084							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Mark Taylor	WSAF 2020	Zapp	06/17/20	350.00	136084
			Total For Check 136084			350.00	
Check 136085							
101-000-257-055	Reserve-Recreation Refund Deposits	Mary Craig	Copeland Refund Deposit 6-28-2020	06282020	06/17/20	50.00	136085
			Total For Check 136085			50.00	
Check 136086							
285-000-655-073	Misc Rec-Food Booths (Art Fair)	Mathewson's INC	WASF Refund 2020	4909	06/17/20	1,900.00	136086
			Total For Check 136086			1,900.00	
Check 136087							
101-000-041-020	A/R-Rescue Services	Melissa Gammie	Incident #: 20-762 - April 15, 2020	Gammie	06/17/20	200.00	136087
			Total For Check 136087			200.00	
Check 136088							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Michele Mckinley	WSAF 2020	ZAPP	06/17/20	350.00	136088
			Total For Check 136088			350.00	
Check 136089							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Michelle Barber	WSAF 2020 Refund	Zapp	06/17/20	350.00	136089
			Total For Check 136089			350.00	
Check 136090							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	MICK MCART	WSAF 2020	ZAPP	06/17/20	350.00	136090
			Total For Check 136090			350.00	
Check 136091							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Miguel Denyer	WSAF 2020	Zapp	06/17/20	350.00	136091
			Total For Check 136091			350.00	
Check 136092							
101-000-231-052	P/R Deductions-Life Ins (Employer)	Minnesota Life Insurance Company	Life Insurance - June 2020	June 2020	06/17/20	1,638.00	136092
499-000-231-052	P/R Deductions-Life Ins (Employer)	Minnesota Life Insurance Company	Life Insurance - June 2020	June 2020	06/17/20	13.00	136092
732-000-393-035	Reserve-Health & Life	Minnesota Life Insurance Company	Life Insurance - June 2020	June 2020	06/17/20	224.50	136092
			Total For Check 136092			1,875.50	
Check 136093							
101-000-283-030	Deposits Payable-Building Bonds	MJC LABADIE LLC	building bond refund 751-761-771-781 2nd	751 761 771 781 2nd	06/17/20	3,000.00	136093

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BANK CODE: CLAIM

Total For Check 136093

3,000.00

## Check 136094

285-000-655-073	Misc Rec-Food Booths (Art Fair)	MkNemeth's LLC	WSAF Refund 2020	274	06/17/20	2,025.00	136094
						2,025.00	

## Check 136095

101-750-750-220	Operating Expenses	MPARKS	MI RECREATION AND PARK ORGANIZATION MEMBERSHIP 2020-21	300001062	06/17/20	540.00	136095
						540.00	

## Check 136096

101-000-257-056	WATER - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE FEBRUARY 2020	000779-014543 FEB 20	06/17/20	21.23	136096
101-000-257-056	ELECTRIC - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE FEBRUARY 2020	000779-014543 FEB 20	06/17/20	268.51	136096
101-000-257-056	WATER - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE MARCH 2020	000779-014543 MAR 20	06/17/20	76.54	136096
101-000-257-056	ELECTRIC - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE MARCH 2020	000779-014543 MAR 20	06/17/20	272.07	136096
101-000-257-056	WATER - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE APRIL 2020	000779-014543 APR 20	06/17/20	98.66	136096
101-000-257-056	ELECTRIC - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE APRIL 2020	000779-014543 APR 20	06/17/20	310.53	136096
101-000-257-056	WATER - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE MAY 2020	000779-014543 MAY 20	06/17/20	15.70	136096
101-000-257-056	ELECTRIC - 705 BIDDLE	MUNICIPAL SERVICE	705 BIDDLE MAY 2020	000779-014543 MAY 20	06/17/20	342.59	136096
101-200-825-910	Electric 100 Maple	MUNICIPAL SERVICE	100 Maple - April 2020	000000-065406 Apr 20	06/17/20	802.23	136096
101-200-825-910	Electric 640 Plum	MUNICIPAL SERVICE	640 Plum April 2020	001153-020385 Apr 20	06/17/20	94.03	136096
101-200-825-910	Electric 1168 Grove	MUNICIPAL SERVICE	1168 Grove May 2020	001153-018253 May20	06/17/20	112.27	136096
101-200-825-920	Water 3050 1st	MUNICIPAL SERVICE	3050 1st - April 2020	000000-065404 Apr 20	06/17/20	15.70	136096
101-200-825-920	Water 3042 1st	MUNICIPAL SERVICE	3042 1st - April 2020	000000-065405 Apr 20	06/17/20	61.50	136096
101-200-825-920	Water 100 Maple	MUNICIPAL SERVICE	100 Maple - April 2020	000000-065406 Apr 20	06/17/20	126.19	136096
101-301-750-220	Operating Expenses- Internet 2015 Biddle	MUNICIPAL SERVICE	2015 Biddle May 2020	032253-027401 May 20	06/17/20	44.10	136096
101-301-750-220	Operating Expenses-Fran.Fee 2015 Biddle	MUNICIPAL SERVICE	2015 Biddle May 2020	032253-027401 May 20	06/17/20	1.65	136096
101-301-825-910	Electric 2015 Biddle Avenue	MUNICIPAL SERVICE	2015 Biddle May 2020	032253-027401 May 20	06/17/20	6,741.99	136096
101-301-825-920	Water 2015 Biddle Avenue	MUNICIPAL SERVICE	2015 Biddle May 2020	032253-027401 May 20	06/17/20	209.15	136096
101-303-825-910	Electric 1168 Grove	MUNICIPAL SERVICE	1168 Grove May 2020	001153-018253 May20	06/17/20	112.27	136096
101-303-825-920	Water 1170 Grove	MUNICIPAL SERVICE	1170 Grove May 2020	001153-026385 May20	06/17/20	32.29	136096
101-336-825-910	Electric 1093 Ford	MUNICIPAL SERVICE	1093 FORD APRIL 2020	035027-025993 APR 20	06/17/20	1,021.93	136096
101-336-825-910	Electric 266 Maple	MUNICIPAL SERVICE	266 MAPLE MAY 2020	009821-018747 MAY 20	06/17/20	1,032.20	136096
101-336-825-910	Electric 1093 Ford	MUNICIPAL SERVICE	1093 FORD MAY 2020	035027-025993 MAY 20	06/17/20	1,080.22	136096
101-336-825-920	Water 1093 Ford	MUNICIPAL SERVICE	1093 FORD APRIL 2020	035027-025993 APR 20	06/17/20	181.50	136096
101-336-825-920	Water 266 Maple	MUNICIPAL SERVICE	266 MAPLE MAY 2020	009821-018747 MAY 20	06/17/20	170.44	136096
101-336-825-920	Water 1093 FOrd	MUNICIPAL SERVICE	1093 FORD MAY 2020	035027-025993 MAY 20	06/17/20	126.19	136096
101-448-825-910	Electric 4201 13th	MUNICIPAL SERVICE	4201 13th May 2020	001153-024523 May20	06/17/20	1,739.88	136096
101-448-825-920	Water 4201 13th	MUNICIPAL SERVICE	4201 13th May 2020	001153-024523 May20	06/17/20	258.17	136096
101-750-825-910	Electric - 601 8TH	MUNICIPAL SERVICE	601 8TH MAY 2020	030967-021887 MAY 20	06/17/20	32.89	136096
101-750-825-910	Electric - 2306 4TH	MUNICIPAL SERVICE	2306 4TH MAY 2020	029023-006227 MAY 20	06/17/20	1,060.73	136096
101-750-825-910	Electric - 3131 3RD	MUNICIPAL SERVICE	3131 3RD MAY 2020	028511-017633 MAY 20	06/17/20	4,817.62	136096
101-750-825-910	Electric -1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MAY 2020	001153-022009 MAY 20	06/17/20	266.83	136096
101-750-825-910	Electric - 2727 VAN ALSTYNE	MUNICIPAL SERVICE	2727 VAN ALSTYNE MAY 2020	016375-017803 MAY 20	06/17/20	62.37	136096
101-750-825-910	Electric - 4119 20TH	MUNICIPAL SERVICE	4119 20TH CONC MAY 2020	025453-022215 MAY 20	06/17/20	40.99	136096
101-750-825-910	Electric - 4267 23RD FLD	MUNICIPAL SERVICE	4267 23RD FLD MAY 2020	028143-016787 MAY 20	06/17/20	55.68	136096
101-750-825-910	Electric - 2304 12TH	MUNICIPAL SERVICE	2304 12TH MAY 2020	019319-017541 MAY 20	06/17/20	16.19	136096
101-750-825-910	Electric - 2304 12TH 2	MUNICIPAL SERVICE	2304 12TH 2 JUNE 2020	019527-017585 JUN 20	06/17/20	19.44	136096
101-750-825-910	Electric - 1940 LUDINGTON	MUNICIPAL SERVICE	1940 LUDINGTON MAY 2020	009775-018729 MAY 20	06/17/20	110.39	136096
101-750-825-910	Electric - 2050 LUDINGTON	MUNICIPAL SERVICE	2050 LUDINGTON MAY 2020	009777-018731 MAY 20	06/17/20	32.89	136096
101-750-825-910	Electric - 2289 15TH	MUNICIPAL SERVICE	2289 15TH MAY 2020	020613-017757 MAY 20	06/17/20	73.89	136096
101-750-825-910	Electric - 4119 20TH	MUNICIPAL SERVICE	4119 20TH MAY 2020	025451-021239 MAY 20	06/17/20	32.89	136096
101-750-825-910	Electric - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE MAY 2020	000000-063407 MAY 20	06/17/20	48.42	136096

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101-750-825-920	Water - 601 8TH	MUNICIPAL SERVICE	601 8TH MAY 2020	030967-021887 MAY 20	06/17/20	61.50	136096
101-750-825-920	Water - 2306 4TH	MUNICIPAL SERVICE	2306 4TH MAY 2020	029023-006227 MAY 20	06/17/20	42.75	136096
101-750-825-920	Water - 3131 3RD	MUNICIPAL SERVICE	3131 3RD MAY 2020	028511-017633 MAY 20	06/17/20	443.98	136096
101-750-825-920	Water - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MAY 2020	001153-022009 MAY 20	06/17/20	20.94	136096
101-750-825-920	Water - 2304 12TH	MUNICIPAL SERVICE	2304 12TH MAY 2020	019319-017541 MAY 20	06/17/20	15.70	136096
101-750-825-920	Water - 4119 20TH	MUNICIPAL SERVICE	4119 20TH MAY 2020	025451-021239 MAY 20	06/17/20	126.19	136096
101-750-825-920	Water - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE MAY 2020	000000-063407 MAY 20	06/17/20	21.23	136096
101-800-825-910	Electric 2630 Biddle	MUNICIPAL SERVICE	2630 Biddle May 2020	001297-014239 May 20	06/17/20	93.21	136096
101-800-825-910	Electric 2630 Biddle	MUNICIPAL SERVICE	2630 Biddle May 2020	000991-005745 May 20	06/17/20	11.34	136096
101-800-825-910	Electric 2624 Biddle	MUNICIPAL SERVICE	2624 Biddle May 2020	032355-005744 May 20	06/17/20	40.86	136096
101-800-825-910	Electric 2610 Biddle	MUNICIPAL SERVICE	2610 Biddle May 2020	001153-005743 May 20	06/17/20	105.26	136096
101-800-825-920	Water 2630 Biddle	MUNICIPAL SERVICE	2630 Biddle May 2020	003989-005745 May 20	06/17/20	21.03	136096
101-800-825-920	Water 2624 Biddle	MUNICIPAL SERVICE	2624 Biddle May 2020	032355-005744 May 20	06/17/20	21.03	136096
101-800-825-920	Water 2610 Biddle	MUNICIPAL SERVICE	2610 Biddle May 2020	032287-005743 May 20	06/17/20	15.70	136096
101-800-825-940	Telephone/Internet 2630 Biddle	MUNICIPAL SERVICE	2630 Biddle May 2020	001297-014239 May 20	06/17/20	6.00	136096
101-800-825-940	Telephone/Internet 2624 Biddle	MUNICIPAL SERVICE	2624 Biddle May 2020	032355-005744 May 20	06/17/20	70.07	136096
101-800-825-940	Telephone/Internet 2610 Biddle	MUNICIPAL SERVICE	2610 Biddle May 2020	001153-005743 May 20	06/17/20	6.00	136096
202-440-825-420	Traffic Signals - 1111 Traffic Signals	MUNICIPAL SERVICE	1111 TRAFFIC SIGNALS May 2020	001349-014305 May 20	06/17/20	853.28	136096
499-200-850-542	104 Elm Cable May 2020	MUNICIPAL SERVICE	104 Elm Cable May 2020	057023 May 2020	06/17/20	6.00	136096
499-200-850-542	2401 Eureka May 2020	MUNICIPAL SERVICE	2401 Eureka May 2020	85239-027277 May 20	06/17/20	219.51	136096
525-750-825-910	Electric - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE MAY 2020	001231-014199 MAY 20	06/17/20	394.14	136096
525-750-825-910	Electric - 1 PINE BASF	MUNICIPAL SERVICE	1 PINE BASF MAY 2020	044083-022795 MAY 20	06/17/20	33.60	136096
525-750-825-910	Electric - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE MAY 20	001233-014201 MAY 20	06/17/20	579.94	136096
525-750-825-910	Electric - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE MAY 2020	001267-014215 MAY 20	06/17/20	181.05	136096
525-750-825-910	Electric - 4325 BIDDLE	MUNICIPAL SERVICE	4325 BIDDLE MAY 2020	001273-014219 MAY 20	06/17/20	72.78	136096
525-750-825-920	Water - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE MAY 2020	001231-014199 MAY 20	06/17/20	116.81	136096
525-750-825-920	Water - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE MAY 20	001233-014201 MAY 20	06/17/20	26.16	136096
525-750-825-920	Water - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE MAY 2020	001267-014215 MAY 20	06/17/20	61.50	136096
530-444-825-220	Operating Expenses-Bank Bldg 3200 Biddl	MUNICIPAL SERVICE	3200 Biddle April 2020	068011-011323 Apr 20	06/17/20	58.00	136096
530-444-825-910	Electric-Bank Bldg 3200 Biddle	MUNICIPAL SERVICE	3200 Biddle April 2020	068011-011323 Apr 20	06/17/20	4,095.31	136096
530-444-825-920	Water-Bank Bldg 3200 Biddle	MUNICIPAL SERVICE	3200 Biddle April 2020	068011-011323 Apr 20	06/17/20	153.84	136096
Total For Check 136096						<u>30,015.66</u>	
Check 136098							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Nancy Ellenberger	WSAF 2020 Refund	Zapp	06/17/20	<u>350.00</u>	136098
Total For Check 136098						<u>350.00</u>	
Check 136099							
101-000-257-055	Reserve-Recreation Refund Deposits	Nancy Winterhalter	Copeland Refund Deposit 7-26-2020	07262020	06/17/20	<u>50.00</u>	136099
Total For Check 136099						<u>50.00</u>	
Check 136100							
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	Oakwood Kidney Insitutue	WSAF Refund 2020	1130	06/17/20	<u>50.00</u>	136100
Total For Check 136100						<u>50.00</u>	
Check 136101							
677-302-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	05/26/2020 - 05/28/2020 (GIBSON/WRIGHT)	713243462	06/17/20	124.50	136101
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	05/26/2020 - 05/28/2020 (GIBSON/WRIGHT)	713243462	06/17/20	<u>40.00</u>	136101
Total For Check 136101						<u>164.50</u>	
Check 136102							
101-136-750-210	Office Supplies	OFFICE DEPOT	OFFICE SUPPLIES	405605292001	06/17/20	856.56	136102

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Total For Check 136102

856.56

Check 136103

285-000-655-070 Misc Rec-Booth Rental (Art Fair)

Paul Luczynski

WSAF 2020

Zapp

06/17/20

650.00

136103

Total For Check 136103

650.00

Check 136104

101-000-257-064 BCB19-0268 1057 Eureka

PAUL ZULEWSKI

BD Bond Refund

BCB19-0268

06/17/20

3,000.00

136104

Total For Check 136104

3,000.00

Check 136105

285-000-655-070 Misc Rec-Booth Rental (Art Fair)

Paul's Gourmet Jerky

WSAF 2020 Refund

5313

06/17/20

200.00

136105

Total For Check 136105

200.00

Check 136106

101-000-257-061 Reserve-Dispatcher Training

POWERPHONE

Bourgeois - EMD Re-Certification

68002

06/17/20

129.00

136106

Total For Check 136106

129.00

Check 136107

101-000-257-064 BCB14-0117 - P14-0180 2122 11th

Rachel Bailey &amp; Richard Cabrera

BD Bond Refund

BCB14-0117

06/17/20

500.00

136107

Total For Check 136107

500.00

Check 136108

677-200-950-610 Liability Claims-City

Randy Wise Chevrolet

2019 Ram Black Pickup 1500

18013757/2

06/17/20

3,577.73

136108

Total For Check 136108

3,577.73

Check 136109

285-000-655-026 Misc Rec-Food Vendors (Fireworks)

Razzy's LLC

WSAF 2020 Refund

1302

06/17/20

3,740.00

136109

Total For Check 136109

3,740.00

Check 136110

290-448-825-491 Compost Tipping Fee

REGULATED RESOURCE RECOVERY

COMPOST DUMPING MAY 2020

COMMAY'20

06/17/20

787.50

136110

Total For Check 136110

787.50

Check 136111

285-000-655-077 Misc Rec-Non-Profit (Art Fair)

Right to Life of Michigan

WSAF Refund

104

06/17/20

50.00

136111

Total For Check 136111

50.00

Check 136112

285-000-655-070 Misc Rec-Booth Rental (Art Fair)

Rita Bantom

WSAF Refund 2020

1123

06/17/20

200.00

136112

Total For Check 136112

200.00

Check 136113

285-000-655-070 Misc Rec-Booth Rental (Art Fair)

RON GAGE

WSAF 2020

ZAPP

06/17/20

350.00

136113

Total For Check 136113

350.00

Check 136114

285-000-655-070 Misc Rec-Booth Rental (Art Fair)

Ron Jacek

WSAF Refund 2020

2289

06/17/20

320.00

136114

Total For Check 136114

320.00

Check 136115

101-000-257-064 BCB18-0059 - PUS17-0085 247 Ford

RONALD FOX

BD Bond Refund

BCB18-0059

06/17/20

1,200.00

136115

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			EXP CHECK RUN DATES 06/05/2020 - 06/24/2020					
			JOURNALIZED PAID					
			BANK CODE: CLAIM					
			Total For Check 136115				<u>1,200.00</u>	
Check 136116								
101-000-471-013	BASE FEE RESIDENTIAL 2730 21st	Shelly Johnson-Sturley	BD Payment Refund	00027082	06/17/20	50.00	136116	
101-000-471-013	Minor Repair 2730 21st	Shelly Johnson-Sturley	BD Payment Refund	00027082	06/17/20	<u>40.00</u>	136116	
			Total For Check 136116			90.00		
Check 136117								
101-448-750-231	Const-Signage,Striping,Barricades	SITE ONE LANDSCAPE SUPPLY	Sprinkler supplies for Purple Heart, Old City Hall, Vietnam Memorial and spare parts	100508674-001	06/17/20	<u>1,069.78</u>	136117	
			Total For Check 136117			1,069.78		
Check 136118								
101-448-825-431	Garage-Other Vehicle Maintenance	SOUTHGATE FORD	PARTS FOR VPS 30 VIN 1FDWVF37Y28EC62456	933226	06/17/20	97.32	136118	
101-448-825-431	Garage-Other Vehicle Maintenance	SOUTHGATE FORD	PARTS FOR VPS 30 VIN 1FDWVF37Y28EC62456	933209	06/17/20	39.41	136118	
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	TENSIONER	932899	06/17/20	64.39	136118	
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	PARTS FOR VPS 30 VIN 1FDWVF37Y28EC62456	933103	06/17/20	<u>38.03</u>	136118	
			Total For Check 136118			239.15		
Check 136119								
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	344834167	06/17/20	835.73	136119	
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	CREDIT INVOICE FOR INVOICE 3446883819	3447559805	06/17/20	(47.56)	136119	
285-225-925-849	Special Events-Misc	STAPLES ADVANTAGE	Supplies	7308624881	06/17/20	<u>7.99</u>	136119	
			Total For Check 136119			796.16		
Check 136120								
101-000-610-010	Receipts-Fire Rescue Service	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT 04-01-2020 - 06-30-2020	491-379121	06/17/20	<u>1,546.86</u>	136120	
			Total For Check 136120			1,546.86		
Check 136121								
530-444-825-220	Operating Expenses-Bank Bldg	Stellar Plastics Fabricating LLC	COVID 19 Clear Acrylic	155133	06/17/20	<u>235.00</u>	136121	
			Total For Check 136121			235.00		
Check 136122								
525-750-750-250	Course Maintenance	THE TORO COMPANY NSN	MONTHLY FEE JULY 2020	06012020	06/17/20	<u>243.00</u>	136122	
			Total For Check 136122			243.00		
Check 136123								
285-000-655-073	Misc Rec-Food Booths (Art Fair)	Thomas Plotkowski	WSAF 2020 Refund	26526582314-03	06/17/20	<u>1,850.00</u>	136123	
			Total For Check 136123			1,850.00		
Check 136124								
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	THOMAS VINCENT	WSAF Refund 2020	1159	06/17/20	<u>50.00</u>	136124	
			Total For Check 136124			50.00		
Check 136125								
101-800-750-270	Bldg. Maint. and Sup	TOM FARYNIARZ	Materials needed for gardening and tuck pointing Marx Home	05262020	06/17/20	<u>70.24</u>	136125	
			Total For Check 136125			70.24		
Check 136126								
101-301-750-220	Operating Expenses	TRANSUNION RISK AND ALTERNATIVE	Monthly Billing for May 2020	2889411-202005-1	06/17/20	<u>150.00</u>	136126	
			Total For Check 136126			150.00		



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Check 136127							
499-200-926-790	Miscellaneous	Urban Land Institute	ULI 2020 Membership ID# 933159	3264454	06/17/20	<u>275.00</u>	136127
			Total For Check 136127			275.00	
Check 136128							
101-000-257-055	Reserve-Recreation Refund Deposits	Vanessa Sawicki	Copeland Refund Deposit 6-26-2020	06262020	06/17/20	<u>50.00</u>	136128
			Total For Check 136128			50.00	
Check 136129							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Vasil Ivanov	WSAF 2020 Refund	Zapp	06/17/20	<u>350.00</u>	136129
			Total For Check 136129			350.00	
Check 136130							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	Wanpen Ruangnapaporn	WSAF 2020 Refund	Zapp	06/17/20	<u>350.00</u>	136130
			Total For Check 136130			350.00	
Check 136131							
290-448-825-470	Rubbish Collection	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	83,015.90	136131
290-448-825-470	COMMERICAL CARDBOARD	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	1,009.92	136131
290-448-825-470	COMMERICAL TRSH	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	22,055.88	136131
290-448-825-470	OAK & 1ST CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	496.88	136131
290-448-825-470	OAK & 1ST CORRAL OVERAGE	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	120.00	136131
290-448-825-470	OAK & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	423.74	136131
290-448-825-470	OAK & VANALSTYNE OVERAGE	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	88.00	136131
290-448-825-470	EUREKA & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	322.13	136131
290-448-825-470	BIDDLE & SYCAMORE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP MAY 2020	8415960	06/17/20	<u>514.25</u>	136131
			Total For Check 136131			108,046.70	
Check 136132							
101-301-925-770	Prisoner Transport/Holding	WAYNE COUNTY ACCOUNTS RECEIVABLE	Prisoner Billings for February 2020	302576	06/17/20	4,760.00	136132
231-000-286-100	LONG TERM DEBT-CURRENT PORTION	WAYNE COUNTY ACCOUNTS RECEIVABLE	Brownfield Auth Loan Pymt - 12th Installment - May 2020	303077	06/17/20	15,000.00	136132
231-107-926-120	Interest Reimbursement #7	WAYNE COUNTY ACCOUNTS RECEIVABLE	Brownfield Auth Loan Pymt - 12th Installment - May 2020	303077	06/17/20	<u>756.00</u>	136132
			Total For Check 136132			20,516.00	
Check 136133							
492-200-850-519	Land Purchases	WAYNE COUNTY TREASURER	2019 taxes	2533 Biddle	06/17/20	2,809.18	136133
492-200-925-770	Taxes-Property/MTT Decisions	WAYNE COUNTY TREASURER	2019 taxes	2533 Biddle	06/17/20	<u>435.40</u>	136133
			Total For Check 136133			3,244.58	
Check 136134							
101-000-655-040	Misc Revenue	Wayne County Treasurer	2019 Winter Taxes - 2253 Vinewood Street, Wyandotte	57016050009000	06/17/20	<u>527.31</u>	136134
			Total For Check 136134			527.31	
Check 136135							
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	Wyandotte Family Church	WSAF 2020 Refund	4130	06/17/20	<u>100.00</u>	136135
			Total For Check 136135			100.00	
Check 136136							
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	Wyandotte Indians Association	WSAF 2020 Refund	5594	06/17/20	<u>50.00</u>	136136
			Total For Check 136136			50.00	
Check 136137							

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525-750-925-840	Advertising	Y P	ADVERTISING	05192020	06/17/20	33.08	136137
			Total For Check 136137			33.08	
Check 136138							
101-000-231-050	P/R Deductions-LTD (Employer)	Madison National Life Insurance Co.	LTD - June 2020	June 2020	06/17/20	1,493.82	136138
101-000-231-051	P/R Deductions-LTD (Employee)	Madison National Life Insurance Co.	LTD - June 2020	June 2020	06/17/20	654.77	136138
499-000-231-050	P/R Deductions-LTD (Employer)	Madison National Life Insurance Co.	LTD - June 2020	June 2020	06/17/20	10.31	136138
			Total For Check 136138			2,158.90	
Check 136139							
285-000-655-073	Misc Rec-Food Booths (Art Fair)	MARIA COSTIS	WSAF Refund 2020	6162020	06/17/20	600.00	136139
			Total For Check 136139			600.00	
Check 136140							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	P/R ENDING 6/21/20	06/24/20	444.45	136140
			Total For Check 136140			444.45	
Check 136141							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	P/R ENDING 6/21/20	06/24/20	2,737.50	136141
			Total For Check 136141			2,737.50	
Check 136142							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	P/R ENDING 6/21/20	06/24/20	5,473.36	136142
			Total For Check 136142			5,473.36	
Check 136143							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	P/R ENDING 6/21/20	06/24/20	126.00	136143
			Total For Check 136143			126.00	
Check 136144							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	P/R ENDING 6/21/20	06/24/20	1,311.98	136144
			Total For Check 136144			1,311.98	
Check 136145							
101-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/21/20	06/24/20	9,225.49	136145
101-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/21/20	06/24/20	4,612.77	136145
499-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/21/20	06/24/20	207.08	136145
499-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107305	P/R ENDING 6/21/20	06/24/20	103.54	136145
			Total For Check 136145			14,148.88	
Check 136147							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	P/R ENDING 6/21/20	06/24/20	237.82	136147
			Total For Check 136147			237.82	
Check 136148							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	P/R ENDING 6/21/20	06/24/20	1,048.52	136148
			Total For Check 136148			1,048.52	
Check 136149							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 6/21/20	06/24/20	5,215.00	136149
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 6/21/20	06/24/20	65.00	136149
			Total For Check 136149			5,280.00	

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Check 136150							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	P/R ENDING 6/21/20	06/24/20	10.00	136150
			Total For Check 136150			10.00	
Check 136151							
101-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/21/20	06/24/20	2,050.00	136151
101-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/21/20	06/24/20	2,050.00	136151
499-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/21/20	06/24/20	50.00	136151
499-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE GC & DPS RHS # 801908	P/R ENDING 6/21/20	06/24/20	50.00	136151
			Total For Check 136151			4,200.00	
Check 136152							
101-000-231-087	Pension Liability-DC (Employer)	VANTAGE POINT TRANSFER AGENTS	VANTAGE POLICE AND FIRE RHS # 803119	P/R ENDING 6/21/20	06/24/20	1,433.60	136152
101-000-231-088	Pension Liability-DC (Employee)	VANTAGE POINT TRANSFER AGENTS	VANTAGE POLICE AND FIRE RHS # 803119	P/R ENDING 6/21/20	06/24/20	1,433.60	136152
			Total For Check 136152			2,867.20	
Check 136153							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	P/R ENDING 6/21/20	06/24/20	3,077.00	136153
			Total For Check 136153			3,077.00	
Check 136154							
101-000-231-087	Pension Liability-DC (Employer)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107256	P/R ENDING 6/21/20	06/24/20	6,943.73	136154
101-000-231-088	Pension Liability-DC (Employee)	ICMA RETIREMENT CORPORATION	ICMA RETIREMENT CORPORATION # 107256	P/R ENDING 6/21/20	06/24/20	3,471.88	136154
			Total For Check 136154			10,415.61	
Check 7041							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	8,840.11	7041
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	18,003.35	7041
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	275.83	7041
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	64.51	7041
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	116.84	7041
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/7/20	06/10/20	499.42	7041
			Total For Check 7041			27,800.06	
Check 7042							
101-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/7/20	06/10/20	3,368.09	7042
101-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/7/20	06/10/20	670.00	7042
499-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/7/20	06/10/20	3.44	7042
			Total For Check 7042			4,041.53	
Check 7043							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/7/20	06/10/20	11,537.11	7043
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/7/20	06/10/20	58.93	7043
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/7/20	06/10/20	157.52	7043
			Total For Check 7043			11,753.56	
Check 7044							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/7/20	06/10/20	30,387.85	7044
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/7/20	06/10/20	85.65	7044
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/7/20	06/10/20	122.30	7044
			Total For Check 7044			30,595.80	

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Check 7045								
525-750-925-770	Taxes	STATE OF MICHIGAN TREASURY DEPT	SALES TAX STATE OF MICHIGAN	MAY 2020	06/15/20	<u>34.65</u>	7045	
			Total For Check 7045			34.65		
Check 7046								
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PENSION 6/15/20	06/15/20	<u>11,576.60</u>	7046	
			Total For Check 7046			11,576.60		
Check 7047								
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT	PENSION 6/15/20	06/15/20	<u>60,765.35</u>	7047	
			Total For Check 7047			60,765.35		
Check 7048								
101-750-925-780	Rentals (Seniors/PortaJohns)	ACEE DEUCEE PORTA CAN	PORTA CAN RENTAL FOR GOLF COURSE	109691	06/17/20	450.00	7048	
101-750-925-780	Rentals (Seniors/PortaJohns)	ACEE DEUCEE PORTA CAN	PULASKI PARK PORTA CAN	109921	06/17/20	<u>85.00</u>	7048	
			Total For Check 7048			535.00		
Check 7049								
525-750-825-320	Medical Fees	ADAMS OHM	PRE EMPLOYMENT BACKGROUND CHECK (J. COOKE)	3968	06/17/20	<u>79.00</u>	7049	
			Total For Check 7049			79.00		
Check 7050								
101-448-750-260	Garage-Operating Expenses	AIS CONSTRUCTION EQUIPMENT	STOCK GAUGE	D20741	06/17/20	<u>78.11</u>	7050	
			Total For Check 7050			78.11		
Check 7051								
202-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#2 2020 HMA Resurfacing Program File #4707 extension	Resurfacing Program	06/17/20	53,637.08	7051	
203-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#2 2020 HMA Resurfacing Program File #4707 extension	Resurfacing Program	06/17/20	9,309.38	7051	
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#2 2020 HMA Resurfacing Program File #4707 extension	Resurfacing Program	06/17/20	<u>22,197.46</u>	7051	
			Total For Check 7051			85,143.92		
Check 7052								
101-302-925-790	Miscellaneous	ALPHA PSYCHOLOGICAL SERVICES	Psychological Assessment for Dispatcher Candidate	Wright Evaluation	06/17/20	<u>725.00</u>	7052	
			Total For Check 7052			725.00		
Check 7053								
101-336-825-490	Bldg & Equip Maintenance	APOLLO FIRE EQUIPMENT	RESPONDER FOAM	102792	06/17/20	<u>348.00</u>	7053	
			Total For Check 7053			348.00		
Check 7054								
101-301-850-540	Other Equipment	AXON ENTERPRISE INC	Body Cameras for the Department	SI-1658373	06/17/20	<u>54,947.00</u>	7054	
			Total For Check 7054			54,947.00		
Check 7055								
101-336-750-220	Operating Expenses	BAKERS GAS & WELDING SUPPLIES	PROPANE	09228318	06/17/20	63.14	7055	
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN	01622355	06/17/20	81.00	7055	
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	WELDING GAS STOCK	01622353	06/17/20	92.42	7055	
101-756-825-420	Bldg & Equip Maintenance	BAKERS GAS & WELDING SUPPLIES	CO2	09228037	06/17/20	<u>46.32</u>	7055	
			Total For Check 7055			282.88		
Check 7056								

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677-336-825-340	Employee Physical Exams	BIO-CARE	FIT TESTING	7038	06/17/20	<u>3,077.00</u>	7056
			Total For Check 7056			3,077.00	
Check 7057							
101-136-750-224	Subscriptions	BLUE360 MEDIA	MICHIGAN PENAL CODE AND MOTOR VEHICLE LAW	INV-200422149244	06/17/20	<u>71.75</u>	7057
			Total For Check 7057			71.75	
Check 7058							
101-336-750-224	Subscriptions	CENTER FOR EDUCATION AND	DESKBOOK	07295044	06/17/20	<u>124.95</u>	7058
			Total For Check 7058			124.95	
Check 7059							
101-303-750-261	Gasoline & Oil	CITY OF SOUTHGATE	Fuel - May 2020	May 2020	06/17/20	<u>79.96</u>	7059
			Total For Check 7059			79.96	
Check 7060							
101-301-825-430	Equipment Maintenance	Cycle Connection	Tune Up Patrol Bikes	549439	06/17/20	<u>265.82</u>	7060
			Total For Check 7060			265.82	
Check 7061							
101-448-825-430	Garage-Police Vehicle Maintenance	DICK GENTHE CHEVROLET	REPAIRS TO VP 7-19 VIN 1GNLC2FR576901	82302	06/17/20	<u>427.56</u>	7061
			Total For Check 7061			427.56	
Check 7062							
101-440-825-490	C of C Inspectors	DOUGLAS SCOTT THOMAS	INSPECTIONS	05252020-06072020	06/17/20	<u>254.00</u>	7062
			Total For Check 7062			254.00	
Check 7063							
101-303-825-210	Office Supplies	DOWNRIVER OFFICE	DCAC - 2 sided "business" cards	22034	06/17/20	<u>75.00</u>	7063
			Total For Check 7063			75.00	
Check 7064							
101-336-825-430	Auto Maintenance	DOWNRIVER SPRING SERVICE CORP	FRONT END ALIGNMENT/NEW BALL JOINTS A71	15701	06/17/20	598.08	7064
101-336-825-430	Auto Maintenance	DOWNRIVER SPRING SERVICE CORP	FRONT END ALIGNMENT/BALL JOINTS/TIE ROD A72	15808	06/17/20	<u>922.29</u>	7064
			Total For Check 7064			1,520.37	
Check 7065							
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 ICE - Wellness Core Original	641804	06/17/20	<u>64.99</u>	7065
			Total For Check 7065			64.99	
Check 7066							
101-750-750-220	Operating Expenses	FORTE PAYMENT SYSTEMS INC	MONTHLY FEE	007075487	06/17/20	<u>5.00</u>	7066
			Total For Check 7066			5.00	
Check 7067							
590-200-926-310	Operation,Maintenance & Replacement	G V CEMENT	EE#11 2019 Sanitary Sewer Repairs File #4755	sewer repairs	06/17/20	<u>58,609.96</u>	7067
			Total For Check 7067			58,609.96	
Check 7068							
101-440-825-490	C of C Inspectors	GENE H STEPHENS	INSPECTIONS	05252020-06072020	06/17/20	<u>885.50</u>	7068
			Total For Check 7068			885.50	



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Check 7069							
101-301-850-540	Other Equipment	GLOBAL GREEN SERVICE GROUP	PPE - Face respirators and filters	6068	06/17/20	<u>1,374.00</u>	7069
			Total For Check 7069			<u>1,374.00</u>	
Check 7070							
101-750-850-550	SMART-Equipment/Maintenance	GROAT BROTHERS AUTO SUPPLY	TIRE REPAIR SMART BUS	7198	06/17/20	<u>15.00</u>	7070
			Total For Check 7070			<u>15.00</u>	
Check 7071							
101-756-825-420	Bldg & Equip Maintenance	Hayes Precision, Inc.	ZAMBONI BLADE SHARPENING	8706	06/17/20	<u>51.00</u>	7071
			Total For Check 7071			<u>51.00</u>	
Check 7072							
590-200-926-310	Operation,Maintenance & Replacement	HUBBELL ROTH & CLARK INC	SAW Grant Professional Services ending May 16, 2020	0179616	06/17/20	<u>15,352.71</u>	7072
			Total For Check 7072			<u>15,352.71</u>	
Check 7073							
101-336-750-222	Medical/Rescue Supplies	J & B MEDICAL SUPPLY	DEODORIZING CLEANER	6380024	06/17/20	<u>46.76</u>	7073
101-336-750-222	Medical/Rescue Supplies	J & B MEDICAL SUPPLY	ISOLATION GOWNS	6386332	06/17/20	<u>247.50</u>	7073
			Total For Check 7073			<u>294.26</u>	
Check 7074							
101-750-825-430	Contractual Services	J C EHRLICH	PEST CONTROL REC BUILDING	6846367	06/17/20	<u>48.00</u>	7074
			Total For Check 7074			<u>48.00</u>	
Check 7075							
101-440-725-115	Salaries-Seasonal (PT)	JEAN CLAUDE MARCOUX	PLAN REVIEW	05252020-06072020	06/17/20	<u>651.00</u>	7075
			Total For Check 7075			<u>651.00</u>	
Check 7076							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	05252020-06072020	06/17/20	<u>518.00</u>	7076
			Total For Check 7076			<u>518.00</u>	
Check 7077							
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	MOTOR & LUBRICATING OIL	69893	06/17/20	<u>34.31</u>	7077
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	BRUSH/HARDWARE/CLAMP	69898	06/17/20	<u>16.68</u>	7077
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	FASTENERS	70041	06/17/20	<u>1.16</u>	7077
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	DIVIDER BTW INSPECTORS CITY HALL COVID-19	069942	06/17/20	<u>125.38</u>	7077
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	TANK SPRAYER	069969	06/17/20	<u>30.39</u>	7077
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	CAUTION TAPE	069973	06/17/20	<u>28.47</u>	7077
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	PAINT BRUSH, CAUTION TAPE	069984	06/17/20	<u>37.96</u>	7077
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	070034	06/17/20	<u>16.68</u>	7077
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES	069999	06/17/20	<u>24.69</u>	7077
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	EDGER BLADE	070000	06/17/20	<u>11.39</u>	7077
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MOWER BLADE, WAX, ETC	070009	06/17/20	<u>38.54</u>	7077
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES	070062	06/17/20	<u>40.91</u>	7077
			Total For Check 7077			<u>406.56</u>	
Check 7078							
101-448-750-240	Parks-Operating Expenses	LECKLER'S INC	Suplies for Park Grass Cutting	217712	06/17/20	<u>799.74</u>	7078
101-448-750-242	Parks-Equipment	LECKLER'S INC	201T 14 inch Chainsaw	217716	06/17/20	<u>543.96</u>	7078
			Total For Check 7078			<u>1,343.70</u>	

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Check 7079								
492-200-850-519	Land Purchases	LoopNet	LN individual plan 6-1-20 to 6-30-20	111467643-1	06/17/20	664.00	7079	
			Total For Check 7079			664.00		
Check 7080								
101-756-825-420	Bldg & Equip Maintenance	LOWER HURON CHEMICAL COMPANY	CIRCUIT BREAKER	444681	06/17/20	24.91	7080	
			Total For Check 7080			24.91		
Check 7081								
499-200-926-610	Streetscape Maintenance	MILES POWER WASH INC	Downtown Dumpster Power Washing	117	06/17/20	200.00	7081	
			Total For Check 7081			200.00		
Check 7082								
492-000-650-040	Misc Fees-Sale of Property	MINNESOTA TITLE AGENCY	closing of former 2111 5th	358189	06/17/20	295.00	7082	
492-000-650-040	Misc Fees-Sale of Property	MINNESOTA TITLE AGENCY	closing 7.5' of former 3367 12th	358427	06/17/20	395.00	7082	
492-000-650-040	Misc Fees-Sale of Property	MINNESOTA TITLE AGENCY	closing part of former 316 clark	358426	06/17/20	395.00	7082	
492-000-650-040	Misc Fees-Sale of Property	MINNESOTA TITLE AGENCY	closing 11' of vacant property on VanAlstyne	vacant VanAlstyne	06/17/20	20.00	7082	
492-200-850-519	Land Purchases	MINNESOTA TITLE AGENCY	record release of lien former 552 Cherry	former 552 Cherry	06/17/20	15.00	7082	
			Total For Check 7082			1,120.00		
Check 7083								
101-448-750-270	Building Maintenance	P & P LANDSCAPING LLC	Spring Clean up and shrub trimming Police Station (D)	8756	06/17/20	990.00	7083	
101-448-750-270	Building Maintenance	P & P LANDSCAPING LLC	Bed edging Police Station (D)	8755	06/17/20	614.00	7083	
			Total For Check 7083			1,604.00		
Check 7084								
290-448-825-491	Compost Tipping Fee	PARAGRAFIX	YARD WASTE LICENSES STICKERS	18594	06/17/20	115.20	7084	
			Total For Check 7084			115.20		
Check 7085								
525-750-825-550	Cart Rental	PIFER GOLF CARS INC	GOLF CART JUNE LEASE	23131	06/17/20	4,116.66	7085	
			Total For Check 7085			4,116.66		
Check 7086								
101-448-750-270	Building Maintenance	PIZZO DEVELOPMENT GROUP LLC	EE#2 Veteran's Memorial Relocation File #4775	Veteran's Memorial	06/17/20	8,932.50	7086	
			Total For Check 7086			8,932.50		
Check 7087								
101-448-825-431	Garage-Other Vehicle Maintenance	Pomp's Tire Service	TIRES FOR VPS 30 VIN 1FDWF37Y28EC62456	1470007737	06/17/20	1,464.00	7087	
101-448-825-431	Garage-Other Vehicle Maintenance	Pomp's Tire Service	TIRE FOR VPS 8 VIN 4KNUT142BL161437	1470008142	06/17/20	227.50	7087	
			Total For Check 7087			1,691.50		
Check 7088								
101-840-750-220	Operating Expenses	PRINTING SYSTEMS INC	2000 av ballot outer envelopes with permit	214317	06/17/20	317.72	7088	
101-840-750-220	Operating Expenses	PRINTING SYSTEMS INC	1000 av ballot outer envelopes no permit	214318	06/17/20	191.86	7088	
101-840-750-220	Operating Expenses	PRINTING SYSTEMS INC	3000 av inner envelopes	214319	06/17/20	424.93	7088	
101-840-750-220	Operating Expenses	PRINTING SYSTEMS INC	4000 av secrecy sleeves	214389	06/17/20	335.86	7088	
			Total For Check 7088			1,270.37		
Check 7089								
101-750-825-430	Contractual Services	QUICK REFRIGERATION HTG. & COOLING	REPAIR COOLER AT COPELAND CENTER	0019464	06/17/20	880.00	7089	

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101-750-825-430	Contractual Services	QUICK REFRIGERATION HTG. & COOLING	SERVICE WORK ON COPELAND COOLER	0019462	06/17/20	130.00	7089
101-756-825-420	Bldg & Equip Maintenance	QUICK REFRIGERATION HTG. & COOLING	ICE MACHINE REPAIR	0019469	06/17/20	275.90	7089
Total For Check 7089						1,285.90	
Check 7090							
101-336-825-490	Bldg & Equip Maintenance	QUINT PLUMBING & HEATING INC	SNAKED DRAIN IN BASEMENT @ #1	64715	06/17/20	255.00	7090
590-200-926-310	Operation,Maintenance & Replacement	QUINT PLUMBING & HEATING INC	investigate work 9 1/2 Walnut sewer lead	64800	06/17/20	3,160.00	7090
590-200-926-310	Operation,Maintenance & Replacement	QUINT PLUMBING & HEATING INC	camera'ed 2 lines at houses behind hospital	64622	06/17/20	660.00	7090
590-200-926-310	Operation,Maintenance & Replacement	QUINT PLUMBING & HEATING INC	camera and located tap leak, work done behind hospital	64668	06/17/20	2,527.07	7090
Total For Check 7090						6,602.07	
Check 7091							
101-336-825-430	Auto Maintenance	R&R FIRE TRUCK REPAIR, INC	FRONT & REAR BRAKES E72	57570	06/17/20	9,531.38	7091
Total For Check 7091						9,531.38	
Check 7092							
101-440-825-490	C of C Inspectors	RONALD E KEEHN	INSPECTIONS	05252020-06072020	06/17/20	580.50	7092
Total For Check 7092						580.50	
Check 7093							
101-301-750-220	Operating Expenses	SAM'S CLUB	(3) Annual Membership Fees	999999	06/17/20	125.00	7093
Total For Check 7093						125.00	
Check 7094							
530-444-825-220	Operating Expenses-Bank Bldg	SECURITY CORPORATION	low battery alarm	3621881	06/17/20	309.75	7094
Total For Check 7094						309.75	
Check 7095							
101-301-825-330	Prisoner Care	SHOPPER'S VALLEY MARKET	Meals for Prisoners	166494	06/17/20	149.50	7095
Total For Check 7095						149.50	
Check 7096							
492-200-850-528	Tree Maintenance	Shoreline Tree Preservation LLC	Trunk injection at 1833 2nd	MPHC55	06/17/20	250.00	7096
492-200-850-528	Tree Maintenance	Shoreline Tree Preservation LLC	Museum Spray Apple Tree	MPHC54	06/17/20	100.00	7096
492-200-850-528	Tree Maintenance	Shoreline Tree Preservation LLC	Spray #2 for apple scab and rust disease	MPHC51	06/17/20	100.00	7096
Total For Check 7096						450.00	
Check 7097							
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	STOCK FILTERS AND HYD OIL	493717-00	06/17/20	768.88	7097
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	STOCK FILTERS FLUID	495319-00	06/17/20	99.92	7097
Total For Check 7097						868.80	
Check 7098							
101-448-825-480	Parks-Memorial Park Grass Cutting	Skarzynski's Landscaping LLC	Oakwood Cemetery Cut	215	06/17/20	550.00	7098
101-448-825-483	Contracted Grass Cutting - Private	Skarzynski's Landscaping LLC	Private High Grass Cuts	214	06/17/20	620.00	7098
101-448-825-483	Contracted Grass Cutting - Private	Skarzynski's Landscaping LLC	High Grass Complaints and Vacant Lot Cuts	266	06/17/20	910.00	7098
Total For Check 7098						2,080.00	
Check 7099							
101-750-850-550	SMART-Equipment/Maintenance	SMART	SMART VAN WORK, OIL CHANGE ETC.	17242	06/17/20	35.20	7099
Total For Check 7099						35.20	

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Check 7100							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	Sterilize - Malcolm, Alana, Bebe, Charity	1851160	06/17/20	930.00	7100
			Total For Check 7100			930.00	
Check 7101							
101-440-825-490	C of C Inspectors	THOMAS P KERR	INSPECTIONS	05252020-06072020	06/17/20	811.00	7101
101-440-825-491	Electrical Inspectors	THOMAS P KERR	INSPECTIONS	05252020-06072020	06/17/20	375.00	7101
			Total For Check 7101			1,186.00	
Check 7102							
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	05252020-06072020	06/17/20	275.00	7102
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	05252020-06072020	06/17/20	370.00	7102
			Total For Check 7102			645.00	
Check 7103							
101-756-750-225	Concession Supplies	ULINE	DISINFECTANT	120244026	06/17/20	62.66	7103
101-756-750-235	Cleaning Supplies	ULINE	DISINFECTANT	120584482	06/17/20	60.00	7103
525-750-750-250	Course Maintenance	ULINE	DISINFECTANT	120040155	06/17/20	62.71	7103
			Total For Check 7103			185.37	
Check 7104							
101-301-825-420	Cleaning-Building	VETERAN'S CLEANING	Janitorial Services May 3 thru May 30, 2020, plus supplies	20-905	06/17/20	3,612.37	7104
101-448-750-270	Building Maintenance	VETERAN'S CLEANING	Exterior Window Claning DPS (F)	W-20-100	06/17/20	125.00	7104
530-444-825-215	Cleaning-Bank Bldg	VETERAN'S CLEANING	interior office cleaning May	20-2005	06/17/20	1,400.00	7104
			Total For Check 7104			5,137.37	
Check 7105							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	05272020-06072020	06/17/20	545.00	7105
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	05272020-06072020	06/17/20	875.00	7105
			Total For Check 7105			1,420.00	
Check 7106							
101-840-850-540	Other Equipment	Whitaker Brothers Business Machines	2 replacement belts for letter opener	inv0280237	06/17/20	53.24	7106
			Total For Check 7106			53.24	
Check 7107							
101-448-825-431	Garage-Other Vehicle Maintenance	WOLVERINE TRUCK SALES INC	PARTS FOR VPS 41 VIN 2FZAATAK12AK15383	1192932	06/17/20	249.47	7107
101-448-825-431	Garage-Other Vehicle Maintenance	WOLVERINE TRUCK SALES INC	PSRTS FOR VPS 41 VIN 2FAZAATAK12AK15383	1193239	06/17/20	159.18	7107
			Total For Check 7107			408.65	
Check 7108							
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	Burns Home - Comm. Alarmnet/One Way Radio - 4/1/20-6/30/20	148435	06/17/20	195.30	7108
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	Museum - Commercial Monitoring - 5/1/20-7/31/20	150576	06/17/20	126.00	7108
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	Marx Home - Commercial Monitoring & Alarmnet Monitoring - 5/1/20-7/31/20	150256	06/17/20	147.00	7108
			Total For Check 7108			468.30	
Check 7109							
101-000-257-056	Reserve-Boat Ramp Operations	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	18.26	7109
101-200-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	17.71	7109
101-200-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	16.56	7109
101-301-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	90.50	7109
101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	188.58	7109

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101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	16.56	7109
101-336-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	63.11	7109
101-448-825-930	Heat(Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	543.31	7109
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	184.94	7109
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	8.62	7109
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	45.14	7109
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	300.24	7109
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	96.51	7109
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	92.58	7109
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	34.45	7109
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	46.70	7109
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	18.26	7109
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	38.09	7109
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	20.34	7109
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	81.89	7109
530-444-825-930	Heat(Gas)-Bank Bldg	CONSTELLATION NEWENERGY-GAS DIV LLC	Gas - May 2020	2920618	06/17/20	1,140.35	7109
Total For Check 7109						3,062.70	

## Check 7110

101-136-825-490	Audit	PLANTE & MORAN PLLC	Professional Services - 27th Distric Court	1824457	06/17/20	5,800.00	7110
Total For Check 7110						5,800.00	

## Check 7111

101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	9,013.68	7111
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	18,013.46	7111
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	64.52	7111
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	275.80	7111
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	120.86	7111
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 6/21/20	06/24/20	516.94	7111
Total For Check 7111						28,005.26	

## Check 7112

101-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/21/20	06/24/20	3,368.09	7112
101-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/21/20	06/24/20	670.00	7112
499-000-231-070	P/R Deductions-Deferred Comp	MASSMUTUAL FINANCIAL GROUP	MASS MUTUAL FINANCIAL GROUP	P/R ENDING 6/21/20	06/24/20	3.44	7112
Total For Check 7112						4,041.53	

## Check 7113

101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/21/20	06/24/20	11,620.24	7113
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/21/20	06/24/20	58.94	7113
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 6/21/20	06/24/20	150.90	7113
Total For Check 7113						11,830.08	

## Check 7114

101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/21/20	06/24/20	29,898.59	7114
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/21/20	06/24/20	85.65	7114
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 6/21/20	06/24/20	81.64	7114
Total For Check 7114						30,065.88	

## Fund Totals:

Fund 101 General Fund

430,048.81



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Fund 202 Major Street Fund	54,490.36
Fund 203 Local Street Fund	9,309.38
Fund 231 Brownfield Redevelopment Fund	15,756.00
Fund 265 Drug Forfeiture Fund	529.82
Fund 285 Special Events Fund	36,919.44
Fund 290 Solid Waste Disposal Fund	108,949.40
Fund 492 TIFA Consolidated Fund	31,122.82
Fund 499 DDA tax increment Finance Fund	2,623.47
Fund 525 Municipal Golf Course Fund	8,937.20
Fund 530 Building Rental Fund	7,823.92
Fund 590 Sewage Fund	618,626.96
Fund 677 Self Insurance Fund	6,819.23
Fund 731 Retirement System Fund	80,652.88
Fund 732 Retiree Health Care Fund	224.50

Total For All Funds:

1,412,834.19

Payroll 06/10/20	233,278.32
Pension 06/15/20	524,508.81
Payroll 06/24/20	238,981.43
Total	2,409,602.75

This is to certify that the above vouchers amounting to \$2,409,602.75 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.

Mayor \_\_\_\_\_

City Clerk \_\_\_\_\_

**RESOLUTION**

Item Number: #  
Date: June 29, 2020

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the total bills and accounts of \$2,409,602.75 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

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\_\_\_\_\_

**Alderman**  
**Calvin**  
**DeSana**  
**Maiani**  
**Sabuda**  
**Schultz**

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## **Reports & Minutes**

### **CITY OF WYANDOTTE BEAUTIFICATION COMMISSION ON-LINE MEETING MINUTES, DRAFT JUNE 11, 2020, RE-SCHEDULED**

Members Present: John Darin, Chairman, Noel Galeski, Wendy Leach, Alice Ugljesa

Members Excused: Michael Bak, Kelly Dodson, Barbara Freese, Andrea Fuller, Patricia Iacopelli, Stephanie Pizzo

Guest(s): None

1. Call to Order: This Regular Meeting was re-scheduled from Wednesday, June 10, 202 due to local storms and power failures. The meeting was held as an on-line, password-protected public meeting through Zoom Communications, and the City Clerk's Office and Mayor's Office were notified in advance. The meeting packets were emailed to all commissioners in advance of the on-line meeting. The meeting was called to order by John at 7:03 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Noel, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
  - a. May 13, 2020 On-Line Regular Meeting: After review of the minutes, Noel made a motion, seconded by Wendy, to approve the draft minutes of the May 13, 2020 regular meeting of the Beautification Commission, without change. The motion was approved.
4. Chairperson's Report:
  - a. Distribution of Documents: An updated Attendance Log and Equipment, Tools, and Supplies Inventory were distributed with the meeting packet. 4 ea. manual hedge trimmers were added to the Inventory list.
  - b. Communication To City Officials Re. Spring Planting and Community Garden Opening: John reviewed a recent communication with various city officials regarding the Commission's plans to resume spring planting and community garden activities on Saturday, May 16th. An email was forwarded that detailed a number of requirements for safe resumption of outdoor activities, in full compliance with CDC and KAB published guidelines, including social distancing and cloth face masks. As a result, there was no objection to the Commission's plan or resuming outdoor activities.
5. Treasurer's Report:
  - a. FY 2019-2020 Beautification Commission Expense Report: The Treasurer's Report was distributed with the meeting packet, and was reviewed with the commissioners. Invoices were received from Four Star Greenhouse for processing. There were additional expenses, including an approved purchase of replacement planter pots in the amount of \$1084.00. Budgeting for anticipated upcoming expenses this fiscal year for autumn hanging and wrap-around baskets, there remains a current working balance of \$244.16 in the Primary TIF Account. There were no expenses posted to the GFM Reserve account, leaving a current balance of \$249.78.
6. Public & Media Relations and Event Marketing Report: Andrea had nothing new to report.
7. "Adopt-A-Spot in Wyandotte" Program Updates: Wendy reported that the volunteer who was maintaining the WWI Memorial has declined further participation in the Adopt-A-Spot Program. The Commission discussed our options, and recommended that an effort be marketed and publicized to recruit for additional volunteers for the Adopt-A-Spot Program. Wendy will discuss with Andrea.

8. Community Garden Update:
  - a. Community Garden Opening May 16, 2020: The Community Garden officially opened on Saturday, May 16, 2020, consistent with the Executive Order authorizing certain outdoor activities to resume with social distancing and use of PPE on that date. A detailed preview was forwarded in advance to various city officials. A number of communications have gone out to all community gardeners reviewing these requirements, as well as community garden status updates. All garden beds have been assigned, with 8 garden beds being assigned to gardeners as their 2<sup>nd</sup> bed, for 2020 only.
  - b. Phase 2 Planning: Implementation of Phase 2 design and build-out has been postponed to a future date, due to the COVID-19 pandemic.
  - c. Ribbon-Cutting Event Planning: The Community Garden Ribbon-Cutting ceremony, scheduled for Thursday, July 23<sup>rd</sup>, has been postponed to a future date TBD, due to the COVID-19 pandemic.
9. Spring Dig-In and Clean-Up: The annual Spring Dig-In event was held on and around Saturday, May 16, 2020, with participation by Beautification Commissioners only, working specific assigned areas. Commissioners cleaned up and weeded the areas they planted. Alice reported that she planted the Bishop Park Log Cabin window boxes and 2 pots. All commissioners observed strict social distancing guidelines. A copy of the Dig-In plan detailing these requirements was emailed to the Engineering Department for their information and concurrence.
10. Old Business: There was no Old Business.
11. New Business: There was no New Business.
12. Round-Table Reports and Announcements: There were no Round-Table Reports or Announcements..
13. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, July 15, 2020 at 6:00 pm, tentatively by Zoom video conferencing, or at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue, if permitted, and if the Commission can meet safely, under CDC guidelines and restrictions.
14. Adjournment: The meeting was adjourned at 7:55 pm.



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John M. Darin  
Chairman, Wyandotte Beautification Commission

## OFFICIALS

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



MAYOR  
Joseph R. Peterson

COUNCIL  
Robert Alderman  
Chris Calvin  
Robert A. DeSana  
Megan Maiani  
Leonard T. Sabuda  
Donald Schultz Jr.

## CULTURAL & HISTORICAL COMMISSION

### Meeting Minutes Thursday, May 14, 2020 6:15pm

Regular meeting of the Cultural and Historical Commission of the City of Wyandotte, Wayne County, Michigan, held via virtual telecommunication methods due to Covid-19, in accordance with Executive Order 2020-75, using the Zoom audio/video platform.

**Present:** Eula Grooms, Don Gutz, Wallace Hayden, Jakki Malnar, Ken Munson, Ken Navarre, Sue Pilon, Anne Ronco

**Excused:** Nancy Bozzo

**Staff:** Jesse Rose, Museum Director; Annika Taylor, Museum Assistant

**Call to Order:** The meeting was called to order at 6:17pm.

**MOTION** by Eula Grooms, **SUPPORTED** by Sue Pilon, to approve the March minutes. **Motion carried 8-0.** There were no April minutes because the meeting was cancelled.

Director's Report: There is no finance report for April because of the museum and office shutdown. The Finance Report for March will be reviewed and discussed at the June meeting.

Revize is working with the Wyandotte Historical Society on a new website, and offered the museum a discounted price if they wanted a new website as well. The commission reviewed and discussed the contract.

**MOTION** by Anne Ronco, **SUPPORTED** by Eula Grooms, to approve the 4-year commitment with Revize for \$900 per year for a new website for the museum. **Motion carried 8-0.**

Old Business: The Ford-MacNichol Home needs new paint as well as repairs to structural issues, especially on the porch columns. The museum director will contact companies to obtain estimates, and will also follow up with the Building and Engineering Department about getting items put out to bid.

Late Items: Several volunteer and staff members will do garden and landscape clean-up of the museum's gardens and herb garden on May 16<sup>th</sup>.

**MOTION** by Anne Ronco, **SUPPORTED** by Eula Grooms, to adjourn the meeting at 7:20pm.  
**Motion carried 8-0.**

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283 • [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandotte.net](http://www.wyandotte.net)



## OFFICIALS

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Joseph R. Peterson**



**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Robert A. DeSana**  
**Megan Maiani**  
**Leonard T. Sabuda**  
**Donald Schultz Jr.**

## CULTURAL & HISTORICAL COMMISSION

Respectfully Submitted,  
Annika Taylor, Museum Assistant

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283 • [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandotte.net](http://www.wyandotte.net)

 Equal Housing Opportunity/Equal Opportunity Employer 

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held Via ZOOM on Tuesday, April 28, 2020.  
Commissioner Harris called the meeting to order at 6:00 p.m.

### **ROLL CALL:**

Present:	Commissioner John Harris Commissioner Bobie Heck Commissioner Doug Melzer Chief Daniel Wright Assistant Chief Thomas Lyon
Recording Secretary:	Lynne Matt

### **READING OF JOURNAL**

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on March 10, 2020. Motion carried unanimously.

### **COMMUNICATIONS**

None

### **NEW BUSINESS**

Chief Wright reported new hire was interviewed in early March, successfully completed psych evaluation and was offered job which he was grateful for but turned it down due to family reasons. Chief stated he pulled current list and no new names are on it.

### **DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report "March 2020"*  
Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.
2. *Department bills submitted March 25, 2020 in the amount of \$5,487.19*  
*Department bills submitted April 8, 2020 in the amount of \$7,242.91*  
*Department bills submitted April 22, 2020 in the amount of \$4,089.93*  
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.

Fire Commission Meeting  
Page 2  
April 28, 2020

**LATE**

Assistant Chief Lyon stated everybody is healthy and doing amazing job deconning and that Chief Wright is doing great job searching and getting PPE & masks.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:12 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Bodie Heck', followed by the date '6-9-20'.

Bobie Heck  
Secretary

MI/lm

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Conference Room at Police Headquarters on Tuesday, June 9, 2020. Commissioner Melzer called the meeting to order at 6:00 p.m.

### **ROLL CALL:**

Present:	Commissioner Bobie Heck Commissioner Doug Melzer Chief Daniel Wright Assistant Chief Thomas Lyon
Recording Secretary:	Lynne Matt
Absent:	Commissioner John Harris

### **READING OF JOURNAL**

Motioned by Commissioner Heck, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held Via ZOOM on April 28, 2020. Motion carried unanimously.

### **COMMUNICATIONS**

None

### **NEW BUSINESS**

None

### **DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report "May 2020"*  
Chief Wright stated EMS billing down which he assumes it's because of Covid-19 but can't specifically say for sure. Commissioner Heck motioned to receive report and place on file; supported by Commissioner Melzer. Motion carried.
2. *Department bills submitted May 6, 2020 in the amount of \$11,051.88*  
*Department bills submitted May 20, 2020 in the amount of \$4,347.50*  
*Department bills submitted June 3, 2020 in the amount of \$3,433.08*  
Commissioner Heck motioned to pay bills and accounts submitted as stated above; supported by Commissioner Melzer. Roll call; motion carried.

**LATE**

Chief Wright stated there were 2 new candidates on EMPCO list and that they have been contacted about employee opportunity just waiting on responses.

Chief Wright stated that we have been amassing and stock piling supplies in anticipation of Covid-19 spike.

We have started inspection program back up post Covid-19. Assistant Chief Lyon anticipates all businesses to be inspected this year.

Chief Wright updated work rules, which he forwarded to each commissioner, and will be seeking commission approval at next meeting.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:09 p.m.

Respectfully submitted,

*Bobie Heck /lm*

Bobie Heck  
Secretary

MI/lm

**City of Wyandotte**  
**PLANNING COMMISSION**  
***Minutes of the Thursday, February 13, 2020, Meeting***  
**MINUTES AS RECORDED**

The meeting was called to order by Vice-Chairperson Lupo at 7:00 p.m.

COMMISSIONERS PRESENT: Duran, Kowalewski, Lupo, Parker, Rutkowski, Sarnacki

COMMISSIONERS EXCUSED: Adamczyk, Benson, Pasko

ALSO PRESENT: Ben Tallerico, Planning Consultant  
Kelly Roberts, Recording Secretary

**COMMUNICATIONS:**

All communications were received and placed on file.

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

MOTION BY COMMISSIONER DURAN, supported by Commissioner Rutkowski, to approve the minutes of the regular Meeting of December 19, 2019 (No meeting January 16, 2020). MOTION PASSED.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. **Site Plan Review** - Proposed Development at 2005 and 2009 Biddle Avenue, Wyandotte, Southeast Corner of Biddle Avenue and Ford Avenue, in an OS- Office Service Zoning District as submitted by D'Anna Associates.

MOTION BY COMMISSIONER SARNACKI, Supported by Commissioner Parker to approve the plans for the proposed development on the southeast corner of Biddle Avenue and Ford Avenue; Project No. 20012 Sheets SP100 and A100 dated 1/17/2020 provided a zoning variance is granted for Section 2100 Schedule of Regulations as noted on the City Engineer's communication dated 2/3/2020.

YEAS: DURAN, LUPO, PARKER, RUTKOWSKI, SARNACKI

NAYS: NONE

ABSTAINED: KOWALEWSKI

ABSENT: ADAMCZYK, BENSON, PASKO

MOTION PASSED

2. **PUBLIC HEARING 01132020** - Request by the Wyandotte City Council to consider rezoning the property known as 141 Goodell, 136 Goodell and Vacant 1203 2<sup>nd</sup> Street, Wyandotte. It is proposed that said land be rezoned from RT (Two Family Residential District) to PD (Plan Development District).



MOTION BY COMMISSIONER KOWALEWSKI, Supported by Commissioner Sarnacki to recommend to the Mayor and City Council that the property known as 141 Goodell, 136 Goodell and Vacant 1203 2<sup>nd</sup> Street Lots 10 to 12 Incl I. Witkowski Sub also Lots 1 to 6 Incl Noah Leblancs Biddle Ave Sub; The E 112.48 Ft of W 222.48 Ft of Lots 3 and 4 Exc S 50 Ft of lot 3, the Estate of Joseph Goodell deceased Sub; Lot 150 Assessor's Wyandotte Plat No. 8, Wyandotte be approved for rezoning to PD (Plan Development District).

REASON: The request to rezone this property to PD is consistent with the rezoning of other vacant churches in Wyandotte.

YEAS: DURAN, KOWALEWSKI, LUPO, PARKER, RUTKOWSKI, SARNACKI

NAYS: NONE

ABSENT: ADAMCZYK, BENSON, PASKO

MOTION PASSED

- 3. PUBLIC HEARING 01242020** - Request by Sheryl Maroon, Owner and Appellant, for a Certificate of Occupancy for holistic and alternative therapy studio and a 25 square foot sign to be placed on the front window at 3708 3<sup>rd</sup> Street, Wyandotte, County of Wayne and State of Michigan. The property is located in a PD (Plan Development District) does not comply with the following Sections 2004.d AND 2408.F.3.A of the Zoning Ordinance.

MOTION BY COMMISSIONER KOWALEWSKI, Supported by Commissioner Parker to approve the Certificate of Occupancy for a holistic and alternative therapy studio at 3708 3<sup>rd</sup> Street, Wyandotte; AND

BE IT FURTHER RESOLVED that the Commission reviewed the proposed sign for said use and approves the 25 square foot window sign.

YEAS: DURAN, KOWALEWSKI, LUPO, PARKER, RUTKOWSKI, SARNACKI

NAYS: NONE

ABSENT: ADAMCZYK, BENSON, PASKO

MOTION PASSED

**PERSONS IN THE AUDIENCE:**

None

**OTHER BUSINESS:**

Mr. Tallerico reviewed the Monthly Report.

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER PARKER, supported by Commissioner Kowalewski to:  
Pay Beckett & Raeder for Planning Consultant fee for December 2019 and January 2020 in the amount of \$1,400.00

YEAS: DURAN, KOWALEWSKI, LUPO, PARKER, RUTKOWSKI, SARNACKI

NAYS: NONE

ABSENT: ADAMCZYK, BENSON, PASKO

MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER PARKER, supported by Commissioner Duran to adjourn the meeting at 8:20 p.m.

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**PUBLIC HEARING 01132020 -** Request by the Wyandotte City Council to consider rezoning the property known as 141 Goodell, 136 Goodell and Vacant 1203 2<sup>nd</sup> Street, Wyandotte . It is proposed that said land be rezoned from RT (Two Family Residential District) to PD (Plan Development District).

Vice-Chairperson Lupo asked if there was anyone present who wished to speak regarding this hearing.

Michael McInerney, Director of Properties for the Archdioceses of Detroit, representing the owner of the property, present.

Mr. McInerney indicated that St. Elizabeth Church has been closed for seven (7) years and has been listed for sale for seven (7) years. Mr. McInerney indicated that the property has been shown at least 10 times a year with lots of inquires but no offers. Mr. McInerney indicated that they had accepted an offer on the property for \$205,000 but it was contingent upon City approval and the offer was withdrawn on Monday. Mr. McInerney indicated that the purchasers found another site outside of the City.

Mr. McInerney indicated that they would like to request the property be rezoned to PD to allow the Archdioceses to market the property for different uses. Mr. McInerney indicated that in his opinion a residential use is not economical. Mr. McInerney stated further that rezoning to a PD would allow for a mixed use.

Mr. McInerney indicated that the Church wants to sell the property; that they are currently paying around \$30,000 yearly in caring costs which includes taxes. Mr. McInerney further indicated that the property is being vandalized and the police are being called there more often.

Vice-Chairperson Lupo asked if the property were to be rezoned this might cause more interest in the property.

Mr. McInerney indicated that is the goal.

Vice-Chairperson Lupo asked if K & S Management, the Purchaser, has moved on.

Mr. McInerney stated yes.

Mr. Tallerico reviewed the requirements if the property were to be rezoned to PD and indicated that a site plan including entrance to the property, floor plans, uses etc. would all need to be approved by both the Planning Commission and the City Council.

Mr. Tallerico further indicated that rezoning the property to PD would allow for residential uses.

Commissioner Kowalewski asked if the information submitted by S & K is no longer applicable to the request for rezoning.

Mr. McInerney indicated that is correct.

A letter from Mr. and Mrs. Moczynski was read into the minutes and is attached hereto.

Dan, property owner on 1<sup>st</sup> Street. Dan reminded the Commission that at the last hearing for rezoning to business the vote was unanimously no. Dan further reminded the Commission that the old school on Biddle/Goddard was removed and demolished and condos were constructed on the site. Dan indicated that the City has made offers to purchase the property and demolish it.

John Apkarian, 1146 2<sup>nd</sup> Street. Mr. Apkarian indicated that he feels the property should stay residential and asked what the tax implications would be if rezoned to business. Mr. Apkarian further indicated that there are plenty of places for businesses on Eureka and Goddard. Mr. Apkarian indicated that he would like to see condos or homes or apartments.

Mr. Thomas Wasztyl, 1155 1<sup>st</sup> Street. Mr. Wasztyl indicated that the general consensus of the neighborhood is no as indicated from the previous hearing and he would like to protect the park area and the residential area.

Beverly Jager, 2505 12<sup>th</sup> Street, Wyandotte. Mrs. Jager indicated that she is representing St. Vincent Pallotti Church who is in charge of the maintenance of St. Elizabeth's Church. Mrs. Jager indicated that if the property is rezoned to PD any use would need to come to the City for approval and if they received an offer for residential it would still be allowed. Mrs. Jager further indicated the neighborhood should be concerned that the property is vacant and being vandalized. But with the rezoning to PD this might allow the Archdiocese a larger purchasing pool. Mrs. Jager stated that they need to do something with the property for the safety of the residents. Mrs. Jager further indicated that she is very in favor of the rezoning.

Gary Miller, 1750 3<sup>rd</sup> Street. Mr. Miller indicated that he is the maintenance person for the Church and he has all the police records for the building. Mr. Miller further indicated that there was a recent break-in in January 2020 and the entire police force with there.

Mr. McInerney indicated that the City has never made an offer to purchase the property. Mr. McInerney further indicated that the property has been placed on the tax rolls and there will be ample opportunity for comments by the residents and City once an offer has been received if the property is rezoned to PD.

Vice-Chairperson Lupo asked when the property is vandalized or repairs need to be done to the property who has to pay for these costs.

Mr. McInerney indicated that St. Vincent Pallotti Parish.

Mr. Tallerico indicated that rezoning the property to PD would allow for flexibility for residential/commercial/mixed uses to whoever wants to purchase the property. A site plan would need to be submitted to City for review and approved by both the City Council and Planning Commission and a public hearing would need to be held for opportunity for comments by the neighborhood.

Vice-Chairperson Lupo asked if there was anyone else present who wished to speak regarding this hearing. There being none the hearing was closed.

One (1) communication was received regarding this request.  
Police Reports are also attached

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**PUBLIC HEARING 01242020** - Request by Sheryl Maroon, Owner and Appellant, for a Certificate of Occupancy for holistic and alternative therapy studio and a 25 square foot sign to be placed on the front window at 3708 3<sup>rd</sup> Street, Wyandotte, County of Wayne and State of Michigan. The property is located in a PD (Plan Development District) does not comply with the following Sections 2004.d AND 2408.F.3.A of the Zoning Ordinance.

Vice-Chairperson Lupo asked if there was anyone present who wished to speak regarding this hearing.

Sheryl Maroon, 3708 3<sup>rd</sup> Street, Wyandotte. Ms. Maroon indicated that she would like to run her wellness studio out of the building at 3708 3<sup>rd</sup> Street and is looking for approval to place a sign in the window.

Mr. Tallerico asked how large the sign is and added that it should not exceed 30% of the window.

Ms. Maroon indicated that she could make it any size the Commission would approve.

Vice-Chairperson Lupo asked what was the prior business in the building.

Ms. Maroon indicated that it was going to be an office but that did not work out.

Commissioner Kowalewski asked if there would only be one sign.

Ms. Maroon stated yes.

Commissioner Kowalewski asked if the sign would be 5' x 5'.

Ms. Maroon stated the lettering is 25 square feet.

Vice-Chairperson Lupo asked what the hours would be.

Ms. Maroon stated 6 p.m. to 8 p.m. weekdays and by appointment only.

Vice-Chairperson Lupo asked if there would be any massages.

Ms. Maroon stated no.

Vice-Chairperson Lupo asked if there was anyone else present who wished to speak regarding this hearing. There being none the hearing was closed.

No communications were received regarding this request.



To the planning committee:

PH. 01132020 Rec 2/13/2020

It has come to our attention that the K&S property management owner is once again asking for a re-zoning of the property known as St. Elizabeth. I'm disappointed that we can't be here tonight, but hope this letter conveys our feelings adequately. Our neighbors share our concerns, as the signatures on the issue were gathered for the last meeting.

We have heard that K&S owner talked to a local priest about the situation. The church doesn't want to pay taxes on the building. Being neither the priest nor owner of K&S lives in the area, I think the benefit to each of them is financial. To us, it's more than that. This zoning change would affect us where we live. This is our literal back yard. I'm certain a million dollars would in some ways improve the look of the property, it doesn't negate the fact that it's still a business in a neighborhood. Trucks, equipment and such would be stored in a beautifully wrought iron fenced area. It's still what it is – even with a nice fence! At the open house on September 19, 2017, the planning board asked what we'd like to see in our North End neighborhoods. I can assure you, this is not what we had in mind. Even if the building looks better than it does now, it's still a business in the middle of a residential area.

I looked at the city website and read the master plan. In part it reads that part of the plan is to "ensure that Wyandotte remains a highly desirable place to live, work and visit." Also, to "preserve and enhance the qualities of the city that residents and business owners consider important. It goes on to say that master plan assists city leaders in making substantive, thoughtful decisions for the city while considering long-term implications.

It goes on to say "intrinsic to the success of Wyandotte neighborhoods, are the creation, preservation and rehabilitation of housing stock. People moving in focus on character of neighborhoods and home value appreciation. It states, "rehabilitate and maintain existing housing stock and continue to enforce codes to ensure they remain strong and vital."

It is our strong opinion that in order for our neighborhood to be strong and vital, that we keep it a neighborhood of homes, not businesses. As far as long-term implications, we feel the repair and beautifying of the old church would be like a band-aid in the neighborhood. It may be for short-term improvement, but as far as a real improvement? I think not.

We are still envisioning the church being razed and homes being built. After talking to several builders in the area, we've found the cost of razing isn't as astronomical as first thought. The cost of the property has come way down. The city at one time proposed to the church that the city buy the property and raze it, but the church wouldn't budge on the price. Now the church doesn't want to pay taxes and is trying to unload it. I understand the mayor and the city would rather have a tax base than a decaying building, but – it's our desire that the city get the word out to investors to take advantage of the low cost of the property and put in a beautiful row of homes. (I see room for 8-10 homes.) The city will re-coup taxes in that way eventually. The city is going to be here many, many years to come. Homes and neighborhoods are what draw families in, as stated in the master plan. It would be much more appealing to our eyes and those of our neighbors to have improvements in the area, not just cosmetic improvements to an old building.

Please hear our concerns. Although we can't present physically, hear our plea through this letter. We hope K&S owner finds a suitable place. We hold nothing against him personally. We just want real improvement to our North End neighborhood!

Respectfully,

Gregory and Jeanne Mosczynski  
1164 1<sup>st</sup> Street  
Wyandotte, MI 48192



# INCIDENT/INVESTIGATION REPORT

I N C I D E N T  D A T A	Agency Name <b>Wyandotte Police Department</b>		INCIDENT/INVESTIGATION REPORT				Case# <b>20-00280</b>					
	ORI <b>MI 8283300</b>						Date / Time Reported <b>01/28/2020 09:47 Tue</b>					
	Location of Incident <b>1123 2nd, Wyandotte MI 48192-</b>		Premise Type <b>Church/synagogue/temple</b>		/Beat <b>WY03</b>		Last Known Secure <b>01/28/2020 09:47 Tue</b>					
							At Found <b>01/28/2020 09:47 Tue</b>					
V I C T I M	#1	Crime Incident(s) <b>Burglary - Entry W/o Force 22002</b>		(Corn)	Weapon / Tools <b>Personal Weapons (hands, Etc.)</b>		Activity <b>P</b>					
					Entry		Exit		Security			
	#2	Crime Incident		( )	Weapon / Tools		Activity					
					Entry		Exit		Security			
	#3	Crime Incident		( )	Weapon / Tools		Activity					
					Entry		Exit		Security			
MO												
V I C T I M	# of Victims	/		Type: INDIVIDUAL (NOT A LE OFFICER)		Injury:						
	V1	Victim/Business Name (Last, First, Middle) <b>MCCARRICK, BRENDAN JOSEPH</b>			Victim of Crime #	DOB <b>I, [REDACTED]</b>	Race <b>[REDACTED]</b>	Sex <b>[REDACTED]</b>	Relationship To Offender	Resident Status <b>Resident</b>	Military Branch/Status	
	Home Address <b>[REDACTED]</b>								Home Phone <b>[REDACTED]</b>			
	Employer Name/Address <b>[REDACTED]</b>						Business Phone		Mobile Phone			
	VYR	Make	Model	Style	Color	Lic/Lis	VIN					
	CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)											
O T H E R S	Type: INDIVIDUAL (NOT A LE OFFICER)		Injury:									
	Code <b>RP</b>	Name (Last, First, Middle) <b>MILLER, GARY LEE</b>			Victim of Crime #	DOB <b>[REDACTED]</b>	Race <b>[REDACTED]</b>	Sex <b>[REDACTED]</b>	Relationship To Offender	Resident Status <b>Resident</b>	Military Branch/Status	
	Home Address <b>[REDACTED]</b>								Home Phone <b>[REDACTED]</b>			
	Employer Name/Address <b>[REDACTED]</b>						Business Phone		Mobile Phone			
	Type: BUSINESS		Injury:									
	Code <b>IO</b>	Name (Last, First, Middle) <b>ST ELIZABETH CATHOLIC CHURCH</b>			Victim of Crime #	DOB <b>[REDACTED]</b>	Race <b>[REDACTED]</b>	Sex <b>[REDACTED]</b>	Relationship To Offender	Resident Status <b>Resident</b>	Military Branch/Status	
I N V O L V E D	Home Address <b>1123 2nd Wyandotte, MI 48192</b>								Home Phone			
	Employer Name/Address						Business Phone		Mobile Phone			
	1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown ("OJ" = Recovered for Other Jurisdiction)											
	VI #	Code	Status Frm/Tc	Value	OJ	QTY	Property Description		Make/Model		Serial Number	
P R O P E R T Y	Officer/ID# <b>SASU, A. [REDACTED]</b>											
	Invest ID# <b>SABO, S. [REDACTED]</b>						Supervisor <b>HUNTER, N. [REDACTED]</b>					
	Complainant Signature				Case Status Active - Open Case		Case Disposition:		Page 1			
					<b>01/28/2020</b>							

# INCIDENT/INVESTIGATION REPORT

Wyandotte Police Department

Case # 20-00280

Status Codes 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown

D R U G S	IBR	Status	Quantity	Type Measure	Suspected Type	

Assisting Officers

COLE, D. SADOWSKI, M. SINZ, C. OBORNE, S.

Suspect Hate / Bias Motivated: None

## INCIDENT/INVESTIGATION REPORT

Narr. (cont.) OCA: 20-00280

Wyandotte Police Department

NARRATIVE

**REPORTING OFFICER NARRATIVE***Wyandotte Police Department*

OCA

20-00280

Victim

*MCCARRICK, BRENDAN JOSEPH*

Offense

*BURGLARY - ENTRY W/O FORCE*

Date / Time Reported

*Tue 01/28/2020 09:47*

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

INCIDENT: Breaking and Entering

LOCATION: 1123 2nd Street

REPORTING PARTY: Gary Lee Miller

VICTIM: Brendan Joseph McCarrick

## DETAILS:

On 01-28-20, Officer Sadowski and I were dispatched to 1123 2nd St in regards to a breaking and entering report. The caller, Gary Miller, indicated he observed the lock missing on the rear doors of the building.

Upon arrival, I spoke with Miller, who stated he is the Maintenance Director for the Archdiocese and routinely checks on all the buildings. Miller stated he saw that the rear door lock was missing and contacted the police. Miller indicated that most of the building is empty.

Officer Sadowski arrived on scene.

Officer Sadowski and I began to clear the building.

Sgt. Osborne and Officer Cole arrived on scene and helped clear the building.

The building mostly empty. I observed several lights on and multiple closets and cabinet doors open. I observed multiple undisturbed tools inside first floor hallway of the school. Inside the church on the west side of the building I observed a broken glass panel located on the confession booth.

Once the building was secure, I spoke with Miller who stated he completed a building check yesterday around 1615hours. Miller indicated he locked the rear doors with a padlock which is now missing.

Officer Sadowski and I completed a walkthrough of the building with Miller. Inside one of the rooms on the first floor of the school, Miller indicated someone touched a beer he had placed inside the mini refrigerator. I observed a opened beer bottle containing a alcoholic liquid on the table next to the white mini refrigerator. Inside the church I showed Miller the broken glass which he stated that it was not broken yesterday. Miller stated no items are missing.

Miller informed me that the Archdiocese owns the building and to contact Brendan McCarrick regarding any building questions.

I provided Miller with a report number.

Det. Geiger and Det. Sabo arrived and began to process the scene.



**CASE SUPPLEMENTAL REPORT**  
*NOT SUPERVISOR APPROVED*

Printed: 02/05/2020 09:43

Wyandotte Police Department

OCA: 2000280

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *ACTIVE - OPEN CASE*

Case Mng Status: *ASSIGNED*

Occurred: *01/28/2020*

Offense: *BURGLARY - ENTRY W/O FORCE*

Investigator: *SABO, S.* [REDACTED]

Date / Time: *01/28/2020 12:44:43, Tuesday*

Supervisor: *SABO, S.* [REDACTED]

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Detectives Journal*

**DETECTIVES JOURNAL:**

On this date, 01-28-20 at approximately 1100 hours, I was notified of a delayed breaking and entering and that Officer Sasu requested a detective respond to process the possible crime scene.

[01/28/2020 12:47, SSABO [REDACTED]]

**DETECTIVES JOURNAL CONT. DETECTIVE S. SABO:**

After being briefed by Officer Sasu I photographed the exterior entry point of the abandoned St. Elizabeth Catholic Church. Miller, (Maintenance Director) indicated that came to the building yesterday at approximately 1615 hours and conducted a walk-thru check of the property. Miller stated that he used his key to the Master pad-lock that was on the south door and made entry and all was well.

Miller added that he locked up at approximately 1630 hours.

Miller said that he was sure he re-locked the pad lock on the exterior door latch on his way out, but now the Master pad-lock is completely missing.

I made entry after photographing the door and latch which were undamaged. I observed a blue and silver Master pad-lock on a book shelf about ten feet inside the door against the west hallway wall. The pad-lock was intact and hinged open. When I pointed out the pad-lock, Miller uttered, "That's the lack that goes on the door." Miller added that he's really the only one that has keys for the church building and showed me his key to that pad-lock.

About ten yards inside the main hallway, there is an office / room to the right, (east side). There were a few other room on either side of the hallway and as we walked thru, Miller kept telling me that everything was in it's place and untouched except for the small white college dorm-type refrigerator that sat on top of a small table inside the "office" room. The refrigerator was plugged in and to the right of the refrigerator was an opened glass bottle of Miller Lite beer that was 95% full. A few feet to the west of the table / bottle was the metal Miller Lite beer bottle cap on the carpet / floor. All of these items were photographed.

I devolved four, (4) latent fingerprints using black Sirchie latent fingerprint powder with a brand new Sirchie brush. Photographs were taken and than lifted using Sirchie hinge lifters. Top right, middle right, bottom right and center of the refrigerator. The hinge lifters were marked with date, location, case number and my initials S.M.S. These lifters were packaged for latent fingerprints which will be submitted to the MSP Crime Lab.

The glass beer bottle was emptied and packaged for latent fingerprints and DNA which will be submitted to the MSP Crime Lab.

The metal beer bottle cap was also photographed, collected and packaged for latent fingerprints and DNA which

Investigator Signature

Supervisor Signature

**CASE SUPPLEMENTAL REPORT**  
**NOT SUPERVISOR APPROVED**

Printed: 02/05/2020 09:43

Wyandotte Police Department

OCA: 2000280

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *ACTIVE - OPEN CASE*

Case Mng Status: *ASSIGNED*

Occurred: *01/28/2020*

Offense: *BURGLARY - ENTRY W/O FORCE*

Investigator: *SABO, S.* [REDACTED]

Date / Time: *01/28/2020 12:44:43, Tuesday*

Supervisor: *SABO, S.* [REDACTED]

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Detectives Journal*

will be submitted to the MSP Crime Lab.

Above listed items were collected from the school portion of the building.

In the church sanctuary:

A metal hammer with black rubber handle that was used to break a double pane window in a confessional room. The hammer was photographed, collected and packaged for latent fingerprints and DNA which will be submitted to the MSP Crime Lab.

Two, (2) different types of shoe / footwear partial prints were observed on the wooden base of the church sanctuary organ. Footwear impressions were left in fire extinguisher dust. These were photographed with and without measurement scale tape. Nearby was a red fire extinguisher that had been maliciously discharged within the sanctuary. The extinguisher was also photographed, but didn't appear to have any latent information on it. Just outside of the church sanctuary was a restroom in a hallway on the west side of the building. Inside the restroom, a wall mirror was broken and the restroom exterior window was also broken. This was photographed as well.

[01/28/2020 14:42, SSABO, [REDACTED]]

Investigator Signature

Supervisor Signature

**CASE SUPPLEMENTAL REPORT**  
*NOT SUPERVISOR APPROVED*

Printed: 02/05/2020 09:43

*Wyandotte Police Department*

OCA: 2000280

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THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *ACTIVE - OPEN CASE*

Case Mng Status: *ASSIGNED*

Occurred: *01/28/2020*

Offense: *BURGLARY - ENTRY W/O FORCE*

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Investigator: *SABO, S.* [REDACTED]

Date / Time: *01/28/2020 15:04:32, Tuesday*

Supervisor: *SABO, S.* [REDACTED]

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Detectives Journal*

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DETECTIVES JOURNAL CONT. DETECTIVE S. SABO:

Fifty-eight, (58) crime scene photographs were attached to this complaint. [01/28/2020 15:05, SSABO, [REDACTED]]

DETECTIVES JOURNAL CONT. DETECTIVE S. SABO:

FSD-007 MSP Lab Exam Request attached to this complaint. [01/28/2020 15:57, SSABO, [REDACTED]]

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Investigator Signature

Supervisor Signature



**CASE SUPPLEMENTAL REPORT**  
*NOT SUPERVISOR APPROVED*

Printed: 02/05/2020 09:43

Wyandotte Police Department

OCA: 2000280

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *ACTIVE - OPEN CASE*

Case Mng Status: *ASSIGNED*

Occurred: *01/28/2020*

Offense: *BURGLARY - ENTRY W/O FORCE*

Investigator: *SABO, S.* [REDACTED]

Date / Time: *01/30/2020 14:24:08, Thursday*

Supervisor: *SABO, S.* [REDACTED]

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Detectives Journal*

DETECTIVES JOURNAL CONT. DETECTIVE S. SABO:

This date, 01-30-20, I transported and dropped off the listed evidence to the MSP Crime Lab for analysis and was issued evidence submittal form.

The MSP submittal for was uploaded / attached to this complaint.

[01/30/2020 14:27, SSABO, 89, WYPD] [01/30/2020 14:28, SSABO, [REDACTED]]

Investigator Signature

Supervisor Signature

**CASE SUPPLEMENTAL REPORT**  
*NOT SUPERVISOR APPROVED*

Printed: 02/05/2020 09:43

*Wyandotte Police Department*

OCA: 2000280

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

Case Status: *ACTIVE - OPEN CASE*

Case Mng Status: *ASSIGNED*

Occurred: *01/28/2020*

Offense: *BURGLARY - ENTRY W/O FORCE*

Investigator: *SABO, S. [REDACTED]*

Date / Time: *02/03/2020 09:30:02, Monday*

Supervisor: *SABO, S. [REDACTED]*

Supervisor Review Date / Time: *NOT REVIEWED*

Contact:

Reference: *Detectives Journal*

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**ATTEMPT TO CONTACT:**

Father/Priest MCCARRICK to no avail.

Message left. MSP Crime Lab requests elimination fingerprints from him. [02/03/2020 09:30, SSABO, [REDACTED]]

**DETECTIVES JOURNAL CONT. - DETECTIVE S. SABO:**

On this date, (02-03-20) I also was able to make contact with Miller, (maint. director) who agreed to come in to the station at 1000 hours for elimination fingerprints.

[02/03/2020 09:33, SSABO, [REDACTED]]

**DETECTIVES JOURNAL CONT. - DETECTIVE S. SABO:**

I met with Miller and he willingly submitted to elimination fingerprints for MSP review.  
Fingerprint car is located in the case jacket.

Still awaiting elimination prints from victim Father McCarrick, who called back to advise be that he just landed in Ireland for a month. [02/03/2020 10:22, SSABO, [REDACTED]]

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Investigator Signature

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Supervisor Signature

# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
June 9, 2020

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### **ROLL CALL**

Present: Commissioner Doug Melzer  
Commissioner Bobie Heck  
Chief Brian Zalewski

Absent: Commissioner John Harris (Excused)

Others Present: NONE

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:09 p.m.

The Minutes from the regular Police Commission meeting on March 10, 2020 were presented.

Heck moved, Melzer seconded,  
CARRIED, to approve the regular minutes of March 10, 2020, as presented.

### **UNFINISHED BUSINESS**

NONE

### **COMMUNICATIONS**

NONE

### **DEPARTMENTAL**

#### **1. Police Statistics – March thru May 2020, Year-To-Date**

There is really nothing out of the ordinary.

However, our numbers are slightly down due to the Covid-19 pandemic.

Officers have been doing a lot of self-initiated patrol checks during this time.

There have not been any complaints about the quality of service the Department has been providing during this pandemic.

Whenever possible, officers have been taking reports over the phone as opposed to meeting with the public directly due to Covid-19 precautions.

Heck moved, Melzer seconded,  
CARRIED, to receive and place on file the police statistics for March thru May 2020, and Year-To-Date.

**2. Citizen Evaluation of Services – (4) Officer Gouth, Officer Cox, Detective Sabo, Officer Torolski**

We received positive feedback from the monthly citizen surveys we sent out. Officer Cox responded to a retail fraud incident at the local vape shop. Officer Gouth responded to a building check at a vacant apartment building. And Detective Sabo and Officer Torolski responded to a burglary case.

Everybody involved with the above-mentioned incidents were pleased with the service they received.

Melzer moved, Heck seconded,  
CARRIED, to receive the Citizen Evaluation of Services and place on file.

**3. Police Officer Hiring**

Two officers recently resigned to take police officer positions for other departments. The police department received approval to hire their replacements. The physical agility test was last Friday and we have 6 candidates that have moved to the interview portion of the hiring process. The Chief will keep the commission apprised of any developments.

**4. Body Worn Camera Implementation**

The Chief received approval to purchase and implement the wearing of body cameras a few months ago. However, just as this happened, the Covid-19 pandemic delayed plans for the use of the cameras.

As of now, the Department hopes to receive the appropriate training for the cameras at the end of June or the beginning of July. There will be a one day course of “training the trainer”.

The Records Department will receive the appropriate training as it relates to redacting and releasing the videos for FOIA requests etc. Given the inevitable increase in workload due to the use of body cameras, Laura Allen, Administrative Assistant, will assist the Records Department as necessary.

**5. COVID-19 Issues**

Chief Zalewski kept the Commissioners up-to-date as Covid-19 issues unfolded within the Department. We had three officers come down with the virus, but all have recovered. We have not experienced any issues in the last several weeks.

Department operations are slowly returning to normal.

**6. Current Events Involving Police**

Given the recent protests and civil unrest throughout the United States, Wyandotte was prepared to handle its own protest, which indeed, took place this past Sunday. Fortunately, everything went well. This was due, in part, to observing and learning from both Allen Park’s and Lincoln Park’s protests and preparing accordingly.

7. **Bills and Accounts** – March 24, 2020, \$14,088.53, April 14, 2020, \$22,311.16, April 28, 2020 \$28,020.55, May 12, 2020, \$31,599.45, May 26, 2020, \$1,006.11  
June 9, 2020 \$82,250.52

Melzer moved, Heck seconded

CARRIED, to approve payment of the bills for March 24, 2020, \$14,088.53, April 14, 2020, \$22,311.16, April 28, 2020 \$28,020.55, May 12, 2020, \$31,599.45, May 26, 2020, \$1,006.11  
June 9, 2020 \$82,250.52

### **NEW BUSINESS.**

1. **Park Patrol** – Commissioner Melzer extended his thanks to the Department and its officers for the fine job they have been doing patrolling the parks and addressing the various groups that have been utilizing the parks.
2. **K9 Jax** – Commissioner Melzer inquired about the status of K9 Jax and how he is progressing. Chief Zalewski said he is doing well and is still going through additional training since the Covid 19 pandemic postponed training classes for a period of time.

K9 ICE will remain on the force until at least the end of the year. As a veteran K9, he will be able to “teach” K9 Jax in addition to the formal training he is receiving.

*Members of the Audience*

### **ADJOURNMENT**

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:47 p.m.

Heck moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:47 p.m.

Laura Allen  
Administrative Assistant  
Wyandotte Police Department





**RETIREMENT COMMISSION MEETING MINUTES**  
**Friday – June 19, 2020, Held Virtually**

Meeting called to order at 9:01 a.m. by Chairman LaManes

ROLL CALL:

PRESENT: Commissioners: Brohl, Browning, Harkleroad, LaManes, Lyon, Roberts, and Szczechowski

ALSO PRESENT: Frank Deeter—Oppenheimer & Company  
Tanner Robinson – Oppenheimer & Company  
William Look – City Attorney  
Larry Stec – Secretary  
Jim Anderson – GRS  
Mike Kosciuk – GRS

ABSENT: None

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Browning

RESOLVED that the minutes held under the date of May 15, 2020 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

PRESENTATIONS:

**Tanner Robinson made the presentation and spoke of the following highlights:**

- Disastrous 1<sup>st</sup> Quarter
- Recession began in March, seemingly over
- Economy is growing
- Positive returns occur during recessions 50% of the time
- Oil prices stabilized
- City did well in May about 3.5% up for both funds

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission that the monthly report from

Mr. Tanner Robinson of Oppenheimer & Company, Inc. regarding the May 2020 market segment fluctuations for City of Wyandotte Employees (DB-1) be received and placed on file.

MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Police Retirement Commission that the monthly report from

Mr. Frank Deeter of Oppenheimer & Company, Inc. regarding the May 2020 market segment fluctuations for the City of Wyandotte Police (DB-2) be received and placed on file.

MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner LaManes

To formally make the 5% allocation change as discussed at the May meeting to the DB-2 Plan as recommended by Oppenheimer & Company with 1% going into International funds, and 4% going into domestic funds.

MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Brohl

To terminate the Wells Fargo Absolute Return Fund that had been on the watch list and replace it with the Alliance Bernstein Select Fund.

MOTION UNANIMOUSLY CARRIED

DISCUSSION: None

COMMUNICATIONS:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Browning  
RESOLVED by the Wyandotte Employees Retirement Commission (DB-1 and DB-2) that the September 30, 2019 Actuarial Valuation Report from Gabriel, Roeder, Smith & Company be received and placed on file.  
MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner LaManes  
To request a quote from GRS for an experience study for DB-1 participants.  
MOTION UNANIMOUSLY CARRIED

UNFINISHED BUSINESS: None

ADJOURNMENT:

MOTION by Commissioner Browning, SUPPORTED by Commissioner Harkleroad  
RESOLVED, that the meeting be adjourned at 10:04 a.m.  
MOTION UNANIMOUSLY CARRIED

A handwritten signature in black ink, appearing to read "Lawrence S. Stec", with a long horizontal flourish extending to the right.

Lawrence S. Stec, Secretary  
Wyandotte Employee's Retirement Commission  
June 19, 2020



June 17, 2020

## Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held via Virtual Telecommunication methods due to COVID-19 in accordance with executive order 2020-75 using the Zoom audio platform on Wednesday, June 17, 2020 at 5:00 PM.

Roll Call: Present: Commissioners Carolyn Harris  
Leslie Lupo  
Robert J. Thiede-Excused  
Paul Gouth- Excused  
Bryan Hughes

General Manager & Secretary Paul LaManes

Also, Present- Amy Cannatella-CATV  
Joel Adkins-CATV  
Amber Haggerty  
Dave Fuller

### **Approval of Minutes:**

MOTION by Commissioner Hughes and SECONDED by Commissioner Lupo to approve the May 20, 2020 regular meeting minutes of the Municipal Services Commission with correction to be made changing the end term year for Commissioner Harris' reappointment to the Commission from 2024 to 2025.

Commission Harris asked that the roll be attached, no objections were made.  
Minutes approved

### **Hearing of Public Concerns:**

None

### **Resolution #6-2020-01**

MOTION by Commissioner Hughes and SECONDED by Commissioner Lupo to authorize the General Manager to file certification through the Michigan Municipal Electric Association opting out of the collection funds from all Wyandotte Customers to fund the State of Michigan Low Income Energy Assistance Fund (LIEAF) for the period of 7/1/2020-6/30/2021 and agree to not shut off electricity to residential customers from November 1, 2020 to April 15, 2021, as recommended by WMS Management.

Commissioner Harris asked that the roll be called.

YEAS: Commissioner Harris, Lupo, and Hughes  
NAYS: None  
Motion Passes

### **Reports and Communications:**

- Monthly Cable Subscriber Report- May 2020

MOTIONS by Commissioner Harris to receive and place on file the reports and communications.

June 17, 2020

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

Commissioner Harris asked that the roll be attached, no objections were made.  
Reports and Communications received and placed on file.

**Approval of Vouchers:**

MOTION by Commissioner Hughes and SECONDED by Commissioner Lupo that the vouchers be paid as submitted.

**5/19/2020 #5401 - \$721,045.34**

**6/2/2020 #5402 - \$301,715.31**

Commissioner Harris asked that the roll be called.

YEAS: Commissioner Harris, Lupo, and Hughes

NAYS: None

Motion passes, vouchers are approved

**Other/Late Items**

None

Motion by Commissioner Hughes and SECONDED by Commissioner Lupo to now adjourn at 5:05PM. Roll attached. Meeting adjourned.

**Next Regular Meeting – Wednesday, July 1, 2020 at 5 PM**

X



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Paul LaManes  
General Manager/Secretary

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF June 3, 2020  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran **at 6:30 p.m.**, this was a virtual auto-only meeting.

**MEMBERS PRESENT:** Duran  
Flachsmann  
Gillon  
Olsen  
Szymczuk  
Trupiano

**MEMBERS ABSENT:** DiSanto, Nevin, Wienclaw

**ALSO PRESENT:** Peggy Green, Secretary

---

A motion was made by Member Flachsmann, supported by Member Gillon to approve the minutes of the March 4, 2020, meeting.

Yes: Duran, Flachsmann, Gillon, Olsen, Szymczuk, Trupiano

No: none

Abstain: none

Absent: DiSanto, Nevin, Wienclaw

Motion passed

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**Appeal #3324 - DENIED**

John Evans, 3213 VanAlstyne, Wyandotte (owner & appellant)

**for a variance to obtain concrete permit for construction of two (2) parking slabs located between the front of the dwelling and the sidewalk and accompanying driveway approaches at 3213 VanAlstyne, (S ½ of Lot 117 and also Lot 118, Eureka Iron and Steel Works Resub), in a RM-3 zoning district, where the proposed conflicts with Section 2403.C of the Wyandotte Zoning Ordinance.**

**Section 2403.C:**

Which states, "Off-street parking spaces may be located within a side or rear yard. Off-street parking shall not be permitted within a required front yard unless otherwise provided for in this ordinance." The proposed parking is located in the front yard.

**Proposed front yard parking does not constitute a hardship and does not conform to the intent of the ordinance.**



Motion was made by Member Olsen, Supported by Member Gillon to deny this appeal.

Yes: Duran, Gillon, Olsen, Szymczuk, Trupiano

No: Flachsmann

Abstain: none

Absent: DiSanto, Nevin, Wienclaw

Motion passed

**Appeal #3325 - GRANTED**

Pizzo Development Group, 349 Antoine, Wyandotte (appellant) and Goodell Properties, LLC, 349 Antoine, Wyandotte (owner)

**for a variance to obtain a building permit for 4 unit townhouse and storage building at former 124 - 126 Davis,** (legal description on file), in a RM-2 zoning district, where the proposed conflicts with Section 2100 of the Wyandotte Zoning Ordinance.

**Section 2100:**

Existing property is currently zoned RM-2. RM-2 which allows a maximum of lot coverage of 38%. Proposed townhouse and storage building would result in a lot coverage of 46.84% and the lot coverage being exceeding by 1,536.66 sq. ft.

**Proposed lot coverage will not hinder or discourage the appropriate development or use of adjacent land and buildings, or impair the intent of the ordinance.**

Motion was made by Member Flachsmann, Supported by Member Szymczuk to grant this appeal.

Yes: Duran, Flachsmann, Gillon, Olsen, Szymczuk, Trupiano

No: none

Abstain: none

Absent: DiSanto, Nevin, Wienclaw

Motion passed

**Appeal #3326 - WITHDRAWN**

Thomas Roberts, 2927 – 4<sup>th</sup> Street, Wyandotte (appellant) and Rick DeSana, 126 Oak Street, Wyandotte (owner)

**for a variance to obtain building permit for an accessory structure at 126-128 Oak,** (Lot 10, Block 69), in a CBD zoning district, where the proposed conflicts with Section 2100 of the Wyandotte Zoning Ordinance.

**Section 2100:**

Requires a rear yard setback of 10 feet for buildings in the Central Business District (CBD). The proposed building's rear yard setback is only 2 feet.

**Appeal was withdrawn from this meeting by owner/appellant.**

**OTHER BUSINESS:**

A motion was made by Member Flachsmann, supported by Member Gillon to place communications on file. Motion passed.

There being no further business to discuss, the meeting adjourned at 7:30 p.m. **The next scheduled meeting of the Board will be held on July 15, 2020.**

  
Peggy Green, Secretary

**Appeal #3324**

Chairperson Duran read the appeal and asked that it be explained.

John Evans, owner, participated.

Mr. Evans explained that he owns the house on VanAlstyne on the river side and parking is a premium. Mr. Evans continued that he is rehabbing the home and there are 92 code violations listed on the inspection sheet. Mr. Evans continued that he is undecided if he will convert it to a duplex or keep it as a single family home, either case, parking is a premium. The house is a large dwelling, and could accommodate a large family. He would like to add off street parking because on street parking is at a premium. Mr. Evans continued that he has a could working relationship with the Building Department. Mr. Evans stated that off street parking is very common along VanAlstyne, and he is not asking for anything uncommon.

Joyce Jacques, 3200 VanAlstyne, participated.

Ms. Jacques stated that neighbors have sent in letters against this appeal, and she totally agrees with the neighbors. Ms. Jacques stated that she opposes front yard parking, there will be no green space.

Lynn Kearney, 3179 VanAlstyne, participated.

Ms. Kearney stated that they abut the north side of the property, and they oppose to the parking and did send in a letter (which the Board has a copy of). Ms. Kearney stated that the other peoples parking is mainly between the sidewalk and street, but Mr. Evans's will be the whole front yard. Kids and senior citizens use the sidewalk, and visibility will be poor, and she assumes they are keeping the current parking and adding more. Ms. Kearney added that the location of the street light is also an issue. Ms. Kearney continued that there is no fence on either side of the property and she is worried if there will be enough room to access the parking spaces without going on the neighbors property. It will look like a parking lot. Ms. Kearney continued that this is a heavily used foot path. All the homes are large with vehicles and no one else wants a parking lot in the front yard, it will take down the value of the property, and this is a self created issue.

Mr. Evans stated that Mrs. Kearney has front yard parking with four apartments, his proposal is common use in the area. Mr. Evans added that his intention is to occupy one or two floors, he wants to retire. Mr. Evans continued that he intends on having grass, and the light pole is next to the existing driveway, the street is always full unless you want to use a public parking lot. Mr. Evans stated there are 22 homes on his side of the street and 17 homes have existing parking between the sidewalk and street or on the side. There is adequate room in the side to park. The Kearney's parking abuts his property line and accommodates 3 cars, his proposed parking will not affect the curb appeal no more than the Kearney's.

Joyce Jacques.

Ms. Jacques stated that Mr. Evans is comparing his house to the Kearney's, there is no comparison. The Kearney house sets way back on the property and has won a beautification award.

Lynn Kearney.

Ms. Kearney stated that they have a 112-1/2' footage in the front yard, and all the parking has access from one driveway approach.

Mr. Evans stated that both Ms. Jacques and Ms. Kearney are correct, the Kearney residence is beautiful, large and well maintained, but property his size is common place in the neighborhood, there is nowhere else to park, it is unfortunate, and it is this way with a majority of the property.

Member Trupiano asked Mr. Evans if it was his intent to extend the pad (14'x9') up to the porch. Mr. Evans stated it was his intent for side parking adjacent to the Kearney's parking pad.

Member Gillon asked Mr. Evans when he purchased the home. Mr. Evans replied end of September, beginning of October 2019. The house set empty for 2 years, and now he is attempting to make it habitable, he will improve the neighborhood and the house will be desirable.

Member Flachsmann commented on the photos that had been sent in by the neighbors with the yard full of pipes containing asbestos. Mr. Evans stated it has been cleaned up. Member Flachsmann asked how long they had been there. Mr. Evans replied pipes were pulled out at the end of March, then April 1 the governor stopped work. The neighbors across the street requested that he not get a dumpster, because it would be in front of their house. April 16 City inspected the debris and he received a ticket. The City gave him an extension. April 25 his guys came to load the pipes, and the Police came and gave him permission to proceed. He took the pipes to River Rouge. Member Flachsmann commented that 2 were telling you to go ahead, but 1 said to stop. Mr. Evans replied the Governor had the stop, and City and Officer told him to go ahead. Member Flachsmann commented that there was no coordination between Departments. Mr. Evans stated that he covered the pipes with a tarp, usually they are removed immediately. Member Flachsmann commented that asbestos is no danger when wet, only when you inhale powder form.

Mr. Evans commented that Mr. Kearney has thrown garbage at his friends and it had landed on the porch, cut down a pear tree and said racial comments to his workers, and he had called the Police and reported this. Mr. Evans added that he just wants to build on his house.

Joyce Jacques.

Ms. Jacques stated that most of the front yard parking has been there forever, and is grandfathered in. Mr. Evans is proposing something new, and Mr. Evans has not been a good a good neighbor to either side of the property, there was trash in the front yard for months, it was uncovered and blowing for weeks, it was tarped only after a complaint was received.

Mr. Evans stated he never received a complaint from the neighbors and they are welcome to the house.

Three (3) communications received in opposition to this appeal.

**Appeal #3325**

Chairperson Duran read the appeal and asked that it be explained.

Tony Pizzo, appellant, participated.

Mr. Pizzo explained that he is trying to build what was submitted to the City, but is a little short on lot coverage, and is hoping to receive a variance.

Member Flachsmann asked if he bought the property from the City. Mr. Pizzo replied yes. Mr. Pizzo added that he tried to build on Biddle and Goodell, but the City suggested this property.

Member Gillon and Mr. Pizzo discussed the alley locations. Mr. Pizzo stated that there is a rear 20' backyard. Member Gillon commented that there is a strip of grass to the public alley. Member Gillon and Mr. Pizzo discussed the front and rear setbacks.

No communications were received regarding this appeal.



6

RECEIVED  
6-1-20

#3324

✓ EMAILED  
to members

JUNE 3, 2020

CITY OF WYANDOTTE  
ZONING BOARD OF APPEALS

RE: APPEAL # 3324 (3213 VAN ALSTYNE)

TO THE ZONING BOARD OF APPEALS MEMBERS

We are writing with regards to JOHN EVANS request to add concrete parking slabs located between the front of the house and the sidewalk and accompanying driveway approaches at 3213 VAN ALSTYNE.

We reside on the south side at 3219 VAN ALSTYNE and would like it noted that we are totally against this proposal for the following reasons:

1.

Currently there is one concrete slab and approach in front of 3213 and 3219, (each house). Four cars can park there. My sightline while backing out is limited. Many pedestrians and cyclist use VAN ALSTYNE sidewalks and streets. Their line of vision would also be restricted. At the corner of VAN ALSTYNE and EUREKA there are 5 parking lots, The Biddle House, three apartments, Henry Ford Rehab center, the city lot and a doctors office. Many people access these lots via VAN ALSTYNE as the corner at Biddle and Eureka is very busy.

We are concerned that adding more parking spaces between the houses and sidewalks will make it more dangerous for everyone.

7

2.

Our second concern is, having more than one front lawn parking slab would create commercial looking lots. These lots are only 37.5 feet wide there would be little space between the house and the cars. There is very little green space now.

Sincerely,

Carolyn Belcher

~~Franklin, Belcher~~

FRANKLIN & CAROLYN Belcher

3219 VAN ALSTYNE

Wyandotte, MI 48192

I AM requesting that this meeting be rescheduled so our voices will be heard. I do not know how to use zoom and do not want to disobey the governor's order.

THANK YOU



May 4, 2020

8

City of Wyandotte  
Zoning Board of Appeals

RE: Appeal # 3324 – 3213 Van Alstyne Street, Wyandotte, Michigan

To the Zoning Board of Appeals (ZBA) Members:

This communication outlines general issues and requirements for the ZBA to consider when reviewing a non-use variance request, and then applies the requirements to Appeal #3324 at 3213 Van Alstyne.

- I. It is up to the applicant to justify the variance. If the applicant doesn't support their application with facts, then the application could be tabled to allow the applicant to provide additional information. Or, the ZBA could deny the variance on the basis that "the applicant has failed to present information demonstrating that one or more criteria for a variance has been satisfied." It is not up to the ZBA, or any members of the neighborhood, or anyone else, except the applicant, to present information to demonstrate that the criteria for a non-use variance has been satisfied.
- II. ZBA procedures for review and standards for approval. The City's Zoning Ordinance, Section 2704.C.1, states that the ZBA may grant a "Non-Use Variance" if the applicant shows practical difficulty by demonstrating all of the following:

Excerpt Below from Wyandotte Zoning Ordinance

2704.C. Variance. To authorize the following upon an appeal:

1. A non-use variance from the strict applications of the provisions of this ordinance where by reason of exceptional narrowness, shallowness, shape or area of a specific piece of property at the time of enactment of this ordinance or by reason of exceptional topographic conditions or other extraordinary or exceptional conditions of such property, the strict application of the regulations enacted would result in peculiar or exceptional practical difficulties in the use of the property in question upon the owner of such property, provided such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of this ordinance. The applicant must show practical difficulty by demonstrating:

(a) That strict compliance with area, setbacks, frontage, height, bulk, or density would unreasonably prevent the owner from using the property for a permitted purpose, or would render conformity unnecessarily burdensome;

(b) That a variance would do substantial justice to the applicant as well as to other property owners in the district, or whether a lesser relaxation would give substantial relief and be more consistent with justice to others;

(c) That the plight of the owner is due to unique circumstances of the property;

(d) That the problem is not self-created.

End of Excerpt



III. Based on the information above, the Applicant has failed to demonstrate a practical difficulty for the following reasons:

- a) Property may be used "as is" and would not "render conformity unnecessarily burdensome." The property owner may use the property as it was previously used for many decades, a single-family dwelling with one (1) parking space existing within the front-yard setback area (the currently existing front yard parking space appears to have existed for many decades); therefore, strict compliance with setback and parking requirements, etc., would not "unreasonably prevent the owner from using the property for a permitted purpose, or render conformity unnecessarily burdensome." Note: The applicant purchased the home in September 2019, after it had been vacant for the last 3-5 years. The home has been used as a single-family home since being constructed sometime prior to the 1920s.
- b) A variance would not do "substantial justice to other property owners in the district." The applicant has failed to demonstrate that the variance would "do substantial justice to other property owners in the district." More specifically, the variance would be contrary to the application of justice to other property owners in the district for the following reasons:
  1. **Obstructs and impedes the flow of pedestrians.** The shallow depth of the existing front yard, if used for parking two vehicles (and even when used for parking one vehicle, as it is currently use), may result in one or both vehicles extending over the existing Van Alstyne Street public sidewalk (either partially or completely), obstructing and impeding the flow of pedestrians and property owners in the district. Many people walk up and down Van Alstyne Street throughout the day, including some persons with physical disabilities using walkers, wheelchairs, and scooters, and visually-impaired persons using blind canes and/or service dogs, so it is very important to not block any portion of the sidewalk and force pedestrians into the street or onto the City's out lawn/right-of-way area (which can be unsafe due to vehicular traffic along Van Alstyne, and irregular surfaces in the out lawn area such as snow, water or gravel that could cause a trip or fall accident and injury). It should be noted that the existing front yard parking space is frequently used by the applicant's/owner's vehicle and typically extends over the public sidewalk by approximately 1-3 feet, in violation of the City's Code of Ordinances, Section 32-1 "Obstructions and encumbrances prohibited." Finally, all the issues above are made even more challenging whenever is snow involved, and the sidewalks and streets must be plowed, cleared, and the snow stored somewhere.
  2. **Contrary to the Intent of the Ordinance.** The variance is contrary to the "Intent" section of the Zoning Ordinance (Section 102), because it does not promote or protect the public health, safety, peace, convenience or general welfare of the inhabitants of the city because it would eliminate a required front yard area and allow front yard parking in a neighborhood where it doesn't exist, therefore it would not "protect and conserve the character and social and economic stability of the residential area," nor would it "secure the most appropriate use of land." Further, any parking over the sidewalk is a "nuisance" under the City's Ordinance, Section 24-1, as noted below:

Excerpt Below from Wyandotte Code of Ordinances  
City of Wyandotte Ordinance, Sec. 24-1. Definition.

*"For the purposes of this chapter, the word "nuisance" is hereby defined as the doing of an unlawful act, or omitting to perform a duty, or the suffering or permitting of any condition or thing to be or exist, which act, omission, condition or thing either: ... (4) Unlawfully interferes with, obstructs or tends to obstruct or renders dangerous for passage any public or private street, highway, sidewalk, stream, ditch or drainage."*

End of Excerpt

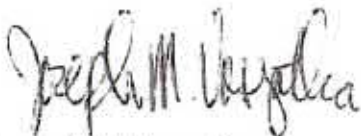
- c) The plight of the owner **IS NOT** due to unique circumstances of the property. The applicant has failed to demonstrate "any unique circumstances of the property." Many homes on Van Alstyne, on both sides of the street, are on lots that are less than 50 feet wide, and **not a single home has the front yard parking for two (2) vehicles requested by the applicant. NOT A SINGLE HOME.**
- d) The "problem" **IS** self-created. The owner purchased the property and was responsible for knowing what uses are allowed and the requirements for each use. Further, the applicant has failed to demonstrate that the "problem" is not self-created. No other homes in the area have front yard parking for more than one (1) vehicle.

**IV. ZBA Finding of Fact: Findings of Fact Must Say Why Each Factor Is Met, Not Just That Each Factor Is Met.** If a variance is challenged in court, the judge reviews whether the decision represents the exercise of reasonable discretion based upon **competent, material and substantial evidence in record**. A finding by the ZBA that: "We find that practical difficulties are present" is not sufficient. **Consequently, if a variance is approved, please ensure findings of fact are made on all four (4) criteria and based upon competent, material and substantial evidence in record.**

In conclusion, the applicant hasn't demonstrated any of the requirements for practical difficulty. **In fact, the information presented above specifically demonstrates how the variance request fails to meet any of the criteria, let alone all four (4) criteria.**

Thank you for your consideration of this information.

Sincerely,



Joseph M. Voszatka  
3166 Van Alstyne Street  
Wyandotte, Michigan 48192



## Zoning Board of Appeals - Appeal #3324 - Letter

//

kearney48192@wyan.org &lt;kearney48192@wyan.org&gt;

Mon 5/11/2020 9:22 AM

To: engineering1@wyan.org <engineering1@wyan.org>; Kelly Roberts <kroberts@wyandottemi.gov>; Greg Mayhew <gmayhew@wyandottemi.gov>

1 attachments (3 MB)

Zoning Board of Appeals and Adjustments\_20200511\_091524.pdf;

Good Morning,

Dear Zoning Board Secretary &amp; Engineering staff,

I request that you please distribute a copy of the attached letter and photos to the members of the Zoning Board of Appeals and Adjustments so that they have a copy at their disposal for the hearing on Appeal # 3324.

If you have any questions, need additional information or would like to discuss, please contact us.

Thank you,

Patrick &amp; Lynn Kearney

3213 VanAlstyne

Wyandotte, MI 48192

734-558-4510 / 734-558-4590

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May 10, 2020

City of Wyandotte

Zoning Board of Appeals and Adjustments

RE: Appeal #3324 (3213 VanAlstyne, Wyandotte)

To the Zoning Board of Appeals Members:

We are writing with regards to John Evans' request for a variance to construct two parking slabs with approaches in the front of his house between the building and sidewalk located at 3213 VanAlstyne. We would like to have it stated on record that we are against this proposal and would request that it NOT be granted for many reasons, but to name a few:

- He would need to meet multiple variances to qualify which he does not.
- There is already an existing parking slab/drive on the southern end of his property between the house and sidewalk. By adding two additional spaces that would basically cover the entire

12

37.5 foot lot making it a parking lot. Does Wyandotte permit residential parking lots to encompass the front yard of a residence?

- If granted, will a parking slab be permitted in front of the front porch steps?
- If granted, this would be an extreme hazard for any pedestrians, bicyclers, etc., young or old. Vehicles parking in the current spot have been left overhanging onto the sidewalk and on numerous occasions causing many near mishaps to pedestrians as well as passing traffic when the vehicle overhangs into the street. .
- This is a self created issue. The previous owners who resided at this address for the past 40+ years never had an issue with parking in the drive; they were always cautious to never block the sidewalk or overhang the street and never looked to add additional parking spots.
- There is a telephone pole located at the curb in the middle of the property.
- Mr. Evans has never occupied this house and it is currently on the market for sale.
- Neighboring property values would be affected.

In closing, we would like to state again that we are against the granting of this proposal. If you feel this is a matter that needs to be addressed further, possibly referring it to the Planning Commission to look into a new streetscape for VanAlstyne is an option.

If you have any questions or would like to discuss, we are available. Thank you.

Sincerely,

Patrick & Lynn Kearney

3179 VanAlstyne

Wyandotte, MI 48192

734-558-4510 / 734-558-4590

May 10, 2020

City of Wyandotte  
Zoning Board of Appeals and Adjustments

13

RE: Appeal #3324 (3213 VanAlstyne, Wyandotte)

To the Zoning Board of Appeals Members:

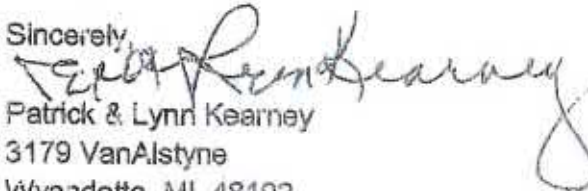
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Sincerely,

  
Patrick & Lynn Kearney

3179 VanAlstyne

Wyandotte, MI 48192

734-558-4510 / 734-558-4590



3213 VanAlstyne

14



Typical Sidewalk blockage



Sidewalk Blockage



3213 VanAlstyne 15



Bike rack attached to Car overhanging sidewalk



Sidewalk blockage



3213 VanAlstyne 16



Continuous piles of various materials  
on front yard for weeks on end



Asbestos

17



Asbestos being blown through neighborhood  
for one week. Safety Hazard.



Asbestos

18



3213 VanAlstyne



3213 Van Alstyne  
Street Wyandotte, MI,  
48192

SINGLE FAMILY

3 BATHROOMS

4 BEDROOMS

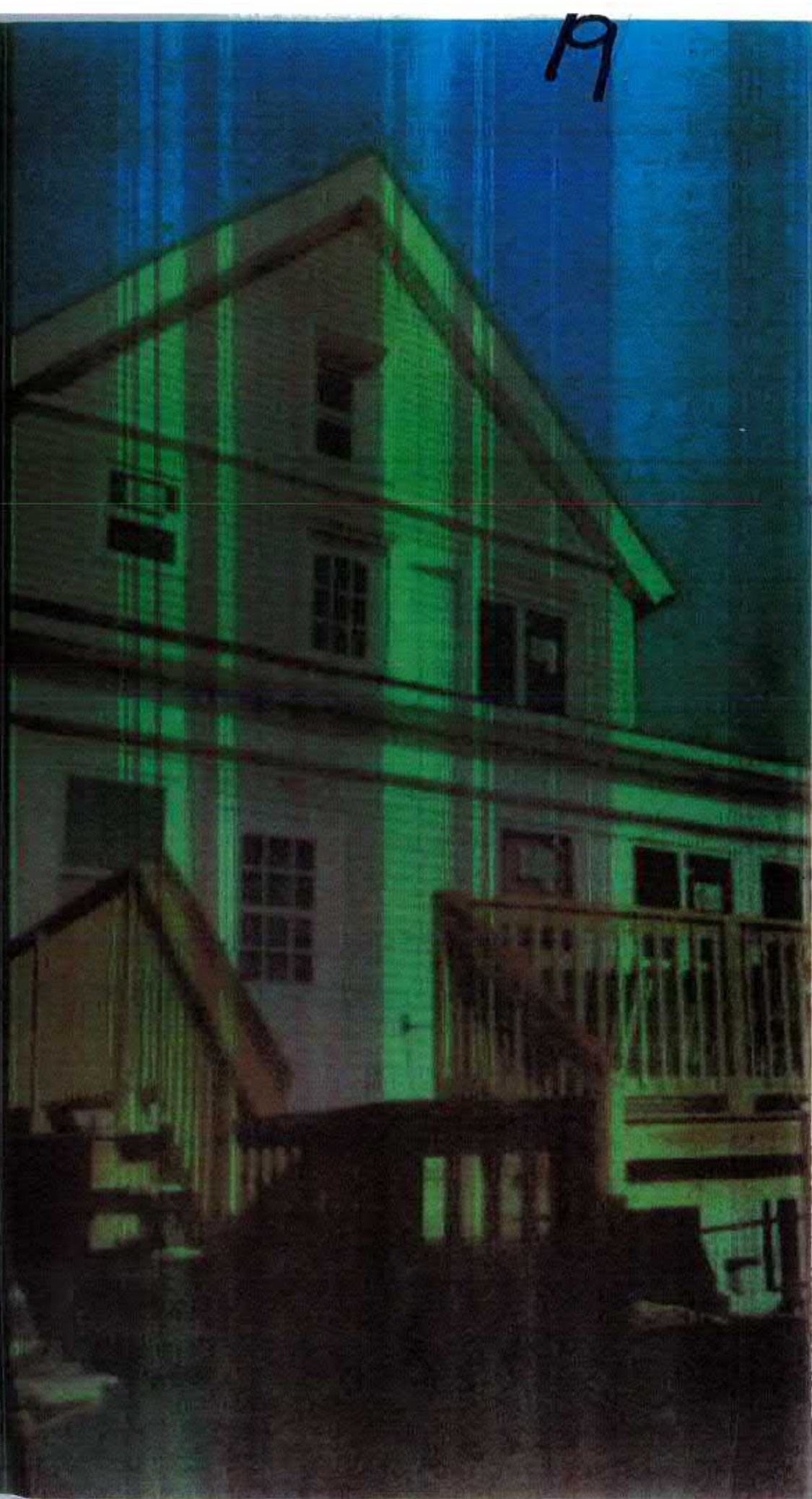
2,361 SQFT

0.13 ACRES

MLS # 2200015634

PRICE:

\$550,000





## NEW CONSTRUCTION, HAS FIREPLACE, HAS BASEMENT

20

*Extremely rare once in a lifetime opportunity. An exquisite historical home with all of the upgrades and modern benefits of a new construction. Currently being completely remodeled in 2020, with incredible Detroit River views in the City of Wyandotte only 20 minutes out of the city of Detroit. Located in a beautiful and highly desired subdivision with easy walking distance to anything in the downtown area. This is a pre-sale to the finished product so that you can have the opportunity to put your input into the layout design and finishes based on your taste and style. Imagine yourself in this stunning, historical, downtown Wyandotte waterfront home.*

Photography

### PHOTO GALLERY



SCHOOLS

1429

SHARLENE SMITH



734-349-3762

21



sharlene\_smith@att.net



Home: [www.riveroaksrealty.com/mis/2200015634](http://www.riveroaksrealty.com/mis/2200015634)

Swanton Rd

2200015634



Eureka Rd

Eureka Rd

Map data ©2020 Google



<https://www.riveroaksrealty.com/mis/2200015634>