

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, May 13, 2019, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani Leonard Sabuda, and Donald Schultz

ABSENT: None

Also, Present: Theodore Galeski, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Greg Mayhew, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

2019-180 SPECIAL ASSESSMENT DISTRICT #944: 2018 SIDEWALK PROGRAM

1 objection in writing

WHEREAS the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District #944 for the purpose of defraying that part of the cost which Council decided should be paid and borne by a special assessment for the 2018 Sidewalk Program (public walks between Grove Street & Pennsylvania from Biddle Avenue to 18th Street) within the city of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor; AND

WHEREAS after such hearing this council is of the opinion that said roll should be approved and confirmed; NOW

THEREFORE BE IT RESOLVED that special assessment roll #944 as filed by the City Assessor with the City Clerk be hereby approved and confirmed that this Council does hereby estimate that the period of usefulness of said improvements is not less than five (5) years and that the assessments shown on said roll be divided into 5 annual installments, payable by the first day of June each year from 2019 to 2023, and that the City Clerk transmit said roll to the City Treasurer with his warrant for collection accordingly, and that the installments of each special assessment roll shall bear interest at the rate of six percent (6%) per annum commencing July 1, 2019, said interest to be paid annually on the due dates of the principal installments of said special assessment roll.

Motion unanimously carried.

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2019-181 CONSENT AGENDA APPROVALS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – April 29, 2019
2. The Fighting Fit Property Use Request
3. Traffic Control Order #2019-07:
4. Special Events:
 - a. WSAF 2019 Entertainment Contracts

- b. WSAF 2019 Clean Up Contract/Music Boosters
- c. WSAF 2019 Children's Entertainment Area Contract
- d. 2019 Maple Leaf Amusements Event

Motion unanimously carried.

2019-182 MINUTES

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of April 29, 2019, be approved as recorded, without objection.

Motion unanimously carried.

2019-183 FIGHTING FIT PROPERTY USE REQUEST

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that City Council grants permission to The Fighting Fit to use the city-owned vacant lot located across the street from their facility (and in front of the DPS building) on Memorial Day 2019 for a facility event and various other days as needed for the purpose of providing a safe space for relays and other outdoor gym activities, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs and the organization adds the city as additional insured to their insurance policy.

Motion unanimously carried.

2019-184 TRAFFIC CONTROL ORDER 2019-07

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2019-07 for the installation of "Handicap" signs in front of 2063 10th St., Wyandotte, MI 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said signs and the City Clerk be authorized to sign said order.

Motion unanimously carried.

2019-185 WSAF 2019 ENTERTAINMENT CONTRACTS – RUMMLER/SCHOTTHOEFER

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreements for various artists listed below to provide musical entertainment during the 2019 Wyandotte Street Art Fair, with funds to be paid from account #285-225-925-730-860, for the following dates, times, and costs:

Performer	Date	Time	Cost
Rummler	Saturday, July 13, 2019	4:30 – 6:00PM	\$500
Olivia Schotthoef	Saturday, July 13, 2019	1:00 – 2:00PM	\$150

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Entertainment Agreements on behalf of the City of Wyandotte.

Motion unanimously carried.

2019-186 WSAF 2019 CLEAN UP CONTRACT/WYANDOTTE MUSIC BOOSTERS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve of the agreement between the City of Wyandotte and the Wyandotte Music Boosters to provide a clean-up crew both during and after the 2019 Wyandotte Street Art Fair, taking place on July 10th – 13th, 2019.

BE IT FURTHER RESOLVED that funds in the amount of \$4,250 will be paid within 30 days of the Street Fair by check to the Wyandotte Music Boosters for their service and said funds will be paid from the WSAF Expense Account #285-225-925-860.

Motion unanimously carried.

2019-187 WSAF 2019 CHILDREN'S ENTERTAINMENT AREA

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the Special Event Coordinator is recommending the approval of a contract with DNKMOONWALKS to use a portion of the Old Theater Lot, located at the intersection of Elm and First Streets, for the provision of amusement rides and recreational toys/games in the Children's Area of the 2019 Wyandotte Street Art Fair.

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator, to approve of the contract for DNKMOONWALKS, with set-up starting at 3pm on Thursday, July 9th and tear-down ending no later than 9am on Sunday, July 14th; AND

BE IT FURTHER RESOLVED that DNKMOONWALKS must add of the City of Wyandotte to their insurance policy as additional insured and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2019-188 2019 MAPLE LEAF AMUSEMENTS

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS Maple Leaf Amusements has applied to use city property, specifically use of Parking Lot #1, in conjunction with the fair to be held on the following dates and times:

May 23-24, 2019 5PM-10PM
 May 25-26, 2019 1PM-11PM
 May 27, 2019 1PM-8PM

BE IT RESOLVED that Council approves the application of Maple Leaf Amusements and the aforementioned property use for the said dates and times, in addition to directing DPS to close all areas to be used by 5pm on May 21st for set-up.

BE IT FURTHER RESOLVED that the Maple Leaf Amusements will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Maple Leaf Amusements with fees payable no later than 14 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Maple Leaf Amusements will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Maple Leaf Amusements must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

NEW BUSINESS

2019-189 ALTERNATE COMMISSIONER TO DUWA – G. MAYHEW

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the appointment of Gregory Mayhew as the City's alternate commissioner to the Downriver Utility Wastewater Authority is hereby APPROVED.

Motion unanimously carried.

2019-190 APPT. TO CULTURAL & HISTORICAL COMMISSION – J. MALNAR

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the City Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Jaclyn Malnar, 128 Cedar St., Wyandotte, MI to the Cultural & Historical Commission. Term to expire December 2022.

Motion unanimously carried.

2019-191 APPT. TO DESIGN REVIEW BOARD – R. THOMAS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to appoint Ron Thomas, 3582 17th St., Wyandotte, MI 48192 to the Design Review Board. Term to expire May 2022.

Motion unanimously carried.

2019-192 APPT. TO DCC BROWNFIELD CONSORTIUM – G. MAYHEW

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the appointment of Gregory Mayhew as the City's representative to the Downriver Community Conference Brownfield Consortium is hereby APPROVED.

Motion unanimously carried.

2019-193 APPT. TO DOWNTOWN DEVELOPMENT AUTHORITY – S. JORDAN

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the City Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Scott Jordan to the Downtown Development Authority. Term to expire June 2023.

Motion unanimously carried.

2019-194 SALE OF FORMER 1750 8TH ST.

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the communication from the City Administrator regarding the sale of Former 1750 8th Street, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from James and Jean Reitmyer, to acquire 10 feet of the former 1750 8th Street for the amount of \$500.00, AND

BE IT FURTHER RESOLVED that Council accepts the offer from Katherine Avant, to acquire 20 feet of the former 1750 8th Street for the amount of \$1,000.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said Documents.

Motion unanimously carried.

2019-195 PURCHASE OF 351 HUDSON

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the City Administrator to acquire the property at 351 Hudson in the amount of \$36,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

Motion unanimously carried.

2019-196 VARIOUS FUND DEFICIT ELIMINATION PLANS (1 OF 3)

By Councilperson Calvin, supported by Councilperson Alderman

**ADOPTING A DEFICIT ELIMINATION PLAN FOR THE BROWNFIELD REDEVELOPMENT
AUTHORITY FUND**

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Brownfield Redevelopment Authority Fund; and

WHEREAS, The City of Wyandotte is required to adopt A Deficit Elimination Plan that addresses said deficit in the Brownfield Redevelopment Authority Fund; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

Motion unanimously carried.

2019-197 VARIOUS FUND DEFICIT ELIMINATION PLANS (2 OF 3)

By Councilperson Calvin, supported by Councilperson Alderman

ADOPTING A DEFICIT ELIMINATION PLAN FOR THE CONSTRUCTION FUND

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Construction Fund; and

WHEREAS, The City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Construction Fund; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan along with budget amendments to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan, approves the budget amendments; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

Motion unanimously carried.

2019-198 VARIOUS FUND DEFICIT ELIMINATION PLANS (3 OF 3)

By Councilperson Calvin, supported by Councilperson Alderman

ADOPTING A DEFICIT ELIMINATION PLAN FOR THE EQUIPMENT AND REPLACEMENT FUND

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Equipment and Replacement Fund; and

WHEREAS, The City of Wyandotte is required to adopt A Deficit Elimination Plan that addresses said deficit in the Equipment and Replacement Fund; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

Motion unanimously carried.

2019-199 QUARTERLY INVESTMENT REPORTS – Q4 2018 & Q1 2019

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby receives and places on file the 2018 4th Quarter and 2019 1st Quarter Investment Reports submitted on May 13, 2019 by the Deputy Treasurer/Assistant Finance Director.

Motion unanimously carried.

2019-200 OUTDOOR CAFÉ APPLICATION – NANNA’S KITCHEN/2962 BIDDLE

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED That Council concurs with the recommendation of the City Engineer regarding the lease of City owned green space south of 2962 Biddle Avenue to Nanna’s Kitchen for their Outdoor Café; AND

BE IT FURTHER RESOLVED that the Mayor and City Council be authorized to execute the Lease of said property as presented to the Council on May 13, 2019.

Motion unanimously carried.

2019-201 FILE #4758 BID AWARD – AVI DEVELOPERS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council agrees with the recommendation of the City Engineer and approves the award to AVI Developers of Southgate, MI, for the Masonry Repair at the James R. DeSana Center for Arts and Culture (Bid File #4758) in the amount of \$198,270.00, with the work to be completed by December 15, 2019, and, further authorizes a budget amendment from Fund Balance-Public Improvement Fund to create Account 401-800-825-420 Building Maintenance – 81 Chestnut in the amount of \$132,997.00, and, The Mayor and City Clerk are authorized to proceed with the execution of this contract.

FURTHER RESOLVED the project will be funded from the following accounts; 101-000-057-102 in the amount of \$47,773.83, 284-000-202-000 in the amount of \$17,500.00, and, 401-800-825-420 in the amount of \$132,997.00.

Motion unanimously carried.

2019-202 2019 GENERATOR MAINTENANCE

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that Council agrees with the recommendation of the City Engineer and approves the award of the 2019 Generator Maintenance Program (Bid File #4759) to Cummings, Inc. in the amount of \$6,728. The project shall be funded from accounts 101-448-825-420.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute this contract.

Motion unanimously carried.

2019-203 WOW 360 AUGUST THIRD FRIDAY 2019-2021 (LATE ITEM)

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held on the below dates:

Wine Crawl: August 16th 2019 6-11 pm - August 21, 2020 and August 20, 2021

- Biddle Avenue between Oak and Eureka Road
- Sycamore from Biddle to Alley – East
- Maple from Biddle to Alley – East
- Elm to Biddle to Alley – East
- Sycamore and Biddle to just past Coastal Thai
- Maple from Biddle to alley
- Elm from Biddle to the Alley – West
- First Street behind Chelsea’s Menswear
- Gravel parking lot at the former City Hall 3131 Biddle
- Stage: YES
- 4’ chain link fence and / or bike rack fencing to go around the event space. Set up on Friday at 9a.m.
- Electrical is needed (more details to follow closer to the event)
- Trash Cans – an ample supply of lined trash cans to be placed in the event area.
- City stage delivered on Friday morning.
- Dumpster to be placed in the lot on Oak & First.
- Cement barricades along with semitrucks to block Biddle Avenue at Eureka and Oak

Street

- 35 - 8 ft tables to be delivered to the grass lot on Friday no later than 10 am.
- Use of Gator and / or golf carts

BE IT FURTHER RESOLVED that WOW 360 Event Productions will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of WOW 360 Event Productions with fees payable no later than 30 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- WOW 360 Event Productions will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that WOW 360 Event Productions must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2019-204 BILLS & ACCOUNTS

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$945,819.72 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission	April 10, 2019
Museums Monthly Revenue Report	January – April 2019
Police Commission	April 23, 2019
Recreation Commission	April 10, 2019

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS


ADJOURNMENT

2019-205 ADJOURNMENT

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:33 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk