



AGENDA

REGULAR SESSION

MONDAY, FEBRUARY 25, 2019 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT DESANA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

1. Approval of Council Meeting Minutes – February 11, 2019
2. Special Events:
 - a. Henry Ford Wyandotte Hospital Wellness Wednesdays
 - b. Wyandotte Jaycees Easter Egg Hunt
 - c. WSAF/City of Wyandotte Official Artwork Agreement
 - d. WSAF Lemonade Stand Agreement
 - e. WSAF Beverage Area Manager Contract
 - f. WSAF Rental Contract – Symon Rental
 - g. WOW 360 Events – August & September 2019
3. Traffic Control Order 2019-01: 414 Sycamore
4. Civil Service Commission Appointment – B. Kuhn

NEW BUSINESS

5. Appointment of Fire Chief
6. SAD #944 – 2018 Sidewalk Program Assessments
7. Purchase Agreements:
 - a. Sale of Former 733-737 Pine
 - b. Sale of Former 831 Antoine
 - c. Sale of Former 1598 Cora
8. NEZ Application – 743 Pine
9. Rat Control Contract Renewal – Advantage Pest Control
10. 2018 Lawn Cutting Services Contract Amendment (File #4726)
11. Final Readings:
 - a. #1469: Sec. 25-10.1 – Mandatory School Attendance & Educational Neglect
 - b. #1470: Sec. 25-10.2 – School Truancy Prohibited

- c. #1471: Sec. 25-76.3 – Prohibited Conduct
- d. #1472: Sec. 25-21.1 – E-Cigarette Restrictions

BILLS & ACCOUNTS

REPORTS & MINUTES

Beautification Commission	January 9 & February 13, 2019
Cultural & Historical Commission	January 10, 2019
Fire Commission	January 8, 2019
Police Commission	January 8 & February 12, 2019
Municipal Service Commission	February 6, 2019
Recreation Commission	February 13, 2019
Retirement Commission	January 18, 2019

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

NEXT MEETING OF THE CITY COUNCIL: March 11, 2019

ADJOURNMENT

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – February 11, 2019
2. Special Event Applications:
 - a. Henry Ford Wyandotte Hospital Wellness Wednesdays
 - b. Wyandotte Jaycees Easter Egg Hunt
 - c. WSAF/City of Wyandotte Official Artwork Agreement
 - d. WSAF Lemonade Stand Agreement
 - e. WSAF Beverage Area Manager Contract
 - f. WSAF Rental Contract – Symon Rental
 - g. WOW 360 Events – August & September 2019
3. Traffic Control Order 2019-01: 414 Sycamore
4. Civil Service Commission Appointment – B. Kuhn

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, February 11, 2019, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance (led by Cub Scout pack #1770), followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, and Donald Schultz

Absent: NONE

Also Present: Theodore Galeski, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATION

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2019-28 CONSENT AGENDA APPROVALS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the following items on the consent agenda be approved:

3. Approval of Council Meeting Minutes – January 14, 2019
4. WMS Bid #4753: Bid Acceptance – Suez Advanced
5. Special Event Applications:
 - a. WSAF Entertainment Contract – Tangerine Moon Productions
 - b. Wyandotte Boat Club 2019 Regattas
 - c. Tin Can Tourists – Vintage Camping Club
 - d. 2019 Grub Crawl/Taste of Downriver
 - e. 2019 WSAF Entertainment Contract – Larry Lee & Back in the Day
 - f. 2019 Vintage Home Market
 - g. 2019 Elliott's Amusements Carnival
6. Yack Arena Event – Timeless Vintage Market
7. Antenna Site License Agreement – New Cingular Wireless, 365 Hudson & 1077 Grove
8. 2019 Subscription Yard Waste Collection

Motion unanimously carried.

2019-29 MINUTES

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of January 14, 2019, be approved as recorded, without objection.

Motion unanimously carried.

2019-30 WMS BID #4753: BID ACCEPTANCE – SUEZ ADVANCED

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Wyandotte

Municipal Services Commission authorizing the General Manager to award the scope of work for the Filter Plant Phase III rehabilitation project to Suez Advanced, the sole and lowest bid under bid #4753 in the amount of \$ 2,581,400 with payment to be made in four (4) annual installments of \$ 645,350 beginning in FY2019, as recommended by WMS management.

Motion unanimously carried.

2019-31 WSAF ENTERTAINMENT CONTRACT – TANGERINE MOON PROD.

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the 2019 WSAF entertainment agreement with Tangerine Moon Productions in the amount of \$12,050.00 for three 45-minutes sets (one each by Boogie Dynamite, Class of '98, and Mega 80s) with funds to be paid from account # 285.225.925.730.860.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

2019-32 2019 WYANDOTTE BOAT CLUB REGATTAS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby concurs with the recommendation of the Special Events Coordinator, Chief of Police, Fire Chief, and Superintendent of the Department of Public Service and approves the request of Fred Mekolon Jr., WBC Regatta Chair, to utilize BASF Waterfront Park for the following events:

<u>EVENT</u>	<u>DATE</u>	<u>TIME</u>
55 th Annual Hebda Cup Rowing Regatta	Saturday, April 27, 2019	6AM – 5PM
Wy-Hi Regatta	Saturday, May 4, 2018	6AM – 6PM

(in the case of inclement weather, the regattas would plan to run on the following day)

BE IT FURTHER RESOLVED that the organization must complete a Hold Harmless Agreement as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured; AND

BE IT FURTHER RESOLVED that the Chief of Police is hereby designated and authorized to sign said street closing permit documents to close Biddle Avenue from Pine to Plum Street and that the City of Wyandotte hereby holds harmless the County of Wayne for the closure of said street with responsibilities for all damage claims that may arise from said street closing to be assumed by the City of Wyandotte.

Motion unanimously carried.

2019-33 TIN CAN TOURISTS – VINTAGE CAMPING CLUB

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby concurs with the recommendation of the Special Events Coordinator, Chief of Police, Fire Chief, and Superintendent of the Department of Public Service and approves the Special Event Application request of John Truitt to utilize city property, streets, and sidewalks for a Tin Can Tourist Event to be held on Friday, April 26 & Saturday, April 27, 2019; AND BE IT FURTHER RESOLVED that the specific property to be used and requests being made include the following:

- Use of grassy Lot at Elm and First Street
- Use of six parking spaces on the South side of Elm Street from First to the Alley
- Use of five parking spaces on First Street on the West side from Elm to Maple Street
- Use of all parking spaces surrounding the Grassy Lot on Elm and First Street as well as the row of parking closest to the grassy lot
- Request that signs placed in these areas to state: “No Parking on Thursday after 6pm”
- Request for barricades to block off areas before the events start to remain up until after the visits have closed.

- o Permission for the trailers to be parked on the streets no earlier than Thursday, April 25th at 5 pm and to remain on site until Sunday, April 28th 2019 before 1 pm.

BE IT FURTHER RESOLVED that the organization must complete a Hold Harmless Agreement as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured. Motion unanimously carried.

2019-34 2019 GRUB CRAWL/SWCRC TASTE OF DOWNRIVER

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the Special Events Coordinator has received application from the Southern Wayne County Regional Chamber (SWCRC) to hold a “Taste of Downriver” event on August 13th, 2019, from 6:00PM-10:00PM.

BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:

- a. Permission to utilize city sidewalks and property
- b. Permission to utilize sidewalk space/property along Biddle Avenue
- c. Permission to use the parking Lot next Charter One Bank for a dumpster

BE IT FURTHER RESOLVED that the SWCRC will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the SWCRC.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The SWCRC will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the SWCRC must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2019-35 2019 WSAF ENT. CONTRACT – LARRY LEE & BACK IN THE DAY

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreements for Larry Lee & Back in the Day to provide 2 hours of entertainment during the 2019 Wyandotte Street Art Fair, with funds to be paid from account #285-225-925-730-860, for the following dates, times, and costs:

<u>DATE</u>	<u>TIME</u>	<u>COST</u>
Wednesday, July 10, 2019	9PM-11PM	\$2,750.00

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Wyandotte Street Art Fair Entertainment Agreement on behalf of the City of Wyandotte.

Motion unanimously carried.

2019-36 2019 VINTAGE HOME MARKET

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the Special Events Coordinator has received application from Rina Belanger of the Vintage Market Home to hold a Vintage Market event on May 11th, 2019, from 5:00PM-9:00PM, with setup beginning at 12:00PM.

BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:

- a. Sycamore Street from Biddle to the alley by Coastal Thai
- b. No parking signs placed in these areas to state: “No Parking signs for Saturday after 12pm”

- c. Request for barricades to block off areas before the events start to remain up until after the visits have closed.

BE IT FURTHER RESOLVED that all vendors are required to sign hold harmless agreements and add the City as additional insured to their policy if they carry one; and the Vintage Market, LLC will sign a hold harmless agreement and add the city to their insurance policy for their and their vendors use of city property, and provide any and all power needs to the Special Events Office/Coordinator no later than two week prior to the event date.

Motion unanimously carried.

2019-37 2019 ELLIOTT'S AMUSEMENTS CARNIVAL

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the Special Events Coordinator has received application from Elliott's Amusements to use city property, in conjunction with their carnival event to be held on the following dates and times:

May 23-24, 2019 5PM-10PM

May 25-26, 2019 1PM-11PM

May 27, 2019 1PM-8PM

BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:

- Permission to utilize the Yack Arena Parking Lot – Both sides
- Permission to close the drive to the Yack Arena from Sycamore to Maple Street
- Permission to utilize a portion of Parking Lot #1 for Bunkhouse/RV Parking overnight
- Permission to close the above areas on May 21st at 5pm for set up.

BE IT FURTHER RESOLVED that the Elliott's Amusements will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Elliott's Amusements with fees payable no later than 14 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The Wyandotte Jaycees will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Elliott's Amusements must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2019-38 YACK ARENA EVENT – TIMELESS VINTAGE MARKET

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED by the City Council that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the Benjamin F. Yack Arena rental contract for the Timeless Vintage Market event to be held on May 19th, 2019, in the amount of \$1,300.00 per day including all associated rental costs payable in full upon completion of the event as stipulated in the contract; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign said rental agreement.

Motion unanimously carried.

2019-39 ANTENNA SITE LICENSE AGREEMENT – NEW CINGULAR WIRELESS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council approves the Amendments to Antenna License Agreement to the antenna towers at 1077 C Grove and 365 C Hudson with New Cingular Wireless PCS, LLC; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said Amendments.

Motion unanimously carried.

2019-40 2019 SUBSCRIPTION YARD WASTE COLLECTION

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer regarding the Curbside Yard Waste Subscription Program and approves the Department of Public Service to provide Subscription Yard Waste Collection for 2019 at a cost of \$55.00 for the 2019 Season; AND

BE IT RESOLVED that the Engineering Department will place a notice on cable and the City website to inform residents of open enrollment; AND

BE IT FURTHER RESOLVED that residents interested in this program should complete a Curbside Yard Waste Application available at www.wyandotte.net under the Department of Public Service tab.

Motion unanimously carried.

NEW BUSINESS

2019-41 CITIZEN COMMUNICATION: SANCTUARY CITY REQUEST, K. ST. JOHN

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the communication from Ms. Krystal Brook St. John regarding a petition to establish the City of Wyandotte as a Sanctuary City has been received and placed on file.

Motion unanimously carried.

2019-42 AMUSEMENT DISTRIBUTOR AND DEVICE FEES – K. NELSON

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the letter from Mr. Kelly Nelson of Kelly Koin regarding the review of amusement distributor and device fees has been received and placed on file; AND

BE IR FURTHER RESOLVED that the communication shall be referred to the City Clerk, City Attorney, and the Mayor's Office for rate reduction discussion and report back on March 11, 2019.

Motion unanimously carried.

2019-43 APPOINTMENT TO BUILDING CODE BOARD OF APPEALS - MARCOUX

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council CONCURS in the recommendation of Mayor Peterson to appoint Jean Claude Marcoux, 530 Superior, Wyandotte, MI 48192 to the Building Code Board of Appeals to fill the unexpired term of William Butch. Term to expire April 2020.

AND BE IT FURTHER RESOLVED Council thanks William Butch for his service on the Building Code Board of Appeals.

Motion unanimously carried.

2019-44 WMS GM SALARY STEP ADJUSTMENT

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Services Commission in the following resolution:

A resolution concurring with a step adjustment of \$5,000 for the General Manager of the Department of Municipal Services effective 2/18/2019 resulting in a salary of \$ 110,000 annually, as recommended by the Wyandotte Municipal Services Commission.

Motion unanimously carried.

2019-45 BUSINESS REGISTRATION SYSTEM/LICENSE REVIEW

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the communication from the City Clerk regarding Business Registrations, elimination of antiquated business licenses, and the creation of a new chapter of the Code of Ordinances entitled "Businesses" has been presented to the Council for review and discussion.

BE IT RESOLVED that the council concurs with the Clerk's recommendation to set the fee for the business registration and to implement a business registration system with a fee of \$100 per business;
AND

BE IT FURTHER RESOLVED that Council directs the Department of legal Affairs to prepare the necessary changes to the ordinance to facilitate the implementation of the business registration system, elimination of recommended license fees, and creation of a new chapter for consolidation of business registrations and licenses to coincide with the next business license cycle which commences on June 1, 2019.

Motion unanimously carried.

2019-46 PROPERTY TRANSFER AFFIDAVIT PENALTY WAIVER

By Councilperson Calvin, supported by Councilperson Alderman

Whereas, the City of Wyandotte is aware that Michigan statute, MCL 211.27a (10) requires the buyer, grantee or other transferee of a property to notify the appropriate assessing office within 45 days when a transfer of ownership occurs, and

Whereas, MCL 211.27a (10) further requires that such notification be made on a form prescribed by the State Tax Commission, commonly known as a Property Transfer Affidavit (form 2766 or L-4260), and

Whereas, the City is aware that MCL 211.27b(1)(c) and (d) provides for specific penalties to be levied if the appropriate assessing office is not notified within 45 days, and

Whereas, MCL 211.27b (5) allows the governing body to waive, by resolution, the penalty levied under subsection (1)(c) or (d), and

Whereas, the City of Wyandotte Assessing Office has procedures in place to notify the buyer, grantee or transferee of a property when the Property Transfer Affidavit has not been filed, and

Whereas, the City finds the collection of penalties is unnecessary.

Now Therefore Be It Resolved the Council of the City of Wyandotte, as provided in MCL 211.27b (5), waives the collection of penalties under subsections (1)(c) or (d), and

Also, Therefore Be It Resolved that any resolution, policy or directive in conflict with this Resolution is hereby repealed.

Motion unanimously carried.

2019-47 FIRST READING #1469, #1470, #1471: SCHOOL DISTRICT CODE AMENDMENTS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that a first reading of the ordinance for Sec. 25-10.1 "Mandatory School Attendance and Educational Neglect" (#1469), Sec. 25-10.2 "School Truancy Prohibited" (#1470), and Sec. 25-76.3 "Prohibited Conduct" (#1471) shall be held on February 11, 2019.

Motion unanimously carried.

2019-48 FIRST READING #1472: E-CIGARETTE RESTRICTIONS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that a first reading of Ordinance #1472 to prohibit E-Cigarette use (vaping) and possession by minors and to restrict this use on school property shall be held on February 11, 2019.

Motion unanimously carried.

2019-49 RECREATION MASTER PLAN 2019-2023

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council CONCURS with the recommendation of the Superintendent of Recreation and hereby APPROVES the Recreation Master Plan for 2019-2023.

Motion unanimously carried.

YEAS: Councilpersons Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz & Mayor Peterson

NAYS: None

2019-50 BOAT RAMP CONTRACT EXTENSION

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign the Boat Ramp Contract Extension through 2022, with lease payments to the City equaling \$8,100 per year (\$32,400 over the term of the contract) to be deposited into account #101-000-651-060.

BE IT FURTHER RESOLVED that this extension can be terminated by either party without cause with a 30-day written notice and can be terminated by the city with a 3-day written notice if Mr. Campbell is found to be in violation of any of the terms of the contract.

Motion unanimously carried.

2019-51 DPS HIRING – K. KMITA

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council acknowledges receipt of the communication from the City Engineer regarding the hiring of a Labor/Equipment Operator at the Department of Public Service; AND

BE IT FURTHER RESOLVED that the Council approves the hiring of Kimberly Kmita as a Labor/Equipment Operator at the Department of Public Service contingent on the successful completion of a physical and drug screen examination.

Motion unanimously carried.

2019-52 SALE OF 3710 3RD ST – TAX FORECLOSURE RE-PURCHASE

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer regarding the sale of 3710 3rd Street; AND

BE IT RESOLVED that Council accepts the offer from Maynard Kirk, to acquire the property known as 3710 3rd Street in the amount of \$5,060.40; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said documents.

Motion unanimously carried.

2019-53 SALE OF FORMER 1068-1096 BIDDLE

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1068-1096 Biddle is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1068-1096 Biddle to Goodell Properties, LLC in the amount of \$55,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Goodell Properties, LLC does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Forty-Four Thousand (\$44,000.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1068-1096 Biddle, between Goodell Properties, LLC and the City of Wyandotte for \$55,000 as presented to Council; AND

BE IT RESOLVED that the rezoning application for said property be forwarded to the Planning Commission for the required public hearing.

Motion unanimously carried.

2019-54 SALE OF FORMER 1756-1762 4TH ST - AMENDMENT

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation from the City Engineer regarding the Amendment to Purchase Agreement to clarify the brick foundation for the sale of former 1756-1762 4th Street; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the Amendment to Purchase Agreement as submitted to City Council.
Motion unanimously carried.

2019-55 CDBG PROGRAM FUNDS TRANSFER

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that on January 14, 2019, a public hearing was held to hear comments on the transferring of 2017-2018 and 2018-2019 Community Development Block Grant Program (CDBG);
AND

WHEREAS the Council received no comments: AND

BE IT RESOLVED THAT the City Engineer hereby recommends the following projects:

<u>YEAR</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
2017-2018	Street Improvements 17-34-03K Track/Block Group 5809-003	\$99,841.50
2017-2018	Roof Replacement Copeland Center 17-34-14A	\$ 0.00
2018-2019	Street Improvements 18-34-03K Track/Block Group 5809-003	\$32,435.00
2018-2019	Roof Replacement Copeland Center	\$58,500.00

BE IT FURTHER RESOLVED that the Final Statement of funding be published in the News Herald.
Motion unanimously carried.

2019-56 BID FILE #4751: BID ACCEPTANCE – TSP SERVICES, INC.

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that Council concurs with the recommendation of the City Engineer regarding File No. 4751 Building Interior Environmental Activities at 1213 Grove; AND

APPROVES the hiring of TSP Services, Inc., of Redford, Michigan, in the amount of \$73,954.00 paid from account 492-200-850-519 to complete the Building Interior Environmental Activities at 1213 Grove.; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Agreement after approval by the DCCBC and the EPA in accordance with the Subgrant Agreement; AND

BET IT FURTHER RESOLVED that TSP Services, Inc., is authorized to sign a contract with Municipal Services to turn on utilities in their name during the duration of their work.

Motion unanimously carried.

2019-57 1213 GROVE ST. ENVIRONMENTAL CONSULTING – TTL ASSOC. INC.

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED by the Mayor and Council that the communication from the City Engineer regarding the environmental response activities at 1213 Grove, Wyandotte, former Detroit Tubular Rivet Site, is hereby received and placed on file; AND

BE IT RESOLVED that Council concurs with the recommendation to hire TTL Associates, Inc. to provide environmental consulting services to facilitate the completion of the site building remediation at 1213 Grove Street, Wyandotte per the requirements of the RLF sub-grant in the amount of \$21,000 from account 492-200-850-519; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Agreement for Services between the City and TTL Associates, Inc. and the Addendum with the DCCBC for RFL Grant.

Motion unanimously carried.

BILLS & ACCOUNTS**2019-58 BILLS & ACCOUNTS**

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$3,362,783.28 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission

January 9, 2019

Daily Cash Receipts

January 18, 2019

Fire Fighter's Civil Service Commission

January 9, 2019

Municipal Service Commission

January 9, 2019

Recreation Commission

January 9, 2019

Retirement Commission

December 21, 2018

Zoning Board of Appeals

January 2, 2019

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT**2019-59 ADJOURNMENT**

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:10 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of February 11, 2019, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # **2a**

ITEM: Special Event Application – Henry Ford Wyandotte Hospital Wellness Wednesdays

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: Below please find the requested dates for property Henry Ford Wyandotte Hospital would like to utilize from June – September 2019 on Wednesdays from 6:30 – 7:30 pm. See a detailed event request attached.

Event Details:

- June Dates:
 - June 5, 2019
 - June 12, 2019
 - June 19, 2019
 - June 26, 2019
- July Dates:
 - July 17, 2019
 - July 24, 2019
 - July 31, 2019
- August Dates:
 - August 7, 2019
 - August 14, 2019
 - August 21, 2019
 - August 28, 2019
- September Dates:
 - September 4, 2019
 - September 11, 2019
 - September 18, 2019
 - September 25, 2019

If there are any costs for any city staff/material/property for said event, Henry Ford Wyandotte Hospital will be responsible for those fees no later than 14 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the Henry Ford Wyandotte Hospital. This means any glass, spills; broken items will need to be cleaned during the event. Henry Ford Wyandotte Hospital must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached application).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held:

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approved. On File.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events from June to September on Wednesdays from 6:30 to 7:30 pm from Henry Ford Wyandotte Hospital:

- June Dates:
 - June 5, 2019
 - June 12, 2019
 - June 19, 2019
 - June 26, 2019
- July Dates:
 - July 17, 2019
 - July 24, 2019
 - July 31, 2019
- August Dates:
 - August 7, 2019
 - August 14, 2019
 - August 21, 2019
 - August 28, 2019
- September Dates:
 - September 4, 2019
 - September 11, 2019
 - September 18, 2019
 - September 25, 2019

If there are any costs for any city staff/material/property for said event, Henry Ford Wyandotte Hospital will be responsible for those fees no later than 14 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the Henry Ford Wyandotte Hospital. This means any glass, spills; broken items will need to be cleaned during the event. Henry Ford Wyandotte Hospital

must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached application).

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Every Wednesday of every week

Date of proposed event: June 2019 through September 2019: 15 days Times: 6:30 PM to 7:30 PM

Name of Applicant: Joe Gruber, Community Relations Manager

Name of Business or Organization: Henry Ford Wyandotte Hospital

Type of legal entity of your business/organization: Non-profit

Name of individual authorized to sign documents on behalf of your business/organization: Hannan Deep

Address: 2333 Biddle Avenue, Wyandotte, Michigan 48192

Email: jgruber2@hfhs.org; hdeep1@hfhs.org Cell Phone: Cell: 734-818-9438 / Office: 734-246-9583

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Arrowhead Pavilion

Estimated maximum number of persons expected at the event for each day: 100

Is Alcohol going to be served or provided at this event: No Do you have a license: N/A

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: N/A

N/A

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

Notes

- No barriers, road closures or sidewalk closures are being requested - fire lanes and hydrants will remain open and accessible throughout the duration of the event.
- No additional tents, vendors, water, electricity or physical equipment (except for **registration table**  and yoga mats) will be installed.
- No alcohol sales or consumption will take place at this event.



RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city property, including Arrowhead Pavilion, for the Henry Ford Wyandotte Hospital Wellness Wednesday events to be held from June to September on the following dates from 6:30 to 7:30 pm:

- June Dates:
 - June 5, 2019
 - June 12, 2019
 - June 19, 2019
 - June 26, 2019
- July Dates:
 - July 17, 2019
 - July 24, 2019
 - July 31, 2019
- August Dates:
 - August 7, 2019
 - August 14, 2019
 - August 21, 2019
 - August 28, 2019
- September Dates:
 - September 4, 2019
 - September 11, 2019
 - September 18, 2019
 - September 25, 2019

BE IT FURTHER RESOLVED that Henry Ford Wyandotte Hospital will comply with the following:

- If there are any costs for any city staff/material/property for said event, HFWH will be responsible for those fees no later than 14 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The HFWH will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that HFWH must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # 2b

ITEM: Special Event Application – Wyandotte Jaycees Easter Egg Hunt

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find an application and information sheet map from the Wyandotte Jaycees for the event to be held April 20th 2019 the Wyandotte Jaycees are asking permission for the following items:

- a. Permission to utilize Bishop Park for their event
- b. Permission to have bounce houses on site at Bishop Park
- c. Permission to have a food vendor in the park during their event

If there are any overtime costs for any city staff for said event, the Wyandotte Jaycees will be responsible for those fees. Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the Wyandotte Jaycees. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the Wyandotte Jaycees add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and map).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held April 20th 2019.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

Approved.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

Special Event Application and map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held April 20th 2019.

- d. Permission to utilize Bishop Park for their event
- e. Permission to have bounce houses on site at Bishop Park
- f. Permission to have a food vendor in the park during their event

If there are any overtime costs for any city staff for said event, the Wyandotte Jaycees will be responsible for those fees. Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the Wyandotte Jaycees. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the Wyandotte Jaycees add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and map).

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Application for Special Event

Special Events Office, City of Wyandotte * 2624 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 * hthiede@wyandotte.mi.gov

Date of proposed event: 4/20/2019 Times: 9am - 3pm
Name of Applicant: Kimberly Akers Name of Business or Organization: Wyandotte Jaycees
Type of legal entity of your business/organization: Wyandotte Jaycees

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Kim Akers
Address: 2414 Cora St Wyandotte Email: Kschuma7@gmail.com Cell Phone: 734-255-8843

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Bishop Park

Estimated maximum number of persons expected at the event for each day: 2500 people

Is Alcohol going to be served or provided at this event: NO Do you have a license: NO

Do you need water hook up for this event? NO Where? _____ Used for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

- ☐ No city services requested: (\$50 fee made payable to the City of Wyandotte)
- ☐ Department of Public Service needs: fencing, road closures
- ☐ Electrical Hook Up ☐ Water Hook Up
- ☐ Wyandotte Police Department assistance: Security, patrol, etc.
- ☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.
- ☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items check: _____

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 2/4/19 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

RE #000 \$50



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Kennedy Nemier Insurance Agency 218 S. Main Street Suite C Plymouth MI 48170	CONTACT NAME: Michele Bowman PHONE (A/C, No, Ext): 734-927-1433 E-MAIL: mbowman@kennedynemier.com ADDRESS:	FAX (A/C, No): 734-259-8989
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	Michigan Jaycees Inc 600 S Walnut St Lansing MI 48933-2209	INSURER A : West Bend Mut Ins Co	15350
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 20190205093751604

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Primary & NonContributory GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	1254987	03/10/2019	03/10/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	1254987	03/10/2019	03/10/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	N	1254987	03/10/2019	03/10/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Club Name: Wyandotte Jaycees

Event Name: Easter Egg Hunt

Event Location: April 20, 2019 - Bishop Park, 2840 Van Alstyne, Wyandotte, MI 48192

City of Wyandotte is named as additional insured as per company form WB 100, Waiver of Subrogation applies. Coverage forms are attached.

CERTIFICATE HOLDER

CANCELLATION

City of Wyandotte
3200 Biddle Ave, Ste 300
Wyandotte MI 48192-5937

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

WYANDOTTE MUNICIPAL SERVICE-SPECIAL EVENT ELECTRICAL APPLICATION FORM

SERVICES OFFERED:

120 Volt Standard receptacle - 3 Prong grounded only - Fuse Protected.

240 Volt Standard stove type receptacle - 3 Prong grounded only - Fuse protected. Oak St parking only.

240 Volt - 3 Prong twist lock - 50 Amp receptacle - (Female).

All electrical power shall be turned on 1 hour prior to the start of the event. Early turn-on requests will require 2 days notice prior to the start of the event. Early turn-on's will be 24 hours prior to the event.

RATES:

Early turn-on's _____ \$35.00

Electrical service requiring 1 - 2 Plugs - (120 Volts) _____ \$35.00

Electrical service requiring 3 - 4 Plugs - (120 Volts) _____ \$70.00

Electrical service requiring 5 - 6 Plugs - (120 Volts) _____ \$105.00

Electrical service requiring over 6 Plugs - (120 Volts) _____ \$140.00

Electrical service requiring (240 Volts) at 50 Amps or less (Range Plug) Oak St parking only _____ \$150.00

Electrical service requiring (240 Volts) at 50 Amps maximum - (Self Contained) _____ \$150.00

All service calls outside of normal working hours for 120 Volt Plugs (Plaster Box Receptacles) - 1st service call is free - 2nd service call is \$25 plus overtime cost - 3rd service call is \$50 plus overtime cost.

All service calls outside of normal working hours for Self Contained service plugs - 1st service call is free - 2nd service call is \$50 plus overtime - 3rd service call is \$100 plus service cost.

EQUIPMENT TO BE USED: Please be specific!

<u>TYPE</u>	<u>VOLTAGE</u>	<u>NUMBER OF PLUGS</u>
Amplifiers/Speakers	Unknown	2
Bounce Houses	Unknown	2
_____	_____	_____

It shall be the users responsibility to ensure that equipment used is properly maintained and grounded, with cords that are equipped with (3 Prongs) to mate with extension cords and receptacles so designed that the Ground connection is made. It is hereby expressed and understood that the Department of Municipal Services does not undertake to furnish continuous service, nor shall DMS be liable for damages resulting from the use of it's Electrical Service.



February 6, 2019

Honorable Mayor and City Council,

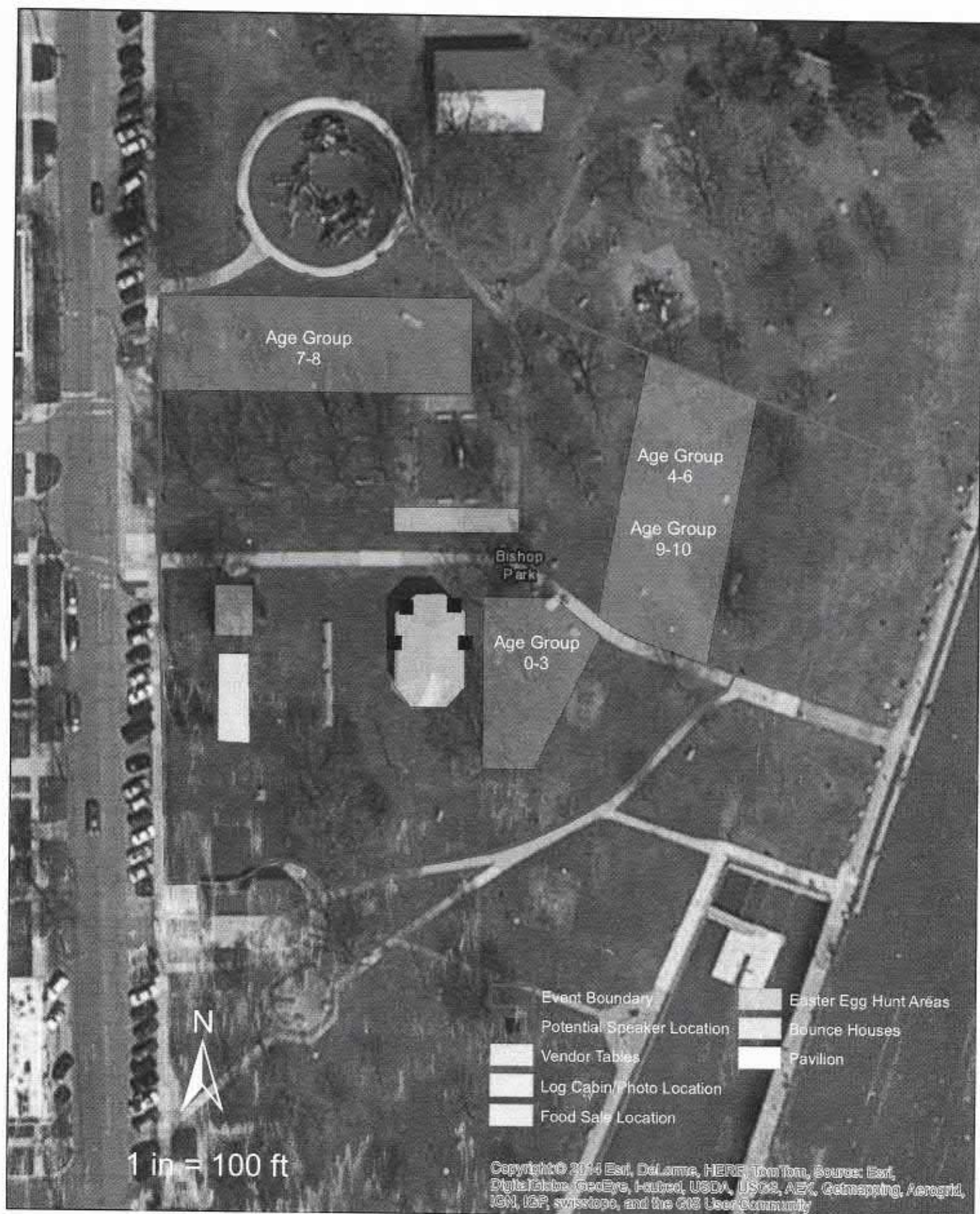
The Wyandotte Jaycees are excited to submit a request to utilize Bishop Park and the Log Cabin for our annual Easter Egg Hunt which will take place on Saturday, April 20th, 2019. If approved, we would like to formally invite Mayor Peterson and the Wyandotte City Council to attend this event and additionally request that Mayor Peterson hand out golden ticket winner baskets for each age group. The festivities will begin at 11:00 a.m. and include photos with the Easter Bunny, bounce houses, face painting and balloon animals. This event is open to the residents Wyandotte and residents of surrounding communities with the Egg Hunt being for children 0-10 years of age.

If anyone would like more information regarding this year's Easter Egg Hunt, please contact me (Kimberly Akers) via e-mail at kschuma1@gmail.com. Anyone who is interested in general information regarding the Wyandotte Jaycees may e-mail info@wyandottejaycee.org or check out our website at www.wyandottejaycees.org. Thank you for the consideration of our request and we look forward to your discussion on the matter.

Thank you,

Kimberly Akers
Wyandotte Jaycees
Community Board Director

2015 Wyandotte Jaycees Easter Egg Hunt Site Plan



RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

WHEREAS the Wyandotte Jaycees have requested permission to use Bishop Park and any surrounding city sidewalks, streets, and/or property necessary, with permission to include bounce houses and a food vendor placed on site, for the Wyandotte Jaycees Easter Egg Hunt event to be held on April 20, 2019, from 9AM – 3PM.

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of Bishop Park for the Wyandotte Jaycees Easter Egg Hunt.

BE IT FURTHER RESOLVED that the Wyandotte Jaycees will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Wyandotte Jaycees.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The Wyandotte Jaycees will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Wyandotte Jaycees must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # 2c

ITEM: WSAF/City of Wyandotte Official Artwork Agreement

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator



BACKGROUND: As you are aware, the Special Event Office is in the process of organizing the 2019 Wyandotte Street Art Fair and many other special events. Please find the attached contract for Connie Lustig to create the Official Artwork for the 2019 Wyandotte Street Art Fair as well as many other posters, logos, marketing material artwork for the city of Wyandotte and our special events.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Please take this agreement into consideration, as your approval and subsequent signing will allow us to continue planning this celebratory event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$1,000 – WSAF Expense Account – 285-225-925-730-860

Various special event expense accounts – including Third Friday Promotions

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign then forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: *Approved*

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

WHEREAS the Special Events Coordinator has requested to contract the services of Connie Lustig for the Wyandotte Street Art Fair 2019 as well as many other posters, logos, marketing material and artwork for the city of Wyandotte and special events.

WHEREAS said services will consist of the following event, time and cost:

Wyandotte Street Art Fair: \$1,000 - 285-225-925-860

Various special event expense accounts - including Third Friday Promotions

RESOLVED that Council concurs with the Special Events Coordinator to APPROVE the contract Connie Lustig for the 2018 WSAF with funds to be paid from the WSAF Expense Account 285-225-925-860 and various event expense accounts for additional artwork/logos/etc., AND FURTHER BE IS RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

City of Wyandotte and Wyandotte Street Art Fair

Artist/Artwork Contract

Artist Name: Connie Alice Lustig
Street Address: _____
Phone: _____ E-mail: _____

WHEREAS the Artist will create art for the 2019 Wyandotte Street Art Fair to be completed by May 20th 2019 as well as numerous city of Wyandotte event posters, marketing material, logos, merchandise artwork, etc.

Price for the 2019 Wyandotte Street Art Fair artwork: \$1,000 (Subject to City's acceptance of finished Artwork)

Deposit: \$ 500-

Price for event posters: \$150 a poster

Price for other marketing material, logos, merchandise, projects, etc.: will be negotiated on a piece/project basis with the Special Events Coordinator and any agreement must be in writing and signed by both parties.

WHEREAS the parties mutually agree as follows:

- 1.) SALE: Artist hereby agrees to create the work for the City of Wyandotte ("City") at the above agreed upon price. The payment of the purchase price is contingent upon the City being fully satisfied with the finished art work as further set below.
- 2.) Costs: Purchase price includes all costs, both direct and indirect, in creating the work and delivering the work to the City of Wyandotte, including but not limited to the purchase of raw material, model and mold-making casting and patinas, consumables, shop expenses, labor, packing, shipping, installation, and taxes.
- 3.) PAYMENT: This contract takes effect upon Signature by both parties and the Artist receiving the payment of the deposit as set forth above. Monthly Event Posters will be billed at a mutually agreed upon and non-negotiable sum of \$150 each. **Other marketing material, logos, merchandise, projects, etc.:** will be negotiated on a piece/project basis with the Special Events Coordinator and any agreement must be in writing and signed by both parties.
- 4.) PROGRESS REPORTS: Artist shall furnish the City with Progress Reports during the creation of work, which can include pictures of the works in progress. The picture may be digital images sent by email. A progress report will be sent upon request by the City, but no more frequently than once every two weeks.
- 5.) OWNERSHIP: Upon acceptance and final payment for the work, the City of Wyandotte becomes the sole legal owner of the work created for the City of Wyandotte with all rights and privileges.
- 6.) SOCIAL MEDIA: Photos of the artwork during the creation process may be posted and described by the Artist on social media but will tag the City of Wyandotte in any and all posts. After transfer of ownership at completion of the Artwork the City may, at its discretion, post or use any photos of the Artwork seen fit, but will tag the Artist on/within any post. All posts or description, by either party will be family friendly and of tasteful moral and ethical quality.

- 7.) RIGHT OF REFUSAL: If after the work is completed, the City does not wish to purchase any or all of the work, the City may, in its sole discretion, choose not to accept the completed work, and in that case the Artist will retain ownership of the artwork and shall immediately refund the City's deposit.
- 8.) RESTORATION: If the accepted work is damaged in the future, the City will consult with the Artist before any restoration and may provide the artist the first opportunity to restore it, if the City, in its sole discretion, so chooses.
- 9.) NOTICE: The Artist has the right to put his/her name and the year of completion on the work in a permanent fashion.
- 10.) WARRANTY: The Artist is obligated to create the work in a professional and craftsman-like manner.
- 11.) The artist agrees to indemnify and hold harmless the city against any and all claims for infringement of any intellectual property rights including but not limited to copyright, trademark, service marks, patents, etc.

Date

(Artist Signature)

City of Wyandotte:

Date

By:

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

WHEREAS the Special Events Coordinator has requested to contract the services of Connie Lustig for the Wyandotte Street Art Fair 2019 as well as many other posters, logos, marketing material and artwork for the city of Wyandotte and special events.

WHEREAS said services will consist of the following event, time and cost:

Wyandotte Street Art Fair: \$1,000 – 285-225-925-860

Various special event expense accounts – including Third Friday Promotions

BE IT RESOLVED that Council concurs with the Special Events Coordinator to approve the contract with Connie Lustig for the 2019 WSAF with funds to be paid from the WSAF Expense Account 285-225-925-860 and various event expense accounts for additional artwork/logos/etc.;
AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # 2d

ITEM: Special Event Application - WSAF Lemonade Agreement

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: Please find the attached Wyandotte Street Art Fair Lemonade Agreements for Lori's Festive Catering to provide & supply five lemonade stands at the Wyandotte Street Art Fair - July 10 through July 13, 2019. The Contract has been approved by the Department of Legal Affairs and their insurance and hold harmless will be submitted by June 1, 2019, pending approval of this contract. We feel that this vendor will once again provide excellent service and will help make our downtown Wyandotte Street Art Fair a destination of choice for residents of not only Southeast Michigan but to the numerous visitors from various States. We appreciate your consideration and support of special event programming in the City of Wyandotte.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that Lori's Festive Catering will once again provide excellent service and request your support of this contract

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Revenue Lemonade - 285-000-655-072 between \$10,000-\$12,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: *Approval*

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

2019 Art Fair Lemonade Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Lori's Festive Catering for the Wyandotte Street Art Fair, July 10th – 13th 2019 their insurance and hold harmless will be submitted by June 1, 2019, pending approval of this contract.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

2019 Art Fair Lemonade Agreement

The following are the terms entered this 20 day January of 2019 for an agreement between the City of Wyandotte and Lori Oberlin, doing business as Lori's Festive Catering. Lori's Festive Catering agrees to maintain the shared Street Art Fair / Non-profit lemonade drink stands at the 2019 Wyandotte Street Art Fair, July 10th - 13th, as follows.

RESPONSIBILITIES OF LORI'S FESTIVE CATERING:

- Procure all necessary supplies - Lemons, sugar, cups, straws, ice and latex gloves
- Five Lemonade Stands - Tent set-ups, with hand-washing facilities and approved by the Wayne County Health Department
- Filing of all Wayne County Health Department licenses (Phone 734-727-7400) and stands will be ready for inspection prior to the Art Fair opening
- Insurance of \$1,000,000.00 Liability Policy (See below)
- Training of workers and leaders utilized by non-profit organizations in June at a location provided by the City
- Supply all location leaders
- All lemonade signage including those announcing the participating non-profits
- Lori's Festive catering shall supply T-shirts (uniforms) and hats for volunteers up to 100 shirts.
- All areas area must be cleaned daily to eliminate trash, and trash related problems.

RESPONSIBILITIES OF CITY OF WYANDOTTE:

- Supply of workers for the Lemonade Stands each day from one hour before to one hour after each daily event
- Building, for housing of supplies with an area of approximately 10 by 20 feet (if requested)
- Five Lemonade locations - 15' by 15' areas for tent, customer and room for display
- Hook-Ups for potable water, 110 electricity for five booths - two outlets each - letter to be given to Lori's Festive Catering Staff prior to event that will be used to approve the use of electrical hook up
- One parking space for stock trailer for the four days of the fair. The location of this space(s) will be negotiated prior to the event. Said space will allow for 110-volt electrical hook up.
- City of Wyandotte to organize training for those non-profit groups who are participating in the lemonade booths. Training to include a lemonade booth set up for demonstrating as well as handouts on the process and other event details (if requested by Lori's Festive Catering Staff)

TERMS OF THE AGREEMENT:

- Lori's Festive Catering agrees to pay all costs of supplies out of total revenue
- Lori's Festive Catering agrees to pay 42% of remaining revenue to City of Wyandotte
- City of Wyandotte to contribute necessary funds to all participating Non-Profit organizations
- Lori's Festive Catering agrees to receive all remaining revenue 58%

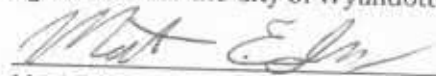
- All supply costs will have written receipts and revenue can be verified by cup count
- All accounting or Audit will be provided to the Wyandotte Street Art Fair Committee within 90 days after the event to be reviewed by the City of Wyandotte.

FUTURE STREET ART FAIRS: If the City of Wyandotte is satisfied in its sole discretion with the performance of Lori's Festival Catering under the terms of this agreement, the city agrees to explore with Lori's Festival Catering whether both parties in their sole discretion wish to continue to negotiate to use Lori's Festival Catering in future street art fairs.

SET UP: The Art Fair will provide a map of the areas for set up to Lori's Festive Catering by June 1, 2019. Lemonade and Food Vendors for the Art Fair generally load in their secured booths along the Biddle Avenue prior to the Art Fair on Tuesday after 2 pm or prior to the Fair opening on Wednesday morning before 9:00 a.m. Biddle, the main road is closed on Monday, so positions on the roadway will be marked for the lemonade tents. You will receive a map of your locations and the Art Fair staff and Lori's Festive Catering will meet for more specific information about location of ice and as we approach the event.

LIABILITY INSURANCE: The concessionaire shall procure and maintain (copy to be submitted to the Art Fair Committee by June 1, 2019) for the duration of the fair bodily injury and property damage liability insurance in the amount of not less than \$1,000,000 combined single limit. Coverage shall include products liability. The City of Wyandotte and Wyandotte Art Fair Committee must be named as additional insured on the insurance policy.

HOLD HARMLESS AGREEMENT: Lori's Festival Catering agrees to sign a hold harmless agreement for the City of Wyandotte. (Please see the attached document)



1-20-19

Matt Edens,
d/b/a Lori's Catering
PO Box 370
Union Lake, MI 48387

Date

Mayor of the City of Wyandotte

Date

City Clerk's Office

Date

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to utilize the City of Wyandotte's sidewalks/streets to sell their product during the special event occurring July 7 - 15, 2019. The undersigned hereby assumes all risks and liability relating to the utilization of said sidewalks/streets and agrees to hold harmless and indemnify the City of Wyandotte, City Officials, City Employees, Wyandotte Street Art Fair, Wyandotte Street Art Fair Directors and Committee Members, from all liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or property of others arising out of or resulting directly or indirectly from the utilization of said City sidewalks/streets and space of their product in the City of Wyandotte during the above dates.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of said City sidewalks/streets and space of their product in the City of Wyandotte during the above dates.

Agreed to this 20th day of January, 2019.

Name - Matthew Edens

Address - 7955 Overpire Clarkston, MI 48348 (Printed)

Phone - (248) 622 0926

Email - Edens1000@gmail.com

Signature - Matthew Edens

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Lori's Festive Catering to provide & supply five lemonade stands at the Wyandotte Street Art Fair, July 10th – 13th, 2019.

BE IT FURTHER RESOLVED that the vendor's certificate of insurance and hold harmless will be submitted by June 1, 2019, pending approval of this contract.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # 2e

ITEM: Wyandotte Street Art Fair Beverage Area Manager Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: As you know, the Wyandotte Jaycees have worked with the Wyandotte Street Art Fair for many years and have managed the Riverfront Beverage area for the past few. We would like to continue this relationship once again this year, please see the attached contract for the 2019 Wyandotte Street Art Fair, July 10th through the 13th. We feel that the Wyandotte Jaycees knowledge and experience will benefit not only the beverage distribution but the fair as a whole.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor or city clerk to sign and return original contract to the Special Event Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF Revenue Account – Estimate \$70,000-\$80,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approval

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

2019 Wyandotte Jaycee Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte Jaycees for the 2019 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

**58th Annual Wyandotte Street Art Fair
2019 Beer Area Agreement with the
Wyandotte Jaycees**

Organization Title: Wyandotte Jaycees

President's Name: Megan Maiani

Street Address: PO Box 276

City, State, and Zip Code Wyandotte, MI 48192

Telephone: 7343099703 Email: meganmaiani@gmail.com

Project: **WYANDOTTE STREET ART FAIR BEER AREA**

Group volunteer project date & time: July 10-13, 2019, 11 am to 11 pm (River front entertainment area) and 11 am to 9 pm at the second beer area (Maple/Biddle Area). Beer Area set up on July 8, 2019, time to be determined.

Group volunteer project description: The Wyandotte Jaycees organization will be "in charge" of the Riverfront and the 2nd Beverage Area. They will be responsible for distributing beer and other beverages to the public for the four days of the fair, accepting and disposing of tickets, opening and closing beer areas, set up of both areas before the fair, taking training offered by the beer distributor, applying for the Liquor License, working with a volunteer group that will be responsible for ticket taking during the fair and coordinating with the Wyandotte Street Art Fair Committee and Staff before/during and after the fair.

The 58th Wyandotte Street Art Fair is a four day event that brings roughly around 200,000 people to the City of Wyandotte each year. Times for the art fair is 10 am to 9 pm, the beer tent at the 2nd site will close at 10 pm, while the river front entertainment area is open until 11 pm. Tickets will be sold until 10:30 pm; Beer will be distributed until 11:00 pm. Beer will be purchased through a local distributor.

Beverages will be chosen by the City of Wyandotte Special Event Coordinator and WSAF Committee. NO money will be exchanged at the beer tents. Patrons can purchase beverage tickets from the ticket booths in the beer area ONLY.

PROVISIONS BY VOUNTEER GROUP

Volunteer group agrees to provide the following equipment and tools:

MANPOWER

The Wyandotte Jaycees will be responsible for providing a minimum of

- 5 people to man the Riverfront Beer Tent from 11 am to 4 pm Wednesday thru Friday and on Saturday a minimum of 10 people from 11 am to 4 pm

- Minimum of 2 people to man the Maple/Biddle beer area from 11 am to 5 pm Wednesday thru Friday and a minimum of 3 people from 11 am to 5 pm on Saturday.
- A minimum of 20 people at the Riverfront Beer Tent each night from 5 pm to 11 pm, along with a minimum of 4 people at the Maple/Biddle beer area from 5 pm to 9 pm each night.

SPECIAL PROVISIONS APPLICATION

By May 1, 2019, the Jaycees shall, at a meeting of the membership or board of directors, pass the following resolution by a majority vote. **RESOLVED:** That the organization, through its duly authorized officers, make application to the MLCC for a Special License for the sale of either Beer and Wine, or Beer, Wine and Spirits, for consumption on the premises to be in effect on the following days; July 10 through 13, 2019.

The Jaycees shall apply for SPECIAL LICENSE for SALE OF BEER AND WINE ONLY and/or BEER, WINE AND SPIRITS for CONSUMPTION ON THE PREMISES and adhere to the Michigan Department of Labor & Economic Growth MICHIGAN LIQUOR CONTROL COMMISSION (MLCC), 7150 Harris Drive, P.O. Box 30005, Lansing, MI 48909-7505. Such application shall be signed and completed by the Jaycees at least 60 days prior to the commencement of the Art Fair.

The Art Fair Committee shall provide layout information of the Art Fair and beverage sales set up areas by May 1, 2019, and the funds to secure the bond and apply for the license(s) and staff shall facilitate and assist in the preparation of the application and shall process and mail such application from City Hall to the State within the first week of June 2019.

The Wyandotte Jaycees understand that the above-described services will be non-compensable to individuals. A portion of the proceeds from the sale of beverages shall benefit the Wyandotte Jaycees based upon the schedule as follows as well as an additional organization that will be responsible for taking tickets.

PAYMENT

The Jaycees shall receive 21.5% of gross revenue of beverage sales. The Wyandotte Jaycees will be responsible for paying and sending in the checks for: bonds, licensing, insurance and the tax on the sales of beer/liquor after the event. The City of Wyandotte will not pay for any part of/reimburse any fees to the Jaycees.

TRAINING/ SERVING

The Jaycees shall certify to the City of Wyandotte/Wyandotte Street Art Fair Committee that they shall have been trained and shall abide by all Michigan Laws the State of Michigan Liquor Control Commission. This training may be offered by the Distributor and arranged within 30 days of the signing of this contract.

SET UP

An appropriate Jaycee representative shall be present at the time of the beer tent set up and the beer distributor's truck and equipment lay out on the days before the Art Fair begins. Times and dates shall be arranged and communicated between the Art Fair staff and the Jaycees representative.

DUTIES OF THE JAYCEES

There will be two to three workers from the distributors present at the fair at all times, if you need assistance with anything, they can help you. They will be in charge of keg counting, replacing kegs, moving kegs and fixing any problems that might occur in both beer areas. A representative from the Wyandotte Jaycees shall inspect and keep a keg count for each day to check records.

MONEY HANDLING / TICKETS

Money handling and ticket shall be conducted by the organizations the Wyandotte Street Art Fair Committee approves. The Wyandotte Jaycees will be notified once these groups are chosen.

Ticket areas:

- Elm Street at Van Alstyne Street – Riverfront Entertainment Area
- 2nd Area – Biddle Area

One member from the ticket handling groups shall be appointed to document the starting number of tickets and the last number on a ticket roll that was collected at the opening of the ticket booths, before each shift change and at the closure of the event each night and shall sign the ticket ledger.

One member of each group shall be appointed to document the starting number of tickets and the last number on a ticket roll that was collected before the shift change.

TICKET HANDLING

The Wyandotte Jaycees who will be accepting tickets for all beer/beverage areas shall be required to tear each ticket into two pieces; then dispose of these behind the bar.

MONEY

Members of the Wyandotte Street Art Fair Staff/City of Wyandotte will be responsible for depositing/counting the money each night after both beer tents close for the four days of the fair. The Wyandotte Jaycees workers understand that they are not allowed to touch the ticket booth money whatsoever, in order to provide a check and balance in the worker arrangement.

DISTRIBUTION

The Wyandotte Jaycees accepting tickets shall check ID of any person in question before distributing and abide by training. If a Wyandotte Street Art Fair Staff/Committee sees any member of the Jaycees not taking tickets and distributing alcohol, there will be immediate removal of that person. The Jaycee President or Board Member will be notified as soon as possible. There will be no individuals under the age of 18 allowed behind the beer booths for any reason. If Wyandotte Street Art Fair Staff/Committee Members see any individual behind the beer tent area that are under the age of 18 years old that individual will be removed immediately.

OPENING THE BOOTHS

Riverfront - 11 am
Second Location - 11 am

CLOSING AND SECURING THE BOOTHS

The Wyandotte Jaycees will be responsible for closing and securing both beer areas for the duration of the four day event. Ticket sales stop at 10:30 pm and ticket taking and beer distribution stops at 11 pm. The beer workers will be there to assist you with closing and also the ticket takers as well as Wyandotte Street Art Fair Staff. If you have any questions or need assistance with anything during the four day fair please feel free to contact the Wyandotte Street Art Fair staff (contact information will be exchanged closer to the fair). Original licenses shall be returned to the Wyandotte Jaycees for immediate return to the state by the end of Saturday night.

REPORTING

The Wyandotte Jaycees will make a copy of their traditional CPG regarding this event available to the Art Fair Committee/Staff within the first week of September.

GENERAL CONDITIONS

The Wyandotte Jaycees and all others associated with the Wyandotte Jaycees further understand that they are not considered employees of the City of Wyandotte. Volunteers listed on the attached lists are covered by general liability insurance purchased for this specific event wherein the City of Wyandotte and Street Art Fair Committee shall be named as also insured. The Wyandotte Jaycees shall be responsible to submit 30 days in advance of the Art fair, a copy of the Liquor Liability Insurance in the amount required by the City of Wyandotte. The Wyandotte Jaycees shall comply with all applicable department and agency rules. No City employment, unemployment, leave, or hours of work provisions or collective bargaining agreements shall apply to volunteers. Either party may cancel this agreement in writing with advance notice of 45 days in advance of the event at any time following notice of the other party.

HOLD HARMLESS

The Wyandotte Jaycees agree to hold the City of Wyandotte harmless from any and all claims and liability arising from the Jaycee's operation of the Beer areas and from all activities arising from this Agreement.

I hereby release the City of Wyandotte, the Art Fair Committee members, staff and agents from all claims of any kind or character which I have or might have against them.

Megan Maiami
President or other authorized official of group

2-11-19

Date

Acceptance from the City of Wyandotte

Date

City Clerk

Date

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the 2019 Beer Area Agreement between the City of Wyandotte and the Wyandotte Jaycees for the oversight and management of the Riverfront Entertainment Area and the additional beverage area in the vicinity of Maple and Biddle Avenue during the 2018 Wyandotte Street Art Fair from July 10-13, 2019, with set up on July 8, 2019, at a time yet to be determined.

BE IT FURTHER RESOLVED that the Wyandotte Jaycees organization will be responsible for distributing beer and other beverages to the public for the four days of the fair, accepting and disposing of tickets, opening and closing beer areas, set up of both areas before the fair, participating in training offered by the beer distributor, applying for the Liquor License, working with a volunteer group that will be responsible for ticket taking during the fair, coordinating with the Wyandotte Street Art Fair Committee and Staff before/during and after the fair, and any and all other duties/payments/costs outlined in the 2019 Beer Area Agreement.

BE IT FURTHER RESOLVED that the Beer Area Agreement includes a Hold Harmless agreement to be signed by the President or other authorized official of the group and that Mayor and City Clerk are authorized to execute said agreement upon acceptance and signature of the Wyandotte Jaycees representative.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS


CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # 2f

ITEM: Special Event - Rentals for the WSAF

PRESENTER: Heather A. Thiede - Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede - Champlin, Special Events Coordinator 

BACKGROUND: Attached please find the contract for Symon Rental for the use of tents, tables, etc. for the 2019 Wyandotte Street Art Fair, July 10th – 13th. We have worked with each company for many years and would like to continue to work with them once again for the 2019 WSAF.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Events Coordinator and support the contracts for the 2019 Wyandotte Street Art Fair. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Stec.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF Expense Account – 285-225-925-730-860

\$2,885.00

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: 

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

Rental Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special

Event Coordinator, to approve of the contracts for Symon Rental for the event to be held July 10th through the 13th 2019.

WSAF Expense Account – 285-225-925-730-860 \$2,885.00

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Symon Rental
1918 Ford Ave.
Wyandotte, MI 48192

Delivery Date:	Invoice #
7/9/2019	Bid

Phone #	734-283-5374	Fax #	734-283-5355
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Deliver to: City of Wyandotte 3200 Biddle Ave. Wyandotte, MI 48192 734-324-4502 / 734-324-7283 Fax# Heather hthiede@wyandotte.org / 734-341-5630 Cell#
--

Bill to: Parks & Rec, Dept. 734-324-7292 Wyandotte Street Fair Delivery on: 7/9/2019 Use Dates: 7/10-11-12-13/2019 Pick up on: 7/13/2019 After 11:00 PM

Pick Up Date	Use Date	PO #	Customer Pick Up
7/13/2019	7/10/2019	1/28/2019	

Qty	Description	Rate	Amount
1	20' x 20' Frame Tent White (6 - 55 Gallon Water Barrels)	325.00	325.00
13	10' x 10' EZ-UP Frame Tent White (Includes 40 - 10' x 10' Sand Bags / 12 - Large Sand Bags / 52 - Tie Down Straps) Put in Pod No Set Up	110.00	1,430.00
32	10' EZ UP Tent Sides	10.00	320.00
26	30" Round Cocktail Table 42" High	15.00	390.00
4	42" Round Umbrella Table W/Umbrella	30.00	120.00
	Delivery & Pick up Charge	50.00	50.00
	After Hours Pick up Charge	250.00	250.00

Total \$2,885.00

E-mail	symonrent@aol.com
--------	-------------------

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

WHEREAS Symon Rental will provide various tents, tables, and other items for the 2019 Wyandotte Street Art Fair to be held July 10-13, 2019.

BE IT RESOLVED that Council approves the contract between the City of Wyandotte and Symon Rental to provide rentals for the 2019 Wyandotte Street Art Fair in the amount of \$2,885.00 to be paid from the WSAF Expense account #285-225-925-730-860.

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign said contract.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25th 2019

AGENDA ITEM # **2g**

ITEM: Special Events – WOW 360 Events August and September

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator



BACKGROUND: Below please find the requested dates for streets/property WOW 360 Event Productions would like to utilize for special events to take place on August 16th and September 27th – 29th 2019 in our beautiful City. This application has been reviewed by the Special Events Coordinator, Recreation Superintendent, DPS Superintendent, Police and Fire Chiefs and is in full support of these exciting events to bring thousands of patrons to our community that will directly benefit our businesses. They are asking permission for the following events: (Details on attached)

- Wine Crawl: August 16th 2019 6-11 pm
 - Access to the Grass Lot, Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street.
 - 4' chain link fence and / or bike rack fencing to go around the event space. Set up on Friday at 9a.m.
 - "No Parking on Friday signs to be placed on Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street. Thursday, August 15.
 - Electrical is needed (more details to follow closer to the event)
 - Trash Cans – an ample supply of lined trash cans to be placed in the event area.
 - City stage delivered on Friday morning.
 - Dumpster to be placed in the lot on Oak & First.
 - No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.
 - 35 - 8 ft tables to be delivered to the grass lot on Friday no later than 10 am.
 - Use of Gator and / or golf carts
- Fire and Flannel Fest: September 27th – 29th 2019
- Friday 5p.m. – 11 p.m. / Saturday 12 p.m. – 11 p.m. / Sunday 12 – 6 p.m.
 - Access to the west side of the City Hall Parking Lot on Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement housing trailers.
 - Access to the Yack Arena Parking Lot Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement rides. (set up on Monday – Thursday) Ride inspections on Friday morning.
 - Sycamore to be closed between 3rd and 2nd Street –Monday, Sept 30 to park Elliot Amusement to house the rides. Spaces near the Yack will be reserved for Yack parking. (see map)
 - Sycamore to be closed between 2nd and Biddle Friday – Sunday.
 - Maple between 3rd and 2nd to be closed Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. *Soft Close at Maple and 3rd, hard close after the Fire Stations driveaway. This will allow emergency trucks to have access during the festival.
 - 2nd Street to be closed from Maple to Sycamore Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. Maple will be left open, for right turns onto 2nd Street.
 - Access to the parking lot off Maple & 2nd Street - Thursday, Sept 26 at 8 a.m. til Sunday, Sept 29 at 12 midnight.
 - City stage to be place in the parking lot at Maple and 2nd.
 - Alcohol sales will be contained in the parking lot with security and fence.

- A 40 x 100 tent will be placed in the lot.
- Port a johns will be placed throughout the event.
- "No Parking" Signs to be placed the day before each closure listed above.
- Access to water
- Access to city power
- Generator will be placed in the parking lot for stage power.
- Use locking fence, bike rack and / or barricades to block in liquor permitted area.
- Stage to be delivered on Thursday, Sept 26 at 9 a.m. and picked up on Sunday or Monday morning.
- Trash Cans – an ample supply of lined trash cans throughout the event area.
- Use of Gator and / or golf carts (3 total)
- Dumpster to be placed in the event footprint, location TBD until closer to the event.
- No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.

If there are any costs over stated amount in agreement for any city staff/material/property for said event, WOW 360 Event Productions will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by WOW 360 Event Productions. This means any glass, spills; broken items will need to be cleaned during the event. WOW 360 Event Productions must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached information).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Events Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held: August 16th and September 27th – 29th 2019.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

COMMISSION RECOMMENDATION: None

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: *Approved*

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

Event Descriptions

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25th 2019

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held on the below dates:

- Wine Crawl: August 16th 2019 6-11 pm
 - Access to the Grass Lot, Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street.
 - 4' chain link fence and / or bike rack fencing to go around the event space. Set up on Friday at 9a.m.
 - "No Parking on Friday signs to be placed on Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street. Thursday, August 15.
 - Electrical is needed (more details to follow closer to the event)
 - Trash Cans – an ample supply of lined trash cans to be placed in the event area.
 - City stage delivered on Friday morning.
 - Dumpster to be placed in the lot on Oak & First.
 - No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.
 - 35 - 8 ft tables to be delivered to the grass lot on Friday no later than 10 am.
 - Use of Gator and / or golf carts
- Fire and Flannel Fest: September 27th – 29th 2019
- Friday 5p.m. – 11 p.m. / Saturday 12 p.m. – 11 p.m. / Sunday 12 – 6 p.m.
 - Access to the west side of the City Hall Parking Lot on Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement housing trailers.
 - Access to the Yack Arena Parking Lot Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement rides. (set up on Monday – Thursday) Ride inspections on Friday morning.
 - Sycamore to be closed between 3rd and 2nd Street –Monday, Sept 30 to park Elliot Amusement to house the rides. Spaces near the Yack will be reserved for Yack parking. (see map)
 - Sycamore to be closed between 2nd and Biddle Friday – Sunday.
 - Maple between 3rd and 2nd to be closed Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. *Soft Close at Maple and 3rd, hard close after the Fire Stations driveway. This will allow emergency trucks to have access during the festival.
 - 2nd Street to be closed from Maple to Sycamore Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. Maple will be left open, for right turns onto 2nd Street.
 - Access to the parking lot off Maple & 2nd Street - Thursday, Sept 26 at 8 a.m. til Sunday, Sept 29 at 12 midnight.
 - City stage to be place in the parking lot at Maple and 2nd.
 - Alcohol sales will be contained in the parking lot with security and fence.
 - A 40 x 100 tent will be placed in the lot.
 - Port a johns will be placed throughout the event.
 - "No Parking" Signs to be placed the day before each closure listed above.
 - Access to water
 - Access to city power
 - Generator will be placed in the parking lot for stage power.
 - Use locking fence, bike rack and / or barricades to block in liquor permitted area.
 - Stage to be delivered on Thursday, Sept 26 at 9 a.m. and picked up on Sunday or Monday morning.
 - Trash Cans – an ample supply of lined trash cans throughout the event area.
 - Use of Gator and / or golf carts (3 total)
 - Dumpster to be placed in the event footprint, location TBD until closer to the event.
 - No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.

If there are any costs over stated amount in agreement for any city staff/material/property for said event, WOW

360 Event Productions will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by WOW 360 Event Productions. This means any glass, spills; broken items will need to be cleaned during the event. WOW 360 Event Productions must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

City Request 2019

Contact Info:

Julie Law & Josh Cade WOW 360

WOW 360 is an event marketing company that specialized in producing city festivals. Together we have over 30 years experience in the entertainment, marketing and hospitably industry.

Wine Crawl

August 16

6 p.m. – 11 p.m.

Event Overview:

Wyandotte's August Third Friday is the 15h Annual Wine Tasting event. A variety of Michigan and national wine brands will be invited to have booths at the wine tasting event. Reps will be on site to talk about their wine. The event will also have live music and vendor booths.

Parking Lot #1:

- Access to the Grass Lot, Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street.

City Requests:

- 4' chain link fence and / or bike rack fencing to go around the event space. Set up on Friday at 9a.m.
 - "No Parking on Friday signs to be placed on Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street. Thursday, August 15.
 - Electrical is needed (more details to follow closer to the event)
 - Trash Cans – an ample supply of lined trash cans to be placed in the event area.
 - City stage delivered on Friday morning.
 - Dumpster to be placed in the lot on Oak & First.
 - No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.
 - 35 - 8 ft tables to be delivered to the grass lot on Friday no later than 10 am.
 - Use of Gator and / or golf carts
-

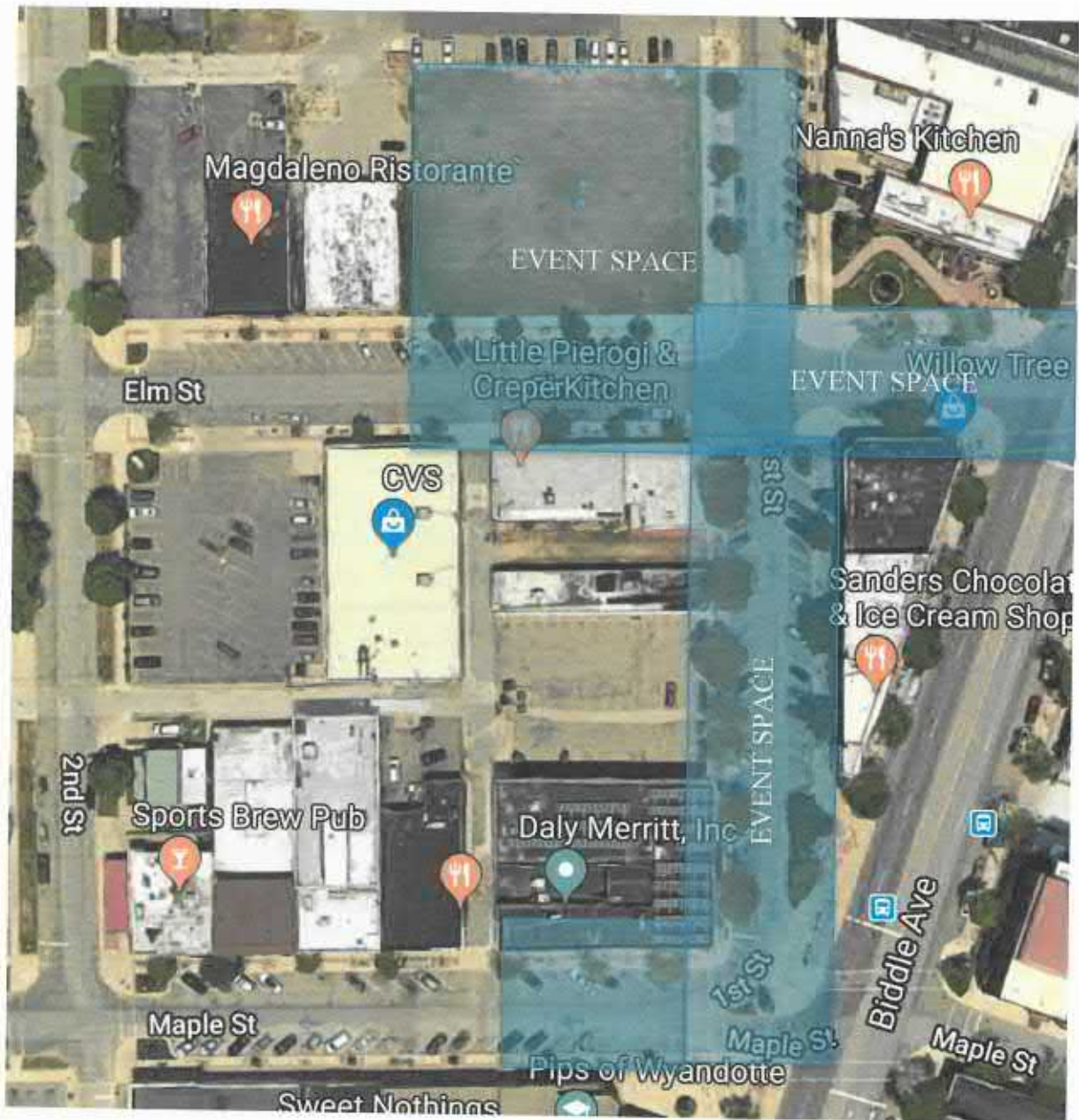
Other Set up:

- Port a Johns delivered on Friday and picked up on Monday.
- Signage place throughout to visibly mark Event Areas, No Alcohol Beyond Points, Event Rules & Policies
- Security will be on site checking IDs at the gate.
- Shade tents will be placed in the area. No sidewalls.

Tear Down:

- Event areas will be cleaned and trash removed.
- Vendor booths, tents and port a johns to be removed on Sunday, or at the latest Monday morning.

EVENT AREA



Fire & Flannel Fest

Sept 27-29, 2019

Friday 5p.m. – 11 p.m. / Saturday 12 p.m. – 11 p.m. / Sunday 12 noon - 6p .m.

Event Overview:

Fire & Flannel Fest will be one of Wyandotte more premier events. There will be hours of entertainment for all ages including lumberjack competitions, ax throwing, juggling shows , pumpkin bowling, and chainsaw carving demonstrations. Wood carvings will be auctioned off with the proceeds benefiting a charity. We'll also host the flavors of fall with Smore's stations, ciders and local breweries, like Blake's Cider Mill to bring in hard ciders and fall beers. Everyone is encourage to wear flannel shirts for this fun fall occasion and show our vendor booths featuring harvest goods and unique craft items. . We'll also host best beard competitions and will have live bands throughout the weekend. Fire & Flannel will also be the host to Elliot's Amusement. 360 Event Productions has experience in working with Elliot's Amusement at a neighboring cities summer festival. Elliot's is a family owned, Michigan based company with a good reputation in the industry. Elliot's will provide a certificate of insurance listing The City of Wyandotte as an additional insurer and sign a hold harmless agreement.

WOW 360 will seek promotional media partners to support the event and highlight Wyandotte downtown charm. Local retailer and restaurants staff will be encouraged to wear flannel and offer promotional programs to those guests who also wear flannel to celebrate Wyandotte's next big community event, Fire & Flannel Fest.

City Requests:

- Access to the west side of the City Hall Parking Lot on Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement housing trailers.
- Access to the Yack Arena Parking Lot Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement rides. (set up on Monday – Thursday) Ride inspections on Friday morning.
- Sycamore to be closed between 3rd and 2nd Street –Monday, Sept 30 to park Elliot Amusement to house the rides. Spaces near the Yack will be reserved for Yack parking. (see map)
- Sycamore to be closed between 2nd and Biddle Friday – Sunday.
- Maple between 3rd and 2nd to be closed Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. *Soft Close at Maple and 3rd, hard close after the Fire Stations driveway. This will allow emergency trucks to have access during the festival.
- 2nd Street to be closed from Maple to Sycamore Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. Maple will be left open, for right turns onto 2nd Street.
- Access to the parking lot off Maple & 2nd Street - Thursday, Sept 26 at 8 a.m. til Sunday, Sept 29 at 12 midnight.

- City stage to be place in the parking lot at Maple and 2nd.
- Alcohol sales will be contained in the parking lot with security and fence.
- A 40 x 100 tent will be placed in the lot.
- Port a johns will be placed throughout the event.
- "No Parking" Signs to be placed the day before each closure listed above.
- Access to water
- Access to city power
- Generator will be placed in the parking lot for stage power.
- Use locking fence, bike rack and / or barricades to block in liquor permitted area.
- Stage to be delivered on Thursday, Sept 26 at 9 a.m. and picked up on Sunday or Monday morning.
- Trash Cans – an ample supply of lined trash cans throughout the event area.
- Use of Gator and / or golf carts (3 total)
- Dumpster to be placed in the event footprint, location TBD until closer to the event.
- No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.

Other Set Up:

- Vendor booths with set up Friday morning and will have weights on all four corners of the tent and Hold Harmless on file.
- Signage place throughout to visibly mark Event Areas, No Alcohol Beyond Points, Event Rules & Policies

Tear Down:

- Event areas will be cleaned and trash removed.
 - Vendor booths, tents and port a johns to be removed on Sunday, or at the latest Monday morning.
-

EVENT AREA



RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events to be held by WOW 360 on the following dates:

- Wine Crawl: August 16th, 2019 - 6-11 pm
 - Access to the Grass Lot, Elm Street between CVS & Biddle, First street between Oak and Maple and Maple Street between Biddle and Second Street.
 - 4' chain link fence and / or bike rack fencing to go around the event space. Set up on Friday at 9a.m.
 - "No Parking on Friday signs to be placed on Elm Street between CVS & Biddle, Frist street between Oak and Maple and Maple Street between Biddle and Second Street. Thursday, August 15.
 - Electrical is needed (more details to follow closer to the event)
 - Trash Cans – an ample supply of lined trash cans to be placed in the event area.
 - City stage delivered on Friday morning.
 - Dumpster to be placed in the lot on Oak & First.
 - No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.
 - 35 - 8 ft tables to be delivered to the grass lot on Friday no later than 10 am.
 - Use of Gator and / or golf carts
- Fire and Flannel Fest: September 27th – 29th, 2019
- Friday 5p.m. – 11 p.m. / Saturday 12 p.m. – 11 p.m. / Sunday 12 – 6 p.m.
 - Access to the west side of the City Hall Parking Lot on Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement housing trailers.
 - Access to the Yack Arena Parking Lot Monday, Sept 23 – Monday, Sept 30 to park Elliot Amusement rides. (set up on Monday – Thursday) Ride inspections on Friday morning.
 - Sycamore to be closed between 3rd and 2nd Street –Monday, Sept 30 to park Elliot Amusement to house the rides. Spaces near the Yack will be reserved for Yack parking. (see map)
 - Sycamore to be closed between 2nd and Biddle Friday – Sunday.
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 - 2nd Street to be closed from Maple to Sycamore Thursday, Sept 26 at 12 noon til Sunday, Sept 29 at 12 midnight. Maple will be left open, for right turns onto 2nd Street.
 - Access to the parking lot off Maple & 2nd Street - Thursday, Sept 26 at 8 a.m. til Sunday, Sept 29 at 12 midnight.
 - City stage to be place in the parking lot at Maple and 2nd.
 - Alcohol sales will be contained in the parking lot with security and fence.

- A 40 x 100 tent will be placed in the lot.
- Port a johns will be placed throughout the event.
- “No Parking” Signs to be placed the day before each closure listed above.
- Access to water
- Access to city power
- Generator will be placed in the parking lot for stage power.
- Use locking fence, bike rack and / or barricades to block in liquor permitted area.
- Stage to be delivered on Thursday, Sept 26 at 9 a.m. and picked up on Sunday or Monday morning.
- Trash Cans – an ample supply of lined trash cans throughout the event area.
- Use of Gator and / or golf carts (3 total)
- Dumpster to be placed in the event footprint, location TBD until closer to the event.
- No other events are to take place within the approved footprint without written permission from WOW 360 and the Special Events Office.

BE IT FURTHER RESOLVED that WOW 360 will comply with the following:

- If there are any costs for any city staff/material/property for said event, WOW 360 will be responsible for those fees no later than 30 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The WOW 360 will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the WOW 360 must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



Brian K. Zalewski
CHIEF OF POLICE

3

CITY COUNCIL

Robert A. DeSana

Leonard T. Sabuda

Megan Maiani

Chris Calvin

Donald C. Schultz

Robert Alderman

February 12, 2019

Mayor and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2019-01

After review, Deputy Chief Hamilton recommends the installation of "Handicap" signs at 414 Sycamore, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Deputy Chief Hamilton, this letter serves as a recommendation for Council support of Traffic Control Order 2019-01 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Brian K. Zalewski
Chief of Police

City of Wyandotte
Traffic Control Order

TRAFFIC CONTROL ORDER # **2019-01**

Parking ☐
Speed ☐
Signs to be installed ☒
Other ☐

Traffic C.doc

ORDER TO PLACE SIGNS REGULATING TRAFFIC

The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:

The installation of:

- "Handicap" signs at 414 Sycamore

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN



DATE:

2-12-19

FILED WITH CITY CLERK, BY CHIEF OF POLICE BRIAN ZALEWSKI, CITY OF WYANDOTTE, MICHIGAN

DATE:

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE:

CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign_Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date:

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2019-01 for the installation of “Handicap Parking” signs at 414 Sycamore.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said signs and the City Clerk be authorized to sign said order.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 4

ITEM: Appointment to the Civil Service Commission

PRESENTER: Michael Ptak, Civil Service Commission President



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: George Lovell has submitted a letter of resignation from the Civil Service Commission. Per Act 78 of 1935 (MCL38.502), the third (at-large) member of the commission is to be appointed by the 2 current commissioners. Resident Brian Kuhn of Wyandotte, MI, has submitted a resume to serve on the commission to fill the unexpired term.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Acknowledge the service of Commissioner Lovell and receive and place on file the appointment of Brian Kuhn as the Secretary of the Civil Service Commission. Term to expire April 19, 2021.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

Resignation letter from George Lovell and resume from Brian Kuhn.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: **February 25, 2019**

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council hereby accepts the resignation of George Lovell from the Civil Service Commission and thanks him for his service; AND

BE IT FURTHER RESOLVED that Council receives and places on file the appointment of Mr. Brian Kuhn as Secretary and Commissioner-At-Large of the Civil Service Commission, as appointed by the 2 current commissioners, to fill the unexpired term of Commissioner Lovell with the term to expire on April 19, 2021.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

George H. Lovell

Southgate, MI 48195

October 26, 2018

Esteemed Colleagues:

It is with a heavy heart that I must resign from my position as Fire Commission Vice-President for the City of Wyandotte. I have been a resident of Wyandotte for many years and it has been a privilege to serve on this committee.

I have recently purchased a home in Southgate, Michigan and plan to live there with my family, therefore I will no longer be able to serve the vibrant city of Wyandotte. Thank you for the opportunity and I wish this board and the residents of Wyandotte all the best.

Thank you,

George H. Lovell

Brian J. Kuhn

Wyandotte MI, 48192

Objective

To introduce myself to your organization

Education

National Fire Academy training of Hazardous materials Recognition and Identification (Dec 1987)

Detroit Fire Dept. Basic Emergency Medical Services Training (Jan 15, 1988)

State of Michigan Firefighter 1 & 2 Certification, (May 1992)

State of Michigan, Dept of State Police Hazardous Materials Awareness and Operations certification (May 29, 1992)

Detroit Fire Academy Haz-Mat Technician Course Certification (May 1, 1998)

Michigan State University, 32 hour Confined Space Rescue Certification (June 29- July 2, 1998)

Louisiana State University, Emergency Response to Domestic Biological Incidents Operation course (March 7, 2002)

U S Environmental Protection Agency, Certificate for Emergency Response to Hazardous Materials Incidents 3.6 CEU (June 24-28, 2002)

New Mexico Tech, Incident Response to Terrorist Bombing Course, 32 hours (Jan 28-31, 2003)

Office of Domestic Preparedness WMD Responder Operations Radiological/ Nuclear Course, 2.6 hours (Jan 8, 2006)

Homeland Security Certificate of Completion, Personal Radiation Detector Course, 0.7 hours of CEC (February 7, 2009)

U S Environmental Protection Agency, Air Monitoring for Emergency Response, 1.5 hours (Oct, 2010)

ICWUC 40 hour HazWoper Program (Sept 12-16, 2011)

Michigan Academy of Emergency Services and Allied Health- Basic EMT National Certification/ Licensure (Sept 18, 2018- February 12, 2021), Instructor/Coordinator Licensure (State of MI) May/September 2021

Experience

Emergency Medical Technician (January, 1987- November, 1987)

Employer: Emergency Care Services, Highland Park, MI

Duties: Respond to Emergency Medical Situations

Emergency Medical Technician, (November, 1987- March, 1992)

Employer: City of Detroit Fire Dept, 1301 3rd Ave, Detroit, MI 48226

Duties: Respond to Emergency Medical Situations

Firefighter/ Hazmat Technician (March 9, 1992- October 12, 2012)

Employer: City of Detroit Fire Dept, 1301 3rd Ave, Detroit, MI 48226

Duties: Respond to all fire related situations, fire related emergencies, Hazardous Materials Response and all non-fire related emergencies.

E R Technician

Employer: Detroit Riverview Hospital (1992-1995)

Triage, Direct Patient Care, Incident Reporting, and maintenance of ER supplies and equipment

Instructor, Emergency Medical Technician-Basic & Continuing Education Classes

Michigan Academy of Emergency Services & Allied Health (A Division of Dorsey Schools)

17612 Commerce Dr. Suite 100 New Boston, MI 48164

Instructor in EMT Basic/Firefighter 1 William D. Ford Career Technical Center

Additional Experience:

Adjunct for Mailroom training in Biological Threats

U S Marshall Service- U S Dept of Justice (May1, 2007)

Training U S Marshall Service, Federal Court Employees and U S Dept of Justice personnel

Skills

- Operation of Emergency Vehicles and Equipment
- Knowledge and experience responding to all Emergency situations
- Community Relations
- Instructor of Basic Emergency Medical Technician courses at both adult education classes and at the Wayne/Westland High School (William D. Ford Career/Technical Center) Westland, Michigan instructing 10, 11 & 12th grade students in both Basic Emergency Medical Technician and Firefighter 1 (State of Michigan) courses.

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council hereby accepts the resignation of George Lovell from the Civil Service Commission and thanks him for his service; AND

BE IT FURTHER RESOLVED that Council receives and places on file the appointment of Mr. Brian Kuhn as Secretary and Commissioner-At-Large of the Civil Service Commission, as appointed by the 2 current commissioners, to fill the unexpired term of Commissioner Lovell with the term to expire on April 19, 2021.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 5

ITEM: Appointment – Fire Chief

PRESENTER: Joseph R. Peterson, Mayor

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The current Fire Chief, Jeffery Carley, has expressed his intention to retire effective March 14, 2019. Promotional eligibility lists are created pursuant to promotion exams administered by the Wyandotte Firefighters Civil Service Commission which remain in effect for two (2) years. The current procedure to fill this vacancy allows for the rank of Captain and Lieutenant in the Fire Department to test for the position as well as eligible Sergeants as outlined in the Rules and Regulations of the City of Wyandotte Firefighters Civil Service Commission. The Mayor, with City Council approval, has the authority to select from the top three (3) candidates in the selection process.

The current eligibility list for Fire Chief had two (2) candidates. Interviews were held by the Mayor and the City Administrator with both candidates. While both candidates were impressive, a recommendation is being made to appoint Captain Daniel P. Wright to the position of Fire Chief. Captain Wright has been a member of our Fire Department since September of 1997, and has been in the rank of Captain since March of 2015.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Concur with the recommendation of the Mayor and Police and Fire Commission to appoint Captain Daniel P. Wright to the position of Fire Chief.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Projected savings of approximately \$11,898 based on the difference in salary in first year.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the promotion.

COMMISSION RECOMMENDATION: Concur (see letter)

CITY ADMINISTRATOR'S RECOMMENDATION: Concur *SDysdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur

LIST OF ATTACHMENTS:

1. Mayoral Recommendation to P&F Commission
2. P&F Commission Recommendation – 2/19/19

MODEL RESOLUTION:

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Mayor Peterson and John Harris, President of Police and Fire Commission, regarding the appointment of Daniel Wright to Fire Chief, are received and placed on file and

BE IT FURTHER RESOLVED that Council concurs in the recommendations as set forth in these communications to name Daniel Wright as Fire Chief in the City of Wyandotte with a starting salary at the Fire Chief Class Code E (\$84,718.40 annually) and

BE IT FURTHER RESOLVED, that the Mayor and City Council thanks Jeffrey Carley for his many years of dedicated service to the City of Wyandotte

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

February 14, 2019

Mr. John Harris, President
And Members of the Police & Fire Commission

VIA ELECTRONIC MAIL

Dear Commission Members:

Enclosed is a copy of an email I received from the Fire Fighters Civil Service Commission dated January 16, 2019, certifying the names of the eligible candidates for promotion to the rank of Fire Chief.

Please proceed with the promotion of Daniel Wright to the position of Fire Chief, pending Captain Wright's acceptance of the City's compensation package.

Very truly yours,

Joseph R. Peterson
Mayor

Enclosure

cc: City Council
Todd Drysdale, City Administrator
Chief Jeff Carley, Fire Department
Lynne Matt, Secretary, Fire Department
Beth Lekity, Fire Fighter's Civil Service Comm.



Joseph R. Peterson

From: Beth Lekity
Sent: Wednesday, January 16, 2019 4:59 PM
To: Joseph R. Peterson; ptakmj77@gmail.com
Cc: Todd A. Drysdale; council; Wyandotte Fire Chief; dliberacki@hotmail.com; Brian Kuhn
Subject: RE: Candidate Request
Attachments: 2019 Eligibility List_01.07.2019.xlsx.pdf

Mayor Peterson:

I am writing to respond to your letter at the direction of Civil Service Commission President, Mr. Mike Ptak. Currently, there are two eligible candidates for the position of Fire Chief:

RANK	NAME	ADJUSTED WRITTEN SCORE	SENIORITY POINTS	TOTAL	TEST EXPIRATION
FIRE CHIEF					11/18/2019
	Capt. D. Wright	62.4000	20.0000	82.4000	
	Lt. T. Lyon	63.2000	19.0083	82.2083	

The eligibility list, updated as of 1/7/2019, is attached for your reference.

Please contact Mike Ptak or myself with any further questions.

Thank you,
Beth



Beth Lekity, CMMC | Deputy City Clerk

City of Wyandotte
3200 Biddle Avenue, Suite 100
Wyandotte, MI 48192
Tel: 734-324-4560
Fax: 734-556-3131
www.wyandotte.net

From: Joseph R. Peterson
Sent: Wednesday, January 16, 2019 3:02 PM
To: ptakmj77@gmail.com
Cc: Beth Lekity <blekity@wyandottemi.gov>; Todd A. Drysdale <tdrysdale@wyandottemi.gov>; council <council@wyandotte.org>; Wyandotte Fire Chief <wfdchief@wyandottemi.gov>; dliberacki@hotmail.com; geofiredfd@gmail.com
Subject: Candidate Request

Please see attached letter from Mayor Peterson.

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. Desana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

Police and Fire Commission

February 19, 2019

Mayor and City Council
City of Wyandotte
3200 Biddle
Wyandotte, MI 48192

Dear Mayor and City Council:

At a special meeting February 19, 2019, the City of Wyandotte Police and Fire Commission unanimously concurs with the recommendation of the Joseph R. Peterson, Mayor to promote Daniel Wright to the position of Fire Chief.

Sincerely,

John Harris
President

266 Maple • Wyandotte, Michigan 48192 • Telephone Number 734-324-7252 • Fax Number 734-288-7078 • www.wyandotte.net

email: wfdchief@wyandottemi.gov



RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Mayor Peterson and John Harris, President of Police and Fire Commission, regarding the appointment of Daniel Wright to Fire Chief, are received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs in the recommendations as set forth in these communications to name Daniel Wright as Fire Chief in the City of Wyandotte with a starting salary at the Fire Chief Class Code E (\$84,718.40 annually); AND

BE IT FURTHER RESOLVED, that the Mayor and City Council thanks Jeffrey Carley for his many years of dedicated service to the City of Wyandotte.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # **6**

ITEM: Special Assessment District (SAD #944)

PRESENTER: Mark Kowalewski - City Engineer; Theodore Galeski - City Assessor

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: In accordance with Chapter XIV – Subdivision No. 2, Paragraph 222, Section 14 of the City Charter, sidewalk repairs have been made to public walks within the City and the cost of said repairs should be charged against the abutting properties. The area of this work was Grove to Pennsylvania from Biddle Avenue to 18th Street. In addition, attached is the City's criteria for replacing existing sidewalks.

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt the City's criteria for sidewalk replacement. Refer to the City Clerk to schedule a Special Assessment Hearing in accordance with Chapter XIV – Subdivision No. 2, Paragraph 225, Section 17 of the City Charter.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Said costs shall be paid by the abutting property owners. This is a budgeted program, Account No. 249-450-825-461.

Total Assessed - \$69,512.27 Total Un-assessed (City) - \$12,619.90.

IMPLEMENTATION PLAN: Cost of the work shall be paid by the property owners within 5 years beginning on July of 2019.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shaydahl*

LEGAL COUNSEL'S RECOMMENDATION: Reviewed [W. Look](#)

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: Assessment Roll.

MODEL RESOLUTION:

February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED that Council concurs with the recommendation of the City Engineer in directing the City Clerk to schedule a Special Assessment Hearing for Special Assessment District #944.

BE IT ALSO RESOLVED that Council adopts the following criteria for replacing sidewalks:

- 1) Any sidewalks, driveway approaches and service walks within the city right-of-way with a trip hazard of 1" or more.
- 2) Excessive cracking or cracks separating and leaving voids.
- 3) Excessive pitting or deterioration.
- 4) Drainage problems causing ponding of water and ice.
- 5) Any obstruction in the right-of-way such as posts, fence, etc.
- 6) Any improper repairs to the above criteria. The only acceptable repairs shall be:
 - a. Removal and replacement.
 - b. Concrete leveling.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

Par_ParcelNumber	Address	Street	Assesment Cost	Eng Cost	4 INCH R&R @ \$6.25	4 INCH R&R SF	4 INCH Remove Only @ \$1.25	4 INCH Remove Only SF	6 INCH R&R @ \$7.15	6 INCH R&R SF	8 INCH R&R @ \$73.00 SQYD	8 INCH R&R SQFT	8 INCH R&R SQYD	INTEGRAL OR HEADER CURB R&R @ \$35.00	INTEGRAL OR HEADER CURB R&R LF	ADA RAMP @ \$60	ADA RAMP	MAN HOLE ADJ @ \$550.00	MAN HOLE ADJ	SHUT OFF ADJ @ \$200.00	SHUT OFF ADJ	ROOT GRINDS @ \$150	ROOT GRIND	SAW CUT @ \$3.00	SAW CUT LF
WORK TO BE ASSESSED																									
57 022 10 0007 300	4410	13th	\$515.63	\$46.88	\$468.75	75.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 30 0082 000	4205	15th	\$343.75	\$31.25	\$312.50	50.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 13 0069 000	4216	15th	\$512.19	\$46.56	\$465.63	74.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 13 0066 000	4246	15th	\$512.19	\$46.56	\$465.63	74.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0089 000	4279	15th	\$347.19	\$31.56	\$315.63	50.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 13 0062 000	4288	15th	\$1,565.65	\$142.33	\$675.00	108.00			\$748.32	104.66	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0092 000	4313	15th	\$330.00	\$30.00	\$300.00	48.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 13 0058 000	4416	15th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0094 000	4417	15th	\$165.00	\$15.00	\$150.00	24.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0097 000	4445	15th	\$798.46	\$72.59	\$725.88	116.14			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 13 0054 000	4456	15th	\$182.19	\$16.56	\$165.63	26.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0100 000	4477	15th	\$344.19	\$31.29	\$146.88	23.50			\$166.02	23.22	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 13 0051 000	4484	15th	\$1,237.50	\$112.50	\$1,125.00	180.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 30 0101 000	4485	15th	\$336.81	\$30.62	\$306.19	48.99			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 30 0110 000	4655	15th	\$358.67	\$32.61	\$326.06	52.17			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 30 0111 000	4665	15th	\$209.69	\$19.06	\$190.63	30.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 30 0115 000	4707	15th	\$635.89	\$57.81	\$101.25	16.20			\$476.83	66.69	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 01 0016 006	4052	16th	\$333.51	\$30.32	\$303.19	48.51			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 01 0016 009	4090	16th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 12 0002 000	4216	16th	\$791.53	\$71.96	\$0.00	0.00			\$719.58	100.64	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 13 0073 000	4229	16th	\$185.63	\$16.88	\$156.25	25.00	\$12.50	10.00	\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 12 0005 000	4248	16th	\$425.34	\$38.67	\$0.00	0.00			\$386.67	54.08	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 12 0008 000	4280	16th	\$357.50	\$32.50	\$325.00	52.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 13 0081 000	4313	16th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 14 0001 301	4405	16th	\$158.33	\$14.39	\$143.94	23.03			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 14 0004 002	4427	16th	\$243.35	\$22.12	\$143.94	23.03			\$77.29	10.81	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 12 0017 000	4454	16th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 01 0058 004	4498	16th	\$175.31	\$15.94	\$159.38	25.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$150.00	1	\$0.00	
57 019 14 0019 002	4517	16th	\$321.75	\$29.25	\$292.50	46.80			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 29 0030 000	4647	16th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 29 0032 000	4667	16th	\$2,175.62	\$197.78	\$1,316.75	210.68			\$661.09	92.46	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 29 0034 000	4687	16th	\$365.72	\$33.25	\$0.00	0.00			\$332.48	46.50	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 29 0035 000	4697	16th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 04 0053 000	4004	17th	\$365.06	\$33.19	\$331.88	53.10			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 03 0002 000	4015	17th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 04 0049 000	4036	17th	\$168.44	\$15.31	\$153.13	24.50			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 04 0048 000	4044	17th	\$171.81	\$15.62	\$156.19	24.99			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 03 0006 000	4055	17th	\$333.51	\$30.32	\$303.19	48.51			\$0.00	0.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	
57 019 04 0046 000	4060	17th	\$401.12	\$36.47	\$0.00	0.00			\$364.65	51.00	\$0.00	0.00								\$0.00		\$0.00		\$0.00	

57 019 04 0045 000	4068	17th	\$165.07	\$15.01	\$150.06	24.01			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 04 0041 000	4100	17th	\$432.58	\$39.33	\$0.00	0.00			\$393.25	55.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 04 0059 000	4109	17th	\$105.19	\$9.56	\$95.63	15.30			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 04 0039 000	4116	17th	\$649.26	\$59.02	\$0.00	0.00			\$590.23	82.55	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 04 0060 000	4117	17th	\$105.19	\$9.56	\$95.63	15.30			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 11 0019 002	4205	17th	\$382.53	\$34.78	\$347.75	55.64			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0002 002	4212	17th	\$168.44	\$15.31	\$153.13	24.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0003 002	4218	17th	\$347.19	\$31.56	\$315.63	50.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 11 0012 000	4241	17th	\$216.56	\$19.69	\$196.88	31.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0010 002	4264	17th	\$196.63	\$17.88	\$0.00	0.00			\$178.75	25.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0012 000	4272	17th	\$213.13	\$19.38	\$193.75	31.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0014 002	4288	17th	\$373.59	\$33.96	\$0.00	0.00			\$339.63	47.50	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0016 002	4296	17th	\$154.69	\$14.06	\$140.63	22.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 10 0018 002	4312	17th	\$178.75	\$16.25	\$162.50	26.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0025 000	4412	17th	\$168.44	\$15.31	\$153.13	24.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0028 000	4436	17th	\$182.19	\$16.56	\$165.63	26.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0023 001	4451	17th	\$340.31	\$30.94	\$309.38	49.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0019 000	4485	17th	\$390.78	\$35.53	\$355.25	56.84			\$0.00	0.00	\$0.00	0.00							\$0.00		\$150.00	1	\$0.00	
57 019 15 0035 000	4492	17th	\$196.63	\$17.88	\$0.00	0.00			\$178.75	25.00	\$0.00	0.00							\$0.00		\$0.00	0	\$0.00	
57 019 15 0018 000	4493	17th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$150.00	1	\$0.00	
57 019 15 0036 000	4500	17th	\$165.00	\$15.00	\$150.00	24.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0037 000	4508	17th	\$1,412.74	\$128.43	\$953.13	152.50			\$331.19	46.32	\$0.00	0.00							\$0.00		\$150.00	1	\$0.00	
57 019 15 0015 000	4517	17th	\$692.31	\$62.94	\$629.38	100.70			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0013 000	4613	17th	\$993.82	\$90.35	\$0.00	0.00			\$903.47	126.36	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 27 0018 002	4614	17th	\$185.63	\$16.88	\$168.75	27.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 27 0017 000	4626	17th	\$408.38	\$37.13	\$356.25	57.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$15.00	5.00
57 019 27 0014 303	4638	17th	\$171.88	\$15.63	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 27 0013 002	4648	17th	\$61.88	\$5.63	\$56.25	9.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0007 000	4661	17th	\$137.50	\$12.50	\$125.00	20.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0006 000	4669	17th	\$240.63	\$21.88	\$218.75	35.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0005 000	4677	17th	\$239.80	\$21.80	\$218.00	34.88			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 27 0001 001	4702	17th	\$144.38	\$13.13	\$131.25	21.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0002 000	4703	17th	\$269.01	\$24.46	\$83.25	13.32			\$161.30	22.56	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 27 0001 002	4710	17th	\$979.69	\$89.06	\$890.63	142.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 15 0001 000	4711	17th	\$202.81	\$18.44	\$184.38	29.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 018 02 0654 002	3860	18th	\$192.50	\$17.50	\$175.00	28.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 019 01 0030 306	4205	18th	\$165.00	\$15.00	\$150.00	24.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 02 0013 000	4070	5th	\$1,876.60	\$170.60	\$1,706.00	272.96			\$0.00	0.00	\$0.00	0.00							\$0.00		\$150.00	1	\$0.00	
57 023 04 0031 000	4082	6th	\$888.73	\$80.79	\$807.94	129.27			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 04 0001 300	4082	6th	\$3,019.37	\$274.49	\$2,396.25	383.40			\$348.63	48.76	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 04 0010 301	4035	7th	\$1,790.45	\$162.77	\$701.31	112.21			\$0.00	0.00	\$926.37	114.21	12.69						\$0.00		\$0.00		\$0.00	
57 022 01 0026 000	4088	7th	\$350.63	\$31.88	\$318.75	51.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 05 0011 301	4105	7th	\$1,444.22	\$131.29	\$717.25	114.76			\$0.00	0.00	\$595.68	73.44	8.16						\$0.00		\$0.00		\$0.00	
57 022 05 0017 000	4110	7th	\$203.50	\$18.50	\$185.00	29.60			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 022 05 0023 301	4140	7th	\$199.38	\$18.13	\$181.25	29.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 05 0001 301	4157	7th	\$608.26	\$55.30	\$143.44	22.95			\$0.00	0.00	\$409.53	50.49	5.61						\$0.00		\$0.00		\$0.00	
57 022 05 0027 000	4160	7th	\$464.13	\$42.19	\$0.00	0.00			\$0.00	0.00	\$421.94	52.02	5.78						\$0.00		\$0.00		\$0.00	
57 022 05 0012 000	4115	8th	\$140.94	\$12.81	\$128.13	20.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 01 0009 302	4036	Biddle	\$133.03	\$12.09	\$120.94	19.35			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 01 0005 303	4076	Biddle	\$1,873.33	\$170.30	\$983.25	157.32			\$0.00	0.00	\$719.78	88.74	9.86						\$0.00		\$0.00		\$0.00	
57 023 01 0001 000	4082	Biddle	\$196.63	\$17.88	\$178.75	28.60			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 01 0001 000	4082	Biddle	\$2,738.38	\$248.94	\$2,489.44	398.31			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	
57 023 07 0015 000	4120	Biddle	\$352.52	\$32.05	\$0.00	0.00			\$0.00	0.00	\$320.47	39.51	4.39						\$0.00		\$0.00		\$0.00	
57 023 12 0001 302	4354	Biddle	\$401.23	\$36.48	\$364.75	58.36			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00	

57 023 14 0019 302	4500	Biddle	\$2,856.14	\$259.63	\$887.56	142.01			\$0.00	0.00	\$1,708.93	210.69	23.41						\$0.00		\$0.00		\$0.00		
57 023 17 0001 003	4644	Biddle	\$231.00	\$21.00	\$210.00	33.60			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 023 06 0001 300	570	Central	\$5,977.54	\$543.41	\$5,434.13	869.46			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 023 10 0009 301	692	Central	\$193.05	\$17.55	\$175.50	28.08			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 022 09 0001 000	797	Central	\$3,992.11	\$362.92	\$3,629.19	580.67			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 021 01 0011 D02	RR and Centra	Central	\$5,812.49	\$528.41	\$1,340.63	214.50			\$0.00	0.00	\$3,943.46	486.18	54.02						\$0.00		\$0.00		\$0.00		
57 023 06 0024 301	575	Grove	\$2,842.69	\$258.43	\$1,346.19	215.39			\$0.00	0.00	\$1,238.08	152.64	16.96						\$0.00		\$0.00		\$0.00		
57 023 03 0001 301	580	Grove	\$630.99	\$57.36	\$573.63	91.78			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 023 04 0019 300	635	Grove	\$389.88	\$35.44	\$354.44	56.71			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
57 023 04 0015 000	671	Grove	\$819.26	\$74.48	\$156.25	25.00			\$0.00	0.00	\$555.53	68.49	7.61						\$0.00		\$0.00		\$33.00	11.00	
57 004 06 0154 303	646	Cora	\$171.88	\$15.63	\$156.25	25.00			\$0.00																
57 012 16 0001 000	2509	4th	\$171.88	\$15.63	\$156.25	25.00			\$0.00																
57 020 05 0005 000	327	Orange	\$196.63	\$17.88	\$0.00				\$178.75	25.00															
57 014 99 0001 000	South Side	RR + Oak	\$171.88	\$15.63	\$156.25	25.00																			
TOTAL TO BE ASSESSED			\$69,512.27	\$6,319.30	\$44,755.81	7160.93	\$12.50	10	\$7,536.89	1054.11	\$10,839.77	1336.41	148.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0	\$48.00	16
NON ASSESSED CITY AND/OR WARRANTY WORK																									
CITY	SW Corner	St Ignace/16th	\$0.00	\$0.00	\$424.38	67.90			\$0.00	0.00	\$0.00	0.00					\$600.00	10			\$0.00		\$0.00		\$0.00
CITY	SW Corner	St Ignace/16th	\$0.00	\$0.00	\$430.63	68.90			\$0.00	0.00	\$0.00	0.00					\$900.00	15			\$0.00		\$0.00		\$0.00
CITY	1136	5th	\$0.00	\$0.00	\$156.25	25.00			\$0.00																
WARRANTY	1491	18th	\$0.00	\$0.00	\$156.25	25.00			\$0.00																
CITY	SW Corner	21/Walnut	\$0.00	\$0.00	\$0.00				\$343.20	48.00								5							
CITY	2312	15th	\$0.00	\$0.00	\$312.50	50.00			\$0.00																
CITY	2340	15th	\$0.00	\$0.00	\$312.50	50.00			\$0.00																
WARRANTY	2418	22nd	\$0.00	\$0.00	\$156.25	25.00			\$0.00																
WARRANTY	2512	17th	\$0.00	\$0.00	\$156.25	25.00			\$0.00																
WARRANTY	1790	Dee	\$0.00	\$0.00	\$156.25	25.00			\$0.00																
TREE	3593	22nd	\$0.00	\$0.00	\$468.75	75.00																			
CITY	5B	Central/Biddle	\$0.00	\$0.00	\$0.00	0.00			\$484.41	67.75	\$0.00	0.00						5							
CITY	VAC	Biddle	\$0.00	\$0.00	\$643.25	102.92			\$0.00	0.00	\$666.49	82.17	9.13						\$0.00		\$0.00		\$0.00		
CITY	SW Corner	Biddle/Lund.	\$0.00	\$0.00	\$0.00	0.00			\$199.34	27.88	\$0.00	0.00		\$245.00	7.00										
CITY	SW Corner	Biddle/Neg.	\$0.00	\$0.00	\$0.00	0.00			\$299.08	41.83	\$0.00	0.00		\$385.00	11.00	\$300.00	5								
CITY	NW Corner	Biddle/Penn	\$0.00	\$0.00	\$382.50	61.20			\$0.00	0.00	\$0.00	0.00				\$300.00	5			\$0.00		\$0.00		\$0.00	
CITY	797	Central	\$0.00	\$0.00	\$187.50	30.00			\$0.00	0.00	\$0.00	0.00						\$ 550.00	1						
CITY	4289	17th	\$0.00	\$0.00	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
CITY	NW Corner	6th/Marshall	\$0.00	\$0.00	\$126.00	20.16			\$0.00	0.00	\$0.00	0.00							\$200.00	1	\$0.00		\$0.00		
CITY	4635	17th	\$0.00	\$0.00	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
CITY	4638	17th	\$0.00	\$0.00	\$156.25	25.00			\$0.00	0.00	\$0.00	0.00							\$200.00	1	\$0.00		\$0.00		
CITY	4626	15th	\$0.00	\$0.00	\$159.38	25.50			\$0.00	0.00	\$0.00	0.00							\$0.00		\$0.00		\$0.00		
TOTAL NOT TO BE ASSESSED			\$0.00	\$0.00	\$4,697.38	751.58	\$0.00	0	\$1,326.04	185.46	\$666.49	82.17	9.13	\$630.00	18	\$2,100.00	45	\$550.00	1	\$400.00	2	\$2,250.00	15	\$0.00	0
TOTALS			\$69,512.27	\$6,319.30	\$49,453.19	7912.51	\$12.50	10	\$8,862.93	1239.57	\$11,506.26	1418.58	157.62	\$630.00	18	\$2,100.00	45	\$550.00	1	\$400.00	2	\$2,250.00	15	\$48.00	16

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED that Council concurs with the recommendation of the City Engineer in directing the City Clerk to schedule a Special Assessment Hearing for Special Assessment District #944.

BE IT ALSO RESOLVED that Council adopts the following criteria for replacing sidewalks:

- 1) Any sidewalks, driveway approaches and service walks within the city right-of-way with a trip hazard of 1" or more.
- 2) Excessive cracking or cracks separating and leaving voids.
- 3) Excessive pitting or deterioration.
- 4) Drainage problems causing ponding of water and ice.
- 5) Any obstruction in the right-of-way such as posts, fence, etc.
- 6) Any improper repairs to the above criteria. The only acceptable repairs shall be:
 - a. Removal and replacement.
 - b. Concrete leveling.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 7a

ITEM: Purchase Agreement to sell City owned property known as former 733-737 Pine for construction of a new single family home

PRESENTER: Mark A. Kowalewski, City Engineer and Theodore Galeski, City Assessor

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski and Theodore Galeski

BACKGROUND: This property was offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home (Specifications) which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Giovanni and AnnMarie Giammalva, 667 St. Johns, Wyandotte, MI, for the construction of new single family home consisting of approximately 2,500 square feet, 3 bedrooms, 2.5 baths, attached garage, full basement, and the exterior to be full brick with vinyl trim.

The attached garage is 10.33 feet in front of the house and will exceed this requirement of the Specifications by 7.33 feet. The Zoning Ordinance will be exceeded by 4.33 feet. We recommend entering into this Purchase Agreement because the front of the garage will have three (3) windows and the garage will be entered from the side. Mr. and Mrs. Giammalva will be required to seek a variance for the 4.33 feet exceedance from the Zoning Board of Appeals.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: *Alt.*

LIST OF ATTACHMENTS: Purchase Agreement; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date:

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer and City Assessor regarding the City owned property located at former 733-737 Pine is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 733-737 Pine to Giovanni and AnnMarie Giammalva in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Giovanni and AnnMarie Giammalva do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 733-737 Pine, between Giovanni and AnnMarie Giammalva and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wyandotte Wayne County, Michigan, described as follows: Lot 4, Block 205, Plat of Part of Wyandotte, as recorded in Liber 1, Page 142 of Plats, Wayne County Records WCR being known as the Former 733-737 Pine now known as 743 Pine Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY

PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$10,000.00</u> together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. — THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1. 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
Broker's Authorization	10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Compliance Deposit	11. A compliance deposit of <u>one thousand (\$1,000.00) dollars</u> must be paid by Purchaser to Seller upon acceptance of this agreement. The purpose of the compliance deposit is to secure Purchaser's obligations under this agreement. In the event of default of any of the terms of this purchase agreement or closing documents, including but not limited to failure to timely obtaining the building permit (Paragraph 14) or failure to undertaking and/or completing construction in a timely manner (Paragraph 16), the compliance deposit will be forfeited to the Seller. If Purchaser completes all requirements of this agreement and closing documents within the required timeframe, the compliance deposit will be returned to Purchaser upon issuance of the Certificate of Occupancy. If the compliance deposit is forfeited, it will not be applied towards the purchase price.
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12. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 14 through 24 and Signatures

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ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
- Approximately 2,500 square feet with 3 bedrooms, 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be full brick with vinyl or wood trim.
 - Attached garage.
 - ~~Home must meet all current zoning requirements.~~

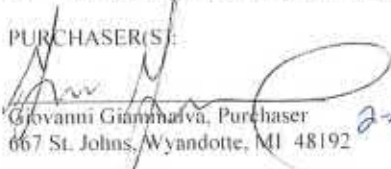
15. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.


16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14;

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

17. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. This Agreement is contingent upon Purchaser(s) combining lot being purchased under this Agreement with adjacent lot owned by Purchaser(s) known as former 745 Pine, Wyandotte, Michigan (LOT 3 PLAT OF PART OF WYANDOTTE, BLOCK 205 T3S R11E, L1 P142 WCR) before time of closing on the Former 733-737 Pine, Wyandotte, Michigan.
25. The requirements of this Agreement shall survive the closing.

PURCHASER(S):


Giovanni Giammalva, Purchaser
667 St. Johns, Wyandotte, MI 48192


AnnMarie Giammalva, Purchaser

Dated: _____

SELLER(S): CITY OF WYANDOTTE

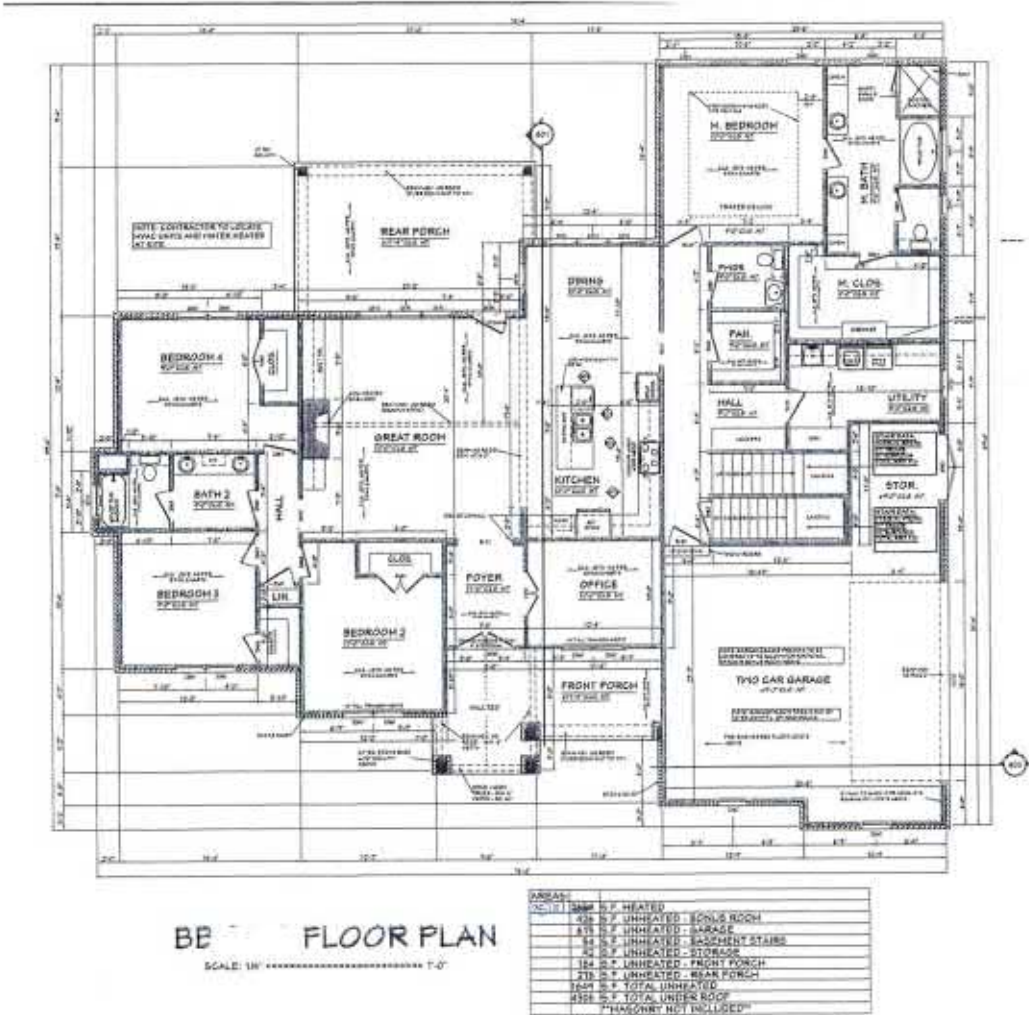
Joseph R. Peterson, Mayor
3200 Biddle Avenue, Wyandotte, MI

Lawrence S. Stec, City Clerk

Dated: _____

Legal Department Review _____

ATTACHMENT A

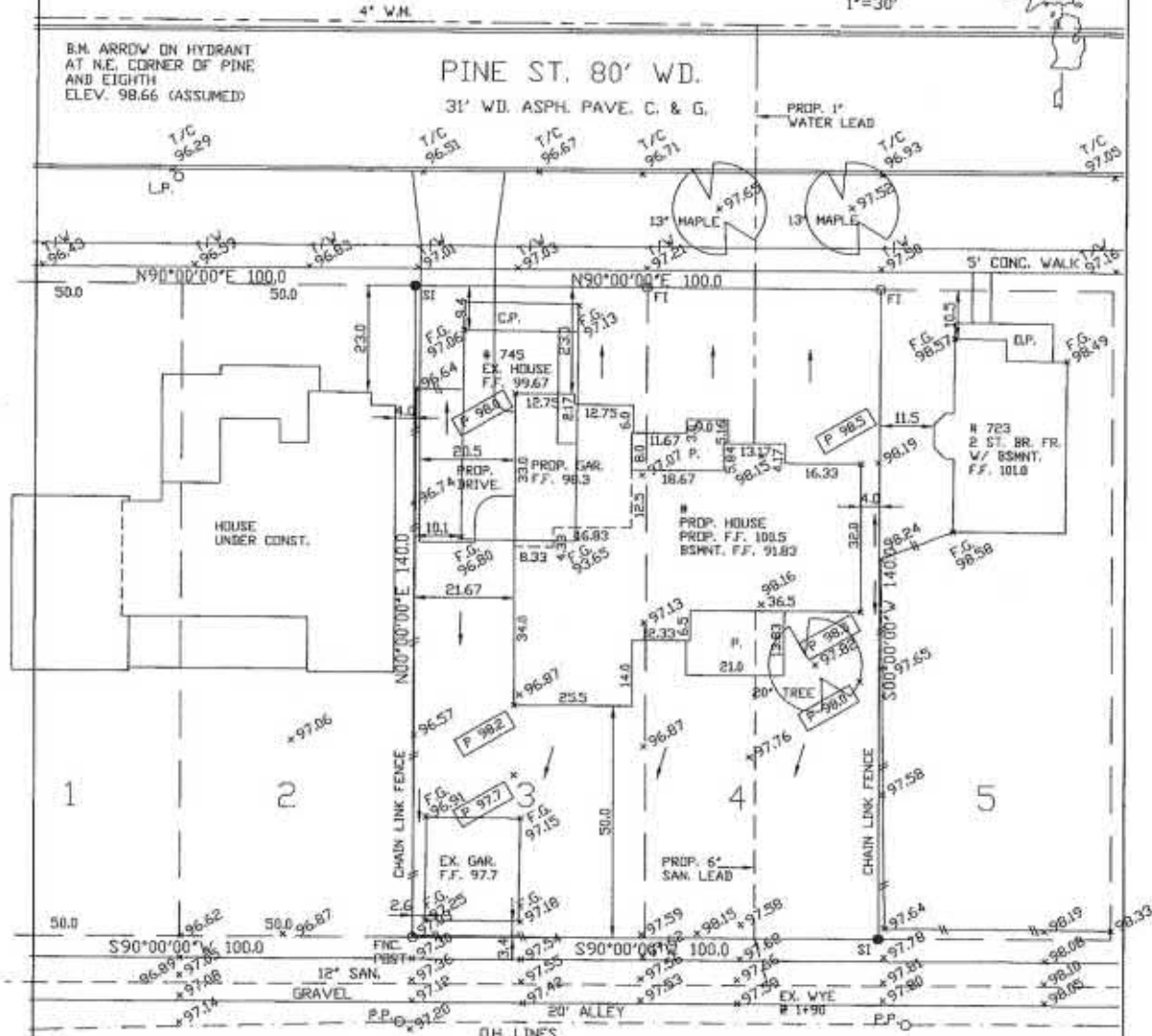
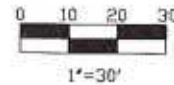


PLOT PLAN

--- PINE STREET

LOTS 3 AND 4, BLOCK 205 'PLAT OF PART OF WYANDOTTE', BEING PART OF THE SOUTHEAST 1/4 OF SECTION 29, T.3S., R.11E., CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 1 OF PLATS, PAGES 56 AND 57, WAYNE COUNTY RECORDS.

NOTE: SITE IS SERVED BY MUNICIPAL WATER AND SANITARY SEWER.



NOTE: MATCH EXISTING GRADES AT PROPERTY LINES

NOTE: PROPOSED SWALES TO BE 2' FROM PROPERTY LINES.

LEGEND

FI = Found Iron
SI = Set Iron
Fence ---
x 92.5 = EX. GRADE
x [P93.6] = PROP. GRADE

APEX SURVEY

36554 GRANDON
LIVONIA MICHIGAN 48150
LAND SURVEYOR # 27446
(734) 634-3591
FAX (734) 421-1036

734-755-9035

MARC W. DAVIS P.E. #54580

CLIENT: COACHLIGHT PROPERTIES

JDB # 18-141

DATE 11-16-18

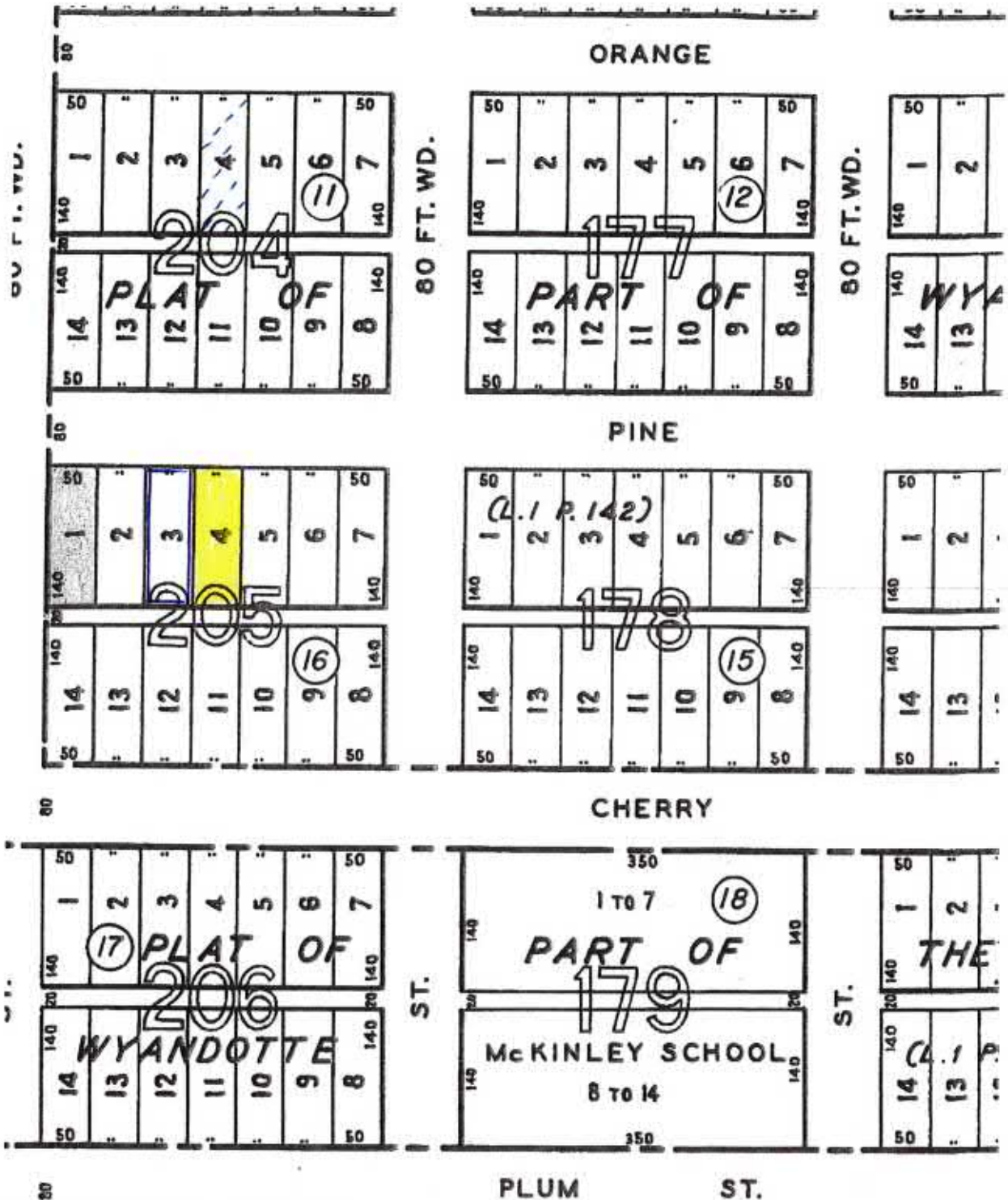
DWG. BYMWD

1"=30'

SCALE

BK PG

SHEET 1 OF 1



Former 745 Pine - LOT 3 PLAT OF PART OF WYANDOTTE, BLOCK 205 LOT SIZE: 50' x 140'
 Owner: G. Giammalva

Former 733-737 Pine - LOT 4 PLAT OF PART OF WYANDOTTE, BLOCK 205 LOT SIZE: 50' x 140'
 Owner: City of Wyandotte

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from the City Engineer and City Assessor regarding the City owned property located at former 733-737 Pine is hereby received and placed on file;
AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 733-737 Pine to Giovanni and AnnMarie Giammalva in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Giovanni and AnnMarie Giammalva do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 733-737 Pine, between Giovanni and AnnMarie Giammalva and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 7b

ITEM: Purchase Agreement to sell City owned property known as former 831 Antoine for construction of a new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Dorchester Custom Homes, LLC, Hele Walker, Sole Member, 1041 Mollno, Wyandotte, MI, 48138, for the construction of new single family home. The home consists of approximately 1,900 square feet, 3 bedrooms, 2.5 baths, attached garage, full basement, exterior to be brick from the foundation to the first floor joist around entire exterior with hardy backer siding for remaining exterior. Ms. Walker will be building the home and selling it.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-000-650-040 TIFA Consolidated \$10,000

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreement; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date:

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 831 Antoine is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 831 Antoine to Dorchester Custom Homes, LLC, Helen Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Dorchester Custom Homes, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Eight Thousands (\$8,000.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 831 Antoine, between Dorchester Custom Homes, LLC and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
Township of
Village

Wyandotte Wayne County, Michigan, described as follows:
Lots 37 and 38 Welch Bros. Million Dollar Subdivision, as recorded in Liber 31, Page 63 of Plats, WCR being known as Former
831 Antoine know now as 833 Antoine Street, together with all improvements and appurtenances, including all lighting fixtures,
shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit
if any, now on the premises, and to pay therefore the sum of Ten Thousand (\$10,000.00) Dollars, subject
to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default/Seller's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, <i>Fiscal Year</i> applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of City Engineer, 3200 Biddle Avenue, Wyandotte

_____ However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: See Addendum for additional Paragraphs 12 through 20 and Signatures

IN PRESENCE OF:

L. S.
Purchaser

L. S.
Purchaser

Address _____
Dated _____ Phone _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
By: _____
Broker

Phone _____
This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered. This commission will deducted from the amount to the Seller at time of closing.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

L. S.
IN PRESENCE OF: Seller

L. S.
Seller

Address _____

Dated _____ Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____
L. S.
Purchaser

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

12. The closing for this Agreement is contingent upon the Purchaser(s) obtaining from Seller(s) the required building permit, used by the Engineering and Building Department, within 120 days from the date of Seller's acceptance of this Agreement for the construction of an owner occupied single family home, consisting the following features:
- Approximately 1,900 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be brick from the foundation to the first floor joist around entire exterior with vinyl siding for rest of exterior.
 - Two (2) car detached garage at the rear.
 - Home must meet all current zoning requirements.
13. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 12.
- Failure to undertake development within 180 days of closing or complete construction within 365 days as defined in Paragraph 12 will results in Seller's right to repurchase property including any improvements at the sum of Eight Thousand (\$8,000.00) Dollars (80% of cash payment) herein to be evidence by a recordable document.
- Time is of the essence in commencing and completing this development , an Irrevocable Letter of Credit in the amount of Five Thousand (\$5,000.00) will be required to be executed by the Purchaser(s) at time of closing . See Attachment B.
14. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee. These charges will be paid at closing.
16. Dirt shall be removed from the site at the Purchaser's expense.
17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
18. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
- Purchaser will be required to provide turf establishment before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)
19. A condition of this Agreement is that the single family home must be sold by Purchaser(s) as an owner occupied home for a minimum of five (5) consecutive years from the date of this Agreement and a Deed Restriction enforcing this condition will be placed on the Warranty Deed issued by Seller(s) to Purchaser(s).
20. This Agreement is subject to the approval of the Wyandotte City Council.

PURCHASER(S): DORCHESTER CUSTOM HOMES, LLC

Helen Walker, Sole Member
1041 Mollno Street, Wyandotte, MI 48192

Dated: _____

SELLER: CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue
Wyandotte, Michigan 48192

Lawrence S. Stec, City Clerk

Dated: _____

Legal Department Approval _____

ATTACHMENT A



FIRST FLOOR



SECOND FLOOR

Attachment B

Irrevocable Letter of Credit

Dated: _____

To: City of Wyandotte, a Michigan Municipal Corporation, 3200 Biddle Avenue,
Wyandotte, Michigan 48192 ("Beneficiary")

Gentlemen:

By Oder of Dorchester Custom Homes, LLC, a Michigan Limited Liability Company, I hereby open our Irrevocable Letter of Credit in favor of the City of Wyandotte, a Michigan Municipal Corporation, for the amount not to exceed the aggregate of U.S. Five Thousand (\$5,000.00) dollars, effective immediately and expiring on _____, 20____, relative to the performance by _____ under the Purchase Agreement approved by the City of Wyandotte City Council at a meeting on _____, 20____, (and which is dated _____ 20____, attached), for the purpose of commencing construction on or before _____ and completing the construction on or before _____, 20____, at Former 831 Antoine know now as 833 Antoine, Wyandotte, Michigan.

Funds under this Letter of Credit shall be deposited with the City of Wyandotte's Treasurer on _____, 20____.

The entire amount of funds will be available for release to Beneficiary when a request is submitted to the City Treasurer accompanied by an "Affidavit of Default" duly signed by the Wyandotte City Engineer (or other person designated via a duly adopted resolution of the Wyandotte City Council), stating that Dorchester Custom Homes, LLC ("Purchaser"):

- (i) Has not faithfully performed all of the terms of the Executed Purchase Agreement, or
- (ii) The time deadline for Purchaser completing the improvements and scheduling a final inspection has not been met by _____.

In the event that Dorchester Custom Homes, LLC complies with all provisions of the above referenced Purchase Agreement on or before _____, then the City Engineer shall so notify the City Treasurer and the funds shall be paid to the _____.

The undersigned verify they are the sole members of Dorchester Custom Homes, LLC and represent no one else is required to sign this Agreement pursuant to the terms of the Operating Agreement for the LLC.

Very truly yours,

By: Helen Walker, Sole Member

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from the City Engineer regarding the City owned property located at former 831 Antoine is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 831 Antoine to Dorchester Custom Homes, LLC, Helen Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Dorchester Custom Homes, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Eight Thousand (\$8,000.00) Dollars. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 831 Antoine, between Dorchester Custom Homes, LLC and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # **7c**

ITEM: Purchase Agreement to sell City owned property known as former 1598 Cora for construction of a new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Dorchester Custom Homes, LLC, Hele Walker, Sole Member, 1041 Mollno, Wyandotte, MI, 48138, for the construction of new single family home. The home consists of approximately 1,900 square feet, 3 bedrooms, 2.5 baths, attached garage, full basement, exterior to be brick from the foundation to the first floor joist around entire exterior with hardy backer siding for remaining exterior. Ms. Walker will be building the home and selling it.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-000-650-040 TIFA Consolidated \$10,000

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreement; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date:

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 1598 Cora is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 831 Antoine to Dorchester Custom Homes, LLC, Helen Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Dorchester Custom Homes, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Eight Thousands (\$8,000.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1598 Cora, between Dorchester Custom Homes, LLC and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
Township of
Village

Wyandotte Wayne County, Michigan, described as follows:
Lot 52 except the south 10 thereof also all of Lot 53 Ford Estates Subdivision as recorded in Liber 41 Page 34 of plats WCR being
 known as Former 1598 Cora now as 1602 Cora Street, together with all improvements and appurtenances, including all lighting
 fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit
 and permit _____ if any, now on the premises, and to pay therefore the sum of Ten Thousand (\$10,000.00)
 Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default/ Seller's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before _____ closing From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, <i>Fiscal Year</i> applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of City Engineer, 3200 Biddle Avenue, Wyandotte

_____ However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: See Addendum for additional Paragraphs 12 through 20 and Signatures

IN PRESENCE OF:

L. S.
Purchaser

L. S.
Purchaser

Address _____

Dated _____ Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered. This commission will deducted from the amount to the Seller at time of closing.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

L. S.
Seller

L. S.
Seller

Address _____

Dated _____ Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

12. The closing for this Agreement is contingent upon the Purchaser(s) obtaining from Seller(s) the required building permit, used by the Engineering and Building Department, within 120 days from the date of Seller's acceptance of this Agreement for the construction of an owner occupied single family home, consisting the following features:
- Approximately 1,900 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be brick from the foundation to the first floor joist around entire exterior with vinyl siding for rest of exterior.
 - Two (2) car detached garage at the rear.
 - Home must meet all current zoning requirements.
13. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 12.
- Failure to undertake development within 180 days of closing or complete construction within 365 days as defined in Paragraph 12 will results in Seller's right to repurchase property including any improvements at the sum of Eight Thousand (\$8,000.00) Dollars (80% of cash payment) herein to be evidence by a recordable document.
- Time is of the essence in commencing and completing this development , an Irrevocable Letter of Credit in the amount of Five Thousand (\$5,000.00) will be required to be executed by the Purchaser(s) at time of closing . See Attachment B.
14. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee. These charges will be paid at closing.
16. Dirt shall be removed from the site at the Purchaser's expense.
17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
18. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
- Purchaser will be required to provide turf establishment before Final Certificate of Occupancy will be issued.
(NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)
19. A condition of this Agreement is that the single family home must be sold by Purchaser(s) as an owner occupied home for a minimum of five (5) consecutive years from the date of this Agreement and a Deed Restriction enforcing this condition will be placed on the Warranty Deed issued by Seller(s) to Purchaser(s).
20. This Agreement is subject to the approval of the Wyandotte City Council.

PURCHASER(S): DORCHESTER CUSTOM HOMES, LLC

Helen Walker, Sole Member
1041 Mollno Street, Wyandotte, MI 48192

Dated: _____

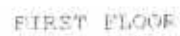
SELLER: CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue
Wyandotte, Michigan 48192

Lawrence S. Stec, City Clerk

Dated: _____

Legal Department Approval _____

[illegible]

Attachment B

Irrevocable Letter of Credit

Dated: _____

To: City of Wyandotte, a Michigan Municipal Corporation, 3200 Biddle Avenue,
Wyandotte, Michigan 48192 ("Beneficiary")

Gentlemen:

By Oder of Dorchester Custom Homes, LLC, a Michigan Limited Liability Company, I hereby open our Irrevocable Letter of Credit in favor of the City of Wyandotte, a Michigan Municipal Corporation, for the amount not to exceed the aggregate of U.S. Five Thousand (\$5,000.00) dollars, effective immediately and expiring on _____, 20____, relative to the performance by _____ under the Purchase Agreement approved by the City of Wyandotte City Council at a meeting on _____, 20____, (and which is dated _____ 20____, attached), for the purpose of commencing construction on or before _____ and completing the construction on or before _____, 20____, at Former 1598 Cora know now as 1602 Cora, Wyandotte, Michigan.

Funds under this Letter of Credit shall be deposited with the City of Wyandotte's Treasurer on _____, 20____.

The entire amount of funds will be available for release to Beneficiary when a request is submitted to the City Treasurer accompanied by an "Affidavit of Default" duly signed by the Wyandotte City Engineer (or other person designated via a duly adopted resolution of the Wyandotte City Council), stating that Dorchester Custom Homes, LLC ("Purchaser"):

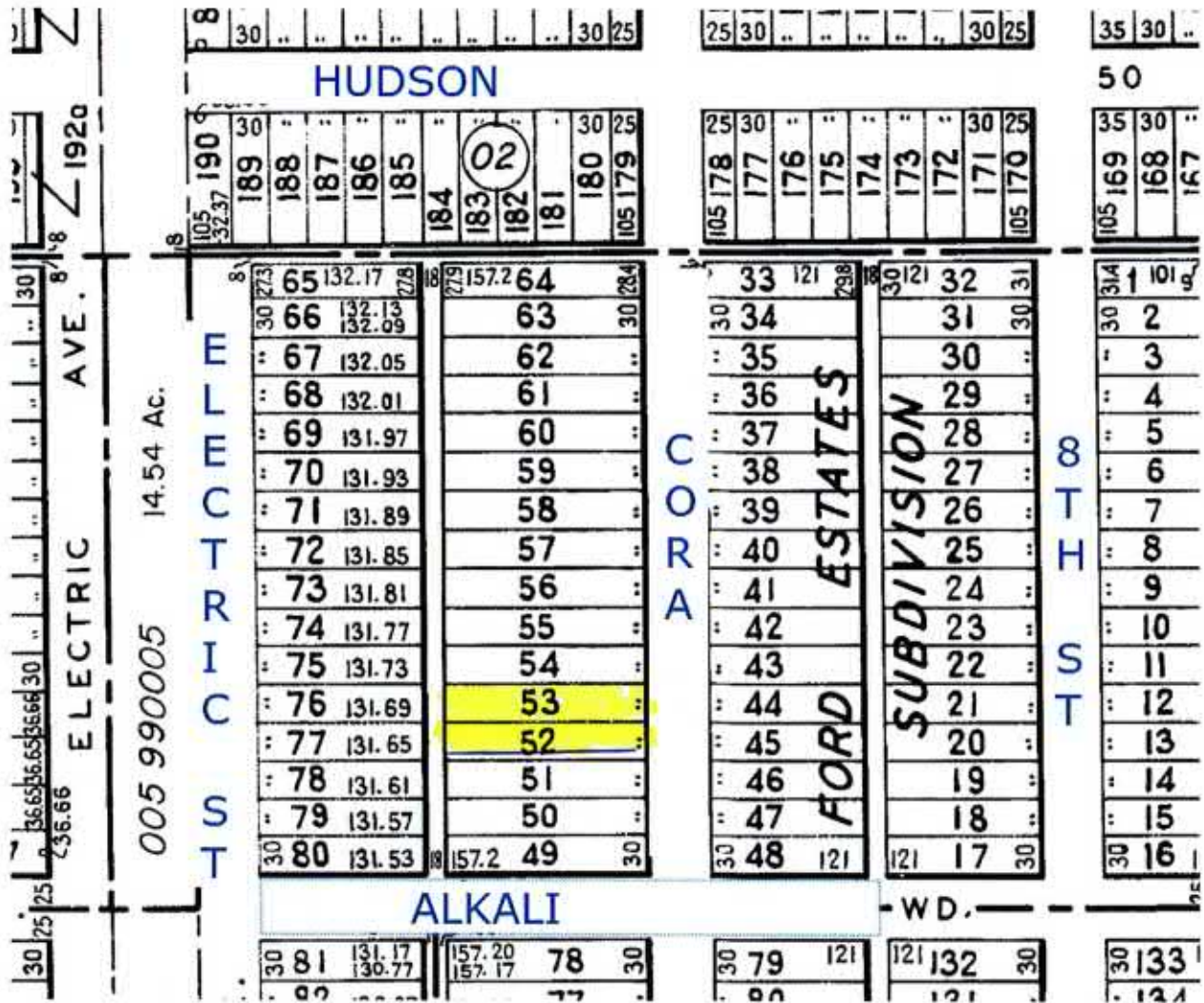
- (i) Has not faithfully performed all of the terms of the Executed Purchase Agreement, or
- (ii) The time deadline for Purchaser completing the improvements and scheduling a final inspection has not been met by _____.

In the event that Dorchester Custom Homes, LLC complies with all provisions of the above referenced Purchase Agreement on or before _____, then the City Engineer shall so notify the City Treasurer and the funds shall be paid to the _____.

The undersigned verify they are the sole members of Dorchester Custom Homes, LLC and represent no one else is required to sign this Agreement pursuant to the terms of the Operating Agreement for the LLC.

Very truly yours,

By: Helen Walker, Sole Member



1584 CORA - LOT 54 ALSO S 1/2 LOT 55 FORD ESTATES SUB T3S R11E L41 P34 WCR
LOT SIZE: 45' X 157.2'

1598 CORA - LOT 52 EXC THE S 10FT THEREOF ALSO LOT 53 [FORD ESTATES SUB T3S R11E L41 P34 WCR]
LOT SIZE: 50' X 157.2' OWNER - CITY OF WYANDOTTE

1604 CORA - LOT 51 ALSO S 10FT OF LOT 52 [FORD ESTATES SUB T3S R11E L41 P34 WCR] K 46.53
LOT SIZE: 40' X 157.2'

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1598 Cora is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1598 Cora to Dorchester Custom Homes, LLC, Helen Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Dorchester Custom Homes, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Eight Thousand (\$8,000.00) Dollars. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1598 Cora, between Dorchester Custom Homes, LLC and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 8

ITEM: **Neighborhood Enterprise Zone (NEZ) for Former 733-745 Pine now known as 743 Pine, Wyandotte**

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchaser(s), Giovanni and AnnMarie Giammalva are requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) Exemption Certificate for the home being constructed on the property known as former 733-745 Pine now known as 743 Pine. This request is consistent with the Resolution adopted December 7, 1992.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ Application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Forward Resolution and application to Michigan Department of Treasury

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Resolution establishing NEZ Zone, Application for Neighborhood Enterprise Zone Certificate

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date:

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 733-745 Pine is within the City of Wyandotte's Neighborhood Enterprise Zone #2 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of November 12, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 733-745 Pine now known as 743 Pine, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

STATE USE ONLY

Application No.

Date Received

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)

Applicant Name Giovanni & AnnMarie Giammalva			Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 743 Pine			Amount of years requested for exemption (8-15) 12	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Wyandotte	State MI	ZIP Code 48192	Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
Name of City, Township or Village (taxing authority) City of Wyandotte <input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village				
County Wayne	School District Wyandotte			
Name of LGU that established district City of Wyandotte		Name or Number of Neighborhood Enterprise Zone NEZ #2	Date district was established 12/07/1992	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____			Estimated Project Cost (per unit)	

Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary.
Construct a new single family home with approximately 2,500 square feet, full basement, 3 bedrooms, 2.5 bathrooms

Timetable for undertaking and completing the rehabilitation or construction of the facility.

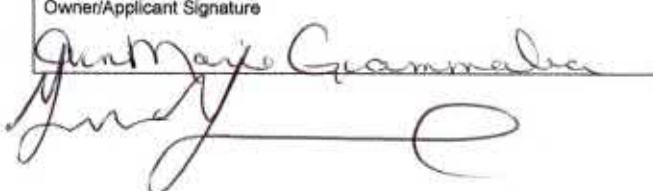
Start in spring 2019 to be completed by December 31, 2019

PART 2: APPLICANT CERTIFICATION

Contact Name Kelly Roberts	Contact Telephone Number (734) 324-4555
Contact Fax Number (734) 556-3179	Contact E-mail Address kroberts@wyandottemi.gov
Owner/Applicant Name Giovanni & AnnMarie Giammalva	Owner/Applicant Telephone Number (734) 231-6989
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 667 St. Johns, Wyandotte, MI 48192	Owner/Applicant E-mail Address gin4870@msn.com

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.

Owner/Applicant Signature 	Date 2-4-19
---	-----------------------

Continue on Page 2

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)			
<p>The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.</p>			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.			
Name of LGU City of Wyandotte			
Name of Assessor (First and last name) Theodore H. Galeski		Telephone Number (734) 324-4510	
Fax Number (734) 556-3179		E-mail Address assessor @wyandottemi.gov	
I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.			
Assessor's Signature			Date
PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)			
Action taken by LGU: <input checked="" type="checkbox"/> Exemption Approved for _____ Years (6-15) <input type="checkbox"/> Exemption Approved for _____ Years (11-17 historical credits) <input type="checkbox"/> Exemption Denied (include Resolution Denying)		The State Tax Commission requires the following documents be filed for an administratively complete application: <input checked="" type="checkbox"/> 1. Original Application <input checked="" type="checkbox"/> 2. Legal description of the real property with parcel code # <input checked="" type="checkbox"/> 3. Resolution approving/denying application (include # of years) <input type="checkbox"/> 4. REHABILITATION APPLICATIONS ONLY. Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.	
Date of resolution approving/denying this application			
Clerk's Name (First and Last) Lawrence S. Stec		Telephone Number (734) 324-4560	
Fax Number (734) 556-3179		E-mail Address clerk@wyandottemi.gov	
Mailing Address 3200 Biddle Avenue		City Wyandotte	State MI
			ZIP Code 48192
I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.			
I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.			
Clerk Signature			Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 733-745 Pine is within the City of Wyandotte's Neighborhood Enterprise Zone #2 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of November 12, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 733-745 Pine now known as 743 Pine, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12-year Neighborhood Enterprise Zone Certificate.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz


NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # 9

ITEM: Renewal of Contract for Rat Control with Advantage Pest Control

PRESENTER: Mark A. Kowalewski, City Engineer 

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: The City of Wyandotte has an existing contract for the Extermination of Rats with Advantage Pest Control. Advantage Pest Control has agreed to keep the pricing the same. Therefore, I recommend the attached Amendment to Contract for one (1) year be approved.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by: Matching tools and efforts to the conditions in city neighborhood.

ACTION REQUESTED: Approve Amendment to the Contract for Rat Control with Advantage Pest Control in the amount of \$ 40,192.88 dollars.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account No. 590-200-926-310.

IMPLEMENTATION PLAN: Execute Amendment and perform work.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Reviewed Agreement [W. Look](#)

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Amendment of contract for Rat Control.

RESOLUTION

Wyandotte, Michigan

Date:

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to extend the contract with Advantage Pest Control for the amount of \$ 40,192.88 from account no. 590-200-926-310; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary Amendment to the existing Contract as presented to City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Desana	_____
_____	Calvin	_____
_____	Maini	_____
_____	Sabuda	_____
_____	Shultz	_____

**AMENDMENT TO CONTRACT
FILE #4653 RAT CONTROL
CITY OF WYANDOTTE**

ARTICLES OF AGREEMENT, made and entered into this ____ day of _____ 2019, by and between the CITY OF WYANDOTTE, party of the first part, and ADVANTAGE PEST CONTROL, Trenton, County of Wayne, State of Michigan, party of the second part, to-wit:

1. To this Contract shall be added the 2019 Rat Control Program.
2. The Contract amount shall be in the amount of \$40,192.88.
3. The unit prices and Contract conditions will remain the same as in the original Contract.
4. Insurance Policies and Certificates will be submitted by the party of the second part to cover the extended period of time

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

Joseph Peterson, Mayor

Larry Stec, City Clerk

PARTY OF THE SECOND PART

Advantage Pest Control

Kelly Kuhl
WITNESS

Loren Shaw
Lee Shaw

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to extend the contract with Advantage Pest Control for the amount of \$ 40,192.88 from account no. 590-200-926-310; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary Amendment to the existing Contract as part of Bid File # 4653 as presented to City Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2019

AGENDA ITEM # **10**

ITEM: Contract Amendment for 2018 Lawn Cutting Services File # 4726

PRESENTER: Mark A. Kowalewski, City Engineer 

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: R.F.C. Inc., has agreed to a Contract Amendment for the Grass Cutting Services of Vacant Lots and Memorial Park. R.F.C. Inc., doing business as U.S. Lawns of Livonia, stated they can perform the grass cutting services at the same unit rates set forth in the contract with the City for file #4726.

The conditions of the Contract Amendment would be as set forth in the attached and updated property list.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of City infrastructure.

ACTION REQUESTED: Approve award of Contract Amendment to R.F.C. Inc., doing business as U.S. Lawns of Livonia.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The work would be funded through the following accounts totaling \$70,944:

TIFA Property Maintenance: #492-200-850-520 – (\$60,192)

Memorial Park Grass Cutting: #101-448-825-480 – (\$10,752)

IMPLEMENTATION PLAN: Authorize the Mayor and Clerk to sign Contract Amendment.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Reviewed Amendment [W. Look](#)

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Amendment to Contract and Property List

MODEL RESOLUTION:

DATE: February 11, 2019

RESOLUTION by: Councilperson _____

BE IT RESOLVED that Council hereby concurs in the recommendation of the City Engineer to amend the 2018 Grass Cutting Services, File #4726, Contract with R.F.C. Inc., doing business as U.S. Lawns of Livonia to include the 2019 Grass Cutting Services for property maintenance and Memorial Park as set forth in the Amendment to Contract for this work; AND

BE IT RESOLVED THAT the work will be funded from the 2019 budget year TIFA Property Maintenance account #492-200-850-520 (\$60,192.00) and Memorial Grass Cutting account #101-448-825-480 (\$10,752.00); AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Amendment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

**AMENDMENT TO CONTRACT
2018 LAWN CUTTING SERVICES
File #4726**

ARTICLES OF AGREEMENT AMENDING the Contract made and entered into on April 18, 2018, by and between the CITY OF WYANDOTTE, party of the first part, and R.F.C. Inc., doing business as U.S. Lawns of Livonia, Michigan County of Wayne, State of Michigan, party of the second part, to-wit:

1. To this contract shall be added:
 - Extension of current contract until November 29, 2019.
2. The unit prices and contract conditions will remain the same as in the original contract.
3. This contract shall be increased by the estimated amount of \$70,944.
4. Insurance policies and certificates will be submitted by the party of the second to cover the extended period of time.
5. Except as otherwise stated above, all of the terms of the original contract remain in full force and effect.

IN WITNESS WHEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

PARTY OF THE SECOND PART

R.F.C. Inc., dba U.S. Lawns of Livonia

DATE: 2-7-19

Carl L. Hume

WITNESS

Barb Hume

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
1	2524	1st Street	53	50	2,650
2	330	2nd Street	33.6	116	3,898
3	452	2nd Street	84.6	125	10,575
4	1238	2nd Street	29.3	99.99	2,930
5	1702	2nd Street	30	100	3,000
6	1708	2nd Street	30	100	3,000
7	1757	2nd Street	60	100	6,000
8	2035	2nd Street	32	85	2,720
9	2737	2nd Street	35	50	1,750
10	1709	3rd Street	30	100	3,000
11	1874	3rd Street	60	100	6,000
12	2818	3rd Street	40	50	2,000
13	339	4th Street	106	50	5,300
14	680	4th Street	50	104.4	5,220
15	1532	4th Street	34	75	2,550
16	1538	4th Street	34	75	2,550
17	1546	4th Street	34	75	2,550
18	1702	4th Street	30	100	3,000
19	1727	4th Street	30	100	3,000
20	1735	4th Street	60	100	6,000
21	1756	4th Street	30	110	3,300
22	1762	4th Street	30	110	3,300
23	1868	4th Street	45	100	4,500
24	3024	4th Street	52	62	3,224
25	3123	4th Street	70	60	4,200
26	839	5th Street	45	109.9	4,946
27	848	5th Street	45	107	4,815

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
28	854	5th Street	45	107	4,815
29	1115	5th Street	50	112	5,600
30	1123	5th Street	50	101	5,050
31	1703	5th Street	60	120	7,200
32	1713	5th Street	60	100	6,000
33	1733	5th Street	50	112	5,600
34	1827	5th Street	30	100	3,000
35	1833	5th Street	30	100	3,000
36	1839	5th Street	30	100	3,000
37	1851	5th Street	45	110	4,950
38	2148	5th Street	10	120	1,200
39	2434	5th Street	47	35	1,645
40	3711	5th Street	34	70	2,380
41	435	6th Street	131	50	6,550
42	704	6th Street	15	101.91	1,529
43	714	6th Street	17	93	1,581
44	1031	6th Street	76.4	101	7,716
45	1063	6th Street	20.5	96.6	1,980
46	1251	6th Street	65	101	6,565
47	1275	6th Street	50	101	5,050
48	2535	6th Street	50	65	3,250
49	2828	6th Street	35	65	2,275
50	4118	6th Street	37.5	125	4,688
51	1120	7th Street	5	101	505
52	1141	7th Street	16.5	100	1,650
53	1722	7th Street	60	101	6,060
54	1738	7th Street	30	101	3,030

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
55	1810	7th Street	15	101	1,515
56	1823	7th Street	30	101	3,030
57	1828	7th Street	30	101	3,030
58	1834	7th Street	30	101	3,030
59	622	8th Street	54	100	5,400
60	1093	8th Street	60	102	6,120
61	1099	8th Street	30	102	3,060
62	1211	8th Street	40	102	4,080
63	1750	8th Street	15	121	1,815
64	1757	8th Street	60	101	6,060
65	2323	8th Street	60	103	6,180
66	2330	8th Street	12.5	103	1,288
67	2349	8th Street	35	103	3,605
68	3385	8th Street	40	50	2,000
69	876	9th Street	105	129.4	13,587
70	2450	9th Street	20	107	2,140
71	2726	9th Street	60	107	6,420
72	3238	9th Street	66	32	2,112
73		9th Street Berm			40,001
74	2500	10th Street	25	106	2,650
75	2797	10th Street	15	107	1,605
76	1533	11th Street	66	132.74	8,761
77	3439	11th Street	60	105	6,300
78	3620	11th Street	64.4	100	6,440
79	2357	12th Street	31	124.15	3,849
80	3367	12th Street	30	100	3,000
81	3414	12th Street	10	100	1,000

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
82	3326	13th Street	15	77	1,155
83	3342	13th Street	13	77	1,001
84	3421	13th Street	25.78	100	2,578
85	3515	13th Street	30	99.7	2,991
86	3521	13th Street	40	99.7	3,988
87	2935	14th Street	70	50	3,500
88	3331	15th Street	90	104	9,360
89	4310	16th Street	52	117	6,084
90	4289	17th Street	15	103	1,545
91	1170	22nd Street	22.6	149.95	3,389
92	4124	Albion	30	101	3,030
93	1005	Adelaide	30	112	3,360
94	1021	Adelaide	30	128	3,840
95	1029	Adelaide	30	127.8	3,834
96	1040	Adelaide	15	127	1,905
97	141	Antoine	90	105	9,450
98	161	Antoine	60	105	6,300
99	227	Antoine	30	105	3,150
100	831	Antoine	60	105	6,300
101	910	Antoine	60	100	6,000
102	-	Bennett South	300	95	28,500
103	149	Bennett	49.97	95	4,747
104	163	Bennett	50	95.02	4,751
105	169	Bennett	50	95.04	4,752
106	181	Bennett	50	95.05	4,753
107	191	Bennett	50	96.06	4,803
108	210	Bennett	33	76.66	2,530

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
109	218	Bennett	40	120	4,800
110	248	Bennett	40	120	4,800
111	252	Bennett	82	76.62	6,283
112	1068	Biddle Ave	102	138	14,076
113	1096-1100	Biddle Ave	145	170	24,650
114	1444	Biddle Ave	50	100	5,000
115	2624	Biddle Ave	65	100	6,500
116	3149	Biddle Ave			8,760
117	4220	Biddle Ave	150	70	10,500
118	4560	Biddle Ave	214.68	101.9	21,876
119	226	Bondie	5	100	500
120	242	Bondie	30	101.15	3,035
121	360-366	Cherry	50	140	7,000
122	80	Chestnut			
123	614	Chestnut	45.6	153.75	7,011
124	1500	Chestnut	35	140	4,900
125	1530	Chestnut	60	140	8,400
126	354	Clark Street	33	52	1,716
127	360	Clark Street	25	52	1,300
128	370	Clark Street	50	102	5,100
129	380	Clark Street	25	102	2,550
130	382	Clark Street	25	102	2,550
131	386	Clark Street	25	102	2,550
132	392	Clark Street	33	102	3,366
133	316	Clark Street	50	102	5,100
134	120	Clinton	60	64	3,840
135	218	Clinton	98.9	74.4	7,358

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
136	233	Clinton	30	100	3,000
137	237	Clinton	19.5	100	1,950
138	392	Clinton Street	60	73.89	4,433
139	522	Clinton Street	20	73.89	1,478
140	534	Clinton Street	40	73.89	2,956
141	626	Clinton Street	50	140	7,000
142	1075	Cora Street	40	113	4,520
143	1598	Cora Street	50	157	7,850
144	2501	Cora Street	12.5	103	1,288
145	124	Davis Street	65	100	6,500
146	125	Davis Street	48	123	5,904
147	132	Davis Street	49	100	4,900
148	146	Davis Street	49	100	4,900
149	1720	Electric Street	30	102	3,060
150	vac	Electric Street	280	41	11,480
151	453	Elm Street	34	104	3,536
152	67	Emmons Blvd	20	120	2,400
153	1235	Eureka Ave	30	100	3,000
154	1431	Eureka Ave	90	100	9,000
155	vac	e/o 1455 Eureka	22.5	100	2,250
156	1455	Eureka Ave	66.5	100	6,650
157	1475	Eureka Ave	67	100	6,700
158	1535	Eureka Ave	121	100	12,100
159	136	Ford Ave	49.5	100	4,950
160	163	Ford Ave	50	157	7,850
161	155	Ford Ave	34	167	5,678
162	526	Ford Ave	45	110	4,950

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
163	542	Ford Ave	10	104	1,040
164	642	Ford Ave	40	104	4,160
165	686	Ford Ave	60	100	6,000
166	726	Ford Ave	30	100	3,000
167	730	Ford Ave	30	100	3,000
168	664	Forest Street	50	70	3,500
169	940	Forest Street	50	140	7,000
170	2441	Fort Street	55	100	5,500
171	632	Garfield St.	62	104	6,448
172	227	Goddard Rd	80	100	8,000
173	315	Goddard Rd	240	100	24,000
174	346	Goddard Rd	43	100	4,300
175	441	Goddard Rd	100	100	10,000
176	560	Goddard Rd	65.9	100	6,590
177	673	Goddard Rd	30	110	3,300
178	710	Grove Street	28	60	1,680
179	712	Grove Street	28	80	2,240
180	400	Highland	85	102	8,670
181	401	Highland St.	25	102	2,550
182	152	Hudson	30	105	3,150
183	158	Hudson	90	105	9,450
184	164	Hudson	60	105	6,300
185	168	Hudson	30	105	3,150
186	192	Hudson	30	105	3,150
187	198	Hudson	30	105	3,150
188	268	Hudson	30	105	3,150
189	302	Hudson	33	105	3,465

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
190	303	Hudson	33	105	3,465
191	309	Hudson	30	105	3,150
192	315	Hudson	30	105	3,150
193	321	Hudson	30	105	3,150
194	327	Hudson	30	105	3,150
195	339	Hudson	30	105	3,150
196	817	Hudson	30	105	3,150
197	941	Hudson	40	105	4,200
198	959	James Street	30	108	3,240
199	327	Kings Hwy	35	102.5	3,588
200	1117	Lee Street	65.5	100	6,550
201	-	Labadie North	161.5	75	12,113
202	-	Labadie South	273	99	27,027
203	-	Labadie West	100	542.5	54,250
204	603	Lincoln Street	90	100	9,000
205	659	Lincoln Street	60	100	6,000
206	856	Lindbergh St.	30	119	3,570
207	1104	Lindbergh St.	30	101	3,030
208	1147	Lindbergh St.	30	101	3,030
209	1716	Lindbergh St.	15	101	1,515
210	927	Maple Street	30	125	3,750
211	1541	Maple Street	35	112	3,920
212	1109	McKinley St.	100	60	6,000
213	1530	McKinley St.	50	50	2,500
214	230	Mulberry	100	133	13,300
215	139	North Drive	40	99	3,960
216	901	Oak Street	50	64	3,200

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
217	644	Orange Street	50	140	7,000
218	664	Orange Street	50	140	7,000
219	975	Orange Street	90	136	12,240
220	615	Orchard St.	50	140	7,000
221	704	Orchard St.	51	85	4,335
222	848	Orchard St.	30	140	4,200
223	1169	Orchard St.	150	128	19,200
224	244	Perry Pl	30	108	3,240
225	317	Perry Pl	35	103	3,605
226	733-737	Pine Street	50	140	7,000
227	846	Pine Street	50	140	7,000
228	855	Pine Street	50	140	7,000
229	868	Pine Street	50	100	5,000
230	431	Plum Street	3	140	420
231	522-524	Plum Street	50	140	7,000
232	860	Plum Street	15	140	2,100
233	901	Plum Street	75	140	10,500
234	912	Plum Street	50	140	7,000
235	925	Plum Street	69	415	28,635
236	622	Poplar Street	52.5	140	7,350
237	128	Riverbank St.	40.1	112	4,491
238	302	Riverbank St.	50	256.64	12,832
239	427	Riverbank St.	50	256.63	12,832
240	496	Riverbank St.	50	226.64	11,332
241	150	Spruce	50	149	7,450
242	166	Spruce	50	149	7,450
243	431	Spruce	46	135	6,210

2019 Lawn Cutting Services

#	Address	Street	Frontage (FT)	Depth (FT)	Area (SFT)
244	-	St Johns South	158	157	24,806
245	173	St Johns	40	158.51	6,340
246	179	St Johns	45.11	158.51	7,150
247	223	St Johns	51.93	157.67	8,188
248	233	St Johns	50	157.67	7,884
249	240	St Johns	47	100	4,700
250	243	St Johns	50	157.67	7,884
251	185	St Johns	40	166	6,640
252	404	St Johns	37	165.66	6,129
253	238	Stoll Street	166.6	100	16,660
254	255	Stoll Street	60	140	8,400
255	562	Vinewood	25	75	1,875
256	654	Vinewood	30	100	3,000
257	870	Vinewood	38	100	3,800
258	899	Vinewood	50	115	5,750
259	900	Vinewood	38.5	110	4,235
260	911	Vinewood	88	130	11,440
261	912	Vinewood	75	110	8,250
262	547	Walnut	30	140	4,200
263	1331	Walnut	7.5	120	900
264	1343	Walnut	30	120	3,600

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council hereby concurs in the recommendation of the City Engineer to amend the 2018 Grass Cutting Services, File #4726, Contract with R.F.C. Inc., doing business as U.S. Lawns of Livonia to include the 2019 Grass Cutting Services for property maintenance and Memorial Park as set forth in the Amendment to Contract for this work; AND

BE IT RESOLVED THAT the work will be funded from the 2019 budget year TIFA Property Maintenance account #492-200-850-520 (\$60,192.00) and Memorial Grass Cutting account #101-448-825-480 (\$10,752.00); AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Amendment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

Guide Sheet

FINAL READINGS OF AN ORDINANCE

#1469

AN ORDINANCE TO AMEND SEC. 25-10.1 “MANDATORY SCHOOL ATTENDANCE AND EDUCATIONAL NEGLECT” OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

#1470

AN ORDINANCE TO AMEND SEC. 25-10.2 “SCHOOL TRUANCY PROHIBITED” OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

#1471

AN ORDINANCE TO AMEND SEC. 25-76.3 “PROHIBITED CONDUCT” OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

#1472

AN ORDINANCE TO ADOPT SEC. 25-21.1 “RESTRICTIONS FOR E-CIGARETTE (OR SIMILAR ITEMS) USE OR POSSESSION IN SCHOOLS AND BY MINORS” OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND SEC. 25-10.1 “MANDATORY SCHOOL
ATTENDANCE AND EDUCATIONAL NEGLECT” OF THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE

The City of Wyandotte ordains:

Section 1. **Amendment of Sec. 25-10.1 “Mandatory school attendance and educational neglect”.**

SEC. 25-10.1 Mandatory school attendance and educational neglect.

- a) This section shall be known as and may be cited as the “Mandatory School Attendance and Educational Neglect Ordinance” of the City of Wyandotte.
- b) Every parent guardian, or other person in the City of Wyandotte having control and charge of a child from the age of six (6) to the child’s sixteenth birthday, shall send that child to school during the entire school year. The child’s attendance shall be continuous and consecutive for the school year fixed by the school district in which the child is enrolled. A child becoming six (6) years of age before December 1 shall be enrolled on the first school day of the school year in which the child’s sixth birthday occurs.
- c) No person having the care, custody, or control of a child who is required to be enrolled in, or is enrolled in school, shall fail to properly supervise or care for such child where such failure of supervision or care, causes the child to:
 - 1. Fail to attend school regularly, consecutively, or on time at the start of the school day, unless valid excuse is provided, according to the attendance policy of the school district, or
 - 2. Have continued discipline, misconduct, or inappropriate behavior of said child at school, or
 - 3. Have continued violations of the adopted school student codes of conduct by the child.

If a person is responsible for (1), (2), and/or (3) above, said person shall be presumed to be in violation of this section, and where such a person as defined above, shall fail to participate in, or comply with, the corrective measures adopted by the school

district for the attendance, discipline, misconduct, behavior or student code of conduct of the child, shall be a failure to properly supervise or care for such child.

- d) The superintendent of schools in the City of Wyandotte, his or her designated attendance officer, or other law enforcement officer, shall investigate each case when notified by a teacher, principal, assistant principal, school officer, or other person, of a violation of subsection (c). If the child complained of is not exempt from public school attendance under state law, the superintendent of schools in the city, his or her designated attendance officer, or other law enforcement officer shall proceed immediately in the manner provided in this section.
 - 1. The superintendent of schools in the city, his or her designated attendance officer, or other law enforcement officer, may notify in writing, the parent/guardian in person, or by certified mail, to come to the school or to a place designated at a specified time to discuss the child, as well as requiring the child appear at the school the next regular school day following the receipt of notice, and to continue in regular and consecutive attendance in school. Proof of service of the required notice shall be retained by the superintendent of schools in the city or his or her designated attendance officer, or other law enforcement official, who shall notify the appropriate school officials in case of failure on the part of the parent/guardian to comply with the notice, or,
 - 2. If after a conference with a parent/guardian that has care, control, or custody of a child, has not resulted in compliance of subsection (c).
- e) The superintendent of schools in the city, his or her designated attendance officer, or other law enforcement officer, after giving the formal notice in person, or by mail as prescribed in subsection (d), shall determine whether the parent/guardian has complied with subsection (c). The superintendent of schools in the city, his or her designated attendance officer, or other law enforcement officer, shall ticket or make a complaint against the parent/guardian having the legal care, custody, or control of the child who fails to comply to the court having jurisdiction in the city. The court shall proceed to hear and determine it in the same manner as is provided for other cases under its jurisdiction.
- f) All school personnel, principals, assistant principals, administrators, and teachers shall give assistance and furnish information to aid the superintendent of schools in the city or his or her designee in the performance of their official duties under this section.

A parent or guardian who fails to comply with any provision of this section is responsible for a municipal civil infraction punishable by a fine up to two hundred and fifty (\$250.00) dollars together with court costs. Any parent or guardian who is found to have fails to comply with any provisions of this section on more than one (1) occasion is guilty of a misdemeanor punishable by a fine, not to exceed five hundred (\$500.00) dollars and/or imprisonment not to exceed ninety (90) days, together with court costs.

Section 2. **Severability.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. **Effective Date.**

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND SEC. 25-10.2
“SCHOOL TRUANCY PROHIBITED” OF THE CODE
OF ORDINANCES OF THE CITY OF WYANDOTTE

The City of Wyandotte ordains:

Section 1. **Amendment of Sec. 25-10.2 “School Truancy Prohibited”.**

SEC. 25-10.2 School Truancy Prohibited.

- a) Except as otherwise provided in subsection (c) below, it shall be unlawful for any person under the age of seventeen (17) years of age to be absent from school during regularly scheduled hours in the city, or to have excessive tardies to school and/or classes during scheduled school hours.
- b) A person who violates subsection (a) shall be liable for a municipal civil infraction, punishable by a fine of not more than two hundred fifty (\$250.00) dollars.
- c) Subsection (a) does not apply to the following:
 - 1. Those persons who have written permission from the school principal or his designee to be absent.
 - 2. Those persons who are going to or from a scheduled doctor’s or dentist appointment.
 - 3. Those persons attending personal business or emergency situations, such as but not limited to, weddings, funerals and the like.
 - 4. Those persons attending school sponsored activities and sporting events in which they are directly involved.
- d) This section may be enforced by the Wyandotte police department and school attendance officer, provided, however, that all appearance tickets or citations written in violation of this section shall be coordinated through the Wyandotte police department.

Section 2. **Severability.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. **Effective Date.**

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND SEC. 25-76.3
“PROHIBITED CONDUCT” OF THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE**

The City of Wyandotte ordains:

Section 1. Amendment of Sec. 25-76.3 “Prohibited Conduct”.**SEC. 25-76.3 Prohibited Conduct.**

- a) It shall be unlawful for any person under the age of twenty (20) to act in a violent, quarrelsome, loud, disorderly or destructive manner with the city.
- b) It shall be unlawful for any person under the age of twenty (20) to commit any act that disturbs, or annoys others, including, but not limited to any vulgar language, profanity, verbal harassment, or threatening behavior, or any act tending to cause a breach of peace within the city or to violate any provision of the Wyandotte Public Schools Student Code of Conduct.
- c) Any person violating either subsection (a) or (b) of this section shall be responsible for a municipal civil infraction subject to a fine not to exceed four hundred (\$400.00) dollars together with court costs and/or community service.
- d) In any case a person violates subsection (a) or (b) on school grounds or during school function(s), the superintendent of schools in the city, his or her designated attendance officer or law enforcement official may issue violation(s).
- e) Any person charged with violating this section under the age of seventeen (17) shall be accompanied to the district court hearing on said charges by their parent or legal guardian.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. **Effective Date.**

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED
AN ORDINANCE TO ADOPT SEC. 25-21.1 “RESTRICTIONS FOR E-CIGARETTE
(OR SIMILAR ITEMS) USE OR POSSESSION IN SCHOOLS AND BY MINORS” OF
THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

The City of Wyandotte ordains:

Section 1. Adoption of Sec. 25-21.1

SEC. 25-21.1 Restrictions for E-Cigarette (or similar items) use or possession in schools and by minors.

- A. No person under the age of eighteen (18) years of age may possess or use (including inhaling or exhaling) any of the following items upon school property (as defined in Sec. 25-21) or anywhere else within the City of Wyandotte:
 - a. Electronic nicotine delivery system (ends)
 - b. Electronic cigarette or electronic smoking device
 - c. E-Liquid, E-Juice, E-Wax
 - d. Vapes, vaporizers, vape pens
 - e. E-Pipes
 - f. Hookah, water pipe, or any other type of pipe
 - g. Any other similar type of item as described above that could be used for inhaling or exhaling, or vaping ingredients or contents including but not limited to nicotine, cannabis (THC), flavorings, propylene glycol, glycerin or any other ingredients.
- B. A person who is eighteen (18) years of age or older shall not use or possess any of the items listed in (A) above on school property except for:
 - 1. Those areas of school property that are outdoors, including but not limited to, an open area stadium during either of the following time periods:
 - a) Saturdays, Sundays, and other days on which there is no regularly scheduled classes or school activities, or;
 - b) After 6:00 p.m. on days which there are regularly scheduled school hours and activities.

- C. In the event any person possesses or uses any of the above items described in (A) above in violation of this ordinance, the item will be seized and forfeited to the City of Wyandotte.
- D. Any person who violates any provision of this ordinance is responsible for a municipal civil infraction subject to a fine of one hundred (\$100.00).dollars.
- E. This Ordinance may be enforced by the Wyandotte police department and for the violations on school property by the various school principals or their designees, school security police or school liaison or all attendance officers, provided, however, that all appearance tickets or citations written in violation of this section shall be coordinated through the Wyandotte police department.

Section 2. **Severability.**
All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. **Effective Date.**
This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

RESOLUTION

DATE: February 25, 2019

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REPORTS & MINUTES
CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED
JANUARY 9, 2019

Members Present: John Darin, Chairman, Michael Bak, Kelly Dodson, Barbara Freese, Andrea Fuller, Noel Galeski, Patricia Iacopelli, Wendy Leach, Alice Ugljesa

Members Excused: Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. November 14, 2018 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Patricia, to approve the draft minutes of the November 14, 2018 regular meeting of the Beautification Commission, with an address correction. The motion was approved.
 - b. December 19, 2018 Special Meeting: After review of the minutes, Andrea made a motion, seconded by Kelly, to approve the draft minutes of the December 19, 2019 special meeting of the Beautification Commission without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log, Commissioner Contact List, and lists of Officers and Coordinators, Meeting Dates, and Special Event Dates, were distributed. Andrea made a motion, seconded by Alice, to change the date of the December, 2019 special meeting to December 18, 2019. The motion was approved.
 - b. Required Disclosure Statement for Elected & Appointed Officials: Copies of the Wyandotte Disclosure Statement for Elected & Appointed Officials was provided for all commissioners by the City Clerk's Office. This form was reviewed and discussed. It is a mandatory filing due by April 28, 2019.
 - c. Required New Vendor Information Request Form & Electronic Payment Authorization: This required Request Form was discussed, and all commissioners were reminded that it is due now. The commissioners were requested to submit their completed form to Julie for processing.
5. Treasurer's Report:
 - a. FY 2018-2019 Expense Report: It was reported that there was an expense for reimbursement of BCSEM meeting registration fee of \$15.00, leaving a current balance of \$7,543.47 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a current balance of \$276.24.
6. Public & Media Relations and Event Marketing Report: Andrea reported that Beth Lekity, Deputy City Clerk, had inquired regarding volunteer opportunities for a forming Girl Scout Brownie troop. Beth was advised that the Commission has a Spring Clean-Up that would be very suitable for this troop. She will discuss this opportunity at an upcoming Girl Scout Brownie Troop meeting.
7. "Adopt-A-Spot in Wyandotte" Program Update: There was nothing significant to report.
8. Community Garden Relocation Update: There was much discussion regarding the community garden relocation. John has been informed that Brian Martin, DPS Assistant Superintendent, will be coordinating this project, and will be the Commission's primary contact person for the community garden relocation. John has scanned and forwarded a 1992 Environmental Assessment Report for 438 Grove Street that addressed record review of potential site contamination during the planning of the Festival of Homes and BASF Park construction. The report indicates that there is "little possibility that on-site contamination has occurred from past uses of the subject property", 438 Grove Street, the approximate location of the community garden relocation site. Brian will be proceeding with actual soil testing to confirm this report's findings and conclusions.

9. Winter Hanging Baskets: Michael has installed the winter hanging baskets at the arbor. They look very beautiful!
10. Holiday Lighting Awards: The 3rd Annual Holiday Decorating and Lighting Awards presentations are scheduled for the City Council meeting on Monday, January 14, 2019. Michael reviewed the format and requested that commissioners arrive by 6:45 pm to review presentation plans together. He will identify awards recipients by address only. It is hoped that a continuously-running slide show will be developed for the presentation. There will be 10 residential and 5 business awardees.
11. Old Business:
 - a. City Landmark Grounds Maintenance: John wrote an email on behalf of the Beautification Commission to the city expressing the Commission's concerns and desires for on-going grounds maintenance of various landscaped city monuments and signs.
12. New Business:
 - a. KAB 2019 Great American Cleanup Registration: John reported that he has registered the Beautification Commission's Spring City-Wide Clean-Up with Keep America Beautiful. The registration form was reviewed. A number of donation items were requested, including a banner, trash bags, and bottled water for the volunteers.
 - b. Native Plantings at BASF and Bishop Parks: There was much discussion regarding an inquiry to Noel by Joe Gruber, former DDA Director, now with the Henry Ford Wyandotte Hospital Marketing Department, regarding the potential of group plantings of native plants at BASF and Bishop Parks. John suggested to Joe the Log Cabin at Bishop Park, and the Gazebo, planter pots, and garden bed at BASF Park as suitable sites. The volunteers would presumably be HFW employees. The consensus of the commissioners was very supportive of this effort, while distancing the Commission from any direct role in planting or maintenance of the proposed areas to be planted. Joe Gruber will follow-up with the Commission at a later date.
 - c. Oakwood Cemetery Clean-Up: Andrea reported that the Wyandotte Oakwood Cemetery Association has requested that the Beautification Commission help maintain a small planted area between the two gates facing Northline. There was much discussion. Andrea will communicate with Kathryn Schroeder from the Cemetery Association to discuss further their needs for assistance.
13. Round-Table Reports and Announcements:
 - a. Fall Clean-Up: Alice suggested that the Commission consider a Fall Clean-Up event. There was discussion on the suggestion.
 - b. Proven Winners Landscaping Guide and Planting Idea Booklet: John distributed wonderful Landscaping Guides and Planting Ideas Booklets to all commissioners, which were graciously donated by Four Star Greenhouse, the Proven Winners brand.
 - c. Commissioners Interviewed on Cable TV: Alice and Michael reported that they were invited to be guests on a local cable television show, "Up, Down, and All Around Wyandotte", where they were interviewed regarding the many Beautification Commission events and projects.
14. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, February 13, 2019 at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
15. Adjournment: The meeting was adjourned at 7:50 pm.



John M. Darin
Chairman, Wyandotte Beautification Commission

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
FEBRUARY 13, 2019

Members Present: John Darin, Chairman, Kelly Dodson, Barbara Freese, Noel Galeski, Wendy Leach, Alice Ugljesa

Members Excused: Michael Bak, Andrea Fuller, Patricia Iacopelli, Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Noel, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. January 9, 2019 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Wendy, to approve the draft minutes of the January 9, 2019 regular meeting of the Beautification Commission, without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log and an updated Meeting Dates list changing the December, 2019 Special Meeting date to December 18, 2019, were distributed.
5. Treasurer's Report:
 - a. FY 2018-2019 Expense Report: There were no expenses posted to the TIF Primary account, leaving a current balance of \$7,543.47. There were no expenses posted to the GFM Reserve account, leaving a current balance of \$276.24.
6. Public & Media Relations and Event Marketing Report:
 - a. Girl Scout Brownie Troop: Andrea is following up with the leader of a new Girl Scout Brownie troop looking to volunteer. Andrea will connect her with Kelly for registering their volunteer opportunity. The consensus of the commissioners present was that the Spring Clean-Up would be a desirable opportunity not requiring planting skills.
 - b. Oakwood Cemetery Request: Andrea also contacted Oakwood Cemetery and communicated the Commission's response to their request to help maintain a small planted area between the two gates facing Northline.
7. "Adopt-A-Spot in Wyandotte" Program Update: There was nothing significant to report.
8. Community Garden Relocation Update: Brian Martin, DPS Assistant Superintendent, reported to John that Floral Tree Services completed tree excavation and relocation efforts at Grove Street Park on January 19th. TTL Associates has been engaged to perform soil sampling at the proposed community garden site to test for the ten Michigan Metals and Polynuclear Aromatic Hydrocarbons (PAHs). Communication with the Commission remains ongoing.
9. Holiday Lighting Awards: The 3rd Annual Holiday Decorating and Lighting Awards Presentation was conducted at the City Council meeting on Monday, January 14, 2019. The event was well-attended, with 10 residences and 5 businesses awarded. The new ornaments were very well-received, also.
10. Spring Hanging Baskets: Alice has been in contact with Eckert's Greenhouse, and has been assured that there will be no price increase this year. There was agreement on selection of flowers for the hanging baskets. At the Arbor, Supertunias Vista Paradise, Bubblegum, and Bordeaux mixed in each of the 7 baskets. At the City Hall, same 3 Supertunias, but planted singly in a basket, 2 baskets of each for a total of 6 baskets.

11. Spring Dig-In Planning: John distributed copies of Linda Orta's 2018 planting plans for reference during the Commission's planning for the 2019 season. There was much discussion regarding flower selection. There was discussion regarding the commissioners taking a 1-hour field trip in March to survey the downtown planting needs as a group, maximizing the interaction and discussion amongst the commissioners regarding plant selection. This has proven valuable in the past.
12. Old Business:
 - a. Eureka Road Viaduct Landscaping: John reported that he was contacted by Natalie Rankine, City of Wyandotte Special Projects, regarding a proposal for landscaping and maintenance of the Eureka Road viaduct. John distributed an initial rendering from Natalie of a Wyandotte Welcome Sign in the viaduct area. This will be a bid project. It is the Commission's understanding that the bid will include watering, weeding, fertilization, mowing, and litter clean-up. WMS, it is reported, will maintain responsibility for general grounds maintenance. John will obtain a copy Natalie's presentation, and will distribute a copy of it to all commissioners for their review and comment, per Natalie's request.
13. New Business: There was no New Business.
14. Round-Table Reports and Announcements: There were no Round-Table Reports or Announcements.
15. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, March 13, 2019 at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
16. Adjournment: The meeting was adjourned at 7:50 pm.



John M. Darin
Chairman, Wyandotte Beautification Commission

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

CULTURAL & HISTORICAL COMMISSION

Meeting Minutes Thursday, January 10, 2019 6:15pm, Marx Home

Present: Nancy Bozzo, Eula Grooms, Wallace Hayden, Ken Munson, Ken Navarre, Sue Pilon, Anne Ronco, Marshall Wymore

Staff: Jesse Rose, Museum Director

Guests: Don Gutz

Call to Order: The meeting was called to order at 6:15pm.

MOTION by Sue Pilon, **SUPPORTED** by Marshall Wymore, to approve the minutes of the December 13 meeting, with corrections. **Motion carried, 8-0.**

Director's Report:

MOTION by Anne Ronco, **SUPPORTED** by Sue Pilon, to approve the Finance Report pending audit. **Motion carried, 8-0.**

New Business:

Election of 2019 Officers

MOTION by Ken Navarre, **SUPPORTED** by Eula Grooms, that by unanimous vote the Commission officers for 2019 are Wallace Hayden as President and Anne Ronco as Vice President. **Motion carried, 8-0.**

MOTION by Anne Ronco, **SUPPORTED** by Sue Pilon, to adjourn at 7:25pm. **Motion carried, 8-0.**

Respectfully Submitted,

Jesse Rose
Museum Director

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283 • museum@wyan.org

www.wyandotte.net

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, January 8, 2019. Commissioner Harris called the meeting to order at 6:00 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Heck Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Melzer

READING OF JOURNAL

Motioned by Commissioner Heck, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on December 11, 2018. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Update on building renovations Station 1*
Chief Carley submitted to Commission punch list of 336 items left to do. They want to be done and out of building by Friday, January 11th but Chief doesn't see that happening. Commissioner Heck motioned to receive and place on file; supported by Commissioner Harris. Motion carried.

COMMUNICATIONS

DEPARTMENTAL

1. *Department bills submitted December 19, 2018 in the amount of \$2,831.83*
Department bills submitted January 2, 2019 in the amount of \$8,575.54
Commissioner Heck motioned to pay bills and accounts submitted as stated above; supported by Commissioner Harris. Roll call; motion carried.

Fire Commission Meeting

Page 2

January 8, 2019

DEPARTMENTAL (continued)

2. Daily Reports

Commissioner Heck motioned to receive and place on file reports; supported by Commissioner Harris. Motion carried.

LATE

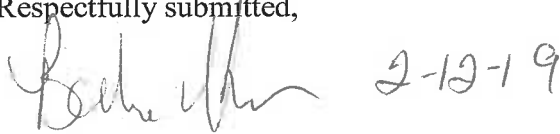
Chief Carley submitted his official notice of retirement effective March 14, 2019.

Commissioner Heck motioned to receive and place on file; supported by Commissioner Harris. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script, followed by the date "2-12-19" written in a similar cursive style.

Bobie Heck
Secretary

MI/lm

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, February 6, 2019 at 5:00 PM.

Roll Call: Present: Commissioners Leslie Lupo
Carolyn Harris
Robert J. Thiede
Paul Gouth
Bryan Hughes-Excused

General Manager & Secretary Paul LaManes

Also, Present- Steve Colwell- CATV
Charlene Hudson
Amber Sutphin
Steve Timcoe

Approval of Minutes:

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the January 23, 2019 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be attached, no objections were made.

Hearing of Public Concerns:

None

Resolution #2-2019-01

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the General Manager to execute the Amendment Agreement via the NCTC with NBCUniversal content Distribution, a division of NBCUniversal Media, LLC., for continued carriage of Bravo, CNBC, E! Entertainment, Golf Channel, MSNBC, NBC Sports, Olympics Package, Oxygen, Syfy, Universal Kids, USA & In Demand (VOD) which expires on November 5, 2021 as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede and Gouth

NAYS: None

Motion passes

Resolution #2-2019-02

MOTION by Commissioner Gouth and SECONDED by Commissioner Thiede to approve Power Plant Superintendent, Chris Brohl as WMS Commissioner and General Manager. Paul LaManes as the Alternate Commissioner on the Board of Michigan Municipal Power Association (MPPA), as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede and Gouth

NAYS: None

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Motion passes

Resolution #2-2019-03

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the General Manager to approve the new International Call Rate Deck for International Phone calls utilizing the formula currently in place of (wholesale cost x 1.3=retail rate), effective 3/15/2019, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede and Gouth

NAYS: None

Motion passes

Resolution #2-2019-04

MOTION by Commissioner Gouth and SECONDED by Commissioner Thiede to authorize the Commission to approve and recommend to the Wyandotte City Council, that the General Manager of Wyandotte Municipal Services, be given a \$5,000 salary adjustment effective 2/18/2019, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede and Gouth

NAYS: None

Motion passes

Reports and Communications:

- Monthly Cable Subscriber Report- January 2019

Commissioner Thiede asked to receive and place on file the reports and communications presented on the agenda, no objections were made.

Approval of Vouchers:

MOTION by Commissioner Harris and SECONDED by Commissioner Thiede that the vouchers be paid as submitted.

#5367 \$ 452,789.62

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede and Gouth

NAYS: None

Vouchers approved

Late Items:

General Manager Paul LaManes would like to wish Charlene Hudson Director of Power Supply and Distribution good luck for the future and bid her a happy farewell on behalf of everyone at Wyandotte Municipal Services. Charlene has been loyal and dedicated employee

Wyandotte Municipal Services Commission
Regular Meeting Minutes

at Wyandotte Municipal Services since July 21, 2008. We wish her all the best for her future endeavors.

Motion by Commissioner Thiede and SECONDED by Commissioner Gouth to now adjourn at 5:06PM. Roll attached. No objections to adjournment of meeting.

Next Regular Meeting - Wednesday, February 20, 2019 at 5 PM

X 

Paul LaManes
General Manager/Secretary

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
January 8, 2019

ROLL CALL

Present: Commissioner John Harris
Commissioner Bobie Heck
Chief Brian Zalewski

Absent: Commissioner Doug Melzer (Excused)

Others Present: NONE

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:25 p.m.

The Minutes from the regular Police Commission meeting on November 27, 2018 were presented.

Heck moved, Harris seconded,
CARRIED, to approve the regular minutes of November 27, 2018, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – November 2018, December 2018, Full Year for 2018

Nothing to really report other than the fact there were a couple of arrests after the ball drop on New Year's Eve.

Heck moved, Harris seconded,
CARRIED, to receive and place on file the Police statistics for November 2018, December 2018 and the full year of 2018.

2. Purchase of New Vehicles

Chief Zalewski would like to order 4 new vehicles, 3 to replace aging fleet vehicles and 1 for the Special Ops Department. The money is already in the budget to purchase the vehicles.

Heck moved, Harris seconded,

CARRIED, to approve the purchase of 4 new Department vehicles as outlined by Chief Zalewski.

3. **Bills and Accounts** – December 11, 2018, \$25,541.25, December 25, 2018, \$6,274.00, January 8, 2019, \$12,564.71

Heck moved, Harris seconded

CARRIED, to approve payment of the bills for December 11, 2018, \$25,541.25, December 25, 2018, \$6,274.00, January 8, 2019, \$12,564.71

NEW BUSINESS.

1. Accreditation

We have one more site visit tomorrow, Wednesday, January 09, 2019. Chief Zalewski believes we should have no problem meeting the requirements to be accredited.

The auditors will conduct interviews with some officers and participate in ride-a-longs during this visit.

Every three years we have to reapply for accreditation.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:37 p.m.

Heck moved, Harris seconded,

CARRIED, to adjourn meeting at 6:37 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



2-12-19

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2019 00:00:00 - 01/31/2019 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	1	1	0%	0:01:48	0:01:01	0:08:25	0:11:15	0:11:15
	911C	0	0	1	1	0%	0:01:36	0:00:04	0:08:39	0:10:19	0:10:19
	ABANDONED AUTO	0	30	8	38	2%	0:02:41	0:21:52	0:17:17	15:17:33	0:24:09
	ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0%	0:04:23	0:09:10	0:28:28	0:42:02	0:42:02
	ACCIDENT/PERSONAL INJURY	0	0	4	4	0%	0:05:04	0:09:18	0:27:25	2:47:12	0:41:48
	ACCIDENT/PROPERTY DAMAGE	0	2	28	30	2%	0:03:47	0:06:28	0:21:41	15:49:52	0:31:40
	ACCIDENTAL DAMAGE	0	2	2	4	0%	0:04:01	0:02:52	0:13:19	1:11:05	0:17:46
	ALARM	0	0	39	39	2%	0:04:35	0:03:56	0:07:20	10:22:38	0:15:58
	ANIMAL COMPLAINT	0	1	6	7	0%	0:12:23	0:05:00	0:13:32	3:18:00	0:28:17
	ASSAULT & BATTERY	0	2	10	12	1%	0:17:24	0:04:37	0:31:55	9:49:43	0:49:09
	ASSIST OTHER AGENCY	0	3	6	9	1%	0:02:13	0:16:15	0:16:27	4:04:58	0:27:13
	BREAKING & ENTERING	0	0	4	4	0%	0:08:32	0:03:32	1:54:14	8:25:16	2:06:19
	BREAKING & ENTERING IN PROGRES	0	0	2	2	0%	0:05:07	0:03:09	0:12:07	0:40:46	0:20:23
	BUILDING CHECK	0	0	1	1	0%	0:02:07	0:02:18	0:07:43	0:12:09	0:12:09
	BUSINESS STOP	0	5	0	5	0%	0:00:01	0:00:00	0:04:45	0:23:52	0:04:46
	CHECK WELL BEING	0	1	46	47	3%	0:07:07	0:05:40	0:13:13	19:49:41	0:25:19
	CHILD ABUSE/NEGLECT	0	0	2	2	0%	0:01:49	0:02:53	0:12:20	0:34:04	0:17:02
	CITIZEN ASSIST	0	11	23	34	2%	0:03:51	0:08:27	0:09:42	10:41:01	0:18:51
	CIVIL DISPUTES	0	0	12	12	1%	0:15:54	0:05:28	0:19:56	8:10:21	0:40:52
	CRIMINAL SEXUAL CONDUCT	0	1	0	1	0%	0:00:00	0:00:00	2:24:39	2:24:39	2:24:39
	DEATH INVESTIGATION	0	0	4	4	0%	0:03:18	0:01:27	3:01:58	9:23:34	2:20:54
	DETAIL	0	17	0	17	1%	0:00:03	0:00:00	0:12:31	3:33:15	0:12:33
	DISORDERLY	0	3	23	26	2%	0:04:09	0:03:20	0:28:34	15:01:37	0:34:41
	DOMESTIC	0	0	36	36	2%	0:04:52	0:05:37	0:25:27	21:34:08	0:35:57

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DUMPING	0	1	0	1	0%	0:00:00	0:00:00	0:05:40	0:05:41	0:05:41
	FELONIOUS ASSAULT	0	0	1	1	0%	0:03:05	0:03:06	0:21:24	0:27:35	0:27:35
	FIGHT	0	0	7	7	0%	0:08:18	0:02:14	0:25:02	3:44:33	0:32:05
	FIRE	0	0	5	5	0%	0:00:12	0:01:58	0:16:20	1:32:39	0:18:32
	FIRE ALARM	0	0	1	1	0%	0:00:10	0:01:15	0:22:20	0:23:45	0:23:45
	FLEEING & ELUDING	0	0	1	1	0%	0:01:42	0:08:49	1:12:07	1:22:38	1:22:38
	FOLLOW-UP	0	11	2	13	1%	0:00:43	0:05:26	0:21:49	5:14:06	0:24:10
	FOUND PROPERTY	0	0	4	4	0%	0:05:59	0:04:28	0:47:28	3:47:53	0:56:58
	FRAUD	0	1	9	10	1%	0:02:46	0:07:46	0:16:38	4:16:28	0:25:39
	FUEL	0	19	0	19	1%	0:00:01	0:01:50	0:08:11	2:37:45	0:08:18
	GAS PUMP	0	8	0	8	0%	0:00:01	0:00:00	0:03:15	0:26:11	0:03:16
	HARASSMENT	0	2	7	9	1%	0:03:42	0:13:01	0:56:47	9:25:20	1:02:49
	HIT & RUN ACCIDENT	0	0	11	11	1%	0:06:34	0:07:05	0:25:06	7:23:18	0:40:18
	IDENTITY THEFT	0	0	4	4	0%	0:01:13	0:01:08	1:41:31	4:17:45	1:04:26
	INTERNET	0	0	1	1	0%	0:06:20	0:00:35	1:03:26	1:10:21	1:10:21
	JUVENILE COMPLAINT	0	0	3	3	0%	0:01:12	0:04:37	0:20:34	1:08:36	0:22:52
	LARCENY	0	2	19	21	1%	0:08:59	0:07:08	0:29:49	15:37:16	0:44:38
	LOST PROPERTY	0	1	1	2	0%	0:00:22	0:00:00	0:01:52	0:22:55	0:11:28
	MALICIOUS DESTRUCTION	0	0	8	8	0%	0:04:15	0:15:09	0:15:16	5:33:16	0:41:40
	MENTAL	0	0	8	8	0%	0:02:47	0:05:50	0:24:17	4:23:15	0:32:54
	MINOR IN POSSESSION	0	0	1	1	0%	0:01:28	0:03:47	0:04:34	0:09:49	0:09:49
	MISCELLANEOUS	0	10	18	28	2%	0:07:51	0:07:19	1:16:16	32:32:44	1:09:44
	MISSING PERSON	0	0	1	1	0%	0:01:55	0:06:41	0:12:19	0:20:55	0:20:55
	MISSING PERSON - RECOVERED	0	0	2	2	0%	0:03:29	0:06:25	0:30:28	1:20:43	0:40:22
	NEIGHBORHOOD DISPUTE	0	0	6	6	0%	0:06:03	0:13:00	0:18:21	3:44:26	0:37:24
	NOISE COMPLAINT	0	0	7	7	0%	0:05:54	0:06:42	0:37:21	5:49:48	0:49:58
	OPERATING UNDER THE INFLUENCE	0	5	2	7	0%	0:01:13	0:01:55	1:44:27	12:18:44	1:45:32

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ORDINANCE VIOLATION	0	21	1	22	1%	1:15:57	0:00:00	0:07:27	21:50:49	0:59:35
	OVERDOSE	0	0	1	1	0%	0:00:38	0:01:43	4:05:20	4:07:41	4:07:41
	PARKING COMPLAINTS	0	65	20	85	5%	0:06:21	0:07:55	0:06:29	18:14:54	0:12:53
	PATROL CHECK	0	294	0	294	18%	0:00:09	0:00:00	0:14:35	71:33:17	0:14:36
	PRISONER TRANSPORT	0	0	2	2	0%	0:00:36	0:31:01	0:29:19	2:09:18	1:04:39
	RADAR ENFORCEMENT	0	8	0	8	0%	0:00:03	0:00:00	0:16:31	2:12:26	0:16:33
	RECKLESS DRIVING	0	1	2	3	0%	0:08:26	0:00:00	0:14:57	0:34:01	0:11:20
	RESCUE EMERGENCY	0	0	19	19	1%	0:00:59	0:02:34	0:38:35	12:47:39	0:40:24
	RESIDENTIAL CHECK	0	0	1	1	0%	0:02:15	0:01:58	0:11:00	0:15:14	0:15:14
	RETAIL FRAUD	0	0	1	1	0%	0:00:53	0:11:36	1:05:40	1:18:09	1:18:09
	RUNAWAY JUVENILE	0	0	2	2	0%	0:06:40	0:08:57	0:18:40	1:08:33	0:34:17
	SICK INMATE	0	2	0	2	0%	0:00:01	0:00:00	2:11:36	4:23:15	2:11:38
	STALKING COMPLAINTS	0	0	2	2	0%	0:10:53	0:02:34	0:15:13	0:57:19	0:28:40
	STOLEN VEHICLE	0	0	4	4	0%	0:14:35	0:04:00	0:26:25	3:00:01	0:45:00
	SUBPOENA	0	0	1	1	0%	0:01:26	0:12:57	0:00:16	0:14:40	0:14:40
	SUICIDE	0	0	2	2	0%	0:02:43	0:02:00	0:22:08	0:53:42	0:26:51
	SURVEILLANCE	0	1	0	1	0%	0:00:01	0:00:00	4:38:23	4:38:24	4:38:24
	SUSPICIOUS INCIDENT	0	4	23	27	2%	0:08:58	0:02:56	0:16:50	11:44:06	0:26:05
	SUSPICIOUS PERSON	0	18	20	38	2%	0:05:51	0:02:45	0:15:57	13:18:44	0:21:01
	SUSPICIOUS VEHICLE	0	4	18	22	1%	0:03:38	0:04:56	0:15:22	8:20:48	0:22:46
	TAMPERING WITH AUTO	0	0	3	3	0%	0:02:05	0:02:51	0:50:19	2:45:49	0:55:16
	THREATS	0	0	7	7	0%	0:10:42	0:04:03	0:30:45	5:18:36	0:45:31
	TRAFFIC HAZARD	0	10	6	16	1%	0:04:58	0:03:34	0:16:25	5:20:45	0:20:03
	TRAFFIC STOP	0	486	2	488	30%	0:00:02	0:00:10	0:06:56	56:42:44	0:06:58
	TRESPASSING	0	0	2	2	0%	0:03:31	0:06:35	0:04:12	0:28:37	0:14:19
	VEHICLE INSPECTION	0	0	1	1	0%	0:06:54	0:01:16	0:22:35	0:30:45	0:30:45

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	5	0	5	0%	0:00:01	0:00:00	2:14:49	11:14:08	2:14:50
	VIOLATION ROAD LAWS	0	32	0	32	2%	0:00:01	0:00:00	0:49:36	26:27:46	0:49:37
	WARRANT	6	7	5	18	1%	0:02:21	0:16:20	0:51:31	12:30:22	1:02:32
Subtotals for No Summary Code		6	1096	533	1635	100%	0:04:56	0:05:57	0:37:47	599:19:57	0:44:44
Subtotals for WYPD		6	1096	533	1635	100%	0:04:56	0:05:57	0:37:47	599:19:57	0:44:44

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
February 12, 2019

ROLL CALL

Present: Commissioner Doug Melzer
Commissioner Bobie Heck
Chief Brian Zalewski

Absent: Commissioner John Harris (Excused)

Others Present: Deputy Chief Archie Hamilton

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:21 p.m.

The Minutes from the regular Police Commission meeting on January 8, 2019 were presented.

Heck moved, Melzer seconded,
CARRIED, to approve the regular minutes of January 8, 2019, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – January 2019

Nothing out of the ordinary is happening. The statistics are comparable to the same time period as last year.

Heck moved, Melzer seconded,
CARRIED, to receive and place on file the Police statistics for January 2019.

2. Traffic Control Order – Handicap Signs – 414 Sycamore

There is no driveway at this particular residence. The resident meets all the criteria for handicap signs, and this will enable them to access vehicles with greater ease.

Heck moved, Melzer seconded,
CARRIED, to approve the placement of Handicap Signs at 414 Sycamore Street.

3. Bills and Accounts –January 22, 2019, \$11,522.20, February 12, 2019, \$78,266.31

Heck moved, Melzer seconded

CARRIED, to approve payment of the bills for January 22, 2019, \$11,522.20, and February 12, 2019, \$78,266.31

NEW BUSINESS.

1. Accreditation

The Department was given formal Accreditation status at the recently held MACP annual winter conference. Our Department is one of only 16 communities in the state to hold the Accreditation status. Wyandotte and Livonia are the only two communities in Wayne County to hold this designation.

The only minor issue with the Accreditation was in regards to our building generator. There is a head gasket that needs to be replaced; and, this job will be put out to bid soon.

There will be a presentation before City Council announcing our Accreditation in the near future.

2. Annual Awards Banquet

The Awards Banquet will be on March 9th at 6:00 p.m. at the F.O.P. Hall. Various officials and dignitaries will be invited.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:34 p.m.

Heck moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:34 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, February 13, 2019 pm at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

Secretary Wally Merritt
Commissioner Tom DeSana
Commissioner Margaret Loya

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

President Ed Ronco
Vice President Ron Adams

A motion was made by Commissioner Loya and supported by Commissioner DeSana to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

Retired Commissioner Rosemary Bucska
Retired Recreation Superintendent Len Trusewicz

CORRESPONDENCE:

1. Thank you letter from the Salvation Army for the 1620 lbs. of food donated in October 2018.
2. Thank you letter from the Salvation Army for the 1090 lbs. of food donated in November 2018.
3. Thank you letter from the Salvation Army for lending 15 tables for the Toy Shop for Christmas in December 2018.

INTERDEPARTMENTAL:

COUNCIL RESOLUTIONS:

1. Council Resolution dated January 14, 2019 that Council approves the 2019 Bishop Park Docking agreement with Blount Small Ship Adventures. Ships will dock June 21st, July 3rd, August 7th, August 20th, September 1st & September 7th, 2019 at a rate of \$200 per day plus \$25 per docking for garbage removal.
2. Council Resolution dated January 14, 2019 that Council approves the 2019 Benjamin F. Yack Arena rental contracts for the following events and dates: Lions Club Flea Market, April 6th & 7th, King of the Cage MMA, April 13th & July 27th, N.A.M.E. April 26th – 28th, Walk for M.S., May 4th, Spring Fling Festival, May 10th & 11th, Southgate Anderson High School, June 4th, Roosevelt High School, June 6th, Woodhaven High School, June 10th, Circus Pages, June 15th & Blue Collar Wrestling, July 20th, 2019.

REPORTS AND MINUTES:

Arena Report December 2018: \$1,122.63 Open Skating.....\$8,485.44 Ice Rental.....\$3,614.33
Concession.....\$972.09 Skating Lessons.....\$3,805.40 Sign Rentals
Account Breakdown Pay Period ending 1/6/2019 & 1/20/2019
Tele-care: January 2019
Golf Report: January 2019.....\$600.00
Senior Van Report; December 2018

SPECIAL ORDER:

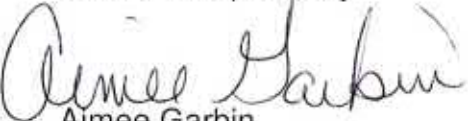
- A discussion was had in regards to honoring Sam Palamara. The unanimous idea was to include a individual dedication with the name Memorial Park. Mr. Trusewicz described how influential Sam was in the development of Memorial Park, from getting lights for the baseball

diamond to the installation of the walking track, the original skatepark, playground equipment and he was influential with the current School District/City collaboration. Superintendent Lanagan stated that there are several other parks within the City that have individual designations associated with each park (Rotary, Wyandotte Athletic Association, Green Belt Park, PACC Pak). Superintendent Lanagan said his recommendation would be to have the park signs read Memorial Park and under the park name "Sam A. Palamara Recreation Complex." Everyone present felt that this is a well-deserved honor to recognize Sam. Commissioner Loya motioned, Commissioner DeSana seconded. Motion unanimously passed. Superintendent Lanagan thanked Rosemary Bucska and Len Trusewicz for attending this evenings meeting.

- Superintendent Lanagan stated Pifer Carts is the company used for the leasing of the golf carts at Wyandotte Shores. Pifer Carts is updating their fleet of carts and would like to create a new extension through the 2022 golf season. The current lease includes 38 carts, once a week maintenance on the carts, and a free beverage cart. The cost of the lease would remain exactly the same with no increase and will remain the same for the next 4 years. Commissioner Loya motioned, Commissioner DeSana seconded, motion unanimously passed.

There being no further business to discuss, a motion was made by Commissioner Loya and supported by Commissioner DeSana to adjourn the meeting at 6:09 pm.

Minutes Prepared by


Aimee Garbin
Recreation Secretary

Authorized by


Justin Lanagan
Superintendent of Recreation

2019 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

March 13, 2019
April 10, 2019
May 8, 2019
June 12, 2019
**July 17, 2019
August 14, 2019
December 11, 2019

2nd Tuesday @ 7:30 pm

September 10, 2019
October 8, 2019
November 12, 2019

RETIREMENT COMMISSION MEETING MINUTES
Friday – January 18, 2019

Meeting called to order at 9:03 a.m. by Chairman LaManes.

ROLL CALL:

PRESENT: Commissioners: Brohl, Browning, Harkleroad, LaManes and Szczechowski

ALSO PRESENT: Frank Deeter—Oppenheimer & Company

ABSENT: Larry Stec –City Clerk
Commissioners Tom Lyon and Kelly Roberts

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Brohl

RESOLVED that the minutes held under the date of December 21, 2018 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

PRESENTATIONS:

Frank Deeter made the presentation and spoke of the following highlights:

- Many markets down by 10% in December
- Why? Many possible reasons--fear of looming government shut down, fear of US economic down turn in 2019 and fear of slowing International economies.
- Stay with the plan and stick to the investment process
- Use the process, to remove emotions from the Investment plan.
- Emotions naturally impair one's investment thinking in the short term
- Reserve cash account needs replenishing
- Raise enough cash for four disbursements, net of City contributions.
- No specific fund put on watch list because of December 2018

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Brohl

RESOLVED by the Wyandotte Employees Retirement Commission, based on the recommendation of Oppenheimer & Company, with agreement to raise \$950,000 to meet monthly pension payment obligations for the next four (4) months through investment position liquidation, current cash contributions by the City/WMS or a combination of both.

MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Browning

RESOLVED by the Wyandotte Employees Retirement Commission that the monthly report from Mr. Frank Deeter of Oppenheimer & Company, Inc. regarding the December 2018 market segment fluctuations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Paul LaManes

RESOLVED by the Wyandotte Employees Retirement Commission Election was held on January 8th and 9th, 2019, to elect a Commissioner to represent a Municipal Member. The successful candidate is as follows:

Municipal Member – Christopher Brohl, (1 vote), term to expire 01/31/2023 and,

BE IT RESOLVED that the Retirement Commission hereby receives and places on file the aforementioned election results.

MOTION CARRIED: Commissioners Browning, Harkleroad, LaManes and Szczechowski

ABSTAIN: Commissioner Christopher Brohl

MOTION by Commissioner Brohl, SUPPORTED by Commissioner Browning

RESOLVED by the Wyandotte Employees Retirement Commission updated Term Expirations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Brohl

RESOLVED by the Wyandotte Employees Retirement Commission will send Paul LaManes (possibly Christopher Brohl also) to the MAPERS class on March 1, 2019, at the Sheraton Detroit/Novi Hotel location to represent the Retirement Commission.

MOTION UNANIMOUSLY CARRIED

ADJOURNMENT:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Browning

RESOLVED, that the meeting be adjourned at 9:18 a.m.

MOTION UNANIMOUSLY CARRIED



Susan Schultz in for Lawrence S. Stec, Secretary
Wyandotte Employee's Retirement Commission
January 18, 2019