



# AGENDA

REGULAR SESSION

MONDAY, DECEMBER 19, 2022 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE ROSEMARY SHURYAN

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

ROLL CALL Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

## PRESENTATIONS

- Brian Webb of the Zombie Pub Crawl to the Yes Ma'am Program

## PRESENTATION OF PETITIONS

## PUBLIC HEARINGS

## UNFINISHED BUSINESS

## CALL TO THE PUBLIC

**At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.**

**CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.**

1. Approval of City Council Minutes 12.05.2022
2. Christmas Tree Collection
3. Annual Wayne County Right of Way Permits for Maintenance, Pavement Restoration and Special Events
4. Request to Hold a Public Hearing - MJC Templin II - Brownfield Plan No. 21 Amendment No. 1

## NEW BUSINESS

5. Citizen Communication: DTE Work, B. Bradley
6. Citizen Communication: Municipal Service Cable, P. Dolan
7. Appointment to Downtown Development Authority
8. Reappointment to Downtown Development Authority
9. Memorial Park Ball Fields - Drainage Improvements
10. Hiring: Finance & Administration - Finance/Accounting Specialist
11. Hiring: Probationary - Fire Fighter
12. Hiring: Engineering and Building Department - Building Inspector III
13. Final Reading: #1530: Rezoning of 3869-3901 Fort Street
14. First & Final Reading #1531: Animal Licensing Location Amendment

## BILLS & ACCOUNTS

**REPORTS & MINUTES**

Beautification Commission 12/8/2022

Cultural & Historical Commission 11/10/2022

DDA Meeting Minutes 11/01/2022

Fire Commission 11/22/2022

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**NEXT MEETING OF THE CITY COUNCIL:** JANUARY 9, 2023

**ADJOURNMENT**

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, December 5, 2022, and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance, led by Cub Scout Pack 1770, followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Christopher Calvin, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan & Kelly Stec

ABSENT: None

Also Present: Todd Browning, City Treasurer, City Assessor Theodore Galeski, William R. Look, City Attorney; Greg Mayhew, City Engineer and City Clerk Lawrence Stec

**PRESENTATIONS**

**PRESENTATION OF PETITIONS**

**PUBLIC HEARINGS**

**UNFINISHED BUSINESS**

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

**2022-363 MINUTES**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the minutes of the meetings held under the date of November 21, 2022, be approved as recorded, without objection.

Motion unanimously carried.

**2022-364 2023 CITY COUNCIL MEETING SCHEDULE**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that the following meeting dates and item submission deadlines be accepted as the dates for Council Meetings for the 2023 calendar year:

MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES
January 9, 2023	January 4, 2023
January 30, 2023	January 25, 2023
February 13, 2023	February 8, 2023
February 27, 2023	February 22, 2023
March 13, 2023	March 8, 2023
March 27, 2023	March 22, 2023
April 3, 2023	March 29, 2023
April 24, 2023	April 19, 2023
May 8, 2023	May 3, 2023
May 22, 2023	May 17, 2023
June 5, 2023	May 31, 2023
June 26, 2023	June 21, 2023
July 10, 2023	July 5, 2023
July 31, 2023	July 26, 2023

August 14, 2023	August 9, 2023
August 28, 2023	August 23, 2023
September 11, 2023	September 6, 2023
September 25, 2023	September 20, 2023
October 9, 2023	October 4, 2023
October 23, 2023	October 18, 2023
November 6, 2023	November 1, 2023
November 20, 2023	November 15, 2023
December 4, 2023	November 29, 2023
December 18, 2023	December 13, 2023

Motion unanimously carried.

### **2022-365 TRAFFIC CONTROL ORDER 2022-2**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that Council concurs with the recommendation of Chief Zalewski as set forth in Traffic Control Order 2022-2 for the installation of "Handicap Signs" at 241 Kings Hwy., Wyandotte, MI 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said signs and the City Clerk be authorized to sign said order.

Motion unanimously carried.

### **2022-366 TRAFFIC CONTROL ORDER 2022-3**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that Council concurs with the recommendation of Chief Zalewski as set forth in Traffic Control Order 2022-3 for the placement of a Stop Sign at 17th/Pine (northbound traffic), and also to replace the Yield Sign at Pine/17th with a Stop Sign and replace the Yield Sign at 17th/Orchard with a Stop Sign, Wyandotte, MI 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to remove and install said signs and the City Clerk be authorized to sign said order.

Motion unanimously carried.

### **2022-367 SOCIAL DISTRICT PERMIT APPLICATIONS**

By Councilperson Hanna, supported by Councilperson Stec

WHEREAS, Pursuant to the Public Act 124 of 2020, as amended, the City of Wyandotte has established the Wyandotte Social District and Commons Area; and

WHEREAS, the following establishment/licensee located within said Social District and Commons Area, have submitted an application for a Social District Permit; Prime 166, LLC. (a.k.a. Tacos N' Tequila and Oak Barrel) whose address is 166 Oak Street, Wyandotte, AND

WHEREAS, said Act provides that the City Council shall review and approve the Social District Permit Applications prior to the licensee's submitting their Social District Permit Applications to the State of Michigan Liquor Control Commission (MLCC); AND

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby approve the Social District Permit Application as presented and BE IT FURTHER RESOLVED that the Mayor and City Council hereby authorize the City Clerk to complete the Local Governmental Unit Approval Forms for the Social District Permit Application.

Motion unanimously carried.



**NEW BUSINESS****2022-368 COMMUNICATION: LEAF COLLECTION PROGRAM – T. HANNA**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that the communication from Councilperson Hanna regarding the leaf collection program is received and placed on file.

BE IT FURTHER RESOLVED that it is referred to Engineering for review and report back to City Council.

Motion unanimously carried.

**2022-369 COMMUNICATION: LEAF COLL. PROGRAM – MCKINLEY AREA**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that the communication from the McKinley Neighborhood residents is hereby received and placed on file.

Motion unanimously carried.

**ITEM #8 – REMOVED BY SUBMITTER PRIOR TO COUNCIL MEETING****2022-370 APPOINTMENTS – 2023 WSAF COMMITTEE – VARIOUS**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED by the City Council that the Council CONCURS with the recommendation of Mayor DeSana to appoint the following individuals to the 2023 Wyandotte Street Art Fair Committee:

Patt Slack

Johnny Kolakowski

Leo Stevenson

Anne Majlinger

Hisam Elawad

Staff: Heather Thiede-Champlin

Ex-Officio: Mayor Robert A. DeSana

Motion unanimously carried.

**2022-371 RE-APPT. – CULTURAL & HISTORICAL COMMISSION – N. BOZZO**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the Council Council hereby CONCURS with the recommendation of Mayor DeSana to reappoint Nancy Bozzo to the Cultural and Historical Commission. Term to expire December 2026.

Motion unanimously carried.

**2022-372 CHARTER AMENDMENT – OPERATING MILLAGE**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED by the City Council that the recommendation from the City Administrator to place a charter amendment relative to the charter-authorized millage rate on the next available election ballot is received and placed on file; AND

FURTHER, concurs with the recommendation to have the Department of Legal Affairs prepare the necessary ballot language for City Council approval; AND

FURTHER, that this information to be presented back to the City Council prior to the deadline established by the State of Michigan and the County of Wayne for the next available election.

Motion unanimously carried.

**2022-373 COMPLIANCE WITH PA 152 OF 2011, AS AMENDED**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED by the City Council that Council concurs with the recommendation of the City Administrator as set forth in his communication dated November 18, 2019, to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, and subsequently reaffirmed on May 20, 2013, November 29, 2013, December 15, 2014, and December 21,

2015, November 21, 2016, December 4, 2017, November 19, 2018, November 18, 2019, November 23, 2020, and November 1, 2021.

FURTHER, acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription drug insurance costs for its employees with the remaining medical and prescription drug costs being borne by the employees

Motion unanimously carried.

#### **2022-374 PLAN SUMMARY-DEFINDED CONTRIBUTION PLAN (401A)**

By Councilperson Hanna, supported by Councilperson Stec

Resolved that the City Council concurs with the recommendation of the City Administrator relative to the revised Plan Summary for the City of Wyandotte's Defined Contribution (401A) Plan and APPROVES the Plan Summary as presented.

Motion unanimously carried.

#### **2022-375 GENERAL INCREASE-FULL TIME, NON-UNION EMPLOYEES**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the general increase of 3.0% for all eligible, full-time, non-union employees effective January 1, 2023.

Motion unanimously carried.

#### **2022-376 PURCHASE OF FLOCK SAFETY CAMERAS**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED BY THE CITY COUNCIL that the council concurs with the deputy chief of police to purchase (8) Flock Safety cameras which is a sole source vendor for this product.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Other Equipment Account 101-301-850-540.

Motion unanimously carried.

#### **2022-377 WMS WATER PURCHASE – AMI TRANSPONDER**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED by City Council that Council concurs with the Municipal Services Commission in the following resolution,

A resolution authorizing the General Manager to purchase 1,200 Landis+Gyr AMI transponders, sole source provider of AMI equipment for WMS, from the City of Holland Board of Public Works in the amount of \$108,000, as recommended by WMS management.

Motion unanimously carried.

#### **2022-378 CAPITAL IMPROVEMENTS PLAN 2023-2028**

By Councilperson Hanna, supported by Councilperson Stec

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Wyandotte desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; AND

WHEREAS, the City of Wyandotte has engaged in the MEDC Redevelopment Ready Communities Program, in order to receive Redevelopment Ready Communities Certification from the MEDC.

NOW, THEREFORE, BE IT HERBY RESOLVED, by City Council that the Council accepts and approves the City of Wyandotte Capital Improvements Plan for Fiscal Year 2023-2028 as written.

Motion unanimously carried.

#### **2022-379 HIRING: CITY CLERK'S OFFICE – CLERK TYPIST 1, N. ROWLAND**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of a Clerk Typist I-Class Code 25C for City Clerk's Office; AND

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy, AND FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Nicole Rowland as a Clerk Typist I at Class Code 25C within the City Clerk's Office effective December 6, 2022.

Motion unanimously carried.

**2022-380 HIRING: WPD/CENTRAL DISPATCH – I. BUENTELLO**

By Councilperson Hanna, supported by Councilperson Stec RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the Full Time Dispatcher position at the Downriver Central Dispatch/Police Department; AND CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy, AND FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Isabella Buentello as a Full-Time Dispatcher in the Downriver Central Dispatch/Police Department effective December 6, 2022.

Motion unanimously carried.

**2022-381 MICHIGAN DNR SPARK GRANT APPLICATION**

By Councilperson Hanna, supported by Councilperson Stec WHEREAS, the City Council supports the submission of an application titled, Memorial Park to the Spark grant program for comprehensive improvements and renovations at Memorial Park; and, WHEREAS, the City Council is hereby making a financial commitment to the project in the amount of \$95,000 matching funds, in cash and/or force account; and, NOW THEREFORE BE IT RESOLVED, that the City Council hereby authorizes submission of a Spark Grant Application for \$1,000,000, and further resolves to make available its financial obligation amount of \$95,000 of a total \$1,095,000 project cost, during the 2023-2024 fiscal year.

Motion unanimously carried.

**2022-382 AMENDMENTS TO WADE TRIM DOWNTOWN SURVEY CONTRACT**

By Councilperson Hanna, supported by Councilperson Stec BE IT RESOLVED, that the City Council hereby concur with the recommendations of the DDA Director and approve the Contract Amendments to the Downtown Survey contract with Wade Trim and BE IT FURTHER RESOLVED that the City Council hereby authorizes the Mayor and Clerk to accept and initial the changes on the Downtown Infrastructure Survey Contract as presented.

Motion unanimously carried.

**2022-383 2023 WSAF ZAPPLICATION**

By Councilperson Hanna, supported by Councilperson Stec WHEREAS the Special Events Coordinator has requested to contract the services of ZAPP Software, LLC, in conjunction with the Wyandotte Street Art Fair 2023. WHEREAS said services will consist of the following event, time and cost: Wyandotte Street Art Fair: \$1,100 – 285-225-925-860 RESOLVED that Council concurs with the Special Events Coordinator to APPROVE the contract for Zapp Software LLC, for the 2023 WSAF with funds to be paid from the WSAF Expense Account 285-225-925-860, AND FURTHER BE IS RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

**2022-384 REZONING – 3008 1<sup>ST</sup> ST.**

By Councilperson Hanna, supported by Councilperson Stec  
RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 3008 1st Street, Wyandotte is hereby received and placed on file; AND  
BE IT FURTHER RESOLVED that Council concurs with the recommendation of the Planning Commission and hereby denies the rezoning of the property known as 3008 1st Street, Wyandotte.  
Motion unanimously carried.

**2022-385 SALE OF FORMER 517 VINEWOOD**

By Councilperson Hanna, supported by Councilperson Stec  
RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City-owned property located at former 517 Vinewood is hereby received and placed on file; AND  
BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as the former 517 Vinewood to Mr. and Mrs. McGee in the amount of \$10,000.00; AND  
BE IT FURTHER RESOLVED that if the Purchaser(s), Mr. and Mrs. McGee, do not undertake development within six (6) months, or complete construction within one (1) year, it will result in Seller's right to repurchase property, including any improvements for eight thousand (\$8,000.00) dollars. A condition will be placed on the Deed that will include this contingency;  
NOW THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as the former 517 Vinewood, between Mr. and Mrs. McGee and the City of Wyandotte for \$10,000 as presented to the Council.  
Motion unanimously carried.

**2022-386 DANGEROUS STRUCTURE: 213-215-217 SUPERIOR**

By Councilperson Hanna, supported by Councilperson Stec  
WHEREAS, hearings were held in the Office of the City Engineer in the Department of Engineering and Building, 3200 Biddle Avenue, Wyandotte, Michigan on August 16, 2022, and October 19, 2022, and the property owner(s) or other interested parties have been given the opportunity to show cause, if any they had, why the structures at 213-215-217 Superior Blvd., have not been repaired in accordance with the City's Property Maintenance Ordinance; AND  
WHEREAS, the Hearing Officer has filed a report of his findings with this Council;  
NOW, THEREFORE BE IT RESOLVED, that the Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers on the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte on Monday, January 9, 2023, at 7:00 p.m. at which time all interested parties shall show cause, if any they have, why the structures have not been repaired or why the City should not have the structures demolished and removed at 213-215-217 Superior Blvd.; AND  
BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first-class mail, in accordance with the provision of Section PM-107.4 of the Property Maintenance Ordinance to the following interested parties:  
\*Dennis P. Bargowski, 217 Superior, Wyandotte, MI 48192  
\*Dennis P. Bargowski, 7919 Harding St., Taylor, MI 48180  
\*Richard Bargowski, 7090 Foxcreek Dr., Canton, MI 48187  
\*Donna K. Bargowski, 2310 Stanton St., Canton, MI 48188  
Motion unanimously carried.

**2022-387 ALLEY VACATION: 240 ANTOINE**

By Councilperson Hanna, supported by Councilperson Stec  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE.  
That it is a necessary public improvement for the health, welfare, comfort and safety of the people of the City of Wyandotte, and is deemed advisable to vacate and abolish the eighteen (18) foot wide

north/south public alley, and the eighteen (18) foot wide east/west public alley abutting 240 Antoine Street in the City of Wyandotte, Wayne County, Michigan, more particularly described as:  
 The eighteen (18) foot wide north/south alley abutting Lots 6 and 7, both inclusive, and the eighteen (18) foot wide east/west alley abutting Lots 5 thru 8, both inclusive, and the west 19.73 feet of Lot 9, Antoine Labadie's Subd'n of Part of Section 20 T. 3 S., R. 11 E., Village of Ford (now City of Wyandotte) Wayne Co., Michigan as recorded in Liber 31, Page 11, Wayne County Records;  
 RESOLVED FURTHER, that this Council will meet on Monday, January 9, 2023, at 7:00 p.m., in the Council Chambers of Wyandotte City Hall, 3200 Biddle Avenue, in said City, to hear objections to the proposed vacating and abolishing of said described land as a public alley, and,  
 That the City Clerk shall give notice of such hearing, with a copy of this Resolution, in a newspaper published and circulating in said City, in accordance with the provisions of the City Charter.  
 Motion unanimously carried.

**2022-388 FIRST READING #1530: REZONING 3869-3901 FORT ST.**

By Councilperson Hanna, supported by Councilperson Stec  
 BE IT RESOLVED that Council shall hold the 1st Reading of Ordinance #1530 regarding the rezoning of 3869-3901 Fort Street on Monday, December 5, 2022.  
 Motion unanimously carried.

**2022-389 BILLS & ACCOUNTS**

By Councilperson Hanna, supported by Councilperson Stec  
 RESOLVED that the total bills and accounts of \$2,014,659.21 as presented by the Mayor and City Clerk are hereby APPROVED for payment.  
 Motion unanimously carried.

**REPORTS & MINUTES**

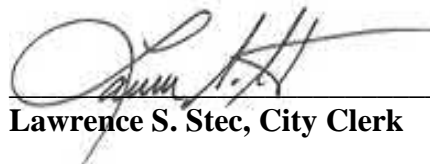
Brownfield (BRDA)	11/02/2022
Fire Commission	09/13/2022
Planning Commission	10/20/2022
Police Commission	11/22/2022
Recreation Commission	10/12/2022
TIFA	11/29/2022
WMS Commission	11/22/2022

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**ADJOURNMENT**

**2022-390 ADJOURNMENT**

By Councilperson Hanna, supported by Councilperson Stec  
 RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:28pm.  
 Motion unanimously carried.



\_\_\_\_\_  
 Lawrence S. Stec, City Clerk

**RESOLUTION**

Item Number: #1  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the minutes of the meetings held under the dates of December 05, 2022, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 2**

**ITEM: Christmas Tree Collection**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The City of Wyandotte provides collection of Christmas Trees during the month of January. Trees will be collected north of Vinewood on Wednesdays, and south of Vinewood on Thursdays each week from December 28, 2022, thru February 2, 2023. Ornaments, decorations, tree stands and plastic bags or tree skirts MUST BE REMOVED to allow proper disposal and composting.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to protect and manage our natural resources vigorously by promoting recycling and insuring yard waste is disposed of properly.

**ACTION REQUESTED:** Concur with the collection schedule for Christmas Trees.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Collection of Christmas Trees is part of Waste Management's current contract.

**IMPLEMENTATION PLAN:** Post notice of Christmas Tree collection times and requirements on cable TV, and City's website and social media platforms.

**LIST OF ATTACHMENTS:** None

**RESOLUTION**

Item Number: #2  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication from the City Engineer regarding collection of Christmas Trees is hereby received and placed on file, and,

BE IT FURTHER RESOLVED that Waste Management will collect Christmas Trees beginning December 28, 2022, thru February 2, 2023 on the following days:

Wednesdays - North of Vinewood

Thursdays - South of Vinewood

Ornaments, decorations, tree stands and plastic bags or tree skirts MUST BE REMOVED to allow proper disposal and composting.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 3**

**ITEM: Annual Wayne County Right of Way Permits for Maintenance, Pavement Restoration and Special Events**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The City is required to apply annually for permits from Wayne County for various activities in the County Right of Way. The permitted activities are described in the attached 2023 Annual Wayne County Permit Package.

**STRATEGIC PLAN/GOALS:** This is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of City infrastructure.

**ACTION REQUESTED:** Approve submission of annual permits and authorize the City Engineer to sign and submit same.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** No Budget implications.

**IMPLEMENTATION PLAN:** Authorize the City Engineer to sign the applications and forward same to Wayne County.

**LIST OF ATTACHMENTS:**

1. 2023 Annual Wayne Co Permit Package
2. CERTIFICATION

**RESOLUTION**

Item Number: #3  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

CITY OF WYANDOTTE RESOLUTION  
AUTHORIZING EXECUTION OF  
WAYNE COUNTY PERMITS

At a Regular Meeting of the Wyandotte City Council on December 19, 2022, the following resolution was offered:

WHEREAS, the City of Wyandotte (hereinafter the “Community”) periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the “County”) for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 et seq., the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the “Permit”), the Community agrees and resolves that;

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor’s behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be canceled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individuals are authorized in their official capacity as the Community's authorized representatives to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

NAME	TITLE
Brian Zalewski	Police Chief
Greg Mayhew	City Engineer
Paul LaManes	Municipal Services General Manager

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wyandotte, County of Wayne, Michigan on December 19, 2022.

\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Alderman**  
**Calvin**  
**Crayne**  
**Hanna**  
**Shuryan**  
**Stec**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



*Warren C. Evans*  
*County Executive*

Page 1 of 3

December 1, 2022

City of Wyandotte  
3200 Biddle Avenue, Suite 200  
Wyandotte, MI 48192-5915

**RE: A-23075**  
**2023 Annual Permit Package**  
**Wayne County Department of Public Services**  
**Engineering Division – Permit Office**

Attention: Gregory Mayhew

Enclosed is your Wayne County Annual Permit package. In an effort to expedite the process Wayne County DPS Engineering Division Permit Office is combining the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into on single application.

1. **Annual Maintenance Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:
  - a. Sanitary sewer inspection, repair and routine maintenance;
  - b. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter);
  - c. Other utilities (i.e. natural gas, electric or fiber optic);
  - d. Application of dust palliatives; and
  - e. Repair and replacement of existing sidewalks.
2. **Annual Pavement Restoration Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of pavement repair and restoration.
3. **Annual Permit for Special Events:** The annual permit grants preliminary authorization to a municipality to perform the following:
  - a. Temporarily close a county road for a reasonable length of time for a parade, marathon, festival or similar activity;
  - b. To use a county road as a detour for traffic around such activity taking place on a non-county road; and/or
  - c. Place a temporary banner within the County right-of-way.



**In addition to the Annual Permit**, this package also includes the applicable following attachments, which are incorporated by reference into the permit:

- A. Scope of Work and Conditions for Municipal Maintenance Permits, if applicable
- B. Annual Special Events Attachment for Municipalities, if applicable
- C. Banner Attachment for Municipalities, if applicable
- D. General Conditions and Limitations of Permits, if applicable
- E. Indemnity and Insurance Attachment, if applicable
- F. Model Community Resolution, if applicable

As a condition of the municipal annual permit, the County requires that the governing body pass a blanket resolution (sample with suggested language is included as an attachment) of approval which accomplishes the following:

- A. Agrees to fulfill all permit obligations and conditions
- B. To the extent allowed by law, hold harmless and defend Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity
- C. Designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, "Annual Special Events for Municipalities" or "Annual Attachment for Banners". Upon approval, the permit office shall issue a permit authorizing the special event activities.

**\*\*\*For all Annual Permits please review the insurance attachment carefully, since the insurance requirements have been recently updated.**

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. The manual is also incorporated by reference into this annual permit and is available online at:

[http://www.waynecounty.com/dps/construction\\_permits.htm](http://www.waynecounty.com/dps/construction_permits.htm)

**Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package.**

Type the name of the designated signer below the signature line and submit these documents to:

**Wayne County Department of Public Services  
Permit Office  
Attn: Ms. Randa Saghir  
33809 Michigan Avenue  
Wayne, MI 48184**





Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to **(734) 595-6356**.

Once received, an executed copy will be returned to you for your files. If you have any questions regarding this Annual Permit, please contact me at **(734) 858-2774**

**Respectfully Submitted,**

Randa Saghir  
Administration Management

C: file

Attachments: Annual Permit  
Scope of Work and Conditions for Municipal Maintenance Permits  
Annual Special Events Attachment for Municipalities  
Banner Attachment for Municipalities  
General Conditions and Limitations of Permits  
Indemnity and Insurance Attachment  
Model Community Resolution



**PERMIT OFFICE**  
33809 MICHIGAN AVE  
WAYNE, MI 48184  
PHONE (734) 595-6504  
FAX (734) 595-6356

72 HOURS BEFORE ANY  
CONSTRUCTION, CALL  
Various Staff  
(734) 595-6504, Ext: 2009  
FOR INSPECTION

PERMIT No <b>A-23075</b>	
ISSUE DATE 1/1/2023	EXPIRES 12/31/2023
REVIEW No	WORK ORDER 79657

**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PROJECT NAME  
WYANDOTTE - MAINTENANCE

LOCATION  
VARIOUS ROADS ( )

CITY/TWP  
WYANDOTTE

PERMIT HOLDER  
CITY OF WYANDOTTE  
3200 BIDDLE AVENUE, SUITE 200  
WYANDOTTE, MI 48192-5915

CONTRACTOR

CONTACT  
GREGORY MAYHEW

(734) 324-4554

CONTACT  
<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

1. SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
2. WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
3. DUST PALLIATIVE, CALCIUM & SALT APPLICATIONS.
4. SIDEWALK REPAIR AND REPLACEMENT.
5. TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS.  
ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIAL AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00	LETTER OF CREDIT DEPOSITOR	PLANS APPROVED BY
PLAN REVIEW FEE	\$0.00		DATE PLANS APPROVED
PARK FEE	\$0.00		1/1/2023
OTHER FEE	\$0.00		REQUIRED ATTACHMENTS
BOND	\$0.00		GENERAL CONDITIONS
INSPECTION DEPOSIT	\$0.00		SCOPE OF WORK AND CONDITIONS FOR MUNICIPAL MAINTENANCE PERMITS
OTHER BOND	\$0.00		INDEMNITY AND INSURANCE ATTACHMENT
TOTAL COSTS	\$0.00	SAMPLE COMMUNITY RESOLUTION	
TOTAL CHECK AMOUNT	\$0.00	RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT	
CASHIER	DATE		<a href="http://www.waynecounty.com/dps_engineering_cpoffice.htm">www.waynecounty.com/dps_engineering_cpoffice.htm</a>
	1/1/2023		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

**WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES**

GREGORY MAYHEW  
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>  
CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE





**Wayne County Department of Public Services  
Engineering Division – Permit Office**

**Scope of Work and Conditions Attachment  
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

**Scope of Work** - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

**Permit Conditions**

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.





## Wayne County Department of Public Services Engineering Division – Permit Office

### Conditions & Limitations of Permits

**Plan Approval and Specifications:** All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MUTCD Standard Specifications for Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

**Fees:** The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

**Bond:** The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

**Insurance:** The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

**Indemnification / Hold Harmless:** Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decision.

**Permit on Site:** The Permit Holder shall keep available a copy of the permit and any associated approved plans on the during permitted activities.

**Notification for Start and Completion of Work:** The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2. The Permit Holder shall comply with all requirements of the Michigan State, MCL §401.701 et seq., as amended. The Permit Holder shall call "MISS DIG" at (800) 482-7141, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

**Safety:** The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD). The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSTRA requirements.

**Underground Utilities:** The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 52, Public Act of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with uses identified by the MISOQ or reported on appropriate release forms for underground storage tanks.

**Assignability:** The permit is neither transferable nor assignable without the written consent of the County.

**Limitation of Permit:** The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary as required by law from State, Federal or other local governmental agencies and individuals, corporations or individuals. This includes, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plain, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, Federal or local agencies.

**Access of Other Vehicles:** The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and driveway restored.

**Restoration:** The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and unimpeded public travel, reconstruction of the roadway and drainage, replacement of any erosion and sedimentation, and distribution of insurance to abutting property owners caused by the permitted activity. Accuracy in the form of job, a detailed log, a survey log, a survey log shall be required at the time the job is completed and the right-of-way is returned to an acceptable site condition. The amount of the security shall be determined by the Permit Holder. In the event that a continuation of work will be conducted at the same work site, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to the start of the permit.

**Acceptance:** Acceptance of the County of work performed does not release the Permit Holder of all responsibilities for work performed in the projects of the remaining facilities. The Permit Holder shall certify that the County has no liability for the presence of the Permit Holder's facilities located within the County road right-of-way. County is not responsible for the presence of the Permit Holder's facilities.

**Permit Duration and Extension of Time:** A permit will expire on the date the permit shall be completed or the expiration of the permit office or in the event of a violation. The Permit Holder may request an extension of time if the Permit Holder fails to complete the permit work and shall submit a permit extension form to the Permit Office. Additional requirements may be imposed as a condition of an extension of time and may include additional performance requirements. These additional requirements may include, without limitation, changes to materials or methods, installation of additional safety devices, and insurance requirements.

**Responsibility:** The Permit Holder is responsible for the design, construction, operation and maintenance of all work covered by the permit shall be the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining and enforcing any other facilities which become part of the County roadway.

**Revocation:** The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall withdraw the permit, cease operations and remove, after approval, all structures for which the permit was granted. The Permit Holder expressly reserves any right to claim damages for compensation resulting from the revocation of the permit.

**Violation:** The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operation and maintenance or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

**Inspection and Testing of Materials:** Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current MISOQ, Standard Specifications for Construction as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and 664 manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

**Design:** The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen circumstances such as faulty drawings, poor project conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

**Drainage:** Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

**Permit Holder Compliance:** The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the provisions.

AUTHORIZED BY THE CITY  
WHICH IS NOT  
ATM 12/14/22

AUTHORIZED BY THE CITY WHICH IS NOT  
ATM 12/14/22





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work, not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit. *AUTHORIZED BY THE CITY WHICH IS APR 12/14/22*

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

*The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.*

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.

<b>PERMIT OFFICE</b> 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext. 2009 FOR INSPECTION



**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PERMIT No	
<b>A-23130</b>	
ISSUE DATE	EXPIRES
1/1/2023	12/31/2023
REVIEW No	WORK ORDER
	79370

PROJECT NAME  
 WYANDOTTE - PAVEMENT RESTORATION

LOCATION: VARIOUS CITY/TWP: WYANDOTTE

PERMIT HOLDER: CITY OF WYANDOTTE, 3200 BIDDLE AVENUE, SUITE 200, WYANDOTTE, MI 48192-5915  
 CONTRACTOR: [BLANK]

CONTACT: GREGORY MAYHEW (734) 324-4554 CONTACT: <BLANK>

DESCRIPTION OF PERMITTED ACTIVITY: (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.  
[HTTP://MUTCD.FHWA.DOT.GOV](http://MUTCD.FHWA.DOT.GOV)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

<b>FINANCIAL SUMMARY</b> PERMIT FEE \$0.00 PLAN REVIEW FEE \$0.00 PARK FEE \$0.00 OTHER FEE \$0.00 BOND \$0.00 INSPECTION DEPOSIT \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 <hr/> TOTAL CHECK AMOUNT \$0.00 CASHIER DATE 1/1/2023	<b>DEPOSITOR</b>  LETTER OF CREDIT DEPOSITOR	<b>APPROVED PLANS PREPARED BY</b>  PLANS APPROVED BY DATE PLANS APPROVED 1/1/2023  REQUIRED ATTACHMENTS GENERAL CONDITIONS  INDEMNITY AND INSURANCE ATTACHMENT RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT  <a href="http://www.waynecounty.com/dps_engineering_cpolice.htm">www.waynecounty.com/dps_engineering_cpolice.htm</a>  <small>(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)</small>
---	--	--

*In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.*

**WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES**

GREGORY MAYHEW PERMIT HOLDER / AUTHORIZED AGENT	DATE	PREPARED BY
<BLANK> CONTRACTOR / AUTHORIZED AGENT	DATE	VALIDATED BY
		DATE





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Conditions & Limitations of Permits**

AUTHORIZED BY THE CITY  
WHICH IS NOT  
ATM 12/14/22

**Plan Approval and Specifications:** All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Michigan Standard Plans for Permit Construction*, and the *MDEQ Standard Specifications for Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

**Fees:** The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

**Bond:** The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

**Insurance:** The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

**Federnification / Hold Harmless:** Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, or the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decision.

AUTHORIZED BY THE CITY WHICH IS NOT ATM 12/14/22

**Permit on Site:** The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

**Notification for Start and Completion of Work:** The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, including Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2. The Permit Holder shall comply with all requirements of the Mias Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISE DIG" at (800) 482-7765, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2134, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

**Safety:** The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD). The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

**Underground Utilities:** The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 32, Public Act of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

**Assignability:** The permit is neither transferable nor assignable without the written consent of the County.

**Limitations of Permit:** The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary as required by law from State, Federal or other local governmental agencies and jurisdictions, departments or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, floodplains, flood hazard, fishing, noise regulation and safety of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, Federal or local agencies.

**Access of Other Vehicles:** The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified in the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide lighting and other improvements necessary to assure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the size of roadway and right-of-way construction, including permanent or temporary pavement. Wayne County may require that work be suspended into satisfactory scheduling of open trenches if construction has been completed and or, roadway, side street and drainage restored.

**Restoration:** The Permit Holder agrees to restore the County road and road right-of-way, County drain structure or County park property in a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonable safe and convenient public travel, preservation of the roadway and adequate protection of any person, and distribution of resources in obtaining permits, which is shared by the permit holder. Notably in the event of a traffic control or other work that is required to ensure the safe operation of the affected portion of the right-of-way to an acceptable safe condition, it is the intent of the roadway that be determined by the Permit Office on the basis of a written plan of work. Work not authorized by the permit will not be completed by the Permit Holder. The Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to the start of the permit.

**Acceptance:** Notwithstanding to the County of work performed does not relieve the Permit Holder of all responsibility for work performed in the right-of-way. The Permit Holder acknowledges that the County will not assume the responsibility for the Permit Holder's facilities located within the County right-of-way. County team members or County staff members.

**Permit Conditions and Suspension of Work:** All work under the permit shall be completed in the manner specified in the permit. If the Permit Holder fails to comply with the permit conditions, the County may suspend the permit. The County may suspend the permit if the Permit Holder fails to comply with the permit conditions. Additional circumstances may include: failure to comply with the permit conditions, failure to provide adequate access to abutting properties, failure to provide adequate protection of the roadway, failure to provide adequate protection of the roadway, failure to provide adequate protection of the roadway, failure to provide adequate protection of the roadway.

**Responsibility:** The design, construction, operation and maintenance of all work covered by the permit shall be the responsibility of the Permit Holder. The Permit Holder shall be responsible for maintaining road conditions or similar facilities which become part of the County roadway.

**Revocation:** The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, if not indicated, all materials and facilities for which the permit was granted. The Permit Holder expressly waives the right to claim damages for compensation resulting from the revocation of the permit.

**Violation:** The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain structure, roadway facility or park property as necessary for reasonable safe and efficient operation and maintenance or to establish and/or restore maintenance procedures in required to restore reasonable safe and efficient operation of the County facility.

**Inspection and Testing of Materials:** Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities within the right-of-way. County owned property or within a County drain structure. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the individual permit work shall meet the requirements of the current MDEQ Standard Specifications for Construction as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and the permit. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

**Design:** The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not release the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen circumstances such as faulty design, poor soil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions made in outside the plan area.

**Drainage:** Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

**Permit Holder Compliance:** The Permit Holder shall abide by the conditions and limitations contained on the permit and all other orders issued pursuant to the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work, not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit. ← AUTHORIZED BY THE CITY WHICH IS APR 12/14/22

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

*The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.*

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.

**PERMIT OFFICE**  
 33809 MICHIGAN AVE  
 WAYNE, MI 48184  
 PHONE (734) 595-6504  
 FAX (734) 595-6356

72 HOURS BEFORE ANY  
 CONSTRUCTION. CALL  
 Various Staff  
 (734) 595-6504, Ext: 2009  
 FOR INSPECTION



PERMIT No  
**A-23160**

ISSUE DATE	EXPIRES
1/1/2023	12/31/2023
REVIEW No.	WORK ORDER

**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PROJECT NAME  
 WYANDOTTE - SPECIAL EVENTS

LOCATION  
 VARIOUS

CITY/TWP  
 WYANDOTTE

PERMIT HOLDER:  
 CITY OF WYANDOTTE  
 3200 BIDDLE AVENUE, SUITE 200  
 WYANDOTTE, MI 48192-5915

CONTRACTOR

CONTACT  
 GREGORY MAYHEW (734) 324-4554

CONTACT  
 <BLANK>

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHEMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY. EACH REQUEST FOR A BANNER SHOULD BE SUBMITTED ONE MONTH PRIOR TO INSTALLMENT FOR APPROVAL.  
 PLEASE REFER TO ATTACHMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADING AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (HTTP://MUTCD.FHWA.DOT.GOV) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00	LETTER OF CREDIT DEPOSITOR	PLANS APPROVED BY: DATE PLANS APPROVED
PLAN REVIEW FEE	\$0.00		
PARK FEE	\$0.00		1/1/2023
OTHER FEE	\$0.00		REQUIRED ATTACHMENTS
BOND	\$0.00		GENERAL CONDITIONS
INSPECTION DEPOSIT	\$0.00		ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES
OTHER BOND	\$0.00	ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES	
TOTAL COSTS	\$0.00	SAMPLE COMMUNITY RESOLUTION	
TOTAL CHECK AMOUNT		RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT	
	\$0.00		<a href="http://www.waynecounty.com/dps_engineering_cpoffice.htm">www.waynecounty.com/dps_engineering_cpoffice.htm</a>
CASHIER	DATE		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
	1/1/2023		

*In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.*

**WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES**

GREGORY MAYHEW  
 PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>  
 CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE





**Wayne County Department of Public Services  
Engineering Division – Permit Office**

**Annual Special Events for Municipalities  
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

Wayne County Permit Office  
33809 Michigan Ave  
Wayne MI 48184

Wayne County Division of Roads  
Traffic Operations Office  
29900 Goddard Road  
Romulus MI 48242

Upon approval of the request, a permit will be issue authorizing the special event activities.

**Permit Conditions:**

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.





**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Banner Attachment for Municipalities  
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issue authorizing the special event activities.

**Design & Placement Requirements**

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

**Permit Conditions**

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.



Wayne County Department of Public Services  
Engineering Division – Permit Office

Conditions & Limitations of Permits

AUTHORIZED BY THE CITY  
AYM 12/14/22  
WHICH IS NOT

**Plan Approval and Specifications:** All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOH Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

**Fees:** The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

**Bond:** The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

**Insurance:** The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

**Indemnification / Hold Harmless:** Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

**Permit on Site:** The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

**Notification for Start and Completion of Work:** The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, that the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2. The Permit Holder shall comply with all requirements of the *Miss Dig Statute, MCL §460.701 et seq.*, as amended. The Permit Holder shall call "MISS DIG", at (800) 483-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2134, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

**Safety:** The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSEA requirements.

**Underground Utilities:** The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

**Assignability:** The permit is neither transferable nor assignable without the written consent of the County.

**Limitation of Permit:** The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

**Access of Other Vehicles:** The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

**Restoration:** The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

**Acceptance:** Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

**Permit Expiration and Extension of Time:** All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

**Responsibility:** The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

**Revocation:** The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

**Violation:** The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

**Inspection and Testing of Materials:** Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current MDOH Standard Specifications For Construction as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

**Design:** The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsurface conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

**Drainage:** Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

**Permit Holder Compliance:** The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

AUTHORIZED BY THE CITY WHICH IS AYM 12/14/22

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wyandotte, County of Wayne, Michigan on December 19, 2022.

\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

At a regular meeting of the Wyandotte City Council held on December 19, 2022, the following Resolution was adopted:

Motion by \_\_\_\_\_, Supported by \_\_\_\_\_

Resolved: To approve the Resolution Authorizing Execution of Wayne County 2023 Annual Permits which states that the City of Wyandotte agrees to fulfill all permit obligations, hold harmless and defend Wayne County, and authorizes Brian Zalewski, Police Chief, Greg Mayhew, City Engineer, and Paul LaManes, Municipal Services General Manager to sign the Annual Maintenance Permit A-23075, Annual Pavement Restoration Permit A-23130, and Annual Permit for Special Events A-23160.

Unanimously carried.

Resolution No. \_\_\_\_\_

I, Lawrence S. Stec, City Clerk of the City of Wyandotte, hereby certify that the foregoing is a true and complete copy of a Resolution as adopted by the City Council of the City of Wyandotte, County of Wayne, Michigan, at a regular meeting held on December 19, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 4**

**ITEM: Request to Hold a Public Hearing - MJC Templin II - Brownfield Plan No. 21 Amendment No. 1**

**PRESENTER:** Joe Gruber, DDA Director

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Wyandotte Brownfield Redevelopment Authority (“Authority”) first approved the MJC Templin Phase II medical center project's Brownfield Plan No. 21 ("The Plan") on January 16, 2018, and the Wyandotte City Council adopted the Plan on February 26, 2018. The developers are now requesting an amendment to the Plan citing several changes to the scope of work, cost of eligible activities and changing taxable values. The Plan Amendment was recently approved by the Authority on November 29, 2022 and now requires formal adoption by the City Council. Therefore, the developers are requesting to hold a public hearing on January 9th, 2022 in accordance with the Brownfield Redevelopment Public Financing Act (PA 381 of 1996).

**STRATEGIC PLAN/GOALS:** To advocate for economic development.

**ACTION REQUESTED:** DDA Director is requesting City Council to approve the scheduling of a Public Hearing on January 9th, 2023 in consideration the adoption of the Brownfield Plan No. 21 Amendment No. 1 and to authorize the Clerk to publish and distribute the required public notices.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The MJC Templin II medical center project will create an estimated \$2,170,594 in new tax revenue that will be captured by the Authority and reimbursed to developers over the course of 25 years of the amended Brownfield Plan No. 21 to repay eligible activities, however the plan allows for an additional \$825,567 worth of eligible activities to also be recaptured so long as there are available revenues (which are currently not projected).

Additionally, over the 25 years of the Plan, the Plan will create an additional \$126,367 in new tax revenue for the City of Wyandotte (debt millage) and \$1,130,285 in new tax revenue for Wyandotte Public Schools (\$196,392 from Wyandotte's local school debt millage plus \$933,893 from the State's local school operating millage).

The Brownfield Redevelopment Authority also stands to be reimbursed approximately \$107,944 for eligible administrative activities, so long as there are available revenues.

**IMPLEMENTATION PLAN:** City Clerk to publish the public notices of the Public Hearing on Brownfield Plan No. 21 Amendment No. 1 in accordance with PA 381 of 1996.

**LIST OF ATTACHMENTS:**

1. Brownfield Plan No. 21 - Amendment No. 1 - Notices



**RESOLUTION**

Item Number: #4  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby approves the request of the DDA Director to schedule a public hearing in consideration of the City's adoption of the MJC Templin II - Brownfield Plan No. 21 Amendment No. 1 for 7:00 PM EST on Monday, January 9th, 2023 to be held at Wyandotte City Hall, Council Chambers, 3200 Biddle Avenue, Wyandotte, Michigan, AND BE IT FURTHER RESOLVED, that the City Council hereby authorizes the City Clerk to publish and mail the public notices of the Public Hearing in accordance with PA 381 of 1996.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

**OFFICIALS**

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

**DOWNTOWN DEVELOPMENT AUTHORITY**

December 21<sup>st</sup>, 2022

**RE: NOTICE OF PUBLIC HEARINGS ON THE ADOPTION OF A BROWNFIELD  
REDEVELOPMENT PLAN AMENDMENT**

To Whom it May Concern

On Monday, January 9<sup>th</sup>, 2023, 7:00 PM, the Wyandotte City Council shall conduct a Public Hearing at Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the adoption of a Brownfield Redevelopment and Tax Increment Financing Plan for the MJC Templin II Project located between Ford Rd., Second Street, Spruce Street and Biddle Avenue.

All pertinent and required information for each of these three public hearings is attached hereto as follows and is being sent for your official receipt and review.

- 1) Notice to All Taxing Jurisdictions: Brownfield Plan No. 21 Amendment No. 1 – MJC Templin II
- 2) Consolidated Copy of Brownfield Plan No. 21 Amendment No. 1 – MJC Templin II

Please contact my office (information below) with any questions regarding these items.

Joe Gruber  
DDA Director

c/o Lawrence Stec, City Clerk

**OFFICIALS**

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Robert A. DeSana**

**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Kaylyn Crayne**  
**Todd Hanna**  
**Rosemary Shuryan**  
**Kelly M. Stec**

**NOTICE TO ALL TAXING JURISDICTIONS**

**NOTICE OF PUBLIC HEARING ON THE ADOPTION OF A BROWNFIELD PLAN PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

On Monday, January 9<sup>th</sup>, 7:00 PM, the Wyandotte City Council shall conduct a Public Hearing at Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the adoption of a Brownfield Plan Amendment (“The Plan”) for the City of Wyandotte, within which the Wyandotte Brownfield Redevelopment Authority (the “Authority”) shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”).

A description of the property to which the Plan applies is attached.

The City of Wyandotte has established the Authority in accordance with the Act, which was enacted to provide means for local units of government to facilitate the revitalization of environmentally distressed, functionally obsolete and/or blighted areas. The Authority has adopted a Brownfield Plan related to the redevelopment of the property and has transmitted the Plan to the City Council for review and approval.

The Act permits the use of tax increment financing in order to provide the Authority the means to assist with the redevelopment of property by reimbursing certain eligible activities identified in a Brownfield Plan, Tax increment financing allows the Authority to capture tax revenues attributable to increases in the taxable value of real property located on the eligible property, which may include certain adjacent or contiguous parcels. Increases in taxable value may be attributable to various factors, including remediation, new construction, rehabilitation, remodeling, alterations, and additions on the contaminated, functionally obsolete or blighted property.

The Plan as presented for adoption proposed the capture of tax increment revenues by the Authority to reimburse eligible activities identified in the Plan. Enclosed is a full copy of the proposed Plan, providing detailed information regarding the project, and estimates of the fiscal and economic implications of the proposed Plan on each taxing jurisdiction (in particular, see pages 4-5 and Table 3 on page 22).

The proposed Plan, including maps and associated material, is also available for public inspection at the City Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan. Further information may be obtained by contacting Joe Gruber, DDA Director, at 734-324-7298. All aspects of the proposed Plan are open for discussion at the public hearing. Written comments received prior to or at the specified time and date of the hearing will also be considered and should be mailed or delivered to the City Clerk at City Hall, 3200 Biddle Avenue, Wyandotte, Michigan 48192.

Lawrence S. Stec  
City Clerk

# CITY OF WYANDOTTE

## NOTICE OF PUBLIC HEARING ON THE ADOPTION OF A BROWNFIELD PLAN PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

On Monday, January 9th, 7:00 PM., the Wyandotte City Council shall conduct a Public Hearing at Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the adoption of a Brownfield Plan Amendment for the City of Wyandotte, within which the Wyandotte Brownfield Redevelopment Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Said Plan has been transmitted by the City of Wyandotte Brownfield Redevelopment Authority for City Council review and approval.

A description of the property to which the Plan applies is attached.

A full copy of the proposed Plan, including maps and associated material, is also available for public inspection at the City Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan. Further information may be obtained by contacting Joe Gruber, DDA Director, at 734-324-7298. All aspects of the proposed Plan are open for discussion at the public hearing. Written comments received prior to or at the specified time and date of the hearing will also be considered and should be mailed or delivered to the City Clerk at City Hall, 3200 Biddle Avenue, Wyandotte, Michigan 48192.

**Lawrence S. Stec**  
**City Clerk**

**Publish on December 21<sup>st</sup>, 2022 (not less than 10 days prior to the public hearing)**



## **Property Addresses and Tax Parcel Numbers:**

155 Ford – 82-57-010-02-0002-001;  
163 Ford – 82-57-010-02-0001-001;  
2035 Second St. – 82-57-010-02-0001-002;  
146 Spruce (vacant lot) – 82-57-010-02-0013-001;  
150 Spruce – 82-57-010-02-0013-002;  
166 Spruce – 82-57-010-02-0014-001; and  
2070 Biddle – 82-57-010-01-0001-001 (West Portion)

### **PROPERTY DESCRIPTION – PARCEL IIA**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: LOTS 1 AND 2 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS, MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT A POINT ON THE SOUTH 33 FOOT RIGHT OF WAY LINE OF FORD AVENUE, VARIABLE WIDTH, BEING DISTANT S20°01'57"W 42.24 FEET FROM THE NORTHWEST CORNER OF FRACTIONAL SECTION 28, TOWN 3 SOUTH, RANGE 11 EAST, CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN; THENCE S00°23'55"E 190.88 FEET ALONG THE EAST LINE OF LOT 2, BLOCK 61 OF SAID PLAT OF CITY OF WYANDOTTE; THENCE ALONG SOUTH LINE OF SAID LOT 1 AND 2, ALSO BEING THE NORTH LINE OF A PUBLIC ALLEY, 20 FEET WIDE, N89°18'02"W 100.32 FEET; THENCE N00°14'59"E 190.32 FEET ALONG THE EASTERLY ROW LINE OF SECOND STREET (80 FEET), ALSO BEING THE WESTERLY LINE OF LOT 1, BLOCK 61 OF SAID PLAT OF CITY OF WYANDOTTE, AND TO A POINT ON THE SOUTH 40 FOOT RIGHT WAY LINE OF SAID FORD AVENUE, VARIABLE WIDTH; THENCE ALONG SAID SOUTH LINE S89°37'21"E 100.81 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 0.44 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, AND RIGHTS OF WAY OF RECORD.

### **PROPERTY DESCRIPTION – PARCEL IIB**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: ALL OF LOTS 13 THRU 14 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS, MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT A POINT ON THE NORTHEAST CORNER OF SAID LOT 13 OF "BLOCK 61 PLAT"; THENCE S00°24'30"W 189.00 FEET ALONG THE EAST LINE OF SAID LOT 13; THENCE N89°18'02"W 99.84 FEET ALONG THE SOUTH LINE OF SAID LOTS 13 AND 14, AND THE NORTH RIGHT OF WAY LINE OF SPRUCE STREET, 80' WIDE; THENCE N00°14'59"E 189.01 FEET ALONG THE WEST LINE OF SAID LOT 14, AND THE EAST RIGHT OF WAY LINE OF SECOND STREET, 80 FEET WIDE; THENCE S89°18'02"E 100.36 FEET ALONG THE NORTH LINE OF SAID LOTS 13 AND 14 AND THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 0.43 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, AND RIGHTS OF WAY OF RECORD.

# MJC TEMPLIN – PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT

Property Addresses and Tax Parcel Numbers:  
155 Ford – 82-57-010-02-0002-001;  
163 Ford – 82-57-010-02-0001-001;  
2035 Second St. – 82-57-010-02-0001-002;  
146 Spruce (vacant lot) – 82-57-010-02-0013-001;  
150 Spruce – 82-57-010-02-0013-002;  
166 Spruce – 82-57-010-02-0014-001; and  
2070 Biddle – 82-57-010-01-0001-001 (West Portion)

## *Brownfield Plan Site No. 21 Amendment No. 01*

November 07, 2022

Prepared with assistance from:

**ADVANCED REDEVELOPMENT SOLUTIONS**  
PO Box 204  
Eagle, Michigan 48822  
Contact: Eric P. Helzer, EDFP  
Phone: (517) 648-2434



**Wyandotte Brownfield Redevelopment Authority**  
City Hall, 3200 Biddle Ave, Suite 300  
Wyandotte, Michigan 48192  
Contact: Paul L. LaManes  
Phone: (734) 324-7194

Approved by the Wyandotte Brownfield Redevelopment Authority – 11/29/2022

Approved by the Wyandotte City Council – \_\_\_ / \_\_\_ / 2022

**Table of Contents**

Project Summary Sheet: Brownfield Plan Site No. 21 Amendment No. 01 –  
MJC Templin Phase II: Professional Office Development Project ..... 2  
Introduction..... 7  
1. Description of the Eligible Property (Section 13(2)(h)) ..... 9  
2. Basis of Eligibility (Section 13(2)(h), Section 2(p)), Section 2(r).....13  
3. Summary of Eligible Activities and Description of Costs (Section 13 (2)(a),(b)).....13  
4. Captured Taxable Value and Tax Increment Revenues (Section 13(2)(c),(f)) .....17  
5. Method of Brownfield Plan Financing (Section 13(2)(d)).....20  
6. Amount of Note or Bonded Indebtedness Incurred (Section 13(2)(e)) .....20  
7. Duration of the Brownfield Plan and Effective Date (Section 13(2)(f)).....20  
8. Estimated Impact on Taxing Jurisdictions (Section 13(2)(g)).....21  
9. Displacement of Persons (Section 13(2)(i-l)) .....23  
10. Local Brownfield Revolving Fund (Section 8).....23  
11. State Brownfield Redevelopment Fund (Section 8a) .....23  
12. Other Information (Section 13(2)(m)) .....24

**Tables**

Table 1 – Eligible Activities..... 16 and 17  
    Table 1a – Itemized Eligible Activities  
    Table 1b – Summary of Eligible Activities  
  
Table 2 – Captured Incremental Taxable Values &  
    Tax Increment Revenues Captured..... 19  
  
Table 3 – Estimated Impact to Taxing Jurisdictions .....22  
  
Table 4 – Tax Increment Financing Estimates ..... Exhibit C  
    Table 4a1 – Base Year Taxable Value/Initial Taxable Value (ITV) Information  
    Table 4a2 – Total Estimated Taxes Paid to All Taxing Jurisdictions  
        on the Base Year Taxable Value/Initial Taxable Value (ITV)  
    Table 4b – Estimated Future Incremental Taxable Value (FITV) Information  
    Table 4c – Impact of Tax Capture on Taxing Authorities/Tax Units  
    Table 4d – Reimbursement of Eligible Activities & Disbursements

**Figures**

Figure 1 – Scaled Property Location Map ..... 9  
  
Figure 2 – Legal Descriptions and Eligible Property Boundary Map ..... Exhibit A

**Exhibits**

- A. Figure 2 – Legal Descriptions and Eligible Property Boundary Map
- B. Basis of Eligibility – Wyandotte City Council Resolution “Blighted Property”  
    Determination (155 Ford Avenue)
- C. Table 4 – Tax Increment Financing Estimates

**PROJECT SUMMARY SHEET: Brownfield Plan Site No. 21 Amendment No. 01 – MJC Templin Phase II: Professional Office Development Project**

**Project Name:** MJC Templin Phase II: Professional Office Development Project

**Applicant/Developer:** Entity Name: MJC Templin, LLC (“Owner” or “Developer”)  
Contact: Anthony (“Nino”) LoDuca, Associate Developer  
Mailing Address: 46600 Romeo Plank, Suite 5  
Macomb, MI 48044  
Office Phone: (586) 263-1203  
Cell: (734) 250-3768  
Email: [ALoduca@MJCcompanies.com](mailto:ALoduca@MJCcompanies.com)

**Eligible Property Location:** The Eligible Property (“Property”) consists of seven (7) parcels located at the following addresses and tax parcel numbers, Wyandotte MI:

- 155 Ford – 82-57-010-02-0002-001;
- 163 Ford – 82-57-010-02-0001-001;
- 2035 Second St. – 82-57-010-02-0001-002;
- 146 Spruce – 82-57-010-02-0013-001;
- 150 Spruce – 82-57-010-02-0013-002;
- 166 Spruce – 82-57-010-02-0014-001; and
- 2070 Biddle – 82-57-010-01-0001-001 (West Portion).

**Property Size:** Approximately 0.874-acres (38,087 square feet)

**Type of Eligible Property:** Blighted and Adjoining & Contiguous Properties

**Project Description:** The primary purpose of the original 2018 Brownfield Plan was to facilitate the development of all seven (7) original parcels but the originally conceived project plan needed to change to adjust to market conditions and site conditions and as such cannot be completed as originally planned in 2018. This Plan Amendment is the result of a newly proposed adjustment to the redevelopment project (“Project”), a redevelopment that now consists of an approximate 31,649 square feet newly constructed 2-story medical/professional office building. To ready the site for redevelopment the Developer will make improvements to the property that include, but not be limited to, asbestos abatement, subsurface site debris and building demolition, environmental activities, site preparation activities and public infrastructure improvements. In addition to new building construction, enhanced landscaping and irrigation, paved parking areas and drainage, and related improvements such as signage, sidewalks, lighting, curb cuts and drive approaches will be completed.

Construction is anticipated to begin in mid-to-late 2022, with construction completed by 2024.

The City of Wyandotte and its Tax Increment Finance Authority (TIFA) have been preparing the property for redevelopment for more than ten years, including spending more than \$400,000 for site acquisition of the seven parcels, demolition of select previously

existing homes and site improvements, and site assessments.

**Total Capital Investment:** This Plan Amendment anticipates approximately \$12.8 million in Total Capital Investments (including acquisition and Developer eligible activity costs) by MJC Templin, LLC.

**Estimated Job Creation:**

Construction Jobs

During the environmental activities, site preparation and construction phases of the project, the Developer estimates that over 300 full-time equivalent (FTE) construction jobs will be created. Additional indirect jobs will be created by spending of earnings from both direct and indirect jobs (for example a construction worker’s purchase of lunch, gasoline, groceries, etc.). Actual pay rates are unknown, but the average construction worker salary in Michigan is approximately \$43,100, or an equivalent hourly rate of \$21.

Permanent Jobs

The redeveloped property will provide a variety of permanent jobs, ranging from support staff, administrative, managerial, and professional jobs. Utilizing an average of one employee per 500 gross square feet, the 31,649 square feet of medical and professional office space will accommodate approximately 63 full- and part-time permanent employees. An average hourly wage of approximately \$20.00 is anticipated based on other medical office uses.

**Estimated Gain in Taxes:**  
(after Project completion)

	<b>Base Year Taxable Value</b>	<b>Future Taxable Value (after completion)</b>	<b>Increased/ Taxable Value (Increment)</b>
	(2018)	(2024)	(2024)
	\$0	\$2,387,630	\$2,387,630
<b>Annual Taxes Paid</b>	\$0	\$171,156	\$171,156

**Estimated Duration of Plan:** Approximately 25 years (2018-2042) to reimburse the amounts specified in this Plan Amendment.

**Estimated Duration of Plan Capture:**

25 years (2018-2042). Total estimated Plan Amendment capture duration for reimbursement of Eligible Activities, Brownfield Plan & Act 381 Work Plan Preparation costs, Brownfield Plan & Act 381 Work Plan Implementation Fees, BRA Administration & Application Fees, and MBRF capture.

**Base Year of Plan:**

2018. Note: A portion of 2070 Biddle parcel (tax parcel number 82-57-010-01-0001-001) only will carry a base year of 2013 (as of 12/31/2012). A small portion of land from this parcel will be removed from Brownfield Plan Site No. 19 (MJC Templin – Phase I, 2070 Biddle Avenue) through an amendment. Specifically, the east 16 feet of Lot 2, Block 61, of Tax Parcel 82-57-010-01-0001-001 will be removed from Brownfield Plan Site No. 19 and incorporated into this

new Brownfield Plan Site No. 21 as it is part of this project. The inclusion of the portion of the 2070 Biddle parcel has thus limited the capture of this Plan Amendment to 25 years (through 2042), if necessary.

**First Year of Plan Capture:** 2018. Note: Tax capture allowed to start in 2018 but limited, if any, tax increment will be generated between 2019-2022.

**New/Incremental Tax Gain (not captured) Breakdown Estimate:**  
(Total Plan Duration)

<b>New/Incremental Tax Gain (not captured) Breakdown</b>			
<b>Total New/Incremental Tax Revenue Received by each Taxing Unit/ Entity (taxes not captured by the Brownfield Plan)</b>	Percentage of Pass-Through/ Sharing to Taxing Unit	Estimated Tax Capture Period (# of Years) =	25
		<b>New Tax Revenue Received (estimated)</b>	
		<b>Total/ Cumulative</b>	<b>Annual Average</b>
<b>CITY OF WYANDOTTE</b>		<b>\$ 126,367</b>	<b>\$ 5,055</b>
City Operating	0%	\$ -	\$ -
City Refuse/ Solid Waste	0%	\$ -	\$ -
City Drain O&M (Drain #5)	0%	\$ -	\$ -
City Debt	100%	\$ 126,367	\$ 5,055
<b>Subtotal: Local Unit of Government (LUG)</b>	-	<b>\$ 126,367</b>	<b>\$ 5,055</b>
<b>WAYNE COUNTY</b>		<b>\$ -</b>	<b>\$ -</b>
Wayne County Operating (Charter: permanent)	0.00%	\$ -	\$ -
Wayne County Operating (Voted)	0.00%	\$ -	\$ -
Wayne County Veterans (permanent)	0.00%	\$ -	\$ -
Wayne County Jail (voted 2022-2031)	0.00%	\$ -	\$ -
Wayne County Parks	0.00%	\$ -	\$ -
<b>Subtotal: County</b>	-	<b>\$ -</b>	<b>\$ -</b>
<b>Wayne County Transit Authority (WCTA) - SMART (Election on 11/08/2022; 2022-2025)</b>	0.00%	\$ -	\$ -
<b>Huron Clinton Metro Parks Authority - HCMA (permanent)</b>	0.00%	\$ -	\$ -
<b>Wayne County Zoological Authority - Detroit Zoo (2018-27)</b>	100.00%	\$ 5,221	\$ 209
<b>Wayne County Art Authority - DIA (2022-2031)</b>	100.00%	\$ 10,448	\$ 418
<b>LIBRARY</b>	-	<b>\$ -</b>	<b>\$ -</b>
Bacon Memorial District Library - BMDL	0.00%	\$ -	\$ -
<b>INTERMEDIATE SCHOOL DISTRICT (ISD)</b>	-	<b>\$ -</b>	<b>\$ -</b>
RESA - Special Education Operating (permanent)	0.00%	\$ -	\$ -
RESA - County Voted Special Education (permanent)	0.00%	\$ -	\$ -
RESA - Enhancement Millage (2022-2027)	0.00%	\$ -	\$ -
<b>COMMUNITY COLLEGE</b>	-	<b>\$ -</b>	<b>\$ -</b>
Wayne County Community College	0.00%	\$ -	\$ -
<b>Subtotal: Other Local/Regional Taxing Units (excluding County &amp; Local School Millages)</b>	-	<b>\$ 15,669</b>	<b>\$ 627</b>
<b>LOCAL SCHOOL MILLAGES: excludes State School millages</b>	-	<b>\$ 196,392</b>	<b>\$ 7,856</b>
City School Debt - Wyandotte School District (expires after 2041)	100.00%	\$ 196,392	\$ 7,856
City School Sinking Fund - Wyandotte School District	0.00%	\$ -	\$ -
<b>Subtotal: Local School Millages</b>	-	<b>\$ 196,392</b>	<b>\$ 7,856</b>
<b>Subtotal of County &amp; All other Local/Regional Taxing Units (excluding LUG)</b>		<b>\$ 212,062</b>	<b>-</b>
<b>Subtotal of All of the Above (including LUG)</b>	-	<b>\$ 338,428</b>	<b>-</b>
<b>STATE SCHOOL MILLAGES: excludes Local School millages</b>		<b>\$ 1,245,190</b>	<b>\$ 49,808</b>
State Education Tax - SET	100.00%	\$ 311,298	\$ 12,452
Local School Operating - LSO: 18 mills for Non-PRE Real Property	100.00%	\$ 933,893	\$ 37,356
<b>Subtotal: State School Millages</b>	-	<b>\$ 1,245,190</b>	<b>\$ 49,808</b>
<b>GRAND TOTAL OF NEW TAX REVENUE TO ALL OF THE ABOVE</b>	-	<b>\$ 1,583,619</b>	<b>-</b>



**Total Taxes Captured Estimate:**  
(Total Plan Duration)

<b>Total Taxes Captured During Brownfield Plan Tax Capture Period</b>	<b>Total/ Cumulative</b>	<b>Annual Average</b>
Brownfield Redevelopment Authority (BRA) Administration: Reimbursement of Local BRA Administrative & Operating Expenses	\$ 107,944	\$ 4,318
BRA Local Brownfield Revolving Fund (LBRF)	\$ -	\$ -
State of Michigan Brownfield Redevelopment Fund (MBRF)	\$ -	\$ -
Local Taxes To Developer * (Reimburse Eligible Activities)	\$ 2,876,498	\$ 115,060
State School Taxes To Developer * (Reimburse Eligible Activities)	\$ 11,720	\$ 469
<b>Total New Tax Capture (See Table 1a)</b>	<b>\$ 2,996,161</b>	<b>\$ 119,846</b>

*\* Developer Reimbursement Obligations may not be fully reimbursed based upon current estimates of projected Taxable Value and resultant tax capture from Local and State School Taxes. The identified Developer eligible costs in the Plan Amendment totaling \$2,888,217 (not including BRA Administration) may not be fully reimbursed if Taxable Value and/or tax capture assumptions do not increase over the balance of the 25-year capture period, because Plan Amendment estimates a deficiency/shortfall in potential capture.*

**Distribution of Total New Taxes Paid Estimate:**  
(Total Plan Duration)

<b>Total New Taxes Received by Taxing Units</b>	<b>\$ 1,583,619</b>
<b>Total New Taxes Captured *</b>	<b>\$ 2,996,161</b>
<b>Total New Taxes</b>	<b>\$ 4,579,780</b>

*\* The impact to each individual taxing jurisdiction may be as much as their proportionate share of \$2,996,161 so long as there are available revenues. Developer Brownfield costs in this Plan Amendment are extraordinary and as a result, even with the maximum number of years of tax capture allowed, the Developer may not be fully reimbursed. Currently, as identified in Table 4c, the resultant deficiency/shortfall to the Developer is estimated at \$825,567.*

**Eligible Activities and Eligible Costs:**

Eligible activities are estimated at approximately \$2,996,161 (inclusive of fees associated with BRA Administration) of which the projected costs of Developer eligible activities are \$2,888,217. Developer eligible activities as defined in this Plan Amendment are the eligible activities necessary for the Developer to complete its proposed Project. By way of adoption of this Plan Amendment, the Brownfield Plan will cap Developer eligible activity costs at \$2,888,217 so long as there are available revenues. Developer Brownfield costs in this Plan Amendment are extraordinary and as a result, even with the maximum number of years of tax capture allowed, the Project may not be fully reimbursed. The resultant deficiency/shortfall to the Developer is estimated at \$825,567 if

Taxable Value and/or tax capture assumptions do not increase over the balance of the 25-year capture period.

<b>Eligible Activities</b>	<b>Eligible Costs</b>
<b>EGLE-Environmental Eligible Activities</b>	
<b>Department-Specific Activities</b>	
Exempt Activities - Assessments	\$ 12,400
Exempt Activities - Due Care Planning	\$ 19,450
Due Care Activities	\$ 1,671,104
<b>MSF Non-Environmental Eligible Activities</b>	
Demolition Activities	\$ 47,644
Lead and Asbestos Abatement Activities	\$ 6,800
Infrastructure Improvements Activities (Private)	\$ -
Infrastructure Improvements Activities (Public) - In Public ROW/Easements	\$ 309,263
Site Preparation Activities	\$ 366,131
<i>Subtotal</i>	\$ 2,432,791
Contingency (15%)	\$ 360,141
Interest (Simple Interest)	\$ -
<i>Subtotal with Contingency &amp; Interest</i>	\$ 2,792,932
Brownfield Plan (BP) & Work Plan (WP) Preparation; BP Amendment; Development Agreement; BP Implementation & Compliance	\$ 94,060
Local Application Fees	\$ 1,225
<b><i>Subtotal: to Developer *</i></b>	<b>\$ 2,888,217</b>
City of Wyandotte BRA Administration (5%)	\$ 107,944
City of Wyandotte BRA LBRF	\$ -
State of Michigan Brownfield Redevelopment Fund (MBRF)	\$ -
<b><i>Subtotal: to Local Unit of Government/ State</i></b>	<b>\$ 107,944</b>
<b>GRAND TOTAL</b>	<b>\$ 2,996,161</b>

*\* Developer Reimbursement Obligations may not be fully reimbursed based upon current estimates of projected Taxable Value and resultant tax capture from Local and State School Taxes. The identified Developer eligible costs in the Plan Amendment totaling \$2,888,217 (not including BRA Administration) may not be fully reimbursed if Taxable Value and/or tax capture assumptions do not increase over the balance of the 25-year capture period, because Plan Amendment estimates a deficiency/shortfall in potential capture.*



## **INTRODUCTION**

### **A. General**

The City of Wyandotte (the “City”), established the Wyandotte Brownfield Redevelopment Authority (the “Authority” and “BRA”) by adoption of a resolution pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, as amended (Act 381) on August 25, 1997. The Michigan Department of State, Office of the Great Seal, acknowledged receipt and filing of the resolution on August 29, 1997. The primary purpose of Act 381 is to promote the revitalization, redevelopment, and reuse of properties that are blighted, functionally obsolete, tax reverted, an historic resource, or contaminated (also known as a “facility”) by providing economic incentives through tax increment financing to pay for certain approved eligible activities. The Authority is authorized by Act 381 to undertake all activities allowed by the statute.

The purpose of this Brownfield Plan (the “Plan” and/or “Plan Amendment”), as amended is to promote the redevelopment of and investment in certain “Brownfield” properties within the City. Inclusion of Property within this Plan Amendment will facilitate financing of eligible activities at eligible properties, and will also provide tax incentives to eligible taxpayers willing to invest in revitalization of eligible sites, commonly referred to as “Brownfields” that are either environmentally contaminated (a “facility”), blighted property, historic resource or deemed functionally obsolete property. By facilitating redevelopment of Brownfield properties, this Plan Amendment is intended to promote economic growth for the benefit of the City and all taxing units located within and benefited by the Authority.

The identification or designation of a developer or proposed use for the eligible property that is the subject of this Plan Amendment, shall not be integral to the effectiveness or validity of this Plan Amendment. This Plan Amendment is intended to apply to the eligible property identified in this Plan Amendment and, if tax increment revenues are proposed to be captured from that eligible property, to identify and authorize the eligible activities to be funded by such tax increment revenues. Any change in the proposed developer or proposed use of the eligible property shall not necessitate an amendment to the Plan Amendment, affect the application of the Plan Amendment to the eligible property, or impair the rights available to the Authority under this Plan Amendment.

The Plan Amendment is intended to be a living document, which may be modified or amended in accordance with the requirements of Act 381, as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan Amendment for reference purposes.

This Plan Amendment contains information required by Section 13(2) of Act 381.

## **B. Brownfield Plan and Plan Amendment Summary**

This Plan Amendment is the first amendment to the original 2018 Brownfield Plan.

### ***Original 2018 Brownfield Plan Site No. 21 (“Plan”) -***

The Wyandotte Brownfield Redevelopment Authority (“Authority”) approved the Plan on January 16, 2018, followed by the Wyandotte City Council adoption of the Plan on February 26, 2018. Plan was estimated as a 17-year (2018 through 2034) tax increment revenue capture plan for reimbursement of Eligible Activities, Brownfield Plan & Act 381 Work Plan Preparation costs, Brownfield Plan & Act 381 Work Plan Implementation Fees, BRA Administration & Application Fees, and MBRF capture. Without amending the Plan, the proposed redevelopment cannot be completed.

### ***2022 Brownfield Plan Site No. 21 Amendment No. 01 (“Plan Amendment”) -***

This 2022 Plan Amendment will:

- Identify and describe the amended Project;
- Identify the estimated Total Capital Investment;
- Identify new projected taxable value and tax increment revenues because of the proposed amended Project;
- Identify new eligible activities and eligible costs, and;
- Recognize the Plan Amendment’s tax increment revenue capture period at 25-years through 2042 (last year of tax capture).

The Project recognized and planned under this Plan Amendment will result in a total estimated projected taxable value of \$2,387,630 (in Year 2024 upon full Project completion).

# 1. DESCRIPTION OF THE ELIGIBLE PROPERTY (SECTION 13(2)(H))

The Eligible Property (“Property”) consists of seven (7) parcels and is located in Wyandotte, Michigan. The Property is situated near the southwest corner of Biddle Avenue and Ford Avenue, bounded by Second Street to the west, and Spruce Street to the south, as depicted on the below Figure 1 – Scaled Property Location Map. The Property contains approximately 0.874-acres in the City of Wyandotte (“City”) on seven (7) parcels as depicted in Exhibit A on Figure 2 – Legal Descriptions and Eligible Property Boundary. The Eligible Property parcels are summarized in the below table. See Exhibit A for legal descriptions of the Eligible Property.

Eligible Property		
Address (if known)	Tax ID	Basis of Eligibility
163 Ford	57 010 02 0001 001	Adjacent and Contiguous to Blighted Property
2035 2nd	57 010 02 0001 002	Adjacent and Contiguous to Blighted Property
155 Ford	57 010 02 0002 001	Blighted Property
146 Spruce - Vacant Lot next to privately-owned home at 146 Spruce	57 010 02 0013 001	Adjacent and Contiguous to Blighted Property
150 Spruce	57 010 02 0013 002	Adjacent and Contiguous to Blighted Property
166 Spruce	57 010 02 0014 001	Adjacent and Contiguous to Blighted Property
2070 Biddle – Western part of property along Ford Avenue (i)	57 010 01 0001 001	Adjacent and Contiguous to Blighted Property

- i. The property consists of a small portion of property (the East 16 feet of Lot 2 of Block 61) to be removed from Brownfield Plan Site No. 19, "MJC Templin - Phase I, 2070 Biddle Ave." and included in this new Brownfield Plan Site No. 21 Amendment No. 01 for "MJC Templin - Phase II."

**Figure 1 – Scaled Property Location Map**



This Project is seeking tax increment financing (TIF) reimbursement for Brownfield eligible activities. The use of tax increment revenues (TIRs) is a necessary component of redevelopment financing because of Brownfield conditions.

The Property is zoned “PD Plan Development District” and this zoning district allows for the proposed Project development. The Property is bounded by commercial and residential uses to the north, residential uses to the west and south, and commercial and office uses to the east.

The Property is abutted by surface roadways, an alley, municipal water, sanitary and storm sewer services, and electrical and gas utilities.

All seven (7) parcels, except the parcel at 155 Ford Avenue that consists of a vacant blighted house and detached garage, are currently vacant land and no buildings are present. The six (6) vacant land parcels were previously developed with a total of four (4) separate residential homes and contained residential structures or a portion of a residential structure. The City of Wyandotte and its Tax Increment Finance Authority (TIFA) have been preparing the property for redevelopment for more than ten years, including spending more than \$400,000 for site acquisition of the seven parcels, demolition of select previously existing homes and site improvements, and site assessments.

The Project proposes to redevelop an underutilized, abandoned, vacant and Blighted Property that will create significant economic opportunity for the local area and downtown. The redevelopment integrates design elements, environmental and non-environmental activities, and economic development to further goals of the City, the Michigan Department of Environmental Quality (“MDEQ”, now named the Michigan Department of Environment, Great Lakes and Energy “EGLE”) and the Michigan Economic Development Corporation (“MEDC”). It will result in: (1) the community and municipal benefits of increased property taxes on the Property; (2) due care and additional response activities that will address any contamination on the Property, reducing the threat to human health and the environment; (3) elimination of blighted property that is an attractive nuisance to children; and (4) a substantial improvement to the appearance and aesthetics of the Property which will assist in increasing the property values of the neighboring community. The applicant has a strong desire to put this Property back to productive use and drastically improve the aesthetics of the area. The applicant will bring a significant investment and major improvement to downtown. The Project will add to the economic vitality of downtown.

The parcel and all tangible real and personal property located thereon will comprise the Eligible Property and is referred to herein as the “Property.” Incremental tax revenues resulting from new personal property will be captured. Any such funds will be used to reimburse the Authority and Developer for eligible activities, to the extent authorized by this Plan Amendment, and an executed Brownfield Development and Reimbursement Agreement Site No. 21 (“Agreement”), as will be amended after adoption of this Plan Amendment, between the Developer, the Authority, and the City.





***CURRENT ELIGIBLE PROPERTY PHOTOS - Blighted Property at 155 Ford Avenue***





***CURRENT ELIGIBLE PROPERTY – AERIAL***



***PROPOSED PROJECT AFTER COMPLETION – RENDERING (East Elevation)***

**2. BASIS OF ELIGIBILITY (SECTION 13(2)(H), SECTION 2(P)), SECTION 2(R)**

The Property is considered “eligible property” as defined by Act 381, Section 2, because (a) the Property was previously utilized or is currently utilized for residential purposes; (b) the vacant residential structure at 155 Ford Avenue is deemed “blighted” property; (c) each of the remaining six (6) parcels are “adjacent or contiguous” to the “blighted” property; and (d) the Property is located within the City of Wyandotte, a qualified local governmental unit, or “Core Community,” under Act 381.

<b>Eligible Property</b>		
<b>Address (if known)</b>	<b>Tax ID</b>	<b>Basis of Eligibility</b>
163 Ford	57 010 02 0001 001	Adjacent and Contiguous to Blighted Property
2035 2nd	57 010 02 0001 002	Adjacent and Contiguous to Blighted Property
155 Ford	57 010 02 0002 001	Blighted Property
146 Spruce - Vacant Lot next to privately-owned home at 146 Spruce	57 010 02 0013 001	Adjacent and Contiguous to Blighted Property
150 Spruce	57 010 02 0013 002	Adjacent and Contiguous to Blighted Property
166 Spruce	57 010 02 0014 001	Adjacent and Contiguous to Blighted Property
2070 Biddle – Western part of property along Ford Avenue (i)	57 010 01 0001 001	Adjacent and Contiguous to Blighted Property

- i. The property consists of a small portion of property (the East 16 feet of Lot 2 of Block 61) to be removed from Brownfield Plan Site No. 19, "MJC Templin - Phase I, 2070 Biddle Ave." and included in this new Brownfield Plan Site No. 21 Amendment No. 01 for "MJC Templin - Phase II."

Refer to Exhibit B - Basis of Eligibility – Wyandotte City Council Resolution “Blighted Property” Determination (155 Ford Avenue) regarding the Property’s basis of eligibility and inclusion in the Plan Amendment as an “Eligible Property.” As Eligible Property, the Property is eligible for Brownfield redevelopment incentives from the Authority.

**3. SUMMARY OF ELIGIBLE ACTIVITIES AND DESCRIPTION OF COSTS (SECTION 13 (2)(A),(B))**

The “eligible activities” that are intended to be carried out at the Property are considered “eligible activities” as defined by Section 2 of Act 381, because they include EGLE-Environmental Eligible Activities (Department-Specific Activities of Exempt Activities – Assessments, Exempt Activities – Due Care Planning, and Due Care Activities), MSF Non-Environmental Eligible Activities (Demolition (site and building), Lead and Asbestos Abatement, Infrastructure Improvements, and Site Preparation), Brownfield Plan & Work Plan Preparation; Brownfield Plan Amendment; Development Agreement; Brownfield Plan Implementation & Compliance, Contingency, BRA Administration and Local Application Fees.

A summary of the eligible activities and the estimated cost of each eligible activity intended to be paid for with Tax Increment Revenues from the Property are shown in the following tables (Tables 1a and 1b).

The Eligible Activities projected in this Plan Amendment may switch categories if onsite, offsite or Property conditions change. If conditions change, an eligible activity may fall under a different category (such as an Environmental or Non-Environmental eligible activity) so long as the Plan Amendment does not involve the capture of State School Tax Increment Revenue (i.e., an Act 381 Work Plan). Local-only Tax Capture Plans can adjust between Environmental and Non-Environmental activity categories. Furthermore, for the eligible activities identified in the Plan

Amendment, the costs of any activities may be adjusted after the date the Plan Amendment is approved by the Authority, so long as the costs do not exceed the combined total of all eligible activity costs (combined Environmental and Non-Environmental costs) plus a pro-rata contingency amount (but excluding the interest amount, if any), to the extent that the adjustments do not violate the terms of any approved documents, such as a Development Reimbursement Agreement, or Public Act 381 of 1996, as amended.

The Developer desires to be reimbursed for the costs of eligible activities. Tax increment revenue generated by the Property will be captured by the Authority and used to reimburse the cost of the eligible activities completed on the Property. Amendments to Act 381 that were signed into law on December 28, 2012 allow local units of government to approve reimbursement of eligible activities with tax increment revenues attributable to local taxes on any eligible activities conducted on eligible property or prospective eligible properties prior to approval of the Plan (including Plan Amendments), if those costs and the eligible property are subsequently included in an approved Plan or Plan Amendment. In the event that eligible activities are performed prior to Plan or Plan Amendment approval, approved eligible activity costs will be reimbursable in accordance with Act 381.

In accordance with this Plan Amendment and the associated Development Reimbursement Agreement (the "Agreement"), as will be amended after adoption of this Plan Amendment with the Authority, the amount advanced by the Developer will be repaid by the Authority, solely from the tax increment revenues realized from the Eligible Property.

Tax increment revenues generated by this Project will be governed by the Agreement as amended. No state school tax capture was assumed to reimburse eligible activity costs in this Plan Amendment except for Exempt Activities that do not require approval of an Act 381 Work Plan by EGLE. Other than Exempt Activities, the eligible activities identified in the Plan Amendment are as a local-only tax capture cost by the Authority.

Tax increment revenues will be used to pay or reimburse the following obligations based upon the proposed Waterfall Structure for use of tax increment revenues. This Waterfall Structure may be amended in the amended Agreement between the Authority, City and the Developer:

1. City/Local Brownfield Redevelopment Authority (LBRA)-Reimbursement of Administration Expenses, and;
2. Developer Reimbursement for Environmental and Non-Environmental Eligible Activity costs and other eligible costs identified in this Plan Amendment.

The costs listed in the tables are estimated costs and may increase or decrease depending on the nature and extent of the actual conditions encountered on the Property. The actual cost of those eligible activities encompassed by this Plan Amendment that will qualify for reimbursement from tax increment revenues of the Authority from the Property shall be governed by the terms of the amended Agreement. No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the amended Agreement.

Total Plan Amendment eligible activity costs identified shall not exceed \$2,996,161, so long as there are available revenues. However, based upon current estimates of Projected Taxable Value and resultant tax capture, the identified Eligible Activities in Table 1a may not be fully reimbursed if Taxable Value assumptions don't increase over the 25-year capture period, because the Plan Amendment only estimates \$2,170,594 in potential tax capture. If the actual costs of eligible activities are lower than the estimates identified in this Plan Amendment, capture may be lower or if the Taxable Value is higher than estimated eligible costs may be fully reimbursed.

To summarize, if the Plan Amendment is adopted as proposed, Developer reimbursement shall be capped at an amount not to exceed \$2,888,217 on the actual costs of the following Eligible Activities incurred by the Developer: EGLE-Environmental Eligible Activities (Department-Specific Activities of Exempt Activities – Assessments, Exempt Activities – Due Care Planning, and Due Care Activities); MSF Non-Environmental Eligible Activities (Demolition (site and building), Lead and Asbestos Abatement, Infrastructure Improvements, and Site Preparation); Brownfield Plan & Work Plan Preparation; Brownfield Plan Amendment; Development Agreement; Brownfield Plan Implementation & Compliance; Contingency, and; Local Application Fees. The maximum capture for BRA Administration shall be 5.0% annually of Local Tax Capture. However, if the actual costs of eligible activities are lower than estimated, the amount reimbursed to the Developer, or paid for BRA Administration, may be lower.



Table 1a - Itemized Eligible Activities	Eligible Activity Amount Supported in Brownfield Plan	Local Tax Capture	State School Tax Capture	Local Tax Capture Only	State Tax Capture Only
		63.20%	36.80%	100.00%	100.00%
<b>EGLE Eligible Activities</b>					
<b>Department-Specific Activities</b>					
Exempt Activities - Assessments	\$ 12,400	\$ 7,837	\$ 4,563	\$ -	\$ -
Exempt Activities - Due Care Planning	\$ 19,450	\$ 12,293	\$ 7,157	\$ -	\$ -
Due Care Activities	\$ 1,671,104	\$ -	\$ -	\$ 1,671,104	\$ -
<b>EGLE Environmental Eligible Activities Total</b>	<b>\$ 1,702,954</b>	<b>\$ 20,130</b>	<b>\$ 11,720</b>	<b>\$ 1,671,104</b>	<b>\$ -</b>
<b>MSF Eligible Activities</b>					
Demolition Activities	\$ 47,644	\$ -	\$ -	\$ 47,644	\$ -
Lead, Asbestos and Mold Abatement Activities	\$ 6,800	\$ -	\$ -	\$ 6,800	\$ -
Infrastructure Improvements Activities (Private)	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure Improvements Activities (Public) - In Public ROW/Easements	\$ 309,263	\$ -	\$ -	\$ 309,263	\$ -
Site Preparation Activities	\$ 366,131	\$ -	\$ -	\$ 366,131	\$ -
<b>MSF Non-Environmental Eligible Activities Total</b>	<b>\$ 729,837</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 729,837</b>	<b>\$ -</b>
Contingency: EGLE Environmental (15%)	\$ 250,666	\$ -	\$ -	\$ 250,666	\$ -
Contingency: MSF Non-Environmental (15%)	\$ 109,476	\$ -	\$ -	\$ 109,476	\$ -
<i>Subtotal: Contingencies</i>	<i>\$ 360,141</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 360,141</i>	<i>\$ -</i>
Interest: EGLE Environmental (Simple Interest)	\$ -	\$ -	\$ -	\$ -	\$ -
Interest: MSF Non-Environmental (Simple Interest)	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Subtotal: Interest</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>Subtotal: EAs + Contingencies + Interest</b>	<b>\$ 2,792,932</b>	<b>\$ 20,130</b>	<b>\$ 11,720</b>	<b>\$ 2,761,082</b>	<b>\$ -</b>
Brownfield Plan (BP) & Work Plan (WP) Preparation; BP Amendment; Development Agreement; BP Implementation & Compliance	\$ 94,060	\$ -	\$ -	\$ 94,060	\$ -
Local Application Fees	\$ 1,225	-	-	\$ 1,225	-
<b>Total Administrative: Brownfield Plan + Work Plan + Application Fees</b>	<b>\$ 95,285</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,285</b>	<b>\$ -</b>
<b>Subtotal: EAs + Contingencies + Interest + Administrative *</b>	<b>\$ 2,888,217</b>	<b>\$ 20,130</b>	<b>\$ 11,720</b>	<b>\$ 2,856,367</b>	<b>\$ -</b>
Brownfield Redevelopment Authority (BRA) Administration: Reimbursement of Local BRA Administrative & Operating Expenses	\$ 107,944	-	-	\$ 107,944	-
BRA Local Brownfield Revolving Fund (LBRF)	\$ -	-	-	\$ -	-
<b>Total BRA: BRA Administration + LBRF</b>	<b>\$ 107,944</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 107,944</b>	<b>\$ -</b>
<b>Subtotal: EAs + Contingencies + Interest + Administrative + BRA</b>	<b>\$ 2,996,161</b>	<b>\$ 20,130</b>	<b>\$ 11,720</b>	<b>\$ 2,964,311</b>	<b>\$ -</b>
State of Michigan Brownfield Redevelopment Fund (MBRF)	\$ -	-	-	-	\$ -
<b>GRAND TOTAL: EAs + Contingencies + Interest + Administrative + BRA + MBRF</b>	<b>\$ 2,996,161</b>	<b>\$ 20,130</b>	<b>\$ 11,720</b>	<b>\$ 2,964,311</b>	<b>\$ -</b>
<u>Notes:</u>					
* To meet Developer Reimbursement Obligations.					



<b>Table 1b - Summary of Eligible Activities</b>	<b>Eligible Activity Amount Supported in Brownfield Plan</b>
Total Local Taxes to Developer Eligible Activities, Contingency and Interest	\$ 2,876,498
Total Local Taxes to BRA Eligible Activities, Contingency and Interest	\$ -
<b>Total Local Tax Capture Eligible Activities, Contingency and Interest</b>	<b>\$ 2,876,498</b>
Total Local Taxes to BRA Administration	\$ 107,944
Total Local Taxes to Local Brownfield Revolving Fund (LBRF)	\$ -
<b>Total Local Taxes to BRA</b>	<b>\$ 107,944</b>
Total School Taxes to Developer Eligible Activities, Contingency and Interest	\$ 11,720
Total School Taxes to BRA Eligible Activities, Contingency and Interest	\$ -
Total School Taxes to State of Michigan Brownfield Redevelopment Fund (MBRF)	\$ -
<b>Total School Tax Capture Eligible Activities</b>	<b>\$ 11,720</b>
<b>Total Capture by Brownfield Redevelopment Authority (BRA)</b>	<b>\$ 107,944</b>
<b>Total Capture by State of Michigan Brownfield Redevelopment Fund (MBRF)</b>	<b>\$ -</b>
<b>Total Capture by Developer *</b>	<b>\$ 2,888,217</b>
<b>GRAND TOTAL</b>	<b>\$ 2,996,161</b>

Notes: \* To meet Developer Reimbursement Obligations.

#### 4. CAPTURED TAXABLE VALUE AND TAX INCREMENT REVENUES (SECTION 13(2)(C),(F))

This Plan Amendment anticipates the capture of tax increment revenues to reimburse the Developer for the costs of eligible activities under this Plan Amendment in accordance with the Agreement as will be amended. The initial taxable value of the Property shall be determined by the use of tax year 2018 tax values, except for a portion of 2070 Biddle parcel (tax parcel number 82-57-010-01-0001-001) only that will carry a base year of 2013 (as of 12/31/2012). Tax increment revenue is expected to be available for capture by the redevelopment on the Property in 2019. Estimates project that the Authority is expected to capture the tax increment revenues through 2042, which will be generated by the increase in taxable value. The following table provides a summary of the captured incremental taxable values and tax increment revenues captured which it will provide after completion of the redevelopment project. In addition, detailed tables of estimated tax increment revenues to be captured is attached to this Plan Amendment as Exhibit C, Table 4 - Tax Increment Financing Estimates.

The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all taxable improvements on the Property set through the property assessment process by the local unit of government and equalized by the County. The actual increased taxable value of the land and all future taxable improvements on the Property may vary. Furthermore, the amount of tax increment revenue available under this Plan Amendment will be based on the actual millage levied annually by each taxing jurisdiction on the increase in taxable value resulting from the redevelopment project that is eligible and approved for capture. Eligible activities are estimated at approximately \$2,996,161 so long as there are available revenues. However, based upon current estimates of Projected Taxable Value and resultant tax capture, the identified eligible activities to the Project in Table 1a may not be fully reimbursed if Taxable Value assumptions don't increase over the 25-year capture period, because the Plan Amendment only

estimates \$2,170,594 in potential tax capture. After tax capture payments to other obligations identified in this Plan (BRA Administration), the resultant shortfall to Developer is estimated at \$825,567. If the actual costs of eligible activities are lower than the estimates identified in this Plan Amendment, capture to the Project may be lower or if the Taxable Value is higher than estimated Project reimbursement may be satisfied.

<b>Additional Revenues Captured if Taxable Values Increase</b>	
Estimated Eligible Activity Costs	\$2,996,161
Estimated Potential Tax Capture	\$2,170,594
Estimated Deficiency/Shortfall*	\$825,567

\*Based upon Plan estimates of projected Taxable Value. Developer eligible activity deficiency/shortfall amount shown will be reimbursed in accordance with Table 1a if Taxable Values increase over the 25-year capture period. The amount of tax increment revenue capture available under this Plan Amendment will be based on the actual millage levied annually by each taxing jurisdiction on the increase in tax value resulting from the redevelopment Project that is eligible and approved for capture.

<b>Table 2 - Captured Incremental Taxable Values &amp; Tax Increment Revenues Captured</b>		
<b>Tax Year</b>	<b>Captured Incremental Taxable Values</b>	<b>Tax Increment Revenues Captured</b>
2018 - Base Year & Start of Tax Capture	\$ -	\$ -
2019	\$ -	\$ -
2020	\$ -	\$ -
2021	\$ -	\$ -
2022	\$ -	\$ -
2023	\$ 328,762	\$ 18,115
2024	\$ 2,387,630	\$ 105,581
2025	\$ 2,423,445	\$ 99,900
2026	\$ 2,459,796	\$ 101,399
2027	\$ 2,496,693	\$ 102,920
2028	\$ 2,534,144	\$ 104,464
2029	\$ 2,572,156	\$ 106,031
2030	\$ 2,610,738	\$ 107,621
2031	\$ 2,649,899	\$ 109,235
2032	\$ 2,689,648	\$ 110,874
2033	\$ 2,729,992	\$ 112,537
2034	\$ 2,770,942	\$ 114,225
2035	\$ 2,812,507	\$ 115,939
2036	\$ 2,854,694	\$ 117,678
2037	\$ 2,897,515	\$ 119,443
2038	\$ 2,940,977	\$ 121,234
2039	\$ 2,985,092	\$ 123,053
2040	\$ 3,029,868	\$ 124,899
2041	\$ 3,075,316	\$ 126,772
2042	\$ 3,121,446	\$ 128,674
<b>Total *</b>	<b>-</b>	<b>\$ 2,170,594</b>

*\* Eligible activities are estimated at approximately \$2,996,161 (inclusive of fees associated with BRA Administration) of which the projected costs of Developer eligible activities are \$2,888,217 so long as there are available revenues. However, based upon current estimates of Projected Taxable Value and resultant tax capture, the identified eligible activities in Table 1a may not be fully reimbursed if Taxable Value assumptions don't increase over the 25-year capture period, because the Plan Amendment only estimates \$2,170,594 (per above table) in potential tax capture. The resultant shortfall to the Developer is estimated at \$825,567. However, if the actual costs of eligible activities are lower than the estimates identified in this Plan Amendment, capture to the Developer may be lower or if the Taxable Value is higher than estimated Developer reimbursement may be satisfied.*

## **5. METHOD OF BROWNFIELD PLAN FINANCING (SECTION 13(2)(D))**

Eligible activities are to be financed by the Developer and City.

The Developer and City will be reimbursed for eligible costs as listed in Tables 1a and 1b above. The current estimated amount of capture used to reimburse the:

- Developer for costs in this Plan Amendment are capped at \$2,888,217, so long as there are available revenues.
- Authority for costs in this Plan Amendment are \$107,944, so long as there are available revenues.

All reimbursements authorized under this Plan Amendment shall be governed by the Agreement as will be amended. The Authority shall not incur any note or bonded indebtedness to finance the purposes of this Plan Amendment. The inclusion of eligible activities and estimates of costs to be reimbursed in this Plan Amendment is intended to authorize the Authority to fund such reimbursements. The amount and source of any tax increment revenues that will be used for purposes authorized by this Plan Amendment, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by the Plan Amendment, will be provided solely under the Agreement contemplated by this Plan Amendment.

## **6. AMOUNT OF NOTE OR BONDED INDEBTEDNESS INCURRED (SECTION 13(2)(E))**

The Authority will not incur a note or bonded indebtedness for this Brownfield project under this Plan Amendment.

## **7. DURATION OF THE BROWNFIELD PLAN AND EFFECTIVE DATE (SECTION 13(2)(F))**

Tax capture shall not exceed the lesser of (a) the period of time necessary to reimburse eligible activities and other costs approved pursuant to the Act, or (b) 30 years, the maximum term allowed by Section 13(2)(f) of Act 381. However, due to the inclusion of a portion of 2070 Biddle parcel (tax parcel number 82-57-010-01-0001-001), the maximum term allowed by Section 13(2)(f) of Act 381 will end on December 30, 2042. Therefore, under this Plan Amendment, the plan shall not be in place any longer than through 2042.

Furthermore, this Plan Amendment, or any subsequent amendment thereto, may be abolished or terminated in accordance with Section 14(8) of Act 381 in the event of any of the following:

- a. The governing body may abolish this Plan Amendment (or any subsequent amendment thereto) when it finds that the purposes for which this Plan Amendment was established have been accomplished.
- b. The governing body may terminate this Plan Amendment (or any subsequent amendment thereto) if the project for which eligible activities were identified in this Plan Amendment (or any subsequent amendment thereto) fails to occur with respect to the eligible property for at least two (2) years following the date of the governing body resolution approving this Plan Amendment (or any subsequent amendment thereto), provided that the governing body first does both of the following: (i) gives 30 days' written notice to the Developer at its last known address by certified mail or other method that documents proof of delivery attempted; and (ii) provides the Developer with an opportunity to be heard at a public meeting.

Notwithstanding anything in this subsection to the contrary, this Plan Amendment (or any subsequent amendment thereto) shall not be abolished or terminated until the principal and interest on bonds, if any, issued under Section 17 of Act 381 and all other obligations to which the tax increment revenues are pledged have been paid or funds sufficient to make the payment have been identified or segregated.

## **8. ESTIMATED IMPACT ON TAXING JURISDICTIONS (SECTION 13(2)(G))**

The following table presents a summary of the impact to taxing jurisdictions (if the redevelopment Project is completed) over a 25-year capture period. The impact to each individual taxing jurisdiction may be as much as their proportionate share of \$2,170,594. Table 1a identifies the total amount required for the Project's eligible activities and if sufficient revenues become available for capture the impact to each individual taxing jurisdiction could become as much as their proportionate share of \$2,996,161. Additional information related to the impact of tax increment financing on the various taxing jurisdictions is presented Exhibit C.



**Table 3 - Impact to Taxing Jurisdictions**

AD VALOREM TAX AUTHORITIES/ TAX UNITS/ TAXING JURISDICTIONS	Incremental Taxes Paid <sup>1</sup>	Incremental Taxes Returned to Taxing Unit <sup>2</sup>	Tax Impact/ Capture: Brownfield TIF Plan <sup>3</sup>
<b>CITY OF WYANDOTTE</b>			
City Operating	\$ 756,791	\$ -	\$ 756,791
City Refuse/ Solid Waste	\$ 126,367	\$ -	\$ 126,367
City Drain O&M (Drain #5)	\$ 181,922	\$ -	\$ 181,922
City Debt	\$ 126,367	\$ 126,367	\$ -
<b>WAYNE COUNTY</b>			
Wayne County Operating (Charter: permanent)	\$ 293,798	\$ -	\$ 293,798
Wayne County Operating (Voted)	\$ 49,564	\$ -	\$ 49,564
Wayne County Veterans (permanent)	\$ 1,912	\$ -	\$ 1,912
Wayne County Jail (voted 2022-2031)	\$ 49,009	\$ -	\$ 49,009
Wayne County Parks	\$ 12,789	\$ -	\$ 12,789
<b>Wayne County Transit Authority (WCTA) - SMART (Election on 11/08/2022; 2022-2025)</b>	\$ 52,104	\$ -	\$ 52,104
<b>Huron Clinton Metro Parks Authority - HCMA (permanent)</b>	\$ 10,940	\$ -	\$ 10,940
<b>Wayne County Zoological Authority - Detroit Zoo (2018-27)</b>	\$ 5,221	\$ 5,221	\$ -
<b>Wayne County Art Authority - DIA (2022-2031)</b>	\$ 10,448	\$ 10,448	\$ -
<b>LIBRARY</b>			
Bacon Memorial District Library - BMDL	\$ 79,028	\$ -	\$ 79,028
<b>INTERMEDIATE SCHOOL DISTRICT (ISD)</b>			
RESA - Special Education Operating (permanent)	\$ 5,007	\$ -	\$ 5,007
RESA - County Voted Special Education (permanent)	\$ 175,145	\$ -	\$ 175,145
RESA - Enhancement Millage (2022-2027)	\$ 104,093	\$ -	\$ 104,093
<b>COMMUNITY COLLEGE</b>			
Wayne County Community College	\$ 169,568	\$ -	\$ 169,568
<b>LOCAL SCHOOL MILLAGES: excludes State School millages</b>			
City School Debt - Wyandotte School District (expires after 2041)	\$ 196,392	\$ 196,392	\$ -
City School Sinking Fund - Wyandotte School District	\$ 90,838	\$ -	\$ 90,838
<b>STATE SCHOOL MILLAGES: excludes Local School millages</b>			
State Education Tax - SET	\$ 314,228	\$ 311,298	\$ 2,930
Local School Operating - LSO: 18 mills for Non-PRE Real Property	\$ 942,683	\$ 933,893	\$ 8,790
<b>Totals</b>	<b>\$ 3,754,213</b>	<b>\$ 1,583,619</b>	<b>\$ 2,170,594</b>
<b>Tax Increment Revenues Captured</b>			<b>\$ 2,170,594</b>

**Notes:**

1. Tax Amount Paid on Incremental Taxable Value (excludes Tax Amount paid on Base Year Taxable Value, if any) during Brownfield Plan Tax Capture period.
2. Tax Amount Returned on Incremental Taxable Value (excludes Tax Amount paid on Base Year Taxable Value, if any) during Brownfield Plan Tax Capture period because: (a) millages are not allowed for Tax Capture by the Brownfield Redevelopment Authority, or (b) Excess Tax Capture returned because Tax Capture Amount exceeds Eligible Activity amount.
3. Under this Plan Amendment, 100% of the millages allowed for TIFA capture will be transferred to the BRA for their use. The transfer of the TIFA's millages to the BRA will be in accordance with an Interlocal Agreement per the Urban Cooperation Act, Public Act 7 of 1967. All millages not allowed for TIFA tax capture will be captured by the BRA as allowed pursuant to Act 381 of the Public Acts of 1996, as amended.

**9. DISPLACEMENT OF PERSONS (SECTION 13(2)(I-L))**

There are no persons or businesses residing on the Property, and no occupied residences are designated for acquisition and clearance by the Authority; therefore, there will be no displacement or relocation of persons or businesses under this Plan Amendment.

**10. LOCAL BROWNFIELD REVOLVING FUND (SECTION 8)**

No tax increment revenue funds captured under this Plan Amendment will be used to contribute to the Local Brownfield Revolving Fund (LBRF).

**11. STATE BROWNFIELD REDEVELOPMENT FUND (SECTION 8A)**

No tax increment revenue funds captured under this Plan Amendment will be used to contribute to the State of Michigan Brownfield Redevelopment Fund (MBRF).

## **12. OTHER INFORMATION (SECTION 13(2)(M))**

### **Brownfield Plan Amendments**

The Authority and the City, in accordance with the Act, may amend this Plan Amendment in the future in order to fund additional eligible activities associated with the Project described herein in the event an amendment is deemed necessary for the completion of the Project and to meet the objectives of the Plan Amendment under Act 381.

### **Explanation of Millages Captured**

**A.** All eligible property in this Plan Amendment is within the City's Development and Tax Increment Financing Plan for the Consolidated Development Area (commonly referred to as "TIFA"), and the TIFA is authorized to capture all millages authorized under the Tax Increment Finance Authority Act, Michigan Public Act 450 of 1980, as amended (Act 450), for the duration of the TIFA Plan. However, under this Plan Amendment, 100% of the millages allowed for TIFA capture will be transferred to the BRA for their use. The transfer of the TIFA's millages to the BRA will be in accordance with an Interlocal Agreement ("ILA") per the Urban Cooperation Act, Public Act 7 of 1967. The ILA allows the TIFA to authorize or "pass-through" to the Brownfield Redevelopment Authority the tax increment that it would otherwise capture. The ILA is a "global agreement" that allows for any Brownfield project to capture said millages, subject to further approval by the TIFA.

**B.** All millages not allowed for TIFA tax capture will be captured by the BRA as allowed pursuant to Act 381 of the Public Acts of 1996, as amended. Based on the above, and as required under Act 381, an estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions in which the eligible property is located is provided in Table 3 and Table 4c of this Plan Amendment.

**C.** Capture of School Millages, the Local School Operating (LSO) millage and the State Education Tax (SET) millage, by the Authority are allowed for EGLE-Environmental Eligible Activities of Exempt Activities - Assessments and Exempt Activities - Due Care Planning ("EGLE Exempt Activities"). EGLE Exempt Activities are not subject to approval of an Act 381 Environmental Work Plan by EGLE.

# EXHIBITS

## **EXHIBIT A**

**Figure 2 - Legal Descriptions and Eligible Property Boundary Map**

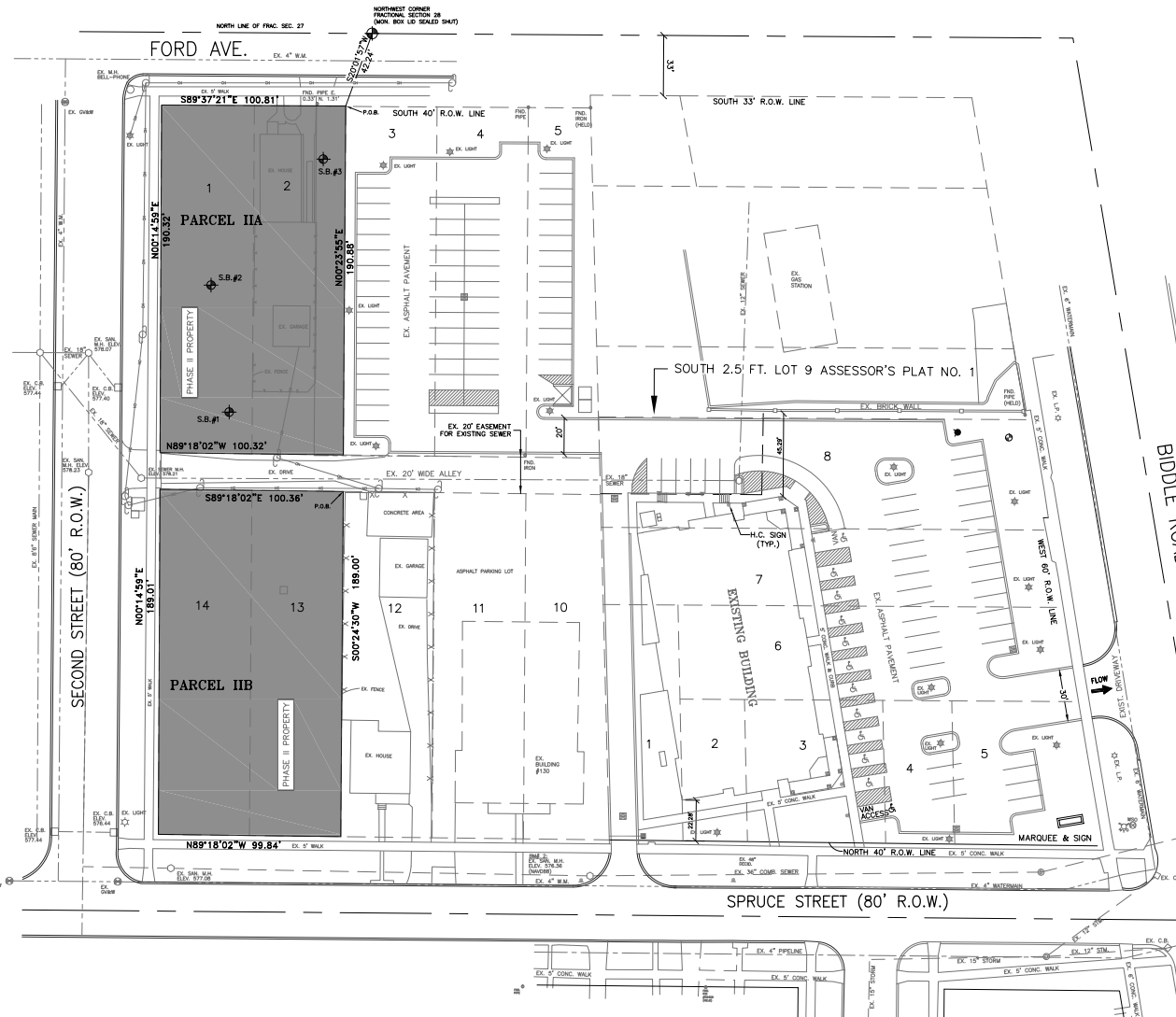
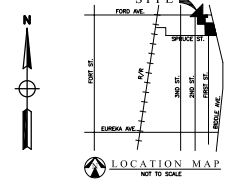


**BENCHMARKS:**

- 1.) CATCH BASIN RIM, SOUTH SIDE OF FORD AVE. IN FRONT OF HOUSE #135. ELEVATION 576.53 (NAVD88)
- 2.) SANITARY MANHOLE RIM, NORTH SIDE SPRUCE STREET, NEAR APARTMENT BUILDING #130. ELEVATION 576.36 (NAVD88)



3 WORKING DAYS  
BEFORE YOU DIG  
CALL MISS DIG  
1-800-482-7171

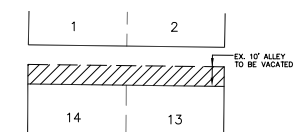


**PROPERTY DESCRIPTION – PARCEL IIA**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: LOTS 1 AND 2 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE SOUTH 33 FOOT RIGHT OF WAY LINE OF FORD AVENUE, VARIABLE WIDTH, BEING DISTANT S20°01'57"W 42.24 FEET FROM THE NORTHWEST CORNER OF FRACTIONAL SECTION 28, TOWN 3 SOUTH, RANGE 11 EAST, CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN; THENCE S00°23'55"E 190.88 FEET ALONG THE EAST LINE OF LOT 2, BLOCK 61 OF SAID PLAT OF CITY OF WYANDOTTE; THENCE ALONG SOUTH LINE OF SAID LOT 1 AND 2, ALSO BEING THE NORTH LINE OF A PUBLIC ALLEY, 20 FEET WIDE, N89°18'02"W 100.32 FEET; THENCE N02°14'59"E 190.32 FEET ALONG THE EASTERLY ROW LINE OF SECOND STREET (80 FEET), ALSO BEING THE WESTERLY LINE OF LOT 5, BLOCK 61 OF SAID PLAT OF CITY OF WYANDOTTE, AND TO A POINT ON THE SOUTH 40 FOOT RIGHT WAY LINE OF SAID FORD AVENUE, VARIABLE WIDTH; THENCE ALONG SAID SOUTH LINE S89°37'21"E 100.81 FEET TO THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 0.44 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, AND RIGHTS OF WAY OF RECORD.

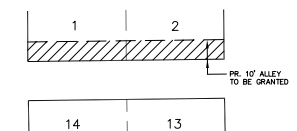
**PROPERTY DESCRIPTION – PARCEL IIB**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: ALL OF LOTS 13 THROUGH 14 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT A POINT ON THE NORTHEAST CORNER OF SAID LOT 13 OF "BLOCK 61 PLAT"; THENCE S02°24'30"W 189.00 FEET ALONG THE EAST LINE OF SAID LOT 13; THENCE N89°18'02"W 99.84 FEET ALONG THE SOUTH LINE OF SAID LOTS 13 AND 14; AND THE NORTH RIGHT OF WAY LINE OF SPRUCE STREET, 80' WIDE; THENCE N02°14'59"E 189.01 FEET ALONG THE WEST LINE OF SAID LOT 14; AND THE EAST RIGHT OF WAY LINE OF SECOND STREET, 80 FEET WIDE; THENCE S89°18'02"E 100.36 FEET ALONG THE NORTH LINE OF SAID LOTS 13 AND 14 AND THE POINT OF BEGINNING. DESCRIBED PARCEL CONTAINS 0.43 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, AND RIGHTS OF WAY OF RECORD.



**EXISTING ALLEY TO BE VACATED**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: A PORTION OF THE EAST-WEST ALLEY ADJACENT TO LOTS 13 AND 14 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS. DESCRIBED PARCEL CONTAINS 0.02 ACRES, MORE OR LESS.



**PROPOSED PROPERTY TO BE GRANTED TO THE CITY OF WYANDOTTE AS AN ALLEY**

PARCEL OF LAND LOCATED IN CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN AND DESCRIBED AS FOLLOWS: THE SOUTH 10 FEET OF ALLEY ADJACENT TO LOTS 13 AND 14 OF BLOCK 61 PLAT OF PART OF THE CITY OF WYANDOTTE AS RECORDED IN LIBER 2, PAGE 36 OF WAYNE COUNTY RECORDS. DESCRIBED PARCEL CONTAINS 0.02 ACRES, MORE OR LESS. THIS PROPERTY WILL BE GRANTED TO THE CITY OF WYANDOTTE AS A PUBLIC ALLEY AND IS LOCATED EAST OF SECOND STREET AND SOUTH OF FORD AVENUE.

Figure 2 – Legal Descriptions and Eligible Property Boundary	
	LAND DEVELOPMENT CONSULTING SERVICES, INC. 46600 ROMEO PLANK, SUITE 2 MACOMB, MI 48044
PHONE: (586) 868-2350 FAX: (586) 868-2351	
<b>PROPOSED OFFICE CONDOMINIUMS</b>	
PART OF FRACTIONAL SEC. 28, T.3.S., R.11E, CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN	
SCALE: 1" = 30'	DATE: 10-18-17
LOC # 17-01-SP	DRWN BY: G.S.
<b>TIFA – BRA PLAN</b>	
MJC TEMPLIN LLC 46600 ROMEO PLANK RD., SUITE 5 MACOMB, MI 48044	DRWING NO. PREL-10

## **EXHIBIT B**

**Basis of Eligibility – Wyandotte City Council Resolution “Blighted Property”  
Determination (155 Ford Avenue)**

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2017-511**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: November 6, 2017

MOVED BY: Councilperson Sabuda

SUPPORTED BY: Councilperson Calvin

RESOLVED BY THE CITY COUNCIL that the communication from the City Engineer regarding the property at 155 Ford Avenue and the proposed development by MJC Templin LLC, in Wyandotte, Michigan, is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the City Council, based on the City Engineer's communication hereby determines that the property at 155 Ford Avenue, Wyandotte, Michigan, is blighted property as defined in the Brownfield Redevelopment Financing Act, Act 381 of 1996, as amended, based on the following criteria:

1. The existing vacant structure is an attractive nuisance to children because of its physical condition, use and occupancy, as evidenced by its poor condition and the fact that it is unused and unoccupied City-owned property, and there being no plans to use, rehabilitate, or occupy the structure.

Motion unanimously carried.

ABSENT: Councilpersons Alderman, Maiani

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on November 6, 2017 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

## **EXHIBIT C**

### **Table 4 – Tax Increment Financing Estimates**

**Table 4a1 - Base Year Taxable Value/Initial Taxable Value (ITV) Information**

**Table 4a2 - Total Estimated Taxes Paid to All Taxing Jurisdictions on the Base Year Taxable Value/Initial Taxable Value (ITV)**

**Table 4b - Estimated Future Incremental Taxable Value (FITV) Information**

**Table 4c - Impact of Tax Capture on Taxing Authorities/Tax Units**

**Table 4d - Reimbursement of Eligible Activities & Disbursements**

**MJC TEMPLIN - PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT - WYANDOTTE, MICHIGAN  
BROWNFIELD PLAN SITE NO. 21 - AMENDMENT NO. 1**

**Table 4a1 - Base Year Taxable Value/ Initial Taxable Value (ITV) Information**

Notes	Property Identification		Base Year Taxable Value/ Initial Taxable Value (ITV) of All Eligible Property in the Brownfield Plan by Property Classification						Total Taxes Paid on Base Year/ ITV		Notes
			Land	Land Improvements	Building	Real Property Subtotal	Personal Property (1)	Total	Real Property	Personal Property	
City-Owned	163 Ford	57 010 02 0001 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
City-Owned	2035 2nd	57 010 02 0001 002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
City-Owned	155 Ford	57 010 02 0002 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Estimated Value for 2018
City-Owned	146 Spruce - Vacant Lot next to privately-owned home at 146 Spruce	57 010 02 0013 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
City-Owned	150 Spruce	57 010 02 0013 002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
City-Owned	166 Spruce	57 010 02 0014 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
Privately-Owned (MJC TEMPLIN LLC)	No Address (2)	57 010 01 0001 001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Actual Value for 2018
<b>Totals</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

**Notes:**

(1) Assumes No Assessed/Taxable Value for any existing Personal Property.

(2) The property consists of a small portion of property (the East 16 feet of Lot 2 of Block 61) to be removed from Brownfield Plan No. 19, "MJC Templin - Phase I, 2070 Biddle Ave." and to be included in "MJC Templin - Phase II, Brownfield Plan Site No. 21- Amendment No. 1."

Last revised: 10/25/2022



**MJC TEMPLIN - PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT - WYANDOTTE, MICHIGAN  
BROWNFIELD PLAN SITE NO. 21 - AMENDMENT NO. 1**

**Table 4a2 - Total Estimated Taxes Paid to All Taxing Jurisdictions on the Base Year Taxable Value/ Initial Taxable Value (ITV)**

	AD VALOREM TAX AUTHORITIES/ TAX UNITS/ TAXING JURISDICTIONS	Millage Rate Paid on Real Property <sup>1</sup>	Millage Rate Paid on Personal Property <sup>1</sup>	Base Year	2018
		Annual	Annual	BP Year Number	1
-	<b>CITY OF WYANDOTTE</b>	-	-	-	-
-	City Operating	14.4505	14.4505		\$ 0
-	City Refuse/ Solid Waste	2.4129	2.4129		\$ 0
-	City Drain O&M (Drain #5)	3.4737	3.4737		\$ 0
-	City Debt	2.4129	2.4129		\$ 0
-	<i>Subtotal of Local Government Unit (LGU): Annual</i>	<i>22.7500</i>	<i>22.7500</i>		<i>\$ 0</i>
-	<b>WAYNE COUNTY</b>	-	-	-	-
-	Wayne County Operating (Charter: permanent)	5.6099	5.6099		\$ 0
-	Wayne County Operating (Voted)	0.9464	0.9464		\$ 0
-	Wayne County Veterans (permanent)	0.0365	0.0365		\$ 0
-	Wayne County Jail (voted 2022-2031)	0.9358	0.9358		\$ 0
-	Wayne County Parks	0.2442	0.2442		\$ 0
-	<b>Wayne County Transit Authority (WCTA) - SMART (Election on 11/08/2022; 2022-2025)</b>	0.9949	0.9949		\$ 0
-	<b>Huron Clinton Metro Parks Authority - HCMA (permanent)</b>	0.2089	0.2089		\$ 0
-	<b>Wayne County Zoological Authority - Detroit Zoo (2018-27)</b>	0.0997	0.0997		\$ 0
-	<b>Wayne County Art Authority - DIA (2022-2031)</b>	0.1995	0.1995		\$ 0
-	<b>LIBRARY</b>	-	-	-	-
-	Bacon Memorial District Library - BMDL	1.5090	1.5090		\$ 0
-	<b>INTERMEDIATE SCHOOL DISTRICT (ISD)</b>	-	-	-	-
-	RESA - Special Education Operating (permanent)	0.0956	0.0956		\$ 0
-	RESA - County Voted Special Education (permanent)	3.3443	3.3443		\$ 0
-	RESA - Enhancement Millage (2022-2027)	1.9876	1.9876		\$ 0
-	<b>COMMUNITY COLLEGE</b>	-	-	-	-
-	Wayne County Community College	3.2378	3.2378		\$ 0
-	<b>LOCAL SCHOOL MILLAGES: excludes State School millages</b>	-	-	-	-
-	City School Debt - Wyandotte School District (expires after 2041)	3.7500	3.7500		\$ 0
-	City School Sinking Fund - Wyandotte School District	1.7345	1.7345		\$ 0
-	<i>Subtotal of Non-Local Government Unit (LGU) Local: Annual</i>	<i>24.9346</i>	<i>24.9346</i>		<i>\$ 0</i>
-	<b>Total Local: Annual</b>	<b>47.6846</b>	<b>47.6846</b>		<b>\$ 0</b>
-	<b>STATE SCHOOL MILLAGES: excludes Local School millages</b>	-	-	-	-
-	State Education Tax - SET	6.0000	6.0000		\$ 0
-	Local School Operating - LSO: 18 mills for Non-PRE Real Property	18.0000	6.0000		\$ 0
-	<b>Total State &amp; Local School: Annual</b>	<b>24.0000</b>	<b>12.0000</b>		<b>\$ 0</b>
-	<b>TOTAL LOCAL AND STATE &amp; LOCAL SCHOOL: ANNUAL</b>	<b>71.6846</b>	<b>59.6846</b>		<b>\$ 0</b>

Notes:

The most current available millage rates are utilized (Summer 2022 & Winter 2021) and are assumed to be 1 in effect for the duration of the Plan. Actual rates are subject to change and may be higher or lower, and may include the elimination of existing millages and/ or the addition of new millages.

MJC TEMPLIN - PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT - WYANDOTTE, MICHIGAN  
 BROWNFIELD PLAN SITE NO. 21 - AMENDMENT NO. 1  
 Table 4b - Estimated Future Incremental Taxable Value (FITV) Information

				Calendar Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
				BP Year Number	0	1	2	3	4	5	6	7	8	9	
Estimated Percentage (%) Change In Future Taxable Values (TV) of Building(s) & Land Improvements shown below					0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.50%	1.50%	
Estimated Percentage (%) Change In Future Taxable Values (TV) of Land shown below					0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.50%	1.50%	
				% Completed by:											
Future Taxable Value (FTV) of Building(s) & Land Improvements Upon Completion	Estimated Total FTV Upon Completion	Estimated Total True Cash Value (TCV) Upon Completion	FTV Assumptions & Notes	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023					
MJC - Templin Phase II Project	\$ 2,287,632	\$ 4,575,263	Based on Assessed Value of similar project at 2070 Biddle Ave., Wyandotte												
				0%	0%	0%	0%	0%	10%	100%	\$ -	\$ -	\$ -	\$ -	
<b>Subtotal FTV</b>	<b>\$ 2,287,632</b>	<b>\$ 4,575,263</b>	-	-	-	-	-	-	-	-	\$ 228,763	\$ 2,287,632	2,321,946	2,356,775	
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,763	\$ 2,287,632	\$ 2,321,946	\$ 2,356,775	
Future Taxable Value (FTV) of Land	Estimated FTV	Estimated Total True Cash Value (TCV) Upon Completion	Notes												
Address	-			-	-	-	-	-	-	-	-	-	-	-	
All Land Except 155 Ford	\$ 91,249	\$ 182,497	Estimate Only. Property was tax exempt prior to 2023 because it was City owned property; sold to MJC on 4/22/2022.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,249	\$ 91,249	\$ 92,617	\$ 94,007	
155 Ford	\$ 8,750	\$ 12,300	Property was sold to MJC on 11/28/2018.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,750	\$ 8,750	\$ 8,881	\$ 9,014	
<b>Subtotal FTV of Land</b>	<b>\$ 99,999</b>	<b>\$ 194,797</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,999	\$ 99,999	\$ 101,499	\$ 103,021	
<b>Total Future Taxable Value (FTV) of Building(s), Land Improvements &amp; Land</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328,762	\$ 2,387,630	\$ 2,423,445	\$ 2,459,796	
<b>Base Year/ Initial Taxable Value (ITV) of Building(s) and Land Improvements, &amp; Land</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Captured Taxable Value (= to Total FTV of Building(s), Land Improvements &amp; Land minus Base Year/ ITV)</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328,762	\$ 2,387,630	\$ 2,423,445	\$ 2,459,796	

Notes:  
 All Future Taxable Values (FTV)/Future Assessed Values (FAV) are estimates only; the actual values may be higher or lower than estimated, and must be determined upon project completion by the governing body's Assessing personnel. FTV/FAV per square foot and/or per room/unit for both new construction and renovations may vary widely depending on the quality, quantity, type of improvements, and the property's location. Additionally, for any renovations (if applicable), the FTV/FAV depends on whether improvements are assessed as "new improvements" or just "replacement/repair," as determined by Assessing personnel. Until improvements are completed and assessed, it is only possible to estimate the values based on various assumptions.

The Brownfield Plan will also capture all Personal Property taxes allowed for tax capture. The estimates of the Future Assessed Value (FAV) of Personal Property, if any are provided, and any associated Tax Increment Revenues, are estimates only, and the actual values of Personal Property and any associated property taxes generated are difficult to estimate due to the following: (a) uncertainty regarding the amount, value and type of Personal Property to be included in the project; (b) different depreciation rates applying to the various categories of Personal Property, such as Furniture and Fixtures, Office and Electronic Equipment, Machinery and Equipment, and Computer Equipment; and (c) Personal Property being exempt from taxes if its True Cash Value (after depreciation) is less than \$80,000 and the proper forms are submitted to the local unit of government (pursuant to Michigan Public Act 153 of 2013, as amended).

2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2,392,127	2,428,009	2,464,429	2,501,395	2,538,916	2,577,000	2,615,655	2,654,890	2,694,713	2,735,134	2,776,161	2,817,803	2,860,070	2,902,971	2,946,516	2,990,714
<b>\$ 2,392,127</b>	<b>\$ 2,428,009</b>	<b>\$ 2,464,429</b>	<b>\$ 2,501,395</b>	<b>\$ 2,538,916</b>	<b>\$ 2,577,000</b>	<b>\$ 2,615,655</b>	<b>\$ 2,654,890</b>	<b>\$ 2,694,713</b>	<b>\$ 2,735,134</b>	<b>\$ 2,776,161</b>	<b>\$ 2,817,803</b>	<b>\$ 2,860,070</b>	<b>\$ 2,902,971</b>	<b>\$ 2,946,516</b>	<b>\$ 2,990,714</b>
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
\$ 95,417	\$ 96,848	\$ 98,301	\$ 99,775	\$ 101,272	\$ 102,791	\$ 104,333	\$ 105,898	\$ 107,486	\$ 109,099	\$ 110,735	\$ 112,396	\$ 114,082	\$ 115,793	\$ 117,530	\$ 119,293
\$ 9,150	\$ 9,287	\$ 9,426	\$ 9,568	\$ 9,711	\$ 9,857	\$ 10,005	\$ 10,155	\$ 10,307	\$ 10,462	\$ 10,619	\$ 10,778	\$ 10,940	\$ 11,104	\$ 11,270	\$ 11,439
\$ 104,566	\$ 106,135	\$ 107,727	\$ 109,343	\$ 110,983	\$ 112,648	\$ 114,337	\$ 116,053	\$ 117,793	\$ 119,560	\$ 121,354	\$ 123,174	\$ 125,022	\$ 126,897	\$ 128,800	\$ 130,732
<b>\$ 2,496,693</b>	<b>\$ 2,534,144</b>	<b>\$ 2,572,156</b>	<b>\$ 2,610,738</b>	<b>\$ 2,649,899</b>	<b>\$ 2,689,648</b>	<b>\$ 2,729,992</b>	<b>\$ 2,770,942</b>	<b>\$ 2,812,507</b>	<b>\$ 2,854,694</b>	<b>\$ 2,897,515</b>	<b>\$ 2,940,977</b>	<b>\$ 2,985,092</b>	<b>\$ 3,029,868</b>	<b>\$ 3,075,316</b>	<b>\$ 3,121,446</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>\$ 2,496,693</b>	<b>\$ 2,534,144</b>	<b>\$ 2,572,156</b>	<b>\$ 2,610,738</b>	<b>\$ 2,649,899</b>	<b>\$ 2,689,648</b>	<b>\$ 2,729,992</b>	<b>\$ 2,770,942</b>	<b>\$ 2,812,507</b>	<b>\$ 2,854,694</b>	<b>\$ 2,897,515</b>	<b>\$ 2,940,977</b>	<b>\$ 2,985,092</b>	<b>\$ 3,029,868</b>	<b>\$ 3,075,316</b>	<b>\$ 3,121,446</b>

MJC TEMPLIN - PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT - WYANDOTTE, MICHIGAN  
 BROWNFIELD PLAN SITE NO. 21 - AMENDMENT NO. 1  
 Table 4c - Impact of Tax Capture on Tax Authorities/ Tax Units

AD VALOREM TAX AUTHORITIES/ TAX UNITS/ TAXING JURISDICTIONS	Millage Summary: Millage Rate Paid on Non-Homestead/ Non-PRE Real Property without any Tax Exemptions <sup>1</sup>			% of Millages Captured		Percent (%) of Millage Rate Captured	Calendar Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039		
	Annual	Not Allowed for Capture	Allowed for Capture (Net)	% of Local/ Regional Millages Captured (excludes State School Millages)	% of All Millages Captured			BP Year Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
CITY OF WYANDOTTE				49.33%	49.33%																										
City Operating	14.4505	0.0000	14.4505	35.05%	35.05%																										
City Refuse/Solid Waste	2.4129	0.0000	2.4129	5.85%	5.85%																										
City Drain O&M (Drain #5)	3.4737	0.0000	3.4737	8.43%	8.43%																										
City Debt	2.4129	2.4129	0.0000	0.00%	0.00%																										
Subtotal of Local Government Unit (LGU) Millages & Tax Capture: Annual	22.7500	2.4129	20.3371	49.33%	49.33%																										
Local Government Unit (LGU) Tax Capture: Cumulative																															
WAYNE COUNTY																															
Wayne County Operating (Charter: permanent)	5.6099	0.0000	5.6099	13.61%	13.61%																										
Wayne County Operating (Voted)	0.9464	0.0000	0.9464	2.30%	2.30%																										
Wayne County Veterans (permanent)	0.0365	0.0000	0.0365	0.09%	0.09%																										
Wayne County Jail (voted 2022-2031)	0.9358	0.0000	0.9358	2.27%	2.27%																										
Wayne County Parks	0.2442	0.0000	0.2442	0.59%	0.59%																										
Wayne County Transit Authority (WCTA) - SMART (Election on 11/08/2022; 2022-2025)	0.9949	0.0000	0.9949	2.41%	2.41%																										
Huron Clinton Metro Parks Authority - HCMA (permanent)	0.2089	0.0000	0.2089	0.51%	0.51%																										
Wayne County Zoological Authority - Detroit Zoo (2018-27)	0.0997	0.0997	0.0000	0.00%	0.00%																										
Wayne County Art Authority - DIA (2022-2031)	0.1995	0.1995	0.0000	0.00%	0.00%																										
LIBRARY																															
Bacon Memorial District Library - BMDL	1.5090	0.0000	1.5090	3.66%	3.66%																										
INTERMEDIATE SCHOOL DISTRICT (ISD)																															
RESA - Special Education Operating (permanent)	0.0956	0.0000	0.0956	0.23%	0.23%																										
RESA - County Voted Special Education (permanent)	3.3443	0.0000	3.3443	8.11%	8.11%																										
RESA - Enhancement Millage (2022-2027)	1.9876	0.0000	1.9876	4.82%	4.82%																										
COMMUNITY COLLEGE																															
Wayne County Community College	3.2378	0.0000	3.2378	7.85%	7.85%																										
LOCAL SCHOOL MILLAGES: excludes State School millages																															
City School Debt - Wyandotte School District (expires after 2041)	3.7500	3.7500	0.0000	0.00%	0.00%																										
City School Sinking Fund - Wyandotte School District	1.7345	0.0000	1.7345	4.21%	4.21%																										
Subtotal of Non-LGU Local Millages & Tax Capture: Annual	24.9346	4.0492	20.8854	50.67%	50.67%																										
Non-LGU Local Tax Capture: Cumulative																															
TOTAL LOCAL TAX CAPTURE: ANNUAL	47.6846	6.4621	41.2225	100.00%	100.00%																										
TOTAL LOCAL TAX CAPTURE: CUMULATIVE																															
STATE SCHOOL MILLAGES: excludes Local School millages																															
State Education Tax - SET	6.0000	6.0000	0.0000	0.00%	0.00%																										
Property	18.0000	18.0000	0.0000	0.00%	0.00%																										
Total State & Local School Tax Capture: Annual	24.0000	24.0000	0.0000	0.00%	0.00%																										
Total State & Local School Tax Capture: Cumulative																															
TOTAL LOCAL TAX AND STATE & LOCAL SCHOOL TAX CAPTURE: ANNUAL	71.6846	30.4621	41.2225		100.00%																										
TOTAL LOCAL TAX AND STATE & LOCAL SCHOOL TAX CAPTURE: CUMULATIVE																															
Percentage of Local Millages/ Taxes Available	66.52%	-	100.00%	-	-																										
Percentage of State & Local School Millages/ Taxes Available	33.48%	-	0.00%	-	-																										

Notes:  
 The most current available millage rates are utilized (Summer 2022 & Winter 2021) and are assumed to be in effect for the 1 duration of the Plan. Actual rates are subject to change and may be higher or lower, and may include the elimination of existing millages and/or the addition of new millages.  
 Regarding the "% of State School Millages Captured" and the "% of All Millages Captured," the Percentage (%) is 0% for all years EXCEPT in 2023 and 2024, when "Exempt Activities" for "Environmental Assessments" and "Due Care Planning" may be reimbursed with State School Tax Capture (derived from the SET & LSO millages) and from Local Tax Capture, at the ratio of approximately 63.20% Local Millages and 36.80% State School Millages. All other Eligible Activities are reimbursed 100% from Local Tax Capture Only.

2040	2041	2042	Total Tax Capture During Brownfield Plan Tax Capture Period
23	24	25	
-	-	-	-
\$ 43,783	\$ 44,440	\$ 45,106	\$ 756,791
\$ 7,311	\$ 7,420	\$ 7,532	\$ 126,367
\$ 10,525	\$ 10,683	\$ 10,843	\$ 181,922
\$ 0	\$ 0	\$ 0	\$ 0
<b>\$ 61,619</b>	<b>\$ 62,543</b>	<b>\$ 63,481</b>	<b>\$ 1,065,080</b>
\$ 939,055	\$1,001,598	\$1,065,080	-
-	-	-	-
\$ 16,997	\$ 17,252	\$ 17,511	\$ 293,798
\$ 2,867	\$ 2,910	\$ 2,954	\$ 49,564
\$ 111	\$ 112	\$ 114	\$ 1,912
\$ 2,835	\$ 2,878	\$ 2,921	\$ 49,009
\$ 740	\$ 751	\$ 762	\$ 12,789
\$ 3,014	\$ 3,060	\$ 3,106	\$ 52,104
\$ 633	\$ 642	\$ 652	\$ 10,940
\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0
-	-	-	-
\$ 4,572	\$ 4,641	\$ 4,710	\$ 79,028
-	-	-	-
\$ 290	\$ 294	\$ 298	\$ 5,007
\$ 10,133	\$ 10,285	\$ 10,439	\$ 175,145
\$ 6,022	\$ 6,112	\$ 6,204	\$ 104,093
-	-	-	-
\$ 9,810	\$ 9,957	\$ 10,107	\$ 169,568
-	-	-	-
\$ 0	\$ 0	\$ 0	\$ 0
\$ 5,255	\$ 5,334	\$ 5,414	\$ 90,838
\$ 63,280	\$ 64,229	\$ 65,193	\$ 1,093,795
\$ 964,373	\$1,028,602	\$1,093,795	-
<b>\$ 124,899</b>	<b>\$ 126,772</b>	<b>\$ 128,674</b>	<b>\$ 2,158,874</b>
\$1,903,428	\$2,030,200	\$2,158,874	-
-	-	-	-
\$ 0	\$ 0	\$ 0	\$ 2,930
\$ 0	\$ 0	\$ 0	\$ 8,790
\$ 0	\$ 0	\$ 0	\$ 11,720
\$ 11,720	\$ 11,720	\$ 11,720	-
<b>\$ 124,899</b>	<b>\$ 126,772</b>	<b>\$ 128,674</b>	<b>\$ 2,170,594</b>
\$1,915,148	\$2,041,920	\$2,170,594	-
100%	100%	100%	-
0%	0%	0%	-



**BROWNFIELD PLAN WITH LOCAL TAX CAPTURE**  
**MJC TEMPLIN - PHASE II: PROFESSIONAL OFFICE DEVELOPMENT PROJECT - WYANDOTTE, MICHIGAN**  
**BROWNFIELD PLAN SITE NO. 21 - AMENDMENT NO. 1**  
**Table 4d - Reimbursement of Eligible Activities & Disbursements<sup>1,2</sup>**

DISBURSEMENTS TO BROWNFIELD REDEVELOPMENT AUTHORITY (BRA) & MBRF	Totals	Calendar Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034						
		BP Year Number	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17						
State of Michigan Brownfield Redevelopment Fund (MBRF): Funded from the capture of the State Education Tax (SET) millages (if applicable) - Estimated SET Capture Amount	\$ 0		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Wyandotte/ Local Brownfield Redevelopment Authority (LBRA): Reimbursement of BRA Administrative & Operating Expenses	\$ 107,944	of Local Tax Capture per 5.00% year during Brownfield Plan. of Local Tax Capture thereafter.	Annual: \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 678	\$ 4,921	\$ 4,995	\$ 5,070	\$ 5,146	\$ 5,223	\$ 5,302	\$ 5,381	\$ 5,462	\$ 5,544	\$ 5,627	\$ 5,711						
			Cumulative: \$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 678	\$ 5,599	\$ 10,594	\$ 15,664	\$ 20,810	\$ 26,033	\$ 31,335	\$ 36,716	\$ 42,177	\$ 47,721	\$ 53,348	\$ 59,059						
Wyandotte/ Local Brownfield Revolving Fund (LBRF)	\$ 0	of Local Tax Capture during Brownfield Plan. of Local Tax Capture thereafter.	Annual: \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
			Cumulative: \$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0						
<b>REMAINING TAX INCREMENT AVAILABLE TO REIMBURSE ELIGIBLE ACTIVITIES TO DEVELOPER</b>																										
Local Tax Increment: Annual Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,875	\$ 93,503	\$ 94,905	\$ 96,329	\$ 97,774	\$ 99,241	\$ 100,729	\$ 102,240	\$ 103,774	\$ 105,330	\$ 106,910	\$ 108,514						
Local Tax Increment: Cumulative Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,875	\$ 106,378	\$ 201,283	\$ 297,612	\$ 395,386	\$ 494,627	\$ 595,356	\$ 697,596	\$ 801,370	\$ 906,700	\$ 1,013,610	\$ 1,122,124						
State Education Tax (SET) Increment: Annual Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,141	\$ 1,789	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0						
State Local School Operating (LSO) Increment: Annual Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,422	\$ 5,368	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0						
Total State & Local School Tax Increment: Annual Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,563	\$ 7,157	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0						
Total State & Local School Tax Increment: Cumulative Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,563	\$ 11,720	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0						
Total of Local Tax Increment and State & Local School Tax Increment: Annual Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,438	\$ 100,660	\$ 94,905	\$ 96,329	\$ 97,774	\$ 99,241	\$ 100,729	\$ 102,240	\$ 103,774	\$ 105,330	\$ 106,910	\$ 108,514						
Local Tax Increment and State & Local School Tax Increment: Cumulative Remaining Revenue Available for Reimbursement			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,438	\$ 118,098	\$ 201,283	\$ 297,612	\$ 395,386	\$ 494,627	\$ 595,356	\$ 697,596	\$ 801,370	\$ 906,700	\$ 1,013,610	\$ 1,122,124						
<b>REIMBURSEMENT OF ELIGIBLE ACTIVITIES</b>		<b>Year that Expenses Identified in the Eligible Activities Table Will Be Recognized<sup>2</sup></b>					<b>Total to Developer<sup>3</sup></b>																			
			2017	2018	2022	2023		<b>Year of Tax Capture<sup>2</sup></b>	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Environmental Activities: Michigan Department of Environment, Great Lakes, and Energy (EGLE)</b>																										
Local Tax Increment Reimbursement			\$ -	\$ 7,837	\$ 1,934,063	\$ -	\$ 1,941,900		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,875	\$ 93,503	\$ 94,905	\$ 96,329	\$ 97,774	\$ 99,241	\$ 100,729	\$ 102,240	\$ 103,774	\$ 105,330	\$ 106,910	\$ 108,514
State & Local School Tax Increment Reimbursement (LSO & SET)			\$ -	\$ 4,563	\$ 7,157	\$ -	\$ 11,720		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,563	\$ 7,157	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL EGLE REIMBURSEMENT (Eligible Costs)</b>			\$ 0	\$ 12,400	\$ 1,941,220	\$ 0	\$ 1,953,620		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,438	\$ 100,660	\$ 94,905	\$ 96,329	\$ 97,774	\$ 99,241	\$ 100,729	\$ 102,240	\$ 103,774	\$ 105,330	\$ 106,910	\$ 108,514
<b>Non-Environmental Activities: Michigan Strategic Fund (MSF)</b>																										
Local Tax Increment Reimbursement			\$ 13,425	\$ 46,560	\$ 503,961	\$ 370,652	\$ 934,598		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State & Local School Tax Increment Reimbursement (LSO & SET)			\$ -	\$ -	\$ -	\$ -	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL MSF REIMBURSEMENT (Eligible Costs)</b>			\$ 13,425	\$ 46,560	\$ 503,961	\$ 370,652	\$ 934,598		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL ANNUAL REIMBURSEMENT: EGLE &amp; MSF (Eligible Costs)</b>			\$ 13,425	\$ 58,960	\$ 2,445,181	\$ 370,652	\$ 2,888,217		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,438	\$ 100,660	\$ 94,905	\$ 96,329	\$ 97,774	\$ 99,241	\$ 100,729	\$ 102,240	\$ 103,774	\$ 105,330	\$ 106,910	\$ 108,514
<b>TOTAL CUMULATIVE REIMBURSEMENT: EGLE &amp; MSF (Eligible Costs)</b>			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,438	\$ 118,098	\$ 213,003	\$ 309,332	\$ 407,106	\$ 506,346	\$ 607,076	\$ 709,316	\$ 813,089	\$ 918,420	\$ 1,025,330	\$ 1,133,844
<b>Remaining Unreimbursed Balance</b>			\$ 13,425	\$ 72,385	\$ 72,385	\$ 72,385	\$ 2,517,566		\$ 2,870,780	\$ 2,770,120	\$ 2,675,215	\$ 2,578,886	\$ 2,481,112	\$ 2,381,871	\$ 2,281,142	\$ 2,178,902	\$ 2,075,128	\$ 1,969,798	\$ 1,862,888	\$ 1,754,374						
<b>Surplus Revenue from Local Tax Increment</b>			\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Surplus Revenue from State and Local School Tax Increment</b>			\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

Unless amended by the local unit of government, the Plan is anticipated to remain in effect until all approved activities in the Plan are reimbursed, or the tax capture period ends. The Eligible Activities projected in this Plan may switch categories if site or environmental conditions change. If conditions change, an Eligible Activity may fall under a different category (such as an Environmental or Non-Environmental Eligible Activity) so long as the Plan does not involve the capture of State School Tax Increment Revenue for Due Care Activities in an Act 381 Work Plan. This Tax Capture Plan can adjust between Environmental and Non-Environmental Activity categories.

The "Year of Tax Capture" indicates the year that any allowed tax increment will be captured by the Brownfield Plan, but not necessarily distributed as Reimbursement Payments; generally, Reimbursement Payments for Eligible Activities will be distributed in the following year, but the specific terms and conditions of reimbursement will be subject to a Development & Reimbursement Agreement with the local unit of government.

2035	2036	2037	2038	2039	2040	2041	2042	Totals
18	19	20	21	22	23	24	25	-
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
\$ 5,797	\$ 5,884	\$ 5,972	\$ 6,062	\$ 6,153	\$ 6,245	\$ 6,339	\$ 6,434	\$ 107,944
\$ 64,856	\$ 70,740	\$ 76,712	\$ 82,774	\$ 88,926	\$ 95,171	\$ 101,510	\$ 107,944	-
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	-

\$ 110,142	\$ 111,794	\$ 113,471	\$ 115,173	\$ 116,900	\$ 118,654	\$ 120,434	\$ 122,240	\$ 2,050,931
\$ 1,232,266	\$ 1,344,059	\$ 1,457,530	\$ 1,572,703	\$ 1,689,603	\$ 1,808,257	\$ 1,928,690	\$ 2,050,931	-
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,930
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,790
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 11,720
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	-
\$ 110,142	\$ 111,794	\$ 113,471	\$ 115,173	\$ 116,900	\$ 118,654	\$ 120,434	\$ 122,240	\$ 2,062,650
\$ 1,232,266	\$ 1,344,059	\$ 1,457,530	\$ 1,572,703	\$ 1,689,603	\$ 1,808,257	\$ 1,928,690	\$ 2,050,931	-

2035	2036	2037	2038	2039	2040	2041	2042	Totals
\$ 110,142	\$ 111,794	\$ 113,471	\$ 115,173	\$ 116,900	\$ 118,654	\$ 120,434	\$ 13,209	\$ 1,941,900
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 11,720
\$ 110,142	\$ 111,794	\$ 113,471	\$ 115,173	\$ 116,900	\$ 118,654	\$ 120,434	\$ 13,209	\$ 1,953,620
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 109,031	\$ 109,031
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 109,031	\$ 109,031
\$ 110,142	\$ 111,794	\$ 113,471	\$ 115,173	\$ 116,900	\$ 118,654	\$ 120,434	\$ 122,240	\$ 2,062,650
\$ 1,243,986	\$ 1,355,779	\$ 1,469,250	\$ 1,584,423	\$ 1,701,323	\$ 1,819,977	\$ 1,940,410	\$ 2,062,650	-
\$ 1,644,232	\$ 1,532,430	\$ 1,410,960	\$ 1,303,795	\$ 1,106,895	\$ 1,060,241	\$ 947,807	\$ 825,567	-
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0

December 12, 2022

To the Honorable Mayor and City Council of Wyandotte, Michigan:

My name is Brian D. Bradley. I am the property owner of 2211-20<sup>th</sup> Street, which has also been my primary residence for over 24 years. This document sets forth my formal complaint and concerns regarding the **DTE ENERGY GAS LINE REPLACEMENT PROJECT**. My concerns are focused on two major areas: non-compliant sidewalk repair and lawn restoration / lawn sprinkler repair. Each topic is addressed separately below.

### **NON-COMPLIANT SIDEWALK REPAIR**

Wyandotte City Code, Section 174.010, Paragraph A states: "No person shall construct or repair any sidewalk, except in accordance with the lines, grade, slope, and specifications established by the City Engineer." (Emphasis added). Further, Section 174.011, Paragraph A of the code states: "Sidewalks must be maintained in reasonable repair so that it is reasonably safe and convenient for public travel." (Emphasis added). As evidenced by the pictures contained in the attachment to this letter, the use of asphalt cold patch utilized by DTE Energy for sidewalk repair does not meet these requirements of the code. In this regard, there is a very important question that must be addressed. Was the use of such asphalt cold patch given tacit approval or condoned by the City of Wyandotte, or was its use at the volition of DTE Energy? The answer to this question is paramount to the following paragraph.

Wyandotte City Code, Section 174.011, Paragraph B, states in part that if the sidewalk is not safe for travel, the owner "... shall be liable to the City for damages recovered against the City by any reason of such sidewalk being in a condition of disrepair or otherwise unsafe." (Emphasis added). To be very clear, under no circumstance will I be placed in a position of potential liability in this regard due to the use of non-compliant cold patch as sidewalk repair. Consequently, I expect and demand that the responsible party (City of Wyandotte or DTE Energy) issue a letter of indemnification holding affected property owners harmless for injury, damage, or other cause of action related to non-compliant sidewalk repair. I request that the City Attorney take immediate action on this matter.

The next topic of concern is the responsibility of snow removal. Will this be accomplished by the City, DTE Energy, or left to the responsibility of the property owner? Due to the uneven and unsafe condition of the sidewalk repair, the very real potential of significant damage to homeowner's snow removal equipment, or that of their contracted service provider, exists. Who will be responsible for reimbursement for damages of such equipment in a timely manner, or liable for injury or damage caused by flying asphalt? I feel this topic is of significant concern and needs to be addressed and communicated to all affected property owners.

The final concern of this topic relates timely correction of the non-compliant sidewalk repairs. Section 174.012 of the Code discusses the issuance of code violations to the property owner for unsafe sidewalks, and 30-day time limit to complete such repairs. Has the City Engineer issued such code violations to DTE Energy for all affected properties in the City? And does the City intend to invoke the 30-day time limit when the weather allows for such repairs in the Spring of 2023, or will DTE Energy be allowed to complete the repairs at their leisure? Given DTE Energy inability to completely perform their work on schedule for this project, it is my opinion that this item requires a definite completion date established by the City, not DTE Energy.

### **LAWN RESTORATION / LAWN SPRINKLER REPAIR**

While I recognize that lawn and sprinkler damage is unavoidable with a project of this magnitude, I am again greatly concerned with DTE Energy inability to complete the work on schedule. This is again evidenced in the pictures contained in the attachment to this letter. For the job to be completed correctly, after installation of gas lines, the repair of sprinkler lines, lawn restoration, and sidewalk repair are to immediately follow. Obviously, this did not occur, and property owners must now wait until sometime in Spring 2023 for necessary repairs. Please be advised that sometime is not an acceptable timeframe for such activity. Lawn restoration and sprinkler repair is also weather dependent, meaning that such activities in the July/August timeframe are counterproductive. It is my position that the City must again establish a reasonable and concrete completion date for DTE Energy to complete this work.

In closing, I thank you for your time and consideration in this regard and will expect a formal response to this letter.

Respectfully,

  
Brian D. Bradley

**RESOLUTION**

Item Number: #5  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication from Brian D. Bradley and response from City Engineer Greg Mayhew regarding the DTE gasoline replacement project be received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

Brian Bradley 2211 20<sup>th</sup> Street Wyandotte, MI 48192

**ATTACHMENTS – CITIZEN COMPLAINT – DTE ENERGY GAS LINE REPLACEMENT PROJECT – DECEMBER 2022**



Residence upon completion of \$8000 landscape project 9/30/22



Residence upon completion of DTE Energy work 12/5/22



**OFFICIALS**

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**GREGORY J. MAYHEW, P.E.**  
CITY ENGINEER

**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

December 13, 2022

RE: DTE Gas Main Project

In response to the letter from Brian Bradley, 2211 20<sup>th</sup>, regarding the referenced DTE project and restoration work the following applies.

**DTE 2022 GAS MAIN PROJECT – METER MOVE OUT**

The Michigan Public Service Commission has directed DTE to relocate gas meters from the inside of buildings to the exterior. The primary objective of this is improved customer safety. Inside gas meters create many safety issues, including fire and explosions, resulting in property damage and injury to occupants. In addition, the outside meters improve DTE leak investigation, and meter and service maintenance activities. DTE is also upgrading/replacing gas distribution and service mains, providing new piping to replace aging infrastructure, and improving capacity and pressure.

The Engineering and Building Department has regular conversations with DTE personnel regarding this project. If residents have any concerns regarding DTE's construction work or restoration work, please contact the Engineering and Building Department by phone, 734-324-4550, or by email at [engineering1@wyandottemi.gov](mailto:engineering1@wyandottemi.gov). Provide name, address, contact information and brief description of concern. We have been forwarding residents' concerns to DTE and they have been responding.

**NON-COMPLIANT SIDEWALK REPAIR**

DTE is required to follow City of Wyandotte specifications for street, sidewalk and approach repair and reconstruction. These specifications are incorporated on DTE construction plans. DTE is also required to obtain permits for each residential location where hard surface restoration is required. The Engineering and Building Department has been monitoring and inspecting the repair/reconstruction work for compliance with the City's specifications.

Due to the nature of the work involving different phases of construction, temporary hard surface restoration is required. The use of cold patch and stone fill are standard temporary restoration practices. This Department has frequently advised DTE regarding the placement of cold patch in excessive amounts, uneven with the abutting concrete surfaces, and requested that cold patch be placed level and directed DTE to revisit area to correct uneven/unlevel locations. We will continue to alert DTE about this situation and request that 20<sup>th</sup> Street, and other areas recently restored with cold patch, be addressed.

The property owners are not liable for the condition of the sidewalks disturbed by DTE in the prosecution of the work. Section 174.011 of the Code of Ordinances would not apply as the property owners have not been negligent or caused the sidewalks to be disturbed.

Snow removal on abutting sidewalks will still be the responsibility of the property owners. I would recommend caution be used when using mechanical equipment or hand shovel snow removal practices at the locations of temporary patching and stone restoration.

DTE is working towards completing all hard surface restoration at disturbed areas regardless of weather conditions. DTE is implementing MDOT winter weather construction procedures to complete the hard surface restoration work without suspending work till the spring.

#### **LAWN RESTORATION/LAWN SPRINKLER REPAIR**

DTE has been performing lawn restoration, and sprinkler repair as needed, following final hard surface restoration work. For examples of the lawn restoration work DTE is providing check out the restoration work performed on 20<sup>th</sup> – Eureka to Vinewood, or 15<sup>th</sup> – Vinewood to Ford.

At this time of the year, final lawn restoration work is likely to be completed in the spring.

  
Gregory J. Mayhew  
City Engineer

To: Wyandotte Mayor and City Council

From: Philip J. Dolan, 4093 17-th Street

Subject: Discussion Topic for Monday, December 19, 2022 Council Meeting

I am having an issue with the City's cable network and would like to discuss this at Monday's Council Meeting.

The quality of the picture on my TV is unacceptably poor due to pixilation and picture freeze, and I also have black screens on channels I should be receiving.

Please note my TV is set up for cable-ready use which I have had for many years, and I do not have a cable box since one was never required with the City's cable system.

This is what I have done in the last six months to get the problems fixed:

- 1) On the first service call, the technician indicated I needed a new TV. He only looked at the TV picture and did not run any tests on the cable in the house prior to arriving at this conclusion. I therefore went out and purchased a new TV. However, the problems were not fixed.
- 2) On the second service call, a different technician took the cable apart at the junction at the back of my house and informed me that there was water in the coax cable all the way into the house. Since I did not have the time to attend to the matter right then, I had to schedule another appointment to have someone come out and change the cable.
- 3) On the third service call, the first technician came out to change the coax cable from the TV to the outside pole. However, this also did not fix the problems.
- 4) After the third service call, I talked to the Cable Department about having them run tests on the cable from the pole to their transmitting station. They said they found no problem. However, I continue to have the same problems.
- 5) On the fourth service call, a new (third) technician came out and checked the cable quality. He said he had seen this before at other residences, and the only way to fix the problems is to rent a cable box from the City.
- 6) I attended the Wyandotte Municipal Services Commission Regular Meeting on December 7, 2022 and explained to the board the problems I was having and the steps I had taken to correct them. The President, Carolyn Harris, told me there was nothing the Cable Department could do to help me. However, as indicated above, a cable technician who came out to my house indicated to me that a cable box would correct my problems.



6) (continued)

Also, at this meeting, a supervisor from the Cable Department suggested they install a DVR to try to capture the problems I am having to determine a course of action. I have been trying to connect with Tonya at the Municipal Services Office to schedule an installation, but we have been unable to make a connection because we keep missing each other's calls.

I do not understand why installing the DVR is the only option being offered. It seems to me that installing a cable box would be a better choice to determine if the problems will be fixed. However, I feel the cost of cable is already too high priced for the service I am getting, and to require me to pay an additional cost to rent a cable box to fix these problems is not something I consider a viable option.

Philip J. Dolan

**RESOLUTION**

Item Number: #6  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication received from Phillip J. Dolan regarding a Municipal Service Cable issue be received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 7**

**ITEM: Appointment to Downtown Development Authority**

**PRESENTER:** Robert A. DeSana, Mayor

**INDIVIDUALS IN ATTENDANCE:** n/a

**BACKGROUND:** Norm Walker has served on the Downtown Development Authority for several years and has submitted his letter of resignation. His term expires June 2023.

Downtown resident, property owner, and business owner Ronald Thomas has submitted an application and would be a qualified addition to the board.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Ronald Thomas, as a member of the Downtown Development Authority to fill the unexpired term of June 2023.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**LIST OF ATTACHMENTS:**

1. Walker Letter of Resignation
2. Thomas Ron DDA App



**RESOLUTION**

Item Number: #7  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, Norm Walker has submitted a letter of resignation from the Downtown Development Authority.

RESOLVED by the City Council that Council hereby ACCEPTS the resignation of Norm Walker from the Downtown Development Authority and thanks Mr. Walker for his service; and

BE IT FURTHER RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Ronald Thomas of 22 Kreger Dr., Wyandotte, MI to the Downtown Development Authority to fill the unexpired term of Norm Walker. Term to expire June 2023.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

Dear Mayor and City Council,

I have served on the Downtown Development Authority Board of Directors for many years, and I am no longer able to serve in this capacity. I remain invested and active in the community and supportive of all the work the DDA is doing.

Thank you for this opportunity to serve my community and the Downtown District.

Please accept this letter of my resignation.

Sincerely,

*Norm Walker*

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
 Applications remain active for one year from the date of submittal.  
 Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b> <div style="font-family: cursive; font-size: 1.2em;">Deontan Development Authority</div>	
<b>Name</b> <div style="font-family: cursive; font-size: 1.2em;">Ronald Thomas</div>	
<b>Home Address:</b>	<b>Work Address</b> <div style="font-family: cursive; font-size: 1.2em;">97 Oak suite 101</div>
<b>Home Phone</b> <div style="font-family: cursive; font-size: 1.2em;">_____</div>	<b>Work Phone</b> <div style="font-family: cursive; font-size: 1.2em;">734 506 0077</div>
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>30</u>	
<input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>12</u>	
<input checked="" type="checkbox"/> I am a business owner. If so, for how many years? <u>18</u>	

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>
<div style="font-family: cursive; font-size: 1.2em;">           Local developer/ Entrepreneur. Board member of Design Review Board. Board member of Wyandotte scholarship foundation. Background in business management, economics and real estate finance.         </div>

Describe any experiences that led to your desire to serve the community.

I want to see the town thrive and enjoy watching toward that end.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
RAD, Wyanette	founder		2005-current

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
RHS	Diploma	2002
Penn State, Hershey Extension	Nare, Con Ed	2008-2016

**Volunteerism:** List your most recent volunteer experiences.

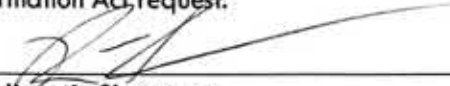
Organization	Role	Dates

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyandottemi.gov](mailto:clerk@wyandottemi.gov) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

  
\_\_\_\_\_  
**Applicant's Signature**

12/13/22  
\_\_\_\_\_  
**Date**

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- Advertising/Marketing/Public Relations
- Architecture/Engineering
- Arts/Culture/History
- AutoCAD/Drafting/GIS
- Business
- Coaching/Sports
- Construction/Carpentry
- Electrical work/contracting
- Education
- Event Planning
- Forestry
- Horticulture
- Landscape Architecture
- Law
- Planning/Zoning
- Property Maintenance/Management
- Plumbing work/contracting
- Real Estate/Development
- Gardening/Landscaping
- Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 8**

**ITEM: Reappointment to Downtown Development Authority**

**PRESENTER:** Robert A. DeSana, Mayor

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Section 177.021 of the Wyandotte Code of Ordinance establishes a Downtown Development Authority consisting of the Mayor and eight members. The term of each member shall be four (4) years in June.

Patt Slack has been a member of the Downtown Development Authority for several years and her appointment expired in June 2021 and she was inadvertently not reappointed. Ms. Slack has continued to serve since her term expired. As a matter of record keeping, I am recommending she be reappointed.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution to concur with the Mayor DeSana's recommendation to reappoint Patt Slack to the Downtown Development Authority. Term to expire June 2025.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:** None



**RESOLUTION**

Item Number: #8  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS with Mayor Robert DeSana's recommendation to re-appoint Patt Slack to the Downtown Development Authority with a term to expire in June 2025.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 9**

**ITEM: Memorial Park Ball Fields - Drainage Improvements**

**PRESENTER:** Todd A. Drysdale, City Administrator

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The City and the Wyandotte School District have been working collaboratively to leverage grant funds to make improvements to various areas of Memorial Park. To date, there has been no success in obtaining additional funding from the County of Wayne, the Ralph Wilson Foundation, and other grants opportunities available through the State of Michigan. Moreover, there has been no success in gaining firm commitments from all parties who we have identified as partners in this endeavor. Nonetheless, drainage improvements to the ball fields at Memorial Park are critically needed in order to have playable surfaces for the school baseball and softball season which starts in early Spring. In order to meet this timeline, the work needed to be performed as soon as possible prior to the winter weather making it impossible. Thus, the School District and City agreed to a cost-sharing of the necessary improvements and the work was planned and managed by the staff of the School District. The City's share of the cost is \$9,800 .

According to the City's procurement rules adopted on January 9, 2017, expenditures between \$5,000 and \$9,999 would require three (3) written quotes. Because of the immediacy of the project and the project management by the School District, the City Administrator invoked the Emergency Procurement section of the procurement rules which allows for the procurement of materials and/or services under \$20,000 when potential exists for significant disruption of operations or delivery of services - that being the failure to have playable ball fields for the spring school season. The rules require emergency procurements to be submitted to the City Council for approval.

As such, the attached invoice for Raupp Brothers, LLC for \$9,800 is being presented for your approval.

**STRATEGIC PLAN/GOALS:** To be fiscally responsible and transparent in all matters.

**ACTION REQUESTED:** Approve the emergency procurement for Raupp Brothers, LLC for \$9,800.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** \$9,800 to be paid from account 101-000-202-000.

**IMPLEMENTATION PLAN:** City Administration to pay the invoice upon approval.

**LIST OF ATTACHMENTS:**

1. Invoice - Raupp Brothers, LLC

**RESOLUTION**

Item Number: #9  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

Resolved by the City Council that the emergency procurement for drainage improvements at the Memorial Park ball fields be approved; AND

Authorizes the payment of the invoice to Raupp Brothers, LLC in the amount of \$9,800; AND

Further, thanks the Wyandotte School District for their cooperation and collaboration in improving the ball fields used by their students and our residents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



**Raupp Brothers LLC**  
 23216 Telegraph Rd.  
 Brownstown, MI 48134  
 734-671-8800  
 info@rauppbrothers.com

# Invoice

**BILL TO**

Wyandotte Recreation Department  
 3131 3rd Street,  
 Wyandotte, MI 48192  
 Attn: Sheryl Riley  
 sriley@wyandottemi.gov

**SHIP TO**

Wyandotte Recreation Department  
 Attn: Sheryl Riley  
 sriley@wyandottemi.gov

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1851	12/08/2022	\$9,800.00	01/07/2023	Net 30	

**ATTN**  
 Sheryl Riley

DATE	QTY	DESCRIPTION	RATE	AMOUNT
		REVISED 12-6-22		
	1	Memorial Field: Boy's Baseball Field Provide all equipment, materials and labor required for the following work:	0.00	0.00
	1	Install 4" perforated drain tile with sock. Approximately 200' along 1st and 3rd base fence line. Backfill trench with Pea Gravel and connect drain tile to catch basin	9,800.00	9,800.00
		Install 4" perforated drain tile. Approximately 600' in outfield.		
		Core drill side of catch basin and connect drain tile. *Raupp Brothers can not be held responsible for any unmarked buried sprinkler, electrical, or utility lines. Wyandotte Public Schools or City of Wyandotte is responsible for having utilities marked. *Prices listed above do not include sprinkler repair if necessary		

All material is guaranteed as specified. All work to be completed in a workman-like manner according to standards and practices. Any alteration or deviation from above specifications involving extra costs to the contractor will become an extra charge over and above the estimate. Additional charges for non-visible contingencies such as excess root removal, rebar removal, foundation removal etc. will be calculated at a reasonable rate. All agreements contingent upon weather, product availability or other delays are beyond our control. Balance due IN FULL on final installation day. If paid by credit card, there is a 3% processing fee. No exceptions. An interest charge of 1.5% per month will be charged on all overdue balances.

**BALANCE DUE \$9,800.00**

*Handwritten:* Dupdel 12/13/22  
 101-000-202-000

Raupp Brothers provides a 1-year warranty on woody landscape plants. Warranty includes a 1-time replacement of same plant/similar plant of equal or lesser value. Customer must provide original receipt for replacement. Customer is responsible for identifying name & size of plant to be replaced for warranty. \*NO WARRANTY on 1-gallon Perennials, Annuals, Rhododendron, Arborvitae \*NO WARRANTY on sod

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 10**

**ITEM: Hiring: Finance & Administration - Finance/Accounting Specialist**

**PRESENTER:** Todd A. Drysdale, City Administrator

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The position of Superintendent of CATV/Telecommunications has been vacant since June of 2021. Per discussion with the General Manager of Municipal Services (WDMS), it was determined that the financial resources previously allocated to this position would best be used to add additional capabilities in the Finance Department, which collectively serves the Department of Municipal Services and the City, and through internal promotions of technical staff employed by WDMS. As such, it is recommended that the City hire Robert McMahon to the newly created position of Finance/Accounting Specialist. The duties are described in the attached job description. The addition of this position will allow the City and DMS to pursue greater financial analysis to support all departments, develop redundancy of tasks currently performed by the Finance Department, and lay the groundwork for succession planning as long-time employees retire.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** The undersigned recommends approval of the hiring.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** There will be no increase in net expenditures for the City's General Fund. The employee's compensation is already budgeted in various WDMS payroll accounts. Employee will be hired as a City employee with reimbursement from WDMS. Budget amendments will be forthcoming.

**IMPLEMENTATION PLAN:** The City's Administrative Office will coordinate the hiring.

**LIST OF ATTACHMENTS:**

1. Job Description-Finance/Accounting Specialist
2. Employment Offer - McMahon
3. Employment Application - McMahon
4. Resume-McMahon

**RESOLUTION**

Item Number: #10  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the hiring of a Finance/Accounting Specialist for the Department of Finance and Administration; AND

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Robert McMahon as the Finance/Accounting Specialist at Class Code 43F contingent on the successful completion of a physical and drug screen examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



## Finance/Accounting Specialist

General Statement of Duties: Under the direction of the City Administrator, provides accounting, technical and business input and support to all areas of City and Municipal Services.

Supervision Received: Work is performed under the direction of the City Administrator and Municipal Services General Manager

Supervision Exercised: Work is performed with and for City and Municipal Services staff as directed.

Typical Examples of Work: An employee in this position may be called upon to do any or all of the following: (These examples do not include all of the tasks which the employee may be expected to perform.)

Lead for bi-weekly payroll administration for City and Municipal Services

Lead for accounts payable and vendor payment activity for City and Municipal Services

Participate in sourcing, writing and coordinating federal and state grant applications and administration of grants for City and Municipal Services

Assist in all general accounting/finance activities for City and Municipal Services

Participate in negotiating and administering labor agreements and responding to staff concerns and grievances for both City and Municipal Services

Assist in monitoring insurance needs and requirements and coordinate the placement of insurance for both City and Municipal Services

Assist in implementation and adherence to both City and Municipal Services ordinances, rules and regulations

Participate in special projects and planning seeking to position the City and Municipal Services in a manner to best serve the community and maintain a financially-sound operation.

Investigate and evaluate new developments and their applications to City government

Prepare correspondence, reports and analyses for the City and Municipal Services

Preparation of financial reports and assist in establishing budgets and business plans.

Participate in bonding processes and other key financing issues.

Attend meetings as directed, supply requested information requested and carry out programs and activities as required.

Perform other related work as directed by City Administrator/Municipal Services GM

### Qualifications

Bachelor's degree in business or related field and at least five years of progressively responsible management experience in government or related industry, or an equivalent combination of education and experience that provides the necessary skills to effectively perform the job duties. Comprehensive knowledge of administrative and management principles is required. Must be able to communicate effectively with consumers, staff, union representatives, government agencies, the media and others. Requires a high level of judgment, analytical ability and creativity in managing projects and issues and developing and implementing original and innovative solutions. Proficiency with MS Office suite and BS&A required.

**Robert McMahon  
Employment Offer \***

---

<b><u>Status:</u></b>	Hired as a permanent, full-time, at-will employee of the City of Wyandotte
<b><u>Salary Classification:</u></b>	Class Code 43F of the City of Wyandotte Non-Union Classification System (post 1/1/23 general increase) Salary Range: \$68,474 - \$89,128.00 Starting Salary: \$89,128.00 <i>Employee will be eligible for any general increases granted to non-union administrative employees.</i>
<b><u>Retirement Benefits:</u></b>	Defined Contribution Plan (401A) through ICMA Retirement Corporation - Employer contribution – 10% - Employee contribution – 5%
<b><u>Health Insurance:</u></b>	Two Options (Includes Dental & Vision Coverage) 1. BC/BS Community Blue PPO Plan III (\$15/\$30 drug rider) 2. Blue Care Network HMO (\$15/\$30 drug rider) <i>Employee 20% co-payment of premiums required. Payment-in-lieu of health insurance coverage of \$400/month (reduced by actual cost of dental/vision if selected).</i>
<b><u>Retiree Health Insurance:</u></b>	Health Savings Plan - Employer contribution - \$50/per pay period - Employee contribution - \$50/per pay period
<b><u>Long-Term Disability Insurance:</u></b>	Benefit level of 50% of salary covered by the City
<b><u>Life Insurance:</u></b>	\$40,000 coverage (premiums paid by City)
<b><u>Sick Time Earned:</u></b>	One (1) sick day per month worked
<b><u>Vacation Time Earned:</u></b>	0 through 5 years of service - 12 days 6 through 10 years of service - 15 days 11 through 15 years of service - 18 days 16 through 20 years of service - 21 days 21 through 25 years of service - 24 days 26 years + years of service - 24 days plus an additional 1/2 day per year for each year of continuous service over 25 years.
<b><u>Personal Leave Days:</u></b>	Three (3) days per year
<b><u>Eligible immediately for:</u></b>	Section 457 deferred compensation program Section 125 Cafeteria Plan

\* Contingent upon the approval of the Mayor and City Council and successful background check and physical and drug screen examinations



# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for \_\_\_\_\_

Have you read the description of this job?  Yes  No Are you qualified to perform these duties?  Yes  No

Other position you would consider \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  Temporary

Date you can start \_\_\_\_\_ Wage expected \$ \_\_\_\_\_

### PERSONAL INFORMATION

Name McMillan Robert \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Other last names used while working, if any N/A

Are you a U.S. Citizen?  Yes  No

If no, specify type of entry document and work authorization N/A

Have you ever been convicted of a crime?  Yes  No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you? NO

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military?  Yes  No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner?  Yes  No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?  Yes  No

Are you licensed to drive a motor vehicle other than an automobile?  Yes  No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte?  Yes  No If yes, when? SKATE GUARD - LATE 1990s  
AW SEASONAL - LATE 1990s  
GOLF CARTER - MEB 2000s

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?  
 Yes  No If yes, indicate names and dates: Michael McMahon - GOLF COURSE, CURRENT

Are you a smoker?  Yes  No If yes, will you abide by the City's smoking policy?  Yes  No

Have you used, possessed or sold any illegal drugs in the past five years?  Yes  No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job?  Yes  No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name PATRICIA McMAHON Phone Number ( ) \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip  
WYANDOTTE ME 48192

**PERSONAL REFERENCES** (Not former employers or relatives)

Name and Occupation	Address	Phone Number
<u>DOUGLAS DRYSDALE</u> <u>FRANKIE DIRECTOR, SOUTHDALE</u>		
<u>KENNETH BEESLEY</u> <u>LEAD PASTOR, WEST BAPTIST, WYAND.</u>		
<u>CAROL MAYERLECH</u> <u>HR DIRECTOR, CITY OF WYANDOTTE</u>		



## EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

17 YEARS OF ACCOUNTING AND FINANCE EXPERIENCE

	Name of School	City/State	Degree	Major
High School	WYANDOTTE ROOSEVELT HIGH SCHOOL	WYANDOTTE, ME	DIPLOMA	
College	WESTERN MICHIGAN UNIVERSITY	KALAMAZOO, ME	BACHELOR OF BUSINESS ADMINISTRATION	ACCOUNTING
Other				

## EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name CITY OF REVERUEW Employed from 11/2016 to PRESENT  
 Address 14100 CIVIC PARK DR. REVERUEW ME 48193  
Street City State Zip  
 Type of Business MUNICIPALITY Name of Supervisor JEFF DOBSEK  
 Phone Number (734) 281-3340 Starting Salary \$72,500 Final Salary \$87,500  
 Position FINANCE DIRECTOR/PURCHASING AGENT Reason for leaving CURRENT POSITION  
 Duties Performed PLEASE SEE ATTACHED RESUME  
 If presently employed, may we contact your supervisor?  Yes  No

Company Name THE INFORMATION CENTER, INC Employed from 11/2011 to 11/2016  
 Address 20400 SUPERIOR TAYLOR ME 48180  
Street City State Zip  
 Type of Business NON PROFIT Name of Supervisor EDUARDO D'ANGELO  
 Phone Number (734) 282-7171 Starting Salary \_\_\_\_\_ Final Salary \_\_\_\_\_  
 Position CHIEF FINANCIAL OFFICER Reason for leaving BETTER BENEFITS  
 Duties Performed PLEASE SEE ATTACHED RESUME  
 Have you ever been suspended or discharged from employment?  Yes  No

If yes, please explain \_\_\_\_\_



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

**APPLICANTS FOR UNION POSITIONS**

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**APPLICANTS FOR NON-UNION POSITIONS**

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 12/05/2022 Signature: [Handwritten Signature]

# Rob McMahon

---

## Employment History

Finance Director / Purchasing Agent  
*City of Riverview*

November 2016 - Present  
Riverview, MI.

Plan, organize, and direct all aspects of departmental operations including personnel, budgeting, general administration, and capital needs assessment. Plan, organize and administer the financial activities of the City in accordance with accepted fiscal practices, and state and local regulations. Develop and administer City budget. Work with other City departments in developing budget requests and revenue and expense projections. Provide guidance on accounting and reporting procedures, account discrepancies, tax regulations, and City fiscal policies. Manage legal proceedings relating to delinquent accounts, property seizures, tax auctions, and other collection processes. Evaluate financial trends and fiscal status, perform cost analysis and feasibility studies, and prepare periodic reports and recommendations for the City Manager, Mayor and City Council. Complete special projects, and make presentations as requested. Prepare various financial reports required by the City, state, and federal agencies. Work closely with auditors to ensure accuracy of financial reporting. Supervise the year-end closing of financial records. Perform cash management functions including investment of municipal funds. Research, collect, assemble and analyze information for labor negotiations. Receive and review departmental requests for purchases. Determine type of bid required, prepare bid specifications and documentation, conduct bid process, award bids, develop contracts, approve emergency purchases, and negotiate with vendors. Maintain and monitor contracts for services and projects. Confer with City Attorney in negotiating contracts for services and capital improvement projects. Collaborate with engineering consultants to ensure City policies and procedures are followed. Responsible for all City contract administration, execution, and distribution.

Chief Financial Officer  
*The Information Center, Inc.*

November 2011 – November 2016  
Taylor, MI

Responsible for oversight of the management and coordination of all fiscal activities for the organization including but not limited to: organizational revenue/expense and balance sheet reports, reports to funding agencies, development and monitoring of organizational and contract/grant budgets. Direct all financial management functions including development of monthly, quarterly, and annual financial statements, financial forecasts, and budgets. Oversee general accounting functions, including AR/AP, account reconciliation, and cash management. Responsible for purchasing and payroll activity for staff. Monitor the banking activities - including reconciliation - of the organization to



ensure adequate cash flow to meet the organization's needs. Administer all financial management systems, evaluating and integrating new applications. Assess the benefits of all prospective contracts and advise the Leadership Team on programmatic design and implementation matters. Investigate cost-effective benefit plans and other fringe benefits which the organization may offer current and potential employees with the goal of attracting and retaining qualified individuals. Assist in the design, implementation, and timely calculation of wages, salaries or other compensation for the staff. Carry out internal audits to ensure regulatory compliance and operational efficiency/accuracy. Assist in performing all tasks necessary to achieve the organization's mission and help execute staff succession and growth plans. Oversight, revision, and responsibility to maintain agency Financial Policy and Procedures manual as well as oversight and revision of programmatic financial policies and procedures.

Accountant  
*Wayne Metropolitan C.A.A.*

March 2007 – November 2011  
Wyandotte, MI

As an Accountant for Wayne-Metropolitan C.A.A., I was responsible for all necessary Head Start reporting, budgeting, coding of AP invoices, tracking of In-Kind, receiving payments and issuing invoices for the Kid Connection program, filing FIA and CACFP documentation to the state, all regular and ARRA Weatherization billings, billing for 9 HUD grants, tracking and invoicing for 2 NSP grants, reconciling all company bank accounts, assuring accuracy on all mileage reimbursement, completing all monthly pool allocations, and completion of all salary and PTO accruals.

Staff Auditor  
*H.E.R.E.I.U. Welfare-Pension Funds*

May 2005-March 2007  
Southfield, MI

As a Staff Auditor for H.E.R.E.I.U Welfare-Pension Funds, I was responsible for the completion of all audit processes and procedures from start to finish. Throughout this process, I have become proficient in interpreting Collective Bargaining Agreements, recognizing payroll and its procedures, and understanding Human Resource documentation.

**Education**

Western Michigan University  
*Bachelor of Business Administration*  
Major in Accounting  
Minor in General Business

April 2005  
Kalamazoo, MI

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 11**

**ITEM: Hiring: Probationary - Fire Fighter**

**PRESENTER:** Anne M. Goudy, Human Resource Specialist

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Multiple retirements within the Fire Department have created vacancies in the Suppression Division. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position is necessary to provide effective services to the public. The City's hiring procedures were followed, which included actively sourcing, screening and interviewing potential candidates. As such, the hiring of Michael Marr is recommended. Mr. Marr possesses the required training and qualifications for hire. He is currently employed with the Romulus Fire Department. Michael Marr's hiring was approved by the Fire Commission on December 13, 2022.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life to the citizens of the City of Wyandotte.

**ACTION REQUESTED:** The undersigned recommends approval of the hiring.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The employee's compensation is already budgeted and included in various payroll accounts and with no budget amendment necessary.

**IMPLEMENTATION PLAN:** The City's Administrative Office will coordinate the hiring.

**LIST OF ATTACHMENTS:**

1. Michael Marr application
2. Commission Approval \_Michael Marr

**RESOLUTION**

Item Number: #11  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the Probationary Fire Fighter position within the Fire Department and

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Michael Marr as a Probationary Firefighter in the Fire Department contingent on the successful completion of a psychological evaluation, physical and drug screen examination. Per the Memorandum of Understanding in the Collective Bargaining Agreement between the Union and the City, Michael Marr will start at the 4-year step of \$65,598.62 annually in January 2023.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for Fire fighter / Paramedic

Have you read the description of this job?  Yes  No Are you qualified to perform these duties?  Yes  No

Other position you would consider \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  Temporary

Date you can start When hiring process complete Wage expected \$ Negotiable

### PERSONAL INFORMATION

Name Marr Michael John  
Last First Middle

Address \_\_\_\_\_ London Mi 48151  
Street City State Zip

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Other last names used while working, if any N/A

Are you a U.S. Citizen?  Yes  No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you even been convicted of a crime?  Yes  No

If yes, please give specifics N/A

Are there any felony charges pending against you? No

If yes, please give specifics N/A



Have you ever served in the U.S. Military?  Yes  No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner?  Yes  No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?  Yes  No

Are you licensed to drive a motor vehicle other than an automobile?  Yes  No

If yes, what type of license do you hold? Commercial license class A with trailers

Have you ever been employed by the City of Wyandotte?  Yes  No If yes, when? \_\_\_\_\_

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

Yes  No If yes, indicate names and dates: \_\_\_\_\_

Are you a smoker?  Yes  No If yes, will you abide by the City's smoking policy?  Yes  No

Have you used, possessed or sold any illegal drugs in the past five years?  Yes  No

If yes, state which drugs and explain if you used, possessed or sold them

N/A

Have you ever been bonded on a job?  Yes  No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Charissa Clifford Phone Number (101) \_\_\_\_\_

Address \_\_\_\_\_ Linden \_\_\_\_\_ MI \_\_\_\_\_ 48451  
Street City State Zip

**PERSONAL REFERENCES**

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
<u>Jim Weaver - Firefighter</u>		
<u>Brant Hauck - Firefighter</u>		
<u>Mike King - Director of Operations and Finance</u>		

## EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

FFI, FFII, Haz-mat operations, Paramedic, NCLS, PALS, BLS

	Name of School	City/State	Degree	Major
High School	Brighton High School	Brighton, MI	Diploma	
College	HVA Center for EMS Edu.	Ann Arbor, MI	Paramedic Certification	
Other	Livingston Co. Fire Academy	Hamburg, MI	FFI, II Hazmat oper.	

## EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Romulus Fire Department Employed from October to current

Address 28777 Eureka Rd. Romulus MI 48174  
Street City State Zip

Type of Business Fire Department Name of Supervisor Chief Kevin Krause

Phone Number (734) 941-8585 Starting Salary \$51,095 Final Salary \_\_\_\_\_

Position Fire Fighter / Paramedic Reason for leaving Seeking higher pay / Lateral pay

Duties Performed Provide ALS, fire suppression, various rescues & pub. education for Romulus City.

If presently employed, may we contact your supervisor?  Yes  No

Company Name Beir ready mix Employed from July 2022 to October 2022

Address 6050 Melbourne Rd Saginaw MI 48604  
Street City State Zip

Type of Business Ready mix concrete Name of Supervisor Brian Beitt

Phone Number (989) 753-6174 Starting Salary \$20/hr Final Salary \$24/hr

Position Concrete truck driver/operator Reason for leaving seeking Full time Fire.

Duties Performed Deliver concrete & supplies to various job sites, customer service

Have you ever been suspended or discharged from employment?  Yes  No

If yes, please explain \_\_\_\_\_

## Employment History Continued

### **Village of Holly Fire Department: September 2022 – October 2022**

414 North Saginaw St.

Holly Mi, 48442

(248)531-6010

Paid-on-call firefighter/paramedic: \$25/hour

Supervisor: Chief Steve McGee

Provide ALS, fire suppression, various rescues, and community activities for the Village of Holly

### **Redford Township Fire Department: October 2017 – July 2022**

24251 Acacia

Redford, Mi, 48239

(313)387-2625

Full Time Firefighter/Paramedic: \$17/hour-\$20/hour

Supervisor: Battalion Chief Chris Mayes

Provide ALS, fire suppression, various rescues, and public education for the community of Redford.

### **University of Michigan Medical Center: October 2010 – February 2020**

1500 East Medical Center Drive

Ann Arbor, Mi 48109

(734)615-8836

Emergency Department Paramedic: \$16/hour-\$20.20/hour

Supervisor: Jon Fairchild

Collaborate with others in the emergency department to provide excellent patient care by obtaining vital signs, EKGs, IV therapy, patient transport and other various tasks in the department.



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 11-13-2022 Signature: *Dyital J. Man*

### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**OFFICIALS**

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

Thomas Lyon  
Fire Chief

December 13<sup>th</sup>, 2022

Honorable Mayor and City Council  
City of Wyandotte  
3200 Biddle Ave.  
Wyandotte, MI 48192

Dear Mayor and Council,

We the members of the Wyandotte Police and Fire Commission have reviewed the recommendation made by the Fire Chief. We are in concurrence with the Fire Chief to hire Michael Marr as a probationary firefighter upon the successful passing of all pre-employment requirements.

Sincerely,

  
Doug Melzer, President  
Wyandotte Police and Fire Commission

266 Maple Wyandotte, Michigan 48192 734-324-7254

tlyon@wyandottemi.gov

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 12**

**ITEM: Hiring: Engineering and Building Department - Building Inspector III**

**PRESENTER:** Anne M. Goudy, Human Resource Specialist

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The resignation of a Building Inspector III has occurred in the Engineering and Building Department. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of Larry Domski is recommended. The hiring procedures were followed, which included a solicitation for internal and external candidates. Mr. Domski possesses the necessary qualifications and has been recommended for hire.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** The undersigned recommends approval of the hiring.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The employee's compensation is already budgeted and included in various payroll accounts and with no budget amendment necessary.

**IMPLEMENTATION PLAN:** The City's Administrative Office will coordinate the hiring.

**LIST OF ATTACHMENTS:**

1. Domski application & resume
2. Employment Offer-Domski



**RESOLUTION**

Item Number: #12  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of a Building Inspector III - Class Code 39C for the Engineering and Building Department; AND

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Larry Domski as a Building Inspector III at Class Code 39C within the Engineering and Building Department contingent on the successful completion of a physical and drug screen examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for Building Inspector

Have you read the description of this job?  Yes  No Are you qualified to perform these duties?  Yes  No

Other position you would consider \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  Temporary

Date you can start 3 weeks Wage expected \$ Negotiable

### PERSONAL INFORMATION

Name Domski Larry Douglas  
Last First Middle

Address Wyandotte MI 48192  
Street City State Zip

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you even been convicted of a crime?  Yes  No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you? No

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military?  Yes  No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner?  Yes  No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?  Yes  No

Are you licensed to drive a motor vehicle other than an automobile?  Yes  No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte?  Yes  No If yes, when? \_\_\_\_\_

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

Yes  No If yes, indicate names and dates: \_\_\_\_\_

Are you a smoker?  Yes  No If yes, will you abide by the City's smoking policy?  Yes  No

Have you used, possessed or sold any illegal drugs in the past five years?  Yes  No

If yes, state which drugs and explain if you used, possessed or sold them

\_\_\_\_\_

Have you ever been bonded on a job?  Yes  No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Lisa Domski Phone Number (734) \_\_\_\_\_

Address \_\_\_\_\_ Wyandotte MI 48192  
Street City State Zip

**PERSONAL REFERENCES** (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Dennis McDermott- Retired		
Dave Gorgon-Retired		
Al Koveleski-Field Technology and Quality Manager		

**EDUCATION**

Identify any special skills, training or licenses you have which are related to the position you are applying for:  
 Active Builder's License, State certified as a Building Official, Plan Reviewer, Building Inspector

	Name of School	City/State	Degree	Major
High School	Truman	Taylor, MI	Diploma	
College				
Other				

**EMPLOYMENT HISTORY**

(Begin with most recent and use additional sheet, if necessary)

Company Name Wade Trim Employed from April 2021 to Current  
 Address 25251 Northline Taylor MI 48180  
 Street City State Zip  
 Type of Business Engineering Name of Supervisor Mike Wilson  
 Phone Number 248.758.3000 Starting Salary 90,000 Final Salary n/a  
 Position Building Official Reason for leaving Employment distance  
 Duties Performed Inspections, customer service, planning review, represent department at city meetings and application/permit review

If presently employed, may we contact your supervisor?  Yes  No

Company Name City of Dearborn Heights Employed from 2015 to 2021  
 Address 6045 Fenton Dearborn Heights MI 48127  
 Street City State Zip  
 Type of Business Municipal Name of Supervisor Deceased  
 Phone Number 313.791.3400 Starting Salary 55,000 Final Salary 58,000  
 Position Building Inspector/Building Engineer Director Reason for leaving Appointed position  
 Duties Performed Inspections, customer service, planning review, represent department at city meetings and application/permit review. Management and supervision of clerical staff and building inspectors

Have you ever been suspended or discharged from employment?  Yes  No

If yes, please explain \_\_\_\_\_



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: October 18, 2022 Signature: Larry D. Domski

### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: October 18, 2022 Signature: Larry D. Domski

October 18, 2022

Larry  
Domski

Wyandotte, MI 48192

To Whom It May Concern:

This cover letter and my accompanying resume are being submitted for consideration of the Building Inspector position. My 30 plus year career as a business owner and in various building and construction inspection, maintenance and supervisory assignments for the City of Taylor, Dearborn-Heights and Wade Trim make me an ideal candidate for this position. I am completely familiar with state, local and federal regulations and codes for buildings and grounds. I have been involved in developing and monitoring budgets, purchasing needed supplies and equipment and in developing specs regarding renovations and building construction. I am experienced in leading team efforts to improve work processes, solve operational issues and in working diligently to train, coach, mentor, develop and improve team member's skills for both their own individual as well as the organization's benefit.

Listed below are some of my key technical skills, professional background and leadership skills that will assist me in being successful in this position.

- Expertise in state, local and federal codes, regulations, and requirements
- Experienced in electrical, cooling, heating and plumbing maintenance and repairs
- Proficient in developing specs and in interpreting blueprints, schematics, and sketches
- Proven leader, coach, developer, and trainer of team members
- Successfully led team efforts to solve work process and operational issues
- Involved in various community service projects and assignments
- Held every level position in city of Taylor Police Auxiliary including Chief
- A track record of promotions during my career with the City of Taylor
- Created and organized the True Meaning of Christmas dinner in the City of Taylor since 2019

I possess excellent communication, coaching, mentoring, training, and teamwork skills. I am certain that my technical and people skills will allow me to assist in meeting organizational goals.

I look forward to discussing this position with you in the near future.

Sincerely,

Larry Domski



**Larry Domski**

**Wyandotte, MI 48192**

### **SUMMARY**

A successful business owner, team oriented supervisor and self-motivated leader. Experienced as a building trades and maintenance professional with a solid track record of 30 plus years of leadership and management background including a complete in-depth understanding about ensuring full compliance with all local, county, state and federal ordinances, codes, regulations and applicable laws for building and construction trades. Fully experienced in planning, prioritizing, purchasing, assigning, scheduling, supervising and directly participating in all work processes required to ensure successful completion of required organizational programs and policies. Have successfully led work teams in diagnosing and solving a variety of operational work process issues resulting in developing significantly improved operations and work processes. Proficient as a team builder, trainer, coach, and developer of team members. Experienced at monitoring, controlling, and ordering supplies, tools and equipment as needed. Adept at reviewing, interpreting, and preparing specifications for capital projects and in submitting budget recommendations, preparing cost estimates and monitoring budget expenditures and performance. Experienced in roofing, siding, electrical, heating, cooling, and plumbing as well as in reading blueprints, schematics, and sketches for same. Possess excellent communication skills and strive to keep myself up to date with latest developments in my areas of professional expertise. Involved in community activities.

### **PROFESSIONAL EXPERIENCE**

**Wade Trim, MI**

**2021-current**

#### **Building Inspection Official**

Responsible for the ongoing daily monitoring and inspection of all residential and commercial properties in the City of Pontiac. Ensure properties meet all local, state and federal laws, codes and requirements.

- Subject Matter Expert for entire team in servicing city residents and builders to enhance business decision making capability
- Responsible to ensure proper procedures and codes were implemented and followed to projects completion
- Provide support to internal departments and external entities by answering questions and supplying information

**CITY OF DEARBORN HEIGHTS, MI**

**2019-2021**

#### **Building Engineer Director**

Responsible for the management and supervision of clerical staff and building inspectors.

- Develop and maintain department budget
- Responsible for Planning and Zoning Ordinance compliance
- Represent department in City Council, Planning and Zoning meetings

**CITY OF DEARBORN HEIGHTS, MI**

**2015-2019**

#### **Building Inspector**

Responsible for the inspection of all residential and commercial properties and ensuring they meet all local, state and federal laws, codes and requirements.

- Responsible for completing daily inspections throughout the city for residential and commercial properties
- Responsible for reviewing and interpreting specs related to renovations and building construction

**CITY OF TAYLOR, MI**

**2011-2015**

#### **Senior Building Inspection Official**

Responsible for the ongoing daily monitoring and inspection of all residential and commercial properties and ensuring they meet all local, state and federal laws, codes and requirements

- Subject Matter Expert for entire team in servicing city residents and builders to enhance business decision making capability
- Participate on employee teams in successfully developing, revising, and improving various work process issues
- Responsible to ensure proper procedures and codes were implemented and followed to projects completion
- Provide support to internal departments and external entities by answering questions and supplying information

**CITY OF TAYLOR, MI**

**2010-2011**

**Building Maintenance Supervisor**

Responsible for the supervision of maintenance personnel and ongoing daily monitoring, inspection and scheduling of all city buildings for maintenance needs as well as purchasing required materials and other items

- Responsible for daily supervision and scheduling of maintenance personnel
- Reviewed and developed maintenance schedules and requirements for mechanical and other equipment
- Led employee teams in successfully developing, revising, and improving various work process issues
- Responsible to purchase materials and other items required to complete maintenance activities

**CITY OF TAYLOR, MI**

**2004-2010**

**Building & Ordinance Supervisor**

Supervised and directed building inspectors, ordinance officers, clerical staff and in charge of administering and resolving activities relating to building complaints and full compliance with state, federal and local ordinances, and codes.

- Responsible for developing and implementing renovation specs and overseeing contractors from start to finish
- Coordinated development of departmental budget as well as monitoring and controlling expenditures
- Led employee teams in successfully developing, revising, and improving various work process issues
- Responsible to ensure proper procedures and codes were implemented and followed to projects completion
- Managed and controlled successful completion of 3.1-million-dollar renovation of Ford Senior Activities Center
- Successfully designed and laid out all building requirements for city Information Technology offices
- Personally, inspected residential homes as part of Community Block Grant Program funded by HUD

**CITY OF TAYLOR, MI**

**1997-2004**

**Community Development Rehabilitation Specialist**

Responsible to oversee, control and inspect residential home construction for the Community Block Grant Program funded by HUD including compliance with applicable state, federal and local codes, ordinances, and laws.

- Responsible for developing and implementing renovation specs and overseeing contractors from start to finish
- Responsible to ensure proper procedures and codes were implemented and followed to projects completion
- Participated on employee teams in successfully developing, revising, and improving various work process issues
- Personally, assigned to lead inspection and monitoring of renovations to the 3.1 million-dollar improvements to the City of Taylor Ford Senior Activities Center

**CITY OF TAYLOR, MI**

**1987-2010**

**Auxiliary Police**

Served in City of Taylor Auxiliary Police 23 years holding positions as Chief, Commander, Lieutenant, Sargent, Corporal and Patrolman.

- Responsible for overseeing daily routines of officers patrolling the streets of Taylor
- Responsible for coordinating city activities with a police liaison
- Responsible for managing budget and all other administrative duties

**LTD HOME IMPROVEMENT CO., Wyandotte Michigan**

**1981-2004**

## **Owner & Manager**

Responsible for all marketing, quoting and completion of a full range of home improvement projects including but not limited to roofing, siding, electrical, cooling, heating, and plumbing.

- Successfully ran and managed all aspects of my own home improvement business for nearly 24 years
- Completed all quoting, material ordering and completion of various home improvements projects to customers full satisfaction and any inspection and approval requirements
- Applied for and received various city approvals, including inspections, for all improvement projects
- Completed all home improvement projects while ensuring compliance with any required local or state ordinances and codes

## **EDUCATION/LICENSES/COMMUNITY SERVICE**

Diploma Taylor High School 1978

Fully licensed by State of MI as a Licensed Builder since 1986

Served in City of Taylor Auxiliary Police 23 years

Founder of City of Taylor's annual True Meaning of Christmas Dinner

## **SEMINARS & OTHER TRAINING SUCCESSFULLY COMPLETED**

Completed lead base training classes

Completed auto-cad training

Certified by State of MI as a building official, planning reviewer and building inspector

**Larry Domski**  
**Employment Offer \***

---

**Status:** Hired as a permanent, full-time, at-will employee of the City of Wyandotte

**Salary Classification:** Class Code 39C of the City of Wyandotte Non-Union Classification System

Salary Range: \$56,305.60 – \$68,473.60

Starting Salary: \$62,171.20

*Employee will be eligible for any general increases granted to non-union administrative employees.*

**Retirement Benefits:** Defined Contribution Plan (401A) through ICMA Retirement Corporation

- Employer contribution – 10%

- Employee contribution – 5%

**Health Insurance:** Two Options (Includes Dental & Vision Coverage)

1. BC/BS Community Blue PPO Plan III (\$15/\$30 drug rider)

2. Blue Care Network HMO (\$15/\$30 drug rider)

*Employee 20% co-payment of premiums required. Payment-in-lieu of health insurance coverage of \$400/month (reduced by actual cost of dental/vision if selected).*

**Retiree Health Insurance:** Health Savings Plan

- Employer contribution - \$50/per pay period

- Employee contribution - \$50/per pay period

**Long-Term Disability Insurance:**

Benefit level of 50% of salary covered by the City

**Life Insurance:** \$40,000 coverage (premiums paid by City)

**Sick Time Earned:** One (1) sick day per month worked

**Vacation Time Earned:**

0 through 5 years of service - 12 days  
6 through 10 years of service - 15 days  
11 through 15 years of service - 18 days  
16 through 20 years of service - 21 days  
21 through 25 years of service - 24 days  
26 years + years of service - 24 days plus an additional 1/2 day per year for each year of continuous service over 25 years.

**Personal Leave Days:** Three (3) days per year

**Eligible immediately for:** Section 457 deferred compensation program  
Section 125 Cafeteria Plan

\* Contingent upon the approval of the Mayor and City Council and successful background check and physical and drug screen examinations

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 13**

**ITEM: Final Reading: #1530: Rezoning of 3869-3901 Fort Street**

**PRESENTER:** Gregory J. Mayhew, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/C

**BACKGROUND:** The first reading of Ordinance Amendment #1530 regarding the rezoning of 3869-3901 Fort. St. was held on December 5, 2022. A final reading was scheduled for the December 19th, 2022 meeting of City Council

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing efforts to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the City's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Adopt Ordinance Amendment #1530.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Upon adoption, the City Clerk will send notification to the city's legal publisher and the News Herald for publishing within the required timeframe for ordinance amendments.

**LIST OF ATTACHMENTS:**

1. Rezoning Information



**RESOLUTION**

Item Number: #13  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

**Final Reading #1530**

**AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE TO REZONE  
THE PROPERTY KNOWN AS 3869-3901 FORT STREET FROM GENERAL BUSINESS DISTRICT  
(B-2) TO PLANNED DEVELOPMENT DISTRICT (PD)**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following property is located in the City of Wyandotte, County of Wayne, State of Michigan, and is described as follows:

Lots 24 thru 28, both inclusive, except the Westerly 194 feet of Lots 24 and 25 and the North 14 feet of 26, also the North 57 feet of Lot 29, John M. Welch’s Nursery Park Additional, as recorded in Liber 28, Page 54, Wayne County Records.

Tax ID #: 57-018-08-0024-001

Commonly Known As: 3869-3901 Fort Street

be and is hereby rezoned from General Business District (B-2) to Planned Development District (PD)

Section 2. Amendment of Zoning Map.

The Zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map Amendment No. 302.

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, “SHALL THIS ORDINANCE NOW PASS?”, the following vote was recorded:

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Alderman**  
**Calvin**  
**Crayne**  
**Hanna**  
**Shuryan**  
**Stec**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# RESOLUTION

## Planning Commission Wyandotte, Michigan

Date: October 20, 2022

**PUBLIC HEARING #09122022** – – Request of Wyandotte Crossings, LLC, Owner and Appellant, to rezone the property at 3869-3901 Fort Street, Wyandotte, Michigan

WHEREAS, the Planning Commission reviewed the request of Wyandotte Crossings, LLC to rezone the property at 3869-3901 Fort Street, Wyandotte, Michigan described as LOTS 24-25-26-27-28 ALSO THE N 57 FT OF LOT 29 EXC THE WLY 194 FT OF LOTS 24-25 AND N 14 FT OF LOT 26 JOHN M. WELCH'S NURSERY PARK ADD'N; AND

BE IT RESOLVED that the Commission recommends to the City Council that the property known as 3869-3901 Fort Street, Wyandotte, be **approved** for rezoning to Plan Development District (PD).

I move the adoption of the foregoing resolution.

Motion By Commissioner DURAN

Supported by Commissioner SARNACKI

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
X	Duran	
X	Jalbert	
	Kelly (Absent)	
	Kowalewski (Absent)	
X	Lupo	
	Pasko (Absent)	
X	Sarnacki	
	Schultz (Absent)	
X	Williams	

MOTION PASSED

**Public Hearing #09122022**

Vice-Chairperson Lupo opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Ferris Atty, Wyandotte Crossings, LLC, owner present.

Mr. Atty indicated that they are looking to rezone the property for more flexibility to advertise the property. Mr. Atty further indicated that they have owned the property for 3 years and have not been successful in getting any tenants.

Vice-Chairperson Lupo asked if they would be rental units.

Mr. Atty indicated yes, for business.

Catherine Tuxbury, 4024 23<sup>rd</sup> Street, Wyandotte. Ms. Tuxbury stated that they are asking for flexibility, but what exactly are they going to put in there, have they looked at how it will affect the residential properties adjacent to the property that is rezoned.

Mr. Atty stated at this time, they have no tenants in mind. Mr. Atty continued that they are planning to build outbuildings closer to Fort Street and that will make the existing building more attractive. Mr. Atty stated that they will keep in mind the neighborhoods when looking at tenants for the space.

Commissioner Williams asked if the existing building will be staying.

Mr. Atty stated yes, they feel that keeping that building and constructing outbuildings will help will attract a tenant in existing building.

Commissioner Williams asked about the inside storage that was shown on the concept drawings submitted.

Mr. Atty stated Safe Spot Storage is his company and it might go in at that location sometime in the future.

Ms. Tuxbury asked if the residents would get another notice when they have a tenant.

Commissioner Sarnacki indicated that as of now they are just asking for rezoning, they are not asking for approval of any uses. Commissioner Sarnacki further indicated that when they have a tenant the neighbors will be notified.

Ms. Tuxbury asked what is the difference of PD and business.

Commissioner Duran indicated that changing the zoning to PD will allow the city and neighborhood input. Commissioner Duran further indicated that if it stays business anything allowed in business district could go in there without any input of the residents or the city.

Ms. Linda Dinard, 4014 23<sup>rd</sup> Street, stated that she is concerned with the property values going down if a strip mall is constructed and she would like to see that the residents are considered.

Mr. Atty stated that their plan is not to affect the neighborhood in any way.

Ms. Dinard stated that a lot needs to be considered before rezoning the property.

Commissioner Duran stated that the Commission is just considering rezoning the property, not the uses.

Ms. Dinard asked why rezone if they have a plan already.

Commissioner Sarnacki indicated that they do not have a plan. Commissioner Sarnacki stated that when they do have a plan and/or tenant they will come back to the Commissioner for approval.

Ms. Dinard stated that the property has been in bad shape for years and has not been taken care of.

Mr. Atty stated that they purchased the property 3 years ago and they are having a problem securing a tenant that is why they are looking for the property to be rezoned.

Ms. Dinard stated that she is concerned on how this will affect property values, traffic in the area (23<sup>rd</sup> Street is already busy) and stated that there are a lot of children in the area.

Mr. Rakoczy, 3922 22<sup>nd</sup> Street stated that he lives behind the building and would like to see something be done with the alley and the sewers both need to be replaced.

Mr. Rakoczy stated further that he is concerned with the rezoning to add more flexibility to improve what on the property and that he did not understand construction of outbuildings on the site.

Commissioner Duran stated that their concept is to build two (2) building closer to Fort Street. Commissioner Duran stated further that tonight the Commission is just considering the rezoning of the property.

Mr. Rakoczy stated further that he feels there are 3 issues that need to be looked at; alley and sewer behind the building need to be fixed; lighting needs to be looked at, it currently shines into the neighbors back yards; some type of solid fence needs to be constructed the length of the property.

Mr. Atty stated that he wants to work with the residents and the city and when they have a tenant these items can be resolved.

Mr. Daly stated that when he developed the property on Eureka and Fort Street, it is zoned PD and they held public hearings and he worked with the City and the residents as to where the entrances would be located, requirement of a brick wall, and landscaping so the project was not intrusive to the neighborhood on 23<sup>rd</sup> Street.

Mr. Daly stated further that he knows of Mr. Atty and investors are not investing money on properties on Fort Street and that rezoning the property to PD will be the best for the city and the residents.

There being no further discussion, the hearing was closed.

No communications were received regarding this request.

---

**Public Hearing #09202022** Request of Iven Sharrak, Owner and Appellant, has applied for Stage I Site Plan review for a new gas station and convenience store at 2000 Biddle Avenue, Wyandotte, Michigan.

Vice-Chairperson Lupo opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Jason Fleis, The Umlor Group, Architect, representing the owner.

Mr. Fleis indicated that the proposed plan is in compliance of the zoning ordinance.

Mr. Fleis did a presentation of the proposed new building and site.



Oct 20, 2022



Residential: \$200.00  
Commercial: \$300.00  
Plan Development \$1,000.00

CITY OF WYANDOTTE  
3200 Biddle Avenue  
Wyandotte, Michigan 48192  
734.324.4551

APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 3897 Fort St between Grove  
STREET ADDRESS STREET  
and Eureka on the East side of the street, and is known as lot(s) number  
STREET N-S-E-W  
24-28 of John M Welch Nursey Park Subdivision,  
Lot Size 4.5 acres

**The property is owned by:**

Name Wyandotte Crossings, LLC Street Address 21980 Sibley Rd  
City Brownstown State MI Zip 48193  
Phone # 734-341-4873

PRESENT ZONING: B2 General Business REQUESTED ZONING: (PD) Planned Development

It is proposed that the property will be put to the following use: Convert rear building into climate controlled storage, and construct 2 new retail buildings with drive-thru's.

**\*\*REQUIRED FOR P-1 or RM-1A\*\***

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

**\*\*OPTIONAL\*\***

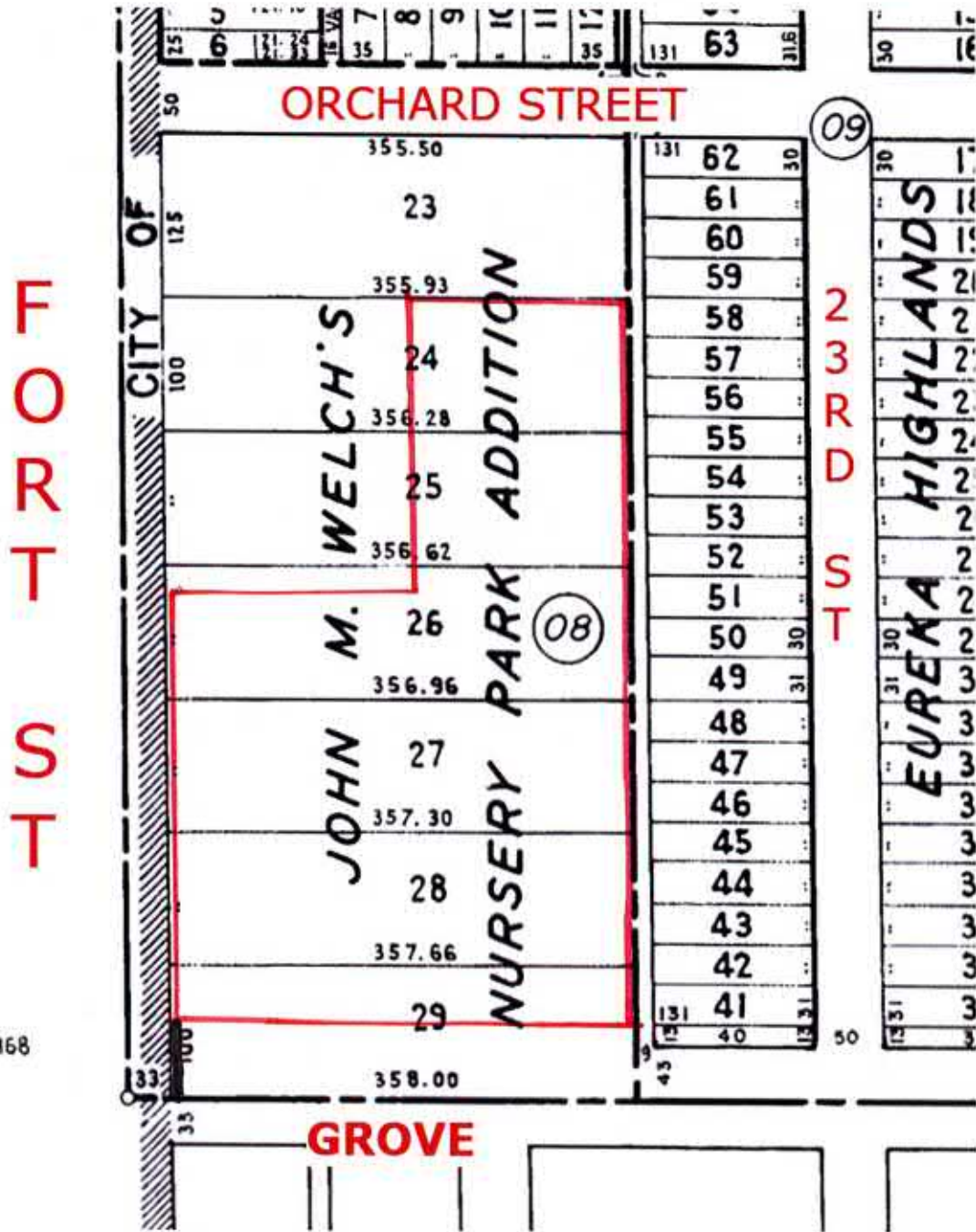
I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: [Signature] Address: 21980 Sibley Rd,  
Brownstown, MI 48193

\*\*\*\*\* OFFICE USE ONLY \*\*\*\*\*

Receipt # 50387 Date: 9/1/22

Engineer's Signature \_\_\_\_\_



LOTS 24-25-26-27-28 ALSO THE N 57 FT OF LOT 29 EXC THE WLY 194 FT OF LOTS 24-25 AND N 14 FT OF LOT 26 JOHN M. WELCH'S NURSERY PARK ADD'N 3869-3901 Fort









**SAFE SPOT**  
SELF STORAGE  
CLIMATE CONTROLLED

**SAFE SPOT**  
SELF STORAGE  
CLIMATE CONTROLLED







TENANT SIGNAGE

**SAFE SPOT**  
SELF STORAGE  
CLIMATE CONTROLLED



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/19/2022**

**AGENDA ITEM # 14**

**ITEM: First & Final Reading #1531: Animal Licensing Location Amendment**

**PRESENTER:** Lawrence Stec, City Clerk

**INDIVIDUALS IN ATTENDANCE:** Lawrence Stec, City Clerk

**BACKGROUND:** The current Animal Licensing ordinance (§90.003 (A) and (B)) allows for several locations, including any licensed veterinarian in the City of Wyandotte, to license animals with proof of rabies vaccination. Wyandotte Animal Hospital is the only licensed veterinarian in the City of Wyandotte. Due to a variety of reasons, the WPD records bureau staff and the Wyandotte Animal Hospital are in agreement that the licensing of animals is properly addressed and handled best when done by municipal agents, leaving the Animal Hospital to focus on the medical needs of their patients and families. Additionally, the service of licensing animals is offered at 2 locations in the City of Wyandotte (WPD Records Bureau & City Clerk/Customer Assistance Center) and we have found that those locations are the most utilized by citizens, as the Animal Hospital only issued 3 licenses in 2022. The proposed ordinance would remove the extraneous and unutilized locations, leaving only the WPD Records Bureau and the City Clerk/Customer Assistance Center as animal licensing agents. All other aspects of the ordinance, such as cost and requirements, will remain the same. This amendment is supported by all parties involved.

**STRATEGIC PLAN/GOALS:** To be financially responsible and recognize the workflow needs of our city staff, operations, and licensing partners.

**ACTION REQUESTED:** To hold the first and final reading of ordinance amendment #1531 regarding the locations of licensing animals.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** City Clerk to send certified resolution to Wyandotte Animal Hospital, upon passage of the amendment and coordinate with WPD Records Bureau and WAH to close licensing operations off-site.

**LIST OF ATTACHMENTS:** None

**RESOLUTION**

Item Number: #14  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

**First & Final Reading #1531**

**AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND §90.003 (A) and (B) “LICENSING” OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment of §90.003 (A) and (B) “Licensing” to read as follows:

§90.003 Licensing.

(A) All dogs and cats must be licensed with the city. The annual fee is \$10, which covers January 1 through December 31.

(B) Application for a license shall be made to the Wyandotte Police Department Records Bureau or City Clerk and shall state the breed, sex, age, color and marking of the animal and the name and address of the applicant. The application shall be accompanied by a certificate of a licensed veterinarian showing that the animal has been vaccinated against rabies. Any application made to the City Clerk, as described herein, shall be forthwith forwarded to the Wyandotte Police Department Records Bureau for retention and reference information.

Section 2. Severability

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Conflicting Ordinances

All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 4. Effective Date

This Ordinance shall take immediate effect. This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the Wyandotte Police Department and City Clerk. This Ordinance or a summary of this Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan.

On the question, “SHALL THIS ORDINANCE NOW PASS?”, the following vote was recorded:



I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Alderman**  
**Calvin**  
**Crayne**  
**Hanna**  
**Shuryan**  
**Stec**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Bills & Accounts

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 12825							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER RETIREMENT LLC	EMPOWER RETIREMENT LLC	P/R ENDING 12/4/22	12/07/22	1,988.50	12825
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER RETIREMENT LLC	EMPOWER RETIREMENT LLC	P/R ENDING 12/4/22	12/07/22	445.00	12825
						<u>2,433.50</u>	
Total For Check 12825							
Check 12826							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 12/4/22	12/07/22	9,418.32	12826
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 12/4/22	12/07/22	19,287.54	12826
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 12/4/22	12/07/22	199.22	12826
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	P/R ENDING 12/4/22	12/07/22	46.60	12826
						<u>28,951.68</u>	
Total For Check 12826							
Check 12827							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 12/4/22	12/07/22	12,002.78	12827
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	P/R ENDING 12/4/22	12/07/22	39.71	12827
						<u>12,042.49</u>	
Total For Check 12827							
Check 12828							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 12/4/22	12/07/22	30,281.74	12828
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	P/R ENDING 12/4/22	12/07/22	41.69	12828
						<u>30,323.43</u>	
Total For Check 12828							
Check 12829							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	TAX DIST LIBRARY SUMMER	SUMMER 2022	12/05/22	2,257.10	12829
						<u>2,257.10</u>	
Total For Check 12829							
Check 12830							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/05/22	8,391.57	12830
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/05/22	142.86	12830
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/05/22	2,973.02	12830
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/05/22	5,002.52	12830
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/05/22	8,975.16	12830
						<u>25,485.13</u>	
Total For Check 12830							
Check 12831							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	SUMMER 2022	12/05/22	7,684.06	12831
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	SUMMER 2022	12/05/22	2,617.64	12831
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	SUMMER 2022	12/05/22	1,285.52	12831
						<u>11,587.22</u>	
Total For Check 12831							
Check 12832							
101-301-750-220	Operating Expenses	ABSOPURE WATER COMPANY	ACCT. NO. 917639, STATEMENT NO. 78751370, BOTTLED WATER FOR EXERCISE ROOM 11/14/22	88614198	12/14/22	38.25	12832
						<u>38.25</u>	
Total For Check 12832							
Check 12833							
101-750-925-780	Rentals (Seniors/Portajohns)	ACEE DEUCEE PORTA CAN	FOP PORTA CAN RENTAL	142729	12/14/22	90.00	12833
						<u>90.00</u>	
Total For Check 12833							
Check 12834							
101-448-750-220	Sanitation-Operating Expenses	ADAMS OHM	WYANDOTTE DPW - NOVEMBER 2022	4115	12/14/22	415.00	12834
101-750-850-550	SMART-Equipment/Maintenance	ADAMS OHM	WYANDOTTE DPW - NOVEMBER 2022	4115	12/14/22	415.00	12834
677-136-825-340	Employee Physical Exams	ADAMS OHM	WYANDOTTE DPW - NOVEMBER 2022	4115	12/14/22	63.00	12834
677-301-825-340	Employee Physical Exams	ADAMS OHM	WYANDOTTE DPW - NOVEMBER 2022	4115	12/14/22	63.00	12834
						<u>956.00</u>	
Total For Check 12834							
Check 12835							
530-444-825-220	Operating Expenses-Bank Bldg	ADT COMMERCIAL LLC	10-19-22 - 10-18-23 24 ALARM MONITORING	147295285	12/14/22	1,429.28	12835
						<u>1,429.28</u>	
Total For Check 12835							

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 12836 101-448-750-270	Building Maintenance	ADVANTAGE PEST CONTROL	19TH/20TH STREET ROACHES Total For Check 12836	19TH 20TH STS	12/14/22	<u>14,280.00</u> 14,280.00	12836
Check 12837 101-448-825-431	Garage-Other Vehicle Maintenance	AIS CONSTRUCTION EQUIPMENT	PARTS FOR VPS 73 BUCKET VIN DW644JH618346 Total For Check 12837	D09875	12/14/22	<u>2,135.61</u> 2,135.61	12837
Check 12838 202-440-825-460 492-200-825-460	Resurfacing Resurfacing	AL'S ASPHALT PAVING CO INC AL'S ASPHALT PAVING CO INC	EE#16 FILE #4800 - 2022 HMA RESURFACING PROJECT EE#16 FILE #4800 - 2022 HMA RESURFACING PROJECT Total For Check 12838	RESURFACING RESURFACING	12/14/22 12/14/22	58,958.19 <u>48,896.37</u> 107,854.56	12838 12838
Check 12839 499-200-850-539	Beautification Commission	ALICE M. UGLJESA	REIMBURSEMENT FOR BEAUTIFICATION COMMISSION Total For Check 12839	UGLJESA 111522	12/14/22	<u>69.99</u> 69.99	12839
Check 12840 101-750-750-210	Office Supplies	ALLEGRA MARKETING	GOLF COURSE GIFT CERT ENVELOPES FOR REC OFFICE Total For Check 12840	53769	12/14/22	<u>108.55</u> 108.55	12840
Check 12841 285-225-925-880	Heritage Days	ALLEGRA MARKETING	HES 2023 POSTERS & BROCHURES, FESTIVE FRIDAYS POSTERS Total For Check 12841	11132	12/14/22	<u>241.76</u> 241.76	12841
Check 12842 101-136-725-190	Uniforms	ALLIE BROTHERS UNIFORM	UNIFORMS Total For Check 12842	89147	12/14/22	<u>134.98</u> 134.98	12842
Check 12843 285-225-925-825 285-225-925-849	Christmas Parade Special Events-Misc	AMERICAN PAPER OPTICS AMERICAN PAPER OPTICS	PAPER GLASSES CITY OF WYANDOTTE PAPER GLASSES CITY OF WYANDOTTE Total For Check 12843	1155708 1155708	12/14/22 12/14/22	465.50 <u>465.50</u> 931.00	12843 12843
Check 12844 101-336-825-430	Auto Maintenance	AUTO-WARES INC	FINAL CHGAF 50/50 Total For Check 12844	349-296911	12/14/22	<u>33.58</u> 33.58	12844
Check 12845 101-336-750-220 101-336-750-222 101-448-750-260	Operating Expenses Medical/Rescue Supplies Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES BAKERS GAS & WELDING SUPPLIES BAKERS GAS & WELDING SUPPLIES	PROPANE MEDICAL OXYGEN CYLINDER RENTAL NOV 2022 Total For Check 12845	0009288428 0001763987 0009288252	12/14/22 12/14/22 12/14/22	106.82 155.36 <u>175.40</u> 437.58	12845 12845 12845
Check 12846 101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES Total For Check 12846	84770801	12/14/22	<u>295.28</u> 295.28	12846
Check 12847 677-301-825-320 677-448-825-320	Worker's Comp-Medical Fees Worker's Comp-Medical Fees	BROADSPIRE SERVICES INC BROADSPIRE SERVICES INC	LOSSES VALUED 11/01/2022 - 11/30/2022 LOSSES VALUED 11/01/2022 - 11/30/2022 Total For Check 12847	210278034 210278034	12/14/22 12/14/22	11.30 <u>6,715.23</u> 6,726.53	12847 12847
Check 12848 101-301-825-330 101-301-825-330 101-301-825-330	Prisoner Care Prisoner Care Prisoner Care	BROWN'S VILLAGE CLEANERS BROWN'S VILLAGE CLEANERS BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS CLEANING PRISONER BLANKETS CLEANING PRISONER BLANKETS	13044 13200 13281	12/14/22 12/14/22 12/14/22	27.00 45.00 24.00	12848 12848 12848

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13302	12/14/22	9.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13411	12/14/22	45.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13464	12/14/22	24.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13563	12/14/22	39.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13660	12/14/22	21.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13784	12/14/22	42.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13834	12/14/22	12.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13945	12/14/22	21.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	13964	12/14/22	51.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	14056	12/14/22	30.00	12848
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	14133	12/14/22	15.00	12848
			Total For Check 12848			<u>405.00</u>	
Check 12849							
101-448-750-260	Garage-Operating Expenses	BUDGET TIRE COMPANY	STOCK TRAILER TIRE'S DPS	1-214310	12/14/22	213.00	12849
101-448-825-430	Garage-Police Vehicle Maintenance	BUDGET TIRE COMPANY	STOCK POLICE CAR TIRE'S MI DEAL PRICE	1-GS214040	12/14/22	1,586.40	12849
101-448-825-430	Garage-Police Vehicle Maintenance	BUDGET TIRE COMPANY	TIRES FOR VP 7-8 VIN 1FTEW1P41KKD16534	1-214207	12/14/22	1,276.00	12849
			Total For Check 12849			<u>3,075.40</u>	
Check 12850							
101-303-825-220	Operating Expenses	CDW GOVERNMENT INC	DCAC - (3) GETAC COMPUTERS AND KEY KB TOUCHPAD USB	FH49207	12/14/22	8,922.39	12850
			Total For Check 12850			<u>8,922.39</u>	
Check 12851							
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	12022022	12/14/22	475.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	12012022	12/14/22	175.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	11282022	12/14/22	450.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	11292022	12/14/22	200.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	11302022	12/14/22	125.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	11232022	12/14/22	575.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	12062022	12/14/22	250.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	12072022	12/14/22	150.00	12851
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	12052022	12/14/22	325.00	12851
			Total For Check 12851			<u>2,725.00</u>	
Check 12852							
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	STOCK DIESEL FUEL DPS 3.8568 PER GALLON TOTAL GALLONS 3,991.10	7681619-IN	12/14/22	15,455.26	12852
			Total For Check 12852			<u>15,455.26</u>	
Check 12853							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	11232022	12/14/22	550.00	12853
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	11292022	12/14/22	150.00	12853
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	12062022	12/14/22	150.00	12853
			Total For Check 12853			<u>850.00</u>	
Check 12854							
101-301-825-430	Equipment Maintenance	DATAWORKS PLUS, LLC	ANNUAL MAINTENANCE FEE 11/1/22 - 10/31/23	22-1838	12/14/22	495.00	12854
			Total For Check 12854			<u>495.00</u>	
Check 12855							
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK BATTERY DPS	847114	12/14/22	182.36	12855
101-448-825-430	Garage-Police Vehicle Maintenance	DEALER AUTO PARTS SALES INC	BRAKES FOR VP 7-8 VIN 1FTEW1P4XKKD16533	844058	12/14/22	520.18	12855
			Total For Check 12855			<u>702.54</u>	
Check 12856							
101-136-750-228	Regional Wellness & Recovery Court	DNA DRUG & ALCOHOL TESTING CENTERS	DNA INVOICE FOR NOVEMBER Q1	2087	12/14/22	696.00	12856
			Total For Check 12856			<u>696.00</u>	

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 12857							
101-840-825-490	Contractual Services	DOMINION VOTING SYSTEMS INC	AUGUST ELECTION CODING/PROGRAMMING	DVS147556	12/14/22	1,550.00	12857
101-840-825-490	Contractual Services	DOMINION VOTING SYSTEMS INC	NOVEMBER 2022 ELECTION CODING/PROGRAMMING	DVS147553	12/14/22	1,550.00	12857
			Total For Check 12857			<u>3,100.00</u>	
Check 12858							
101-301-825-371	HTE Maintenance	DOWNRIVER COMMUNITY CONFERENCE	EXPENSES RELATED TO SINC 4/1/22 - 6/30/22	7107	12/14/22	1,281.41	12858
			Total For Check 12858			<u>1,281.41</u>	
Check 12859							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	11212022-12042022	12/14/22	498.50	12859
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	11212022-12042022	12/14/22	240.00	12859
			Total For Check 12859			<u>738.50</u>	
Check 12860							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CAT	358964	12/14/22	251.82	12860
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - DOG AND CAT FOOD	358967	12/14/22	103.96	12860
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - TIDY CAT, KITTEN CHOW	358970	12/14/22	57.96	12860
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE, BEEF CHEWS	639817	12/14/22	72.94	12860
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 ICE - WELLNESS CORE	639818	12/14/22	67.99	12860
			Total For Check 12860			<u>554.67</u>	
Check 12861							
101-756-825-430	Contractual Services	FIRE SYSTEMS OF MICHIGAN INC	FIRE SYSTEM CHECK	INV-1858870	12/14/22	305.30	12861
			Total For Check 12861			<u>305.30</u>	
Check 12862							
101-336-825-490	Bldg & Equip Maintenance	FLASH RESALE/WHOLESALE LLC	WALL MOUNT TOWEL DISPENSERS/TOWELS	69573	12/14/22	849.00	12862
			Total For Check 12862			<u>849.00</u>	
Check 12863							
101-750-750-220	Operating Expenses	FORTE PAYMENT SYSTEMS INC	MONTHLY FEES FOR SERVICE	0010123316	12/14/22	53.64	12863
			Total For Check 12863			<u>53.64</u>	
Check 12864							
590-200-926-310	Operation,Maintenance & Replacement	FTL CONSTRUCTION INC.	EE#2 FILE #4835 2022 SANITARY SEWER MAIN RECONSTRUCTION	SANITARY SEWER	12/14/22	1,080.00	12864
			Total For Check 12864			<u>1,080.00</u>	
Check 12865							
731-200-925-790	Other Expenses-Misc (Pension)	GABRIEL ROEDER SMITH & CO	OCTOBER 1, 2022 - SEPTEMBER 30, 2022, PROJECT 12-085	474797	12/14/22	250.00	12865
			Total For Check 12865			<u>250.00</u>	
Check 12866							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	12062022	12/14/22	700.00	12866
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	11292022	12/14/22	525.00	12866
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	11232022	12/14/22	375.00	12866
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	11222022	12/14/22	300.00	12866
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	12012022	12/14/22	100.00	12866
			Total For Check 12866			<u>2,000.00</u>	
Check 12867							
101-336-825-430	Auto Maintenance	GORNO FORD	REPAIRS A71	731037	12/14/22	74.51	12867
			Total For Check 12867			<u>74.51</u>	
Check 12868							
101-448-750-220	Sanitation-Operating Expenses	GRAINGER	LAUNDRY SOAP FOR DPS	9535630801	12/14/22	55.37	12868
101-448-750-270	Building Maintenance	GRAINGER	SUPPLIES FOR DPS JANITORIAL	9534344180	12/14/22	214.03	12868
			Total For Check 12868			<u>269.40</u>	



12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 12869							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	11212022-12042022	12/14/22	470.50	12869
			Total For Check 12869			470.50	
Check 12870							
285-000-660-010	Corporate Donations	GROSSE ILE LAWN SPRINKLER INC	HOLIDAY DISPLAY	1980	12/14/22	906.00	12870
			Total For Check 12870			906.00	
Check 12871							
101-000-202-000	A/P-Accrued	GRUNWELL CASHERO CO	FINAL PAY 2021 HISTORICAL HOME RESTORATION FILE #4807	HISTORICAL HOME	12/14/22	19,100.00	12871
101-000-257-071	Reserve-Museum	GRUNWELL CASHERO CO	FINAL PAY 2021 HISTORICAL HOME RESTORATION FILE #4807	HISTORICAL HOME	12/14/22	1,500.00	12871
			Total For Check 12871			20,600.00	
Check 12872							
101-750-825-430	Contractual Services	J C EHRlich	PEST CONTROL COPELAND BUILDING	28620426	12/14/22	56.50	12872
			Total For Check 12872			56.50	
Check 12873							
101-440-725-115	Salaries-Seasonal (PT)	JEAN CLAUDE MARCOUX	PLAN REVIEW	11212022-12042022	12/14/22	546.00	12873
			Total For Check 12873			546.00	
Check 12874							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	11212022-12042022	12/14/22	757.50	12874
			Total For Check 12874			757.50	
Check 12875							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	11212022-12042022	12/14/22	1,026.50	12875
			Total For Check 12875			1,026.50	
Check 12876							
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	MISC HARDWARE	76887	12/14/22	15.75	12876
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	FELT PAD & GARD/WD40	76894	12/14/22	26.75	12876
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	FASTENERS/CAN OPENER	76904	12/14/22	26.57	12876
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	76884	12/14/22	22.76	12876
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES	76151	12/14/22	28.48	12876
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES KEYS	76382	12/14/22	18.90	12876
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	76853	12/14/22	53.35	12876
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	BATTERIES	76914	12/14/22	32.28	12876
			Total For Check 12876			224.84	
Check 12877							
101-000-257-071	Reserve-Museum	JOHN E. SAMYN	LANDSCAPING PAYMENT - FALL 2022	120820222	12/14/22	250.00	12877
			Total For Check 12877			250.00	
Check 12878							
101-301-750-220	Operating Expenses	LIFELOC TECHNOLOGIES INC	(2) MOUTHPIECE, EASYTAB (250 PKG.)	374592	12/14/22	70.00	12878
			Total For Check 12878			70.00	
Check 12879							
101-448-825-481	Parks-Tree Stump Removal	LIMB WALKERS TREE & SNOW	EE#7 FILE #4826 2022 TREE CUTTING, TREE TRIMMING AND STUMP REMOVAL	TREE CUTTING	12/14/22	1,260.00	12879
			Total For Check 12879			1,260.00	
Check 12880							
285-225-925-825	Christmas Parade	LUCY MOLINE	PAYMENT FOR WORKING AT TREE LIGHTING AND PARADE	1212022	12/14/22	50.00	12880
			Total For Check 12880			50.00	
Check 12881							

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-448-750-260	Garage-Operating Expenses	M & M TOOL SALES INC.	TOOLS FOR DPS GARAGE Total For Check 12881	52628	12/14/22	<u>170.08</u>	12881
Check 12882						170.08	
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT LLC	TRUE NORTH L-2 RIT BAG	P08585	12/14/22	319.75	12882
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT LLC	LENS KIT/LIGHT GUARD Total For Check 12882	P08662	12/14/22	<u>169.52</u>	12882
						489.27	
Check 12883							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS Total For Check 12883	11212022-12042022	12/14/22	<u>494.00</u>	12883
						494.00	
Check 12884							
101-136-750-220	Operating Expenses	MCW PARTNERS, LLC	WATER COOLER Total For Check 12884	64059	12/14/22	<u>150.00</u>	12884
						150.00	
Check 12885							
285-225-925-825	Christmas Parade	MEGAN PEAVLER	PARADE AND MARKETS WORK THANK YOU VERY MUCH!	12082022	12/14/22	120.00	12885
499-200-925-802	Farmers Market	MEGAN PEAVLER	PARADE AND MARKETS WORK THANK YOU VERY MUCH! Total For Check 12885	12082022	12/14/22	<u>100.00</u>	12885
						220.00	
Check 12886							
101-756-825-420	Bldg & Equip Maintenance	MI CUSTOM SIGNS	DASHER ADS - GRENDAL WHITBOLD	24547	12/14/22	91.69	12886
101-756-825-420	Bldg & Equip Maintenance	MI CUSTOM SIGNS	DASHER ADS Total For Check 12886	24462	12/14/22	<u>577.69</u>	12886
						669.38	
Check 12887							
101-136-750-227	Program Instructors	MICHAEL J CAHALAN	CHEMICAL AWARENESS PROGRAM NOVEMBER Total For Check 12887	112022	12/14/22	<u>600.00</u>	12887
						600.00	
Check 12888							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	11/17/22 - 11/21/22 Total For Check 12888	714591489	12/14/22	<u>430.00</u>	12888
						430.00	
Check 12889							
101-750-850-550	SMART-Equipment/Maintenance	OCCUPATIONAL HEALTH CENTERS	11/22/2022 - ROBERT TOBOY - RANDOM DOT/FTA TESTING Total For Check 12889	714597973	12/14/22	<u>49.00</u>	12889
						49.00	
Check 12890							
492-200-850-528	Tree Maintenance	P & P LANDSCAPING LLC	NEW TREES PLANTED ON SYCAMORE AT CITY HALL	10240	12/14/22	1,658.79	12890
499-200-850-520	Viaduct Maintenance	P & P LANDSCAPING LLC	FINAL CLEAN-UP Total For Check 12890	10307	12/14/22	<u>917.63</u>	12890
						2,576.42	
Check 12891							
101-448-750-220	Sanitation-Operating Expenses	PARAGRAFIX	STOCK TRASH CAN LABELS FOR NOLIDS OR BAGS NOT IN CAN	21608	12/14/22	374.00	12891
101-448-750-231	Const-Signage,Striping,Barricades	PARAGRAFIX	PARADE SIGNS Total For Check 12891	21579	12/14/22	<u>30.00</u>	12891
						404.00	
Check 12892							
101-000-257-071	Reserve-Museum	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	9.77	12892
101-136-850-510	Office Equipment	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	132.56	12892
101-200-825-370	Computer Services	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	97.67	12892
101-209-750-220	Operating Expenses	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	9.77	12892
101-215-850-510	Office Equipment	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	37.67	12892
101-301-750-220	Operating Expenses	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	463.21	12892
101-302-925-790	Miscellaneous	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	160.46	12892
101-303-825-220	Operating Expenses	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	55.81	12892
101-336-750-223	Computer Connectivity	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	55.81	12892

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-336-825-375	Computer Services-DMS	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	223.25	12892
101-440-750-210	Office Supplies	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	85.12	12892
101-448-750-210	Office Supplies	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	47.44	12892
101-750-825-430	Contractual Services	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	55.81	12892
285-225-925-849	Special Events-Misc	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	9.77	12892
499-200-926-114	Operating Expenses	PAX8	12/22 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2022-1-342783--CITY	12/14/22	9.77	12892
			Total For Check 12892			<u>1,453.89</u>	
Check 12893							
525-750-750-250	Course Maintenance	PIFER GOLF CARS INC	GOLF CART MAINTENANCE	23975	12/14/22	174.88	12893
525-750-750-250	Course Maintenance	PIFER GOLF CARS INC	GOLF CART MAINTENANCE	23974	12/14/22	200.00	12893
525-750-750-250	Course Maintenance	PIFER GOLF CARS INC	GOLF CART REPAIRS	23987	12/14/22	124.88	12893
			Total For Check 12893			<u>499.76</u>	
Check 12894							
492-200-850-519	Land Purchases	PIZZO DEVELOPMENT GROUP LLC	GARAGE DEMOLITION AT 614 6TH	614 6TH	12/14/22	10,030.00	12894
			Total For Check 12894			<u>10,030.00</u>	
Check 12895							
101-253-825-350	Printing	PROFROMA TEAM MARKETIN SOLUTIONS	WINTER TAX AND SUMMER DELINQUENT BILLS	BQ34003195A	12/14/22	3,952.74	12895
			Total For Check 12895			<u>3,952.74</u>	
Check 12896							
101-215-750-220	Operating Expenses	PURE DATA SERVICES, LLC	SHREDDING SERVICES - REGULAR PULL	7942	12/14/22	41.00	12896
			Total For Check 12896			<u>41.00</u>	
Check 12897							
101-301-750-223	MIOSHA Requirements	QUALITY FIRST AID & SAFETY INC	REPLENISH FIRST AID KIT	KB-009778	12/14/22	131.01	12897
			Total For Check 12897			<u>131.01</u>	
Check 12898							
101-750-825-430	Contractual Services	R C SYSTEMS INC	SOFTWARE CONTRACT FOR RECPRO	19385	12/14/22	5,850.00	12898
			Total For Check 12898			<u>5,850.00</u>	
Check 12899							
290-448-825-491	Compost Tipping Fee	REGULATED RESOURCE RECOVERY	COMPOST DUMPING OCT 2022	COMOCT'22	12/14/22	3,135.00	12899
290-448-825-491	Compost Tipping Fee	REGULATED RESOURCE RECOVERY	COMPOST DUMPING SEPT 2022	COMSEP'22	12/14/22	4,845.00	12899
290-448-825-491	Compost Tipping Fee	REGULATED RESOURCE RECOVERY	COMPOST DUMPING JUNE 2022	COMJUN'22	12/14/22	5,700.00	12899
			Total For Check 12899			<u>13,680.00</u>	
Check 12900							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	112922	12/14/22	75.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	11302022	12/14/22	200.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	11232022	12/14/22	200.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	11292022	12/14/22	300.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	12012022	12/14/22	225.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	12062022	12/14/22	200.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	12072022	12/14/22	275.00	12900
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	12082022	12/14/22	200.00	12900
			Total For Check 12900			<u>1,675.00</u>	
Check 12901							
101-448-750-243	Parks-Flags & Decorations	ROCKET ENTERPRISE INC.	CITY OF WYANDOTTE SPECIAL FLAG ORDER	174287	12/14/22	1,905.00	12901
			Total For Check 12901			<u>1,905.00</u>	
Check 12902							
101-000-257-087	Reserve-Police Public Relations	SAM'S CLUB	TRUNK OR TREAT HALLOWEEN CANDY	8276	12/14/22	168.02	12902
101-301-750-220	Operating Expenses	SAM'S CLUB	MISC. SUPPLIES	5599	12/14/22	141.68	12902

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-303-825-220	Operating Expenses	SAM'S CLUB	WAC - SUPPLIES	3491	12/14/22	127.02	12902
			Total For Check 12902			436.72	
Check 12903							
101-100-750-222	Memberships & Dues	SEMCOG	2022 ANNUAL MEMBERSHIP DUES	INV01472	12/14/22	2,918.00	12903
			Total For Check 12903			2,918.00	
Check 12904							
101-301-825-330	Prisoner Care	SHOPPER'S VALLEY MARKET	MEALS FOR PRISONERS - NOVEMBER 2022	166529	12/14/22	414.95	12904
			Total For Check 12904			414.95	
Check 12905							
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	TIRE REPAIR STOCK	22-0719533-00	12/14/22	164.56	12905
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	STOCK FILTERS DPS	22-0719543-00	12/14/22	110.40	12905
			Total For Check 12905			274.96	
Check 12906							
101-336-825-490	Bldg & Equip Maintenance	SOUTHGATE BIKE & MOWER	SPARK PLUGS	09759	12/14/22	22.96	12906
			Total For Check 12906			22.96	
Check 12907							
101-336-750-222	Medical/Rescue Supplies	STERICYCLE INC	HAZARDOUS WASTE	4011372864	12/14/22	188.53	12907
			Total For Check 12907			188.53	
Check 12908							
101-756-750-225	Concession Supplies	SYSKO FOOD SERVICE	FOOD FOR YACK CONCESSION	458976948	12/14/22	1,462.02	12908
101-756-750-225	Concession Supplies	SYSKO FOOD SERVICE	FOOD FOR YACK CONCESSION	458993735	12/14/22	848.80	12908
			Total For Check 12908			2,310.82	
Check 12909							
285-225-925-849	Special Events-Misc	TERRY JACOBY	PHOTOGRAPHER FOR TREE LIGHTING AND PARADE	112920222	12/14/22	600.00	12909
			Total For Check 12909			600.00	
Check 12910							
101-200-825-395	Accumed	THE ACCUMED GROUP	NOVEMBER 2022	32657	12/14/22	3,438.29	12910
			Total For Check 12910			3,438.29	
Check 12911							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - BUTTERFLY-SPIDER	2034896	12/14/22	275.00	12911
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE	2034735	12/14/22	170.00	12911
			Total For Check 12911			445.00	
Check 12912							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11212022-12042022	12/14/22	180.00	12912
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11212022-12042022	12/14/22	490.00	12912
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11212022-12042022	12/14/22	940.00	12912
			Total For Check 12912			1,610.00	
Check 12913							
101-800-750-270	Bldg. Maint. and Sup	TOM FARYNIARZ	REIMBURSEMENT - BATTERIES AND BULBS	12082022	12/14/22	180.60	12913
			Total For Check 12913			180.60	
Check 12914							
101-448-750-270	Building Maintenance	ULINE	12 STEP ROLLING LADDER FOR DPS	156607831	12/14/22	1,709.42	12914
			Total For Check 12914			1,709.42	
Check 12915							
101-301-825-420	Cleaning-Building	VETERAN'S CLEANING	JANITORIAL SERVICES NOVEMBER 2022	22-911	12/14/22	5,115.00	12915

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
530-444-825-215	Cleaning-Bank Bldg	VETERAN'S CLEANING	NOVEMBER INTERIOR OFFICE CLEANING	22-2011	12/14/22	3,125.00	12915
			Total For Check 12915			8,240.00	
Check 12916							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	11212022-12042022	12/14/22	588.00	12916
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	11212022-12042022	12/14/22	1,030.00	12916
			Total For Check 12916			1,618.00	
Check 12917							
290-448-825-470	Rubbish Collection	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	88,007.04	12917
290-448-825-470	COMERICAL CARDBOARD	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	965.72	12917
290-448-825-470	COMERICAL TRASH	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	22,182.55	12917
290-448-825-470	ROLL OFF HAULS	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	4,018.00	12917
290-448-825-470	RECYCLING CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	935.39	12917
290-448-825-470	CARDBOARD CREDIT	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	6.13	12917
290-448-825-470	OAK & 1ST CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	452.18	12917
290-448-825-470	OAK & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	449.54	12917
290-448-825-470	EUREKA & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	351.99	12917
290-448-825-470	BIDDLE & SYCAMORE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	843.12	12917
290-448-825-470	CONTAMINATION CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	192.00	12917
290-448-825-470	PACKER RECYCLING CENTER	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	250.00	12917
290-448-825-470	OVERAGE CHARGE BIDDLE & SYCAMORE	WASTE MANAGEMENT	RUBBISH PICK UP NOV 2022	8444350-1710	12/14/22	1,575.00	12917
			Total For Check 12917			120,228.66	
Check 12918							
492-200-850-524	Recreation-City Parks	WATERS EDGE DOCK & HOIST, INC.	EE#1 FILE #4829 MUNICIPAL BOAT RAMP FLOATING DOCK REPLACEMENT	MUNICIPAL BOAT RAMP	12/14/22	17,719.20	12918
			Total For Check 12918			17,719.20	
Check 12919							
101-448-750-242	Parks-Equipment	WEINGARTZ	REPAIRS TO #114 BAGGER MOWER IDLER PULLEY	40133306-00	12/14/22	112.99	12919
101-448-750-242	Parks-Equipment	WEINGARTZ	REPAIRS TO #114 PTO SWITCH AND BATTERY	40133132-00	12/14/22	221.98	12919
			Total For Check 12919			334.97	
Check 12920							
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SUPPLIES FOR SIGN SHOP	3585514	12/14/22	81.30	12920
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SUPPLIES FOR SIGN SHOP	3585419	12/14/22	59.94	12920
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SUPPLIES FOR SIGN SHOP	3585561	12/14/22	21.96	12920
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SUPPLIES FOR SIGN SHOP	3585656	12/14/22	280.95	12920
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SUPPLIES FOR SIGN SHOP	3581033	12/14/22	150.12	12920
			Total For Check 12920			594.27	
Check 12921							
101-448-825-431	Garage-Other Vehicle Maintenance	WOLVERINE TRUCK SALES INC	BLOWER MOTOR FOR VPS 41 VIN 2FZAATAK12AK15383	1279662	12/14/22	106.46	12921
			Total For Check 12921			106.46	
Check 12922							
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	LIGHTING TO THE NATIVITY SCENE	616343-0	12/14/22	730.10	12922
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	PARTS FOR LIGHTING NATIVITY SCENE	616347-0	12/14/22	116.17	12922
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	SHOP SUPPLIES DPS	616362-0	12/14/22	48.34	12922
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	SHOP SUPPLIES DPS	616368-0	12/14/22	13.72	12922
			Total For Check 12922			908.33	
Check 12923							
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PENSION 12/15/22	12/15/22	15,569.36	12923
			Total For Check 12923			15,569.36	
Check 12924							
101-000-654-000	Receipts-Yack Concessions	STATE OF MICHIGAN TREASURY DEPT	SALES TAX STATE OF MICHIGAN	NOVEMBER 2022	12/15/22	366.58	12924



12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
525-750-925-770	Taxes	STATE OF MICHIGAN TREASURY DEPT	SALES TAX STATE OF MICHIGAN Total For Check 12924	NOVEMBER 2022	12/15/22	46.59 <u>413.17</u>	12924
Check 12925							
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT Total For Check 12925	PENSION 12/15/22	12/15/22	66,516.36 <u>66,516.36</u>	12925
Check 12926							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	TAX DIST LIBRARY SUMMER Total For Check 12926	SUMMER 2022	12/15/22	2,172.66 <u>2,172.66</u>	12926
Check 12927							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/15/22	8,077.44	12927
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/15/22	137.51	12927
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/15/22	2,861.78	12927
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	SUMMER 2022	12/15/22	4,815.25	12927
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY Total For Check 12927	SUMMER 2022	12/15/22	8,639.16 <u>24,531.14</u>	12927
Check 12928							
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	22,488.47	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	21,417.59	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	73,685.96	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	5,590.62	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	4,740.22	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	22,756.19	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY	WINTER 2022	12/15/22	2,267.75	12928
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	TAX DIST WAYNE COUNTY Total For Check 12928	WINTER 2022	12/15/22	4,535.49 <u>157,482.29</u>	12928
Check 12929							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	SUMMER 2022	12/15/22	3,183.65	12929
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	SUMMER 2022	12/15/22	2,519.63	12929
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT Total For Check 12929	SUMMER 2022	12/15/22	1,237.40 <u>6,940.68</u>	12929
Check 12930							
701-000-225-000	Due to Wyandotte School Board	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	WINTER 2022	12/15/22	115,590.66	12930
701-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT	WINTER 2022	12/15/22	80,086.76	12930
701-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	TAX DIST SCHOOL DISTRICT Total For Check 12930	WINTER 2022	12/15/22	39,331.64 <u>235,009.06</u>	12930
Check 153011							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT Total For Check 153011	P/R ENDING 12/4/22	12/07/22	336.69 <u>336.69</u>	153011
Check 153012							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE Total For Check 153012	P/R ENDING 12/4/22	12/07/22	3,669.66 <u>3,669.66</u>	153012
Check 153013							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER Total For Check 153013	P/R ENDING 12/4/22	12/07/22	7,338.26 <u>7,338.26</u>	153013
Check 153014							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111 Total For Check 153014	P/R ENDING 12/4/22	12/07/22	76.00 <u>76.00</u>	153014

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 153015							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	P/R ENDING 12/4/22	12/07/22	1,227.18	153015
			Total For Check 153015			<u>1,227.18</u>	
Check 153016							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	P/R ENDING 12/4/22	12/07/22	202.05	153016
			Total For Check 153016			<u>202.05</u>	
Check 153017							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	P/R ENDING 12/4/22	12/07/22	9,184.63	153017
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	P/R ENDING 12/4/22	12/07/22	4,592.33	153017
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	P/R ENDING 12/4/22	12/07/22	191.28	153017
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	P/R ENDING 12/4/22	12/07/22	95.64	153017
			Total For Check 153017			<u>14,063.88</u>	
Check 153018							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	P/R ENDING 12/4/22	12/07/22	9,759.96	153018
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	P/R ENDING 12/4/22	12/07/22	4,879.98	153018
			Total For Check 153018			<u>14,639.94</u>	
Check 153019							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	P/R ENDING 12/4/22	12/07/22	1,950.00	153019
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	P/R ENDING 12/4/22	12/07/22	1,950.00	153019
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	P/R ENDING 12/4/22	12/07/22	50.00	153019
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	P/R ENDING 12/4/22	12/07/22	50.00	153019
			Total For Check 153019			<u>4,000.00</u>	
Check 153020							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	P/R ENDING 12/4/22	12/07/22	2,160.43	153020
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	P/R ENDING 12/4/22	12/07/22	2,160.43	153020
			Total For Check 153020			<u>4,320.86</u>	
Check 153021							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	P/R ENDING 12/4/22	12/07/22	1,189.28	153021
			Total For Check 153021			<u>1,189.28</u>	
Check 153022							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 12/4/22	12/07/22	6,495.00	153022
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	P/R ENDING 12/4/22	12/07/22	15.00	153022
			Total For Check 153022			<u>6,510.00</u>	
Check 153023							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	P/R ENDING 12/4/22	12/07/22	5.00	153023
			Total For Check 153023			<u>5.00</u>	
Check 153024							
101-136-825-331	Prosecutorial Services	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	P/R ENDING 12/4/22	12/07/22	2,500.00	153024
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	P/R ENDING 12/4/22	12/07/22	1,730.77	153024
			Total For Check 153024			<u>4,230.77</u>	
Check 153025							
101-215-825-360	Legal Notice	21ST CENTURY MEDIA-MICHIGAN	ACCT #640694 BILLING PERIOD 11/01/22 - 11/30/22	640694 113022	12/14/22	323.87	153025
			Total For Check 153025			<u>323.87</u>	
Check 153026							
101-136-750-220	Operating Expenses	27TH DISTRICT COURT	PETTY CASH REIMBURSEMENT	2022	12/14/22	171.28	153026
			Total For Check 153026			<u>171.28</u>	

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 153027							
101-336-825-371	HTE Maintenance	ADVANCE PROPERTY EXPOSURE INC.	APX PREPLAN SOFTWARE Total For Check 153027	APX202200138	12/14/22	<u>1,980.00</u> 1,980.00	153027
Check 153028							
101-301-750-220	Operating Expenses	AERKO INTERNATIONAL	(25) FREEZE +P 2 OZ UNITS Total For Check 153028	092-22	12/14/22	<u>349.00</u> 349.00	153028
Check 153029							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE DECEMBER 2022	D528608 12/22	12/14/22	1,259.79	153029
732-000-231-080	Payroll W/H-Cancer Insurance	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE DECEMBER 2022 Total For Check 153029	D528608 12/22	12/14/22	<u>1,441.58</u> 2,701.37	153029
Check 153030							
101-136-750-222	Memberships & Dues	AMERICAN JUDGES ASSOCIATION	MEMBERSHIP MEMBER ID 220779 Total For Check 153030	2022	12/14/22	<u>175.00</u> 175.00	153030
Check 153031							
101-209-750-220	Operating Expenses	APEX SOFTWARE	APEX SOFTWARE ANNUAL MAINTENANCE Total For Check 153031	320684	12/14/22	<u>705.00</u> 705.00	153031
Check 153032							
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	FUEL TEST KIT	349-298797	12/14/22	17.76	153032
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK BRAKE PARTS	349-299591	12/14/22	6.59	153032
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKE PARTS FOR VP 7-1 VIN 1GNSDEC9KR32055	349-298659	12/14/22	110.79	153032
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKES AND HARDWARE FOR VP 7-2 VIN 1NGSKDEC8KR403632	349-298726	12/14/22	469.72	153032
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKE PARTS FOR VP 7-8 VIN 1FTEW1P41KKD16534	349-299326	12/14/22	21.67	153032
101-750-825-490	Field Maintenance & Supplies	AUTO VALUE RIVERVIEW	BATTERIES Total For Check 153032	349-298376	12/14/22	<u>160.99</u> 787.52	153032
Check 153033							
101-000-257-064	BCB21-0015 277 HIGHLAND	CALEB YOUNGS	BD Bond Refund Total For Check 153033	BCB21-0015	12/14/22	<u>1,500.00</u> 1,500.00	153033
Check 153034							
101-448-750-270	Building Maintenance	CERTAPRO PAINTERS OF NOVI	FIRE STATION 2; INTERIOR PAINTING APPARATUS & RESCUE BAYS Total For Check 153034	FIRE STATION 2	12/14/22	<u>7,229.74</u> 7,229.74	153034
Check 153035							
101-448-750-270	Building Maintenance	CERTAPRO PAINTERS OF NOVI	PAINTING FIRE STATION 2 OFFICES Total For Check 153035	FIRE STATION 2	12/14/22	<u>9,877.00</u> 9,877.00	153035
Check 153036							
101-000-257-087	Reserve-Police Public Relations	CREATIVE RHOADES DESIGN CENTER	SHOP WITH A COP T-SHIRTS Total For Check 153036	1216	12/14/22	<u>1,265.00</u> 1,265.00	153036
Check 153037							
101-000-257-064	BCB17-0141 2481 9TH	Douglas Meade	BD Bond Refund Total For Check 153037	BCB17-0141	12/14/22	<u>2,000.00</u> 2,000.00	153037
Check 153038							
590-200-925-752	Excess Flow Charges	DOWNRIVER UTILITY WASTEWATER	DEC 2022 EXCESS FLOW Total For Check 153038	302345	12/14/22	<u>128,420.00</u> 128,420.00	153038
Check 153039							
101-000-257-064	BCB22-0013 4227 17TH	ERIN SPENCE	BD Bond Refund Total For Check 153039	BCB22-0013	12/14/22	<u>1,000.00</u> 1,000.00	153039

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 153040							
101-448-750-260	Garage-Operating Expenses	FLEET PRIDE	STOCK TUBE CLAMPS	103939791	12/14/22	19.16	153040
			Total For Check 153040			19.16	
Check 153041							
101-000-283-060	BPB22-0073 - PPLMB22-0293 2284 8TH	FLOYD'S SEWER, DRAIN & EXCAVATING L	BD Bond Refund	BPB22-0073	12/14/22	500.00	153041
			Total For Check 153041			500.00	
Check 153042							
285-225-925-860	Art Fair	FRANKS PIZZA	PIZZA AND SALADS FOR THE MARKETS 2022 SEASON	1004	12/14/22	650.00	153042
499-200-925-802	Farmers Market	FRANKS PIZZA	PIZZA AND SALADS FOR THE MARKETS 2022 SEASON	1004	12/14/22	650.00	153042
			Total For Check 153042			1,300.00	
Check 153043							
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	SOCKET ADAPTER	71607	12/14/22	9.52	153043
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	LED BULBS/SURGE STRIPS	71610	12/14/22	59.37	153043
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	COUPLER NUT	71633	12/14/22	6.29	153043
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	SPRAY WASH/QUIK WAX/KNOB	71724	12/14/22	44.06	153043
101-448-750-242	Parks-Equipment	HOODS DO IT CENTER	SEA FOAM FUEL TREATMENT FOR NEW BLOWER	71819	12/14/22	18.98	153043
101-448-750-242	Parks-Equipment	HOODS DO IT CENTER	CREDIT FOR ACCIDENTAL RING UP	71820	12/14/22	(7.99)	153043
101-448-750-244	Parks-Land Improvement	HOODS DO IT CENTER	SEEDING FERTILIZER MISSED INVOICE 4/12/22	70269	12/14/22	140.97	153043
			Total For Check 153043			271.20	
Check 153044							
101-215-750-220	Operating Expenses	INTERNATIONAL INSTITUTE OF	STEC & LEKITY IIMC MEMBERSHIP 2023	MEMBERSHIPS 2023	12/14/22	350.00	153044
			Total For Check 153044			350.00	
Check 153045							
101-000-257-064	BCB21-0143 855 ASH	JEFFREY ARMATIS	BD Bond Refund	BCB21-0143	12/14/22	700.00	153045
			Total For Check 153045			700.00	
Check 153046							
285-000-660-010	Corporate Donations	JESUS INK	TREE LIGHTING SIGNS	9315931	12/14/22	80.00	153046
			Total For Check 153046			80.00	
Check 153047							
101-000-257-064	BCB19-0211 1242 ELECTRIC	JOHN VARLEY	BD Bond Refund	BCB19-0211	12/14/22	1,000.00	153047
			Total For Check 153047			1,000.00	
Check 153048							
101-000-257-064	BCB20-0186 363 HIGHLAND	JOHNSTON, ASHLEY	BD Bond Refund	BCB20-0186	12/14/22	2,000.00	153048
			Total For Check 153048			2,000.00	
Check 153049							
285-000-257-055	The Market	JUDY NUTTER	NOVEMBER AND DECEMBER 2 PAYMENT	1252022	12/14/22	228.00	153049
			Total For Check 153049			228.00	
Check 153050							
101-136-825-330	Attorneys (CA) & Interpreters	LANGUAGE LINE SERVICE INC	INTERPRETATION	10688552	12/14/22	309.53	153050
101-302-925-790	Miscellaneous	LANGUAGE LINE SERVICE INC	DISPATCH - OVER THE PHONE INTERPRETATION	10685665	12/14/22	41.10	153050
			Total For Check 153050			350.63	
Check 153051							
101-000-257-064	BCB21-0172 1810 ASH	LAUREN SMITH	BD Bond Refund	BCB21-0172	12/14/22	1,200.00	153051
			Total For Check 153051			1,200.00	
Check 153052							
101-000-257-064	BCB22-0223 2475 15TH	LAWRENCE HEARD	BD Bond Refund	BCB22-0223	12/14/22	200.00	153052

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
						<u>200.00</u>	
Total For Check 153052						200.00	
Check 153053							
101-000-257-064	BCB21-0250 4485 15TH	LENORE SISK	BD Bond Refund	BCB21-0250	12/14/22	300.00	153053
Total For Check 153053						<u>300.00</u>	
Check 153054							
101-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - DECEMBER 2022	DECEMBER 2022	12/14/22	1,307.26	153054
101-000-231-051	P/R Deductions-LTD (Employee)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - DECEMBER 2022	DECEMBER 2022	12/14/22	657.58	153054
499-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - DECEMBER 2022	DECEMBER 2022	12/14/22	9.12	153054
Total For Check 153054						<u>1,973.96</u>	
Check 153055							
101-000-257-064	BCB21-0291 1273 CORA	MICHAEL LUCAS	BD Bond Refund	BCB21-0291	12/14/22	1,500.00	153055
Total For Check 153055						<u>1,500.00</u>	
Check 153056							
101-215-750-220	Operating Expenses	MICHIGAN ASSOC OF MUNICIPAL CLERKS	STEC & LEKITY 2023 MEMBERSHIPS MAMC	MEMBERSHIPS 2023	12/14/22	150.00	153056
Total For Check 153056						<u>150.00</u>	
Check 153057							
525-750-750-250	Course Maintenance	MICHIGAN CAT	RENTAL OF AIR COMPRESSOR TO WINTERIZE SPRINKLER SYSTEM AT GOLF COURSE	R92495375001	12/14/22	607.75	153057
Total For Check 153057						<u>607.75</u>	
Check 153058							
101-448-750-270	Building Maintenance	MICHIGAN POLY SUPPLIES INC	SHOP SUPPLIES TRASH BAGS	22807	12/14/22	997.50	153058
Total For Check 153058						<u>997.50</u>	
Check 153059							
101-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - DECEMBER 2022	DECEMBER 2022	12/14/22	1,586.00	153059
499-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - DECEMBER 2022	DECEMBER 2022	12/14/22	13.01	153059
732-000-393-035	Reserve-Health & Life	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - DECEMBER 2022	DECEMBER 2022	12/14/22	220.36	153059
Total For Check 153059						<u>1,819.37</u>	
Check 153060							
101-200-825-910	ELECTRIC 640 PLUM	MUNICIPAL SERVICE	640 PLUM NOVEMBER 2022	001153-020385 NOV22	12/14/22	145.24	153060
101-200-825-920	WATER 463 MULBERRY	MUNICIPAL SERVICE	463 MULBERRY NOVEMBER 2022	001153-026885 NOV22	12/14/22	412.54	153060
101-200-825-920	WATER 3000 BIDDLE	MUNICIPAL SERVICE	3000 BIDDLE NOVEMBER 2022 (ACTUAL READING)	001153-021351 NOV22	12/14/22	2,070.03	153060
101-200-825-920	15 SUPERIOR NOVEMBER 2022	MUNICIPAL SERVICE	15 SUPERIOR NOVEMBER 2022	56833 NOVEMBER 2022	12/14/22	58.12	153060
101-200-825-920	17 SUPERIOR NOVEMBER 2022	MUNICIPAL SERVICE	17 SUPERIOR NOVEMBER 2022	69183 NOVEMBER 2022	12/14/22	268.83	153060
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE- INTERNET	MUNICIPAL SERVICE	2015 BIDDLE NOVEMBER 2022	032253-027401 NOV 22	12/14/22	45.95	153060
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE- FRAN.FEE	MUNICIPAL SERVICE	2015 BIDDLE NOVEMBER 2022	032253-027401 NOV 22	12/14/22	1.87	153060
101-301-825-910	ELECTRIC 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE NOVEMBER 2022	032253-027401 NOV 22	12/14/22	7,223.41	153060
101-301-825-920	WATER 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE NOVEMBER 2022	032253-027401 NOV 22	12/14/22	572.64	153060
101-336-825-910	ELECTRIC 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE NOVEMBER 2022	009821-018747 NOV 22	12/14/22	788.60	153060
101-336-825-920	WATER 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE NOVEMBER 2022	009821-018747 NOV 22	12/14/22	182.88	153060
101-448-750-240	PARKS-OPERATING EXPENSES 400 GROVE	MUNICIPAL SERVICE	400 GROVE NOVEMBER 2022	000000-067569 NOV22	12/14/22	27.49	153060
101-750-825-910	ELECTRIC - 2727 VAN ALSTYNE	MUNICIPAL SERVICE	2727 VAN ALSTYNE NOVEMBER 2022	016375-017803 NOV 22	12/14/22	206.51	153060
101-750-825-910	ELECTRIC - 2306 4TH	MUNICIPAL SERVICE	2306 4TH NOVEMBER 2022	029023-006227 NOV 22	12/14/22	1,135.09	153060
101-750-825-920	WATER - 2727 VAN ALSTYNE	MUNICIPAL SERVICE	2727 VAN ALSTYNE NOVEMBER 2022	016375-017803 NOV 22	12/14/22	22.77	153060
101-750-825-920	WATER - 2306 4TH	MUNICIPAL SERVICE	2306 4TH NOVEMBER 2022	029023-006227 NOV 22	12/14/22	40.06	153060
101-756-825-910	ELECTRIC - 3131 3RD	MUNICIPAL SERVICE	3131 3RD NOVEMBER 2022	028511-017633 NOV 22	12/14/22	11,047.64	153060
101-756-825-920	WATER - 3131 3RD	MUNICIPAL SERVICE	3131 3RD NOVEMBER 2022	028511-017633 NOV 22	12/14/22	490.14	153060
101-800-825-910	ELECTRIC 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE OCTOBER 2022	001153-005743 OCT 22	12/14/22	131.58	153060
101-800-825-910	ELECTRIC 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE OCTOBER 2022	032355-005744 OCT 22	12/14/22	66.00	153060
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE OCTOBER 2022	000991-005745 OCT 22	12/14/22	11.34	153060
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 OCTOBER 2022	001297-014239 OCT 22	12/14/22	123.95	153060
101-800-825-920	WATER 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE OCTOBER 2022	032287-005743 OCT 22	12/14/22	211.37	153060



12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-800-825-920	WATER 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE OCTOBER 2022	032355-005744 OCT 22	12/14/22	22.57	153060
101-800-825-920	WATER 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE OCTOBER 2022	003989-005745 OCT 22	12/14/22	77.31	153060
101-800-825-920	WATER 2815 VAN ALSTYNE	MUNICIPAL SERVICE	2815 VAN ALSTYNE OCTOBER 2022	036059-021707 OCT 22	12/14/22	22.77	153060
101-800-825-940	TELEPHONE/INTERNET 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE OCTOBER 2022	001153-005743 OCT 22	12/14/22	6.00	153060
101-800-825-940	TELEPHONE/INTERNET 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE OCTOBER 2022	032355-005744 OCT 22	12/14/22	109.73	153060
101-800-825-940	TELEPHONE/INTERNET 2630 BIDDLE	MUNICIPAL SERVICE	2630 OCTOBER 2022	001297-014239 OCT 22	12/14/22	6.00	153060
202-440-825-420	TRAFFIC SIGNALS 1111 TRAFFIC	MUNICIPAL SERVICE	1111 TRAFFIC SIGNALS NOVEMBER 2022	001349-014305 NOV 22	12/14/22	853.28	153060
499-200-850-542	2698 BIDDLE SPRINKLER NOVEMBER 2022	MUNICIPAL SERVICE	2698 BIDDLE SPRINKLER NOVEMBER 2022	95015-027751 NOV 22	12/14/22	121.00	153060
499-200-850-542	104 ELM SPRINKLER NOVEMBER 2022	MUNICIPAL SERVICE	104 ELM SPRINKLER NOVEMBER 2022	1153-027523 NOV 22	12/14/22	397.82	153060
499-200-850-542	104 ELM CABLE NOVEMBER 2022	MUNICIPAL SERVICE	104 ELM CABLE NOVEMBER 2022	57023 NOVEMBER 2022	12/14/22	6.00	153060
525-750-825-910	ELECTRIC - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE NOVEMBER 2022	001233-014201 NOV 22	12/14/22	796.42	153060
525-750-825-910	ELECTRIC - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE NOVEMBER 2022	001267-014215 NOV 22	12/14/22	315.14	153060
525-750-825-910	ELECTRIC - 4325 BIDDLE	MUNICIPAL SERVICE	4325 BIDDLE NOVEMBER 2022	001273-014219 NOV 22	12/14/22	579.26	153060
525-750-825-910	ELECTRIC - 1 PINE BASF	MUNICIPAL SERVICE	1 PINE BASF NOVEMBER 2022	044083-022795 NOV 22	12/14/22	34.30	153060
525-750-825-910	ELECTRIC - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE NOVEMBER 2022	001231-014199 NOV 22	12/14/22	375.79	153060
525-750-825-920	WATER - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE NOVEMBER 2022	001233-014201 NOV 22	12/14/22	27.49	153060
525-750-825-920	WATER - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE NOVEMBER 2022	001267-014215 NOV 22	12/14/22	64.63	153060
525-750-825-920	WATER - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE NOVEMBER 2022	001231-014199 NOV 22	12/14/22	127.50	153060
530-444-825-220	Operating Expenses-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE NOVEMBER 2022	068011-011323 NOV22	12/14/22	106.00	153060
530-444-825-910	Electric-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE NOVEMBER 2022	068011-011323 NOV22	12/14/22	4,337.50	153060
530-444-825-920	WATER-BANK BLDG 3200 BIDDLE	MUNICIPAL SERVICE	3200 BIDDLE NOVEMBER 2022	068011-011323 NOV22	12/14/22	132.58	153060
			Total For Check 153060			<u>33,803.14</u>	
Check 153062							
101-000-283-030	BOT21-0017 620 ORANGE	PIZZO DEVELOPMENT GROUP LLC	BD Bond Refund	BOT21-0017	12/14/22	<u>1,000.00</u>	153062
			Total For Check 153062			<u>1,000.00</u>	
Check 153063							
101-000-257-065	BOT22-0009 - PBLD21-0678 620 ORANGE	PIZZO DEVELOPMENT GROUP, LLC	BD Bond Refund	BOT22-0009	12/14/22	<u>500.00</u>	153063
			Total For Check 153063			<u>500.00</u>	
Check 153064							
101-000-283-030	BOT21-0011 429 RIVERBANK	PIZZO DEVELOPMENT GROUP, LLC	BD Bond Refund	BOT21-0011	12/14/22	<u>1,000.00</u>	153064
			Total For Check 153064			<u>1,000.00</u>	
Check 153065							
101-000-257-065	BOT22-0006 - PBLD21-0417 429 RIVERBANK	PIZZO DEVELOPMENT GROUP, LLC	BD Bond Refund	BOT22-0006	12/14/22	<u>1,000.00</u>	153065
			Total For Check 153065			<u>1,000.00</u>	
Check 153066							
101-440-925-720	Education	RECIPROCAL ELECTRICAL COUNCIL INC	WALTER CZARNIK, CITY OF WYANDOTTE	05596	12/14/22	<u>50.00</u>	153066
			Total For Check 153066			<u>50.00</u>	
Check 153067							
492-000-650-040	Misc Fees-Sale of Property	ROBERT AND CHRISTINE HUDZINSKI	RELEASE OF DEPOSIT FOR PURCHASE OF PROPERTY	FORMER 616 ORANGE	12/14/22	<u>1,000.00</u>	153067
			Total For Check 153067			<u>1,000.00</u>	
Check 153068							
499-200-925-804	Marketing	ROBERT DEEK	INSTAGRAM REELS	12082022	12/14/22	<u>1,050.00</u>	153068
			Total For Check 153068			<u>1,050.00</u>	
Check 153069							
101-000-471-015	CURB CUT NEW/REPLACE 1876 3RD	RYAN DROGHEO	BD Payment Refund	00036684	12/14/22	<u>50.00</u>	153069
			Total For Check 153069			<u>50.00</u>	
Check 153070							
101-136-750-210	Office Supplies	SAFEGUARD BUSINESS SYSTEMS	FILE LABELS	035178015	12/14/22	<u>945.39</u>	153070
			Total For Check 153070			<u>945.39</u>	

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 153071							
101-448-825-420	Building Services	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR MAINTENANCE AT THE POLICE STATION Total For Check 153071	8106110873	12/14/22	<u>402.92</u> 402.92	153071
Check 153072							
101-448-750-270	Building Maintenance	SHARE CORP	SHOP SUPPLIES DPS Total For Check 153072	218307	12/14/22	<u>115.07</u> 115.07	153072
Check 153073							
101-000-257-064	BCB22-0253 20 CHESTNUT 102	SHARON JONES	BD Bond Refund Total For Check 153073	BCB22-0253	12/14/22	<u>30.00</u> 30.00	153073
Check 153074							
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	SHIFT CABLE FOR VPS 175 VIN 2FAFP71V58X138080 AND STOCK	966761	12/14/22	74.90	153074
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	CREDIT Total For Check 153074	963455	12/14/22	<u>(21.85)</u> 53.05	153074
Check 153075							
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3521329217	12/14/22	415.93	153075
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3521694492	12/14/22	83.96	153075
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3523962135	12/14/22	49.98	153075
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3520941417	12/14/22	25.04	153075
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3524266920	12/14/22	136.27	153075
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3524560537	12/14/22	23.49	153075
101-215-750-210	Office Supplies	STAPLES ADVANTAGE	INK, AV PAPER SUPPLIES, QVF PRINTER TONER	3522282255	12/14/22	55.43	153075
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3523621864	12/14/22	238.14	153075
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	(5) 32GB SDHC	3524155984	12/14/22	39.95	153075
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	(5) 64GB SDHC	3524155985	12/14/22	64.95	153075
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	(2) BOXES 6 X 9 ENVELOPES	3524266917	12/14/22	77.98	153075
101-303-825-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3523621864	12/14/22	31.99	153075
101-840-750-210	Office Supplies	STAPLES ADVANTAGE	INK, AV PAPER SUPPLIES, QVF PRINTER TONER	3522282255	12/14/22	54.87	153075
101-840-825-350	Printing	STAPLES ADVANTAGE	INK, AV PAPER SUPPLIES, QVF PRINTER TONER	3522282255	12/14/22	115.16	153075
285-225-925-849	Special Events-Misc	STAPLES ADVANTAGE	SPECIAL EVENTS OFFICE SUPPLIES Total For Check 153075	3524560541	12/14/22	<u>70.33</u> 1,483.47	153075
Check 153076							
101-136-850-510	Office Equipment	STATE OF MICHIGAN	JIS USER FEES Total For Check 153076	12022022	12/14/22	<u>6,974.14</u> 6,974.14	153076
Check 153077							
101-440-925-720	Education	STATE TAX COMMISSION	KELLY ROBERTS - RENEWAL OF ASSESSOR CERTIFICATION MCAO, MAAO, MMAO Total For Check 153077	ASSESSOR CERT	12/14/22	<u>175.00</u> 175.00	153077
Check 153078							
525-750-925-840	Advertising	THRYV, INC.	MONTHLY AD FEES Total For Check 153078	11192022	12/14/22	<u>33.30</u> 33.30	153078
Check 153079							
732-000-231-080	Payroll W/H-Cancer Insurance	TRANSAMERICA EMPLOYEE BENEFITS	CANCER INSURANCE NOVEMBER 2022 Total For Check 153079	2504806466 11/22	12/14/22	<u>61.05</u> 61.05	153079
Check 153080							
101-301-750-220	Operating Expenses	TRANSUNION RISK AND ALTERNATIVE	NOVEMBER 2022 Total For Check 153080	2889411-202211-1	12/14/22	<u>160.00</u> 160.00	153080
Check 153081							
677-200-950-610	Liability Claims-City	TRAVELERS	CASEY, KRISTINE - 7629K8128	000619599	12/14/22	6,284.00	153081

12/15/2022

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 12/02/2022 - 12/15/2022  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
			Total For Check 153081			6,284.00	
Check 153082	101-303-825-220 Operating Expenses	TRUSTED JOURNEY PET MEMORIAL SERV.	ANIMAL DISPOSAL	PA10081-I-0035	12/14/22	34.00	153082
			Total For Check 153082			34.00	
Check 153083	306-200-925-790 Other Expenses-Misc	US BANK	ADMIN FEES - 11/01/22 - 10/31/23 0019081NS	6734389	12/14/22	500.00	153083
			Total For Check 153083			500.00	
Check 153084	101-301-925-770 Prisoner Transport/Holding	WAYNE COUNTY ACCOUNTS RECEIVABLE	JAIL BILLING - OCTOBER 22	313060	12/14/22	3,780.00	153084
			Total For Check 153084			3,780.00	
Check 153085	285-000-660-010 Corporate Donations	WYANDOTTE ACADEMY YOUTH CHOIR	PARAE AND TREE LIGHTING	11292022	12/14/22	500.00	153085
			Total For Check 153085			500.00	
Check 153086	101-000-257-064 BCB21-0312 - PUS21-0304 242 EMMONS	ZACHARY SCHOSSAU	BD Bond Refund	BCB21-0312	12/14/22	4,000.00	153086
			Total For Check 153086			4,000.00	
Check 153087	731-000-231-040 Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION	PENSION 12/15/22	12/15/22	475.00	153087
			Total For Check 153087			475.00	
Check 153088	731-000-394-020 Reserve-MSR Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION	PENSION 12/15/22	12/15/22	10,670.13	153088
			Total For Check 153088			10,670.13	
		Fund Totals:					
			Fund 101 General Fund			416,560.58	
			Fund 202 Major Street Fund			59,811.47	
			Fund 265 Drug Forfeiture Fund			140.93	
			Fund 285 Special Events Fund			4,386.86	
			Fund 290 Solid Waste Disposal Fund			133,908.66	
			Fund 306 Debt Service			500.00	
			Fund 492 TIFA Consolidated Fund			79,304.36	
			Fund 499 DDA tax increment Finance Fund			4,058.48	
			Fund 525 Municipal Golf Course Fund			3,507.93	
			Fund 530 Building Rental Fund			9,130.36	
			Fund 590 Sewage Fund			129,500.00	
			Fund 677 Self Insurance Fund			13,566.53	
			Fund 701 Trust Fund			392,491.35	
			Fund 731 Retirement System Fund			93,480.85	
			Fund 732 Retiree Health Care Fund			1,722.99	
			Total For All Funds:			1,349,321.35	
			Payroll Checks 12/07/22			248,468.80	
			Pension Checks 12/15/22			583,702.91	
			TOTAL			2,181,493.06	

This is to certify that the above vouchers amounting to \$2,181,493.06 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.

Mayor \_\_\_\_\_

City Clerk \_\_\_\_\_

This is to certify that the above vouchers amounting to \$2,181,493.06 have been examined, that the materials and services have been received

**RESOLUTION**

Item Number: #  
Date: December 19, 2022

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the total bills and accounts of \$2,181,493.06 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<b><u>YEAS</u></b>	<b><u>COUNCIL</u></b>	<b><u>NAYS</u></b>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

Reports & Minutes  
CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION SPECIAL MEETING MINUTES, DRAFT  
DECEMBER 8, 2022

Members Present: John Darin, Chairman, Joanna Brookshire, Jacqueline Blackmore, Barbara Freese, Noel Galeski, Wendy Leach, Mary Pilon, Annette Sebestin

Members Excused: Patti Christie, Stephanie Pizzo, Alice Ugljesa

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:01 pm.
2. Approval of Agenda: The agenda for this Special Meeting was approved.
3. Action Item – Selection of 4th Annual Holiday Lighting & Decorating Awards:
  - a. Scoring and Criteria: Each nominated property's exterior lighting and decorating was observed during evening hours by the nominator, and submitted nomination forms and photographs were reviewed. Each nominated property was given an overall summary score by each commissioner present on a scale of 1-5 points. The scoring criteria included workmanship, originality, color, scale, and proportion. For businesses, holiday lighting and decorations that were staged in display cases directly adjacent to and clearly visible from the sidewalk and street were deemed acceptable for review. There was a maximum of 40 points awarded to each nominated property, due to 8 commissioners being present during the evaluation and scoring phase of the judging.
  - b. Awards and Recognitions: It was confirmed that the top 11 scored residences and the top 4 scored businesses would be designated as recipients of the 2022 Annual Holiday Lighting & Decorating Awards. The Award Winners will be honored with a presentation at the January 9, 2023 City Council meeting. They will each be given a special Christmas ornament and a certificate. Those nominees not receiving awards will be recognized as "Honorable Mentions", and will be mailed a recognition postcard. It was clarified during discussion that the term of the Award is 5 years.
  - c. Evaluation of Nominated Residences: There were 65 properties nominated for the 2022 Holiday Decorating Awards. Winners were selected as follows, highest scores first:

Residential Award Winners:

4214 23<sup>rd</sup> Street  
1302 Cedar Street  
563 St. John Street (includes 555 and 571 St. John)  
629 Pine Street  
2311 Vinewood Street  
3641 16<sup>th</sup> Street  
3651 16<sup>th</sup> Street  
1450 Sycamore Street  
626 Pine Street  
456 Forest Street  
1019 Cedar Street

Business Award Winners:

Iron Gate, 3019 Biddle Avenue  
Freshwater Vacation Rentals, 1200 Ford Avenue  
CG Insurance, 2232 Eureka Road  
Bezzo Dental, 45 Elm Street

Residential Honorable Mentions/Runners-Up:

3454 14th Street  
616 Kings Hwy  
652 Lincoln Street  
304 Cedar Street  
432 Maple Street



635 Pine Street  
2311 17<sup>th</sup> Street  
2340 18<sup>th</sup> Street  
1559 12<sup>th</sup> Street  
2249 12<sup>th</sup> Street  
423 Plum Street  
2436 10<sup>th</sup> Street  
1829 Lindbergh Street  
3504 17<sup>th</sup> Street  
1262 11<sup>th</sup> Street  
2466 19<sup>th</sup> Street  
3517 17<sup>th</sup> Street  
1719 Vinewood Street  
1574 10<sup>th</sup> Street  
1855 11<sup>th</sup> Street  
3505 16<sup>th</sup> Street  
1205 11<sup>th</sup> Street  
219 Superior Avenue  
2279 8<sup>th</sup> Street  
3586 23<sup>rd</sup> Street  
3512 19<sup>th</sup> Street  
3336 14<sup>th</sup> Street  
2494 21<sup>st</sup> Street  
3102 9<sup>th</sup> Street  
2058 18<sup>th</sup> Street  
2992 22<sup>nd</sup> Street  
2205 17<sup>th</sup> Street

Business Honorable Mentions/Runners-Up:

Sweet Arrangements, 3203 Biddle Avenue  
Vince Palazzolo Photography, 1205 Oak Street

d. Next Steps and Follow-Up:

- 1) Postcards to all Honorable Mention nominees will be mailed through the Mayor's Office;
- 2) The Award winner's names and contact information will be identified, and a Letter of Congratulations and Invitation to the Awards Presentation will be delivered to them;
- 3) Certificates will be completed for the presentation;
- 4) Special ornaments will be purchased as our awards for the presentation;
- 5) Ornament awards and certificates will be presented by the Beautification Commission at the January 9, 2023 City Council meeting; and
- 6) Following the Awards Presentations, the awardees will be posted on the Commission's Facebook page.

Next Meeting: The next Regular meeting is currently scheduled for **Thursday, January 12, 2023** at 6:00 pm in City Hall, City Council Chambers, Third Floor, 3200 Biddle Avenue.

Awards Presentation: The Holiday Decorating Awards Presentation is scheduled for **Monday, January 9, 2023** at 7:00 pm in City Hall, City Council Chambers, Third Floor, 3200 Biddle Avenue.

Adjournment: The meeting was adjourned at 7:00 pm.



---

John M. Darin  
Chairman,  
Wyandotte Beautification Commission

**OFFICIALS**

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Robert A. DeSana**

**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Kaylyn Crayne**  
**Todd Hanna**  
**Rosemary Shuryan**  
**Kelly Stec**

**Cultural and Historical Commission**

**Meeting Minutes**  
**November 10, 2022**  
**Marx Home**  
**6:15 pm**

**Present:** Nancy Bozzo, Rebecca Free, Eula Grooms, Don Gutz, Wallace Hayden, Jakki Malnar, Ken Munson, Rebecca Pilon, Sue Pilon, Jane Rasmussen, Anne Ronco, Rose Shuryan, Council Liaison  
**Staff:** Jesse Rose, Museum Director, Audrey Wicklander, Museum Assistant  
**Guests:** Karen Adkins, Brian Branham, Honorable Mayor Robert DeSana, Joseph Gruber, Executive Director, Wyandotte Downtown Development Authority, Beth Labadie, Dan Galeski, Ken Navarre, Mary-Johna Wein, President, Wyandotte Historical Society

**Call to Order:** The meeting was called to order at 6:20 pm.

**MOTION** by Anne Ronco, **SUPPORTED** by Eula Grooms, to approve the September minutes. **Motion carried 11-0.**

**President's Report:** A moment of silence was given in remembrance of George Gouth, who was a founding member of the Wyandotte Historical Society and longtime supporter of Wyandotte and Downriver history.

**Guests: Shipbuilding Monument:** Mayor DeSana and Joe Gruber of the DDA attended to discuss the progress on the Shipbuilding Monument, which is in its early development phase and planned for Bishop Park. Commissioners Don Gutz, Committee Chairperson, and Jane Rasmussen also spoke on the matter. Mayor DeSana recognized Don's work on the project and expressed this is a community project and will require support and funding from the Wyandotte Historical Society, Friends of the Museum, the Cultural & Historical Commission, and residents. The feedback was positive and all commissioners, staff, and guests expressed their full support for the monument. Next steps include gaining funds through fundraisers and grants, gathering public opinions, possibly hiring an architect to begin the design of the site, and obtaining the two anchors from the family of Captain Drouillard, which will be donated to the Wyandotte Museums.

**Director's Report: MOTION** by Anne Ronco, **SUPPORTED** by Jakki Malnar, to approve the September finance report, pending audits. **Motion carried 11-0.**

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • [museum@wyandottemi.gov](mailto:museum@wyandottemi.gov)

[www.wyandotte.net](http://www.wyandotte.net)

## OFFICIALS

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Robert A. DeSana**

**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Kaylyn Crayne**  
**Todd Hanna**  
**Rosemary Shuryan**  
**Kelly Stec**

## Cultural and Historical Commission

**MOTION** by Eula Grooms, **SUPPORTED** by Ken Munson, to approve the October finance report, pending audits. **Motion carried 11-0.**

**Request for Funds from WHS:** In late October, the Museum Director submitted a letter to the Wyandotte Historical Society President, Mary-Johna Wein, requesting \$6,000 to subsidize the cost of the Ford-MacNichol Home restoration project. The newly elected WHS Board will first meet on December 7<sup>th</sup> so the request will be discussed at that time and an update will be given at the December Commission meeting.

**Event Wrap-Up – Fall City-Wide Garage Sale:** This year's Fall City-Wide on September 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> had 176 registrants and the brought in \$4,242.65 to the reserve account, which were similar numbers to previous years.

**Event Wrap-Up – Cemetery Walk:** Like prior years, the 2022 Cemetery Walk on October 14<sup>th</sup> and 15<sup>th</sup> was a resounding success and in all, it brought in 387 guests and 52 volunteers. The total profit for the event was \$8,343.00. Many problems occurred on Friday night but the issues were dealt with in the moment and will lead to changes in the coming years but overall, the feedback received from guests, staff, and volunteers was overwhelmingly positive.

**Event Wrap-Up – Hallowe'en Open House:** The Open House welcomed 183 visitors, which is much more than previous years and exceeded staff expectations. The event is free to attend and although the turnout was great, donations were only \$31.00. Staff, volunteers, and guests had a great time.

**Justin West Donation:** On October 21<sup>st</sup>, the youngest son of Eleanor Ford-Torrey-West, Justin West, came from Massachusetts with his wife, Eileen, to visit the museum and donate some Ford family items. The West's donated items included an original painting of J.B. and Mary Ford, multiple porcelain pieces, glass from the original Ford glass company in Pittsburgh, and a bible owned by Mary Ford. Staff also took the Wests on a tour around the museum house and everyone involved thoroughly enjoyed the visit.

**Wyandotte History Society:** Alana Paluszewski will be giving a lecture and signing books at the Marx Home on November 11<sup>th</sup>. The WHS Santa program will be returning after two years at the Ford-Bacon Library on December 3<sup>rd</sup>.

**Friends of the Wyandotte Museums:** Nothing new to report at this time.

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • [museum@wyandottemi.gov](mailto:museum@wyandottemi.gov)

[www.wyandotte.net](http://www.wyandotte.net)

**OFFICIALS**

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Robert A. DeSana**

**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Kaylyn Crayne**  
**Todd Hanna**  
**Rosemary Shuryan**  
**Kelly Stec**

**Cultural and Historical Commission**

**Committee Reports:** Salvage Committee Chairperson, Eula Grooms, gave an update on the salvage storage facility and the brewing equipment that was donated that needs to be sold.

**Old Business: Ford-MacNichol Home Restoration:** The Ford-MacNichol Home restoration project was finished on October 13<sup>th</sup> following some small issues that needed to be resolved. The final payment amount has yet to be announced to the Museum Director by Grunwell-Cashero.

**New Business: Festive Fridays and Decorations:** The Wyandotte Museums Festive Friday's event is the last of the Heritage Events Series for 2022 and will be on December 2<sup>nd</sup>, 9<sup>th</sup>, and 16<sup>th</sup> from 5 to 8 pm. It is free admission and this year; staff are welcoming volunteers to each decorate a room in the Ford-MacNichol Home. The Crystal Tree is a fan favorite and will be making its return after two years away, and there will be games and other activities available for families to enjoy.

**Late Items: QR Code:** The museum has always welcomed cash donations and has created a donation option on the city website, but has lacked a way in which guests may make a donation online within the museum. The Museum Assistant created a QR code which can be scanned on mobile phones and guests can make a donation within the museum if they wish to. A QR code is now in each of the three buildings on the museum campus.

**MOTION** by Jane Rasmussen, **SUPPORTED** by Nancy Bozzo, to adjourn the meeting at 7:59 pm. **Motion carried 11-0.**

**Next Cultural and Historical Commission Meeting:** December 8<sup>th</sup> at 6:15 pm in the Marx Home.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Audrey'.

Audrey Wicklander, Museum Assistant

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • [museum@wyandottemi.gov](mailto:museum@wyandottemi.gov)

[www.wyandotte.net](http://www.wyandotte.net)

**Downtown Development Authority  
Regular Meeting Minutes**

5:30 PM, November 1<sup>st</sup>, 2022

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and  
Via the Zoom Audio-only Virtual Platform

**MEMBERS PRESENT:** Mayor Rob DeSana, Bryan Kozinski, Anne Majlinger, Scott Jordan, Patt Slack

**MEMBERS EXCUSED:** Rick DeSana, John Jarjosa, Leo Stevenson, Norm Walker

**OTHERS PRESENT:** Joe Gruber, DDA Director, several members of the Downtown Development Area Citizen's Advisory Council, and several members of the general public

**PUBLIC COMMENT:** Christ Doulos, Owner, Vault Restaurant. Mr. Doulos approached the Board with a follow-up inquiry from his last presentation at the previous DDA Board meeting in September regarding events, road closures and a Downtown survey.

Chairwoman Slack answered stating that the promotions committee had met and that they were still developing a format to the survey, which because it was a large survey, they wanted to include more content and questions beyond just events, but about other promotions and Downtown activities, and that by the next DDA meeting, the Board would have a draft product to review that is more useful

Mr. Doulos reiterated that it is not the festivals alone that concern him, rather the street closures and that he hoped the survey would be done before the 2023 plans are finalized. Chairwoman Slack noted that the DDA new fiscal year began in October 2022 and that while that budget is set and things are already planned, anything can change, and that there is no overnight solution. She stated that DDA will likely address road closures on a month-to-month basis. She highlighted a few solutions already implemented to date including relocating the music stage and utilizing parking lots. She again stated that the solution is not to cancel events, but to strategize to make it easier for businesses to operate.

Mr. Doulos asked that Director Gruber provide him an update regarding upcoming street closures, specifically plans for the New Years Eve event as it will greatly impact his business. Director Gruber responded that he was not aware of any final decisions or confirmed plans of New Year's Eve. Mr. Doulos stated that if the road was closed, he would close on New Years Eve, because there was no point to be open. Director Gruber reiterated that the event company is exploring different options for the event due to logistical challenges with contractors and vendors, and he told Mr. Doulos that at this stage he would not anticipate that he should close his restaurant, as Director Gruber recalled that Mr. Doulos had previously stated that New Year's Eve was his single most successful day in his restaurant's brief history. Mr. Doulos ended by stating that the community should reconsider hosting the Zombie Pub Crawl on Sweetest Day.

## **APPROVAL OF MINUTES & AGENDA:**

Revised Meeting Minutes from June 2022, Meeting Minutes from September 2022, and Meeting Agenda for November 2022 Meeting.

**Motion by S. Jordan, Supported by Mayor DeSana, to approve the Revised Meeting Minutes from June 2022, Meeting Minutes from September 2022, and Meeting Agenda for November 2022 Meeting. All in favor, Motion carried.**

## **MONTHLY REVENUE/EXPENDITURE REPORT:**

**Monthly Revenue and Expenditure Report:** Periods Ending September 30<sup>th</sup>, 2022 and October 31<sup>st</sup>, 2022

**Motion by A. Majlinger, Supported by Mayor DeSana, to accept and approve the Monthly Revenue and Expenditure Reports for the Periods Ending September 30th, 2022 and October 31st, 2022. Roll Call. All in Favor. Motion carried.**

**INFORMATION TO RECEIVE & PLACE ON FILE:** None

## **ONGOING PROJECTS & BUSINESS:**

**Downtown Capital Improvements Plan (CIP) and Infrastructure Project:** Since the DDA last met, the City Council approved the recommended bid from the low bidder, Wade Trim for infrastructure survey services. They will begin work immediately and should be completed within 45 days as stated in the contract. Following the Survey phase, the DDA will proceed with the Design phase. Director Gruber noted that the Design RFP for the Downtown Infrastructure project was published on the MITN on November 1<sup>st</sup>, and that bids would be opened on Monday, December 5<sup>th</sup>, 2022. It is plausible that a contract for design services would be awarded before the end of the year. Once design is completed, the DDA will go out to bid for construction services, and once a construction contractor has been selected, the DDA will proceed with financing measures and the DDA Revenue Bond process. He noted that while it is an ambitious timeline, it is not totally out of reach to be under construction at the end of Summer 2023.

**Eureka Road Viaduct – Phase 2 Planting:** Director Gruber provided an update that the DDA's \$25,000 America in Bloom Grant award was successfully finalized and helped deliver the second phase of planting which installed 30 new trees and several hundreds of feet of ground covers and flowering shrubs.

## **NEW PROJECTS & BUSINESS**

- 1) DDA Grant Committee: Joseph R. Peterson: Downtown Grant Extension Request: District 142:** Director Gruber read a letter from the developers of the District 142



requesting an extension on the deadline of their \$75,000 grant award to the end of February 2023. The extension request is due to many supply chain issues, labor shortages, and cost increases, jumping from \$600,000 to a revised budget of \$1,400,000. Construction and redevelopment are well underway. Director Gruber highlighted that the proposed project is to build a new private event center and concert venue that will be a major benefit to Downtown.

**Motion by P. Slack, Supported by B. Kozinski to accept and approve the Joseph R. Peterson Downtown Grant Award Extension Request with a new revised deadline of March 1<sup>st</sup>, 2023 with all other terms and conditions remaining the same. Roll Call. All in Favor. Motion carried.**

- 2) **DDA Promotions: Publicity highlights and events:** Director Gruber shared an update that the DDA has been working with a professional publicist Matty Lee, to generate positive publicity and press surrounding various Downtown events and seasonal happenings. This included visits with Fox 2 news in-studio, WXYZ Channel 7 remote and WJR Radio interviews to promote the Markets of Downtown Wyandotte, Halloween Events, and the Zombie Pub Crawl. Other events that happened in the past month include the Witches of Wyandotte retail event, the Detroit River Cocktail Showdown and the 80's vs. 90's Halloween Party and Pub Crawl. Director Gruber noted that Matty Lee would continue working with the DDA to help promote Small Business Saturday in November.

Chairwoman Slack noted that the press was wonderful and that the Promotions Committee should again meet to discuss and finalize the Downtown Survey. Director Gruber concurred, and stated that the upcoming DDA meeting in December would be a good opportunity to review, discuss and refine the Downtown Survey as it will coincide with the Development Area Citizen's Advisory Council Meeting and the Public Information meeting, and that the survey should remain open from 30-45 days. Director Gruber noted the last comprehensive outreach and engagement survey was collected in 2014 during a broader Downtown Strategic Planning Process, and that this is a good time to again conduct a survey.

Mayor DeSana asked if the survey will be for all residents in Wyandotte or primarily the business owners downtown. Director Gruber shared his professional opinion that the survey should include many different topics including events, housing, public art and that the DDA wants to capture broad audience. A. Majlinger added that the survey should have a specific event focus. Director Gruber clarified that the survey will have a strong focus on events Downtown, while also having other questions and information pertaining to other topics of interest. The survey will be designed in a way that the person taking the survey will be directed to questions most specific to them as a person, as some questions

do not pertain to all parties. Director Gruber stressed that the survey must be broad and all inclusive so that the data collected is not too greatly skewed in one direction and so that the information collected can be useful to the DDA.

Chairwoman Slack offered a remembrance and condolences for the passing of Gib and Arlene Rose, noting that they were dedicated community stakeholders, business owners and contributors to the downtown for many years.

Mayor DeSana ended the meeting by offering Jim Lange, member of the Downtown Citizen Advisory Committee, a public recognition for this hard work and dedication to Bishop Park, landscaping and beautification. Mr. Lange approached the Board to provide an update of his efforts.

**NEXT REGULAR MEETING:** 5:30 PM, Tuesday December 13<sup>th</sup>, 2022 - *this meeting will serve as a Development Area Citizens Advisory Committee Meeting and the second annual public information meeting.*

**Motion by B. Kozinski, supported by A. Majlinger to adjourn the meeting. All in Favor. Motion Carries.**

**ADJOURNMENT:** 6:01 PM

Respectfully Submitted,

Joe Gruber, DDA Director

**CITY OF WYANDOTTE  
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, November 22, 2022. Commissioner Melzer called the meeting to order at 6:02 p.m.

**ROLL CALL:**

Present: Commissioner Doug Melzer  
Commissioner John Harris  
Commissioner Bobie Heck  
Chief Thomas Lyon

Recording Secretary: Lynne Matt

**READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on September 13, 2022. Motion carried unanimously.

**COMMUNICATIONS**

None

**NEW BUSINESS**

None

**DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report September 2022*  
*Wyandotte Fire Department Monthly Report October 2022*  
Chief Lyon stated that mutual aid is slowing down as surrounding communities are stepping up and working on it.

Commissioner Harris motioned to receive reports and place on file; supported by Commissioner Heck. Motion carried.

**DEPARTMENTAL (continued)**

3. *Department bills submitted September 21, 2022 in the amount of \$10,736.91*  
*Department bills submitted October 5, 2022 in the amount of \$4,184.31*  
*Department bills submitted October 26, 2022 in the amount of \$4,642.80*  
*Department bills submitted November 2, 2022 in the amount of \$9,911.31*  
*Department bills submitted November 16, 2022 in the amount of \$5,430.38*  
Commissioner Harris motioned to pay bills and accounts submitted as stated above;  
supported by Commissioner Heck. Roll call; motion carried.

**LATE ITEM**

Chief Lyon stated that they interviewed 2 perspective candidates which were waiting on their written scores and successful physical agility test to proceed further.

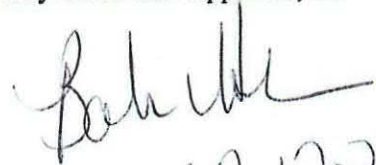
**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:12 p.m.

Respectfully submitted,

Bobie Heck  
Secretary

BH/lm

  
12-12-22