



AGENDA

REGULAR SESSION

MONDAY, SEPTEMBER 25, 2023 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE KELLY STEC

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. SAD #953: Pave 7th Street North of St Johns
2. Water Main Repair Damage Complaint - 147 Biddle Ave.

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.

CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

3. Approval of City Council Minutes 09.11.2023
4. Proclaim National Constitution Week
5. Washington Elementary School Road Closure Request - Literacy Walk
6. Polish Army Veterans Post 95 Procession Request
7. 2023 Fiscal Year Budget Amendments
8. 2023 Leaf Collection Schedule
9. City Wide Shred Day- October 7, 2023
10. Special Events Application: Downriver Fanfare
11. Special Event: American Legion Post 217 Trunk or Treat
12. Special Event: St. Stephen's Church Trunk or Treat
13. Special Events Application: Jaime Churches Event

NEW BUSINESS

14. Final Reading #1537: 2024 Fiscal Year Budget Ordinance
15. DMS Fiscal 2024 Budgets - Electric, Water and ConneX
16. 2023-2024 Yack Arena Concession Stand Lease
17. Downtown Infrastructure Design and Engineering Services Contract, Pt. 2
18. Bid Award #4855: Cleaning Services for Police Station & Court
19. Bid Award #4856: Cleaning Services for City Hall

BILLS & ACCOUNTS

REPORTS & MINUTES

Brownfield (BRDA) Minutes 09/19/2023

Cultural & Historical Commission Minutes 08/10/2023

DDA Minutes 08/08/2023

TIFA Minutes 09/19/2023

WMS Commission Minutes 09/13/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

NEXT MEETING OF THE CITY COUNCIL: OCTOBER 9, 2023

ADJOURNMENT

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 1

ITEM: SAD #953: Pave 7th Street North of St Johns

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: On September 11, 2023, Council referred to the undersigned a request from Mr. Brian Smith, 690 St Johns, to pave 7th Street from St Johns to the dead end 110 feet to the north (behind F.O.P. Park). The existing road surface is gravel and vehicular traffic to the north is prevented by the existing guardrail across 7th Street at the alley south of F.O.P. Park.

Two properties have side yards that abut the unpaved portion of 7th Street - 690 St Johns (owner - Brian Smith) and 706 St Johns (owner - Anne Sterner). The undersigned has spoken to both adjacent property owners and they are in favor of paving the road pending the estimated costs for the paving project. The estimated cost of this project is \$49,028.11, all of which would be assessed to property owners. The estimated cost for residents along St Johns, between Lindbergh and 8th Street, were calculated per the attached November 10, 1989, memorandum denoting the allocation of costs for the benefits for street paving.

Chapter XIV, Subdivision 2, Section 8 of the City Charter indicates that when the owners of sixty (60) per centum of the frontage of lands, liable to be assessed in any special assessment district, shall petition the Council for any public improvement, the Council shall order such improvement to be made. In other cases, public improvements shall be made at the discretion of the Council.

If Council determines that the road should be paved, the necessary resolution setting a hearing of necessity has been prepared.

STRATEGIC PLAN/GOALS: This proposed improvement is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in insuring that new developments will have a positive impact on the abutting neighborhood, and promotes infrastructure improvements associated with new developments.

ACTION REQUESTED: Determine that the paving of the public street known as 7th Street from St Johns to the dead end 110 feet to the north, is a necessary and beneficial public improvement and adopt the prepared resolution for the creation of a special assessment district and setting the time and date for a public hearing.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The improvement would be funded from Account # 249-450-825-462 Sidewalk and Alley Special Assessments (current balance \$24,288 and fiscal year 2024 request of \$133,000) in the amount of \$49,028.11, which would be assessed to property owners.

IMPLEMENTATION PLAN: If approved by Council, authorize the City Clerk to give notice of the special assessment district in accordance with the City Charter and set the time and date for the public hearing. Plans for the paving of 7th Street north of St Johns will be developed and the proposed Special Assessment District will be available in the Engineering and Building Department.

LIST OF ATTACHMENTS:

1. Benefits for Street Paving
2. PAVING REQUEST FOR 7TH STREET NORTH OF ST JOHNS
3. Budgetary Estimate for 7th at St Johns 09-05-23
4. SAD Assessment Spread Sheet
5. NOTICE OF HEARING OF OBJECTIONS
6. RESOLUTION

RESOLUTION

Item Number: #1
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council of the City of Wyandotte deems it advisable and necessary for the public health, safety and welfare of said City and its inhabitants and it is a necessary public improvement and beneficial to the City of Wyandotte, and its inhabitants, to grade and pave a public street in the City of Wyandotte, more particularly described as:

The fifty (50) foot wide public street known as 7th Street from St. Johns Street to the dead end 110 feet to the north, abutting: Lot 135 and Lot 138, Lot 33, The Reaume Subd'n of Lots 33 & 38 & a part of Lots 32 & 39 of the Subd'n of the Estate of Antoine Labadie, P.C. 112 & Lot 2 of the Subd'n of the Estate of Peter Perry Sr., of part of Fractional Section 20, Village of Ford (now City of Wyandotte), Wayne County Michigan, as recorded in Liber 32 of Plats, Page 30, Wayne County Records.

RESOLVED FURTHER that the City Engineer, having prepared estimates of the cost and expenses, plats and diagrams of said improvement and of the locality to be improved, the same are available for public examination at the Engineering Department offices: and

RESOLVED FURTHER that there is hereby tentatively designated a special assessment district #953 against which the cost and expenses of said improvements are to be assessed, consisting of lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lots 37 thru 40, both inclusive, Cunningham-Tobias Co. Goddard Park Sub. of part of Lot 3, Sub. of Secs. 20 & 21, also part of Lots 34 & 37 of Sub. of P.C. 112, Village of Ford & the Twp. of Ecorse (now City of Wyandotte), Wayne Co., Michigan, as recorded in Liber 39 of Plats, Page 55, Wayne County Records; and Lots 133 thru 135, both inclusive, and Lots 138 thru 145, both inclusive, Lot 33, The Reaume Subd'n of Lots 33 & 38 & a part of Lots 32 & 39 of the Subd'n of the Estate of Antoine Labadie, P.C. 112 & Lot 2 of the Subd'n of the Estate of Peter Perry Sr., of part of Fractional Section 20, Village of Ford (now City of Wyandotte), Wayne County Michigan, as recorded in Liber 32 of Plats, Page 30, Wayne County Records.

RESOLVED FURTHER that the cost and expenses of grading and paving the fifty (50) foot wide public street known as 7th Street, from St Johns Street to the dead end 110 feet to the north, shall be defrayed by special assessment upon the lots, parts of lots and parcels of land abutting and adjoining said improvement, as well as benefiting therefrom, excepting from said assessment, however, the improvement expense attributable to alley and street intersections, City owned land, owner occupied single family dwellings, owner occupied multi-family rental dwellings will be assessed in that proportion that the property is used for purposes other than that of the owner occupying same in comparison to the total assessable portion of the entire property, and other property not assessable by law, the expense of which, together with any improvement expenses remaining after the aforesaid assessment, shall be defrayed from the general fund of the City.

RESOLVED FURTHER, that a public hearing upon such plans, district, and estimate of costs will be held in the Council Chambers of Wyandotte City Hall at 3200 Biddle Avenue, Wyandotte, Michigan, within the City Council meeting commencing at 7:00PM on Monday, October 9, 2023, where Council will meet to consider the proposed district and to hear the objections of any owner of, or party in interest of, the property to be assessed,

whose name appears upon the last local tax assessment records, and that a notice shall be sent by the City Clerk by first class mail addressed to such owner(s) or party(ies) at the address shown on the tax records, at least ten (10) days before the date of such hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

BENEFITS FOR STREET PAVING

60% of the abutting side frontage of conforming corner residential lots which have no improvements facing the side street being paved, with a minimum benefit of 60 feet.

100% of the abutting side frontage of manufacturing, business or nonconforming residential lots or that part of side lots having an improvement which faces the side street being paved.

100% of the abutting frontage of lots facing the improvement where the improvement does not abut the side of a corner lot in the same side of the block.

5% of the frontage of a lot, the front of which is not being paved and which lies on the same side of a block as a corner lot, the side of which abuts the new pavement, except that this will not apply to corner lots which have already paid 100% towards the paving abutting the side of the lot.

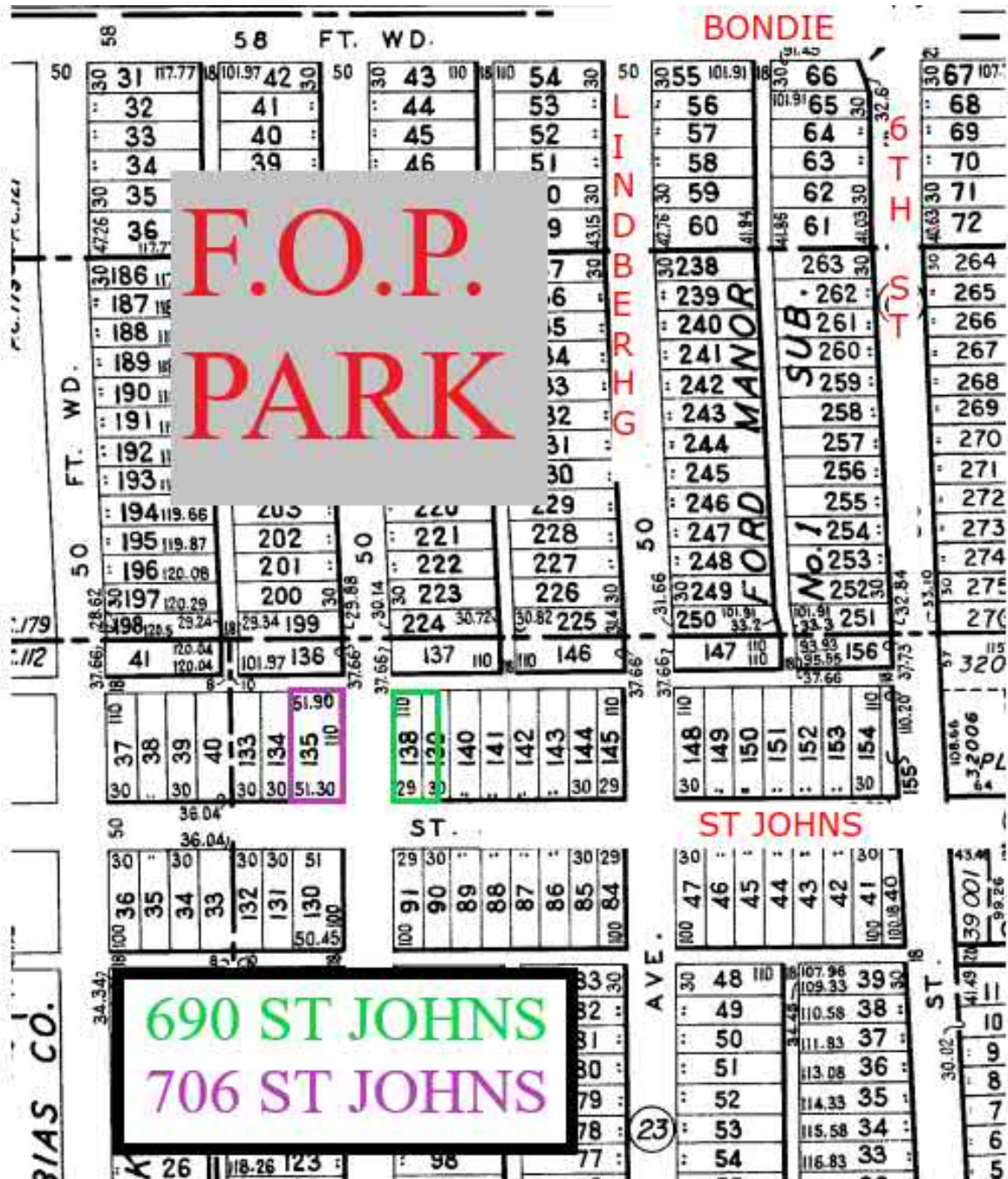
The terms "conforming use", "residential", "business", or "manufacturing lots", and "side lot lines" are used as defined in the City Zoning Ordinance.

Revised 11-10-89

NOTE: BUSINESS = 3 or more Rental on lot.

PAVING REQUEST FOR 7TH STREET NORTH OF ST JOHNS

North



South

COPIES TO:
Contractor
Eng. Dept. File
City Engineer
Peggy

CITY OF WYANDOTTE
DEPARTMENT OF ENGINEERING
3200 BIDDLE AVENUE, SUITE 200
WYANDOTTE, MICHIGAN 48192

Budgetary Estimate for 7th at St Johns

September 5, 2023

Contract With: Al's Asphalt Paving Co.

Address: 25500 Brest Rd, Taylor, MI 48180

Contract Dated: March 22, 2021

For: File #4800 - 2023 HMA Resurfacing Project

This estimate is for 8-inch concrete pavement on 6-inch stone base, measuring 110 feet by 27 feet.
Provide subgrade underdrain, install missing sidewalk (west), and add approaches.

Pay Item	Plan	Placed	Unit	Rate	Total
1 Cold Milling Surface		0.0	SYD	\$1.80	\$0.00
2 Adjust and Seal Catch Basin		0.0	EA	\$850.00	\$0.00
3 Adjust and Seal Manhole		0.0	EA	\$850.00	\$0.00
4 Adjust Water Shut Off		0.0	EA	\$400.00	\$0.00
5 Rebuild Structures		0.0	LFT	\$110.00	\$0.00
6 Remove Existing Structure		0.0	EA	\$680.00	\$0.00
7 Install New Catch Basin		0.0	EA	\$2,400.00	\$0.00
8 Install 6-inch PVC Storm Sewer		0.0	LFT	\$45.00	\$0.00
9 Install 8-inch PVC Storm Sewer		0.0	LFT	\$70.00	\$0.00
10 Install 10-inch PVC Storm Sewer		0.0	LFT	\$70.00	\$0.00
11 Install 12-inch PVC Storm Sewer		0.0	LFT	\$70.00	\$0.00
12 Concrete Base Repair		0.0	SYD	\$74.65	\$0.00
13 Remove 8-inch Concrete		0.0	SYD	\$3.00	\$0.00
14 Place 8-inch Finished Concrete		310.0	SYD	\$74.65	\$23,141.50
15 Subgrade Undercutting		175.0	CYD	\$9.00	\$1,575.00
16 Undercutting Backfill - 21A Fill Stone		110.0	TON	\$48.00	\$5,280.00
17 Remove and Replace Curb		0.0	LFT	\$37.08	\$0.00
18 Remove 4-inch Concrete		0.0	SFT	\$1.00	\$0.00
19 Place 4-inch Concrete Sidewalk ADA Ramp		0.0	SFT	\$8.30	\$0.00
20 Place 4-inch Concrete		300.0	SFT	\$7.98	\$2,394.00
21 ADA Detectable Warning Surface		0.0	LFT	\$49.44	\$0.00
22 Remove Integral Curb		0.0	LFT	\$10.00	\$0.00
23 Replace ADA Integral Curb		0.0	LFT	\$19.57	\$0.00
24 Remove 6-inch Concrete		0.0	SFT	\$1.00	\$0.00
25 Place 6-inch Concrete		300.0	SFT	\$8.55	\$2,565.00

Budgetary Estimate for 7th at St Johns
September 5, 2023

Contract With: Al's Asphalt Paving Co.
For: File #4800 - 2023 HMA Resurfacing Project

Pay Item	Plan	Placed	Unit	Rate	Total
26 Sawcut Asphalt		0.0	LFT	\$1.50	\$0.00
27 Remove Asphalt		0.0	SYD	\$8.00	\$0.00
28 HMA Base Course Patching		0.0	TON	\$112.00	\$0.00
29 Surface Preparation		0.0	SYD	\$1.10	\$0.00
30 Butt Joint		0.0	LFT	\$5.00	\$0.00
31 HMA Wearing Course - 5E3		0.00	TON	\$112.00	\$0.00
32 HMA Leveling Course - 36A		0.00	TON	\$112.00	\$0.00
33 Hand Patch HMA Wearing Course - 36A		0.00	TON	\$112.00	\$0.00
34 Hand Patch HMA Leveling Course - 13A		0.00	TON	\$112.00	\$0.00
35 Driveway Patching		0.00	TON	\$220.00	\$0.00
36 Regrade and Sod		0.0	SYD	\$12.00	\$0.00
37 Regrade and Seed with Mulch Blanket		140.0	SYD	\$10.00	\$1,400.00
38 Traffic Maintenance and Control		0.05	LS	\$14,000.00	\$700.00
39 Clean Up		0.05	LS	\$10,472.00	\$523.60
40 Install New Man Hole		0.0	EA	\$3,500.00	\$0.00
41 Place 6-inch Underdrain		210.0	LFT	\$14.00	\$2,940.00
42 Regrade and Hydroseed		0.0	SYD	\$14.00	\$0.00
43 Pavt Mrkg, Waterbourne, 4-inch, Blue		0.0	LFT	\$2.00	\$0.00
44 Pavt Mrkg, Waterbourne, 4-inch, White		0.0	LFT	\$2.00	\$0.00
45 Pavt Mrkg, Waterbourne, 4-inch, Yellow		0.0	LFT	\$2.00	\$0.00
46 Welded Wire Fabric, Epoxy Coated		0.0	SFT	\$1.13	\$0.00
Total Work Completed to Date =					\$40,519.10

Amount of Work Performed To Date	\$40,519.10
Plus 10% Overages	\$4,051.91
Subtotal	\$44,571.01
Plus 10% Design and Inspection Costs	\$4,457.10
Balance Due This Estimate	\$49,028.11

Compiled by: Jesus R. Plasencia

Checked By: _____

Jesus R. Plasencia P.E.

Vendor #: 11838

202-440-825-460	Major Streets	\$0.00
203-440-825-460	Local Streets	\$0.00
492-200-825-460	TIFA Streets - Major	\$0.00
492-200-825-460	TIFA Streets - Local	\$0.00
249-450-825-462	SAD # 9XX	\$49,028.11

Total	\$49,028.11
--------------	--------------------

PAVING OF: 7TH STREET (ST JOHNS TO ALLEY SOUTH OF F.O.P. PARK)

ASSESSABLE COST	\$49,028.11	ASSESSABLE TO PROPERTY OWNERS	\$49,028.11
ASSESSABLE FOOTAGE	155.77	ASSESSABLE CITY SHARE	\$0.00

ASSESSABLE COST/FOOT	\$314.75
----------------------	----------

SIDWEL NUMBER	SUBDIVISION AND BLOCK	LOT NUMBER	ABUTTING FRONTAGE FEET	BENEFIT FRONTAGE FEET	% BENEFIT	TOTAL ASSESSABLE FEET	AMOUNT OF ASSESSMENT \$314.75
57-004-23-0138-000 690 ST JOHNS	REAUME	LOT 138 & W 15 FT LOT 139	110		60	66	\$20,773.69
57-004-23-0135-000 706 ST JOHNS	REAUME	LOT 135	110		60	66	\$20,773.69
57-004-23-0144-002 652 ST JOHNS	REAUME	E 21 FT LOT 144 ALSO LOT 145		50.00	5	2.50	\$786.88
57-004-23-0143-000 660 ST JOHNS	REAUME	LOT 143 AND W 9 FT LOT 144		39.00	5	1.95	\$613.77
57-004-23-0141-000 670 ST JOHNS	REAUME	LOTS 141 AND 142		60.00	5	3.00	\$944.26
57-004-23-0139-002 680 ST JOHNS	REAUME	E 15 FT LOT 139 ALSO LOT 140		45.00	5	2.25	\$708.19

PAVING OF: 7TH STREET (ST JOHNS TO ALLEY SOUTH OF F.O.P. PARK)

57-004-23-0138-000 690 ST JOHNS	REAUME	LOT 138 & W 15 FT LOT 139	44.00	5	2.20	\$692.46
57-004-23-0135-000 706 ST JOHNS	REAUME	LOT 135	51.30	5	2.57	\$807.34
57-004-23-0134-000 712 ST JOHNS	REAUME	LOT 134	30.00	5	1.50	\$472.13
57-004-23-0133-000 718 ST JOHNS	REAUME	LOT 133	30.00	5	1.50	\$472.13
57-004-26-0040-002 726 ST JOHNS	CUNNINGHAM TOBIAS GODDARD PARK	E 10 FT LOT 39 ALSO LOT 40	46.04	5	2.30	\$724.56
57-004-26-0038-002 734 ST JOHNS	CUNNINGHAM TOBIAS GODDARD PARK	E 20 FT LOT 38 W 20 FT LOT 39	40.00	5	2.00	\$629.51
57-004-25-0037-000 742 ST JOHNS	CUNNINGHAM TOBIAS GODDARD PARK	LOT 37 AND W 10 FT LOT 38	40.00	5	2.00	\$629.51
TOTAL					155.77	\$49,028.11

NOTICE OF HEARING OF OBJECTIONS TO THE
PROPOSED GRADING AND PAVING OF A STREET
IN THE CITY OF WYANDOTTE AND THE PROPOSED CREATION OF A
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Council of the City of Wyandotte has heretofore determined that it is advisable and necessary to grade and pave the fifty (50) foot wide public street known as 7th Street from St Johns to the dead end 110 feet to the north, in the City of Wyandotte, Wayne County, Michigan and which public street is abutting and adjoining as well as benefiting the respective lots, parts of lots, and parcels of land hereinafter described, and has heretofore caused estimates, plats and diagrams of the improvement of the proposed district to be assessed for said improvement to be prepared by the City Engineer, and that said estimates, plats and diagrams of the improvements and of the proposed district to be assessed therefore, have been prepared by the City Engineer and are available at the Engineering Department offices in the City of Wyandotte City Hall, for public examination; and

That said Council will meet on Monday, October 9, 2023, at 7:00 P.M., Local Time, in the Council Chambers in the City Hall of said City, 3200 Biddle Avenue, Wyandotte, Michigan, to hear objections to said improvement and to the said plats, estimates and diagrams, and to the proposed district to be assessed for said improvements, which shall consist of the lots, parts of lots and parcels of land in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Lots 37 thru 40, both inclusive, Cunningham-Tobias Co. Goddard Park Sub. of part of Lot 3, Sub. of Secs. 20 & 21, also part of Lots 34 & 37 of Sub. of P.C. 112, Village of Ford & the Twp. of Ecorse (now City of Wyandotte), Wayne Co., Michigan, as recorded in Liber 39 of Plats, Page 55, Wayne County Records; and Lots 133 thru 135, both inclusive, and Lots 138 thru 145, both inclusive, Lot 33, The Reaume Subd'n of Lots 33 & 38 & a part of Lots 32 & 39 of the Subd'n of the Estate of Antoine Labadie, P.C. 112 & Lot 2 of the Subd'n of the Estate of Peter Perry Sr., of part of Fractional Section 20, Village of Ford (now City of Wyandotte), Wayne County Michigan, as recorded in Liber 32 of Plats, Page 30, Wayne County Records.

Appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the state tax tribunal. An owner or party in interest, or his or her agent, may appear in person at the hearing, at the time and date set forth herein, to protest the special assessment, or may file his or her protest by letter, submitted prior to or at the specified time and date of the hearing, which shall be read aloud and made part of the hearing and his or her personal appearance at the hearing will not be required. The Council will maintain a record of parties who appear to protest at the hearing or who submit a written protest to be read aloud at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, the party whose appearance or written protest was recorded is considered to have protested the special assessment in person.

NOTICE OF HEARING OF OBJECTIONS TO THE
PROPOSED GRADING AND PAVING OF A STREET
IN THE CITY OF WYANDOTTE AND PROPOSED CREATION OF A
SPECIAL ASSESSMENT DISTRICT

Page 2

It is the intention that the cost and expense of said improvement shall be defrayed by special assessment upon the above-described lots, parts of lots, and parcels of land abutting and adjoining said improvement, as well as benefiting therefrom, excepting from said assessment, however, the improvement expense attributable to alley and street intersections, City owned land, owner occupied single family dwellings, owner occupied multi-family rental dwellings will be assessed in that proportion that the property is used for purposes other than that of the owner occupying same in comparison to the total assessable portion of the entire property and any other property not assessable by law, the expense of which, together with any improvement expense remaining after the aforesaid assessment, shall be defrayed from the General Fund of the City.

Dated at Wyandotte, Michigan, this _____ day of _____, 2023.

LAWRENCE S. STEC
City Clerk
City of Wyandotte

Sidwell # _____

Estimated Cost _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 2

ITEM: Water Main Repair Damage Complaint - 147 Biddle Ave.

PRESENTER: Justin Ptak - Superintendent of Water

INDIVIDUALS IN ATTENDANCE: Dave Hawkins - Assistant Superintendent of Water,
Paul LaManes - General Manager

BACKGROUND: At the September 11, 2023 City Council Meeting, Mr. Keith Armstrong owner of 147 Biddle Avenue approached Council regarding damages done to his driveway approach by water main repairs.

Please see the attached "Response to Damaged Driveway Approach at 147 Biddle" for a report on the actions of the Wyandotte Municipal Services Water Department.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Receive and place this communication on file and refer to the Municipal Services Commission if necessary.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The City Clerk shall receive the response to the damage claim and place on file.

LIST OF ATTACHMENTS:

1. 147 Biddle 4
2. 147 Biddle 1
3. 147 Biddle 2
4. 147 Biddle 3
5. 147 Biddle August 2018
6. 147 Biddle July 2013
7. 147 Biddle July 2017
8. 147 Biddle Repairs
9. 147 Biddle September 2021
10. RESPONSE TO DAMAGED DRIVEWAY APPROACH AT 147 BIDDLE

RESOLUTION

Item Number: #2
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council receives and places on file the communication from the Water Department regarding the damaged driveway approach at 147 Biddle Avenue.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

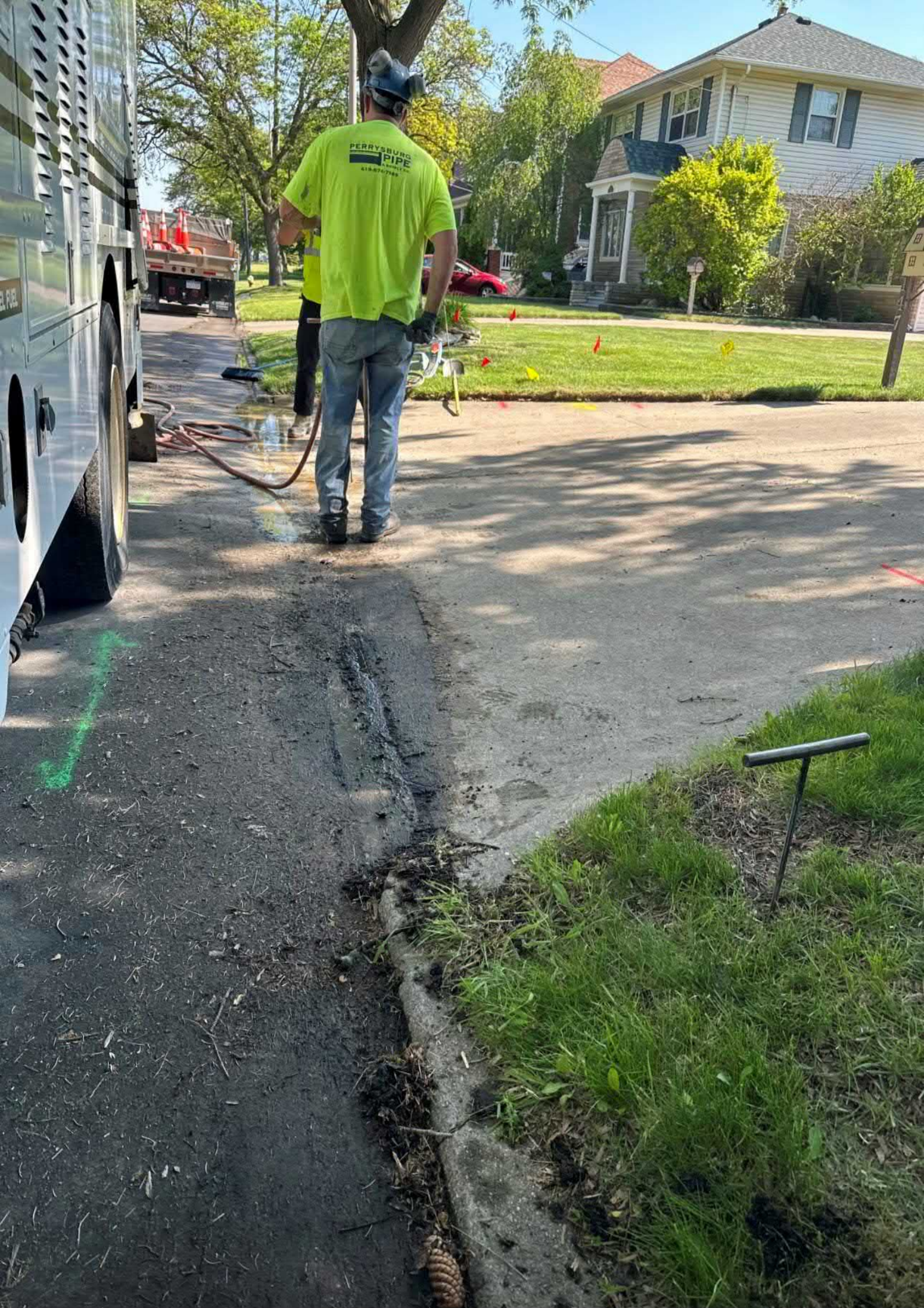
SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____











147 Biddle Avenue, Wyandotte, MI

147 Biddle Ave

Wyandotte, Michigan

 Google Street View

Aug 2018 [See latest date](#)



147 Biddle Avenue, Wyandotte, MI



147 Biddle Ave

Wyandotte, Michigan



Jul 2013 See latest date



147 Biddle Avenue, Wyandotte, MI



147 Biddle Ave

Wyandotte, Michigan



Google Street View

Jul 2017

Get latest data

147 Biddle Avenue, Wyandotte, MI



147 Biddle Ave

Wyandotte, Michigan



July 2013 See latest data



147 Biddle Avenue, Wyandotte, MI



147 Biddle Ave

Wyandotte, Michigan



Sep 2021 See latest data



RESPONSE TO DAMAGED DRIVEWAY APPROACH AT 147 BIDDLE

The Water Department was made aware of a possible water main leak at 147 Biddle on Thursday, May 25th, 2023. Water Department employees determined there was in fact a leak, and repairs to the water main were completed on Thursday, June 1st, 2023. In order to excavate down to the water main, the two sections of the homeowner's driveway approach, closest to Biddle, had to be broken. The excavation was backfilled with stone until permanent repairs could be made to the concrete. An attempt to remove and replace the two approach sections that were damaged was halted by the homeowner. The Water Department has every intention to replace the approach sections that were damaged in the process of repairing the water main, when the homeowner will allow the work to commence.

- There are no previous work orders at this address in regards to any possible water leaks or ponding water.
- A large tree is directly adjacent to the two upper sections that are raised.
- Water would have had to run uphill and defy the laws of gravity to raise the upper sections of the driveway approach.
- The curb line is a low spot that naturally collects sprinkler runoff and rain.
- Google Maps shows water ponding in July 2013 and July 2017 and dry pavement in August 2018 and September 2021.

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, September 11, 2023, and was called to order at 7:00pm with Honorable Mayor Pro Tempore Kelly Stec presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Councilpersons Robert Alderman, Kaylyn Crayne, Christopher Calvin, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: Mayor Robert A. DeSana, Theodore Galeski, City Assessor

Also Present: Todd Browning, City Treasurer; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

- Beautification Commission for Annual Home & Business Beautification Awards

PRESENTATION OF PETITIONS

PUBLIC HEARING

UNFINISHED BUSINESS

CALL TO THE PUBLIC

2023-273 REVIEW OF PROPERTY DAMAGE AT 147 BIDDLE

By Councilperson Shuryan, supported by Councilperson Hanna

BE IT RESOLVED that the request from Keith Armstrong regarding 147 Biddle Ave. damages done to his approach by water main repair be referred to WMS for report back to council at their September 25, 2023 meeting regarding potential repairs.

Motion unanimously carried.

CONSENT AGENDA

2023-274 MINUTES

By Councilperson Shuryan, supported by Councilperson Hanna

RESOLVED that the minutes of the meeting held under the date of August 28, 2023, be approved as recorded without objection.

Motion unanimously carried.

2023-275 REQUEST: OVERNIGHT INVESTIG. OF FORD-MACNICHOL HOME

By Councilperson Shuryan, supported by Councilperson Hanna

RESOLVED that Council approves the request of the Museum Director dated September 11, 2023 to allow overnight usage of the Ford-MacNichol Home to the Downriver Paranormal Investigators on September 16, 2023 from 7:00pm to 4:30am.

Motion unanimously carried.

NEW BUSINESS

2023-276 CITIZEN COMMUNICATION: 7TH STREET PAVING – B. SMITH

By Councilperson Shuryan, supported by Councilperson Hanna

BE IT RESOLVED that the communication received from Mr. Brian Smith regarding paving of 7th Street from St. Johns to F.O.P. Park be referred to the City Engineer.

Motion unanimously carried.

2023-277 FIRST READING #1537: 2024 FISCAL YEAR BUDGET ORDINANCE

By Councilperson Shuryan, supported by Councilperson Hanna

BE IT RESOLVED that the first reading of Ordinance #1537 regarding the FY2024 budget shall be held on September 11, 2023 and the budget is received and placed on file in the Office of the City Clerk.

Motion unanimously carried.

2023-278 SPECIAL EVENT REQUEST: AMERICAN LEGION POST 217

By Councilperson Shuryan, supported by Councilperson Hanna

BE IT RESOLVED that Council approves the use of city sidewalks and property on September 16th, 2023 from 12-4 pm at the American Legion Post 217 Park (20th and Vinewood), provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2023-279 CITY HALL HVAC PREVENTATIVE MAINTENANCE

By Councilperson Shuryan, supported by Councilperson Hanna

RESOLVED that Council agrees with the recommendation of the City Engineer and AUTHORIZES the Engineer to execute the City Hall HVAC service agreement with Expert Mechanical Services of Wyandotte, Michigan, in the amount of \$8,780 from account 530-444-825-220.

Motion unanimously carried.

2023-280 BILLS & ACCOUNTS

By Councilperson Shuryan, supported by Councilperson Hanna

RESOLVED that the total bills and accounts of \$2,090,196.19 as presented by the Mayor and City Clerk are hereby APPROVED for payment.


Motion unanimously carried.

REPORTS & MINUTES**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS****ADJOURNMENT****2023-281 ADJOURNMENT**

By Councilperson Shuryan, supported by Councilperson Hanna

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:27pm.

Motion unanimously carried.


Lawrence S. Stec, City Clerk

RESOLUTION

Item Number: #3
Date: September 25, 2023

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of September 11, 2023, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 4

ITEM: Proclaim National Constitution Week

PRESENTER: Mayor Robert A. DeSana

INDIVIDUALS IN ATTENDANCE:

BACKGROUND:

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: A PROCLAMATION declaring September 17, 2023 through September 23, 2023 as “Constitution Week” in the City of Wyandotte.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN:

LIST OF ATTACHMENTS:

1. DAR Constitution Week 2023

RESOLUTION

Item Number: #4
Date: September 25, 2023

RESOLUTION by Councilperson _____

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to the rule of law; and

WHEREAS, September 17, 2023 marks the two-hundred and thirty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as “Constitution Week;

NOW, THEREFORE, I, Mayor Robert A. DeSana, Mayor of the City of Wyandotte, along with the City Council, do hereby proclaim the week of September 17, 2023 through September 23, 2023 as Constitution Week in the City of Wyandotte, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

Monguagon Chapter
Daughters of the American Revolution

Mayor Robert DeSana
3200 Biddle Ave.
Wyandotte, MI 48192

Dear Mayor DeSana

The Monguagon Chapter, National Society Daughters of the American Revolution is asking you to declare, Sept. 17-23, as National Constitution Week in your city. We would also encourage you to ring bells on Sept. 17, at 4:00 pm so that we may hear the sound of patriotism.

Thank you.



Nancy Chascsa, Vice Regent and Constitution Chairperson
Monguagon Chapter, Daughters of the American Revolution
2128 12th St.
Wyandotte, MI 48192
734-282-4698
Nancy@wyan.org



Washington Elementary School

1440 Superior Wyandotte, Michigan 48192

(734) 759-6100 Fax (734) 759-6109

www.washington.wyandotte.org

Kristin McMaster, Principal

"Wyandotte Education: Striving For Continued Excellence"



September 18, 2023

Mayor Robert DeSana
Wyandotte City Council
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor DeSana and City Council:

On Friday, September 29, 2023, Washington Elementary will be holding a "Literacy Walk" to help support our classroom libraries. We are requesting to have Superior Blvd., between 14th and 15th Streets closed between the hours of 8:45 am – 10:30 am on that date.

We are looking forward to hearing from you regarding this matter so that we can continue to make final plans for our walk.

Sincerely,

Kristin McMaster
Principal

RESOLUTION

Item Number: #5
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council approves the request of Kirsten McMaster, Principal of Washington Elementary School, to close Superior Blvd., between 14th and 15th streets on Friday, September 29, 2023 from 8:45am - 10:30am, for the annual Washington Elementary "Literacy Walk".

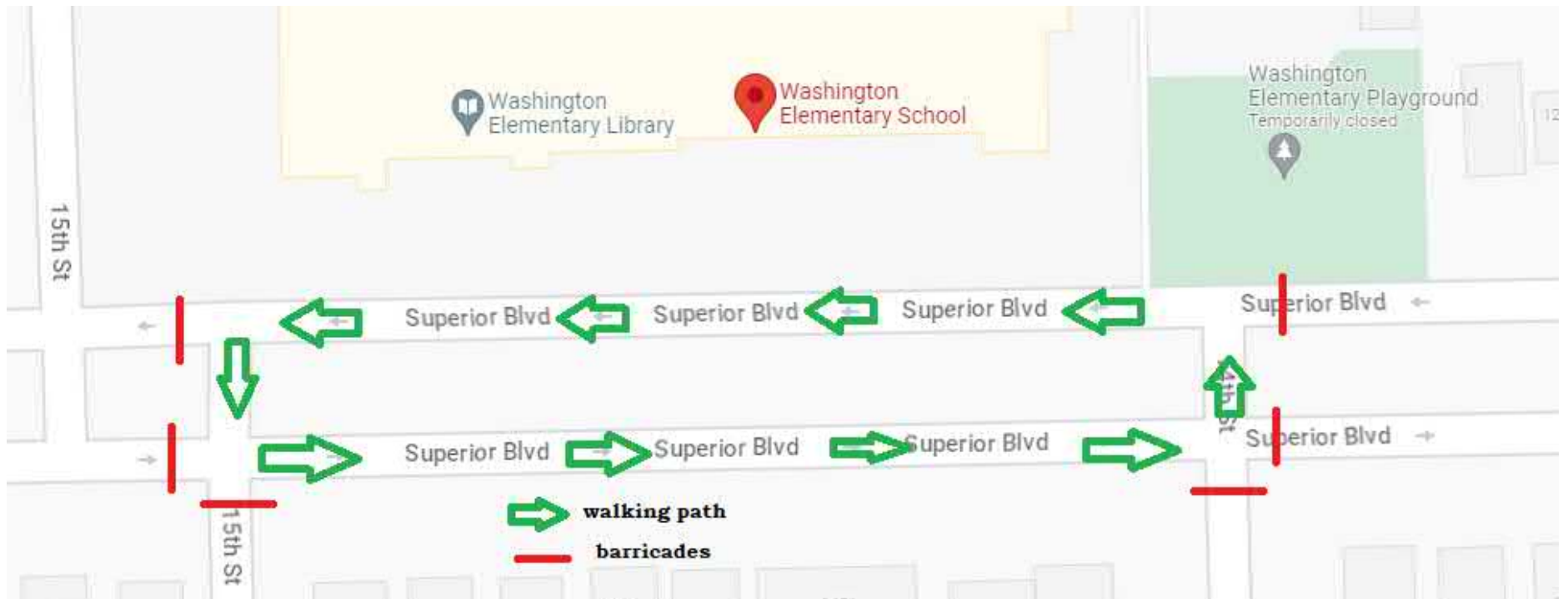
BE IT FUTHER RESOLVED that the organization will complete and submit a hold harmless agreement, to be prepared by the Department of Legal Affairs, prior to the event date.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____





Polish Army Veterans Post 95

Stowarzyszenie Weteranów Armii Polskiej w Ameryce Placówka 95

2935 11TH STREET

PHONE / FAX (734) 283-5330

WYANDOTTE, MICHIGAN 48192

September 18, 2023

Mayor DeSana and City Council Members,

On Sunday, October 8, 2023, The Polish Army Veterans of America Post #95 will once again honor the life of American Revolutionary War Hero, General Casimer Pulaski with a 1:00 P.M. Mass at Our Lady of Mt. Carmel Church, and a march to Pulaski Park, where a ceremony commemorating his love for our country and heroism will be held. We are requesting a police escort from the church to the park at about 1:45 p.m. The route will be West on Superior to Twelfth, and North on Twelfth to the Park.

In addition, we ask that the city will make available the power installed at the park to accommodate the use of an amplifier.

We also wish to invite all the elected officials of the City of Wyandotte to partake in this event. Thank You in advance for your approval of this request.

Sincerely,

Kazimer Szymczuk

Commander, PAVA Post 95



Polish Army Veterans Post 95 Stowarzyszenie Weteranów Armii Polskiej w Ameryce Placówka 95

2935 11TH STREET

PHONE / FAX (734) 283-5330

WYANDOTTE, MICHIGAN 48192

September 18, 2023

Mayor DeSana and City Council Members,

On Sunday, October 8, 2023, The Polish Army Veterans of America Post #95 will once again honor the life of American Revolutionary War Hero, General Casimer Pulaski with a 1:00 P.M. Mass at Our Lady of Mt. Carmel Church, and a march to Pulaski Park, where a ceremony commemorating his love for our country and heroism will be held. We are requesting a police escort from the church to the park at about 1:45 p.m. The route will be West on Superior to Twelfth, and North on Twelfth to the Park.

In addition, we ask that the city will make available the power installed at the park to accommodate the use of an amplifier.

We also wish to invite all the elected officials of the City of Wyandotte to partake in this event. Thank You in advance for your approval of this request.

Sincerely,

Kazimer Szymczuk

Commander, PAVA Post 95

RESOLUTION

Item Number: #6
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council grants permission to Polish Army Veterans Post 95 to hold a procession from Our Lady of the Scapular Church to Pulaski Park (via West on Superior to 12th St., and North on 12th St. to Pulaski Park) on Sunday, October 8, 2023 at approximately 1:30PM.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Police Department for coordination of police escort.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 7

ITEM: 2023 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations.

The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2023 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

LIST OF ATTACHMENTS:

1. Budget amendments-09.25.2023 Attachment A
2. Budget amendments-09.25.2023 Department requests

RESOLUTION

Item Number: #7
Date: September 25, 2023

RESOLUTION by Councilperson _____

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2023 Fiscal Year Budget amendments as outlined in this communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
DDA-TIF Fund	499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	1,516.00
	499-200-850-542	Fort Street Sign/Fountain/Purple Heart	12,000.00	15,500.00	3,500.00
	499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	21,250.00	(8,750.00)
	499-200-925-801	Business Assistance Program	225,000.00	211,500.00	(13,500.00)
	499-200-925-802	Farmers Market	29,000.00	39,250.00	10,250.00
	499-200-925-804	Marketing	20,000.00	25,000.00	5,000.00
	499-200-925-807	Existing Business Stimulus	12,000.00	5,500.00	(6,500.00)
	499-200-926-610	Streetscape Maintenance	16,000.00	26,000.00	10,000.00

Total Increase/(Decrease) in Expenses/(Revenues)

1,516.00

Amend various DDA line items per DDA Director (attachments).

General Fund	101-215-725-120	Overtime	1,000.00	390.00	(610.00)
	101-215-750-210	Office Supplies	2,390.00	3,000.00	610.00

Total Increase/(Decrease) in Expenses/(Revenues)

-

Adjust Clerk's Department line items per City Clerk request (attachment).

General Fund	101-750-825-390	Copier Agreement	2,550.00	2,915.00	365.00
	101-750-825-910	Electric	30,000.00	32,250.00	2,250.00
	101-750-825-930	Heat (Gas)	11,000.00	8,385.00	(2,615.00)
	101-756-825-910	Electric	105,000.00	107,400.00	2,400.00
	101-756-825-920	Water	4,000.00	5,100.00	1,100.00
	101-756-825-930	Heat (Gas)	37,000.00	33,500.00	(3,500.00)
Municipal Golf Course	525-750-750-220	Operating Expenses	4,500.00	6,000.00	1,500.00
	525-750-750-225	Concession Supplies	4,000.00	5,000.00	1,000.00
	525-750-750-235	Beverage Expense	10,000.00	11,700.00	1,700.00
	525-750-750-245	Merchandise Expense	2,500.00	5,000.00	2,500.00
	525-750-825-350	Printing	1,000.00	1,613.00	613.00
	525-750-850-540	Other Equipment	13,000.00	7,800.00	(5,200.00)
	525-750-925-840	Advertising	3,000.00	887.00	(2,113.00)

Total Increase/(Decrease) in Expenses/(Revenues)

-

Amend Recreation, Yack Arena and Golf Course line items per Superintendent of Recreation request (attachments).

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-301-825-431	Vehicle Cleaning	3,000.00	1,500.00	(1,500.00)
	101-301-825-436	Car Washes	3,000.00	4,500.00	1,500.00
Total Increase/(Decrease) in Expenses/(Revenues)					-
Adjust line items per Police Department request (attachment).					
TIFA Fund	492-200-850-519	Land Purchases	360,000.00	760,000.00	400,000.00
					400,000.00
Increase line item per TIFA Board (attachments).					
General Fund	101-100-750-222	Memberships & Dues	23,664.00	24,164.00	500.00
	101-100-925-710	Travel	2,000.00	1,500.00	(500.00)
	101-136-725-115	Salary-PT	181,662.00	179,488.00	(2,174.00)
	101-136-725-160	Medical Insurance	106,029.00	83,529.00	(22,500.00)
	101-136-725-165	Prescription Drug Coverage	12,745.00	35,245.00	22,500.00
	101-136-725-167	Retiree Health Care (RHS Plan)	8,276.00	10,400.00	2,124.00
	101-136-725-170	Life Insurance	1,339.00	1,389.00	50.00
	101-172-725-110	Salary	503,841.32	528,341.32	24,500.00
	101-172-725-115	Salary-PT	39,464.00	13,714.00	(25,750.00)
	101-172-725-167	Retiree Health Care (RHS Plan)	3,550.00	3,950.00	400.00
	101-177-725-160	Medical Insurance	27,708.00	27,208.00	(500.00)
	101-177-725-165	Prescription Drug Coverage	3,792.00	4,292.00	500.00
	101-200-825-310	Audit Fees	130,000.00	125,750.00	(4,250.00)
	101-200-825-910	Electric	4,000.00	5,100.00	1,100.00
	101-200-825-920	Water	6,000.00	9,150.00	3,150.00
	101-209-725-145	Retirement Contribution-DB	40,512.14	39,012.14	(1,500.00)
	101-209-725-165	Prescription Drug Coverage	1,053.00	2,553.00	1,500.00
	101-225-725-160	Medical Insurance	16,220.00	19,073.00	2,853.00
	101-225-725-165	Prescription Drug Coverage	2,423.00	420.00	(2,003.00)
Total Increase/(Decrease) in Expenses/(Revenues)					0.00

Amend various Mayor and Council, District Court, Finance, IT, General Government, Assessor and Special Events line items.

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-301-725-110	Salary	2,955,979.26	2,901,879.26	(54,100.00)
	101-301-725-118	Premium Pay (Fitness)	12,000.00	16,100.00	4,100.00
	101-301-725-120	Overtime	115,000.00	165,000.00	50,000.00
	101-301-825-920	Water	5,000.00	5,525.00	525.00
	101-301-825-930	Heat (Gas)	15,000.00	14,475.00	(525.00)
	101-302-725-110	Salary	384,177.00	395,177.00	11,000.00
	101-302-725-110	Salary-PT	154,500.00	96,100.00	(58,400.00)
	101-302-725-120	Overtime	60,000.00	107,000.00	47,000.00
	101-302-725-140	Retirement Contribution-DC	38,089.00	38,489.00	400.00
	101-303-725-110	Salary	118,274.83	91,545.83	(26,729.00)
	101-303-725-120	Overtime	5,000.00	13,000.00	8,000.00
	101-303-825-910	Electric	8,000.00	8,600.00	600.00
	101-303-825-930	Heat (Gas)	5,000.00	4,300.00	(700.00)
	101-303-850-550	Capital Equipment	0.00	18,729.00	18,729.00
	101-303-925-790	Miscellaneous	0.00	100.00	100.00
	101-336-725-110	Salary	2,025,978.72	1,980,478.72	(45,500.00)
	101-336-725-120	Overtime	100,000.00	111,000.00	11,000.00
	101-336-725-165	Prescription Drug Coverage	54,664.00	89,164.00	34,500.00
	101-336-825-375	Computer Services-DMS	3,600.00	3,950.00	350.00
	101-336-825-390	Copier	3,500.00	3,525.00	25.00
	101-336-825-930	Heat (Gas)	13,500.00	13,125.00	(375.00)

Total Increase/(Decrease) in Expenses/(Revenues)

-

Adjust various Public Safety line items.

General Fund	101-440-725-110	Salary	502,910.78	501,310.78	(1,600.00)
	101-440-725-140	Retirement Contribution-DC	19,708.16	20,908.16	1,200.00
	101-440-725-165	Prescription Drug Coverage	9,690.00	10,090.00	400.00
	101-440-750-221	Cellular Phones & Pagers	4,500.00	4,300.00	(200.00)
	101-440-825-390	Copier	2,400.00	2,600.00	200.00
	101-448-825-430	Garage-Police Vehicle Maintenance	40,000.00	37,300.00	(2,700.00)
	101-448-825-431	Garage-Other Vehicle Maintenance	105,000.00	105,500.00	500.00
	101-448-825-432	Garage-Equipment Maintenance	40,000.00	42,200.00	2,200.00

Total Increase/(Decrease) in Expenses/(Revenues)

-

Amend various Engineering and DPS line items.

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-750-725-115	Salary-Seasonal (PT)	124,816.00	106,166.00	(18,650.00)
	101-750-725-160	Medical Insurance	27,879.00	36,779.00	8,900.00
	101-750-725-165	Prescription Drug Coverage	3,476.00	11,976.00	8,500.00
	101-750-725-167	Retiree Health Care (RHS Plan)	2,600.00	3,850.00	1,250.00
	101-800-750-210	Office Supplies	1,050.00	1,300.00	250.00
	101-800-825-920	Water	1,875.00	2,425.00	550.00
	101-800-825-930	Heat (Gas)	5,500.00	4,700.00	(800.00)

Total Increase/(Decrease) in Expenses/(Revenues)

-

Adjust various Recreation and Museum line items.

Brownfield Redevelopment Fund	231-107-926-120	Interest Reimbursement #7	0.00	3,026.00	3,026.00
	231-111-926-110	Principal Reimbursement #11	17,527.00	21,595.00	4,068.00
	231-119-926-110	Principal Reimbursement #19	9,046.00	10,955.00	1,909.00
	231-200-925-335	AO-Project Dev and Env Services	38,225.00	38,675.00	450.00
	231-000-421-011	Non-School Taxes #11	(19,268.00)	(23,336.00)	(4,068.00)
	231-000-421-019	Non-School Taxes #19	(11,307.00)	(13,694.00)	(2,387.00)
	231-000-655-010	Interest Earnings	0.00	(9,000.00)	(9,000.00)

Total Increase/(Decrease) in Expenses/(Revenues)

(6,002.00)

Adjust revenue and expenses to account for differences in taxable value and principal & interest repayment as compared to the original budget and to reflect additional amounts captured and spent for administrative support.

Special Events Fund	285-225-925-825	Christmas Parade	7,500.00	8,200.00	700.00
	285-225-925-826	4th of July Parade	7,500.00	5,900.00	(1,600.00)
	285-225-925-831	Showmobile Expense/DPS Reimb	3,000.00	4,425.00	1,425.00
	285-000-655-010	Interest Earnings	0.00	(13,000.00)	(13,000.00)

Total Increase/(Decrease) in Expenses/(Revenues)

(12,475.00)

Amend Special Events Fund line items.

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
Solid Waste Fund	290-448-825-491	Compost Tipping Fee	45,000.00	50,100.00	5,100.00
	290-000-655-010	Interest Earnings	(1,000.00)	(35,000.00)	(34,000.00)
Total Increase/(Decrease) in Expenses/(Revenues)					(28,900.00)
Increase Solid Waste Fund line items due to increased costs and additional investment earnings.					
Capital Equipment Fund	402-301-850-530	Vehicles	220,000.00	260,034.00	40,034.00
	402-301-926-612	Interest-Police Vehicles	2,653.00	5,026.00	2,373.00
	402-000-655-010	Interest Earnings	(100.00)	(8,000.00)	(7,900.00)
	402-000-655-040	Misc Revenue	0.00	(31,825.00)	(31,825.00)
Total Increase/(Decrease) in Expenses/(Revenues)					2,682.00
Adjust Capital Equipment Fund due to insurance proceeds related to a totaled police vehicle, replacement of the vehicle along with additional investment earnings.					
Building Rental Fund	530-444-825-910	Electric-Bank Bldg	65,000.00	60,595.00	(4,405.00)
	530-444-825-920	Water-Bank Bldg	15,000.00	16,200.00	1,200.00
	530-444-925-770	Taxes-Bank Bldg	0.00	3,205.00	3,205.00
	530-000-655-010	Interest Earnings	0.00	(20,000.00)	(20,000.00)
Total Increase/(Decrease) in Expenses/(Revenues)					(20,000.00)
Amend Building Rental Fund utility line items.					
Municipal Golf Course	525-750-725-116	Salary-Cashiers, Rangers, Starters	60,000.00	63,000.00	3,000.00
	525-750-725-117	Salary-Beverage Seller	4,000.00	3,000.00	(1,000.00)
	525-750-725-150	FICA	4,621.00	4,996.00	375.00
	525-750-850-540	Other Equipment	13,000.00	10,625.00	(2,375.00)
Total Increase/(Decrease) in Expenses/(Revenues)					-
Amend Golf Course line items.					

City of Wyandotte
Attachment A
Budget Amendments
September 20, 2023

2023 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-000-471-015	Permits-Sidewalk/Concrete	(20,000.00)	(115,000.00)	(95,000.00)
	101-000-655-010	Interest Earnings	(100,000.00)	(475,000.00)	(375,000.00)
Major Streets Fund	202-000-655-010	Interest Earnings	(500.00)	(45,000.00)	(44,500.00)
Local Streets Fund	203-000-655-010	Interest Earnings	(500.00)	(27,000.00)	(26,500.00)
Sidewalk/Alley Fund	249-000-655-010	Interest Earnings	(1,000.00)	(20,000.00)	(19,000.00)
Drug Forfeiture Fund	265-000-655-010	Interest Earnings	0.00	(3,000.00)	(3,000.00)
UDAG Fund	284-000-655-010	Interest Earnings	(9,000.00)	(23,000.00)	(14,000.00)
EPA Cooperative Agreement Fund	287-000-655-010	Interest Earnings	0.00	(13,000.00)	(13,000.00)
Building Authority Improvement Fund	295-000-655-010	Interest Earnings	(500.00)	(21,000.00)	(20,500.00)
Debt Service Fund	306-000-655-010	Interest Earnings	0.00	(2,200.00)	(2,200.00)
Capital Projects Fund	400-000-655-010	Interest Earnings	0.00	(8,500.00)	(8,500.00)
Public Improvement Fund	401-000-655-010	Interest Earnings	0.00	(9,000.00)	(9,000.00)
Drain Number Five Fund	403-000-655-010	Interest Earnings	(5,000.00)	(105,000.00)	(100,000.00)
TIFA Consolidated Fund	492-000-655-010	Interest Earnings	(30,000.00)	(195,000.00)	(165,000.00)
DDA-TIF Fund	499-000-655-010	Interest Earnings	(500.00)	(30,500.00)	(30,000.00)
	499-000-655-040	Miscellaneous Revenue	0.00	(21,000.00)	(21,000.00)
Golf Course Fund	525-000-655-010	Interest Earnings	0.00	(8,000.00)	(8,000.00)
Sewage Disposal Fund	590-000-655-010	Interest Earnings	(5,000.00)	(70,000.00)	(65,000.00)
Self-Insurance Fund	677-000-655-010	Interest Earnings	(75,000.00)	(84,000.00)	(9,000.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>(1,028,200.00)</u>

Adjust revenue expectations due to an increase in investment earnings being realized. Sidewalk/Concrete Permits Increase related to the DTE gas line replacement project.

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

DOWNTOWN DEVELOPMENT AUTHORITY

June 14th, 2023

MEMO: DDA Budget Amendment: Downtown Fixtures Budget

TO: Robert J. Szczechowski, Deputy Treasurer, Assistant Finance Director

During a regular meeting of the Downtown Development Authority on June 13th, 2023, the DDA Board of Directors passed the following resolution approving several DDA Budget Amendments:

Motion by L. Stevenson, supported by S. Jordan to approve the DDA 2022-2023 Year-End Budget amendments and corrections as presented. All in favor, motion carried.

Please let me know if you have any questions.

Kind Regards,

Joe Gruber
DDA Director

**DDA YEAR-END BUDGET CORRECTIONS
2022-20223**

499-200-925-802 - Farmer's Market Budget

CURRENT BUDGET	\$	29,000.00
CURRENT EXPENSES	\$	9,978.61
Current Budget to Actual	\$	19,021.39
PROJECTED BUDGET	\$	39,250.00
Requested Amendment	\$	10,250.00

New programming for Fall 2022 and Winter 2022 seasons last year at the Markets has led to an overage of Market expenses. The new Music at the Markets and creation of a permanent stage at the Theatre Lot is also causing some overages. These overages are offset by increased sponsorship revenue that has been recorded for the DDA this year.

Amount to Reclassify	\$	10,250.00
#499-200-925-797 - Third Friday Promotions Account	\$	(8,750.00)
#499-200-925-807 - Existing Business Stimulus Account	\$	(1,500.00)

499-200-924-804- Marketing

CURRENT BUDGET	\$	20,000.00
CURRENT EXPENSES	\$	20,891.30
Current Budget to Actual	\$	(891.30)
PROJECTED BUDGET	\$	25,000.00
Requested Amendment	\$	5,000.00

Some new programming, increased marketing and promotions activity, and increased professional rates for the Downtown Publicist this fiscal year has led to overages.

Amount to Reclassify	\$	5,000.00
#499-200-925-807 - Existing Business Stimulus Account	\$	(5,000.00)

	Current	Reclassify	Amended
499-200-925-802 - Farmer's Market Budget	\$ 29,000.00	\$ 10,250.00	\$ 39,250.00
499-200-924-804- Marketing	\$ 20,000.00	\$ 5,000.00	\$ 25,000.00
499-200-925-807 - Existing Business Stimulus	\$ 12,000.00	\$ (6,500.00)	\$ 5,500.00
499-200-925-797 - Third Friday Promotions	\$ 30,000.00	\$ (8,750.00)	\$ 21,250.00
	\$ 91,000.00	\$ -	\$ 91,000.00

Bob Szczechowski

From: Joseph Gruber
Sent: Thursday, September 14, 2023 3:17 PM
To: Bob Szczechowski
Subject: RE: Budget Correction
Attachments: DDA Budget Amendments MEMO 9.12.2023.pdf; DDA Budget Amendments MEMO 6.13.2023.pdf

Bob,

See attached budget amendment request from our DDA meeting on 9/12

As a friendly reminder, I am reattaching the amendments approved on 6/13 also.

This should correct all my overdrafts/overages with the exception of a few accounts I don't utilize:

- 499-200-725-166 Prescription Drug-Derived Premium (3,100.49)
- 499-200-725-185 Worker's Comp-Expense (1,516.00)

Joe Gruber, MCD
Community and Economic Development Director
Downtown Development Authority Director
City of Wyandotte
3200 Biddle Avenue
Wyandotte, Michigan 48192
Office: 734-324-7298
Cell: 734-818-9438
jgruber@wyandottemi.gov
<http://wyandotte.net/>

From: Bob Szczechowski <bszczechowski@wyandottemi.gov>
Sent: Tuesday, August 22, 2023 8:41 AM
To: Joseph Gruber <jgruber@wyandottemi.gov>; Dana Browning <dbrowning@wyandottemi.gov>
Subject: RE: Budget Correction

Since Joe will be getting the BA, these are okay to pay.

Robert J. Szczechowski
Deputy Treasurer/Asst. Finance Director
City of Wyandotte
3200 Biddle Avenue, Suite 300
Wyandotte, MI 48192
Tel: 734-324-4542
Fax: 734-324-4552
www.wyandotte.net

From: Joseph Gruber <jgruber@wyandottemi.gov>
Sent: Monday, August 21, 2023 4:43 PM

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

DOWNTOWN DEVELOPMENT AUTHORITY

September 14, 2023

MEMO: DDA Budget Amendment: Downtown Fixtures Budget

TO: Robert J. Szczechowski, Deputy Treasurer, Assistant Finance Director

During a regular meeting of the Downtown Development Authority on September 12th, 2023, the DDA Board of Directors passed the following resolution approving several DDA Budget Amendments:

Motion by S. Jordan, supported by A. Majlinger to approve the DDA 2022-2023 Year-End Budget amendments and corrections as presented. All in favor, motion carried.

Please let me know if you have any questions.

Kind Regards,

Joe Gruber
DDA Director



DDA YEAR-END BUDGET CORRECTIONS 2022-20223

#499-200-926-610- Streetscape Maintenance

CURRENT BUDGET	\$	16,000.00
CURRENT EXPENSES	\$	20,888.59
Current Budget to Actual	\$	(4,888.59)
PROJECTED BUDGET	\$	26,000.00
Requested Amendment	\$	10,000.00
Emergency Downtown Sprinkler Repair = \$4,572.88 Downtown		
Landscape Support: Street Fair = \$1,435.47 Projected Social		
District Maintenance & Cleaning thru September = \$4,000		
Amount to Reclassify	\$	10,000.00
#499-200-925-801 - Business Assistance Program	\$	10,000.00

#499-200-850-542 - Fort Street Sign/Fountain/Purple Heart

CURRENT BUDGET	\$	12,000.00
CURRENT EXPENSES	\$	12,618.48
Current Budget to Actual	\$	(618.48)
PROJECTED BUDGET	\$	15,500.00
Requested Amendment	\$	3,500.00
Increased water and electric usage, increased landscape and maintenance costs.		
Amount to Reclassify	\$	3,500.00
#499-200-925-801 - Business Assistance Program	\$	3,500.00

	Current	Reclassify	Amended
#499-200-925-801 - Business Assistance Program	\$ 225,000.00	\$ (13,500.00)	\$ 211,500.00
#499-200-926-610- Streetscape Maintenance	\$ 16,000.00	\$ 10,000.00	\$ 26,000.00
#499-200-850-542 - Fort Street Sign/Fountain/Purple Heart	\$ 12,000.00	\$ 3,500.00	\$ 15,500.00
			\$ -
TOTALS	\$ 253,000.00	\$ -	\$ 253,000.00

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



LAWRENCE S. STEC
CITY CLERK

MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly Stec

July 26, 2023

To: Rob McMahon, City Administrator
Bob Szczechowski, Assistant Finance Director/Deputy Treasurer

RE: Budget Amendment – Clerk Office Supplies

The Clerk's office is seeking a budget amendment to move funds within the Clerk (215) budget to accommodate required purchase of birth and death paper. The SOM Vital Records Office's contract with our current supplier of vital records paper is due to expire in January 2024. In order to facilitate the depletion of stock at the current supplier and ensure there was enough paper printed for the duration of the contract, MDHHS requested that we pre-purchase any paper that would be needed through January 2024. A study of our VR needs showed we would need 5 cases of each, which was ordered by the MDHHS office, and invoiced to us upon receipt. We are in receipt of all paper ordered at this time.

Please consider approving the following amendments:

1. \$610

- a. FROM: 101-215-725-120 (Overtime)
- b. TO: 101-215-750-210 (Office Supplies)

Thank you for your consideration in this matter. If you have any questions regarding this issue, please do not hesitate to call or e-mail this office.

Lawrence S. Stec
City Clerk



Bob Szczechowski

From: Sheryl Riley
Sent: Thursday, August 17, 2023 10:41 AM
To: Bob Szczechowski
Subject: Budget Transfer Request

Bob,
Please see below transfer request for the golf course.

From 525-750-850-540 (Other Equipment):
 To 525-750-750-245 (Merchandise)- \$2,500
 To 525-750-750-225 (Concession)- \$1,000

Thanks,



Sheryl Riley
Superintendent of Recreation
Department of Recreation, Leisure and Culture
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

Phone: (734) 324-7294

Follow us on [Facebook](#)

Bob Szczechowski

From: Sheryl Riley
Sent: Monday, September 11, 2023 1:17 PM
To: Bob Szczechowski
Subject: Budget Transfer Request-Golf Course

Bob,
Please see below transfer requests for the golf course.

\$1500 from 525-750-925-840 (Advertising) to 525-750-750-220 (Operating Expenses)
\$613 from 525-750-925-840 (Advertising) to 525-750-825-350 (Printing)
\$1000 from 528-750-850-540 (Other Equipment) to 525-750-750-235 (Beverage Expenses)

Thank you,



Sheryl Riley
Superintendent of Recreation
Department of Recreation, Leisure and Culture
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

Phone: (734) 324-7294

Follow us on [Facebook](#)

Bob Szczechowski

From: Sheryl Riley
Sent: Monday, September 11, 2023 1:24 PM
To: Bob Szczechowski
Subject: Budget Request- Yack Arena

Bob,
Please see below transfer request for Yack Arena

\$1100 from 101-756-825-930 (Heat-Gas) to 101-756-825-920 (Water)

Thank you,



Sheryl Riley
Superintendent of Recreation
Department of Recreation, Leisure and Culture
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

Phone: (734) 324-7294

Follow us on [Facebook](#)

Bob Szczechowski

From: Sheryl Riley
Sent: Tuesday, September 12, 2023 12:21 PM
To: Bob Szczechowski
Subject: RE: Budget Transfer Request-Golf Course

Bob,
I need to make an adjustment to one of my original requests below

\$1700 from 528-750-850-540 (Other Equipment) to 525-750-750-235 (Beverage Expenses)

Thanks



Sheryl Riley
Superintendent of Recreation
Department of Recreation, Leisure and Culture
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

Phone: (734) 324-7294

Follow us on [Facebook](#)

From: Sheryl Riley
Sent: Monday, September 11, 2023 1:17 PM
To: Bob Szczechowski <bszczechowski@wyandottemi.gov>
Subject: Budget Transfer Request-Golf Course

Bob,
Please see below transfer requests for the golf course.

\$1500 from 525-750-925-840 (Advertising) to 525-750-750-220 (Operating Expenses)
\$613 from 525-750-925-840 (Advertising) to 525-750-825-350 (Printing)
\$1000 from 528-750-850-540 (Other Equipment) to 525-750-750-235 (Beverage Expenses)

Thank you,



Sheryl Riley
Superintendent of Recreation
Department of Recreation, Leisure and Culture
City of Wyandotte
3131 Third Street
Wyandotte, MI 48192

City of Wyandotte

Interdepartmental Communication

DATE: August 22, 2023
TO: Bob Szczechowski, Finance
FROM: Laura Allen, Administrative Assistant
SUBJECT: Transfer of Funds
CC: Chief of Police Brian K. Zalewski, Deputy Chief Archie Hamilton

Bob, we would like to transfer the following amount:

Please **take**
\$1,500 from account # 101-301-825-431 Vehicle Cleaning

And **transfer** the
\$1,500 to account # 101-301-825-436 Car Washes

Please advise if there are any problems with this request.

If you have any questions, please call me at ext. 4424. Otherwise, thank you for your assistance.

Sincerely,

Laura Allen

Unapproved as of 9/19/2023

CITY OF WYANDOTTE

MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)

City Council Chambers and VIRTUAL ZOOM AUDIO MEETING

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on **Tuesday, September 19, 2023 at 8:35 AM** and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Melissa Armatis, Joe Maher, Charles Mix, Paul LaManes, Rob McMahon, Larry Garmo and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused)

Minutes of Previous Meeting (August 15, 2023)

The minutes of the regular meeting of August 15, 2023, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti, supported by Member Armatis. The motion passed unanimously with no objections.

Presentations/Persons in Attendance - None

New Business –

- (1)** Communication from Jesus Plasencia, City Engineer requesting a FY23 TIFA project budget amendment transferring \$ 400,000 from TIFA fund balance to account 492-200-850-519 – Land Purchases for property acquisitions in progress, anticipated property acquisitions and structure demolitions that have commenced but have not been billed nor completed. Transferred funds requested are carried over from FY2022 and were appropriated but unspent during that fiscal year due to COVID and general market conditions.

THEREFORE, BE IT RESOLVED by the City of Wyandotte Tax Increment Finance Authority approving a FY23 project budget amendment transferring \$ 400,000 from TIFA fund balance to account 492-200-850-519 – Land Purchases.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Armatis

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____

Sliwinski

ABSTAIN: None

ABSENT: Sliwinski (Excused)

7 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; ____ fails

(2) Communication from Rob McMahon, City Administrator regarding the proposed FY2024 TIFA budget. The TIFA Board made a detailed review of the FY2024 Budget, Chairman Mix noted funding of roads, land acquisition, water mains and recreation. Questions were asked and answered regarding various aspects of the proposed budget.

Resolution by the Wyandotte Tax Increment Finance Authority (TIFA) recommending approval by the Wyandotte City Council of the FY2024 TIFA budget.

Dated: September 19, 2023

WHEREAS, the City of Wyandotte Tax Increment Finance Authority (TIFA) has received a recommendation for funding from the TIFA Consolidated Budget for FY2024, and

WHEREAS, discussion ensued by the TIFA Board regarding the recommended budget for FY2024; now

THEREFORE, BE IT RESOLVED by the City of Wyandotte Tax Increment Finance Authority recommending approval by the Wyandotte City Council of the Fiscal 2024 TIFA Consolidated Budget.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Maher

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused)

7 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; ____ fails

Other/Old Business – None

Next Meeting

The next meeting of the TIFA Board will be held Tuesday, October 17, 2023 at 8:30 AM.

Adjournment

Motion by Member Armatis and Supported by Member Badalamenti for the TIFA meeting to be adjourned at **8:56 AM**, no objections.

Paul L. LaManes, Secretary

Bob Szczechowski

From: Laura Allen
Sent: Thursday, September 14, 2023 11:32 AM
To: Bob Szczechowski
Cc: Brian Zalewski
Subject: New Tahoe to Replace Totaled One
Attachments: scan_lallen_2023-09-14-11-14-17.pdf

Good morning, Bob

Please see attached invoice for \$40,034.00 from Berger Chevrolet; the Department replaced the recently totaled Tahoe with a new one. I would like to use the Vehicles Account #402-301-850-530 to pay for this purchase.

Please let me know if you require any additional information.



*Laura Allen
Administrative Assistant to the Chief of Police
2015 Biddle Ave.
Wyandotte, MI 48192
T. (734) 324-4424
F. (734) 324-4442*

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 8

ITEM: 2023 Leaf Collection Schedule

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE: Jesus R. Plasencia

BACKGROUND: The Department of Public Services will begin Leaf Collection services on Monday, October 23. Attached is the 2023 Collection Schedule and Map indicating the dates and areas of collection and providing guidelines for placing the leaves in the street. All leaves should be at the curb on Monday for the area indicated for collection on the map.

We are requesting residents not park over or near the leaf piles to aid in collection. Also, do not place grass clippings, tree trimming and branches, corn stalks, pumpkins, or garden debris in the street during leaf collection. These items can be recycled at the Recycling Center. If found, this debris, and the leaves, will not be picked up as these items will damage the collection equipment.

Leaves can also be dropped off at the Recycling Center. The Recycling Center hours from October 1 thru March 31 are Monday thru Friday, 8:00 am to 5:30 pm and Saturday from 8:00 am to 4:00 pm. For the month of November only, the hours are Monday thru Friday, 8:00 am to 5:30 pm, and Saturday, 8:00 am to 6:00 pm.

STRATEGIC PLAN/GOALS: This practice is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in committing to providing the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution to concur with the 2023 Leaf Collection Schedule and Map.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: Post the 2023 Leaf Collection Schedule and Map on the City's Website, Facebook Page, Cable TV and in local newspapers.

LIST OF ATTACHMENTS:

1. 2023 Leaf Collection Map & Information

RESOLUTION

Item Number: #8
Date: September 25, 2023

RESOLUTION by Councilperson _____

RESOLVED by the Mayor and Council that the communication from the City Engineer regarding the 2023 Leaf Collection service by the City of Wyandotte Department of Public Services is hereby received and placed on file, and,
Be it further resolved that Council authorizes the City Clerk to publish the 2023 Leaf Collection Schedule and Map in the News Herald and Wyandotte Warrior newspapers, and to post the information on the City's Website, Facebook Page and Cable TV, and,
Further, the City requests that residents follow the guidelines contained in the 2023 Leaf Collection Schedule and Map notice.

I move the adoption of the foregoing resolution.

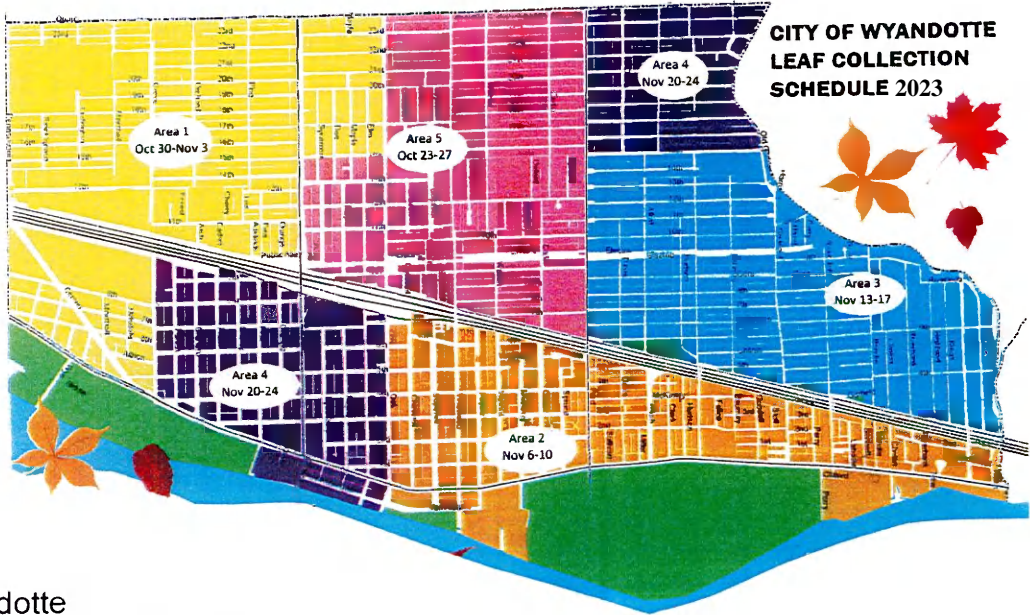
MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
2023 LEAF COLLECTION SCHEDULE

<u>WEEKS</u>	<u>AREA</u>
October 30 –November 3	1 Pennsylvania to South Side of Eureka, Railroad to Fort Street; South side of Oak Street to Eureka, 15 th Street to Fort Street; South side of Grove to Central, Biddle Avenue to Railroad
November 6 – November 10	2 North Side Oak Street to North Drive, Railroad to Detroit River
November 13 – November 17	3 North side of Ford Avenue to North Drive, Railroad to East side of 15 th Street
November 20 – November 24	4 West side of 15 th Street to Fort Street; Goddard to north side of Ford Avenue; South side of Oak Street to North side of Grove; Detroit River to the Railroad
October 23 – October 27	5 South side of Ford Avenue to North side of Eureka, Railroad to 15 th Street; South side of Ford Avenue to north side of Oak 15 th Street to Fort Street



City of Wyandotte
2023 Leaf Collection Schedule

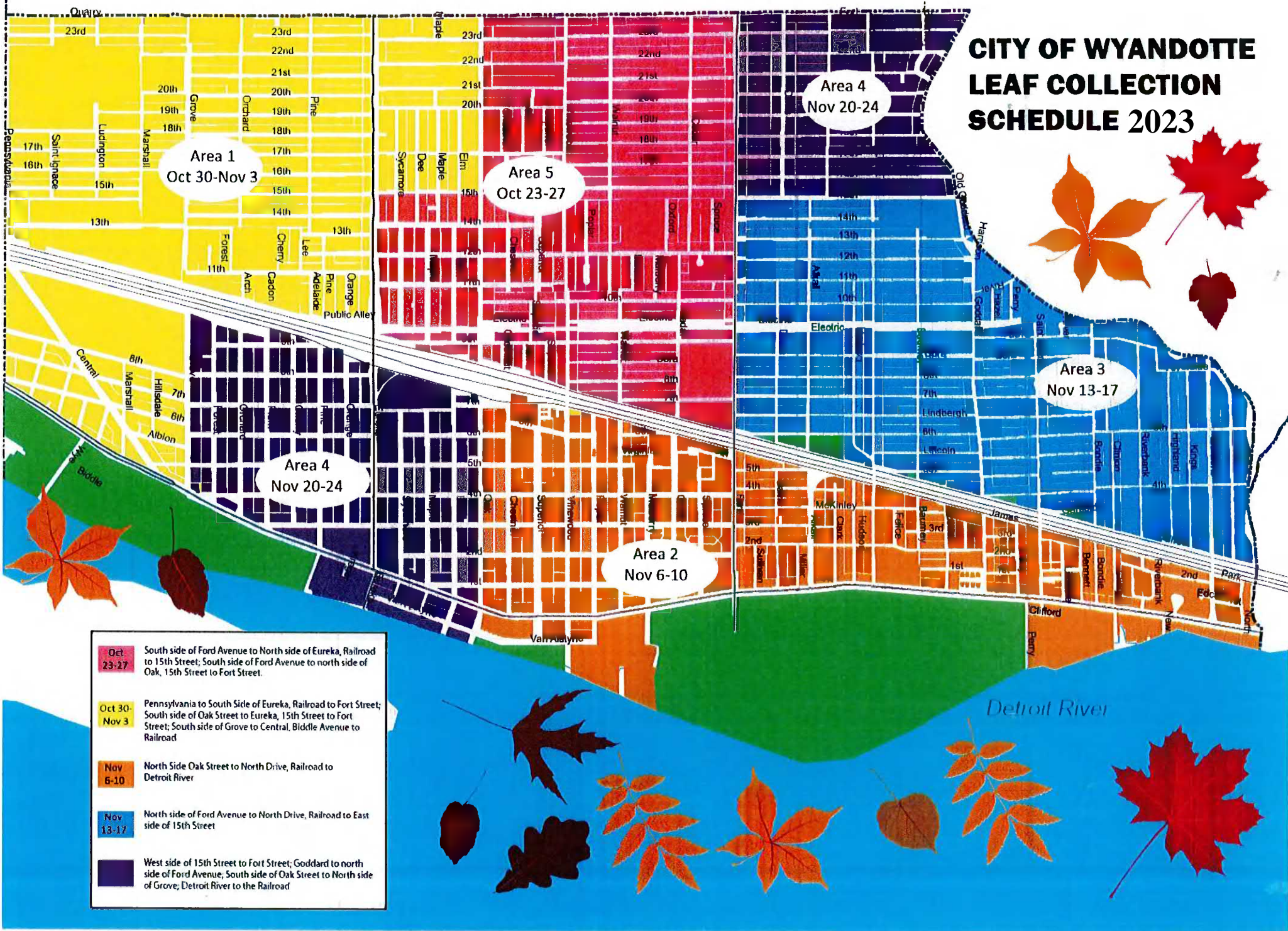
The above schedule for leaf collection begins on October 23, 2023. Check the map for the pickup in your area. Pickup will be during the weeks shown above, but leaves should be at the curb on each Monday's date of your area. No grass clippings, branches, tree trimmings, etc., are to be placed in the street. If these items are mixed in with the leaves, neither they nor the leaves will be picked up until the resident removes the undesirable materials. These materials will damage the vacuums. Should the resident not remove the undesirable material, the resident may be issued a violation of City Ordinance and possibly incur a fine.

Every effort will be made to adhere to the above schedule, however, weather conditions, holidays and equipment breakdowns may cause schedule delays.

- SUGGESTIONS:**
- 1. Rake all leaves into the street at the curb by the Monday in your area.
 - 2. Do not park on or near leaf piles due to the potential fire hazard.
 - 3. Wetting the leaf piles with a garden hose will prevent blowing and also reduce the risk of fires.
- OTHER OPTIONS:**
- 1. Leaves can be placed with Curbside Yard Waste Collection Subscription.
 - 2. Leaves can be taken to the Wyandotte Drop-Off Recycling at 1168 Grove. Recycling Center Hours October 1 thru March 31: (Closed Holidays)
Monday thru Friday 8:00 a.m. to 5:30 p.m.
Saturday 8:00 a.m. to 4:00 p.m.

Extended hours during the month of November, 2023 –Saturday 8:00 a.m. until 6:00 p.m.

CITY OF WYANDOTTE LEAF COLLECTION SCHEDULE 2023



Oct 23-27	South side of Ford Avenue to North side of Eureka, Railroad to 15th Street; South side of Ford Avenue to north side of Oak, 15th Street to Fort Street.
Oct 30-Nov 3	Pennsylvania to South Side of Eureka, Railroad to Fort Street; South side of Oak Street to Eureka, 15th Street to Fort Street; South side of Grove to Central, Biddle Avenue to Railroad
Nov 6-10	North Side Oak Street to North Drive, Railroad to Detroit River
Nov 13-17	North side of Ford Avenue to North Drive, Railroad to East side of 15th Street
	West side of 15th Street to Fort Street; Goddard to north side of Ford Avenue; South side of Oak Street to North side of Grove; Detroit River to the Railroad

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 9

ITEM: City Wide Shred Day- October 7, 2023

PRESENTER:

INDIVIDUALS IN ATTENDANCE: Heather Zagor- Customer Assistance Supervisor

BACKGROUND: On Saturday, October 7, 2023 Municipal Services is proposing to host a free paper shredding event from 9am to Noon in the City Hall Parking lot. The event date has been confirmed with the proper City departments as being available to hold the event and is not in conflict with any other currently scheduled events on that date.

During “Shred Day,” Wyandotte residents may bring up to 50 pounds of personal or sensitive documents to be shredded safely and securely by Pure Data Services, a Document Shredding and Electronic Recycling Company. Pure Data Services will provide a mobile unit to shred mixed office paper. They will not shred plastic, compact disks, DVDs or other metal (other than paper clips or staples).

This event will be open to Wyandotte residents only.

STRATEGIC PLAN/GOALS: To provide services in an environmentally responsible manner.

ACTION REQUESTED: Council approval for Municipal Services to host a paper shred day on October 7, 2023.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Total budget \$800.00 to be paid for via EO Administration funding, acct # 591-017-591-332.

IMPLEMENTATION PLAN: Subsequent to City Council concurrence, finalize scheduling of event.

LIST OF ATTACHMENTS:

1. 9.25.23 Shred Day Attachments

RESOLUTION

Item Number: #9
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission in approving Shred Day on October 7, 2023 between 9 AM and Noon in the City Hall Parking Lot, as recommended by WMS management.

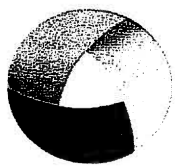
I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	





Pure Data Services

4459 13th Street
Wyandotte, MI 48192

Wyandotte Municipal
Services Shred Day Spring

2022



**POUNDS OF PAPER
RECYCLED!**

6,843

**TREES SAVED
THIS YEAR!**

58



RECYCLING PAPER CONSERVES NATURAL RESOURCES AND SAVES ENERGY. ALL PAPER WE SECURELY SHRED ON YOUR BEHALF IS RECYCLED. LOOK AT THE ENVIRONMENTAL IMPACT BASED ON THE NUMBER OF POUNDS OF PAPER WE RECYCLED FROM YOUR BUSINESS THIS YEAR!



1300

Gallons
Crude oil
saved!



11.3

Cu. Yards
Paper not
in landfills!



23,951

Gallons
Water conserved!



14,028

Kilowatt
Hours of
energy
saved!

**THAT'S ENOUGH TO POWER THE
AVERAGE AMERICAN HOME FOR...**

**20.5
MONTHS**



**You saved 1369 reams of
virgin white 20 lb paper**



**Thank you for helping us conserve
resources and save energy!**

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 10

ITEM: Special Events Application: Downriver Fanfare

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: The Roosevelt High School Downriver Fanfare event will be held October 3rd here in the City of Wyandotte. The group would like to request the following items from the times of 3 pm to 10 pm, October 3rd 2023:

- a. Streets will be blocked from 3:00 pm to 10 pm
- b. Permission to close Maple Street between 5th and 7th Streets
- c. Permission to close 5th Street from Eureka to Maple
- d. Permission to close the alley behind the Auto Shop
- e. Overflow parking to use the Chase Bank parking lot located next to the Yack Arena
- f. Permission to close 6th Street from the RHS alley to Maple Street
- g. Closure of the right lane of Eureka directly in front of RHS from 9-10pm with Police presence and support

Barricades are dropped off on the streets the morning of or the day before the event so they can be put out immediately after school pick-up is complete.

This event has been reviewed and approved by the Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent pending the signing of a hold harmless agreement by the School Board Representative created by the Legal Department and adding the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars. It is also requested that there be access for emergency vehicles available on the above listed streets and alleys. If there are any overtime costs associated with this event, RHS Marching Band/RHS will be responsible for those costs.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held October 3rd 2023.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

LIST OF ATTACHMENTS:

1. SE APP RHS Band

RESOLUTION

Item Number: #10
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council approves the use of the following city sidewalks, streets, and property for the Downriver Fanfare event to be held on October 3rd, 2023.

- a. Streets will be blocked from 3:00 pm to 10 pm
- b. Permission to close Maple Street between 5th and 7th Streets
- c. Permission to close 5th Street from Eureka to Maple
- d. Permission to close the alley behind the Auto Shop
- e. Overflow parking to use the Chase Bank parking lot located next to the Yack Arena
- f. Permission to close 6th Street from the RHS alley to Maple Street
- g. Closure of the right lane of Eureka directly in front of RHS from 9-10pm with Police presence and support

BE IT FURTHER RESOLVED that barricades shall be dropped off on the streets the morning of or the day before the event so they can be put out immediately after school pick-up is complete.

BE IT FURTHER RESOLVED that this event has been reviewed and approved by the appropriate internal departments, pending the following criteria are met:

- Signing of a hold harmless agreement by the School Board Representative created by the Legal Department;
- Adding the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars;
- Access for emergency vehicles to be made available on the above listed streets and alleys, and if there are any overtime costs associated with this event, RHS Marching Band/RHS will be responsible for those costs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Application for Special Event

Special Events Office, City of Wyandotte * 3200 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 * hthiede@wyandotte.mi.gov

Date of proposed event: October 3, 2023 Times: 3pm to 10pm

Name of Applicant: Kimberly Kilburn Name of Business or Organization: Wyandotte Marching Chiefs

Type of legal entity of your business/organization: School

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Dr. James E. Anderson

Address: 639 Oak Street Wyandotte Email: bearder@wy.k12.mi.us Cell Phone: 734-759-6002

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Roosevelt High School

Estimated maximum number of persons expected at the event for each day: 2600

Is Alcohol going to be served or provided at this event. no Do you have a license: no

Do you need water hook up for this event? no Where? n/a Used for: n/a

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☐ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☒ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☒ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items check: 2

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 07/26/23 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

pd. 150 -
4388

8-10-23
JHRTD.

The Wyandotte Music Boosters will host the 18th Annual Downriver Fanfare, a high school marching band showcase, on Tuesday, October 3, 2023 at Roosevelt High School. We presently have several area high school marching bands participating in this event, and as in the past, we will have a college marching band perform in exhibition.

In order to accommodate the movement of the bands from their warm-up areas to the football field, we hereby request that Maple Street between 5th and 7th Streets, 6th Street from the RHS alley to Maple Street, and 5th Street from Eureka to Maple Street be blocked so as to allow these bands easy access to the RHS gym parking lot off Maple Street. We would also request that the alley directly behind the auto shop of the high school be blocked from public use. The use of the street and the alley blocking would begin at approximately 3:00 pm and end at approximately 10:00 pm. We would like if possible to have the barricades dropped off on the streets the morning of or the day before the event so we can put them out immediately after school pick up is complete.

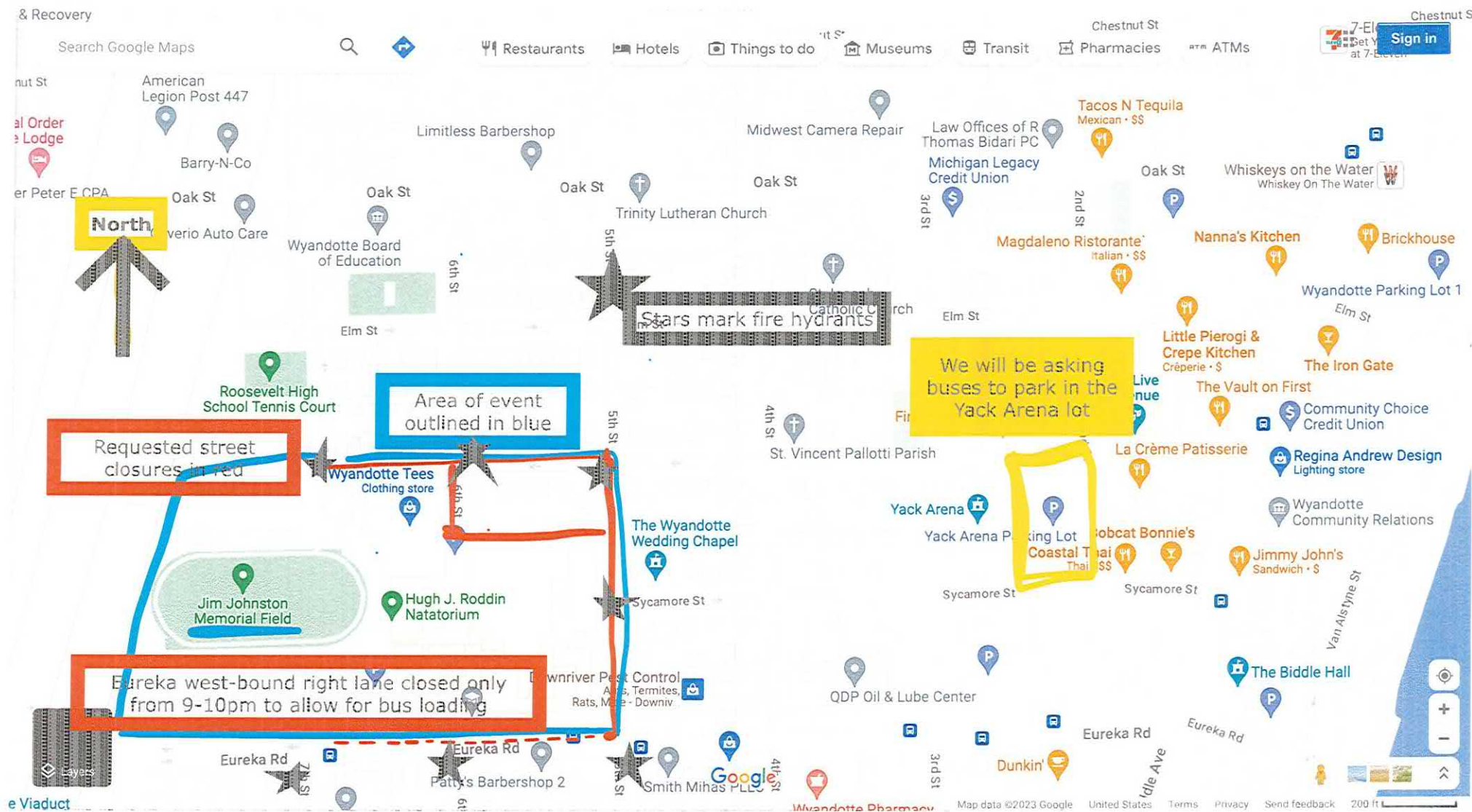
We also seek permission to use the Yack Arena parking lot for bus parking and warm-up area for the college marching band as well as the closure of the right lane of Eureka directly in front of RHS from 9-10pm, with police presence and support.

Please feel free to contact the Downriver Fanfare Co- Chairpersons, Andrew or Kim Kilburn, with any questions.

Mark A. D'Angelo
Instrumental Music Director
Phone: (734)759-5236
E-Mail: dangem@wy.k12.mi.us

Kim Kilburn
Downriver Fanfare Co-Chairperson
Roosevelt High School

Andrew Kilburn
Downriver Fanfare Co-Chairperson
Roosevelt High School



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 11

ITEM: Special Event: American Legion Post 217 Trunk or Treat

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: Please see the information below on a Truck or Treat event to be held October 20th 2023 in the American Legion Post 217 Parking Lot. This event has been reviewed and approved by the Department of Public Service, Department of Recreation, Police Department with the recommendation they sign a hold harmless agreement created by the Legal Department and add the city of Wyandotte to their insurance policy.

Truck or Treat – October 20th 2023
Property Use: Parking Lot American Legion Post 217
Use Time: 5-8 pm
Estimated number of attendees: 200

This event has been reviewed and approved by the Police Chief, Fire Chief, Recreation Superintendent and DPS Superintendent pending the signing of a hold harmless agreement created by the Legal Department and adding the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars. If there are any overtime costs associated with this event, the group will be responsible for those costs.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We request your support of this event and send along needed paperwork to the Special Events Coordinator, Department of Public Service and Recreation Department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Department of Public Service and Special Events Coordinator.

LIST OF ATTACHMENTS:

1. scan_hthiede_2023-09-18-13-59-59

RESOLUTION

Item Number: #11
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council approves the use of City property for the American Legion Post 217 Trunk or Treat event to be held from 5pm-8pm on October 20th, 2023, in the American Legion Post 217 Parking Lot with an estimated attendance of 200 people.

BE IT FURTHER RESOLVED that this event has been reviewed and approved by the appropriate internal departments, pending the following criteria are met by the event organizers:

- Signing of a hold harmless agreement, as prepared by the Legal Department;
- Adding the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars;
- Agreeent to pay any overtime costs associated with this event

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

Application for Special Event

Special Events Office, City of Wyandotte * 3200 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 * hthiede@wyandotte.mi.gov

Date of proposed event: October 20, 2023 Times: 5:00pm-8:00pm

Name of Applicant: Mark Holthus Name of Business or Organization: American Legion Post 217

Type of legal entity of your business/organization: Edward C. Headman American Legion Post 217

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Aaron Lawn

Address: 2817 Vanalstyne, Wyandotte 48192 Email: alcommander@gmail.com Cell Phone: _____

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Parking lot of American legion Post 217

Estimated maximum number of persons expected at the event for each day: 200

Is Alcohol going to be served or provided at this event: no Do you have a license: _____

Do you need water hook up for this event? no Where? _____ Used for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items check: 1

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 7 Oct 23 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

pd. 50- #2469



Edward C. Headman

American Legion Post # 217

2817 Van Alostyne

Wyandotte, Michigan 48192

Commander: Aaron Lawn

October 6,2023

American Legion Post 217 is requesting a permit to close the parking lot in front of Post for our annual trunk or treat event. This event will be held on October 20,2023 from 5:pm-8:00pm.

Respectfully,

A handwritten signature in blue ink, appearing to read "Mark Holthus", with a long horizontal flourish extending to the right.

Mark Holthus

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 12

ITEM: Special Event: St. Stephen's Church Trunk or Treat

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: Please see the information below on a Truck or Treat event to be held October 29th 2023 by St. Steven's Episcopal Church. This event has been reviewed and approved by the Department of Public Service, Department of Recreation, Police Department and Municipal Service with the recommendation they sign a hold harmless agreement created by the Legal Department and add the city of Wyandotte to their insurance policy.

October 29th 2023

11:30 am - 1:30 pm

Permission to use the Northeast Parking Lot on the corner of First and Chestnut Street in Wyandotte.

250 people will be in attendance.

If there are any costs for city equipment or staffing because of this event, St. Stephen's Episcopal Church will be responsible for all payments.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We request your support of this event and send along needed paperwork to the Special Events Coordinator, Department of Public Service, Police, Fire and Recreation Department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator, Department of Public Service, Police, Fire and Recreation Departments.

LIST OF ATTACHMENTS:

1. Trunk or Treat Permit 2023

RESOLUTION

Item Number: #12
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council approves the use of City property for the St. Steven's Episcopal Church Trunk or Treat event to be held from 11:30am-1:30pm on October 29, 2023, in the Northeast Parking Lot on the corner of First and Chestnut Street with an estimated attendance of 250 people.

BE IT FURTHER RESOLVED that this event has been reviewed and approved by the appropriate internal departments, pending the following criteria are met by St. Stephen's Episcopal Church:

- Signing of a hold harmless agreement by the School Board Representative created by the Legal Department;
- Adding the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars;
- Agreeent to pay any costs (city equipment or staffing/overtime costs) associated with this event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
Crayne
Hanna
Shuryan
Stec

NAYS

Application for Special Event

Special Events Office, City of Wyandotte * 3200 Biddle Avenue Wyandotte, Michigan
48192 P: 734-324-4502 F: 734-324-7283 * hthiede@wyandottemi.gov

Date of proposed event: 29October23 Times: 1130a-130p

Name of Applicant: Casey Lynn Zacker

Name of Business or Organization: St Stephen's Episcopal Church

Type of legal entity of your business/organization: Church

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Rev. Andrea Marrow

Address: 2803 First St Wyandotte MI 48192 Email: ststepyouth@gmail.com Cell Phone:

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Northeast Parking lot on the corner at First St and Chestnut, Wyandotte, MI 48192

Estimated Maximum number of persons expected at the event for each day: 250

Is Alcohol going to be served or provided at this event: no Do you have a license: n/a

Do you need water hook up for this event? no Where? n/a Used for: n/a

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. **If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.**

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items check:

No city services required: \$50 application fee

One box: \$100 application fee **Two or more boxes:** Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 04Aug2023 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 13

ITEM: Special Events Application: Jaime Churches Event

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: Jaime Churches for State Representative has requested the use of the Bishop Park Gazebo for a meet and greet event on the following date:

October 14th 2023

11 am to 3 pm

Bishop Park Gazebo

The event is open to the public.

Permission to use the city sound system and power, extra trash cans.

This request has been reviewed and approved by the Department of Public Service Superintendent, Recreation Superintendent, Police and Fire Chiefs and the Special Events Coordinator pending on the signing of a hold harmless agreement created by the Legal Department. There will be a rental fee of \$25 for the city sound system.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, Department of Public Service and Recreation Superintendent and support the use of city property for their event held October 14th 2023.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

LIST OF ATTACHMENTS:

1. Jaime Churches SE APP

RESOLUTION

Item Number: #13
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council approves the use of City property for the event held by Jaime Churches on October 14, 2023, from 11:00am-3:00pm in the Bishop Park Gazebo.

BE IT FURTHER RESOLVED that the rental fee for the sound system will be \$25 and any fees to use City/Municipal Service materials or resources will be paid by Jaime Churces or her team.

BE IT FURTHER RESOLVED that this event has been reviewed and approved by the appropriate internal departments, pending the signing of a hold harmless agreement by the event organizer(s) as prepared by the Department of Legal Affairs

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

waste from the site. This may require additional dumpsters to be secured by the event planner through our Department of Public Service Office at 734-324-4590.

Electrical Services

Any existing electrical service at a park, city property or tree boxes may be inadequate for certain special events. It is the responsibility of the applicant to ensure that there is adequate electrical capacity to hold the event and to obtain additional electrical supply if needed. You will need to list the amount of electrical hook up that you will require on the application. This will then be reviewed by the Municipal Service Department. If approved any costs associated with electrical boxes, overloading of circuits, overtime of electrical employees, etc. will be the responsibility of the applicant.

Marketing

Applicants have the option to use the Fort Street Sign as well as the www.wyandotte.net community bulletin

board to market their events. Both applications are located on our website www.wyandotte.net.

Sites

You will be charged a site fee for each day of use - including your event set-up and tear down. Please note that park shelters are not included with the rental of a site. Fees are subject to change at any time.

Public Venue Event Rate

Biddle Avenue \$650

Parking Lot #1 \$500

City Hall Parking Lot \$350

Yack Arena Parking Lot \$350

Any downtown side street \$350

Bishop Park \$300

Grassy Lot at 1st and Elm \$250

All other parks or sites \$125 and up

Deposit

We require a deposit when the permit is issued in an amount sufficient to cover the city's costs. If the deposit is determined not to be sufficient, the applicant will be billed for any additional costs which must be paid within ten days of the sending of the billing to the applicant.

Application for Special Event

Special Events Office, City of Wyandotte * 3200 Biddle Avenue Wyandotte, Michigan

48192 P: 734-324-4502 F: 734-324-7283 * hthiede@wyandottemi.gov

Date of proposed event: 10-14-23 Times: 11-3

Name of Applicant: Isabella Palazzolo Name of Business or Organization: Jaime Churches for State

Representative Type of legal entity of your business/organization:

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Jaime Churches for State

Representative Address: PO Box 23 Grosse Ile, MI 48138 Email:

Cell Phone:

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Bishop Park Gazebo Estimated
maximum number of persons expected at the event for each day: 50-100 Is Alcohol
going to be served or provided at this event: No Do you have a license: N/A Do you need
water hook up for this event? No Where? N/A Used for: N/A

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. **If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.**

Application fee: Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☐ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☒ 1 Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items check: ☐

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

Please note: By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 8/15/23 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

(it would not let me type on top of the files below)

Electrical Service Requiring 1-2 plugs

Equipment Usage: 1 Microphone

Extra Trash Cans

Electronic Signature: Isabella Palazzolo

- \$50 - Power
- \$50 - DPS
\$25 - sound system
\$50 - app.
\$175 -

Guide Sheet

FINAL READING OF AN ORDINANCE

#1537

AN ORDINANCE TO ADOPT THE 2024 FISCAL YEAR BUDGET

RESOLUTION

Item Number: #14
Date: September 25, 2023

RESOLUTION by Councilperson _____

Ordinance #1537
City of Wyandotte
2024 Fiscal Year Budget Ordinance

“AN ORDINANCE TO PROVIDE AND APPROPRIATE THE SEVERAL AMOUNTS REQUIRED TO DEFRAY THE EXPENDITURES AND LIABILITIES OF THE CITY OF WYANDOTTE FOR THE FISCAL YEAR BEGINNING THE FIRST SUNDAY OF OCTOBER, 2023. THE SAME TO BE TERMED THE ANNUAL APPROPRIATION BILL FOR THE 2024 FISCAL YEAR.”

THE CITY OF WYANDOTTE ORDAINS:

SECTION I - GENERAL FUND

There shall be raised by general tax for the fiscal year beginning October 1, 2023, and ending September 30, 2024, to be assessed, levied, and collected by tax on all taxable real and personal property in the City of Wyandotte, Michigan, the sum of \$11,963,700. In addition to the foregoing, it is estimated that state receipts, revenues, and moneys from sources other than current City taxes will be \$13,870,960, for a total of \$25,834,660 of General Fund Revenue.

Appropriation of funds is hereby made in the following categories of Funds and Accounts:

A. General Fund:

- | | |
|---|--------------|
| 1. Estimated Fund Balance - October 1, 2023 | \$ 6,593,076 |
| 2. Appropriations: | |
| a. Legislative | 139,282 |
| b. Judicial | 1,080,077 |
| c. Financial Services/Administration | 698,477 |
| d. Information Technology | 232,574 |
| e. General Government | 1,544,700 |
| f. Assessor | 478,402 |
| g. City Clerk | 231,949 |
| h. Special Events | 92,690 |
| i. Treasurer | 154,882 |
| j. Police & Civil Defense | 5,699,919 |
| k. Downriver Central Dispatch | 962,508 |
| l. Downriver Central Animal Control | 433,134 |
| m. Fire | 3,536,834 |
| n. Engineering & Building | 1,269,708 |
| o. Public Works | 2,798,925 |
| p. Recreation | 548,328 |
| q. Swimming Pool | 15,771 |
| r. Yack Arena | 370,743 |

s. Historical Commission (Museum)	123,349
t. City Commissions	28,715
u. Retirement Contribution and OPEB	5,175,540
v. Elections	160,276
w. Debt	55,797

SECTION II - SPECIAL REVENUE FUNDS

B. Major Street Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 2,647,290
2. Estimated Revenues:	
a. State Revenue	2,284,698
b. METRO Act Revenue	98,000
c. Investment Earnings	20,000
3. Appropriations:	
a. Reimbursement to General Fund	400,000
b. Maintenance and Construction	2,109,558
c. Transfer to Local Street Fund	571,175

C. Local Street Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 1,796,736
2. Estimated Revenues:	
a. State Revenue	846,049
b. Transfer from Major Street Fund	571,175
c. Investment Earnings	10,000
3. Appropriations:	
a. Reimbursement to General Fund	433,000
b. Maintenance and Construction	900,000

D. Sidewalk/Alley Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 479,285
2. Estimated Revenues:	
a. Special Assessments	176,359
b. Investment Earnings	10,000
3. Appropriations:	
a. Sidewalks/Alleys/Parking Lots	283,000
b. Administration	100,000

E. Michigan Indigent Defense Fund

1. Estimated Fund Balance – October 1, 2023	\$ 0
2. Estimated Revenues:	
a. Grant	260,104
b. Other	1,474
3. Appropriations	261,578

F. Drug Law Enforcement Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 137,895
2. Estimated Revenues	35,000
3. Appropriations:	
a. Personnel	7,600

b.	Equipment - Drug Enforcement	82,400	
G.	Urban Development Action Grant Fund:		
1.	Estimated Fund Balance - October 1, 2023	\$ 1,149,507	
2.	Estimated Revenues	15,000	
3.	Appropriations:		
a.	Capital Outlay	50,000	
b.	Administration	15,000	
H.	Special Events Fund:		
1.	Estimated Fund Balance - October 1, 2023	\$ 813,206	
2.	Estimated Revenues:		
a.	Special Events	12,500	
b.	Art Fair	189,000	
3.	Appropriations:		
a.	Special Events	27,800	
b.	Art Fair	140,000	
c.	Holiday Celebrations	15,000	
d.	Administration	20,000	
I.	Solid Waste Fund:		
1.	Estimated Fund Balance - October 1, 2023	\$ 886,791	
2.	Estimated Revenues:		
a.	Rubbish Tags	1,000	
b.	Taxes	1,533,854	
c.	Dumpster Billings	373,850	
d.	Investment Earnings	20,000	
e.	Service Fees	381,000	
3.	Appropriations:		
a.	Rubbish Collection	1,544,000	
b.	Dumping/Compost Fees	345,000	
c.	Recycling Fees	1,500	
d.	Administration	275,000	
e.	Capital Equipment	39,000	
J.	Building Authority Improvement Fund:		
1.	Estimated Fund Balance - October 1, 2023	\$ 787,913	
2.	Estimated Revenues:		
a.	Investment Earnings	10,000	
3.	Appropriations:		
a.	Administration/Other	20,000	
K.	Drain Number Five Operation and Maintenance Fund:		
1.	Estimated Fund Balance - October 1, 2023	\$ 5,575,222	
2.	Estimated Revenues	1,635,177	
3.	Appropriations:		
a.	Wayne County Department of Public Works	774,836	
b.	Other	36,000	

L. Downtown Development Authority - TIF Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 729,504
2. Estimated Revenues:	
a. Tax Capture	911,275
b. Investment Earnings	30,000
c. Other	34,250
3. Appropriations:	
a. Eureka Viaduct Maintenance	35,500
b. Streetscape Maintenance	18,600
c. Third Friday Promotions	30,000
d. Administration	85,000
e. Personnel	146,515
f. Streetscape Contribution	17,660
g. Beautification Commission	8,000
h. Fort St. Sign/Fountain/Purple Heart	13,500
i. Farmers Market	30,000
j. Marketing	20,000
k. Christmas Lighting/Decorations	42,657
l. Operating Expenses	6,670
m. Other	2,695

M. Tax Increment Finance Authority - Consolidated Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 8,490,165
2. Estimated Revenues:	
a. Tax Capture	3,846,121
b. Other Operating Revenues	100,000
c. Investment Earnings	150,000
3. Appropriations:	
a. Road Resurfacing	2,200,000
b. Land Acquisition Program	600,000
c. Property Maintenance/Taxes	100,000
d. Infrastructure Improvements-Recreation	500,000
e. Water Construction	675,000
f. Tree Maintenance	170,000
g. Parking Lots	80,000
h. Sewer Infrastructure Improvements	300,000
i. Roof/Building Repairs	110,000
j. Administration	275,000

N. Brownfield Redevelopment Authority Fund:

1. Estimated Fund Balance - October 1, 2023	\$ (235,558)
2. Estimated Revenues:	
a. Tax Capture	244,674
3. Appropriations:	
a. Debt Service	76,332
b. Administrative & Operating	62,725

O. Capital Equipment and Replacement Fund:

1. Estimated Fund Balance - October 1, 2023	\$ 157,460
---	------------

2. Estimated Revenues
 - a. Debt Levy 405,424
 - b. Investment Earnings 10,000
3. Appropriations
 - a. Vehicles/Equipment - Police 90,000
 - b. Ambulance – Fire 240,000
 - c. Vehicles – Department of Public Service 155,000
 - d. Debt Service 8,791

SECTION III - ENTERPRISE FUNDS

Q. Sewage Disposal Fund:

1. Estimated Retained Earnings - October 1, 2023 \$12,089,847
2. Estimated Revenues:
 - a. Customer Service Fees 4,992,542
 - b. Investment Earnings 40,000
3. Appropriations:
 - a. Infrastructure Replacement 450,000
 - b. Administration 420,000
 - c. Sewage Disposal Charges 3,238,919
 - d. Depreciation 900,000
 - e. Debt Service 741,234
 - f. Other 145,000

R. Municipal Golf Course Fund:

1. Estimated Retained Earnings - October 1, 2023 \$ (521,290)
2. Estimated Revenues:
 - a. Green Fees 290,000
 - b. Cart Rental 130,000
 - c. Other Revenue 60,350
3. Appropriations:
 - a. Personnel 76,239
 - b. Course Maintenance 205,200
 - c. Other Expenses 109,160
 - d. Depreciation 118,600

S. Building Rental Fund:

1. Estimated Retained Earnings - October 1, 2023 \$ 258,376
2. Estimated Revenues: 0
3. Appropriations:
 - a. Operation & Maintenance 214,500
 - b. Utilities 90,000
 - c. Depreciation 50,000

SECTION IV - INTERNAL SERVICE FUNDS

T. Self Insurance/Worker's Compensation Fund:

1. Estimated Retained Earnings - October 1, 2023 \$ 5,796,582
2. Estimated Revenues 75,000
3. Appropriations:
 - a. Worker's Compensation 193,360

- | | |
|--------------------------|---------|
| b. Self Insurance Claims | 100,000 |
| c. Other Expenses | 42,377 |
| d. Operating Transfers | 650,000 |

SECTION V - DEBT FUNDS

U. Debt Service:

- | | |
|---|------------|
| 1. Estimated Fund Balance - October 1, 2023 | \$ 186,691 |
| 2. Estimated Revenues | 540,707 |
| 3. Appropriations: | |
| a. Debt Service-Police/Court | 527,100 |
| b. Other | 500 |

SECTION VI - CITY TAX RATES

Preliminary City Tax Rates were adopted on July 31, 2023, after the required notices were filed and Public Hearings held. The rates were calculated in accordance with Michigan Compiled Law Section 211.34E and 211.34D. The calculated City Tax Rates are the minimum required to defray operating expenses for the fiscal year October 1, 2023, through September 30, 2024. The rates are as follows:

- | | |
|-------------------------------------|---------------------------|
| 1. City Operating | \$14.4505/M Taxable Value |
| 2. Refuse Collection | \$ 2.4129/M Taxable Value |
| 3. Debt | \$ 2.4129/M Taxable Value |
| 4. Drain #5 Operation & Maintenance | \$ 3.4737/M Taxable Value |

SECTION VII -ADOPTION

This ordinance is necessary for the immediate preservation of the public peace, property, health, safety and for the daily operation of all city departments. This ordinance shall take effect October 1, 2023, which represents the first Sunday in October. On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 15

ITEM: DMS Fiscal 2024 Budgets - Electric, Water and ConneX

PRESENTER: Paul LaManes - General Manager

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Operating and Capital Budgets for Electric, Water and ConneX for FY2024 as approved by the Municipal Services Commission are being presented for concurrence of approval by the City Council

STRATEGIC PLAN/GOALS: Fiscal responsibility for the Department of Municipal Services.

ACTION REQUESTED: Adopt a resolution concurring with the Wyandotte Municipal Services Commission approval of the Electric, Water and ConneX Operating & Capital Budgets for Fiscal Year 2024.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: All department budgets for FY2024 meet revenue requirements, and bond ordinances where applicable

IMPLEMENTATION PLAN: Finalize budget in BS&A software system as adopted for FY2024

LIST OF ATTACHMENTS:

1. FY2024 ConneX Budget
2. FY2024 Electric Budget
3. FY2024 Water Budget

RESOLUTION

Item Number: #15
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council concurs with the recommendation of the Municipal Services Commission for the Electric, Water and ConneX Utility Operating & Capital Budgets for Fiscal 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 16

ITEM: 2023-2024 Yack Arena Concession Stand Lease

PRESENTER: Sheryl Riley, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Over the summer, we have been struggling to restaff our concession stand in the Yack Arena, after our previous staff resigned. Our Recreation Commission has recommended leasing the concession stand to Fatah Motahhar, who operates our Bishop Park Concession. Mr. Motahhar has done a great job over the past years running the concession stand and maintaining the bathrooms.

Mr. Motahhar will operate the Yack Arena Concession Stand and pay the City \$3,000.00 in two \$1,500 installments. We have full confidence that Mr. Motahhar's will continue to provide the same great service in our Yack Arena.

The City Attorney has approved contract to form.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Requesting the Council approves the contract with Fatah Motahhar and the Mayor and City Clerk sign the contract for the lease of the Yack Arena Concession Stand for 2023-2024.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Payments to the City totaling \$3,000 will be deposited into account 101-000-654-000

IMPLEMENTATION PLAN: The resolution and contracts will be forwarded to the Mayor and City Clerk to sign.

LIST OF ATTACHMENTS:

1. 2023 Concession Contract

RESOLUTION

Item Number: #16
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs with the recommendation of the Superintendent of Recreation and the Recreation Commission to award a one-year contract to operate the Yack Arena Concession Stand for the 2023-2024 ice season to Fatah Motahhar, in the amount of \$3,000, provided the proper insurance is placed on file in the City Clerk's Office and all stipulations are adhered to as outlined in said lease; AND

BE IT FURTHER RESOLVED that the Council authorizes the Mayor and City Clerk to sign said lease agreement on behalf of the City of Wyandotte

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

AGREEMENT BETWEEN THE
CITY OF WYANDOTTE & __Fatah Motahhar__
FOR THE 2023-24 OPERATION OF THE YACK ARENA
CONCESSION STAND

AGREEMENT made and entered into this ____ day of ____, 2023, by and between the City of WYANDOTTE, a Municipal Corporation in the County of Wayne, State of Michigan, hereinafter designated FIRST PARTY, and Fatah Motahhar, hereinafter designated SECOND PARTY.

WITNESSETH:

WHEREAS, First Party owns and maintains concession stand at the Yack Arena; and

WHEREAS, First Party is desirous of permitting a refreshment concession to be operated by Second Party at said Yack Arena for the period of October 1st through March 31st. Said period may be altered by the mutual agreement of both parties.

NOW, THEREFORE, in consideration of the mutual promises of the parties hereto,

IT IS AGREED, as follows:

1. First Party agrees to permit Second Party to operate a refreshment concession by cleaning and monitoring said within the building provided by the City of Wyandotte at Yack Arena at such reasonable hours of business as are fixed by the

Department of Recreation of the City of Wyandotte, and must comply with the health and sanitation regulations of the City of Wyandotte and Wayne County Health Department.

2. Second Party agrees to furnish all necessary equipment and materials to operate said concession that is not already not provided by First Party.

3. Second Party agrees to furnish labor only for the operation of the concession. The First Party will supply all cleaning and sanitary supplies to operate the concession.

4. Second Party will possess at his/her own expense proper food safety certification and will comply with all health ordinances.

5. It is the desire of the First Party that the prices charged for merchandise shall not be more than those prevailing for similar merchandise in this area. Price list shall be subject to the approval of the Recreation Superintendent. Approved list shall be posted in a conspicuous place

6. The term of the lease shall be October 1st, 2023 to March 31st, 2024. The concession will be operated on certain designated dates between October 20th, 2023 thru March 17th, 2024, and dates to be confirmed and set by the Superintendent of Recreation.

7. Second Party promises to pay to the First Party the total sum of **(\$3,000 = Two \$1,500 payments)** due on the following dates: December 29th, 2023 and March 29th, 2024. Net profit logs are to be submitted with payment.

8. Second Party hereby agrees to maintain the concession stand in a sanitary condition in accordance with the regulations of the Departments of Public Service and Recreation at all times.

9. Second Party shall not assign, transfer or sublet the above concession and shall personally operate said concession under their supervision and control, and shall be personally held responsible for the performance of all the covenants and conditions as herein setforth.

10. Second Party further agrees that any beverages will not be sold in glass bottles. **Alcoholic beverages shall be prohibited from sale.**

11. Second Party agrees he/she shall forthwith procure, at their own expense, and shall maintain during the term of this lease, public liability insurance in the amount of \$1,000,000.00 Bodily Injury, \$1,000,000.00 Personal Injury and \$500,000 Property Damage, the policies of said insurance to provide ten (10) days advance written notice to the First Party prior to cancellation, termination or material change. Second Party shall furnish certificates of the aforesaid insurance coverage. The City of Wyandotte shall be named additional insured and the policies delivered to the City before opening.

12. Second Party agrees that it shall indemnify and save harmless the First Party and its officers, elected officials, commissions, agents, or representatives for and from all claims, demands, payments, suits, actions, recoveries, and judgments or every type and nature, brought or recovered against it or either/or any of them for or on account of any personal injuries or damages to property received or sustained by any person or persons by reason of or arising out of or in connection with second party's conduct, carrying out his responsibilities under this agreement, and use and occupation of the premises under this agreement.

13. The parties hereto mutually agree that this Agreement may be terminated by either party, without cause, by first giving 30 days written notice to the other party of the terminating party's intent to terminate this Agreement.

14. The parties mutually agree that the First Party may terminate this Agreement on three days notice if the Second Party is in default of any provision of this Agreement for more than five days.

15. In the event this agreement is terminated prior to expiration, the lease payment will be prorated and Second Party must pay the final payment immediately upon termination.

IN WITNESS WHEREOF, the parties hereto, by authority of the representative officials of the First Party and the Second Party have caused these presents to be signed and sealed the day and year set forth.

CITY OF WYANDOTTE
Authorized by

Robert A. DeSana, Mayor

Lawrence S. Stec, City Clerk
FIRST PARTY

SECOND PARTY

I hereby certify that the within document
is correct as to legality and form,
subject to receipt of proper insurance.

Name _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 17

ITEM: Downtown Infrastructure Design and Engineering Services Contract, Pt. 2

PRESENTER: Joe Gruber, DDA, Community and Economic Development Director

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The City Council first awarded Bid File #4838 - Downtown Infrastructure Project: Professional Engineering and Design Services to Spalding DeDecker & Associates (SDA) in the total projected contract amount of \$700,000 on February 27th, 2023. (Resolution 2023-52).

That proposal first included an initial plan report and underground investigation totaling \$100,000. A specific contract for those services in that amount was then reviewed and approved by City Attorney, City Engineer and the DDA Director and was signed and executed by Mayor and the City Clerk on March 23rd, 2023 and has been exhausted as of August 27th, 2023.

Now, for your consideration, is the next portion of their approved proposal, which is for the primary design and engineering services in the amount of \$580,000. The contract reflects the original scope of work included in the proposal and is broken out into three phases which will all be conducted based on the priority and urgency of those items of work.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The DDA Director is requesting the City Council to approve the next portion of the Design and Engineering Services Contract from Spalding DeDecker and Associates as presented, and to authorize Mayor and Clerk to sign and execute the contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Total contract amount up to and not to exceed \$580,000 to be paid from the DDA Operating Expense Account #499-200-926-114. Expenses will be paid at intervals based on benchmarks of plan delivery outlined in Exhibit B, with focus to remain on highest priority project deliverables. Some of these costs will be offset by the \$37,500 planning grant from the EGLE Michigan Coastal Management Program (MCMP) and future DDA Bond Revenue which can be used to reimburse soft costs incurred during the planning phase.

IMPLEMENTATION PLAN: DDA Director, City Engineer and Engineering Consultants to manage and execute all aspects of the contract.

LIST OF ATTACHMENTS:

1. Standard Spalding DeDecker Wyandotte Contract Scope and Fee 2023-09-19

RESOLUTION

Item Number: #17
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council hereby approves the next portion of the Design and Engineering Services Contract from Spalding DeDecker and Associates in the amount of \$580,000, and hereby authorizes the Mayor and City Clerk to sign and execute the contract.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

Agreement Date: _____

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
SPALDING DeDECKER
AND THE CITY OF WYANDOTTE: DOWNTOWN DEVELOPMENT AUTHORITY
FOR DESIGN, ARCHITECTURE AND ENGINEERING SERVICES**

This agreement ("Agreement") is between The City of Wyandotte: Downtown Development Authority having its offices at 3200 Biddle Avenue, Suite 300 ("CLIENT"), and Spalding DeDecker, ("Consultant"), a Michigan Corporation, with its address at 905 South Boulevard East, Rochester Hills, Michigan 48307. CLIENT and Consultant are referred to collectively herein as the "Parties." The Parties agree as follows:

I. DEFINITIONS

Administering Service Area/Unit means Public Services Area/Engineering Unit.

Deliverables means DOCUMENTS developed for and delivered to CLIENT by Consultant under this Agreement.

II. DURATION

Consultant shall commence performance immediately upon execution of this agreement ("Commencement Date") and services shall continue until all mutually agreed deliverables are provided by the Consultant to the CLIENT, or September 1st, 2024, whichever of the two occurs first, unless this Agreement is terminated as provided for in Article XI. The terms and conditions of this Agreement shall apply to the earlier of the Effective Date or Commencement Date.

III. SERVICES

- A. The Consultant agrees to provide professional design, architecture and engineering services ("Services"), conceptual renderings and stamped construction documents ("Deliverables") in connection with the Scope of Services as described in **Exhibit A**. The Deliverables shall be delivered in hard copy format and electronic format, including CAD, GIS and other shape files that the CLIENT can use in perpetuity. The CLIENT retains the right to make changes to the quantities of service within the general scope of the Agreement at any time by a written order. If the changes add to or deduct from the extent of the services, the compensation shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement.
- B. The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultant's practicing in the same or similar circumstances. The Consultant shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the project.
- C. The Consultant shall perform its Services for the Project in compliance with all statutory, regulatory, and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

- D. The Consultant may rely upon the accuracy of reports, surveys, or any other documents provided to it by the CLIENT and shall not be held liable for errors or omissions that occur as a result of inaccuracies or errors that were in the reports, surveys, or any other documents. Should the Consultant detect/observe information in the reports, surveys, or any other documents provided to it by the CLIENT, that in the professional opinion and experience of the Consultant appears to be in error, incomplete or otherwise inaccurate, the Consultant shall promptly advise the CLIENT of such concerns and arrive at a mutual plan addressing this concern before proceeding with the work.

IV. INDEPENDENT CONTRACTOR

The Parties agree that at all times and for all purposes under the terms of this Agreement each Party's relationship to any other Party shall be that of an independent contractor. Each Party will be solely responsible for the acts of its own employees, agents, and servants. No liability, right, or benefit arising out of any employer/employee relationship, either express or implied, shall arise or accrue to any Party as a result of this Agreement.

Consultant does not have any authority to execute any contract or agreement on behalf of the CLIENT, and is not granted any authority to assume or create any obligation or liability on the CLIENT's behalf, or to bind the CLIENT in any way.

V. COMPENSATION OF CONSULTANT

- A. The Consultant shall be paid in the manner set forth in Exhibit B. Payment shall be made monthly, unless another payment term is specified in Exhibit B, following receipt of invoices submitted by the Consultant, and approved by the CLIENT.
- B. The Consultant will be compensated for Services performed in addition to the Services described in Article III, only when the scope of and compensation for those additional Services have received prior written approval of the CLIENT.
- C. The Consultant shall keep complete records of work performed (e.g. tasks performed, hours allocated, etc.) so that the CLIENT may verify invoices submitted by the Consultant. Such records shall be made available to the CLIENT upon request and submitted in summary form with each invoice.

VI. JOBSITE SAFETY

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/project site, shall relieve the general contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The CLIENT agrees that the general contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the CLIENT'S contract with the general contractor. The CLIENT also agrees that the

CLIENT, the consultant and its subconsultants shall be indemnified by the general contractor and shall be made additional insureds under the general contractor's policies of general liability insurance.

VII. INSURANCE/INDEMNIFICATION

- A. The Consultant shall procure and maintain from the Effective Date or Commencement Date of this Agreement (whichever is earlier) through the conclusion of this Agreement, such insurance policies, including those set forth in Exhibit C, as will protect the CLIENT from all claims for bodily injuries, death or property damage that may arise under this Agreement; whether the act(s) or omission(s) giving rise to the claim were made by the Consultant, any subconsultant, or anyone employed by them directly or indirectly. Prior to commencement of work under this Agreement, Consultant shall provide to the CLIENT documentation demonstrating it has obtained the policies and endorsements required by Exhibit C. When requested, Consultant shall provide the same documentation for its subconsultant(s) (if any).
- B. Any insurance provider of Consultant shall be authorized to do business in the State of Michigan and shall carry and maintain a minimum rating assigned by A.M. Best & Company's Key Rating Guide of "A-" Overall and a minimum Financial Size Category of "V". Insurance policies and certificates issued by non-authorized insurance companies are not acceptable unless approved in writing by the CLIENT.
- C. The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors and employees (collectively, CLIENT) against all damages or liabilities, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Consultant is legally liable.
- D. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages or liabilities, to the extent caused by the CLIENT'S negligent acts, errors or omissions in connection with the Project as well as the acts, errors or omissions of its contractors, subcontractors or consultants or anyone for whom the CLIENT is legally liable.
- E. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
- F. The Consultant warrants that it has no personal or financial interest in the Project other than the fee it is to receive under this Agreement. The Consultant further certifies that it shall not acquire any such interest, direct or indirect, which would conflict in any manner with the performance of the Services it is to provide pursuant to this Agreement. Further Consultant agrees and certifies that it does not and will not employ or engage any person with a personal or financial interest in this Agreement.
- G. The Consultant warrants that it is not and shall not become overdue or in default to the CLIENT for any contract, debt, or any other obligation to the CLIENT including real and personal property taxes. Further, Consultant agrees that the CLIENT shall have the right

to set off any such debt against compensation awarded for Services under this Agreement.

- H. The Consultant warrants that its proposal for services was made in good faith, it arrived at the costs of its proposal independently, without consultation, communication, or agreement, for the purpose of restricting completion as to any matter relating to such fees with any competitor for these Services; and no attempt has been made or shall be made by the Consultant to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
- I. The person signing this Agreement on behalf of Consultant represents that she/he has express authority to sign this Agreement for Consultant and agrees to hold the CLIENT harmless for any costs or consequences of the absence of actual authority to sign.

VIII. LIMITATION OF LIABILITY:

In recognition of the relative risks and benefits of the Project to both the CLIENT and the Consultant, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$.25,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

IX. OBLIGATIONS OF THE CLIENT

- A. The CLIENT agrees to give the Consultant access to the Project area and other CLIENT-owned properties as required to perform the necessary Services under this Agreement.
- B. The CLIENT shall notify the Consultant of any defects in the Services of which the CLIENT has actual notice.

X. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this Agreement, all documents (i.e., Deliverables) prepared by or obtained by the Consultant as provided under the terms of this Agreement shall be delivered to and become the property of the CLIENT. Original basic survey notes, sketches, charts, drawings, partially completed drawings, computations, quantities, and other data shall remain in the possession of the Consultant as instruments of service unless specifically incorporated in a deliverable, but shall be made available, upon request, to the CLIENT without restriction or limitation on their use. The CLIENT acknowledges that the documents are prepared only for the Project. Prior to completion of the contracted Services, the CLIENT shall have a recognized proprietary interest in the work product of the Consultant.

XI. TERMINATION OF AGREEMENT

- A. If either party is in breach of this Agreement for a period of fifteen (15) days following

receipt of notice from the non-breaching party with respect to a breach, the non-breaching party may pursue any remedies available to it against the breaching party under applicable law, including but not limited to, the right to terminate this Agreement without further notice. The waiver of any breach by any party to this Agreement shall not waive any subsequent breach by any party.

- B. The CLIENT may terminate this Agreement, on at least thirty (30) days advance notice, for any reason, including convenience, without incurring any penalty, expense, or liability to Consultant, except the obligation to pay for Services actually performed under the Agreement before the termination date. In the event the CLIENT terminates for convenience, the CLIENT shall pay the Consultant within seven (7) calendar days of receipt of the Consultant's invoices for all services rendered and all reimbursable costs up to the date of termination. In addition, the CLIENT shall pay the Consultant for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to associated overhead costs and all other expenses directly resulting from the termination.
- C. Consultant acknowledges that, if this Agreement extends for several fiscal years, continuation of this Agreement is subject to appropriation of funds for this Project. If funds to enable the CLIENT to effect continued payment under this Agreement are not appropriated or otherwise made available, the CLIENT shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been appropriated or otherwise made available by giving written notice of termination to Consultant. The CLIENT shall give Consultant written notice of such non-appropriation within thirty (30) days after it receives notice of such non-appropriation.
- D. The provisions of Articles VI and VIII shall survive the expiration or earlier termination of this Agreement for any reason. The expiration or termination of this Agreement, for any reason, shall not release either party from any obligation or liability to the other party, including any payment obligation that has already accrued and Consultant's obligation to deliver all Deliverables due as of the date of termination of the Agreement.

XII. DISPUTE RESOLUTION

Any claims or disputes made during design, construction or post-construction between the CLIENT and Consultant shall be submitted to non-binding mediation. CLIENT and Consultant agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.

XIII. REMEDIES

- A. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

- B. All rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any agreement between the parties or otherwise.
- C. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

XIV. NOTICE

All notices and submissions required under this Agreement shall be delivered to the respective party in the manner described herein to the address stated below or such other address as either party may designate by prior written notice to the other. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by next day express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent next day express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

If Notice is sent to the CONSULTANT, it shall be addressed and sent to:

Spalding DeDecker Associates, Inc.

905 E South Boulevard Rochester Hills, Michigan 48307

If Notice is sent to the CLIENT, it shall be addressed and sent to:

XV. CHOICE OF LAW AND FORUM

This Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforceability, validity, and construction, excepting the principles of conflicts of law.

XVI. CONFLICTS OF INTEREST OR REPRESENTATION

Consultant certifies it has no financial interest in the Services to be provided under this Agreement other than the compensation specified herein. Consultant further certifies that it presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, which would conflict in any manner with its performance of the Services under this Agreement.

Consultant agrees to advise the CLIENT if Consultant has been or is retained to handle any matter in which its representation is averse to the CLIENT. The CLIENT's prospective consent to the Consultant's representation of a client in matters adverse to the CLIENT, as identified above, will not apply in any instance where, as the result of Consultant's representation, the Consultant has obtained sensitive, proprietary, or otherwise confidential information of a non-public nature that, if known to another client

of the Consultant, could be used in any such other matter by the other client to the material disadvantage of the CLIENT. Each matter will be reviewed on a case-by-case basis.

XVII. SEVERABILITY OF PROVISIONS

Whenever possible, each provision of this Agreement will be interpreted in a manner as to be effective and valid under applicable law. However, if any provision of this Agreement or the application of any provision to any party or circumstance will be prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this Agreement or the application of the provision to other parties and circumstances.

XVIII. EXTENT OF AGREEMENT

This Agreement, together with Exhibits A, B, and C, constitutes the entire understanding between the CLIENT and the Consultant with respect to the subject matter of the Agreement and it supersedes, unless otherwise incorporated by reference herein, all prior representations, negotiations, agreements or understandings whether written or oral. Neither party has relied on any prior representations, of any kind or nature, in entering into this Agreement. No terms or conditions of either party's invoice, purchase order or other administrative document shall modify the terms and conditions of this Agreement, regardless of the other party's failure to object to such form. This Agreement shall be binding on and shall inure to the benefit of the parties to this Agreement and their permitted successors and permitted assigns and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement. This Agreement may only be altered, amended, or modified by written amendment signed by the Consultant and the CLIENT. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement.

XIX. ELECTRONIC TRANSACTION

The parties agree that signatures on this Agreement may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this Agreement. This Agreement may be executed and delivered by mail or email and upon such delivery, the signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

XX. EFFECTIVE DATE

This Agreement will become effective when all parties have signed it. The Effective Date of this Agreement will be the date this Agreement is signed by the last party to sign it.

FOR CONSULTANT

By _____

Its _____

Date: _____

FOR THE CLIENT OF _____

By _____

Its _____

Date: _____

EXHIBIT A1 SCOPE OF SERVICES

To advance the DDA Capital Improvement Plan project as described in Spalding DeDecker’s Project Approach and Fee section from the proposal last delivered to the City of Wyandotte on January 18, 2023 (see Exhibit A2, attached), Spalding DeDecker will deliver the remaining scope of services from the proposal, as identified below.

The rendered graphics in Task 4, multiple items from Task 3: Engage the Public and Task 7: Plantings Summary that were not included in this previous select scope of work (indicated with a strike-out) will be completed during this scope of work.

1. **Complete Remaining Content for Plan Report (i.e. planning grant deliverables)** - electronic PDF and hard copy format (10 copies total) that summarizes work, conclusions, recommendations, and preliminary design for the tasks described here.

Task 1: General Water Table Conditions Analysis

- Soils Data Collection – Investigate groundwater levels within the target area for soil permeability to 8-foot depth
- Soils Data Analysis – Mapping, testing results, and documentation of Green Infrastructure (“GI”) opportunities and constraints.
- Solutions for Impermeable Areas – Provide recommendations for potential GI in areas with low or no soil permeability.

Task 2: Field Survey/Observational Data Collection

- Review Existing Condition Assessment and utility location information, as provided by the City of Wyandotte

Task 3: Engage the Public

- Establishment of a Project Steering Committee – Steering Committee to include City elected officials, DDA Board members, City staff, and DDA business owners and/or residents.
- Steering Committee Meetings - Four (4) Steering Committee meetings with public input, including an Educational/Informational Public Kick-Off Meeting
- Public Visioning/Charrette Session
- Draft Presentation Meeting
- Public Hearing/Adoption Meeting

Task 4: GI in Alleys

- Viability Assessment – Each alley location will be reviewed for GI practicality through an assessment of existing or proposed utilities and adjacent land uses.
- Runoff and Storm Volume Calculations – Estimates of runoff volume and design storms in alleyways using predictive techniques.
- Green vs. Grey Analysis – An evaluation of the efficacy of GI compared to modifications to existing grey infrastructure or stormwater retention structures will be produced.
- Preliminary Plans and Details – Typical cross-sections, rendered graphics, and GI details will be created to provide decision makers and the public tools to weigh performance, cost, and aesthetic considerations.

Task 5 and 6: GI in Parking Lots and Sidewalk Areas, and Bikeways and Public Right-of-Ways

- Runoff and Storm Volume Calculations – Estimates of runoff volume and design storms along parking areas, sidewalk areas, streets and areas designated for dedicated bike traffic and public right-of-ways between alleys, parking lots, and bikeways using predictive techniques.
- Green vs. Grey Analysis – An evaluation of the efficacy of porous pavements and other techniques along bike routes will be compared to modifications to existing grey infrastructure or stormwater retention structures.
- Preliminary Plans and Details – Rendered graphics, and GI details will be created to provide decision makers and the public tools to weigh performance, cost, and aesthetic considerations.

Task 7: Plantings Summary

- Plant Material Matrix – Selections of plantings suitable for bioretention applications will be developed including species, plant size, color, cultural requirements, and preferred soil moisture.
- Planting Design – Typical designs will be provided for each type of bioretention application developed in the report.

Task 8: Funding Analysis

- Leveraging Plan - A narrative plan to utilize the DDA's financial plan to leverage Federal, state, private, and philanthropic investment in GI project.
- Funding Source Matrix - a matrix of potential sources of funding will be developed to match component projects with grant, loan, and other types of financing.

2. Electrical Design Build

SD understands that the primary objective of the project is the conversion of the overhead electrical distribution to underground ductbanks including re-establishment of residential and commercial service connections. The project will include re-configuring the power supply to allow for single and multi-phase electrical to accommodate the different demands between residential and commercial customers. That re-configuration will require the installation of new ground mounted transformers and switch gear. Due to the condition of the existing pavement and the amount of pavement removal necessary to accommodate the underground electrical ductbank, the pavement within the alley will be reconstructed including providing improved storm drainage.

SD understands that the intent is to provide construction plans and bidding documentation for all of the site civil items including the following major pay items:

- Conduit, Schedule 80 (1 inch, 2 inch and 4inch)
- Concrete Pad with conduit for pad mounted transformers and switch gear
- Bollards
- Utility Pole Removal
- Pavement removal
- Concrete Pavement installation
- Storm Sewer Installation
- Traffic Control
- Erosion Control

From our understanding, the City intends to either install the electrical distribution conductors, switch gear, transformers and residential/commercial connections with in-house crews or potentially work with a familiar/pre-qualified area contractor. SD will continue to coordinate the Civil design with the City's electrical

staff to ensure that the infrastructure being provided matches with it's in-house electrical design. SD will also provide a coordination clause within the contract making the contractor aware of the arrangement and requiring coordination including phasing construction to allow for the City to complete its tasks.

3. Schematic Design, Design Development, and Construction Documents for Phase 1, Phase 2, and Phase 3 Project Areas

- For each phase project area, SD will develop schematic design, design development, and construction documents according to the concepts developed as of August 1, 2023.
- SD anticipates that the City will be reviewing and permitting the plans, under the existing MS4 permit.
- We will provide weekly conference calls and project update emails.

a. Schematic Design

- Facilitate a Utility Coordination Meeting with representatives from all utilities (City, DTE, telecommunications, fiber, etc.) to discuss the project and start coordination. The objective is for the City to communicate needs from others and to identify other elements to include in material estimates.
- Develop Schematic Design plans, including demolition plan, site plans, preliminary grading, as well as drainage and utilities.
- Review public engagement reports and materials, as provided by the City of Wyandotte.
- Produce up to four (4) rendered graphics or other illustrations of the proposed improvements for the Project Working Group, Town Hall and other public engagements.
- Facilitate up to two (2) Project Working Group Meetings.
- Provide a presentation of the project at a Downtown Town Hall on or around October 3rd.

b. Design Development

- Develop Design Development plans, including demolition plan, site plan, preliminary grading, as well as drainage and utilities and corresponding details and calculations, developed to a design development level and as needed for site plan review.
- Visit and walk through the project sites after 70% plans.
- Facilitate a second Utility Coordination Meeting
- Facilitate up to two (2) Project Working Group Meetings.

c. Construction Documents

- Prepare detailed engineering plans per the requirements of the City of Wyandotte and other applicable review agencies. This will include detailed engineering design and preparation of construction plans for the purpose of permitting, bidding, and constructing site improvements.
- Develop Construction Documents, including demolition plan, site plan, preliminary grading, as well as drainage and utilities, and corresponding details and calculations.
- Development of necessary civil specifications
- Plans and specifications will be overseen, stamped, and sealed by a Professional Engineer.
- Coordination of approvals and permitting with the City of Wyandotte, Wayne County, and other applicable review agencies.
- The following construction plans and documentation will be provided.

- Title Sheet including sheet index, utility contacts and project location
- General notes sheet including construction notes, project instruction language, hatching and line type information.
- Alignment Plan
- Standard Detail Sheets
 - i. Utilizing City of Wyandotte Standards
 - 1. Paving, Drainage, Electrical Pad and Ductbank
- SESC and Removal Plans
- Construction Plan
- Triple Profile
 - i. Left Curb, Centerline, Right Curb
 - 1. Including drainage structures and ductbank crossings
- Electrical Ductank Plan and Profile
 - i. Location, length and elevation of ductbank including utility crossings and services
- Detail Grading
 - i. ADA Sidewalks, intersections and first floor elevation tie-ins
- Maintenance of Traffic Plan
 - i. Phasing plan. Assume full closure of portions of the alley at a time.
- Pedestrian Detour Plan, as necessary

EXHIBIT B COMPENSATION

General

Spalding DeDecker will provide the scope of services described in Exhibit A, Scope of Services to the City of Wyandotte: Downtown Development Authority for the agreed-upon fee of \$580,000. Payment shall be provided in accordance with Section V of this Professional Services Contract.

East Alleys and Lots 2, 3, 5, 6 - Civil Engineering Construction Documents

Schematic Design (SD)	-	\$91,000
Design Development (DD)	-	\$91,000
Construction Documents (CD)	-	<u>\$78,000</u>
Total		\$260,000

West Alleys and Lot 10 - Civil Engineering Construction Documents

SD	-	\$21,000
DD	-	\$21,000
CD	-	<u>\$18,000</u>
Total		\$60,000

West Parking Lots 7, 8, 9, 11, 12 - Civil Engineering Construction Documents

SD	-	\$91,000
DD	-	\$91,000
CD	-	<u>\$78,000</u>
Total		\$260,000

Notes:

1. Rates may be adjusted annually.

EXHIBIT C INSURANCE REQUIREMENTS

From the earlier of the Effective Date or the Commencement Date of this Agreement, and continuing without interruption during the term of this Agreement, Consultant shall have, at a minimum, the following insurance, including all endorsements necessary for Consultant to have or provide the required coverage.

A. The Consultant shall have insurance that meets the following minimum requirements:

1. Professional Liability Insurance or Errors and Omissions Insurance protecting the Consultant and its employees in an amount not less than \$5,000,000.

2. Worker's Compensation Insurance in accordance with all applicable state and federal statutes. Further, Employers Liability Coverage shall be obtained in the following minimum amounts:

Bodily Injury by Accident - \$1,000,000 each accident Bodily Injury by Disease - \$1,000,000 each employee Bodily Injury by Disease - \$1,000,000 each policy limit

3. Commercial General Liability Insurance equivalent to, as a minimum, Insurance Services Office form CG 00 01 04 13 or current equivalent. The CLIENT shall be an additional insured. There shall be no added exclusions or limiting endorsements that diminish the CLIENT's protections as an additional insured under the policy. Further, the following minimum limits of liability are required:

\$1,000,000	Each occurrence as respect Bodily Injury Liability or Property Damage Liability, or both combined
\$2,000,000	Per Project General Aggregate
\$1,000,000	Personal and Adv. Injury

4. Motor Vehicle Liability Insurance equivalent to, as a minimum, Insurance Services Office form CA 00 01 10 13 or current equivalent. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles. The CLIENT shall be an additional insured. There shall be no added exclusions or limiting endorsements that diminish the CLIENT's protections as an additional insured under the policy. Further, the limits of liability shall be \$1,000,000 for each occurrence as respects Bodily Injury Liability or Property Damage Liability, or both combined.

5. Umbrella/Excess Liability Insurance shall be provided to apply in excess of the Commercial General Liability, Employers Liability and the Motor Vehicle coverage enumerated above, for each occurrence and for aggregate in the amount of \$10,000,000.

B. Insurance required under A.3 and A.4 above shall be considered primary as respects any other valid or collectible insurance that the CLIENT may possess, including any self-insured retentions the CLIENT may have; and any other insurance the CLIENT does possess shall be considered excess insurance only and shall not be required to contribute with this insurance. Further, the Consultant agrees to waive any right of recovery by its insurer against the CLIENT for any insurance listed herein.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Professional Concepts Insurance Agency, Inc. 1127 South Old US Highway 23 Brighton MI 48114-9861	CONTACT NAME: certs@pciaonline.com PHONE (A/C, No, Ext): (800)969-4041 FAX (A/C, No): (800)969-4081 E-MAIL ADDRESS: certs@pciaonline.com														
INSURED Spalding Dedecker Associates, Inc 905 South Blvd East Rochester Hills MI 48307	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: The Continental Insurance Company</td><td>35289</td></tr><tr><td>INSURER B: National Fire Insurance of Hartford</td><td>20478</td></tr><tr><td>INSURER C: XL Specialty Ins. Co.</td><td>37885</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: The Continental Insurance Company	35289	INSURER B: National Fire Insurance of Hartford	20478	INSURER C: XL Specialty Ins. Co.	37885	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: The Continental Insurance Company	35289														
INSURER B: National Fire Insurance of Hartford	20478														
INSURER C: XL Specialty Ins. Co.	37885														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER: 22-23****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X,C,U <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	Y	7017802481	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	Y	7017802495	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired & Non-Owned \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			7017802514	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	7017802500	11/1/2022	11/1/2023	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability Pollution Liability			DPR5004389	11/1/2022	11/1/2023	Each Claim \$ 5,000,000 Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Wyandotte and the Wyandotte Downtown Development Authority are named as Additional Insured as respects to the General Liability and Auto Liability Policies and would apply so long as required within a written contract. Waiver of subrogation in favor of certificate holder and additional insured's as long as required within a written contract.

CERTIFICATE HOLDER**CANCELLATION**

The City of Wyandotte: Downtown Development Authority 3200 Biddle Avenue Suite 300 Wyandotte, MI 48192	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Mike Cosgrove/KATHRY
--	---

© 1988-2014 ACORD CORPORATION. All rights reserved.

**Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
- A.** in the performance of your ongoing operations subject to such **written contract**; or
 - B.** in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 - 1. the **written contract** requires you to provide the additional insured such coverage; and
 - 2. this **coverage part** provides such coverage.
- II.** But if the **written contract** requires:
- A.** additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
 - B.** additional insured coverage with "arising out of" language; or
 - C.** additional insured coverage to the greatest extent permissible by law;
- then paragraph **I.** above is deleted in its entirety and replaced by the following:
- WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.
- III.** Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
- A.** coverage broader than required by the **written contract**; or
 - B.** a higher limit of insurance than required by the **written contract**.
- IV.** The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage, or personal and advertising injury** arising out of:
- A.** the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
 - 1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 - 2. supervisory, inspection, architectural or engineering activities; or
 - B.** any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.
- V.** Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:



**Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement****Primary and Noncontributory Insurance**

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A. is currently in effect or becomes effective during the term of this policy; and
- B. was executed prior to:
 1. the **bodily injury** or **property damage**; or
 2. the offense that caused the **personal and advertising injury**;for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.



ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE

Name of Additional Insured Person Or Organization

ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT TO NAME AS AN ADDITIONAL INSURED.

1. In conformance with paragraph **A.1.c.** of **Who Is An Insured** of Section **II - LIABILITY COVERAGE**, the person or organization scheduled above is an insured under this policy.
2. The insurance afforded to the additional insured under this policy will apply on a primary and non-contributory basis if you have committed it to be so in a written contract or written agreement executed prior to the date of the "**accident**" for which the additional insured seeks coverage under this policy.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA71527XX (10-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 17; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 7017802495

Policy Effective Date: 11/01/2022

Policy Page: 85 of 189

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 18

ITEM: Bid Award #4855: Cleaning Services for Police Station & Court

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The cleaning contract for the Wyandotte Police Station and 27th District Court was advertised on BidNet. Several prospective bidders toured the building in preparation for their bid. Bids were opened and read aloud on September 11, 2023. Five (5) companies submitted a bid as shown on the attached bid tabulation. Puro Clean First Responders, of Wyandotte, was the low bidder.

I recommend the acceptance of the bid for cleaning services at the Wyandotte Police Department and 27th District Court from Puro Clean First Responders of Wyandotte, Michigan, in the amount of \$50,699.08 as being the best bid received meeting specifications.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to provide the finest services and quality of life.

ACTION REQUESTED: Accept the bid from Puro Clean First Responders, Wyandotte, Michigan, to provide cleaning services at the Wyandotte Police Department and 27th District Court.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cleaning services will be funded from Account # 101-301-8285-420 in the amount of \$50,699.08.

IMPLEMENTATION PLAN: Execute contract with Puro Clean First Responders, Wyandotte, Michigan.

LIST OF ATTACHMENTS:

1. 2023 Cleaning PD and Court Bid Tab 09-19-23
2. BID #4855 PURO CLEAN

RESOLUTION

Item Number: #18
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer and accepts the bid from Puro Clean First Responders, Wyandotte, Michigan, to perform cleaning services in accordance with File #4855 2023 - Wyandotte Police Station and 27th District Court, in the amount of \$50,669.08 which shall be funded from Account 101-301-825-420; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the contract with Puro Clean First Responders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

2023 CLEANING SERVICES AT WYANDOTTE POLICE STATION & 27TH DISTRICT COURT

Item #	Bid Item	Plan Quantity	Unit	Puro Clean Wyandotte, MI		Veterans Cleaning Wyandotte, MI		Detail Xperts Detroit, MI		TMMG Livonia, MI		Decima, LLC Detroit, MI	
				Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	Daily Cleaning Services of Police Department	260	EA	\$70.00	\$18,200.00	\$120.00	\$31,200.00	\$161.44	\$41,974.40	\$195.00	\$50,700.00	\$333.60	\$86,736.00
2	Daily Cleaning of 27th District Court	260	EA	\$42.00	\$10,920.00	\$90.00	\$23,400.00	\$52.08	\$13,540.80	\$208.00	\$54,080.00	\$333.60	\$86,736.00
3	Semi Annual Window Cleaning of PD and Court	2	EA	\$1,340.00	\$2,680.00	\$940.00	\$1,880.00	\$700.00	\$1,400.00	\$4,195.00	\$8,390.00	\$5,895.00	\$11,790.00
4	Quarterly Annual Carpet Steaming of PD and Court	4	EA	\$3,160.12	\$12,640.48	\$3,200.00	\$12,800.00	\$3,075.00	\$12,300.00	\$0.00	\$0.00	\$18,340.00	\$73,360.00
5	Semi Annual Hard Floor Cleaning of City Hall	2	EA	\$405.00	\$810.00	\$1,300.00	\$2,600.00	\$4,100.00	\$8,200.00	\$0.00	\$0.00	\$9,825.00	\$19,650.00
	Cleaning Total				\$45,250.48		\$71,880.00		\$77,415.20		\$113,170.00		\$278,272.00
6	Consumer Supplies and Paper Products for Cleaning												
6a	C Fold Towels	12	EA	\$41.00	\$492.00	\$36.00	\$432.00	\$44.00	\$528.00	\$33.50	\$402.00	\$11.12	\$133.44
6b	Brown Roll Towel	12	EA	\$40.00	\$480.00	\$38.00	\$456.00	\$45.00	\$540.00	\$36.50	\$438.00	\$11.12	\$133.44
6c	Kitchen Roll Towel	12	EA	\$41.00	\$492.00	\$25.00	\$300.00	\$36.00	\$432.00	\$37.50	\$450.00	\$13.90	\$166.80
6d	Standard Roll 2 ply	12	EA	\$65.00	\$780.00	\$52.00	\$624.00	\$56.00	\$672.00	\$66.50	\$798.00	\$11.12	\$133.44
6e	JRT Jr Roll 2 ply	12	EA	\$51.00	\$612.00	\$35.00	\$420.00	\$56.00	\$672.00	\$36.50	\$438.00	\$22.24	\$266.88
6f	Small Can Liners	12	EA	\$45.00	\$540.00	\$40.00	\$480.00	\$49.00	\$588.00	\$42.00	\$504.00	\$11.12	\$133.44
6g	Large Can Liners	12	EA	\$38.00	\$456.00	\$40.00	\$480.00	\$49.00	\$588.00	\$46.00	\$552.00	\$13.90	\$166.80
6h	Lotion Hand Soap	12	EA	\$17.00	\$204.00	\$12.00	\$144.00	\$70.00	\$840.00	\$61.00	\$732.00	\$139.00	\$1,668.00
6i	Toilet Seat Covers	12	EA	\$46.80	\$561.60	\$45.00	\$540.00	\$47.00	\$564.00	\$64.00	\$768.00	\$20.85	\$250.20
6j	Tissue Boxes	12	EA	\$42.00	\$504.00	\$30.00	\$360.00	\$80.00	\$960.00	\$35.50	\$426.00	\$11.12	\$133.44
6k	Air Freshners	3	EA	\$39.00	\$117.00	\$300.00	\$900.00	\$75.00	\$225.00	\$141.00	\$423.00	\$111.20	\$333.60
6l	Air Freshner Refill	3	EA	\$70.00	\$210.00	\$45.00	\$135.00	\$89.00	\$267.00	\$176.00	\$528.00	\$55.60	\$166.80
	Supply Products Total				\$5,448.60		\$5,271.00		\$6,876.00		\$6,459.00		\$3,686.28
TOTAL BID PRICE (CALCULATED)					\$50,699.08		\$77,151.00		\$84,291.20		\$119,629.00		\$281,958.28
TOTAL PRICE BID BY CONTRACTOR					\$50,686.60		\$77,151.00		\$84,291.20		\$119,629.00		\$281,958.28

The Honorable Mayor _____, 2023
 and City Council
 Wyandotte, Michigan

Dear Mayor and Council Members:

The undersigned has made himself familiar with the locations of the proposed project and the conditions under which it is to be performed by examination of the locations, specifications, bonds, and contract, all of which he understands and accepts as being sufficient for the purpose. The undersigned proposes to contract with the City of Wyandotte for the furnishing of all labor and materials as specified and will accept in payment thereof the following sums, it being further understood that the quantities are approximate, the totals will be used for comparison of bids only and the payments will be based on unit prices given in the proposal and the actual work performed.

If this proposal is accepted, the undersigned further agrees to furnish the bonds and evidence of insurance and enter into contract with the City of Wyandotte within 15 days after date of acceptance, and shall perform all work according to a mutually agreed upon cleaning schedule to be determined at a pre-start meeting held after all contracts and bonds have been submitted, and to complete all work on or before September 27, 2023, unless shortage of material or other causes beyond the Contractor's control prohibit him from doing so.

POLICE DEPARTMENT:

Item #1 Daily Cleaning Services of Police Department per specifications:

1. Clean public and employee entrances. Sweep floors and wipe interior and exterior of entrance doors and lobby windows on first level.
2. Vacuum all carpeted areas. Spot clean carpets if stains are visible.
3. Clean all common areas, including glass doors.
4. Clean all stairwells and elevators. Mop if stains present. Remove any spiderwebs.
5. Clean and mop all restrooms and locker rooms.
6. Wipe clean desktops, dust all computers and monitors, filing cabinets, cubicle dividers, table tops, etc..
7. Empty all trash cans. Replace any trash liners.
8. Replenish all paper products. Refill soap dispensers. Refill restroom air fresheners.
9. Clean jail area, cells, and booking areas. Mop if stains present.
10. Sweep gun range floor. Mop as needed.
11. Clean weight room and locker rooms.
12. Clean and mop underneath exercise equipment weekly.
13. Mop all stairwells weekly, more frequently as needed.
14. Mop all tiled areas weekly, including kitchens and lobbies.
15. Clean walls and dividers in all restrooms and locker rooms.

@ 20.00 Dollars per day X 260 days = \$ 18,200.00

27TH DISTRICT COURT:**Item #2 Daily Cleaning Services of 27th District Court per specifications:**

1. Clean public and employee entrances. Sweep floors and wipe interior and exterior of entrance doors and lobby windows on first level.
2. Clean court lobby, including the court security work station, and counters.
3. Clean court room areas, and both the prosecuting and defense attorney offices.
4. Dust, sweep, and mop the Judge's Chambers.
5. Vacuum all carpeted areas. Spot clean carpets if stains are visible.
6. Sweep all tile floors in kitchens and restrooms. Mop if stains present.
7. Clean all common areas, including glass doors.
8. Clean and mop all restrooms.
9. Wipe clean desktops, dust all computers and monitors, filing cabinets, cubicle dividers, table tops, etc.. Remove any cobwebs on ceilings and walls.
10. Replenish all paper products. Refill soap dispensers. Refill restroom air fresheners.
11. Empty all trash cans. Replace any trash liners.
12. Wipe down all door handles.
13. Wipe down plexi-glass dividers in main court room when soiled.
14. Dust all window sills weekly.
15. Mop all tiled areas weekly, including kitchens and lobbies.

@ 42.00 Dollars per day X 260 days = \$ 10,920.00

POLICE AND COURT SHARED SERVICES:**Item #3: Semi Annual Window Cleaning of Police & Court per specifications:**

1. Clean all perimeter glass, interior and exterior. Wipe window sills.

@ 1,340.00 Dollars per visit X 2 visits = \$ 2,680.00

Item #4: Quarterly Steam Cleaning of Police & Court per specifications:

1. Steam clean all carpeted areas removing all stained areas.
2. Steam clean all cloth office chairs throughout entire court.
3. Steam clean cloth benches in courtroom.

@ 3,160.12 Dollars per visit X 4 visits = \$ 12,640.00

Item #5: Semi Annual Hard Floor Cleaning of Police & Court per specifications:

1. Wax and polish tile floor areas.
2. Clean and polish all wood in courtroom.

@ 405.00 Dollars per visit X 2 visits = \$ 810.00

TOTAL FOR POLICE & COURT CLEANING SERVICES \$ 45,250.00

Item #6: Consumer Supplies & Paper Products for Police Dept & 27th District Court:**Paper Towels**

C Fold Towels	@	<u>41.00</u>	\$ per case X 12 cases =	\$ <u>492.00</u>
Brown Roll Towel	@	<u>40.00</u>	\$ per case X 12 cases =	\$ <u>480.00</u>
Kitchen Roll Towel	@	<u>41.00</u>	\$ per case X 12 cases =	\$ <u>492.00</u>

Toilet Tissue

Standard Roll 2 ply	@	<u>65.00</u>	\$ per case X 12 cases =	\$ <u>780.00</u>
JRT Jr Roll 2 ply	@	<u>51.00</u>	\$ per case X 12 cases =	\$ <u>612.00</u>

Trash Can Liners

Small Can Liners	@	<u>45.00</u>	\$ per case X 12 cases =	\$ <u>540.00</u>
Large Can Liners	@	<u>38.00</u>	\$ per case X 12 cases =	\$ <u>456.00</u>

Soap

Lotion Hand Soap	@	<u>17.00</u>	\$ per case X 12 cases =	\$ <u>192.00</u>
------------------	---	--------------	--------------------------	------------------

Misc

Toilet Seat Covers	@	<u>46.80</u>	\$ per case X 12 cases =	\$ <u>561.60</u>
Tissue Boxes	@	<u>42.00</u>	\$ per case X 12 cases =	\$ <u>504.00</u>
Air Fresheners	@	<u>39.00</u>	\$ per case X 3 cases =	\$ <u>117.00</u>
Air Freshener Refill	@	<u>70.00</u>	\$ per case X 3 cases =	\$ <u>210.00</u>

TOTAL FOR POLICE & COURT CONSUMER SUPPLIES \$ 5,436.60

GRAND TOTAL FOR POLICE AND COURT

CLEANING SERVICES AND CONSUMER SUPPLIES \$ 50,686.60

ADDENDA

If any addendum issued for this job, bidder shall note receipt in column below and include each addendum with the proposal.

Addendum No.**Date Received****Received By**

CONTRACTOR:

Puro Clean First Responders

SIGNED:



BY (Printed Name & Title):

Steven Shearer

ADDRESS:

508 Riverbank, Wyandotte MI

PHONE NO:

734-225-2552

EMAIL:

S.Shearer@Puroclean.com

CONTRACT

ARTICLES OF AGREEMENT, made and entered into this _____ day of _____ 20____,
by and between the CITY OF WYANDOTTE, party of the first part, and

_____ of the City of _____ County of _____
and State of _____, party of the second part, to-wit:

1. That all proposals, specifications, plans, bonds, etc., hereto attached or herein referred to, shall be and are hereby made a part of this agreement and contract.
2. That the party of the second part, under penalty of bond attached, shall furnish all labor, materials and appliances necessary, and do all the work as set forth in the proposal for the

_____ according to the specifications, plans, etc., which have been made a part of this contract, in a manner, time and place, all and singular, as therein set forth.

IN CONSIDERATION WHEREOF, said party of the first part, for it and its successors, promises and agrees to pay to said party of the second part, the sum provided in the attached proposal,

_____ according to the specifications, etc., all in the time and manner therein provided.

For the faithful performance of all and singular of the stipulations, terms and conditions of this agreement, said parties respectfully bind themselves, their successors, heirs, executors, administrators and assigns.

IN WITNESS WHEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

CITY OF WYANDOTTE,
Party of the first part

BY _____
Mayor

City Clerk

WITNESS:

Party of the second part

BY _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 9/25/2023

AGENDA ITEM # 19

ITEM: Bid Award #4856: Cleaning Services for City Hall

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The cleaning contract for Wyandotte City Hall was advertised on BidNet. Several prospective bidders toured the building in preparation for their bid. Bids were opened and read aloud on September 11, 2023. Five (5) companies submitted a bid as shown on the attached bid tabulation. Puro Clean First Responders, of Wyandotte, was the low bidder.

I recommend the acceptance of the bid for cleaning services at Wyandotte City Hall from Puro Clean First Responders of Wyandotte, Michigan, in the amount of \$58,754.60 as being the best bid received meeting specifications.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to provide the finest services and quality of life.

ACTION REQUESTED: Accept the bid from Puro Clean First Responders, Wyandotte, Michigan, to provide cleaning services at Wyandotte City Hall..

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cleaning services will be funded from Account # 530-444-825-215 in the amount of \$58,754.60.

IMPLEMENTATION PLAN: Execute contract with Puro Clean First Responders, Wyandotte, Michigan.

LIST OF ATTACHMENTS:

1. 2023 Cleaning City Hall Bid Tab 09-19-23
2. BID #4856 PUROCLEAN

RESOLUTION

Item Number: #19
Date: September 25, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer and accepts the bid from Puro Clean First Responders, Wyandotte, Michigan, to perform cleaning services in accordance with File #4856 2023 - Wyandotte City Hall, in the amount of \$58,754.60 which shall be funded from Account 530-444-825-215; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the contract with Puro Clean First Responders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

2023 CLEANING SERVICES AT WYANDOTTE CITY HALL

Item	Bid Item	Plan Quantity	Unit	Puro Clean Wyandotte, MI		Veterans Cleaning Wyandotte, MI		Detail Xperts Detroit, MI		TMMG Livonia, MI		Decima, LLC Detroit, MI	
				Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	Daily Cleaning Services of City Hall Municipal Portion	260	EA	\$112	\$29,120	\$140	\$36,400	\$132	\$34,385	\$260	\$67,600	\$334	\$86,736
2	Daily Cleaning of City Hall Former Bank Portion	260	EA	\$7	\$1,820	\$40	\$10,400	\$58	\$15,129	\$39	\$10,140	\$334	\$86,736
3	Semi Annual Window Cleaning of City Hall	2	EA	\$6,160	\$12,320	\$2,050	\$4,100	\$7,900	\$15,800	\$4,540	\$9,080	\$6,750	\$13,500
4	Semi Annual Carpet Steaming of City Hall	2	EA	\$4,420	\$8,840	\$2,200	\$4,400	\$2,700	\$5,400	\$5,250	\$10,500	\$19,300	\$38,600
5	Semi Annual Hard Floor Cleaning of City Hall	2	EA	\$363	\$726	\$900	\$1,800	\$3,600	\$7,200	\$7,000	\$14,000	\$14,300	\$28,600
6	Restroom Cleaning at City Hall during Art Fair	16	EA	\$30	\$480	\$75	\$1,200	\$45	\$720	\$35	\$560	\$951	\$15,216
	Cleaning Total				\$53,306		\$58,300		\$78,634		\$111,880		\$269,388
	Consumer Supplies and Paper Products for Cleaning												
7a	C Fold Towels	12	EA	\$41	\$492	\$36	\$432	\$44	\$528	\$34	\$402	\$11	\$133
7b	Brown Roll Towel	12	EA	\$40	\$480	\$38	\$456	\$45	\$540	\$37	\$438	\$11	\$133
7c	Kitchen Roll Towel	12	EA	\$41	\$492	\$25	\$300	\$36	\$432	\$38	\$450	\$14	\$167
7d	Standard Roll 2 ply	12	EA	\$65	\$780	\$52	\$624	\$56	\$672	\$67	\$798	\$11	\$133
7e	JRT Jr Roll 2 ply	12	EA	\$51	\$612	\$35	\$420	\$56	\$672	\$37	\$438	\$22	\$267
7f	Small Can Liners	12	EA	\$45	\$540	\$40	\$480	\$49	\$588	\$42	\$504	\$11	\$133
7g	Large Can Liners	12	EA	\$38	\$456	\$40	\$480	\$49	\$588	\$46	\$552	\$14	\$167
7h	Lotion Hand Soap	12	EA	\$17	\$204	\$12	\$144	\$70	\$840	\$61	\$732	\$139	\$1,668
7i	Toilet Seat Covers	12	EA	\$47	\$562	\$45	\$540	\$47	\$564	\$69	\$828	\$21	\$250
7j	Tissue Boxes	12	EA	\$42	\$504	\$30	\$360	\$80	\$960	\$36	\$426	\$11	\$133
7k	Air Freshners	3	EA	\$39	\$117	\$300	\$900	\$75	\$225	\$141	\$423	\$111	\$334
7l	Air Freshner Refill	3	EA	\$70	\$210	\$45	\$135	\$89	\$267	\$176	\$528	\$56	\$167
	Supply Products Total				\$5,449		\$5,271		\$6,876		\$6,519		\$3,686
TOTAL BID PRICE (CALCULATED)				\$58,754.60		\$63,571.00		\$85,510.40		\$118,399.00		\$273,074.28	
TOTAL PRICE BID BY CONTRACTOR				\$58,752.60		\$63,571.00		\$85,510.00		\$93,899.00		\$273,074.28	

The Honorable Mayor
and City Council
Wyandotte, Michigan

_____, 2023

Dear Mayor and Council Members:

The undersigned has made himself familiar with the locations of the proposed project and the conditions under which it is to be performed by examination of the locations, specifications, bonds, and contract, all of which he understands and accepts as being sufficient for the purpose. The undersigned proposes to contract with the City of Wyandotte for the furnishing of all labor and materials as specified and will accept in payment thereof the following sums, it being further understood that the quantities are approximate, the totals will be used for comparison of bids only and the payments will be based on unit prices given in the proposal and the actual work performed.

If this proposal is accepted, the undersigned further agrees to furnish the bonds and evidence of insurance and enter into contract with the City of Wyandotte within 15 days after date of acceptance, and shall perform all work according to a mutually agreed upon schedule to be determined at a pre-start meeting held after all contracts and bonds have been submitted, and to complete all work on or before September 27, 2024, unless shortage of material or other causes beyond the Contractor's control prohibit him from doing so.

WYANDOTTE CITY HALL:

Item #1: Daily Cleaning Services of City Hall Municipal Portion per specifications:

1. Clean all first, second, third, and fourth floor lobbies – sweep floors and wipe interior and exterior of entrance doors and lobby windows on first level.
2. Vacuum all carpeted areas. Spot clean carpets if stains are visible.
3. Clean elevator cabs, doors and walls, and vacuum floors.
4. Clean and sweep both stairwells. Mop if stains present. Remove spider webs.
5. Wipe clean any glass dividers on first, second, and third floors.
6. Wipe clean desktops, dust all computers and monitors, filing cabinets, cubicle dividers, table tops, etc..
7. Clean and mop all restrooms, including basement.
8. Empty all trash cans. Replace any trash liners.
9. Empty trash can outside City Hall (west).
10. Replenish all paper products. Refill soap dispensers. Refill restroom air fresheners.
11. Wipe table tops and chairs for the outdoor seasonal furniture at east entrance.
12. Vacuum carpeted areas & mop hard floors of TV Studio weekly.
13. Mop east and west stairwells weekly.
14. Mop all tiled areas, including kitchens and lobbies weekly.
15. Scrub showers in Mayor's office and in basement weekly.
16. Wipe down all drive-thru lane exterior equipment (pneumatic tube stations & ATM).
Clean exterior first floor glass facing the drive thru weekly.

@ 112.00 Dollars per day X 260 days = \$ 29,120.00

Item #2: Daily Cleaning of City Hall Former Bank Portion on First Floor per specifications:

1. Clean all public areas. Vacuum all carpeted areas.
2. Wipe clean any glass dividers.
3. Wipe clean desktops, dust all computer monitors, filing cabinets, table tops, cubicle dividers etc.
4. Clean and mop all restrooms.
5. Empty all trash cans. Replace any trash liners.
6. Replenish all paper products. Refill soap dispensers. Refill restroom air fresheners.
7. Spot clean carpets if stains are visible.

@ 7.00 Dollars per day X 260 days = \$ 1,820.00

Item #3: Semi Annual Window Cleaning of City Hall per specifications:

1. Clean all perimeter glass on the building. Clean interior glass on floors 1 through 3 and exterior glass all four floors. Wipe window sills.

@ 6160.00 Dollars per visit X 2 visits = \$ 12,320

Item #4: Semi Annual Carpet Steaming of City Hall per specifications:

1. Steam clean all carpeted areas on first, second, and third floors.
2. Steam clean all cloth fabric chairs throughout entire building.

@ 4420.00 Dollars per visit X 2 visits = \$ 8840.00

Item #5: Semi Annual Hard Floor Cleaning of City Hall per specifications:

1. Wax and polish all tile floors on floors 1 through 3 and 4th floor lobby.

@ 363.00 Dollars per visit X 2 visits = \$ 726.00

Item #6: Restroom Cleaning at City Hall during Art Fair per specifications:

1. Cleaning of the first floor public restrooms during the Wyandotte Street Art Fair during the second weekend in July per the following schedule:

Wednesday	July 10 th , 2024	12:00pm, 2:00pm, 4:00pm, 6:00pm
Thursday	July 11 th , 2024	12:00pm, 2:00pm, 4:00pm, 6:00pm
Friday	July 12 th , 2024	12:00pm, 2:00pm, 4:00pm, 6:00pm
Saturday	July 13 th , 2024	12:00pm, 2:00pm, 4:00pm, 6:00pm

@ 30.00 Dollars per visit X 16 visits = \$ 480.00

TOTAL FOR CITY HALL CLEANING SERVICES \$ 53,316.00

Item #7: Consumer Supplies and Paper Products for Wyandotte City Hall:**Paper Towels**

C Fold Towels	@	<u>41.00</u>	\$ per case X 12 cases =	\$ <u>492.00</u>
Brown Roll Towel	@	<u>40.00</u>	\$ per case X 12 cases =	\$ <u>480.00</u>
Kitchen Roll Towel	@	<u>41.00</u>	\$ per case X 12 cases =	\$ <u>492.00</u>

Toilet Tissue

Standard Roll 2 ply	@	<u>65.00</u>	\$ per case X 12 cases =	\$ <u>780.00</u>
JRT Jr Roll 2 ply	@	<u>51.00</u>	\$ per case X 12 cases =	\$ <u>612.00</u>

Trash Can Liners

Small Can Liners	@	<u>45.00</u>	\$ per case X 12 cases =	\$ <u>540.00</u>
Large Can Liners	@	<u>38.00</u>	\$ per case X 12 cases =	\$ <u>456.00</u>

Soap

Lotion Hand Soap	@	<u>17.00</u>	\$ per case X 12 cases =	\$ <u>192.00</u>
------------------	---	--------------	--------------------------	------------------

Misc

Toilet Seat Covers	@	<u>46.80</u>	\$ per case X 12 cases =	\$ <u>561.60</u>
Tissue Boxes	@	<u>42.00</u>	\$ per case X 12 cases =	\$ <u>504.00</u>
Air Fresheners	@	<u>39.00</u>	\$ per case X 3 cases =	\$ <u>117.00</u>
Air Freshener Refill	@	<u>70.00</u>	\$ per case X 3 cases =	\$ <u>210.00</u>

TOTAL FOR CITY HALL CONSUMER SUPPLIES\$ 5436.60**GRAND TOTAL FOR CITY HALL****CLEANING SERVICES AND CONSUMER SUPPLIES**\$ 58,752.60

ADDENDA

If any addendum issued for this job, bidder shall note receipt in column below and include each addendum with the proposal.

<u>Addendum No.</u>	<u>Date Received</u>	<u>Received By</u>
_____	_____	_____
_____	_____	_____

CONTRACTOR:

Puroclean First Responders

SIGNED:



BY (Printed Name & Title):

Steven Shearer

ADDRESS:

508 Riverbank, Wyandotte MI

PHONE NO:

734-225-2552

EMAIL:

SShearer@Puroclean.com

CONTRACT

ARTICLES OF AGREEMENT, made and entered into this _____ day of _____ 20____,
by and between the CITY OF WYANDOTTE, party of the first part, and

_____ of the City of _____ County of _____
and State of _____, party of the second part, to-wit:

1. That all proposals, specifications, plans, bonds, etc., hereto attached or herein referred to, shall be and are hereby made a part of this agreement and contract.
2. That the party of the second part, under penalty of bond attached, shall furnish all labor, materials and appliances necessary, and do all the work as set forth in the proposal for the

_____ according to the specifications, plans, etc., which have been made a part of this contract, in a manner, time and place, all and singular, as therein set forth.

IN CONSIDERATION WHEREOF, said party of the first part, for it and its successors, promises and agrees to pay to said party of the second part, the sum provided in the attached proposal,

_____ according to the specifications, etc., all in the time and manner therein provided.

For the faithful performance of all and singular of the stipulations, terms and conditions of this agreement, said parties respectfully bind themselves, their successors, heirs, executors, administrators and assigns.

IN WITNESS WHEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

CITY OF WYANDOTTE,
Party of the first part

BY _____
Mayor

City Clerk

WITNESS:

Party of the second part

BY _____

BILLS & ACCOUNTS

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE

EXP CHECK RUN DATES 09/07/2023 - 09/20/2023

JOURNALIZED PAID

BANK CODE: CLAIM

Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14558							
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	212.43	14558
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	102.20	14558
101-200-825-370	Computer Services	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	381.47	14558
101-209-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	17.44	14558
101-209-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	7.99	14558
101-209-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	17.98	14558
101-209-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	42.19	14558
101-301-750-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	45.05	14558
101-301-750-221	Cellular Phones & Pagers	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	27.98	14558
101-303-825-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	96.04	14558
101-303-825-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	135.38	14558
101-303-825-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	15.97	14558
101-336-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	99.46	14558
101-336-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	96.08	14558
101-448-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	30.31	14558
101-756-825-420	Bldg & Equip Maintenance	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	12.99	14558
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	814.94	14558
285-225-925-849	Special Events-Misc	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 07/23/23-08/15/23	5563750108849348	09/09/23	249.79	14558
			Total For Check 14558			2,405.69	
Check 14636							
101-200-825-395	Accumded	THE ACCUMDED GROUP	AUGUST 2023	34982	09/08/23	4,321.17	14636
			Total For Check 14636			4,321.17	
Check 14637							
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY PENSION 9-15-23	PEN 9-15-23	09/15/23	15,746.02	14637
			Total For Check 14637			15,746.02	
Check 14638							
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT PENSION 9-15-23	PEN 9-15-23	09/15/23	63,620.89	14638
			Total For Check 14638			63,620.89	
Check 14639							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 9-13-23	09/13/23	1,588.50	14639
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 9-13-23	09/13/23	445.00	14639
			Total For Check 14639			2,033.50	
Check 14640							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	9,873.02	14640
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	20,515.46	14640
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	438.40	14640
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	102.54	14640
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	124.34	14640
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 9-13-23	09/13/23	531.78	14

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE

EXP CHECK RUN DATES 09/07/2023 - 09/20/2023

JOURNALIZED PAID

BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	482,230.24	14644
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	11,732.66	14644
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	170,851.93	14644
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	280,965.40	14644
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	504,622.43	14644
			Total For Check 14644			<u>1,450,402.66</u>	
Check 14645							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	681,467.65	14645
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	210,030.29	14645
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	SEPTEMBER 18, 2023	09/19/23	103,151.05	14645
			Total For Check 14645			<u>994,648.99</u>	
Check 14646							
101-301-750-220	Operating Expenses	ABSOPURE WATER COMPANY	ACCT.NO. 917639, INVOICE NO. 88964631, WYPD - BOTTLED WATER 8/21/2:	88964631	09/20/23	48.20	14646
101-302-925-790	Miscellaneous	ABSOPURE WATER COMPANY	ACCT.NO. 9435994, INVOICE NO. 88964657, DCD - BOTTLED WATER 8/21/2:	88964657	09/20/23	64.70	14646
			Total For Check 14646			<u>112.90</u>	
Check 14647							
101-750-925-780	Rentals (Seniors/Portajohns)	ACEE DEUCEE PORTA CAN	GOLF COURSE PORTA CAN	150291	09/20/23	240.00	14647
499-200-925-802	Farmers Market	ACEE DEUCEE PORTA CAN	PORTAPOTTY MARKETS	150098	09/20/23	200.00	14647
			Total For Check 14647			<u>440.00</u>	
Check 14648							
677-448-825-340	Employee Physical Exams	ADAMS OHM	KNOX,BACKGROUND CHECK/ GIBSON RANDOM DOT	4151	09/20/23	131.00	14648
			Total For Check 14648			<u>131.00</u>	
Check 14649							
101-448-750-220	Sanitation-Operating Expenses	AIS CONSTRUCTION EQUIPMENT	NEW MOTOR FOR VPS 73 VIN Y06346	Y06346	09/20/23	7,013.26	14649
101-448-825-431	Garage-Other Vehicle Maintenance	AIS CONSTRUCTION EQUIPMENT	NEW MOTOR FOR VPS 73 VIN Y06346	Y06346	09/20/23	24,975.65	14649
101-448-825-432	Garage-Equipment Maintenance	AIS CONSTRUCTION EQUIPMENT	ON SITR REPAIRS TO VPS 73 VIN DW644JH618346	Y04610	09/20/23	984.96	14649
101-448-825-432	Garage-Equipment Maintenance	AIS CONSTRUCTION EQUIPMENT	ON SITE REPAIR FOR VPS 73 VIN DW644JH618346	Y05273	09/20/23	3,386.84	14649
101-448-825-435	GARAGE-CONTRACTUAL SERVICES	AIS CONSTRUCTION EQUIPMENT	NEW MOTOR FOR VPS 73 VIN Y06346	Y06346	09/20/23	3,145.07	14649
			Total For Check 14649			<u>39,505.78</u>	
Check 14650							
202-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE #4800 - 2023 HMA RESURFACING PROJECT	ENG EST. #11	09/20/23	572.94	14650
203-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE #4800 - 2023 HMA RESURFACING PROJECT	ENG EST. #11	09/20/23	1,944.03	14650
249-450-825-462	Alleys	AL'S ASPHALT PAVING CO INC	FILE #4800 - 2023 HMA RESURFACING PROJECT	ENG EST. #11	09/20/23	34,520.82	14650
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE #4800 - 2023 HMA RESURFACING PROJECT	ENG EST. #11	09/20/23	78,756.22	14650
			Total For Check 14650			<u>115,794.01</u>	
Check 14651							
101-800-825-350	Printing	ALLEGRA MARKETING	WYANDOTTE STARS ANNUAL CLASSIC PROGRAMS (100]	11811	09/20/23	147.00	14651
101-800-825-350	Printing	ALLEGRA MARKETING	CEMETERY WALK TICKETS AND POSTERS (75]	11850	09/20/23	145.80	14651
			Total For Check 14651			<u>292.80</u>	
Check 14652							
101-303-725-190	Uniforms	ALLIE BROTHERS UNIFORM	ACO PAWELCZYK UNIFORM	93808	09/20/23	178.98	14652
			Total For Check 14652			<u>178.98</u>	
Check 14653							
101-336-850-540	Other Equipment	ALLIED FIRE SALES & SERVICE	FULL SET FIRE GEAR	3622	09/20/23	3,439.00	14653
			Total For Check 14653			<u>3,439.00</u>	
Check 14654							
101-302-925-790	Miscellaneous	ALPHA PSYCHOLOGICAL SERVICES	DISPATCHER EADS - PSYCHOLOGICAL EVALUATION	EADS PSYCH	09/20/23	775.00	14654
			Total For Check 14654			<u>775.00</u>	
Check 14655							
101-301-850-540	Other Equipment	AXON ENTERPRISE INC	(10) TASER BATTERIES, X2/X26P	INUS181618	09/20/23	872.00	14655
101-301-850-540	Other Equipment	AXON ENTERPRISE INC	CHARGES RELATED TO BODY WORN CAMERAS	INUS182527	09/20/23	40,730.54	14655
			Total For Check 14655			<u>41,602.54</u>	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14656							
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN BOTTLES RENTAL	0009306689	09/20/23	80.35	14656
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN	0001810504	09/20/23	134.64	14656
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	CYLINDER RENTAL AUG 2023	0009306517	09/20/23	172.44	14656
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	STOCK WELDING GAS DPS	0001767193	09/20/23	201.70	14656
			Total For Check 14656			589.13	
Check 14657							
402-301-850-530	Vehicles	BERGER CHEVROLET	NEW WHITE TAHOE TO REPLACE TOTALED VEHICLE VIN 1GNSKLED2PR437382	437382	09/20/23	40,034.00	14657
			Total For Check 14657			40,034.00	
Check 14658							
101-301-925-720	Education	BOUCK CORPORATION	LEGAL UPDATE FOR LAW ENFORCEMENT - 12 OFFICERS ATTENDEE	2260	09/20/23	1,800.00	14658
			Total For Check 14658			1,800.00	
Check 14659							
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	85047925	09/20/23	411.86	14659
			Total For Check 14659			411.86	
Check 14660							
101-136-850-510	Office Equipment	BUSINESS INFORMATION SYSTEMS INC	RENEWAL CONTRACT	97009	09/20/23	1,265.55	14660
			Total For Check 14660			1,265.55	
Check 14661							
290-448-850-540	Other Equipment	CASECADE ENGINEERING	STOCK TOTER'S DPS	30597647	09/20/23	7,704.00	14661
			Total For Check 14661			7,704.00	
Check 14662							
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	09062023	09/20/23	250.00	14662
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	09072023	09/20/23	775.00	14662
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	09052023	09/20/23	450.00	14662
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	09112023	09/20/23	300.00	14662
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	09122023	09/20/23	550.00	14662
			Total For Check 14662			2,325.00	
Check 14663							
101-448-750-231	Const-Signage,Striping,Barricades	CONTRACTORS CONNECTION	GRABBER CONES 42" FOR DPS	7178314	09/20/23	1,079.00	14663
			Total For Check 14663			1,079.00	
Check 14664							
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	GAS AND DIESEL FOR GOLF COURSE	7894329-IN	09/20/23	1,960.32	14664
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	GASOLINE DPS 2.6525 PER GALLON TOTAL GALLONS 3'801.00	7891799-IN	09/20/23	10,154.63	14664
			Total For Check 14664			12,114.95	
Check 14665							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	09052023	09/20/23	700.00	14665
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	09112023	09/20/23	450.00	14665
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	09102023	09/20/23	300.00	14665
			Total For Check 14665			1,450.00	
Check 14666							
101-303-825-430	Equipment/Vehicle Maintenance	DEALER AUTO PARTS SALES INC	FRONT HUBS FOR ACO 4 VIN 1FTEX1CB0JF18137	981642	09/20/23	552.20	14666
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK WINDSHIELD WASHER FLUID DPS	979371	09/20/23	109.95	14666
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	CREDIT	947712	09/20/23	(16.00)	14666
			Total For Check 14666			646.15	
Check 14667							
101-301-825-430	Equipment Maintenance	DETECTION SYSTEMS & ENGINEERING INC	INSTALLED NEW PROWATCH SOFTWARE ON NEW PC, CONFIGURED LICENSING & MOVED DATABASE TO NEW PC	50646	09/20/23	725.00	14667
101-301-825-430	Equipment Maintenance	DETECTION SYSTEMS & ENGINEERING INC	REPLACED DEFECTIVE CAMERA	50750	09/20/23	1,007.50	14667
			Total For Check 14667			1,732.50	
Check 14668							
101-136-750-228	Regional Wellness & Recovery Court	DNA DRUG & ALCOHOL TESTING CENTERS	DNA DRUG TESTING AUG23 INVOICE	2420	09/20/23	1,002.00	14668
			Total For Check 14668			1,002.00	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14669							
101-301-825-431	Vehicle Cleaning	DOWNRIVER AUTO DETAILING	CLEAN FLEET VEHICLE	35839	09/20/23	135.00	14669
			Total For Check 14669			135.00	
Check 14670							
101-301-825-371	HTE Maintenance	DOWNRIVER COMMUNITY CONFERENCE	EXPENSES RELATED TO SINC 4/1-6/30/23	7332	09/20/23	1,011.53	14670
			Total For Check 14670			1,011.53	
Check 14671							
101-136-750-210	Office Supplies	DOWNRIVER OFFICE	ENVELOPES	24172	09/20/23	460.00	14671
101-301-925-721	Accreditation	DOWNRIVER OFFICE	120 X 96 FULL COLOR BACK DROP BANNER WITH STAND	24146	09/20/23	313.40	14671
101-750-750-222	Softball Program	DOWNRIVER OFFICE	SOFTBALL SHIRTS FOR COED CHAMPIONSHIP	24192	09/20/23	253.00	14671
			Total For Check 14671			1,026.40	
Check 14672							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	08282023-09102023	09/20/23	768.50	14672
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	08282023-09102023	09/20/23	445.00	14672
			Total For Check 14672			1,213.50	
Check 14673							
590-200-926-210	Supplies	EJ USA, INC.	FRAME AND COVER FOR CLEAN OUT IN ALLEY	110230059709	09/20/23	162.72	14673
			Total For Check 14673			162.72	
Check 14674							
101-136-750-228	Regional Wellness & Recovery Court	ELECTRONIC MONITORING SYSTEMS	EMS TETHER AUGUST 23 INVOICE	156710	09/20/23	960.00	14674
			Total For Check 14674			960.00	
Check 14675							
101-448-825-432	Garage-Equipment Maintenance	EXOTIC AUTOMATION & SUPPLY	STOCK AIR FITTINGS DPS	1151236	09/20/23	383.52	14675
			Total For Check 14675			383.52	
Check 14676							
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	REPAIR NO COOLING 2ND FLOOR POLICE STATION REPLACE THEMISTOR CONTACTOR AND OVERLOAC	520820	09/20/23	2,096.35	14676
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	NO COOLING 2ND FLOOR AT THE POLICE STATION	520759	09/20/23	510.00	14676
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	HVAC PREVENTATIVE MAINTANCE ON ALL UNIT AT POLICES STATION CHANGED ALL BELTS AND CLEANED ALL AC COI	520725	09/20/23	4,387.06	14676
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	REPLACEMENT OF CONDENSER FAN MOTOR RTU 1 AT POLICE STATION	520738	09/20/23	1,787.24	14676
			Total For Check 14676			8,780.65	
Check 14677							
101-800-750-270	Bldg. Maint. and Sup	FEDERAL PIPE & SUPPLY CO	GUTTERS FOR MARX HOME REPAIR (NORTHWEST PIPE)	725215	09/20/23	291.50	14677
			Total For Check 14677			291.50	
Check 14678							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	343072	09/20/23	77.95	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - TIDY CAT, FRISKIES	444639	09/20/23	57.59	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - TIDY CAT	343079	09/20/23	53.97	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	343080	09/20/23	101.93	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - DIAMOND HI ENERGY, DIAMOND MAINTENANCE CAT	343082	09/20/23	239.94	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - DIAMOND HI ENERGY, TIDY CATS	343083	09/20/23	213.93	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - FRISKIE CAT	343084	09/20/23	104.64	14678
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	343085	09/20/23	269.85	14678
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE	444638	09/20/23	72.99	14678
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 ICE - WELLNESS CORE	444642	09/20/23	72.99	14678
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE, KONG TOY	444646	09/20/23	85.68	14678
			Total For Check 14678			1,351.46	
Check 14679							
101-750-750-220	Operating Expenses	FORTE PAYMENT SYSTEMS INC	MONTHLY FEE	0011059221	09/20/23	5.00	14679
			Total For Check 14679			5.00	
Check 14680							
101-448-750-261	Garage-Gasoline & Oil	GE SOFTWARE, INC.	DPS FUEL SITE SUPPORT DPS	212587	09/20/23	320.00	14680
			Total For Check 14680			320.00	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14681							
101-301-750-220	Operating Expenses	GLC LAWN, LANDSCAPING & SNOW REMOV.	TRIMMING OF BUSHES AND SHRUBS	6967	09/20/23	753.57	14681
			Total For Check 14681			753.57	
Check 14682							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	09112023	09/20/23	100.00	14682
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	09122023	09/20/23	650.00	14682
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	09052023	09/20/23	600.00	14682
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	08312023	09/20/23	425.00	14682
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	09062023	09/20/23	650.00	14682
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	09072023	09/20/23	575.00	14682
			Total For Check 14682			3,000.00	
Check 14683							
101-303-825-430	Equipment/Vehicle Maintenance	GORNO FORD	FLYWHEEL AND STARER MOTOR FOR ACO 2 VIN 1FTX1E81HFA99331	08SEP23	09/20/23	555.97	14683
			Total For Check 14683			555.97	
Check 14684							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	08282023-09102023	09/20/23	1,485.00	14684
			Total For Check 14684			1,485.00	
Check 14685							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	08282023-09102023	09/20/23	313.50	14685
			Total For Check 14685			313.50	
Check 14686							
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	CASE NO. 21-01144	41008	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	AUCTION - 94 F150 1FTDF15Y4RN828522	41009	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	AUCTION - 2007 SATURN AURA 1G8ZV5777F30181	41010	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	AUCTION - 09 KIA, KNAFE2213936511	41011	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	AUCTION 09 BUICK LUCERNE 1G4HP571794113097	41012	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	AUCTION - 05 DODGE CARAVAN 1D4GP25R758169745	41013	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	REGARDING AUCTION - MAZDA CX9 JM3TB38A490167312	41005	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	CASE NO. 21-965	41006	09/20/23	140.00	14686
265-301-925-730	Other Expenses - State	GROAT BROTHERS AUTO SUPPLY	CASE NO. 21-2841	41007	09/20/23	140.00	14686
			Total For Check 14686			1,260.00	
Check 14687							
101-301-825-430	Equipment Maintenance	HERKIMER RADIO SERVICE	FIX A. STATHAKIS HAND HELD RADIO	30239	09/20/23	798.00	14687
402-301-850-530	Vehicles	HERKIMER RADIO SERVICE	VEH. 7-11, COMPLETE INSTALLATION OF ALL EMERG. EQUIP. INCLUDING COMPUTER EQUIP. & VIDEO SYSTEM	30209	09/20/23	3,500.00	14687
			Total For Check 14687			4,298.00	
Check 14688							
101-448-750-242	Parks-Equipment	HUTSON INC.	REPLACEMENT VAC BAGS FOR DPS	2262329	09/20/23	31.99	14688
			Total For Check 14688			31.99	
Check 14689							
101-440-825-480	Contractual Engineering Services	JEAN CLAUDE MARCOUX	PLAN REVIEW	08282023-09102023	09/20/23	378.00	14689
			Total For Check 14689			378.00	
Check 14690							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	08282023-09102023	09/20/23	750.00	14690
			Total For Check 14690			750.00	
Check 14691							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	08282023-09102023	09/20/23	1,096.00	14691
			Total For Check 14691			1,096.00	
Check 14692							
499-200-925-802	Farmers Market	JENNIFER PERRY	OUTDOOR SUMMER YOGA 2023	100	09/20/23	675.00	14692
			Total For Check 14692			675.00	
Check 14693							

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-303-825-220	Operating Expenses	JERRY'S ACE HARDWARE	DCAC - CABLE TIES	78751	09/20/23	23.83	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	TAPE/STRAP/CORD/BOLTS/NUTS	78689	09/20/23	39.80	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	CUTOFF WHEELS	78693	09/20/23	6.63	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	BATTERY LTHM	78698	09/20/23	6.26	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	SCREW/KNIFE/CORD REEL	78713	09/20/23	23.72	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	MISC HARDWARE/LADDER 4 STEP	78857	09/20/23	184.32	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	TRUFUEL	78861	09/20/23	25.62	14693
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	POLISH COMPOUND	78902	09/20/23	6.64	14693
101-448-750-242	Parks-Equipment	JERRY'S ACE HARDWARE	REPLACEMENT RACKS FOR PARK MAINTENANCE	78871	09/20/23	42.72	14693
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	78828	09/20/23	7.58	14693
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	ROOF PATCH FOR YACK AREA	78883	09/20/23	28.48	14693
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	78935	09/20/23	48.03	14693
			Total For Check 14693			443.63	
Check 14694							
101-301-825-395	IT-Operation & Maintenance	LEADSONLINE LLC	RENEWAL - 10/01/23 - 9/30/24, TOTAL TRACK INVESTIGATION SYSTEM SERVICE PACKAGI	406733	09/20/23	3,389.00	14694
			Total For Check 14694			3,389.00	
Check 14695							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	FILE #4826 - 2022 TREE CUTTING, TREE TRIMMING AND STUMP REMOVAL	ENG EST #14	09/20/23	11,040.00	14695
			Total For Check 14695			11,040.00	
Check 14696							
101-336-825-490	Bldg & Equip Maintenance	MACQUEEN EQUIPMENT, LLC	MSA FLOW TEST	P02365	09/20/23	1,375.00	14696
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT, LLC	LARGE FACEPIECES	P19185	09/20/23	803.60	14696
101-448-825-432	Garage-Equipment Maintenance	MACQUEEN EQUIPMENT, LLC	STOCK GUTTER BROMS DPS	P18923	09/20/23	520.00	14696
			Total For Check 14696			2,698.60	
Check 14697							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	08282023-09102023	09/20/23	698.50	14697
			Total For Check 14697			698.50	
Check 14698							
101-448-825-482	Site Improve-BASF Park	MILES POWER WASH INC	POWER WASH GAZEBO AT BASF PARK	177	09/20/23	250.00	14698
			Total For Check 14698			250.00	
Check 14699							
492-200-850-519	Land Purchases	MINNESOTA TITLE AGENCY	1015 ELM STREET CITY PURCHASE	2851	09/20/23	1,175.40	14699
492-200-850-519	Land Purchases	MINNESOTA TITLE AGENCY	CLOSING FOR 2356 7TH	2356 7TH	09/20/23	830.00	14699
492-200-850-519	Land Purchases	MINNESOTA TITLE AGENCY	CLOSING COST 1117 7TH	1117 7TH	09/20/23	344.00	14699
			Total For Check 14699			2,349.40	
Check 14700							
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD - MAT RENTAL SERVICE 8/9/23	2353230	09/20/23	53.00	14700
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD - MAT RENTAL SERVICE 8/23/23	2353698	09/20/23	53.00	14700
			Total For Check 14700			106.00	
Check 14701							
677-136-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	08/29/23 - 08/31/23 (G. EADS, A. BAHU, S.MANOR)	715001663	09/20/23	194.00	14701
677-302-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	08/29/23 - 08/31/23 (G. EADS, A. BAHU, S.MANOR)	715001663	09/20/23	178.00	14701
			Total For Check 14701			372.00	
Check 14702							
101-448-750-231	Const-Signage,Striping,Barricades	PARAGRAFIX	NO PARKING SIGNS FOR EVENTS	22672	09/20/23	190.00	14702
			Total For Check 14702			190.00	
Check 14703							
590-200-926-310	Operation,Maintenance & Replacement	PIZZO DEVELOPMENT GROUP LLC	SEWER MAIN RECONSTRUCTION ALLEY N OF OAK (1ST TO 2ND)	ENG EST #6 (F)	09/20/23	5,000.00	14703
			Total For Check 14703			5,000.00	
Check 14704							
101-336-825-490	Bldg & Equip Maintenance	PONTIAC CEILING & PARTITION CO.	EAST BAY DOOR BELT REPAIRS @ #1	78944	09/20/23	616.12	14704
			Total For Check 14704			616.12	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14705							
101-448-750-270	Building Maintenance	PURE MITTEN AIR DUCT CLEANING, LLC	DRYER VENT UPPER LEVEL FIRE STATION #2	940	09/20/23	150.00	14705
			Total For Check 14705			150.00	
Check 14706							
101-448-750-260	Garage-Operating Expenses	REEFER PETERBILT	STOCK SHOCK ABSORBER DPS	T110653	09/20/23	96.61	14706
101-448-825-432	Garage-Equipment Maintenance	REEFER PETERBILT	STOCK AIR BAGS DPS FOR TRUCKS	T110608	09/20/23	969.60	14706
101-448-850-540	Other Equipment	REEFER PETERBILT	PARTS FOR VPS 172 VIN 1XPADBOX8YN519781	T110644	09/20/23	549.58	14706
			Total For Check 14706			1,615.79	
Check 14707							
101-448-825-432	Garage-Equipment Maintenance	RESEARCH WAY LLC	THROTTLE CABLE FOR VPS 126 VIN 18084485	326	09/20/23	48.93	14707
			Total For Check 14707			48.93	
Check 14708							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	09012023	09/20/23	200.00	14708
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	09042023	09/20/23	375.00	14708
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	09052023	09/20/23	250.00	14708
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	09062023	09/20/23	300.00	14708
			Total For Check 14708			1,125.00	
Check 14709							
101-440-825-490	C of C Inspectors	RONALD E KEEHN	INSPECTIONS	08252023-09102023	09/20/23	295.00	14709
			Total For Check 14709			295.00	
Check 14710							
101-448-825-430	Garage-Police Vehicle Maintenance	S&H AUTO PARTS INC	AXLE SHAFT FOR VP 7-23 VIN 2BKA43V69H636842	26797	09/20/23	100.00	14710
			Total For Check 14710			100.00	
Check 14711							
101-301-925-720	Education	SAVANT LEARNING SYSTEMS	VIRTUAL ACADEMY TRAINING 10/1/23 - 10/01/24, INVOICE #1 OF 3 YEAR CONTRACT	VA10956	09/20/23	2,070.00	14711
101-302-925-720	Education	SAVANT LEARNING SYSTEMS	VIRTUAL ACADEMY TRAINING 10/1/23 - 10/01/24, INVOICE #1 OF 3 YEAR CONTRACT	VA10956	09/20/23	540.00	14711
			Total For Check 14711			2,610.00	
Check 14712							
101-756-825-420	Bldg & Equip Maintenance	SERV-ICE REFRIGERATION INC	FIXED PONY MOTOR AT YACK	YM082223	09/20/23	331.00	14712
			Total For Check 14712			331.00	
Check 14713							
101-448-750-231	Const-Signage,Striping,Barricades	SHERWIN WILLIAMS	STRIPER LINE PAINT	1960-8	09/20/23	339.09	14713
101-448-750-231	Const-Signage,Striping,Barricades	SHERWIN WILLIAMS	STRIPER PAINT WHITE	5794-3	09/20/23	678.19	14713
101-448-750-231	Const-Signage,Striping,Barricades	SHERWIN WILLIAMS	REPAIR OF PAINT STRIPPER	4531-8	09/20/23	221.08	14713
101-448-750-270	Building Maintenance	SHERWIN WILLIAMS	PAINT AND SUPPLIES FOR CROSS WALKS PAINTING	1571-3	09/20/23	368.18	14713
			Total For Check 14713			1,606.54	
Check 14714							
101-301-825-330	Prisoner Care	SHOPPER'S VALLEY MARKET	MEALS FOR PRISONERS AUGUST 2023	166538	09/20/23	646.60	14714
			Total For Check 14714			646.60	
Check 14715							
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	TIRE REPAIR TOOLS DPS	23-0786145-01	09/20/23	313.24	14715
101-448-825-432	Garage-Equipment Maintenance	SHRADER TIRE & OIL	NEW TIRE'S DPS	23-0792074-00	09/20/23	887.64	14715
			Total For Check 14715			1,200.88	
Check 14716							
101-448-825-480	Parks-Memorial Park Grass Cutting	SKARZYNSKI'S LANDSCAPING LLC	OAKWOOD CEMETARY CUT 9-3-23	3038	09/20/23	550.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3035	09/20/23	600.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3036	09/20/23	515.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3031	09/20/23	1,125.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3032	09/20/23	550.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3033	09/20/23	630.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3037	09/20/23	1,600.00	14716
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3039	09/20/23	710.00	14716
			Total For Check 14716			6,280.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
JOURNALIZED PAID
BANK CODE: CLAIM

Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14717							
101-448-750-232	Const-Equipment	SOUTHGATE BIKE & MOWER	PARTS FOR MOTOR REPAIR AT DPS	2511	09/20/23	551.82	14717
101-448-750-232	Const-Equipment	SOUTHGATE BIKE & MOWER	PARTS FOR MOTER REPAIR DPS	2512	09/20/23	59.96	14717
101-448-750-232	Const-Equipment	SOUTHGATE BIKE & MOWER	REPAIR OF MOTOR FOR DPS	101910	09/20/23	317.97	14717
Total For Check 14717						929.75	
Check 14718							
101-200-825-330	Legal Fees	STEVEN H SCHWARTZ & ASSOCIATES PLC	FOR SERVICES RENDERED THROUGH 08/31/23	36	09/20/23	1,181.25	14718
Total For Check 14718						1,181.25	
Check 14719							
101-336-750-210	Office Supplies	STUDIO ONE PHOTOGRAPHY	2 DEPARTMENT MOUNTED PRINTS	SS-00655-001	09/20/23	1,100.00	14719
Total For Check 14719						1,100.00	
Check 14720							
101-136-750-228	Regional Wellness & Recovery Court	THE GUIDANCE CENTER	TGC AUGUST 2023 INVOICE	MHCAUG23	09/20/23	2,752.32	14720
Total For Check 14720						2,752.32	
Check 14721							
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO JUNE 2023 INVOICE	0016	09/20/23	600.00	14721
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO AUGUST 2023 INVOICE	0017	09/20/23	600.00	14721
Total For Check 14721						1,200.00	
Check 14722							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - EDGAR/PRESLEY	2101499	09/20/23	250.00	14722
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - ANGEL/MATEO	2101441	09/20/23	275.00	14722
Total For Check 14722						525.00	
Check 14723							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	08282023-09102023	09/20/23	240.00	14723
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	08282023-09102023	09/20/23	405.00	14723
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	08282023-09102023	09/20/23	425.00	14723
Total For Check 14723						1,070.00	
Check 14724							
101-000-257-071	Reserve-Museum	TOM FARYNIARZ	REIMBURSEMENT FOR WYANDOTTE STARS ANNUAL HOME CLASSIC NEEDS	0914233	09/20/23	115.44	14724
101-800-750-270	Bldg. Maint. and Sup	TOM FARYNIARZ	REIMBURSEMENT - PORCH AND DOOR NEEDS, ETC	0914232	09/20/23	222.33	14724
Total For Check 14724						337.77	
Check 14725							
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	279.32	14725
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-172-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	278.76	14725
101-172-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	278.76	14725
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	9.09	14725
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-302-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-302-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	8/31-9/30/2023 WATCHROOM COPIER	510356454	09/20/23	98.28	14725
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	152.67	14725
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.41	14725
101-448-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-448-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE CONTRACT SEPTEMBER 2023	510548084	09/20/23	183.99	14725
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPERCUT SEPTEMBER 2023 - 1664955	510354988	09/20/23	30.38	14725
Total For Check 14725						2,504.65	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14726							
590-200-926-310	Operation,Maintenance & Replacement	U.S. TROOPS PEST CONTROL	TOTAL CITY RAT SERVICE JULY 2023	CITY JULY 23	09/20/23	3,350.00	14726
590-200-926-310	Operation,Maintenance & Replacement	U.S. TROOPS PEST CONTROL	AUGUST SERVICES	08-2023	09/20/23	<u>3,350.00</u>	14726
			Total For Check 14726			6,700.00	
Check 14727							
101-756-825-420	Bldg & Equip Maintenance	ULINE	TABLE COVERS	167875467	09/20/23	<u>106.90</u>	14727
			Total For Check 14727			106.90	
Check 14728							
101-301-825-420	Cleaning-Building	VETERAN'S CLEANING	JANITORIAL SERVICES AUGUST 2023 & SUPPLIES	23-908	09/20/23	<u>5,220.00</u>	14728
			Total For Check 14728			5,220.00	
Check 14729							
101-756-825-420	Bldg & Equip Maintenance	VINCENT PATTENAUDE, SR.	REPAIR, PATCH, PAINT OFFICE'S	09112023	09/20/23	800.00	14729
101-756-825-420	Bldg & Equip Maintenance	VINCENT PATTENAUDE, SR.	REPAIR, PATCH, PAINT OFFICE'S	09112023	09/20/23	400.00	14729
101-756-825-420	Bldg & Equip Maintenance	VINCENT PATTENAUDE, SR.	REPAIR, PATCH, PAINT OFFICE'S	09112023	09/20/23	250.00	14729
101-756-825-420	Bldg & Equip Maintenance	VINCENT PATTENAUDE, SR.	REPAIR, PATCH, PAINT OFFICE'S	09112023	09/20/23	<u>100.00</u>	14729
			Total For Check 14729			1,550.00	
Check 14730							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	08282023-09102023	09/20/23	581.00	14730
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	08282023-09102023	09/20/23	<u>535.00</u>	14730
			Total For Check 14730			1,116.00	
Check 14731							
290-448-825-470	Rubbish Collection	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	90,655.40	14731
290-448-825-470	COMMERICAL CARDBOARD	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	1,002.42	14731
290-448-825-470	COMMERICAL TRASH	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	22,848.03	14731
290-448-825-470	COMMERICAL TRASH	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	90.00	14731
290-448-825-470	COMMERICAL TRASH	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	101.84	14731
290-448-825-470	RUBBISH COLLECTION	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	27.32	14731
290-448-825-470	ROOL OFF HAULS	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	3,547.32	14731
290-448-825-470	RECYCLING CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	649.38	14731
290-448-825-470	CARDBOARD CREDIT	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	(110.27)	14731
290-448-825-470	OAK & 1ST CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	465.74	14731
290-448-825-470	OAK & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	463.03	14731
290-448-825-470	EUREKA & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	362.55	14731
290-448-825-470	BIDDLE & SYCAMORE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	868.41	14731
290-448-825-470	RECYCLING CONTAMINATION	WASTE MANAGEMENT	RUBBISH PICK UP AUGUST 2023	8460163-1710	09/20/23	<u>144.00</u>	14731
			Total For Check 14731			121,115.17	
Check 14732							
101-209-825-345	DCA-Contractual Services	WCA ASSESSING LLC	CONTRACTUAL ASSESSING SERVICES	WCA09112023	09/20/23	<u>17,960.00</u>	14732
			Total For Check 14732			17,960.00	
Check 14733							
101-303-825-220	Operating Expenses	WINDER POLICE EQUIPMENT INC	DCAC - EQUIPMENT	231464	09/20/23	<u>602.00</u>	14733
			Total For Check 14733			602.00	
Check 14734							
101-448-825-432	Garage-Equipment Maintenance	WOLVERINE TRUCK SALES INC	STEP PARTS FOR VPS 171 VIN 1FVAC5D3BDA96027	1302417	09/20/23	<u>651.50</u>	14734
			Total For Check 14734			651.50	
Check 14735							
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	MARX HOME ALARM UPGRADE AND INSTALLATION	219624	09/20/23	690.00	14735
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	MUSEUM ALARM UPGRADE - PANEL, CELL, FIRE RADIO MONITORING, INSTALLATION FEE	219604	09/20/23	<u>1,440.00</u>	14735
			Total For Check 14735			2,130.00	
Check 14736							
101-301-825-436	Car Washes	ZWMM SOUTHGATE OPERATIONS LLC	CAR WASHES AUGUST 2023	33	09/20/23	<u>355.00</u>	14736
			Total For Check 14736			355.00	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 14737							
525-750-925-770	Taxes	STATE OF MICHIGAN TREASURY DEPT	SALES TAX STATE OF MICHIGAN	PR091523	09/15/23	242.20	14737
			Total For Check 14737			242.20	
Check 154638							
731-000-231-040	Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION	PEN 9-15-23	09/15/23	475.00	154638
			Total For Check 154638			475.00	
Check 154639							
731-000-394-020	Reserve-MSC Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION	PEN 9-15-23	09/15/23	8,149.47	154639
			Total For Check 154639			8,149.47	
Check 154640							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	PR 9-13-23	09/13/23	359.05	154640
			Total For Check 154640			359.05	
Check 154641							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 9-13-23	09/13/23	3,637.45	154641
			Total For Check 154641			3,637.45	
Check 154642							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 9-13-23	09/13/23	7,273.94	154642
			Total For Check 154642			7,273.94	
Check 154643							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	PR 9-13-23	09/13/23	72.00	154643
			Total For Check 154643			72.00	
Check 154644							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	PR 9-13-23	09/13/23	1,329.46	154644
			Total For Check 154644			1,329.46	
Check 154645							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	PR 9-13-23	09/13/23	278.76	154645
			Total For Check 154645			278.76	
Check 154646							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 9-13-23	09/13/23	11,352.34	154646
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 9-13-23	09/13/23	5,676.17	154646
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 9-13-23	09/13/23	276.40	154646
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 9-13-23	09/13/23	138.20	154646
			Total For Check 154646			17,443.11	
Check 154647							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 9-13-23	09/13/23	10,752.18	154647
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 9-13-23	09/13/23	5,448.19	154647
			Total For Check 154647			16,200.37	
Check 154648							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 9-13-23	09/13/23	2,450.00	154648
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 9-13-23	09/13/23	2,450.00	154648
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 9-13-23	09/13/23	50.00	154648
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 9-13-23	09/13/23	50.00	154648
			Total For Check 154648			5,000.00	
Check 154649							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 9-13-23	09/13/23	2,338.27	154649
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 9-13-23	09/13/23	2,338.27	154649
			Total For Check 154649			4,676.54	
Check 154650							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 9-13-23	09/13/23	1,187.81	154650
			Total For Check 154650			1,187.81	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 154651							
101-000-231-070	P/R Deductions-Deferred Comp	RELiance TRUST COMPANY	AXA TRUST ID# 0155496177	PR 9-13-23	09/13/23	6,620.00	154651
101-000-231-070	P/R Deductions-Deferred Comp	RELiance TRUST COMPANY	AXA TRUST ID# 0155496177	PR 9-13-23	09/13/23	15.00	154651
			Total For Check 154651			6,635.00	
Check 154652							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 9-13-23	09/13/23	5.00	154652
			Total For Check 154652			5.00	
Check 154653							
101-136-825-331	Prosecutorial Services	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 9-13-23	09/13/23	1,730.77	154653
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 9-13-23	09/13/23	2,500.00	154653
			Total For Check 154653			4,230.77	
Check 154654							
101-215-925-360	Legal Notice	21ST CENTURY MEDIA-MICHIGAN	ACCT #640694 BILLING PERIOD 08/01/23 - 08/31/23	640694 083123	09/20/23	196.96	154654
265-301-925-730	Other Expenses - State	21ST CENTURY MEDIA-MICHIGAN	PLACEMENT OF AD FOR THE AUGUST 2023 AUCTION	8/23/23 AUCTION AD	09/20/23	197.89	154654
			Total For Check 154654			394.85	
Check 154655							
101-000-257-064	BCB21-0003 2639 3RD	AMY BLICHARZ	BD Bond Refund	BCB21-0003	09/20/23	100.00	154655
			Total For Check 154655			100.00	
Check 154656							
101-200-825-397	Ann Arbor Collection Agency	ARBOR PROFESSIONAL SOLUTIONS	ROSS, JESSE/MEYER, JOEL	010063142308310000	09/20/23	45.00	154656
			Total For Check 154656			45.00	
Check 154657							
590-200-926-210	Supplies	ATCO INTERNATIONAL	SEWER SEDIMENT CLEANER FOR SEWERS	10617971	09/20/23	192.50	154657
			Total For Check 154657			192.50	
Check 154658							
101-136-750-225	Work Force Operating Expenses	AUTO VALUE RIVERVIEW	BRAKES FOR DC 7-54	349-324907	09/20/23	426.14	154658
101-136-750-225	Work Force Operating Expenses	AUTO VALUE RIVERVIEW	REAR AXLE SEAL FOR DC 7-54 VIN 1FTBW2CMXGKA68418	349-325062	09/20/23	74.90	154658
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	BATTERY FOR VPS 101 VINM097120	349-324901	09/20/23	133.49	154658
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK AIR FILTER DPS	349-324710	09/20/23	209.32	154658
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK OIL FILTER DPS	349-324989	09/20/23	5.98	154658
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	STARTER FOR VP 7-23 VIN 2BKA43V69H636842	349-323763	09/20/23	111.69	154658
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	MUFFLER BAND CLAMP FOR VP 7-23 VIN 2BKA43V69H636842	349-323775	09/20/23	15.60	154658
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	CV SHAFT FOR VP 7-23 VIN 2BKA43V69H636842	349-323960	09/20/23	112.19	154658
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-324014	09/20/23	(112.19)	154658
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	BRAKES FOR VPS 93 VIN 1FTMF1CBXJK4241	349-324099	09/20/23	354.64	154658
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-323887	09/20/23	(147.89)	154658
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	FILTERS FOR VPS 172 VIN1XPADBOX8YN519781 AND STOCK	349-324496	09/20/23	139.37	154658
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	PARTS FOR VPS 5 VIN 1FTWF30538EB07595	349-324516	09/20/23	628.96	154658
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-322259	09/20/23	(588.74)	154658
			Total For Check 154658			1,363.46	
Check 154659							
101-000-257-064	BCB23-0134 3820 17TH	BASEM SAKLA	BD Bond Refund	BCB23-0134	09/20/23	1,000.00	154659
			Total For Check 154659			1,000.00	
Check 154660							
101-000-257-064	BCI23-0005 210 CLARK	BRIANNA YOUNG	BD Bond Refund	BCI23-0005	09/20/23	100.00	154660
			Total For Check 154660			100.00	
Check 154661							
101-000-257-055	Reserve-Recreation Refund Deposits	CHRIS FURCHAK	COPELAND REFUND DEPOSIT 08.5.2023	08052023	09/20/23	50.00	154661
			Total For Check 154661			50.00	
Check 154662							
290-448-825-491	Compost Tipping Fee	CITY OF TAYLOR	COMPOST DUMPING AND FINISHED COMPOST FOR GOLF COURSE	INV0017118	09/20/23	5,601.90	154662
492-200-850-521	Parks-Golf Course	CITY OF TAYLOR	COMPOST DUMPING AND FINISHED COMPOST FOR GOLF COURSE	INV0017118	09/20/23	325.00	154662

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
492-200-850-521	LOADING FEE	CITY OF TAYLOR	COMPOST DUMPING AND FINISHED COMPOST FOR GOLF COURSE Total For Check 154662	INV0017118	09/20/23	15.00 5,941.90	154662
Check 154663							
492-200-850-519	Land Purchases	CITY OF WYANDOTTE	2023 SUMMER TAXES Total For Check 154663	1015 ELM	09/20/23	1,698.66 1,698.66	154663
Check 154664							
285-000-660-010	Corporate Donations	COMEBACK CITY CHURCH	WSAF PAYMENT	7302023	09/20/23	2,000.00	154664
285-225-925-861	Art Fair-Lemonade Stands	COMEBACK CITY CHURCH	WSAF PAYMENT Total For Check 154664	7302023	09/20/23	1,000.00 3,000.00	154664
Check 154665							
101-440-925-720	Education	D R A C O	JOSEPH MAYHEW SEPT 23 TO AUG 24 DUES Total For Check 154665	MAYHEW MEMBERSHIP	09/20/23	75.00 75.00	154665
Check 154666							
101-000-257-055	Reserve-Recreation Refund Deposits	DAVID FRITZ	COPELAND REFUND DEPOSIT 8.12.2023 Total For Check 154666	08122023	09/20/23	50.00 50.00	154666
Check 154667							
101-000-257-071	Reserve-Museum	DONALD TURRELL	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - SEPTEMBER 10, 2023 RENTAL DATE Total For Check 154667	091123	09/20/23	50.00 50.00	154667
Check 154668							
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL CHARGES - JUNE 2023	JUN 2023	09/20/23	16,077.14	154668
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL CHARGES - JUNE 2023	JUN 2023	09/20/23	173,604.17	154668
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	SEPT 2023 Total For Check 154668	302759	09/20/23	167,850.60 357,531.91	154668
Check 154669							
101-303-825-910	Electric	DTE ENERGY	14300 REAUME PARKWAY CIVIC CIR., SOUTHGATE - 08/08/23-09/06/23 Total For Check 154669	910035252030	09/20/23	623.24 623.24	154669
Check 154670							
590-200-926-310	Operation,Maintenance & Replacement	DUKE'S ROOTED IN INNOVATION	FILE #4852 2023 NORTHWEAST CCTV INSPECTION/ CLEARNINC Total For Check 154670	ENG EST #2	09/20/23	11,620.72 11,620.72	154670
Check 154671							
101-336-750-220	Operating Expenses	FIRE CHIEF JEREMY MOLINE	BOTTLE WATER FOR FIRE VEHICLES	9/06/2023	09/20/23	39.24	154671
101-336-750-220	Operating Expenses	FIRE CHIEF JEREMY MOLINE	FUEL FOR SMALL ENGINES Total For Check 154671	8/28/2023	09/20/23	17.00 56.24	154671
Check 154672							
101-448-750-260	Garage-Operating Expenses	FLEET PRIDE	STOCK FOR SEMI TRUCKS	110994843	09/20/23	42.70	154672
101-448-750-260	Garage-Operating Expenses	FLEET PRIDE	STOCK BRAKE PARTS	110895573	09/20/23	322.06	154672
101-448-750-260	Garage-Operating Expenses	FLEET PRIDE	STOCK L BRACKETS FOR TRUCKS	110935824	09/20/23	71.76	154672
101-448-825-432	Garage-Equipment Maintenance	FLEET PRIDE	BRAKE PARTS FOR VPS 172 VIN 1XPADBOX8YN519781 Total For Check 154672	110945284	09/20/23	178.38 614.90	154672
Check 154673							
101-000-257-064	BCI22-0016 - PBLD21-0725 1241 FORT	FORT HUT LLC	BD Bond Refund Total For Check 154673	BCI22-0016	09/20/23	5,000.00 5,000.00	154673
Check 154674							
101-448-750-250	Sanitation-Alley Maintenance	FREEPORT AGGREGATE INC	21A STONE FOR ALLEYS Total For Check 154674	5920	09/20/23	230.79 230.79	154674
Check 154675							
492-200-850-519	Land Purchases	GERALD SLUMSKI	PURCHASE OF PROPERTY Total For Check 154675	1015 ELM	09/20/23	46,246.26 46,246.26	154675
Check 154676							

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-000-257-071	Reserve-Museum	HANNAH ADKINS	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - SEPTEMBER 2, 2023 Total For Check 154676	0914234	09/20/23	50.00 50.00	154676
Check 154677							
101-301-750-220	Operating Expenses	HOODS DO IT CENTER	MOUSE TRAPS	73433	09/20/23	7.49	154677
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	FASTNERS/NUTS/BOLTS	73312	09/20/23	17.64	154677
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	YELLOW CONNECTOR	73545	09/20/23	10.79	154677
			Total For Check 154677				
						35.92	
Check 154678							
101-000-257-064	BCB22-0241 3393 22ND	JEANETTE LYCY	BD Bond Refund Total For Check 154678	BCB22-0241	09/20/23	1,000.00 1,000.00	154678
Check 154679							
101-000-257-104	Reserve-Pickleball	JIM WINK	PICKLEBALL TOURNAMENT REFUND AUGUST 2023 Total For Check 154679	09082023	09/20/23	75.00 75.00	154679
Check 154680							
492-000-650-040	Misc Fees-Sale of Property	JOHNNY ROSS AND BETTY ROSS	REFUND OF COMPLIANCE DEPOSIT 410 HIGHLAND Total For Check 154680	410 HIGHLAND	09/20/23	1,000.00 1,000.00	154680
Check 154681							
101-000-257-055	Reserve-Recreation Refund Deposits	KELLEE BREWER	COPELAND REFUND DEPOSIT 8.20.2023 Total For Check 154681	08202023	09/20/23	50.00 50.00	154681
Check 154682							
101-301-925-721	Accreditation	MACP	ANNUAL MEMBERSHIP FEE - LT. SEELEY Total For Check 154682	300009713	09/20/23	100.00 100.00	154682
Check 154683							
101-000-257-055	Reserve-Recreation Refund Deposits	MARC TEKLYNSKY	COPELAND REFUND DEPOSIT 08.19.2023 Total For Check 154683	08192023	09/20/23	50.00 50.00	154683
Check 154684							
101-000-257-064	BCB22-0201 2662 21ST	MICHAEL WOJCIK	BD Bond Refund Total For Check 154684	BCB22-0201	09/20/23	500.00 500.00	154684
Check 154685							
499-200-926-790	Miscellaneous	MICHIGAN DOWNTOWN ASSOCIATION	MDA ANNUAL CONFERENCE 2023 Total For Check 154685	09142023	09/20/23	150.00 150.00	154685
Check 154686							
101-200-825-910	ELECTRIC 640 PLUM	MUNICIPAL SERVICE	640 PLUM - AUG 23	001153-020385 AUG23	09/20/23	181.22	154686
101-200-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - AUGUST 2023	001153-018253 AUG23	09/20/23	220.83	154686
101-200-825-920	WATER 463 MULBERRY	MUNICIPAL SERVICE	463 MULBERRY - JULY 23	001153-026885 JULY23	09/20/23	835.82	154686
101-200-825-920	WATER 3000 BIDDLE	MUNICIPAL SERVICE	3000 BIDDLE - JULY 23	001153-021351 JULY23	09/20/23	64.63	154686
101-200-825-920	15 SUPERIOR AUGUST 2023	MUNICIPAL SERVICE	15 SUPERIOR AUGUST 2023	56833 AUGUST 2023	09/20/23	42.92	154686
101-200-825-920	17 SUPERIOR AUGUST 2023	MUNICIPAL SERVICE	17 SUPERIOR AUGUST 2023	69183 AUGUST 2023	09/20/23	168.36	154686
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE INTERNET	MUNICIPAL SERVICE	2015 BIDDLE - AUGUST 2023	032253-027401 AUG23	09/20/23	46.11	154686
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE FRAN FEE	MUNICIPAL SERVICE	2015 BIDDLE - AUGUST 2023	032253-027401 AUG23	09/20/23	1.87	154686
101-301-825-910	ELECTRIC 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE - AUGUST 2023	032253-027401 AUG23	09/20/23	9,244.35	154686
101-301-825-920	WATER 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE - AUGUST 2023	032253-027401 AUG23	09/20/23	727.26	154686
101-303-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - AUGUST 2023	001153-018253 AUG23	09/20/23	220.83	154686
101-303-825-920	WATER 1170 GROVE	MUNICIPAL SERVICE	1170 GROVE - AUGUST 2023	001153-026385 AUG23	09/20/23	75.96	154686
101-336-825-910	ELECTRIC 1093 FORD	MUNICIPAL SERVICE	1093 FORD AUGUST 2023	035027-025993 AUG 23	09/20/23	1,085.29	154686
101-336-825-920	WATER 1093 FORD	MUNICIPAL SERVICE	1093 FORD AUGUST 2023	035027-025993 AUG 23	09/20/23	198.66	154686
101-448-750-240	PARKS-OPERATING EXPENSES 400 GROVE	MUNICIPAL SERVICE	400 GROVE JULY 23	000000-067569 JULY23	09/20/23	60.53	154686
101-448-825-910	ELECTRIC 4201 13TH	MUNICIPAL SERVICE	4201 13TH - AUGUST 2023	001153-024523 AUG23	09/20/23	1,989.20	154686
101-448-825-920	WATER 4201 13TH	MUNICIPAL SERVICE	4201 13TH - AUGUST 2023	001153-024523 AUG23	09/20/23	574.21	154686
101-750-825-910	ELECTRIC - 2304 12TH	MUNICIPAL SERVICE	2304 12TH AUGUST 2023	019319-017541 AUG 23	09/20/23	16.19	154686
101-750-825-910	ELECTRIC - 2304 12TH 2	MUNICIPAL SERVICE	2304 12TH 2 AUGUST 2023	019527-017585 AUG 23	09/20/23	19.44	154686
101-750-825-910	ELECTRIC - 2289 15TH	MUNICIPAL SERVICE	2289 15TH AUGUST 2023	020613-017757 AUG 23	09/20/23	142.67	154686
101-750-825-910	ELECTRIC - 4267 23RD FLD	MUNICIPAL SERVICE	4267 23RD FLD AUGUST 2023	028143-016787 AUG 23	09/20/23	56.90	154686
101-750-825-910	ELECTRIC - 2050 LUDINGTON	MUNICIPAL SERVICE	2050 LUDINGTON AUGUST 2023	009777-018731 AUG 23	09/20/23	92.55	154686

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-750-825-910	ELECTRIC - 4119 20TH CONC	MUNICIPAL SERVICE	4119 20TH CONC AUGUST 2023	025453-022215 AUG 23	09/20/23	42.69	154686
101-750-825-910	ELECTRIC - 1940 LUDINGTON	MUNICIPAL SERVICE	1940 LUDINGTON AUGUST 2023	009775-018729 AUG 23	09/20/23	131.73	154686
101-750-825-910	ELECTRIC - 2306 4TH	MUNICIPAL SERVICE	2306 4TH AUGUST 2023	029023-006227 AUG 23	09/20/23	984.19	154686
101-750-825-920	WATER - 2304 12TH	MUNICIPAL SERVICE	2304 12TH AUGUST 2023	019319-017541 AUG 23	09/20/23	49.53	154686
101-750-825-920	WATER - 2306 4TH	MUNICIPAL SERVICE	2306 4TH AUGUST 2023	029023-006227 AUG 23	09/20/23	47.31	154686
101-750-825-920	WATER - 4119 20TH	MUNICIPAL SERVICE	4119 20TH AUGUST 2023	025451-021239 AUG 23	09/20/23	165.62	154686
101-756-825-910	ELECTRIC - 3131 3RD	MUNICIPAL SERVICE	3131 3RD AUGUST 2023	028511-017633 AUG 23	09/20/23	7,575.10	154686
101-756-825-920	WATER - 3131 3RD	MUNICIPAL SERVICE	3131 3RD AUGUST 2023	028511-017633 AUG 23	09/20/23	421.63	154686
101-800-750-270	WATER 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE AUGUST 2023	032287-005743 AUG 23	09/20/23	274.19	154686
101-800-750-270	WATER 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE AUGUST 2023	003989-005745 AUG 23	09/20/23	118.94	154686
101-800-825-910	ELECTRIC 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE AUGUST 2023	001153-005743 AUG 23	09/20/23	399.36	154686
101-800-825-910	ELECTRIC 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE AUGUST 2023	032355-005744 AUG 23	09/20/23	141.35	154686
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE AUGUST 2023	000991-005745 AUG 23	09/20/23	11.34	154686
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE AUGUST 2023	001297-014239 AUG 23	09/20/23	234.81	154686
101-800-825-920	WATER 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE AUGUST 2023	032355-005744 AUG 23	09/20/23	22.89	154686
101-800-825-920	WATER 2815 VAN ALSTYNE	MUNICIPAL SERVICE	2815 VAN ALSTYNE AUGUST 2023	036059-021707 AUG 23	09/20/23	23.09	154686
101-800-825-940	TELEPHONE/INTERNET 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE AUGUST 2023	001153-005743 AUG 23	09/20/23	6.00	154686
101-800-825-940	TELEPHONE/INTERNET 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE AUGUST 2023	032355-005744 AUG 23	09/20/23	110.16	154686
101-800-825-940	TELEPHONE/INTERNET 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE AUGUST 2023	001297-014239 AUG 23	09/20/23	6.00	154686
202-440-825-420	TRAFFIC SIGNALS 1111	MUNICIPAL SERVICE	1111 TRAFFIC SIGNALS - AUG	001349-014305 AUG23	09/20/23	853.28	154686
499-200-850-542	2401 EUREKA AUGUST 2023	MUNICIPAL SERVICE	2401 EUREKA AUGUST 2023	85239-027277 AUG 23	09/20/23	409.92	154686
499-200-850-542	2698 BIDDLE SPRINKLER AUGUST 2023	MUNICIPAL SERVICE	2698 BIDDLE SPRINKLER AUGUST 2023	95015-027751 AUG 23	09/20/23	122.21	154686
525-750-825-910	ELECTRIC - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE AUGUST 2023	001231-014199 AUG 23	09/20/23	774.89	154686
525-750-825-910	ELECTRIC - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE AUGUST 2023	001233-014201 AUG 23	09/20/23	913.80	154686
525-750-825-910	ELECTRIC - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE AUGUST 2023	001267-014215 AUG 23	09/20/23	385.57	154686
525-750-825-920	WATER - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE AUGUST 2023	001231-014199 AUG 23	09/20/23	289.28	154686
525-750-825-920	WATER - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE AUGUST 2023	001233-014201 AUG 23	09/20/23	34.09	154686
525-750-825-920	WATER - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE AUGUST 2023	001267-014215 AUG 23	09/20/23	71.23	154686
530-444-825-220	Operating Expenses-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 AUG23	09/20/23	117.00	154686
530-444-825-910	Electric-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 AUG23	09/20/23	5,373.25	154686
530-444-825-920	WATER-BANK BLDG 3200 BIDDLE	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 AUG23	09/20/23	2,233.77	154686
			Total For Check 154686			38,410.02	
Check 154689							
101-000-257-071	Reserve-Museum	NATIONAL TRAILS	BALANCE PAYMENT FOR CEMETERY WALK SHUTTLE	091423	09/20/23	1,400.00	154689
285-225-925-880	Heritage Days	NATIONAL TRAILS	BALANCE PAYMENT FOR CEMETERY WALK SHUTTLE	091423	09/20/23	706.00	154689
			Total For Check 154689			2,106.00	
Check 154690							
101-756-750-210	Office Supplies	OFFICE DEPOT BUSINESS	OFFICE SUPPLIES	329540761001	09/20/23	64.68	154690
101-756-750-210	Office Supplies	OFFICE DEPOT BUSINESS	OFFICE SUPPLIES	3295410762001	09/20/23	265.90	154690
			Total For Check 154690			330.58	
Check 154691							
101-000-257-064	BCB22-0268 649 9TH	PAUL ZULEWSKI	BD Bond Refund	BCB22-0268	09/20/23	1,000.00	154691
			Total For Check 154691			1,000.00	
Check 154692							
101-136-750-230	Postage	PITNEY BOWES GLOBAL FINAN. SERVICES	JUNE 30 TO SEPT 29 2023	3317929961	09/20/23	500.94	154692
			Total For Check 154692			500.94	
Check 154693							
492-200-850-528	Tree Maintenance	PRO EXCAVATION INC	2311 DAVIS STUMP REMOVAL AND GRADE	711545	09/20/23	1,300.00	154693
492-200-850-528	Tree Maintenance	PRO EXCAVATION INC	2283 23RD STUMP REMOVAL AND GRADE	711546	09/20/23	900.00	154693
			Total For Check 154693			2,200.00	
Check 154694							
101-000-257-064	BCB23-0084 3641 22ND	RE/MAX LEADING EDGE TERRY OZAK	BD Bond Refund	BCB23-0084	09/20/23	2,000.00	154694
			Total For Check 154694			2,000.00	
Check 154695							
492-000-257-075	Escrows - New Construction	RISE ABOVE VENTURES	REFUND IRREVOCBLE LETTER OF CREDIT	4650 BIDDLE	09/20/23	15,000.00	154695
			Total For Check 154695			15,000.00	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 154696							
101-000-257-055	Reserve-Recreation Refund Deposits	RON KUROWSKI	GAZEBO REFUND DEPOSIT 8.12.2023	08122023	09/20/23	50.00	154696
			Total For Check 154696			50.00	
Check 154697							
101-448-825-432	Garage-Equipment Maintenance	ROYAL TRUCK & TRAILER SALES	TARP PARTS FOR VPS 171 VIN 1FVHC5D38DA96027	20033755	09/20/23	761.69	154697
			Total For Check 154697			761.69	
Check 154698							
101-448-825-420	Building Services	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE AT THE POLICE STATION	8106340244	09/20/23	417.17	154698
			Total For Check 154698			417.17	
Check 154699							
101-756-750-225	Concession Supplies	SHERYL RILEY	BACK TO SKATE NIGHT 2023	08192023	09/20/23	248.10	154699
			Total For Check 154699			248.10	
Check 154700							
101-136-750-225	Work Force Operating Expenses	SOUTHGATE FORD	REAR AXLE PARTS FOR DC 7-54 VIN 1FTBW2CMXGKA68418	976663	09/20/23	103.60	154700
			Total For Check 154700			103.60	
Check 154701							
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3547007829	09/20/23	581.19	154701
			Total For Check 154701			581.19	
Check 154702							
101-000-610-010	Receipts-Fire Rescue Service	STATE OF MICHIGAN	07/01/23 TO 09/30/23 AMBULANCE ASSESSMENT	491-429752	09/20/23	1,474.90	154702
			Total For Check 154702			1,474.90	
Check 154703							
101-000-257-061	Reserve-Dispatcher Training	STATE OF MICHIGAN	2018 DISPATCH TRAINING FUND BALANCE NOT SPENT BY 12/31/22	551-622260	09/20/23	2,729.00	154703
			Total For Check 154703			2,729.00	
Check 154704							
101-000-257-064	BCI22-0013 2244 FORD	SUELA VEIZAJ	BD Bond Refund	BCI22-0013	09/20/23	1,000.00	154704
			Total For Check 154704			1,000.00	
Check 154705							
525-750-750-250	Course Maintenance	THE TORO COMPANY NSN	MONTHLY FEE	09012023	09/20/23	166.00	154705
			Total For Check 154705			166.00	
Check 154706							
101-301-750-220	Operating Expenses	TRANSUNION RISK AND ALTERNATIVE	AUGUST 2023	2889411-202308-1	09/20/23	160.00	154706
			Total For Check 154706			160.00	
Check 154707							
101-000-257-064	Reserve-Compliance Escrow	VANESSA MORSE	ESCROW REFUND 2840 BIDDLE #12-392	2840 BIDDLE 2	09/20/23	600.00	154707
			Total For Check 154707			600.00	
Check 154708							
101-000-257-064	Reserve-Compliance Escrow	VANESSA MORSE	ESCROW REFUND 2840 BIDDLE 12-391	2840 BIDDLE 1	09/20/23	835.00	154708
			Total For Check 154708			835.00	
Check 154709							
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. NO. 342173610-00001 - CELL PHONES AUG 5 - SEP 4, 2023	9943600572	09/20/23	41.03	154709
101-336-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	INV #9943657359 AUG 5-SEPT 4, 2023	942095991-00001	09/20/23	224.06	154709
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	ACCT. NO. 342173610-00001 - CELL PHONES AUG 5 - SEP 4, 2023	9943600572	09/20/23	23.02	154709
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	CELLPHONE AND PAGER	9943602169	09/20/23	169.15	154709
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	CELLPHONE AND PAGER	9943602169	09/20/23	182.12	154709
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	D ROTHERMAL CELL PHONE 8-5/9-4-23	9943611696	09/20/23	46.06	154709
265-301-925-730	Other Expenses - State	VERIZON WIRELESS	ACCT. NO. 342173610-00001 - CELL PHONES AUG 5 - SEP 4, 2023	9943600572	09/20/23	542.92	154709
590-200-926-310	Operation,Maintenance & Replacement	VERIZON WIRELESS	CELLPHONE AND PAGER	9943602169	09/20/23	120.08	154709
			Total For Check 154709			1,348.44	

09/19/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 09/07/2023 - 09/20/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 154710							
101-301-925-770	Prisoner Transport/Holding	WAYNE COUNTY ACCOUNTS RECEIVABLE	PRISONER BILLING - MAY 2023	315598	09/20/23	8,365.00	154710
101-301-925-770	Prisoner Transport/Holding	WAYNE COUNTY ACCOUNTS RECEIVABLE	PRISONER BILLING - JUNE 2023	315651	09/20/23	11,235.00	154710
			Total For Check 154710			19,600.00	
Check 154711							
403-200-925-796	INTEREST-S/W DRAIN SRF 9/23/11	WAYNE COUNTY DEPT OF ENVIRONMENT	SWDD SERIES 2011 BOND	315560	09/20/23	4,227.80	154711
			Total For Check 154711			4,227.80	
Check 154712							
285-225-925-860	Art Fair	WYANDOTTE LIONS CLUB	WSAF SIGN	06062023	09/20/23	130.00	154712
			Total For Check 154712			130.00	
Check 154713							
285-225-925-861	Art Fair-Lemonade Stands	WYANDOTTE TEES	WSAF STAFF	126	09/20/23	500.00	154713
			Total For Check 154713			500.00	
Check 154714							
101-000-257-055	Reserve-Recreation Refund Deposits	YUN HEE JANG	GAZEBO REFUND DEPOSIT 09.03.2023	09032023	09/20/23	50.00	154714
			Total For Check 154714			50.00	
Fund Totals:							
This is to certify that the above vouchers amounting to \$4,766,634.72 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers. Mayor _____ City Clerk _____			Fund 101 General Fund			3,041,053.00	
			Fund 202 Major Street Fund			1,426.22	
			Fund 203 Local Street Fund			1,944.03	
			Fund 249 Sidewalk and Alley Fund			34,520.82	
			Fund 260 Michigan Indigent Defense			7,900.00	
			Fund 265 Drug Forfeiture Fund			2,232.47	
			Fund 285 Special Events Fund			5,400.73	
			Fund 290 Solid Waste Disposal Fund			134,421.07	
			Fund 402 Capital Equipment Fund			43,534.00	
			Fund 403 Drain Number Five Fund			4,227.80	
			Fund 492 TIFA Consolidated Fund			158,630.54	
			Fund 499 DDA tax increment Finance Fund			2,870.76	
			Fund 525 Municipal Golf Course Fund			3,785.64	
			Fund 530 Building Rental Fund			7,724.02	
			Fund 590 Sewage Fund			381,327.93	
			Fund 677 Self Insurance Fund			503.00	
			Fund 731 Retirement System Fund			87,991.38	
			Total For All Funds:			3,919,493.41	
			Payroll 09/13/23			263,010.96	
			Pension 09/15/23			584,130.35	
			TOTAL			4,766,634.72	

RESOLUTION

Item Number: #
Date: September 25, 2023

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$4,766,634.72 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Unapproved as of 9/19/2023

CITY OF WYANDOTTE

MINUTES OF THE BROWNFIELD REDEVELOPMENT AUTHORITY (BRDA)

City Council Chambers and VIRTUAL ZOOM AUDIO MEETING

The meeting of the Board of Directors of the BRDA was called to order by Chairman Charles Mix on Tuesday, September 19, 2023 at 8:57 AM and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Melissa Armatis, Joe Maher, Charles Mix, Rob McMahon, Larry Garmo, Paul LaManes, Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused)

Minutes of Previous Meeting (August 15, 2023)

The minutes of the rescheduled regular meeting of August 15, 2023, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti , supported by Member Armatis. The motion passed unanimously with no objections.

Persons in Attendance - None

New Business –

Communication from Joe Gruber, Community and Economic Development Director regarding proposed Brownfield project at 640 Plum Street and adjoining property – former McKinley School. Questions were asked and answered regarding various aspects of the proposed project, including that the park would revert to City ownership.

(1) Resolution by the Wyandotte Brownfield Redevelopment Authority Granting Preliminary Approval and Authorization to Prepare a Brownfield Redevelopment Plan and a Development Agreement

Brownfield Redevelopment Plan – Site No. 24

Site Identification: 640 Plum Street

Dated: September 19, 2023

City of Wyandotte, Wyandotte Brownfield Redevelopment Zone, Wayne County, Michigan

WHEREAS, the Wyandotte Brownfield Redevelopment Authority (the “Authority”), pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), and the Authority’s approved procedures to adopt a Brownfield Redevelopment Plan, has received a request to authorize preparation of an Act 381 Brownfield Redevelopment Plan for the site identified above; and

WHEREAS, as a result of its review of the aforementioned request, the Authority desires to grant preliminary approval and authorization to prepare an Act 381 Brownfield Redevelopment Plan and, when necessary, a Development and Reimbursement Agreement that describes the respective obligations of the Applicant and the Authority and the necessary contingencies, conditions, covenants, and warranties.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. FINDINGS. The Authority makes the following determinations and findings:

- A. The Applicant will provide documentation in the Brownfield Plan to demonstrate that the property is either blighted or functionally obsolete, and is therefore an eligible property under Act 381.
- B. The Applicant has prepared a preliminary report that summarizes the presently available information, including: estimated real property investment and a preliminary estimated of the total cost of proposed eligible activities.

I move the adoption of the foregoing Resolution:

MOTION BY Member: Maher

SUPPORTED BY Member: Badalamenti

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u> X </u>	Armatis	<u> </u>
<u> X </u>	Badalamenti	<u> </u>
<u> X </u>	McMahon	<u> </u>
<u> X </u>	Garmo	<u> </u>
<u> X </u>	LaManes	<u> </u>
<u> X </u>	Maher	<u> </u>
<u> X </u>	Mix	<u> </u>
<u> </u>	Sliwinski	<u> </u>

ABSTAIN: None

ABSENT: Sliwinski (Excused)

 7 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; fails

(2) Resolution by the Wyandotte Brownfield Redevelopment Authority (BRDA) recommending approval by the Wyandotte City Council of the FY2024 BRDA budget.

Dated: September 19, 2023

WHEREAS, the City of Wyandotte Brownfield Redevelopment Authority (BRDA) has received a recommendation for funding from the BRDA Consolidated Budget for FY2024, and

WHEREAS, discussion ensued by the BRDA Board regarding the recommended budget for FY2024; now

THEREFORE, BE IT RESOLVED by the City of Wyandotte Brownfield Redevelopment Authority recommending approval by the Wyandotte City Council of the fiscal 2024 BRDA Consolidated Budget.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Armatís

SUPPORTED BY MEMBER: Maher

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatís	<u> </u>
<u>X</u>	Badalamenti	<u> </u>
<u>X</u>	McMahon	<u> </u>
<u>X</u>	Garmo	<u> </u>
<u>X</u>	LaManes	<u> </u>
<u>X</u>	Maher	<u> </u>
<u>X</u>	Mix	<u> </u>
<u> </u>	Sliwinski	<u> </u>

ABSTAIN: None

ABSENT: Sliwinski (Excused)

 7 Yeas; 0 Nays; 0 Abstention(s)

Motion X passes; fails

Old Business/Other/Late Items – Secretary LaManes noting that the BRDA will have a meeting in October

Next Meeting

The next meeting of the BRDA Board will be held Tuesday, October 17, 2023 at 8:30 AM.

Adjournment

Motion by Member Armatís and supported by Member Badalamenti for the BRDA meeting to be adjourned at 9:25 AM. The motion passed unanimously with no objections.

Paul L. LaManes, Secretary

Cultural & Historical Commission

Meeting Minutes

Thursday, August 10, 2023

6:15 p.m. Historic Marx Home, 2630 Biddle

Present: Rebecca Pilon, Becky Free, Eula Grooms, Nancy Bozzo, Don Gutz, Wallace Hayden, Ken Munson, Sue Pilon

Excused: Anne Ronco, Paul Nucci, Jane Rasmussen

Staff And City Council Liaison: Jesse Rose, Museum Director; Rose Shuryan, City Council Liaison

Call to Order: The meeting was called to order at 6:20 p.m.

Minutes: **MOTION** by Eula Grooms, supported by Nancy Bozzo, to approve the minutes of the June 2023 meeting. **Motion Carried 8-0.**

Presidents Report: None.

Guests: None

Director's Report:

Jesse reviewed the Finance Reports for June and July. He noted that \$6,300 went into the Reserve Account in June from the Spring City-Wide Garage Sale, Log Cabin rentals and the Pie & Ice Cream Social.

MOTION by Wally Hayden, supported by Eual Grooms, to approve the Finance Reports for June 2023 and July 2023. **Motion Carried 8-0.**

New Museums Assistant, Julia Moore, will be out until September 7. Jesse has a scheduled vacation for the week of August 28, so office help is needed for that week, as this is prime time for residents to sign up for the Fall City-Wide Garage Sale. He prefers that two people work each shift. He will provide directions for volunteers. Anyone able to volunteer should contact him and he thanks everyone in advance for their help.

Jesse shared photos of the recent visit of the nine-person delegation from Wyandotte's sister city of Komaki, Japan. Jesse spent a great deal of time with them and found it to be a very rewarding experience.

Jesse reviewed upcoming events. The Wyandotte Stars annual classic is August 26, the Garage Sale is September 8-10, the Cemetery Walk is October 13 & 14, the Halloween Open House is October 20 and the Festive Fridays are December 1, 8 & 15.

Regarding the Cemetery Walk, he is going to try out a new schedule/timing this year, starting groups 25 minutes apart. He also reported that Trinity Transportation no longer offers the bus service as in the past, so he has procured the service from a new provider. It will be a larger, more expensive vehicle, so he is also hoping to add a volunteer as a vehicle assistant both nights.

There was a pop-up sale at “Schlepp’s” storage facility on July 29, earning \$833 for the museums during the 7-hour sale. This revenue will be reflected in next month’s Finance Report.

Wyandotte Historical Society: No report.

Friends of the Museum: Ken reported that a \$4,000 grant had been approved for the museums.

City Council Liaison: No report.

Committee Reports: Sue reported that the Special Events/Wedding Committee had met and was working on revising the current contract format, deciding issues like deposits, determining pricing (based on other area venues), the possibility of allowing any food or drinks, putting together a list of available services from local companies, developing a checklist and script for use by wedding coordinators, reviewing and possibly updating the wedding decorations we currently have available, and providing a gift for couples that marry at the museum. Ken also asked if the committee was aware of and had access to the printed certificates that used to be given to couples married at the museum.

Old Business: None.

New Business: None.

Late Items: Jesse said that WHS President Mary-Johna Wein had a request for a walk-through of the museum from a paranormal investigator. The Commission had no objections to allowing this.

Jesse reminded everyone that the fiscal/budget year ends September 30, so he reviews the budget around this time every year to see if there are any areas in which there are available funds. In the building maintenance line item, he projects around \$5,000 available. So, he obtained a quote from Wyandotte Alarm for \$2,145 to update and improve the alarms at the Marx and MacNichol Homes.

MOTION by Eula Grooms, supported by Nancy Bozzo to accept the Wyandotte Alarm proposal as presented and authorize Jesse to proceed with implementing. **Motion Carried 8-0.**

Jesse said the door on the Log Cabin needs to be changed. He will have it made and Dave Kostelnik will install it.

The lift at the museum needs inspection. The company the museum used for that service in the past no longer services that brand of lift. Jesse is in the process of finding a new company for that task.

Don asked if the museum was still going to do any special exhibits/programming to recognize Roosevelt High School's 100th anniversary. Jesse said that something would be implemented within the next several months.

Eula suggested bringing back the Speakeasy Fundraiser that had been held a few times many years ago. A few Commissioners volunteered to serve on a committee with her to discuss the possibility.

Attention to the Audience: No audience present.

Adjournment: MOTION by Eula Grooms, supported by Nancy Bozzo, to adjourn the meeting at 7:37 p.m. **Motion Carried 8-0.**

Respectfully Submitted,

Sue Pilon, Commissioner

Downtown Development Authority

Meeting Minutes

5:30 PM, August 8th, 2023

REGULAR MEETING

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and
Via the Zoom Audio-only Virtual Platform

MEMBERS PRESENT Mayor Rob DeSana, Rick DeSana, Scott Jordan, Bryan Kozinski, Andy Morsello, Patt Slack, Leo Stevenson, Ron Thomas

MEMBERS EXCUSED: Anne Majlinger

OTHERS PRESENT: Joe Gruber, DDA Director

Sarah Duncan, Haven Wellness, 121 Elm Street: Ms. Duncan presented to the board to inquire about the status of a Joseph R. Peterson Downtown Grant application submitted for the construction and opening of her new business, Haven Wellness located at 121 Elm Street. Director Gruber noted that the grant application was received but was not presented to the DDA Board noting that the DDA Board had determined to forgo any additional grant applications in consideration of the other larger projects that the DDA is pursuing. Director Gruber invited the Board to open discussions regarding Haven Wellness Downtown Grant Application and suggested tabling any formal consideration until the board has a chance to officially review the application. Chairwoman Slack asked Ms. Duncan to describe her business.

Haven Wellness is going to be the first advanced wellness technology and biohacking services in Downriver. The grant will be used to help cover the costs of the new construction and buildout and to help achieve her dreams. Chairwoman Slack also noted that the grant application has been received and is on file and that the Board will consider it at a later time. Mr. Stevenson provided additional context regarding the Downtown Grant program history, noting that the DDA has administered a few million dollars' worth of grants to support small businesses and new developments, and that the DDA is now focusing on a \$15M infrastructure project. Ms. Duncan was aware of the infrastructure project and understands the board's position. She further provided an overview of the list of services and offerings that will be available at Haven Wellness which will be open by September 1st. Mr. Thomas highlighted that Ms. Duncan has strong ambitions and has successfully outgrown a smaller space Downtown. Director Gruber echoed the importance of business development and incubation within the district, and also noted that Ms. Duncan is a resident of Wyandotte with her young family. Director Gruber also complimented that the application was one of the better, well-organized applications with strong content that the DDA has received. He thanked Ms. Duncan for her investment in the community and her time in visiting the Board today. She thanked the Board for their time and consideration.

APPROVAL OF MINUTES & AGENDA:

Minutes from July 11th, 2023 Regular Meeting and Agenda for August 8th, 2023 Meeting

Motion by S. Jordan, Supported by B. Kozinski, to approve the Minutes from July 11th, 2023 Regular Meeting and Agenda for August 8th, 2023 Meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE: None

MONTHLY REVENUE/EXPENDITURE REPORT: Period Ending July 31st, 2023

Motion by L. Stevenson, Supported by Mayor Rob DeSana, to accept and approve the Monthly Revenue and Expenditure Report for the period ending on July 31st, 2023. Roll Call. All in Favor. Motion carried.

ONGOING PROJECTS & BUSINESS

Public Art Projects Update

- **DIA PIPA Project: “The Dotte” Mural: Fel 3000ft:** Since beginning in 2019, the DIA Partners in Public Art Project being done by muralist Fel3000ft on the side of Dr. Marla Price’s Wyandotte Eye Clinic Building at 1st and Oak Street is nearing completion and should be done soon. The City and DIA will be collaborating on press and publicity. A. Morsello inquired about protective sealants or finishing the mural when its done. Director gruber explained that the muralist will use a protective clear coat to preserve and enhance the mural. Mayor DeSana expressed thanks to Ron Thomas and Rise Above Ventures for lending their scissor lift to the project which helped the artist complete the mural far sooner than originally planned.
- **Wyandotte Industries sculpture: “Element”:** **Keith Coleman:** The Wyandotte Industries Sculpture has been another long and arduous project that the DDA has been working on with artist Keith Coleman. The site preparation and retrofitting the planter bed with a well and lighting has been a difficult and time-consuming process. The project tis ongoing and should be ready for installation and completion by the Fall.
- **Animal Carvings: WOW 360, Chainsaw Artist and Con Lustig:** Earlier in the Spring, the DDA installed another 6 mounted, painted wooden sculptures and there will be another six coming later in the Fall or potentially next Spring.

Downtown Infrastructure Project

- **MCMP Grant: Green Infrastructure Analysis:** The Michigan Coastal Management Grant awarded to the Wyandotte DDA by the Department of Environment Great Lakes and Energy (EGLE) has provided the city the ability to plan and investigate green infrastructure installations. This analysis has been largely completed, and continues with ground penetrating radar to identify underground utilities and facilities. The draft monitoring plan has been submitted by SDA to EGLE and the DDA is waiting back on feedback and responses pertaining to proposed soil borings.
- **SDA: DRAFT Report and Concept Plans:** A meeting will be held to review and amend the proposed concept plans in preparation for the schematic plans, which will be more fleshed out and construction ready. Construction documentation is the final stage of project planning before construction bidding and financing can continue. The Finance

Committee met to discuss this step and suggested the committee look back at the original proposed timelines to ensure that SDA is on track with their benchmarks and project planning.

NEW PROJECTS & BUSINESS

Downtown Infrastructure Project

- **DDA Finance Committee: Professional Services Contract, Legal and Lobbying:** Director Gruber reiterated that financing is still a concern for the project because the cost of the entire scope of work outlined in the proposed infrastructure project and the cost of needs identified by the DDA exceeds the revenue capacity of the DDA. The Board discussed hiring a professional lobbying firm to help support the DDA and City with fundraising and grant writing; to target State and Federal funding opportunities; to attract more resources to help deliver projects throughout Downtown and the city, for example the Downriver Council for the Arts, the Infrastructure Project and other parks and public improvements. The DDA received a proposal and services contract from WinMatt Group to provide these services for a flat rate of \$3,500 per month. L. Stevenson proposed hiring the WinMatt Group on a monthly basis to drive this effort.
- **Motion by L. Stevenson, Supported by Mayor Rob DeSana to recommend to the City Council the hiring of WinMatt Group of Grand Rapids, Michigan to provide professional lobbying services and fundraising support to be paid for by the DDA. Role Call, All in Favor, Motion Carries.**
- **TAP Grant Application: WalkSafe Wyandotte: Sidewalk Improvement Project:** The Southeast Michigan Council of Governments (SEMCOG) administers Transportation Alternative Program (TAP) Grant Funding through the Michigan Department of Transportation (MDOT) has been recommended to the City of Wyandotte and DDA for application in order to deliver comprehensive sidewalk and streetscape improvements throughout Downtown. The City's Building and Engineering Department tabulated the total number of sidewalk slabs, feet of curb, gutter, number of tree boxes and all ADA ramps and components that can be included into the project. After design, engineering, and contingency costs, the entire project is projected to cost over \$664,000. The DDA's portion would be approximately \$202,000, with a TAP grant totaling \$462,000. This grant would help supplement items of infrastructure that have not been addressed in the larger Downtown Infrastructure Project. The federal funding and state funding requirements are more rigorous than other grants due to ADA requirements, and the grant application requires additional preliminary design and engineering work to be completed prior to the city submitting their application. The Board discussed strategy for next steps including have the Building and Engineering Department continue their designs as required for the grant application, to engage WinMatt Group in supporting the DDA's fundraising and grant application for TAP, and engaging a professional engineering firm to support the design and bid specifications for contracting the work awarded through the grant. Director Gruber will report back in the following weeks or at the next DDA meeting depending on what is learned through that process.

Labor and Economic Opportunity (LEO): Community Center Grant for Wyandotte Art Center: The DDA is submitting another grant application for capital improvements and renovations at the Wyandotte Arts Center for the Downriver Council for the Arts through the Michigan Department of Labor and Economic Opportunity (LEO) which is a \$2,500,000 grant application due September 7th, 2023 based on the Master Plan of Facilities completed by Tom Roberts Architects, which was also partially funded by the DDA. The DDA is not being asked to consider a match at this time, but a major match will be required in order to deliver the total cost of all improvements (\$3,150,000.00).

Downtown Town Hall: 81 Chestnut Street – 5:00 PM, Tuesday, October 3rd, 2023: The DDA will host a Downtown Town Hall to connect with business owners and residents to share projects and to primarily discuss the Downtown Infrastructure Project and to hopefully present schematic plans for the project.

NEXT REGULAR MEETING: 5:30 PM, September 12th, 2023

ADJOURNMENT: 6:30 PM

Motion by R. Thomas, supported by B. Kozinski to adjourn the meeting. All in favor, motion carried.

Respectfully Submitted,

Joseph K. Gruber
Executive Director and Secretary

Unapproved as of 9/19/2023

CITY OF WYANDOTTE

MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)

City Council Chambers and VIRTUAL ZOOM AUDIO MEETING

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on Tuesday, September 19, 2023 at 8:35 AM and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Melissa Armatis, Joe Maher, Charles Mix, Paul LaManes, Rob McMahon, Larry Garmo and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused)

Minutes of Previous Meeting (August 15, 2023)

The minutes of the regular meeting of August 15, 2023, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti, supported by Member Armatis. The motion passed unanimously with no objections.

Presentations/Persons in Attendance - None

New Business –

- (1) Communication from Jesus Plasencia, City Engineer requesting a FY23 TIFA project budget amendment transferring \$ 400,000 from TIFA fund balance to account 492-200-850-519 – Land Purchases for property acquisitions in progress, anticipated property acquisitions and structure demolitions that have commenced but have not been billed nor completed. Transferred funds requested are carried over from FY2022 and were appropriated but unspent during that fiscal year due to COVID and general market conditions.

THEREFORE, BE IT RESOLVED by the City of Wyandotte Tax Increment Finance Authority approving a FY23 project budget amendment transferring \$ 400,000 from TIFA fund balance to account 492-200-850-519 – Land Purchases.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Armatis

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatís	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____

Sliwinski

ABSTAIN: None

ABSENT: Sliwinski (Excused)

7 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; ____ fails

(2) Communication from Rob McMahon, City Administrator regarding the proposed FY2024 TIFA budget. The TIFA Board made a detailed review of the FY2024 Budget, Chairman Mix noted funding of roads, land acquisition, water mains and recreation. Questions were asked and answered regarding various aspects of the proposed budget.

Resolution by the Wyandotte Tax Increment Finance Authority (TIFA) recommending approval by the Wyandotte City Council of the FY2024 TIFA budget.

Dated: September 19, 2023

WHEREAS, the City of Wyandotte Tax Increment Finance Authority (TIFA) has received a recommendation for funding from the TIFA Consolidated Budget for FY2024, and

WHEREAS, discussion ensued by the TIFA Board regarding the recommended budget for FY2024; now

THEREFORE, BE IT RESOLVED by the City of Wyandotte Tax Increment Finance Authority recommending approval by the Wyandotte City Council of the Fiscal 2024 TIFA Consolidated Budget.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Maher

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused)

7 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; ____ fails

Other/Old Business – None

Next Meeting

The next meeting of the TIFA Board will be held Tuesday, October 17, 2023 at 8:30 AM.

Adjournment

Motion by Member Armatis and Supported by Member Badalamenti for the TIFA meeting to be adjourned at 8:56 AM, no objections.

Paul L. LaManes, Secretary

September 13, 2023

Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, September 13, 2023 at 5:00 PM.

Roll Call: Present: Commissioners Bryan Hughes-Excused
Leslie Lupo
Robert J. Thiede
Carolyn Harris
Paul Gouth

General Manager & Secretary Paul LaManes

Also, Present-

Joel Adkins-CATV
Chris Brohl
Jim Skarzynski
Ryan Smith
Rob Haggerty
Justin Ptak
Dave Hawkins
John Stammersky
Jon Angeles
Heather Zagor
Amber Haggerty
David Fuller

Approval of Minutes:

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the August 23, 2023 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be attached, no objections were made.
Minutes approved

Hearing of Public Concerns

None

Resolution #9-2023-1

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize WMS to host a paper Shred Day on Saturday, October 7, 2023 between 9AM and Noon in the City Hall Parking Lot, as recommended by WMS Management.

Commissioner Lupo asked that the roll be attached, no objections were made.

Wyandotte Municipal Services Commission
Regular Meeting Minutes

- Motion Passes

Resolution #9-2023-2

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve proceeding with the write off all bad debt from 9/30/2020 and prior not previously written off in the amount of \$144,341.84, as recommended by WMS Management.

Commissioner Lupo asked the roll be called.

YEAS: Commissioner Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Resolution #9-2023-3

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the Fiscal 2024 operating and capital budgets for the Electric, Water and ConneX Departments, including any necessary rate adjustments noted in the budget notes and comments section of each department budget, as recommended by WMS Management.

Commissioner Lupo asked the roll be called.

YEAS: Commissioner Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Reports and Communications

- ConneX Subscriber report-August 2023

Commissioner Lupo asked that the ConneX Subscriber Reports for August 2023 be received and placed on file. No objections were made. Reports and Communications received and placed on file.

Approval of Vouchers

MOTION by Commission Thiede and SECONDED by Commissioner Gouth that the vouchers be paid as submitted.

8.22.23 #5491 \$1,215,365.10

9.8.23 #5492 \$469,670.18

Commissioner Lupo asked the roll be called.

YEAS: Commissioner Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

September 13, 2023

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Other/Late Items

General Manager Paul LaManes asked T&D Superintendent Ryan Smith to take the podium and give a brief overview of his and our Electric Department crew's recent Mutual Aid response in Florida for Hurricane Idalia. Mr. Smith explained that Wyandotte Municipal Services along with Forty-One (41) line workers from eleven (11) AMP (American Municipal Power (Joint Action Agency)) member communities responded to the call for Mutual Aid in Tallahassee, Florida. Once released from their duties in Tallahassee, they were called on to provide relief efforts in Live Oak, Florida. Mr. Smith went on to say that while their time in Florida was filled with hard work and long days, the end result of knowing that you helped hundreds of people was extremely rewarding and a great learning experience for our Apprentices. Mr. Smith and Electric Department crew spent a total of ten (10) days (including travel time) helping with Mutual Aid relief efforts.

Motion by Commissioner Thiede and SECONDED by Commissioner Gouth to now adjourn at 5:14PM. Roll attached. Meeting adjourned.

Next Meeting – Wednesday, September 20, 2023 at 5 PM

X 

Paul LaManes
General Manager/Secretary