

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, August 28, 2023, and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Kaylyn Crayne, Christopher Calvin, Todd Hanna, Rosemary Shuryan

ABSENT: Councilperson Kelly Stec

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

- Wyandotte Jaycees – Beautiful Baby Contest – *6:30pm*

PRESENTATION OF PETITIONS

PUBLIC HEARING

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2023-266 MINUTES

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of August 14, 2023, be approved as recorded without objection.

Motion unanimously carried.

2023-267 SPECIAL EVENT APPLICATION – WINTER IN WYANDOTTE

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that the Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event Conz Productions, will host Winter in Wyandotte. The Winter Market in Wyandotte will be an outdoor European-inspired winter market in conjunction with the City of Wyandotte Tree Lighting and Christmas Parade.

Event Details:

November 17-18th 2023

Friday: 3-9 pm

Saturday: 3-9 pm

Yack Arena Parking Lot

Sycamore Street from Biddle to 3rd - this street will be blocked for the Tree Lighting on the 17th so it will remain closed until 9 pm.

BE IT FURTHER RESOLVED If there are any costs for any city staff, materials and property for said event, Conz Productions will be responsible for those fees no later than 14 days after said event date. Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by Conz Productions. This means any glass, spills and broken items will need to be cleaned during the event. Conz Productions must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. This event has been reviewed and approved by the Police and Fire Chief, Recreation Superintendent, and Department of Public Service.

Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial
Motion unanimously carried.

NEW BUSINESS

2023-268 RECOGNIZE VETERAN ORGANIZATION EVENTS

By Councilperson Crayne, supported by Councilperson Alderman

WHEREAS, the City of Wyandotte has always supported its military veteran population and veteran service organizations; AND

WHEREAS, Veterans Service Organizations have held ceremonies/events to recognize veteran related federal holidays; AND

WHEREAS, these organizations have expressed a desire to utilize city services, equipment, and property for their events, AND

WHEREAS, by working together on these events, the City hopes to demonstrate its ongoing support for our veterans and their service and beyond these holidays, the City hopes to forge stronger collaborations with its VSOs on other events and issues of public interest, including park cleanups and raising funds for items of public good such as park equipment or tree purchases.

RESOLVED that the City of Wyandotte will recognize Vietnam Veterans Day, Patriots Day, Memorial Day, Veterans Day and Purple Heart Day ceremonies/events as city endorsed events and said events will be added to the city event calendar and included in any city event publications; AND

BE IT FURTHER RESOLVED that these events will be recognized annually as city-endorsed events and the city will provide the following as needed and specified in the Special Events Application submitted:

- Approval and closing of streets/city property
- Chairs (will be dropped off on site for the VSO groups to place at the event and then restacked for pick-up)
- Promotion of the events on the City website and the Fort Street Sign waiving the \$50 special events fee, AND

BE IT FURTHER RESOLVED that the Veterans Service Organizations (VSO's), in exchange, commit to the following:

- The Veterans Service Organizations shall determine amongst themselves which club shall serve as the primary point of contact for each Memorial Event and communicate that list in writing to the Special Events Coordinator no later than November 1 for the following years' events.
 - In the event that posts change leadership or contacts, this shall be communicated to the City as soon as feasible, but no later than the deadlines listed below.
 - For every memorial event, the point of contact shall list in writing the date and time of the event. This shall be submitted to the Special Events and Mayor's offices no later than 30 days before the event, or 60 days if the group would like the event promoted on the Fort St. sign.
 - If there are additional items needed for an event, such as electricity, or speakers, this must be communicated at the time of the initial request.
 - Failure to communicate within these timelines will result in the special event application fee being assessed, as well as any charges associated with other materials for the event.
 - The VSOs shall be responsible for securing sponsorship of the \$50 fee assessed by Wyandotte Municipal Services for turning on utilities when requested.
 - Only one waived-fee event shall be accepted by the City for each memorial holiday. VSOs are encouraged to collaborate amongst themselves to ensure there is a clear point of contact for each holiday to avoid any confusion or failure to communicate.
 - The service organization hosting the event will be required to add the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars for the duration of the event and sign a hold harmless agreement as prepared by the Department of Legal Affairs; AND
- BE IT FURTHER RESOLVED, that all other events and non-profit organizations are subject to the user fees that have been previously adopted.

BE IT FURTHER RESOLVED that the organizations that have held Memorial Day and Purple Heart Day in the past have the first right of refusal before any other organization can apply for an event on those days.

Motion unanimously carried.

2023-269 FIRE DEPARTMENT: INTERNAL PROMOTION – A. WATSON

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that the Council concurs with the recommendation of the Fire Chief and Police and Fire Commission to approve the promotion of Firefighter Andrew Watson to the rank of Fire Lieutenant effective August 29, 2023.

Motion unanimously carried.

2023-270 ROTARY PARK REMODEL

By Councilperson Crayne, supported by Councilperson Alderman

Resolved that the Council concurs with the recommendation of the Superintendent of Recreation and accepts the proposal from Burke/Snider Recreation to remodel Rotary Park for \$72,274, which shall be funded from the TIFA Parks account.

BE IT RESOLVED that the Mayor and City Clerk are authorized to sign the contract with Burkes/Snider Recreation.

Motion unanimously carried.

2023-271 BILLS & ACCOUNTS

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$3,052,370.91 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission	08/10/2023
Brownfield (BRDA) Board Minutes	08/15/2023
Cultural & Historical Commission Minutes	06/08/2023
Fire Commission	08/08/2023
Police Commission	08/08/2023
Recreation Commission Minutes	07/19/2023
TIFA Minutes	08/15/2023
WMS Commission	08/09/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS


ADJOURNMENT

2023-272 ADJOURNMENT

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:40pm.

Motion unanimously carried.



Lawrence S. Stec, City Clerk