



AGENDA

REGULAR SESSION

MONDAY, JUNE 5, 2023 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE TODD HANNA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. Tree Removal Request - 166 Chestnut Street
2. Pool Complaint - 1728 Cora
3. Redevelopment of McKinley School - Cost Summary
4. Redevelopment of McKinley School - RAV Summary of Findings

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.

CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

5. Approval of City Council Minutes 05.22.2023
6. MDOT Performance Resolution for Municipalities

NEW BUSINESS

7. Citizen Communication: Wastewater Treatment Plant Nuisance - McKinley Neighborhood
8. Appointment to Downtown Development Authority
9. Reappointments to Downtown Development Authority
10. Hiring: City Administrator
11. Memorandum of Agreement - Todd A. Drysdale
12. Compensation System Modernization - Non-Union
13. Hiring: Full Time Probation Officer - 27th District Court
14. Acquisition of 3634 4th Street
15. Establishment of Special Assessment District #952 - 2023 Sidewalk Program
16. Final Reading #1534: Ordinance Amendment - Chapter 175 Trees and Vegetation
17. First & Final Reading #1535: Ordinance Amendment - §71.006 and §71.999

BILLS & ACCOUNTS

REPORTS & MINUTES

Beautification Commission 05/11/23

Fire Commission 5/9/2023

Police Commission 5/23/23

WMS Commission 5/17/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

NEXT MEETING OF THE CITY COUNCIL: JUNE 26, 2023

ADJOURNMENT

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 1

ITEM: Tree Removal Request - 166 Chestnut Street

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: On April 11, 2023, the Engineering and Building Department received a request from Ms. Mary Ellen DeSana, 154 Chestnut St., to remove two (2) trees located at 166 Chestnut St. The property is owned by Ms. DeSana, and the trees are located along 2nd Street between the sidewalk and the curb. Ms. DeSana is requesting City Council grant permission for her to remove the trees and plant two (2) replacement trees.

The request has been reviewed by the Engineering and Building Department and the DPS. The attached Work Orders No. 132893 and 1041868 were created and the condition of the trees assessed. The trees are healthy trees, approximately 24" and 27" DBH. The trees do not meet the criteria for removal in accordance with the City of Wyandotte Policy on Tree Removal, Trimming and Planting, adopted in April of 2021. The April 2021 policy does allow tree removal by residents upon approval of the City Council. However, Council adopted a new tree policy at the May 22, 2023, Council meeting.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Receive Ms. Mary Ellen DeSana's communication and place on file. Pending approval of the new Tree Policy, refer the request to remove the two (2) healthy trees at 166 Chestnut to the City Engineer.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: If City Council approves the proposed Tree Policy revision, refer the request to remove healthy trees at 166 Chestnut to the Engineer.

LIST OF ATTACHMENTS:

1. Citizen Request to Remove Tree 166 Chestnut
2. WO 1032893 062421
3. WO 1041868 051322

RESOLUTION

Item Number: #1
Date: June 5, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council refers the tree removal request of Ms. DeSana, 166 Chestnut, to the City Engineer for review following the rules outlined in the new Tree Policy.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Dear Mayor and Council Members

I am writing this letter to ask permission to cut 2 trees down on my rental property after every bad storm I have to hire people to clean up the grounds and the roof, which is only 3 years old. I will gladly replace them with 2 trees that don't grow so tall.

Thank you
Mary Ellen DeSana
154 CHESTNUT ST
WYANDOTTE, MI 48192

2 TREES ARE ON THE LOT AT
166 CHESTNUT, BUT ARE ON
2ND ST. AROUND THE CORNER

City of Wyandotte
Department of Public Service

05/13/2022

04/11/2023
02:03 PM

Work Order

Work Order No 1041868

Status: COMPLETED

Work Order Type: PKS

Anonymous

Scheduled Date:

166 CHESTNUT

Est End Date: 05/13/2022

Manager:

Task: TASK

WO Description

CUT TREE @ 166 CHESTNUT

INVESTIGATE CONDITION OF TREE ON NE CORNER 2ND AND CHESTNUT - S TREE ON 2ND.
ADVISE GREG MAYHEW OF STATUS OF TREE.
12-2022 PER BM, TREE IS HEALTHY AND WILL NOT BE REMOVED

LABOR		EQUIPMENT			MATERIAL	
DATE	EMPLOYEE	HRS	NUMBER	HRS	ITEM	QTY

City of Wyandotte
Department of Public Service

06/24/2021

04/18/2023

11:55 AM

Work Order

Work Order No 1032893

Status: COMPLETED

Work Order Type: PKS

MARY DESANA

Scheduled Date:

166 CHESTNUT

Est End Date:

Manager:

Task:	CT:	CUT TREE
-------	-----	----------

WO Description

CUT TREE @ 166 CHESTNUT

TREE ON 2ND SEEMS TO BE DYING

8-30-21 PER BMARTIN TREE IS HEALTHY AND WILL NOT BE REMOVED

[illegible]

City of Wyandotte
Department of Public Service

05/13/2022

04/18/2023
11:57 AM

Work Order

Work Order No 1041868

Status: COMPLETED

Work Order Type: PKS

Anonymous

Scheduled Date:

166 CHESTNUT

Est End Date: 05/13/2022

Manager:

Task: TASK

WO Description

CUT TREE @ 166 CHESTNUT

INVESTIGATE CONDITION OF TREE ON NE CORNER 2ND AND CHESTNUT - S TREE ON 2ND.

ADVISE GREG MAYHEW OF STATUS OF TREE.

12-2022 PER BM, TREE IS HEALTHY AND WILL NOT BE REMOVED

LABOR		EQUIPMENT			MATERIAL	
DATE	EMPLOYEE	HRS	NUMBER	HRS	ITEM	QTY

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 2

ITEM: Pool Complaint - 1728 Cora

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE: Jesus R. Plasencia, City Engineer

BACKGROUND: At the May 22, 2023, City Council Meeting, Mr. Stefan Graziano, owner of 1740 Cora, approached Council regarding the unpermitted pool at 1728 Cora.

Please see the attached "Response to Unpermitted Swimming Pool at 1728 Cora" for a report on the actions of City Departments.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Receive and place this communication on file and continue to monitor the pool at 1728 Cora until final inspection is approved.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: The City Clerk shall receive the response to the unpermitted pool at 1728 Cora and place on file.

LIST OF ATTACHMENTS:

1. RESPONSE TO POOL at 1728 CORA
2. 08-01-22 no permit letter
3. 08-15-22 pool application
4. 08-16-22 pool permit
5. 08-26-22 notice of violation
6. 09-06-22 pool request for extension
7. 09-14-22 Property Survey 1740 Cora
8. 10-12-22 Property Survey 1728 Cora
9. 05-15-23 citation 302813
10. 05-30-23 notice of violation

RESOLUTION

Item Number: #2
Date: June 5, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council receives and places on file the communication from the City Engineer regarding the unpermitted swimming pool at 1728 Cora.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

RESPONSE TO UNPERMITTED SWIMMING POOL AT 1728 CORA

On May 15, 2023, the City Clerk's office received an email complaint of the property owner at 1728 Cora using a swimming pool without proper permit and inspections. The complaint presumed the owners were given excessive leeway in obtaining the required approvals. The following is a breakdown of the events to date.

- August 1, 2022, the Engineering and Building office received a complaint for an unpermitted pool without proper barriers at 1728 Cora. The property was found in violation and owner was sent a no permit letter.
- August 15, 2022, the owner submitted a pool permit application. The application was reviewed and approved.
- August 16, 2022, the permit for the pool was issued.
- August 26, 2022, pool was inspected; violations found and letter sent to owner.
- September 6, 2022, owner granted extension on the pool permit while the property line dispute between neighbors was resolved in court.
- April 1, 2023, extension for the pool expired.
- May 15, 2023, the pool was reinspected. Violations remain. Citation requested (#320813).
- May 30, 2023, owner requested final pool inspection. Violations remain. Citation requested.

The property owners of 1728 Cora and 1740 Cora disagree on the location of their shared property line. Each owner has obtained a survey by separate surveying companies. The surveys do not agree on the shared property line. The property line is particularly important as Section 190.323(K) of Wyandotte's Zoning Ordinance states *a wall of a swimming pool shall not be located less than four feet from any rear or side property line*. However, the court system, not this office, will decide on the true property line and the corresponding setback will be taken from that ruling. Thus, the installed pool may be properly located or may be required to be moved (or owners can seek variance, if needed) once the property line issue is resolved. In the meantime, the pool at 1728 Cora should not be filled unless the safeguards of the code are met and inspected. To date, the pool at 1728 Cora has not passed final inspection.

The owners of the pool at 1728 Cora have not been given blatant unequal treatment as the May 15, 2023, email from Stefan Graziano alleges.

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Theodore H. Galeski
CITY ASSESSOR



MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

GREGORY J. MAYHEW, P.E.
CITY ENGINEER

August 02, 2022

FIRST CLASS MAIL

ZAVALNEY, GARY/REBECCA
1728 CORA
WYANDOTTE, MI 48192

RE: Pool Installed No Permit at 1728 Cora

Dear Property Owner:

This Department has received a complaint that a swimming pool has been installed at the above referenced address. A review of our files indicates that the required Building and Electrical Permits have not been obtained.

Please be aware that there is a National Building Code for pools and that the safeguards required in the code are safety items resulting from "studies of drowning deaths" of children. Due to the life and safety issue at stake, this Department is requiring that you apply for the building and electrical permits **within fifteen (15) working days of the date of this letter** or remove the pool or secure the proper permits. Failure to do so will result in a citation being issued to you in accordance with Section 116.0 Violations for failure to comply with the provisions of Section 111.0 Conditions of Permit. **This will be your only notice.**

If you require an explanation or have any questions regarding said violation(s), please contact the undersigned at 734-324-4551 or email JKARP@WYANDOTTEMI.GOV.

Very truly yours,

Jim Karp
Civil Engineer



8/15/22
Sent to m.s.
-cc

Approved by: [Signature]

Department of Engineering & Building
CITY OF WYANDOTTE
3200 Biddle Ave., Ste. 200
(734) 324-4551

Page 25 of 30

Permit #: J22-2198
Rec'd By: _____
Date: 8/15/22

Approved
Attached

Application for Swimming Pool, Spas and Hot Tubs

Location, Ownership, and Detail must be correct, complete, and legible before a Building Permit will be issued.

Building Located At: 1728 COLA

Date: 8-15-22

Lot No. & Subdivision: 73-74

Applicant's Name: GARY P ZAWADZKI

Address: 1728 COLA

Phone #: _____

Owner's Name: GARY P ZAWADZKI Address: 1728 COLA

Lot Size: 60 feet WIDE (x) 157 feet LONG (x) Owner's Phone #: _____
Interior Lot (☒) Corner Lot (☐) Alley: _____ feet WIDE Rear Alley (☐) Side Alley (☐)
Building Size: 15 feet WIDE (x) 26 feet LONG (x) 4 feet HIGH 0 Stories
Space Between House & Alley: _____ feet Between House & Building on Rear: _____ feet
Width of Yards: Front: _____ feet Side _____ feet Side _____ feet

Show details as to location and sizes of all or any buildings and yard spaces on application for Certificate of Occupancy. Plans may be required for this work.

STATE CLEARLY THE NATURE OF THE PROPOSED WORK:

Swimming Pool Above Ground

Plan Review Fee: \$ _____ (to be paid when applying)

Estimated Cost by Department: \$ _____ Estimated Cost by Owner: \$ 1000

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

h/bldgapp.doc

X [Signature]
Signature of Owner or Authorized Agent

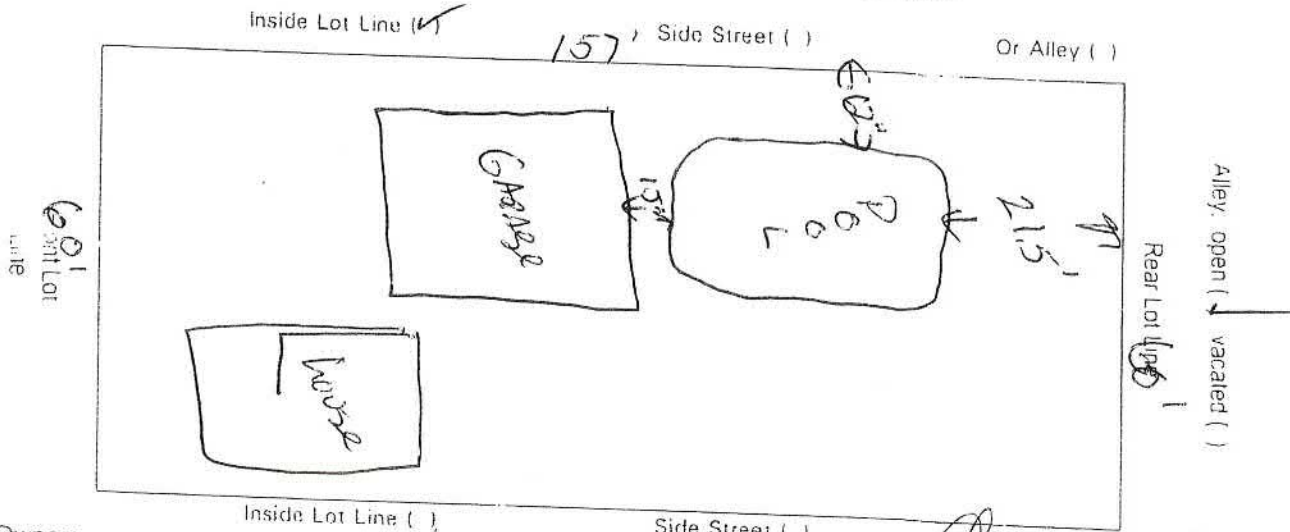
City of Wyandotte
Department of Engineering & Building
3200 Biddle Avenue, Suite 200
(734) 324-4551

In accordance with Section 2006 of the Zoning Ordinance, application is hereby made for a Certificate of Occupancy for a Swimming Pool

Located at: 1728 CORA WYANDOTTE MO
(single, 2 family, multiple dwelling, garage, addition, kind of business, etc...)

PLOT PLAN

Note: SHOW SIZE OF ALL BUILDINGS & YARD DIMENSIONS
ON PLOT. ALSO DESIGNATE VEHICLE STORAGE SPACE.



Owner: GARY P ZAVOLIN
Address: 1728 CORA
City: WYANDOTTE MO
Phone No.: _____

Side Street () _____
Or Alley () _____
Authorized Signature: Gary P Zavolin
Address: _____
City: _____
Phone No.: _____

Zoning District: RA
Lot Size: _____
Max. Area Of Occupancy: _____
Area Of Prop. Struc.: _____
Area Of Exist. Struc.: _____
Total Area: _____
Parking Provided For: _____
Parking Required: _____
Approved By: jm
Refused Because Of Non-Compliance to Section: _____

See BSA

- A) Vacated alley with _____ feet non-buildable easement
B) Open alley.



CITY OF WYANDOTTE, MICHIGAN

Department of Engineering & Building PH: (734) 324-4551 FAX: (734) 324-4535 • 3200 Biddle Ave. 48192

Affidavit for Swimming Pools, Spas and Hot Tubs

Location: 1728 CONA

Date: 8-15-22

A bona fide owner may do his/her own work, providing, he/she applies for and secures a permit, pays the fee, does the work himself/herself in accordance with the provisions of the codes and rules of the City of Wyandotte, applies for inspections and receives approval of his/her work by the appropriate inspection authority. Failure to comply with these requirements will subject the owner's permit to cancellation.

In making application, I realize I am assuming the responsibility of a licensed contractor for the construction and/or installation of the work mentioned in the permit. I further agree that I shall neither hire any person for the purpose of construction and/or installing, nor sub-contracting to any other person, firm, or corporation any portion of the construction and/or installation of equipment at the above premises.

I agree to request inspection as required by City Ordinance and Department Rules and keep all parts of the construction and/or installation exposed until the Department of Engineering and Building has accepted the construction and/or installation as being in compliance with the Code Requirements.

I certify that I will perform the work under the requirements of the above rules governing homeowner permits.

I further agree to correct all violations and will provide access to the premises between the hours of 9:00 a.m. to 5:00 p.m., Monday through Friday for necessary inspections.

Subscribed and sworn to me before this

15 day of Aug, 2022

Kelly Hu
Notary Public, Wayne County, Michigan

My Commission Expires: 5/13/26
Acting in the County of Wayne

Gary P Zavalaga
Printed Name

Gary P Zavalaga
Signature

1728 Cona
Address

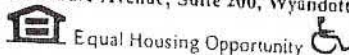
Wyandotte MI 48192
City, State, Zip

Phone Number

.....
If you have any questions regarding the work, please consult the inspector prior to beginning work. Please request all inspections at least 24 hours in advance.

If other problems arise, please contact the Engineering Office Supervisor at (734) 324-4551.

3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192 734-324-4551 • Fax 734-324-4535 email: engineering1@wyan.org



An Equal Opportunity Employer

Municipal Service Commission
Leslie Lupo
Carolyn Harris
Bryan J. Hughes
Robert J. Thiede
Paul Gouth



Paul LaManes
General Manager and Secretary
3200 Biddle Avenue, Suite 200
Wyandotte, MI. 48192-0658
Telephone: (734) 324-7100

Swimming pool Installation
Electric Service Relocation Form

8/16/2022 7:53:54 AM

Name of Owner: Gary Pzavalnev

Address: 1728 Cora Phone# _____

Name of contractor _____

Address _____ City _____

Phone # _____ Start Date _____ Completion _____

DMS USE ONLY

Violation: _____

Corrective action _____

DMS Approval X Date Approved _____ Sketch to City Eng. Dept YES

DMS Disapproval please select _____ Charge for Correction _____

The Assigned has been advised of any violation(s) and the charges associated to correct any violation(s) _____

DMS Investigator J. Rushlow Department Electric

Follow up information:

Date Charges Paid _____ Date DMS work completed _____

Comments: Proposed pool location per customer provided drawing is clear of overhead lines.



City of Wyandotte

3200 Biddle Ave, Suite 200, Wyandotte, MI 48192 - (734) 324-4550

Department of Engineering and Building

PBLD22-0607

Issued: 08/16/2022

Expires: 02/22/2023

Building - Residential

This permit conveys no right to occupy any STREET, ALLEY, or SIDEWALK, or any part thereof either temporarily or permanently.

Type of Construction: _____ Occupancy Group: _____ Edition of Code: MRC 2015

LOCATION	OWNER	APPLICANT
1728 CORA 57 006 08 0073 000 Lot: Plat/Sub: RA	ZAVALNEY, GARY/REBECCA 1728 CORA WYANDOTTE MI 48192 Phone: Fax:	ZAVALNEY, GARY/REBECCA 1728 CORA WYANDOTTE MI 48192 Phone: Fax:

Work Description:

1. INSTALL POOL PER THE MRBC 2015, INTERNATIONAL ELECTRICAL CODE 2015, AND IPC.
2. ALL THE PROPER ELECTRIC PERMITS FOR PUMPS / FILTERS / PLUGS SHALL BE OBTAINED AND INSPECTED.
3. PRIOR TO WATER ENTERING THE POOL ALL SAFETY MEASURES AND BARRIER HEIGHTS / REQUIREMENTS MUST BE MET. IF THE TOP OF THE POOL EDGE TO THE GRADE BELOW MEASURES 48 INCHES OR GREATER; A LOCKABLE LADDER WOULD MEET ALL SAFETY REQUIREMENTS. IF THE MEASUREMENT IS LESS THAN 48 INCHES; ALL PERIMETER DOORS (GARAGE INCLUDED IF ACCESSIBLE FROM OUTSIDE THE YARD) SHALL BE ALARMED, ALL DOORS AND GATES MUST BE SELF CLOSING AND SELF LATCHING, AND ALL FENCE REQUIREMENTS ARE MET (NOT CLIMBABLE ETC.).
4. POOL SHALL BE LOCATED A MINIMUM OF FOUR (4) FEET FOR ANY SIDE PROPERTY LINE AND FIVE (5) FEET FROM ANY HOUSE.
5. WYANDOTTE MUNICIPAL SERVICES SHALL VERIFY OVERHEAD / UNDERGROUND WIRE CLEARANCES.

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Base Fee	Standard Item	1.00	50.00
Building Permit Fee Residential (0-250K)	Permit Fee	1,000.00	13.00

This permit is granted in accordance with an application for a permit or plans now on file in this office, on the express condition that the said construction shall, in all respects, conform to the Ordinances and Building Code of the City of Wyandotte, regarding the construction of buildings and may be revoked at any time upon the violation of any of the provisions of said ordinances or code, or of the above specifications.

Fee Total:	\$63.00
Amount Paid:	\$63.00
Balance Due:	\$0.00



CITY OF WYANDOTTE, MICHIGAN
Department of Engineering & Building

GREGORY J. MAYHEW, P.E. City Engineer

August 29, 2022

NOTICE OF VIOLATION

ZAVALNEY, GARY/REBECCA
1728 CORA
WYANDOTTE, MI 48192

Location: 1728 CORA
Permit #: PBLD22-0607
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 08/26/2022. The following violations need to be corrected by 09/10/2022 and a re-inspection scheduled.

VIOLATIONS

AREA: VIOLATIONS

1. FENCE CANNOT BE CLIMBABLE
2. ALARMS TO BE ADDED TO ANY DOOR, GARAGE OR HOUSE, WITH ACCESS TO REAR YARD.

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS

REQUEST FOR EXTENSION

DATE: 9-6-22

ADDRESS: 1728 CORA

CASE NO: PBLD22-0607

PROPERTY OWNER: GARY ZAVALNEY

OWNER ADDRESS: 1728 CORA WYANDOTTE MI

OWNERS EMAIL ADDRESS

OWNERS PHONE NUMBER

LENGTH OF EXTENSION REQUESTED: 4-1-23

REASON FOR EXTENSION: MATERIAL ISSUES - PROPERTY LINE
DISPUTE - POOL IS BEING CLOSE - WILL COMPLETE PRIOR
RE-OPEN

EXTENSION GRANTED TO: 4-1-23

** Must drain / close pool. Shall not reopen pool until permit is approved.*

APPROVED BY: GJM, JRP, JGM

Jesus Plasencia

From: Joseph Mayhew
Sent: Wednesday, May 17, 2023 4:45 PM
To: Jesus Plasencia
Subject: FW: 1728 Cora - Pool Permit Extension
Attachments: scan_jmayhew_2022-09-06-13-26-56.pdf

From: Joseph Mayhew
Sent: Tuesday, September 6, 2022 1:35 PM
To:
Cc: Jesus Plasencia <jplasencia@wyandottemi.gov>; Greg Mayhew <gmayhew@wyandottemi.gov>; Kelly Roberts <kroberts@wyandottemi.gov>
Subject: 1728 Cora - Pool Permit Extension

Good afternoon,

Your request for an extension has been approved by our office with the following conditions:

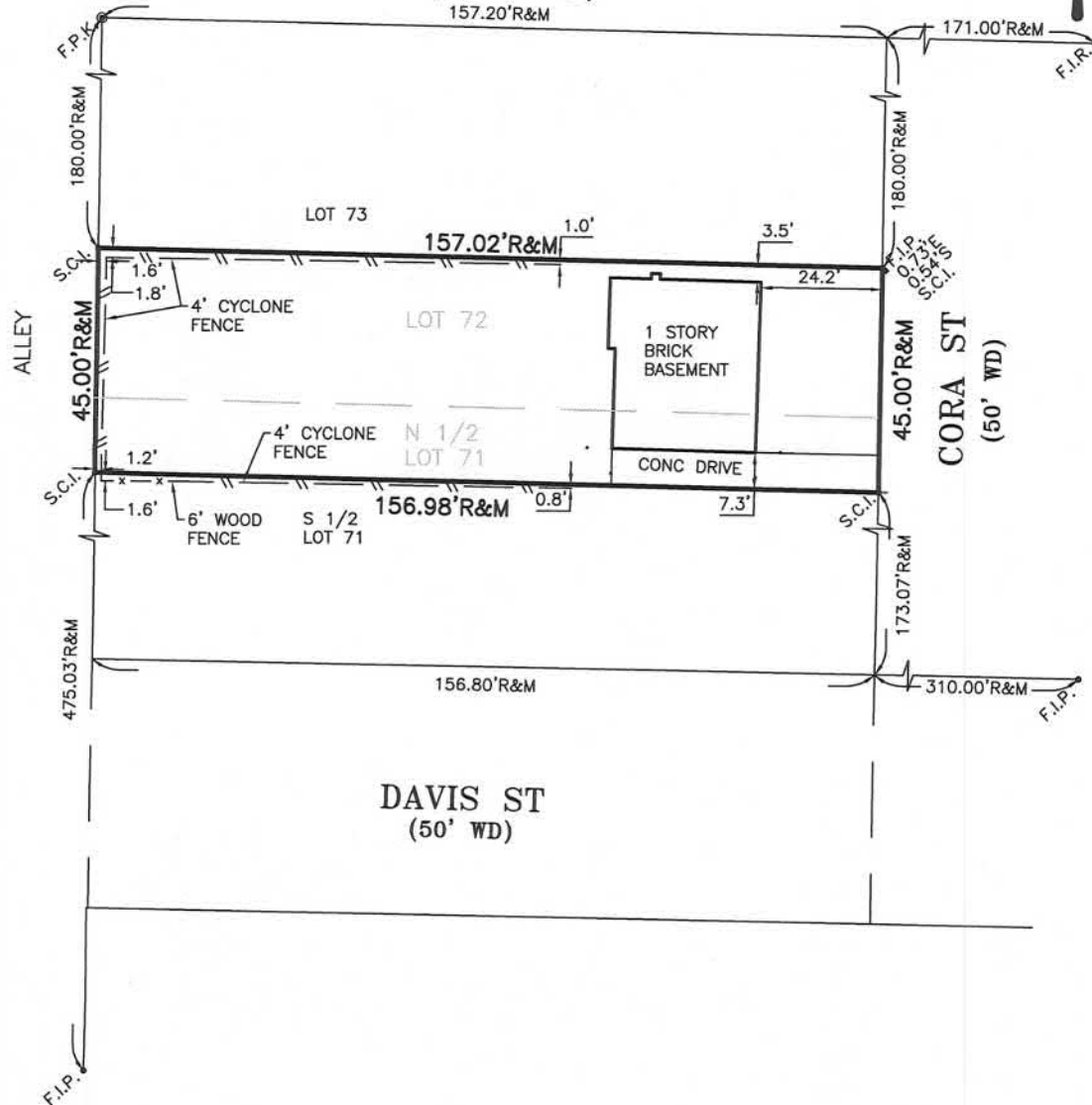
1. Pool must be drained.
2. Pool must be "closed".
3. Pool may not reopen until permit approved.

Per our conversation I believe all issues will be completed prior to the date provided of April 1, 2023. Once everything has been completed, please contact our office for inspection.

Should you have any questions, please let me know.

Joseph Mayhew
City of Wyandotte
Engineering and Building Dept.
(734) 324-4525
jmayhew@wyandottemi.gov

157.20'R&M



ALL OF LOT 72 ALSO THE N 1/2 LOT 71
OF "EBERTS FORD CITY SUBDIVISION" OF
PART OF SOUTH HALF OF SECTION 20,
T.3S., R.11E., VILLAGE OF FORD & ECORSE
TOWNSHIP (NOW CITY OF WYANDOTTE),
WAYNE COUNTY, MICHIGAN AS RECORDED IN
LIBER 33 OF PLATS, PAGE 55 WAYNE
COUNTY RECORDS.

RECORDED	R.
MEASURED	M.
PRORATED	P.
CALCULATED	C.
SET IRON	S.I.
FOUND P.K. NAIL	F.P.K.
FOUND IRON ROD	F.I.R.
FOUND IRON PIPE	F.I.P.
SET CAPPED IRON	S.C.I.
FOUND CONC. MON.	F.C.M.
POINT OF BEGINNING	P.O.B.



I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND ABOVE PLATTED AND/OR DESCRIBED ON 08/31/22 AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS LESS THAN 1/5000 AND THAT ALL REQUIREMENTS OF P.A. 132 OF 1970 HAVE BEEN COMPLIED WITH.

Greg L Ash
GREG L. ASH, P.L.S. #28400



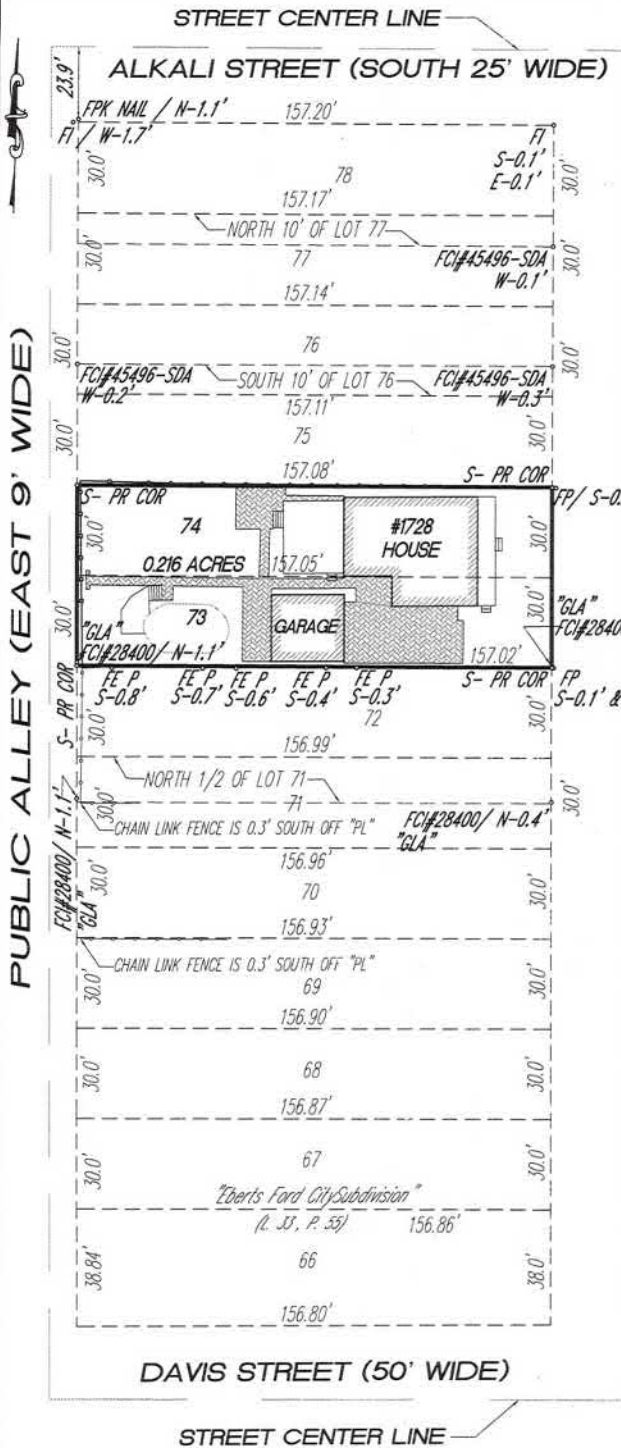
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

STEFAN GRAZIANO
22210 WEST RIVER ROAD
GROSSE ILE, MI 48138

SCALE: 1" = 30'

DRAWN BY:
BGW

CERTIFICATE OF SURVEY



Legal Description: 1728 Cora Street, Wyandotte, MI, 48192
 Part of the S 1/2 of Section 20, T.3S., R.11E., City of Wyandotte, Wayne County, Michigan, being more particularly described as follows:
 LOTS: 73 and 74 of of "Eberts Ford City Subdivision", (L.33, P.55).
 Containing: 9,423 Square Feet---0.216 Acres, more or less.
 Parcel Identification Number: 57-006-08-0073-000.
 Subject to the rights of a public and any easements and/or restrictions of record or otherwise.
Note:
 Legal Description as cited herein is furnished by Client.
Surveyor's Certification:
 I hereby certify that I have surveyed and mapped the land plotted/mapped and described as shown herein and that the ratio of closure of the unadjusted field observations of such survey are no greater than 1 in 10000 feet, that all property corners are installed with the positional precision required by this act and that all the requirements of public P.A. 132 have been complied with.

LEGEND

FE P	= FENCE POST (CUT OFF) BASE ONLY
PL	= PROPERTY LINE
FI	= FOUND IRON
FCI	= FOUND CAPPED IRON
FPP	= FOUND PIPE
FMS	= FOUND MONUMENT
S-PR COR	= SET PROPERTY CORNER
GLA	= GREG L. ASH, PROFESSIONAL SURVEYOR
N, E, S, W	= NORTH, EAST, SOUTH, WEST
S-0.1' E-0.1'	= CORNER IS 0.1' S. OF EXACT LOCATION
N-1.1' W-1.7'	= CORNER IS 1.1' N. OF EXACT LOCATION
P.I.D.#	= PARCEL IDENTIFICATION NUMBER
T./R.	= TOWN/RANGE
L./P.	= LIBER/PAGE
R./M.	= RECORD/MEASURE
O-H-W	= OVER HEAD WIRE
[Symbol]	= STAMPED CONCRETE
[Symbol]	= CONCRETE PAVEMENT
[Symbol]	= WOODEN DECK/PORCH
[Symbol]	= OVER HEAD WIRE
[Symbol]	= PRIVACY FENCE
[Symbol]	= CHAIN LINK FENCE



Note:
 Since our survey does not include a Title Commitment search there could be easements and /or any encumbrances upon the subject property as shown herein that are not presented at this time.
Note:
 Bearings and distances of record are based on recorded plat as shown herein.
 All bearings as shown herein are in relation to: "TRUE NORTH"

Mende Bezanovski
 Mende Bezanovski, P.S.
 4001049430
 0' 25' 50' 100'

 36636 North Pointe Dr. New Baltimore, MI, 48047 TEL. (586) 822-4964, FAX: (586) 591-5930 info@ab-sb-landsurvey.com; www.ab-sb-landsurvey.com	SCALE: 1" = 50'	PAGE: 1 OF 2
	JOB NUMBER: 2022-10-12-279-BY	DRAWN: MB
	FIELD: MB	CHECKED: MB
	REVISIONS:	DATE: 10-23-2022
	CLIENT: Mrs. Rebecca A. Zavalney	
ADDRESS: 1728 Cora Street, Wyandotte, MI, 48192		TEL: () FAX: ()

RECEIVED

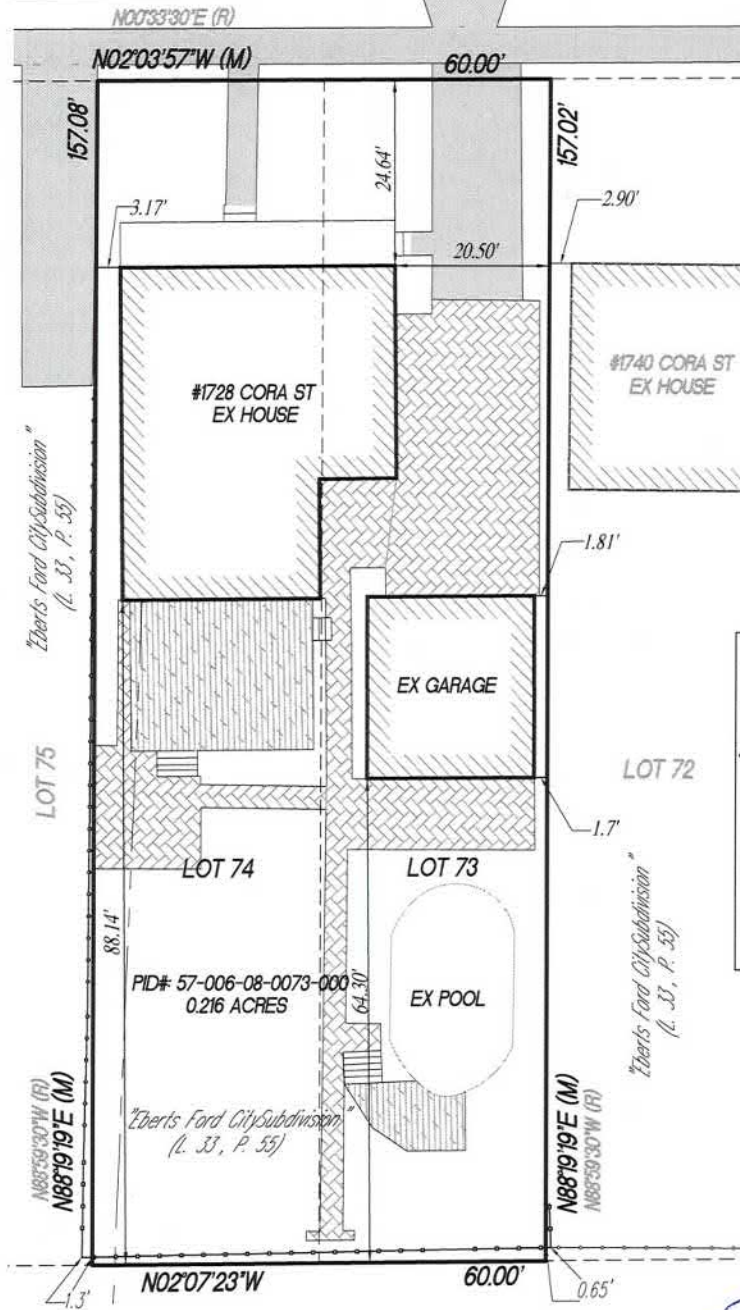
OCT 26 2022

CERTIFICATE OF SURVEY

CENTER OF ROAD

CORA STREET (50' WIDE)
(CONCRETE PAVEMENT)

CONCRETE CURB & GUTTER



Legal Description: 1728 Cora Street, Wyandotte, MI, 48192
Part of the S 1/2 of Section 20, T.3S., R.11E., City of Wyandotte, Wayne County, Michigan, being more particularly described as follows:

LOTS: 73 and 74 of of "Eberts Ford City Subdivision", (L.33, P.55). Containing: 9,423 Square Feet---0.216 Acres, more or less.

Parcel Identification Number: 57-006-08-0073-000.

Subject to the rights of a public and any easements and/or restrictions of record or otherwise.

Note:
Legal Description as cited herein is furnished by Client.

Surveyor's Certification:
I hereby certify that I have surveyed and mapped the land plotted/mapped and described as shown herein and that the ratio of closure of the unadjusted field observations of such survey are no greater than 1 in 10000 feet, that all property corners are installed with the positional precision required by this act and that all the requirements of public P.A. 132 have been complied with.

LEGEND

FE P = FENCE POST (CUT OFF) BASE ONLY
PL = PROPERTY LINE
FI = FOUND IRON
FCI = FOUND CAPPED IRON
FP = FOUND PIPE
FM = FOUND MONUMENT
S-PR COR = SET PROPERTY CORNER
GLA = GREG L. ASH, PROFESSIONAL SURVEYOR
N-E: S-W = NORTH; EAST; SOUTH; WEST
S-0.1' = CORNER IS 0.1' S. OF EXACT LOCATION
N-1.1' = CORNER IS 1.1' N. OF EXACT LOCATION
P.I.D.# = PARCEL IDENTIFICATION NUMBER
T./R. = TOWN/RANGE
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O-H-W = OVER HEAD WIRE
S = STAMPED CONCRETE
C = CONCRETE PAVEMENT
W = WOODEN DECK/PORCH
--- = OVER HEAD WIRE
---o--- = PRIVACY FENCE



Note:

Since our survey does not include a Title Commitment search there could be easements and/or any encumbrances upon the subject property as shown herein that are not presented at this time.

Note:

Bearings and distances of record are based on recorded plat as shown herein.

All bearings as shown herein are in relation to: "TRUE NORTH"

Mende Bezanovski, P.S.
4001049430



36636 North Pointe Dr. New Baltimore, MI, 48047
TEL: (586) 822-4964, FAX: (586) 591-5930
info@ab-sb-landsurvey.com;
www.ab-sb-landsurvey.com

SCALE: 1" = 20'	PAGE: 2 OF 2
JOB NUMBER: 2022-10-12-279-BY	DRAWN: MB
FIELD: MB	CHECKED: MB
REVISIONS:	DATE: 10-23-2022
CLIENT: Mrs. Rebecca A. Zavalney	
ADDRESS: 1728 Cora Street Wyandotte, MI, 48192	TEL: FAX:

Uniform Law Citation				Ticket No. 302813		<input type="checkbox"/> Victim Involved	
US DOT #				Incident No.		Dept. No.	
The People of: <input type="checkbox"/> the State of Michigan				Local Use/Arrest No.		Detection Device	
<input type="checkbox"/> Township <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> County							
OF: WYANDOTTE				BAC			
THE UNDERSIGNED SAYS THAT ON:		Month	Day	Year	At approximately	<input checked="" type="checkbox"/> A.M. <input type="checkbox"/> P.M.	Date of Birth
State <input checked="" type="checkbox"/> Oper./Chauff. <input type="checkbox"/> CDL		5	24	23	0900		
Race		Sex	Height	Weight	Hair	Eyes	Occupation/Employer
W		M	5'10"	165	Brown	Blue	Police Officer
Name (First, Middle, Last)							
GARY PHILIP ZAVLON							
Street							
1723 LARA							
City				State		Zip Code	
WYANDOTTE MI				48192			
E-mail Address				Cellular Phone			
Vehicle Plate No.		Year	State	Vehicle Description (Year, Make, Color)		Veh. Type	
THE PERSON NAMED ABOVE, in violation of <input type="checkbox"/> Local Ordinance <input type="checkbox"/> State Law <input type="checkbox"/> Administrative Rule							
UPON 1723 LARA							
AT OR NEAR							
WITHIN <input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWNSHIP OF WYANDOTTE							
COUNTY OF WARNE							
MCL Cite/PACC Code/Ordinance				DID THE FOLLOWING Charge No.			
Type				Description (include any bond amount collected on each charge)			
<input type="checkbox"/> C/I <input type="checkbox"/> Warn <input type="checkbox"/> Authorization pend.				No bond permit			
<input type="checkbox"/> Misd <input type="checkbox"/> Fug							
<input type="checkbox"/> Fel <input type="checkbox"/> Waiv							
<input type="checkbox"/> C/I <input type="checkbox"/> Warn <input type="checkbox"/> Authorization pend.				2			
<input type="checkbox"/> Misd <input type="checkbox"/> Fug							
<input type="checkbox"/> Fel <input type="checkbox"/> Waiv							
<input type="checkbox"/> C/I <input type="checkbox"/> Warn <input type="checkbox"/> Authorization pend.				3			
<input type="checkbox"/> Misd <input type="checkbox"/> Fug							
<input type="checkbox"/> Fel <input type="checkbox"/> Waiv							
TO THE COURT: Do not arraign on a felony charge until an authorized complaint is filed.							
Offense Code(s)							
1 2 3							
Key for Type: C/I=Civil Infraction Misd=Misdemeanor Fel=Felony Warn=Warning Fug=Fugitive							
Waiv=Appearance for Which Fines/Costs May be Waived Authorization pend.=Authorization pending							
Remarks:							
VIN:							
CHECK IF APPROPRIATE <input type="checkbox"/> Damage to Property <input type="checkbox"/> Local Court Bond \$							
<input type="checkbox"/> Vehicle Impounded <input type="checkbox"/> Injury <input type="checkbox"/> License Posted in Lieu of Bond							
<input type="checkbox"/> Traffic Crash <input type="checkbox"/> Death <input type="checkbox"/> Appearance Certificate							
Person in Active Military Service <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> None							
SEE DATE BELOW. SEE BACK OF CITATION FOR EXPLANATION AND INSTRUCTIONS							
Appearance Date on or before WITHIN 14 DAYS							
Hearing Date (If applicable) on <input type="checkbox"/> Contact Court							
<input type="checkbox"/> Juvenile Traffic Misd. (Court will Notify) <input type="checkbox"/> Formal Hearing Required (Court will Notify)							
In the Court of WYANDOTTE							
Court Address & Phone Number							
2015 PEARCE AVE WYANDOTTE MI 48192							
<input type="checkbox"/> I served a copy of the civil infraction complaint upon the defendant (or owner/occupant by posting if applicable) I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief.							
Complainant's Signature and receipt if applicable						Month	Day
GARY PHILIP						Year	
Officer's Name (printed)						Officer's ID No.	
2015 PEARCE AVE WYANDOTTE MI 48192							
Agency ORI 30283300				Agency Name WYANDOTTE POLICE			
MI-30283300				WYANDOTTE POLICE			
UC-01a, Rev. 10/21							
CIVIL INFRACTION COPY							



CITY OF WYANDOTTE, MICHIGAN
Department of Engineering & Building

JESUS R. PLASENCIA, P.E., City Engineer

May 31, 2023

NOTICE OF VIOLATION

ZAVALNEY, GARY/REBECCA
1728 CORA
WYANDOTTE, MI 48192

ZAVALNEY, GARY/REBECCA
1728 CORA
WYANDOTTE, MI 48192

Location: 1728 CORA
Permit #: PBLD22-0607
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 05/30/2023. The following violations need to be corrected by 06/14/2023 and a re-inspection scheduled.

VIOLATIONS

AREA: VIOLATIONS

1. FENCE CANNOT BE CLIMBABLE

2. ALARMS TO BE ADDED TO ANY DOOR, GARAGE OR HOUSE, WITH ACCESS TO REAR YARD.

05/18/23 SITE WAS INSPECTED. POOL IS RECESSED IN GROUND AND WALL IS 36 INCHES ABOVE GRADE. POOL HAS 42 INCHES OF WATER IN POOL. IMPROPER BARRIERS IN YARD FOR POOL PROTECTION: SOUTH (SNOW FENCE), NORTH (CHAIN LINK FENCE), AND EAST (NO BARRIER). NO APPARENT ALARMING INSTALLED. EXTENSION FOR REPAIRS EXPIRED 04/01/23. CITATION ISSUED. OWNER SHALL BRING POOL INTO COMPLIANCE OR REMOVE POOL.

1. PUMP AND ELECTRICAL OUTLET WITHIN 36 INCHES OF POOL WALL. ISPSC 2015 SECTION 305.2.9 CLEAR ZONE.

2. GATE SHALL BE SELF CLOSING SELF LATCHING. CURRENT GATE TO DECK SELF CLOSES BUT DOES NOT LATCH. TESTED ON SITE. NEW GATE ORDERED PER HOMEOWNER. ISPSC 2015 SECTION 305.3 - GATES.

3. WATER IN POOL. FILLED TO CURRENTLY LEVEL ON 5/29/23 PER HOMEOWNER. WAS ADVISED PREVIOUSLY TO NOT FILL POOL UNTIL PERMIT APPROVED.

4. SURVEY SUBMITTED BY SURVEYOR DOES NOT HAVE DISTANCE FROM PROPERTY LINE TO POOL. DISPUTE OVER PROPERTY LINE CURRENTLY ONGOING. POOL REQUIRED TO BE MINIMUM 4 FEET FROM SIDE PROPERTY LINE.

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 3

ITEM: Redevelopment of McKinley School - Cost Summary

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: At the May 8, 2023, City Council Meeting, Council approved a right of entry and access agreement for a developer (Rise Above Ventures) to prepare plans and a proposal to redevelop the aging McKilnley school at 640 Plum. In the event that the developer was unable to complete the repurposing of the school, Council also requested the Engineering and Building Department to prepare rough plans and costs to demolish the school and construct Cherry Street for the purpose of constructing new homes in the neighborhood. Enclosed are the documents for the rough design and planning.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Receive and place this communication on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None at this time.

IMPLEMENTATION PLAN: The City Clerk shall receive the response for the McKinley Redevelopment and place on file.

LIST OF ATTACHMENTS:

1. Summary of Mckinley Redevelopment Costs
2. PLAT MAP FOR MCKINLEY SCHOOL
3. Cherry Street Extension with Electric PLANS
4. Summary of Mckinley Demolition
5. Budgetary Estimate for Cherry Street
6. MS Electric Estimate

RESOLUTION

Item Number: #3
Date: June 5, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council receives and places on file the communication from the City Engineer regarding potential costs and plans for the redevelopment of McKinley school.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

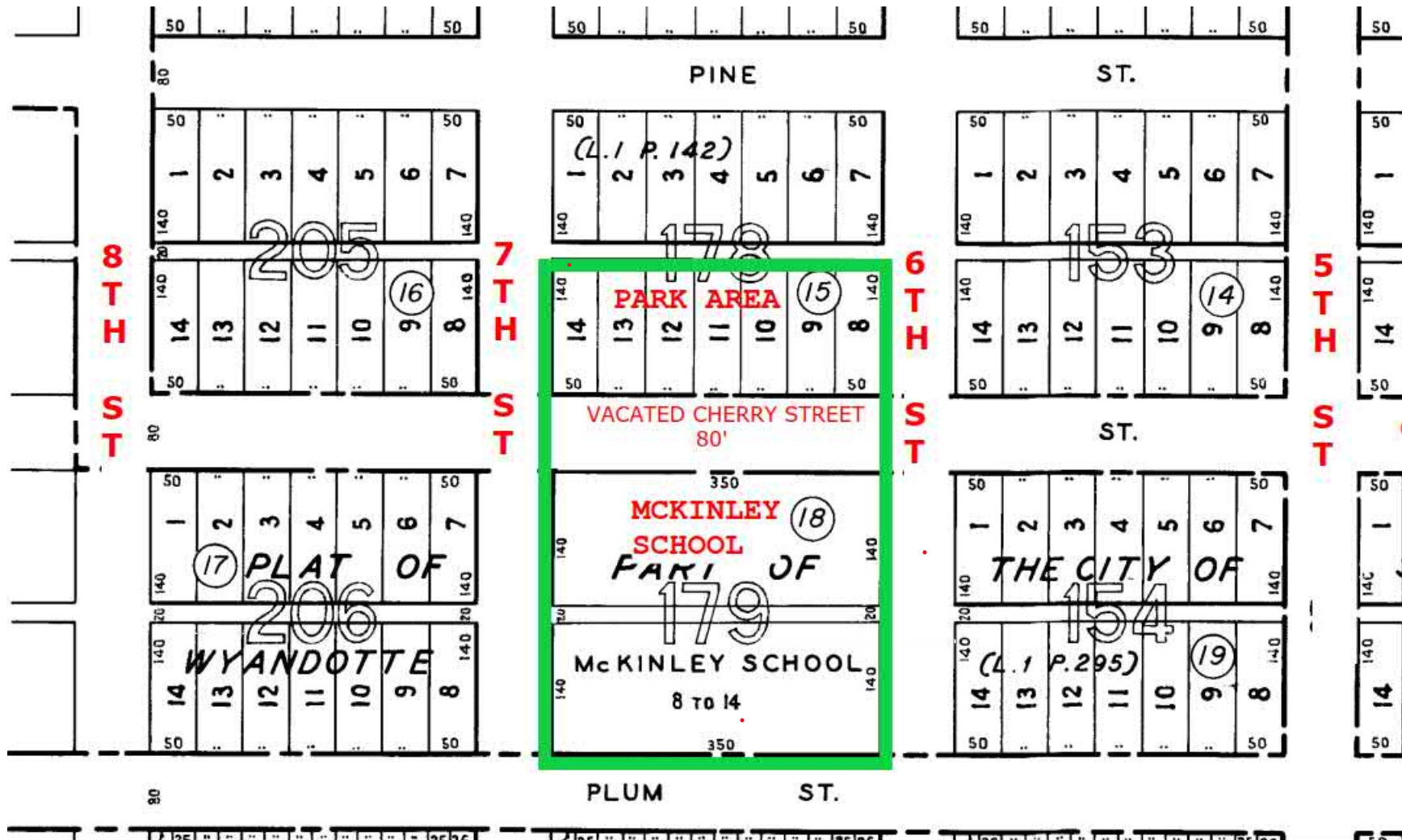
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

SUMMARY OF COSTS TO REDEVLOP MCKINLEY

Item	Description	Estimated Cost
1	Demolish McKinley School	\$ 500,000.00
2	Construct Cherry Street	\$ 325,433.79
3	Municipal Services Underground Power	\$ 94,951.00
4	Municipal Services Water	\$ 115,000.00
5	Municipal Services Cable	\$ 50,000.00
Estimated Total Cost		\$ 1,085,384.79

This estimate provides for all 21 availble lots to be redeveloped for future single family homes. No costs for any future public park are included.

PLAT MAP FOR MCKINLEY SCHOOL



21 lots are available (Lots 8-14 in Block 178 and lots 1-14 in Block 179).

Each lot measures 50' by 140'.

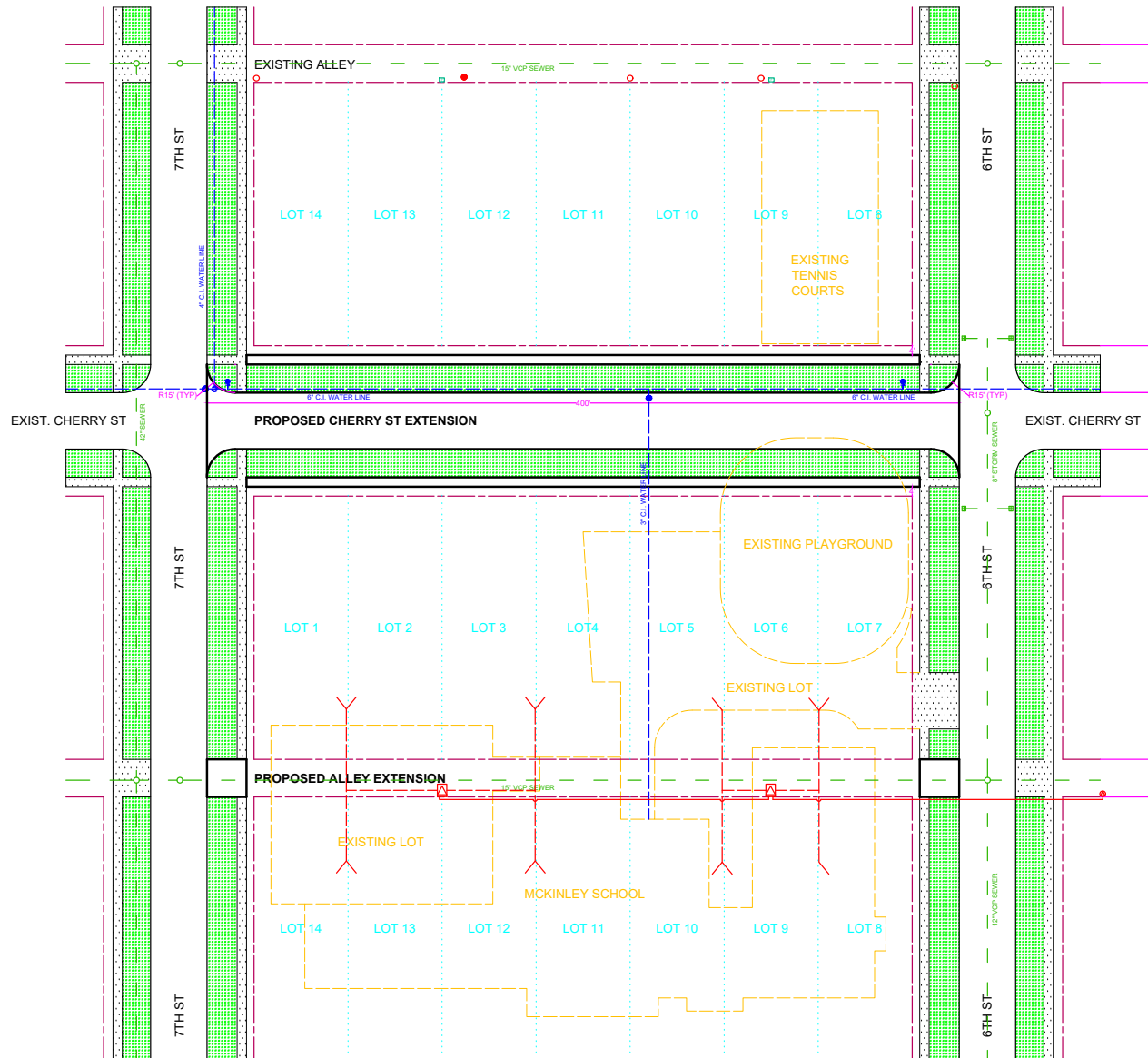
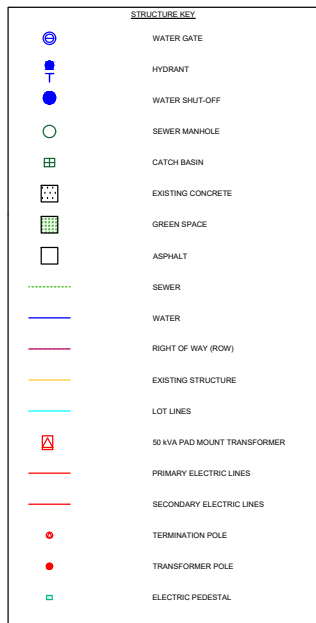
North

DATE: 05/16/2023
 DRWN BY: JAMES KARP II
 CK BY: JESUS PLASENCIA
 PROJECT NO:

**PROPOSED
CHERRY STREET
EXTENSION (6TH-7TH)**

CITY OF WYANDOTTE - DEPT. OF ENGINEERING
CITY ENGINEER - JESUS R. PLASENCIA, P.E.
3200 BIDDLE AVENUE
WYANDOTTE, MI 48192
PHONE: (734) 324-4551
FAX: (734) 324-4535

P-1



**Bid File 4839 Demolition of McKinley School
January 23, 2023**

#	Contractor	Bid Amount
1	Oakwood Building Co.	\$ 239,800.00
2	International Construction	\$ 469,900.00
3	Dore & Associates	\$ 485,800.00
4	Thomas Trucking	\$ 540,000.00
5	Blue Star	\$ 642,200.00
6	VinCon Inc.	\$ 642,230.00
7	Adamo Demolition	\$ 697,000.00
8	Homrich	\$ 933,000.00
9	Salenbien Trucking	\$ 1,150,000.00
<i>Average Bid</i>		\$ 644,436.67

Estimated Cost if Rebid \$ 500,000.00

COPIES TO:
Contractor
Eng. Dept. File
City Engineer
Peggy

CITY OF WYANDOTTE
DEPARTMENT OF ENGINEERING
3200 BIDDLE AVENUE, SUITE 200
WYANDOTTE, MICHIGAN 48192

Cherry Street Budgetary Estimate

May 30, 2023

Contract With: Al's Asphalt Paving Co.

Address: 25500 Brest Rd, Taylor, MI 48180

Contract Dated: March 22, 2021

For: File #4800 - 2023 HMA Resurfacing Project

This is a budgetary estimate for the reconstruction of Cherry Street using contractual unit rates in the current HMA Resurfacing contract with Al's Asphalt.

Pay Item	Plan	Placed	Unit	Rate	Total
1 Cold Milling Surface		0	SYD	\$1.80	\$0.00
2 Adjust and Seal Catch Basin		0	EA	\$850.00	\$0.00
3 Adjust and Seal Manhole		2	EA	\$850.00	\$1,700.00
4 Adjust Water Shut Off		2	EA	\$400.00	\$800.00
5 Rebuild Structures		0	LFT	\$110.00	\$0.00
6 Remove Existing Structure		0	EA	\$680.00	\$0.00
7 Install New Catch Basin		4	EA	\$2,400.00	\$9,600.00
8 Install 6-inch PVC Storm Sewer		0	LFT	\$45.00	\$0.00
9 Install 8-inch SDR Storm Sewer		460	LFT	\$100.00	\$46,000.00
10 Install 10-inch PVC Storm Sewer		0	LFT	\$70.00	\$0.00
11 Install 12-inch PVC Storm Sewer		0	LFT	\$70.00	\$0.00
12 Concrete Base Repair		0	SYD	\$74.65	\$0.00
13 Remove 8-inch Concrete		200	SYD	\$3.00	\$600.00
14 Place 8-inch Finished Concrete		1,850	SYD	\$74.65	\$138,102.50
15 Subgrade Undercutting		875	CYD	\$9.00	\$7,875.00
16 Undercutting Backfill - 21A Fill Stone		15	TON	\$48.00	\$720.00
17 Remove and Replace Curb		0	LFT	\$37.08	\$0.00
18 Remove 4-inch Concrete		200	SFT	\$1.00	\$200.00
19 Place 4-inch Concrete Sidewalk ADA Ramp		200	SFT	\$8.30	\$1,660.00
20 Place 4-inch Concrete		2,000	SFT	\$7.98	\$15,960.00
21 ADA Detectable Warning Surface		40	LFT	\$49.44	\$1,977.60
22 Remove Integral Curb		40	LFT	\$10.00	\$400.00
23 Replace ADA Integral Curb		40	LFT	\$19.57	\$782.80
24 Remove 6-inch Concrete		0	SFT	\$1.00	\$0.00
25 Place 6-inch Concrete		0	SFT	\$8.55	\$0.00

Cherry Street Budgetary Estimate
May 30, 2023

Contract With: Al's Asphalt Paving Co.
For: File #4800 - 2023 HMA Resurfacing Project

Pay Item	Plan	Placed	Unit	Rate	Total
26 Sawcut Asphalt	1,250	0	LFT	\$1.50	\$0.00
27 Remove Asphalt	1,865	0	SYD	\$8.00	\$0.00
28 HMA Base Course Patching	440	0	TON	\$112.00	\$0.00
29 Surface Preparation	1,860	0	SYD	\$1.10	\$0.00
30 Butt Joint	646	100	LFT	\$5.00	\$500.00
31 HMA Wearing Course - 5E3	1,997	3	TON	\$112.00	\$336.00
32 HMA Leveling Course - 36A	620	0	TON	\$112.00	\$0.00
33 Hand Patch HMA Wearing Course - 36A	210	0	TON	\$112.00	\$0.00
34 Hand Patch HMA Leveling Course - 13A	210	0	TON	\$112.00	\$0.00
35 Driveway Patching	59	0	TON	\$220.00	\$0.00
36 Regrade and Sod	120	0	SYD	\$12.00	\$0.00
37 Regrade and Seed with Mulch Blanket	2,755	1,800	SYD	\$10.00	\$18,000.00
38 Traffic Maintenance and Control	1	1	LS	\$14,000.00	\$14,000.00
39 Clean Up	1	1	LS	\$10,472.00	\$10,472.00
40 Install New Man Hole	0	2	EA	\$3,500.00	\$7,000.00
41 Place 6-inch Underdrain	1,900	450	LFT	\$14.00	\$6,300.00
42 Regrade and Hydroseed	0	0	SYD	\$14.00	\$0.00
43 Pavt Mrkg, Waterbourne, 4-inch, Blue	220	0	LFT	\$2.00	\$0.00
44 Pavt Mrkg, Waterbourne, 4-inch, White	1,580	0	LFT	\$2.00	\$0.00
45 Pavt Mrkg, Waterbourne, 4-inch, Yellow	1,600	0	LFT	\$2.00	\$0.00
46 Welded Wire Fabric, Epoxy Coated	0	0	SFT	\$1.13	\$0.00

Total Work Completed to Date = \$282,985.90

Estimated Work to be Performed	\$282,985.90
Plus 15% Overages	\$42,447.89
Total Estimated Cost	\$325,433.79

Compiled by: Jesus R. Plasencia

Checked By: _____

Jesus R. Plasencia P.E.

Vendor #:

202-440-825-460	Major Streets	
203-440-825-460	Local Streets	
492-200-825-460	TIFA Streets - Major	
492-200-825-460	TIFA Streets - Local	\$325,433.79
101-448-750-270	Building Maintenance	

Total	\$325,433.79
--------------	---------------------

Quote

3200 Biddle Ave
Wyandotte, MI 48192
734-324-7190

INVOICE – Quote for Cherry St. extension
DATE 5/26/2023

Description	Amount
40- Sticks of 4" schedule 80 PVC	\$5200.00
140- Sticks of 2" schedule 80 PVC	\$7280.00
#2 EPR 400'	\$2248.00
#2 Ground 400'	\$1188.00
2- 50 KVA Single phase padmount	\$7200.00
3000' of #2 copper service wire	\$8910.00
100 Amp cut out	\$195.00
2- Secondary pedestal	\$570.00
80 hours C- Crew with laborers & equipment	\$62160.00
Total	\$94,951.00

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 4

ITEM: Redevelopment of McKinley School - RAV Summary of Findings

PRESENTER: Joe Gruber, DDA Director

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Rise Above Ventures ("Developer") and the City of Wyandotte executed a Right of Entry and Access Agreement for the former McKinley School at 640 Plum Street following unanimous approval at the City Council meeting on May 8, 2023. The agreement outlined the City and the Developer's mutual desire to redevelop the property in an economically feasible manner conducive to the neighborhood's desires. The attached Summary of Findings provides a detailed background and an overview of the proposed redevelopment project components and process, including the various requests of the City of Wyandotte to help facilitate the redevelopment project.

STRATEGIC PLAN/GOALS: To advocate for our heritage and economic development.

ACTION REQUESTED: DDA Director is requesting Mayor and City Council to receive and place on file "640 Plum Street: Summary of Findings: Rise Above Ventures" and to refer the Summary to the City Attorney and Department Heads for review, and to return to City Council at the upcoming City Council meeting on Monday, June 19th, 2023 with a final recommendation and all supporting documentation for the redevelopment of the McKinley School.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: City Attorney and Department Heads will review the Summary of Findings and the proposed redevelopment project, and return to City Council at the upcoming City Council meeting on Monday, June 19th, 2023 with a final recommendation and all supporting documentation for the redevelopment of the McKinley School.

LIST OF ATTACHMENTS:

1. 640 Plum Summary of Findings

RESOLUTION

Item Number: #4
Date: June 5, 2023

RESOLUTION by Councilperson _____

WHEREAS, the City of Wyandotte has a strong desire to sell and redevelop the former McKinley School site at 640 Plum Street, including the adjacent playground space and vacant green space, and

WHEREAS, the City Council executed a "Right of Entry and Access Agreement" for the former McKinley School site at 640 Plum Street, including the adjacent playground space and vacant green space with Rise Above Ventures ("Developer") on May 8th, 2023, and

WHEREAS, the Developer has submitted his Summary of Findings for the former McKinley School site at 640 Plum Street that provides a detailed background and an overview of the proposed redevelopment project components and process, including the various requests of the City of Wyandotte to help facilitate the redevelopment project.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby receive and place on file "640 Plum Street: Summary of Findings: Rise Above Ventures" and refer the Summary to the City Attorney and Department Heads for review, to return to City Council at the upcoming City Council meeting on Monday, June 19th, 2023 with a final recommendation and all supporting documentation for the redevelopment of the McKinley School.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

640 PLUM REDEVELOPMENT: SUMMARY OF INITIAL FINDINGS



FORMER MCKINLEY ELEMENTARY SCHOOL

Produced By R.A.V.
For the City of Wyandotte
May 31st, 2023

RAV

Table of Contents

Executive Summary 3

Proposed Deal Structure & Terms 5

 3 Primary Components5

 Specific Deal Terms5

Other Developer Responsibilities 7

Executive Summary

640 Plum in Wyandotte Michigan, and the adjacent land to its North up to and including the vacated Cherry Street, has historically been home to McKinley Elementary school. Around 15 years ago the school closed and the building has sat abandoned since, with only the former playground used as a ‘park’ by the local community.

In the time since its closing numerous potential developers have toured the property and proposed a variety of projects. There has been significant public interest from the local community in bringing about an end use that is an asset to, and improvement for, the site and its surrounding residents. Surrounding residents have been vocal in their objections to projects they see as inconsistent with their desired development for the site.

The biggest challenge appears to be a disconnect between what the local community wants to see built and the economic feasibility of their desired outcome. It’s my understanding that new market rate housing, combined with a preservation of the former playground and a conversion of it to a permanent public park, is the project that would draw the strongest community support. That is the project proposed by my company. The only alternative at this point seems to be tearing down the building at great expense to the City, in order to convert the space back to buildable land for construction of new houses.

I first toured McKinley School (aside from the years I coincidentally attended elementary school there) in late 2021. At the time I had the same end use presented by this proposal in mind, but the cost to convert the building to that use was higher than the potential value of the project at completion. I was unaware of any incentives that could be used to bridge the gap, and so while I thought the project could be really special, I declined offering to take on the project at that time.

What has changed since is the opening of a program administered by the MEDC called the Revitalization and Placemaking 2.0 program. The MEDC’s website introduces the program as follows:

“The Revitalization and Placemaking Program (“RAP 2.0 Program”) is an incentive program that will proactively deploy \$100 million in state funding to address the COVID-19 impacts and community revitalization needs in Michigan communities to invest in projects that enable population and tax revenue growth through rehabilitation of vacant and blighted buildings and historic structures, rehabilitation and development of vacant properties, and development of permanent place-based infrastructure associated with social zones and traditional downtowns, outdoor dining, and place-based public spaces.

Administered by MEDC, this tool provides access to real estate and place-based infrastructure development gap financing in the form of grants of up to \$5 million per project for real estate rehabilitation and development, grants of up to \$1 million for public space place-based infrastructure per project, and grants of up to \$20 million to local or regional partners who develop a subgrant program.”

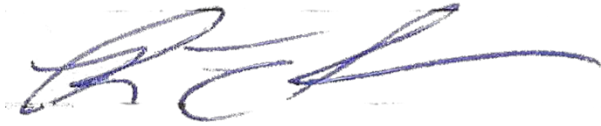
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RAP 2.0 offers a competitive grant award scored on a 100-point basis according to specified, published project criteria. Grant applications are due June 30th 2023 and awardees are to be notified by this Fall. After thorough review I believe that the redevelopment detailed throughout this proposal will be a very strong applicant for this program, potentially 100/100 in terms of the MEDC's scoring criteria – and if application to this program is successful then the redevelopment proposed here will be financially viable.

Applying for this funding is a costly, laborious, and risky endeavor for my company. Because it's a competitive application process with limited funds available, if our application is going to be successful it is imperative that we earn every point possible. To that end our team (including many 3rd party professionals we already hired at our own expense) is already far along in putting together the necessary components of the application. For example, our construction plans will be prepared prior to the application deadline because that is one of the listed program criteria. Every point in the RAP 2.0 program's scoring criteria will matter, and we are aiming to earn all 100 of them.

The rest of this summary details the overall project and deal structure, along with the RAP 2.0 program upon which the plan to move forward with this development is contingent.

I thank you for your time and consideration of this proposal.



Ron Thomas
RAV – President
ron@riseaboveventures.com

Proposed Deal Structure & Terms

3 Primary Components

The development proposed in this Summary has three major components. They are:

1. Redevelopment of the former McKinley School building into condominium housing containing 30+/- residential units, some common area amenities, and parking adjacent to the building's north.
2. Construction of 5 new single-family homes along 7th street on what is now vacant land. These homes will generally be constructed to the standards of houses built as part of Wyandotte's 'Build a Future in Wyandotte' program.
3. Preservation of, and reinvestment in, the former playground which will be retained by the City as a permanent public park.

Site Control

Prior to the June 30th application deadline a new entity formed by my company will take deed to the property, and simultaneously sign a purchase agreement back to the City allowing the City to repurchase the property back from my company for \$1 in the event that the development proposed by this Summary has not commenced on or before December 31st of 2023. The sole reason for this structure, as opposed to a transfer of property by deed upon commencement of construction, is to produce the strongest RAP 2.0 application possible. Specifically, the award criteria states:

*"State whether or not the applicant owns the property. If not, please state whether or not there is a signed purchase agreement or other form of land control in place. **4 points for a recorded deed** (emphasis added), 2 points for purchase agreement, 0 points otherwise"*

The full award criteria is attached to this proposal below.

Specific Deal Terms

The other specific terms of this proposal are as follows:

- The existing building to be converted to market rate condominium residential units. Approximately 30+/- units in total within the existing building, plus parking in the existing lot and newly paved areas to the building's north as may be necessary. No additional structures built onsite or attached to the existing building (aside from the 5 proposed single-family homes along 7th street. Developer reserves the right to lease these condos in the building to tenant renters in the event they don't sell at a price point that justifies their sale at the discretion of the Developer.
- The existing gymnasium would be converted to a common area amenity for all residents of the development.

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- Purchase price for Developer of \$1. Repurchase price for City of \$1 in the event that this redevelopment does not proceed as proposed herein.
- City will retain ownership over the existing playground for conversion of it to a permanent public park.
- Simultaneous to the redevelopment of the existing school, Developer will cause to be built 5 single family homes along 7th street in accordance with standards and specs of “Build a Future in Wyandotte”. Developer is not permitted to rent these homes.
- City will loan Developer \$1M interest only at 3%. The loan will be a mortgage against the houses that will be paid back upon sale of the homes. Loan will be funded at time of permitting for the houses to be constructed, which will be on or before 12/31/23.
- Developer is fully responsible for all costs of any kind and nature pertaining to the design and construction of the existing building and the newly constructed houses.
- In consideration of the sales price of the McKinley School building and the land upon which the new houses will be constructed, the Developer will invest in the renovation of the public park area with modernized playground equipment and recreational facilities for public use. The City will retain ownership and maintain the community area in perpetuity. To this end the Developer can choose to either (A) allocate \$100,000 into a playground construction fund to be managed by the Wyandotte Recreation Commission, or (B) design and build a playground space that shall be approved by the Wyandotte Recreation Commission. This funding will be provided, or investment made, by the Developer on or before ninety (90) days following issuance of CofO for the development.
- The Developer and the City both mutually agree that the exact dimensions and final borders of the public park space, the single family home space, and the existing building and adjacent parking space will be properly apportioned in accordance with a professional site survey and final site plan, which shall be furnished and paid for by the Developer and shall be approved by the City of Wyandotte. The Purchaser shall then pay to have the lots split in accordance with the City’s approved site plan.
- Developer will be held to a strict, but reasonable and mutually agreed timeline for redevelopment and construction.
- Offer contingent upon receipt of an MEDC RAP 2.0 Grant for McKinley School Redevelopment in an amount sufficient, in the Developer’s sole discretion, to make the project financially viable.
- Offer further contingent on full term NEZ certificates for the residential units constructed within the existing building, and NEZ certificates of not less than 5 years for the newly constructed single-family houses.

Other Developer Responsibilities

Upon execution of a Right of Entry and Access Agreement on May 9th 2023 the Developer agreed to certain deliverables prior to negotiation of a Purchase Agreement. Below in this section is a list of those deliverables along with an explanation of each.

1. Perform preliminary market analysis (within last six (6) months).

EXPLANATION – Included below is a list of all condominium sales publicly listed in the City of Wyandotte in the last 12 months.

2. Describe the proposed urban design / architectural design, construction schedule and operation of the development upon completion.

EXPLANATION – This development will begin on or before 12/31/23 and complete on or around 12/31/25. The single-family homes will be constructed according to the parameters of the Build a Future in Wyandotte program. To the maximum extent practical, the existing McKinley School building would be architecturally preserved, with new glazing added throughout and exterior patios and/or balconies added for each residence where possible. After completion ongoing management will be conducted by the owners of the single-family residential houses, and by the association for the condominiums within the former school building.

3. Provide parking analysis and traffic configuration.

EXPLANATION – The existing parking lot is to remain and be resurfaced, and expanded as necessary to provide required parking. A complete parking analysis is currently being conducted by a third-party architecture firm and will be provided to the City as part of the proposed site plan as soon as practicable.

4. The identity of all anticipated lenders including names and telephone number of contacts. Detailed background of all project participants.

EXPLANATION – At this time First Merchant's Bank has indicated i) familiarity with the project, ii) initial interest in the deal as presented, and iii) that it generally meets their underwriting criteria. Also, the above terms stipulate a construction mortgage from the City of Wyandotte for the new single-family homes. Other portions of the capital stack include owner/investor equity and the grant from the RAP 2.0 Program.

At the time RAV is the only proposed project participant.

5. A description of proposed financing for the project, including those that may come about as a result of a public / private partnership with federal or state agencies.

EXPLANATION – The proposed project financing for the redevelopment of the school building consists of i) a first mortgage lender, ii) and RAP 2.0 Grant and iii) investor/developer equity. The total estimated project budget is \$8M, with the estimated breakdown being 35%, 50%, and 15% respectively.

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The proposed project financing for the construction of the new single-family houses is i) a \$1M construction mortgage from the City of Wyandotte, and ii) additional funding as may be necessary from either a bank through a loan participation agreement and/or investor developer funds.

Other government contributions include the above detailed NEZ certificates and the purchase price of the property.

6. Disclosure of the estimated total development cost of the project including proposed rental rates.

EXPLANATION – Total estimated project budget, inclusive of the redevelopment of the existing building, construction of the single-family homes, and the reinvestment in the public park area is approximately \$9.6M.

7. Proposed Site Plan, including the number, type, size and description of units and parking spaces provided.

EXPLANATION – Currently being created by third party architects, however no variance will be requested and the required amount of spaces for the condominium units will be planned for adjacent to the existing structure's north. Additionally, all newly built homes will have garages and/or off-street parking on their individual parcels.

8. Review of estimated property taxes with City and inclusion in budget.

EXPLANATION – Taxes will be ordinary market rate for all units constructed subject to the NEZ certificates set forth above. Developer will meet with the assessor's office to further estimate the totals prior to the application deadline for the RAP 2.0 program, and when those totals are determined they will be disclosed to City Council.

9. **Developer** acknowledges and agrees that future tax revenue from the private development and ownership of the Property is a material part of the consideration to City for any Purchase Agreement and the sale of said Property. **Developer** agrees not to transfer or close on a sale of the property to an entity that will result in the property or buildings becoming tax exempt or making use of any of the property or building that would result in any of the property or building being exempt from taxation without monetary compensation paid to the city in an amount agreed upon by the parties. A written agreement in a form and manner agreed to by the parties would be required to be executed and made part of any purchase agreement.

EXPLANATION – Developer agrees.

10. **Developer** may request that the City generally support **Developer's** use of various tax incentives and grant or loan programs to assist with redeveloping the Property, if determined by **Developer** to improve the financial feasibility of the Property, including but not limited to the following: (a) real property tax reduction for any eligible residential portion of the property, such as the Neighborhood Enterprise Zone (NEZ) Act, Act 147 of 1992, as amended; (b) the Community Revitalization Program (CRP), a grant and/or loan program available through the Michigan Strategic Fund (MSF) and Michigan Economic Development Corporation (MEDC); and (c) other economic assistance that may be available through any other programs available at the federal, state, county or local level. City acknowledges that

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the **Developer** may submit a request for a Brownfield Plan or Tax Increment Financing reimbursements for costs which are eligible pursuant to the state Brownfield statute. The City shall assist in providing the necessary documents to pursue any potential financial incentives.

EXPLANATION – At this time Developer intends only to seek the above detailed NEZ certificates. Developer reserves the right to seek further assistance through other remediation tools, such as Brownfield programs, in the event that a phase 2 environmental study of the site reveals the need for remediation not yet known at the time of the drafting of this document.

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department "Guidance for Meetings of Governmental Bodies" and PA228 of 2020, using the Zoom Audio platform, on Monday, May 22, 2023, and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: Councilperson Calvin; City Assessor Theodore Galeski

Also Present: Todd Browning, City Treasurer; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARING

- SAD #947A: 2021 Sidewalk Program, Phase II
 - *Zero objections received in person or in writing.*
- SAD #948: Grading and Paving of Marshall St. 8th to 7th St.
 - *Zero objections received in person or in writing.*
- SAD #950: Grading and Paving of Vehicle Spaces, James DeSana Drive
 - *Zero objections received in person or in writing.*

UNFINISHED BUSINESS

2023-147 RULES & REG. FOR TREE REMOVAL, TRIMMING & PLANTING

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Council has received the communication from the City Engineer regarding the City of Wyandotte's tree removal policy, and hereby approves the "Rules and Regulations for Tree Removal, Trimming and Planting", dated May 22, 2023, with edits made to Table A as recommended by council, as prepared by the City Engineer, promulgated in accordance with the City of Wyandotte Code of Ordinances, Chapter 175 Trees and Vegetation, Sec. 175.002. Authority of Department of Building and Engineering.

Motion unanimously carried.

2023-148 FIRST READING #153: ORDINANCE AMENDMENTS- TREES & VEG.

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that a first reading of Ordinance Amendment #1534: Chapter 175 Trees and Vegetation be held on May 22, 2023.

Motion unanimously carried.

CALL TO THE PUBLIC

CONSENT AGENDA

2023-149 MINUTES

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the minutes of the meetings held under the dates of May 8, 2023, be approved as recorded without objection.

Motion unanimously carried.

2023-150 AMENDMENT TO RESOLUTION 2023-111: MARKETS OF DOWNTOWN

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Resolution 2023-111 be amended as follows:

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator and Director of the Downtown Development Authority to use the city properties listed below for the Markets of Downtown Wyandotte and that the parking is to be posted as "Use for market vendor parking" for the dates and times below:

Dates: June 1st, 2023 through October 26th, 2023 – no market to take place the Thursday of the Wyandotte Street Art Fair: July 13th 2023

Times: 12 to 7 pm

Locations to be used: Set up to start at 11 am each

- Sycamore and Biddle Avenue – Area near City Hall
- The use of sidewalks and city property along Biddle Avenue from Oak to Eureka Road for merchants and vendors
- City property around the Clock Tower area at Maple Street and Biddle Avenue
- Grassy Lot at 1st and Elm Street
- South side row of parking spots in Parking Lot #11, located next to the grassy lot
- No parking signs to be placed in necessary areas prior to the event

All vendors will sign hold harmless agreements, be required to add the City as additional insured to their policy if they carry one and remain on file in the City Clerk's Office.

Motion unanimously carried.

2023-151 VARIOUS SERVICES PERFORMED BY THE CITY OF WYANDOTTE

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of delinquent Special Assessment Installments; AND

BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2023 Summer Tax Roll.

Motion unanimously carried.

2023-152 CBD SNOW REMOVAL ASSESSMENT

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the Council concurs with the recommendation of the City Engineer in his communication regarding the Snow Removal for the Central Business District, performed by the Department of Public Service; AND

BE IT RESOLVED that Council directs the Finance Department to spread said charges on the 2023 Summer Tax Roll against said properties.

Motion unanimously carried.

2023-153 DELINQUENT WATER & SEWER CHARGES BILLED

By Councilperson Crayne, supported by Councilperson Alderman

Resolved by City Council that Council concurs with the Municipal Services Commission and directs the WMS General Manager through the City Treasurer to spread delinquent water and sewer charges in the total amount of \$6,325.83 on the 2023 Summer Tax Roll, as recommended by WMS management

Motion unanimously carried.

2023-154 MUNICIPAL SERVICES- YEAR TO DATE FINANCIAL RESULTS 3/31/2023

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED by the City Council to receive and place on file the six-month financial results for the Department of Municipal Services for the period ending March 31, 2023.

Motion unanimously carried.

2023-155 WYANDOTTE STREET ART FAIR SPONSORSHIP - MICHIGAN LOTTERY

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the Special Events Coordinator in the following resolution:

A resolution to APPROVE the agreement provided by the State of Michigan Lottery for the 2023 Wyandotte Street Art Fair, July 12th through 15th as outlined in the provided communication dated May 16th 2023, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

2023-156 WYANDOTTE STREET ART FAIR RENTAL - DISPLAY GROUP

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Events Coordinator, to approve the contract for Display Group from Detroit for the rental of 11 wooden benches, 24 picnic tables, umbrellas, bases and sandbags, etc. the event to be held July 12th through the 15th 2023.

The rental fee of \$5,895.60 is to be paid from the Wyandotte Street Art Fair expense account. 285-225-925-860.

Motion unanimously carried.

2023-157 WYANDOTTE STREET ART FAIR RENTAL – MI TOURNAMENT FLEET

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Events Coordinator, to approve of the contract for Michigan Tournament Fleet for rental of a 6 passenger cart, flat bed gas cart and delivery and pick up for the Wyandotte Street Art Fair staff to be held July 12th through the 15th 2023. We ask that the City of Wyandotte add Michigan Tournament Fleet to our insurance policy according to their recommendation.

285-225-925-860 - \$1,010 Wyandotte Street Art Fair Expense Account

Motion unanimously carried.

2023-158 WYANDOTTE STREET ART FAIR -J. DAVIS

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the Special Events Coordinator in the following resolution:

A resolution to APPROVE the street entertainment contract John Davis for the 2023 Wyandotte Street Art Fair as outlined in the provided communication, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

John Davis - \$1,800

Motion unanimously carried.

2023-159 WSAF 2023 COMMISSIONED ARTWORK – C. SCILLIAN

By Councilperson Crayne, supported by Councilperson Alderman.

WHEREAS the Special Events Coordinator has requested to contract the services of Corey Scillian for the Wyandotte Street Art Fair 2023 two statues/art pieces.

Wyandotte Street Art Fair: \$6,990 – 285-225-925-860

RESOLVED that Council concurs with the Special Events Coordinator to APPROVE the contract Corey Scillian for the 2023 Wyandotte Street Art Fair with funds to be paid from the WSAF Expense Account 285-225-925-860, AND FURTHER BE IS RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

2023-160 MUSIC AT THE MARKETS: DECK INSTALLATION

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED, that the Mayor and City Council hereby approve the request of the DDA Director for a construction and installation of a deck stage in the grassy lot at 1st and Elm Street, and BE IT FURTHER RESOLVED, the Mayor and City Council authorize the DDA Director to execute the Work Order and Sponsorship Donation Form upon satisfactory review of the design, construction, and installation plans of the City Engineer.

Motion unanimously carried.

2023-161 WELLNESS WEDNESDAYS: OUTDOOR SUMMER YOGA

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED, that the City Council approves the request of the DDA Director for use of city property located at the Grassy Lot at 1st Street and Elm Street for Wellness Wednesdays: Outdoor Summer Yoga to be held each Wednesday evening from 6:30 PM to 7:30 PM from Wednesday, June 7th, 2023 through Wednesday, August 30th, 2023 in partnership with 359 Yoga and Henry Ford Health. There will not be any Yoga on Wednesday July 5th, 2023 (day after Independence Day) or Wednesday July 12th, 2023 (1st day of the Wyandotte Street Art Fair). Set up to begin at 5:30 PM. All participants will be required to register and sign hold harmless agreements prior to participation in Wellness Wednesdays: Outdoor Summer Yoga.

Motion unanimously carried.

2023-162 WYANDOTTE FAMILY CHURCH: LOVE WYANDOTTE WEEK

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED, that the Mayor and City Council hereby approve the request of the DDA Director, and BE IT FURTHER RESOLVED that the Mayor and City Council hereby authorize Wyandotte Family Church to conduct their "Love Wyandotte Week" bench restoration service project beginning Tuesday, June 20th and ending Saturday, June 24th, 2023. All activities will be constantly monitored by adult supervision. All power tools will be battery-powered-only and are not permitted to be used by any children. All participants of every age will be required to sign a hold harmless agreement with the City of Wyandotte prior to participation in the volunteer project.

Motion unanimously carried.

NEW BUSINESS**2023-163 DEDICATION AND NAMING: PATT SLACK WAY**

By Councilperson Crayne, supported by Councilperson Alderman

WHEREAS, Patricia "Patt" Slack has demonstrated 43 years of contributing positive growth to Downtown Wyandotte as an artist, entrepreneur, business owner, promoter, booster, and facilitator of development.

NOW THEREFORE BE IT RESOLVED that the Mayor and City Council hereby approve the request of the DDA Director and authorize the naming of the alleyway bound by Maple Street, Sycamore Street, Yack Arena Parking Lot #8, and Biddle Avenue as "Patt Slack Way", and hereby approve the use of City Property for an unveiling and naming celebration starting at 5:00 PM on Thursday, June 15th, 2023.

Motion unanimously carried

2023-164 CITIZEN COMMUNICATION: S. GRAZIANO – PROPERTY 1728 CORA

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that the communication from Stefan Graziano regarding a property issue at 1728 Cora St. is hereby referred to the City Engineer with a report due back to the Council on June 5, 2023.

Motion unanimously carried.

2023-165 APPOINTMENT: FIRE CHIEF – J. MOLINE

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from Mayor DeSana and Doug Melzer, President of the Police and Fire Commission, regarding the appointment of Jeremy Moline to Fire Chief, are received and placed on file and

BE IT FURTHER RESOLVED that Council concurs in the recommendations as set forth in these communications to name Jeremy Moline as Fire Chief in the City of Wyandotte with a starting salary at the Fire Chief Class Code E (\$91,228.80 annually) effective May 27, 2023 subject to the signing of the attached Employment Agreement, and

BE IT FURTHER RESOLVED, that the Mayor and City Council thank Tom Lyon for his many years of dedicated service to the City of Wyandotte.

Motion unanimously carried.

2023-166 APPOINTMENT: ASSISTANT FIRE CHIEF – D. HAWKINS

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communications from Mayor DeSana and Doug Melzer, President of Police and Fire Commission, regarding the appointment of Daniel Hawkins to Assistant Fire Chief, and receive and place them on file and

BE IT FURTHER RESOLVED that Council concurs in the recommendations as set forth in these communications to name Daniel Hawkins as Assistant Fire Chief in the City of Wyandotte with a starting salary at the Assistant Fire Chief Class Code A (\$84,260.80 annually) effective May 29, 2023.

Motion unanimously carried.

2023-167 ALLOCATION AND PROCEDURES FOR FUNDS RETURNED BY WCA

By Councilperson Crayne, supported by Councilperson Alderman

Resolved that the City Council concurs with the recommendation to equally allocate the funds received from the Wyandotte Community Alliance to reserve accounts established individually for the Beautification Commission 402-000-257-010 (\$33,333.33), 402-000-257-015 Recreation Commission (\$33,333.33), and 402-000-257-020 Historical Commission for the Shipyard Monument (\$33,333.33) and

Further, establish a reserve account for the DDA-81 Chestnut 101-000-257-102 (\$21,000) for the donation of funds to the Downriver Council of the Arts and

Further, establish a policy that requires the City Council approve all expenditures of these funds and that the use of the funds be restricted for capital improvements that assist in the mission and purpose of the departments for which the allocations were designated and prohibit the use of funds for salaries and personnel.

Motion unanimously carried.

2023-168 SPECIAL ASSESSMENT DISTRICT #947A

By Councilperson Crayne, supported by Councilperson Alderman

WHEREAS the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District #947A for the purpose of defraying that part of the cost which Council decided should be paid and borne by a special assessment for 2021 Sidewalk Program Special Assessment District Phase 2 - Goddard Road to North Drive and from 6th Street to Biddle Avenue within the city of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor; AND

WHEREAS after such hearing this council is of the opinion that said roll should be approved and confirmed;

NOW THEREFORE BE IT RESOLVED that special assessment roll #947A as filed by the City Assessor with the City Clerk be hereby approved and confirmed that this Council does hereby estimate that the period of usefulness of said improvements is not less than five (5) years and that the assessments shown on said roll be divided into 5 annual installments, payable by the first day of June each year from

2023 to 2027, and that the City Clerk transmit said roll to the City Treasurer with his warrant for collection accordingly, and that the installments of each special assessment roll shall bear interest at the rate of six percent (6%) per annum commencing July 1, 2023, said interest to be paid annually on the due dates of the principal installments of said special assessment roll.

Motion unanimously carried.

2023-169 SPECIAL ASSESSMENT DISTRICT #948

By Councilperson Crayne, supported by Councilperson Alderman

WHEREAS the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District #948 for the purpose of defraying that part of the cost which Council decided should be paid and borne by a special assessment for the fifty (50) foot wide public alley street known as Marshall Street, between 8th Street and 7th Street, within the city of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor; AND

WHEREAS after such hearing this council is of the opinion that said roll should be approved and confirmed; NOW

THEREFORE BE IT RESOLVED that special assessment roll #948 as filed by the City Assessor with the City Clerk be hereby approved and confirmed that this Council does hereby estimate that the period of usefulness of said improvements is not less than five (5) years and that the assessments shown on said roll be divided into 5 annual installments, payable by the first day of June each year from 2023 to 2027, and that the City Clerk transmit said roll to the City Treasurer with his warrant for collection accordingly, and that the installments of each special assessment roll shall bear interest at the rate of six percent (6%) per annum commencing July 1, 2023, said interest to be paid annually on the due dates of the principal installments of said special assessment roll.

Motion unanimously carried.

2023-170 SPECIAL ASSESSMENT DISTRICT #950

By Councilperson Crayne, supported by Councilperson Alderman

WHEREAS the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District #950 for the purpose of defraying that part of the cost which Council decided should be paid and borne by a special assessment for the proposed grading and paving of the vehicle parking spaces (an eighteen (18) foot wide, one hundred thirty (130) foot long portion of the eastern part of the sixty-nine (69) foot wide public street known as James DeSana Drive) between Biddle Avenue and the property known as 1 James DeSana Drive within the city of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor; AND

WHEREAS after such hearing this council is of the opinion that said roll should be approved and confirmed; NOW

THEREFORE BE IT RESOLVED that special assessment roll #950 as filed by the City Assessor with the City Clerk be hereby approved and confirmed that this Council does hereby estimate that the period of usefulness of said improvements is not less than ten (10) years and that the assessments shown on said roll be divided into 10 annual installments, payable by the first day of June each year from 2023 to 2032, and that the City Clerk transmit said roll to the City Treasurer with his warrant for collection accordingly, and that the installments of each special assessment roll shall bear interest at the rate of three percent (3%) per annum commencing July 1, 2023, said interest to be paid annually on the due dates of the principal installments of said special assessment roll.

Motion unanimously carried.

2023-171 HIRING: PROBATIONARY POLICE OFFICER, C. HARRIS

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the Probationary Police Officer position within the Police Department and

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and
 FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Connor Harris as a Probationary Police Officer in the Police Department contingent on the successful completion of physical, drug screen and psychological examinations.
 Motion unanimously carried.

2023-172 HIRING: ASSISTANT SUPERINTENDENT – DPS, R. KNOX

By Councilperson Crayne, supported by Councilperson Alderman
 RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the Assistant Superintendent position at the Department of Public Service and
 CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and
 FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Richard Knox as Assistant Superintendent in the Department of Public Services at Class Code 36A effective June 5, 2023 contingent on successful completion of pre-employment physical, drug screen and background check.
 Motion unanimously carried.

2023-173 HIRING: FINANCE & ADMINISTRATION - CITY ACCOUNTANT, H. HURD

By Councilperson Crayne, supported by Councilperson Alderman
 BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of a City Accountant for the Department of Finance and Administration; AND
 CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and
 FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Heather Hurd as the City Accountant at Class Code 39D contingent on the successful completion of a physical and drug screen examination.
 Motion unanimously carried.

2023-174 SALE OF FORMER 622 POPLAR

By Councilperson Crayne, supported by Councilperson Alderman
 RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City-owned property located at former 622 Poplar is hereby received and placed on file; AND
 BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as the former 622 Poplar to Mr. and Mrs. Colo'n in the amount of \$10,000.00; AND
 BE IT FURTHER RESOLVED that if the Purchaser(s), Mr. and Mrs. Colo'n does not undertake development within six (6) months, or complete construction within one (1) year, it will result in the Seller's right to repurchase property, including any improvements to one (\$1.00) dollar. A condition will be placed on the Deed that will include this contingency;
 NOW THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as the former 622 Poplar, between Mr. and Mrs. Colo'n and the City of Wyandotte for \$10,000 as presented to the Council.
 Motion unanimously carried.

2023-175 BID FILE #4845 AWARD: DEMOLITION OF VARIOUS STRUCTURES

By Councilperson Crayne, supported by Councilperson Alderman
 RESOLVED that Council concurs with the recommendation of the City Engineer and approves the award to Oakwood Building Company, Inc., Shelby Township, MI, for File #4845 Demolition of

Various Structures in the amount of \$45,030.00, and authorizes the Mayor and City Clerk to proceed with the execution of this contract, and,
FURTHER RESOLVED, the project will be funded from account 492-200-850-519 Land Purchases.
Motion unanimously carried.

2023-176 FINAL READING #1532: CITY ENGINEER SALARY

By Councilperson Crayne, supported by Councilperson Alderman

**AN ORDINANCE ENTITLED AN ORDINANCE DETERMINING THE SALARY FOR THE
CITY OF WYANDOTTE ENGINEER**

The City of Wyandotte Ordains:

Section 1. City Engineer.

Commencing April 17, 2023 and expiring on April 18, 2025, the City Engineer shall initially receive an annual salary in the sum of \$101,150.40. On April 19, 2024, the annual compensation will be increased to Level 51B of the non-union classification schedule.

In addition, the following apply to the City Engineer:

1. Employee may use a City-owned vehicle for City-related business (and commuting to and from work) so that he may immediately respond to an emergency.
2. Employee may elect to participate in the City's Section 457 Deferred Compensation Plan at any time during his employment.
3. Employee will be entitled to the same paid holidays as City non-union administrative employees.
4. Employee will be enrolled in the City's defined contribution plan at the same level of benefits and employee contributions as other city non-union administrative officials participating in the plan.
5. Employee, his spouse and dependents shall be eligible for the same insurance benefits or other benefits and services (as outlined in Article II of the personnel policy handbook) as other city non-union administrative employees, at the same level of employee contributions to premium.
6. Employee, his spouse and dependents shall not be eligible for any other benefits, except as required by law or described in (1), (2), (4), (7) and (8) of this ordinance.
7. Employee shall earn one (1) sick day per month worked. Vacation time shall be earned monthly in accordance with the same schedule of benefits available to other City non-union administrative employees, assuming 20 years of service was attained prior to the beginning of the employment agreement employing the services of Jesus Plasencia as City Engineer.
8. Employee shall be eligible for three (3) personal days per calendar year. Employee shall receive any accrued, unused vacation (not to exceed 320 hours) at the end of his employment with the City, at his final salary. Employee shall receive any accrued, unused sick time at the end of his employment with the City. Consistent with other city non-union administrative employees which is currently one-half (1/2) of accrued balance limited to ninety (90) day if twenty-five (25) years of credited service is attained. Employee shall not receive any accrued, unused personal leave days at the end of his employment with the city. Employee shall not be entitled to compensatory time off.

The City Engineer shall execute and be subject to the employment agreement with the City of Wyandotte which terms are incorporated herein by reference.

Section 2. Repeal.

All ordinances or parts of ordinances in conflict herein are hereby repealed, only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:
Motion unanimously carried.

2023-177 FINAL READING #1533: CHAPTER 174 STREETS & SIDEWALKS

By Councilperson Crayne, supported by Councilperson Alderman
Final Reading #1533

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND CHAPTER 174 OF THE CODE OF ORDINANCES “STREETS
AND
SIDEWALKS” BY AMENDING §174.010 “SIDEWALK CONSTRUCTION OR REPAIR
GENERALLY”, BY THE ADOPTION OF §174.010 (C),
AND §174.012 “REPAIR OR CONSTRUCTION OF SIDEWALKS AT EXPENSE OF
ABUTTING PROPERTY OWNER”, BY THE ADOPTION OF §174.012 (C)**

The City of Wyandotte Ordains:

Section 1. Amendment of §174.010 “SIDEWALK CONSTRUCTION OR REPAIR
GENERALLY” to read:

(A) No person shall construct or repair any sidewalk, except in accordance with the lines, grade, slope and specifications established by the City Engineer. No person shall construct or repair any sidewalk without a permit from the Department of Engineering and Building. Permits shall be prominently displayed on the construction site. The City Engineer shall charge and collect for such permit a fee of:

Sidewalk	
Up to 50 ft. (10 squares)	\$40
Over 50 ft.	\$40, plus \$1 per additional lineal foot
Late fee	\$125

(B) If a permit is not obtained before the work is started, a late fee of \$125 will be charged in addition to the regular permit fee

(Prior Code, § 32-10) (Ord. 809, passed 3-23-1987; Ord. 860, passed 3-27-1989; Ord. 1185, passed 10-20-2003; Ord. 1260, passed 12-12-2005) Penalty, see § 10.999

(C) Grinding of sidewalks to remove unsafe conditions shall be prohibited unless authorized by permit by the City Engineer in accordance with Rules and Regulations for Tree Removal, Trimming and Planting as promulgated by the Department of Building and Engineering and approved by City Council.

Section 2. Amendment of §174.012 “REPAIR OR CONSTRUCTION OF SIDEWALKS AT
EXPENSE OF ABUTTING PROPERTY OWNER” to read:

(A) If the City Engineer determines that a sidewalk is unsafe for use, or required to be constructed for the public safety, he or she shall give written notice thereof to the owner of the abutting premises by mail, addressed to the last known address of said owner, or if the owner or his or her address be unknown, by delivering said notice and leaving same with a person of suitable age and discretion at the premises, or if such person be not found, by posting such notice in some conspicuous place on the premises. The notice shall specify the construction of the sidewalk required and specifications therefor, or the condition to be repaired and the nature of the repairs to be made.

(B) If such owner fails to repair or construct such sidewalk within 30 days, the City Engineer shall report same to the Council with the request that he or she be authorized to repair or construct the same. The City Engineer may dispense with said notice and report, and request the Council for authority to repair or construct the sidewalk if, in his or her opinion, the sidewalk condition is unsafe and dangerous and requires immediate repair to assure public safety and to prevent the possibility of city liability for personal injury or property damage. Upon receipt of any such report of the failure of such owner to repair the sidewalk within the time specified in such notice, or such request for authority for immediate construction or repair, the Council may determine to construct or repair same by resolution and order the City Engineer to proceed with the required work. The cost of repairs or construction hereunder if made by the city shall be charged against the premises abutting such sidewalk and the owner thereof in accordance with the provisions of the Charter relative to special assessments.

(C) Grinding of sidewalks to remove unsafe conditions shall be prohibited unless authorized by permit by the City Engineer in accordance with Rules and Regulations for Tree Removal, Trimming and Planting as promulgated by the Department of Building and Engineering and approved by City Council.

Section 3. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and the Ordinance or its summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

Motion unanimously carried.

2023-178 BILLS & ACCOUNTS

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$1,717,353.97 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Downtown Development Authority 04/11/2023

Fire Commission 04/25/2023

Recreation Commission 03/08/2023

WMS Commission 05/03/2023

Zoning Board of Appeals 04/05/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS


ADJOURNMENT

2023-179 ADJOURNMENT

By Councilperson Crayne, supported by Councilperson Alderman.

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:42pm.

Motion unanimously carried.


Lawrence S. Stec, City Clerk

RESOLUTION

Item Number: #5
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meetings held under the dates of May 22, 2023, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 6

ITEM: MDOT Performance Resolution for Municipalities

PRESENTER: Jesus R. Plasencia

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Previously, Council approved the Flock Safety agreement for license plate readers within the City. In conjunction with that approval, the City desires to install two cameras at the Fort Street and Antoine intersection. Fort Street is owned by MDOT and any work in the MDOT right of way requires an MDOT permit. As such, MDOT provides standard resolution verbiage whereas local agencies can designate individuals approved to secure the MDOT permits. This Council agenda item looks to designate the City Engineer as the authority for this MDOT right of way permit. Afterwards, the City Engineer will in turn designate permit authority, relative to the desired cameras on Fort Street, to Flock Safety per agreement with the Wyandotte Police Department and Flock Safety. Flock Security will then handle all permitting for the cameras through the MDOT permitting portal.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Approve the designation of the City Engineer to secure the required MDOT permit for the desired camera system.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN:

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #6
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED WHEREAS, the City of Wyandotte hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits; NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the

installation, construction, operation and/or maintenance of the MUNICIPALITY’S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.
Title and/or Name:

Jesus R. Plasencia City Engineer

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Honorable Mayor and City Council:

We are writing to you today from the McKinley Neighborhood in hopes that we can have you look into a matter of concern for us. Recently the smell from the wastewater treatment plant has caused many of us to be checking our children's diapers more frequently. In all seriousness, it the smell that is discharged from the wastewater treatment plant. We have had to keep our windows closed at times and have heard people tell us how bad Wyandotte smells. Is there something that has changed with the plant? Are they discharging all hours now instead of just at night (which is when it used to be) since we smell it all hours of the day sometimes? If the appropriate person could please look into their policies and see if there is any way that it can be changed so we at the south of end of Wyandotte can enjoy the short time outdoors we get in Michigan, we would be much appreciative of this gesture. If there is nothing that can be done, obviously we will have to accept that too, but we feel it is worth a shot. Hopefully you can let us know within a month.

Sincerely,

767 Plum
423 Plum
3522 4th
839 Orchard
586 Cherry
848 Plum
826 Orange
607 Plum
620 Orange
813 Plum
801 Plum
822 Cherry
505 Pine
445 Cherry
539 Forest

RESOLUTION

Item Number: #7
Date: June 5, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication received from McKinley Neighborhood Residents is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 8

ITEM: Appointment to Downtown Development Authority

PRESENTER: Robert A. DeSana, Mayor

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: John Jarjosa has completed his term on the Downtown Development Authority.

Downtown resident and property owner Andrew Morsello has submitted an application and would be a qualified addition to the board.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution supporting the appointment of Andrew Morsello as a member of the Downtown Development Authority. Term to expire June 2027.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

LIST OF ATTACHMENTS:

1. Morsello Andrew App

RESOLUTION

Item Number: #8
Date: June 5, 2023

RESOLUTION by Councilperson _____

WHEREAS, John Jarjosa has completed his term on the Downtown Development Authority; and

WHEREAS, Mayor DeSana is recommending that Andrew Morsello be appointed to fill the seat on the board;

RESOLVED by the City Council that Council hereby thanks Mr. Jarjosa for his years of service; and

BE IT FURTHER RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Andrew Morsello of 3302 Biddle Ave. 4C., Wyandotte, MI to the Downtown Development Authority. Term to expire June 2027.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE, MICHIGAN

APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.
Applications remain active for one year from the date of submittal.
Resumes are encouraged and may be attached to your completed application.

Name of Board or Commission for which you are applying <div style="font-size: 1.5em; margin-top: 5px;">DDA</div>	
Name <div style="font-size: 1.2em; margin-top: 5px;">Andrew Morsello</div>	
Home Address: <div style="font-size: 1.2em; margin-top: 5px;">3301 Biddle Ave 4C</div>	Work Address <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>
Home Phone <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	Work Phone <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>
Cell Phone <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	Email <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>
Please note your preferred method(s) of contact <div style="margin-top: 5px;"> <input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email </div>	
Residency, property or business ownership is required for most boards and commissions. <div style="margin-top: 5px;"> <input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>33 years</u> <input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>33 years</u> <input type="checkbox"/> I am a business owner. If so, for how many years? <u>previous business owner</u> </div>	

Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.
<div style="font-size: 1.1em;"> <p>Through my career I developed expertise in face to face communication, marketing, sales, management and organization.</p> <p>More recently through membership in the Wyandotte Community Alliance, Downriver Council for the Arts and Neighborhood DDA I have focused on Art renovation of various properties and volunteering my time in these organizations.</p> <p>I have underlying interest in a community focus on children and family activities using my background in art, music and communication.</p> </div>

Describe any experiences that led to your desire to serve the community.

Living at the Biddle House and seeing first hand the growth and development of our downtown social area, I see an opportunity to balance our downtown with family - welcoming experiences.

Employment: List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
Gorno Ford Woodhaven, MI	Sales/Management	Advertising/Marketing Managing sales force	2010-2017
Southgate Lincoln Southgate, MI	Sales Management Buyer	Advertising Marketing Purchased vehicles	1987-2010

Education: List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
West Liberty State College		1973-1977
Eastern Michigan Univ		

Volunteerism: List your most recent volunteer experiences.

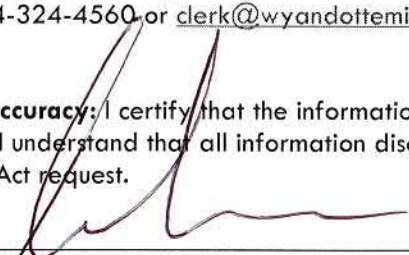
Organization	Role	Dates
Wyandotte Community Alliance	Board/Worker	2015-2023
Biddle House-Board Member	Board Member	2019-2023
Neighborhood DDA	Board Member	2021-2023
Dawnriver Council for Arts	Member/Volunteer	2019-2023

Supplemental Information: Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or clerk@wyandottemi.gov if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.


Applicant's Signature

04/22/23
Date

Return completed forms to
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

Please check below if you have experience in:

- ☐ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☐ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☐ Business
- ☐ Coaching/Sports
- ☐ Construction/Carpentry
- ☐ Electrical work/contracting
- ☐ Education
- ☐ Event Planning
- ☐ Forestry
- ☐ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☐ Property Maintenance/Management
- ☐ Plumbing work/contracting
- ☐ Real Estate/Development
- ☐ Gardening/Landscaping
- ☐ Government

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 9

ITEM: Reappointments to Downtown Development Authority

PRESENTER: Robert A. DeSana

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Several members of the Downtown Development Authority have fulfilled their terms and have expressed a desire to continue to serve. Downtown Development terms are three-year terms that expire in June.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution to concur with the Mayor DeSana's request to reappoint Anne Majlinger, Scott Jordan, and Ronald Thomas to the Downtown Development Authority.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN:

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #9
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED that the City Council hereby CONCURS with the recommendation of Mayor DeSana to reappoint Anne Majlinger, Scott Jordan, and Ronald Thomas to the Downtown Development Authority. Terms to expire June 2027.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
<div></div>	Alderman	<div></div>
<div></div>	Calvin	<div></div>
<div></div>	Crayne	<div></div>
<div></div>	Hanna	<div></div>
<div></div>	Shuryan	<div></div>
<div></div>	Stec	<div></div>

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 10

ITEM: Hiring: City Administrator

PRESENTER: Mayor Robert A. DeSana

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A vacancy has been created following the retirement notice of current City Administrator, Todd Drysdale. Mr. Drysdale has been employed by the City of Wyandotte since July of 1996. We appreciate his commitment to our City over the past twenty-seven (27) years. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of Robert McMahon is recommended. The hiring procedures were followed, which included a solicitation for internal candidates. Two (2) applications were received and reviewed and interviews conducted. Robert McMahon was determined to possess the qualifications for this position and is recommended for hire.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Concur with the recommendation and execute the Employment Agreement, prepared by the City's Labor Attorney, with Robert McMahon as City Administrator from June 19, 2023 through September 30, 2028.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The employee's compensation is already budgeted and included in various payroll accounts and with no budget amendment necessary.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

LIST OF ATTACHMENTS:

1. City Administrator Job Description May 2023
2. Employment Application Robert McMahon
3. Employment Agreement McMahon

RESOLUTION

Item Number: #10
Date: June 5, 2023

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council hereby CONCURS in the recommendation of Mayor Robert DeSana as set forth in his communication dated June 5, 2023, to execute an employment agreement with Robert McMahon for the position of City Administrator; and

BE IT FURTHER RESOLVED that the Council recognizes and APPROVES the Employment Agreement commencing on June 19, 2023 through September 30, 2028 at Class Code 52A;

AND BE IT FURTHER RESOLVED, Council authorizes the Mayor and City Clerk to sign said agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

City Administrator Job Description

Position: City Administrator, Wyandotte, MI

Reports to: Mayor and City Council

Overview:

This position reports to the Mayor and City Council and has duties, power and authority delegated by the mayor and consistent with the requirements of the city charter and all pertinent ordinances and resolutions approved by the city council. This position serves as a key point of contact between all agencies of the city government and the general public. This position is responsible for maintaining consistency and continuity in government operations throughout changes in the city's elected leadership. The holder of this position is also responsible for fostering a positive and accessible governmental environment for officials, employees and the public.

Duties and Responsibilities:

1. Monitoring and coordinating the day to day operations of the city government, including public works, public safety, planning, economic development, parks and recreation, engineering and utilities.
2. Serving as an advisor on all governmental matters to the mayor and council and, performing all other duties as required by ordinance or resolution of the City Council, or as directed by the Mayor.
3. The city administrator shall be involved in every aspect of personnel management; and will monitor supervisory performance for all city government staff, including department heads, administrative personnel, other employees and appointed officials.
4. With legal counsel available, the city administrator will also serve as the city's chief labor negotiator.
5. The position will also monitor the enforcement of all charter, ordinance and resolution requirements, as well as policy requirements established by city government.
6. Monitoring the quality of public improvements, works and the general operations of the city.
7. Ensuring the preservation of all property and equipment belonging to the city.
8. Monitoring contracts entered into by the city government to ensure that all terms and conditions imposed on the government and city's residents are faithfully executed.
9. Attending all meetings of the city council.

10. Preparing and administering the annual budget under the policies of the city council. Additionally, the city administrator will keep the mayor and council informed of the financial condition and needs of the city and recommends a course of action on these issues as necessary.
11. Being informed and current with regard to legislative changes impacting the operations of city government, and be prepared to make recommendations for such measures that may become advisable for the continued well-being of the city.
12. Monitoring and coordinating the utilization of all contracted services generated by the operation of the city government.
13. Becoming viewed and known as the key contact person for inquiries from other governmental agencies, and city residents with specific needs and and/or concerns.
14. Performing all other duties consistent with the requirements of the position of city administrator.

Qualifications

1. A four-year college degree in a discipline related to public administration.
 2. Proven written and oral communication skills
 3. Demonstrated ability for report presentation
 4. Must possess conflict management and resolution skills
 5. Excellent mathematical and computation skills
 6. A broad knowledge of laws, regulations and ordinances as they apply to excellence in city government
 7. A wide range of computer skills in common applications and formats
 8. Grant writing experience, as well as knowledge of community and economic development
 9. Experience in staff management and labor matters.
 10. Strong experience in financial management
 11. A strong orientation and loyalty to effective customer service
- .



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.



EMPLOYMENT DESIRED

Position applied for City Administrator

Have you read the description of this job? ☐ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider _____

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start Immediately Wage expected \$ _____

PERSONAL INFORMATION

Name McMahon Robert
Last First Middle

Address Wyandotte MI. 48192
Street City State Zip

Phone Number _____ Email _____

Other last names used while working, if any _____

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization _____

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics _____

Are there any felony charges pending against you? No

If yes, please give specifics _____

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch _____

Dates of duty: From _____/_____/_____ To _____/_____/_____ Type of Discharge _____
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☐ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? _____

Have you ever been employed by the City of Wyandotte? ☒ Yes ☐ No If yes, when? **Current**

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☒ Yes ☐ No If yes, indicate names and dates: **Michael McMahon - Golf Ranger, Current**

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name **Patricia McMahon** Phone Number () _____
Address _____ **Wyandotte** **MI.** **48192**
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Douglas Drysdale, Finance Director, Southgate		
Kenneth Beesley, Lead Pastor, 1st Baptist,		
Carol Mayorich, HR Director, Riverview		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

17 years of Accounting and Finance experience

	Name of School	City/State	Degree	Major
High School	Wyandotte Roosevelt High School	Wyandotte, MI.	Diploma	
College	Western Michigan University	Kalamazoo, MI.	Bachelor of Business Administration	Accounting
Other				

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name City of Wyandotte Employed from 01/2023 to Current
Address 3200 Biddle Avenue Wyandotte MI. 48192
Street City State Zip
Type of Business Municipality Name of Supervisor Todd Drysdale
Phone Number (734) 324-4566 Starting Salary _____ Final Salary _____
Position Finance/Accounting Specialist Reason for leaving Current Position
Duties Performed _____
If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name City of Riverview Employed from 11/2016 to 01/2023
Address 14100 Civic Park Drive Riverview MI. 48193
Street City State Zip
Type of Business Municipality Name of Supervisor Jeff Dobek
Phone Number (734) 282-7171 Starting Salary _____ Final Salary _____
Position Finance Director/Purchasing Agent Reason for leaving Better Opportunity
Duties Performed _____
Have you ever been suspended or discharged from employment? ☐ Yes ☒ No
If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that If I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5/24/2023 Signature: [Signature]

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is made this 19th day of June, 2023, between the City of Wyandotte (the "City") and Robert M. McMahon ("City Administrator" or "Employee").

The City hereby desires to employ the services of Employee as its City Administrator, and he hereby accepts such employment in accordance with the terms and conditions of this Agreement.

1. **Term.** This Agreement shall be effective from June 19, 2023 (the "Effective Date"), and shall continue through September 30, 2028, subject, however, to the limitations described in Section 6. Neither party shall have any obligation to renew this Agreement. Either party shall give the other party written notice no later than ninety (90) calendar days from the expiration of the contract, whether it intends to renew the Agreement. If neither party gives such notice, this Agreement shall be extended on a month-to-month basis.

2. **Duties of Administrator.** Employee's duties are described on the attached job description which will be assigned by the Mayor and City Council. Employee shall his full time, attention, and best efforts to the performance of such duties. Employee shall also perform such additional duties assigned by the City, as are within the general realm of the City Administrator position with the City. The work schedule of the City Administrator shall normally be 8:00 a.m. to 5:00 p.m., Monday-Friday, unless changed by mutual agreement and will include responding to administrative emergencies or operational issues, as necessary, and attending board or committee meetings outside normal work hours, as directed by the Mayor and City Council.

3. **Salary.** Commencing with the Effective Date hereof, the City agrees to pay the City Administrator a salary One Hundred Six Thousand Three Hundred and Eight Dollars and Eighty Cents (\$106,308.80), which is Level 52A of the Non-Union Classification Schedule. This compensation shall be increased annually, through the Level 52 steps of the Non-Union Classification Schedule, on the anniversary date of this Agreement contingent upon satisfactory performance evaluation. The City Administrator shall be paid in equal installments, during the City's regular payroll periods. The City Administrator will also receive any general increases approved for non-union, administrative employees during the term of this Agreement.

4. **Benefits.** Commencing with the Effective Date hereof, the City agrees to provide the Employee the following benefits:

A. Employee will be a member of the City of Wyandotte Employee's Defined Contribution Plan. Employee may elect to participate in the City's Section 457 Deferred Compensation Plan and/or Section 125 Cafeteria Plan, at any time during his employment.

B. Employee, his spouse, and eligible dependents will be eligible for health insurance benefits from the City consistent with the benefits offered to other non-union administrative

employees. The Employee shall be eligible for any payment in lieu of health care coverage available to other non-union, administrative employees.

C. The City shall provide Employee with a Term Life Insurance Policy and an AD&D benefit of Forty Thousand Dollars (\$40,000). The City agrees to pay the premium of such benefit.

D. The City shall provide Employee with long-term disability insurance at a benefit level of Fifty Percent (50%) of his base salary.

E. Employee will be entitled to paid holidays as outlined in the Personnel Policy Handbook for non-union, administrative employees.

F. Employee will be eligible for retiree health saving account benefits as described in the Personnel Policy Handbook in effect as of the date of his retirement.

G. Except as provided in this Article, Employee shall receive the same benefits as City non-union, administrative employees.

5. **Vacation and/or Sick Time.** Employee shall earn one (1) sick day per month worked. Vacation time shall be earned monthly in accordance with the same schedule of vacation time as provided to other City non-union, administrative employees.

Employee shall be eligible for three (3) personal days per calendar year. Employee shall receive any accrued, unused vacation at the end of his employment with the City, calculated at his final salary. Employee shall receive any accrued, unused sick time as outlined in the City's Personnel Policy Handbook in effect as of the date of his retirement. Employee will not receive any unused personal days at the end of his employment with the City. Employee shall not be entitled to compensatory time off.

6. **Termination without cause.** The City and/or Employee may terminate this Agreement with or without cause at any time, with or without notice, except that Employee shall give the City at least ninety (90) calendar days' notice of his intent to take a Normal Retirement.

7. **Severance.** If the City Administrator's employment is terminated without cause by the City on or before September 30, 2027, the City shall pay him a severance of six (6) months' salary, less applicable taxes, and deductions, payable bi-weekly. If the City chooses not to renew the Agreement, notice will be given to the City Administrator no later than ninety (90) calendar days from the expiration of the Agreement.

Employee shall not be eligible for severance if he is terminated for just cause or voluntarily resigns. "Just cause" shall be as commonly defined by labor relations arbitrators, but shall include, but not be limited to, (1) conviction of a felony or misdemeanor, (2) sexual, racial, religious or ethnic harassment, (3) poor attendance unrelated to a disability, (4) dishonesty or embezzlement, (5) poor work performance or inattention to duties, (6) violation of City rules designated as a dischargeable offense, or (7) insubordination.

8. **Performance Evaluation.** The City may conduct an evaluation of Employee's performance no less than once each calendar year. The evaluation shall be on a form approved by the Mayor and City Council.

9. **Arbitration.** It is mutually agreed between Employee and the City (including its employees, officers and agents) that arbitration shall be the sole and exclusive remedy to redress any dispute, claim or controversy ("grievance") involving: (1) the interpretation of this Agreement, (2) the terms, conditions or termination of this Agreement, or (3) any employment-related dispute (other than unemployment compensation, workers' compensation or other charge filed with a state or federal administrative agency; or a claim by Employee of sexual harassment or sexual assault which arose after the effective date of this Agreement) based on an alleged violation of state or federal law (including any violations allegedly committed by the City's employees, officers or agents). Judgment on the arbitrator's award may be entered in any court having jurisdiction thereof. It is the intention of the parties that the arbitration decision will be final and binding and that all grievances shall be disposed of as follows:

A. All grievances must be submitted in writing by the aggrieved party within ninety (90) calendar days of the alleged violation. However, if state or federal law provides for a longer statute of limitations, that statute of limitations shall control.

B. Within thirty (30) calendar days following the submission of the written grievance, the party to whom the grievance is submitted shall respond in writing. If no written response is submitted within thirty (30) calendar days, the grievance shall be deemed denied.

C. If the grievance is denied, either party may, within thirty (30) calendar days of such denial, refer the grievance to arbitration. At the time the grievant refers the grievance to arbitration, the grievant must submit a complaint to the opposing party, stating its factual and legal allegations, consistent with the Michigan Court Rules. The arbitrator shall be chosen from the roster of the Professional Resolution Experts of Michigan, unless the parties mutually select an arbitrator. The arbitration process and hearing shall be conducted in accordance with the Employment Arbitration Rules of the American Arbitration Association then in effect, and, except as described below, the expense of the arbitration filing fee and the arbitrator's fees shall be borne by the City. Each party may be represented by counsel at the arbitration hearing. At the beginning of the hearing, the arbitrator must swear to hear and decide the matter fairly.

Any grievance shall be deemed waived unless presented within the time limits specified above. The arbitrator shall not have jurisdiction or authority to change, add to or subtract from any of the provisions of this Agreement. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement or the state or federal law which is the basis for the grievance. The arbitrator shall issue a written opinion after the conclusion of the hearing and review of the parties' briefs. The written opinion shall contain findings of fact and conclusions of law. The arbitrator shall have authority to swear witnesses, subpoena witnesses and documents, permit the taking of a deposition for the use of evidence, and to permit reasonable discovery pursuant to the Michigan Court Rules. The arbitrator may award costs and attorney's fees consistent with the state or federal statute or Michigan Court Rule providing for such an award. The parties hereby acknowledge that since arbitration is the exclusive remedy with respect to any grievance hereunder, neither party has the right to resort to any federal, state or local court or administrative agency concerning breaches of this Agreement and that the decision of the arbitrator shall be a complete defense to any suit, action or proceeding instituted in any federal,

state or local court or before any administrative agency with respect to any dispute which is arbitrable as herein set forth. The arbitration provisions hereof shall, with respect to any grievance, survive the termination or expiration of this Agreement.

If any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judicial or administrative ruling, or by reason of any legislation now existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement. A court of competent jurisdiction may reform any provision of this Agreement so that it complies with applicable Michigan and federal law.

10. **Notices.** All notices under this Agreement shall be given in writing.

11. **Entire Agreement.** This Agreement is the entire agreement of the parties and supersedes any prior written or oral understandings. No extrinsic or oral evidence may be used to modify, vary, or construe its terms. No modification or waiver of any provision of this Agreement shall be valid unless in writing and signed by Employee and the Mayor and City Clerk, upon prior authorization of the City Council. Oral statements made by any representative or employee of the City cannot alter the terms of this Agreement.

12. **Assignment.** Employee may not assign any of his rights or delegate any of his duties under this Agreement.

13. **Severability.** The provisions of this Agreement are severable, and if any provision of this Agreement shall be, for any reason, invalid or unenforceable, the remaining provisions shall nevertheless be valid, enforceable, and carried into effect.

14. **Governing Law.** This Agreement shall be governed by and interpreted under the laws of the State of Michigan.

15. **Binding Effect.** The rights and obligations of the parties shall accrue to the benefit of, and be binding upon, the parties and their respective heirs, executors, personal representatives, and successors.

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the day and date first above written.

WITNESS

CITY OF WYANDOTTE

Mayor

City Clerk

Robert M. McMahon

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 11

ITEM: Memorandum of Agreement - Todd A. Drysdale

PRESENTER: Robert A. DeSana, Mayor

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: On April 16, 2023, Todd A. Drysdale has confirmed his intent to retire from the position of City Administrator. Mr. Drysdale has indicated that he is willing to work as a consultant for the City of Wyandotte based on the City's needs. As such, the attached Memorandum of Agreement outlines the contractual relationship between Mr. Drysdale and the City which will govern his work and duties. The Agreement has been reviewed and approved by the City's Labor Attorney.

STRATEGIC PLAN/GOALS: To provide the finest services to the citizens.

ACTION REQUESTED: Concur with the recommendation of the Mayor to enter into the Memorandum of Agreement with Todd A. Drysdale for work as a consultant to the City of Wyandotte and authorize the Mayor and City Council to sign said Agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funding is currently available in various personnel line-items.

IMPLEMENTATION PLAN: Upon execution of the Memorandum of Agreement, the Mayor and City Administrator will direct the work assigned.

LIST OF ATTACHMENTS:

1. 2023 TD Agreement consultant

RESOLUTION

Item Number: #11
Date: June 5, 2023

RESOLUTION by Councilperson _____

Concur with the recommendation of the Mayor to enter into the Memorandum of Agreement with Todd A. Drysdale for work as a consultant to the City of Wyandotte on an as-needed basis and

Further, authorize the Mayor and City Council to sign said Agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

MEMORANDUM OF AGREEMENT
BETWEEN THE CITY OF WYANDOTTE
AND
TODD DRYSDALE

MEMORANDUM OF AGREEMENT made this _____ day of _____, 2023, between the CITY OF WYANDOTTE, a Michigan Municipal Corporation, (“CITY”) and TODD A. DRYSDALE, (“Consultant”).

WHEREAS, the CITY requires the services of a Consultant to assist the CITY in undertaking various duties and projects.

WHEREAS, Todd Drysdale has made known to the CITY that he is available to provide consulting services as an independent contractor.

NOW THEREFORE, in consideration of the aforesaid and of the mutual covenants and agreements herein contained, it is mutually agreed by and between the parties hereto as follows:

1. The CITY does hereby retain Todd Drysdale as a Consultant as an independent contractor commencing on the date set forth above, until canceled by either party as herein provided. The Consultant may assign persons with substantially similar qualifications to perform these duties, with prior approval of the City Administrator.
2. The work and duties of the Consultant shall be as follows:
 - A. Consult on issues pertaining to the City’s budget, collective bargaining agreements, existing and pending contracts, or development projects.
 - B. Consult and assist in the management of CITY departments or special projects, as directed by the City Administrator or the Mayor and City Council.
 - C. Attend meetings as requested unless unavailable.
 - D. The Consultant may work remotely or in the City’s office in the performance of assigned duties.
3. Nothing in this Agreement shall be construed to prohibit the Consultant from performing similar or other services for other municipalities, non-profit organizations, or private entities.
4. The CITY shall pay the Consultant, for the performance of the assigned duties, seventy-five (\$75.00) dollars per hour to be paid bi-weekly. The Consultant shall submit, on a regular basis for payment of services, an invoice in a format approved by the City Administrator, indicating the number of hours and type of work performed.
5. The Consultant will be available for the duties herein prescribed for no more than twenty (20) hours per week. The Consultant shall notify the City Administrator in advance of the days and times of his availability.
6. The Consultant is an independent contractor, not a CITY employee. The Consultant shall pay all Social Security (FICA) and all other tax withholdings for himself, his employees or his independent contractors who perform services under this Contract. The Consultant is not eligible to receive employee benefits, other than his previously vested CITY defined benefit pension (or defined contribution account) and is not covered by the CITY’S Workers’ Compensation Plan. Nothing in this Contract shall be construed to reduce or modify his vested retirement benefit from CITY.

7. The Consultant shall provide his own vehicle for work performed; he shall be reimbursed for work-related mileage at the rate of the current IRS established rate. The Consultant shall insure his vehicle in the amount of \$100,000 each person, \$300,000 each occurrence bodily injury liability, and \$50,000 each occurrence property damage liability, and shall provide proof of insurance to CITY.

8. Relief from all personal liability: The Consultant, while acting for the CITY performing assigned duties, shall not thereby render himself liable personally, and he is hereby relieved for all personal liability for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his assigned duties. Any suit instituted against the Consultant because of any act performed by him in the lawful discharge of his assigned duties shall be defended by the legal representative of the City until the final termination of the proceedings. The Consultant shall not be liable for costs in any action, suit or proceeding that may be instituted, provided the Consultant's conduct: (1) is in accordance with all terms of this Contract, (2) is within the scope of his authority, (3) was in good faith, without malice and does not amount to gross negligence.

9. The CITY reserves the right to appoint separate legal or joint counsel for the Consultant. This Contract does not apply to any other work or job performed by the Consultant for any other governmental entity, corporation, partnership, business venture, or self-employment opportunity, and does not apply to any employees or sub-contractors to the Consultant, except for acts performed for CITY under this Contract.

10. This Contract may be cancelled by either party at any time, provided prior written notice, fourteen (14) calendar days in advance, is given to the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year above written.

CITY OF WYANDOTTE,
a Michigan Municipal Corporation

Robert A. DeSana, Mayor

Todd A. Drysdale
Consultant

Lawrence S. Stec, City Clerk

Department of Legal Affairs

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 12

ITEM: Compensation System Modernization - Non-Union

PRESENTER: Robert A. DeSana, Mayor, Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: During the deliberations on the 2022FY Budget, the Budget Committee requested that a compensation study be performed. The City's Administrative Department conducted a survey of our non-union salaries with a focus on clerical salaries from members of the Downriver Community Conference. The non-union management employees of the Police and Fire Department were also surveyed and evaluated. Based on these results, it was determined that it would be appropriate to increase non-union employees two (2) classification levels for employees classified at Level 36 or below and one (1) classification level for employees classified at Level 37 or above. Additionally, it is recommended that the new levels of 27 through 29 be combined to create a classification category with six (6) levels. An employee can achieve the top level of this classification after seven (7) years of service. The adjustment for the consolidation of these classification codes will be made based on years of service and implemented concurrently with the recommended change. As the administrative employees of our Police and Fire Department are not placed in our class code compensation system, it is also recommended that their pay schedules be increased 7.5% based on the results of our compensation survey. Attached you will find the study information.

In addition, the following additional adjustments are being recommended based on a review of workload and responsibility assigned to the position:

Jesse Rose, Museum Director - reclassify from new Level 31E to 34E resulting in an annual salary of \$53,684.80

Heather Thiede-Champlain, Special Events Coordinator - reclassify from new level 31E to 36E resulting in an annual salary of \$59,217.60

Joseph Gruber, DDA Director - reclassify from new level 35E to 40E resulting in an annual salary of \$71,864.00 with the new addition of the title of Economic Development Director serving both the DDA and General City (with costs appropriately shared)

It is recommended that these changes be approved and implemented in order to attract and retain the necessary skills for the City to continue to operate efficiently and effectively. Note that this increase is now possible due to the supplemental operating millage approval for the next ten (10) years which eliminates the possible necessity of significant budget reductions due to a lack of operating tax revenue, the accumulation of Fund Balance (\$7,072,000) in the General Fund, and the expected amortization of the remaining unfunded accrued liability in the original defined benefit plan of the City - seven (7) years for the General Division at approximately \$800,000 per year and four (4) years for the Police/Fire Division at

approximately \$3.1 million per year. The combination of these factors will allow the City to fund these increases in the short and long-term.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Concur with the recommended changes in class codes and pay schedules.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The annual cost of this recommendation is approximately \$325,000 annually in various payroll accounts. A budget amendment for approximately 25% of this amount will be forthcoming for the 2023FY. Some use of fund balance will likely be necessary within the next four (4) years.

IMPLEMENTATION PLAN: The City's Administrative Office will make the necessary payroll adjustments effective July 1, 2023.

LIST OF ATTACHMENTS:

1. Employee Listing and Budget Implication
2. Clerical Survey
3. Police & Fire Admin Survey
4. Excerpt-GRS Actuarial Valuation 9/30/22

RESOLUTION

Item Number: #12
Date: June 5, 2023

RESOLUTION by Councilperson _____

Resolved by the City Council that the recommendations made by the Mayor and City Administrator for modernizing the compensation system for non-union employees are received and placed on file and

City Council concurs with the recommendations which include increasing all non-union employees two (2) classification levels for employees classified at Level 36 or below and one (1) classification level for employees classified at Level 37 or above and

Combining the new levels of 27 through 29 to create a classification category with six (6) levels in which an employee can achieve the top level of this classification after seven (7) years of service with this change based on years of service will be implemented concurrently with the recommended class code increases and

Increasing the pay schedules for the position of Police Chief, Fire Chief, Deputy Police Chief, and Assistant Fire Chief by 7.5% and

Further, Council approves the classification changes for Jesse Rose, Museum Director - to 34E, Heather Thiede-Champlain, Special Events Coordinator to 36E and

Further, Council approves the addition of the title of Economic Development Director to Joseph Gruber, DDA Director, with a classification change to 40E with the position serving both the DDA and General City with costs appropriately shared and

Further, these changes will be effective July 1, 2023 and

The Finance Department is requested to prepare the necessary budget amendment

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

City of Wyandotte
Compensation Modernization
May 22, 2023

Employee Name	Old Class Code	New Class Code	Old Annual Wage	New Annual Wage	Annual Increase	Old Hourly Wage	New Hourly Wage	DOH
Schmidtke, Karlee	25A	27A	29,348.80	32,219.20	2,870.40	14.11	15.49	10/25/2022
Rowland, Nicole	25C	27C	32,219.20	35,318.40	3,099.20	15.49	16.98	12/16/2022
Foster, Fox	25C	27C	32,219.20	35,318.40	3,099.20	15.49	16.98	3/14/2023
Modzelewski, Susan	25D	27D	33,592.00	36,982.40	3,390.40	16.15	17.78	6/7/2022
Boggs, Angela	25E	27E	33,592.00	38,812.80	5,220.80	16.15	18.66	5/28/2019
Paryaski, Doreen	25E	29E	33,592.00	42,369.60	8,777.60	16.15	20.37	8/20/2013
Patten, Michelle	25E	29E	33,592.00	42,369.60	8,777.60	16.15	20.37	6/13/2006
Pattenaude-Garbin, Aimee	25E	29E	33,592.00	42,369.60	8,777.60	16.15	20.37	12/2/2013
Bialecki, Lauren	27C	29C	35,318.40	38,812.80	3,494.40	16.98	18.66	2/28/2023
Fivecoat, Brian	27E	29E	38,812.80	42,369.60	3,556.80	18.66	20.37	
Shelton, Laura	29D	31D	40,456.00	44,553.60	4,097.60	19.45	21.42	
Rose, Jesse	29E	34E	42,369.60	53,684.80	11,315.20	20.37	25.81	
Green, Peggy	29E	31E	42,369.60	46,550.40	4,180.80	20.37	22.38	
Allen, Laura	29E	31E	42,369.60	46,550.40	4,180.80	20.37	22.38	
Daniels, Leanne	29E	31E	42,369.60	46,550.40	4,180.80	20.37	22.38	
Thiede-Champlin, Heather	29F	36E	49,129.60	59,217.60	10,088.00	23.62	28.47	
Walker, Susan	30E	32E	44,553.60	48,672.00	4,118.40	21.42	23.40	
Lekity, Beth	30E	32E	44,553.60	48,672.00	4,118.40	21.42	23.40	
Cannon, Pamela	31C	33C	42,369.60	46,550.40	4,180.80	20.37	22.38	
Sadlowski, Julie	31E	33E	46,550.40	51,230.40	4,680.00	22.38	24.63	
Browning, Dana	31E	33E	46,550.40	51,230.40	4,680.00	22.38	24.63	
Potoczek, Chester	32E	34E	48,672.00	53,684.80	5,012.80	23.40	25.81	
Truitt, John	32E	34E	48,672.00	53,684.80	5,012.80	23.40	25.81	
Gruber, Joseph	33E	40E	51,230.40	71,864.00	20,633.60	24.63	34.55	
Dillon, Matt	34E	36E	53,684.80	59,217.60	5,532.80	25.81	28.47	
Knox, Richard	36A	37A	48,672.00	51,230.40	2,558.40	23.40	24.63	
Rothermal, David	36E	37E	59,217.60	62,171.20	2,953.60	28.47	29.89	
Mayhew, Joseph	37E	38E	62,171.20	65,478.40	3,307.20	29.89	31.48	
Shaul, Natalie	38E	39E	65,478.40	68,473.60	2,995.20	31.48	32.92	
Karp, James	39A	40A	56,305.60	59,217.60	2,912.00	27.07	28.47	
Hurd, Heather	39D	40D	65,478.40	68,473.60	2,995.20	31.48	32.92	
Goudy, Anne	39E	40E	68,473.60	71,864.00	3,390.40	32.92	34.55	
Nevalo, Stacie	39E	40E	68,473.60	71,864.00	3,390.40	32.92	34.55	
Roberts, Kelly	39E	40E	68,473.60	71,864.00	3,390.40	32.92	34.55	
Riley, Sheryl	41A	42A	62,171.20	65,478.40	3,307.20	29.89	31.48	
Allen, Jon	41E	42E	75,524.80	79,393.60	3,868.80	36.31	38.17	
McMahon, Robert	43F	44F	89,128.00	93,579.20	4,451.20	42.85	44.99	
Pente, Michael	43F	44F	89,128.00	93,579.20	4,451.20	42.85	44.99	
Szczechowski, Robert	43F	44F	89,128.00	93,579.20	4,451.20	42.85	44.99	
Fuller, David	46F	47F	108,139.20	113,547.20	5,408.00	51.99	54.59	
Plasencia, Jesus	51A	52A	101,150.40	106,308.80	5,158.40	48.63	51.11	
Hamilton, Archie	n/a	n/a	92,560.00	99,502.000	6,942.00	44.50	47.84	
Zalewski, Brian	n/a	n/a	99,652.80	107,126.760	7,473.96	47.91	51.50	
Moline, Jeremy	n/a	n/a	91,228.80	98,070.960	6,842.16	43.86	47.15	
Hawkins, Daniel	n/a	n/a	84,260.80	90,580.360	6,319.56	40.51	43.55	
OPEN - Animal Control Officer	27E	29E	38,812.80	42,369.60	3,556.80	18.66	20.37	
OPEN - Animal Control Officer	27E	29E	38,812.80	42,369.60	3,556.80	18.66	20.37	
OPEN - Building Inspector	39A	40A	56,305.60	59,217.60	2,912.00	27.07	28.47	
OPEN - Assistant City Engineer	45A	46A	75,524.80	79,393.60	3,868.80	36.31	38.17	
OPEN - Probation Officer	32D	34D	46,550.40	51,230.40	4,680.00	22.38	24.63	
OPEN - City Administrator	n/a	n/a	137,051.20					
Annual Increase for Active Employees					233,643.28	101/499-xxx-725-110		
Annual Increase for OPEN positions					18,574.40	101/499-xxx-725-110		
Fringe Benefit-FICA					17,873.71	101-xxx-725-150		
Fringe Benefit-Defined Contribution Plan					19,902.53	101-xxx-725-140		
Fringe Benefit-Defined Benefit Plan (General)					23,996.02	101-xxx-725-145		
Fringe Benefit-Defined Benefit Plan (Police)					10,725.13	101-xxx-725-175		
Fringe Benefit-Long Term Disability					607.47			
Total					325,322.55			

City of Wyandotte
Comparison of Clerical Salaries - DCC Communities
March 22, 2023

[illegible]

City of Wyandotte
Comparison of Police & Fire Administrative Salaries - Select DCC Communities
March 22, 2023

As of 1/1/23	Police Chief	Deputy Police Chief	Fire Chief	Assistant Fire Chief
Grosse Ile	99,510.00	96,300.00	90,000.00	n/a
Trenton	102,571.00	93,407.00	93,000.00	93,000.00
Riverview	99,826.92	n/a	92,230.00	85,000.00
Brownstown	123,627.00	111,035.00	113,627.00	n/a
Southgate	114,483.16	n/a	113,025.00	105,522.00
Gibraltar	90,000.00	n/a	PT	n/a [2]
Woodhaven	110,245.60	101,399.17	103,664.34	95,155.00
Huron	150,000.00	54,080.00	62,000.00	44,000.00
Lincoln Park	108,504.78	99,824.44	112,150.50	n/a
Taylor	104,600.00	110,963.00	104,600.00	102,600.00
Allen Park	102,835.74	n/a	102,834.75	99,235.80
Average	109,654.93	95,286.94	98,713.16	89,216.11
Median	104,600.00	99,824.44	103,249.54	95,155.00
 Wyandotte - Current	 99,652.80	 92,560.00	 99,652.80	 92,560.00 [1]
Wyandotte - Proposed	107,126.76	99,502.00	107,126.76	99,502.00 [1]

[1] denotes max pay for positions

[2] Fire Chief position is part time at \$27,210

Notes:

Recommend a 7.5% pay increase for all levels of the pay scale

Contributions to Provide Benefits

Employer Contributions Expressed as Percents of Annual Pay and Dollars
Based on Projected Payroll for the Fiscal Year Ending September 30, 2024

Contributions for	DB-1 General	DB-1 Police & Fire	DB-1 Municipal Services	DB-1 Total	DB-2
Normal Cost of Benefits					
Age & service	11.03%	18.32%	11.36%	12.24%	11.84%
Disability	0.29	0.81	0.57	0.52	1.00
Death before retirement	0.34	0.62	0.06	0.22	0.58
Future refunds of member contributions	0.00	0.20	0.00	0.03	0.31
Totals	11.66%	19.95%	11.99%	13.01%	13.73%
Member Contributions	0.00%	2.68%	0.00%	0.39%	5.00%
Employer Normal Cost %	11.66%	17.27%	11.99%	12.62%	8.73%
Employer Normal Cost \$	\$ 58,778	\$ 38,847	\$ 76,294	\$ 173,919	\$ 177,503
Total Accrued Liability	16,571,319	44,811,812	29,174,117	90,557,248	3,614,936
Funding Value of Assets	11,549,734	32,058,905	22,961,072	66,569,711	3,395,300
Unfunded Accrued Liabilities (UAL)	5,021,585	12,752,907	6,213,045	23,987,537	219,636
Payment on UAL as a percentage of pay*					0.87%
Payment on UAL*	818,183	3,093,425	724,485	4,636,093	17,725
Total Computed Employer Contribution (%)					9.60%
Total Computed Employer Contribution (\$)	\$ 876,961	\$ 3,132,272	\$ 800,779	\$ 4,810,012	\$ 195,228

* UAL amortized by level dollar contributions over 7 years for DB-1 General, 4 years for DB-1 Police/Fire, 12 years for DB-1 Municipal Services, and 18 years for DB-2.



Disclosures

General Implications of Contribution Allocation Procedure or Funding Policy on Future Expected Plan Contributions and Funded Status:

Given the plan's contribution allocation procedure, if all actuarial assumptions are met (including the assumption of the plan earning 7.00% on the actuarial value of assets), then the following outcomes are expected:

- (1) The employer normal cost as a percentage of pay is expected to approximately remain level as a percentage of payroll.
- (2) The unfunded liability is expected to be paid off in approximately 7 years for General, 4 years for Police/Fire, 12 years for Municipal Services, and 18 years for DB-2, which is the number of years remaining in the closed amortization schedule of the unfunded liability.
- (3) The funded status of the plan is expected to reach 100% funded ratio in 7 years for General, 4 years for Police/Fire, 12 years for Municipal Services, and 18 years for DB-2, which is the number of years remaining in the closed amortization schedule of the unfunded liability.

Limitations of Funded Status Measurements:

Unless otherwise indicated, a funded status measurement presented in this report is based upon the actuarial accrued liability and the actuarial value of assets. Unless otherwise indicated, with regards to any funded status measurements presented in this report:

- (1) The measurement is inappropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan's benefit obligations.
- (2) The measurement is inappropriate for assessing the need for or the amount of future employer contributions.
- (3) The measurement would produce a different result if the market value of assets were used instead of the actuarial value of assets, unless the market value of assets is used in the measurement.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 13

ITEM: Hiring: Full Time Probation Officer - 27th District Court

PRESENTER: Anne M. Goudy, Human Resource Specialist

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A resignation has occurred within the 27th District Court. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position is deemed necessary to provide effective services to the public. As such, Elizabeth L. DiSanto, 27th District Court Chief Judge, has recommended the hiring of Marcela Shine as a Full-Time Probation Officer. Ms. Shine has worked as a part-time probation department clerk since September 2020. Ms. Shine possesses the qualifications and has been recommended for hire.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The employee's compensation is already budgeted and included in various payroll accounts with no budget amendment necessary.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

LIST OF ATTACHMENTS:

1. Employment Application Marcela Shine
2. Employment Offer Marcela Shine

RESOLUTION

Item Number: #13
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL, that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of a Full Time Probation Officer at the 27th District Court and CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filing of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Marcela Shine as a Full Time Probation Officer at Class Code 32A within the 27th District Court effective June 6, 2023.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.



received
5/16/23

Position applied for Probation Officer

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider _____

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start 5/22/23 Wage expected \$ _____



Name Shine Marcela
Last First Middle

Address Allen Park MI 48101
Street City State Zip

Phone Number _____ Email _____

Other last names used while working, if any _____

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics _____

Are there any felony charges pending against you? No

If yes, please give specifics _____



Equal Housing Opportunity/Equal Opportunity Employer



EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School	Aquinas High School	Southgate/MI	High School Diploma	General
College	Eastern Michigan University	Ypsilanti MI		Psychology
Other				

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name City of Wyandotte/27TH District Court Employed from 8/20 to Present
 Address 2015 Biddle Wyandotte MI 48192
 Street City State Zip
 Type of Business Court Name of Supervisor Stacie Nevala
 Phone Number _____ Starting Salary _____ Final Salary _____
 Position Probation Clerk Reason for leaving _____
 Duties Performed Prepare and assist probation officers with court files
 If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name Lincoln Consolidated School District Employed from 8/99 to 5/18
 Address 7300 Bemis Rd Ypsilanti MI 48197
 Street City State Zip
 Type of Business _____ Name of Supervisor Mary Aldridge
 Phone Number _____ Starting Salary _____ Final Salary _____
 Position Sp. Ed Paraprofessional Reason for leaving _____
 Duties Performed Assist children in educational needs
 Have you ever been suspended or discharged from employment? ☐ Yes ☒ No
 If yes, please explain _____

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch _____

Dates of duty: From _____ To _____ Type of Discharge _____
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? _____

Have you ever been employed by the City of Wyandotte? ☒ Yes ☐ No If yes, when? Present

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: _____

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? ☐ Yes ☐ No If yes, when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Scott Shine Phone Number () _____

Address Allen Park MI 48101
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Shawn Siddall	8	
Jillian Breckenridge	11	
Marie White	11	

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 5/16/23 Signature: [Signature]

Marcela Shine

Allen Park, MI 48101

Objective

A highly motivated individual ready to work in an environment where my experience and training would be of value, in a dynamic and fast growing company.

Education

Henry Ford Community College Dearborn, MI 8/94-6/99 Associates of Science
Eastern Michigan University Ypsilanti, MI Present

Experience

27th District Court Probation Clerk Wyandotte, MI 6/21-present

- Disposition of court files.
- Assisting in office management and administrative processes
- Prepare Probation files for sentencing including pre-sentence interviews
- Prepare and distribute court orders, including probation orders, sentencing information and probation violations.
- Apply Bonds and collect fines
- Schedule and maintain records for court ordered Work Force

27th District Court Clerk/Cashier Wyandotte, MI 8/20-6/21

- Assist in all office management and administrative processes.
- Collect court fines and maintain records of the amounts collected.
- Ensure that all legal documents submitted adhere to the law and court procedures.
- Perform basic bookkeeping tasks.
- Prepare and distribute court orders including default payments.

Lincoln Consolidated School District Paraprofessional Ypsilanti, MI 8/99-5/18

- Assist and support children classified as autistic, emotionally, physically and otherwise impaired
- Facilitate a program that will meet the academic, behavioral, physical and social needs of the children
- Work collaboratively within a team/group setting
- Carry out and assist in the building of curriculum in the classroom
- Respond constructively, positively, and flexibly to the ever demanding and changing needs.

References Available Upon Request

Marcela Shine
Employment Offer *

<u>Status:</u>	Hired as a permanent, full-time, at-will employee of the City of Wyandotte. 1 year step increase contingent on receiving Bachelor's Degree prior to 1 year anniversary date.
<u>Salary Classification:</u>	Class Code 32A of the City of Wyandotte Non-Union Classification System Salary Range: \$40,456.00 – \$48,672.00 Starting Salary: \$40,456.00 <i>Employee will be eligible for any general increases granted to non-union administrative employees.</i>
<u>Retirement Benefits:</u>	Defined Contribution Plan (401A) through ICMA Retirement Corporation - Employer contribution – 10% - Employee contribution – 5%
<u>Health Insurance:</u>	Two Options (Includes Dental & Vision Coverage) 1. BC/BS Community Blue PPO Plan III (\$15/\$30 drug rider) 2. Blue Care Network HMO (\$15/\$30 drug rider) <i>Employee 20% co-payment of premiums required. Payment-in-lieu of health insurance coverage of \$400/month (reduced by actual cost of dental/vision if selected).</i>
<u>Retiree Health Insurance:</u>	Health Savings Plan - Employer contribution - \$50/per pay period - Employee contribution - \$50/per pay period
<u>Long-Term Disability Insurance:</u>	Benefit level of 50% of salary covered by the City
<u>Life Insurance:</u>	\$40,000 coverage (premiums paid by City)
<u>Sick Time Earned:</u>	One (1) sick day per month worked
<u>Vacation Time Earned:</u>	0 through 5 years of service - 12 days 6 through 10 years of service - 15 days 11 through 15 years of service - 18 days 16 through 20 years of service - 21 days 21 through 25 years of service - 24 days 26 years + years of service - 24 days plus an additional 1/2 day per year for each year of continuous service over 25 years.
<u>Personal Leave Days:</u>	Three (3) days per year
<u>Eligible immediately for:</u>	Section 457 deferred compensation program Section 125 Cafeteria Plan

* Contingent upon the approval of the Mayor and City Council.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 14

ITEM: Acquisition of 3634 4th Street

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: This property is a non-conforming two-family dwelling. The property became available for the City to purchase for \$65,000.00

Lot Size: 60' x 140'

2023 SEV \$80,000 Market Value \$160,000

Demolition Cost: \$10,000

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in insuring that the City is committed to maintaining and developing excellent neighborhoods by enabling and empowering neighborhood organizations and associations, matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement. Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas

ACTION REQUESTED: Approve the acquisition of the property at 3634 4th Street in the amount of \$65,000, authorize the Mayor and Clerk to execute the Purchase Agreement and all closing documents, and authorize the City Engineer to demolish the property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: TIFA Land Acquisition 492-200-850-519

IMPLEMENTATION PLAN: The Neighborhood Service Coordinator will coordinate the closing with the Department of Legal Affairs upon approval of the Purchase Agreement.

LIST OF ATTACHMENTS:

1. Purchase Agreement 3634 4th

RESOLUTION

Item Number: #14
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at 3634 4th Street in the amount of \$65,000.00 to be appropriated from TIFA Area Funds Account No. 492-200-850-519; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement.

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish the structure upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

PURCHASE AGREEMENT

1. **PROPERTY.** Buyer(s) agrees to buy from Seller(s) the property located at:
 , (City, Township, Village) (Zip Code)
(address)
County, Michigan

Legally described as:

Together with all buildings, gas, oil, and mineral rights owned by Seller(s), plumbing, heating, and electrical fixtures; built-in appliances; water softener, water pumps and pressure tanks; stationary laundry tubs; radio and television antennas and any other mechanical controls; shades, shutter, window blinds and curtain/drapery rods; attached floor covering; attached fireplace doors and screens; garage door opener and controls; screens, storm windows and doors; landscaping, fences, mail boxes; and
but does not include

The property is purchased subject to easements, restrictions and zoning ordinances of record.

2. **SALES PRICE.** The sale price is:
3. **DEPOSIT.** Buyer(s) deposit(s) showing good faith. Deposit to be held by (Seller/Attorney/Minnesota Title). Deposit will be applied to sales price. If the conditions in this contract cannot be met, the deposit will be refunded to Buyer(s) in full, subject to the default provision (refer to Paragraph 16).

4. **METHOD OF PAYMENT (Check one of the four options)**

☒ **CASH.** Buyer(s) will pay the sales price by certified check upon Seller's delivery of a Warranty Deed conveying marketable title.

☐ **NEW MORTGAGE.** This contract is contingent on Buyer(s) ability to obtain a
(FHA, VA, Conventional)
mortgage loan in the amount of \$. Buyer(s) will apply for the loan within days after Seller's acceptance. If Buyer(s) fail(s) to deliver to Seller(s) evidence of the loan approval within days, Seller(s) may cancel this contract and deposit will be refunded to Buyer(s) in full. The sale will be completed upon Seller's delivery of a Warranty Deed conveying marketable title.

☐ **LAND CONTRACT.** Buyer(s) will pay \$ down payment upon Buyer(s) and Seller(s) signing a Land Contract calling for the payment of the remaining Sales Price. Buyer(s) will pay monthly installments of \$ or more, including annual interest of percent and which DO/DO NOT include prepaid taxes and insurance. Land Contract term for years.

☐ **MORTGAGE ASSUMPTION or LAND CONTRACT ASSIGNMENT.** If the holder of the Mortgage or Land Contract agrees, Buyer(s) will assume and pay the existing Mortgage or Land Contract according to its terms. Buyer(s) will pay the difference between the sales price and the existing balance of approximately \$

upon Seller's delivery of a Warranty Deed or a Land Contract Assignment. Buyer(s) will reimburse Seller(s) at closing for any funds held in escrow.

5. **CLOSING DATE.** Buyer(s) and Seller(s) will close the sale within days after all necessary documents are ready, but in no event later than
6. **OCCUPANCY.** Seller(s) will give occupancy closing. Seller(s) will pay Buyer(s) per day, from the day following the closing to the day Seller(s) vacate(s) and surrender(s) the keys to Buyer(s). At closing, Minnesota Title Agency will retain from the amount due Seller(s) to hold in escrow for the occupancy charge. Upon Seller(s) vacating property and surrendering keys to Buyer(s), Minnesota Title Agency will pay Buyer(s) the amount due and return to Seller(s) any unused portion. Seller(s) is/are liable for any damage to property after closing and before vacating.

GENERAL CONDITIONS of sale printed on the third and fourth pages are incorporated and made part of this agreement.

BUYER(S) SIGNATURE(S)

Date: _____

City of Wyandotte

Signature: _____ Signature: _____

Print Name: **Robert A. DeSana, Mayor** Print Name: **Lawrence Stec, City Clerk**

Address: 3200 Biddle Avenue, MI 48192 Address: _____

Contact Phone Number: _____ Contact Phone Number: _____

SELLER(S) SIGNATURE(S)

Date: _____

Signature: 

Print Name: Robert L. Burns, Jr.

Address: Grosse Ile, MI 48138

Contact Phone Number: _____

BUYER(S) RECEIPT AND ACCEPTANCE OF CHANGES. Buyer(s) has/have received Seller's acceptance of this contract. If the acceptance was subject to changes, Buyer(s) agree(s) to accept the changes as written and all unchanged items.

Signature: _____ Date: _____

Signature: _____ Date: _____

GENERAL CONDITIONS

THIS IS A LEGAL DOCUMENT, BOTH BUYER(S) AND SELLER(S) ARE ADVISED TO CONSULT AN ATTORNEY

7. **TITLE INSURANCE.** Seller(s) will provide and pay for an owner's policy of title insurance without standard exceptions from Minnesota Title Agency insuring Buyer's marketable title in the amount of the sales price. Buyer(s) will pay for land survey if needed. Seller(s) will apply for a commitment for title insurance within days of the date of this contract. Upon receipt of the commitment, Buyer(s) will have days to provide Seller(s) with written notice of any title objections. Seller(s) will then have 30 days after receiving written notice to remedy the claimed defects. If Seller(s) is/are unable to remedy the defects within 30 days, this contract will be terminated, and any deposit refunded to Buyer(s).
8. **CLOSING COSTS.** Unless agreed otherwise, Seller(s) will pay all State transfer taxes and costs required to convey marketable title. Unless agreed otherwise, Buyer(s) will pay the cost of recording the deed and/or security interests and all mortgage closing costs.
9. **TAXES/FEES PRORATIONS.** Seller(s) will pay in full all taxes which are due and payable at time of closing. Current taxes will be prorated and adjusted as of the date of closing as though they are paid in advance on the due date. Condominium and/or association fees, interest and rents will be adjusted in a like manner.
10. **SPECIAL ASSESSMENTS.** Seller(s) will pay in full all public authority charges (including, but not limited to, special assessments, paving charges, water or sewer contracts, weed cutting and lighting charges) which are a lien as of the date of this contract. Condominium association assessments will be paid in a like manner.
11. **WATER/SEWER ESCROW.** Seller(s) will pay in full all water and/or sewer usage charge through the day of possession. At closing, Seller(s) will give Minnesota Title Agency a minimum of \$200.00 for water/sewer escrow. Seller(s) will obtain a final bill or reading covering usage through day of possession. Final charges will be paid from escrow and any unused portion returned to Seller(s).
12. **SELLER'S DISCLOSURE (Check one of the two options)**
- ☐ Buyer(s) acknowledge(s) that a Sellers Disclosure Statement has been provided to Buyer(s).
- ☐ Seller(s) will provide a Seller Disclosure Statement with Seller's acceptance of this offer. Pursuant to Public Act 92 of 1993, Buyer(s) will have 72 hours after hand delivery of the disclosure statement (or 120 hours after delivery by registered mail) to terminate this contract by delivery of a written notice to Seller(s) or Seller's agent.

13. PROPERTY INSPECTION (Check one of the two options)

☐ This offer is contingent upon a satisfactory inspect of the property, at Buyer's expense, no later than five (5) business days after the date of this contract. If Buyer(s) is/are not satisfied with the results of the inspection, upon written notice from Buyer(s) to Seller(s) within two (2) days of the inspection, this contract will terminate, and any deposit refunded to Buyer(s).

☒ Buyer(s) do/does not desire to obtain an inspection of the property.

14. CONDITION OF PROPERTY. Buyer(s) has/have personally inspected the property and accepts it in its AS IS present condition (subject to Buyer's right to have a property inspection, if any). Seller(s) will obtain certification of occupancy from municipality, if necessary, and comply with required corrections. Seller(s) agree(s) to maintain the property in its present condition until possession. Seller(s) agree(s) to leave property broom clean upon vacating.

15. WALK THROUGH. Buyer(s) reserve(s) the right to walk through the property within 24 hours prior to closing.

16. DEFAULT. If Buyer(s) default(s), Seller(s) may enforce this contract or may cancel the contract, keep the deposit, and pursue legal remedies. If Seller(s) default(s), Buyer(s) may enforce this contract or may demand a refund of the deposit and pursue legal remedies.

17. HEIRS AND SUCCESSORS. This contract binds Buyer(s), Seller(s), their personal representatives and heirs, and anyone succeeding to their interest in the property. Buyer(s) shall not assign this contract without Seller's prior written permission.

18. OFFER/COUNTEROFFER. It is understood that this offer is irrevocable for five (5) days from its date, and if not accepted by the Seller(s) within that time, the deposit shall be returned to the Buyer(s). If this offer is countered,

Buyer(s) must initial the changes, sign it and deliver it to Seller(s) by (a.m.) (p.m.) of or the offer will be null and void and the deposit returned to Buyer(s).

19. ENTIRE AGREEMENT. This contract constitutes the entire agreement between Buyer(s) and Seller(s). This Contract supersedes all prior understanding and agreements, written or oral.

20. ADDITIONAL CONDITIONS (if any)

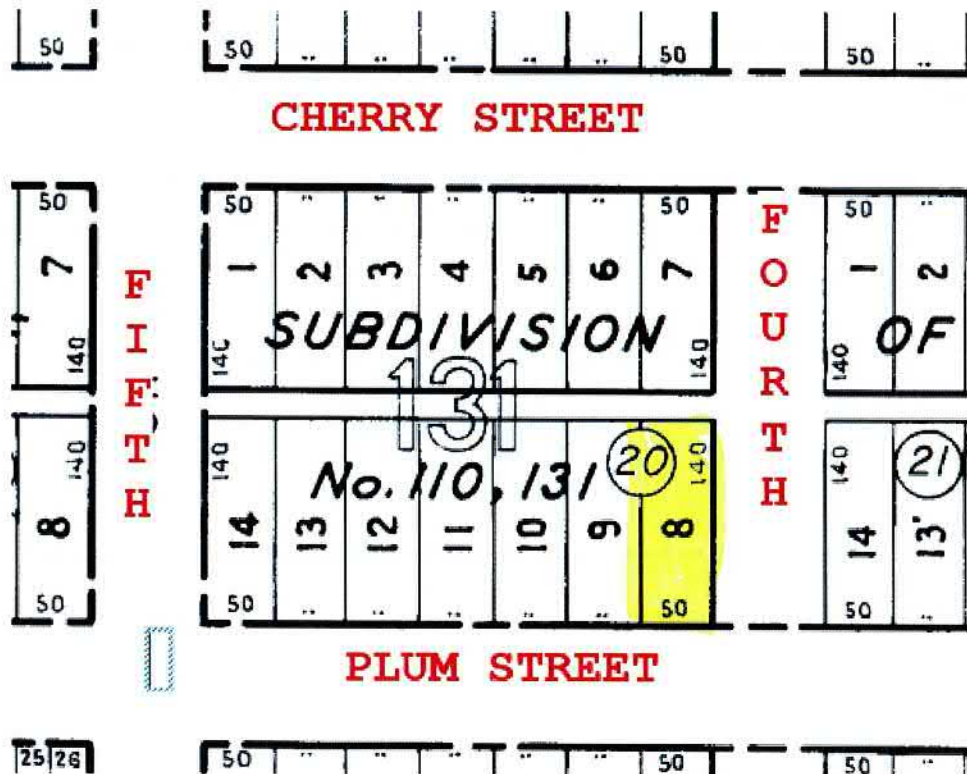
Contingent upon City Council approval.

Buyer(s) and Seller(s) has/have read the **GENERAL CONDITIONS**.

Buyer(s) Initials: _____

Seller(s) Initials: _____





3634 4TH LOT 8 AND E 10 FT OF LOT 9 SUBDIVISION OF BLOCKS NO. 110 AND 131, BLOCK 131 T3S R11E L1 P309 WCR

Lot Size: 60' x 140'

416 PLUM - W 40 FT OF LOT 9 SUBDIVISION OF BLOCKS NO. 110 AND 131, BLOCK 131 T3S R11E L1 P309 WCR

Lot Size: 40' x 140'

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 15

ITEM: Establishment of Special Assessment District #952 - 2023 Sidewalk Program

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: The 2023 Sidewalk Program will commence shortly. In accordance with Chapter XIV - Subdivision No. 2, Paragraph 22, Section 14 of the City Charter, the cost of repairs to public sidewalks should be charged against abutting properties. This further requires a Special Assessment District (SAD) to be assigned for this forthcoming work.

This year's area of work is bound by Vinewood to Eureka, 15th Street to Railroad.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in continuing to provide safe walkways for the citizens of Wyandotte.

ACTION REQUESTED: Approve the SAD #952 - 2023 Sidewalk Program for the area bound by Vinewood to Eureka, 15th Street to the Railroad.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account No. 249-450-825-461. Funds have been budgeted for this work.

IMPLEMENTATION PLAN: Create the SAD #952 - 2023 Sidewalk Program

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #15
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED that Council concurs with the recommendation of the City Engineer to establish Special Assessment District #952 for the 2023 Sidewalk Program bounded by Vinewood to Eureka, 15th Street to the Railroad.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 16

ITEM: Final Reading #1534: Ordinance Amendment - Chapter 175 Trees and Vegetation

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The City of Wyandotte has received many requests regarding the removal of trees in the public right of way. The attached ordinance amendment will provide regulations for removing and planting trees in the public right of way.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents.

ACTION REQUESTED: Conduct final reading of ordinance amendment #1534.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: After approval of final reading by Council, Clerk shall send proper documentation to local newspaper and legal publisher for publishing.

LIST OF ATTACHMENTS:

1. Ordinance to Amend Chapt 175 For Agenda

RESOLUTION

Item Number: #16

Date: June 5, 2023

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND CHAPTER 175 OF THE CODE OF ORDINANCES “TREES AND VEGETATION” BY AMENDING §175.003 “PERMIT APPLICATIONS”, §175.004 “PERMIT TO PLANT CERTAIN TREES”, §175.005 “PLANTS IN PUBLIC WAYS GENERALLY”, AND §175.006 “CUTTING, MUTILATING AND THE LIKE TREES IN PUBLIC WAYS”

The City of Wyandotte Ordains:

Section 1. Amendment of §175.003 “PERMIT APPLICATIONS” to read:

An application for any permit required by the provisions of this chapter shall be made in accordance with the terms and provisions of this code of ordinances and the rules and regulations promulgated by the Department of Building and Engineering and as approved by the City Council.

Section 2. Amendment of §175.004 “PERMIT TO PLANT CERTAIN TREES” by adding:

No person, except authorized city employees, shall plant any poplar, box elder, basswood, cottonwood, willow, soft maple, common catalpa, horse chestnut or “ailanthus glandulosa” tree without a permit from the Department of Building and Engineering. The Department of Building and Engineering shall issue permits authorizing the species and size of trees to be planted in public rights-of-way as set forth in the rules and regulations approved by the City Council.

Section 3. Amendment of §175.005 “PLANTS IN PUBLIC WAYS GENERALLY” to read:

No person, other than authorized city employees, shall plant or destroy any ornamental shade tree or shrub located in any public way unless authorized to do so in accordance with the rules and regulations promulgated by the Department of Building and Engineering.

New residential and commercial construction shall be required to plant one (1) tree per fifty (50) foot of frontage, and if applicable, one (1) tree per fifty (50) foot of side street frontage in the lawn area between the sidewalk and curb. If front and side street frontages are inadequate for tree planting, the property owner may plant an equal number of trees on the property.

All residential and commercial properties inspected under the City Code of Ordinance §171.004 Inspection of Residential Dwellings Prior to Sale or Transfer, Chapter 181: Rental Dwellings and Units, and §170.096 Certificate of Conformity Required, Issuance, shall be required to plant, where no trees currently exist, one (1) tree per fifty (50) foot of frontage, and if applicable, one (1) tree per fifty (50) foot of side street frontage, in the lawn area between the sidewalk and curb, as a condition of receiving a Certificate of Approval, Certificate of Compliance or Certificate of Conformance. If front and side street frontages are inadequate for tree planting, the property owner may plant the tree on the property, or, contribute to the Tree Replacement Fund as set forth in the rules and regulations promulgated by the Department of Building and Engineering.

Section 4. Amendment of §175.006 “CUTTING, MUTILATING AND THE LIKE TREES IN PUBLIC WAYS” to read:

No person other than authorized city employees shall plant or destroy any ornamental shade tree or shrub located in any public way. If a person or property owner removes a tree from the public right of way without a permit, or damages a tree by improper trimming and pruning such that the tree life expectancy is shortened or the tree is now a danger to the public and requires removal, the person or property owner responsible shall be violation of this ordinance and subject to the requirements and penalties of the rules and regulations promulgated by the Department of Building and Engineering.

Section 5. Severability.
All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Effective Date.
This ordinance shall take immediate effect. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office. A copy of the ordinance or a summary of this ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, “SHALL THIS ORDINANCE NOW PASS?”, the following vote was recorded:

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 6/5/2023

AGENDA ITEM # 17

ITEM: First & Final Reading #1535: Ordinance Amendment - §71.006 and §71.999

PRESENTER: William R. Look, City Attorney

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: This ordinance amends §71.999 "Penalty", creates a new title for §71.006 from "Supplements to Uniform Traffic Code" to "Motor Vehicle Insurance" and adopts provisions of the Michigan Insurance Code.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Hold a first and final reading of ordinance.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN:

LIST OF ATTACHMENTS:

1. Amendment Ordinance - Unregistered Vehicle

RESOLUTION

Item Number: #17
Date: June 5, 2023

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND §71.006 and §71.999 OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment to §71.006 by deleting the title “Supplements to Uniform Traffic Code” and creating a new title “Motor Vehicle Insurance”. The Amendment shall read as follows:

§71.006. Motor Vehicle Insurance.

1. The owner or registrant of a motor vehicle required to be registered in the State of Michigan shall maintain security (insurance) for payment of benefits under personal protection insurance, property protection insurance, and residual liability insurance as required by law including all provisions of Chapter 31 of the Insurance Code of 1956, as amended (MCL 500.3101 to 500.3179). Security (insurance) shall only be required to be in effect during the period the motor vehicle is driven or moved upon a highway.
2. A nonresident owner or registrant of a motor vehicle or motorcycle not registered in this state shall not operate or permit the motor vehicle or motorcycle to be operated in this state for an aggregate of more than 30 days in any calendar year unless he or she continuously maintains security (insurance) for the payment of benefits pursuant to this ordinance and state law.
3. An owner or registrant of a motor vehicle or motorcycle with respect to which security (insurance) is required, who operates the motor vehicle or motorcycle or permits it to be operated upon a public highway in this state, without having in full force and effect security (insurance) complying with this section is guilty of a misdemeanor. A person who operated a motor vehicle or motorcycle upon a public highway in this state with the knowledge that the owner or registrant does not have security (insurance) in full force and effect is guilty of a misdemeanor. A person convicted of a misdemeanor under this section shall be fined not less than \$200.00 nor more than \$500.00, imprisoned for not more than 93 days.
4. The failure of a person to produce evidence that a motor vehicle or motorcycle has in full force and effect security (insurance) complying with this section on the date of the issuance of the citation, creates a rebuttal presumption in a prosecution under subsection (3) that the motor vehicle or motorcycle did not have in full force and effect security (insurance) complying with this section on the date of the issuance of the citation.
5. An owner or operator of a motor vehicle or motorcycle who fails to produce evidence of security (insurance) on request under this ordinance or the provisions of the Motor Vehicle Code or the provisions of the State of Michigan Insurance Code is responsible for a civil infraction.

Section 2. Amendment to §71.999 “Penalty” to read as follows:

§71.999. Penalty.

- (A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to §10.999 of this code of ordinances.
- (B) (1) Any provision of §71.001 through §71.002 of this chapter which describes an act or omission which constitutes a civil infraction under the terms of the Michigan Vehicle Code, being Public Act 300 of 1949, as amended, shall be processed as a civil infraction and any person found to have committed a civil infraction may be ordered to pay a civil fine of not more than \$100 and costs in accordance with §907 of the Michigan Vehicle Code, being Public Act 300 of 1949, as amended, being M.C.L.A. §257.1 through §257.923.
- (2) All parking tickets issued under the provisions of the Uniform Traffic Code as adopted by the city shall require a mandatory minimum fine for any parking infraction in the sum of \$25, except for overtime parking as prohibited by § 8.10(r), in which case the mandatory minimum fine shall be \$10.
- (C) Any person violating §71.006(1)-(4) is guilty of a misdemeanor.
- (D) Any person violating §71.006(5) is responsible for a civil infraction.

Section 3. Severability

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Effective Date

This Ordinance shall take immediate effect. This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the Wyandotte Police Department. This Ordinance or a summary of this Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of this Ordinance may be inspected or obtained at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Bills & Accounts

05/31/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 05/18/2023 - 05/31/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 13910							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 5-24-23	05/24/23	1,988.50	13910
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 5-24-23	05/24/23	445.00	13910
			Total For Check 13910			2,433.50	
Check 13911							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	9,524.44	13911
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	19,624.22	13911
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	375.50	13911
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	87.78	13911
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	569.18	13911
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 5-24-23	05/24/23	133.08	13911
			Total For Check 13911			30,314.20	
Check 13912							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 5-24-23	05/24/23	12,266.09	13912
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 5-24-23	05/24/23	71.56	13912
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 5-24-23	05/24/23	145.03	13912
			Total For Check 13912			12,482.68	
Check 13913							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 5-24-23	05/24/23	29,465.92	13913
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 5-24-23	05/24/23	58.38	13913
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 5-24-23	05/24/23	56.83	13913
			Total For Check 13913			29,581.13	
Check 13914							
101-301-750-220	Operating Expenses	ABSPURE WATER COMPANY	ACCT NO 917639, STATEMENT NO 78874875 - BOTTLED WATER FOR EXERCISE ROOM 4/19/23	88812578	05/31/23	42.45	13914
101-301-750-220	Operating Expenses	ABSPURE WATER COMPANY	ACCT NO 917639, STATEMENT NO 78874875 - BOTTLED WATER FOR EXERCISE ROOM 4/3/23	88790558	05/31/23	98.45	13914
			Total For Check 13914			140.90	
Check 13915							
101-750-925-780	Rentals (Seniors/PortaJohns)	ACEE DEUCEE PORTA CAN	GOLF COURSE PORTA CANS	146856	05/31/23	240.00	13915
			Total For Check 13915			240.00	
Check 13916							
590-200-926-310	Operation,Maintenance & Replacement	ADVANTAGE PEST CONTROL	TOTAL CITY RAT SERVICE APRIL	APRIL 23 CITY	05/31/23	3,350.00	13916
			Total For Check 13916			3,350.00	
Check 13917							
101-448-825-431	Garage-Other Vehicle Maintenance	AIS CONSTRUCTION EQUIPMENT	PARTS FOR VPS 73 VIN DW644JH618346	D25429	05/31/23	1,270.93	13917
101-448-825-431	Garage-Other Vehicle Maintenance	AIS CONSTRUCTION EQUIPMENT	TURBOCHARGER AND PARTS FOR VPS 73 VIN DW644JH618346	D27043	05/31/23	3,822.22	13917
			Total For Check 13917			5,093.15	
Check 13918							
203-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#3 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	05/31/23	46,581.02	13918
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#3 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	05/31/23	34,910.90	13918
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#3 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	05/31/23	187,937.43	13918
			Total For Check 13918			269,429.35	
Check 13919							
285-225-925-880	Heritage Days	ALLEGRA MARKETING	2023 WYANDOTTE STARS TALLY & POCKET GUIDES	11546	05/31/23	314.23	13919
			Total For Check 13919			314.23	
Check 13920							
101-136-725-190	Uniforms	ALLIE BROTHERS UNIFORM	UNIFORM FREEZE COURT OFFICERS	92287	05/31/23	188.88	13920
			Total For Check 13920			188.88	

05/31/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 05/18/2023 - 05/31/2023
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 13921							
101-336-825-490	Bldg & Equip Maintenance	ALLIED FIRE SALES & SERVICE	FIRE BADGES	3379	05/31/23	1,149.30	13921
101-336-850-540	Other Equipment	ALLIED FIRE SALES & SERVICE	PHOENIX GLOVE SMALL	3385	05/31/23	80.54	13921
			Total For Check 13921			1,229.84	
Check 13922							
101-301-750-490	Test Administration	ALPHA PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL ASSESSMENT OF CONNOR HARRIS	CONNOR HARRIS	05/31/23	775.00	13922
			Total For Check 13922			775.00	
Check 13923							
530-444-825-450	Insurance-Bank Bldg	ASSURED PARTNERS	UMBRELLA COVERAGE RENEWAL 12-22-22 TO 12-22-23	38360	05/31/23	3,959.86	13923
530-444-825-450	Insurance-Bank Bldg	ASSURED PARTNERS	RENEWAL COMMERCIAL PACKAGE 12-22-22 TO 12-22-23	38349	05/31/23	17,491.00	13923
			Total For Check 13923			21,450.86	
Check 13924							
101-301-925-720	Education	BOUCK CORPORATION	HUNTER, CARPEAUX, SASU - LEGAL UPDATE FOR LAW ENFORCEMENT	2186	05/31/23	450.00	13924
			Total For Check 13924			450.00	
Check 13925							
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	84949079	05/31/23	539.08	13925
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	84959699	05/31/23	254.40	13925
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	COLD PACKS	84959700	05/31/23	26.39	13925
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	84955534	05/31/23	31.06	13925
			Total For Check 13925			850.93	
Check 13926							
101-750-750-240	SportPort Grant-Community Foundation	BSN SPORTS LLC	SPORTPORT SUPPLIES	921540878	05/31/23	3,659.65	13926
			Total For Check 13926			3,659.65	
Check 13927							
101-448-825-431	Garage-Other Vehicle Maintenance	BUDGET TIRE COMPANY	TIRES FOR JL1 VIN JL1	1-219771	05/31/23	168.00	13927
			Total For Check 13927			168.00	
Check 13928							
101-448-750-245	Parks-Downtown Maintenance	CAREFREE LAWN CENTER	BROWN MULCH FOR DOWN TOWN BEDS	1004713	05/31/23	850.00	13928
			Total For Check 13928			850.00	
Check 13929							
290-448-850-540	Other Equipment	CASECADE ENGINEERING	STOCK TOTERS DPS	30590023	05/31/23	7,704.00	13929
			Total For Check 13929			7,704.00	
Check 13930							
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05242023	05/31/23	700.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05212023	05/31/23	250.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05222023	05/31/23	450.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05172023	05/31/23	675.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05182023	05/31/23	225.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05162023	05/31/23	175.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05152023	05/31/23	450.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05122023	05/31/23	475.00	13930
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	COURT APPOINTED ATTORNEY	05112023	05/31/23	150.00	13930
			Total For Check 13930			3,550.00	
Check 13931							
101-303-825-920	Water	CITY OF SOUTHGATE	14300 REAUME PKWY., SOUTHGATE - 03/06/23-05/08/23	4020094000	05/31/23	243.09	13931
			Total For Check 13931			243.09	
Check 13932							

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101-440-750-210	Office Supplies	CONTRACTORS CONNECTION	MESH SAFEY VESTS	7174680	05/31/23	19.70	13932
			Total For Check 13932			19.70	
Check 13933							
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	STOCK GAS DPS 2.3870 PER GALLON TOTAL GALLONS 5,200.00	7797903-IN	05/31/23	12,507.89	13933
			Total For Check 13933			12,507.89	
Check 13934							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	05152023	05/31/23	150.00	13934
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	05112023	05/31/23	350.00	13934
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	04302023	05/31/23	225.00	13934
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	05162023	05/31/23	600.00	13934
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	05232023	05/31/23	600.00	13934
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	COURT APPOINTED ATTORNEY	05192023	05/31/23	275.00	13934
			Total For Check 13934			2,200.00	
Check 13935							
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK BATTERY	929273	05/31/23	287.92	13935
			Total For Check 13935			287.92	
Check 13936							
101-000-231-020	P/R Deductions-Hospital (Employer)	DELTA DENTAL	0007240006 JUNE 2023	RIS0004941836 06/23	05/31/23	6,867.15	13936
499-200-725-160	Medical Insurance	DELTA DENTAL	0007240006 JUNE 2023	RIS0004941836 06/23	05/31/23	127.04	13936
			Total For Check 13936			6,994.19	
Check 13937							
101-840-825-490	Contractual Services	DOMINION VOTING SYSTEMS INC	MAY CODING/PROGRAMMING	DVS149200	05/31/23	1,425.00	13937
			Total For Check 13937			1,425.00	
Check 13938							
101-301-825-431	Vehicle Cleaning	DOWNRIVER AUTO DETAILING	VEH. 7-22	35602	05/31/23	135.00	13938
			Total For Check 13938			135.00	
Check 13939							
101-440-750-210	Office Supplies	DOWNRIVER OFFICE	250 BUSINESS CARDS JESUS R PLASENCIA	24010	05/31/23	50.00	13939
			Total For Check 13939			50.00	
Check 13940							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	0508-05212023	05/31/23	647.00	13940
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	0508-05212023	05/31/23	535.00	13940
			Total For Check 13940			1,182.00	
Check 13941							
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	REPAIR HAVC IN GUN RANGE AT POLICE STATION	519570	05/31/23	625.00	13941
530-444-825-220	Operating Expenses-Bank Bldg	EXPERT MECHANICAL SERVICE INC	SERVICE CALL - 3RD FLOOR TREASURER'S OFFICE	519584	05/31/23	385.00	13941
			Total For Check 13941			1,010.00	
Check 13942							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - DIAMOND HI ENERGY, FRISKIES	343048	05/31/23	159.57	13942
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE	444623	05/31/23	72.99	13942
			Total For Check 13942			232.56	
Check 13943							
101-756-825-430	Contractual Services	FIRE PROTECTION PROS, LLC	FIRE INSPECTION AT YACK	INV-0089264	05/31/23	360.85	13943
			Total For Check 13943			360.85	
Check 13944							
101-336-750-220	Operating Expenses	FLASH RESALE/WHOLESALE LLC	COMMERICAL BACKPACK VACUUM	69745	05/31/23	470.00	13944

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Total For Check 13944						470.00	
Check 13945							
590-200-926-310	Operation,Maintenance & Replacement	G V CEMENT	EE#2 FINAL SILVER SHORES PUMP STATION	SILVER SHORES PUMP S	05/31/23	7,155.92	13945
Total For Check 13945						7,155.92	
Check 13946							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	05252023	05/31/23	325.00	13946
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	05232023	05/31/23	625.00	13946
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	COURT APPOINTED ATTORNEY	05162023	05/31/23	675.00	13946
Total For Check 13946						1,625.00	
Check 13947							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING	05082023-05212023	05/31/23	2,002.50	13947
Total For Check 13947						2,002.50	
Check 13948							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	0508-05212023	05/31/23	876.50	13948
Total For Check 13948						876.50	
Check 13949							
101-301-825-430	Equipment Maintenance	HERKIMER RADIO SERVICE	PREVENTATIVE MAINTENANCE ON RADIOS	29763	05/31/23	636.00	13949
101-336-825-490	Bldg & Equip Maintenance	HERKIMER RADIO SERVICE	RADIOS SERVICED	29767	05/31/23	1,200.00	13949
Total For Check 13949						1,836.00	
Check 13950							
101-440-825-480	Contractual Engineering Services	JEAN CLAUDE MARCOUX	PLAN REVIEWS	05082023-05212023	05/31/23	735.00	13950
Total For Check 13950						735.00	
Check 13951							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	0508-05212023	05/31/23	1,301.75	13951
Total For Check 13951						1,301.75	
Check 13952							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	0508-05212023	05/31/23	887.25	13952
Total For Check 13952						887.25	
Check 13953							
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	DPS SHOP SUPPLIES	78127	05/31/23	40.22	13953
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SUPPLIES FOR NEW GARDENS DPS	78036	05/31/23	41.47	13953
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SUPPLIES FOR POLICE STATION	77953	05/31/23	4.74	13953
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SUPPLIES FOR GOLF COURSE BUILDING REPAIRS	77914	05/31/23	25.39	13953
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES	78043	05/31/23	49.36	13953
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES	78126	05/31/23	56.02	13953
Total For Check 13953						217.20	
Check 13954							
101-448-750-260	Garage-Operating Expenses	KAY-KAR SUPPLY CO., LLC	STOCK HARDWARE DPS	61864	05/31/23	243.62	13954
Total For Check 13954						243.62	
Check 13955							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	EE#12 2022 TREE CUTTING, TREE TRIMMING & STUMP REMOVAL FILE #4826	1238	05/31/23	24,325.00	13955
Total For Check 13955						24,325.00	
Check 13956							
499-200-925-807	EXISTING BUSINESS STIMULUS	LITTLE DOTTE	DOWNTOWN DOLLARS LITTLE DOTTE	696221	05/31/23	20.00	13956
Total For Check 13956						20.00	

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Check 13957							
101-136-825-300	Contractual Service-Court Reporter	LYNN C. LEDOUX-MOORE	COURT REPORTER	02	05/31/23	240.00	13957
			Total For Check 13957			240.00	
Check 13958							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	0508-05212023	05/31/23	526.50	13958
			Total For Check 13958			526.50	
Check 13959							
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 2/8/23	2346993	05/31/23	53.00	13959
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 2/22/23	2347524	05/31/23	53.00	13959
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 3/8/23	2348008	05/31/23	53.00	13959
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 3/22/23	2348497	05/31/23	53.00	13959
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 4/05/23	2348977	05/31/23	53.00	13959
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	MAT RENTAL SERVICE 4/19/23	2349461	05/31/23	53.00	13959
530-444-825-220	Operating Expenses-Bank Bldg	MISTER UNIFORM & MAT RENTAL	MAT RENTAL	2350421	05/31/23	97.84	13959
			Total For Check 13959			415.84	
Check 13960							
101-448-750-245	Parks-Downtown Maintenance	MONKS & TARNOWSKI PLUMBING	REPAIR OF 2" WATER FEED FOR SPRINLERS BEHIND WILLOW TREE	51823	05/31/23	575.00	13960
			Total For Check 13960			575.00	
Check 13961							
101-336-850-540	Other Equipment	MUNICIPAL EMERGENCY SERVICES	1 PAIR BOOTS/1 GLOVE	IN1877031	05/31/23	498.79	13961
			Total For Check 13961			498.79	
Check 13962							
677-448-825-320	Worker's Comp-Medical Fees	OCCUPATIONAL HEALTH CENTERS	I04 0228609888 MATTHEW SIEWNIAK DATE OF SERVICE: 05/03/23	SIEWNIAK 125.81	05/31/23	125.81	13962
			Total For Check 13962			125.81	
Check 13963							
101-845-750-230	Postage	PITNEY BOWES	POSTAGE - RESERVE ACCOUNT	51970127	05/31/23	27.00	13963
			Total For Check 13963			27.00	
Check 13964							
590-200-926-310	Operation,Maintenance & Replacement	PIZZO DEVELOPMENT GROUP LLC	EE#1 SEWER MAIN RECONSTRUCTION ALLEY N OF OAK (1ST-2ND)	SEWER MAIN RECON	05/31/23	24,507.00	13964
			Total For Check 13964			24,507.00	
Check 13965							
101-440-750-210	Office Supplies	PURE DATA SERVICES, LLC	96 GAL BIN ENGINEERING	8538	05/31/23	50.00	13965
			Total For Check 13965			50.00	
Check 13966							
101-448-825-431	Garage-Other Vehicle Maintenance	RESEARCH WAY LLC	WIRING HARNESS AND CLUTCH FOR VPS 122 VIN 1601D017	22989	05/31/23	734.94	13966
			Total For Check 13966			734.94	
Check 13967							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	05162023	05/31/23	250.00	13967
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	05172023	05/31/23	450.00	13967
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	05252023	05/31/23	125.00	13967
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	COURT APPOINTED ATTORNEY	05242023	05/31/23	300.00	13967
			Total For Check 13967			1,125.00	
Check 13968							
101-448-750-261	Garage-Gasoline & Oil	SHRADER TIRE & OIL	STOCK GREASE	23-0760602-00	05/31/23	1,404.07	13968
			Total For Check 13968			1,404.07	
Check 13969							

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101-448-825-480	Parks-Memorial Park Grass Cutting	SKARZYNSKI'S LANDSCAPING LLC	OAKWOOD CEMETARY GRASS CUTTING 5-25-23	3010	05/31/23	750.00	13969
101-448-825-480	Parks-Memorial Park Grass Cutting	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS, NOT CITY OWNED	3011	05/31/23	290.00	13969
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS, NOT OWNED BY CITY	3008	05/31/23	480.00	13969
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS, NOT CITY OWNED	3009	05/31/23	390.00	13969
			Total For Check 13969			<u>1,910.00</u>	
Check 13970							
101-448-750-230	Const-Operating Supplies	SOUTHGATE BIKE & MOWER	CHAIN SAW PARTS AND BLADES	10037	05/31/23	143.41	13970
			Total For Check 13970			<u>143.41</u>	
Check 13971							
101-845-750-230	Postage	THE UPS STORE-#4826	MAILING OF SERGEANT AND FIRE CHIEF EXAMS	37	05/31/23	26.07	13971
			Total For Check 13971			<u>26.07</u>	
Check 13972							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS AND PLAN REVIEWS	0508-05212023	05/31/23	240.00	13972
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS AND PLAN REVIEWS	0508-05212023	05/31/23	485.00	13972
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS AND PLAN REVIEWS	0508-05212023	05/31/23	530.00	13972
			Total For Check 13972			<u>1,255.00</u>	
Check 13973							
101-800-750-270	Bldg. Maint. and Sup	TOM FARYNIARZ	REIMBURSEMENT FOR MUSEUM DOWNSPOUT PIPING	050923	05/31/23	6.86	13973
285-225-925-880	Heritage Days	TOM FARYNIARZ	PIE & ICE CREAM SOCIAL LEMONADE AND DISPENSERS	052123	05/31/23	55.12	13973
			Total For Check 13973			<u>61.98</u>	
Check 13974							
101-448-825-430	Garage-Police Vehicle Maintenance	TOP VALUE AUTOMOTIVE	MUFFLER REPAIR TO VP 7-7 VIN 1GNLC2ECFR577056	230524002	05/31/23	300.00	13974
			Total For Check 13974			<u>300.00</u>	
Check 13975							
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	66.09	13975
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	99.57	13975
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	279.32	13975
101-172-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	278.76	13975
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	278.76	13975
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	182.22	13975
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	170.67	13975
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	9.09	13975
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	170.67	13975
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-302-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	WATCHROOM COPIER 4-30/5-31-23	501073043	05/31/23	98.28	13975
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	84.26	13975
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	152.67	13975
101-448-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	80.14	13975
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	183.99	13975
101-800-750-210	Office Supplies	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT - MAY 2023	501062426	05/31/23	54.86	13975
			Total For Check 13975			<u>3,109.30</u>	
Check 13976							
101-448-750-231	Const-Signage,Striping,Barricades	ULINE	CABLE TIE FOR SIGNS	163250233	05/31/23	229.10	13976
			Total For Check 13976			<u>229.10</u>	
Check 13977							
499-200-926-114	Operating Expenses	WADE TRIM ASSOCIATES	INFRASTRUCTURE PLANNING TAP GRANT	2027392	05/31/23	345.00	13977

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Total For Check 13977						345.00	
Check 13978							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	0508-05212023	05/31/23	708.00	13978
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	0508-05212023	05/31/23	500.00	13978
Total For Check 13978						1,208.00	
Check 13979							
101-209-825-345	DCA-Contractual Services	WCA ASSESSING LLC	CONTRACTUAL ASSESSING SERVICES	WCA 05152023	05/31/23	17,960.00	13979
Total For Check 13979						17,960.00	
Check 13980							
101-336-850-530	Vehicles	WEST SHORE FIRE REPAIR INC	NEW E-ONE TYPHOON EMAX CUSTOM PUMPER	30002	05/31/23	570,000.00	13980
Total For Check 13980						570,000.00	
Check 13981							
101-448-825-430	Garage-Police Vehicle Maintenance	WINDER POLICE EQUIPMENT INC	STOCK SPOT LIGHT PLOICE	230823	05/31/23	223.50	13981
Total For Check 13981						223.50	
Check 13982							
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	ELECTRIC PARTS FOR GOLF COARSE SHED	621676-0	05/31/23	23.88	13982
Total For Check 13982						23.88	
Check 13983							
101-000-257-090	Reserve-Vintage BB (Y&. Stars)	ZAC HOLDREN	REIMBURSEMENT FOR BASEBALLS	051223	05/31/23	185.00	13983
Total For Check 13983						185.00	
Check 153954							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	PR 5-24-23	05/24/23	344.56	153954
Total For Check 153954						344.56	
Check 153955							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 5-24-23	05/24/23	3,503.43	153955
Total For Check 153955						3,503.43	
Check 153956							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 5-24-23	05/24/23	7,005.90	153956
Total For Check 153956						7,005.90	
Check 153957							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	PR 5-24-23	05/24/23	72.00	153957
Total For Check 153957						72.00	
Check 153958							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	PR 5-24-23	05/24/23	1,334.44	153958
Total For Check 153958						1,334.44	
Check 153959							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	PR 5-24-23	05/24/23	255.53	153959
Total For Check 153959						255.53	
Check 153960							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 5/24/23	05/24/23	9,949.69	153960
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 5/24/23	05/24/23	4,974.85	153960
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 5/24/23	05/24/23	197.04	153960
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 5/24/23	05/24/23	98.52	153960
Total For Check 153960						15,220.10	

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Check 153961							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 5-24-23	05/24/23	10,505.67	153961
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 5-24-23	05/24/23	5,252.85	153961
			Total For Check 153961			15,758.52	
Check 153962							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 5-24-23	05/24/23	2,250.00	153962
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 5-24-23	05/24/23	2,200.00	153962
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 5-24-23	05/24/23	50.00	153962
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 5-24-23	05/24/23	50.00	153962
			Total For Check 153962			4,550.00	
Check 153963							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 5-24-23	05/24/23	2,271.68	153963
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 5-24-23	05/24/23	2,271.68	153963
			Total For Check 153963			4,543.36	
Check 153964							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 5-24-23	05/24/23	1,178.32	153964
			Total For Check 153964			1,178.32	
Check 153965							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 5-24-23	05/24/23	6,720.00	153965
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 5-24-23	05/24/23	15.00	153965
			Total For Check 153965			6,735.00	
Check 153966							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 5-24-23	05/24/23	5.00	153966
			Total For Check 153966			5.00	
Check 153967							
101-136-825-331	Prosecutorial Services	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 5/24/23	05/24/23	1,730.77	153967
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 5/24/23	05/24/23	2,500.00	153967
			Total For Check 153967			4,230.77	
Check 153968							
101-000-257-064	BCB22-0031 881 CLINTON	ALEXIS SEELY	BD Bond Refund	BCB22-0031	05/31/23	1,500.00	153968
			Total For Check 153968			1,500.00	
Check 153969							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE JUNE 2023	D599723 06/23	05/31/23	1,239.09	153969
732-000-231-080	Payroll W/H-Cancer Insurance	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE JUNE 2023	D599723 06/23	05/31/23	1,441.58	153969
			Total For Check 153969			2,680.67	
Check 153970							
101-000-257-064	BCB17-0207 3673 14TH	Amy Knapp	BD Bond Refund	BCB17-0207	05/31/23	1,200.00	153970
			Total For Check 153970			1,200.00	
Check 153971							
101-448-750-233	Const-Road Maintenance	ATCO INTERNATIONAL	CEMENT REPAIR KIT	10613119	05/31/23	283.50	153971
			Total For Check 153971			283.50	
Check 153972							
499-200-925-802	Farmers Market	AUSTIN S. THORP	FOX AND THE FIDDLE MUSIC AT THE MARKETS 06222023	6222023	05/31/23	250.00	153972
			Total For Check 153972			250.00	
Check 153973							
101-448-750-220	Sanitation-Operating Expenses	AUTO VALUE RIVERVIEW	TOOL FOR TOTER REPAIR DPS	349-314212	05/31/23	14.09	153973

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101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKES AND ROTORS FO VP 7-23 VIN	349-314822	05/31/23	136.07	153973
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKES FOR VP 7-2 VIN 1GNSKDEC8KR403632	349-314393	05/31/23	446.54	153973
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	BRAKE HARDWARE KIT FOR VP 7-2 VIN 1GNSKDEC8KR403632	349-314394	05/31/23	26.48	153973
			Total For Check 153973			623.18	
Check 153974							
492-200-825-460	Resurfacing	BEST ASPHALT	ASPHALT WORK 3RD STREET (ALKALI-DAVIS)	21214	05/31/23	7,850.00	153974
			Total For Check 153974			7,850.00	
Check 153975							
101-000-257-064	BCB18-0172 2217 9TH	Beth McCandless	BD Bond Refund	BCB18-0172	05/31/23	2,000.00	153975
			Total For Check 153975			2,000.00	
Check 153976							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 JUNE 2023	231290012427 06/23	05/31/23	13,213.54	153976
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 JUNE 2023	231290012427 06/23	05/31/23	3,157.22	153976
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CARE NETWORK	00129760 0001 JUNE 2023	231290012427 06/23	05/31/23	2,923.35	153976
			Total For Check 153976			19,294.11	
Check 153977							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 600 JUNE 2023	230506962170 06/23	05/31/23	54,910.59	153977
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 600 JUNE 2023	230506962170 06/23	05/31/23	989.38	153977
			Total For Check 153977			55,899.97	
Check 153978							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 603 JUNE 2023	230506962173 06/23	05/31/23	3,748.69	153978
			Total For Check 153978			3,748.69	
Check 153979							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 JUNE 2023	007006086 0011 06/23	05/31/23	27,386.24	153979
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 JUNE 2023	007006086 0011 06/23	05/31/23	8,585.01	153979
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 JUNE 2023	007006086 0011 06/23	05/31/23	435.31	153979
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 JUNE 2023	007006086 0011 06/23	05/31/23	1,741.22	153979
			Total For Check 153979			38,147.78	
Check 153980							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 JUNE 2023	007006086 0012 06/23	05/31/23	51,507.16	153980
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 JUNE 2023	007006086 0012 06/23	05/31/23	12,876.79	153980
			Total For Check 153980			64,383.95	
Check 153981							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 JUNE 2023	007006086 0019 06/23	05/31/23	11,924.91	153981
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 JUNE 2023	007006086 0019 06/23	05/31/23	718.37	153981
			Total For Check 153981			12,643.28	
Check 153982							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0033 JUNE 2023	007006086 0033 06/23	05/31/23	10,344.51	153982
			Total For Check 153982			10,344.51	
Check 153983							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 JUNE 2023	007006086 0034 06/23	05/31/23	55,026.92	153983
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 JUNE 2023	007006086 0034 06/23	05/31/23	718.37	153983
			Total For Check 153983			55,745.29	
Check 153984							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 601 JUNE 2023	230506962171 06/23	05/31/23	21,854.93	153984
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 601 JUNE 2023	230506962171 06/23	05/31/23	1,400.07	153984
			Total For Check 153984			23,255.00	

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Check 153985							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 605 JUNE 2023	230506962175 06/23	05/31/23	6,459.04	153985
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 605 JUNE 2023	230506962175 06/23	05/31/23	<u>1,614.76</u>	153985
			Total For Check 153985			<u>8,073.80</u>	
Check 153986							
101-840-725-110	Inspector	Bonnie Pawlik	Inspector	MAY2023ELECTION	05/31/23	<u>175.00</u>	153986
			Total For Check 153986			<u>175.00</u>	
Check 153987							
101-000-257-071	Reserve-Museum	BREANNA BOTTS	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - MAY 21, 2023 RENTAL DATE	052223	05/31/23	<u>50.00</u>	153987
			Total For Check 153987			<u>50.00</u>	
Check 153988							
265-301-925-730	Other Expenses - State	CAHILL VETERINARY HOSPITAL	K9 ICE - ADEQUAN SERIES 8 INJECTIONS	156630	05/31/23	<u>260.00</u>	153988
			Total For Check 153988			<u>260.00</u>	
Check 153989							
101-000-257-064	BCB22-0060 1245 OAK	CHRIS GEORGE	BD Bond Refund	BCB22-0060	05/31/23	<u>3,000.00</u>	153989
			Total For Check 153989			<u>3,000.00</u>	
Check 153990							
590-200-926-310	Operation,Maintenance & Replacement	CHRISTOPHER L DUCOMB	EE#3 2023 DOWNTOWN CCTV INSPECTIONS FILE #4842	DOWNTOWN CCTV INSP	05/31/23	<u>7,635.36</u>	153990
			Total For Check 153990			<u>7,635.36</u>	
Check 153991							
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	TRASH DUMPING APRIL 2023	90004	05/31/23	23,636.84	153991
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	DEMO DUMPING APRIL 2023	90005	05/31/23	1,371.71	153991
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	DUMPING SPECIAL SWEEPER	90006	05/31/23	<u>174.80</u>	153991
			Total For Check 153991			<u>25,183.35</u>	
Check 153992							
290-448-825-491	Compost Tipping Fee	CITY OF TAYLOR	BRUSH DUMPING AND COMPOST PICK UP	INV0016531	05/31/23	2,608.80	153992
492-200-850-521	Parks-Golf Course	CITY OF TAYLOR	BRUSH DUMPING AND COMPOST PICK UP	INV0016531	05/31/23	400.00	153992
492-200-850-521	Parks-Golf Course	CITY OF TAYLOR	BRUSH DUMPING AND COMPOST PICK UP	INV0016531	05/31/23	<u>30.00</u>	153992
			Total For Check 153992			<u>3,038.80</u>	
Check 153993							
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - APRIL 2023	6333	05/31/23	268.39	153993
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - MARCH 2023	6322	05/31/23	252.25	153993
101-336-825-430	Auto Maintenance	CITY OF WYANDOTTE	LABOR OIL CHANGE RESCUE A72	1050116-1	05/31/23	82.22	153993
101-336-825-430	Auto Maintenance	CITY OF WYANDOTTE	LABOR TO CHECK BRAKES ON 791	1050116-2	05/31/23	<u>82.22</u>	153993
			Total For Check 153993			<u>685.08</u>	
Check 153994							
525-750-750-235	Beverage Expense (Beer)	DISCOUNT DRINKS	BEER FOR GOLF COURSE	18439	05/31/23	<u>688.00</u>	153994
			Total For Check 153994			<u>688.00</u>	
Check 153995							
590-200-926-210	Supplies	DOWNRIVER UTILITY WASTEWATER	PROCESSING FEE	MAY 22, 2023	05/31/23	<u>500.00</u>	153995
			Total For Check 153995			<u>500.00</u>	
Check 153996							
499-200-925-802	Farmers Market	DRUM DANCER RECORDS	BILLY BRANDT MUSIC AT THE MARKETS 06082023	6082023	05/31/23	<u>250.00</u>	153996
			Total For Check 153996			<u>250.00</u>	
Check 153997							

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101-000-257-071	Reserve-Museum	ERIKA VANKAMMEN	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - MAY 20, 2023 RENTAL DATE	052323	05/31/23	50.00	153997
			Total For Check 153997			50.00	
Check 153998							
101-000-257-064	BCB22-0226 3560 19TH	EVAN GALATI	BD Bond Refund	BCB22-0226	05/31/23	1,200.00	153998
			Total For Check 153998			1,200.00	
Check 153999							
101-000-257-064	BCB16-0247 939 1ST	FERRANTE, MARIO L	BD Bond Refund	BCB16-0247	05/31/23	1,000.00	153999
			Total For Check 153999			1,000.00	
Check 154000							
101-000-283-060	BPB23-0016 - PPLMB23-0045 3430 15TH	FLOYD'S SEWER, DRAIN & EXCAVATING L	BD Bond Refund	BPB23-0016	05/31/23	500.00	154000
			Total For Check 154000			500.00	
Check 154001							
101-000-257-084	Reserve-Purple Heart Memorial	FOUR STAR NURSERY	FLOWERS FOR PURPLE HEART	1394617	05/31/23	1,042.44	154001
101-000-257-084	Reserve-Purple Heart Memorial	FOUR STAR NURSERY	FERTILIZER FOR PURPLE HEART	1394618	05/31/23	202.49	154001
			Total For Check 154001			1,244.93	
Check 154002							
101-000-257-105	Reserve - Vietnam Veteran's Memorial	FOUR STAR NURSERY	FLOWERS FOR VETERANS MEMORIAL	1394621	05/31/23	314.04	154002
101-000-257-105	Reserve - Vietnam Veteran's Memorial	FOUR STAR NURSERY	FLOWERS FOR VIETNAM MEMORIAL	1394619	05/31/23	178.32	154002
101-000-257-105	Reserve - Vietnam Veteran's Memorial	FOUR STAR NURSERY	FERTILIZER FOR VIETNAM MEMORIAL	1394620	05/31/23	133.26	154002
			Total For Check 154002			625.62	
Check 154003							
101-000-257-064	BCB23-0067 4117 19TH	GARY DILLON	BD Bond Refund	BCB23-0067	05/31/23	400.00	154003
			Total For Check 154003			400.00	
Check 154004							
101-448-750-270	Building Maintenance	GOUTH SHEET METAL & HEATING CO	REPAIR BASE OF DROP BOX AT DPS	15368	05/31/23	25.00	154004
			Total For Check 154004			25.00	
Check 154005							
101-000-257-064	BCB21-0234 1149 CHESTNUT	GREG TITTLE JR	BD Bond Refund	BCB21-0234	05/31/23	1,800.00	154005
			Total For Check 154005			1,800.00	
Check 154006							
101-840-825-350	Printing	INLAND PRESS	MAY BALLOT ADD ON	074474A	05/31/23	425.60	154006
			Total For Check 154006			425.60	
Check 154007							
499-200-925-807	EXISTING BUSINESS STIMULUS	JENNY SENIOR	LADIES NIGHT OUT MARKETING REIMBURSEMENT	5252023	05/31/23	103.00	154007
			Total For Check 154007			103.00	
Check 154008							
101-000-257-071	Reserve-Museum	KATELYN SOUDERS	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - MAY 13, 2023 RENTAL DATE	051823	05/31/23	50.00	154008
			Total For Check 154008			50.00	
Check 154009							
101-000-202-000	A/P-Accrued	KITCH DRUTCHAS WAGNER VALITUTTI	PROFESSIONAL SERVICES RENDERED THROUGH APRIL 30, 2023	582746	05/31/23	5,000.00	154009
			Total For Check 154009			5,000.00	
Check 154010							
101-136-825-330	Attorneys (CA) & Interpreters	LANGUAGE LINE SERVICE INC	INTERPRETATION	10996702	05/31/23	131.76	154010
			Total For Check 154010			131.76	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 154011							
499-200-925-802	Farmers Market	LAURA K FRIEND	LAURA RAIN DUO MUSIC AT THE MARKETS 06152023	6152023	05/31/23	300.00	154011
			Total For Check 154011			300.00	
Check 154012							
101-000-257-064	BCB19-0179 933 7TH	LEESE, MIKE/KARLY	BD Bond Refund	BCB19-0179	05/31/23	1,000.00	154012
			Total For Check 154012			1,000.00	
Check 154013							
101-448-750-240	Parks-Operating Expenses	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25 TO 5-24-23	99002006684	05/31/23	9.69	154013
101-448-750-270	Building Maintenance	LOWE'S COMPANIES INC	CREDIT CARD STATEMENT 4-25 TO 5-24-23	99002006684	05/31/23	254.16	154013
			Total For Check 154013			263.85	
Check 154014							
101-136-750-222	Memberships & Dues	MADCPO	MADCPO 2023 MEMBERSHIP	2023	05/31/23	25.00	154014
			Total For Check 154014			25.00	
Check 154015							
101-000-257-064	BCB21-0034 2504 6TH	MALIHA KHAN	BD Bond Refund	BCB21-0034	05/31/23	800.00	154015
			Total For Check 154015			800.00	
Check 154016							
101-000-257-064	BCB21-0311 215 MULBERRY	MARK TRUSEWICZ	BD Bond Refund	BCB21-0311	05/31/23	1,000.00	154016
			Total For Check 154016			1,000.00	
Check 154017							
101-000-283-030	Deposits Payable-Building Bonds	MICHAEL PERRY	1085 ORANGE BOND #3088	BOND REFUND	05/31/23	1,500.00	154017
			Total For Check 154017			1,500.00	
Check 154018							
101-000-257-064	BCB17-0230 1768 ELM	MICHELE OR THOMAS LOPEZ	BD Bond Refund	BCB17-0230	05/31/23	300.00	154018
			Total For Check 154018			300.00	
Check 154019							
101-000-257-071	Reserve-Museum	MICHELLE HOWARD	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - MAY 14, 2023 RENTAL DATE	051523	05/31/23	50.00	154019
			Total For Check 154019			50.00	
Check 154020							
101-000-257-064	BCI22-0018 3379 FORT	MICHELLE HUYNH	BD Bond Refund	BCI22-0018	05/31/23	500.00	154020
			Total For Check 154020			500.00	
Check 154021							
101-448-750-270	Building Maintenance	MICHIGAN POLY SUPPLIES INC	TRASH BAGS	239111	05/31/23	997.50	154021
			Total For Check 154021			997.50	
Check 154022							
101-000-257-064	BCB22-0231 317 PERRY	MIJARA LLC	BD Bond Refund	BCB22-0231	05/31/23	1,000.00	154022
			Total For Check 154022			1,000.00	
Check 154023							
101-750-825-910	ELECTRIC - 2050 LUDINGTON	MUNICIPAL SERVICE	2050 LUDINGTON APRIL 2023	009777-018731 APR 23	05/31/23	55.58	154023
101-750-825-910	ELECTRIC - 1940 LUDINGTON	MUNICIPAL SERVICE	1940 LUDINGTON APRIL 2023	009775-018729 APR 23	05/31/23	144.20	154023
101-750-825-910	ELECTRIC - 4267 23RD FLD	MUNICIPAL SERVICE	4267 23RD FLD APRIL 2023	028143-016787 APR 23	05/31/23	62.77	154023
101-750-825-910	ELECTRIC - 4119 20TH CONC	MUNICIPAL SERVICE	4119 20TH CONC APRIL 2023	025453-022215 APR 23	05/31/23	41.96	154023
101-750-825-910	ELECTRIC - 2289 15TH	MUNICIPAL SERVICE	2289 15TH APRIL 2023	020613-017757 APR 23	05/31/23	96.74	154023
101-750-825-910	ELECTRIC - 2304 12TH 2	MUNICIPAL SERVICE	2304 12TH 2 MAY 2023	019527-017585 MAY 23	05/31/23	19.44	154023
101-750-825-910	ELECTRIC - 2304 12TH	MUNICIPAL SERVICE	2304 12TH APRIL 2023	019319-017541 APR 23	05/31/23	16.19	154023
101-750-825-910	ELECTRIC - 601 8TH	MUNICIPAL SERVICE	601 8TH MAY 2023	030967-021887 MAY 23	05/31/23	33.42	154023

05/31/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 05/18/2023 - 05/31/2023
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-750-825-910	ELECTRIC - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE MAY 2023	000000-063407 MAY 23	05/31/23	42.08	154023
101-750-825-920	WATER - 4119 20TH	MUNICIPAL SERVICE	4119 20TH MAY 2023	025451-021239 MAY 23	05/31/23	12.06	154023
101-750-825-920	WATER - 2304 12TH	MUNICIPAL SERVICE	2304 12TH APRIL 2023	019319-017541 APR 23	05/31/23	22.77	154023
101-750-825-920	WATER - 601 8TH	MUNICIPAL SERVICE	601 8TH MAY 2023	030967-021887 MAY 23	05/31/23	16.49	154023
101-750-825-920	WATER - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE MAY 2023	000000-063407 MAY 23	05/31/23	16.49	154023
530-444-825-220	Operating Expenses-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 MAR34	05/31/23	117.00	154023
530-444-825-910	Electric-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 MAR34	05/31/23	3,277.11	154023
530-444-825-920	WATER-BANK BLDG 3200 BIDDLE	MUNICIPAL SERVICE	3200 BIDDLE	068011-011323 MAR34	05/31/23	182.88	154023
			Total For Check 154023			4,157.18	
Check 154024							
101-000-283-060	BPB23-0017 - PPLMB23-0049 1800 ELM	PATRICK W MCGRAW	BD Bond Refund	BPB23-0017	05/31/23	1,000.00	154024
			Total For Check 154024			1,000.00	
Check 154025							
101-000-257-064	BCB23-0048 1789 14TH	PELLA HOLDINGS, LLC	BD Bond Refund	BCB23-0048	05/31/23	750.00	154025
			Total For Check 154025			750.00	
Check 154026							
492-200-850-524	Recreation-City Parks	PHOENIX STONE COMPANY	DIRT FOR PULASKI	78398	05/31/23	230.00	154026
			Total For Check 154026			230.00	
Check 154027							
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REPAIR BROKEN DRAINAGE PIPE AND MOVE WATER LINE THAT WAS BORED THOUGH PIPE 1219 16TH	711610	05/31/23	5,800.00	154027
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REPAIR MANHOLE IN CEMENT ALLEY BEHIND 2271 EUREKA	711607	05/31/23	5,400.00	154027
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REPAIR MANHOLE IN CEMENT ALLEY BEHIND 2189 EUREKA	711608	05/31/23	3,800.00	154027
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REPAIR CATCH BASIN IN CEMENT ALLY BEHIND 2245 EUREKA	711609	05/31/23	3,800.00	154027
			Total For Check 154027			18,800.00	
Check 154028							
101-448-750-245	Parks-Downtown Maintenance	PUMPS & SYSTEMS INC.	REPLACEMENT PUMP FOR FOUNTINE	022211	05/31/23	1,012.00	154028
			Total For Check 154028			1,012.00	
Check 154029							
101-448-825-480	Parks-Memorial Park Grass Cutting	R F C LLC	EE#1 LAWN CUTTING SERVICES 2021 CONTRACT EXT	7748	05/31/23	1,792.00	154029
101-448-825-480	Parks-Memorial Park Grass Cutting	R F C LLC	EE#8 LAWN CUTTING SERVICES 2021 CONTRACT EXT FILE #4726	7621	05/31/23	1,344.00	154029
492-200-850-520	Property Maintenance	R F C LLC	EE#2 LAWN CUTTING SERVICES 2021 CONTRACT EXT FILE #4726	7762	05/31/23	4,884.00	154029
			Total For Check 154029			8,020.00	
Check 154030							
499-200-925-807	EXISTING BUSINESS STIMULUS	ROCKET SHIP LLC	DOWNTOWN DOLLARS JOES HAMBURGERS	696222	05/31/23	40.00	154030
			Total For Check 154030			40.00	
Check 154031							
499-200-925-802	Farmers Market	SEAN PERLMUTTER	EAT IT UP TRIO MUSIC AT THE MARKETS 06012023	6012023	05/31/23	375.00	154031
			Total For Check 154031			375.00	
Check 154032							
101-000-257-064	BCB23-0037 524 ORCHARD	SHEILA DONOFRIO/JAMES PRIESTLEY	BD Bond Refund	BCB23-0037	05/31/23	500.00	154032
			Total For Check 154032			500.00	
Check 154033							
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3536561344	05/31/23	84.38	154033
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3537759740	05/31/23	490.30	154033
			Total For Check 154033			574.68	
Check 154034							
101-301-925-720	Education	STATE OF MICHIGAN	BARWIG - AT SCENE TRAFFIC CRASH INVESTIGATION TRAINING	551-615730	05/31/23	800.00	154034

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Total For Check 154034						800.00	
Check 154035							
101-301-925-720	Education	THE ROSSOW GROUP	SAWMILLER - EVERY OFFICER A LEADER TRAINING	051023-10	05/31/23	395.00	154035
Total For Check 154035						395.00	
Check 154036							
732-000-231-080	Payroll W/H-Cancer Insurance	TRANSAMERICA EMPLOYEE BENEFITS	CANCER INSURANCE MAY 2023	2505005222 05/23	05/31/23	61.05	154036
Total For Check 154036						61.05	
Check 154037							
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT.NO. 342173610-0-0001 CELL PHONES APRIL 5 - MAY 4, 2023	9934087415	05/31/23	40.94	154037
101-336-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	INVOICE #9934144439 APR 5-MAY 4, 2023	942095991-00001	05/31/23	79.96	154037
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	ACCT.NO. 342173610-0-0001 CELL PHONES APRIL 5 - MAY 4, 2023	9934087415	05/31/23	22.97	154037
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	MARCH 05 - APR 04	9931701663	05/31/23	251.29	154037
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	APR 05 - MAY 04	9934089080	05/31/23	228.75	154037
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	ROTHERMAL CELL 4-5/5-4-23	9934098811	05/31/23	45.98	154037
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	MARCH 05 - APR 04	9931701663	05/31/23	41.21	154037
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	APR 05 - MAY 04	9934089080	05/31/23	48.35	154037
265-301-925-730	Other Expenses - State	VERIZON WIRELESS	ACCT.NO. 342173610-0-0001 CELL PHONES APRIL 5 - MAY 4, 2023	9934087415	05/31/23	501.36	154037
590-200-926-310	Operation,Maintenance & Replacement	VERIZON WIRELESS	MARCH 05 - APR 04	9931701663	05/31/23	120.08	154037
590-200-926-310	Operation,Maintenance & Replacement	VERIZON WIRELESS	APR 05 - MAY 04	9934089080	05/31/23	120.08	154037
Total For Check 154037						1,500.97	
Check 154038							
101-000-257-064	BCB21-0127 551 HUDSON	VIRGIL HODGE	BD Bond Refund	BCB21-0127	05/31/23	1,800.00	154038
Total For Check 154038						1,800.00	
Check 154039							
202-440-825-420	Traffic Signals	WAYNE COUNTY ACCOUNTS RECEIVABLE	NOVEMBER 22 TRAF SIG MAINT	314645	05/31/23	349.38	154039
202-440-825-420	Traffic Signals	WAYNE COUNTY ACCOUNTS RECEIVABLE	OCTOBER 22 TRAF SIG MAINT	314611	05/31/23	680.67	154039
202-440-825-420	Traffic Signals	WAYNE COUNTY ACCOUNTS RECEIVABLE	DECEMBER 22 TRAF SIG MAINT	314676	05/31/23	3,928.37	154039
Total For Check 154039						4,958.42	
Fund Totals:							
Fund 101 General Fund						943,367.69	
Fund 202 Major Street Fund						4,958.42	
Fund 203 Local Street Fund						46,581.02	
Fund 260 Michigan Indigent Defense						8,500.00	
Fund 265 Drug Forfeiture Fund						834.35	
Fund 285 Special Events Fund						369.35	
Fund 290 Solid Waste Disposal Fund						35,496.15	
Fund 492 TIFA Consolidated Fund						260,567.33	
Fund 499 DDA tax increment Finance Fund						4,975.35	
Fund 525 Municipal Golf Course Fund						1,592.12	
Fund 530 Building Rental Fund						25,510.69	
Fund 590 Sewage Fund						62,188.44	
Fund 677 Self Insurance Fund						125.81	
Fund 732 Retiree Health Care Fund						174,136.52	
Total For All Funds:						1,569,203.24	
Payroll 05/24/23						259,377.98	
TOTAL						1,828,581.22	

This is to certify that the above vouchers amounting to \$1,828,581.22 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.

Mayor _____

City Clerk _____

RESOLUTION

Item Number: #
Date: June 5, 2023

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$1,828,581.22 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
MAY 11, 2023

Members Present: John Darin, Chairman, Jacqueline Blackmore, Barbara Freese, Noel Galeski, Wendy Leach, Mary Pilon, Annette Sebestin, Alice Ugljesa

Members Excused: Joanna Brookshire, Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:02 pm. There was a quorum present. The meeting was held in the Mayor's Conference Room, which will continue going forward, marking a return to the Beautification Commission's pre-COVID pandemic venue.
2. Approval of Agenda: Motion was made by Alice, seconded by Wendy, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. April 13, 2023 Regular Meeting: After review of the minutes, Wendy made a motion, seconded by Mary, to approve the draft minutes of the April 13, 2023 regular meeting without change. The motion was approved.
4. Chairperson's Report:
 - a. Distribution of Documents: The updated Attendance Log, Commissioner Contact List, and Tools and Supply Inventory were distributed and reviewed.
5. Treasurer's Report:
 - a. Community Choice Credit Union Donation to Beautification Commission: It was reported that Community Choice Credit Union has once again donated \$500 to the Wyandotte Beautification Commission to assist with the plantings at the Arbor during the Spring Dig-In! These funds will be deposited into the Commission's Secondary Reserve Account. It was recommended that the Commission recognize this wonderful partnership on the Commission's Facebook page, and that CCCU be thanked for their generosity.
 - b. Wyandotte Community Alliance Donation to Beautification Commission: It was also reported that the non-profit Wyandotte Community Alliance is disbanding, and is donating \$100,000 to the City of Wyandotte, to be distributed to the Beautification Commission, Recreation Department, and the new Shipyard Monument. John has been in discussions with the Mayor's Office regarding this gift. It will be deposited into the Commission's Secondary Reserve Account.
 - c. FY 2022-2023 YTD Expense Report: Jackie reviewed the FY 2022-2023 YTD Expense Report. There was \$48.95 in Spring Clean-Up posted expenses from the Primary TIF Account. Anticipated accrued expenses of \$4,504.85 for Spring Dig-In plantings and supplies from the Primary TIF Account will leave a balance of -\$379.64. There were no expenses from the Reserve Account, and with the recent donation of \$500.00 from Community Choice Credit Union, the current reserve account balance is \$1027.80.
 - d. Proposal for Various "Disallowed Expenses" To Be Drawn From The Secondary Account: John proposed that any legitimate Beautification Commission-related expenses that are not permitted to be expensed through the Primary TIF Account will be processed through the Commission's Reserve Account. There was discussion. The motion was approved by a consensus voice vote.
6. Public & Media Relations and Event Marketing Report: There was nothing significant to report.
7. Adopt-A-Spot Report: Jackie reported that Joe Gruber will assist in her efforts to find volunteers to adopt various locations, plans have been changed regarding the maintenance of the Fort Street sign, and the Wyandotte Family Church has volunteered to work in BASF Park on the various monuments. She has developed a new flyer to promote the Program, and she has also updated the Rules and Volunteer Application & Hold Harmless Agreement.

8. Community Garden Update: Barbara and Annette reported that all 36 ground-level raised beds have been assigned. 6 handicap-accessible raised beds have been completed and installed. 2 are wheelchair accessible, and 4 are for those persons who need to work with elevated beds due to medical conditions. It was mentioned that DPS used Taylor Recycling as their source for soil & compost mix, which looks very rich. Preen Natural Weed Preventer granules (corn gluten) has been applied to the pathways, and Bonide Burnout spray (citric acid) has been applied to the fence lines adjacent to the garden pathways. John reported that all Beautification Commission-owned tools have been relocated from the Golf Course Cart Barn shed to the Community Garden shed. The Commission's shed at the golf course has been donated to the DDA Streetscape staff for their use.
9. Spring Clean-Up Review: The Spring Clean-Up occurred on Saturday, April 22nd. It was very successful. Noel reported that the Fall Clean-Up of daylilies last year went so well that she would like to plan another Fall Clean-Up event this year. There was consensus agreement. Jon Allen, DPS Superintendent, requested that all recyclables and plant material be bagged and left at First & Elm Streets for pick-up, which was very convenient for all.
10. Volunteer Recruitment Planning: Wendy reported that she emailed Carol Resto, RHS Greenhouse Supervisor and the RHS National Honor Society students to recruit volunteers.
11. Spring Dig-In Landscape Planning: The Dig-In is scheduled for Saturday, May 20th. Alice reported that hanging baskets will be delivered and installed on Friday, May 19th. Flowers will be delivered on Saturday, May 20th. Alice reviewed the proposed 2023 plantings list. There was much discussion on proposed plantings. Noel reviewed and discussed her work sheet for the dig-in. Wendy reported that she has developed a letter to the Wyandotte businesses as an invitation to plant tree boxes in front of their business or set out alternative plantings to decorate their exterior. This letter will be distributed by Joe Gruber, who will solicit business participation on behalf of the Beautification Commission.
12. Old Business: There was no Old Business.
13. New Business: It was reported that P&P Landscaping has been contracted to do routine landscape maintenance at the Fort Street sign, and other sites. The downtown sprinkler system is not working due to overflow preventer by Willow Tree being broken, and the controls for the Biddle Avenue sprinkler system are located in the basement of the former City Hall building, now in private ownership. The controls for the sprinkler system at the Teardrop planting at Oak and Biddle are located in an inaccessible location in a private condominium.
14. Round-Table Reports and Announcements: It was reported by Joe Gruber that Maggie Molnar will be retiring from her position as a Streetscape employee.
15. Next Meeting: Thursday, June 8, 2023 (second Thursday) at 6:00 pm at City Hall, Mayor's Conference Room.
16. Adjournment: The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

John Darin

Chairman,
City of Wyandotte Beautification Commission
johndarin2@gmail.com
c. 734.652.0254

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 1st Floor Conference Room at Fire Department 266 Maple Station 1 on Tuesday, May 9, 2023. Commissioner Melzer called the meeting to order at 6:00 p.m.

ROLL CALL:

Present:	Commissioner Doug Melzer Commissioner Bobie Heck Assistant Chief Jeremy Moline
Recording Secretary:	Lynne Matt
Absent:	Commissioner John Harris Chief Thomas Lyon

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on April 25, 2023. Motion carried unanimously.

COMMUNICATIONS

None

NEW BUSINESS

Seeking approval to promote Jeremy Moline to Fire Chief and Daniel Hawkins to Assistant Fire Chief per Mayor DeSana's letter dated May 5, 2023

Commissioner Heck motioned to move forward with promotions; supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL

1. Wyandotte Fire Department Monthly Report April 2023

Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.

Fire Commission Meeting
Page 2
May 9, 2023

2. *Department bills submitted May 3, 2023 in the amount of \$4,319.25*
Commissioner Melzer motioned to pay bills and accounts submitted as stated above;
supported by Commissioner Heck. Roll call; motion carried.

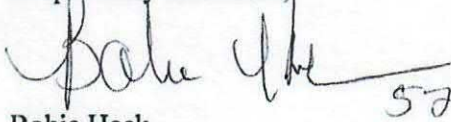
LATE ITEM

Assistant Chief Moline updated Commission on time frame of new fire engine arrival.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:37 p.m.

Respectfully submitted,



573-23

Bobie Heck
Secretary

BH/lm

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
May 23, 2023

ROLL CALL

Present: Commissioner Doug Melzer
Commissioner Bobie Heck
Chief Brian Zalewski

Absent: Commissioner John Harris (excused)

Others Present: Laura Allen (Recording Secretary)

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:02 p.m.

The Minutes from the regular Police Commission meeting on April 25, 2023 were presented.

Heck moved, Melzer seconded,
CARRIED, to approve the regular minutes of April 25, 2023, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – April 2023, Year-To-Date

Chief Zalewski indicated there was nothing out of the ordinary with respect to the statistics.

Heck moved, Melzer seconded,
CARRIED, to receive the April 2023, Year-To-Date Police statistics and place on file.

2. DCAC

The consortium met two weeks ago and opted to continue the DCAC as it has previously operated. So, the search will continue for two full-time ACOs.

The wage rate for ACOs has been amended from approximately \$19/hr. to \$20-\$25/hr.

As of this date, we have received 10 applications, but only one applicant has any animal control experience.

Our Department will continue to work with the Human Resource Director, Anne Goudy, to hire qualified individuals for the two ACO positions.

Due to the current circumstances, the shelter is closed to any new intakes.

As in the past, once hired, the ACOs will be Wyandotte employees.

3. Bills and Accounts – May 9, 2023, \$22,401.10, May 23, 2023, \$15,872.48

Heck moved, Melzer seconded

Motion CARRIED, to approve payment of the bills for May 9, 2023, \$22,401.10, May 23, 2023, \$15,872.48

NEW BUSINESS

- 1. Police Building** – Someone attempted to set the Police Department building on fire during the very early hours of Tuesday morning. They were unsuccessful.

Due to the excellence of our Detective Bureau, they were able to apprehend the suspect who will face numerous charges.

- 2. Near Drowning** – A two-year old autistic child in our community almost drowned recently. But, due to the quick actions of his mother, Dispatch Supervisor, Beth Rinna and Officers Carpeaux and Sadowski, this story had a happy ending. Beth walked the mother through CPR until the Officers arrived and took over.
- 3. Church Threats** – Follow up to previous briefing of threats made to New Destiny Church at 2957 11th. The police department investigated this complaint with the assistance of the FBI. The FBI will handle the investigation and report back with any findings.
- 4. Hiring** – We currently do not have any viable applicants, but are pursuing filling 3 positions. Administration, along with WPOA approval, finalized language for the hiring of police officers laterally transferring from another agencies.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:18 p.m.

Heck moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:18 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, May 17, 2023 at 5:00 PM.

Roll Call: Present: Commissioners Carolyn Harris
Leslie Lupo
Robert J. Thiede
Paul Gouth
Bryan Hughes

General Manager & Secretary Paul LaManes

Also, Present- Joel Adkins-CATV
Amber Haggerty
Chris Brohl
Rob Haggerty
Heather Zagor

Approval of Minutes:

MOTION by Commissioner Hughes and SECONDED by Commissioner Gouth to approve the May 3, 2023 regular meeting minutes of the Municipal Services Commission.

Commissioner Harris asked that the roll be attached, no objections were made.
Minutes approved

Hearing of Public Concerns

None

Resolution #5-2023-3

MOTION by Commissioner Hughes and SECONDED by Commissioner Gouth for Commission approval to direct the General Manager through the City Treasurer to spread delinquent water and sewer charges for the period 4/15/2021-11/01/2022 for inactive accounts without a rental affidavit on the 2023 Summer Tax Roll, as recommended by WMS Management.

Commissioner Harris asked the roll be called.

YEAS: Commissioner Harris, Lupo, Thiede, Gouth and Hughes

NAYS: None

- Motion Passes

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Resolution #5-2023-4

MOTION by Commissioner Hughes and SECONDED by Commissioner Gouth for Commission concurrence with the recommendation of the Power Plant Superintendent to enter into Independent Contractor Agreements with Gerard Dwornick, Ron Mendenhall, Jeffrey Groleau and Mike Strother for as needed work in the Power Plant operations, as recommended by WMS Management, and further authorize the General Manager to sign said Agreements.

Commissioner Harris asked the roll be called.

YEAS: Commissioner Harris, Lupo, Thiede, Gouth and Hughes

NAYS: None

- Motion Passes

Election of Officers

Nomination of Commission President

MOTION by Commission Lupo and SECONDED by Commissioner Thiede to nominate Bryan Hughes as Commission President for the next year.

Commissioner Harris asked the roll be called.

YEAS: Commissioner Harris, Lupo, Thiede and Gouth

NAYS: None

ABSTAINED: Hughes

- Motion Passes

Nomination of Commission Vice President

MOTION by Commission Thiede and SECONDED by Commissioner Gouth to nominate Leslie Lupo as Commission Vice President for the next year.

Commissioner Harris asked the roll be called.

YEAS: Commissioner Harris, Thiede, Gouth and Hughes

NAYS: None

ABSTAINED: Lupo

- Motion Passes

Reports and Communications

- YTD Financial Results as of 3/31/2023
- Monthly Subscriber Report-April 2023

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MOTION by Commissioner Lupo and SECONDED by Commissioner Hughes to receive and place on file the YTD Financial Results as of 3/3/2023 and the Monthly Subscriber Report for April.

Commissioner Harris asked that the roll be attached, no objections were made Reports and Communications received and placed on file.

Approval of Vouchers

MOTION by Commission Hughes and SECONDED by Commissioner Gouth that the vouchers be paid as submitted.

5.2.23 #5482 \$871,464.14

Commissioner Harris asked the roll be called.

YEAS: Commissioner Harris, Lupo, Thiede, Gouth and Hughes

NAYS: None

- Motion Passes

Other/Late Items

Commissioner Harris would like to Congratulate Cable Studio Volunteer Caroline Sutherby on her 35 years of her program Up Down and Around Town and her continued service as a Cable Volunteer.

Motion by Commissioner Hughes and SECONDED by Commissioner Gouth to now adjourn at 5:11PM. Roll attached. Meeting adjourned.

Next Meeting – Wednesday, May 31, 2023, 2023 at 5 PM

X



Paul LaManes
General Manager/Secretary