



# **AGENDA**

REGULAR SESSION

MONDAY, DECEMBER 4, 2023 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE ROSEMARY SHURYAN

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

## **PRESENTATIONS**

- Biddle Bowl to the Wyandotte Goodfellows
- Wyandotte Indians JV Peanut Bowl Champions

## **PRESENTATION OF PETITIONS**

## **PUBLIC HEARINGS**

## **UNFINISHED BUSINESS**

## **CALL TO THE PUBLIC**

**At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.**

**CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.**

1. Approval of City Council Minutes 11.20.2023
2. 2024 City Council Meeting Schedule
3. National Fitness Campaign Grant Award
4. Downriver Linked Greenways Interpretive Signs

## **NEW BUSINESS**

5. Reappointment to Retirement Commission - R. Szczechowski
6. SMART 2024 Fiscal Year Municipal and Community Credit Contract
7. Grant Extension Request: Charge Up Michigan - EV Charging Stations
8. Wayne County CDBG Agreement

## **BILLS & ACCOUNTS**

## **REPORTS & MINUTES**

Beautification Commission 11/09/2023

Brownfield (BRDA) Minutes 11/21/2023

TIFA Minutes 11/21/2023

WMS Commission 11/15/2023

## **REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**NEXT MEETING OF THE CITY COUNCIL: DECEMBER 18, 2023**

## **ADJOURNMENT**

# **PRESENTATIONS BY:**

BIDDLE BOWL TO THE WYANDOTTE GOODFELLOWS

WYANDOTTE INDIANS JV PEANUT BOWL CHAMPIONS

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, November 20, 2023, and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Christopher Calvin, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: Todd Browning, City Treasurer

Also Present: Theodore Galeski, City Assessor; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

**PRESENTATIONS**

- Downriver Quilters Guild – Quilt of Valor to Ann Rudisill
- 2023 President’s Award from Keep Michigan Beautiful

**PRESENTATION OF PETITIONS**

**PUBLIC HEARING**

- Show Cause Hearing – 3612 19<sup>th</sup> Street

**UNFINISHED BUSINESS**

**2023-341 TRANSFORMER INQUIRY AT WASHINGTON ELEMENTARY**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that Council receives the communication from the City Engineer regarding the transformer inquiry at Washington Elementary School at 1440 Superior Boulevard, and

BE IT FURTHER RESOLVED that a copy of said response is placed on file in the Building & Engineering Department.

Motion unanimously carried.

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

**2023-342 MINUTES**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the minutes of the meeting held under the date of November 6, 2023, be approved as recorded without objection.

Motion unanimously carried.

**2023-343 TLC THANKSGIVING PARADE – ROAD CLOSURE REQUEST**

By Councilperson Hanna, supported by Councilperson Stec

WHEREAS, The Lincoln Center has requested to close Electric and Cora Streets at Goddard Rd, and Baumeys between Electric and Cora from 9AM to 11AM for a Thanksgiving Parade from 9:30 - 10:30AM on Tuesday, November 21, 2022.

WHEREAS, the Program Administrator of The Lincoln Center has agreed to notify residents in the area of the road closure prior to the day of the event and the request has been reviewed and approved by DPS, WFD, and WPD.

BE IT RESOLVED that Council approves said closure of streets for the requested times, and requests that WFD and WPD provide any possible support for the event, and the Department of Public Services will provide the necessary barricades for the event prior to 9AM on November 21, 2022.

BE IT FURTHER RESOLVED that the school, or its administration, shall sign a hold harmless agreement as provided by the Department of Legal Affairs.  
Motion unanimously carried.

**2023-344 VARIOUS SERVICES PERFORMED BY THE CITY OF WYANDOTTE**

By Councilperson Hanna, supported by Councilperson Stec  
RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of various services performed by the Department of Public Service; AND  
BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2023 Winter Tax Roll.  
Motion unanimously carried.

**2023-345 SPECIAL EVENTS APPLICATION: SALVATION ARMY BELL RINGING**

By Councilperson Hanna, supported by Councilperson Stec  
BE IT RESOLVED that Council concurs with the recommendation of the Special Events Coordinator to approve the use of city sidewalks and streets at the Clock Tower area on Biddle Ave for the Salvation Army Bell Ringing event on November 25th 2023 from 10 am to 8pm.  
BE IT FURTHER RESOLVED that the Salvation Army will comply with the following:

- If there are any overtime costs for any city staff for said event, the organization will be responsible for those fees no later than 14 days after said event date
- Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Clean up before/during and after the event must be done by the Salvation Army, including any signs or decorations.
- All materials shall be cleaned up and removed after the event.
- Any requests made after this event is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the organization must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be prepared by the Department of Legal Affairs.  
Motion unanimously carried.

**NEW BUSINESS**

**2023-346 DOWNRIVER COUNCIL FOR THE ARTS ENHANCED PARTNERSHIP**

By Councilperson Hanna, supported by Councilperson Stec  
BE IT RESOLVED, that the City Council concurs with the recommendation of the Mayor and hereby authorizes the Finance Department to create a new Expense Account for the DCA Partnership Funding Requests; to allocate \$21,000 from the Wyandotte Community Alliance contribution; \$10,000 from the Wyandotte Street Art Fair; and \$10,833.29 from the DCA Rental Revenue Account into the new DCA Partnership Account; and  
BE IT FURTHER RESOLVED, that City of Wyandotte Department Heads are authorized to begin processing DCA Funding Requests in accordance with the Enhanced Partnership.  
Motion unanimously carried.

**2023-347 PURCHASE OF FIRE DEPARTMENT AMBULANCE**

By Councilperson Hanna, supported by Councilperson Stec  
BE IT RESOLVED that the Council approves the purchase of a 2024 Metro Express 153 Ambulance on a 2023 Ford F-450 chassis for the Fire Department from Medix Ambulance in Elkhart, IN for a purchase price of \$232,632 and graphics and paint not to exceed \$7,000 for a total of \$239,632.  
Motion unanimously carried.

### **2023-348 PORTABLE RADIO PURCHASE FOR DOWNRIVER ANIMAL CONTROL**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that the Council concurs with the Chief of Police to purchase (6) Kenwood portable radios from Digicom Global for the amount of \$17,302.64 using funds for this expenditure made available in account 101-303-825-220

of the DCAC 23-24 FY budget.

Motion unanimously carried.

### **2023-349 PURCHASE OF A 2023 FORD F-150 TRUCK: WATER DEPARTMENT**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that Council concurs with the Municipal Services Commission to purchase of a 2023 Ford F-150 Truck from Gorno Ford of Woodhaven by the Water Department for an amount not to exceed \$49,200.00 as secured through the State of Michigan MI-Deal vehicle bid contract #071B7700181, as recommended by WMS management

YEAS: Councilpersons Calvin, Crayne, Hanna, Shuryan, Stec

ABSTAIN: Councilperson Alderman

### **2023-350 MEDC RAP GRANT AGREEMENT: DOWNTOWN EAST ALLEYWAYS**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED, that the City Council hereby approves the MEDC RAP Grant for \$1,000,000 for eligible activities of the Downtown East Alleyway Project and hereby authorizes the DDA Director, Mayor and City Clerk to execute the grant agreement.

Motion unanimously carried.

### **2023-351 TAX INCREMENT REVENUES FOR DOWNTOWN CAPITAL BONDS**

By Councilperson Hanna, supported by Councilperson Stec

WHEREAS, the Board of the Downtown Development Authority of the City of Wyandotte (the "DDA") has adopted a resolution requesting the City of Wyandotte, County of Wayne, State of Michigan (the "City") to issue its general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "Bonds"), in one or more series, for the purpose of paying all or part of the cost to acquire, construct, furnish and equip the following improvements in the downtown district: a) reconstruction of downtown alleyways; b) resurfacing of parking lots; c) relocation and burial of overhead utilities; d) stormwater management systems; e) streetlighting, landscaping, hardscaping and public art improvements; and f) streetscape and sidewalk improvements, including all necessary site improvements, appurtenances and attachments (the "Projects"); and

WHEREAS, the DDA has pledged its available tax increment revenues to the City to pay debt service on the Bonds; and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Projects prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the News Herald, a newspaper of general circulation in the City.
2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.
3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the City's electors and taxpayers residing in the boundaries of the City of the City's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended
- (a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from available funds of the City or the DDA subsequent to sixty (60) days prior to today.
  - (b) The maximum principal amount of debt expected to be issued for the Projects, including issuance costs, is \$10,000,000.
  - (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.
- Motion unanimously carried.

### **2023-352 PUBLIC HEARING REQUEST: MCKINLEY DEVELOPMENT PROJECT**

By Councilperson Hanna, supported by Councilperson Stec

Pursuant to and in accordance with the provisions of Brownfield Redevelopment Financing Act, Act 381 of 1996, as amended ("Act 381"):

WHEREAS, the City of Wyandotte ("The City") has entered into a Purchase and Redevelopment Agreement for the former Wyandotte McKinley School property and adjacent properties commonly referred to as 640 Plum Street ("the site") with McKinley Development, LLC (a.k.a. Rise Above Ventures, LLC. a.k.a. 640 Plum, LLC.) ("the Developer"); and

WHEREAS, The City of Wyandotte has established the Wyandotte Brownfield Redevelopment Authority ("WBRA") in accordance with Act 381, which was enacted to provide means for local units of government to facilitate the revitalization of environmentally contaminated (a "facility"), blighted, historic resources, functionally obsolete, or housing properties; and

WHEREAS, the City and the Developer have identified a list of eligible activities and costs respective to the eligible property that are considered eligible for reimbursement under Act 381; and

WHEREAS, the Developer has prepared the Brownfield Redevelopment and Tax Increment Financing Plan (Brownfield Plan Number 24: "The Plan") for the aforementioned redevelopment project at the site; and

WHEREAS, on Tuesday, November 21st, 2023, the WBRA will consider adopting the Plan consisting of the site, further subject to passage of a resolution by the Wyandotte City Council. A complete legal description and map of the site is included with the Plan; and

WHEREAS, the City Council must afford the developer, Michigan Strategic Fund (MSF), Michigan State Housing Development Authority (MSHDA), Michigan Department of Environment, Great Lakes and Energy (EGLE), the City Assessor, a representative of the affected taxing jurisdictions, and the general public the opportunity to come speak and comment on the Plan prior to passing a resolution approving the Plan;

**NOW, THEREFORE BE IT RESOLVED:**

1. That the City Council shall meet in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on Monday, December 18th, 2023, 7:00 p.m., Local Time, or as soon thereafter as may be heard, and shall provide and shall provide the developer, MSF, MSHDA, EGLE, the City Assessor, a representative of the affected taxing jurisdictions, the general public, and any other taxpayer or resident of the City of Wyandotte an opportunity to be heard on the question of said Plan.
2. That the City Clerk, in accordance with Act 381, inform by regular mail, the developer, MSF, MSHDA, EGLE, the City Assessor, and the legislative body of each taxing unit which levies ad valorem taxes in the City of Wyandotte as follows:

A. That the City of Wyandotte has received and will consider a Brownfield Redevelopment and Tax Increment Financing Plan for the former McKinley School property and adjacent properties commonly referred to as 640 Plum Street (Brownfield Plan Number 24: "The Plan").

B. That the City Council shall meet in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on Monday, December 18th, 2023, 7:00 p.m., Local Time, or as soon thereafter as may be heard, and shall provide the developer, MSF, MSHDA, EGLE, the City Assessor, a representative of each of the taxing units, and any other taxpayer or resident of the City of Wyandotte an opportunity to be heard on the question of said Plan;

C. Send notice via regular mail not less than 10 days before the hearing on the Plan;

D. That the City Clerk is hereby directed to publish a notice one time in substantially the following form in the News Herald, Wyandotte Edition, not less than 10 days before the hearing on the Plan;

**CITY OF WYANDOTTE**

**NOTICE OF PUBLIC HEARING ON THE ADOPTION OF A BROWNFIELD PLAN PURSUANT  
TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF  
MICHIGAN OF 1996, AS AMENDED**

On Monday, December 18th, 2023, 7:00 PM, the Wyandotte City Council shall conduct a Public Hearing at Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on the adoption of a Brownfield Plan for the City of Wyandotte, within which the Wyandotte Brownfield Redevelopment Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Said Plan has been transmitted by the City of Wyandotte Brownfield Redevelopment Authority for City Council review and approval.

A description of the property to which the Plan applies is as follows:

<b>Eligible Property*</b>		
<b>Address (if known)</b>	<b>Tax ID</b>	<b>Legal Description</b>
No Address (Lot 8, Block 178)	57 020 15 0008 000	LOT 8 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 9, Block 178)	57 020 15 0009 000	LOT 9 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 10, Block 178)	57 020 15 0010 000	LOT 10 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 11, Block 178)	57 020 15 0011 000	LOT 11 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
646 Cherry Street (Lot 12, Block 178)	57 020 15 0012 000	01872 LOT 12 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
656 Cherry Street (Lot 13, Block 178)	57 020 15 0013 000	01873 LOT 13 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
3541 7th Street (Lot 14, Block 178)	57 020 15 0014 000	01874 LOT 14 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
640 Plum Street (Lots 1-14, Block 179) (Existing School Building)	57 020 18 0001 000	01875 THRU 1882 LOTS 1 TO 14 INCL PLAT OF PART OF THE CITY OF WYANDOTTE, BLOCK 179 T3S R11E L1P295 WCR

\* All Tax ID parcels include portions of the vacated Cherry Street.

A full copy of the proposed Plan, including maps and associated material, is also available for public inspection at the City Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan. Further information may be obtained by contacting Joe Gruber, Community and Economic Development Director, at 734-324-7298.

All aspects of the proposed Plan are open for discussion at the public hearing. Written comments received prior to or at the specified time and date of the hearing will also be considered and should be mailed or delivered to the City Clerk at City Hall, 3200 Biddle Avenue, Wyandotte, Michigan 48192.

Lawrence S. Stec

City Clerk

Motion unanimously carried.

**2023-353 BID AWARD #4859: MEMORIAL PARK BASEBALL SCOREBOARD**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the awarding of File #4859-Memorial Park Baseball Scoreboard Replacement to Architectural Systems Group in the amount of \$15,700.

Motion unanimously carried.

**2023-354 UNSAFE STRUCTURE: 3612 19<sup>TH</sup> STREET**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that Council hold the decision to demolish the unsafe structure at 3612 19<sup>th</sup> Street until March 4, 2023 Council meeting.

Motion unanimously carried.

**2023-355 BILLS & ACCOUNTS**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the total bills and accounts of \$2,393,397.33 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

**REPORTS & MINUTES**

Civil Service Commission 11/08/2023

Fire Commission 10/10/2023

WMS Commission 11/01/2023

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**


**ADJOURNMENT**

**2023-356 ADJOURNMENT**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:11pm.

Motion unanimously carried.

  
Lawrence S. Stec, City Clerk



**RESOLUTION**

Item Number: #1  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the minutes of the meeting held under the date of November 20, 2023, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/4/2023**

**AGENDA ITEM # 2**

**ITEM: 2024 City Council Meeting Schedule**

**PRESENTER:** Larry Stec, City Clerk

**INDIVIDUALS IN ATTENDANCE:** Larry Stec, City Clerk

**BACKGROUND:** Wyandotte City Charter dictates that City Council meetings shall be held at least twice per month. After careful consideration of the 2024 calendar, the Office of the City Clerk has determined the most effective dates for meetings to ensure the steady, efficient operation of the city. Consideration was given to city and federal holidays, election dates, and annual city events. In keeping with the provisions of the Open Meetings act, a schedule listing all city meetings, including Council Meetings, will be forthcoming soon after the start of 2024.

**STRATEGIC PLAN/GOALS:** To enhance and ensure the smooth, efficient operations of The City of Wyandotte.

**ACTION REQUESTED:** To receive and file this communication from the Clerk's Office and to implement the included meeting schedule as presented.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Schedule the meetings listed above and schedule all future meetings with consideration to other events as they may occur within the city.

**LIST OF ATTACHMENTS:**

1. City Council\_2024
2. 2024 Calendar\_edited with dates

## **RESOLUTION**

Item Number: #2  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the following meeting dates and item submission deadlines be accepted as the dates for Council Meetings for the 2024 calendar year:

MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES
January 8, 2024	January 3, 2024
January 22, 2024	January 17, 2024
February 5, 2024	February 31, 2024
February 12, 2024	February 7, 2024
March 4, 2024	February 28, 2024
March 18, 2024	March 13, 2024
April 8, 2024	April 3, 2024
April 22, 2024	April 17, 2024
May 6, 2024	May 1, 2024
May 20, 2024	May 15, 2024
June 3, 2024	May 29, 2024
June 17, 2024	June 12, 2024
July 1, 2024	June 26, 2024
July 22, 2024	July 17, 2024
August 12, 2024	August 7, 2024
August 26, 2024	August 21, 2024
Septemeber 16, 2024	September 11, 2024
September 30, 2024	September 25, 2024
October 14, 2024	October 9, 2024
October 28, 2024	October 23, 2024
November 11, 2024	November 6, 2024
November 25, 2024	November 20, 2024

December 9, 2024	December 4, 2024
December 16, 2024	December 11, 2024

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

## 2024 CITY COUNCIL MEETING DATES

MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES	NOTES
January 8, 2024	January 3, 2024	
January 22, 2024	January 17, 2024	MLK, Jr. Day 1/15
February 5, 2024	January 31, 2024	
February 12, 2024	February 7, 2024	President's Day 2/19
March 4, 2024	February 28, 2024	Election 2/27
March 18, 2024	March 13, 2024	
April 8, 2024	April 3, 2024	Easter 3/31
April 22, 2024	April 17, 2024	
May 6, 2024	May 1, 2024	
May 20, 2024	May 15, 2024	Memorial Day 5/27
June 3, 2024	May 29, 2024	
June 17, 2024	June 12, 2024	
July 1, 2024	June 26, 2024	Independence Day 7/4
July 22, 2023	July 17, 2023	Street Fair July 10-13
August 12, 2024	August 7, 2024	Election 8/6
August 26, 2024	August 21, 2024	
September 16, 2024	September 11, 2024	Labor Day 9/2
September 30, 2024	September 25, 2024	
October 14, 2024	October 9, 2024	
October 28, 2024	October 23, 2024	
November 11, 2024	November 6, 2024	Election 11/5
November 25, 2024	November 20, 2024	Veterans Day 11/11
December 9, 2024	December 4, 2024	Thanksgiving 11/28
December 16, 2024	December 11, 2024	Christmas Holidays

# 2024 Calendar

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

## Holidays and common observances (United States)

1 Jan.	New Year's Day
15 Jan.	Birthday of Martin Luther King, Jr.
19 Feb.	Washington's Birthday (Presidents' Day)
31 Mar.	Easter
27 May	Memorial Day
19 June	Juneteenth
4 July	Independence Day
2 Sept.	Labor Day
14 Oct.	Columbus Day
11 Nov.	Veterans Day
28 Nov.	Thanksgiving Day
25 Dec.	Christmas

## Elections

Feb. 27 - Pres. Pref. Primary

August 6 - Presidential Primary

November 5 - General (Presidential) Election

## City Events

July 10 - 13 - Street Art Fair 2024

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/4/2023**

**AGENDA ITEM # 3**

**ITEM: National Fitness Campaign Grant Award**

**PRESENTER:** Sheryl Riley, Superintendent of Recreation

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The City of Wyandotte and Wyandotte Recreation was awarded a \$50,000 grant from the National Fitness Campaign to go toward installing and activating a "free to the community" outdoor fitness court in the city. The outdoor fitness court will be installed in Pulaski Park by Spring of 2025. The remaining funds for the outdoor fitness court are to be provided by the City, which is roughly \$110,000. The Recreation Department's goal is to secure sponsors and use TIFA funds for the remaining amount, which will be budgeted in 2025FY.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life

**ACTION REQUESTED:** Resolution to adopt and allocate funds for an outdoor fitness court as part of the 2024 National Fitness Campaign

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** TIFA Parks #492-200-850-524

**IMPLEMENTATION PLAN:** The Superintendent of Recreation will be the main contact with the National Fitness Campaign throughout the planning process.

**LIST OF ATTACHMENTS:**

1. Wyandotte MI - 2024 Notice of Award Grant Program Requirements

**RESOLUTION**

Item Number: #3  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the City of Wyandotte will accept a \$50,000 National Grant from our NFC Grant Committee and Statewide Partners, and provide a local match in the amount of \$110,000 to promote and implement a free-to-the-public outdoor Fitness Court, and;

WHEREAS, the City of Wyandotte will commit to the construction and launch of the outdoor Fitness Court by spring of 2025.

BE IT RESOLVED that the Recreation Department will collaborate with NFC to implement the outdoor Fitness Court and make fitness free to community residents and visitors.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____





## Congratulations!

Wyandotte, MI has been selected as a 2024 Priority Health Campaign Grant Recipient!

Dear Sheryl,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that Wyandotte, MI has been selected as a grant eligible partner in the 2024 Priority Health Campaign! This notification letter confirms eligibility for one (1) 2024 NFC Grant of \$50,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The \$50,000 Grant Award will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council within 30 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – McKenzie Coltrin – as your dedicated partner and champion in support of this partnership. Over the coming months, McKenzie will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2024 Priority Health Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2024 Priority Health Campaign, and we look forward to making world-class fitness free in Wyandotte, MI!

Best in Fitness,

Mitch Menaged, Founder



## Wyandotte, MI - National Fitness Campaign

### 2024 Funding Cycle Grant Program Requirements (G.P.R.)

**Important:** Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

#### MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- **Deadline: 12/20/2023**

#### MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
  - **Remaining Funding Requirement: \$110,000**
- **Deadline: 10/9/2024**

#### MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- **Deadline: 10/10/2024 to 10/31/2024**

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#### MILESTONE 4: PLANNING AND DESIGN

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs

- Requirement: Approve Site Orientation, Site Plan and Approve artwork.
- **Deadline: October 2024**

#### MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 28 days before Fitness Court® installation)
  - **Estimated Funding Requirement: \$0-\$40,000 (Pending Standard or Studio Configuration)**
- **Deadline: November 2024- pending weather**

#### MILESTONE 6: FITNESS COURT® ASSEMBLY


Summary: Select Fitness Court® Assembly Team - NFC'S Installation Network is recommended, (includes art install)

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
  - **Estimated Funding Requirement: \$25,000-\$34,500 (Pending Standard or Studio Configuration)**
- **Deadline: Spring 2025 - pending weather**

#### MILESTONE 7: PRESS LAUNCH CEREMONY

Summary: Hold Fitness Court® press launch event & ribbon cutting (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, hold launch event within campaign year (weather permitting)
- **Deadline: Spring 2025 - pending weather**

G.P.R. Authorized by:  Trent Matthias - Campaign Director

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 12/4/2023

AGENDA ITEM # 4

**ITEM: Downriver Linked Greenways Interpretive Signs**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** Jesus R. Plasencia, City Engineer

**BACKGROUND:** Attached are the plans for interpretive signs and pavement markerings for the Downriver Linked Greenway Project. Said signs will be placed on the County right-a-way of Biddle Avenue at St. Johns and Pennsylvania. No Wyandotte permit is required. A Wayne County permit has been secured.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Receive and place on file.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Signs to be placed by Downriver Linked Greenway

**LIST OF ATTACHMENTS:**

1. Downriver Linked Greenways Plans

**RESOLUTION**

Item Number: #4  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council received the communication regarding the plans for The Downriver  
Linked Greenway and place on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**GENERAL NOTES:**

THESE NOTES APPLY TO ALL CONSTRUCTION ACTIVITIES ON THIS PROJECT.

1. CONTRACTOR TO CONTACT MISS DG 72 HRS PRIOR TO ANY CONSTRUCTION WORK.
2. CONTRACTOR TO INSTALL SIGNS IN GENERAL LOCATION; LOCATE WHERE DRIVER VISION IS NOT OBSTRUCTED, 2' FROM SIDEWALKS, 5' MINIMUM FROM CURB. PLAN LOCATIONS ARE GENERAL. CONTRACTOR TO BE SURE SIGNS ARE DIRECTED BY FEA GROUP AND BY LOCAL COUNTY ENGINEER.
3. REFER TO NOTES & DETAILS SHEET FOR DLR, PLAN CROSS WALK DETAILS.
4. REFER TO NOTES & DETAILS SHEET FOR SIGN DETAILS.
5. WAYNE COUNTY ENGINEER TO APPROVE SIGN LOCATIONS IN THE FIELD. DRAWINGS SHOW APPROXIMATE DESIRED LOCATION.
6. CITY ENGINEER TO APPROVE SIGN LOCATIONS FOR ALL CITY STREETS AND ROADS. DRAWINGS SHOW APPROXIMATE DESIRED LOCATION.

[illegible]

**GENERAL NOTES:**

THESE NOTES APPLY TO ALL CONSTRUCTION ACTIVITIES ON THIS PROJECT.

1. CONTRACTOR IS TO CONTACT MISS DG 72 HRS PRIOR TO ANY CONSTRUCTION WORK.
2. CONTRACTOR TO NOTIFY MISS DG 72 HRS PRIOR TO ANY CONSTRUCTION. LEAVE THESE DRIVER INFORMATION AND PHONE NUMBER ON ALL CONSTRUCTION SITES. IF NOT NOTICED, 3<sup>rd</sup> SIDEWALK MINIMUM FROM ANY GENERAL WALK PLANS ARE GENERAL. CONTRACTOR IS TO WORK AS DIRECTED BY FEA GROUP AND AS APPROVED BY WAYNE COUNTY ENGINEER.
3. REFER TO NOTES & DETAILS SHEET FOR B.L.G. TRAIL, CROSS WALK DETAILS.
4. REFER TO NOTES & DETAILS SHEET FOR SIGN DETAILS.
5. WAYNE COUNTY ENGINEER TO APPROVE SIGN LOCATIONS IN THE FIELD. DRAWINGS SHOW APPROXIMATE DESIRED LOCATION.
6. CITY ENGINEER TO APPROVE SIGN LOCATIONS FOR ALL CITY STREETS AND ROADS. DRAWINGS SHOW APPROXIMATE DESIRED LOCATION.

**PENNSYLVANIA RD.**

**W. JEFFERSON AVE.**

**BIDDLE AVE.**

CENTER PAVEMENT MARKER ON CONCRETE, TYP. CONTRACTOR TO FIELD VERIFY LOCATION.

CROSSWALK, TYP. (SEE DETAIL SHEET 8-113, TYP.)

ALL CROSSWALKS 10' WIDE, TYP.

SSGN, TYP. REFER TO LEGEND, THIS SHEET.

**NOTE:**  
ALL WORK WITHIN THE BIDDLE AVE & PENNSYLVANIA ROAD RIGHT-OF-WAY IS UNDER THE JURISDICTION OF WAYNE COUNTY AND REQUIRES A PERMIT.

**NOTE:**  
ALL PAVEMENT MARKERS SHOULD BE CENTERED ON SIDEWALK, TYP. PAVEMENT MARKERS SHOULD BE PLACED TO AVOID SIDEWALK JOINTS, TYP. CONTRACTOR TO FIELD VERIFY LOCATION.

**NOTE:**  
DIMENSIONS ARE APPROXIMATE. CONTRACTOR TO ADJUST BASED ON FIELD CONDITIONS AND AS DIRECTED BY THE ENGINEER, TYP.

**LEGEND**  
 1" = 100' Horizontal Scale  
 1" = 10' Vertical Scale  
 CENTERLINE, PAVING, THE SEE SHEET  
 CROSSWALK, PAVING, THE SEE SHEET  
 SSGN, TYP. REFER TO LEGEND, THIS SHEET  
 1" = 100' Horizontal Scale  
 1" = 10' Vertical Scale  
 CENTERLINE, PAVING, THE SEE SHEET  
 CROSSWALK, PAVING, THE SEE SHEET  
 SSGN, TYP. REFER TO LEGEND, THIS SHEET



**CAUTION!!**  
THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATIONS AND DEPTHS.

**FRIENDS OF THE  
DETROIT RIVER**  
20600 EUREKA ROAD, SUITE 250

DOWNRIVER  
LINKED  
GREENWAY

REVISED PER CLIENT	9-15-21
REVISED PER MUNICIPALITY	9-20-21
REVISED PER WAYNE COUNTY	10-28-21
REVISED PER WAYNE COUNTY	2/17/22
REVISED PER WAYNE COUNTY	4-26-22
REVISED PER WAYNE COUNTY	7-20-22
FINAL PLANS	9-21-22

ORIGINAL ISSUE DATE:  
MAY 11, 2021

DRAWING TITLE  
**WYANDOTTE  
WAYFINDING**

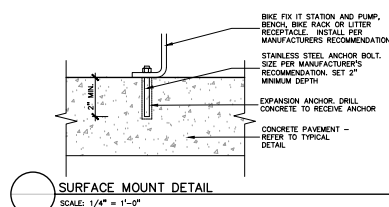
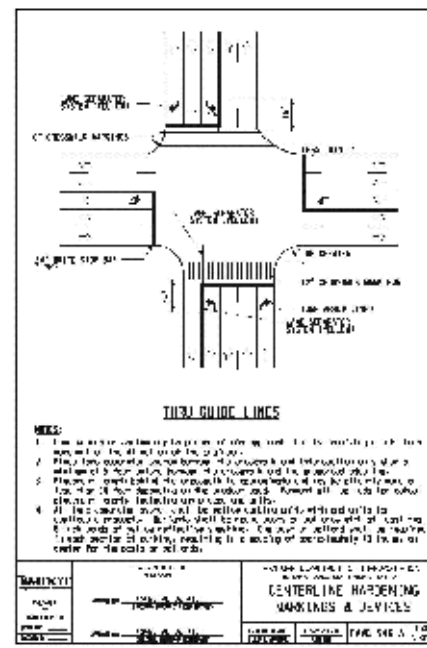
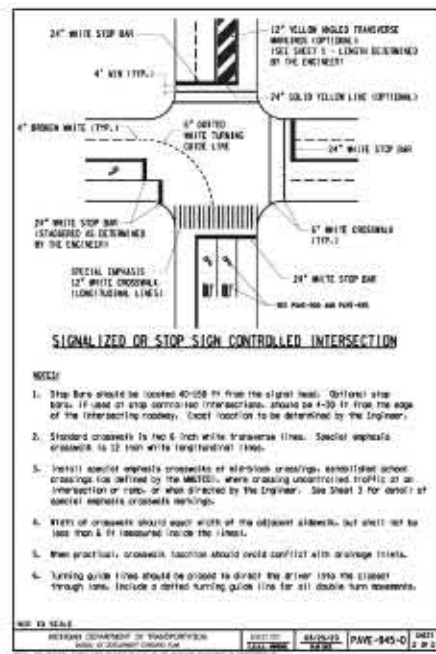
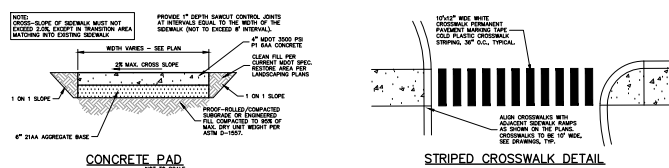
PEA JOB NO.	2020-0172
P.M.	JS
DN.	LAW
DES.	JMR

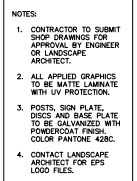
DRAWING NUMBER:

L-1.4

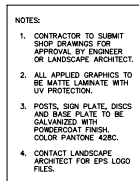


- |  |  |   |
|--|--|---|
| PROJECT NO.: 100-100-100-100<br>PROJECT OF: HIGHWAY<br>COUNTY: | WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES<br>ENGINEERING DIVISION/PERMIT OFFICE<br>PERMIT STANDARD<br>GENERAL NOTES | SCALE:<br>1" = 20'<br>RS-1<br>SHEET<br>1 OF |
|--|--|---|

DERO BIKE FIXIT STATION DETAIL  
NOT TO SCALE



S:\PROJECTS\2000-2010-2012 DLO INT CAPACITIES CONSTRUCTION\LANDSCAPE\2002\2002-20072.dwg



1 SMALL WAYFINDING SIGN DETAIL  
SCALE: 1" = 1'-0"





**Warren C. Evans**  
Wayne County Executive

November 16, 2023

Michael Franklin  
PEA Group  
7927 Nemco Way  
Brighton, MI 48116

**RE: Downriver linked Greenways**  
**Install Interpretive signs and pavement markers 2020-0172**  
**RIVER ROUGE/ DETROIT**  
**Wayne County DPS Plan Review: R23-0342**

Dear Michael Franklin,

The Wayne County Department of Public Services has reviewed and approved the revised plans submitted on Nov 01, 2023 for the above referenced project. If it becomes necessary to change these plans prior to permit issuance, you may resubmit revised plans for further review.

This approval expires one (1) year from the date of this letter. If a permit has not been issued within the year, or plans and scope of work have been revised, new plans and additional plan review costs will be required to reestablish an active review prior to permit issuance.

For information on permit issuance and to schedule an appointment with the permit coordinator, please direct the anticipated permit holder or project contractor to contact Mrs. Indira Boda (734) 858-2774 or Email: [lboda@waynecounty.com](mailto:lboda@waynecounty.com) and specify Review No. R23-0342. Contact Mrs. Bassma Gawil at (734) 858-2756 if you have any questions.

**NOTE: THIS LETTER IS NEITHER A PERMIT NOR AN AUTHORIZATION TO PERFORM ANY WORK WITHIN ANY WAYNE COUNTY ROAD RIGHT-OF-WAY, PARK OR DRAIN EASEMENT.**

Sincerely,  
WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES



**Bassma Gawil**  
Plan Review Engineer



**Hikmat Kassem, P.E.**  
Assistant Division Permit Engineer

Enclosure  
C: File



Wayne County  
Department of Public Services  
Permit Office  
33809 Michigan Ave, Wayne, MI 48184  
Phone (734) 595-6504 - Fax (734) 595-6356

Plan Review No.  
**R 21-440**

Date: 9/19/2022

## Permit Requirements and Fee Sheet

Information regarding issuance of Construction Permit, including Fees, Inspection Deposit, Bonding and other requirements for Wayne County Plan Review Number: R 21-440.

To schedule an appointment for your Construction Permit, please contact the Permit Coordinator

**Please Schedule Your Appointment at Least 24 Hours in Advance**

Project Name: Downriver Linked Greenways

Street: Multiple Roads

City/Twp: FLAT ROCK

Permit Fee:	\$175.00	
Park Fee:	\$0.00	
Plan Review Cost:	\$5,580.00	
Bond:	\$50,000.00	(Refundable, less inspection and/or restoration costs)
Inspection Deposit:	\$40,000.00	

Total Permit Cost:	\$95,755.00	
Credit:	\$5,000.00	Plan Review Cash Deposit
Total Amount:	<b>\$90,755.00</b>	(Total Check to be Submitted)

Please bring One (1) Certified or Cashier's Check made payable to 'WAYNE COUNTY'

**Letter of Authorization:** If Contractor picks up the Permit, the Contractor must have a Letter of Authorization to act as agent for Owner.

**Certificate of Insurance:** from the Contractor of Record, designating the Wayne County Department of Public Services as the Certificate Holder and naming Wayne County, Drainage District and its officers, agents and employees as additional insured parties with: a) General Liability in amounts not less than \$1,000,000 for each occurrence and \$2,000,000 aggregate; and b) Automobile Liability in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury and property damage per accident, and in the amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 for each occurrence. The Permit Office shall be notified of any renewal, cancellation or reduction of insurance.

The insurance certificate and any further correspondence associated with the policy shall reference the project number: 'R 21-440'

**Additional Requirements:**

SENT TO:  
PEA GROUP  
7927 Nemco Way  
Brighton MI 48116

Contact:  
Jill Rickard,

Email: irickard@peagroup.com

Phone: (810) 900-9044

Fax:

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 12/4/2023

AGENDA ITEM # 5

**ITEM: Reappointment to Retirement Commission - R. Szczechowski**

**PRESENTER:** Robert A. DeSana, Mayor

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Per the Wyandotte Code of Ordinances, Sec. 32.051, the Retirement Commission shall consist of seven (7) commissioners, including a member appointed by City Council for a one-year term.

Robert Szczechowski has completed his term and is being recommended for reappointment.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the reappointment of Robert Szczechowski, 1292 Poplar, Wyandotte MI 48192, to the Retirement Commission.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:** None

**RESOLUTION**

Item Number: #5  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council hereby CONCURS on Mayor Robert DeSana's recommendation to reappoint Robert Szczechowski of 1292 Poplar, to the Retirement Commission. Term to expire May 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/4/2023**

**AGENDA ITEM # 6**

**ITEM: SMART 2024 Fiscal Year Municipal and Community Credit Contract**

**PRESENTER:** Sheryl Riley, Superintendent of Recreation, Culture & Leisure

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** This is a SMART contract agreement for our SMART funding for our transportation programs. For the fiscal year 2024, we are receiving \$74,380 from SMART through Municipal and Community Credits. These funds are used to insure our Senior Bus and Van, subsidize additional transportation programs, any supplies related to the transportation program, and for any necessary maintenance repairs for the two vehicles.

Please note that the delay in this contract was due to staff transitioning at SMART.

**STRATEGIC PLAN/GOALS:** To provide the finest services and the quality of life

**ACTION REQUESTED:** Adopt a resolution concurring with the recommendation of the Superintendent of Recreation to have the Mayor and City Clerk sign the 2024FY SMART Municipal and Community Credit contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Account #101-750-850-550 will be fully funded by the funds received from SMART \$74,380

**IMPLEMENTATION PLAN:** Returned the signed contract to SMART

**LIST OF ATTACHMENTS:**

1. SMART CONTRACT FY24

**RESOLUTION**

Item Number: #6  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council hereby authorizes the Mayor and City Clerk to sign the SMART Municipal and Community Credit Contract for FY24 to fully fund account #101-750-850-550 in the amount of \$74,380.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2024

I, **Robert A. DeSana**, as the **Mayor** of **the City of Wyandotte** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2023 through June 30, 2024 (Section 1 below), and **Community Credits** available for the period July 1, 2023 to June 30, 2024 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$23456** in **Municipal Credit** funds as follows:

(a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_

TRANSFeree COMMUNITY

(b) Van/Bus Operations At the cost of: \$ **23,456**

(Including Charter and Taxi services)

(c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_

(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Services Purchased from Subcontractor At the cost of: \$ \_\_\_\_\_

\_\_\_\_\_  
(NAME OF SUBCONTRACTOR)

(See attached Subcontractor Service Agreement)

**Total \$ 23,456**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature

to SMART. All Municipal Credit funding must be spent by June 30, 2026; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$ 50924** in **Community Credit** funds available as follows:

(a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_

TRANSFeree COMMUNITY

(b) Van/Bus Operations At the cost of: \$ **50,924**  
(Including Charter and Taxi services)

(c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Capital Purchases At the cost of: \$ \_\_\_\_\_

(e) Services Purchased from Subcontractor At the cost of: \$ \_\_\_\_\_

\_\_\_\_\_

(NAME OF SUBCONTRACTOR)

(See attached Subcontractor Service Agreement)

**Total \$ 50,924**

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2024, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2027; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.



The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY FOR  
REGIONAL TRANSPORTATION**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY OF WYANDOTTE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY OF WYANDOTTE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## **EXHIBIT A**

### **MUNICIPAL BUS/VAN PROGRAM – SENIOR CITIZENS AND SPECIAL POPULATIONS**

Service Description:	The City of Wyandotte owns and operates a SMART Bus and a SMART Van that are used to transport senior citizens and special populations to doctor, school, hospital appointments, shopping, etc.
Service Area:	Within the City of Wyandotte and surrounding neighboring cities, if possible.
Service Hours:	This service runs between 8 am and 4 pm. All requests for transportation are made on an appointment basis depending on the availability of the vehicle.
Eligible User Group:	Wyandotte Senior Citizens 60 years of age and older and handicapped individuals.
Fare Structure:	\$1.50 each way for appointments & local shopping. \$3 each way for Southland, Trenton, Taylor & Beaumont (formerly South Shore).
Service Level:	Trips are scheduled as needed. Requests are made to the Tele-Care/Senior Bus/Van Office at least 24 hours in advance & 7 days in advance for Southland, Trenton, Taylor & Beaumont (formerly South Shore) trips.
Service Mode:	12 Passenger S.M.A.R.T. Bus #38040 8 Passenger S.M.A.R.T. Van #39178

**EXHIBIT B**

**PROJECT OPERATING BUDGET**

Municipality: City of Wyandotte

Contract Period: July 1, 2023 through June 30, 2024

Account Number: 48138

**OPERATING EXPENSES:**

Administrative Fee: <i>(All employees other than drivers and dispatchers)</i>	7195
(10% max. of MC & CC funds)	
Driver Wages	38000
Fringe Benefits	
Gasoline & Lubricants	7410
Vehicle Insurance	13500
Parts, Maintenance Supplies	4000
Mechanic Wages	
Fringe Benefits	
Dispatch Wages	16977
Other (Specify)	
<b>Sub-Total (Operating Expenses)</b>	87082

**PURCHASED SERVICE:**

Taxi Service	
Charter Service	
SMART Bus Tickets	
SMART Shuttle Service	
SMART Dial-A-Ride	
Other (Specify) _____	
<b>Sub-Total (Purchased Service)</b>	0

**CAPITAL EQUIPMENT:**

*(Only list purchases to be made with Community Credits)*

Computer Equipment	2000	
Software	500	
Vehicle		
Maintenance Equipment		
Other (Specify) <b>Office</b>	1000	
<b>Sub-Total (Capital Equipment)</b>	3500	
	90582	

**TOTAL EXPENSES**     **Operating Expenses,**  
**Purchased Service, and Capital Equipment:**

**EXHIBIT B, continued (Page 2)**

**REVENUES:**

Municipal Credit Funds	23456	
Community Credit Funds	50924	
Specialized Services Funds		
General Funds		
Farebox Revenue	16202	
In-Kind Service		
Special Fares (Contracted Service)		
Other (Specify)		
		90582

**TOTAL REVENUE:**

\_\_\_\_\_

(Note: ***TOTAL EXPENSES*** must equal ***TOTAL REVENUE***)

Suburban Mobility Authority for Regional Transportation

# EEO COMPLIANCE REPORT A

## COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) <input checked="" type="checkbox"/> Specialized Service <input type="checkbox"/> New Freedom <input type="checkbox"/> JARC <input type="checkbox"/> 5310 <input type="checkbox"/>		
Name of Agency/Community: City of Wyandotte Recreation Department		
Address: 3131 Third Street		
City: Wyandotte	State: Michigan	Zip: 48192
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
2) Does your agency/community employ over fifty (50) transit related employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:  Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226  Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>		
Drug and Alcohol Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Name of drug and alcohol testing manager? Adams Occupational Health Management		
Phone Number: (734) 433.0100	Ext:	Email:
Please Proceed to Employment Data Section on Back		

Suburban Mobility Authority for Regional Transportation

# EEO COMPLIANCE REPORT A

## COMMUNITY PARTNERSHIP FORM

### Employment Data

Report **ONLY** employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.

Job Classification	Total				Race													
					Minority													
					White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race	
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Managers																		
Professionals	1		1			1												
Technicians																		
Office and Clerical Staff	3		2	1		2				1								
Craftsmen (Skilled)																		
Operators (Semi-Skilled)																		
Laborers (Unskilled)	1	1			1													
Service Workers	6	3	2	1	3	2				1								
Journey Workers																		
Apprentices																		
<b>Total</b>	11																	

### Certification

How was this information obtained? Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☒

Name of Authorizing Official (Print): Sheryl Riley

Title: Superintendent of Recreation

Signature: *Sheryl Riley*

Date: 11.28.2023

Contact person for report: Aimee Garbin

Title: Recreation Secretary

Telephone: (734) 324.7292

Ext:

Email: agarbin@wyandottemi.gov

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/4/2023**

**AGENDA ITEM # 7**

**ITEM: Grant Extension Request: Charge Up Michigan - EV Charging Stations**

**PRESENTER:** Joe Gruber, Community/Economic Development/DDA Director

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** City Council first approved a \$180,306.72 grant agreement from the Michigan Department of Environment, Great Lakes and Energy (EGLE) through the Charge Up! Michigan program on March 14th, 2022 in accordance with Resolution 2022-75. The grant will allow the City to install two Direct-Current Fast-Charging (DCFC) Electrical Vehicle (EV) Charging Stations, each with two charging ports, for a total of four charging ports. One is tentatively slated for the Riverfront Parking Lot #1 and City Hall Parking Lot #7. Then, due to challenges with solidifying matching funds to satisfy the grant requirements, the City Council approved an Amendment and Extension to the Grant Agreement Period from December 31, 2022 to December 31, 2023 to allow for more planning. Understanding the challenges to design, construction, finance, and fundraising that is facing many communities, EGLE has produced another extension to the grant agreement providing another year to the City for more project planning, with a new termination date of December 31, 2024.

**STRATEGIC PLAN/GOALS:** To excel technologically and to be financially responsible.

**ACTION REQUESTED:** The DDA Director is requesting City Council to approve the Charge Up Michigan Grant Extension Request and to authorize the Mayor to execute the agreement.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The total project budget is estimated to cost \$546,384 of which \$455,000 is the primary project cost. That will include the costs for purchasing and installing the DCFC EV Charging Stations and solar paneled canopies (carports); costs for all the site preparation work including the transformer, wiring and electrical service, concrete pads and foundations for the facilities; all soft costs of design, engineering, permitting and five (5) years of operation and maintenance (O&M). The remaining \$91,064 will account for a twenty percent (20%) projected contingency based on rapidly changing technologies and construction costs between the time of this application submission and the time of project implementation.

The Charge Up Michigan grant amount awarded by EGLE is \$180,306.72 (33%) which equates to the maximum request for high-demand site locations. Wyandotte Municipal Services will cover the remaining costs of \$366,077.28 (67%) in the form of in-kind contributions of engineering and construction services, material costs and other financing measures. WMS will generate all revenues from EV users in accordance with a rate schedule to be determined at a later date.

**IMPLEMENTATION PLAN:** Mayor to execute the Grant Agreement Extension Addendum; DDA Director to continue facilitating the Grant Agreement alongside the General Manager of WMS

**LIST OF ATTACHMENTS:**

1. City of Wyandotte Amendment 2



**RESOLUTION**

Item Number: #7  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the Council hereby approves the request of the DDA Director and further authorizes Mayor and Clerk to execute the Amendment and Extension to the Agreement Period (End Date) of the Charge Up Michigan Grant Agreement from December 31, 2023 to December 31, 2024 to allow for more planning.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	



EGLE Tracking Code/Project Number: 21-5V91-027  
Division/Office: MMD/Energy Services Unit  
Amendment Request No. 2

AMENDMENT TO THE 2022 CHARGE UP MICHIGAN PROGRAM  
VOLKSWAGEN STATE MITIGATION TRUST GRANT AGREEMENT  
BETWEEN  
THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, and ENERGY  
AND  
CITY OF WYANDOTTE  
(Authorized by 1994 PA 451)

This Amendment modifies the grant agreement between the Michigan Department of Environment, Great Lakes and Energy (hereafter "State") and the City of Wyandotte (hereafter "Grantee"), signed by the State on March 18, 2022. This Amendment does not take effect until signed by both parties.

The revisions to the grant agreement are limited to those specified below. All other provisions of the agreement remain in effect.

**PROJECT SCOPE (WORK PLAN)**

The State and the Grantee agree to the following: No proposed changes

**AGREEMENT PERIOD (END DATE)**

The State and the Grantee agree to extend the end date of this Grant Agreement from December 31, 2023 to December 31, 2024. The Grantee will complete all obligations under this Agreement no later than the end date, as amended. Costs incurred after the amended end date are not eligible for reimbursement under the Grant Agreement.

**COMPENSATION (BUDGET)**

There are no compensation changes.

**AUTHORIZED SIGNATURES**

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**FOR THE GRANTEE:**

\_\_\_\_\_  
Signature  
Robert A. DeSana, Mayor  
\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**FOR THE STATE:**

\_\_\_\_\_  
Signature  
Elizabeth M. Browne, Division Director, Materials Management Division  
\_\_\_\_\_  
Name/Title *EB*

\_\_\_\_\_  
Date

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 12/4/2023**

**AGENDA ITEM # 8**

**ITEM: Wayne County CDBG Agreement**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The Wayne County Community Development Block Grant (CDBG) Program distributes federal block grant funds from the U. S. Department of Housing and Urban Development for the cities in Wayne County. In past years, funds were allocated to each community by population. In 2019, the County changed the allocation process and now requests that every city submit proposals for projects to use the CDBG funds.

The City received funding for Public Services - Elderly, in the amount of \$20,000, as shown in Appendix A of the Agreement. These funds will be used for management and supervision of programs and events servicing Wyandotte seniors at the William R. Copeland Recreation Center.

Therefore, enclosed is the CDBG Subrecipient Agreement for July 1, 2022, through June 30, 2024, for your consideration.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods.

**ACTION REQUESTED:** Adopt a resolution authorizing the Mayor to execute the Sub-Recipient Agreement.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Budget will be amended to reflect contractual amounts.

**IMPLEMENTATION PLAN:** Execute the document and inform the Superintendent of Recreation.

**LIST OF ATTACHMENTS:**

1. Community CDBG Agreement for Wyandotte 2022

**RESOLUTION**

Item Number: #8  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council hereby approves the Wayne County Sub-Recipient Agreement for the Community Development Block Grant (CDBG) July 1, 2022, through June 30, 2024, and authorizes the Mayor to execute the agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	

SUBRECIPIENT AGREEMENT FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
BETWEEN THE  
CHARTER COUNTY OF WAYNE  
AND  
CITY OF WYANDOTTE

Term July 1, 2022, through June 30, 2024

Catalog of Federal Domestic Assistance (CFDA)  
14.218 Community Development Block Grants/Entitlement Grants

THIS SUBRECIPIENT AGREEMENT (“the “ Agreement”) is made effective as of the 1st day of July, 2022, by and between the Charter County of Wayne, acting through the Community Development Department a Division of the Economic Development Department whose address is the Guardian Building, 500 Griswold, Detroit, Michigan 48226 (hereinafter referred to as the “Recipient or County”) and the **City of Wyandotte, whose address is 3200 Biddle Avenue, Suite 200, Wyandotte, MI , 48192 (the “Subrecipient”)**.

### **Mutual Understandings**

- A.** Wayne County has entered into an agreement with the U.S. Department of Housing and Urban Development (“**HUD**”) to be the recipient of Community Development Block Grant (“**CDBG**”) Funds as an “Urban County” pursuant to the Housing and Community Development Act of 1974, as amended (the “**Act**”), Wayne County will receive these Funds to effect the purposes of its CDBG Program, pursuant to which it will make grants to eligible subrecipients to engage in community development activities.
- B.** The Subrecipient has applied to the Recipient for a grant pursuant to the CDBG Program to provide financing for specific activities outlined in an application submitted to the Recipient for the HUD Program Year 2022 starting July 1, 2022 (“Program Year”).
- C.** The Subrecipient may apply to the Recipient for additional grant Funds pursuant to the CDBG Program that are approved by the Wayne County Community Development Division for specific CDBG-eligible activities as Funds are available.
- D.** Both the Subrecipient and the Recipient (“**Parties**”) by entering into this Agreement are bound in accordance with 24 CFR Part 570.503,
- E.** The Work to be performed under this Agreement must be completed within twenty-four (24) months of July 1 of the respective HUD Program Year unless otherwise extended through the Recipient's administrative review process.
- F.** The Parties are entering into this Agreement to memorialize the terms and conditions under which the grant will be made and administered.
- G.** The exhibits attached to this Agreement are hereby incorporated in and made a part of this Agreement.

## Section 1

### Definitions

In addition to the words and terms elsewhere defined in this Agreement and the exhibits hereto, the following words and terms as used in this Agreement shall have the following meanings for the purposes of this Agreement unless the context or use indicates another or different meaning or intent. Furthermore, any definition that conflicts with a definition as provided for in any laws, rules, and regulations applicable to Community Development Block Grants and a specific context shall supersede the definition or portion of the definition that conflicts below:

- 1.01 **“Agreement”** means this document in its final form, including all exhibits, as executed by the County and Subrecipient.
- 1.02 **“CDBG”** means Community Development Block Grant pursuant to the Housing and Community Development Act of 1974, as amended.
- 1.03. **“CDBG Funds”** means Community Development Block Grant Funds made available to the County pursuant to the Housing and Community Development Act of 1974, as amended for the purpose of dispensing these Funds for eligible CDBG Activities under this Agreement. **The CDBG Funds contemplated for this Agreement are \$20,000 (Twenty Thousand Dollars).**
- 1.04. **“City”** means the following:
  - (i) Any unit of general local government located in Wayne County that is classified as a municipality by the United States Bureau of the Census, or
  - (ii) Any other unit of general local government located in Wayne County that is a town or township.
- 1.05. **"Closing or Closing Date"** shall mean the date and time, which shall be mutually agreed upon by the Subrecipient and the County, at which the Subrecipient shall execute this Agreement and any other documents deemed necessary by the County in connection with this transaction and Project.
- 1.06. **“Contractor”** shall mean an entity or person paid with CDBG Funds in return for a specific service (e.g., construction, program management). Contractors must be selected through a competitive procurement process by the Subrecipient unless otherwise noted in this Agreement.
- 1.07. **"Counsel"** shall mean a person admitted to practice law in the State of Michigan and who may be the legal advisor for the County or the Subrecipient.

- 1.08. **“LMA”** shall mean low and moderate income area benefiting all residents of a primarily residential area in which at least 51% of the residents have incomes at or below 80% of area income.
- 1.09. **“LMI”** shall mean low and moderate income.
- 1.10. **“LMH”** shall mean low and moderate housing activities that will be occupied by a household whose income is at or below 80% of area median income.
- 1.11. **“LMC”** shall mean low and moderate limited clientele activities whose income is at or below 80% of area median income.
- 1.12. **“LMJ”** shall mean low and moderate job creation and retention LMI benefit national objective addresses activities designed to create or retain permanent jobs, at least 51 percent of which will be made available to or held by LMI persons.
- 1.13. **“Program Income”** means revenue (i.e., gross income) received by a state, unit of general local government, or Subrecipient that is directly generated from the use of CDBG Funds.
- 1.14. **“Program Manager”** means the Wayne County staff person currently managing the Wayne County CDBG program.
- 1.15. **“Recipient”** or **“County”** shall mean the County of Wayne, Michigan.
- 1.16. **“Records”** shall mean all records, data, notes, reports, discs, and documents in whatever format related to this Agreement and the Work under this Agreement and as further defined in Section 5 of this Agreement.
- 1.17. **“Regulations”** shall mean the regulations relating to the CDBG Program promulgated by HUD.
- 1.18. **“Rehabilitation”** shall mean any rehabilitation of residential property to the extent necessary to comply with applicable laws, codes, and other requirements relating to housing safety, quality and habitability, in order to sell, or redevelop such homes and properties. Rehabilitation may include improvements to increase the energy efficiency or conservation of such homes and properties or provide a renewable energy source for such homes and properties.



1.19. “Subrecipient” shall mean the **City of Wyandotte**, a unit of local government or municipality that the County has awarded CDBG Funds to perform eligible activities under the CDBG Program.

## **Section 2**

### **Statement of Purpose and Eligible Activities of the Housing and Community Development Act**

#### **2.01 CDBG Objective**

The primary objective of Title I of the Housing and Community Development Act of 1974, as amended, and of the community development program of each grantee, is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. By executing this Agreement the Subrecipient agrees with the Recipient to provide housing and community development activities in accordance with the objectives of the Act.

#### **2.02 Compliance With CDBG Eligible Activity Requirements**

The Subrecipient will be responsible for administering the CDBG Program in a manner satisfactory to the County and consistent with any standards as a condition of providing these Funds. The following is a list of eligible activities for CDBG under this Agreement:

Public services. Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, childcare, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State

in which it is located) in the 12 calendar months before the submission of the action plan;

## **2.03 National Objectives.**

Each eligible activity funded with CDBG Funds must meet one of the three national objectives:

### **1. Benefits low and moderate income persons**

- a. (LMA) Area Benefit -- activity provides benefit to area where at least 51% of residents receive low- to moderate-incomes:
  - 1) Area is primarily residential and activity meets LMI needs.
  - 2) Income levels are documented by Census or an approved substitute.
  - 3) Exceptions apply under special circumstances.
- b. (LMC) Limited Clientele -- activity benefits a limited number of persons who are at least 51% (LMI) Low and Moderate Income:
  - 1) Persons are presumed to be LMI (abused children, elderly, homeless).
  - 2) Assistance is for LMI persons owning or developing microenterprises.
  - 3) Activity is a job training or placement activity. (Conditions do apply.)
- c. (LMH) Housing -- activity provides or improves residential structures to be occupied by LMI persons:
  - 1) At least 51% of units must be occupied by LMI.
  - 2) Exceptions to the 51% rule are possible under limited circumstances.
- d. (LMJ) Jobs -- activity creates or retains jobs:
  - 1) At least 51% of the jobs must be held by or available to LMI persons.

### **2. Aids in the prevention or elimination of slums or blight**

The area in which the activity occurs must be designated as slum or blighted. The following tests apply:

- a. The delineated area in which the activity occurs must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law;

- b. The area must also meet either one of the two conditions specified below:
  - 1) At least 25 percent of the properties throughout the area exhibit the following:
    - i. Physical deterioration of buildings/improvements;
    - ii. Abandonment of properties;
    - iii. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;
    - iv. Significant declines in property values or abnormally low property values relative to other areas in the community; or
    - v. Known or suspected environmental contamination. •
  - 2) Public improvements throughout the area are in a general state of deterioration. |
- c. Documentation must be maintained by the State on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications

**3. Meets a need having a particular urgency (referred to as urgent need).**

- 1) Conditions are a serious and immediate threat to health and welfare and are of recent origin
- 2) It cannot fund activity on its own as other sources of money are unavailable.

**Section 3**

**Statement of Work/Budget, Payment Guidelines, and Due Diligence Requirements**

**3.01 Description of Work and Deadlines**

The term of this Agreement is July 1, 2022 to June 30, 2024. The work to be performed for the eligible CDBG activities under this Agreement is set forth in the attached Appendix A (“Work”) and shall, at the election of Recipient, also conform to any submittals (i.e. RFPs or applications) by Subrecipient to Recipient in the process of receiving the CDBG Funds.

Any Work shall be completed on or before twenty-four (24) months from July 1 of the respective HUD Program Year unless otherwise extended through Recipient's approved modification process. The Subrecipient agrees that this deadline may be unilaterally shortened by the Recipient, at the Recipient's sole discretion, if a more expeditious schedule is required for the Recipient to comply with any HUD regulations, including, but not limited to, 24 CFR 570.902.

### **3.02 CDBG Activity Description**

The description of each CDBG activity shall be in sufficient detail as to provide a sound basis for the Recipient to effectively monitor performance under this Agreement. Such description will, at minimum, allow for a clear understanding of the need and benefit of the activity and the proposed eligible activity and National Objective. Recipient may ask for a written clarification of the work and CDBG activity at any time during this Agreement before making a payment under this Agreement. If such clarification does not reasonably indicate compliance with CDBG standards, Recipient will not be required to release any payment until a sufficient clarification is provided. The Subrecipient shall submit to the Recipient a budget covering the costs for the CDBG eligible activities.

### **3.03 Transfer or Reallocation**

During the term of this Agreement, Subrecipient may transfer or reallocate the budget covering costs between different eligible activities that were originally set up in the application. However, if an activity was not set up in the original application, then Subrecipient must follow the rules for public hearings to add such new activity. All transfers of eligible activities are limited to transfer within the CDBG Program only and with consent from the County.

### **3.04 Payment Restrictions**

It is expressly agreed and understood that the total amount to be paid by the Recipient under this Agreement shall not exceed the CDBG Funds amount **actually awarded and received by Recipient** for this Agreement as specifically noted in Section 1 (Definitions) of this

Agreement. It is also expressly agreed and understood that all amounts allocated hereunder to the Subrecipient by the Recipient shall be on a reimbursement basis for monies already spent by the Subrecipient or its contractors on approved (or pre-approved in writing if required by 2 CFR 200.407) eligible activities for projects meeting National Objectives. Subrecipient shall have no claim for detrimental reliance or otherwise for expenses it incurs for ineligible activities or projects not meeting National Objectives as interpreted by HUD or for claims for funds that have not been actually awarded to Recipient. All requests for payment reimbursements shall be submitted on a monthly basis with all the required documentations and certifications of the Subrecipient's financial management system in accordance with the standards specified in OMB Circular A-85. All incomplete payment requests will not be processed and will be returned to the Subrecipient to complete.

### **3.05 Payment Disputes**

In the event that there is a disagreement over the eligibility of a payment by Recipient to Subrecipient of CDBG Funds under this Agreement, Recipient will not be required to make any such payment until a clear written ruling by HUD has been obtained. If the payment has already been made and the funds are still in the possession of Subrecipient or its agents, the funds will be returned to Recipient immediately until a written ruling by HUD has been obtained. Recipient may waive this requirement in writing or require another reasonable alternative such as escrow if it deems it in the best interest of the Recipient. In any event, Subrecipient must repay Recipient for any payment made by Recipient to Subrecipient subsequently disallowed by HUD. Such repayment will be with interest and administrative fees if HUD has demanded repayment and Recipient has already paid HUD.

### **3.06 Timely Execution of Agreement Required**

The CDBG Funds are subject to strict timelines for eligible expenditure or they are subject to recapture. Accordingly, strict adherence to deadlines is required to avoid such recapture and penalties. Subrecipients must return properly authorized and executed copies of this Agreement, with any accompanying resolutions required for proper authorization, within 30 days of receipt of the Agreement. Recipient will have the right to re-assign the CDBG

Funds allocated to Subrecipient if Subrecipient does not comply with the provisions of this sub-section and Subrecipient will have no claim against Recipient.

### **3.07 Due Diligence Requirements**

Recipient may require Subrecipient to provide certain documents and documentation to ensure that the work is in compliance with CDBG Requirements and this Agreement. Subrecipient must provide such documentation in a reasonable and timely manner. Recipient may condition any payment under this Agreement on the provision of such documentation. All such requests will be made in writing by the Subrecipient.

## **Section 4**

### **Contractors**

#### **4.01 Using Contractors**

Subrecipient may only use a contractor for work performed with CDBG Funds in compliance with all applicable laws, rules, and regulations governing contractors for CDBG projects. Any request for reimbursement for a non-conforming use of contractors will be denied and may also require recoupment by Subrecipient of any compensation of the contractor in violation of any laws, rules, or regulations.

#### **4.02 Contractor Procurement**

Contractors must be procured competitively according to Federal Office of Management and Budget (OMB) rules, **24 CFR 85.36, and 2 CFR 200.320**. If the Subrecipient is acquiring goods and services, such as professional consulting, environmental review or planning, totaling no more than **\$100,000** then small purchase procurement (24 CFR 85.36(d)(1) and 84.44(e)(2)) can be used which allows Subrecipient to obtain quotes from potential vendors with a detailed description of the goods or services needed without publishing a formal request for proposals or invitation for bids. This method cannot be used if the amount of contract exceeds \$100,000 in value. In general, the small purchases

procedures also should not be used to acquire construction Contractors. It is recommended that these acquisitions occur under the sealed bid approach.

#### **4.03 Agreements with Contractors**

Subrecipients must enter into written agreements with Contractors.

In order to meet HUD and County CDBG Program requirements, agreements with Contractors must address the following:

1. Scope of services to be provided, consistent with this Agreement.
2. Identification of intended beneficiaries, if applicable.
3. Schedule for work completion.
4. Budget and payment schedule.
5. Provisions for termination for nonperformance or poor performance.
6. Other provisions required regarding:
  - a. Equal opportunity
  - b. Nondiscrimination
  - c. Labor standards
  - d. Anti-lobbying
  - e. Conflict of interest
7. Provisions for maintenance of workers' compensation insurance.
8. Provisions for maintenance of unemployment, disability and liability insurance as required.
9. Provisions for records retention (min. 4 yrs. from submittal of final expenditure report or conclusion of any audit or litigation).
10. Provision permitting monitoring/auditing by County and Subrecipient.
11. Provision requiring Contractor to abide by the covenants of this Agreement.
12. Provisions requiring appropriate bonds where required or reasonable.

#### **4.04 Limitation on Term of Contractor Agreements**

In compliance with federal procurement rules, the term of and agreements between Subrecipient and Contractors may not exceed three years.

**Section 5**  
**Records and Reports**

**5.01 Records Requirements**

The Subrecipient shall comply with 24 CFR Part 570.506 and maintain full and complete books, ledgers, journals, accounts, or records wherein are kept all entries reflecting its operation pursuant to this Agreement. The records shall be kept in accordance with generally accepted accounting principles and practices and according to the provisions of the 2 CFR 200 and the provisions of 24 CFR Part 85, as modified by 24 CFR 570.502(a). The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- A. Records providing a full description of each activity undertaken;
- B. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- C. Records required to determine the eligibility of activities;
- D. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- E. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- F. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- G. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

**5.02 Retention of Records**

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of three (3) years. The retention period begins on the date of the submission of the Recipient's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is



litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the three-year period, whichever occurs later.

#### **5.03 Recipient Right to Examine and Audit**

The Recipient, including the Legislative Auditor General, shall have the right to examine and audit all books, records, documents and other supporting data of the Subrecipient, or any consultants or agents rendering services under this Agreement, whether directly or indirectly, which will permit adequate evaluation of the services, the cost, or pricing data submitted by the Subrecipient. The Subrecipient shall include a similar covenant allowing for Recipient audit in any contract it has with a Contractor, consultant or agent whose services will be charged directly or indirectly to the Recipient. This right to audit shall include, but shall not be limited to, the Recipient's right to request, and to be supplied in a timely manner, copies of any and all such books, documents, records and other supporting data. The Recipient may delay payment to the Subrecipient pending the receipt of such records and the results of any related audit without penalty or interest.

#### **5.04 Activity Description Records**

The records shall contain a full description of each activity assisted or being assisted with CDBG Funds. This description shall include its location and the amount of CDBG Funds budgeted and expended for the activity; and whether (i) the activity assists persons who qualify as Low-to-Moderate-Income persons; (ii) will aid in the prevention or elimination of blight or slums; (iii) or is designed to alleviate conditions which pose a serious and immediate threat to the health or welfare of the community.

#### **5.05 Program Related Reports**

The Subrecipient shall prepare in a timely manner and submit, to the Recipient, all program-related reports required by the Wayne County CDBG Manual. These reports

include, but are not limited to, a year-end report and the Program Income report described in Section 6 below.

## **Section 6**

### **Program Income**

#### **6.01 Treatment of Program Income**

Program Income (as defined at 24 CFR 570.500(a) and as further clarified in 2 CFR 200.80 if applicable) generated by activities carried out with CDBG Funds made available under this Agreement may be retained by the Subrecipient upon written permission of Recipient via its authorized director of CDBG Programs if the income is treated as additional CDBG Funds subject to all applicable requirements governing the use of CDBG Funds, the Recipient's Procedures for Reporting Program Income and Direct Benefit Activities. The Recipient's Procedures for Reporting Program Income and Direct Benefit Activities are subject to change with reasonable notice to the Subrecipient. The use of Program Income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. Subrecipient may only use such Program Income during the Agreement period and only for activities permitted under this Agreement and shall reduce requests for additional CDBG Funds by the amount of any such Program Income balance on hand.

#### **6.02 Interest Bearing Account Requirement**

Program Income in the form of repayments to, or interest earned on, a revolving fund shall be deposited into an interest-bearing account and any interest earned by such funds accumulating in this account must be remitted annually, at the end of each program year, to the Recipient.

#### **6.03 Remittance Guidelines**

Program Income cash balances or investments thereof in excess of one-twelfth of the CDBG Funds amount under this Agreement, except for those needed immediately, those in revolving loan Funds, those resulting from lump-sum draw-downs authorized under 24 CFR Part 570.513, and those invested or held as additional security for a Section 108 loan

guarantee, must be remitted to the Recipient annually, at the end of each program year. The amount to be remitted will be calculated based on the total Program Income balances (with the exceptions noted above) held by the Subrecipient and all of its subrecipients as of the last day of the Recipient's Program Year.

## **Section 7**

### **Use of Real Property**

#### **7.01 Use Restrictions**

Without properly authorized permission from Recipient, the Subrecipient may not change the use of any real property acquired or improved with CDBG Funds in excess of \$25,000 from the use for which the acquisition or improvement was made. Permission for an exception to this rule from Recipient will not be given unless the Subrecipient provides affected citizens with reasonable notice of any proposed change and the new use meets one of the objectives of the program earlier set forth and authorized under this Agreement. If such new use does not qualify under those objectives, the new use may be permitted, provided that the CDBG fund is reimbursed for the current fair market value of the property, less any portion of the value attributable to expenditure of non-CDBG Funds.

#### **7.02 Security Requirement**

In the event that the Subrecipient intends to perform an activity that involves real property, Wayne County may require a mortgage, note, or other instrument to secure the National Objective.

#### **7.03 Requirement of Notice and Permission for Sale of Property**

Subrecipient may not sell any property acquired with CDBG Funds without providing adequate advance written notice to Recipient and obtaining duly authorized written permission from Recipient for such a sale.

## **Section 8**

### **Compliance with Federal Laws, Rules, and Regulations**

#### **8.01 General Compliance With Law and Specifically Federal Law**

Subrecipient shall comply with all Regulations including 24 CFR Part 570.502 and the Uniform Administrative Requirements and shall carry out each activity in compliance with all Federal, State and local laws, rules, and regulations, including but not limited to the following:

- A. Subrecipient will affirmatively further fair housing and shall comply with the letter and spirit of Title VIII of the Civil Rights Act of 1968, as amended.
- B. Subrecipient shall insure that all contracts involving the employment of laborers and mechanics comply with the provisions of the Davis Bacon Act, the Contract Work Hours and Safety Standards Act, the Copeland Anti-Kickback Act, and the Fair Labor Standards Act.
- C. Subrecipient shall comply with the National Environmental Policy Act of 1969, and its associated regulations and Executive Orders.
- D. Subrecipient shall provide reasonable relocation assistance to any persons displaced as a result of any Work performed under this Agreement. All assistance must meet the requirements of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended.
- E. Subrecipient will comply with the Single Audit Act of 1984 and 2 CFR 200.
- F. Subrecipient will insure that no CDBG Funds will be expended for acquisition or construction purposes in an area that has been designated as having special flood hazards, unless the community in which the area is situated is participating in a National Flood Insurance Program.

- G. Subrecipient shall not discriminate in the sale, leasing, financing, or the provision of brokerage services for housing, because of race, color, religion, sex, national origin or disability.
- H. Subrecipient shall not exclude any person from participation in the program on the basis of race, color, national origin, sex, age, or disability.
- I. Subrecipient shall not discriminate against any person on the basis of race, color, religion, sex, national origin or disability in all phases of construction during the performance of any federally-assisted construction contracts.
- J. Subrecipient agrees that no lead paint shall be used in any residential structure constructed or rehabilitated with CDBG Funds.
- K. Subrecipient agrees to all terms of Executive Order 12549 regarding suspension or debarment outlined through 24 CFR Part 570.609 and 24 CFR Part 24 and agrees to execute the Certification Regarding Debarment and Suspension in Appendix D. In addition, the Subrecipient agrees to require all contractors and subcontractors under this Agreement to execute the Certification Regarding Debarment and Suspension in **Appendix D**.
- L. The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Recipient may preempt the optional policies.] The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Recipient ordinances, resolutions and policies concerning the displacement of persons from their residences.

- M. Subrecipient must comply with the requirements of 2 CFR Part 200 (OMB-87) and any of its provisions or requirements that override any other regulation or circular listed in this Agreement will supersede the requirements of those restrictions in this Agreement.
- N. In compliance with 2 CFR, Section 200.338 Subrecipient must make proper disclosures of all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award under this Agreement.
- O. Subrecipient is subject to other applicable regulations governing the use of the CDBG Funds, whether set forth herein or not, and any amendments or policy revisions thereto which may become effective during the term of this Agreement.

#### **8.02 Compliance With State and Local Law**

Subrecipient is deemed to be aware of all applicable State and Local laws, rules and regulations and must comply with all such laws, rules, and regulations. The laws, rules, and regulations include, but are not limited to:

- A. Wayne County Ethics in Public Contracting Ordinance
- B. Wayne County Contracting Requirements
- C. Wayne County Legislative Auditor General audit requirements.
- D. For any property funded by CDBG, state and local regulations governing construction, rehabilitation, and rental of that property.
- E. All state and local permitting requirements.
- F. All state and local laws regarding participation and inclusion of minority and women owned businesses or individuals.
- G. All state and local laws prohibiting business with certain entities.
- H. All applicable state and local environmental laws, rules, and regulations.

- I. All applicable state and local human and civil rights laws.

## **Section 9**

### **Suspension and Termination**

#### **9.01 Termination For No Cause**

The County may terminate this Agreement without cause at any time in accordance with 24 CFR Part 85.43 and 24 CFR Part 85.44, without incurring any further liability, other than as stated in this Article by giving written notice to the Subrecipient of the termination. The notice must specify the effective date, at least 30 days prior to the effective date of the termination, and this Agreement will terminate as if the date were the date originally given for the expiration of this Agreement. If the Agreement is terminated, the County will pay the Subrecipient for the eligible and authorized services rendered prior to notice of termination, as soon as can be authorized. The County will compute the amount of the payment on the basis of the services rendered, and other means which, in the judgment of the County represents a fair value of the services provided, less the amount of any previous payments made. The final payment constitutes full payment. If the Subrecipient accepts the payment, the Agreement is satisfied.

#### **9.02 Termination for Material Breach**

The County may terminate this Agreement because the Subrecipient has failed to materially comply with any term of this Agreement, or any award or grant it receives. The grant or award may be suspended or terminated according to the specifications or within the time limit provided in this Agreement. The County may procure, upon such terms and in such manner as the County may deem appropriate, services similar to those terminated, and the Subrecipient shall be liable to the County for any costs to obtain and transition similar services, provided the Subrecipient shall continue the performance of this Agreement to the extent not terminated under the provisions of this Article. In addition to any legal remedies otherwise available to the County by law or equity, the Subrecipient shall be responsible for all additional costs, charges, and damages incurred by the County in connection with the completion of the Agreement. Such expenses shall be deducted

from any monies due or which may become due to the Subrecipient under the Agreement. If such expense exceeds the sum which would have been payable under the Agreement, then the Subrecipient shall pay, on demand, such excess amount to the County. Should a deficiency exist, the County may, to the extent allowed by law, offset such a deficiency against any compensation or reimbursement due or allocated by County or any of its component units to the Subrecipient in any context. . All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Agreement.

### **9.03 Subrecipient's Duties After Termination**

After receipt of a Notice of Termination and except as otherwise directed by the County, the Subrecipient must:

- A. Stop work under the Agreement on the date and to the extent specified in the Notice of Termination.
- B. Obligate no additional CDBG Funds for payroll costs and other costs beyond the date as the County specifies.
- C. No later than the date the termination is effective but sooner if County requests, present all Agreement records and submit to the County all Records as the County specifies, all pertinent keys to files, and carry out such directives as the County may issue concerning the safeguarding or disposition of files and property.
- D. Submit within 30 days a final report of receipts and expenditures of CDBG Funds relating to this Agreement.
- E. Place no further orders on contracts or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the Work under this Agreement as is not terminated;
- F. Terminate all orders and subcontracts to the extent that they relate to the portion of Work so terminated;
- G. Submit within 30 days a listing of all creditors, Contractors, lessors, and other parties with which the Subrecipient has incurred financial obligations pursuant to the Agreement.



H. Secure any Work to prevent any damage or waste.

**9.04 Records Upon Termination**

Upon termination of this Agreement, all Records prepared by the Subrecipient under this Agreement or in anticipation of this Agreement shall, at the option of the County, become County's exclusive property, whether or not in the possession of the Subrecipient. The Records are free from any claim or retention of rights on the part of the Subrecipient except as specifically provided. The Subrecipient must return all properties of the County to County.

**9.05 Failure to Deliver Records**

Any intentional failure or delay by the Subrecipient to deliver the Records to the County will cause irreparable injury to the County not adequately compensable in damages and for which the County has no adequate remedy at law. The Subrecipient will pay the County \$100.00 per day as damages, and not as a penalty, until it delivers the Records to the County. The County may seek and obtain injunctive relief in a court of competent jurisdiction and compel delivery of the Records which the Subrecipient consents to as well as all applicable damages and costs. The County has unrestricted use of the Records for the purpose of completing the services.

**9.06 Access to Records Upon Termination**

Access to Records prior to delivery must be restricted to authorized representatives of the County and the Subrecipient. The Subrecipient has no right to disclose or use any information gathered in the course of its work without obtaining the written concurrence of the County. All the information must be confidential and handled in such a manner at all times as to preserve confidentiality. The Records as well as any related products and materials are proprietary to the County, having been developed for the County for its own and sole use.

#### **9.07 Assistance to Terminate**

In addition, each party will assist the other party in the orderly termination of this Agreement and the transfer of all aspects, tangible or intangible, as may be necessary for the orderly, non-disrupted business continuance of each party. **Section 10**

#### **Reversion of Assets**

#### **10.01 Return of Unspent CDBG Funds**

Upon expiration of this Agreement, Subrecipient shall transfer to the Recipient any CDBG Funds on hand and any accounts receivable attributable to the use of CDBG Funds at the time of expiration.

#### **10.02 Unused Equipment**

In all cases in which equipment acquired, in whole or in part, with CDBG Funds is sold, the proceeds shall be Program Income (prorated to reflect the extent that CDBG Funds were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement may be retained after compensating the Recipient for the current fair market value of the equipment less the percentage of non-CDBG Funds used to acquire the equipment.

### **Section 11**

#### **Expenditure of Community Development Block Grant Funds**

#### **11.01 Compliance With CDBG Spending Requirements**

The Subrecipient agrees to expend any CDBG Funds received under this Agreement only in compliance with the Housing and Community Development Act of 1974, as amended, and the regulations of the Department of Housing and Urban Development as set forth in Volume 24, CFR Part 570, and in particular, Sections 570.200 through 570.208. The Subrecipient also specifically acknowledges that the Recipient is bound by 24 CFR 570.902, which requires the Recipient to spend its available Funds in a timely manner. The Subrecipient agrees to fully cooperate with the Recipient's efforts to comply with this section, which may require the Subrecipient to either expedite the spending of its CDBG

Funds prior to the date shown in Section 3.01 hereof, or possibly return unspent CDBG Funds to the Recipient. Those regulations are incorporated in this Agreement by reference.

## **Section 12**

### **Amendment**

#### **12.01 Amendment Requirements**

This Agreement may be amended by written instruments signed by authorized representatives by both parties. Any amendments or changes to the projects or budget shall be in writing, consistent with the Consolidated Plan and Annual plan of the County on file with HUD, and shall only need the approval of the Director of Community Development of Wayne County, or his/her designee, an authorizing representative of the Subrecipient, and must also comply with the Housing and Community Development Act of 1974, as amended.

## **Section 13**

### **Indemnification**

#### **13.01 General Indemnification and Hold Harmless Requirement**

The Subrecipient agrees, to the extent allowed by law, to indemnify and hold harmless the Recipient against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against the Recipient by reason of any of the following occurring during the term of this Agreement or related to this Agreement or its implementation:

- A. Any negligent or tortious act, error, or omission held in a court of competent jurisdiction to be attributable, in whole or in part to the Subrecipient, or any of its personnel, employees, consultants, agents or any entities associated, affiliated (directly or indirectly), or subsidiary to the Subrecipient now existing or hereafter created, their agents and employees for whose acts any of them might be liable.

- B. Any failure by the Subrecipient, its Contractors, or any of its associates, to perform its obligations either implied or expressed under this Agreement.

**13.02 Responsibility for Property Loss**

The Subrecipient agrees that it is its responsibility and not the responsibility of the Recipient to safeguard the property and materials that its employees, Contractors, or its associates use in performing this Agreement. The Subrecipient shall hold the Recipient harmless for costs and expenses resulting from any loss of such property and materials used by its employees, Contractors and associates pursuant to the Subrecipient's performance under this Agreement.

**13.03 Coverage of the term "Recipient"**

For purposes of the hold-harmless provisions, the term "Recipient" shall be deemed to include the County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or hereafter created their agents, Program Manager and employees.

**13.04 Independent Contractor Relationship between Recipient and Subrecipient**

The relationship of the Subrecipient to the Recipient is and shall continue to be that of an independent contractor and no liability or benefits, such as workers' compensation, pension rights, or liabilities, insurance rights or liabilities, or other provisions or liabilities, arising out of or related to a contract for hire or employer/employee relationship, shall arise or accrue to either party or either party's agent, subcontractor or employee as a result of the performance of this Agreement. No relationship, other than that of independent contractor shall be implied between the parties or either party's agent, employee, or contractor. The Subrecipient agrees to hold the Recipient harmless from any such claims and any related costs or expenses.

### **13.05 Comprehensive Duty to Defend, Indemnify, and Hold Harmless**

To the extent permitted by law, the Subrecipient must defend, indemnify and hold harmless the County, its employees, agents, officer and directors, from and against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorneys' and consultant's fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or related in any way by the Work undertaken by the Subrecipient.

## **Section 14**

### **Insurance**

**14.01** The Subrecipient shall maintain at all times, at its expense, during the term of this Agreement the following insurance. The Subrecipient will be responsible for requiring the same insurance of its contractors. Any shortfalls in insurance for contractors, specific to services related to this Agreement, will be the responsibility of the Subrecipient. If the Subrecipient maintains insurance through the Michigan Municipal Risk Association or the Michigan Municipal League the County will accept such insurance if it substantively meets the coverage requirements below, as determined by the County Risk Management Division:

- A. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.
- B. Builder’s Risk (Course of Construction) insurance utilizing an “All Risk” (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

- C. Workers' Compensation: insurance as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- D. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the subrecipient has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- E. Umbrella or Excess Liability Policy in an amount not less than \$3,000,000. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Subrecipient's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.
- F. Professional Liability (if Design/Build), Insurance appropriate to the Subrecipient's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.
- G. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Subrecipient maintains higher limits than the minimum insurance coverage required in Section 14.01, the Subrecipient shall maintain the coverage for the higher insurance limits for the duration of the Contract.

**14.02** Additional Insured Status. The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insured's on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Subrecipient including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in

the form of an endorsement to the Subrecipient's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

- 14.03 Primary Coverage.** For any claims related to this Contract, the Subrecipient's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Subrecipient's insurance and shall not contribute with it.
- 14.04 Notice of Cancellation.** Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.
- 14.05 Waiver of Subrogation.** Subrecipient grants to the County a waiver of any right to subrogation which any insurer of the Subrecipient may acquire against the County by virtue of the payment of any loss under such insurance. Subrecipient agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.
- 14.06 Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Subrecipient to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- 14.07 All insurance must be effected under valid and enforceable policies,** issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.
- 14.08 Claims-made Policies.** If any of the required policies provide coverage on a claims-made basis:

- A. The Retroactive Date must be shown and must be before the date of the Contract or the date the Subrecipient starts to perform the services.
- B. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the Contract.
- C. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Subrecipient must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Contract work.

**14.09** Verification of Coverage. Entity shall furnish the County with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this Article. The County shall receive and approve all certificates and endorsements before the Subrecipient begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Subrecipient's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.

**14.10** Subcontractors. Subrecipient shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Subrecipient shall ensure that the County is an additional insured on insurance required from subcontractors.

**14.11** Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**14.12** The Subrecipient must submit certificates evidencing the insurance to the Risk Management Division at the time the Subrecipient executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies.



## Section 15

### Assignment and Subcontract

#### **15.01 Restrictions on Transfer or Assignment**

The Subrecipient shall not assign or encumber directly or indirectly any interest whatsoever in this Agreement and shall not transfer any interest therein (whether by assignment or novation), without the prior written consent of the Recipient. Any such consent given in any one instance shall not relieve the Subrecipient of its obligation to obtain the prior written consent of the Recipient to any further assignment.

#### **15.02 Subcontracts**

a. Approvals

The Subrecipient shall not enter into any subcontracts with any Contractor, without the written consent of the Recipient prior to the execution of such agreement. Such approval shall not constitute a basis for privity between the Recipient and the Contractor. The Subrecipient agrees to hold harmless the Recipient from any such claims initiated pursuant to any subcontracts it enters into in performance of this Agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement. The Subrecipient further agrees to comply with these “Section

3” requirements as embodied in the following language if applicable to Subrecipient and to include the following language in all contract or subcontracts executed under this Agreement:

**“The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located.”**

d. Selection Process

The Subrecipient shall undertake to insure that all contracts and subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements of **24 CFR 85.36**. Executed copies of all contracts and subcontracts shall be forwarded to the Recipient along with documentation concerning the selection process.

**15.03 Succession**

This Agreement shall inure in all particulars to the parties, their agents, successors and assignees to the extent permitted by law.

**Section 16**  
**Conflict of Interest**

**16.01 Covenant of No Conflict of Interest**

The Subrecipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services under this Agreement. The Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by the Subrecipient.

**16.02 Warranty of Non-Solicitation of County Employees**

The Subrecipient also warrants that it will not and has not employed any Wayne County employee to solicit or secure this Agreement upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the Recipient may, at its option, terminate this Agreement without penalty, liability or obligation, or may, at its election, deduct from any amounts owed to the Subrecipient, the amount of any such commission, percentage, brokerage, or contingent fee.

**16.03 Compliance With Conflict of Interest Laws, Rules, and Regulations**

The Subrecipient agrees to abide by the provisions of 24 CFR 84.42, 570.611 and 2 CFR 200.318, which include (but are not limited to) the following:

- A. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.
- B. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract,

subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Recipient, the Subrecipient, or any designated public agency.

- C. Maintaining a written conflict of interest policy in accordance with 2 CFR 200.318 prohibiting Employee and Organizational Conflicts of Interest including non-Federal, State, or local government parent, affiliate, or subsidiary organizations.

## **Section 17**

### **Notices**

#### **17.01 Manner of Notice**

All notices, consents, approvals, requests and other communications (called "Notices") required or permitted under this Agreement shall be given in writing and mailed by first-class mail and addressed as follows:

If to the Subrecipient:

City of Wyandotte  
3200 Biddle Avenue, Suite 200  
gmayhew@wyandottemi.gov  
734-324-4554

If to the Recipient:

The Charter County of Wayne  
Community Development Department  
28<sup>th</sup> Floor, Wayne County Building  
500 Griswold  
Detroit, Michigan 48226-2831  
Attention: Director of Community Development

#### **17.02 Effect of Notice and Requirements**

All notices shall be deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

#### **17.03 Special Notices**

Notwithstanding the requirement above as to the use of first-class mail, termination notices and change of address notices shall be sent by registered or certified mail, postage prepaid, return receipt requested.

**17.04 Point of Contact**

Subrecipient shall designate a point of contact who is an authorized employee of Subrecipient to communicate with County regarding this Agreement and the Work (“Point of Contact”). All communications on behalf of Subrecipient to Recipient regarding this Agreement and the Work should include the Point of Contact. County is not obligated to communicate with any individual or entity regarding the Agreement, Work, or CDBG Program that is not an employee or political appointee of Subrecipient.

**Section 18**

**Severability of Provisions**

**18.01 Provisions Enforceable Despite Disallowed Provisions**

If any provision of this Agreement or the application to any person or circumstance shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of the Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**Section 19**

**Jurisdiction**

**19.01 Jurisdiction and Venue in Wayne County, State of Michigan**

This Agreement, and all actions arising hereunder, shall be governed by, subject to, and construed according to the law of the State of Michigan. The Subrecipient agrees consents and submits to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. The Subrecipient agrees that service of process at the address and in the manner specified in this Agreement will be

sufficient to put the Subrecipient on notice. The Subrecipient also agrees it will not commence any action against the Recipient because of any matter whatsoever arising out of, or relating to, the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction can be had in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals.

## **Section 20**

### **CDBG Certification**

#### **20.01 Ongoing Certification Compliance Required**

Subrecipient shall execute and comply with all the CDBG Certifications attached as Appendix C to this Agreement. Subrecipient understands it may be required to comply with future certifications as issued.

## **Section 21**

### **Authorization / Misc**

#### **21.01 Proper Authorization**

Each party represents and warrants that all corporate actions and all governmental approvals necessary for the authorization, execution, delivery and performance of this Agreement have been taken and that each is ready and capable to perform its obligations. Each party further warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind the principal to this Agreement.

#### **21.02 Signage Requirement**

For projects exceeding \$25,000, the Subrecipient shall erect a sign on the project site stating that the project is being financed in part by HUD and the Wayne County CDBG Program and providing the appropriate contacts for obtaining information on activities

being conducted at the site and for reporting suspected criminal activities. The sign erected on the project site shall comply with all requirements of the state and local law applicable to on-premise outdoor advertising.

**21.03 Effectiveness**

This Agreement is effective subject to an authorizing resolution by the Wayne County Commission and subsequent execution by the Wayne County Executive or his designee.

**[SIGNATURES ON NEXT PAGE]**



**Section 22**

**Signature**

**22.01 Duly Authorized Signatures**

The Recipient and the Subrecipient, by and through their duly authorized officers and representatives have executed this Agreement as of the dates below.

**SUBRECIPIENT: City of Wyandotte**

By: \_\_\_\_\_

Date:

**CHARTER COUNTY OF WAYNE**

By: \_\_\_\_\_  
Warren C. Evans  
Wayne County Executive

Date:

## APPENDIX A

### CDBG PROJECTS

Grantee	PY 2022 Grant Amount	Activity  Public Services	Amount  \$20,000	Activity Matrix No.  05A	National Objective  LMC	Limited Clientele  Elderly	Census Tract  N/A	Benefit  City wide	Performance Measure  Enhance Suitable Living	Contract No.  22/18/05 A
City of Wyandotte										

\*Transfers amounting more than fifteen percent (15%) of total allotment will require a public hearing per the Wayne County Citizen Participation Plan.

**APPENDIX B**

**PROGRAM INCOME**

WAYNE COUNTY CDBG PROGRAM INCOME REPORT

COMMUNITY/ENTITY:

GRANT YEAR:

QUARTER:

July 1, 2022 to June 30, 2024

COMPLETE HIGHLIGHTED

SPACES ONLY

		Q1 Jul-Sep	Q2 Oct-Dec	Q3 Jan-Mar	Q4 Apr-Jun	TOTALS
Beg Bal	\$ - (June 30th only)	-	-	-	-	
INCOME SOURCES						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total Income Sources		-	-	-	-	-
EXPENDITURES - Stipulate Contract No. and Activity Name						
Planning Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Administrative Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Public Service Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Non-Cap Expenditures Summary - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-

### **Instructions for Completing the Quarterly Program Income Report**

Income received by your organization directly generated from the use of Community Development Block Grant (CDBG) Funds, such as revolving loans, lien repayments, and sales from disposition of CDBG property, must be reported to the Wayne County Community Development Division. At the end of each quarter (June, September, December, March), complete and submit this Program Income Form to Wayne County Community Development Division, 500 Griswold 10<sup>th</sup> floor, Detroit, Michigan, 48226.

Use the Program Income Report in Excel to electronically the amount of Program Income received during the quarter, and the amount received year to date (year beginning July). Also record the amount of Program Income that was spent on an eligible activity during the quarter being reviewed and year to date. The cumulative balance space should reflect the total amount of Program Income on hand at the end of the current reporting period (this would include any unspent Program Income received during the previous reporting period).

There is also a space provided on the form for you to record the source of the Program Income received in the quarter being reviewed. If the Funds are coming from more than one source, please identify how much is coming from each source.

A CDBG Request for Payment with all required supporting documentation for the expenses paid using Program Income must accompany the Program Income Report.

Any form not received by the tenth business day after the end of the quarter review may result in the suspension of payment on vouchers submitted to the County for reimbursement. Make certain the form is signed and dated on the bottom of the form.

Please remember to clear with our office any activity requiring the use of Program Income before Program Income is expended.

**APPENDIX C**  
**CERTIFICATIONS**

## Local Government Certifications

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In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the local government, as the Subrecipient of the jurisdiction, certifies that:

**Affirmatively Further Fair Housing --** The Subrecipient understands that the jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The local government will fully cooperate with the jurisdiction in this regard.

**Anti-Displacement and Relocation Plan –** The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs. The local jurisdiction will fully cooperate with the jurisdiction in this regard.

**Drug Free Workplace –** The local government will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the local government's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The local government's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the activities supported by the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the jurisdiction in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** – As a Subrecipient of the jurisdiction, to the best knowledge and belief of the local government:

- 1. No Federal appropriated Funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any Funds other than Federal appropriated Funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.



**Authority of Jurisdiction --** As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the consolidated plan of the jurisdiction is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with Plan –** As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA Funds are consistent with the consolidated plan.

**Section 3 –** The local government shall, and as a Subrecipient of the jurisdiction, to the best of the local government's knowledge, the jurisdiction will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Certifying Officer

---

Date

## Specific CDBG Certifications

As a Subrecipient to the Entitlement Community, the local government certifies that:

**Citizen Participation --** To the best of its knowledge, the entitlement community is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan –** To the best of its knowledge, the entitlement community's consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income (see CFR 24 Part 570.2 and CFR 24 Part 570).

**Following a Plan –** To the best of its knowledge, the entitlement community is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** To the best of its knowledge, the entitlement community has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG Funds, and to its best knowledge, the local government certifies that the entitlement community has developed its Action Plan so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities, which the entitlement community certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. To the best of its knowledge, the aggregate use by the entitlement community of CDBG Funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2013 (a period specified by the local government consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. To the best of its knowledge, the entitlement community will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108 loan guaranteed Funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG Funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG Funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds.

To the best of the local government's knowledge, the jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108, unless CDBG Funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG Funds if the jurisdiction certifies that it lacks CDBG Funds to cover the assessment.

**Excessive Force** – The local government, and to its best knowledge, the jurisdiction, has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-Discrimination laws** – To the best of its knowledge, the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** – To the best of its knowledge, the activities of the local government and jurisdiction concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** – The local government, and to the best of its knowledge, the jurisdiction, will comply with applicable laws.

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Certifying Officer

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Date

## Appendix To Certifications

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### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I apply. (This is the information to which jurisdictions certify.)
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

<NONE>

Check X if there are workplaces on file that are not identified here; The certification with regard to the drug free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

## **APPENDIX D**

### **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

## **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

**Subrecipient:**           **City of Wyandotte**  
**Agreement:**           **2022 CDBG Subrecipient Agreement**  
**Agreement Year:**   **July 1, 2022, through June 30, 2024**

1.     The Subrecipient certifies to the best of its knowledge and belief, that:
  - a.       The Subrecipient and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency;
  - b.       The Subrecipient and its principals have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c.       The Subrecipient and its principals are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in 1. B. above; and;
  - d.       The Subrecipient and its principals have not, within a three-year period preceding this Agreement, had one or more public transactions (Federal, State or local) terminated for cause or default.
2.     The certification in this clause is a material representation of fact upon which reliance was placed. When the Recipient determines that the Subrecipient knowingly rendered an erroneous certification, in addition to other remedies available to the Recipient, the Recipient may terminate this Agreement for cause or default.
3.     The Subrecipient shall provide immediate written notice to the Recipient if, at any time, Recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4.     The terms “covered transaction”, “debarred”, “suspended”, “ineligible”, “lower tier covered transaction”, “Grantee”, “person”, “primary covered transaction”, “principal”, “proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76.

5. The Subrecipient agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Recipient.
6. The Subrecipient further agrees that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction”, provided by the Recipient, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A Subrecipient may rely upon a certification of a participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A Subrecipient may decide the method and frequency by which it determines the eligibility of its principals. Each Subrecipient may, but is not required to, check the Non-procurement List (of excluded parties).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a Subrecipient is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. If a Subrecipient is in a covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Recipient, the Recipient may terminate this transaction for cause or default.



**EXECUTION**

IN WITNESS WHEREOF, the Subrecipient has executed this Certification on the dates set forth below.

**WITNESSES:**

**SUBRECIPIENT**

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

STATE OF MICHIGAN     )  
  )  
COUNTY OF WAYNE     )

This document was acknowledged before me on \_\_\_\_\_ by  
\_\_\_\_\_, on behalf of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public,  
Wayne County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in County of \_\_\_\_\_, Michigan

**EXHIBIT E  
FFATA FORMS**

**INFORMATION REQUEST FORM**  
**FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)**  
**200.331 Checklist**  
**COUNTY DEPARTMENT:** \_\_\_\_\_  
**FISCAL YEAR:** \_\_\_\_\_

AWARD ID #	AMOUNT

**Please complete the following information:**

Subawardee  
UEI: \_\_\_\_\_

Subawardee Name (must match name in  
SAM): \_\_\_\_\_

Subawardee  
Address: \_\_\_\_\_

Amount of subaward (obligated  
amount): \_\_\_\_\_

Subaward Obligation/Action  
Date: \_\_\_\_\_

Identification of whether the award is R&D (yes or  
no): \_\_\_\_\_

Subaward Period of Performance Start and End Date  
\_\_\_\_\_

Federal Funding Agency ID

**Leave Blank**

Federal Funding Agency Name

**Leave Blank**

Federal Award Identification Number (FAIN)

**Leave Blank**

NAICS code for contracts/CFDA program number for grants: ) \_\_\_\_\_

Subawardee

Number: \_\_\_\_\_

Location of entity (including congressional district): \_\_\_\_\_

Subawardee Principal Place of Performance (including congressional district): \_\_\_\_\_

\_\_\_\_\_

As provided to you by your subawardee, in your subawardee's business or organization's preceding completed fiscal year, did its business or organization (the legal entity to which the DUNS number it provided belongs) receive (1) 80% or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000.000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? Please answer YES or NO: \_\_\_\_\_

As provided to you by your subawardee, does the public have access to information about the compensation of the executives in the subawardee's business or organization (the legal entity to which the UEI it provided belongs) through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or Section 6104 of the Internal Revenue Code of 1986? Please answer YES or NO: \_\_\_\_\_

## Required Subrecipient Disclosure Under 2 CFR 200

Required information includes:

(1) Federal Award Identification:

- a. Subrecipient name (which must match registered name in SAM);
- b. Subrecipient's UEI number (see 2 CFR 25 Universal Identifier and System for Award Management).
- c. Federal Award Identification Number (FAIN);
- d. **Federal Award Date (see Section 200.39 Federal award date);**
- e. Subaward Period of Performance Start and End Date;
- f. **Amount of Federal Funds Obligated by this action**
- g. Total Amount of Federal Funds Obligated to the subrecipient;
- h. **Total Amount of the Federal Award;**
- i. **Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);**
- j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official; U.S. Department of Housing and Urban Development.
- k. CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement.
- l. Identification of whether the award is R&D,
- m. Indirect cost rate for the Federal award (including if the de minimus rate is charged per Section 200.414 Indirect (F&A) costs)

# Bills & Accounts

11/29/2023

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
EXP CHECK RUN DATES 11/16/2023 - 11/29/2023  
JOURNALIZED PAID  
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 15143							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	5,519.24	15143
			Total For Check 15143			5,519.24	
Check 15144							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	20,519.00	15144
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	349.44	15144
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	7,269.80	15144
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	12,232.18	15144
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	23,591.71	15144
			Total For Check 15144			63,962.13	
Check 15145							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	22,411.08	15145
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	6,400.76	15145
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	NOVEMBER 16, 2023	11/17/23	3,143.49	15145
			Total For Check 15145			31,955.33	
Check 15146							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 11-22-23	11/22/23	1,588.50	15146
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 11-22-23	11/22/23	445.00	15146
			Total For Check 15146			2,033.50	
Check 15147							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	10,347.12	15147
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	22,083.08	15147
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	478.48	15147
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	111.90	15147
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	68.74	15147
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 11-22-23	11/22/23	16.06	15147
			Total For Check 15147			33,105.38	
Check 15148							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 11-22-23	11/22/23	13,639.22	15148
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 11-22-23	11/22/23	113.98	15148
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 11-22-23	11/22/23	11.99	15148
			Total For Check 15148			13,765.19	
Check 15149							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 11-22-23	11/22/23	32,823.22	15149
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 11-22-23	11/22/23	215.54	15149
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 11-22-23	11/22/23	7.17	15149
			Total For Check 15149			33,045.93	
Check 15150							
101-301-750-220	Operating Expenses	ABSOPURE WATER COMPANY	ACCT. 917639, STATEMENT NO. 79065150, BOTTLED WATER FOR EXERCISE ROOM 10/16/2:	89032451	11/29/23	57.70	15150
101-302-925-790	Miscellaneous	ABSOPURE WATER COMPANY	ACCT.9435994, INVOICE NO. 89032468, BOTTLED WATER FOR DISPATCH 10/16/2:	89032468	11/29/23	40.95	15150
			Total For Check 15150			98.65	
Check 15151							
101-448-825-431	Garage-Other Vehicle Maintenance	AL & SONS HYDRAULIC INC	CYLINDER REPIR FOR VPS 125 VIN 400167038	722-4542	11/29/23	430.00	15151
			Total For Check 15151			430.00	
Check 15152							
101-448-750-270	Building Maintenance	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	12,478.36	15152
202-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	57,897.61	15152
203-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	40,537.50	15152
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	4,784.46	15152
492-200-850-543	Parking Lots	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	35,881.50	15152
590-200-926-310	Operation,Maintenance & Replacement	AL'S ASPHALT PAVING CO INC	EE#16 2023 HMA RESURFACING PROJECT FILE #4800	RESURFACING	11/29/23	26,698.35	15152
			Total For Check 15152			178,277.78	

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Check 15153							
499-200-925-807	EXISTING BUSINESS STIMULUS	ALLEGRA MARKETING	SMALL BUSINESS SATURDAY POSTERS	55645	11/29/23	190.00	15153
			Total For Check 15153			190.00	
Check 15154							
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	RUSSO - GARRISON BELT & RELATED DUTY EQUIPMENT	95101	11/29/23	618.88	15154
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	SALTSMAN - GARRISON BELT & RELATED DUTY EQUIPMENT	95100	11/29/23	618.88	15154
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	KYLE COX - GARRISON BELT & RELATED DUTY EQUIPMENT	95103	11/29/23	618.88	15154
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	BARRY - GARRISON BELT & RELATED DUTY EQUIPMENT	95102	11/29/23	618.88	15154
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	RASMUSSEN - GARRISON BELT & RELATED DUTY EQUIPMENT	95104	11/29/23	618.88	15154
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	INITIAL UNIFORM FOR NEW HIRE SHANE O'MEARA	95043	11/29/23	1,469.36	15154
			Total For Check 15154			4,563.76	
Check 15155							
101-301-750-490	Test Administration	ALPHA PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL EVALUATION FOR O'MEARA	O'MEARA PSYCH	11/29/23	775.00	15155
			Total For Check 15155			775.00	
Check 15156							
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS VPS 172 VIN 1XPADBOX8YN519781	41364	11/29/23	3,157.00	15156
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS TO VPS 172 VIN 1XPADBOXXYN534749	41365	11/29/23	3,358.00	15156
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS TO VPS 172 VIN 1XPADBOX8YN519781	41387	11/29/23	2,606.00	15156
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS TO VPS 172 VIN 1XPADBOX8YN519781	41388	11/29/23	3,543.00	15156
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS TO VPS 173 VIN 1XPADBOX8YN519781	41391	11/29/23	2,362.00	15156
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	REPAIRS TO VPS 173 VIN 1XPADBOXXYN534749	41393	11/29/23	3,019.00	15156
			Total For Check 15156			18,045.00	
Check 15157							
101-336-825-490	Bldg & Equip Maintenance	BUSEN'S APPLIANCE INC	GE DISHWASHER	213463	11/29/23	588.00	15157
			Total For Check 15157			588.00	
Check 15158							
101-301-825-395	IT-Operation & Maintenance	CDW GOVERNMENT INC	DETECTIVE BUREAU LAPTOP PROJECT	MX60660	11/29/23	62.16	15158
			Total For Check 15158			62.16	
Check 15159							
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11142023	11/29/23	510.00	15159
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11132023	11/29/23	630.00	15159
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11092023	11/29/23	720.00	15159
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11112023	11/29/23	330.00	15159
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11192023	11/29/23	300.00	15159
260-136-825-229	MIDC Attorneys	CHRISTOPHER R SHEMKE	MIDC ATTORNEY SHEMKE	11202023	11/29/23	510.00	15159
			Total For Check 15159			3,000.00	
Check 15160							
101-303-825-920	Water	CITY OF SOUTHGATE	14300 REAUME PKWY., SOUTHGATE - 09/05/23-11/06/23	4020094000	11/29/23	864.69	15160
			Total For Check 15160			864.69	
Check 15161							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11132023	11/29/23	240.00	15161
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11102023	11/29/23	450.00	15161
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11142023	11/29/23	720.00	15161
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11172023	11/29/23	270.00	15161
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11202023	11/29/23	240.00	15161
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	11212023	11/29/23	420.00	15161
			Total For Check 15161			2,340.00	
Check 15162							
101-301-825-430	Equipment Maintenance	DANIEL J COYER	PREVENTATIVE MAINTENANCE ON EXERCISE ROOM EQUIPMENT	6463	11/29/23	300.00	15162
			Total For Check 15162			300.00	

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Check 15163							
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK OIL FILTERS DPS	21217	11/29/23	195.84	15163
101-448-825-430	Garage-Police Vehicle Maintenance	DEALER AUTO PARTS SALES INC	TIRES FOR VP 7-15 VIN 1FMSKD81JGA31051	20501	11/29/23	956.00	15163
101-448-825-430	Garage-Police Vehicle Maintenance	DEALER AUTO PARTS SALES INC	CREDIT	997480	11/29/23	(128.00)	15163
			Total For Check 15163			1,023.84	
Check 15164							
101-000-231-020	P/R Deductions-Hospital (Employer)	DELTA DENTAL	0007240006 DECEMBER 2023	RIS0005307814 12/23	11/29/23	7,631.19	15164
499-200-725-160	Medical Insurance	DELTA DENTAL	0007240006 DECEMBER 2023	RIS0005307814 12/23	11/29/23	127.04	15164
			Total For Check 15164			7,758.23	
Check 15165							
101-840-850-540	Other Equipment	DOMINION VOTING SYSTEMS INC	NEW ICX FLASH DRIVES COMPATIBLE WITH EQUIP UPGRADE	DVS151462	11/29/23	90.34	15165
			Total For Check 15165			90.34	
Check 15166							
101-301-825-371	HTE Maintenance	DOWNRIVER COMMUNITY CONFERENCE	SINC RELATED EXPENSES 7/1/23 - 9/30/23	7430	11/29/23	7,706.80	15166
			Total For Check 15166			7,706.80	
Check 15167							
101-448-750-211	Safety Equipment	DUFFENS OPTICAL	S MEADE SAFETY FRAMES AND LENSES	414397487-3282079	11/29/23	185.37	15167
			Total For Check 15167			185.37	
Check 15168							
590-200-926-310	Operation,Maintenance & Replacement	DUKE'S ROOTED IN INNOVATION	EE#8 2023 NORTHEAST CCTV INSPECTIONS/CLEANING FILE #4852	CCTV INSPECTIONS	11/29/23	17,424.70	15168
			Total For Check 15168			17,424.70	
Check 15169							
101-448-825-431	Garage-Other Vehicle Maintenance	ECORSE QUALITY ELECTRIC	STARTER FOR VPS 77 VIN 515610	I725161	11/29/23	139.22	15169
			Total For Check 15169			139.22	
Check 15170							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	11062023-11192023	11/29/23	474.50	15170
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	11062023-11192023	11/29/23	65.00	15170
			Total For Check 15170			539.50	
Check 15171							
101-448-750-270	Building Maintenance	EJ USA, INC.	CATCH BASIN FOR DPS PARKING LOT	110230084777	11/29/23	294.36	15171
202-440-825-460	Resurfacing	EJ USA, INC.	CATCH BASIN FRAMES FOR LOCAL AND MAJOR ROADS	110230085138	11/29/23	3,014.20	15171
203-440-825-460	Resurfacing	EJ USA, INC.	CATCH BASIN FRAMES FOR LOCAL AND MAJOR ROADS	110230085138	11/29/23	3,014.20	15171
			Total For Check 15171			6,322.76	
Check 15172							
101-136-750-228	Regional Wellness & Recovery Court	ELECTRONIC MONITORING SYSTEMS	EMS TETHER OCTOBER 2023 INVOICE	163301	11/29/23	2,278.50	15172
			Total For Check 15172			2,278.50	
Check 15173							
101-845-750-490	Test Administration	EMPCO INC	FIRE SGT EXAM S&H	45188	11/29/23	25.00	15173
			Total For Check 15173			25.00	
Check 15174							
530-444-825-220	Operating Expenses-Bank Bldg	EXPERT MECHANICAL SERVICE INC	INVESTIGATE BUZZING NOISE ON CITY HALL ROOF	520493	11/29/23	602.00	15174
			Total For Check 15174			602.00	
Check 15175							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	1967252	11/29/23	173.89	15175
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - MISC. SUPPLIES	1967253	11/29/23	535.34	15175
			Total For Check 15175			709.23	
Check 15176							
101-336-750-220	Operating Expenses	FLASH RESALE/WHOLESALE LLC	JANITORIAL SUPPLIES	69857	11/29/23	466.28	15176

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Total For Check 15176						<u>466.28</u>	
Check 15177							
101-448-750-270	Building Maintenance	FORT STREET PLUMBING	REPLACEMENT WATER TAP STEM FOR MASONIC	2726	11/29/23	<u>46.95</u>	15177
Total For Check 15177						<u>46.95</u>	
Check 15178							
101-750-750-220	Operating Expenses	FORTE PAYMENT SYSTEMS INC	MONTHLY FEES	0010952187	11/29/23	<u>16.04</u>	15178
Total For Check 15178						<u>16.04</u>	
Check 15179							
285-225-925-849	Special Events-Misc	GINA GUARISCO	3 WINTER SIGNS	957508	11/29/23	<u>75.00</u>	15179
Total For Check 15179						<u>75.00</u>	
Check 15180							
499-200-925-807	EXISTING BUSINESS STIMULUS	GLOW FISH STUDIOS WYANDOTTE LLC	GLOW FISH STUDIOS DOWNTOWN DOLLARS	696232	11/29/23	<u>210.00</u>	15180
Total For Check 15180						<u>210.00</u>	
Check 15181							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11152023	11/29/23	660.00	15181
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11162023	11/29/23	570.00	15181
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11102023	11/29/23	360.00	15181
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11082023	11/29/23	540.00	15181
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11142023	11/29/23	720.00	15181
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	11132023	11/29/23	<u>390.00</u>	15181
Total For Check 15181						<u>3,240.00</u>	
Check 15182							
101-448-750-231	Const-Signage,Striping,Barricades	GRAINGER	SIGN FOR ALLEY BEHIND WHITE FURNITURE TO MARK UNDER GROUND UTILITIES	9897153277	11/29/23	<u>22.96</u>	15182
Total For Check 15182						<u>22.96</u>	
Check 15183							
499-200-925-807	EXISTING BUSINESS STIMULUS	GRAND DAD'S BAR	DOWNTOWN DOLLARS GRAND DADS	696233	11/29/23	<u>40.00</u>	15183
Total For Check 15183						<u>40.00</u>	
Check 15184							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	11062023-11192023	11/29/23	<u>1,912.50</u>	15184
Total For Check 15184						<u>1,912.50</u>	
Check 15185							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	11062023-11192023	11/29/23	<u>1,068.00</u>	15185
Total For Check 15185						<u>1,068.00</u>	
Check 15186							
499-200-850-522	Christmas	GROSSE ILE LAWN SPRINKLER INC	HOLIDAY LIGHTING 2/3	88432	11/29/23	<u>17,062.56</u>	15186
Total For Check 15186						<u>17,062.56</u>	
Check 15187							
101-336-825-490	Bldg & Equip Maintenance	HASTINGS AIR-ENERGY CONTROL INC	LOWER HOSE/PREVENTIVE MAINTENANCE	PS-I0004193	11/29/23	<u>603.00</u>	15187
Total For Check 15187						<u>603.00</u>	
Check 15188							
590-200-926-210	Supplies	JACK DOHENY COMPANIES INC	SONDE FOR CAMERA TRSILER CAMERA DPS	212428	11/29/23	290.56	15188
590-200-926-210	Supplies	JACK DOHENY COMPANIES INC	PART TO REPAIR VACTOR HOSE DPS	212137	11/29/23	<u>347.68</u>	15188
Total For Check 15188						<u>638.24</u>	
Check 15189							
101-440-825-480	Contractual Engineering Services	JEAN CLAUDE MARCOUX	PLAN REVIEW	11062023-11192023	11/29/23	<u>693.00</u>	15189
Total For Check 15189						<u>693.00</u>	
Check 15190							



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101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	11062023-11192023	11/29/23	882.50	15190
			Total For Check 15190			882.50	
Check 15191							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	11062023-11192023	11/29/23	625.50	15191
			Total For Check 15191			625.50	
Check 15192							
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	79440	11/29/23	15.18	15192
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES FOR DPS	79406	11/29/23	9.11	15192
			Total For Check 15192			24.29	
Check 15193							
492-200-850-524	Recreation-City Parks	KIRBY BUILT	MOUNT KIT FOR PARK PICNIC TABLES	INVKSAS244	11/29/23	611.96	15193
			Total For Check 15193			611.96	
Check 15194							
285-225-925-825	Christmas Parade	LAWRENCE OLSZEWSKI	2023 WYANDOTTE SANTA	11212023SANTA	11/29/23	500.00	15194
285-225-925-860	Art Fair	LAWRENCE OLSZEWSKI	2023 WYANDOTTE SANTA	11212023SANTA	11/29/23	900.00	15194
			Total For Check 15194			1,400.00	
Check 15195							
101-448-825-431	Garage-Other Vehicle Maintenance	LYONS TOWING	TOWING OF VPS 73 TO DPS	7682M	11/29/23	450.00	15195
			Total For Check 15195			450.00	
Check 15196							
101-448-750-260	Garage-Operating Expenses	M & M TOOL SALES INC.	NEW CAR SCANNER FOR DPS GARAGE	62944	11/29/23	1,895.00	15196
			Total For Check 15196			1,895.00	
Check 15197							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	11062023-11192023	11/29/23	868.00	15197
			Total For Check 15197			868.00	
Check 15198							
101-448-750-260	Garage-Operating Expenses	MID WEST TRUCK ACCESSORIES INC.	STOCK MUD FLAPS AND FLOOR MATTS	131196	11/29/23	448.75	15198
			Total For Check 15198			448.75	
Check 15199							
285-225-925-880	Heritage Days	MOOSE & SQUIRREL	GREENS FOR DECEMBER 2023	1772652	11/29/23	714.00	15199
			Total For Check 15199			714.00	
Check 15200							
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	11092023	11/29/23	210.00	15200
			Total For Check 15200			210.00	
Check 15201							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	WILLIAM S. OZERANICE DOT PHYSICAL	715067687	11/29/23	119.00	15201
			Total For Check 15201			119.00	
Check 15202							
677-336-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	K. DEMETER & B. ELDERS (TB TESTING)	715086327	11/29/23	180.00	15202
			Total For Check 15202			180.00	
Check 15203							
677-756-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	NICHOLAS TAURENCE - NEW HIRE	715095817	11/29/23	97.00	15203
			Total For Check 15203			97.00	
Check 15204							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	THOMAS POWERS DOT PHYSICAL	715110960	11/29/23	119.00	15204
			Total For Check 15204			119.00	

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Check 15205							
677-301-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	10/18/2023 - 10/22/2023	715077077	11/29/23	2,761.00	15205
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	10/18/2023 - 10/22/2023	715077077	11/29/23	53.00	15205
			Total For Check 15205			2,814.00	
Check 15206							
677-448-825-320	Worker's Comp-Medical Fees	OCCUPATIONAL HEALTH CENTERS	I04 0228776102 SHAWN MEADE DOI: 10/23/23 SERVICE DATE: 10/24/23	MEADE 102423	11/29/23	238.10	15206
			Total For Check 15206			238.10	
Check 15207							
677-448-825-320	Worker's Comp-Medical Fees	OCCUPATIONAL HEALTH CENTERS	I04 0228776102 SHAWN MEADE DOI: 10/23/23 SERVICE DATE: 10/25/23	MEADE 102523	11/29/23	125.81	15207
			Total For Check 15207			125.81	
Check 15208							
101-840-825-350	Printing	PRINTING SYSTEMS INC	EARLY VOTING POSTCARD (REQ. BY LAW) 20,979 PCS.	229600	11/29/23	4,696.57	15208
			Total For Check 15208			4,696.57	
Check 15209							
101-301-850-540	Other Equipment	PRIORITY ONE EMERGENCY	(10) CAT TOURNIQUETS AND (10) CASES	70099378	11/29/23	739.80	15209
			Total For Check 15209			739.80	
Check 15210							
101-440-750-210	Office Supplies	PURE DATA SERVICES, LLC	96 GAL BIN ENGINEERING	9512	11/29/23	50.00	15210
			Total For Check 15210			50.00	
Check 15211							
101-301-750-223	MIOSHA Requirements	QUALITY FIRST AID & SAFETY INC	REPLENISH FIRST AID KIT	KB-010932	11/29/23	109.30	15211
101-301-750-223	MIOSHA Requirements	QUALITY FIRST AID & SAFETY INC	NITRILE GLOVES	KB-010943	11/29/23	114.89	15211
			Total For Check 15211			224.19	
Check 15212							
101-756-825-430	Contractual Services	QUICK REFRIGERATION HTG. & COOLING	FIXED FREEZER AT YACK CONCESSION	1237	11/29/23	112.50	15212
101-756-825-430	Contractual Services	QUICK REFRIGERATION HTG. & COOLING	FIXED FREEZER AT YACK	1244	11/29/23	1,330.00	15212
			Total For Check 15212			1,442.50	
Check 15213							
101-448-850-540	Other Equipment	RESEARCH WAY LLC	REMOVE AND REPLACE ENGINE ON VPS 124 VIN 16030925	784	11/29/23	4,130.97	15213
			Total For Check 15213			4,130.97	
Check 15214							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	11152023	11/29/23	750.00	15214
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	11132023	11/29/23	120.00	15214
			Total For Check 15214			870.00	
Check 15215							
499-200-925-802	Farmers Market	RONALD R. THOMAS	THEATRE STAGE FINAL PAYMENT	2151	11/29/23	4,055.00	15215
			Total For Check 15215			4,055.00	
Check 15216							
101-448-825-431	Garage-Other Vehicle Maintenance	ROYAL TRUCK & TRAILER SALES INC.	PARTS FOR VPS 171 VIN 1FVHC5D3BDA96027	20036820	11/29/23	531.94	15216
			Total For Check 15216			531.94	
Check 15217							
290-448-825-490	Recycling Coll/Tip	SHRADER TIRE & OIL	TIRE RECYCLING	23-0810930-00	11/29/23	28.00	15217
			Total For Check 15217			28.00	
Check 15218							
101-448-825-480	Parks-Memorial Park Grass Cutting	SKARZYNSKI'S LANDSCAPING LLC	OAKWOOD CUT 11-20-23	3053	11/29/23	550.00	15218
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS NOT CITY OWNED	3051-A	11/29/23	850.00	15218
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	HIGH GRASS CUTS NOT CITY OWNED	3052	11/29/23	360.00	15218
			Total For Check 15218			1,760.00	

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Check 15219							
677-336-825-340	Employee Physical Exams	SOLID GROUND COUNSELING	GERALD CROSS SERVICE DATES: 9/20/23 & 9/27/23	GOUAN000 110223	11/29/23	20.00	15219
			Total For Check 15219			20.00	
Check 15220							
499-200-850-575	Downtown Infrastructure Project	SPALDING DEDECKER ASSOCIATES, INC.	DOWNTOWN INFRASTRUCTURE PLANNING AND ENGINEERING	96203	11/29/23	116,500.00	15220
499-200-850-575	Downtown Infrastructure Project	SPALDING DEDECKER ASSOCIATES, INC.	DOWNTOWN INFRASTRCTURE PLANNING AND ENGINEERING	96549	11/29/23	177,000.00	15220
			Total For Check 15220			293,500.00	
Check 15221							
590-200-926-310	Operation,Maintenance & Replacement	STRATA UNDERGROUND LLC	EE#3 2023 DOWNTOWN SEWER POINT REPAIRS FILE #4853	SEWER REPAIR	11/29/23	25,609.87	15221
			Total For Check 15221			25,609.87	
Check 15222							
285-225-925-860	Art Fair	TERRY JACOBY	TREE LIGHTING AND PARADE	11212023	11/29/23	500.00	15222
			Total For Check 15222			500.00	
Check 15223							
101-440-825-490	C of C Inspectors	THOMAS P KERR	INSPECTIONS	11062023-11192023	11/29/23	730.50	15223
101-440-825-491	Electrical Inspectors	THOMAS P KERR	INSPECTIONS	11062023-11192023	11/29/23	240.00	15223
			Total For Check 15223			970.50	
Check 15224							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11062023-11192023	11/29/23	360.00	15224
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11062023-11192023	11/29/23	305.00	15224
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	11062023-11192023	11/29/23	800.00	15224
			Total For Check 15224			1,465.00	
Check 15225							
101-000-257-071	Reserve-Museum	TOM FARYNIARZ	REIMBURSEMENT - DECORATIONS AND INSECT SPRAY	111423	11/29/23	61.32	15225
			Total For Check 15225			61.32	
Check 15226							
285-225-925-825	Christmas Parade	TURNER SANITATION	CHRISTMAS PARADE NOV 17TH RENTAL	112645	11/29/23	150.00	15226
			Total For Check 15226			150.00	
Check 15227							
101-750-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL YACK AND COPELAND	11132023	11/29/23	125.00	15227
101-756-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL YACK AND COPELAND	11132023	11/29/23	125.00	15227
590-200-926-310	Operation,Maintenance & Replacement	U.S. TROOPS PEST CONTROL	TOTAL CITY RAT SERVICE, OCTOBER 2023	CITY OCT23	11/29/23	3,350.00	15227
			Total For Check 15227			3,600.00	
Check 15228							
101-448-750-270	Building Maintenance	ULINE	REPLACEMENT TRASH CAN FOR BISHOP PARK	170739224	11/29/23	843.60	15228
101-750-750-220	Operating Expenses	ULINE	MISC SUPPLIES FOR YACK	170747379	11/29/23	312.04	15228
101-756-750-210	Office Supplies	ULINE	CHAIRS FOR REC OFFICE AT YACK	170911222	11/29/23	752.33	15228
101-756-750-235	Cleaning Supplies	ULINE	CLEANING SUPPLIES YACK	170957692	11/29/23	303.61	15228
101-756-750-235	Cleaning Supplies	ULINE	CLEANING SUPPLIES FOR YACK	170746753	11/29/23	296.69	15228
			Total For Check 15228			2,508.27	
Check 15229							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	11062023-11192023	11/29/23	1,056.00	15229
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	11062023-11192023	11/29/23	1,070.00	15229
			Total For Check 15229			2,126.00	
Check 15230							
101-209-825-345	DCA-Contractual Services	WCA ASSESSING LLC	CONTRACTUAL ASSESSING SERVICES	WCA11152023	11/29/23	17,960.00	15230
			Total For Check 15230			17,960.00	
Check 15231							

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101-448-750-260	Garage-Operating Expenses	WEINGARTZ	STOCK LAWN MOWER BELTS Total For Check 15231	20517845-00	11/29/23	82.98 82.98	15231
Check 15232							
101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SIGN VINYL Total For Check 15232	3693794	11/29/23	173.50 173.50	15232
Check 15233							
101-448-825-430	Garage-Police Vehicle Maintenance	WINDER POLICE EQUIPMENT INC	STOCK LIGHTS POLICE CAR'S Total For Check 15233	232057	11/29/23	549.92 549.92	15233
Check 15234							
287-000-041-015	A/R-3131 Biddle LLC	3131 BIDDLE LLC	BROWNFIELD PLAN NO. 23 - REQUEST #4 Total For Check 15234	3131 BIDDLE	11/29/23	148,474.17 148,474.17	15234
Check 155092							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT Total For Check 155092	PR 11-22-23	11/22/23	206.00 206.00	155092
Check 155093							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE Total For Check 155093	PR 11-22-23	11/22/23	3,519.01 3,519.01	155093
Check 155094							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER Total For Check 155094	PR 11-22-23	11/22/23	7,037.06 7,037.06	155094
Check 155095							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111 Total For Check 155095	PR 11-22-23	11/22/23	68.00 68.00	155095
Check 155096							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356 Total For Check 155096	PR 11-22-23	11/22/23	1,282.78 1,282.78	155096
Check 155097							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES Total For Check 155097	PR 11-22-23	11/22/23	278.76 278.76	155097
Check 155098							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 11-22-23	11/22/23	11,611.24	155098
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 11-22-23	11/22/23	5,805.63	155098
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 11-22-23	11/22/23	276.40	155098
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305 Total For Check 155098	PR 11-22-23	11/22/23	138.20 17,831.47	155098
Check 155099							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 11-22-23	11/22/23	10,469.86	155099
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256 Total For Check 155099	PR 11-22-23	11/22/23	5,234.95 15,704.81	155099
Check 155100							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 11-22-23	11/22/23	2,550.00	155100
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 11-22-23	11/22/23	2,550.00	155100
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 11-22-23	11/22/23	50.00	155100
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908 Total For Check 155100	PR 11-22-23	11/22/23	50.00 5,200.00	155100
Check 155101							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 11-22-23	11/22/23	2,283.31	155101
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 11-22-23	11/22/23	2,283.31	155101

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						<u>4,566.62</u>	
Total For Check 155101							
Check 155102							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 11-22-23	11/22/23	<u>1,155.94</u>	155102
						<u>1,155.94</u>	
Total For Check 155102							
Check 155103							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 11-22-23	11/22/23	5,945.00	155103
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 11-22-23	11/22/23	<u>15.00</u>	155103
						<u>5,960.00</u>	
Total For Check 155103							
Check 155104							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 11-22-23	11/22/23	<u>5.00</u>	155104
						<u>5.00</u>	
Total For Check 155104							
Check 155105							
101-136-825-331	Prosecutorial Services	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 11-22-23	11/22/23	1,730.77	155105
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 11-22-23	11/22/23	<u>2,500.00</u>	155105
						<u>4,230.77</u>	
Total For Check 155105							
Check 155106							
101-000-257-064	BCB23-0089 1404 18TH	ADAM SNIDER	BD Bond Refund	BCB23-0089	11/29/23	<u>600.00</u>	155106
						<u>600.00</u>	
Total For Check 155106							
Check 155107							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	ALL STATE ACCIDENT PLAN COVERAGE PERIOD: 10/29/2023 - 11/25/2023	W8433 112023	11/29/23	<u>654.84</u>	155107
						<u>654.84</u>	
Total For Check 155107							
Check 155108							
101-756-825-420	Bldg & Equip Maintenance	AMERICAN LOCK & KEY	KEYS FOR YACK	10495	11/29/23	<u>30.00</u>	155108
						<u>30.00</u>	
Total For Check 155108							
Check 155109							
285-225-925-825	Christmas Parade	ANN ARBOR CARRIAGE	WYANDOTTE CHRISTMAS PARADE	11212023	11/29/23	<u>875.00</u>	155109
						<u>875.00</u>	
Total For Check 155109							
Check 155110							
101-200-825-397	Ann Arbor Collection Agency	ARBOR PROFESSIONAL SOLUTIONS	GONZALAEZ, LEIYA - WERLEY, MELANIE	010063142310310000	11/29/23	<u>14.60</u>	155110
						<u>14.60</u>	
Total For Check 155110							
Check 155111							
101-215-750-220	Operating Expenses	ASSOCIATION OF WAYNE COUNTY CLERKS	STEC & LEKITY AWCC MEMBERSHIPS	MEMBERSHIPS2024	11/29/23	<u>200.00</u>	155111
						<u>200.00</u>	
Total For Check 155111							
Check 155112							
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK WIRE DPS	349-330483	11/29/23	7.79	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	CUT OFF WHEEL STOCK	349-330584	11/29/23	17.34	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK SPRAY	349-330607	11/29/23	12.79	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK ELEC BRAKE CONTROL DPS	349-329352	11/29/23	99.49	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	CREDIT	349-329266	11/29/23	(92.00)	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK BRAKE CONTROLL DPS	349-329353	11/29/23	99.49	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	PIGTAILS FOR LIGHTS STOCK	349-331400	11/29/23	9.30	155112
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK PIG TAILS FOR LIGHTS	349-331401	11/29/23	15.04	155112
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	STRUTS FOR VP 7-27 VIN 1FM5K8D80GG817153	349-330947	11/29/23	265.98	155112
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE RIVERVIEW	OIL SEAL FOR VPS 171 1FVHC5D38DA96027	349-329248	11/29/23	73.98	155112
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	BUSHING KIT AND SHOCKS FOR VPS 75 VIN 1FNTNF20L24EB45432	349-330571	11/29/23	<u>102.87</u>	155112
						<u>612.07</u>	
Total For Check 155112							
Check 155113							
499-200-925-807	EXISTING BUSINESS STIMULUS	BELICOSO CAFE INC.	BACKYARD BASH REIMBURSEMENT SPONSORSHIP	1192023	11/29/23	<u>2,500.00</u>	155113
						<u>2,500.00</u>	
Total For Check 155113							

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Check 155114							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 DECEMBER 2023	233110012780 12/23	11/29/23	12,628.87	155114
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 DECEMBER 2023	233110012780 12/23	11/29/23	3,157.22	155114
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CARE NETWORK	00129760 0001 DECEMBER 2023	233110012780 12/23	11/29/23	2,923.35	155114
			Total For Check 155114			<u>18,709.44</u>	
Check 155115							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 600 DECEMBER 2023	231108114706 12/23	11/29/23	55,405.28	155115
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 600 DECEMBER 2023	231108114706 12/23	11/29/23	989.38	155115
			Total For Check 155115			<u>56,394.66</u>	
Check 155116							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 603 DECEMBER 2023	231108114709 12/23	11/29/23	3,748.69	155116
			Total For Check 155116			<u>3,748.69</u>	
Check 155117							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 605 DECEMBER 2023	231108114711 12/23	11/29/23	7,670.11	155117
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 605 DECEMBER 2023	231108114711 12/23	11/29/23	1,614.76	155117
			Total For Check 155117			<u>9,284.87</u>	
Check 155118							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 601 DECEMBER 2023	231108114707 12/23	11/29/23	21,849.73	155118
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 601 DECEMBER 2023	231108114707 12/23	11/29/23	1,400.07	155118
			Total For Check 155118			<u>23,249.80</u>	
Check 155119							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 DECEMBER 2023	007006086 0019 12/23	11/29/23	11,206.54	155119
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 DECEMBER 2023	007006086 0019 12/23	11/29/23	718.37	155119
			Total For Check 155119			<u>11,924.91</u>	
Check 155120							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 DECEMBER 2023	007006086 0011 12/23	11/29/23	27,386.24	155120
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 DECEMBER 2023	007006086 0011 12/23	11/29/23	8,585.01	155120
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 DECEMBER 2023	007006086 0011 12/23	11/29/23	435.31	155120
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 DECEMBER 2023	007006086 0011 12/23	11/29/23	1,741.22	155120
			Total For Check 155120			<u>38,147.78</u>	
Check 155121							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 DECEMBER 2023	007006086 0012 12/23	11/29/23	56,702.79	155121
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 DECEMBER 2023	007006086 0012 12/23	11/29/23	14,639.53	155121
			Total For Check 155121			<u>71,342.32</u>	
Check 155122							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0033 DECEMBER 2023	007006086 0033 12/23	11/29/23	8,907.77	155122
			Total For Check 155122			<u>8,907.77</u>	
Check 155123							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 DECEMBER 2023	007006086 0034 12/23	11/29/23	58,762.43	155123
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 DECEMBER 2023	007006086 0034 12/23	11/29/23	718.37	155123
			Total For Check 155123			<u>59,480.80</u>	
Check 155124							
499-200-925-802	Farmers Market	CAROL ANN OWENS	MARKETS ENTERTAINMENT FACEPAINTING AND BALLOONS	17841-42926	11/29/23	300.00	155124
			Total For Check 155124			<u>300.00</u>	
Check 155125							
101-000-257-064	BCB23-0116 1214 6TH	CHARLES R. SCHIMMEL	BD Bond Refund	BCB23-0116	11/29/23	1,800.00	155125
			Total For Check 155125			<u>1,800.00</u>	
Check 155126							

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 EXP CHECK RUN DATES 11/16/2023 - 11/29/2023  
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-336-925-720	Education	CITY OF DEARBORN	FIVE ALARM LEADERSHIP CLASS HUNLEY & ZRNICH Total For Check 155126	11/13/2023	11/29/23	200.00 200.00	155126
Check 155127							
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	TRASH DUMPING OCT 2023	91074	11/29/23	26,456.41	155127
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	DEMO DUMPING OCT 2023 Total For Check 155127	91075	11/29/23	941.48 27,397.89	155127
Check 155128							
290-448-825-491	Compost Tipping Fee	CITY OF TAYLOR	COMPOST DUMPING LEAVES Total For Check 155128	INV0017373	11/29/23	8,668.80 8,668.80	155128
Check 155129							
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - OCT 2023 Total For Check 155129	6749	11/29/23	447.89 447.89	155129
Check 155130							
101-303-825-430	Equipment/Vehicle Maintenance	CITY OF WYANDOTTE	REPAIRS TO DCAC VEHICLE #ACO-4 ON 09/11/23	6764	11/29/23	328.89	155130
101-303-825-430	Equipment/Vehicle Maintenance	CITY OF WYANDOTTE	REPAIRS TO DCAC VEHICLE #ACO-2 ON 09/20/23 Total For Check 155130	6763	11/29/23	302.15 631.04	155130
Check 155131							
101-000-257-064	BCB22-0072 1856 MCKINLEY	DANIEL KENNEDY	BD Bond Refund Total For Check 155131	BCB22-0072	11/29/23	800.00 800.00	155131
Check 155132							
101-000-257-064	BCB23-0196 2412 23RD	DAVID KOCHIS	BD Bond Refund Total For Check 155132	BCB23-0196	11/29/23	200.00 200.00	155132
Check 155133							
101-448-750-231	Const-Signage,Striping,Barricades	DORNBOS SIGN & SAFETY INC	SIGN BRACKETS Total For Check 155133	72826	11/29/23	374.86 374.86	155133
Check 155134							
284-200-850-560	Land & Buildings	DRC CLEANING SOLUTIONS	1850 21ST - REMOVE CONTENT 11-8-23 TO 11-9-23 Total For Check 155134	146990	11/29/23	3,900.00 3,900.00	155134
Check 155135							
101-336-925-720	Education	EASTERN MICHIGAN UNIVERSITY	CUST ID 8WYAFIR REASEY 2023 STAFF AND COMMAND Total For Check 155135	53783274	11/29/23	350.00 350.00	155135
Check 155136							
101-448-825-431	Garage-Other Vehicle Maintenance	FLEET PRIDE	BRAKE PARTS FOR VPS 171 VIN 1FVHCSD03BDA96027 Total For Check 155136	112225310	11/29/23	979.98 979.98	155136
Check 155137							
101-000-283-060	BPB23-0060 - PPLMB23-0216 1483 22ND	FLOYD'S SEWER, DRAIN & EXCAVATING L	BD Bond Refund Total For Check 155137	BPB23-0060	11/29/23	500.00 500.00	155137
Check 155138							
101-000-231-080	P/R Deductions-Section 125 Plan	GRANGE LIFE INSURANCE COMPANY	LIFE INSURANCE DECEMBER 2023 Total For Check 155138	20065142 12/23	11/29/23	532.16 532.16	155138
Check 155139							
101-000-257-064	BCB20-0215 1034 5TH	JAKE ANDREW YACUONE	BD Bond Refund Total For Check 155139	BCB20-0215	11/29/23	2,800.00 2,800.00	155139
Check 155140							
101-000-257-064	BCB23-0100 2291 CORA	JMDJ PROPERTIES LLC	BD Bond Refund Total For Check 155140	BCB23-0100	11/29/23	1,000.00 1,000.00	155140

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Check 155141							
101-000-283-060	BPB23-0056 - PPLMB23-0195 2346 20TH	KANE SIMONS	BD Bond Refund	BPB23-0056	11/29/23	500.00	155141
			Total For Check 155141			500.00	
Check 155142							
101-000-257-064	BCB21-0225 2078 20TH	KATIE PARR	BD Bond Refund	BCB21-0225	11/29/23	750.00	155142
			Total For Check 155142			750.00	
Check 155143							
101-209-750-230	Postage	KENT COMMUNICATIONS INC	WCA PROPOSAL 229185 ADVANCE POSTAGE PERSONAL PROPERTY	229185	11/29/23	67.87	155143
			Total For Check 155143			67.87	
Check 155144							
101-000-257-064	BCB22-0168 313 CLINTON	LINDA J OTT	BD Bond Refund	BCB22-0168	11/29/23	2,500.00	155144
			Total For Check 155144			2,500.00	
Check 155145							
731-200-925-790	Other Expenses-Misc (Pension)	MAPERS	2024 MEMBERSHIP RENEWAL	2024MEMBERSHIP	11/29/23	200.00	155145
			Total For Check 155145			200.00	
Check 155146							
101-000-257-064	BCB23-0040 1246 15TH	MARISA OLESZKOWICZ	BD Bond Refund	BCB23-0040	11/29/23	600.00	155146
			Total For Check 155146			600.00	
Check 155147							
101-000-257-064	BCB23-0166 1112 21ST	MATTHEW GETTER	BD Bond Refund	BCB23-0166	11/29/23	600.00	155147
			Total For Check 155147			600.00	
Check 155148							
101-448-825-430	Garage-Police Vehicle Maintenance	MICHAEL BATES CHEVROLET	STOCK BRAKE ROTOR'S POLICE CAR'S	179734	11/29/23	455.24	155148
101-448-825-430	Garage-Police Vehicle Maintenance	MICHAEL BATES CHEVROLET	STOCK BRAKE ROTORS POLICE	179737	11/29/23	587.00	155148
			Total For Check 155148			1,042.24	
Check 155149							
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	REPAIRS TO VPS 111 VIN 1XPADBOX93N597530 OIL COOLER AND ENGINE REPAIR	SD15372295	11/29/23	6,119.75	155149
			Total For Check 155149			6,119.75	
Check 155150							
101-200-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - OCTOBER 23	001153-018253 OCT23	11/29/23	151.45	155150
101-303-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - OCTOBER 23	001153-018253 OCT23	11/29/23	151.44	155150
101-303-825-920	WATER 1170 GROVE	MUNICIPAL SERVICE	1170 GROVE - OCTOBER 23	001153-026385 OCT23	11/29/23	83.30	155150
101-448-825-910	ELECTRIC 4201 13TH	MUNICIPAL SERVICE	4201 13TH - OCTOBER 23	001153-024523 OCT23	11/29/23	1,804.25	155150
101-448-825-920	WATER 4201 13TH	MUNICIPAL SERVICE	4201 13TH - OCTOBER 23	001153-024523 OCT23	11/29/23	295.05	155150
101-750-825-910	ELECTRIC - 4119 20TH	MUNICIPAL SERVICE	4119 20TH OCTOBER 2023	025451-021239 OCT 23	11/29/23	168.47	155150
101-750-825-910	ELECTRIC - 2050 LUDINGTON	MUNICIPAL SERVICE	2050 LUDINGTON OCTOBER 2023	009777-018731 OCT 23	11/29/23	103.80	155150
101-750-825-910	ELECTRIC - 1940 LUDINGTON	MUNICIPAL SERVICE	1940 LUDINGTON OCTOBER 2023	009775-018729 OCT 23	11/29/23	173.47	155150
101-750-825-910	ELECTRIC - 4267 23RD FLD	MUNICIPAL SERVICE	4267 23RD FLD OCTOBER 2023	028143-016787 OCT 23	11/29/23	124.65	155150
101-750-825-910	ELECTRIC - 4119 20TH CONC	MUNICIPAL SERVICE	4119 20TH CONC OCTOBER 2023	025453-022215 OCT 12	11/29/23	42.07	155150
101-750-825-910	ELECTRIC - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE NOVEMBER 2023	000000-063407 NOV 23	11/29/23	56.49	155150
101-750-825-910	ELECTRIC - 601 8TH	MUNICIPAL SERVICE	601 8TH NOVEMBER 2023	030967-021887 NOV 23	11/29/23	58.15	155150
101-750-825-910	ELECTRIC - 2289 15TH	MUNICIPAL SERVICE	2289 15TH OCTOBER 2023	020613-017757 OCT 23	11/29/23	203.15	155150
101-750-825-910	ELECTRIC - 2304 12TH 2	MUNICIPAL SERVICE	2304 12TH 2 OCTOBER 2023	019527-017585 OCT 23	11/29/23	19.44	155150
101-750-825-910	ELECTRIC - 2304 12TH	MUNICIPAL SERVICE	2304 12TH OCTOBER 2023	019319-017541 OCT 23	11/29/23	16.19	155150
101-750-825-920	WATER - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE NOVEMBER 2023	000000-063407 NOV 23	11/29/23	16.82	155150
101-750-825-920	WATER - 601 8TH	MUNICIPAL SERVICE	601 8TH NOVEMBER 2023	030967-021887 NOV 23	11/29/23	16.82	155150
101-750-825-920	WATER - 2304 12TH	MUNICIPAL SERVICE	2304 12TH OCTOBER 2023	019319-017541 OCT 23	11/29/23	50.06	155150
			Total For Check 155150			3,535.07	
Check 155151							
101-000-257-064	BCB23-0005 1422 19TH	PIETRO DIMAGGIO	BD Bond Refund	BCB23-0005	11/29/23	1,000.00	155151
			Total For Check 155151			1,000.00	



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Check 155152							
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REBUILT CATCH BASIN FROM THE BOTTOM UP	0314701	11/29/23	4,300.00	155152
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REBUILT MAN HOLE AND REPLACED 40' OF 8" PIPE 3131 3RD STREET	0314699	11/29/23	9,800.00	155152
590-200-926-310	Operation,Maintenance & Replacement	PRO EXCAVATION INC	REPLACEMENT OF TWO CATCH BASIN AND TWO ROAD SLABS AT 1204 ELECTRIC WORK WAS ON BAUMEY	0314700	11/29/23	8,400.00	155152
			Total For Check 155152			22,500.00	
Check 155153							
101-448-825-480	Parks-Memorial Park Grass Cutting	R F C LLC	EE#13 LAWN CUTTING SERVICES 2021 CONTRACT EXT FILE #4726	8165	11/29/23	448.00	155153
			Total For Check 155153			448.00	
Check 155154							
101-000-257-064	BCB16-0313 1538 SYCAMORE	REGINA BIEGALSKI	BD Bond Refund	BCB16-0313	11/29/23	1,000.00	155154
			Total For Check 155154			1,000.00	
Check 155155							
101-000-257-064	BCB20-0223 1715 2ND	SFR3 LLC	BD Bond Refund	BCB20-0223	11/29/23	4,800.00	155155
			Total For Check 155155			4,800.00	
Check 155156							
101-448-825-430	Garage-Police Vehicle Maintenance	SHAFT MASTERS	SHAFT REPAIR FOR VP 7-22 VIN 1GNLC2E0CR321951	58141	11/29/23	205.78	155156
			Total For Check 155156			205.78	
Check 155157							
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3552248909	11/29/23	23.69	155157
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	MISC. OFFICE SUPPLIES	3552114658	11/29/23	213.64	155157
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	STICKY NOTES	3552180379	11/29/23	30.99	155157
			Total For Check 155157			268.32	
Check 155158							
499-200-925-804	Marketing	TEN TWENTYSEVEN	VISIT WYANDOTTE WEBSITE MANAGEMENT THRU NOV 23	7C346FE4 0009	11/29/23	99.00	155158
			Total For Check 155158			99.00	
Check 155159							
499-200-925-807	EXISTING BUSINESS STIMULUS	THE BLING THING	DOWNTOWN DOLLARS BLING THING	696231	11/29/23	10.00	155159
			Total For Check 155159			10.00	
Check 155160							
101-200-825-450	Insurance & Casualty	TRAVELERS CL REMITTANCE CENTER	01/01/23-01/01/24 - 657M1649 630	7629K8128	11/29/23	73.00	155160
			Total For Check 155160			73.00	
Check 155161							
101-301-750-224	LEIN Services	VERIZON WIRELESS	ACCT. 442005820-00001 - LEIN SERVICES OCT 11 - NOV 10, 2023	9948941246	11/29/23	1,259.12	155161
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. 342173610-00001 OCT 5 - NOV 4, 2023 CELL PHONE	9948457673	11/29/23	41.06	155161
101-336-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	INVOICE #9948514666 OCT 5-NOV 4, 2023	942095991-00001	11/29/23	224.06	155161
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	ACCT. 342173610-00001 OCT 5 - NOV 4, 2023 CELL PHONE	9948457673	11/29/23	47.73	155161
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	OCT 05 - NOV 04	9948459251	11/29/23	169.27	155161
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	ROTHERMAL CELL 10-5-23 TO 11-4-23	9948468849	11/29/23	46.10	155161
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	OCT 05 - NOV 04	9948459251	11/29/23	184.05	155161
265-301-925-730	Other Expenses - State	VERIZON WIRELESS	ACCT. 342173610-00001 OCT 5 - NOV 4, 2023 CELL PHONE	9948457673	11/29/23	568.69	155161
590-200-926-310	Operation,Maintenance & Replacement	VERIZON WIRELESS	OCT 05 - NOV 04	9948459251	11/29/23	120.08	155161
			Total For Check 155161			2,660.16	
Check 155162							
101-000-257-064	BCB22-0014 2882 VAN ALSTYNE	ZANE HUNT	BD Bond Refund	BCB22-0014	11/29/23	300.00	155162
			Total For Check 155162			300.00	
Fund Totals:			Fund 101 General Fund			519,078.18	
This is to certify that the above vouchers amounting to \$1,739,404.12 have been examined, that the materials			Fund 202 Major Street Fund			60,911.81	

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	and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.		Fund 203 Local Street Fund			43,551.70	
			Fund 260 Michigan Indigent Defense			9,660.00	
			Fund 265 Drug Forfeiture Fund			568.69	
			Fund 284 Urban Development Action Grant Fund			3,900.00	
Mayor	_____		Fund 285 Special Events Fund			3,714.00	
			Fund 287 EPA Cooperative Agreement Fund			148,474.17	
			Fund 290 Solid Waste Disposal Fund			36,094.69	
City Clerk	_____		Fund 492 TIFA Consolidated Fund			41,277.92	
			Fund 499 DDA tax increment Finance Fund			321,704.63	
			Fund 525 Municipal Golf Course Fund			103.96	
			Fund 530 Building Rental Fund			602.00	
			Fund 590 Sewage Fund			96,341.24	
			Fund 677 Self Insurance Fund			3,712.91	
			Fund 731 Retirement System Fund			200.00	
			Fund 732 Retiree Health Care Fund			175,914.85	
			Total For All Funds:			1,465,810.75	
			Payroll 11/22/23			273,593.37	
			TOTAL			1,739,404.12	

**RESOLUTION**

Item Number: #  
Date: December 4, 2023

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the total bills and accounts of \$1,739,404.12 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT  
NOVEMBER 9, 2023

Members Present: John Darin, Chairperson, Jacqueline Blackmore, Joanna Brookshire, Noel Galeski, Wendy Leach, Annette Sebestin, Kimberly Summers, Alice Ugljesa

Members Excused: Barbara Freese, Mary Pilon, Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:01 pm. There was a quorum present. The meeting was held in the City Hall, Third Floor, Mayor's Conference Room.
2. Approval of Agenda: Motion was made by Alice, seconded by Jackie, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
  - a. October 12, 2023, Regular Meeting: After review of the minutes, Wendy made a motion, seconded by Alice, to approve the draft minutes of the October 12, 2023 regular meeting without change. The motion was approved.
4. Chairperson's Report:
  - a. Distribution of Documents: John distributed the Meeting Attendance Log.
  - b. Community Garden Phase 2 Receives 2023 KMB President's Award: John reported that the Community Garden Phase 2 Project has been awarded the Keep Michigan Beautiful President's Award, its highest honor. The award plaque was circulated for all to see. John will present this award plaque to the Mayor and City Council at their November 20<sup>th</sup> meeting.
  - c. Review and Approval of 2024 Officers & Coordinators, Meeting Dates, and Special Event Dates: John distributed copies of the proposed Commission 2024 Officers & Coordinators, Meeting Dates, and Special Event Dates for review and approval. After review of the documents, Noel made a motion, seconded by Joanna, to approve the 2024 Officers & Coordinators, as proposed. Motion was approved. After further discussion, Noel made a motion, seconded by Wendy, to approve changing the 2024 Meeting Dates to the 1<sup>st</sup> Thursday of each month, with the July meeting remaining on the 3<sup>rd</sup> Thursday to avoid the Street Art Fair. Motion was approved. Alice made a motion, seconded by Noel, to approve the 2024 Special Event Dates as proposed, with the deletion of the Fall Dig-In and Clean-Up. Motion was approved.
5. Treasurer's Report:
  - a. FY 2023-2024 YTD Expense Report: Jackie distributed and reviewed the FY 2023-2024 YTD Expense Report. There were \$1,151.50 expenses from the FY 2023-2024 TIF Primary Account, including autumn hanging baskets& wrap-around baskets, leaving a current balance of \$6,848.50. There were no expenses from the GFM Reserve Account, leaving a current balance of \$969.40. There were no expenses from the WCA Reserve Account, leaving a current balance of \$31,516.05.
6. Public & Media Relations and Event Marketing Report: Wendy and Joanna reported that they have posted many Halloween decoration photos on photos on the Commission's Facebook page.
7. Community Garden Report: The Community Garden was officially closed for the season on October 28<sup>th</sup>. There was much discussion regarding who is responsible for maintenance and repair of the community garden. It was requested that Jon Allen, Superintendent of DPS, be invited to the January or February Commission meeting to discuss.
8. Adopt -A-Spot Report: Jackie reported that she will work on the various issues with the Adopt-A-Spot Program in 2024, including availability of volunteers and water. There is the possibility that the program may be discontinued in 2025 if there are no solutions to these issues.
9. Volunteers: Wendy reported that the Roosevelt High School Hockey Team has agreed to volunteer for various Beautification Commission events. Thank you very much, RHS Hockey Team!

10. Winter/Holiday Baskets Planning: Alice reported that she is scrapping the idea of using fresh greens in the hanging baskets because they do not last very long. She will be purchasing artificial greens for placement in the hanging baskets and various pots at City Hall. Alice will contact the Commissioners for assistance in placing the greens in the various baskets and pots, prior to the Wyandotte Christmas Parade.
11. Holiday Lighting & Decorating Awards Planning: Wendy requested approval from the Commission to change from our previous Holiday Lighting and Decorating Awards to posting photos of exterior holiday lighting and decorating on the Commission's web site and Facebook page, as we have done very successfully for Halloween. There would be no prizes awarded. Wendy does intend to mail "We've Noticed" postcards to the homeowners and business owners when we post their photos. This change was approved by a consensus vote the Commission. After discussion, it was decided by unanimous consensus that the Commission's December 14, 2023 Special Meeting will be cancelled because there will be no awards judging.
12. Old Business:
  - a. Rain Garden Proposal From DDA: The Commission discussed this proposal once again. It was discussed that there will be a need to properly engineer this project, including determining appropriate location, excavation of the property, and ensuring proper drainage so it does not pond, as well as ongoing significant maintenance issues that will be very labor-intensive. These issues are well outside of the scope, expertise, and practice of the Commission. As a result, it was decided by consensus vote that the Beautification Commission will respectfully decline sole participation in this proposed project.
13. New Business:
  - a. 2024 America In Bloom/CN Rail Line Grants: John shared a proposal from the DDA from America In Bloom and the CN Rail Line. The Commission may consider applying for funding for the hanging baskets, wrap-around baskets, and other plantings downtown. John will contact America In Bloom to inquire regarding 2024 grants.
14. Round-Table Reports and Announcements: There were no round-table reports or announcements.
15. Next Meeting: The Commission's Special Meeting, originally scheduled for December 14, 2023, has been cancelled. The next regular meeting of the Beautification Commission is scheduled for January 4, 2024 (first Thursday) at 6:00 pm at City Hall, Third Floor, Mayor's Conference Room.
16. Adjournment: The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John Darin", followed by a horizontal line.

John Darin, Chairperson  
City of Wyandotte Beautification Commission

**CITY OF WYANDOTTE**

**MINUTES OF THE BROWNFIELD REDEVELOPMENT AUTHORITY (BRDA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the BRDA was called to order by Chairman Charles Mix on Tuesday, November 21, 2023 at 8:43 AM and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Rob McMahon, Paul LaManes, Stephanie Badalamenti and Larry Garmo

BOARD MEMBERS ABSENT: Al Sliwinski (Excused), Joe Maher (Excused) and Melissa Armatis (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of October 17, 2023, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti , supported by Member Garmo. The motion passed unanimously with no objections.

**Persons in Attendance** - None

**New Business:**

- (1)** Communication was provided to the Board relative to the 2024 BRDA Meeting Schedule. Chairman Mix noted the requirements of the Open Meetings Act, (Act 267 of 1976) and the approval of the meeting schedule. Motion by Member Badalamenti, supported by Member Garmo to approve the BRDA meeting schedule for calendar 2024 as presented with the meetings to take place at 8:30 AM on the third Tuesday of each month. The motion passed with no objections.
- (2)** Resolution by the Wyandotte Brownfield Redevelopment Authority Approving a Brownfield Plan

**Brownfield Redevelopment Plan No. 24**

Site Identification : 640 Plum & Adjoining Properties, City of Wyandotte, Wyandotte Brownfield Redevelopment Zone, Wayne County, Michigan

Dated: November 21, 2023

Pursuant to and in accordance with the provisions of Act 381 of the Public Acts of the State of Michigan, 1996, as amended:

WHEREAS, the Wyandotte Brownfield Redevelopment Authority (the "Authority"), pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has reviewed the Brownfield Redevelopment Plan for Site No. 24 (the "Plan") prepared by Advanced Redevelopment Solutions (the

“Consultants”) on behalf of the developer pursuant to and in accordance with Section 13 and Section 14 of the Act, to be carried out within the Wyandotte Brownfield Redevelopment Zone (the “Zone”) and within the Tax Increment Finance Authority District (the “District”) located in the City of Wyandotte; and

WHEREAS, Public Act 90 of the State of Michigan, with effective date July 19, 2023, has amended the Act to authorize municipalities to promote the utilization of certain property for housing development; and

WHEREAS, the Plan provides for reimbursing various expenses that require an exception to guidelines specified in the Authority’s “Developer Reimbursement Policy for Brownfield Redevelopment Plan,” adopted by the Authority on November 15, 2005. More specifically, the Plan proposes to:

- Capture 100% of all available tax increment generated by the project, whereas the guidelines provide for only 80%.
- Reimburse the full cost of various expenses, not only the “additional and/or incremental costs” noted in the guidelines.
- The guidelines require the submittal of a Preliminary Site Plan (including Building Elevations) and a Preliminary Landscaping Plan to the WBRA, but no Building Elevations have been prepared or submitted at this time as a this is an adaptive reuse of an existing building; and

WHEREAS, the Authority may make an exception to the guidelines by stating the specific reasons for the exceptions in their adoption of a resolution approving a project and subject to further approval of the Mayor and City Council when adopting the Plan; and

WHEREAS, for this particular project, approving the exceptions necessary to reimburse the costs as provided in the Plan are considered to be in the City’s best interest, and reimbursement is recommended as requested, subject to the capped amounts specified; and

WHEREAS, based upon the communication from the Community and Economic Development Director, dated November 16, 2023, it has been recommended that reimbursement to the developer be capped at \$10,074,732, inclusive of eligible activity costs. The Plan outlines a maximum estimated 30-year total of \$10,074,732 of eligible reimbursements to the developer, and for the Wyandotte Brownfield Revolving Fund (WBRF) (aka. Local Brownfield Revolving Fund) up to \$1,380,381 over a five (5) year tax capture period after developer reimbursement ends. Additionally, the Plan estimates an additional \$437,500 for WBRA Administration Expenses, \$15,000 for WBRA Plan/Act 381 Work Plan Implementation, and \$355,650 for the State of Michigan Brownfield Redevelopment Fund (MBRF); and

WHEREAS, as a result of its review of the Plan, the Authority desires to proceed with approval of the Plan;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. FINDINGS. The Authority makes the following determinations and findings:
  - A. The Plan for Site No. 24 constitutes a public purpose of the Act;
  - B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 and Section 14 of the Act;
  - C. The proposed method of financing the costs of the eligible activities as described in the Plan, are feasible;
  - D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;

E. The amount of captured taxable value estimated by the Plan for Site No. 24 is reasonable.

2. Plan Approved. Pursuant to the authority vested in the Authority by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, Plan No. 24 is hereby approved contingent on the following:

A. Reimbursement to the developer shall be capped at an amount of \$10,074,732, inclusive of eligible activity costs. The Plan outlines a maximum estimated 30-year total of \$10,074,732 of eligible reimbursements to the developer, and for the Wyandotte Brownfield Revolving Fund (WBRF) (AKA Local Brownfield Revolving Fund) up to \$1,380,381 over a five (5) year tax capture period after developer reimbursement ends. Additionally, the Plan estimates an additional \$437,500 for WBRA Administration Expenses, \$15,000 for WBRA Plan/Act 381 Work Plan Implementation, and \$355,650 for the State of Michigan Brownfield Redevelopment Fund (MBRF); and

B. Passage of an approval resolution by the Wyandotte City Council.

3. Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

BE IT FURTHER RESOLVED THAT the Wyandotte Brownfield Redevelopment Authority further requests publishing public hearing notices regarding the Plan, providing a notice to all taxing jurisdictions subject to capture and the appropriate state of Michigan agencies, if applicable, and that the City Council conduct a public hearing, all in accordance with applicable law.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Garmo

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
_____	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
_____	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused), Maher (Excused), Armatis (Excused)

5 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; \_\_\_\_\_ fails



**Old Business/Other/Late Items** – None

**Next Meeting**

The next meeting of the BRDA Board will be held Tuesday, December 19, 2023 at 8:30 AM.

**Adjournment**

Motion by Member Badalamenti and supported by Member Garmo for the BRDA meeting to be adjourned at 9:08 AM. The motion passed unanimously with no objections.

***Paul L. LaManes, Secretary***

**CITY OF WYANDOTTE**

**MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on **Tuesday, November 21, 2023 at 9:09 AM** and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Paul LaManes, Rob McMahon, Larry Garmo and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused), Joe Maher (Excused) and Melissa Armatis (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of October 17, 2023, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti, supported by Member Garmo. The motion passed unanimously with no objections.

**Presentations/Persons in Attendance** - None

**New Business** –

- (1)** Communication was provided to the Board relative to the 2024 TIFA Meeting Schedule. Chairman Mix noted the requirements of the Open Meetings Act, (Act 267 of 1976) and the approval of the meeting schedule. Motion by Member Badalamenti, supported by Member Garmo to approve the TIFA meeting schedule for calendar 2024 as presented with the meetings to take place at 8:30 AM on the third Tuesday of each month. The motion passed with no objections.

- (2)** Resolution by the Wyandotte Tax Increment Finance Authority (TIFA)

Approving a Interlocal Agreement with the

Wyandotte Brownfield Redevelopment Authority (BRA) for

**Brownfield Redevelopment Plan No. 24**

Site Identification: 640 Plum Street, City of Wyandotte, Tax Increment Finance Authority District, Wayne County, Michigan

Dated: November 21<sup>st</sup>, 2023

WHEREAS, the Urban Cooperation Act of 1967, Public Act 7 of 1967, Extra Session, as amended ((“Act 7”), provides that a public agency may enter into Interlocal agreements with other public agencies to exercise jointly any power, privilege, or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, the City of Wyandotte, County of Wayne, State of Michigan (the “City”), has

previously established the Tax Increment Finance Authority of the City of Wyandotte (the “Authority”) pursuant to the provisions of the Tax Increment Finance Authority Act, Act 450 of 1980, as amended (“Act 450”); and

WHEREAS, the Authority is further established in accordance with the requirements of the Recodified Tax Increment Financing Act, Act 57 of 2018 (“Act 57”); and

WHEREAS, the City of Wyandotte Brownfield Redevelopment Authority (“BRA”) was duly established pursuant to Public Act 381 of 1996, as amended (“Act 381”); and

WHEREAS, the BRA and TIFA are each considered a “public agency” under Act 7; and

WHEREAS, the BRA has the authority to pay for eligible activities on eligible property and capture tax increment revenues generated by the levy of property taxes via brownfield plans pursuant to and as described in Act 381; and

WHEREAS, the TIFA has the authority to implement any plan of development in the TIFA Development District necessary to achieve the purposes of Act 57, including, but not limited to the acquisition, improvement, rehabilitation, and restoration of property, and to capture tax increment revenues generated by the levy of certain taxes on parcels within the TIFA Development Area pursuant to the Development Plan and Tax Increment Financing Plan (the “TIFA Plan”) as approved by the City Council on December 16<sup>th</sup>, 1991, and as amended on February 22<sup>nd</sup>, 1992, and July 21<sup>st</sup>, 2003, as further amended on February 28<sup>th</sup>, 2022; and

WHEREAS, from time to time the BRA may approve a request or decide itself to approve a brownfield plan for eligible property which lies within the boundary of the TIFA Plan; and

WHEREAS, the BRA and TIFA desire to enter into a this Interlocal Agreement to provide for the capture and use of the tax increment revenues of the BRA and TIFA to pay the costs of Act 381 eligible activities related to brownfield plans approved by the BRA on eligible property which lies within the boundary of the TIFA Development Area.

THEREFORE, the parties agree as follows:

1. Transfer and Use of Tax Increment Revenues. Upon the execution of this agreement and subject to the terms outlined herein, the tax increment revenues captured by the TIFA and BRA which are generated by the levy of ad valorem and specific local taxes on parcels which are identified within an approved Plan shall be transferred to the BRA to pay approved eligible activities, including principal and interest (if applicable) on financing obligations, until such time all obligations and terms of the approved Plan have been satisfied.
2. Limitation to Tax Increment Revenues from Property. The TIFA and BRA shall only use tax increment revenues generated by the identified eligible property to pay for approved eligible activity costs and other uses authorized by Act 381 and the approved Plan, and neither party shall be required to use other revenues generated by virtue of other properties or projects other than the identified eligible property. For purposes of this Agreement the eligible property is as follows:

Eligible Property *		
Address (if known)	Tax ID	Legal Description
No Address (Lot 8, Block 178)	57 020 15 0008 000	LOT 8 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 9, Block 178)	57 020 15 0009 000	LOT 9 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 10, Block 178)	57 020 15 0010 000	LOT 10 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
No Address (Lot 11, Block 178)	57 020 15 0011 000	LOT 11 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR

646 Cherry Street (Lot 12, Block 178)	57 020 15 0012 000	01872 LOT 12 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
656 Cherry Street (Lot 13, Block 178)	57 020 15 0013 000	01873 LOT 13 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
3541 7th Street (Lot 14, Block 178)	57 020 15 0014 000	01874 LOT 14 PLAT OF PART OF WYANDOTTE, BLOCK 178 T3S R11E, L1 P142 WCR
640 Plum Street (Lots 1-14, Block 179) (Existing School Building)	57 020 18 0001 000	01875 THRU 1882 LOTS 1 TO 14 INCL PLAT OF PART OF THE CITY OF WYANDOTTE, BLOCK 179 T3S R11E L1 P295 WCR

\* All Tax ID parcels include portions of the vacated Cherry Street.

Upon conclusion or dissolution of the Brownfield Plan, all tax increment revenues generated by the eligible property and capturable by the TIFA shall be captured by the TIFA as stated in the TIFA Plan.

3. BRA as Agent Under this Agreement. The parties designate the BRA as the agent for collection and disbursement of all tax increment venues generated by the eligible property until such time all negotiations of the approved brownfield plan have been satisfied.
4. BRA as Agent Under Development or Reimbursement Agreements. The parties agree to designate the BRA as agent to enforce the terms of any Development or Reimbursement agreements executed with outside parties.
5. Effective Date. The Agreement shall commence upon its approval by the legislative bodies of the TIFA and BRA and duly executed by their authorized representatives and filed with the County Clerk and Secretary of State of the State of Michigan as required by Act 7.
6. Severability. To the extent that any provision contained in this Agreement is deemed unenforceable, to the extent possible, the remaining terms shall remain in effect.

The BRA and TIFA, by their authorized representatives, have executed this Agreement as indicated on the attached signature page(s).

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Garmo

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
_____	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____
_____	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused), Maher (Excused), Armatis (Excused)

5 Yeas; 0 Nays; 0 Abstention(s).

Motion X passes; \_\_\_\_ fails

**(3)** Resolution by the Wyandotte Consolidated Tax Increment Finance Authority (TIFA) Approving the Transfer of Tax Increment Revenues to the Wyandotte Brownfield Redevelopment Authority for a Brownfield Plan – Site No. 24

Dated: November 21, 2023

RESOLVED BY THE WYANDOTTE CONSOLIDATED TAX INCREMENT FINANCE AUTHORITY (TIFA) that the TIFA acknowledges receipt of an email communication dated November 16, 2023, from Advanced Redevelopment Solutions, LLC, submitted on behalf of McKinley Development, LLC (developer), regarding a request for authorization to transfer funds between the Wyandotte Consolidated Tax Increment Finance Authority (TIFA) and the Wyandotte Brownfield Redevelopment Authority (WBRA) for Brownfield Plan – Site No. 24.

BE IT FURTHER RESOLVED that the TIFA acknowledges receipt of the email communication from the Community and Economic Development Director regarding the request from developer.

BE IT FURTHER RESOLVED that the developer communication requests reimbursement of a total amount of Eligible Activity Costs to the developer not to exceed \$10,074,732 over a maximum estimated 30-year period.

BE IT FURTHER RESOLVED that the communication notes the Brownfield Plan also identifies an additional amount of tax increment capture of approximately \$1,380,381 over a five (5) year tax capture period after developer reimbursement ends to the Wyandotte Brownfield Revolving Fund (WBRF) (aka. Local Brownfield Revolving Fund), an estimated additional \$437,500 for WBRA Administration Expenses, \$15,000 for WBRA Plan/Act 381 Work Plan Implementation, and \$355,650 for the State of Michigan Brownfield Redevelopment Fund (MBRF).

BE IT FURTHER RESOLVED that the TIFA authorizes the transfer of tax increment revenues that would otherwise be captured by the TIFA to the WBRA to reimburse the amount of Eligible Activity Costs identified in the email communication dated November 16, 2023, with the total amount to be reimbursed to the developer not to exceed \$10,074,732, all in accordance with the Interlocal Agreement between the TIFA and WBRA, which was approved by the TIFA and WBRA on August 17, 2004; said authorization is subject to further approval of the Brownfield Plan by the WBRA and the Wyandotte Mayor and City Council.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Badalamenti

SUPPORTED BY MEMBER: Garmo

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
_____	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	Garmo	_____
<u>X</u>	LaManes	_____

_____	Maher	_____
<u>  X  </u>	Mix	_____
_____	Sliwinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused), Maher (Excused), Armatís (Excused)

  5   Yeas;   0   Nays;   0   Abstention(s).

Motion   X   passes; \_\_\_\_\_ fails

**(4)** The TIFA Public Informational Meeting pursuant to and in accordance with the provisions of the Recodified Tax Increment Finance Act, Act 57 of 2018, as amended was held. Chairman Mix provided an overview that included TIFA operations, budgets, finance, special projects, capital improvement plans and contracts.

**Other/Old Business** – None

#### **Next Meeting**

The next meeting of the TIFA Board will be held Tuesday, December 19, 2023 at 8:30 AM.

#### **Adjournment**

Motion by Member Badalamenti and Supported by Member Garmo for the TIFA meeting to be adjourned at **9:51 AM**, no objections.

***Paul L. LaManes, Secretary***

## Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, November 15, 2023 at 5:00 PM.

Roll Call: Present: Commissioners Bryan Hughes  
Leslie Lupo  
Robert J. Thiede-Excused  
Carolyn Harris  
Paul Gouth-Excused

General Manager & Secretary Paul LaManes

Also, Present- Joel Adkins-CATV  
Justin Ptak  
Amber Haggerty  
David Fuller

### **Approval of Minutes:**

MOTION by Commissioner Lupo and SECONDED by Commissioner Harris to approve the November 1, 2023 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached, no objections were made.  
Minutes approved

### **Hearing of Public Concerns**

None

### **Resolution #11-2023-3**

MOTION by Commissioner Lupo and SECONDED by Commissioner Harris to authorize the General Manager to sign a purchase agreement for a new 2023 Ford F-150 form Gorno Ford of Woodhaven by the Water Department for an amount not to exceed \$49,200.00 as secured through the State of Michigan Mi-Deal vehicle bid contract #071B7700181, as recommended by WMS Management.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo and Harris

NAYS: None

- Motion Passes

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

**Reports and Communications**

- WMS Commission Meeting Schedule-2024

MOTION by Commission Lupo and SECONDED by Commissioner Harris that the WMS Commission Meeting Schedule for 2024 be received and placed on file.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo and Harris

NAYS: None

- Motion Passes

**Approval of Vouchers**

MOTION by Commission Lupo and SECONDED by Commissioner Harris that the vouchers be paid as submitted.

10.31.23 #5496 \$785,394.35

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo and Harris

NAYS: None

- Motion Passes

**Other/Late Items**

General Manager Paul LaManes informed the Commission that the Financial Statement Audit will start on December 5, 2023.

Motion by Commissioner Lupo and SECONDED by Commissioner Harris to now adjourn at 5:04PM. Roll attached. Meeting adjourned.

**Next Meeting – Wednesday, December 6, 2023 at 5 PM**

X 

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Paul LaManes  
General Manager/Secretary