



AGENDA

REGULAR SESSION

MONDAY, JANUARY 22, 2024 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE KAYLYN CRAYNE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.

CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

1. Approval of City Council Minutes 01.08.2024
2. Rezoning Application for 1788, 1790, 1792 and 1794 Oak

NEW BUSINESS

3. Toshiba Copiers Contract Extension
4. Wyandotte Street Art Fair 2024
5. WOW 360 2024 Event Agreement
6. Conz Productions Event Agreement 2024
7. Sale of Former 227-315 Goddard
8. Emergency Replacement of DPS Air Compressor
9. Bid Award #4861: Lawn Cutting Services at BASF Park & Oakwood Cemetery

BILLS & ACCOUNTS

REPORTS & MINUTES

WMS Commission 1/10/2024

Beautification Commission 01/04/2024

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

NEXT MEETING OF THE CITY COUNCIL: FEBRUARY 5, 2024

ADJOURNMENT

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, January 8, 2024 and was called to order at 6:30pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Christopher Calvin, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: Councilperson Robert Alderman; Theodore Galeski, City Assessor

Also Present: Todd Browning, City Treasurer; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARING

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2024-1 MINUTES

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED that the minutes of the meeting held under the date of December 18, 2023, be approved as recorded without objection.

Motion unanimously carried.

2024-2 SPECIAL EVENTS REQUEST: TASTE OF DOWNRIVER

By Councilperson Calvin, supported by Councilperson Crayne

WHEREAS the Special Events Coordinator has received an application from the Southern Wayne County Regional Chamber (SWCRC) to hold a “Taste of Downriver” event on August 13th, 2024, from 6:00PM-9:00PM.

BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:

- a. Permission to utilize city sidewalks and property
- b. Permission to utilize sidewalk space/property along Biddle Avenue
- c. Permission to use the parking Lot next to the Vault for a dumpster to be rented from DPS by the SWCRC

BE IT FURTHER RESOLVED that the SWCRC will comply with the following:

- If there are any costs for any city staff/material/property for said event, SWCRC will be responsible for those fees
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The SWCRC will be responsible for clean-up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the SWCRC must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried

2024-3 SPECIAL EVENTS REQUEST: HOLY COW CAR SHOWS

By Councilperson Calvin, supported by Councilperson Crayne

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of City property for Holy Cow Creamery/Adventure 94 LLC in Wyandotte asking permission to use the city property behind their current parking lot at 939 Ford Avenue to have car shows throughout the spring, summer and fall months. See attached application and details.

Holy Cow Creamery/Adventure 94 LLC - 939 Ford Ave

May 2024-August 2024

Vehicles in the car show may park on the city property grass area of Electric and extend south of the Holy Cow Creamery to Cedar Street.

This event has been reviewed and approved by the Department of Public Service, Department of Recreation, Police Department and Fire Department with the recommendation they sign a hold harmless agreement created by the Legal Department and add the city of Wyandotte to their insurance policy.

Motion unanimously carried

2024-4 SPECIAL EVENTS REQUEST: WYANDOTTE FAMILY CHURCH

By Councilperson Calvin, supported by Councilperson Crayne

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of City property for the Wyandotte Family Church Week Bash at Bishop Event to be held at Bishop Park & Pavilion Area on June 29, 2024 from 12-3pm & June 30, 2024 from 10-2pm, and BE IT FURTHER RESOLVED that the Wyandotte Family Church will comply with the following:

- If there are any costs for any city staff/material/property for said event, Wyandotte Family Church will be responsible for those fees no later than 30 days after said event date
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The Wyandotte Family Church will be responsible for clean-up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that Wyandotte Family Church must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried

NEW BUSINESS

2024-5 CITIZEN COMMUNICATIONS: VARIOUS CITY ISSUES - J. LENARD

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED that the communication from Joseph M. Lenard regarding various City issues be received and placed on file.

Motion unanimously carried

2024-6 APPOINTMENT: CULTURAL & HISTORICAL COMM. – M. MCDONALD

By Councilperson Calvin, supported by Councilperson Crayne

WHEREAS, Anne Ronco has fulfilled her term on the Cultural and Historical Commission and is not seeking to be reappointed; and

WHEREAS, the Mayor and City Council thank Ms. Ronco for her many years of service;

RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Malissa McDonald of 344 Chestnut St., Wyandotte, MI to the Cultural and Historical Commission. Term to expire April 2027.

Motion unanimously carried

2024-7 APPOINTMENT OF CITY PROSECUTOR – M. ZICK

By Councilperson Calvin, supported by Councilperson Crayne

WHEREAS, William R. Look, P.C. currently provides prosecutorial services as part of his contractor as the City Attorney for the City of Wyandotte; and

WHEREAS, Mr. Look wishes no longer provide prosecutorial services; and

WHEREAS, Matthew A. Zick of the Zick Law Offices has submitted a proposal to provide prosecutorial services;

THEREFORE BE IT RESOLVED, that the City Council concurs with the recommendation of Mayor DeSana to retain the prosecutorial services of Zick Law Offices, for a one-year period commencing from January 9, 2024 through January 8, 2025. The terms of the agreement will be \$35,000 annually, paid every two weeks, plus incidental expenditures. Funds to come from Account Number 101 136 825 331; and

BE IT FURTHER RESOLVED, that the contract between the City of Wyandotte and William R. Look, P.C., is amended to no longer include prosecutorial services and compensation amended to \$2,884.62; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the contract between the City of Wyandotte and Zick Law Offices, as well as execute the amendment to the contact between the City of Wyandotte and William R. Look P.C.

Motion unanimously carried

2024-8 COMPLIANCE WITH PA 152 OF 2011, AS AMENDED

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED that Council concurs with the recommendation of the City Administrator to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, and subsequently reaffirmed on May 20, 2013, November 29, 2013, December 15, 2014, and December 21, 2015, November 21, 2016, December 4, 2017, November 19, 2018, November 18, 2019, November 23, 2020, November 1, 2021, and December 5, 2022.

BE IT FURTHER RESOLVED that Council acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription drug insurance costs for its employees with the remaining medical and prescription drug costs being borne by the employees.

Motion unanimously carried

2024-9 RECREATION MASTER PLAN FOR 2024-2028

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby APPROVES the Recreation Master Plan for 2024-2028.

Motion unanimously carried

2024-10 RIVERVIEW LANDFILL AGREEMENT

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED That Council agrees with the recommendation of the City Engineer and approves the landfill waste disposal agreement with the City of Riverview. Disposal fees will be paid from account 290-448-825-480.

BE IT FURTHER RESOLVED, the Finance Department shall prepare a budget amendment for a fund balance transfer of \$26,000 to account 290-448-825-480.

Motion unanimously carried

2024-11 BILLS & ACCOUNTS

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED that the total bills and accounts of \$3,166,465.66 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Recreation Commission Meeting 11/14/2023 & 12/12/2023

WMS Commission 12/20/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**ADJOURNMENT****2024-12 ADJOURNMENT**

By Councilperson Calvin, supported by Councilperson Crayne

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 6:52pm.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

Item Number: #1
Date: January 22, 2024

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of December 18, 2023, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # 2

ITEM: Rezoning Application for 1788, 1790, 1792 and 1794 Oak

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The Engineering and Building Department received a request from Brent Mikulski, owner, to rezone the property at 1788, 1790, 1792 & 1794 Oak Street, Wyandotte. The applicant is requesting to have the property rezoned from a Multiple Family Residential District (RM-1A) to Planned Development District (PD) to allow for an office/retail store on 1st floor and residential units on 2nd floor (existing).

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Refer the Rezoning Application to the Planning Commission for the required public hearing.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Planning Commission to set up a public hearing for review and comments, and make a recommendation to the City Council.

LIST OF ATTACHMENTS:

1. 1790 Oak Rezoning Application

RESOLUTION

Item Number: #2
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the application for rezoning of the property known as 1788, 1790, 1792 & 1794 Oak Street, Wyandotte is hereby referred to the Planning Commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Residential: \$200.00
Commercial: \$300.00
Plan Development \$1,000.00

CITY OF WYANDOTTE
3200 Biddle Avenue
Wyandotte, Michigan 48192
734.324.4551

APPLICATION FOR REZONING

INSTRUCTIONS TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 1788, 1790, 1792, & 1794 Oak between 17th
STREET ADDRESS STREET
and 20th on the North side of the street, and is known as lot(s) number
STREET N-S-E-W
215 & 216 of Baisely Park Subdivision Subdivision,
Lot Size .15 Acre

The property is owned by:


Name Brent Mikulski Street Address _____
City Canton State MI Zip 48188
Phone # _____

PRESENT ZONING: MR Rm-1A REQUESTED ZONING: Office PD

It is proposed that the property will be put to the following use: General Office/Administrative

****REQUIRED FOR P-1 or RM-1A****
Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

****OPTIONAL****
I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant:  Address: _____
Canton, MI 48188

OFFICE USE ONLY

Receipt # _____ Date: 01/12/24

Engineer's Signature 

Subject: Planned Development District Rezoning Request

Date: January 2, 2024

Address: 1792 Oak Street

Landlord: Brent Mikulski/Oak Street Properties

Tenant: Emma Greene/Detroit Greens Market

Space will be utilized as the administrative office for Detroit Greens Market. Their specialized online and traditional market consists of high-end Mom & Baby Clothing, Bath & Body, and Houseware/Kitchen Goods. Additionally, Detroit Greens Market utilizes an offsite kitchen to offer a variety of baked goods. The Administrative Office will include various displays of items offered. (see photos below)

It is anticipated that the space will be occupied by up to two or three people, between five to seven days per week.





NOTIFICATION

Nonconformance of Proposed Building or Occupancy

OF23-0105

10/18/2023

APPLICANT

Emma Greene

Wyandotte, MI 48192

OWNER

Brent C Mikulski

Canton, MI 48188

RE: 1790 OAK

In accordance with §190.370 of the Zoning Ordinance, you are hereby notified that your application, dated October 15, 2023, for a **Certificate of Occupancy for a gift store** on LOTS 215 AND 216 BAISLEY PARK SUB, in a RM-1A zoning district does not comply with Sections 190.080, 190.081 and 190.324.R.1 of the Ordinance, which requires:

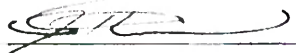
Sections 190.080 and 190.081:

A gift store is not a principal use permitted or a special use permitted in a RM-1A zoning district.

Section 190.324.R.1:

A minimum of 10 parking spaces required for existing 3 units and proposed use, if allowed at 1792 Oak, where only 5 parking spaces exist.

If you should have any questions regarding this Notification, please contact Joe Mayhew @ 734-324-4525 or email jmayhew@wyandottemi.gov.


Jesus R. Plasencia
City Engineer

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # **3**

ITEM: Toshiba Copiers Contract Extension

PRESENTER: David Fuller

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Our existing Toshiba contracted high speed/high volume multi-function printers, commonly referred to as copiers, have met the enterprise needs of multiple city departments since 2018. A contract extension has been offered for the next 63 months allowing us to keep the current in-place solutions while making modifications to the city's benefit. All copiers will be placed on the extension, high-usage copiers will be replaced, printing allocations will be adjusted, and additional departments will receive copiers to replace costly unsupported printers. The monthly expense of \$3,745.00 represents about a \$200 per month savings with the aforementioned enhancements and with little operational disruption.

STRATEGIC PLAN/GOALS: Per the City of Wyandotte's mission statement, to excel technologically and to be financially responsible.

ACTION REQUESTED: Authorize signing of the submitted contract extension for city multi-function printers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Use existing budgeted funds designated for printing for each department.

IMPLEMENTATION PLAN: Work with vendor to replace designated and relocate existing equipment as per the agreement.

LIST OF ATTACHMENTS:

1. CITY OF WYANDOTTE-WYANDOTTE Supplement Agreement Dec 2023
2. 2451671 City of Wyandotte Short IPA Agrmt and Exhibits
3. 2379289 City of Wyandotte Short IPA Agrmt and Exhibits
4. City of Wyandotte Toshiba Contract - Vendor Signed
5. City Attorney Approval

RESOLUTION

Item Number: #3
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Director of Information Technology to approve the contract extension between the City of Wyandotte and Toshiba Business Solutions for multi-function printers at the monthly cost of \$3,745.00 for 63 months from currently budgeted funds to meet the City's strategic goals.

BE IT FURTHER RESOLVED that Council authorizes Mayor and Clerk to execute all necessary documents pertaining to the extension of said contract.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____



LEASE WITH MAINTENANCE SUPPLEMENT



FINANCIAL SERVICES

SUPPLEMENT NUMBER

APPLICATION NUMBER

AGREEMENT NUMBER

500-0685042-000

CUSTOMER CONTACT INFORMATION

Legal Company Name: City of Wyandotte	Fed. Tax ID#: 38-600474
Contact Person: Dave Fuller	Bill-To Phone: (734) 324-7106 Bill-To Fax:
Billing Address: 3200 BIDDLE AVE	City, State - Zip: WYANDOTTE, MI 48192
Equipment Location: (if different than above)	City, State - Zip:

TBS LOCATION

Contact Name: Jackie St.Germain	Location: Jackie StGermain
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EQUIPMENT DESCRIPTION

ITEM DESCRIPTION	MODEL NO.	SERIAL NO.	STARTING METER

See attached form (Schedule "A") for Additional Equipment See attached form (Billing Schedule) for Additional Equipment/Payment Schedule

EQUIPMENT REMOVED FROM ABOVE-REFERENCED AGREEMENT AND/OR PREVIOUS SUPPLEMENT(S), AS APPLICABLE

ITEM DESCRIPTION	MODEL NO.	SERIAL NO.	ENDING METER
Toshiba e-STUDIO3015AC	Toshiba e-STUDIO3015AC	SCNJH44973	
Toshiba e-STUDIO5506ACT	Toshiba e-STUDIO5506ACT	SCHHH29800	
Toshiba e-STUDIO5516ACT	Toshiba e-STUDIO5516ACT	SC1KH11530	
Toshiba e-STUDIO5516ACT	Toshiba e-STUDIO5516ACT	SC1KH11028	

TERM (Complete One Term Option)

63 Mos. Standalone – Term applies to this Supplement only.
Mos. Coterminous – The end of term of this Supplement shall coincide with the end of term set forth in the above-referenced Agreement and/or previous supplement(s), as applicable.

PAYMENT (Complete One Payment Option) (Note: The lease contract payment period is monthly unless otherwise indicated.)

Payment Amount*: \$	(amounts due under this Supplement only).	<i>*plus applicable taxes</i>	Origination Fee: Up to \$99.00
Consolidated Payment Amount*: \$ 3,745.00 (amounts due under this Supplement, the above-referenced Agreement, and/or previous supplement(s), as applicable).			

ALLOWANCES & EXCESS IMAGES (Select One Option) (Note: If no box is checked, then Allowances and Excess Images shall apply to the Equipment on this Supplement only.)

<input type="checkbox"/> Amounts apply to the Equipment on this Supplement only.	B&W Images Included	55,000	Excess B&W Images billed at*: \$ 0.00680
<input checked="" type="checkbox"/> Amounts apply to the Equipment on this Supplement, together with the Equipment listed on the above-referenced Agreement and/or previous supplement(s), as applicable.	Color Images Included	17,000	Excess Color Images billed at*: \$ 0.04460
	Scan Images Included		Excess Scan Images billed at*: \$
Excess Images billed: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually	B&W Print Images Included		Excess B&W Print Images billed at*: \$
	Color Print Images Included		Excess Color Print Images billed at*: \$

LESSOR ACCEPTANCE

Toshiba Financial Services	Signature:	Title:	Date:
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CUSTOMER ACCEPTANCE

This is a Supplement to the above-referenced Agreement between Lessor and Customer, all the terms and conditions of which are incorporated herein by reference, to establish a separate agreement as to the Equipment described herein. Upon the execution of this Supplement, Customer hereby agrees to lease from Lessor the Equipment described above. By signing below, Customer certifies that it has reviewed and does agree to all terms and conditions of the Agreement and this Supplement. In the event there is a conflict between the terms of the Agreement and the terms of this Supplement, the terms of this Supplement shall prevail.

Name: Dave Fuller	Signature: X	Title: IT	Date:
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AM-2.0.0

SALES PACKET NUMBER

DATE

Sales Representative: Jackie St.Germain

12/19/2023

CUSTOMER INFORMATION

Customer Name: City of Wyandotte	Customer Contact: Dave Fuller		
Billing Address: 3200 BIDDLE AVE	Phone #: (734) 324-7106	Ext.	Customer PO #:
Suite #:	Meter Contact: Dave Fuller		Meter Phone: (734) 324-7106
City: WYANDOTTE	State: MI	Zip: 48192	Meter Email: dfuller@wyandottemi.gov

METER COLLECTION CHOICES:

Let your printers and copiers do the reporting for you.



What is Toshiba's Automated Meter Read Program (AMR)? As part of your service contract with TBS, you are required to report usage data for all your printers, copiers, and multifunction devices. With manual reporting, you must go to each device, record the serial numbers and meter readings, and submit this information via email, fax or phone. Toshiba's AMR program automatically gathers usage data for each device and sends it securely to TBS at scheduled intervals. The result is more accurate and timely reporting, fewer billing errors, and less busy work for you.

How much does Toshiba AMR cost me?

Nothing. Ever.

What information does AMR gather?

The automated meter reading system captures all required information for billing purposes; Machine model, Serial number, and usage information.

Is the transmission secure?

Yes. Data is completely secure.

Toshiba Business Solutions IT Team will work with you to set up equipment meter collections in the priority listed below:

1 Automated Meter Read (e-Bridge CloudConnect)

Your Toshiba system will be equipped with two-way communication capabilities. TBS will provide updates, system back ups, and meter collection automatically. Equipment MUST be connected to your network.

2 Automated Meter Read (On Site Software)

TBS will provide free AMR software that will automatically pull meter information and input into TBS billing system. Equipment MUST be connected to your network.

3 Meters Online (MOL)

An automatic meter request is sent to the End User directly from the TBS billing system. End User collects the meter readings and goes to <http://meters.toshiba.com> and enters the meters online manually. All meters submitted via online are electronically imported into the TBS billing with no manual entry or interaction by TBS.

TBS may charge a fee to recover the cost of meter collections if meters are not submitted through the automated website. TBS reserves the right to convert Customer to a flat fee, based upon the greater of a specific unit's historical average volume or the device type's midpoint manufacturer recommended volume, if meters are not made available for the device(s) after 3 consecutive billing periods.

ELECTRONIC INVOICING CHOICE:

Toshiba is committed to the environment through its worldwide green initiatives. One of the primary goals of Toshiba's green initiatives is environmental management through corporate social responsibility. One of TBS's Eco-Innovation initiatives is to convert to electronic invoicing whenever possible. Converting to electronic invoicing will enable TBS to decrease its consumption of environmental resources tremendously.

Please select if you will accept Electronic Invoices when possible: Yes No

Upon receipt of first TFS Lease invoice, visit www.financing.eportaldirect.com or call 1-800-328-9092 to register.

Please select preferred Electronic Invoice Method (TBS Invoices Only):

Email Attachment Only:
PDF copy of invoice sent to email listed below

Invoice Portal Access:
Link to web portal allowing invoicing viewing and E-Pay option. Email will be sent with link when new invoices generate.

Email Address for invoice notifications: dfuller@wyandottemi.gov

CUSTOMER ACCEPTANCE:

Print Name: Dave Fuller

Signature:

Title: IT

Date:



CONNECTIVITY OPTIONS AGREEMENT

CA-1.0.0

Sales Representative: Jackie St.Germain

SALES PACKET NUMBER

EFFECTIVE DATE

12/19/2023

CUSTOMER INFORMATION

Customer Name: City of Wyandotte	Customer Contact: Dave Fuller
Billing Address: 3200 BIDDLE AVE	Phone #: (734) 324-7106 Ext. Customer PO #:
Address 2:	IT Contact: Dave Fuller IT Phone #: (734) 324-7106
City: WYANDOTTE State: MI Zip: 48192	eMail: dfuller@wyandottemi.gov

CONNECTIVITY OPTIONS (Check All That Apply)

OPTION A: Network Administrator Integration and Training FREE (\$400 VALUE) (Remote)

Includes basic device configuration, print driver installation on up to three workstations and administrator training. Additional Professional Services will be billed at published TBS Professional Services rates. Includes Remote Orientation of an Administrator to controller on their network, installation of 3 workstations for printing, scanning, and PC faxing. Connection Project not to exceed 2 hours. Any additional time required beyond 2 hours will be billed at current Professional Services Rates. If less than 2 hours is required, no time is banked for future use. Includes installation of Re-Rite on client server, configuration of 6 advanced scanning workflows; Word, Excel, Text Searchable PDF, PDF Form, Slim PDF, Secure PDF. Workflows include one Advanced Scanning Template Group, 6 Templates, and 4 Re-Rite workflows, all delivered to a common output folder. One hour of MFP Training - No more than 5 users per session - Training covers basic copier functions, printing, and scanning.

OPTION B: Custom Network Integration - Variable / Additional Charges

	Qty	Charge	Unit Description
• Base Device Configuration - Setup of Network Protocols on Device			Device
• Print Driver Installation			Workstation
• PC Fax Driver Installation			Workstation
• Print Driver and PC Fax Driver on same Workstation			Workstation
• Scan to Copier Controller			Scanning Template
• Scan to Network Folder			Scanning Template
• Scan to Email - Initial Setup of communication to local SMTP server			Initial Setup
- Additional Setup per Scanning Template			Scanning Template
- Off-site SMTP Server			Hour Until Completion
- Additional Setup per Scanning Template			Scanning Template
• Incoming Fax Routing to Copier Controller			Fax Destination
• Incoming Fax Routing to Network Folder Location			Fax Destination
• Incoming Fax Routing to Email - Initial Setup of SMTP Server			Initial Setup
Communication to a Local SMTP Server			
- Additional Setup per Destination			Destination
- Off-site SMTP Server			Hour Until Completion
- Additional Setup per Destination			Destination
• User Code Enforcement			10 User Codes
• Copier Configuration Backup and Restore			Backup/Restore Event

Total Connectivity Fee:

Note: Any Additional Connectivity Services performed not specified above will be billed at a rate of: \$200.00 per hour. Connectivity support may be completed remotely or on-site at the discretion of TBS. Support covers initial installation only.

CUSTOMER ACCEPTANCE

You hereby acknowledge and agree that your electronic signature above shall constitute an enforceable and original signature for all purposes.

By signing this agreement, the customer acknowledges that he/she has read and understood the statement of work and terms and conditions of this agreement.

Print Name: DAVE FULLER	Signature: X	Title: Director Information Tech	Date:
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DECLINATION

Customer certifies that they have read the statement of work and that they have decided to decline all assistance from TBS regarding the installation of their copier/printer. TBS is under no obligation and has no liability concerning any aspect of the installation process.

Print Name:	Signature: X	Title:	Date:
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TBS ACCEPTANCE

Print Name:	Signature: X	Title:	Date:
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STATEMENT OF WORK

This Statement of Work for Connectivity & Security Options outlines the services and deliverables for the planned implementation. This Statement of Work is intended to detail the obligations of Toshiba Business Solutions (TBS) and the Customer.

CONNECTIVITY OPTIONS - WORK TO BE PERFORMED

Option B: Covers the selected work only. Additional Professional Services fees apply for any additional work at the current TBS Professional Services rates.

Base Device Configuration Includes:

1. Verify proper network settings, i.e., print queue configuration, TCP/IP address, etc.
2. Connect base unit to customer's network via customer supplied/installed cabling.
3. Perform color calibration on base unit and RIP device.

Print Driver Installation Includes:

1. Install print drivers onto designated workstations (up to three – Option A or as specified in Option B.)
2. Confirm print capabilities via standard print driver test page.

Administrator Training Includes:

1. Training on base unit, print driver and RIP software.
2. Orientation of the administrator to the print controller on the network.

While Toshiba print drivers are compatible with most common office applications, TBS does not provide training on specific printing applications.

STATEMENT OF WORK ASSUMPTIONS

The following are the assumptions on which this Statement of Work is based. If any of these assumptions either change or are incorrect, changes to the Statement of Work may be required, which may result in changes to the Connectivity Services fee. Please review this section to make sure these assumptions are correct.

1. Client is responsible for ensuring that all applications and data are successfully backed up prior to TBS beginning work. TBS is not responsible for any lost information.
2. Building environmental conditions are within equipment specifications for airflow, temperature, humidity, and electrical quality.
3. Cabling and WAN Data Communication Lines are properly installed and tested. TBS is not responsible for any improper cabling or issues involving telecommunications lines. All troubleshooting and corrective action will be billed outside of this SOW on a time and materials basis.
4. TBS is not responsible for any conflicts with existing hardware that is no longer supported by the manufacturer.
5. TBS is only responsible for integration tasks outlined in this Statement of Work. Any work outside of this SOW will be handled through a Change Order Request Process, which may require additional billable time and materials. Customer will be informed before any out of scope work is performed.
6. Customer will provide systems personnel for the project familiar with all aspects of Customer's enterprise configuration – security, remote access, domain structure, WAN/LAN connectivity, applications used for this particular project – to work in conjunction with TBS on this implementation. Additionally, a desktop technician may be required to perform client-side duties.
7. All software being utilized is registered and authentic.
8. Equipment is connected to a dedicated power source per product specifications furnished by TBS.
9. All network addresses, print queue names and printer names, etc. are available upon request.

TERMS AND CONDITIONS

The following Terms and Conditions are an amendment to the TBS Maintenance contract. In the event that the Customer has declined a Maintenance contract, the following Terms and Conditions do not apply to this agreement.

Toshiba products and software are warranted to be compatible with hardware and operating systems listed on product specification sheet at time of installation. TBS does not guarantee compatibility with future operating systems or hardware.

Inclusions – Hardware: Service calls, replacement parts for connected devices that allow the equipment to interface with PC's and networks, e.g. printer interface cards, NIC cards, print controllers, print/scan enablers or any other items that enhance the functionality of these products.

Diagnosis of device failures will be limited to confirmation of print capabilities with a laptop computer connected via a crossover cable using a standard print driver test page.

Inclusions – Software: Service calls required as a result of the failure of Toshiba software. Upgrades to Toshiba software are included.

Service Availability: Service calls performed during normal business hours, Monday through Friday, 8:00am to 5:00pm, excluding company holidays.

Exclusions:

1. Electrical work external to the equipment.
2. Charges to install or improve telephone lines.
3. Charges to improve electrical service and/or network lines.
4. Network wiring to improve or connect the hardware to a computer or network.
5. Service necessitated as a result of malfunction of equipment when unauthorized parts, attachments, or conflicting software is used with the equipment.
6. Service necessitated as a result of alterations, malfunctioning computer or network hardware and/or operating systems.

In such event, TBS reserves the right to terminate the maintenance contract if it is determined that such changes, alterations or malfunctions make it impractical to continue to service the equipment.

7. Reinstallation of drivers and/or installation of connected devices due to changes in computer and/or network operating systems, system configuration, addition/upgrades to application software or malfunction of devices.

8. Reinstallation/service required due to the relocation of equipment.

Excluded services will be invoiced to the Customer at TBS's normal hourly labor rate then in effect for Digital Systems Integration Services.

**REMOVAL REPORT****RR-2.0.0**

SALES PACKET NUMBER	DATE
	12/19/2023

Sales Representative: Jackie St.GermainCustomer Name: City of Wyandotte

This document must be completed and signed by both the customer and a Toshiba Business Solutions (TBS) representative prior to any removal and disposition of equipment from the customer's premises.

EQUIPMENT DETAILS

Physical Location: 27TH DISTRICT COURT			
Address: 2015 BIDDLE AVE		Phone #: (734) 324-7106	Ext. Fax #:
Address 2:		Contact: Dave Fuller	
City: WYANDOTTE	State: MI	Zip: 48192	email: dfuller@wyandottemi.gov
Leasing Company: Toshiba Financial Services	Lease #: 500-0568499	Make/Model: Toshiba e-STUDIO3015AC	EOL Option: Declined
Removal Type: Upgrade	Disposition: Return to Lease Company	Serial #: SCNJH44973	EOL Charge:
Buyout Type: Upgrade to Return	Paid By:	Replaced By: Toshiba e-STUDIO5525ACG	

Physical Location: SUITE 200, ENGINEERING			
Address: 3200 BIDDLE AVE		Phone #: (734) 324-7106	Ext. Fax #:
Address 2:		Contact: Dave Fuller	
City: WYANDOTTE	State: MI	Zip: 48192-5937	email: dfuller@wyandottemi.gov
Leasing Company: Toshiba Financial Services	Lease #: 500-0568499	Make/Model: Toshiba e-STUDIO5506ACT	EOL Option: Declined
Removal Type: Upgrade	Disposition: Return to Lease Company	Serial #: SCHHH29800	EOL Charge:
Buyout Type: Upgrade to Return	Paid By:	Replaced By: Toshiba e-STUDIO5525ACG	

Physical Location: SUITE 100, CITY CLERK			
Address: 3200 BIDDLE AVE		Phone #: (734) 324-7106	Ext. Fax #:
Address 2:		Contact: Dave Fuller	
City: WYANDOTTE	State: MI	Zip: 48192-5937	email: dfuller@wyandottemi.gov
Leasing Company: Toshiba Financial Services	Lease #: 500-0568499	Make/Model: Toshiba e-STUDIO5516ACT	EOL Option: Declined
Removal Type: Upgrade	Disposition: Return to Lease Company	Serial #: SC1KH11530	EOL Charge:
Buyout Type: Upgrade to Return	Paid By:	Replaced By: Toshiba e-STUDIO5525ACG	

Physical Location: SUITE 300, ADMINISTRATION			
Address: 3200 BIDDLE AVE		Phone #: (734) 324-7106	Ext. Fax #:
Address 2:		Contact: Dave Fuller	
City: WYANDOTTE	State: MI	Zip: 48192-5937	email: dfuller@wyandottemi.gov
Leasing Company: Toshiba Financial Services	Lease #: 500-0568499	Make/Model: Toshiba e-STUDIO5516ACT	EOL Option: Declined
Removal Type: Upgrade	Disposition: Return to Lease Company	Serial #: SC1KH11028	EOL Charge:
Buyout Type: Upgrade to Return	Paid By:	Replaced By: Toshiba e-STUDIO5525ACG	

Special Instructions:	
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 SEE ATTACHED REMOVAL REPORT SCHEDULE FOR ADDITIONAL REMOVED DEVICES

Total End of Life Security Option Charges: \$0.00
DECLINATION
 Customer certifies that they have read the Security Options and that they have decided to decline all assistance from TBS regarding enhanced security on their copier/printer. TBS is under no obligation and has no liability concerning data security on said device. It is the Customer's sole and exclusive responsibility to assure that all data from all disk drives or magnetic media are erased prior to disposition of equipment.

Print Name: Dave Fuller	Signature: X	Title: IT	Date:
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CUSTOMER ACCEPTANCE

You hereby acknowledge and agree that your electronic signature above shall constitute an enforceable and original signature for all purposes.

By signing this agreement, the customer acknowledges that he/she has read and understood the statement of work and terms and conditions of this agreement.

Print Name: Dave Fuller	Signature: X	Title: IT	Date:
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TBS ACCEPTANCE

Print Name:	Signature: X	Title:	Date:
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TERMS AND CONDITIONS

FOR ALL ITEMS WITH REMOVAL TYPE OF: CUSTOMER OWNED

The customer representative signed below attests that the above equipment is owned by the customer and is free and clear of any liens or encumbrances. Upon completion of the associated sale, the title and ownership of this equipment is transferred to TBS.

FOR ALL ITEMS WITH A BUYOUT TYPE: PAID BY TBS TO CUSTOMER-AMOUNT TO BE PAID TO CUSTOMER \$0.00

The customer representative acknowledges that said equipment is leased and that the amount paid to customer and disposition, as indicated, of said equipment and its condition will fulfill its contractual obligations under the lease. If for any reason the amount paid to customer does not satisfy the contractual obligations, the customer assumes any remaining liability with the Leasing Company. It is the responsibility of the customer to provide return instructions. If said equipment cannot be returned until the end of the lease term, the customer must notify the Leasing Company in writing in accordance to the terms of the agreement prior to the end of the lease term. Failure to follow this disposition process could result in additional charges. Toshiba Business Solutions does not assume and will not be financially responsible for any lease renewal payments or additional fees or penalties incurred on the lease referenced above for any reason.

EOL OPTION DEFINITIONS

Basic Security: Includes HDD data scrub to DOD standards (5220-22m), NVRAM and Fax Data Scrub, Reloading System Firmware.

Advanced Security: Includes removing and returning uncleansed HDD to customer, Installing new HDD, NVRAM and Fax Data Scrub, Reloading System Firmware.

Remove and Return: Includes removing and returning uncleansed HDD to customer. This option is only available on customer owned devices.

Optimal Security: Includes removal and destruction of HDD, Installing new HDD, NVRAM and Fax Data Scrub, Reloading System Firmware.

Declined: Customer has declined any assistance from TBS regarding their data and is solely responsible for data security.

No Hard Drive: The device has no hard drive.

Has Secure HDD: Removed device has built in data overwrite and Customer does not require scrubbing or removal

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # 4

ITEM: Wyandotte Street Art Fair 2024

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: The 63rd Annual Wyandotte Street Art Fair will be held on July 10-13 2024. This letter is sent to request that the Public Works Department be notified to close Biddle Avenue, from Oak to Eureka, for the 2024 Wyandotte Street Art Fair from Sunday, July 7, starting at 12:01 AM through Monday, July 15, 8 AM. North and southbound traffic will be rerouted on Third Street with detours at Oak Street and Eureka, all truck traffic to be rerouted to M-85 (Ford Street) via Eureka or Ford (Northline).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

Also, the Wyandotte Street Art Fair would like to request the following:

1. Use of city sidewalks to be used during the Art Fair only, July 9-15 (inclusive of set up and tear down dates), with permission to extend only to those merchants who have been issued a permit by the Art Fair Committee/Special Events Office.

Merchants are not authorized to subcontract their space and enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Sidewalks to be closed are as follows:

Biddle Avenue, Eureka to Chestnut Street

Oak Street, Van Alstyne to Third Street

Elm Street, Van Alstyne to Third Street

Maple Street, Van Alstyne to Third Street

Sycamore Street, Van Alstyne to Third Street

**Eureka Road, Van Alstyne to Third Street
First Street, Oak to Maple**

- 2. Use of Parking Lot #10 on First Street for vendor/merchant participation and entertainment stage.**
- 3. Use of the waterfront parking lot #1 for patron parking. Funds from this lot are to be returned to the nonprofit/organization with a percentage to be donated to the Wyandotte Street Art Fair.**
- 4. Use of the grassy lot at Elm & First Street to hold a children's craft/entertainment area at the Wyandotte Street Art Fair. Vendors in and around that area are to be authorized by the Wyandotte Street Art Fair Committee/Staff.**
- 5. Use of Elm from the alley to Biddle Avenue and First Street from Oak to Elm for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff.**
- 6. Use of Parking Lot #9 (Northwest corner of 2nd Street and Maple) from July 10-13, 2024, to be used for crafter/vendor parking. All vendors that will use this lot will have parking passes noting their participation in the event.**
- 7. Use of Parking Lot #11 for a non-profit group/organization from July 10-13, 2024, as a parking lot with a fee. Funds from this lot are to return to the non-profit/organization, with a small percentage to be donated to the Wyandotte Street Art Fair.**
- 8. Use of the Wyandotte City Hall Parking Lot (the area closest to Third Street) from July 10-13,2024, as a parking lot with a fee for the benefit of the Wyandotte Goodfellows and Old Time Ballplayers.**
- 9. Use of Biddle Avenue, from Eureka to Plum Street, as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.**
- 10. Use of 20 spaces in the city lot across from the DCA during the fair are to be used for artist parking from July 10-13, 2024.**

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Wyandotte Street Art Fair Expense Account - 285-225-925-860 - \$120,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the necessary departments.

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #4
Date: January 22, 2024

RESOLUTION by Councilperson _____

WHEREAS Council approves the scheduling of July 10-13, 2024, as the official dates for the 2024 Wyandotte Street Art Fair and the closure of Biddle Avenue, from Oak to Eureka, from Sunday, July 7, starting at 12:01 AM through Monday, July 15, 8 AM, to hold said event.

BE IT RESOLVED that Council designates the Chief of Police to apply to the Wayne County Office of Public Service for a road closing permit and is authorized to sign said street closing permit document on behalf of the City of Wyandotte and that the City of Wyandotte assumes responsibility for all damage claims which may arise from the road closing; AND

BE IT FURTHER RESOLVED that the Department of Public Service, WFD, & WPD shall be notified that north- and south-bound traffic will be rerouted on Third Street with detours at Oak Street and Eureka and all truck traffic shall be rerouted to M-85 (Ford Street) via Eureka or Ford (Northline) for placement of signage and to reroute emergency vehicles; AND

BE IT FURTHER RESOLVED that Council grants the following permissions:

1. Use of city sidewalks to be used during the Art Fair only, July 9-15 (inclusive of set up and tear down dates), with permission to extend only to those merchants who have been issued a permit by the Art Fair Committee/Special Events Office.

Merchants are not authorized to subcontract their space and enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Sidewalks to be closed are as follows:

Biddle Avenue, Eureka to Chestnut Street
Oak Street, Van Alstyne to Third Street
Elm Street, Van Alstyne to Third Street
Maple Street, Van Alstyne to Third Street
Sycamore Street, Van Alstyne to Third Street
Eureka Road, Van Alstyne to Third Street
First Street, Oak to Maple

2. Use of Parking Lot #10 on First Street for vendor/merchant participation and entertainment stage.

3. Use of the waterfront parking lot #1 for patron parking. Funds from this lot are to be returned to the nonprofit/organization with a percentage to be donated to the Wyandotte Street Art Fair.

4. Use of the grassy lot at Elm & First Street to hold a children's craft/entertainment area at the Wyandotte Street Art Fair. Vendors in and around that area are to be authorized by the Wyandotte Street Art Fair Committee/Staff.

5. Use of Elm from the alley to Biddle Avenue and First Street from Oak to Elm for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff.
6. Use of Parking Lot #9 (Northwest corner of 2nd Street and Maple) from July 10-13, 2024, to be used for crafter/vendor parking. All vendors that will use this lot will have parking passes noting their participation in the event.
7. Use of Parking Lot #11 for a non-profit group/organization from July 10-13, 2024, as a parking lot with a fee. Funds from this lot are to return to the non-profit/organization, with a small percentage to be donated to the Wyandotte Street Art Fair.
8. Use of the Wyandotte City Hall Parking Lot (the area closest to Third Street) from July 10-13,2024, as a parking lot with a fee for the benefit of the Wyandotte Goodfellows and Old Time Ballplayers.
9. Use of Biddle Avenue, from Eureka to Plum Street, as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.
10. Use of 20 spaces in the city lot across from the DCA during the fair are to be used for artist parking from July 10-13, 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # 5

ITEM: WOW 360 2024 Event Agreement

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Speical Events Coordinator

BACKGROUND: WOW 360 Event Productions owner, Josh Cade, The City of Wyandotte Special Events Coordinator and City Administrator have met and agreed to the attached 2024 event hosting agreement for multiple events to take place in the Downtown area. A few changes have been made from previous agreements, including not incorporating 1st and Maple Street in any event layout, which we feel will assist surrounding businesses and the events that take place in that area and in our community.

The attached agreement for 2024 further outlines the specific processes for requesting city services, technology, print marketing and equipment for the event dates, times and locations.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: The Special Events Coordinator is requesting City Council to approve the 2024 WOW 360 Event Hosting agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: WOW 360, LLC shall reimburse all reasonable and foreseeable costs that Wyandotte has incurred for city staff including DPS, WMS, Fire, Police, all equipment / material, and property for the event in full no later than 30 days after the events end date. Any City staff that works overtime and outside of regular operating hours and normal business hours of the City per the standard departmental policies shall be reimbursed by WOW 360 LLC.

IMPLEMENTATION PLAN: Mayor and Clerk shall execute the Agreement. Any additional requests from WOW 360 regarding use of city property, equipment or staff for the events that are made after this request is reviewed and approved by City Council shall be evaluated by the Special Events Coordinator and all necessary Department Heads for approval/denial.

LIST OF ATTACHMENTS:

1. WOW 360 Wyandotte Events 2024 Agreement Packet

RESOLUTION

Item Number: #5
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city sidewalks, streets and property for the 2024 WOW 360 Events to be held on the dates listed below:

WOW 360, LLC is requesting to use City property for the following events:

March 16, 2024: St. Patrick's Day Party and Leprechaun Pub Crawl

No use of city property

May 4, 2024: Cinco Block Party & Pub Crawl

Parking Lot #1 – The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

May 31 -June 2, 2024: Bark on Biddle

Event will utilize Bishop Park from the end of the American Legion to Oak Street, Parking Lot #1 including all city sidewalk space and the grassy area along the waterfront to Elm Street. The event will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space.

Portion of Parking Lot #1 to remain open to public for Business and resident parking. - The waterfront must be able to be accessed from the sidewalk to the fence at the water. There is not to be any blockage or fencing in this area. All fencing of the event should end at the end of the parking lot on the furthest East side.

June 7-9, 2024: Swiggin' Pig

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a "soft closure" will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. – 1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle is not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

August 17, 2024: Wyandotte Wine Crawl

Road Closures will begin at 9:00 AM on Friday. Biddle Avenue will be closed between Oak Street and Eureka Road; Sycamore Street from Biddle to Alley – East; Maple Street from Biddle to Alley – East; Elm Street from Biddle to Alley – East; Sycamore Street from Biddle to Second St.; Maple from Biddle to Alley – West; Elm from Biddle to Alley – West; First Street from Entrance to Parking Lot #11 to Maple Street. Roads will be reopened after the event. Any business in the footprint of the event be given first right to use their storefront. This will be coordinated by the Special Events Coordinator in an application and communicated to the staff of WOW 360 Event Productions timely.

September 20, 2024: Wyandotte Beer Fest

Parking Lot #1. Portion to remain open to public for Business and resident parking. -The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

September 26-29, 2024: Fire & Flannel Fest

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a “soft closure” will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. –1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

October 5, 2024: Tacos, Hops & Tequila

Riverfront Parking Lot #1 and Elm St. from Biddle Avenue to the entrance to Riverfront Parking Lot #1 will be closed starting 6am on Friday and until 11:59pm. Local businesses and/or residents who are in need of access to Riverfront Parking Lot #1 will be given a parking pass 5 days prior to the event and will be asked to utilize parking spaces on Elm Street between Biddle Avenue and Van Alstyne. Passes are available on a first come first serve basis. We ask that the North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

October 26, 2024: 80’s vs. 80’s Halloween Party and Pub Crawl

No use of city property

December 20, 2024: Santa Pub Crawl

No use of city property

December 31, 2024- January 1, 2025: Rockin’ NYE

Area to be used is TBD - The Special Events Coordinator and City Administrator will meet with WOW 360 staff no later than August to determine the best area to use for this event and report to council and needed department heads.

BE IT FURTHER RESOLVED that WOW 360 shall adhere to all terms and conditions as outlined in the WOW 360 LLC 2024 Use of City Property Agreement (Event Hosting Agreement).

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Use of City Property Agreement
WOW 360 LLC
2024

This Agreement is made on the date herein, by and between WOW 360, LLC a Michigan Limited Liability Company located at _____, Wyandotte, MI 48192 and the City of Wyandotte (herein referred to as “Wyandotte”) whose government offices are located at 3200 Biddle Avenue, Wyandotte, MI 48192. This agreement shall be effective on the date of its execution by both Parties.

WOW 360, LLC is requesting to use City property for the following events:

March 16, 2024: St. Patrick’s Day Party and Leprechaun Pub Crawl

No use of city property

May 4, 2024: Cinco Block Party & Pub Crawl

Parking Lot #1 – The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

May 31 -June 2, 2024: Bark on Biddle

Event will utilize Bishop Park from the end of the American Legion to Oak Street, Parking Lot #1 including all city sidewalk space and the grassy area along the waterfront to Elm Street. The event will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space. Portion of Parking Lot #1 to remain open to public for Business and resident parking. - The waterfront must be able to be accessed from the sidewalk to the fence at the water. There is not to be any blockage or fencing in this area. All fencing of the event should end at the end of the parking lot on the furthest East side.

June 7-9, 2024: Swiggin’ Pig

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a “soft closure” will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. – 1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle is not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

August 17, 2024: Wyandotte Wine Crawl

Road Closures will begin at 9:00 AM on Friday. Biddle Avenue will be closed between Oak Street and Eureka Road; Sycamore Street from Biddle to Alley – East; Maple Street from Biddle to Alley – East; Elm Street from Biddle to Alley – East; Sycamore Street from Biddle to Second St.; Maple from Biddle to Alley – West; Elm from Biddle to Alley – West; First Street from Entrance to Parking Lot #11 to Maple Street. Roads will be reopened after the event. Any business in the footprint of the event be given first right to use their storefront. This will be coordinated by the Special Events Coordinator in an application and communicated to the staff of WOW 360 Event Productions timely.

September 20, 2024: Wyandotte Beer Fest

Parking Lot #1. Portion to remain open to public for Business and resident parking. -The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

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Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a “soft closure” will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. –1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

October 5, 2024: Tacos, Hops & Tequila

Riverfront Parking Lot #1 and Elm St. from Biddle Avenue to the entrance to Riverfront Parking Lot #1 will be closed starting 6am on Friday and until 11:59pm. Local businesses and/or residents who are in need of access to Riverfront Parking Lot #1 will be given a parking pass 5 days prior to the event and will be asked to utilize parking spaces on Elm Street between Biddle Avenue and Van Alstyne. Passes are available on a first come first serve basis. We ask that the North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

October 26, 2024: 80’s vs. 80’s Halloween Party and Pub Crawl

No use of city property

December 20, 2024: Santa Pub Crawl

No use of city property

December 31, 2024- January 1, 2025: Rockin’ NYE

Area to be used is TBD - The Special Events Coordinator and City Administrator will meet with WOW 360 staff no later than August to determine the best area to use for this event and report to council and needed department heads.

- The events outlined above shall herein be referred to as “EVENTS”. All rights to the names; St. Patrick’s Party & Leprechaun Crawl, Swiggin’ Pig, 80’s vs 90s Party & Pub Crawl, Bark on Biddle, Cocktail Showdown, Fire & Flannel, Dave & Chuck .5k, Santa Pub Crawl, Rockin’ NYE shall be retained by WOW 360, LLC and WOW 360, LLC shall indemnify, defend, and hold Wyandotte harmless from any claim of infringement of intellectual property rights by third parties with respect to said name.
- All rights to the names; “Wyandotte Wine Crawl” and “Wyandotte Beer Fest” shall be retained by the City of Wyandotte
- The EVENTS shall run on selected days in 2024 as outlined and only space recommended by the City of Wyandotte shall be considered for use. Notwithstanding the foregoing, either party may opt out, for any reason, of the remaining events use of city property by giving written notice to the other party of such intent at any time. The approved use of city property would then be canceled within 30 days of said written notice.

- WOW 360, LLC shall reimburse all reasonable and foreseeable costs that Wyandotte has incurred for city staff including DPS, WMS, Fire, Police, all material, and property for the event in full no later than 30 days after events end date. Any City staff that works overtime and outside of regular operating hours and normal business hours of the City per the standard departmental policies shall be reimbursed by WOW 360 LLC.
- WOW 360, LLC agrees to weight all tents and set up all event items, installations and equipment according to the Wyandotte Fire Department Vendor Regulations for Special Events.
 - Exhibit C - Wyandotte Fire Department Vendor Regulations for Special Events
- WOW 360, LLC event dates for future years must be approved by Mayor and City Council no later than November of the previous year to be included in the event listing for the Welcome to Wyandotte Today Magazine and noted on our social media pages and website. These events will be noted in the events listing in the magazine and any other pages in any of the Welcome to Wyandotte Today publications must be paid for directly by WOW 360, LLC.
- Use of city property for event set-up days and times must be requested along with active event days and approved by Mayor and City Council.
 - Any signage for the events – Yard signs, posters, etc. shall not be placed on city property without receiving permission with approved locations. If signs are approved, they must be picked up and removed by the following Monday. If city staff has to remove these signs there will be a charge of \$50.
- Use of the following City Property is recommended in bold for the 2024 WOW 360, LLC events:
 - Listed in Exhibit A
- Upon proper timely request and completed applications, if available, the City of Wyandotte Municipal Services Department shall permit the use and payment of power and water.
 - Exhibit B – Wyandotte Municipal Services Electrical Application
- Upon proper timely request and completed applications, if available, City of Wyandotte Department of Public Services shall supply, install, uninstall and remove the fencing and barricades for the designated event spaces.
- Upon proper timely request and completed applications, if available, the City of Wyandotte shall permit the rental and payment of the following items:
 - Showmobile: mobile stage
 - Dumpsters
 - Tables, chairs and/or bleachers
 - Golf carts and/or gator utility vehicle.

- WOW 360, LLC shall be responsible for all clean-up, before, during and after the event including but not limited to: Empty trash barrels, sweep event grounds, pick up debris, replenish toilet paper in porta johns, supplying trash bags, clear vendors trash. Clean-up shall encompass the entire event footprint as outlined in Exhibit A including streets, sidewalks, parking lots and all public right-of way.
- WOW 360, LLC shall add the City of Wyandotte and the Downtown Development Authority as an additional insured on their insurance policy.
- WOW 360, LLC shall add the City of Wyandotte and the Downtown Development Authority logos as sponsors of the event on posters, flyers, social media pages and websites.
- The City of Wyandotte and DDA shall include events on city websites. (Removed –publications since that is noted in the agreement already) .WOW 360, LLC must contact any third-party publication directly to run ads for their events.

General Terms

- Indemnification: WOW 360, LLC agrees to defend, indemnify and hold the City of Wyandotte harmless for any and all liability that arises out of the event unless such active arises out of the intentional or grossly negligent conduct of the City of Wyandotte’s agents. In such case, the City of Wyandotte agrees to defend, indemnify and hold WOW 360 LLC harmless for said liability.
- Default: If a party fails to perform the duties set forth herein, said party shall be in breach of this agreement and the non-breaching party may pursue any and all remedies available in law or equity against the breaching party including injunctive relief. If a party shall succeed in pursuing legal action as a result of any breach of this agreement, then the other party shall be responsible for the prevailing party’s costs and reasonable attorney fees incurred as a result of such action. Force Majeure. Neither party will be responsible for fires, strikes, civil disorders, severe inclement weather, acts of threats of terrorism, acts of war or other casualties or events beyond its reasonable control. Upon the occurrence of such an event, the Parties will have the right to cancel or reschedule the Event.
- Intellectual Property Rights: The Parties acknowledge and agree that: (i) the other Party’s Marks, copyrights or other Intellectual Property Rights will remain the sole property of the other Party; and (ii) nothing in this agreement will confer in the Party any title to, right of ownership, or interest in the other Party’s Marks, copyrights or other Intellectual Property, except to the extent provided for herein.

Signatures:

Julie Chan Date

Josh Cade Date

Mayor DeSana Date

Lawrence Stec, City Clerk Date

Exhibit A: 2024 Event Requests

March 16, 2024: St. Patrick's Day Party and Leprechaun Pub Crawl

No use of city property

May 4, 2024: Cinco Block Party & Pub Crawl

Parking Lot #1 – The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

May 31 -June 2, 2024: Bark on Biddle

Event will utilize Bishop Park from the end of the American Legion to Oak Street, Parking Lot #1 including all city sidewalk space and the grassy area along the waterfront to Elm Street. The event will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space. Portion of Parking Lot #1 to remain open to public for Business and resident parking. - The waterfront must be able to be accessed from the sidewalk to the fence at the water. There is not to be any blockage or fencing in this area. All fencing of the event should end at the end of the parking lot on the furthest East side.

June 7-9, 2024: Swiggin' Pig

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a "soft closure" will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. – 1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle is not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

August 17, 2024: Wyandotte Wine Crawl

Road Closures will begin at 9:00 AM on Friday. Biddle Avenue will be closed between Oak Street and Eureka Road; Sycamore Street from Biddle to Alley – East; Maple Street from Biddle to Alley – East; Elm Street from Biddle to Alley – East; Sycamore Street from Biddle to Second St.; Maple from Biddle to Alley – West; Elm from Biddle to Alley – West; First Street from Entrance to Parking Lot #11 to Maple Street. Roads will be reopened after the event. Any business in the footprint of the event be given first right to use their storefront. This will be coordinated by the Special Events Coordinator in an application and communicated to the staff of WOW 360 Event Productions timely.

September 20, 2024: Wyandotte Beer Fest

Parking Lot #1. Portion to remain open to public for Business and resident parking. -The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

September 26-29, 2024: Fire & Flannel Fest

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a "soft closure" will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. –1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

October 5, 2024: Tacos, Hops & Tequila

Riverfront Parking Lot #1 and Elm St. from Biddle Avenue to the entrance to Riverfront Parking Lot #1 will be closed starting 6am on Friday and until 11:59pm. Local businesses and/or residents who are in need of access to Riverfront Parking Lot #1 will be given a parking pass 5 days prior to the event and will be asked to utilize parking spaces on Elm Street between Biddle Avenue and Van Alstyne. Passes are available on a first come first serve basis. We ask that the North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

October 26, 2024: 80's vs. 80's Halloween Party and Pub Crawl

No use of city property

December 20, 2024: Santa Pub Crawl

No use of city property

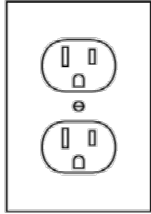
December 31, 2024- January 1, 2025: Rockin' NYE

Area to be used is TBD - The Special Events Coordinator and City Administrator will meet with WOW 360 staff no later than August to determine the best area to use for this event and report to council and needed department heads.

RETAIN THIS SHEET FOR YOUR FILES

PLEASE REFER TO THE BELOW WHEN APPLYING FOR ELECTRICAL HOOK UP

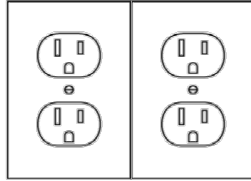
120 Volt Standard receptacles
3 Prong grounded - 2 Plug



Typically used for:

- Cash Register
- Light
- Small fan

120 Volt Standard receptacles
3 Prong grounded - 4 Plug



Typically used for:

- Cash Register
- Lights
- Fan
- Radio

240 Volt - 3 Prong Twist Lock
50 Amp receptacles - (Female)



Typically used for:

- Food Trailers
- RV's/Campers

RULES FOR ELECTRICAL USAGE:

- This request must be completed if electric service is needed for any vendor/activity for an event
- The request must have appropriate contact information and a signature to be considered
- "Same as last year" will not be accepted for any category
- It is important that your information is correct
- It shall be the users responsibility to ensure that equipment used is properly maintained and grounded, with cords that equipped with (3 Prongs) to mate with extension cords and receptacles so designed that the ground connection is made. Extension cords may not run across sidewalks or in front of any tent/space
- If you are using power from a vendor near you without paying for use of power your plug can be removed and you will be charged a fee of \$50
- Please make all payments for electrical hook up to: City of Wyandotte Municipal Service
- Your electrical cords will be inspected by our Wyandotte Fire Chief/Department throughout the event and during set up
- If you are using too much power, damage or break the power boxes/electrical hook up during normal hours of Municipal Service staff there will be warnings issued. After three warnings, you must pay a \$300 fee to receive assistance/power.
- You must follow all rules and regulations set forth by the Wyandotte Fire Chief/Department at all times
- If you have any questions prior to your event regarding this document, please feel free to connect with the Special Events Office at: 734.324.4502 or email us at hthiede@wyandottemi.gov

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



Jeremy Moline
Fire Chief

MAYOR
Robert A. Desana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

Below are the minimum fire code requirements for transient merchants with cooking equipment. These requirements would apply for trucks, trailers, or portable grills.

FIRE EXTINGUISHERS

- All vendors are required to have at least one fire extinguisher with a minimum rating of 2A:10B:C with a current inspection/service (12 months) tag from a licensed fire extinguisher company. The fire extinguisher shall be visible and unobstructed.
- Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher. The fire extinguisher shall have a current inspection/service (12 months) tag from a licensed fire extinguisher company.

FIRE EXTINGUISHING SYSTEMS

- A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. A Type I hood system shall be equipped with an automatic fire extinguishing system. The fire extinguishing system shall have a current inspection/service (6 months) tag from a licensed fire extinguisher company.
- Examples of cooking appliances that require a Type I Hood with Fire Extinguishing System are: Including but not limited to griddles, fryers, tilted skillets or woks, braising or frying pans, or char broilers.
- Cooking equipment, hood & exhaust system to be clean of grease laden residual with current cleaning certificate / label present.
- 8" Steel baffle required between fryer and surface flames of an adjacent appliance.

COMPRESSED GAS / LPG

- LPG systems shall be certified for compliance with NFPA 58 by an approved company with expertise in the installation, inspection and maintenance of LPG systems.
- Cylinders shall be properly secured by one or more restraints.
- Minimum of 10-foot clearance from any trash or combustible materials.
- Cylinders shall not be kept in passenger area of vehicle.
- Cylinders shall be kept away from open flames, generators or other sources of ignition.

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CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



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GENERATORS

- Portable generators shall be located no less than 12 feet from combustibles or public areas.
- Refueling shall not be conducted when event is open and operating.
- The generator shall be in safe working condition, according to manufacturer's requirements.
- Fuel to be stored in a UL or FM approved flammable metal safety container.
- Generator not to be positioned adjacent to any means of egress, air tanks, building, structure or vehicle.

ELECTRICAL/EXTENSION CORDS

- Installation of electrical equipment shall comply with the National Electric Code.
- Extension cords and flexible cords shall not be a substitute for permanent wiring.
- Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact.
- Extension cords shall be used only with portable appliances.
- Extension cords shall be properly rated for use according to manufacturer's requirements.

VEHICLE/TRAILER/COOKING EQUIPMENT LOCATION

- Shall not interfere with any fire lane, fire break, fire hydrant, or exit access of any structure.
- Shall be located to allow for adequate emergency vehicle access.
- Shall not be closer than 10 feet from a building.
- Shall not operate under a building's overhang.
- Shall not operate inside a garage or building.
- If parked on a street or parking lot, one open parking spot shall be afforded on both sides of the food truck / trailer.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # **6**

ITEM: Conz Productions Event Agreement 2024

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: Please find the attached agreement for use of city property for special events from Conz Productions for the 2024 calendar year. These events have been reviewed and approved by the City Administrator and my office. Thus, a partnership was created to establish clean terms and conditions between parties involved to ensure well - organized, successful gatherings.

This is not the first event Conz Productions has executed in the downtown, as the Winter Market in Wyandotte was produced and successful this past winter. We wish to work together to create family fun and friendly events for everyone in our community.

Event dates and property to be used:

June 21st & 22nd 2024: Downriver Pride

- Parking Lot One, as detailed in Exhibit A, including maps, road closures and details for events.
- Reservation of the first 25 spaces on Van Alstyne from Oak St to the American Legion on the east side of the street, be designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
- The parking spaces from Biddle to the water on Oak are sought to be reserved by permit only for Business Employees on Biddle from Daybreak to Whiskeys on the Water. Businesses on this route may obtain parking permits by contacting the SEC or Conz Productions LLC.
- Authorization to conduct a 5k race named the "Rainbow Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- The DDA Director is responsible for alerting the businesses on Biddle from Elm to Oak on the East side of the street of the Road Closures, that will impact their business. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

July 4th 2024 : Firecracker 5K

- Use of Oak Street from Biddle to the water to be the start and finish area for the run
- Use of Biddle Avenue from Wye Street at the edge of Wyandotte Shores Golf Course to Walnut Street - Biddle will be closed for the parade before and after the run so no need to set up any additional barricades in this area
- Use of Bishop Park from the American Legion Parking Lot to Oak street to the water

October 18th & 19th 2024: Harvest Fest

- Use of Parking Lot 1 - as detailed in Exhibit A of agreement
- Conz Productions LLC further requests the reservation of the first 25 spaces on Van Alstyne from Oak St to the VFW Hall, designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
- Conz Productions LLC formally requests authorization to conduct a 5k race named the
- "Pumpkin Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- Conz Productions LLC is asking for the parking spaces from Biddle to the water on Oak are sought to be reserved by permit only for Business Employees on Biddle from Daybreak to Whiskeys on the Water. Businesses on this route may obtain parking permits by contacting the City of Wyandotte Special Events Coordinator or Conz Productions LLC.
- The DDA Director is responsible for alerting the businesses on Biddle from Elm to Oak on the East side of the street of the Road Closures, that will impact their business. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

November 15th & 16th 2024: Winter Market in Wyandotte

- Conz Productions LLC requests the utilization of the Yack Arena Parking Lot, as outlined on Exhibit A of the agreement, which includes a map detailing road closure pertinent to the event.
- Conz Productions LLC formally requests the allocation of ten parking spaces situated to the south of the Yack Arena Parking Lot, specifically designated for the parking needs of Conz Productions LLC staff and volunteers.

Additional details about the events and partnerships are noted in the full agreement.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Events Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held: June 21st and 22nd, July 4th, October 18th and 19th and November 15th and 16th 2024.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

LIST OF ATTACHMENTS:

1. Conz Productions Packet 2024

RESOLUTION

Item Number: #6
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city sidewalks, streets and property for the events held on the below dates and the 2024 Conz Productions Event Hosting Agreement/partnership with the City of Wyandotte:

June 21st & 22nd 2024: Downriver Pride

- Parking Lot One, as detailed in Exhibit A, including maps, road closures and details for events.
- Reservation of the first 25 spaces on Van Alstyne from Oak St to the American Legion on the east side of the street, be designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
- The parking spaces from Biddle to the water on Oak are sought to be reserved by permit only for Business Employees on Biddle from Daybreak to Whiskeys on the Water. Businesses on this route may obtain parking permits by contacting the SEC or Conz Productions LLC.
- Authorization to conduct a 5k race named the "Rainbow Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
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July 4th 2024 : Firecracker 5K

- Use of Oak Street from Biddle to the water to be the start and finish area for the run
- Use of Biddle Avenue from Wye Street at the edge of Wyandotte Shores Golf Course to Walnut Street - Biddle will be closed for the parade before and after the run so no need to set up any additional barricades in this area
- Use of Bishop Park from the American Legion Parking Lot to Oak street to the water

October 18th & 19th 2024: Harvest Fest

- Use of Parking Lot 1 - as detailed in Exhibit A of the agreement
- Conz Productions LLC further requests the reservation of the first 25 spaces on Van Alstyne from Oak St to the VFW Hall, designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
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- Conz Productions LLC requests the utilization of the Yack Arena Parking Lot, as outlined on Exhibit A of the agreement, which includes a map detailing road closure pertinent to the event.
- Conz Productions LLC formally requests the allocation of ten parking spaces situated to the south of the Yack Arena Parking Lot, specifically designated for the parking needs of Conz Productions LLC staff and volunteers.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Conz Productions LLC and City of Wyandotte Special Events Office Partnership Agreement 2024

This Agreement ("Agreement") is entered into as of [Date], by and between the City of Wyandotte ("City") and Conz Productions LLC ("Conz Productions", "CPLLC"), collectively referred to as the "Parties."

1. General Terms:

Indemnification: Conz Productions LLC agrees to defend, indemnify, and hold the City of Wyandotte harmless for any and all liability that arises out of the event, unless such liability arises out of the intentional or grossly negligent conduct of the City of Wyandotte's agents. In such a case, the City of Wyandotte agrees to defend, indemnify, and hold Conz Productions LLC harmless for said liability.

Limitation of Liability: In no event shall either party be liable to the other party, its agents, employees or any third party for any incidental, indirect, special, or consequential damages arising out of, or in connection with, this contract, whether or not such party was advised of the possibility of such damages.

Default: If a party fails to perform the duties set forth herein, said party shall be in breach of this agreement. The non-breaching party may pursue any and all remedies available in law or equity against the breaching party, including injunctive relief. In the event of legal action resulting from any breach of this agreement, the party prevailing in such action shall be entitled to recover its costs and reasonable attorney fees from the other party.

Force Majeure: Neither party will be responsible for fires, strikes, civil disorders, severe inclement weather, acts, or threats of terrorism, acts of war, or other casualties or events beyond its reasonable control. Upon the occurrence of such an event, the Parties will have the right to cancel or reschedule the Event.

Applications: This contract does not extend to other City of Wyandotte events unless expressly stated, or events organized by external groups not specifically outlined herein.

Authority to Execute: The undersigned represent and warrant that he/she has full authority to bind the Parties to all of the terms and conditions of this Agreement.

Choice of Law: This Agreement will be interpreted, and its provisions enforced in accordance with the laws of the State of Michigan.

Waiver: Any waiver of any term, requirement or condition imposed under this agreement shall be deemed a limited and specific waiver and shall not be deemed to be continuing in nature or effect any other term of this Agreement.

Termination: This contract will terminate on or before December 31, 2024, at the option of the City of Wyandotte, unless extended in writing.

2. Ownership of Event Names:

Exclusive rights to the names "Downriver Pride," "Firecracker 5k," "Harvest Fest," and "Winter Market in Wyandotte" shall be retained solely by Conz Productions LLC.

3. Event Operation and Use of City Property:

The events shall take place on selected days in 2024, as outlined, and only in spaces recommended by the City of Wyandotte. Either party may opt out of using city property for the remaining events by providing written notice to the other party, with cancellation effective within 30 days of said notice.

4. Approval of Conz Productions LLC Event Dates:

Conz Productions LLC must obtain approval from the Mayor, the Special Events Coordinator ("SEC"), and City Council for event dates in future years no later than December of the previous year. Such events will be included in the event listing for the "Welcome to Wyandotte Today" Magazine, social media pages, and the www.Wyandotte.Net website. Costs for any advertisements in publications must be covered by Conz Productions LLC.

The Following Dates are hereby requested by Conz Productions LLC:

June 21st & 22nd 2024: Downriver Pride

- Conz Productions LLC requests the use of Parking Lot One, as detailed on Exhibit A, which includes a map specifying road closures for the event.
- Conz Productions LLC further requests the reservation of the first 25 spaces on Van Alstyne from Oak St to the American Legion on the east side of the street, be designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
- Conz Productions LLC is asking for the parking spaces from Biddle to the water on Oak are sought to be reserved by permit only for Business Employees on Biddle from Daybreak to Whiskeys on the Water. Businesses on this route may obtain parking permits by contacting the SEC or Conz Productions LLC.
- Conz Productions LLC formally requests authorization to conduct a 5k race named the "Rainbow Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- The DDA Director is responsible for alerting the businesses on Biddle from Elm to Oak on the East side of the street of the Road Closures, that will eminently affect their business. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

July 4th, 2024: Firecracker 5k

- Conz Productions LLC requests the use of the Oak Street from Biddle to the Water to be the Start and the Finish of the Firecracker 5k.

- Conz Productions LLC requests the use of Bishop Park from the American Legion to Oak Street from Van Alstyne to the Water.
- Conz Productions will utilize Biddle Avenue from Wye Street, at the edge of Wyandotte Shores, to Walnut Street.

October 18th & 19th 2024: Harvest Fest

- Conz Productions LLC requests the use of Parking Lot One, as detailed on Exhibit A, which includes a map specifying road closures for the event.
- Conz Productions LLC further requests the reservation of the first 25 spaces on Van Alstyne from Oak St to the VFW Hall, designated as 1-hour parking for businesses on Biddle from Daybreak to Whiskeys on the Water.
- Conz Productions LLC formally requests authorization to conduct a 5k race named the "Pumpkin Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- Conz Productions LLC is asking for the parking spaces from Biddle to the water on Oak are sought to be reserved by permit only for Business Employees on Biddle from Daybreak to Whiskeys on the Water. Businesses on this route may obtain parking permits by contacting the City of Wyandotte Special Events Coordinator or Conz Productions LLC.
- The DDA Director is responsible for alerting the businesses on Biddle from Elm to Oak on the East side of the street of the Road Closures, that will eminently affect their business. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

November 15th & 16th 2024: Winter Market in Wyandotte

- Conz Productions LLC requests the utilization of the Yack Arena Parking Lot, as outlined on Exhibit A of the agreement, which includes a map detailing road closure pertinent to the event.
- Conz Productions LLC formally requests the allocation of ten parking spaces situated to the south of the Yack Arena Parking Lot, specifically designated for the parking needs of Conz Productions LLC staff and volunteers.

5. Use of City Property and Signage:

Approval from the Mayor and City Council is required for the use of city property for event set-up days and times. Signage for events, including yard signs and posters, must not be placed on city property without permission from the Special Events Coordinator. If approved, signs must be removed by the following Tuesday after the *conclusion* of the event, or a \$50 charge per sign will be incurred if city staff removes them.

The events, as stipulated herein, are scheduled to take place on specific days throughout the year 2024, as outlined. The utilization of space for these events is restricted to areas recommended by the City of Wyandotte. However, either party reserves the right to opt-out of the use of city property for the remaining events by providing written notice to the other party at any time, for any reason. In the event of such notice, the approved use of city property shall be terminated within 30 days of the receipt of said written notice.

6. Rental and Payment for City Property:

Conz Productions LLC is granted permission to rent and is obligated to reimburse all reasonable costs incurred by the City of Wyandotte, inclusive of city staff expenses, within 30 days following the conclusion of the event.

Upon the receipt of proper and timely requests, along with completed applications where applicable, the City of Wyandotte shall authorize and facilitate the rental and payment for the following items:

1. Showmobile: A mobile stage for events.
2. Dumpsters: Waste disposal containers.
3. Tables, Chairs, and/or Bleachers: Furnishings for seating arrangements.
4. Golf Carts and/or Gator Utility Vehicles: Motorized vehicles for event logistics.
5. Information Booth: Large wooden shed for distributing information at events.

7. Reimbursement of City/Municipal Expenses

Conz Productions LLC is obligated to reimburse the City of Wyandotte for all reasonable and foreseeable costs incurred, including but not limited to city staff from the Department of Public Safety (DPS), Wyandotte Municipal Services (WMS), Fire Department, Police Department, as well as costs related to materials and city property utilized for the event. The estimated costs of these services will be provided in advance to Conz Productions LLC. The pertinent department shall promptly furnish Conz Productions LLC with a reimbursement invoice within 14 days subsequent to the conclusion of the event. Conz Productions LLC is obliged to remit the entire reimbursement amount no later than thirty (30) days subsequent to the receipt of the reimbursement invoice.

Furthermore, any city staff engaged in overtime work or outside of the regular operating hours and normal business hours of the City, as per the standard departmental policies, shall be reimbursed by Conz Productions LLC.

8. City of Wyandotte Sponsorship/Partnership Details:

The City of Wyandotte is hereby designated as an official sponsor of all events enumerated in the agreement between the City of Wyandotte and Conz Productions LLC.

Conz Productions LLC is obligated to prominently include the logos of the City of Wyandotte and the Wyandotte Special Events Office as sponsors of the event on posters, where applicable, as well as on flyers, social media pages, and websites associated with the events using the City Logo/Special Events Logo provided by the SEC. Conz Productions LLC commits to not changing the logos of the City of Wyandotte and the Special Events Office when using them on any marketing material without the expressed permission of the SEC.

The City of Wyandotte commits to featuring events organized by Conz Productions LLC on the official city websites and Fort Street Sign. However, Conz Productions LLC is obligated to independently contract with any third-party publication directly for the purpose of procuring and running advertisements for its respective events. This delineation of responsibilities is in accordance with the terms mutually agreed upon by the City of Wyandotte and Conz Productions LLC.

Conz Productions LLC guarantees active collaboration with the Wyandotte Special Events Coordinator in digital marketing efforts for the City of Wyandotte's events as specified by the SEC. This collaboration will include comprehensive coverage across various social media platforms, specifically Facebook, Instagram, Snapchat, and Twitter, as well as the utilization of diverse marketing channels for digital advertising. In instances where digital advertising costs are incurred, Conz Productions LLC commits to notifying and must receive approval from the Special Events Coordinator of the associated expenses before finalizing the ad purchase. It is understood that all costs related to advertisements will be the responsibility of the City of Wyandotte.

In the capacity of an independent contractor, Conz Productions LLC will render services such as attending meetings with the SEC, Publications Coordination, providing staffing for City of Wyandotte events, and offering event coordination support as specified by the City of Wyandotte Special Events Coordinator and subject to availability of Conz Productions LLC.

The City of Wyandotte engages the photography services of Conz Productions LLC/Jake Conz Photography LLC for the following specified items: Fourth of July Parade, Wyandotte Street Art Fair, Christmas Parade, Downtown Christmas Lights, Seasonal Photos, and Department Head Portraits. This engagement shall be conducted in accordance with the terms mutually agreed upon by the City of Wyandotte and Conz Productions LLC/Jake Conz Photography LLC. This commitment will be provided at no expense to the City of Wyandotte and is considered an integral part of the sponsorship agreement.

Jake Conz Photography LLC shall be credited appropriately for the photos, where applicable. The City of Wyandotte acknowledges that it shall not derive financial gain from the use of the photos and agrees to limit their utilization to promotional and marketing mediums under the granted commercial license, unless otherwise specified in writing. The photographic images shall be delivered to the City of Wyandotte's Special Events Coordinator within a period not exceeding four (4) weeks from the date of their capture, unless explicitly stated otherwise in written agreement between the parties.

Wyandotte Street Art Fair (WSAF) Assistance:

This agreement states that Conz Productions LLC will work as an independent contractor for City of Wyandotte Special Events Office. The terms will be based on specific written requirements provided by the Special Events Coordinator in advance. The services provided by Conz Productions LLC will adhere to the agreed-upon terms outlined by the Special Events Coordinator and Conz Productions LLC.

The City of Wyandotte undertakes to furnish Conz Productions LLC with an office space situated on the second floor of City Hall with badged access times approved/coordinated by the SEC and IT Director. This provision is specifically intended to facilitate effective coordination between Conz Productions LLC and the Wyandotte Special Events Coordinator concerning both Wyandotte Events and Conz Productions LLC events. This commitment shall become effective immediately upon the signing of the agreement. Access to City Hall can/will be removed at any time if general city of wyandotte employee handbook rules/regulations are broken or the partnership is dissolved.

9. Event Setup, Insurance, and Safety Regulations:

Conz Productions LLC hereby commits to adhere to the Wyandotte Fire Department Vendor Regulations for Special Events, specifically in relation to compliance with guidelines governing tent weight, setup of event items, and installation of equipment.

Conz Productions LLC further agrees to ensure that all tents are appropriately weighted and that the setup of event items, installations, and equipment aligns with the stipulations outlined in the Wyandotte Fire Department Vendor Regulations for Special Events.

In accordance with proper and timely requests, accompanied by completed applications, the City of Wyandotte Department of Public Services is obligated to provide services for the supply, installation, uninstallation, and removal of fencing and barricades within the designated event spaces.

Additionally, contingent upon proper and timely requests, accompanied by completed applications, the City of Wyandotte Municipal Services Department shall authorize the utilization and facilitate the payment for the provision of power and water services. These commitments are subject to availability and the terms specified in the relevant applications.

Conz Productions LLC shall add the City of Wyandotte as additional insured on their insurance policy.

10. Cleanup Responsibilities:

Conz Productions LLC bears full responsibility for comprehensive cleanup activities prior to, during, and subsequent to the event, encompassing the entire event footprint, which includes streets, sidewalks, parking lots, and the public right-of-way.

This responsibility encompasses, without limitation, tasks such as emptying trash barrels, sweeping event grounds, debris collection, replenishing toilet paper in porta-johns, providing trash bags, and ensuring the removal of vendors' waste.

11. Intellectual Property Rights:

The Parties mutually recognize that the marks, copyrights, and other intellectual property rights of each party shall remain the exclusive property of the respective party. This agreement does not confer any ownership or interest in the intellectual property of the other party upon either party.

IN WITNESS WHEREOF the parties have executed this Agreement by their properly authorized signatories.

Robert DeSana, City of Wyandotte Mayor *Date*

Lawrence Stec, City of Wyandotte City Clerk *Date*

Jake Conz, Conz Productions LLC *Date*

Exhibit A

D  **OWN**
RIVER
PRIDE

EVENT DESCRIPTION

Join us for a spectacular weekend of love, acceptance, and celebration at Downriver Pride, the LGBTQIA+ event of the year! Taking place on June 21st and 22nd, 2024, this vibrant festival promises an unforgettable experience for all.

Discover a treasure trove of unique creations at our artisan market, showcasing the diversity and creativity within the LGBTQIA+ community. Raise your glasses to love and acceptance at Pride Paradise, our curated alcohol section, where every sip contributes to the festive spirit.

Immerse yourself in a kaleidoscope of performances at our entertainment stage, from live music to drag shows, captivating the audience throughout the weekend. Explore and support organizations dedicated to LGBTQIA+ rights in our non-profit area, and learn about their missions to contribute to the ongoing journey toward equality and acceptance.

Indulge your taste buds with a diverse array of culinary delights from our food vendors, celebrating the richness of our community through delicious food. March with pride and joy in our colorful parade, witnessing a vibrant display of unity as the LGBTQIA+ community and its allies come together to showcase the beauty of diversity.

Bring the whole family to our kids' area, ensuring a fun and safe space for our youngest attendees, complete with games, activities, and entertainment suitable for all ages. As the sun sets, the festival grounds will transform into a mesmerizing display of lights, creating an enchanting atmosphere for all to enjoy. Join us in creating lasting memories and fostering a sense of community at Downriver Pride 2024!



FESTIVAL MAP

Kindly refer to the rough layout diagram provided for Parking Lot One. It's important to note that this diagram is subject to change and is not finalized, given the ever-changing nature of events.



ROAD CLOSURES

Kindly refer to the enclosed diagram for the designated positions of Water Barricades and A-Frames. All water barricades will be filled to capacity, except for those in the Parking Lot.

Authorized parking for business owner employees on Biddle, from Day-Break to Whiskeys, will be allocated along Elm Street, extending from Biddle to the Water. Employees opting to park in this area are obligated to relocate the A-Frames accordingly. Additionally, we will be submitting

a request for DPS to install signs from Oak Street to The VFW Hall, reserving those spots for the affected employees to facilitate accommodations during their temporary displacement.





WYANDOTTE

HARVEST FEST

2024



EVENT DESCRIPTION



Get ready for a two-day celebration that immerses you in the essence of fall at the Downtown Wyandotte Harvest Festival on October 18th and 19th! As you peruse the Artisan Vendors, discover handcrafted jewelry, unique home decor, and delightful seasonal treasures. Local artisans will be on hand to share the stories behind their creations, adding a personal touch to your shopping experience.

Satisfy your taste buds at the Food Trucks, offering a gastronomic adventure with a variety of cuisines. From gourmet grilled cheese to fall-inspired desserts, there's no shortage of mouth-watering options to explore. And don't forget to visit the Chili Cook-Off area, where local chefs will compete for the title of Chili Champion. Sample an array of chili recipes and cast your vote for the tastiest bowl in town!

The Alcohol Area is the perfect spot to unwind and toast to the season. Indulge in seasonal cocktails, craft beers, and specialty beverages while enjoying the lively atmosphere and mingling with fellow festival-goers.

Under the Entertainment Tent, a lineup of local performers will keep the energy high with live music, dance, and entertainment throughout the weekend. It's the perfect place to kick back, relax, and soak in the vibrant ambiance.

For the brave souls, venture into the Haunted Park Walk-Through after sunset. Wind your way through the park as it transforms into a spine-chilling adventure with eerie surprises and haunted attractions. This thrilling experience is sure to get your heart racing and add an extra layer of excitement to your festival weekend.

Families with little ones are invited to explore the dedicated Kids Area, where a world of enchantment awaits. From face painting to pumpkin decorating, the Kids Area is a haven of wholesome entertainment designed to captivate and inspire the youngest festival-goers.

Games, activities, and joyful laughter will fill the air as children create lasting memories in a safe and family-friendly environment. Mark your calendar for October 18th and 19th and join us in Downtown Wyandotte for a Harvest Festival that promises a delightful blend of art, flavors, and entertainment. It's an autumn celebration you won't want to miss!



FESTIVAL MAP



Please refer to the following map of Parking Lot One regarding the layout for the festival. This map is subject to change before the event. An up to date event map will be posted on social media and in the Harvest Fest guide.



HAUNTED MAP

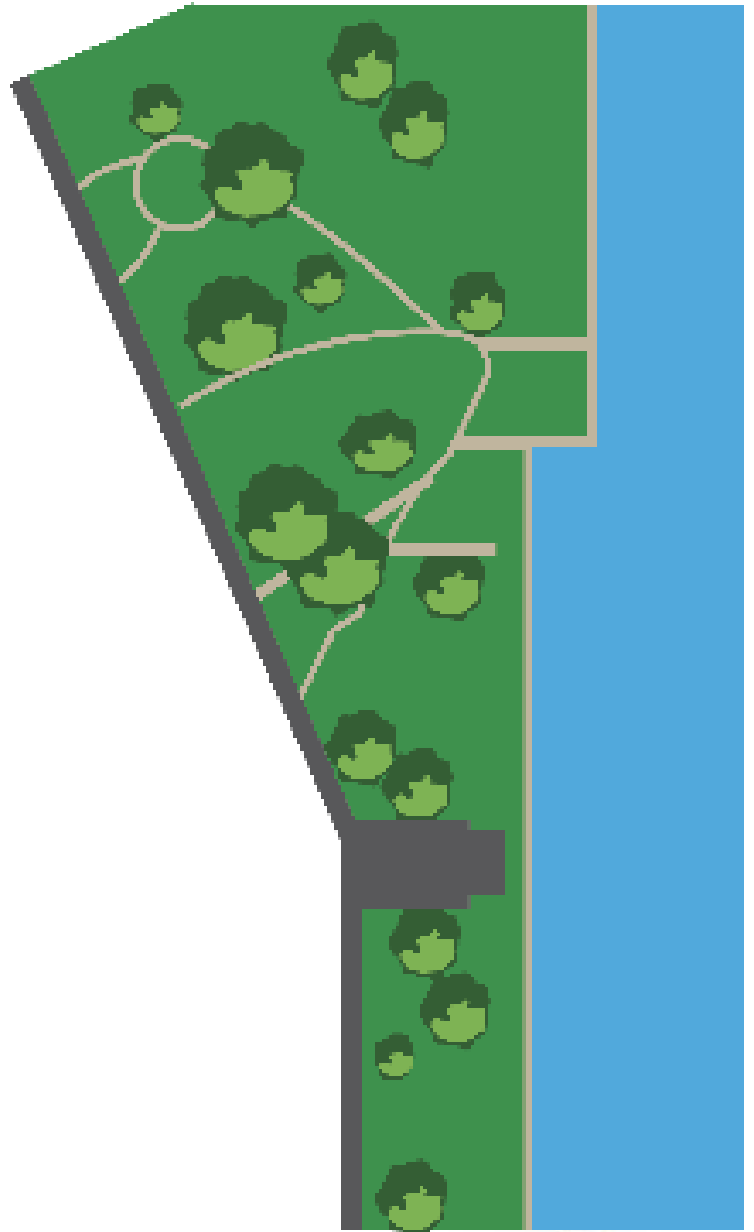


Bishop Park is set to undergo a temporary transformation during the Harvest Festival, with its gates closed on both days to pave the way for an exciting and chilling experience. The park will serve as the hauntingly atmospheric backdrop for a Haunted Walkthrough, a thrilling venture likely orchestrated by the Wyandotte Jaycees as a means of fundraising.

In the daytime, the walkthrough promises to be a kid-friendly journey suitable for all ages, with whimsical and lighthearted scares designed to entertain the younger crowd. Families can embark on a delightful adventure through the park, encountering friendly characters and enjoying a playful atmosphere.

As the sun begins to set and dusk settles in, Bishop Park will undergo a captivating metamorphosis. The once cheerful atmosphere will gradually give way to an eerie ambiance, as the Haunted Walkthrough transforms into a haunted exhibit. This darker, more intense experience is tailored for older ages, offering a spine-chilling adventure through the park's shadowy corners and mysterious pathways.

This dual-phase event aims to provide a diverse range of experiences for festival-goers of all ages. Whether it's a daytime escape for families or an after-dark adventure for thrill-seekers, Bishop Park's Haunted Walkthrough promises to be a highlight of the Harvest Festival, offering something for everyone in the community to enjoy.



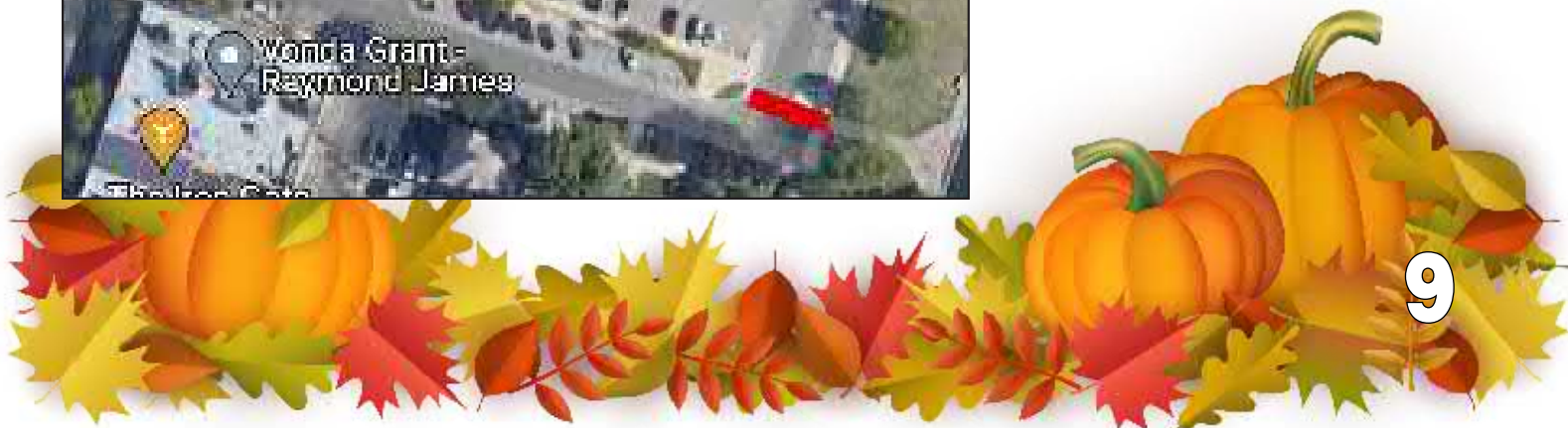
ROAD CLOSURES



Kindly refer to the enclosed diagram for the designated positions of Water Barricades and A-Frames. All water barricades will be filled to capacity, except for those in the Parking Lot. The red blocks indicate the designated positions for the water barricades, while the yellow blocks signify the designated positions for A-Frames.

Authorized parking for business owner employees on Biddle, from Day-Break to Whiskeys, will be allocated along Elm Street, extending from Bid-

dle to the Water. Employees opting to park in this area are obligated to relocate the A-Frames accordingly. Additionally, we will be submitting a request for DPS to install signs from Oak Street to The VFW Hall, reserving those spots for the affected employees to facilitate accommodations during their temporary displacement.





**WINTER
MARKET IN
WYANDOTTE**

EVENT DESCRIPTION



Immerse yourself in the festive spirit at the Winter Market in Wyandotte on November 15th and 16th. Explore a winter marketplace filled with talented artisans and craftsmen, offering unique, handcrafted goods perfect for thoughtful holiday gifts or a special treat for yourself, from intricate ornaments to cozy knits.

Satisfy your taste buds with a diverse selection of food trucks offering delectable treats, from festive sweets to savory delights, as you stroll through the market. Make lasting memories with a visit to our Winter Wonderland Corner, where children and adults alike can enjoy the timeless tradition of taking pictures with Santa and bring their wish lists to life.

For the little ones, venture into our Kids' Corner, a magical space filled with festive crafts and activities. Watch as their creativity comes to life with holiday-themed crafts, face painting, and more. It's a joyful haven for children to revel in the enchantment of the season.

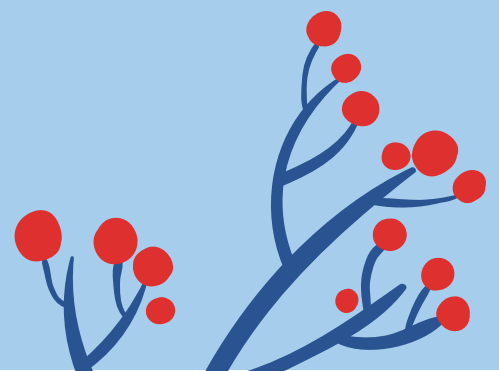
Excitingly, this year, we're introducing a Touch-a-Truck section, where kids can explore and touch vehicles from different city departments. From fire trucks to snowplows, this hands-on experience allows youngsters to get up close with the machinery that helps keep our city running smoothly.

Experience the joy of winter with open skating on our ice rink, suitable for both experienced skaters and those trying it for the first time. The open skating area provides a festive and family-friendly atmosphere, making it a perfect activity for all.

Be entertained by the festive spirit with live performances throughout the day on our main stage. From cheerful carolers to captivating acts, the stage will be alive with the sights and sounds of the holiday season.

Take a break and unwind at our beer tent, nestled in a cozy and welcoming atmosphere. Enjoy a selection of seasonal brews as you toast to the season with friends and family. The beer tent provides the perfect spot to relax and soak in the warmth and camaraderie of the Winter Market in Wyandotte.

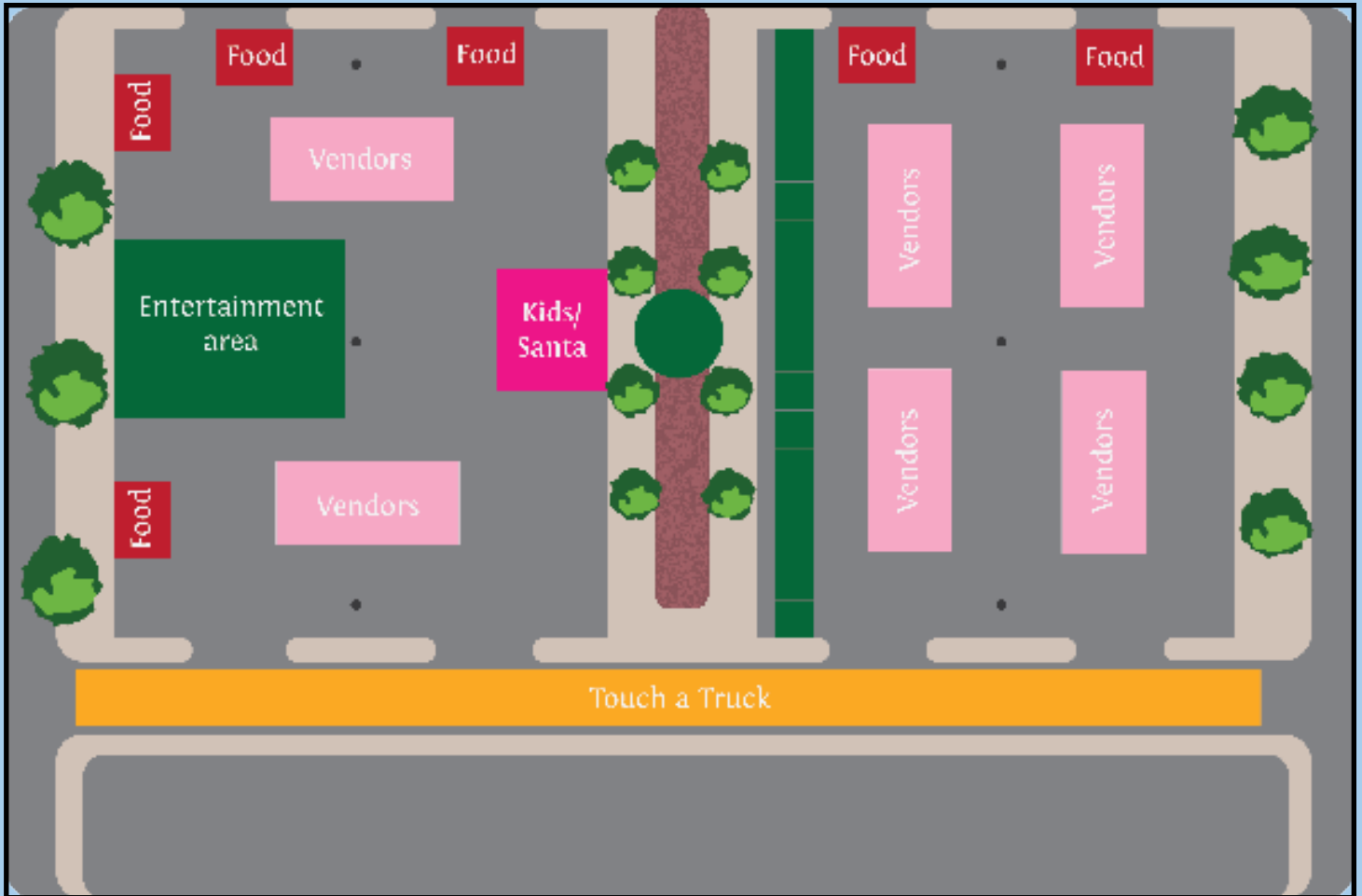
Join us for this community celebration, where creativity, joy, and the magic of winter come together on November 15th and 16th. We look forward to welcoming you!



MARKET MAP



Kindly refer to the rough layout diagram provided for Yack Arena Parking Lot. It's important to note that this diagram is subject to change and is not finalized, given the ever-changing nature of events. A finalized map of the event proceedings will be displayed on social media and on the event guide for the Market.



ROAD CLOSURES



Please refer to the enclosed diagram for the designated locations of Water Barricades and A-Frames. All water barricades will be filled to capacity, with the exception of one, which will be filled on the day of the event by Conz Productions. The red blocks indicate the designated positions for the water barricades, while the orange blocks signify the designated positions for A-Frames.

No parking signs will be placed along the alleyway between the parking lot and the dollar store, as well as along Sycamore Street from the alley to the entrance of the south parking lot. Permitted Parking spaces will be reserved for volunteers and employees of Conz Productions on Sycamore Street. Signs will be installed in that area to notify drivers of the required permits for parking.



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # 7

ITEM: Sale of Former 227-315 Goddard

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Mr. Joseph Nevalo, Nevalo Organization, LLC, has requested to purchase the property known as former 227-315 Goddard for the construction of two (2) multifamily residential buildings each with eight (8) dwellings that consist of two (2) bedrooms, two (2) full bathrooms, with each unit having a porch, with the exterior to be brick on the first floor with a mixture of stone and siding. The purchase price is \$33,000. This property has been listed on the City's website and on LoopNet since March of 2020.

The recommendation is to accept the proposal from Mr. Nevalo in the amount of \$33,000 and authorize the Mayor and City Clerk to execute the Sales Agreement as approved by the Department of Legal Affairs.

Please note on April 26, 2021, the City entered into a Purchase Agreement with Giuseppe DiSanto to sell the former 227-315 Goddard and 232-240-255-261 Stoll. However, Mr. DiSanto did not fulfill the requirements of the terms of the Purchase Agreement. The attached Resolution will void this Agreement.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods. This is also consistent with the City's Master Plan Future Land Use Map as Residential-Attached.

ACTION REQUESTED: Concur with the recommendation of the City Engineer to accept the proposal from Joseph Nevalo, Nevalo Organization, LLC, in the amount of \$33,000 to purchase and develop the former 227-315 Goddard. Also, void the previous purchase agreement with Guisepe DiSanto.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Revenue of \$33,000.00 in the TIFA Consolidated Fund (492-000-650-040).

IMPLEMENTATION PLAN: The Neighborhood Services Coordinator will coordinate the closing with the Department of Legal Fairs upon approval of the Purchase Agreement.

LIST OF ATTACHMENTS:

1. Purchase Agreement Former 227-315 Goddard - Nevalo

RESOLUTION

Item Number: #7
Date: January 22, 2024

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City-owned property located at former 227-315 Goddard is hereby received and placed on file; AND

BE IT RESOLVED THAT the Purchase Agreement dated April 26, 2021, between the City and Giuseppe DiSanto to sell the former 227-315 Goddard 232-240-255-261 Stoll is NULL and VOID; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 227-315 Goddard to Joseph Nevalo, Nevalo Organization, LLC, for the amount of \$33,000.00 as presented to the Council; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Joseph Nevalo, Nevalo Organizaton, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in the Seller’s right to repurchase property, including any improvements, for Twenty-Six Thousand Four hundred (\$26,400.00) Dollars. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as the former 227-315 Goddard between Joseph Nevalo, Nevalo Organization, LLC and the City of Wyandotte for \$33,000 as presented to Council;

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
Township of
Village

Wyandotte, Wayne County, Michigan, described as follows:
SEE ATTACHMENT A FOR LEGAL DESCRIPTION being known as Former 227-315 Goddard Street,
 together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm
 windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____
 if any, now on the premises, and to pay therefor the sum of Thirty Three (\$33,000.00) Dollars, subject to the existing
 building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default/Seller's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Title Objections</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

Taxes and Prorated Items	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, <i>Fiscal Year</i> applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.</p> <p>8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p>
Broker's Authorization	<p>9. The seller is hereby authorized to accept this offer and the deposit of <u>\$1,000.00</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of City Engineer, 3200 Biddle Avenue, Wyandotte. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: **See Addendum for Additional Paragraphs 12 through 19 and Signatures**

12. The closing for this Agreement will be on or before June 1, 2024. The closing is contingent upon the Purchaser(s) obtaining from Seller(s) the required building permit, issued by the Engineering and Building Department for the construction of two (2) eight (8) unit buildings that consist of two (2) bedrooms, two full bathrooms, each unit to have a porch with the exterior to be brick on first floor with mixture of stone and siding. NOTE: Purchaser will be required to apply to the Wyandotte Planning Commission for special approval as required in an RM-1 Zoning District, if approval is not granted this Agreement will be voided.

13. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy) within 18 Months from the date of closing. "Undertaking development" is defined as: The completion of a foundation and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the two (2) eight (8) unit buildings with all of the requirements described in Paragraph 12.

Failure to undertake development within 180 days of closing as defined in this Paragraph will result in Seller's right to repurchase the property including any improvements units at the sum of Twenty-Six Thousand Four Hundred (\$26,400.00) Dollars herein to be evidence by a recordable document.

Time is of the essence in commencing and completing this development, an Irrevocable Letter of Credit in the amount of Fifteen Thousand Dollar and 00/100 (\$15,000.00) will be required to be executed by the Purchaser(s) at time of closing. See Attachment C.

14. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.

15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee. These charges will be paid at closing.

16. Dirt shall be removed from the site at the Purchaser's expense.

17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.

- The Purchaser shall be responsible for the complete removal and disposal of any trees or shrubs.
- The Purchaser shall remove and replace any and all public sidewalk which the City determines does not comply with City guidelines.
- Purchaser shall remove all unused concrete sidewalks, approaches, and drop curbs that are located between the sidewalk and curb. Purchaser is further required to repair all damaged curbs replace missing or unused drop curbs with new full height curbs.
- The Purchaser shall be required to plant one (1) tree per fifty (50) foot of frontage in lawn area between the sidewalk and curb in accordance to the Tree Planting Rules and Regulations adopted by the City Council and in accordance with City's Code of Ordinance, Chapter 175 Trees and Vegetation Sec. 175.002. Tree types to be approved by City Engineer or authorized city representative.

Purchaser acknowledges receipt of the following environmental reports:

Department of Environmental Quality letter dated June 13, 2002, regarding former 315 Goddard.

Storage Tank Closure Report dated January 17, 2002 prepared by Dziurman/Associates, P.C. regarding former 315 Goddard.

Phase II ESA Site Investigate Report dated November 9, 2021 prepared by Dziurman/Associates, P.C. regarding as former 315 Goddard.

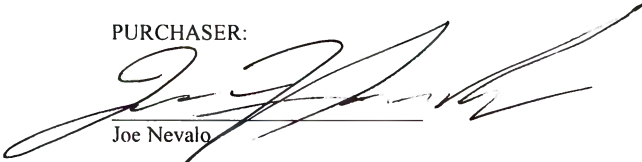
Leaking Underground Storage Tank Closure Report dated July 26, 1996.

18. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities and before establishment of turf after construction. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings shall be protected by the Excavator. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.

Further Purchaser will be required to provide turf establishment before Final Certificate of Occupancy/Approval will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)

19. This Agreement is subject to the approval of the Wyandotte City Council.

PURCHASER:



Joe Nevalo

Dated:

1-11-2024

CITY OF WYANDOTTE, Seller

Robert A. DeSana, Mayor
3200 Biddle Avenue, Wyandotte, Michigan 48192

Lawrence S. Stec, City Clerk

Dated: _____

Legal Department Approval _____

ATTACHMENT A

LOTS 1 TO 16 INCL FORD CITY PARK SUBDIVISION, AS RECORDED IN LIBER 34 OF PLATS, PAGE
94 WAYNE COUNTY RECORDS

Known as Former 227-315 Goddard, Wyandotte, Michigan 48192

Tax Id No.: 57-004-16-0013-000; 57-004-16-0009-000; 57-004-16-0001-000

Attachment B
Color and Exterior Example Only



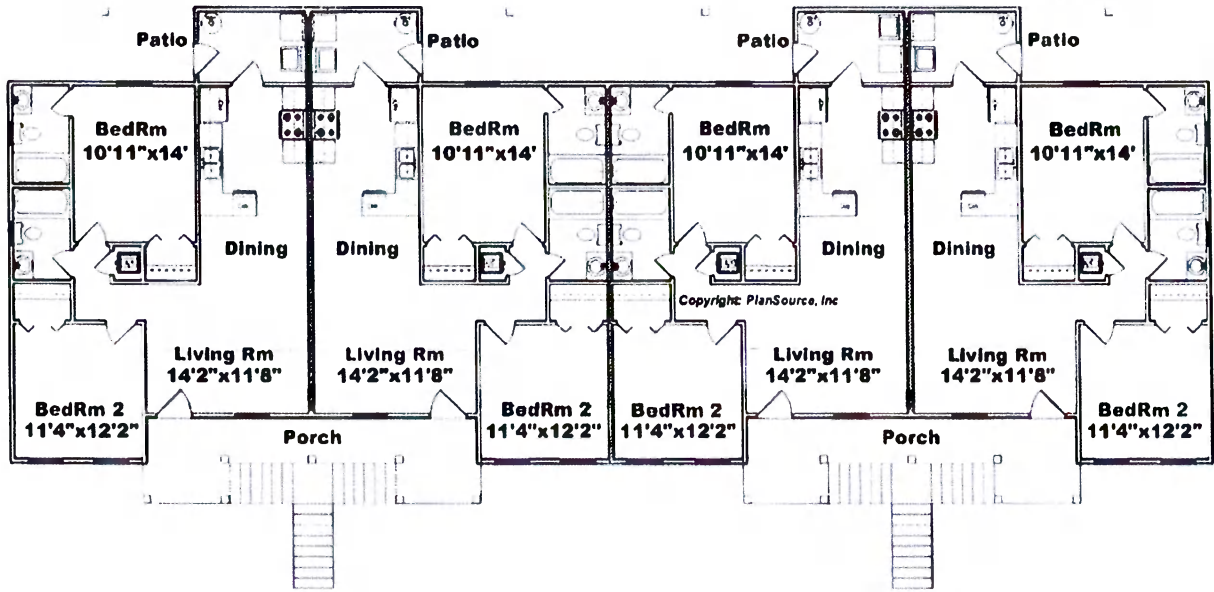
Attachment B
Exterior Elevation



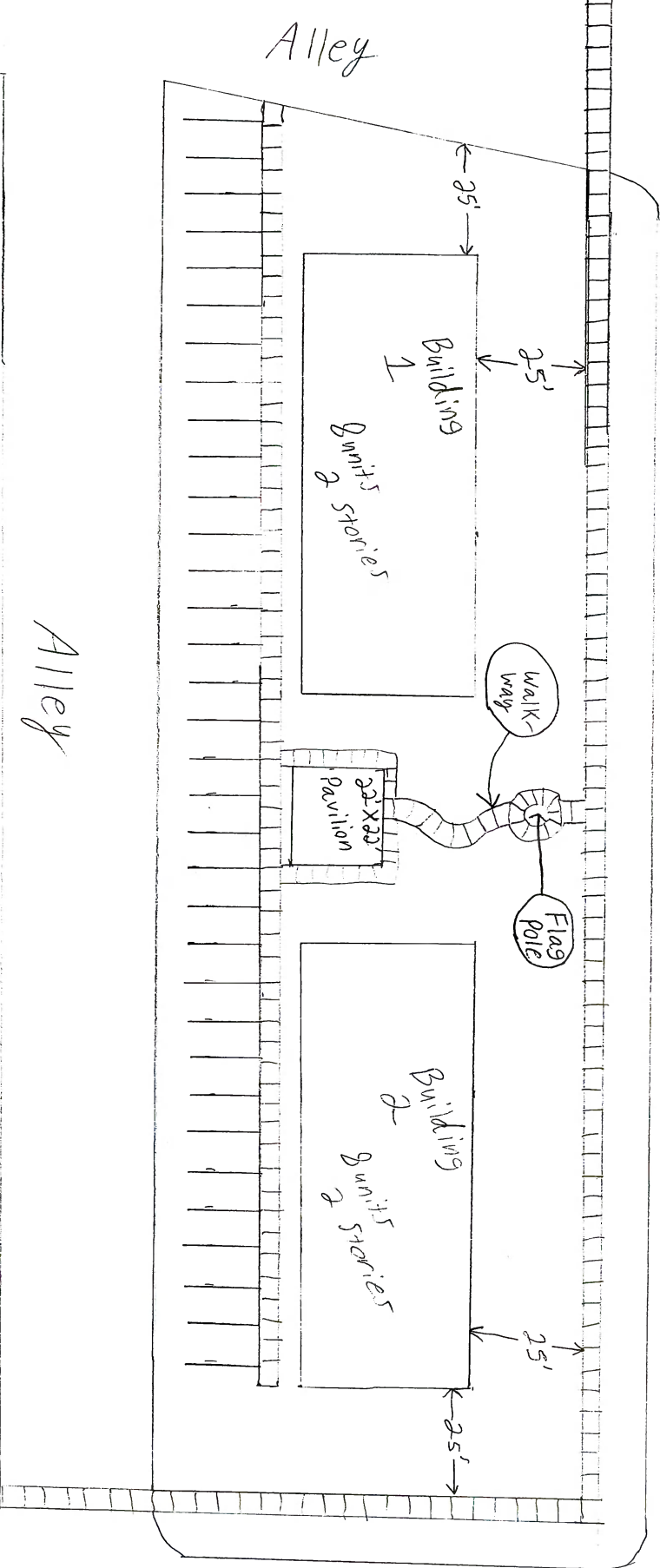
Alley View

Floor plan (Both floors)

ATTACHMENT B FLOOR PLAN



Goddard Rd



Second ST

1/1/11

Irrevocable Letter of Credit

Dated: 1-11-2024

City of Wyandotte, a Michigan Municipal Corporation, 3200 Biddle Avenue, Wyandotte, Michigan 48192 ("Beneficiary")

Nevalo Organization

Nevalo Organization, LLC, a Michigan Limited Liability Company, hereby provides this standby Irrevocable Letter of Credit in favor of the City of Wyandotte, a Michigan Municipal Corporation, for the amount not to exceed the aggregate of U.S. Fifteen Thousand (\$15,000.00) dollars, effective immediately and expiring on _____, 20____, relative to the performance by Nevalo Organization, LLC under the Purchase Agreement approved by the City of Wyandotte City Council at a meeting on _____, 20____, (and which is dated _____20____, attached),

- (1) For the purpose of undertaking development defined as: the completion of a foundation and backfilling verified by inspection and permit issued by the Engineering and Building Department for the construction of a two (2) eight (8) unit building on or before _____ and
- (2) Completing the construction as defined as obtaining a final Certificate of Occupancy from the Engineering and Building Department on or before _____, 20____, at _____, Wyandotte, Michigan and
- (3) The timely completion of items in Paragraph 17 and 18 of the executed Purchase Agreement.

Funds under this Letter of Credit shall be deposited with the City of Wyandotte's Treasurer on _____, 20____.

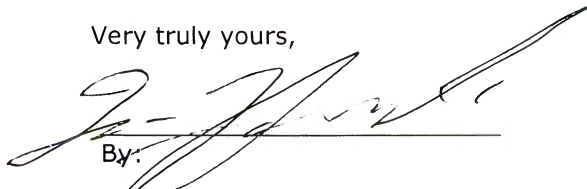
The entire amount of funds will be available for release to Beneficiary when a request is submitted to the City Treasurer accompanied by an "Affidavit of Default" duly signed by the Wyandotte City Engineer (or other person designated via a duly adopted resolution of the Wyandotte City Council), stating that _____ ("Purchaser"):

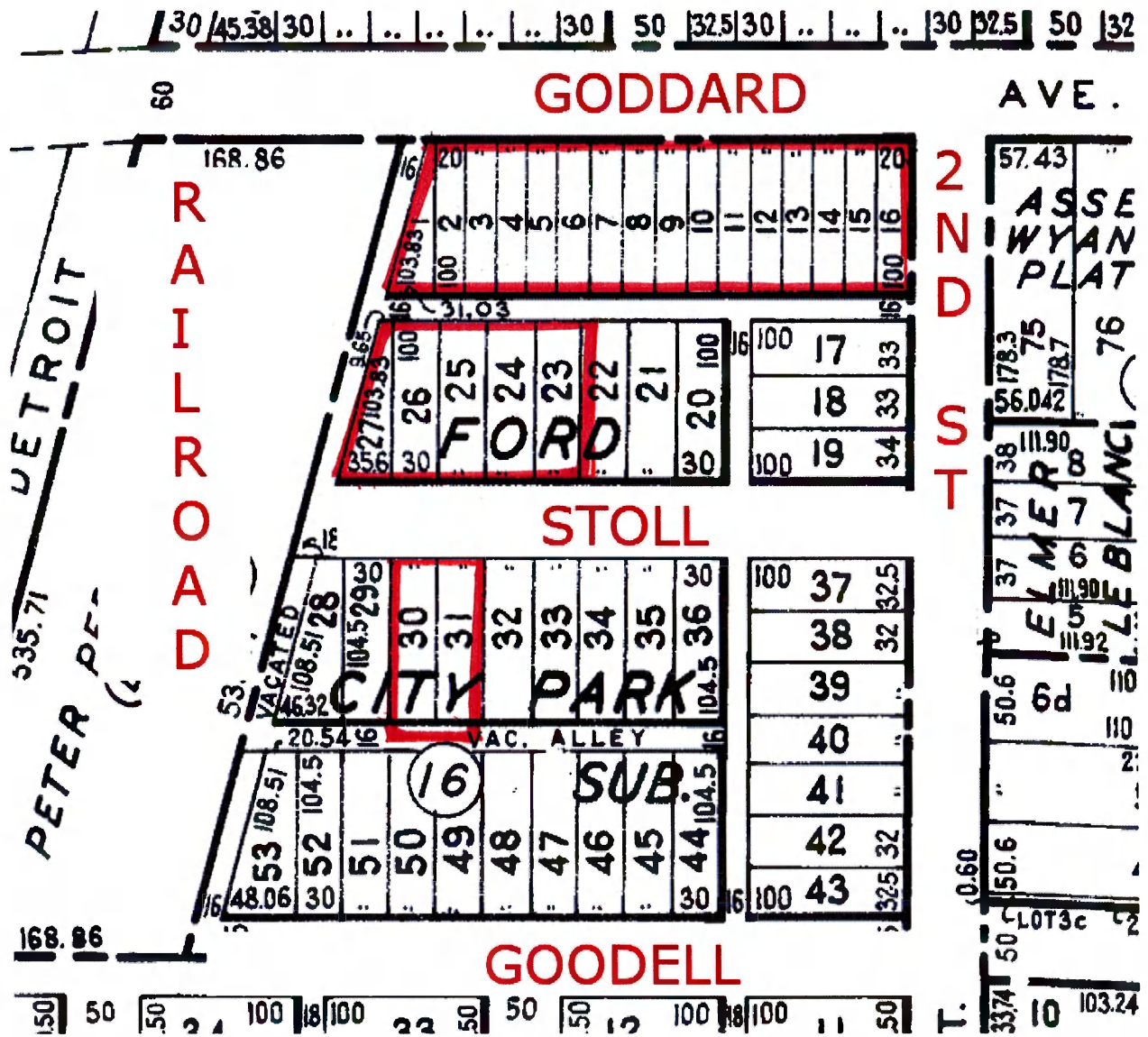
- (i) Has not faithfully performed all of the terms of the Executed Purchase Agreement, or
- (ii) The time deadline for Purchaser completing the improvements and scheduling a final inspection has not been met by _____.

In the event that _____ complies with all provisions of the above referenced Purchase Agreement on or before TBD, then the City Engineer shall so notify the City Treasurer and the funds shall be paid to the _____.

The undersigned verify they are the sole members of Nevalo Organization, LLC and represent no one else is required to sign this Agreement pursuant to the terms of the Operating Agreement for the LLC.

Very truly yours,


By: _____



Former 227-315 Goddard – Lots 1 to 16 Incl. Ford City Park Subdivision
 Lot Size: 300' x 100'

Former 232-240 Stoll – Lot 22 except the east 20 feet thereof and lots 23 to 27 Incl. Ford City Park Subd.
 Lot Size: 165.6' x 100'

Former 255-261 Stoll – Lots 30 and 31 and the south ½ of the adj. vacated alley Ford City Park Subd.
 Lot Size: 60' x 104.5'

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # **8**

ITEM: Emergency Replacement of DPS Air Compressor

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The DPS air compressor stopped working on January 2nd. The compressor had been in service for 23 years. The compressor is vital to the day-to-day operations at DPS and assists in maintaining much of the City's vehicular fleet, including police and fire vehicles, inspection vehicles, DPS vehicles for yard waste collection and snow removal, and the City's heavy equipment, etc.. The compressor powers many functions of the DPS garage including inflating tires, powering all pneumatic tools, operating two truck lifts, and empowers sign shop operations. Two quotes were secured for the replacement of the compressor. Detroit Air Compressor of Ferndale, Michigan, was the low bidder at \$18,605.04. The procurement policy adopted by Council on January 9, 2017, allows for Emergency Procurements as approved by the City Administrator, not to exceed \$20,000, for materials and equipment when there exists a significant disruption of departmental operations.

Detroit Air Compressor had the least lead time for compressor replacement (3-4 weeks) and also supplied a temporary loaner compressor to maintain DPS operations.

The replacement compressor has been ordered and will be installed upon receipt.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to provide the finest services and quality of life.

ACTION REQUESTED: Approve the replacement of the DPS air compressor in accordance with the emergency procurement section of the procurement rules and policies adopted by the City Council January 9, 2017.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The repair cost would be paid from Account #101-448-750-270 Building Maintenance, which has a current balance of \$165,686.

IMPLEMENTATION PLAN: Detroit Air Compressor will install the compressor promptly upon delivery to their office.

LIST OF ATTACHMENTS:

1. detroit air compressor
2. allied inc

RESOLUTION

Item Number: #8
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council has received the communication from the City Engineer and APPROVES the replacement of the air compressor at DPS by Detroit Air Compressor of Ferndale, Michigan, in the amount of \$18,605.04, in accordance with the Emergency Procurement section of the Procurement Rules and Policy adopted by the City Council on January 9, 2017.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____



DETROIT AIR COMPRESSOR CO.
 3205 BERMUDA FERNDALE, MI 482
 800-884-4184 PHONE
 248-544-2027 FAX

Quotation Number
1102401

QUOTE

BILL TO: City of Wyandotte
 4201 13th Street
 Wyandotte, MI 48192
 Attn: John Dave Rothermal
 (734) 324-4587
DLRothermal@WyandotteMI.gov

SHIP TO: City of Wyandotte
 4201 13th Street
 Wyandotte, MI 48192
 Attn: John Dave Rothermal
 (734) 324-4587

Quotation Number	SALESMAN	ORDER DATE	TAKER	W.O. REF. NUMBER	DATE
1102401	RM	01/10/24			01/10/24

Quantity	Description	Unit Price	Amount
1	Champion Advantage Series 15 HP Model; 208 Volt; 175 PSI Horizontal 120 Gallon Tank Control Panel, After Cooler, Auto Tank Drain, Low Oil Monitor, Vibration Pads, A Includes dual controls Price Includes: Remove existing air compressor Decommission existing air compressor Freight and delivery of new unit is included Installation of new unit is included		\$18,605.04

TOTAL AMOUNT DUE
\$18,605.04

ALLIED INC

240 METTY DRIVE Suite D
Ann Arbor, Michigan 48103
ph 734-665-4419 fax 734-665-0599

January 2, 2024

City Of Wyandotte DPW
4201 13th Street
Wyandotte, MI 48192
Attn: Dave Rothermol

We are pleased to submit the following estimate for your consideration:

(1) Champion PL Series PL3-30A model HPL15-12, 15HP air compressor mounted on an 120 gallon vertical tank, with oil water separator, vibration isolators, low oil stop, air cooled aftercooler and automatic tank drain, single phase, 208 volt.

Material Total.....	\$14,105.00 lot
Installation.....	\$ 5,360.00 lot
Total.....	\$19,465.00 lot

Installation includes removal and disposal of existing unit, mounting of equipment, connect to the air distribution line within the compressor area and check for proper installation. Forklift required but not included.

Electrical connection includes: Removal of old control panel, install new disconnect, wire compressor with existing wire. Additional charges will apply if existing breaker and wire size are not up to NEC code.

The above estimate is based on normal conditions and on the assumption that nothing prevents normal workflow, unforeseen conditions, requested repairs or excessive customer wait time may require additional charges. The additional charges will be made on a time and material basis. If we deem removal and / or disposal of any hazardous substance, waste or product to be necessary, you shall be responsible of the removal and / or disposal of the same in a lawful manner at your own expense if requested by us.

Plus MI Sales Tax if applicable
Terms: NET 30
Freight included

Thank you for your consideration.
If we may be of any further assistance, please contact us at your convenience.

Sincerely,

Debra Heath
Debra Heath

Account Manager

ACCEPTED BY: _____

TITLE: _____

DATE: _____



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 1/22/2024

AGENDA ITEM # 9

ITEM: Bid Award #4861: Lawn Cutting Services at BASF Park & Oakwood Cemetery

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Sealed bids for "File #4861 - Lawn Cutting Services at BASF Park and Oakwood Cemetery" were opened and read aloud on December 18, 2023. R.F.C. Inc. (doing business as U.S. Lawns of Livonia) was the low bidder as shown on the attached Bid Log. BASF Park will be cut weekly for a total of twenty-nine (29) cuts, and Oakwood Cemetery will be cut bi-weekly for a total of fifteen (15) cuts.

U.S. Lawns has been providing similar lawn cutting services in the City for the past six years.

The recommendation is to award the Contract to R.F.C. Inc. (d/b/a U.S. Lawns of Livonia) in the amount of \$17,350.00.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Approve award of "File #4861 - Lawn Cutting Services at BASF Park and Oakwood Cemetery" to R.F.C. Inc. (d/b/a U.S. Lawns of Livonia), Southgate, Michigan, in the amount of \$17,350.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The work shall be paid for from the following accounts:

Account #101-448-825-483 \$9,375.00 for Oakwood Cemetery; (\$16,625 balance)

Account #101-448-750-270 \$7,975.00 for BASF Park. (\$147,081 balance after DPS compressor)

IMPLEMENTATION PLAN: If approved by the City Council, authorize the Mayor and City Clerk to sign the contract.

LIST OF ATTACHMENTS:

1. BID #4861 BD LOG

RESOLUTION

Item Number: #9
Date: January 22, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer in the acceptance of the proposal for File #4861 - Lawn Cutting Services at BASF Park and Oakwood Cemetery from R.F.C. Inc., doing business as U.S. Lawns of Livonia, of Southgate, Michigan, in the amount of \$17,350.00 for the lawn cutting services at Oakwood Cemetery and BASF Park, to be paid from Accounts #101-448-825-483 (\$9,375.00) and #101-448-750-270 (\$7,975.00) respectively.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**CITY OF WYANDOTTE
 BID DEPOSIT LOG SHEET**

Bid #:	4861
Bid Description:	LAWN CUTTING @ BASF PARK & OAKWOODS CEMETERY
Bid Date:	12/18/2023

	Bidder/ Business Name	Address (City, State)	Amount	Check #/ Bid Bond (Y/N)	Check Return Date	Signature
1	PREMIER GROUP ASSOCIATES	2221 BELLEVUE DETROIT MI 48207	\$26,350. ⁰⁰	BB		
2	DAVEY TREE	1500 N MANTUA KENT OH. 44240	\$23,529. ⁰⁰	BB		
3	US LAWN S	15040 DUMMAY ST SOUTH # CATEMI 48195	\$17,350. ⁰⁰	CK# 200782185	867.50	
4						
5						
6						
7						
8						
9						
10						

BILLS & ACCOUNTS

01/17/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE

EXP CHECK RUN DATES 01/04/2024 - 01/17/2024

JOURNALIZED PAID

BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 15428							
101-000-257-087	Reserve-Police Public Relations	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	(134.70)	15428
101-000-257-087	Reserve-Police Public Relations	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	1,506.92	15428
101-000-257-087	Reserve-Police Public Relations	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	12,011.90	15428
101-100-750-222	Memberships & Dues	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	8.00	15428
101-200-925-790	Miscellaneous	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	16.95	15428
101-301-750-490	Test Administration	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	235.82	15428
101-336-750-224	Subscriptions	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	41.50	15428
101-440-750-221	Cellular Phones & Pagers	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	36.83	15428
101-440-750-221	Cellular Phones & Pagers	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	(6.99)	15428
101-756-825-420	Bldg & Equip Maintenance	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	12.99	15428
499-200-850-544	DOWNTOWN FIXTURES	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	57.18	15428
499-200-850-544	DOWNTOWN FIXTURES	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 11/15/23-12/12/24	5563750108849348	01/09/24	530.25	15428
Total For Check 15428						14,316.65	
Check 15429							
101-448-750-260	Garage-Operating Expenses	ALLSTATE INDUSTRIAL EQUIPMENT	STOCK CUTTING TORCH DPS	578467	01/10/24	356.10	15429
Total For Check 15429						356.10	
Check 15430							
101-448-750-270	Building Maintenance	ANCONA CONTROLS	COPELAND CENTER GENERATOR ANNUAL PM AND LOAD BANK	22845	01/10/24	966.16	15430
101-448-750-270	Building Maintenance	ANCONA CONTROLS	DEPT PUBLIC SERVICE GENERATOR ANNUAL PM AND LOAD BANK	22848	01/10/24	725.00	15430
101-448-750-270	Building Maintenance	ANCONA CONTROLS	FIRE STATION #1 GENERATOR ANNUAL PM AND LOAD BANK	22847	01/10/24	746.00	15430
101-448-750-270	Building Maintenance	ANCONA CONTROLS	FIRE STATION #2 GENERATOR ANNUAL PM AND LOAD BANK (INV #22847 ON INVOICE)	22843	01/10/24	746.00	15430
101-448-750-270	Building Maintenance	ANCONA CONTROLS	POLICE STATION GENERATOR ANNUAL PM AND LOAD BANK	22844	01/10/24	1,792.48	15430
101-448-750-270	Building Maintenance	ANCONA CONTROLS	YACK ARENA GENERATOR ANNUAL PM AND LOAD BANK	22846	01/10/24	1,540.32	15430
Total For Check 15430						6,515.96	
Check 15431							
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN	0001828851	01/10/24	207.56	15431
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN BOTTLES RENTAL	0009314953	01/10/24	96.14	15431
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	CYLINDER RENTAL DEC 2023	0009314779	01/10/24	172.44	15431
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	STOCK OXYGEN CUTTING GAS DPS	0001808974-00	01/10/24	50.48	15431
Total For Check 15431						526.62	
Check 15432							
101-136-825-330	Attorneys (CA) & Interpreters	CHRISTOPHER RAYMOND SHEMKE	COURT APPOINTED ATTORNEY	23-910A	01/10/24	90.00	15432
101-136-825-330	Attorneys (CA) & Interpreters	CHRISTOPHER RAYMOND SHEMKE	COURT APPOINTED ATTORNEY	23-714B	01/10/24	90.00	15432
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01032024	01/10/24	90.00	15432
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	12182023	01/10/24	660.00	15432
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01012024	01/10/24	330.00	15432
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01022024	01/10/24	690.00	15432
Total For Check 15432						1,950.00	
Check 15433							
203-440-825-460	Resurfacing	D MACRO CONTRACTORS INC	EE#1 2023 SIDEWALK PROGRAM FILE #4846	EE#1 SIDEWALK	01/10/24	11,723.25	15433
249-450-825-461	Sidewalks	D MACRO CONTRACTORS INC	EE#1 2023 SIDEWALK PROGRAM FILE #4846	EE#1 SIDEWALK	01/10/24	140,498.43	15433
Total For Check 15433						152,221.68	
Check 15434							
101-136-750-228	Regional Wellness & Recovery Court	DNA DRUG & ALCOHOL TESTING CENTERS	DECEMBER 2023 RANDOM DRUG TESTING DNA INVOICE	2915	01/10/24	768.00	15434
Total For Check 15434						768.00	
Check 15435							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	12182023-12312023	01/10/24	121.50	15435
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	12182023-12312023	01/10/24	60.00	15435

01/17/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/04/2024 - 01/17/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
			Total For Check 15435			<u>181.50</u>	
Check 15436							
101-845-750-490	Test Administration	EMPCO INC	CAPTAIN EXAM S&H	45211	01/10/24	<u>25.00</u>	15436
			Total For Check 15436			<u>25.00</u>	
Check 15437							
101-756-750-235	Cleaning Supplies	FLASH RESALE/WHOLESALE LLC	FOAM SOAP	69872	01/10/24	95.28	15437
101-756-750-235	Cleaning Supplies	FLASH RESALE/WHOLESALE LLC	PAPER TOWELS FOR YACK	69892	01/10/24	<u>201.00</u>	15437
			Total For Check 15437			<u>296.28</u>	
Check 15438							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	01032024	01/10/24	420.00	15438
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	12202023	01/10/24	570.00	15438
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	12192023	01/10/24	600.00	15438
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	12282023	01/10/24	<u>300.00</u>	15438
			Total For Check 15438			<u>1,890.00</u>	
Check 15439							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	12182023-12312023	01/10/24	<u>1,732.50</u>	15439
			Total For Check 15439			<u>1,732.50</u>	
Check 15440							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	12182023-12312023	01/10/24	<u>304.00</u>	15440
			Total For Check 15440			<u>304.00</u>	
Check 15441							
101-336-825-490	Bldg & Equip Maintenance	HASTINGS AIR-ENERGY CONTROL INC	PREVENTIVE MAINTENANCE @ #2	PS-I0004189	01/10/24	375.00	15441
101-336-825-490	Bldg & Equip Maintenance	HASTINGS AIR-ENERGY CONTROL INC	SERVICE CALL @ #1	PS-I0004904	01/10/24	225.00	15441
101-336-825-490	Bldg & Equip Maintenance	HASTINGS AIR-ENERGY CONTROL INC	GRABBER MG/LOWER HOSE/SERVICE CALL/LABOR	PS-I0004905	01/10/24	<u>1,641.00</u>	15441
			Total For Check 15441			<u>2,241.00</u>	
Check 15442							
590-200-926-210	Supplies	JACK DOHENY COMPANIES INC	REPLACE CENTER WATER TANK IN VACTOR 107	214899	01/10/24	<u>9,382.37</u>	15442
			Total For Check 15442			<u>9,382.37</u>	
Check 15443							
101-440-825-480	Contractual Engineering Services	JEAN CLAUDE MARCOUX	PLAN REVIEW SERVICES	12182023-12312023	01/10/24	<u>546.00</u>	15443
			Total For Check 15443			<u>546.00</u>	
Check 15444							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	12182023-12312023	01/10/24	<u>648.50</u>	15444
			Total For Check 15444			<u>648.50</u>	
Check 15445							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	12182023-12312023	01/10/24	<u>663.50</u>	15445
			Total For Check 15445			<u>663.50</u>	
Check 15446							
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	SPRING WATER 2 CASES	79307	01/10/24	9.48	15446
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	WALLPLATE/ELECTRICAL SUPPLIES	79346	01/10/24	21.39	15446
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	ELECT TAPE/CONNECTOR	79364	01/10/24	11.19	15446
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	ANTI-FREEZE/WND CLR DE-ICER	79480	01/10/24	39.67	15446
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES FOR DPS	79671	01/10/24	97.82	15446
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	79613	01/10/24	41.78	15446
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC. SUPPLIES	79587	01/10/24	72.33	15446

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			Total For Check 15446			<u>293.66</u>	
Check 15447							
499-200-850-539	Beautification Commission	JOHN DARIN	REIMBURSEMENT FOR BCSEM FALL QUARTERLY MEETING	BCSEM FALL 2023	01/10/24	<u>17.50</u>	15447
			Total For Check 15447			<u>17.50</u>	
Check 15448							
101-301-750-220	Operating Expenses	LIFELC TECHNOLOGIES INC	(2) MOUTHPIECE, EASY TAB	392034	01/10/24	<u>74.00</u>	15448
			Total For Check 15448			<u>74.00</u>	
Check 15449							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	EE#18 2022 TREE CUTTING, TREE TRIMMING AND STUMP REMOVAL FILE #482€	EE#18 TREE CUTTING	01/10/24	<u>11,645.00</u>	15449
			Total For Check 15449			<u>11,645.00</u>	
Check 15450							
499-200-925-807	EXISTING BUSINESS STIMULUS	LITTLE DOTTE	DOWNTOWN DOLLARS LITTLE DOTTE	696244	01/10/24	<u>140.00</u>	15450
			Total For Check 15450			<u>140.00</u>	
Check 15451							
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT, LLC	FIRE HOOKS	P23655	01/10/24	<u>216.67</u>	15451
			Total For Check 15451			<u>216.67</u>	
Check 15452							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	12182023-12312023	01/10/24	<u>289.00</u>	15452
			Total For Check 15452			<u>289.00</u>	
Check 15453							
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01022024	01/10/24	690.00	15453
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	12212023	01/10/24	860.00	15453
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	12192023	01/10/24	<u>680.00</u>	15453
			Total For Check 15453			<u>2,230.00</u>	
Check 15454							
492-200-850-519	Land Purchases	OAKWOOD BUILDING COMPANY	EE#1 DEMOLITION OF VARIOUS STRUCTURES FILE #4845	EE#1 DEMOLITION	01/10/24	<u>98,500.00</u>	15454
			Total For Check 15454			<u>98,500.00</u>	
Check 15455							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	WILLIAMS GIBSON - FOLLOW UP DOT TESTING	715138344	01/10/24	<u>47.00</u>	15455
			Total For Check 15455			<u>47.00</u>	
Check 15456							
101-136-825-490	Audit	PLANTE & MORAN PLLC	27TH DISTRICT COURT AGREED UPON PROCEDURES	10138406	01/10/24	8,000.00	15456
101-200-825-310	Audit Fees	PLANTE & MORAN PLLC	FOR PROFESSIONAL SERVICES RENDERED	10138449	01/10/24	<u>42,000.00</u>	15456
			Total For Check 15456			<u>50,000.00</u>	
Check 15457							
101-336-825-490	Bldg & Equip Maintenance	PONTIAC CEILING & PARTITION CO.	DOOR REPAIRS @ #2	80569	01/10/24	<u>367.50</u>	15457
			Total For Check 15457			<u>367.50</u>	
Check 15458							
101-840-825-350	Printing	PRINTING SYSTEMS INC	TRIPLE AV APP POSTCARD TO PERM AV (5000 PCS WITH 1100 EXTRAS)	230589	01/10/24	963.80	15458
101-840-825-350	Printing	PRINTING SYSTEMS INC	BALLOT SELECTION POSTCARD MAILING (3057 PCS)	230991	01/10/24	<u>811.65</u>	15458
			Total For Check 15458			<u>1,775.45</u>	
Check 15459							
101-215-750-220	Operating Expenses	PURE DATA SERVICES, LLC	DOCUMENT SHREDDING - REGULAR PULL	9677	01/10/24	41.00	15459

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			Total For Check 15459			<u>41.00</u>	
Check 15460							
101-448-750-270	Building Maintenance	PUROCLEAN FIRST RESPONDERS	CEAL BLOOD UP IN CELL 12 AND 10 AT POLICE STATION	6266	01/10/24	200.00	15460
101-448-750-270	Building Maintenance	PUROCLEAN FIRST RESPONDERS	CLEAN UP BODY FUILDS IN CELL 10 AT POLICE STATION	6298	01/10/24	50.00	15460
101-448-750-270	Building Maintenance	PUROCLEAN FIRST RESPONDERS	STRIP AND WAX ALL TILE FLOORS AT DPS	7001	01/10/24	2,100.00	15460
530-444-825-215	Cleaning-Bank Bldg	PUROCLEAN FIRST RESPONDERS	EE#3 2023 CLEANING SERVICES AT CITY HALL FILE #4856	EE#3 CLEANING SER	01/10/24	<u>2,309.00</u>	15460
			Total For Check 15460			<u>4,659.00</u>	
Check 15461							
101-448-825-420	Building Services	QUINT PLUMBING & HEATING INC	REPLACE HOT WATER TANK AT MASONIC OR ART CENETER ON CHESTNUT	81904	01/10/24	7,539.37	15461
101-756-825-420	Bldg & Equip Maintenance	QUINT PLUMBING & HEATING INC	FIXED SINK AT YACK CONCESSION	82025	01/10/24	513.97	15461
525-750-750-250	Course Maintenance	QUINT PLUMBING & HEATING INC	FIXED UNDERGROUND LEAKING PIPE IN CART BARN	81957	01/10/24	<u>6,151.27</u>	15461
			Total For Check 15461			<u>14,204.61</u>	
Check 15462							
101-336-825-490	Bldg & Equip Maintenance	R&R FIRE TRUCK REPAIR, INC	SCBA BOTTLE HYDROSTATIC TEST	67199	01/10/24	<u>459.00</u>	15462
			Total For Check 15462			<u>459.00</u>	
Check 15463							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	01032024	01/10/24	810.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	01022024	01/10/24	810.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12292023	01/10/24	390.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12212023	01/10/24	1,680.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12132023	01/10/24	480.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12112023	01/10/24	360.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12182023	01/10/24	240.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12122023	01/10/24	1,020.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12192023	01/10/24	360.00	15463
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	12202023	01/10/24	<u>150.00</u>	15463
			Total For Check 15463			<u>6,300.00</u>	
Check 15464							
101-756-825-420	Bldg & Equip Maintenance	SESAC INC	MUSIC LICENSE FOR YACK	12312023	01/10/24	<u>1,159.00</u>	15464
			Total For Check 15464			<u>1,159.00</u>	
Check 15465							
101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	SCRAP TIRE DISPOSAL DPS	23-0821225-00	01/10/24	28.00	15465
101-448-750-261	Garage-Gasoline & Oil	SHRADER TIRE & OIL	STOCK HYD OIL DPS	23-0820004-00	01/10/24	1,429.41	15465
101-448-750-261	Garage-Gasoline & Oil	SHRADER TIRE & OIL	STOCK 15/40 MOTOR OIL DPS	23-0819474-00	01/10/24	<u>1,620.30</u>	15465
			Total For Check 15465			<u>3,077.71</u>	
Check 15466							
530-444-825-220	Operating Expenses-Bank Bldg	SPRINKSPEC DESIGN LLC	2023 ANNUAL FIRE SPRINKLER INSPECTION & TEST FOR 3200 BIDDLE	0599	01/10/24	<u>950.00</u>	15466
			Total For Check 15466			<u>950.00</u>	
Check 15467							
101-336-750-222	Medical/Rescue Supplies	STERICYCLE INC	HAZARDOUS WASTE	8005590172	01/10/24	<u>197.96</u>	15467
			Total For Check 15467			<u>197.96</u>	
Check 15468							
590-200-926-310	Operation,Maintenance & Replacement	STRATA UNDERGROUND LLC	EE#6 2023 DOWNTOWN SEWER POINT REPAIRS FILE #4853	EE#6 SEWER REPAIRS	01/10/24	<u>25,732.11</u>	15468
			Total For Check 15468			<u>25,732.11</u>	
Check 15469							
499-200-925-804	Marketing	TEN TWENTYSEVEN	VISIT WYANDOTTE WEBSITE MANAGEMENT JANUARY 24	7C346FE4-011	01/10/24	99.00	15469

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			Total For Check 15469			<u>99.00</u>	
Check 15470							
101-136-750-228	Regional Wellness & Recovery Court	THE GUIDANCE CENTER	TGC CMH DEC 2023 INVOICE	MHCDEC23	01/10/24	<u>2,752.32</u>	15470
			Total For Check 15470			<u>2,752.32</u>	
Check 15471							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - SCOUT	2131066	01/10/24	<u>125.00</u>	15471
			Total For Check 15471			<u>125.00</u>	
Check 15472							
499-200-825-330	Legal Fees	THE WINMATT GROUP	JANUARY 2024 LOBBYING FEES	8348	01/10/24	<u>3,500.00</u>	15472
			Total For Check 15472			<u>3,500.00</u>	
Check 15473							
101-440-825-490	C of C Inspectors	THOMAS P KERR	INSPECTIONS	12182023-12312023	01/10/24	203.00	15473
101-440-825-491	Electrical Inspectors	THOMAS P KERR	INSPECTIONS	12182023-12312023	01/10/24	<u>255.00</u>	15473
			Total For Check 15473			<u>458.00</u>	
Check 15474							
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	12182023-12312023	01/10/24	330.00	15474
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	12182023-12312023	01/10/24	<u>265.00</u>	15474
			Total For Check 15474			<u>595.00</u>	
Check 15475							
101-800-750-270	Bldg. Maint. and Sup	TOM FARYNIARZ	BURNS HOME KITCHEN WALL REPAIR NEEDS	010423	01/10/24	<u>113.86</u>	15475
			Total For Check 15475			<u>113.86</u>	
Check 15476							
101-136-825-300	Contractual Service-Court Reporter	TONJIA WILLIAMS	COURT RECORDING SERVICES	111423	01/10/24	<u>4,745.00</u>	15476
			Total For Check 15476			<u>4,745.00</u>	
Check 15477							
101-840-850-540	Other Equipment	ULINE	EARLY VOTING SECURITY CART	172259198	01/10/24	<u>1,003.85</u>	15477
			Total For Check 15477			<u>1,003.85</u>	
Check 15478							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	12182023-12312023	01/10/24	192.00	15478
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS	12182023-12312023	01/10/24	<u>95.00</u>	15478
			Total For Check 15478			<u>287.00</u>	
Check 15479							
101-448-750-231	Const-Signage,Stripping,Barricades	WENSCO SIGN SUPPLY	ROUND SIGN BLANKS	3707037	01/10/24	<u>836.34</u>	15479
			Total For Check 15479			<u>836.34</u>	
Check 15480							
499-200-925-797	3rd Friday/Downtown Event Promotions	WOW 360	ROCKIN NYE SPONSORSHIP	1216	01/10/24	<u>7,500.00</u>	15480
			Total For Check 15480			<u>7,500.00</u>	
Check 15481							
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	LIGHT BLUBS FOR POLLICE STATION	629495=0	01/10/24	443.90	15481
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	FIGHT FOR SHIPPING LIGHTS INVOICE 629337-0	629337-1	01/10/24	<u>19.68</u>	15481
			Total For Check 15481			<u>463.58</u>	
Check 15482							
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY PEN 1-12-24	PEN 1-12-24	01/12/24	16,123.15	15482

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732-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY PEN 1-12-24	PEN 1-12-24	01/12/24	45.67	15482
			Total For Check 15482			<u>16,168.82</u>	
Check 15483							
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT PEN 1-12-24	PEN 1-12-24	01/12/24	61,196.00	15483
732-000-228-024	DUE TO FEDERAL-W/H TAX	U.S. TAX ACCOUNT	US TAX ACCOUNT PEN 1-12-24	PEN 1-12-24	01/12/24	307.08	15483
			Total For Check 15483			<u>61,503.08</u>	
Check 15484							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC GEN CITY	PR 1-17-24	01/17/24	1,588.50	15484
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC GEN CITY	PR 1-17-24	01/17/24	445.00	15484
			Total For Check 15484			<u>2,033.50</u>	
Check 15485							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-17-24	01/17/24	9,881.54	15485
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-17-24	01/17/24	22,111.74	15485
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-17-24	01/17/24	329.76	15485
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-17-24	01/17/24	77.12	15485
			Total For Check 15485			<u>32,400.16</u>	
Check 15486							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 1-17-24	01/17/24	12,978.26	15486
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 1-17-24	01/17/24	70.53	15486
			Total For Check 15486			<u>13,048.79</u>	
Check 15487							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 1-17-24	01/17/24	28,691.06	15487
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 1-17-24	01/17/24	106.71	15487
			Total For Check 15487			<u>28,797.77</u>	
Check 15488							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	18,038.30	15488
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	307.20	15488
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	6,390.86	15488
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	10,753.32	15488
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	19,292.74	15488
			Total For Check 15488			<u>54,782.42</u>	
Check 15489							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	4,851.91	15489
			Total For Check 15489			<u>4,851.91</u>	
Check 15490							
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	155,521.59	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	148,115.80	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	509,583.69	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	38,662.58	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	32,781.51	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	157,373.03	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	15,682.85	15490
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	31,365.70	15490
			Total For Check 15490			<u>1,089,086.75</u>	
Check 15491							
701-000-225-000	Due to Wyan School Board-Oper	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	402,705.42	15491
701-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 16, 2024	01/17/24	545,036.95	15491

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701-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION Total For Check 15491	JANUARY 16, 2024	01/17/24	267,676.05 <u>1,215,418.42</u>	15491
Check 15492							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 2024	01/17/24	16,352.53	15492
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 2024	01/17/24	5,626.92	15492
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION Total For Check 15492	JANUARY 2024	01/17/24	2,763.47 <u>24,742.92</u>	15492
Check 155323							
101-000-257-064	BCB19-0103 - PCI19-0023 166 OAK	A & J REALTY VENTURES LLC	BD Bond Refund Total For Check 155323	BCB19-0103	01/10/24	1,000.00 <u>1,000.00</u>	155323
Check 155324							
101-336-825-371	HTE Maintenance	ADVANCE PROPERTY EXPOSURE INC.	APX PRE-PLAN SOFTWARE Total For Check 155324	APX202400138	01/10/24	1,980.00 <u>1,980.00</u>	155324
Check 155325							
101-000-257-064	BCB23-0148 - PUS23-0177 419 HIGHLAND	ALLOTTA, LISA ANN	BD Bond Refund Total For Check 155325	BCB23-0148	01/10/24	150.00 <u>150.00</u>	155325
Check 155326							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE JANUARY 2024	D674852 01/24	01/10/24	1,219.19	155326
732-000-231-080	Payroll W/H-Cancer Insurance	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE JANUARY 2024 Total For Check 155326	D674852 01/24	01/10/24	1,397.58 <u>2,616.77</u>	155326
Check 155327							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	ALL STATE ACCIDENT PLAN COVERAGE PERIOD: 11/26/23 - 12/23/23 Total For Check 155327	W8433 121823	01/10/24	654.84 <u>654.84</u>	155327
Check 155328							
101-000-257-064	BCB22-0049 2495 17TH	ANDREW MARKHAM	BD Bond Refund Total For Check 155328	BCB22-0049	01/10/24	600.00 <u>600.00</u>	155328
Check 155329							
101-448-750-220	Sanitation-Operating Expenses	AUTO VALUE RIVERVIEW	TOTER REPAIR TOOL DPS	349-334071	01/10/24	12.89	155329
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK PAINT DPS Total For Check 155329	349-334021	01/10/24	24.38 <u>37.27</u>	155329
Check 155330							
101-000-257-064	BCB23-0180 3855 18TH	BRANDEN ELDERS	BD Bond Refund Total For Check 155330	BCB23-0180	01/10/24	200.00 <u>200.00</u>	155330
Check 155331							
101-000-257-064	BCB23-0187 1104 20TH	CAMILLERI, JACOB	BD Bond Refund Total For Check 155331	BCB23-0187	01/10/24	300.00 <u>300.00</u>	155331
Check 155332							
101-000-257-064	BCB23-0175 674 RIVERBANK	CHANTE HOLLOWELL	BD Bond Refund Total For Check 155332	BCB23-0175	01/10/24	250.00 <u>250.00</u>	155332
Check 155333							
101-000-257-064	BCB23-0155 1115 CEDAR	CHELSEA GREENWOOD	BD Bond Refund Total For Check 155333	BCB23-0155	01/10/24	200.00 <u>200.00</u>	155333
Check 155334							

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-000-257-064	BCB22-0113 542 EMMONS	CHLOE HUSTON	BD Bond Refund	BCB22-0113	01/10/24	1,000.00	155334
			Total For Check 155334			1,000.00	
Check 155335							
101-000-257-064	BCB19-0135 1600 18TH	GALESKI, THEODORE H JR	BD Bond Refund	BCB19-0135	01/10/24	1,000.00	155335
			Total For Check 155335			1,000.00	
Check 155336							
101-000-257-064	BCB23-0092 4280 19TH	HASTINGS, LORIE	BD Bond Refund	BCB23-0092	01/10/24	1,000.00	155336
			Total For Check 155336			1,000.00	
Check 155337							
101-448-750-270	Building Maintenance	HOODS DO IT CENTER	SHOP SUPPLIES DPS	74402	01/10/24	21.13	155337
			Total For Check 155337			21.13	
Check 155338							
101-000-203-030	A/P-Property Tax Overpayments	HURLEY, JEFFREY	2023 Sum Tax Refund 57 001 05 0108 002	349 6TH	01/10/24	1,716.73	155338
290-000-203-030	A/P-Property Tax Overpayments	HURLEY, JEFFREY	2023 Sum Tax Refund 57 001 05 0108 002	349 6TH	01/10/24	107.71	155338
403-000-203-030	A/P-Property Tax Overpayments	HURLEY, JEFFREY	2023 Sum Tax Refund 57 001 05 0108 002	349 6TH	01/10/24	155.06	155338
			Total For Check 155338			1,979.50	
Check 155339							
101-000-257-064	BCB20-0191 1809 VINEWOOD	JOEL GRIFFITH	BD Bond Refund	BCB20-0191	01/10/24	1,000.00	155339
			Total For Check 155339			1,000.00	
Check 155340							
499-200-925-807	EXISTING BUSINESS STIMULUS	KATHLEEN M. KANE	YULETIDE CAROLERS 2/2	01052024	01/10/24	600.00	155340
			Total For Check 155340			600.00	
Check 155341							
101-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JAN 2024	JANUARY 2024	01/10/24	1,414.93	155341
101-000-231-051	P/R Deductions-LTD (Employee)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JAN 2024	JANUARY 2024	01/10/24	669.60	155341
499-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JAN 2024	JANUARY 2024	01/10/24	13.18	155341
			Total For Check 155341			2,097.71	
Check 155342							
101-000-257-064	BCB23-0122 - PUS23-0152 941 ANTOINE	MICHAEL A ROBERTS	BD Bond Refund	BCB23-0122	01/10/24	200.00	155342
			Total For Check 155342			200.00	
Check 155343							
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	PARTS FOR VPS 68 VIN CAT0950GLAXX00424	PD15566522	01/10/24	874.30	155343
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	PARTS FOR VPS 68 VIN CAT0950GLAXX00424	PD15566525	01/10/24	113.16	155343
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	PARTS FOR VPS 68 VIN CAT0950GLAXX00424	PD15566523	01/10/24	23.84	155343
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	HYD CYLINDER FOR VPS 68 VIN CAT0950GLAXX00424	PD15566526	01/10/24	4,160.41	155343
			Total For Check 155343			5,171.71	
Check 155344							
101-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JANUARY 2024	JANUARY 2024	01/10/24	1,677.00	155344
499-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JANUARY 2024	JANUARY 2024	01/10/24	13.00	155344
732-000-393-035	Reserve-Health & Life	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JANUARY 2024	JANUARY 2024	01/10/24	215.65	155344
			Total For Check 155344			1,905.65	
Check 155345							
101-336-825-910	ELECTRIC 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE DECEMBER 2023	009821-018747 DEC 23	01/10/24	909.72	155345
101-336-825-920	WATER 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE DECEMBER 2023	009821-018747 DEC 23	01/10/24	181.76	155345
101-750-825-910	ELECTRIC - 2306 4TH	MUNICIPAL SERVICE	2306 4TH DECEMBER 2023	029023-006227 DEC 23	01/10/24	899.97	155345

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101-750-825-910	ELECTRIC 2727 VAN ALSTYNE	MUNICIPAL SERVICE	2727 VAN ALSTYNE DECEMBER 2023	016375-017803 DEC 23	01/10/24	183.61	155345
101-750-825-910	ELECTRIC - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE DECEMBER 2023	000000-063407 DEC 23	01/10/24	123.29	155345
101-750-825-910	ELECTRIC - 601 8TH	MUNICIPAL SERVICE	601 8TH DECEMBER 2023	030967-021887 DEC 23	01/10/24	33.97	155345
101-750-825-920	WATER - 2306 4TH	MUNICIPAL SERVICE	2306 4TH DECEMBER 2023	029023-006227 DEC 23	01/10/24	47.98	155345
101-750-825-920	WATER - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE DECEMBER 2023	000000-063407 DEC 23	01/10/24	16.82	155345
101-750-825-920	WATER - 601 8TH	MUNICIPAL SERVICE	601 8TH DECEMBER 2023	030967-021887 DEC 23	01/10/24	16.82	155345
101-756-825-910	ELECTRIC - 3131 3RD	MUNICIPAL SERVICE	3131 3RD DECEMBER 2023	028511-017633 DEC 23	01/10/24	11,740.59	155345
101-756-825-920	WATER - 3131 3RD	MUNICIPAL SERVICE	3131 3RD DECEMBER 2023	028511-017633 DEC 23	01/10/24	469.76	155345
202-440-825-420	Traffic Signals	MUNICIPAL SERVICE	1111 TRAFFIC SIGNALS DECEMBER 2023	001349-014305 DEC 23	01/10/24	853.28	155345
284-200-850-560	LAND & BUILDINGS 1850 21ST	MUNICIPAL SERVICE	1850 21ST - DEC 23	000000-073142 DEC 23	01/10/24	7.97	155345
525-750-825-910	ELECTRIC - 1 PINE BASF	MUNICIPAL SERVICE	1 PINE BASF DECEMBER 2023	044083-022795 DEC 23	01/10/24	34.73	155345
525-750-825-910	ELECTRIC - 4325 BIDDLE	MUNICIPAL SERVICE	4325 BIDDLE DECEMBER 2023	001273-014219 DEC 23	01/10/24	64.20	155345
525-750-825-910	ELECTRIC - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE DECEMBER 2023	001267-014215 DEC 23	01/10/24	203.25	155345
525-750-825-910	ELECTRIC - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE DECEMBER 2023	001233-014201 DEC 23	01/10/24	614.35	155345
525-750-825-910	ELECTRIC - 3635 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE DECEMBER 2023	001231-014199 DEC 23	01/10/24	337.15	155345
525-750-825-920	WATER - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE DECEMBER 2023	001267-014215 DEC 23	01/10/24	65.92	155345
525-750-825-920	WATER - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE DECEMBER 2023	001233-014201 DEC 23	01/10/24	28.04	155345
525-750-825-920	WATER - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE DECEMBER 2023	001231-014199 DEC 23	01/10/24	92.51	155345
530-444-825-220	Operating Expenses-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE DECEMBER 2023	068011-011323 DEC 23	01/10/24	117.00	155345
530-444-825-910	Electric-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE DECEMBER 2023	068011-011323 DEC 23	01/10/24	4,001.54	155345
530-444-825-920	Water-Bank Bldg	MUNICIPAL SERVICE	3200 BIDDLE DECEMBER 2023	068011-011323 DEC 23	01/10/24	215.00	155345
			Total For Check 155345			<u>21,259.23</u>	
Check 155346							
101-000-257-064	BCB19-0071 3151 21ST	NOAH SHAFFER OR DANA BAILEY	BD Bond Refund	BCB19-0071	01/10/24	1,800.00	155346
			Total For Check 155346			<u>1,800.00</u>	
Check 155347							
101-000-257-064	BCB22-0008 2524 3RD	PAULEY, FAIRRAH	BD Bond Refund	BCB22-0008	01/10/24	1,000.00	155347
			Total For Check 155347			<u>1,000.00</u>	
Check 155348							
101-000-257-064	BCB23-0033 657 HUDSON	REECE TYLER LEWELLEN	BD Bond Refund	BCB23-0033	01/10/24	950.00	155348
			Total For Check 155348			<u>950.00</u>	
Check 155349							
101-000-471-010	BASE FEE 335 EUREKA	Root Masters Sewer Drain Clean & Re	BD Payment Refund	00047938	01/10/24	50.00	155349
101-000-471-010	Sewer Replacement 6"	Root Masters Sewer Drain Clean & Re	BD Payment Refund	00047938	01/10/24	60.00	155349
			Total For Check 155349			<u>110.00</u>	
Check 155350							
101-000-283-060	BPB23-0064 - PPLMB23-0240 335 EUREKA	Root Masters Sewer Drain Clean & Re	BD Bond Refund	BPB23-0064	01/10/24	500.00	155350
			Total For Check 155350			<u>500.00</u>	
Check 155351							
101-448-825-420	Building Services	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE	8106441911	01/10/24	417.17	155351
			Total For Check 155351			<u>417.17</u>	
Check 155352							
101-000-257-064	BCI23-0021 144 SYCAMORE	SIGNATURE BY PROVISIONS, LLC	BD Bond Refund	BCI23-0021	01/10/24	1,000.00	155352
			Total For Check 155352			<u>1,000.00</u>	
Check 155353							
101-448-825-430	Garage-Police Vehicle Maintenance	SOUTHGATE FORD	TAIL GATE HANDLE FOR VP 7-8 VIN 1FTFEW1P41KKD16534	980079	01/10/24	93.50	155353
			Total For Check 155353			<u>93.50</u>	

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Check 155354							
101-440-750-220	Operating Expenses	STATE OF MICH DEPT OF ENVIRONMENTAL	IRCD-LANDUSE-RRD-03-003, SETTLEMENT ID RRD0085 REIMBURSEMENT OF STATE COSTS	761-11170901	01/10/24	<u>142.67</u>	155354
			Total For Check 155354			142.67	
Check 155355							
101-200-925-790	Miscellaneous	STATE OF MICHIGAN-TECHNOLOGY,	JANUARY 1, 2024-DECEMBER 31, 2024	MIDEAL-315	01/10/24	<u>230.00</u>	155355
			Total For Check 155355			230.00	
Check 155356							
525-750-925-840	Advertising	THRYV, INC.	GOLF COURSE ADVERTISING	12192023	01/10/24	<u>67.53</u>	155356
			Total For Check 155356			67.53	
Check 155357							
732-000-231-080	Payroll W/H-Cancer Insurance	TRANSAMERICA EMPLOYEE BENEFITS	CANCER INSURANCE DECEMBER 2023	2505213963 12/23	01/10/24	<u>61.05</u>	155357
			Total For Check 155357			61.05	
Check 155358							
101-000-257-064	BCB19-0226 4037 19TH	TREVOR EMERY	BD Bond Refund	BCB19-0226	01/10/24	<u>1,000.00</u>	155358
			Total For Check 155358			1,000.00	
Check 155359							
101-000-203-030	A/P-Property Tax Overpayments	WAKE, LEONARD/DONNA	2023 Sum Tax Refund 57 003 06 0028 00C	1058 22ND	01/10/24	<u>304.82</u>	155359
			Total For Check 155359			304.82	
Check 155360							
101-000-283-030	BOT17-0001 2935 BIDDLE	WOW CONCEPTS	BD Bond Refund	BOT17-0001	01/10/24	<u>1,000.00</u>	155360
			Total For Check 155360			1,000.00	
Check 155361							
499-200-925-807	EXISTING BUSINESS STIMULUS	YOGURT CO.	DOWNTOWN DOLLARS	696245	01/10/24	<u>20.00</u>	155361
			Total For Check 155361			20.00	
Check 155362							
731-000-231-040	Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION	PEN 1-12-24	01/12/24	<u>475.00</u>	155362
			Total For Check 155362			475.00	
Check 155363							
731-000-394-020	Reserve-MSC Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION	PEN 1-12-24	01/12/24	<u>8,637.60</u>	155363
			Total For Check 155363			8,637.60	
Check 155364							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	PR 1-17-24	01/17/24	<u>206.00</u>	155364
			Total For Check 155364			206.00	
Check 155365							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 1-17-24	01/17/24	<u>3,635.07</u>	155365
			Total For Check 155365			3,635.07	
Check 155366							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 1-17-24	01/17/24	<u>7,269.19</u>	155366
			Total For Check 155366			7,269.19	
Check 155367							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	PR 1-17-24	01/17/24	<u>70.00</u>	155367
			Total For Check 155367			70.00	

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Check 155368							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	PR 1-17-24	01/17/24	1,286.16	155368
			Total For Check 155368			<u>1,286.16</u>	
Check 155369							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	PR 1-17-24	01/17/24	291.96	155369
			Total For Check 155369			<u>291.96</u>	
Check 155370							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 1-17-24	01/17/24	11,910.33	155370
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 1-17-24	01/17/24	5,955.19	155370
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 1-17-24	01/17/24	276.40	155370
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 1-17-24	01/17/24	138.20	155370
			Total For Check 155370			<u>18,280.12</u>	
Check 155371							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 1-17-24	01/17/24	10,490.30	155371
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 1-17-24	01/17/24	5,245.17	155371
			Total For Check 155371			<u>15,735.47</u>	
Check 155372							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-17-24	01/17/24	2,550.00	155372
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-17-24	01/17/24	2,550.00	155372
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-17-24	01/17/24	50.00	155372
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-17-24	01/17/24	50.00	155372
			Total For Check 155372			<u>5,200.00</u>	
Check 155373							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 1-17-24	01/17/24	2,345.60	155373
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 1-17-24	01/17/24	2,345.60	155373
			Total For Check 155373			<u>4,691.20</u>	
Check 155374							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 1-17-24	01/17/24	1,183.62	155374
			Total For Check 155374			<u>1,183.62</u>	
Check 155375							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY	PR 1-17-24	01/17/24	5,595.00	155375
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY	PR 1-17-24	01/17/24	15.00	155375
			Total For Check 155375			<u>5,610.00</u>	
Check 155376							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 1-17-24	01/17/24	5.00	155376
			Total For Check 155376			<u>5.00</u>	
Check 155377							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 1-17-24	01/17/24	2,884.62	155377
			Total For Check 155377			<u>2,884.62</u>	
Check 155378							
101-136-825-331	Prosecutorial Services	ZICK LAW OFFICE	PROSECUTORIAL SERVICES	PR 1-17-24	01/17/24	1,346.15	155378
			Total For Check 155378			<u>1,346.15</u>	
		Fund Totals:	Fund 101 General Fund			380,336.58	

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BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
This is to certify that the above vouchers amounting to \$3,966,927.28 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.			Fund 202 Major Street Fund			853.28	
			Fund 203 Local Street Fund			11,723.25	
			Fund 249 Sidewalk and Alley Fund			140,498.43	
			Fund 260 Michigan Indigent Defense			12,190.00	
			Fund 284 Urban Development Action Grant Fund			7.97	
Mayor	_____		Fund 290 Solid Waste Disposal Fund			107.71	
			Fund 403 Drain Number Five Fund			155.06	
			Fund 492 TIFA Consolidated Fund			110,145.00	
City Clerk	_____		Fund 499 DDA tax increment Finance Fund			13,588.83	
			Fund 525 Municipal Golf Course Fund			7,658.95	
			Fund 530 Building Rental Fund			7,592.54	
			Fund 590 Sewage Fund			35,114.48	
			Fund 677 Self Insurance Fund			47.00	
			Fund 701 Trust Fund			2,304,505.17	
			Fund 731 Retirement System Fund			86,431.75	
			Fund 732 Retiree Health Care Fund			2,027.03	
			Total For All Funds:			<u>3,112,983.03</u>	
			Pension 01/12/24			588,699.24	
			Payroll 01/17/24			265,245.01	
			TOTAL			<u>3,966,927.28</u>	

RESOLUTION

Item Number: #
Date: January 22, 2024

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$3,966,927.28 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

January 10, 2024

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, January 10, 2024 at 5:00 PM.

Roll Call: Present: Commissioners Bryan Hughes
Leslie Lupo
Robert J. Thiede
Carolyn Harris
Paul Gouth

General Manager & Secretary Paul LaManes

Also, Present- Joel Adkins-CATV
Rob Haggerty
John Stammersky
Amber Haggerty
Jon Angeles
David Fuller

Approval of Minutes:

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the December 20, 2023 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached, no objections were made.
Minutes approved

Hearing of Public Concerns

None

Resolution #1-2024-1

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the General Manager to execute the Fox Networks Group renewal agreement with NCTC for the period of 12/2/23-10/15/27, a recommended by WMS Management.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

January 10, 2024

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Resolution #1-2024-2

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to concur with authorizing Electric T&D Supervisor Rob Haggerty as the WMS Commissioner and Power Plant Supervisor Jim Skarzynski as the 2nd Alternate Commissioner on the Board of the Michigan Public Power Association (MPPA), as recommended by WMS Management.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Reports and Communications

- Monthly Subscriber Report-December 2023

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to receive and place on file the Monthly Subscriber report for December 2023.

No objections were made. Monthly Subscriber report received and placed on file.

Approval of Vouchers

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth that the vouchers be paid as submitted.

12.28.23 #5460 \$848,300.77

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Other/Late Items

None

Motion by Commissioner Thiede and SECONDED by Commissioner Gouth to now adjourn at 5:04PM. Roll attached. Meeting adjourned.

Next Meeting – Wednesday, January 24, 2024 at 5 PM

January 10, 2024

Wyandotte Municipal Services Commission
Regular Meeting Minutes

X



Paul LaManes
General Manager/Secretary

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
JANUARY 4, 2024

Members Present: John Darin, Chairperson, Jacqueline Blackmore, Barbara Freese, Noel Galeski, Wendy Leach, Mary Pilon, Annette Sebestin, Kimberly Summers, Alice Ugljesa

Members Excused: Joanna Brookshire, Stephanie Pizzo

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:08 pm. There was a quorum present. The meeting was held in the City Hall, Third Floor, Mayor's Conference Room.
2. Approval of Agenda: Motion was made by Alice, seconded by Mary, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. November 9, 2023 Regular Meeting: After review of the minutes, Wendy made a motion, seconded by Alice, to approve the draft minutes of the November 9, 2023 Regular Meeting with textual changes. The motion was approved.
 - b. December 14, 2023 Special Meeting: The December 14, 2023 Special Meeting was cancelled.
4. Chairperson's Report:
 - a. Distribution of Documents: John distributed the Meeting Attendance Log, 2024 Commissioner Contact List, and the approved 2024 Officers and Coordinators, Meeting Dates, and Special Events Dates lists.
 - b. Follow-up Communication re. Rain Garden Proposal: John reviewed the email communication to Joe Gruber regarding the Beautification Commission's response to a proposed rain garden project.
5. Treasurer's Report:
 - a. FY 2023-2024 YTD Expense Report: Jackie distributed and reviewed the FY 2023-2024 YTD Expense Report. There were expenses totaling \$198.64 from the FY 2023-2024 TIF Primary Account, leaving a current balance of \$6,649.86. There were no expenses from the GFM Reserve Account, leaving a current balance of \$969.40. There were no expenses from the WCA Reserve Account, leaving a current balance of \$31,516.05.
6. Public & Media Relations and Event Marketing Report: Wendy reported that the Commission's Facebook page has been very busy with posting of holiday decorations.
7. Holiday Lighting and Decorating Online Recognitions Recap: This holiday decoration event was very successful. Wendy distributed a listing of 336 residence and business addresses that have submitted holiday photos, and mapped the addresses, too!
8. Spring Dig-In Landscape and Hanging Basket Planning: Alice will count all remaining light posts on Biddle Avenue between Oak Street and Eureka Road for purposes of obtaining quotes from Eckert's Greenhouse on 1) wrap-around baskets, and 2) hanging baskets. This will be discussed at the Commission's February meeting. Wendy will follow-up to contact other vendors.
9. Community Garden Report: Annette is revising and updating the 2024 Community Garden Application and Terms & Conditions. Annette will contact Julie to post the application of the Commission's web page. There was much discussion on the need to replace the rapidly-decaying wooden community garden beds with 4' x 8' stainless steel raised beds, which will last indefinitely. This proposal was strongly supported by the Commission. There was discussion on the need for a City Official to be invited to attend the Commission's February meeting to address questions regarding community garden maintenance budget and manpower.

10. Old Business: There was no Old Business.
11. New Business: There was no Old Business
12. Round-Table Reports and Announcements: There were no Round-Table Reports or Announcements.
13. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for February 1, 2024 (first Thursday) at 6:00 pm at City Hall, Third Floor, Mayor's Conference Room.
14. Adjournment: The meeting was adjourned at 7:24 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John Darin", followed by a horizontal line extending to the right.

John Darin, Chairperson
City of Wyandotte Beautification Commission