



AGENDA

REGULAR SESSION

MONDAY, FEBRUARY 5, 2024 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA
CHAIRPERSON OF THE EVENING: THE HONORABLE TODD HANNA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.

CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

1. Approval of City Council Minutes 01.22.2024
2. City of Wyandotte Independence Day Parade 2024
3. City of Wyandotte Fishing Derby 2024
4. City of Wyandotte Christmas Parade and Tree Lighting 2024
5. 2024 Yack Arena Rental Contracts

NEW BUSINESS

6. VFW 100 Year Gala
7. Purchase of a Ford F-150 for the Ordinance Department
8. Purchase of Ford Transit Van for Downriver Central Animal Control-Adoption Center
9. ByLaws for Development-Related Boards & Commissions
10. Water Department - Minimum Service Line Inventory
11. Bid File #4726 - Extension of Lawn Cutting Services Contract

BILLS & ACCOUNTS

REPORTS & MINUTES

Fire Commission 12/12/2023

Police Commission 01/23/2024

WMS Commission 01/24/2024

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

NEXT MEETING OF THE CITY COUNCIL: FEBRUARY 12, 2024

ADJOURNMENT

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department “Guidance for Meetings of Governmental Bodies” and PA228 of 2020, using the Zoom Audio platform, on Monday, January 22, 2024 and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Kaylyn Crayne, Christopher Calvin, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: Todd Browning, City Treasurer; Theodore Galeski, City Assessor

Also Present: William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS
PRESENTATION OF PETITIONS
PUBLIC HEARING
UNFINISHED BUSINESS
CALL TO THE PUBLIC

CONSENT AGENDA

2024-13 MINUTES

By Councilperson Crayne, supported by Councilperson Alderman
RESOLVED that the minutes of the meeting held under the date of January 08, 2024, be approved as recorded without objection.
Motion unanimously carried.

2024-14 REZONING APPLICATION FOR 1788, 1790, 1792 & 1794 OAK ST.

By Councilperson Crayne, supported by Councilperson Alderman
BE IT RESOLVED that the application for rezoning of the property known as 1788, 1790,1792 & 1794 Oak Street, Wyandotte is hereby referred to the Planning Commission.
Motion unanimously carried

NEW BUSINESS

2024-15 TOSHIBA COPIERS CONTRACT EXTENSION

By Councilperson Crayne, supported by Councilperson Alderman
BE IT RESOLVED that Council Concurs with the recommendation of the Director of Information Technology to approve the contract extension between the City of Wyandotte and Toshiba Business Solutions for multi-function printers at the monthly cost of \$3,745.00 for 63 months from currently budgeted funds to meet the City’s strategic goals.
BE IT FURTHER RESOLVED that Council authorizes Mayor and Clerk to execute all necessary documents pertaining to the extension of said contract.
Motion unanimously carried

2024-16 WYANDOTTE STREET ART FAIR 2024

By Councilperson Crayne, supported by Councilperson Alderman
WHEREAS Council approves the scheduling of July 10-13, 2024, as the official dates for the 2024 Wyandotte Street Art Fair and the closure of Biddle Avenue, from Oak to Eureka, from Sunday, July 7, starting at 12:01 AM through Monday, July 15, 8 AM, to hold said event.
BE IT RESOLVED that Council designates the Chief of Police to apply to the Wayne County Office of Public Service for a road closing permit and is authorized to sign said street closing permit document on

behalf of the City of Wyandotte and that the City of Wyandotte assumes responsibility for all damage claims which may arise from the road closing; AND

BE IT FURTHER RESOLVED that the Department of Public Service, WFD, & WPD shall be notified that north- and south-bound traffic will be rerouted on Third Street with detours at Oak Street and Eureka and all truck traffic shall be rerouted to M-85 (Ford Street) via Eureka or Ford (Northline) for placement of signage and to reroute emergency vehicles; AND

BE IT FURTHER RESOLVED that Council grants the following permissions:

1. Use of city sidewalks to be used during the Art Fair only, July 9-15 (inclusive of set up and tear down dates), with permission to extend only to those merchants who have been issued a permit by the Art Fair Committee/Special Events Office.

Merchants are not authorized to subcontract their space and enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Sidewalks to be closed are as follows:

Biddle Avenue, Eureka to Chestnut Street

Oak Street, Van Alstyne to Third Street

Elm Street, Van Alstyne to Third Street

Maple Street, Van Alstyne to Third Street

Sycamore Street, Van Alstyne to Third Street

Eureka Road, Van Alstyne to Third Street

First Street, Oak to Maple

2. Use of Parking Lot #10 on First Street for vendor/merchant participation and entertainment stage.

3. Use of the waterfront parking lot #1 for patron parking. Funds from this lot are to be returned to the nonprofit/organization with a percentage to be donated to the Wyandotte Street Art Fair.

4. Use of the grassy lot at Elm & First Street to hold a children's craft/entertainment area at the Wyandotte Street Art Fair. Vendors in and around that area are to be authorized by the Wyandotte Street Art Fair Committee/Staff.

5. Use of Elm from the alley to Biddle Avenue and First Street from Oak to Elm for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff.

6. Use of Parking Lot #9 (Northwest corner of 2nd Street and Maple) from July 10-13, 2024, to be used for crafter/vendor parking. All vendors that will use this lot will have parking passes noting their participation in the event.

7. Use of Parking Lot #11 for a non-profit group/organization from July 10-13, 2024, as a parking lot with a fee. Funds from this lot are to return to the non-profit/organization, with a small percentage to be donated to the Wyandotte Street Art Fair.

8. Use of the Wyandotte City Hall Parking Lot (the area closest to Third Street) from July 10-13, 2024, as a parking lot with a fee for the benefit of the Wyandotte Goodfellows and Old Time Ballplayers.

9. Use of Biddle Avenue, from Eureka to Plum Street, as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.

10. Use of 20 spaces in the city lot across from the DCA during the fair are to be used for artist parking from July 10-13, 2024.

Motion unanimously carried

2024-17 WOW 360 2024 EVENT AGREEMENT

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city sidewalks, streets and property for the 2024 WOW 360 Events to be held on the dates listed below:

WOW 360, LLC is requesting to use City property for the following events:

March 16, 2024: St. Patrick's Day Party and Leprechaun Pub Crawl

No use of city property

May 4, 2024: Cinco Block Party & Pub Crawl

Parking Lot #1 – The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

May 31 -June 2, 2024: Bark on Biddle

Event will utilize Bishop Park from the end of the American Legion to Oak Street, Parking Lot #1 including all city sidewalk space and the grassy area along the waterfront to Elm Street. The event will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space. Portion of Parking Lot #1 to remain open to public for Business and resident parking. - The waterfront must be able to be accessed from the sidewalk to the fence at the water. There is not to be any blockage or fencing in this area. All fencing of the event should end at the end of the parking lot on the furthest East side.

June 7-9, 2024: Swiggin' Pig

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a “soft closure” will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. – 1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle is not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

August 17, 2024: Wyandotte Wine Crawl

Road Closures will begin at 9:00 AM on Friday. Biddle Avenue will be closed between Oak Street and Eureka Road; Sycamore Street from Biddle to Alley – East; Maple Street from Biddle to Alley – East; Elm Street from Biddle to Alley – East; Sycamore Street from Biddle to Second St.; Maple from Biddle to Alley – West; Elm from Biddle to Alley – West; First Street from Entrance to Parking Lot #11 to Maple Street. Roads will be reopened after the event. Any business in the footprint of the event be given first right to use their storefront. This will be coordinated by the Special Events Coordinator in an application and communicated to the staff of WOW 360 Event Productions timely.

September 20, 2024: Wyandotte Beer Fest

Parking Lot #1. Portion to remain open to public for Business and resident parking. -The North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

September 26-29, 2024: Fire & Flannel Fest

Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2nd St. Parking Lot #9; Parking Lot #10; 2nd Street remains open as proposed, and a “soft closure” will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. Roads and parking lots reopen Sunday after the event. –1st Street from Oak to Maple Street and Maple Street from 2nd to Biddle not be used. The City Hall parking lot will also not be used for RV or overnight parking for the carnival employees/vendors/etc.

October 5, 2024: Tacos, Hops & Tequila

Riverfront Parking Lot #1 and Elm St. from Biddle Avenue to the entrance to Riverfront Parking Lot #1 will be closed starting 6am on Friday and until 11:59pm. Local businesses and/or residents who are in need of access to Riverfront Parking Lot #1 will be given a parking pass 5 days prior to the event and will be asked to utilize parking spaces on Elm Street between Biddle Avenue and Van Alstyne. Passes are available on a first come first serve basis. We ask that the North side of Parking Lot #1 be used for the event only and the south third be used for business and public parking.

October 26, 2024: 80's vs. 80's Halloween Party and Pub Crawl

No use of city property

December 20, 2024: Santa Pub Crawl

No use of city property

December 31, 2024- January 1, 2025: Rockin' NYE

Area to be used is TBD - The Special Events Coordinator and City Administrator will meet with WOW 360 staff no later than August to determine the best area to use for this event and report to council and needed department heads.

BE IT FURTHER RESOLVED that WOW 360 shall adhere to all terms and conditions as outlined in the WOW 360 LLC 2024 Use of City Property Agreement (Event Hosting Agreement).

Motion unanimously carried

2024-18 CONZ PRODUCTIONS EVENT AGREEMENT 2024

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city sidewalks, streets and property for the events held on the below dates and the 2024 Conz Productions Event Hosting Agreement with the City of Wyandotte:

Please find the attached agreement for use of city property for special events from Conz Productions for the 2024 calendar year. These events have been reviewed and approved by the City Administrator and my office. Thus, a contract was created to establish clean terms and conditions between parties involved to ensure well - organized, successful gatherings.

This is not the first event Conz Productions has executed in the downtown, as the Winter Market in Wyandotte was produced and successful this past winter. We wish to work together to create family fun and friendly events for everyone in our community.

Event dates and property to be used:

June 21st & 22nd 2024: Downriver Pride

- 75 % of Parking Lot One, as detailed in Exhibit A, including maps, road closures and details for events.
- Authorization to conduct a 5k race named the "Rainbow Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- The DDA Director is responsible for alerting businesses of road closures in the DDA. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

July 4th 2024: Firecracker 5K

- Use of Oak Street from Biddle to the water to be the start and finish area for the run
- Use of Biddle Avenue from Wye Street at the edge of Wyandotte Shores Golf Course to Walnut Street - Biddle will be closed for the parade before and after the run so no need to set up any additional barricades in this area
- Use of Bishop Park from the American Legion Parking Lot to Oak Street to the water

October 18th & 19th 2024: Harvest Fest

- Use of 75% of Parking Lot 1 - as detailed in Exhibit A of the agreement
- Conz Productions LLC formally requests authorization to conduct a 5k race named the "Pumpkin Run" within the Downtown Area of Wyandotte. A detailed map outlining the proposed route shall be submitted for review and approval by the Wyandotte City Council at a subsequent date.
- The DDA Director is responsible for alerting the businesses of the Road Closures in the DDA. This email will be prepared by the SEC and/or Conz Productions LLC and given to the DDA Director.

November 15th & 16th 2024: Winter Market in Wyandotte

- Conz Productions LLC requests the utilization of the Yack Arena Parking Lot, as outlined on Exhibit A of the agreement, which includes a map detailing road closure pertinent to the event.
- Conz Productions LLC formally requests the allocation of ten parking spaces situated to the south of the Yack Arena Parking Lot, specifically designated for the parking needs of Conz Productions LLC staff and volunteers.

Motion unanimously carried

2024-19 SALE OF FORMER 227-315 GODDARD

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City-owned property located at former 227-315 Goddard is hereby received and placed on file; AND

BE IT RESOLVED THAT the Purchase Agreement dated April 26, 2021, between the City and Giuseppe DiSanto to sell the former 227-315 Goddard 232-240-255-261 Stoll is NULL and VOID; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 227-315 Goddard to Joseph Nevalo, Nevalo Organization, LLC, for the amount of \$33,000.00 as presented to the Council; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Joseph Nevalo, Nevalo Organizaton, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in the Seller's right to repurchase property, including any improvements, for Twenty-Six Thousand Four hundred (\$26,400.00) Dollars. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as the former 227-315 Goddard between Joseph Nevalo, Nevalo Organization, LLC and the City of Wyandotte for \$33,000 as presented to Council.

Motion unanimously carried

2024-20 EMERGENCY REPLACEMENT OF DPS AIR COMPRESSOR

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Council has received the communication from the City Engineer and APPROVES the replacement of the air compressor at DPS by Detroit Air Compressor of Ferndale, Michigan, in the amount of \$18,605.04, in accordance with the Emergency Procurement section of the Procurement Rules and Policy adopted by the City Council on January 9, 2017.

Motion unanimously carried

2024-21 BID AWARD #4861: LAWN CUTTING - BASF AND OAKWOOD – R.F.C. INC.

By Councilperson Crayne, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer in the acceptance of the proposal for File #4861 - Lawn Cutting Services at BASF Park and Oakwood Cemetery from R.F.C. Inc., doing business as U.S. Lawns of Livonia, of Southgate, Michigan, in the amount of \$17,350.00 for the lawn cutting services at Oakwood Cemetery and BASF Park, to be paid from Accounts #101-448-825-483 (\$9,375.00) and #101-448-750-270 (\$7,975.00) respectively.

Motion unanimously carried

2024-22 BILLS & ACCOUNTS

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$3,966,927.28 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried

REPORTS & MINUTES

Beautification Commission 01/10/2024

WMS Commission 12/20/2023

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS


ADJOURNMENT

2024-23 ADJOURNMENT

By Councilperson Crayne, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:25pm.

Motion unanimously carried.


 Lawrence S. Stec, City Clerk

RESOLUTION

Item Number: #1
Date: February 5, 2024

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of January 22, 2024, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 2

ITEM: City of Wyandotte Independence Day Parade 2024

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: As you know, the Special Event staff is in the process of coordinating the 2024 City of Wyandotte Special Events. This year the 86th Independence Day Parade will be held, Thursday, July 4th. The parade will necessitate closing Biddle Avenue from Ford Street to Plum Street. Traffic to be rerouted northbound to Third Street and to Ford Street, and southbound on Fourth Street from Ford Street from 8 am to 12 pm or until the parade is over.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: In accordance with provision of Act #200 of the Public Acts of 1969 of the State of Michigan, please request the Public Works Department to close Biddle Avenue for the Independence Holiday Parade from 8 am to 12 noon on July 4, 2024.

The parade will necessitate closing Biddle Avenue from Ford to Plum. Traffic to be rerouted northbound Third to Ford, southbound on Fourth from Ford.

The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Independence Day Expense Account - 285-225-925-825 - \$7,500

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Events Coordinator.

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #2
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council approves the request of the Special Event Coordinator for the road closure for the City of Wyandotte Independence Day Parade scheduled for Thursday, July 4th 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 3

ITEM: City of Wyandotte Fishing Derby 2024

PRESENTER: Heather Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather Thiede-Champlin, Special Events Coordinator

BACKGROUND: The City of Wyandotte has a strong commitment to the youths of the area. On Saturday, June 1st, 2024, we would like to have permission to continue the following popular youth event.

1. The 37th Annual Wyandotte Skip Clack Fishing Derby at the Bishop Park fishing pier from 8 a.m. to 1 p.m.

We request permission to use the grassy area near the pier to set up tents and tables for the raffle portion of the event. The area should have the grass cut, clean trash cans, holes filled with dirt in the area and the pier should be power washed, patched or fixed if needed the Friday prior to the event date by the Department of Public Service.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: This letter is also being sent to request the Dept. of Public Service be notified to close the Fishing Pier to the public from 8 a.m. to 1 p.m. that day for the Fishing Derby. The area should have the grass cut, clean trash cans, holes filled with dirt in the area and the pier should be power washed, patched or fixed if needed the Friday prior to the event date. Signage noting the fishing pier will be closed to the public on June 1st 2024 from 8 am - 1 pm for the City of Wyandotte Fishing Derby should be placed at the pier's entrance the Friday before the events date/start.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Fishing Derby Expense Account:
285-225-925-730- \$1,300

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator, Department of Public Service and Police Department.

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #3
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council approve the request of the Special Event Coordinator to approve the use of the Bishop Park Fishing Pier and grassy area near the pier for the Fishing Derby, to be held June 1st 2024.

1. The 37th Annual Wyandotte Skip Clack Fishing Derby at the Bishop Park fishing pier from 8 a.m. to 1 p.m.

The area should have the grass cut, clean trash cans, holes filled with dirt in the area and the pier should be power washed, patched or fixed if needed the Friday prior to the event date. Signage noting the fishing pier will be closed to the public on June 1st 2024 from 8 am - 1 pm for the City of Wyandotte Fishing Derby should be placed at the pier's entrance the Friday before the events date/start.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 4

ITEM: City of Wyandotte Christmas Parade and Tree Lighting 2024

PRESENTER: Heather A. Thiede-Champlin, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede-Champlin, Special Events Coordinator

BACKGROUND: The 2024 Christmas Tree Lighting will be held on Friday, November 15th and the Parade will be held, Saturday, November 16th. The parade will necessitate closing Biddle Avenue from Ford Street to Plum Street. Traffic to be rerouted northbound to Third Street and to Ford Street, and southbound on Fourth Street from Ford Street. We would also like to request permission to utilize the grass area near City Hall and close Sycamore Street from Biddle to Coastal Thai for Tree Lighting once again this year from 12 pm until 9 pm. We ask that there are police vehicles to block Sycamore from traffic from 5 pm to 9 pm on the evening of the Tree Lighting.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: In accordance with provision of Act #200 of the Public Acts of 1969 of the State of Michigan, please request the Public Works Department to close Biddle Avenue for the Holiday Parade from 8 am to 12 noon on November 16th 2024.

The parade will necessitate closing Biddle Avenue from Ford to Plum. Traffic to be rerouted northbound Third to Ford, southbound on Fourth from Ford.

The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

The Department of Public Service and Police Department is requested to close Sycamore Street from Biddle Avenue to the Coastal Thai Restaurant on November 15th from 12 to 9 pm, and from 5-9 pm using a police vehicle to block traffic at Biddle Avenue.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense Account - Christmas Parade 285-225-925-825 - \$7,500

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Events Coordinator.

LIST OF ATTACHMENTS: None

RESOLUTION

Item Number: #4
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council approves the request of the Special Events Coordinator for the road closure and use of city property. The parade will necessitate closing Biddle Avenue from Ford to Plum. Traffic to be rerouted northbound Third to Ford, southbound on Fourth from Ford from 8 am to 12 pm on November 16th 2024.

The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

The Department of Public Service and Police Department is requested to close Sycamore Street from Biddle Avenue to the Coastal Thai Restaurant on November 15th from 12 to 9 pm, and from 5-9 pm using a police vehicle to block traffic at Biddle Avenue.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 5

ITEM: 2024 Yack Arena Rental Contracts

PRESENTER: Sheryl Riley, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: We currently have 4 events interested in renting the Yack Arena this Spring/Summer (see below). These rentals are annual rentals of the Yack Arena once the ice and boards have been removed. Due to the cumulative size of all contracts, hard copies of each will be available in the Clerk's Office. The City Attorney has reviewed the contract and has approved to form. A blank contract, hold harmless and a listing of arena rental costs are attached.

Wyandotte Lions Club Flea Market: April 13-14
St. Vincent Pallotti Spring Fling: May 11
Roosevelt High School Graduation: May 29
Southgate Anderson High School Graduation (rain out back up): June 4

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Approve the rental contracts and have the Mayor and City Clerk sign the contracts

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-000-654-020 Each event will generate \$1,500 per rental day plus any additional associated rental costs

IMPLEMENTATION PLAN: After each contract has been signed by the Mayor and Clerk, contracts will be mailed to each event to sign and return.

LIST OF ATTACHMENTS:

1. BLANK CONTRACT
2. Blank Hold Harmless
3. Associated Rental Cost

RESOLUTION

Item Number: #5
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the Benjamin F. Yack Arena rental contracts for the following events and dates:

Wyandotte Lions Club Flea Market: April 13-14

St. Vincent Pallotti Spring Fling: May 11

Roosevelt High School Graduation: May 29

Southgate Anderson High School Graduation (rain out back up): June 4

AND BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign said rental agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

BENJAMIN F. YACK RECREATION CENTER RENTAL CONTRACT
City of Wyandotte, Michigan

This permit, granted this _____ day of _____ 20____, by the City of Wyandotte, a municipal corporation of the State of Michigan, herein called the "Owner", to _____, hereinafter called the "**Permittee.**"

Witnesseth:

In consideration of the fees and covenants hereinafter expressed, the Owner has agreed to grant and hereby does grant a Permit to the Permittee and Permittee has agreed to accept and hereby does accept the Permit for the use of the Benjamin F. Yack Recreation Center, hereinafter called the "Building", located 3131 Third Street in the City of Wyandotte, Michigan on the following terms and conditions:

(1) This permit shall prevail in accordance with the following schedule:

Building Rental is **\$1,500.00 per day, plus all associated rental costs as per enclosed rental rate form.** Rate is based on a "four wall" policy and includes air – conditioning, normal janitorial service, heat, lighting, water and restroom facilities.

All groups using the facility must supply:

- A Certificate of Insurance in accordance with **General Conditions** Item 5 – A.
- A copy of the Liability Insurance naming the CITY OF WYANDOTTE as ADDITIONAL INSURED must be on file in the City Clerk's Office one month prior to event. (This is not a means to relieve the City of liability based upon the sole negligent acts of its agents or employees, but to make the City whole from any liability arising from the use of the City facility by an outside organization.)
- All state, county or local licenses or permits necessary to hold the event, such as: Liquor, food, etc., are the responsibility of the group and must be obtained and displayed as required by law.
- Security people are to be agreeable with the Owner.
- One day to be allowed for moving in and one day for moving out, from 8 AM to 5 PM, any additional time needed will be charged at hourly rate for on-duty supervisor.
- \$250 Security Deposit is non-refundable in case of cancellation by Permittee.
Security Deposit to accompany this Contract.
- **Special Arrangements:** Any additional arrangements must be made in advance with the Building Management. These additional arrangements may be subject to an additional fee.

(2) Upon the signing of this Contract, the Permittee agrees to pay the sum of **\$1,500.00 per day plus all associated rental costs** payable in full upon completion of the event.

(3) The Building shall be used by the Permittee for the following sole and exclusive purpose and for no other purpose whatsoever, viz _____

(4) In further consideration of the fees and covenants herein expressed, the Owner agrees to furnish the following without additional charge to Permittee:

- A. General room lighting, heat and ventilation appropriate to the season, toilet facilities and other sanitary accommodations with the necessary equipment, material, supplies, labor and supervision for same.
- B. Janitorial service in aisles and open spaces including one daily sweeping.
- C. Use of installed public address equipment is included, but operator for same is not.

- D. Use of lobbies, vestibules, hallways, box-office, lounges and other public rooms and facilities appropriate to the exclusive use of that part of the Building above described, during the hours and on the dates listed in Paragraph (1) above.
- E. Office space for use by show management.

(5) The General Conditions and Rules and Regulations:

- A. Permittee shall assume all risk of operation and shall indemnify Owner for any loss or damage occasioned to Owner or to any person or property, caused by any act of Permittee, its agents or employees in the use of any of the premises by Permittee, its agents or employees in the conduct of Permittee's business. Permittee shall procure at its own cost and expense Workmen's Compensation as required by law and such public liability and property damage insurance as will protect Permittee, Owner and its officers and employees from any claims for damage to property, including Owner's property, and for personal injuries, including death, which may arise from the use of the premises by Permittee. A duplicate copy of all insurance policies or certificates of insurance must be furnished Owner with the premiums paid before the start of any operations by Permittee. All policies shall be subject to the approval of Owners for adequacy and form of protection and name owner as an additional insured party. All policies shall contain an endorsement providing for furnishing owner ten (10) days written notice of termination of insurance for any cause.

Permittee shall provide insurance ***at least 30 days in advance of the event*** as follows, ***naming the City of Wyandotte as Additional Insured:***

- A. Workmen's Compensation Insurance as required by the laws of the State of Michigan;**
- B. Public Liability with a minimum of \$ 1,000,000.00 for each occurrence;**
- C. Property Damage with a minimum of \$ 1,000,000.00 for each occurrence;**
- D. Dram Shop and Alcohol Liability coverage with minimum of \$1,000,000.00.**

- B. The Permittee shall indemnify and save harmless the Owner from and against all claims, suits, actions and damages, and/ or causes of action arising during the period of use and occupancy by the Permittee and for the term of this Permit for any personal injury, loss of life and/or damages to property, including Owner's property, sustained in or about the premises or that portion of the Building and improvements thereof, or appurtenances thereto, used by the Permittee, occurring during such time as the Permittee may be using or renting said premises, and from and against all costs, legal fees, expenses and liabilities in and about any such claim or the defense of any action or proceedings thereon, and from and against any order, judgment and/or decrees which may be entered therein when any of the aforesaid are caused or occasioned by negligence of the Permittee, its agents sub-contractors or employees, or persons attending the Building by reason of the use thereof by the Permittee.
- C. Permittee agrees not to use nor to permit any person to use in any manner whatsoever that part of the premises used by Permittee in its operations hereunder for any illegal purpose or for any purpose in violation of any Federal, State or municipal law, ordinance, rule, order or regulation or of any reasonable rule or regulation of Owner now in effect or hereafter enacted or adopted and will protect, indemnify and forever save and keep harmless Owner and the individual representatives thereof and their agents from and against any damage, penalty, fine, judgment, expense or charge suffered, imposed, assessed or incurred for any violation or breach of any law, ordinance, reasonable rule, order or regulation occasioned by any act, neglect or omission of Permittee, or any employee, person or occupant in Permittee's employ or control for the time being on said premises and engaged in the Permittee's operations hereunder.
- D. The Permittee agrees to furnish a sufficient number of ushers, ticket takers, special policemen, doorkeepers or other employees to properly handle and supervise the conduct of all persons in attendance at functions conducted by the Permittee, and to adopt, promulgate and enforce rules and regulations governing the conduct of such attendants. It is further understood and agreed that such attendants shall for all purposes be the agents of the Permittee.
- E. The Permittee shall furnish all service required to conduct its business in the Building. In the event of any violation or in case Owner or its authorized representative shall deem any conduct on the part of Permittee or any person or occupant on Permittee's employ or control for the time being on the premises (and engaged in the operation thereof) to be objectionable or improper, the responsibility for such conduct shall be deemed prima facie to be that of the Permittee. Permittee will, at the written request of Owner or its

- authorized representative, have removed from the premises any employee whom owner or its representative consider detrimental to the best interests of Owner or the public using the Premises.
- F. The Permittee agrees not to assign, transfer, convey, sublet or otherwise dispose of this Permit or its right, title or interest therein, to any other person, company or corporation without the previous consent in writing of the Owner.
- G. The Permittee shall have the complete control of so much of the premises exclusively granted to it during the periods aforesaid, and of admission to the portion of such premises during such periods subject to the requirements of any City Ordinances or State Laws including the Yack Arena Rules and Regulations.
- H. The Permittee agrees to conform to the Rules and Regulations of the Yack Arena for the use of said premises in effect when this Permit is granted or hereafter enacted or adopted, and a copy of any such Rules and Regulations in effect at the signing of this Permit shall become a part hereof.
- I. Upon the breach of any term, covenant or condition of this Permit, or of any rule or regulation governing the use of the premises, this Permit, at the option of the Owner, upon notice to the Permittee, shall terminate with the same force and effect as if the original term has come to an end.
- J. Upon termination of this Permit or its prior cancellation, Permittee shall remove from the premises such property and equipment as Permittee may have provided for its operations. In the event that the Permittee fails to vacate the premises upon such termination, the Owner may, in its discretion, remove from the premises at the expense of the Permittee, all goods, wares and merchandise, and property of any and all kinds and descriptions which may then be occupying the portion of the Building on which the Permit has terminated and Owner shall not be liable for any damages or loss of such goods, wares, merchandise or other property which may be sustained either by reason of such removal or of the place to which it may be removed, and Owner is hereby expressly released from any and all such claims for damages of whatsoever kind or nature.
- K. The Owner may terminate any assignment of space to Permittee if, in the judgment of the owner the occupancy or entertainment would in any respect be detrimental to the best interests of the City of Wyandotte or the Yack Arena. The City of Wyandotte shall not be responsible for any loss or damage occasioned to Permittee, its agents, and employees or other by reason of such termination.
- L. Notwithstanding anything in this Permit contained, it is further mutually agreed that in the event of any default, non-performance or breach of the provisions of this permit on the part of the Owner, the liability of the Owner therefore shall be and is hereby limited solely to the repayment of the amount of the fee or portion thereof paid by the Permittee for the particular day, occasion or time when said default, non-performance or breach occurs.
- M. It is agreed that the premises may be inspected at any time by authorized representatives of the Owner, or by a representative of the Department of Health, Fire Department, and Police Department, Department of Buildings and Safety Engineering and any other law enforcing agencies. Permittee shall obtain at its own cost and expense such licenses and permits as may be required by law to conduct its business in the building. Permittee agrees that if notified by the Owner, or its representatives, that the condition of any part of the premises occupied by Permittee of the facilities thereof is unsatisfactory; it will immediately remedy the condition.
- N. Permittee hereby waives any and all claims for compensation for any and all losses or damage sustained by reason of any lawful action by any public agency or official in the exercise of this Permit. Any such action shall not relieve Permittee from any obligation hereunder, even if it may result in an interruption of Permittee's activities.
- O. Permittee shall not make any alterations in the premises without written approval of the Owner.
- P. Permittee shall not conduct within or upon said premises any other operations except those herein described. Permittee agrees not to interfere with any other Permittee of Owner or any employee's of any other Permittee.
- Q. Permittee acknowledges that Owner has not made or caused to be made any representations of any nature whatsoever in connection with this Permit except as herein stated, and in particular has made no representations dealing with such matters as anticipated revenue to Permittee or related issues. Permittee acknowledges that it has accepted this Permit as the result solely of its own business judgment and not as a result of any representations whatsoever, direct or indirect made by Owner, its agents or employees, except as herein stated.
- R. Permittee shall not advertise any of its activities in the Building in any manner objectionable to the Owner.

- S. Permittee agrees not to discriminate in its use of the premises among law-abiding members of the public.
- T. The policy of the Owner is to serve the public in the best possible manner and Permittee agrees that both it and its employee's and agents shall at all times cooperate to this end.
- U. No decorations shall be placed in or on the Building, walls or corridors, nor shall any advertising signs be supported by nails, tack, screws or adhesive tape on walls or woodwork, without the consent and approval of the Owner and all decorations, sets, scenery or other properties shall be of flame-proofed material and conform with requirements of the Fire Department.
- V. The custodian of the Building, watchmen and maintenance crew of the Owner shall have free access at all times to all space occupied by Permittee.
- W. The premises shall be accepted by Permittee as is and the cost of any additional equipment and fixtures shall be the responsibility of the Permittee.
- X. If the time of Owner's employees is required by the Permittee in the exercise of this Permit, other than as specified herein, it shall be paid for by the Permittee at rates then in effect.
- Y. Except as provided for by Owner, this Permit does not authorize Permittee to furnish liquid refreshments or food in any part of the Building, or to operate checkrooms or other concessions.
- Z. The Owner shall not be responsible for payment of any Federal, State or local taxes, nor for any loss by theft or otherwise, damage by accident, fire, riot or strike, action of the elements or any other damage to machinery, equipment, paraphernalia, costumes, clothing, trunks, exhibit material, scenery, music, musical instruments or cases for same, and other property of the Permittee or its agents or employees or the patrons of the Permittee.
- AA. Should the premises or any part thereof be destroyed or injured by fire or the elements, mob, riot, war or civil commotion, or any part of the premises be interfered with by strikes or other causes, prior to or during the time for which the use of said premises is granted, the Owner may, in the exercise of its discretion, terminate the Permit, in which event the Owner shall return to the Permittee any payments that have been made for the period of the permit prevented or interrupted and the Permittee hereby expressly waives any claim for damage or compensation should the Permit be so terminated. The Owner shall in no way be liable for any personal property or other damage, inconvenience or intervention to the Permittee arising from or on account of strikes, lockouts or other labor difficulties, or any force majeure event.
- BB. Amounts and contents of Permittee's display of advertising material at the Building shall be at the discretion of the Owner or its authorized representative.
- CC. The Permittee further agrees to turn the demised premises back to the Owner in the same condition as when it first occupied same, natural wear and tear excepted. Permittee is responsible to immediately reimburse owner for any damages caused to the premises.
- DD. Should any questions arise as to the proper interpretation of the terms and conditions of this Permit, the decision of the Owner shall be final.
- EE. It is expressly understood and agreed by between the parties hereto that the Employees, Representatives, Recreation Commissioners, and the Owners and its officers and agents are acting in a representative capacity and not for their own benefit and that neither the Permittee nor any occupant of the demised premises shall have any claim against them collectively or individually in any event whatsoever.
- FF. All notices and orders given to the Permittee may be served by mailing the same to the Permittee at the address hereinbefore set forth or by delivering a copy thereof to the Permittee in person, or by leaving it at its place of business in the demised premises with any person then in charge of the same.
- GG. All rights remedies of the Owner shall be cumulative and none shall exclude any other right or remedy allowed by law.
- HH. There are not agreements not expressly covered herein, and nothing is included unless specified.
- II. Inspection of Building will occur prior to the rental, with a complete report of condition of building taken into account.
- JJ. Permittee shall execute an agreement which indemnifies and holds the City of Wyandotte, its officers, agents and employees harmless from all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damages to any property owned by the City of Wyandotte or others arising out of Permittee's use of the Yack Arena.
- KK. Permittee, its members, agents, employees, independent contractors and volunteers promise to comply with all state laws, regulations, and local ordinances with regards to their use of the Yack Arena. If it becomes

necessary for the owner to commence legal proceedings against Permittee to enforce the terms of the permit of the General Conditions, Permittee shall be responsible to fully reimburse owner all of owner's attorney fees and court costs.

- LL. Permittee shall abide by the Wayne County Clean Indoor Air Regulation as amended, which was originally adopted on March 17, 2005, and requires Wayne County (excluding the City of Detroit) public and private worksites to create and implement a smoke-free policy that prohibits smoking in enclosed areas. Public Health Code, Act 368 states in MCL333, Section 12605, a smoking area may be designated by the state or local government agencies or the person who owns or operates a public place except in a public building in which smoking is prohibited by law.
- MM. Owner may terminate, postpone, or reschedule the dates of this contract due to any Public Health Emergency including but not limited to the Coronavirus (COVID-19).

In Witness Whereof, the parties hereto have caused these presents to be signed by their duly authorized officers, the day and year first above written.

PERMITTEE:

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee

By

Signature

Printed Name

Title or Position if signing on behalf of the Permittee

OWNER:

CITY OF WYANDOTTE,
a municipal corporation of the State of Michigan

By

Mayor Robert A. DeSana

City Clerk Lawrence S. Stec

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name _____
Department of Legal Affairs

YACK ARENA HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to: _____ for the use of the Yack Arena on the following date/dates: _____, the undersigned hereby assumes all risk and liability relating to the use of the Yack Arena, and agrees to hold harmless and indemnify the City of Wyandotte, its officers, agents, and employees from any and all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to property of others arising out of the said use of the Yack Arena, except that the undersigned shall not be liable for any damages, claims for liability that are solely due to the negligence of the City of Wyandotte, its agents and employees or from the existence of a dangerous or defective condition of the Yack Arena.

Except as set forth above, the undersigned further does hereby indemnify, remise, release and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demand, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from Permittee's use of the Yack Arena. Furthermore, Permittee will abide by the **NO SMOKING POLICY** during the rental of the Yack Arena.

In addition, the undersigned hereby affirms that there are no violations from a city, county, state or federal agency pending pertaining to your organization/event.

Agreed to this _____ day of _____, 20 ____.

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee.

EVENT INFORMATION - PRINT

Contact Person _____

Address _____

City, State, Zip _____

Home Phone # _____

Cell Phone # _____

Fax # _____

Signature _____

Title or Position _____

if signing on behalf
of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance.

Name _____

Department of Legal Affairs

BENJAMIN F. YACK RECREATION CENTER

WYANDOTTE
RECREATION
DEPARTMENT

2024 Associated Rental Cost

A **four-wall policy** will be used which includes normal electric, water and air-conditioning usage, two meeting rooms, four restrooms, storage rooms, ticket office, sound system, staging with risers, arena supervision and normal building and restroom custodial services (once per day) along with free parking. (Note: All debris must be removed from table tops and chairs stacked on table top each evening for cleaning).

The **Arena Rental Fee** will be **\$1,500.00 per day**. The Four-Wall Policy includes in this one-day for set up and one day for break-down from 8 AM to 5 PM on non-holidays.

Additional day for set-up or take down non-holiday	\$500 per day
Additional day for set-up or take down on holiday	\$1,000 per day
Per hour rate for any time after 5 p.m. or on a holiday	\$100 per hour

Additional Rental Fees:

Kitchen/Concession Area	\$320 per day
Trash Removal (per dumpster)	\$35 per dumpster
Additional Electrical 110 electric drop	\$15 per drop
Additional Electrical 220 electrical drop	\$30 per drop
Table Rental	\$5 each
Table Rental & set-up	\$6 each
Chair Rental	\$1 each
Chair Rental & set-up	\$2 each
Bleacher – pull out	\$100
Stage	\$25 per section
Pipe and drape set-up	\$3 per section

Other Services may be available. These would be at a per hour rate determined by the event:

- Additional set up and breakdown service - TBA
- Additional matrons and supervisor services - \$15 per hour
- Ticket seller and usher service - TBA
- Total clean up service - TBA



January 23, 2024

Mayor & City Council of the City of Wyandotte
3200 Biddle Ave.
Wyandotte, MI 48192

Dear Mayor DeSana, City Council Members, Staff, and Residents of Wyandotte.

On behalf of the City of Wyandotte Veterans of Foreign Wars Post 1136, I am proud to inform you that on February 19th we will achieve 100 years of service to veterans, the City of Wyandotte, and the Downriver community.

On February 24th, 2024, we will be celebrating this Century of Service at a Gala at Crystal Gardens. It is my pleasure to extend an invitation to the Mayor, our City Council, and any Wyandotte Resident who wishes to join us as we celebrate this monumental occasion. I have included the website where tickets can be purchased. <https://1136CenturyofService.eventbrite.com> We also have tickets available for sale inside the clubroom of the VFW located at 633 Ford Ave. Special Guest to the event include the 126th Army Band, the National Commander-in-Chief of the VFW, the Department of Michigan Commander and his Honor Guard, Congresswoman Debbie Dingell (Auxiliary 1136 Member), Representative Jamie Churches, and a Representative from Governor Gretchen Witmer's office.

Doors will open at 5:30 PM for Social Hour. The program will start at promptly 6:30 PM with dinner to follow. Music, fun, and fellowship follow dinner. The Gala will end at midnight.

We hope that you can all attend the event and join us as we look forward to another 100 years of serving Wyandotte and its veterans.



Respectfully Submitted,

Brian J. Martin
Adjutant, VFW Post 1136

Michel Samson
Commander, VFW Post 1136

RESOLUTION

Item Number: #6
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council congratulates VFW Post 1136 on their achievement of 100 years of service to veterans, the City of Wyandotte, and the Downriver community, and thanks them for their service.

BE IT FURTHER RESOLVED that the Council receives and places on file the letter regarding the public invitation to the Century of Service Gala on February 24, 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 7

ITEM: Purchase of a Ford F-150 for the Ordinance Department

PRESENTER: Brian Zalewski-Chief of Police

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: I am requesting to purchase a 2023 Ford F-150 for the Ordinance Department. Currently, the ordinance officers are operating a 2013 Chevy Tahoe which was transferred from the police fleet several years ago. This Tahoe has approximately 130,000 miles on the odometer, and is at the end of its operational service life for this department. The F-150 will be purchased from Gorno Ford of Woodhaven MI., at a cost of \$45,650.00. Gorno Ford holds the State of Michigan contract for fleet vehicle purchases.

The police commission approved this purchase at their January 23rd, 2024, meeting.

STRATEGIC PLAN/GOALS: Maintaining our fleet of vehicles enables our ordinance officers to maintain their services throughout the City of Wyandotte and effectively respond to calls from our residents, which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: Council approval to purchase a 2023 Ford F-150 from Gorno Ford.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this purchase are a budgeted item in Vehicle Account 101-301-850-530.

IMPLEMENTATION PLAN: If approved, the vehicle would be purchased, outfitted with the necessary equipment, and placed in service

LIST OF ATTACHMENTS:

1. 2023 F150 Ordinance Quote

RESOLUTION

Item Number: #7
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs with the Chief of Police to purchase a 2023 Ford F-150 pick-up truck for the Odinance Department from Gorno Ford of Woodhaven, which has the approved contract for the State of Michigan vehicle purchases, in the amount of \$45.650.00 of which would be paid from Vehicle Account 101-301-850-530.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**MICHIGAN CONTRACT HOLDER
FLEET / GOV SALES**

**Gorno Ford
WOODHAVEN, MI**

Bus: 734-671- 4017

WYANDOTTE POLICE DEPT
2015 BIDDLE AVE
WYANDOTTE, MI 48192
BUS: 734-324-4420
EMAIL: bzalewski@wyandottemi.gov

ATT: CHIEF BRIAN ZALEWSKI

1-18-24

2023 FORD F-150, 4X4, 5.5" BED, SUPERCREW, MI CONTRACT 071B7700181

OXFORD WHITE EXTERIOR

5.0L V8 ENGINE

ELEC 10 SPD AUTO TRANS W/ TOW

3.31 ELEC LOCK REAR AXLE

145" WHEELBASE

17" SILVER STEEL WHEELS

BLACK 40/**BLANK**/40 SEATS **(NOTHING BETWEEN DRIVER AND PASSENGER SEAT)**

CRUISE CONTROL

POWER WINDOWS / LOCKS

PERIMETER ALARM

REARVIEW CAMERA

RUNNING BOARDS

CLASS IV TRAILER HITCH

REAR WINDOW DEFROSTER / PRIVACY GLASS

CHROME FRONT AND REAR BUMPERS

FOG LAMPS

KEY ALIKE 1284

REMOTE KEYLESS ENTRY

SPRAY IN BEDLINER

SOFT TONNEAU COVER

DELIVERED TO WYANDOTTE, MI \$ 45,650.00

**STK# T23774
VIN# PKF73364**

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # **8**

ITEM: Purchase of Ford Transit Van for Downriver Central Animal Control-Adoption Center

PRESENTER: Brian Zalewski-Chief of Police

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: I am requesting approval to purchase a 2021 Ford 250 Transit Cargo Van for the Wyandotte Animal Adoption Center. The adoption center is part of the Downriver Central Animal Control Consortium (DCAC), which provides animal control services to Wyandotte, Southgate, Allen Park, and Riverview. Animals that are surrendered or stray and assessed for adoption approval, are transported to the Wyandotte facility for public view and visitation, for possible adoption. The animals are also transported to various adoption events outside the city to increase their chances for adoption in to a safe forever home.

Currently, the Wyandotte Adoption Center employees and volunteers are transporting these animals in their personal vehicles. This is an additional cost to them for fuel and then cleaning. The cargo van would be purchased from Gorno Ford of Woodhaven MI at a cost of \$37,000. The funds for this purchased are available in account 101-303-850-530 of the DCAC 23-24FY budget.

The Police Commission approved this purchase at their January 23rd, 2024, meeting.

STRATEGIC PLAN/GOALS: To provide quality animal and adoption services to the residents and the DCAC consortium communities, which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: Council approval to purchase a 2021 Ford F250 Transit van for the Wyandotte Animal Adoption Center.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase are available in the budgeted DCAC Vehicle Account 101-303-850-530.

IMPLEMENTATION PLAN: If approved by the City Council, the vehicle will be ordered through Gorno Ford and once obtained, the necessary equipment will be installed, and the vehicle will be deployed for adoption transportation services.

LIST OF ATTACHMENTS:

1. DCAC 2021 Ford Transit Van Quote

RESOLUTION

Item Number: #8
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council concurs with the Chief of Police to purchase one (1) Ford F250 Cargo Transit Van in the amount of \$37,000 from Gorno Ford of Woodhaven, Michigan, which is the dealership awarded the contract for the State of Michigan, and that this expenditure will be paid from our DCAC Vehicle account 101-303-850-530.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

MICHIGAN CONTRACT HOLDER

DENNIS KARP

GORNO FORD

Woodhaven Mi

ralderman@gornoford.com

Bus: 734-671-4017

WYANDOTTE POLICE DEPT

ATT: CHIEF BRIAN ZALEWSKI

1-18-24

2015 BIDDLE AVE

WYANDOTTE, MI 48192

BUS: 734-324-4420

EMAIL: bzalewski@wyandottemi.gov

2021 TRANS 250 CARGO VAN, LR, MI CONTRACT# 071B7700181

USED VEHICLE W/ 23,210 MILES

130"WB

OXFORD WHITE / GRAY/GRAY VINYL

3.5 PFDI V6 / 10 SPEED AUTO

3.73 LIMITED SLIP AXLE

FIXED PASS SIDE SLIDING DOOR GLASS / REAR DOOR GLASS

9070 GVWR

TIE DOWN CARGO HOOKS

CRUISE CONTROL

2 ADDITIONAL KEYS

REARVIEW CAMERA

POWER DOOR / LOCKS

RUNNING BOARDS

TRAILER HITCH ASSIST

25 GAL FUEL TANK

FRONT / PASS MANUAL SEATS

FRONT ONLY AIR

AM/FM / BLUETOOTH / DUAL USB PORTS / 12 VOLT POINTS

DELIVERED TO WYANDOTTE, MI

\$ 37,000.00

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 9

ITEM: ByLaws for Development-Related Boards & Commissions

PRESENTER: Natalie Rankine

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Pursuant to Wyandotte’s participation in the Michigan Economic Development’s (MEDC) Redevelopment Ready Certification (RRC) program we are submitting the By-Laws for the Wyandotte Browfield Redevelopment Authority (BRDA), the Downtown Development Authority (DDA), the Planning Commission, Tax Increment Authority (TIFA) and Zoning Board of Appeals (ZBA). This document has been reviewed and approved by all respective commissions and has been reviewed by Legal Counsel.

STRATEGIC PLAN/GOALS:

We are committed to revitalizing the community through economic development, streamlining government and making government more transparent to its citizens.

ACTION REQUESTED: Adopt a resolution accepting the By-Laws for the Wyandotte Browfield Redevelopment Authority (BRDA), the Downtown Development Authority (DDA), the Planning Commission, Tax Increment Authority (TIFA) and Zoning Board of Appeals (ZBA).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Submit the approved bylaws to the MEDC and post the bylaws to the City's website.

LIST OF ATTACHMENTS:

1. ByLaws_Brownfield
2. ByLaws_DDA
3. ByLaws_Planning Commission
4. ByLaws_TIFA
5. ByLaws_ZBA

RESOLUTION

Item Number: #9
Date: February 5, 2024

RESOLUTION by Councilperson _____

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Wyandotte desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

WHEREAS, the City of Wyandotte has engaged in the MEDC Redevelopment Ready Communities Program, in order to receive Redevelopment Ready Communities Certification from the MEDC.

NOW, THEREFORE, BE IT HERBY RESOLVED by City Council that the Council accepts and approves the By-Laws for the Wyandotte Browfield Redevelopment Authority (BRDA), the Downtown Development Authority (DDA), the Planning Commission, Tax Increment Authority (TIFA) and Zoning Board of Appeals (ZBA) as written.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

By-laws of the City of Wyandotte Brownfield Redevelopment Authority (BRDA)

*An Authority formed pursuant to Public Act
381 of 1996*

ARTICLE I

NAME, REGISTERED OFFICE & AGENT AND PURPOSE

Section 1. Name

The name of this authority shall be the City of Wyandotte Brownfield Redevelopment Authority, hereafter known as the "Authority".

Section 2. Registered Office and Agent

The Authority shall continuously maintain a registered office in the City of Wyandotte, County of Wayne, State of Michigan and a registered agent whose office address is identical to such registered office.

Section 3. Robert's Rules of Order Newly Revised.

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the BRDA meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Authority may adopt.

ARTICLE II

MEMBERSHIP

Section 1. Membership

Members of the Authority are appointed by the City Council pursuant to the City Council Resolution dated August 25, 1997 and Public Act 381.

ARTICLE III

DUTIES OF BOARD MEMBERS AND OFFICERS

Section 1. Officers

The officers of the Authority shall be elected by and from the members and shall consist of a chairperson, a vice chair and a secretary.

The chairperson shall be the chief executive officer of the Authority, but may from time-to-time delegate all or any part of the duties to another board member. The chairperson shall preside at all meetings of the Authority and have general and active management of the business of the Authority and shall perform all duties of the office as provided in these By-Laws.

The vice chairperson shall assume the duties of the chairperson and the Authority shall delegate all or any part of the duties of the Authority to the vice chairperson.

The secretary shall keep the minutes and records of the Authority, prepare the agenda of regular and special meetings, arrange proper and legal notice of hearings, and attend to correspondence of the Commission and such other duties as are normally carried out by a secretary. The secretary shall perform other duties as may be directed by the Authority.

Section 2. Election and Term of Office

The officers of the Authority shall be elected annually in May. If the election of officers shall not be held or made at such meeting, such election shall be held or made as soon thereafter as is convenient. Each officer so elected or appointed shall hold office until the following April 30th or until the officer's successor is appointed and qualified.

Section 3. Conflicts of Interest

Conflicts of Interest shall be avoided. If a conflict of interest arises, the board member shall:

- a. declare that a conflict of interest exists.
- b. cease to participate in committee or sub-committee meetings when the conflict is discussed or deliberated.
- c. abstain from voting by reason of conflict of interest.

Section 4. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Authority for the unexpired portion of the term of such office.

Section 5. Delegation of Duties of Officers

In the absence of any officer of the Authority, or for any other reason that the Authority may deem sufficient, the Authority may delegate from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, of such officer to any other officer, or to any director, provided a majority of the members then in office concurs therein.

Section 6. Communication between authority members

Ex parte contact about cases should be avoided. Private contact outside a public meeting with the members of the Authority shall not take place. If such conversations arise then the member shall report such conversation so that every member of the Authority is aware of what was said.

ARTICLE IV MEETINGS

Section 1. Meeting Schedule

Regular meetings will be held at 8:30 am on the third Tuesday of each month at Wyandotte City Hall, Council Chambers, Michigan. When a regular meeting falls on a holiday, the meeting shall be held on such other day as determined the Authority. Meeting dates and times may be amended by resolution of the Authority. The meetings shall be public.

Section 2. Notice.

Notice of any meeting shall be given in accordance with the Open Meetings Act (Act No. 267, PA of 1976). The Secretary shall act as the Authority's designated agent for purposes of posting public notice of all meetings in accordance with this act. All meetings at which official action is taken and all records and accounts of such meetings shall be open to the general public.

Section 3. Quorum

A majority of the members of the Authority then in office constitutes a quorum for the transaction of business at any meeting of the Authority provided. If less than a majority of the members are present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice. An affirmative and majority vote of the Authority shall be needed to adopt any resolution.

Section 4. Voting

Voting shall be by voice vote as a Yea or Nay, although a roll call vote may be demanded by any member of the Authority. A record of the roll call vote shall be kept as part of the minutes.

Section 5. Special Meetings

Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so in writing by a majority of the members of the Board. A public notice shall be posted in accordance with the Open Meetings Act and all members will be notified in writing by the Chairperson. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.

Section 6. Open Meetings Act

All meetings shall be in compliance of the Open Meetings Act 267 of 1976.

**ARTICLE V
CONTRACTS, LOANS, CHECKS AND DEPOSITS**

Section 1. Contracts

The Authority may authorize the Mayor and City Clerk to enter into contracts or execute and deliver any instrument in the name of and behalf of the Authority, and such Authority may be general or continued to specific instances subject to the limitations on power and authority of the Board as set forth in Sec. 177.024 of the Code of Ordinances of the City of Wyandotte.

Section 2. Checks, Drafts, Funds, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Authority, shall be signed by the City of Wyandotte Finance and Treasury department. The Finance and Treasury Department shall disburse the funds of the Authority as may be ordered from the Board, taking proper vouchers for such disbursements and shall render the Board, at the regular meeting of the Board, or whenever they may require, and account of all transactions shall be provided to the Chairperson and of the financial condition of the Authority.

Section 3. Deposits

All funds of the Authority not otherwise employed shall be deposited from time to time to the credit of the Authority in such banks, trust companies or other depositories by the City of Wyandotte Finance and Treasury Department.

ARTICLE VI FISCAL YEAR

Section 1. Fiscal Year

The fiscal year of the Authority shall correspond at all times to the fiscal year of the City of Wyandotte.

ARTICLE VII PROJECTS

Section 1. Initiation of Projects

All requests for the assistance of the Authority shall be made in written form and should be addressed to the Authority. Such requests shall include the following information:

- a. Name, address and business status of applicant.
- b. Brief personal or business history of applicant.
- c. Narrative description of proposed project, including type of business to be conducted thereon and services to be provided thereby.
- d. Description and location of project area.
- e. Number of employment opportunities that will be afforded or retained in the community by the project.
- f. Potential impact of the proposed project on the development plan and/or financial plan of the Authority.

Upon receipt of said application the Authority shall tentatively assess the public purpose of the project; its desirability, suitability and economic feasibility. The Authority may request such other data and information from the applicant as it deems appropriate. The Authority shall not proceed with the project unless these findings are made.

**ARTICLE VIII
AMENDMENTS**

These By-Laws may be altered, amended or repealed by the affirmative vote of the Authority then in office at any regular or special meeting called for that purpose.

I HEREBY CERTIFY that the By-Laws were amended as set forth by the City of Wyandotte Brownfield Redevelopment Authority of the City of Wyandotte on the 17th day of October, 2023.

BOARD CHAIRPERSON

Charles R. Mix

DATE

10/17/23

By-laws of the Wyandotte Downtown Development Authority

*An Authority formed pursuant to Act No. 57,
PA 2018, and City Ordinance No. 177.023*

ARTICLE I NAME, REGISTERED OFFICE & AGENT AND PURPOSE

Section 1. Name

The name of this authority shall be the Wyandotte Downtown Development Authority, hereafter known as the "Board".

Section 2. Registered Office and Agent

The Board shall continuously maintain a registered office in the City of Wyandotte, County of Wayne, State of Michigan and a registered agent whose office address is identical to such registered office. The registered office and agent may be changed from time to time by the Board of Directors of the Authority ('the Authority') subject to the approval of the City Council. The Director of the Wyandotte Downtown Development Authority shall serve in the capacity as the registered agent, with offices located in the City Hall, 3200 Biddle Avenue, Suite 300, Wyandotte, Michigan 48192.

Section 3. Robert's Rules of Order Newly Revised

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the DDA meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the DDA Board may adopt.

ARTICLE II DIRECTOR

Section 1. General Powers

The business and affairs of the Board shall be conducted by the Board of Directors except as managed by the Director, as provided by Act No. 57, PA of 2018, as amended and City of Wyandotte Ordinance No. 177.023.

Section 2. Replacement and Vacancies

Subsequent directors shall be appointed by the mayor, subject to confirmation by the City Council, for the unexpired term of office. If a vacancy is created by death or resignation, a successor shall be appointed by the mayor within thirty (30) days to hold office for the remainder of the term of office so vacated.

Section 3. Removal

A director may be removed from office for cause by the City Council pursuant to notice and after having been given an opportunity to be heard.

Section 4. Conflict of Interest

A director who has a direct interest in any matter before the Board shall disclose such interest prior to the Board taking any action with respect to the matter, which disclosure shall become a part of the record of the Board's official proceedings. The Director should refrain from participating in any discussion or deliberation on the matter.

ARTICLE II MEMBERSHIP

Section 1. Membership

Members of the Board are appointed by the City Council pursuant to the Ordinance No.177.020 and Public Act 57 of 2018.

ARTICLE III DUTIES OF BOARD MEMBERS AND OFFICERS

Section 1. Officers

The officers of the Board shall be elected by and from the Board and shall consist of a chairperson. If desired, the Board may also appoint or employ a secretary and treasurer who need not be members of the Board but shall in the case of the treasurer give bond for the faithful discharge of the duties of the office in such sum and with such sureties as the Board may determine. Two or more offices may be held by the same person but an officer shall not execute, acknowledge or verify an instrument in more than one capacity if the instrument is required by law to be executed, acknowledged or verified by two or more officers. The Downtown Development Authority Director shall act as the liaison between the Board and the City.

Section 2. Election and Term of Office

The officers of the Board shall be elected annually in May. If the election of officers shall not be held or made at such meeting, such election shall be held or made as soon thereafter as is convenient. Each officer so elected or appointed shall hold office until the following April 30th or until the officer's successor is appointed and qualified.

Section 3. Conflicts of Interest

Conflicts of Interest shall be avoided. If a conflict of interest arises, the Board members shall:

- a. declare that a conflict of interest exists.
- b. cease to participate in Commission, committee or sub-committee meetings when the conflict is discussed or deliberated.
- c. abstain from voting by reason of conflict of interest.

Section 4. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Board for the unexpired portion of the term of such office.

Section 5. Chairperson

In the absence of employing a director, the Chairperson shall be the chief executive officer of the Board, but may from time-to-time delegate all or any part of the duties to another board member. The Chairperson shall preside at all meetings of the Board and have general and active management of the business of the Board and shall perform all duties of the office as provided in these By-Laws. The Chairperson shall be ex-officio a member of all standing committees, and shall have the general powers and duties of supervision and management of the Board.

Section 6. Delegation of Duties of Officers

In the absence of any officer of the Board, or for any other reason that the Board may deem sufficient, the Board may delegate from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, of such officer to any other officer, or to any director, provided a majority of the Board then in office concurs therein.

Section 7. Committees

The Board may, by resolution, designate one or more committees, each committee to consist of one or more of the directors. The Board may designate one or more members as alternate members of a committee, who may replace an absent or disqualified member at a meeting of the committee. In the absence or disqualification of a member of a committee, the members thereof present at a meeting and not disqualified from voting, whether or not they constitute a quorum, may unanimously appoint another member of the Board to act at the meeting in place of such an absent or disqualified member. A committee and each member thereof shall serve at the pleasure of the Board.

Section 8. Communication between commission members

Ex parte contact about cases should be avoided. Private contact outside a public meeting with the members of the Board shall not take place. If such conversations arise then the member shall report such conversation so that every member of the Board is aware of what was said.

ARTICLE IV MEETINGS

Section 1. Meeting Schedule

Regular meetings will be held at 5:30 pm on the second Tuesday of each month at Wyandotte City Hall, Council Chambers, Michigan. When a regular meeting falls on a holiday, the meeting shall be held on such other day as determined the Board. Meeting dates and times may be amended by board resolution. The meetings of the board shall be public.

Section 2. Notice

Notice of any meeting shall be given in accordance with the Open Meetings Act (Act No. 267, PA of 1976). The Director shall act as the board's designated agent for purposes of posting public notice of all meetings. All meetings at which official action is taken and all records and accounts of such meetings shall be open to the general public.

Section 3. Quorum

A majority of the members of the Board then in office constitutes a quorum for the transaction of business at any meeting of the Board provided. If less than a majority of the members are present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice. An affirmative and majority vote of the Board of Directors shall be needed to adopt any resolution.

Section 4. Voting

Voting shall be by voice vote as a Yea or Nay, although a roll call vote may be demanded by any member of the Board. A record of the roll call vote shall be kept as part of the minutes.

Section 5. Special Meetings

Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so in writing by a majority of the members of the Board. A public notice shall be posted in accordance with the Open Meetings Act and all members will be notified in writing by the Chairperson. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.

Section 6. Open Meetings Act

All meetings shall be in compliance of the Open Meetings Act 267 of 1976.

ARTICLE V CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1. Contracts

The Board may authorize the Mayor and City Clerk to enter into contracts or execute and deliver any instrument in the name of and behalf of the Board, and such Board may be general or continued to specific instances subject to the limitations on power and Authority of the Board as set forth in Sec. 177.023 of the Code of Ordinance of the City of Wyandotte.

Section 2. Checks, Drafts, Funds, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Board, shall be signed by the City of Wyandotte Finance and Treasury department. The Finance and Treasury Department shall disburse the funds of the Board as may be ordered from the Board, taking proper vouchers for such disbursements and shall render the Board, at the regular meeting of the Board, or whenever they may require, and account of all transactions shall be provided to the Board Director and of the financial condition of the Board.

Section 3. Deposits

All funds of the Board not otherwise employed shall be deposited from time to time to the credit of the Board in such banks, trust companies or other depositories by the City of Wyandotte Finance and Treasury Department.

**ARTICLE VI
FISCAL YEAR**

Section 1. Fiscal Year

The fiscal year of the Board shall correspond at all times to the fiscal year of the City of Wyandotte.

**ARTICLE VII
PROJECTS**

Section 1. Initiation of Projects

All requests for the assistance of the Board shall be made in written form and should be addressed to the Board. Such requests shall include the following information:

- a. Name, address and business status of applicant.
- b. Brief personal or business history of applicant.
- c. Narrative description of proposed project, including type of business to be conducted thereon and services to be provided thereby.
- d. Description and location of project area.
- e. Number of employment opportunities that will be afforded or retained in the community by the project.
- f. Potential impact of the proposed project on the development plan and/or financial plan of the Board.

Upon receipt of said application the Board shall tentatively assess the public purpose of the project; its desirability, suitability and economic feasibility. The Board may request such other data and information from the applicant as it deems appropriate. The Board shall not proceed with the project unless these findings are made.

**ARTICLE VIII
AMENDMENTS**

These By-Laws may be altered, amended or repealed by the affirmative vote of the Board then in office at any regular or special meeting called for that purpose.

I HEREBY CERTIFY that the By-Laws were amended as set forth by the Wyandotte Downtown Development Authority of the City of Wyandotte on the 10 day of October, 2023.

BOARD CHAIRPERSON Parv H. [Signature] DATE 10/10/23

By-laws of the Wyandotte Planning Commission

*A Commission formed pursuant to Act PA 33
of 2008 and City Ordinance No. 190.346*

ARTICLE I NAME AND PURPOSE

Section 1. Name

The name shall be the City of Wyandotte Planning Commission, hereafter known as the "Commission"

Section 2. Purpose

These bylaws are adopted by the Commission to facilitate the performance of its duties as outlined in PA 33 of 2008, as amended, being the Michigan Planning Enabling Act (M.C.L. 125.3801 et seq) hereinafter "The Planning Act"

These bylaws are also adopted to facilitate the duties of the Commission for administration of a zoning ordinance as outlined in P.A. 110 of 2006, as amended, being the Michigan Zoning Enabling Act, (M.C.L. 125.3101 et seq) hereinafter "The Zoning Act".

These bylaws are also adopted to facilitate the duties of the commission by the City Ordinance No. 190.346.

Section 3. Robert's Rules of Order Newly Revised

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Commission meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Commission may adopt.

ARTICLE II MEMBERSHIP

Section 1. Membership

Members of the Commission are appointed by the City Council pursuant to Ordinance No. 190.346 as amended and in accordance with the Planning Act.

ARTICLE III DUTIES OF COMMISSIONERS AND OFFICERS

Section 1. Officers

The officers of the Commission shall be elected by and from the Board and shall consist of a President, Vice President and Secretary.

The President shall preside at all meetings and hearings of the Commission and shall have the duties normally conferred by parliamentary usage on such officers. The President shall have the privilege of discussion on all matters before the Commission to vote whereon.

The Vice President shall assume the duties of the President and the board shall delegate all or any part of the duties of the Commission to the Vice President. The Secretary shall keep the minutes and records of the Commission, prepare the agenda of regular and special meetings with the President, provided notice of meetings to Commission members, arrange proper and legal notice of hearings, and attend to correspondence of the Commission and such other duties as are normally carried out by a Secretary. The Secretary shall perform other duties as may be ordered by the Commission.

Section 2. Election and Term of Office

The officers of the Commission shall be elected annually in August by the Commission. If the election of officers shall not be held or made at such meeting, such election shall be held or made as soon thereafter as is convenient. Each officer so elected or appointed shall hold office until the following July 31 or until the officer's successor is appointed and qualified.

Section 3. Conflicts of Interest

Conflicts of Interest shall be avoided. If a conflict of interest arises, the commissioner shall:

- a. Declare that a conflict of interest exists
- b. Cease to participate in Commission, committee or sub-committee meetings when the conflict is discussed or deliberated
- c. Abstain from voting by reason of conflict of interest

Section 4. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Commission for the unexpired portion of the term of such office.

Section 5. Delegation of Duties of Officers

In the absence of any officer of the Commission, or for any other reason that the Commission may deem sufficient, the Commission may delegate from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, to any other Commission member. The President and Secretary shall execute documents in the name of the Commission.

Section 6. Serving on other boards and/or commissions

If a member of the Commission is appointed to another office, which is incompatible with their membership on the Commission, this shall result in automatic resignation from the Commission. If a member of another office is appointed to the Commission, which is an incompatible office with their membership, this shall result in automatic resignation from that conflicting board or commission position.

Section 7. Communication between commission members

Ex parte contact about cases should be avoided. Private contact outside a public meeting with the members of the Commission shall not take place. If such conversations arise then the

member shall report such conversation so that every member of the Commission is aware of what was said.

Section 8. Commission members serving more than one board or commission

Any member of the Commission shall avoid situations where they are sitting in judgement and voting on a decision, they had a part in making. Instances shall include, but not be limited to:

- a. When the appeal is of an administrative or other decision by the Commission and Zoning Board of Appeals
- b. When the appeal is an administrative or other decision by a committee of the Commission, or other committee and the member of the Commission sits both on that committee and the Zoning Board of Appeals or both on the Commission and the Zoning Board of Appeals.
- c. When the case is an administrative decision which was decided by the Commission and Zoning Board of Appeals.

Section 9. Spokesperson for the Commission

- a. Free and open debate should take place on issues before the Commission. Such debate shall only occur at meetings of the Commission.
- b. Once a vote is taken and an issue is decided by vote, the duty of each member of the Commission is to represent the position reflected by the outcome of the vote. Minority reports and reports and request for reconsideration may take place only at an open meeting of the Commission.

**ARTICLE VI
MEETINGS**

Section 1. Meeting Schedule

Regular meetings will be held at 6:30 pm on the Third Thursday of each month at Wyandotte City Hall, Council Chambers, Michigan. When a regular meeting falls on a holiday, the meeting shall be held on such other day as determined the Commission. Meeting dates and times may be amended by board resolution. The meetings shall be public.

Section 2. Notice

Notice of any meeting shall be given in accordance with the Open Meetings Act (Act No. 267, PA of 1976). The President shall act as the board's designated agent for purposes of posting public notice of all meetings. All meetings at which official action is taken and all records and accounts of such meetings shall be open to the general public.

Section 3. Quorum

A majority of the membership of the Commission shall constitute a quorum and the number of votes necessary to transact business shall be a majority of the entire membership of the Commission, except when a motion involves amending of the Master Plan, which shall require an affirmative vote of at least 2/3 of the membership.

Section 4. Voting

Voting shall be by voice vote as a Yea or Nay, although a roll call vote may be demanded by any member of the Commission. A record of the roll call vote shall be kept as part of the minutes.

Section 5. Special Meetings

Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so in writing by a majority of the members of the Commission. A public notice shall be posted in accordance with the Open Meetings Act and all members will be notified in writing by the Chairperson. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.

Section 6. Open Meetings Act

All meetings shall be in compliance of the Open Meetings Act 267 of 1976.

**ARTICLE V
AMENDMENTS**

These By-Laws may be altered, amended or repealed by the affirmative vote of the Commission then in office at any regular or special meeting called for that purpose.

I HEREBY CERTIFY that the By-Laws were amended as set forth by the City of Wyandotte Planning Commission on the xx day of xxxxx, 2023.

COMMISSION PRESIDENT  DATE 1-18-24

By-laws of the Tax Increment Financing Authority (TIFA)

*An Authority formed pursuant to Act No. 57,
PA 2018, and City Ordinance No. 177.024*

ARTICLE I

NAME, REGISTERED OFFICE & AGENT AND PURPOSE

Section 1. Name

The name of this authority shall be the City of Wyandotte Tax Financing Authority, hereafter known as the "Authority".

Section 2. Registered Office and Agent

The Authority shall continuously maintain a registered office in the City of Wyandotte, County of Wayne, State of Michigan and a registered agent whose office address is identical to such registered office.

Section 3. Robert's Rules of Order Newly Revised

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the TIFA meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Authority may adopt.

ARTICLE II

MEMBERSHIP

Section 1. Membership

Members of the Authority are appointed by the City Council pursuant to the Ordinance No. 177.02 and Public Act 57 of 2018.

ARTICLE III

DUTIES OF BOARD MEMBERS AND OFFICERS

Section 1. Officers

The officers of the Authority shall be elected by and from the members and shall consist of a chairperson and a secretary.

The Chairperson shall be the chief executive officer of the Authority, but may from time-to-time delegate all or any part of the duties to another board member. The Chairperson shall preside at all meetings of the Authority and have general and active management of the business of the Authority and shall perform all duties of the office as provided in these By-Laws.

The Secretary shall keep the minutes and records of the Authority, prepare the agenda of regular and special meetings, arrange proper and legal notice of hearings, and attend to correspondence

of the Authority and such other duties as are normally carried out by a secretary. The secretary shall perform other duties as may be ordered by the Authority.

Section 2. Election and Term of Office

The officers of the Authority shall be elected annually in May. If the election of officers shall not be held or made at such meeting, such election shall be held or made as soon thereafter as is convenient. Each officer so elected or appointed shall hold office until the following April 30th or until resignation or removal.

Section 3. Conflicts of Interest

Conflicts of Interest shall be avoided. If a conflict of interest arises, the Authority member shall:

- a. declare that a conflict of interest exists.
- b. cease to participate in committee or sub-committee meetings when the conflict is discussed or deliberated.
- c. abstain from voting by reason of conflict of interest.

Section 4. Vacancies.

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Authority for the unexpired portion of the term of such office.

Section 5. Delegation of Duties of Officers

In the absence of any officer of the Authority, or for any other reason that the Authority may deem sufficient, the Authority may delegate from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, of such officer to any other officer, or to any director, provided a majority of the members then in office concurs therein.

Section 6. Communication between authority members

Ex parte contact about cases should be avoided. Private contact outside a public meeting with the members of the Authority shall not take place. If such conversations arise then the member shall report such conversation so that every member of the Authority is aware of what was said.

ARTICLE IV MEETINGS

Section 1. Meeting Schedule

Regular meetings will be held at 8:30 am on the third Tuesday of each month at Wyandotte City Hall, Council Chambers, Michigan. When a regular meeting falls on a holiday, the meeting shall be held on such other day as determined the Authority. Meeting dates and times may be amended by resolution of the Authority. The meetings shall be public.

Section 2. Notice

Notice of any meeting shall be given in accordance with the Open Meetings Act (Act No. 267, PA of 1976). The Secretary shall act as the Authority's designated agent for purposes of posting public notice of all meetings. All meetings at which official action is taken and all records and accounts of such meetings shall be open to the general public.

Section 3. Quorum

A majority of the members of the Authority then in office constitutes a quorum for the transaction of business at any meeting of the Authority provided. If less than a majority of the members are present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice. An affirmative and majority vote of the Authority shall be needed to adopt any resolution.

Section 4. Voting

Voting shall be by voice vote as a Yea or Nay, although a roll call vote may be demanded by any member of the Authority. A record of the roll call vote shall be kept as part of the minutes.

Section 5. Special Meetings

Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so in writing by a majority of the members of the Authority. A public notice shall be posted in accordance with the Open Meetings Act and all members will be notified in writing by the Chairperson. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.

Section 6. Open Meetings Act

All meetings shall be in compliance of the Open Meetings Act 267 of 1976.

ARTICLE V CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1. Contracts

The Authority may authorize the Mayor and City Clerk to enter into contracts or execute and deliver any instrument in the name of and behalf of the Authority, and such authority may be general or continued to specific instances subject to the limitations on power and authority of the Board as set forth in Sec. 177.024 of the Code of Ordinances of the City of Wyandotte.

Section 2. Checks, Drafts, Funds, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Authority, shall be signed by the City of Wyandotte Finance and Treasury department. The Finance and Treasury Department shall disburse the funds of the Authority as may be ordered from the Board, taking proper vouchers for such disbursements and shall render the Board, at the regular meeting of the Authority, or whenever they may require, and account of all transactions shall be provided to the Board Director and of the financial condition of the Authority.

Section 3. Deposits

All funds of the Authority not otherwise employed shall be deposited from time to time to the

credit of the Authority in such banks, trust companies or other depositories by the City of Wyandotte Finance and Treasury Department.

**ARTICLE VI
FISCAL YEAR**

Section 1. Fiscal Year

The fiscal year of the Authority shall correspond at all times to the fiscal year of the City of Wyandotte.

**ARTICLE VII
PROJECTS**

Section 1. Initiation of Projects

All requests for the assistance of the Authority shall be made in written form and should be addressed to the Board. Such requests shall include the following information:

- a. Name, address and business status of applicant.
- b. Brief personal or business history of applicant.
- c. Narrative description of proposed project, including type of business to be conducted thereon and services to be provided thereby.
- d. Description and location of project area.
- e. Number of employment opportunities that will be afforded or retained in the community by the project.
- f. Potential impact of the proposed project on the development plan and/or financial plan of the Authority.

Upon receipt of said application the Board shall tentatively assess the public purpose of the project; its desirability, suitability and economic feasibility. The Board may request such other data and information from the applicant as it deems appropriate. The Board shall not proceed with the project unless these findings are made.

**ARTICLE VIII
AMENDMENTS**

These By-Laws may be altered, amended or repealed by the affirmative vote of the Board then in office at any regular or special meeting called for that purpose.

I HEREBY CERTIFY that the By-Laws were amended as set forth by the City of Wyandotte Tax Increment Financing Authority of the City of Wyandotte on the 17th day of October, 2023.

BOARD CHAIRPERSON



DATE

10/17/2023

By-laws of the Zoning Board of Appeals

*A board formed pursuant to Act PA 110 of
2006 and City Ordinance No. 190.390*

ARTICLE I NAME AND PURPOSE

Section 1. Name

The name shall be the City of Wyandotte Zoning Board of Appeals hereafter known as the "Board"

Section 2. Purpose

These bylaws are adopted by the Board to facilitate the performance of its duties as outlined in Michigan Zoning Enabling Act PA 110 of 2006.

These bylaws are also adopted to facilitate the duties of the Board by the City Ordinance No. 190.390.

Section 3. Robert's Rules of Order Newly Revised.

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

ARTICLE II MEMBERSHIP

Section 1. Membership

Members of the Board are appointed by the City Council pursuant to Ordinance No. 190.390 as in accordance with the Michigan Zoning Enabling Act.

ARTICLE III DUTIES OF BOARD MEMBERS AND OFFICERS

Section 1. Officers

The officers of the Board shall be elected by and from the Board and shall consist of a Chairperson, Vice Chairperson and Secretary.

The Chairperson shall preside at all meetings and hearings of the Board and shall have the duties normally conferred by parliamentary usage on such officers. The Chairperson shall have the privilege of discussion on all matters before the Board to vote whereon. The Vice Chairperson shall assist the Chairperson and perform the duties of the Chairperson when they are unavailable to do so.

The Secretary shall keep the minutes and records of the Board, prepare the agenda of regular and special meetings, provide notice of meetings to Board members, arrange proper and legal notice of hearings, and attend to correspondence of the Board and such other duties as are normally carried out by a Secretary. The Secretary shall perform other duties as ordered by the Board.

Section 2. Election and Term of Office

The officers of the Board shall be elected annually in August by the Board. If the election of officers shall not be held or made at such meeting, such election shall be held or made as soon thereafter as is convenient. Each officer so elected or appointed shall hold office until the following July 31 or until the officer's successor is appointed and qualified.

Section 3. Conflicts of Interest

Conflicts of Interest shall be avoided. If a conflict of interest arises, the Board member shall:

- a. Declare that a conflict of interest exists
- b. Cease to participate in Board, committee or sub-committee meetings when the conflict is discussed or deliberated
- c. Abstain from voting by reason of conflict of interest

Section 4. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Board for the unexpired portion of the term of such office.

Section 5. Delegation of Duties of Officers

In the absence of any officer of the Board, or for any other reason that the Board may deem sufficient, the Board may delegate from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, to any other Board member. The Chairperson shall execute documents in the name of the Board.

Section 6. Serving on other boards and/or commissions

If a member of the Board is appointed to another office, which is incompatible with their membership on the Board, this shall result in automatic resignation from the Board. If a member of another office is appointed to the Board, which is an incompatible office with their membership, this shall result in automatic resignation from that conflicting board or commission position.

Section 7. Communication between board members

Ex parte contact about cases should be avoided. Private contact outside a public meeting with the members of the Board shall not take place. If such conversations arise then the member shall report such conversation so that every member of the Board is aware of what was said.

Section 8. Board members serving more than one board or commission

Any member of the Appeals Board shall avoid situations where they are sitting in judgement and voting on a decision, which they had a part in making. As used here, sitting in judgement and voting on a decision which they had a part in making at minimum shall include but not necessarily be limited to, the following:

- a. When the appeal is of an administrative or other decision by Planning Commission, and the member of the Appeals Board sits both on the Planning Commission and the Appeals Board.
- b. When the appeal is of an administrative or other decision by the City Council and the member of the Appeals Board sits both on the City Council and Appeals Board.
- c. When the appeal is of an administrative or other decision by any committee of the Planning Commission, City Council, or other committee, and the member of the Appeals Board sits

both on that committee and Appeals Board.

Section 9. Spokesperson for the Board

- a. Free and open debate should take place on issues before the Board. Such debate shall only occur at meetings of the Board.
- b. Once a vote is taken and an issue is decided by vote, the duty of each member of the Board is to represent the position reflected by the outcome of the vote. Minority reports and reports and request for reconsideration may take place only at an open meeting of the Board.

ARTICLE IV MEETINGS

Section 1. Meeting Schedule

Regular meetings will be held at 6:30 pm on the first Wednesday of each month at Wyandotte City Hall, Council Chambers, Michigan. When a regular meeting falls on a holiday, the meeting shall be held on such other day as determined the Board. Meeting dates and times may be amended by board resolution. The meetings shall be public.

Section 2. Notice.

Notice of any meeting shall be given in accordance with the Open Meetings Act (Act No. 267, PA of 1976). The Chairperson shall act as the Board's designated agent for purposes of posting public notice of all meetings. All meetings at which official action is taken and all records and accounts of such meetings shall be open to the general public.

Section 3. Quorum

A majority of the members of the Board then in office constitutes a quorum for the transaction of business at any meeting of the Board provided. If less than a majority of the members are present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice. An affirmative and majority vote of the Board shall be needed to adopt any resolution. State Law requires a 2/3 affirmative vote of the membership to approve a use variance.

Section 4. Voting

Voting shall be by voice vote as a Yea or Nay, although a roll call vote may be demanded by any member of the Board. A record of the roll call vote shall be kept as part of the Minutes.

Section 5. Special Meetings

Special meetings may be called by the Chairperson. It shall be the duty of the Chairperson to call such a meeting when requested to do so in writing by a majority of the members of the Board. A public notice shall be posted in accordance with the Open Meetings Act and all members will be notified in writing by the Chairperson. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.

Section 6. Open Meetings Act

All meetings shall be in compliance of the Open Meetings Act 267 of 1976.

**ARTICLE V
AMENDMENTS**

These By-Laws may be altered, amended or repealed by the affirmative vote of the Board then in office at any regular or special meeting called for that purpose.

I HEREBY CERTIFY that the By-Laws were amended as set forth by the City of Wyandotte Zoning Board of Appeals of the City of Wyandotte on the 4th day of Octobe, 2023.

CHAIRPERSON Barbara Quinn DATE 10/4/23

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 10

ITEM: Water Department - Minimum Service Line Inventory

PRESENTER: Justin Ptak, Superintendent of Water

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The Wyandotte Water Department is requesting concurrence with approval of the Professional Services proposal from OHM Advisors to assist the Water Department in completing the Department of Environment, Great Lakes and, Energy (EGLE) Community Technical, Managerial, and Financial (TMF) Grant application, material verification location determination, public education, interior inspections, and contract preparation and oversight for exterior inspections. The Water Department is required to submit an initial service line material inventory to EGLE by October 16, 2024. To complete this task, the Water Department will need to identify all areas throughout the water distribution system where service line materials are unknown. Once this analysis is completed, a physical verification of water service line materials at three locations along the service line will be conducted. We estimate that there will be approximately 360 to 370 required inspections.

STRATEGIC PLAN/GOALS: To provide the highest quality drinking water, in the most efficient, reliable, and economical manner that meets or exceeds state and federal regulations.

ACTION REQUESTED: Concur with Municipal Services Commission approval authorizing the General Manager to sign the proposal from OHM Advisors in the amount not to exceed \$71,500.00. This appropriation was included in the FY2024 capital budget and is recommended by WMS Management. This is in conformance with the City of Wyandotte's procurement procedures as a Professional Services Procurement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Approved FY2024 Water Capital Distribution Asset Management account #592-000-970-000-2100WA

IMPLEMENTATION PLAN: Subsequent to Council concurrence, sign proposal from OHM Advisors to perform the minimum service line inventory tasks.

LIST OF ATTACHMENTS:

1. Water Minimum Service Line Inventory attachment

RESOLUTION

Item Number: #10
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the General Manager to sign the proposal from OHM Advisors to perform the minimum service line inventory tasks utilizing the professional procurement purchasing rules for an amount not to exceed \$71,500.00, as recommended by WMS management.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____



January 12, 2024

Mr. Justin Ptak
Water Department Superintendent
Wyandotte Municipal Services
2555 Van Alstyne
Wyandotte, MI 48192

RE: Proposal for Professional Services
Minimum Water Service Line Inventory

Dear Mr. Ptak:

Thank you for the opportunity to provide this proposal to Wyandotte Municipal Services (City). OHM Advisors (OHM) proposes to provide Professional Engineering, and Geographic Information System (GIS) services to the City to assist with the Department of Environmental, Great Lakes, and Energy (EGLE) required Minimum Service Line Material Verification Requirements. OHM is excited about the opportunity to assist the City on this project and we look forward to developing a long-lasting relationship with the City. We have prepared this letter proposal based on the information provided and discussions with you and City staff. This proposal represents our understanding of the project, scope of services, schedule, and compensation.

Statement of Understanding

The City of Wyandotte is committed to providing safe and reliable drinking water to its customers and recognizes the Minimum Service Line Material Verification Requirement as an opportunity to continue efforts in achieving this goal. To complete this task, the City will need to identify all areas throughout the water distribution system where the water service line material is unknown. Once this analysis is completed, a physical verification of water service line materials at three locations along the service line will be conducted, as determined by the EGLE. It is assumed there will be approximately 360 to 370 inspections that will need to be completed. This effort will help identify households with lead or galvanized service lines and better quantify the amount of funding the City will require to replace its existing lead and/or galvanized service lines at a rate which will meet the 2040 deadline for having all lead service lines replaced, as required by EGLE.

In addition, identifying unknown service line materials will allow the City to update their water GIS database which they have already invested heavily in creating. Due to the potentially disruptive nature of replacing lead and galvanized service lines, the City, with OHM assistance, intends to engage in a public education effort associated with the implementation of the Michigan Lead and Copper Rule (LCR). The scope listed below will include the determination of the number of service lines with unknown material, public education materials, and completion of the EGLE Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement Grant.

Scope of Services

OHM will assist the City with completing the following tasks, listed below.

Task 1 – City & OHM Kickoff Meeting

Under this task, OHM will hold a kick-off meeting to discuss project scope and schedule as well as criteria for determining the number of unknown service lines per the Minimum Service Line Material Verification Requirements. Specific work efforts for additional meetings are as follows:

- 1. Prepare and distribute meeting agenda prior to kick-off meeting.

- ☐ Meet to discuss to discuss scope, schedule, and available data for determining the number of service lines to be inspected as part of the Minimum Service Line Material Verification Requirement.
- ☐ Prepare and distribute meeting minutes with action items, if any.
- ☐ additional meetings as directed by the City can be provided on a time and expense basis.

Task 2 – TMF Grant Application

Under this task OHM will assist the City in completing the EGLE TMF Grant application to provide funding for water service line material investigations. The grant application will not target funding for lead service line replacement project planning document development funding. If funds are awarded to complete inspections outside of the minimum service line material verification requirements, an amendment to this contract or a separate contract will be provided to complete the additional inspections.

Task 3 – Material Verification Location Determination

Under this task, OHM will utilize available water service line data to determine the number of service lines required to be inspected as part of the Minimum Service Line Material Verification Requirement. Specific work efforts are as follows:

- ☐ Review available water service line data to determine the minimum number of inspection locations based on the eligible pool of service lines.
- ☐ Perform random selection of service lines per DWAM grant requirements to determine which service lines are to be investigated and a list of alternates service lines in the event an inspection of a selected service line cannot be completed.

Task 4 – Public Education

OHM will provide information material regarding the Minimum Service Line Material Verification Requirement and/or LCR for distribution to the public. Specific work efforts are as follows:

- ☐ Prepare a draft of an informational materials, such as a flyer, social media post, newsletter, etc., for the City to distribute as the City sees fit. These informational materials will include information regarding the updates to the LCR, background information on the LCR, and safe drinking water practices if you have lead service line. All drafts will be provided to the City for review and finalized based on City comments.

Task 5 – Interior Inspections

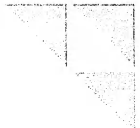
Under this task, OHM will coordinate and carry out water service line material inspections inside the building of the randomly selected service lines. Specific work efforts are as follows:

- ☐ Create a GIS based material tracking application which allows for spatial representation of the data being collected.
- ☐ Creation of an online scheduling platform to coordinate interior inspections with the residents. Work with the City to update online calendar based on their availability to complete inspections. Field questions from residents regarding the inspection process.

Task 6 – Contract Preparation and Oversight for Exterior Inspections

Under this task, OHM will prepare preliminary and final documents including mapping, technical specifications, and contract documents for bidding the hydro-excavation portion of the minimum water service line inspection. The hydro-excavation work will be contracted through the City, separately from this contract. Specific work efforts are as follows:

- ☐ Develop contract documents to use for bidding the exterior water service line material inspections.
- ☐ Advertise the project, and answer contractor questions during the bidding process. Issuing any addendums as needed.
- ☐ Bid the project, attend the bid opening, and develop a bid tabulation.



- ☐ Check low bid qualifications and provide a recommendation of award to the City Council.
- ☐ Upon approval by the City Council, assist the City with executing contracts.
- ☐ Perform contract administration related tasks such as coordinating bi-monthly progress meetings, creation and management of GIS data collection map, part time field verification of quantities and restoration, and review of contractor payment applications.

Schedule

The following table outlines the task deadlines for this project.

TASK	TASK Milestones
Task 1 – City & OHM Kickoff Meeting	End of January
Task 2 – TMF Grant Application	End of January
Task 3 – Material Verification Location Determination	January - February
Task 4 – Public Education	February
Task 5 – Interior Inspections	March – June
Task 6 – Contract Preparation and Oversight for Exterior Inspections	July - October

Potential schedule related items that may impact task durations are as follows:

- ☐ Access to selected parcels for participating in the water service line material inspection.

We are prepared to commence work on this project by January 15, 2024, upon receipt of your written authorization to proceed.

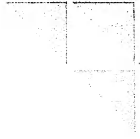
Compensation

OHM Advisors will provide the above-outlined professional services in accordance with the following fee schedule. Our professional services will be performed on an hourly basis, please initial (Task 4 – if desired) and sign option selected.

Fee Table	
Task	Cost
Task 1 – City & OHM Kickoff Meeting	\$1,250
Task 2 – TMF Grant Application	\$3,000
Task 3 – Material Verification Location Determination	\$8,250
Task 4 – Public Education	\$3,000
Task 5 – Interior Inspections	\$16,000
Task 6 – Contract Preparation and Oversight for Exterior Inspections	\$40,000
Total Fee	\$71,500

Notes:

1. The City will be billed monthly for work completed during the previous month.
2. Fees were determined based on the noted assumptions. OHM Advisors proposes to confirm these assumptions with the City prior to commencing services.
3. The cost associated with each task assumes authorization and execution of all the tasks (Tasks 1-6).
4. Budget estimate shall serve as a maximum. Any requested work beyond this fee must be approved by the City prior to proceeding.



Clarifications and Assumptions

Our Proposal was prepared based on the following assumptions:

- ☐ If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with the City. OHM Advisors will not proceed with additional services without written authorization to proceed from the City.

Client Responsibilities

- ☐ The City will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- ☐ The City will provide assistance in the field to locate/flag hard to find assets, if needed.
- ☐ The City will grant full access to all Esri Licensing and provide the ArcGIS Online Administrator username and password.
- ☐ The City will be responsible for the dissemination of informational materials.
- ☐ The City will be responsible for providing availability for scheduling interior inspections in a manner that fits the project schedule set within the contract.

Authorization and Acceptance

If this proposal is acceptable to you, your signature on this letter with a copy returned to me will serve as our authorization to proceed. Upon execution, this Proposal, the Standard Terms and Condition and the other attachments form our agreement.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days. If you have any questions or comments, please contact me at Marcus.McNamara@ohm-advisors.com or (734) 466-4598.

Sincerely,
OHM Advisors

Acceptance
City of Wyandotte

Marcus McNamara
Principal in Charge
Date: 01/12/2024

Justin Ptak
Water Department Superintendent
Date:

Attachments: 2024 Hourly Rate Schedule
 Standard Terms and Conditions

cc: Nolan Pacitto, Project Engineer, OHM Advisors

OHM ADVISORS 2024 HOURLY RATE SCHEDULE



Professional Engineer IV / Architect IV / Senior Interior Designer IV	\$200.00
Professional Engineer III / Architect III / Senior Interior Designer III	\$182.00
Professional Engineer II / Architect II / Senior Interior Designer II	\$168.00
Professional Engineer I / Architect I / Senior Interior Designer I	\$156.00
Project Specialist III	\$185.00
Project Specialist II	\$165.00
Project Specialist I	\$135.00
Graduate Engineer IV	\$158.00
Graduate Engineer III	\$150.00
Graduate Engineer II	\$145.00
Graduate Engineer I	\$135.00
Graduate Architect III / Landscape Architect III / Interior Designer III	\$145.00
Graduate Architect II / Landscape Architect II / Interior Designer II	\$128.00
Graduate Architect I / Landscape Architect I / Interior Designer I	\$118.00
Technician IV	\$153.00
Technician III	\$135.00
Technician II	\$120.00
Technician I	\$102.00
Engineering / Architectural / Interior Design Aide	\$80.00
Professional Surveyor III	\$175.00
Professional Surveyor II	\$162.00
Professional Surveyor I	\$146.00
Graduate Surveyor	\$132.00
Surveyor III	\$135.00
Surveyor II	\$120.00
Surveyor I	\$105.00
Surveyor Aide	\$80.00
Planner IV	\$170.00
Planner III	\$153.00
Planner II	\$129.00
Planner I	\$110.00
Planner Aide	\$75.00
Graphic Designer	\$125.00
Administrative Support	\$95.00
Clerical Aide	\$80.00
Principal	\$235.00
Sr. Associate	\$215.00
Associate	\$205.00

Rates as reflected subject to review and adjustment on an annual basis.
2024 Public Rates 23-1227 (MI OH Public)

TERMS & CONDITIONS

1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 2/5/2024

AGENDA ITEM # 11

ITEM:

Bid File #4726 - Extension of Lawn Cutting Services Contract

PRESENTER: Jesus R. Plasencia, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The Department of Engineering and Building has met with R.F.C. Inc., doing business as U.S. Lawns of Livonia, Michigan, regarding extension of their contract, File #4726 Lawn Cutting Services, for the 2024 grass cutting season. This contract was originally awarded to U.S. Lawns as the low bidder on April 16, 2018, for bi-weekly lawn cutting services of City-owned properties and weekly cutting of Memorial Park, and they have performed this work each year since at the awarded contract unit rates. U.S. Lawns has indicated that they would be unable to perform the 2024 grass cutting services at the contract unit rates, but have submitted for your consideration a proposal to perform the 2024 grass cutting with increases to the contract unit rates.

U.S. Lawns has been under contract with the City since 2015, providing quality grass cutting services.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of city-owned lots and parks.

ACTION REQUESTED: Accept or reject U.S. Lawns proposal to perform the work for File #4726 - Lawn Cutting Services for the 2024 season at increased contract rates.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The 2024 Grass Cutting Services would be funded through the following accounts totaling an estimated \$89,840.

TIFA Property Maintenance 492-200-850-520 \$76,880 (\$68,335 balance)

Memorial Park Grass Cutting 101-448-825-480 \$12,960 (\$19,158 balance)

A future budget amendment may be needed if selected.

IMPLEMENTATION PLAN: If approved by Council, authorize the Mayor and Clerk to execute the contract extension. If not approved, direct the City Engineer to prepare bid specifications and advertise for bids for the 2024 grass cutting season.

LIST OF ATTACHMENTS:

1. US Lawn Increase Comparison
2. US Lawn Proposed Increases for 2024

RESOLUTION

Item Number: #11
Date: February 5, 2024

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council accepts the unit price increases proposed by U.S. Lawns and approves the contract extension of Bid File #4726 Grass Cutting Services with U.S. Lawns of Livonia for the 2024 Grass Cutting of City property in the amount of \$89,840 paid from accounts:

- TIFA Property Maintenance 492-200-850-520 \$76,880
- Memorial Park Grass Cutting 101-448-825-480 \$12,960

OR

BE IT FURTHER that the Council approve the proposal from U.S. Lawns to perform the 2024 season grass cutting services at increased unit rates is denied and that the City Engineer is directed to prepare specifications and advertise for bids the 2024 Grass Cutting Services.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

2018 Lawn Cutting Services With Additional Spring Cuttings
File 4726 Bid Opening: March 19, 2018

Compiled 04/05/18

#	Pay Item	Quantity	Unit	R.F.C. Inc. Southgate, MI		Xpert Lawn & Snow Ferndale, MI	
				Unit Cost	Total	Unit Cost	Total
1	Lots Less Than 1,500 SFT	EA	13	\$ 4.00	\$ 52.00	\$ 4.00	\$ 52.00
2	Lots 1,501 SFT - 3,000 SFT	EA	63	\$ 13.00	\$ 819.00	\$ 7.00	\$ 441.00
3	Lots 3,001 SFT - 5,000 SFT	EA	93	\$ 14.00	\$ 1,302.00	\$ 11.00	\$ 1,023.00
4	Lots 5,001 SFT - 7,500 SFT	EA	65	\$ 13.00	\$ 845.00	\$ 15.00	\$ 975.00
5	Lots 7,501 SFT - 10,000 SFT	EA	18	\$ 14.00	\$ 252.00	\$ 19.00	\$ 342.00
6	Lots 10,001 SFT - 20,000 SFT	EA	16	\$ 18.00	\$ 288.00	\$ 24.00	\$ 384.00
7	Lots 20,001 SFT - 40,000 SFT	EA	7	\$ 24.00	\$ 168.00	\$ 39.00	\$ 273.00
8	Lots 40,001 SFT and Larger	EA	1	\$ 36.00	\$ 36.00	\$ 69.00	\$ 69.00
	Sub Total Per Cut				\$ 3,762.00		\$ 3,559.00
	Sub Total Per Cut x 12 Cuts Per Year				\$45,144.00		\$42,708.00
	Sub Total Per Cut x 4 Optional Spring Cuts				\$15,048.00		\$14,236.00
	Lot Total = Annual Cuts + Spring Cuts				\$60,192.00		\$56,944.00
9	Memorial Park - 22 Acres	EA	1	\$ 448.00	\$ 448.00		\$ 700.00
	Park Total = Total Per Cut x 24 Cuts				\$10,752.00		\$16,800.00
	TOTAL BID = Lot Total + Park Total				\$70,944.00		\$73,744.00

Carry forward \$267.00 to account #101-448-825-480 and
 Carry forward \$6,576.00 to account #492-200-850-520 and
 Process budget amendment for \$11,432.00.00 to account #492-200-850-520.

**U S Lawns Proposed Unit Increases For 2024 Lawn Cutting Services
File 4726 - Contract Awarded 2018**

#	Pay Item	Quantity	Unit	U S Lawns 2018 Awarded Rates		U S Lawns Proposed 2024 Rates		Xpert Lawn & Snow 2018 Quote	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Lots Less Than 1,500 SFT	EA	13	\$ 4.00	\$ 52.00	\$ 6.00	\$ 78.00	\$ 4.00	\$ 52.00
2	Lots 1,501 SFT - 3,000 SFT	EA	63	\$ 13.00	\$ 819.00	\$ 16.00	\$ 1,008.00	\$ 7.00	\$ 441.00
3	Lots 3,001 SFT - 5,000 SFT	EA	93	\$ 14.00	\$ 1,302.00	\$ 18.00	\$ 1,674.00	\$ 11.00	\$ 1,023.00
4	Lots 5,001 SFT - 7,500 SFT	EA	65	\$ 13.00	\$ 845.00	\$ 17.00	\$ 1,105.00	\$ 15.00	\$ 975.00
5	Lots 7,501 SFT - 10,000 SFT	EA	18	\$ 14.00	\$ 252.00	\$ 18.00	\$ 324.00	\$ 19.00	\$ 342.00
6	Lots 10,001 SFT - 20,000 SFT	EA	16	\$ 18.00	\$ 288.00	\$ 23.00	\$ 368.00	\$ 24.00	\$ 384.00
7	Lots 20,001 SFT - 40,000 SFT	EA	7	\$ 24.00	\$ 168.00	\$ 29.00	\$ 203.00	\$ 39.00	\$ 273.00
8	Lots 40,001 SFT and Larger	EA	1	\$ 36.00	\$ 36.00	\$ 45.00	\$ 45.00	\$ 69.00	\$ 69.00
	Sub Total Per Cut				\$ 3,762.00		\$ 4,805.00		\$ 3,559.00
	Sub Total Per Cut x 12 Cuts Per Year				\$45,144.00		\$57,660.00		\$42,708.00
9	Memorial Park - 22 Acres	EA	1	\$ 448.00	\$ 448.00		\$ 540.00		\$ 700.00
	Park Total = Total Per Cut x 24 Cuts				\$10,752.00		\$12,960.00		\$16,800.00
	TOTAL BID = Lot Total + Park Total				\$55,896.00		\$70,620.00		\$59,508.00
	Sub Total Per Cut x 4 Optional Spring Cuts				\$15,048.00		\$19,220.00		\$14,236.00
	TOTAL AMOUNT				\$70,944.00		\$89,840.00		\$73,744.00

2022 CITY LOT CUTTING	#####	BUDGETEL	\$71,700.00
2022 MEMORIAL PARK CUTTING	#####	BUDGETEL	\$19,340.00
2023 CITY LOT CUTTING	#####	BUDGETEL	\$71,700.00
2023 MEMORIAL PARK CUTTING	#####	BUDGETEL	\$21,410.00
2024 CITY LOT CUTTING (ESTIMATED)	#####	BUDGETEL	\$80,000.00
2024 MEMORIAL PARK CUTTING (EST)	#####	BUDGETEL	\$21,500.00



15040 Dumay Street
Southgate, MI 48195
734 285 3444

January 11, 2023

City Council and Friends,

U.S. Lawns would like to extent the Lawn Cutting for the City Owned Lots and Memorial Park for 2024 Season with an Increase as follows.

Memorial Park \$540.00

Less than 1500 sq ft \$6.00

Less than 1501-3000 \$16.00

Less than 3001-5000 \$18.00

Less than 5001-7500 \$17.00

Less than 7501-10,000 \$18.00

Less than 10,001-20,000 \$23.00

Less than 20,001-40,000 \$29.00

Less than 40,001- Larger \$45.00

We hope you take this slight Increase into Consideration. We look forward to working with the City of Wyandotte and Residents.

A handwritten signature in black ink that reads "Ronald C. Howard". The signature is written in a cursive style with a large, sweeping "R" and "H".

Bills & Accounts

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
Check 15493							
101-750-750-224	Basketball Program	ACCENTS CUSTOM PRINTWARE	BASKETBALL JERSEYS FOR REC BALL	013688705	01/24/24	<u>2,110.50</u>	15493
			Total For Check 15493			2,110.50	
Check 15494							
101-750-925-780	Rentals (Seniors/Portajohns)	ACEE DEUCEE PORTA CAN	FOP PARK PORTA CAN	153758	01/24/24	<u>150.00</u>	15494
			Total For Check 15494			150.00	
Check 15495							
285-225-925-880	Heritage Days	ALLEGRA MARKETING	2024 HERITAGE EVENTS SERIES POSTERS (5)	12141	01/24/24	<u>9.50</u>	15495
			Total For Check 15495			9.50	
Check 15496							
101-302-925-790	Miscellaneous	ALPHA PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL EVALUATION FOR DISPATCHER WACKERLE	WACKERLE 1-11-24	01/24/24	<u>775.00</u>	15496
			Total For Check 15496			775.00	
Check 15497							
101-215-750-220	Operating Expenses	AMERICAN LEGAL PUBLISHING CORP	WEB NOTIFICATION LINKS, ORDS #1538-1539	31019	01/24/24	<u>10.00</u>	15497
			Total For Check 15497			10.00	
Check 15498							
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	CLUTCH FOR VPS 78 VIN U094632KE	41625	01/24/24	<u>2,192.85</u>	15498
101-448-825-431	Garage-Other Vehicle Maintenance	ARROW TRUCKS & PARTS CO	CLUTCH REPAIR FOR VPS 77-A VIN JD91705	41626	01/24/24	<u>1,823.84</u>	15498
			Total For Check 15498			4,016.69	
Check 15499							
101-136-825-450	Insurance (Prof Liab) & Bond	ASSURED PARTNERS	INSURANCE	80572	01/24/24	883.00	15499
101-448-750-270	Building Maintenance	ASSURED PARTNERS	RENEWAL COMMERCIAL	82425	01/24/24	126.00	15499
101-448-750-270	Building Maintenance	ASSURED PARTNERS	RENEWAL COMMERCIAL UMBRELLA	82428	01/24/24	3,648.66	15499
530-444-825-450	Insurance-Bank Bldg	ASSURED PARTNERS	RENEWAL COMMERCIAL	82425	01/24/24	<u>21,500.00</u>	15499
			Total For Check 15499			26,157.66	
Check 15500							
677-336-825-340	Employee Physical Exams	BIO-CARE	HAZMAT PHYSICAL EXAMS	11188	01/24/24	<u>1,845.00</u>	15500
			Total For Check 15500			1,845.00	
Check 15501							
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	85179404	01/24/24	506.99	15501
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	85196665	01/24/24	629.36	15501
101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	SHARPS CONTAINERS	85202635	01/24/24	<u>93.92</u>	15501
			Total For Check 15501			1,230.27	
Check 15502							
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	17779	01/24/24	72.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	17946	01/24/24	42.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	17878	01/24/24	51.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	17989	01/24/24	48.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18083	01/24/24	66.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18142	01/24/24	48.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18178	01/24/24	24.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18275	01/24/24	66.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18371	01/24/24	54.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18413	01/24/24	27.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18445	01/24/24	27.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18529	01/24/24	54.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18609	01/24/24	63.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18704	01/24/24	48.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18840	01/24/24	54.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18910	01/24/24	39.00	15502
101-301-825-330	Prisoner Care	BROWN'S VILLAGE CLEANERS	CLEANING PRISONER BLANKETS	18973	01/24/24	42.00	15502

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
						<u>825.00</u>	
Total For Check 15502							
Check 15504							
101-448-750-220	Sanitation-Operating Expenses	BS&A SOFTWARE	ONLINE WORK ORDERS 8-1-22 TO 8-1-23	149210-DPS	01/24/24	2,826.00	15504
						<u>2,826.00</u>	
Total For Check 15504							
Check 15505							
101-336-825-490	Bldg & Equip Maintenance	BUSEN'S APPLIANCE INC	TOP LOAD WASHER FOR #1	214968	01/24/24	610.00	15505
						<u>610.00</u>	
Total For Check 15505							
Check 15506							
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01162024	01/24/24	480.00	15506
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01152024	01/24/24	390.00	15506
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	01042024	01/24/24	540.00	15506
						<u>1,410.00</u>	
Total For Check 15506							
Check 15507							
101-303-825-920	Water	CITY OF SOUTHGATE	11/06/23-01/08/24 - 14300 REAUME PKWY., SOUTHGATE	4020094000	01/24/24	352.59	15507
						<u>352.59</u>	
Total For Check 15507							
Check 15508							
101-000-257-056	Reserve-Boat Ramp Operations	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	38.56	15508
101-200-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	79.23	15508
101-301-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	166.29	15508
101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	79.22	15508
101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	463.61	15508
101-336-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	535.90	15508
101-448-825-930	Heat(Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	1,934.83	15508
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	655.79	15508
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	0.61	15508
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	562.71	15508
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	2,723.17	15508
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	264.19	15508
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	145.80	15508
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	188.28	15508
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	400.65	15508
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	81.63	15508
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	235.57	15508
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	492.52	15508
530-444-825-930	Heat(Gas)-Bank Bldg	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - DECEMBER 2024	3937335	01/24/24	1,559.50	15508
						<u>10,608.06</u>	
Total For Check 15508							
Check 15509							
499-200-926-610	Streetscape Maintenance	CORPORATE MALL SERVICES	SOCIAL DISTRICT MAINTENANCE	61382	01/24/24	750.00	15509
						<u>750.00</u>	
Total For Check 15509							
Check 15510							
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	STOCK GASOLINE DPS 1.9300 PER GALLON	7988574-IN	01/24/24	10,708.30	15510
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	STOCK DIESEL DPS 2.7361 PER GALLON	7988571-IN	01/24/24	14,885.97	15510
						<u>25,594.27</u>	
Total For Check 15510							
Check 15511							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01102024	01/24/24	420.00	15511
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01052024	01/24/24	480.00	15511
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01082024	01/24/24	240.00	15511
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01172024	01/24/24	300.00	15511
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01162024	01/24/24	780.00	15511
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	01122024	01/24/24	510.00	15511
						<u>2,730.00</u>	
Total For Check 15511							

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
Check 15512							
101-448-750-231	Const-Signage,Striping,Barricades	CROWD CONTROL WAREHOUSE LLC	CONSTRUCTION BARRELS	1347323	01/24/24	1,648.30	15512
			Total For Check 15512			1,648.30	
Check 15513							
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	STOCK RUBBER GLOVES BRAKE CLEAN AND BATTERY DPS	40362	01/24/24	473.12	15513
101-448-750-260	Garage-Operating Expenses	DEALER AUTO PARTS SALES INC	CREDIT	31585	01/24/24	(143.96)	15513
101-448-825-431	Garage-Other Vehicle Maintenance	DEALER AUTO PARTS SALES INC	BATTERY'S FOR VPS 68 VIN CAT095GLAXX00424	41828	01/24/24	292.00	15513
			Total For Check 15513			621.16	
Check 15514							
101-000-231-020	P/R Deductions-Hospital (Employer)	DELTA DENTAL	0007240006 FEBRUARY 2024	RIS0005439394 02/24	01/24/24	7,217.73	15514
499-200-725-160	Medical Insurance	DELTA DENTAL	0007240006 FEBRUARY 2024	RIS0005439394 02/24	01/24/24	127.04	15514
			Total For Check 15514			7,344.77	
Check 15515							
101-215-750-210	Office Supplies	DES MOINES STAMP MFG CO	HEAVY DUTY LINE DATER	1228183	01/24/24	41.00	15515
			Total For Check 15515			41.00	
Check 15516							
101-448-750-270	Building Maintenance	DETROIT AIR COMPRESSORE & PUMP	REPAIR OF AIR COMPTRESSOR DPS	1099449-01A	01/24/24	1,165.00	15516
			Total For Check 15516			1,165.00	
Check 15517							
101-136-750-210	Office Supplies	DOWNRIVER OFFICE	OFFICE SUPPLIES	24377	01/24/24	460.00	15517
101-301-825-350	Printing	DOWNRIVER OFFICE	VEHICLE TOW SLIPS	24376	01/24/24	147.50	15517
101-301-825-350	Printing	DOWNRIVER OFFICE	OVERTIME SLIPS	24394	01/24/24	229.50	15517
			Total For Check 15517			837.00	
Check 15518							
101-448-825-430	Garage-Police Vehicle Maintenance	DOWNRIVER SPRING SERVICE CORP	FRONT END ALIGNMENT FOR VP 7-2 VIN 1GNSKDEC8KR403632	31889	01/24/24	90.00	15518
			Total For Check 15518			90.00	
Check 15519							
590-200-926-310	Operation,Maintenance & Replacement	DUKE'S ROOTED IN INNOVATION	EE#11 2023 NORTHEAST CCTV INSPECTIONS/CLEANING	EE#11 CCTV INSPT	01/24/24	14,261.90	15519
			Total For Check 15519			14,261.90	
Check 15520							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	01012024-01142024	01/24/24	172.00	15520
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	01012024-01142024	01/24/24	185.00	15520
			Total For Check 15520			357.00	
Check 15521							
202-440-825-460	Resurfacing	EJ USA, INC.	CATCH BASIN FRAMES	110230096383	01/24/24	2,411.36	15521
202-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES AND MAN HOLES	110230096384	01/24/24	2,417.32	15521
202-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES	110230096385	01/24/24	1,817.46	15521
202-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES AND FRIGHT	110230096382	01/24/24	2,448.86	15521
203-440-825-460	Resurfacing	EJ USA, INC.	CATCH BASIN FRAMES	110230096383	01/24/24	2,411.36	15521
203-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES AND MAN HOLES	110230096384	01/24/24	2,417.32	15521
203-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES	110230096385	01/24/24	1,817.46	15521
203-440-825-460	Resurfacing	EJ USA, INC.	REPLACEMENT CATCH BASIN FRAMES AND FRIGHT	110230096382	01/24/24	2,448.86	15521
			Total For Check 15521			18,190.00	
Check 15522							
101-136-750-228	Regional Wellness & Recovery Court	ELECTRONIC MONITORING SYSTEMS	EMS TETHER DECEMBER 2023 INVOICE	172014	01/24/24	1,204.50	15522
			Total For Check 15522			1,204.50	
Check 15523							
101-448-750-260	Garage-Operating Expenses	EXOTIC AUTOMATION & SUPPLY	STOCK AIR FITTINGS DPS	11575559	01/24/24	53.28	15523
			Total For Check 15523			53.28	

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
Check 15524							
530-444-825-220	Operating Expenses-Bank Bldg	EXPERT MECHANICAL SERVICE INC	FALL PREVENTATIVE MAINTENANCE 3200 BIDDLE	521638	01/24/24	<u>3,300.00</u>	15524
			Total For Check 15524			<u>3,300.00</u>	
Check 15525							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - DIAMOND HI-ENERGY	1967260	01/24/24	125.97	15525
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	1967262	01/24/24	91.94	15525
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - TIDY CATS, HI ENERGY	1967264	01/24/24	389.87	15525
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - FRISKIES	1967257	01/24/24	85.68	15525
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	1967259	01/24/24	139.90	15525
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE	444663	01/24/24	76.69	15525
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 ICE - WELLNESS CORE	444665	01/24/24	<u>76.69</u>	15525
			Total For Check 15525			<u>986.74</u>	
Check 15526							
101-336-750-220	Operating Expenses	FLASH RESALE/WHOLESALE LLC	JANITORIAL SUPPLIES	69896	01/24/24	<u>1,217.20</u>	15526
			Total For Check 15526			<u>1,217.20</u>	
Check 15527							
731-200-925-790	Other Expenses-Misc (Pension)	GABRIEL ROEDER SMITH & CO	10/01/23 THRU 09/30/24 PROJECT 12-091	484214	01/24/24	2,500.00	15527
731-200-925-790	Other Expenses-Misc (Pension)	GABRIEL ROEDER SMITH & CO	SEPTEMBER 30, 2023 GASB STATEMENT NO. 67 AND 68	484188	01/24/24	9,500.00	15527
732-200-925-790	Miscellaneous Expenses	GABRIEL ROEDER SMITH & CO	SEPTEMBER 30, 2023 GASB STATEMENT 74 AND 75	484197	01/24/24	<u>12,500.00</u>	15527
			Total For Check 15527			<u>24,500.00</u>	
Check 15528							
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01042024	01/24/24	360.00	15528
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01052024	01/24/24	120.00	15528
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01072024	01/24/24	120.00	15528
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01082024	01/24/24	120.00	15528
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01102024	01/24/24	240.00	15528
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	01092024	01/24/24	<u>570.00</u>	15528
			Total For Check 15528			<u>1,530.00</u>	
Check 15529							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	01012024-01142024	01/24/24	<u>2,115.00</u>	15529
			Total For Check 15529			<u>2,115.00</u>	
Check 15530							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	01012024-01142024	01/24/24	<u>516.50</u>	15530
			Total For Check 15530			<u>516.50</u>	
Check 15531							
499-200-850-522	Christmas	GROSSE ILE LAWN SPRINKLER INC	3/3 HOLIDAY LIGHTING	88811	01/24/24	<u>5,118.77</u>	15531
			Total For Check 15531			<u>5,118.77</u>	
Check 15532							
101-448-750-270	Building Maintenance	HARDCORE EPOXY FLOORS, LLC	EXOXY FLOOR FINISH IN JAIL CELLS AT POLICE STATION	2015	01/24/24	<u>9,890.00</u>	15532
			Total For Check 15532			<u>9,890.00</u>	
Check 15533							
249-450-825-461	Sidewalks	HENNESSEY ENGINEERS INC	CONCRETE TESTING 11-24-23 THRU 12-21-23	168979	01/24/24	<u>220.00</u>	15533
			Total For Check 15533			<u>220.00</u>	
Check 15534							
101-136-825-450	Insurance (Prof Liab) & Bond	HERBERT L JAMISON & CO LLC	JUDGE INSURANCE	04114	01/24/24	<u>2,161.73</u>	15534
			Total For Check 15534			<u>2,161.73</u>	
Check 15535							
101-301-825-430	Equipment Maintenance	HERKIMER RADIO SERVICE	FLAT RATE REPAIR TO HANDHELD RADIO	30667	01/24/24	798.00	15535

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
			Total For Check 15535			<u>798.00</u>	
Check 15536							
101-000-257-078	Reserve-Animal Care	HSB VETERINARY SUPPLY INC	FELINE VACCINES	420781	01/24/24	<u>652.00</u>	15536
			Total For Check 15536			<u>652.00</u>	
Check 15537							
590-200-926-210	Supplies	JACK DOHENY COMPANIES INC	SUPPORT BRACKET FOR VACTOR 107	214900	01/24/24	<u>1,905.66</u>	15537
			Total For Check 15537			<u>1,905.66</u>	
Check 155379							
101-000-257-064	BCB21-0053 558 WALNUT	ALLISON & DANIEL FISHER	BD Bond Refund	BCB21-0053	01/24/24	<u>800.00</u>	155379
			Total For Check 155379			<u>800.00</u>	
Check 15538							
101-440-825-480	Contractual Engineering Services	JEAN CLAUDE MARCOUX	PLAN REVIEW SERVICES	01012024-01142024	01/24/24	<u>189.00</u>	15538
			Total For Check 15538			<u>189.00</u>	
Check 155380							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	ALL STATE ACCIDENT PLAN COVERAGE PERIOD: 12/24/2023 - 01/20/2024	W8433 011524	01/24/24	<u>654.84</u>	155380
			Total For Check 155380			<u>654.84</u>	
Check 155381							
101-336-825-490	Bldg & Equip Maintenance	AMERICAN TEST CENTER INC	ANNUAL SAFETY INSPECTION AERIAL 762	2240052	01/24/24	<u>1,108.45</u>	155381
			Total For Check 155381			<u>1,108.45</u>	
Check 155382							
101-448-750-270	Building Maintenance	ATCO INTERNATIONAL	SHOP SUPPLIES DPS	10623638	01/24/24	<u>217.20</u>	155382
			Total For Check 155382			<u>217.20</u>	
Check 155383							
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK AIR LINE FITTINGS DPS GARAGE	349-334807	01/24/24	9.00	155383
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	COOLANT TANK FOR VP 7-6 VIN 1GNSKLED1NR266797	349-334931	01/24/24	64.69	155383
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	PARTS FOR VPS 33 BRAKE PADS ROTOR AND SHOCKS	349-335546	01/24/24	839.09	155383
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	REAR SHOCKS VPS 33 VIN 1FDXF46Y56EA9989	349-335547	01/24/24	101.58	155383
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	FUEL MODULE FOR VPS 30 VIN 1FDWF37Y28EC62456	349-335587	01/24/24	69.09	155383
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	REAR SHOCK FOR VPS 33 VIN 1FDXF46Y56EA9989	349-335608	01/24/24	95.98	155383
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	FUEL PUMP FOR VPS 30 VIN 1FDWF37Y28EC	349-335603	01/24/24	<u>475.39</u>	155383
			Total For Check 155383			<u>1,654.82</u>	
Check 155384							
101-448-825-420	Building Services	BAKERS PROPANE INC	PROPANE TO HEAT AIRWAY BUILDING AT DPS	322306	01/24/24	<u>614.31</u>	155384
			Total For Check 155384			<u>614.31</u>	
Check 155385							
265-301-925-730	Other Expenses - State	CAHILL VETERINARY HOSPITAL	K9 ICE - OSTIFEN CAPLETS	166088	01/24/24	<u>76.00</u>	155385
			Total For Check 155385			<u>76.00</u>	
Check 155386							
101-000-257-064	BCI18-0005 - PCI18-0017 2959 BIDDLE	Chris Bujaki	BD Bond Refund	BCI18-0005	01/24/24	<u>1,200.00</u>	155386
			Total For Check 155386			<u>1,200.00</u>	
Check 155387							
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	RUBBISH DUMPING DEC 2023	91406	01/24/24	23,232.83	155387
290-448-825-480	Rubbish Dumping Fee	CITY OF RIVERVIEW	DEMO DUMPING DEC 2023	91407	01/24/24	<u>604.02</u>	155387
			Total For Check 155387			<u>23,836.85</u>	
Check 155388							
290-448-825-491	Compost Tipping Fee	CITY OF TAYLOR	COMPOST DUMPING DEC 2023	INV0017634	01/24/24	<u>6,050.64</u>	155388
			Total For Check 155388			<u>6,050.64</u>	

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
Check 155389							
101-448-825-490	Land Lease-DTE (DPS Land)	DETROIT EDISON COMPANY	STORAGE LEASE FROM THE INTERNATIONAL TRANSMISSION COMPANY TO CITY OF WYANDOTTE	FWA0101519 LEASE	01/24/24	<u>1,766.79</u>	155389
			Total For Check 155389			<u>1,766.79</u>	
Check 15539							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	01012024-01142024	01/24/24	<u>321.00</u>	15539
			Total For Check 15539			<u>321.00</u>	
Check 155390							
101-303-825-910	Electric	DTE ENERGY	GAS - 14300 REAUME PARKWAY CIVIC CIR., SOUTHGATE 12/07/23-01/08/24	910035252030	01/24/24	<u>510.13</u>	155390
			Total For Check 155390			<u>510.13</u>	
Check 155391							
101-000-257-064	BCB23-0163 1155 MAPLE	EARL HOOKS	BD Bond Refund	BCB23-0163	01/24/24	<u>1,000.00</u>	155391
			Total For Check 155391			<u>1,000.00</u>	
Check 155392							
101-301-750-220	Operating Expenses	FBINAA	DC HAMILTON - 2024 FBINAA NATIONAL AND MICHIGAN CHAPTER DUES	71544	01/24/24	<u>115.00</u>	155392
			Total For Check 155392			<u>115.00</u>	
Check 155393							
101-000-257-064	BCB23-0091 1077 5TH	Gary Brownell	BD Bond Refund	BCB23-0091	01/24/24	<u>1,500.00</u>	155393
			Total For Check 155393			<u>1,500.00</u>	
Check 155394							
101-000-257-064	BCB22-0174 153 DAVIS	GEORGE MOILANEN	BD Bond Refund	BCB22-0174	01/24/24	<u>4,000.00</u>	155394
			Total For Check 155394			<u>4,000.00</u>	
Check 155395							
101-000-257-071	Reserve-Museum	HOODS DO IT CENTER	NEEDS FOR HOT WATER HEATER REPLACEMENT AT MUSEUM	74503	01/24/24	95.70	155395
101-301-750-220	Operating Expenses	HOODS DO IT CENTER	BUTCHER BLOCK OIL, DUSTING CLOTHS	74228	01/24/24	19.28	155395
101-301-750-220	Operating Expenses	HOODS DO IT CENTER	ADDITIONAL BUTCHER BLOCK OIL AND DUSTING CLOTHS	74230	01/24/24	46.26	155395
101-301-750-220	Operating Expenses	HOODS DO IT CENTER	1"X15' RATCHET 500M, PUSH BROOM	74311	01/24/24	35.48	155395
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	3V LTHM BATTERY	74239	01/24/24	7.64	155395
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	YELLOW CONNECTOR	74380	01/24/24	10.79	155395
101-800-750-270	Bldg. Maint. and Sup	HOODS DO IT CENTER	NEEDS FOR KITCHEN WALL REPAIR (PAINT, BRUSHES, ETC.)	74449	01/24/24	<u>102.04</u>	155395
			Total For Check 155395			<u>317.19</u>	
Check 155396							
101-000-257-064	BCB19-0155 2240 BIDDLE	JAMES LAGINESS	BD Bond Refund	BCB19-0155	01/24/24	<u>4,000.00</u>	155396
			Total For Check 155396			<u>4,000.00</u>	
Check 155397							
101-000-257-064	BCB23-0102 20 CHESTNUT 205	JEFFERY CAHALAN	BD Bond Refund	BCB23-0102	01/24/24	<u>100.00</u>	155397
			Total For Check 155397			<u>100.00</u>	
Check 155398							
101-000-257-064	BCB23-0108 803 ST JOHNS	JOSE LUIS OROZCO	BD Bond Refund	BCB23-0108	01/24/24	<u>1,000.00</u>	155398
			Total For Check 155398			<u>1,000.00</u>	
Check 155399							
101-209-750-230	Postage	KENT COMMUNICATIONS INC	WCA PROPOSAL 229186 / 2024 ACN	229186	01/24/24	<u>5,602.50</u>	155399
			Total For Check 155399			<u>5,602.50</u>	
Check 15540							
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	PUSHBROOM	79553	01/24/24	25.64	15540
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	HOOKS/FASTENERS	79632	01/24/24	9.56	15540
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	DRILL BIT/FASTENERS	79633	01/24/24	6.11	15540
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	MISC HARDWARE ITEMS	79684	01/24/24	76.04	15540

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-336-750-220	Operating Expenses	JERRY'S ACE HARDWARE	CREDIT MEMO	79685	01/24/24	(13.29)	15540
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	79701	01/24/24	69.74	15540
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	79703	01/24/24	18.55	15540
101-448-750-270	Building Maintenance	JERRY'S ACE HARDWARE	SHOP SUPPLIES DPS	79670	01/24/24	16.14	15540
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES FOR YACK AND RECREATION	79707	01/24/24	66.80	15540
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	PADLOCK	79751	01/24/24	37.98	15540
101-756-750-235	Cleaning Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	79737	01/24/24	17.91	15540
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES FOR YACK AND RECREATION	79707	01/24/24	68.98	15540
			Total For Check 15540			400.16	
Check 155400							
101-209-750-230	Postage	KENT COMMUNICATIONS INC	INVOICE #330101 FINAL PRINTING AND MAILING PP STATEMENTS	330101	01/24/24	0.78	155400
101-209-825-350	Printing	KENT COMMUNICATIONS INC	INVOICE #330101 FINAL PRINTING AND MAILING PP STATEMENTS	330101	01/24/24	74.08	155400
			Total For Check 155400			74.86	
Check 155401							
101-000-257-064	BCB20-0219 3593 17TH	LORI MUNTZ	BD Bond Refund	BCB20-0219	01/24/24	2,000.00	155401
			Total For Check 155401			2,000.00	
Check 155402							
101-448-750-260	Garage-Operating Expenses	LOWE'S COMPANIES INC	CC STATEMENT 11-24-23 TO 12-23-23	99002006684	01/24/24	26.52	155402
101-448-750-270	Building Maintenance	LOWE'S COMPANIES INC	CC STATEMENT 11-24-23 TO 12-23-23	99002006684	01/24/24	557.68	155402
			Total For Check 155402			584.20	
Check 155403							
101-301-925-721	Accreditation	MACP	ACCREDITED AGENCY CALEA - CONTINUATION FEE	300010113	01/24/24	1,000.00	155403
			Total For Check 155403			1,000.00	
Check 155404							
101-000-651-010	Receipts-Basketball Program	MARGARET QUICK	GIRLS BASKETBALL REFUND 2024 SEASON	01182024	01/24/24	60.00	155404
			Total For Check 155404			60.00	
Check 155405							
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	GREASE HOSE FOR VPS 68 VIN CAT095CLAXX00424	PD15605704	01/24/24	45.65	155405
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	PARTS FOR VPS 68 VIN CAT095GLAXX00424	PD15605705	01/24/24	127.65	155405
			Total For Check 155405			173.30	
Check 155406							
101-448-750-270	Building Maintenance	MICHIGAN POLY SUPPLIES INC	TRASH BAGS SUPPLIES DPS	25519	01/24/24	997.50	155406
			Total For Check 155406			997.50	
Check 155407							
101-000-203-030	A/P-Property Tax Overpayments	MILOSER, CALEB W/MEGAN R	2023 Win Tax Refund 57 015 20 0006 000	531 MAPLE	01/24/24	6.13	155407
701-000-203-030	A/P-Property Tax Overpayments	MILOSER, CALEB W/MEGAN R	2023 Win Tax Refund 57 015 20 0006 000	531 MAPLE	01/24/24	612.90	155407
			Total For Check 155407			619.03	
Check 155408							
101-000-203-030	A/P-Property Tax Overpayments	MILOSER, CALEB W/MEGAN R	2023 Sum Tax Refund 57 015 20 0006 000	531 MAPLE	01/24/24	619.03	155408
			Total For Check 155408			619.03	
Check 155409							
101-200-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - DECEMBER 2023	001153-018253 DEC23	01/24/24	275.38	155409
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE -INTERNET	MUNICIPAL SERVICE	2015 BIDDLE AVENUE - DECEMBER 2023	032253-027401 DEC 23	01/24/24	46.23	155409
101-301-750-220	OPERATING EXPENSES 2015 BIDDLE -FRAN.FEE	MUNICIPAL SERVICE	2015 BIDDLE AVENUE - DECEMBER 2023	032253-027401 DEC 23	01/24/24	1.87	155409
101-301-825-910	ELECTRIC 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE AVENUE - DECEMBER 2023	032253-027401 DEC 23	01/24/24	9,322.62	155409
101-301-825-920	WATER 2015 BIDDLE	MUNICIPAL SERVICE	2015 BIDDLE AVENUE - DECEMBER 2023	032253-027401 DEC 23	01/24/24	268.18	155409
101-303-825-910	ELECTRIC 1168 GROVE	MUNICIPAL SERVICE	1168 GROVE - DECEMBER 2023	001153-018253 DEC23	01/24/24	275.37	155409
101-303-825-920	WATER 1170 GROVE	MUNICIPAL SERVICE	1170 GROVE - DECEMBER 2023	001153-026385 DEC23	01/24/24	63.35	155409
101-336-825-910	ELECTRIC 1093 FORD	MUNICIPAL SERVICE	1093 FORD DECEMBER 2023	035027-025993 DEC 23	01/24/24	978.98	155409
101-336-825-920	WATER 1093 FORD	MUNICIPAL SERVICE	1093 FORD DECEMBER 2023	035027-025993 DEC 23	01/24/24	135.23	155409

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE

EXP CHECK RUN DATES 01/18/2024 - 01/31/2024

JOURNALIZED PAID

BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-448-825-910	ELECTRIC 4201 13TH	MUNICIPAL SERVICE	1168 GROVE - DECEMBER 2023	001153-024523 DEC23	01/24/24	2,203.26	155409
101-448-825-920	WATER 4201 13TH	MUNICIPAL SERVICE	1168 GROVE - DECEMBER 2023	001153-024523 DEC23	01/24/24	308.34	155409
101-750-825-910	ELECTRIC - 2304 12TH 2	MUNICIPAL SERVICE	2304 12TH DECEMBER 2023	019527-017585 DEC 23	01/24/24	19.44	155409
101-750-825-910	ELECTRIC - 2289 15TH	MUNICIPAL SERVICE	2289 15TH DECEMBER 2023	020613-017757 DEC 23	01/24/24	248.19	155409
101-750-825-910	ELECTRIC - 2304 12TH	MUNICIPAL SERVICE	2304 12TH DECEMBER 2023	019319-017541 DEC 23	01/24/24	16.19	155409
101-750-825-910	ELECTRIC - 2050 LUDINGTON	MUNICIPAL SERVICE	2050 LUDINGTON DECEMBER 2023	009777-018731 DEC 23	01/24/24	93.82	155409
101-750-825-910	ELECTRIC - 1940 LUDINGTON	MUNICIPAL SERVICE	1940 LUDINGTON DECEMBER 2023	009775-018729 DEC 23	01/24/24	200.38	155409
101-750-825-910	ELECTRIC - 4267 23RD FLD	MUNICIPAL SERVICE	4267 23RD FLD DECEMBER 2023	028143-016787 DEC 23	01/24/24	64.20	155409
101-750-825-910	ELECTRIC - 4119 20TH CONC	MUNICIPAL SERVICE	4119 20TH CONC DECEMBER 2023	025453-022215 DEC 23	01/24/24	42.07	155409
101-750-825-920	WATER - 4119 20TH	MUNICIPAL SERVICE	4119 20TH DECEMBER 2023	025451-021239 DEC 23	01/24/24	135.23	155409
101-750-825-920	WATER - 2304 12TH	MUNICIPAL SERVICE	2304 12TH DECEMBER 2023	019319-017541 DEC 23	01/24/24	16.82	155409
101-800-825-910	ELECTRIC 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE DECEMBER 2023	001153-005743 DEC 23	01/24/24	172.26	155409
101-800-825-910	ELECTRIC 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE DECEMBER 2023	032355-005744 DEC 23	01/24/24	53.58	155409
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE DECEMBER 2023	000991-005745 DEC 23	01/24/24	11.34	155409
101-800-825-910	ELECTRIC 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE DECEMBER 2023	001297-014239 DEC 23	01/24/24	130.96	155409
101-800-825-920	WATER 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE DECEMBER 2023	032287-005743 DEC 23	01/24/24	16.82	155409
101-800-825-920	WATER 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE DECEMBER 2023	032355-005744 DEC 23	01/24/24	100.58	155409
101-800-825-920	WATER 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE DECEMBER 2023	003989-005745 DEC 23	01/24/24	23.26	155409
101-800-825-940	TELEPHONE/INTERNET 2610 BIDDLE	MUNICIPAL SERVICE	2610 BIDDLE DECEMBER 2023	001153-005743 DEC 23	01/24/24	6.00	155409
101-800-825-940	TELEPHONE/INTERNET 2624 BIDDLE	MUNICIPAL SERVICE	2624 BIDDLE DECEMBER 2023	032355-005744 DEC 23	01/24/24	110.47	155409
101-800-825-940	TELEPHONE/INTERNET 2630 BIDDLE	MUNICIPAL SERVICE	2630 BIDDLE DECEMBER 2023	001297-014239 DEC 23	01/24/24	6.00	155409
			Total For Check 155409			15,346.42	
Check 15541							
101-301-825-395	IT-Operation & Maintenance	LEXIPOL LLC	ANNUAL LAW ENFORCEMENT SUPPLEMENTAL MANUAL(S) & POLICY MANUAL & DAILY BULLETINS	INVLEX1230955	01/24/24	16,283.13	15541
			Total For Check 15541			16,283.13	
Check 155411							
101-440-925-720	Education	NASSCO, INC	FEB 8 & 9 PACP/MACP/LACP RECERT JESUS PLASENCIA	22389	01/24/24	675.00	155411
			Total For Check 155411			675.00	
Check 155412							
285-225-925-880	Heritage Days	NATIONAL TRAILS	DEPOSITS FOR TRIPS 16325 AND 16326 - 2024 CEMETERY WALK	120723	01/24/24	250.00	155412
			Total For Check 155412			250.00	
Check 155413							
101-000-257-071	Reserve-Museum	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	9.77	155413
101-136-850-510	Office Equipment	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	132.56	155413
101-200-825-370	Computer Services	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	106.13	155413
101-209-750-220	Operating Expenses	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	9.77	155413
101-215-850-510	Office Equipment	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	37.67	155413
101-301-750-220	Operating Expenses	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	519.03	155413
101-302-925-790	Miscellaneous	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	160.46	155413
101-303-825-220	Operating Expenses	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	55.81	155413
101-336-750-223	Computer Connectivity	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	55.81	155413
101-336-825-375	Computer Services-DMS	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	221.97	155413
101-440-750-210	Office Supplies	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	85.12	155413
101-448-750-210	Office Supplies	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	47.44	155413
101-750-825-430	Contractual Services	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	55.81	155413
285-225-925-849	Special Events-Misc	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	9.77	155413
499-200-926-114	Operating Expenses	PAX8	11/23 CITY MONTHLY MAINTENANCE - EMAIL/BACKUP/STORAGE/CLOUD SERVICES	2023-1-588701--CITY	01/24/24	9.77	155413
			Total For Check 155413			1,516.89	
Check 155414							
101-303-825-220	Operating Expenses	PET CARE CLINIC	EUTHANASIA OF PRINCESS	PRINCESS 1-9-24	01/24/24	223.00	155414
			Total For Check 155414			223.00	
Check 155415							
101-000-257-064	012424BCB23-0083 - PUS23-0046 4404 17TH	PETER OBRIEN	BD Bond Refund	BCB23-0083	01/24/24	300.00	155415
			Total For Check 155415			300.00	

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
Check 155416							
101-000-257-064	Reserve-Compliance Escrow	RICARDO OR YOLANDA LONGORIA	ESCROW REFUND 95 CEDAR 10-85 Total For Check 155416	95 CEDAR	01/24/24	<u>1,600.00</u> 1,600.00	155416
Check 155417							
101-448-825-430	Garage-Police Vehicle Maintenance	RONY'S BODY SHOP	REPAIRS TO VP 7-27 VIN 1FM5K8D80GGB17153 Total For Check 155417	3095865	01/24/24	<u>1,124.14</u> 1,124.14	155417
Check 155418							
101-000-283-030	BOT22-0004 1841 5TH	SCOTT VANBEEK	BD Bond Refund Total For Check 155418	BOT22-0004	01/24/24	<u>1,000.00</u> 1,000.00	155418
Check 155419							
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	FEUL SENSOR SWITCH FOR VPS 30 VIN 1FDWF3Y28EC62456 Total For Check 155419	980729	01/24/24	<u>111.62</u> 111.62	155419
Check 15542							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	EE#19 2022 TREE CUTTING, TREE TRIMMING AND STUMP REMOVAL Total For Check 15542	EE#19 TREE CUTTING	01/24/24	<u>27,595.00</u> 27,595.00	15542
Check 155420							
101-336-925-720	Education	STACHED LLC	ELECTRIC VEHICLE RESPONSE CLASS Total For Check 155420	1028	01/24/24	<u>650.00</u> 650.00	155420
Check 155421							
101-215-750-210	Office Supplies	STAPLES ADVANTAGE	CLERK ENVELOPES, PENS, CALENDARS - ELECTION FOLDERS, STAPLERS & LABELS	3556319311	01/24/24	104.14	155421
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	MISC. OFFICE SUPPLIES	3554805425	01/24/24	198.51	155421
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	HP 58X HIGH YIELD BLACK TONER	3554938158	01/24/24	254.89	155421
101-840-750-210	Office Supplies	STAPLES ADVANTAGE	CLERK ENVELOPES, PENS, CALENDARS - ELECTION FOLDERS, STAPLERS & LABELS Total For Check 155421	3556319311	01/24/24	<u>109.55</u> 667.09	155421
Check 155422							
499-200-925-804	Marketing	TEN TWENTYSEVEN	VISIT WYANDOTTE WEBSITE MANAGEMENT JANUARY 24 Total For Check 155422	7C346FE4-011	01/24/24	<u>99.00</u> 99.00	155422
Check 155423							
101-000-257-064	BCB23-0130 1724 8TH	TERESA GRAY	BD Bond Refund Total For Check 155423	BCB23-0130	01/24/24	<u>5,000.00</u> 5,000.00	155423
Check 155424							
525-750-750-250	Course Maintenance	THE TORO COMPANY NSN	MONTHLY FEES Total For Check 155424	01012024	01/24/24	<u>166.00</u> 166.00	155424
Check 155425							
101-336-925-720	Education	TOM SITZ	GENERATIONS TRAINING WYANDOTTE FIRE DEPT Total For Check 155425	23-001	01/24/24	<u>250.00</u> 250.00	155425
Check 155426							
101-301-750-220	Operating Expenses	TRANSUNION RISK AND ALTERNATIVE	MONTHLY BILLING - DECEMBER 2023 Total For Check 155426	2889411-202312-1	01/24/24	<u>164.00</u> 164.00	155426
Check 155427							
101-000-283-030	Deposits Payable-Building Bonds	TREVOR COLE	1084 WALNUT BOND #4218 REFUND Total For Check 155427	BOND 4218	01/24/24	<u>1,000.00</u> 1,000.00	155427
Check 155428							
101-000-257-065	Reserve-Temp Cert. of Occupancy	TREVOR/KIMBERLY COLE	ESCROW REFUND 1084 WALNUT Total For Check 155428	1084 WALNUT	01/24/24	<u>1,000.00</u> 1,000.00	155428
Check 155429							

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. 342173610-00001, DEC 5 - JAN 4, 2024, CELL PHONES	9953376219	01/24/24	41.07	155429
101-336-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	INV #9953434321 DEC 5-JAN 4, 2024	942095991-00001	01/24/24	224.06	155429
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	DEC 05 - JAN 04	9953377780	01/24/24	169.31	155429
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	ACCT. 342173610-00001, DEC 5 - JAN 4, 2024, CELL PHONES	9953376219	01/24/24	23.04	155429
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	DEC 05 - JAN 04	9953377780	01/24/24	85.36	155429
101-448-750-222	Cellular Phones & Pagers	VERIZON WIRELESS	ROTHERMAL CELL 12-5-23 TO 1-4-24	9953387552	01/24/24	46.10	155429
265-301-925-730	Other Expenses - State	VERIZON WIRELESS	ACCT. 342173610-00001, DEC 5 - JAN 4, 2024, CELL PHONES	9953376219	01/24/24	542.54	155429
590-200-926-310	Operation,Maintenance & Replacement	VERIZON WIRELESS	DEC 05 - JAN 04	9953377780	01/24/24	120.08	155429
			Total For Check 155429			<u>1,251.56</u>	
Check 15543							
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT, LLC	BRACKET FOR NEW FIRE TRUCK	P23593	01/24/24	373.98	15543
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT, LLC	RETURN BRACKET NEW FIRE TRUCK	P24198	01/24/24	(311.46)	15543
			Total For Check 15543			<u>62.52</u>	
Check 155430							
101-000-257-064	BCB23-0173 3197 23RD	WALLY KLEIT	BD Bond Refund	BCB23-0173	01/24/24	1,000.00	155430
			Total For Check 155430			<u>1,000.00</u>	
Check 155431							
101-301-925-770	Prisoner Transport/Holding	WAYNE COUNTY ACCOUNTS RECEIVABLE	PRISONER BILLING - OCTOBER 2023	316220	01/24/24	12,495.00	155431
			Total For Check 155431			<u>12,495.00</u>	
Check 155432							
101-000-257-064	BCB20-0207 102 EMMONS	WENDY PHARES	BD Bond Refund	BCB20-0207	01/24/24	1,000.00	155432
			Total For Check 155432			<u>1,000.00</u>	
Check 155433							
101-000-257-064	BCB16-0212 1265 SUPERIOR	ZIMMERS, RYAN	BD Bond Refund	BCB16-0212	01/24/24	500.00	155433
			Total For Check 155433			<u>500.00</u>	
Check 155434							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT	PR 1-31-24	01/31/24	206.00	155434
			Total For Check 155434			<u>206.00</u>	
Check 155435							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 1-31-24	01/31/24	3,637.28	155435
			Total For Check 155435			<u>3,637.28</u>	
Check 155436							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 1-31-24	01/31/24	7,273.60	155436
			Total For Check 155436			<u>7,273.60</u>	
Check 155437							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES	PR 1-31-24	01/31/24	267.63	155437
			Total For Check 155437			<u>267.63</u>	
Check 155438							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305 GEN CITY	PR 1-31-24	01/31/24	11,665.42	155438
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305 GEN CITY	PR 1-31-24	01/31/24	5,832.73	155438
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305 GEN CITY	PR 1-31-24	01/31/24	276.40	155438
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305 GEN CITY	PR 1-31-24	01/31/24	138.20	155438
			Total For Check 155438			<u>17,912.75</u>	
Check 155439							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256 POL & FIRE	PR 1-31-24	01/31/24	10,490.30	155439
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256 POL & FIRE	PR 1-31-24	01/31/24	5,245.17	155439
			Total For Check 155439			<u>15,735.47</u>	
Check 15544							

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS Total For Check 15544	010102024-01142024	01/24/24	<u>702.00</u> 702.00	15544
Check 155440							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-31-24	01/31/24	2,550.00	155440
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-31-24	01/31/24	2,550.00	155440
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 1-31-24	01/31/24	50.00	155440
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908 Total For Check 155440	PR 1-31-24	01/31/24	<u>50.00</u> 5,200.00	155440
Check 155441							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 1-31-24	01/31/24	2,346.70	155441
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119 Total For Check 155441	PR 1-31-24	01/31/24	<u>2,346.70</u> 4,693.40	155441
Check 155442							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY	PR 1-31-24	01/31/24	5,595.00	155442
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY Total For Check 155442	PR 1-31-24	01/31/24	<u>15.00</u> 5,610.00	155442
Check 155443							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK Total For Check 155443	PR 1-31-24	01/31/24	<u>2,884.62</u> 2,884.62	155443
Check 15545							
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD MAT RENTAL SERVICE 11/23/23	2356806	01/24/24	53.00	15545
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD MAT RENTAL SERVICE 12/14/23	2357470	01/24/24	53.00	15545
530-444-825-220	Operating Expenses-Bank Bldg	MISTER UNIFORM & MAT RENTAL	MAT RENTAL Total For Check 15545	2356808	01/24/24	<u>105.00</u> 211.00	15545
Check 15546							
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01162024	01/24/24	540.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01182024	01/24/24	300.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01092024	01/24/24	610.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	INDV 01092024	01/24/24	280.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01102024	01/24/24	300.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	01112024	01/24/24	520.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	INDV 01-02-2024	01/24/24	210.00	15546
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS Total For Check 15546	01052024	01/24/24	<u>180.00</u> 2,940.00	15546
Check 15547							
677-302-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	12/13/2023 - 12/15/2023 (T. POWERS, H. WACKERLE)	715157458	01/24/24	141.00	15547
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	12/13/2023 - 12/15/2023 (T. POWERS, H. WACKERLE) Total For Check 15547	715157458	01/24/24	<u>119.00</u> 260.00	15547
Check 15548							
677-302-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	SHARRDAE HULING - NEW HIRE-DISPATCH Total For Check 15548	715175469	01/24/24	<u>141.00</u> 141.00	15548
Check 15549							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	DAVID ROTHERMAL - DOT PHYSICAL Total For Check 15549	715185478	01/24/24	<u>124.00</u> 124.00	15549
Check 15550							
101-136-750-230	Postage	PITNEY BOWES	POSTAGE Total For Check 15550	3318372161	01/24/24	<u>480.99</u> 480.99	15550
Check 15551							
530-444-825-220	Operating Expenses-Bank Bldg	PIZZO DEVELOPMENT GROUP LLC	EE#2 SNOW REMOVAL & SALT APPLICATION CITY HALL	EE#2 SNOW REMOVAL	01/24/24	2,930.00	15551

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
 EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
 JOURNALIZED PAID
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check #
						<u>2,930.00</u>	
Total For Check 15551							
Check 15552							
101-336-825-490	Bldg & Equip Maintenance	PONTIAC CEILING & PARTITION CO.	BAY DOOR REPAIRS & REMOTE @ #1	80798	01/24/24	476.50	15552
						<u>476.50</u>	
Total For Check 15552							
Check 15553							
101-840-825-350	Printing	PRINTING SYSTEMS INC	PP INSTRUCTION SHEETS (4K) & AV SECRECY ENV (6K)	230017	01/24/24	741.10	15553
101-840-825-350	Printing	PRINTING SYSTEMS INC	PLASTIC POUCHES FOR INSTRUCTION SHEETS (48)	231416	01/24/24	43.33	15553
						<u>784.43</u>	
Total For Check 15553							
Check 15554							
101-253-825-350	Printing	PROFROMA TEAM MARKETIN SOLUTIONS	WINDOW ENVELOPES FOR TAX BILLS	BQ34004233A	01/24/24	1,220.40	15554
						<u>1,220.40</u>	
Total For Check 15554							
Check 15555							
101-301-825-420	Cleaning-Building	PUROCLEAN FIRST RESPONDERS	2015 BIDDLE - JANITORIAL SERVICES - DECEMBER 2023	6292	01/24/24	4,223.88	15555
						<u>4,223.88</u>	
Total For Check 15555							
Check 15556							
101-136-925-790	Miscellaneous	RANDY L. KALMBACH	VISITING JUDGE 01/10/2024	011024	01/24/24	231.92	15556
						<u>231.92</u>	
Total For Check 15556							
Check 15557							
101-136-925-790	Miscellaneous	RAYMOND A. CHARRON	VISITING JUDGE 010/09/2024	010924	01/24/24	412.32	15557
101-136-925-790	Miscellaneous	RAYMOND A. CHARRON	VISITING JUDGE 01/11/2024	011124	01/24/24	212.32	15557
						<u>624.64</u>	
Total For Check 15557							
Check 15558							
101-448-750-270	Building Maintenance	RELIABLE DOOR SERVICE, LLC	REPAIR SERVICE DOOR AT POLICE STATION	3766	01/24/24	210.00	15558
						<u>210.00</u>	
Total For Check 15558							
Check 15559							
101-301-750-220	Operating Expenses	SAM'S CLUB	COFFEE FOR TRAINING AND MEETINGS	000000	01/24/24	115.37	15559
101-301-750-220	Operating Expenses	SAM'S CLUB	COFFEE BREWER FOR SQUAD ROOM	000000	01/24/24	324.00	15559
101-301-750-220	Operating Expenses	SAM'S CLUB	MICROWAVE FOR DEPARTMENT USE - BREAK ROOM	000000	01/24/24	184.96	15559
101-302-825-210	Office Supplies	SAM'S CLUB	DCD - DISINFECTING WIPES AND KLEENEX	000000	01/24/24	130.86	15559
101-303-825-220	Operating Expenses	SAM'S CLUB	DCAC - MISC. SUPPLIES	3621	01/24/24	188.12	15559
						<u>943.31</u>	
Total For Check 15559							
Check 15560							
101-301-825-330	Prisoner Care	SHOPPER'S VALLEY MARKET	PRISONERS MEALS - DECEMBER 2023	1001 DEC. 2023	01/24/24	373.95	15560
						<u>373.95</u>	
Total For Check 15560							
Check 15561							
101-448-750-261	Garage-Gasoline & Oil	SHRADER TIRE & OIL	STOCK HYD OIL DPS	24-0822697-00	01/24/24	1,163.92	15561
						<u>1,163.92</u>	
Total For Check 15561							
Check 15562							
499-200-850-575	Downtown Infrastructure Project	SPALDING DEDECKER ASSOCIATES, INC.	DIP PLANNING AND ENGINEERING	97223	01/24/24	106,000.00	15562
						<u>106,000.00</u>	
Total For Check 15562							
Check 15563							
101-200-825-330	Legal Fees	STEVEN H SCHWARTZ & ASSOCIATES PLC	SERVICES RENDERED THROUGH 12/31/23	40	01/24/24	3,193.75	15563
						<u>3,193.75</u>	
Total For Check 15563							
Check 15564							
101-448-750-270	Building Maintenance	TEMPERATURE CONTROL	REPAIR HEATER AT ART CENTER 81 CHESTNET	67461	01/24/24	677.15	15564
						<u>677.15</u>	
Total For Check 15564							

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 15565							
101-200-825-395	Accumed	THE ACCUMED GROUP	DECEMBER 2023	36008	01/24/24	4,071.12	15565
			Total For Check 15565			4,071.12	
Check 15566							
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO NOVEMBER 2023 INVOICE	0019	01/24/24	600.00	15566
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO DECEMBER 2023 INVOICE	0019	01/24/24	600.00	15566
			Total For Check 15566			1,200.00	
Check 15567							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - VINCE/LEMMY	2137021	01/24/24	300.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - KOJI	2119600	01/24/24	125.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - BENJAMIN	2093564	01/24/24	125.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - ARIA/SARGE	2135406	01/24/24	562.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - ANNABEL-NOVA	2119585	01/24/24	340.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - BROOKE/JOEY	2117594	01/24/24	250.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - DARLA	2135425	01/24/24	125.00	15567
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - AINSLEY/SKYE	2135483	01/24/24	340.00	15567
			Total For Check 15567			2,167.00	
Check 15568							
101-440-825-490	C of C Inspectors	THOMAS P KERR	INSPECTIONS	01012024-01142024	01/24/24	492.00	15568
101-440-825-491	Electrical Inspectors	THOMAS P KERR	INSPECTIONS	01012024-01142024	01/24/24	155.00	15568
			Total For Check 15568			647.00	
Check 15569							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	01012024-01142024	01/24/24	240.00	15569
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	01012024-01142024	01/24/24	290.00	15569
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	01012024-01142024	01/24/24	495.00	15569
			Total For Check 15569			1,025.00	
Check 15570							
101-136-825-300	Contractual Service-Court Reporter	TONJIA WILLIAMS	COURT RECORDING CONTRACTUAL	011824	01/24/24	1,200.00	15570
			Total For Check 15570			1,200.00	
Check 15571							
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-136-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	279.32	15571
101-172-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-172-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	278.76	15571
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-215-825-370	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	278.76	15571
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	9.09	15571
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
101-301-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
101-302-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-302-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
101-336-825-390	Copier	TOSHIBA FINANCIAL SERVICES	ACCOUNT #1894144	519707053	01/24/24	98.28	15571
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.41	15571
101-440-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	152.67	15571
101-448-825-390	Copier	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-448-825-390	Copier	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	PAPER/CUT - COPY MACHINE - JANUARY 2024	519679831	01/24/24	30.38	15571
101-750-825-390	Copier Agreement	TOSHIBA FINANCIAL SERVICES	COPY MACHINE - JAN 2024	519678569	01/24/24	183.99	15571
			Total For Check 15571			2,504.65	
Check 15572							

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
590-200-926-310	Operation, Maintenance & Replacement	U. S. TROOPS PEST CONTROL	TOTAL CITY RAT SERVICE DECEMBER 2023 Total For Check 15572	DEC 23 RAT SERVICE	01/24/24	<u>3,350.00</u> 3,350.00	15572
Check 15573							
101-448-750-270	Building Maintenance	ULINE	BOLLARD SLEEVE FOR POLICE STATION	172799667	01/24/24	68.85	15573
101-750-825-490	Field Maintenance & Supplies	ULINE	BALL INFLATOR FOR REC SPORTS Total For Check 15573	172997286	01/24/24	<u>307.85</u> 376.70	15573
Check 15574							
101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	01012024-01142024	01/24/24	536.00	15574
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS Total For Check 15574	01012024-01142024	01/24/24	<u>390.00</u> 926.00	15574
Check 15575							
290-448-825-470	Rubbish Collection	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	93,583.50	15575
290-448-825-470	COMMERCIAL CARDBOARD	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	1,002.42	15575
290-448-825-470	COMMERCIAL TRASH	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	22,848.03	15575
290-448-825-470	ROOLL OFF HAULS	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	4,138.54	15575
290-448-825-470	RECYCLING CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	502.16	15575
290-448-825-470	CARDBOARD CREDIT	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	(258.34)	15575
290-448-825-470	OAK & 1ST CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	465.74	15575
290-448-825-470	OAK & VANALSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	400.63	15575
290-448-825-470	EUREKA & VANSTYNE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	284.00	15575
290-448-825-470	BIDDLE & SYCAMORE CORRAL	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	867.27	15575
290-448-825-470	RECYCLING CONTAMINATION	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	142.10	15575
290-448-825-470	OVERAGE CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023	8477707-1710	01/24/24	225.00	15575
290-448-825-470	OVERAGE CHARGE	WASTE MANAGEMENT	RUBBISH PICK UP DEC 2023 Total For Check 15575	8477707-1710	01/24/24	<u>225.00</u> 124,426.05	15575
Check 15576							
101-000-257-069	Reserve-Civil Reimb (Police Equip)	WINDER POLICE EQUIPMENT INC	(10) STREAMLIGHTS WITH 2000 LUMENS	232290	01/24/24	1,120.00	15576
101-301-850-540	Other Equipment	WINDER POLICE EQUIPMENT INC	EASY GLO W/LOCK KNOB LIFTER/EASY WEDGE AND CARRYING KIT STECK	240033	01/24/24	198.00	15576
101-448-750-260	Garage-Operating Expenses	WINDER POLICE EQUIPMENT INC	STOCK BATTERIES FOR SCANNERS DPS Total For Check 15576	240052	01/24/24	<u>24.00</u> 1,342.00	15576
Check 15577							
101-448-825-432	Garage-Equipment Maintenance	WOLVERINE TRUCK SALES INC	REPAIRS TO VPS 35 VIN 1FVAC3BSADAU0374 Total For Check 15577	136867	01/24/24	<u>428.73</u> 428.73	15577
Check 15578							
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	COMMERCIAL FIRE AND RADIO MONITORING - MUSEUM, 1/1/24-3/31/24 Total For Check 15578	225947	01/24/24	<u>135.00</u> 135.00	15578
Check 15579							
101-301-825-436	Car Washes	ZWMM SOUTHGATE OPERATIONS LLC	DECEMBER 2023 CAR WASHES Total For Check 15579	41	01/24/24	<u>275.00</u> 275.00	15579
Check 15581							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	2023 SUMMER TAX DISTRIBUTION Total For Check 15581	JANUARY 29, 2024	01/30/24	<u>1,704.72</u> 1,704.72	15581
Check 15582							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	6,337.80	15582
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	107.86	15582
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	2,245.43	15582
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	3,779.19	15582
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	6,777.58	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	26,003.45	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	24,765.19	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	85,203.17	15582

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	6,464.44	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	5,481.12	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	26,313.01	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	2,622.20	15582
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	<u>5,244.39</u>	15582
			Total For Check 15582			201,344.83	
Check 15583							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	5,781.95	15583
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	1,977.00	15583
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	<u>970.94</u>	15583
			Total For Check 15583			8,729.89	
Check 15584							
701-000-225-000	Due to Wyan School Board-Oper	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	110,286.75	15584
701-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	46,301.81	15584
701-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	JANUARY 29, 2024	01/30/24	<u>22,739.54</u>	15584
			Total For Check 15584			179,328.10	
Check 15585							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 1-31-24	01/31/24	1,588.50	15585
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 1-31-24	01/31/24	<u>445.00</u>	15585
			Total For Check 15585			2,033.50	
Check 15586							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-31-24	01/31/24	10,945.26	15586
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-31-24	01/31/24	25,212.56	15586
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-31-24	01/31/24	86.98	15586
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE GEN CITY	PR 1-31-24	01/31/24	<u>371.86</u>	15586
			Total For Check 15586			36,616.66	
Check 15587							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 1-31-24	01/31/24	14,546.51	15587
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY GEN CITY	PR 1-31-24	01/31/24	<u>84.97</u>	15587
			Total For Check 15587			14,631.48	
Check 15588							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 1-31-24	01/31/24	34,674.58	15588
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT GEN CITY	PR 1-31-24	01/31/24	<u>156.48</u>	15588
			Total For Check 15588			34,831.06	
Check 15589							
101-136-825-331	Prosecutorial Services	ZICK LAW OFFICE	PROSECUTORIAL SERVICES	PR 1-31-24	01/31/24	<u>1,346.15</u>	15589
			Total For Check 15589			1,346.15	

Fund Totals:

Fund 101 General Fund	390,998.42
Fund 202 Major Street Fund	9,095.00
Fund 203 Local Street Fund	9,095.00
Fund 249 Sidewalk and Alley Fund	220.00
Fund 260 Michigan Indigent Defense	8,610.00
Fund 265 Drug Forfeiture Fund	771.92
Fund 285 Special Events Fund	269.27
Fund 290 Solid Waste Disposal Fund	154,313.54
Fund 492 TIFA Consolidated Fund	27,595.00
Fund 499 DDA tax increment Finance Fund	113,319.47
Fund 525 Municipal Golf Course Fund	975.72
Fund 530 Building Rental Fund	29,394.50
Fund 590 Sewage Fund	19,637.64

This is to certify that the above vouchers amounting to \$1,439,204.94 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.

Mayor _____

City Clerk _____

01/31/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE
EXP CHECK RUN DATES 01/18/2024 - 01/31/2024
JOURNALIZED PAID
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
			Fund 677 Self Insurance Fund			2,370.00	
			Fund 701 Trust Fund			362,037.97	
			Fund 731 Retirement System Fund			12,000.00	
			Fund 732 Retiree Health Care Fund			12,500.00	
			Total For All Funds:			<u>1,153,203.45</u>	
			Payroll 01/31/24			286,001.49	
			TOTAL			1,439,204.94	

RESOLUTION

Item Number: #
Date: February 5, 2024

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$1,439,204.94 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

***CITY OF WYANDOTTE
FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, December 12, 2023. Commissioner Melzer called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Commissioner Doug Melzer
Commissioner John Harris
Commissioner Bobie Heck
Chief Jeremy Moline

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on November 14, 2023. Motion carried unanimously.

COMMUNICATIONS

None

NEW BUSINESS

1. *Fire Chief seeking approval to purchase Hurst SC358 Extrication Combination tool*
Commissioner Harris motioned to bypass the competitive sealed bid process and grant the request to purchase the Hurst E3 SC358 demo unit; supported by Commissioner Heck. Motion carried.

DEPARTMENTAL

1. *Purchase of Hurst Strong Arm Extrication tool*
Chief Moline reported that they purchased a Hurst Strong Arm Extrication tool.
2. *A72 back from repairs and in service*
Chief Moline reported that rescue A72 was repaired and placed back in service.

DEPARTMENTAL (continued)

3. *Purchase agreement for a new ambulance from Medix completed*
Chief Moline reported purchase agreement for a new ambulance from Medix was completed.
4. *Wyandotte Fire Department Monthly Report November 2023*
Commissioner Harris motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.
5. *Department bills submitted November 15, 2023 in the amount of \$3,499.21*
Department bills submitted November 29, 2023 in the amount of \$2,431.34
Commissioner Harris motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:21 p.m.

Respectfully submitted,



1-23-24

Bobie Heck
Secretary

BH/lm

City of Wyandotte

Police Commission Meeting

Commission Meeting
January 23, 2024

ROLL CALL

Present: Commissioner Doug Melzer
Commissioner Bob Heck
Chief Brian Zalewski

Excused: Commissioner John Harris

Note Taker: Brian Zalewski

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Ave., Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:00 pm.

The minutes from the regular Police Commission meeting on December 12th, 2023, were presented.

Heck mov, Melzer seconded,
CARRIED, to approve the regular minutes of December 12th, 2023, meeting.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics

Police statistics were presented from December 2023, end of year 2023.

Heck motion, Melzer seconded,
CARRIED, to accept the statistics as presented.

2. Bills and Accounts

December 26th, 2023, \$7,263.05, January 9th, 2024, \$49,715.70, and January 23, 2024, \$3,013.67

Heck motion to pay the bills, Melzer seconded,
A Roll Call was held and the Motion CARRIED to pay the bills.

NEW BUSINESS

1. Request to purchase a 2021 Ford Transit Cargo Van.

Chief Zalewski is requesting to purchase a Ford Transit van for Downriver Central Animal Control-Adoption Center (DCAC). Currently the employees and volunteers are using their personal vehicles to transport animals from the animal control intake shelter in Southgate, to the adoption shelter in Wyandotte. They also transport animals to and from adoption events which greatly assists our consortium with placing animals in forever homes. The van purchase is a budgeted item in the DCAC 23-24 FY budget account #101-303-850-530. The van would be purchased from Gorno Ford of Woodhaven in the amount of \$37,000.

Heck motion, Melzer seconded,
A Roll Call was held and the Motion CARRIED to approve the purchase.

2. Request to purchase a 2023 Ford F-150 pick up truck for the Ordinance Department.

Chief Zalewski is requesting to purchase a 2023 Ford F-150 pick-up truck to be used by the ordinance officers. Currently the ordinance officers are operating a 2013 Chevy Tahoe. This Tahoe has approximately 130,000 miles on the odometer and has exceeded its mechanical and operational service. The purchase of the pick-up truck would be from Gorno Ford in Woodhaven. This purchase is a budgeted item in account #101-301850-530 of the police department.

Heck motion, Melzer seconded,
A Roll Call was held and the Motion CARRIED to approve the purchase.

Discussion

The commission was provided an update to the death investigation that occurred on January 2nd, 2024, at 1144 Sycamore St.

Commissioner Melzer requested an updated employee roster be provided to the commission.

Members of the Audience
None

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:20 pm.

Heck moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:25 p.m.

January 24, 2024

Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, January 24, 2024 at 5:00 PM.

Roll Call: Present: Commissioners Bryan Hughes
Leslie Lupo
Robert J. Thiede
Carolyn Harris
Paul Gouth

General Manager & Secretary Paul LaManes

Also, Present- Joel Adkins-CATV
Ryan Smith
Rob Haggerty
John Stammersky
Amber Haggerty
Justin Ptak
David Fuller

Approval of Minutes:

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the January 10, 2024 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached. no objections were made.
Minutes approved

Hearing of Public Concerns

None

Resolution #1-2024-3

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to approve the compensation adjustments for Non-Union WMS employees effective January 15, 2024 as recommended by WMS Management.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

January 24, 2024

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Resolution #1-2024-4

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the General Manager to sign proposal from OHM Advisors in the amount not to exceed \$71,500.00. This appropriation was included in the FY2024 capital budget and is recommended by WMS Management. This is in conformance with the City of Wyandotte's procurement procedures as a Professional Services Procurement.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Reports and Communications

None

Approval of Vouchers

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth that the vouchers be paid as submitted.

I.18.23 #5461 \$359,982.50

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede, Harris and Gouth

NAYS: None

- Motion Passes

Other/Late Items

General Manager Paul LaManes would like to wish WMS Employee Amber Haggerty, a Happy Birthday. Amber is celebrating a milestone birthday this year.

Motion by Commissioner Thiede and SECONDED by Commissioner Gouth to now adjourn at 5:06PM. Roll attached. Meeting adjourned.

Next Meeting – Wednesday, February 7, 2024 at 5 PM

January 24, 2024

Wyandotte Municipal Services Commission
Regular Meeting Minutes

X 

Paul LaManes
General Manager/Secretary