



# **AGENDA**

REGULAR SESSION

MONDAY, MARCH 18, 2024 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT ALDERMAN

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Alderman, Calvin, Crayne, Hanna, Shuryan, Stec

## **PRESENTATIONS**

## **PRESENTATION OF PETITIONS**

## **PUBLIC HEARINGS**

## **UNFINISHED BUSINESS**

1. 3209 Biddle: Sign Appeal - Department of Legal Affairs Response
2. Car Port at 1079 10th - City Engineer Response

## **CALL TO THE PUBLIC**

**At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.**

**CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.**

3. Approval of City Council Minutes 03.04.2024
4. 2024 Fiscal Year Budget Amendments
5. Department of Municipal Services Audited Financial Statements - FY2023
6. Traffic Control Order 2024-01
7. PD (Planned Development) Application for 240 Antoine

## **NEW BUSINESS**

8. Appointment to Beautification Commission
9. Appointment to Municipal Service Commission
10. IAFF #0356 (Fire) - Tentative Agreements
11. Special Event Request - W Lofts Grand Opening
12. Special Event Request - American Legion Post 217, Easter Egg Hunt
13. Special Event Request - Mitten Mortgage Lending, Wyandotte Family Fun Day Photo Scavenger Hunt
14. Sale of Vacant Lot - 2127 11th Street
15. First Reading #1540: Ordinance Amendment - Rezoning of 1788-1794 Oak Street

## **BILLS & ACCOUNTS**

## **REPORTS & MINUTES**

Beautification Commission 03/07/2024

Police Commission 2/27/2024

Zoning Board of Appeals 12/06/2023

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**NEXT MEETING OF THE CITY COUNCIL:** APRIL 8, 2024

**ADJOURNMENT**



WILLIAM R. LOOK

**WILLIAM R. LOOK**  
 PROFESSIONAL CORPORATION  
 ATTORNEY AND COUNSELOR AT LAW  
 2241 Oak Street, Wyandotte, MI 48192  
 Phone: (734) 285-6500  
 Fax: (734) 661-4245  
 Email: WilliamRLookPC@outlook.com

RICHARD W. LOOK  
 (1912 – 1993)

March 11, 2024

To: City Council  
 From: Department of Legal Affairs

Re: *Appeal on decision for outdoor sign at 3209 Biddle*

Dear Council,

I have been asked to review the decision rendered by the Design Review Committee for a sign at 3209 Biddle. The United States Supreme Court has ruled that sign restrictions are subject to first amendment principles and that speech restrictions be narrowly drawn.

Generally the court has held that a sign ordinance may not be content based by prohibiting a particular message unless the city can show there is a substantial government issue supporting the prohibition. This restriction is strictly construed in most instances.

In my opinion, the appearance of a needle (syringe) is a lawful message and the application of the ordinance in this matter to prohibit the needle would be considered a first amendment violation. Also, a sign ordinance needs to have specific criteria for sign regulation. For example, the size or location of a sign, the type of lighting, or the placement of a sign, etc. are typically valid criteria and considered content neutral. But when the application of criteria is left to the discretion of those whose duty it is to review and enforce the ordinance, it is not lawful because it is vague. Central Advertising Company vs. City of Ann Arbor, 42 Mich App 59, 201NW2d 365 (1972).

Based upon the above, I would recommend granting the appeal.

Thank you for your cooperation and your attention to this matter.

*Very truly yours,*

*William R. Look*

William R. Look

WRL:cg

**RESOLUTION**

Item Number: #1  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, an appeal was submitted to the City Council concerning the decision of the Design Review Committee to deny the submitted design for a sign at 3209 Biddle Avenue, Wyandotte, MI 48192 and the owner has appealed said decision, and

WHEREAS, the City Council directed the City Attorney to provide an opinion on this matter,

BE IT RESOLVED that the City Council hereby (approves)(denies) the appeal submitted by Maya Khalil.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2024-50**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: March 4, 2024

MOVED BY: Councilperson Stec

SUPPORTED BY: Councilperson Shuryan

BE IT RESOLVED that Council refers the decision of the Design Review Committee to deny signage located at 3209 Biddle to the City Attorney for report back on March 18, 2024.  
Motion unanimously carried.

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on March 4, 2024. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
**Lawrence S. Stec**  
**City Clerk**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 2**

**ITEM: Car Port at 1079 10th - City Engineer Response**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** Jesus R. Plasencia, City Engineer

**BACKGROUND:** At the March 4, 2024, City Council meeting, Ms. Marianne Jones, owner of 1079 10th, approached Council regarding her car port installation.

Please see the attached "Response to Car Port at 1079 10th" for a report on the actions of City Departments.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

**ACTION REQUESTED:** Receive and place this communication on file.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** The City Clerk shall receive the response to the car port at 1079 10th and place on file.

**LIST OF ATTACHMENTS:**

1. Response for Car Port at 1079 10th

**RESOLUTION**

Item Number: #2  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council receives and places the communication from the City Engineer, regarding the car port at 1079 10th, on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

## **RESPONSE TO CAR PORT AT 1079 10<sup>TH</sup>**

On March 4, 2024, City Council received an inquiry from Marianne Jones, owner of 1079 10<sup>th</sup> Street, as to what can be done to rectify the car port installation on her property. Council referred the matter to the Engineer for a response regarding the car port. Below is a summary of events. Permits and communications are included on the pages that follow.

- Homeowner permit application filed on 10/17/22 for carport. Application indicates carport will be 3'11" from north property line.
- Permit application reviewed and approved on 10/18/22.
- Permit issued on 11/02/22 for car port.
- Final inspection performed on 12/07/22. No rough inspections were scheduled by applicant. Final inspection failed, citing required footing depth, gutter downspouts, and closeness to north property line.
- A follow up footing inspection was performed on 06/02/23. Only footings were approved at this time.
- Applicant applied to Zoning Board of Appeals (ZBA) for a variance on 07/28/23. This change in course prompted a Notification of Nonconformance Letter, dated 07/28/23.
- At the ZBA public hearing on 09/06/23, the Board denied the variance request for inadequate side yard. Also, two (2) letters of opposition for the carport were received and read aloud.
- The applicant was verbally notified any appeal of the ZBA decision must occur at the circuit court within 21 days.
- There was no 10/04/23 ZBA meeting as no applications were received.
- At the 11/01/23 ZBA meeting the Board approved the minutes of the 09/06/23 ZBA meeting. Approval of these minutes started the 21-day time limit to file for appeal in circuit court.

Unfortunately, the work completed in the field did not comply with the proposed drawings on the application. As installed the side yard adjacent to the carport was reduced to 12 inches instead of the required 4 feet. The applicant was notified several times of the need to appeal to circuit court if she disagreed with the decision of the ZBA. The delay in the approval of the meeting minutes for the applicant's denial further extended the opportunity for the applicant to appeal to circuit court. However, the circuit court appeal was not filed.

Moving forward, the applicant has to wait 12 months before reapplying to the ZBA (09/20/24), remove the structure to comply with the variance denial, or trim back the car port to meet side yard requirements.

### **Attachments:**

- Exhibit A – Application
- Exhibit B – Violation Notices
- Exhibit C – ZBA Application
- Exhibit D – Letters of Opposition to ZBA
- Exhibit E – ZBA Minutes
- Exhibit F – Post Denial Notices

# EXHIBIT A - APPLICATION

Approved by: SW

Department of Engineering & Building  
CITY OF WYANDOTTE  
3200 Biddle Ave.  
(734) 324-4551

Permit #: J 22 - 3019  
Rec'd By: MP  
Date: 10-17-22

## Application to Build Garage, Shed, or Minor Building

Location, Ownership, and Detail must be correct, complete, and legible before a Building Permit will be issued.

Accurate Description Of Property Must Be Presented Before A Building Permit Will Be Issued.

Date: 10-17-2022

Building Located At: 1079 10<sup>th</sup> Street

Lot No. & Subdivision: \_\_\_\_\_

Applicant's Name: MARIANNE JONES  
Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Owner's Name: SAME Address: \_\_\_\_\_  
Lot Size: \_\_\_\_\_ feet WIDE (x) \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_  
Interior Lot ( ) Corner Lot ( ) Alley: \_\_\_\_\_ feet WIDE Rear Alley ( ) Side Alley ( )  
Building Size: \_\_\_\_\_ feet WIDE (x) \_\_\_\_\_ feet LONG (x) \_\_\_\_\_ feet HIGH \_\_\_\_\_ Stories  
Space Between House & Alley: \_\_\_\_\_ feet Between House & Building on Rear: \_\_\_\_\_ feet  
Width of Side Yards: (N): \_\_\_\_\_ feet (S): \_\_\_\_\_ feet (E): \_\_\_\_\_ feet (W): \_\_\_\_\_ feet

### STATE CLEARLY THE NATURE OF THE PROPOSED WORK:

Carport Side of House (Aluminum)  
13.6 w x 24 D

Estimated Cost by Department: \$ \_\_\_\_\_

Estimated Cost by Owner: \$ 4000.00

\$25.00 plan review fee required when submitting application for new garage.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

n/mibldapp.doc  
updated 07/2013

X Marianne Jones  
Signature of Owner or Authorized Agent

102

# EXHIBIT A

2<sup>ND</sup> sketch  
to city

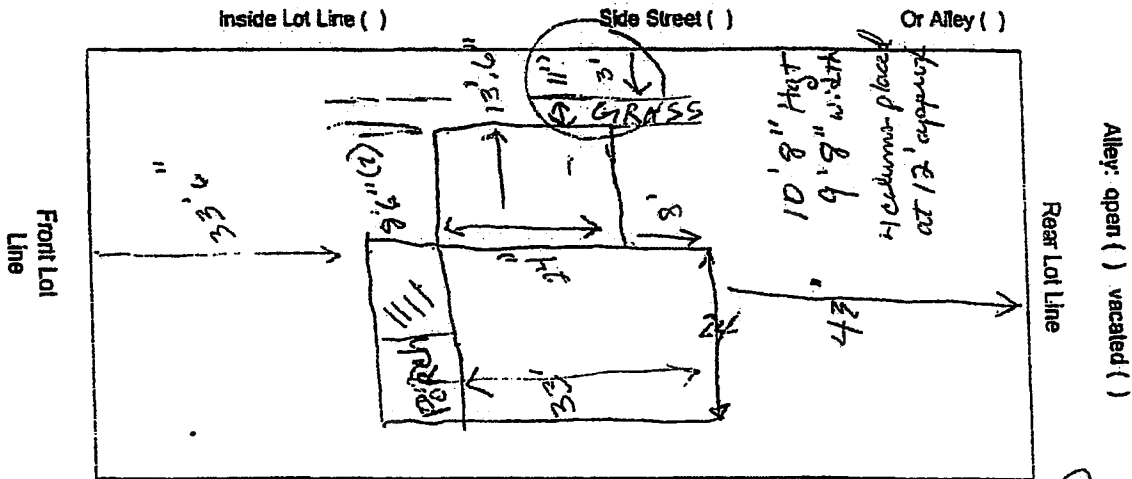
City of Wyandotte  
Department of Engineering & Building  
3200 Biddle Avenue, Suite 200  
(734) 324-4551

In accordance with Section 2400 of the Zoning Ordinance, application is hereby made for a Certificate of Occupancy for a \_\_\_\_\_  
(single, 2-family, multiple dwelling, garage, addition, kind of business, etc...)

Located at: 1079 - 10th

## PLOT PLAN

Note: SHOW SIZE OF ALL BUILDINGS & YARD DIMENSIONS  
ON PLOT. ALSO DESIGNATE VEHICLE STORAGE SPACE.



Owner: MARIANNE JONES Side Street ( ) Or Alley ( )  
Authorized Signature: MARIANNE JONES  
Address: 1079 10TH ST.  
City: WYANDOTTE  
Phone No.: \_\_\_\_\_

Zoning District: RA For Office Use Only SNP Date: 10/18/22  
Lot Size: 41 x 100 Examined By: [Signature] Area in Sq. Feet: 4,100  
Max. Area Of Occupancy: 1,435 Area Of Exist. Struc.: 736  
Area Of Prop. Struc.: 41 x 13.5 = 554 Total Area: 1,261  
Parking Provided For: \_\_\_\_\_ Parking Required: \_\_\_\_\_  
Approved By: \_\_\_\_\_ Refused Because Of Non-Compliance to Section: \_\_\_\_\_

CONSTRUCT ALUMINUM CAR PORT 13.6' x 24'  
IN DRIVEWAY ACROSS NORTH SIDE OF HOME. CARPORT  
SHALL BE ANCHORED TO CONCRETE SLAB OR BE SUPPORTED ON  
42" FOOTINGS. ALL WORK SHALL BE IN COMPLIANCE W/ APPROVED  
A) Vacated alley with \_\_\_\_\_ feet non-buildable easement PLANS & 2015 MCC  
B) Open alley.

## EXHIBIT B - VIOLATION NOTICES



CITY OF WYANDOTTE, MICHIGAN  
*Department of Engineering & Building*

JESUS R. PLASENCIA, P.E., City Engineer

July 20, 2023

### **NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 12/07/2022. The following violations need to be corrected by 12/22/2022 and a re-inspection scheduled.

### **VIOLATIONS**

#### **AREA: VIOLATIONS**

1. CARPORT ATTACHED TO HOUSE. FOOTINGS FOR POSTS SHALL BE MINIMUM 12 INCHES WIDE BY 42 INCHES DEEP. SHALL COMPLY WITH MRBC 2015 SECTION / FIGURE R507.8.1. (DIG TEST HOLES TO VERIFY FOOTINGS IF USING EXISTING FOOTINGS).
2. GUTTER DOWNSPOUTS MAY NOT DISPELL OR BE DIRECTED TOWARD NEIGHBORING PROPERTY.
3. APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

42X12" FOOTING REQUIRED

INSPECTOR COMMENTS: HOLES NOT 42 INCHES DEEP

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**

## EXHIBIT B



CITY OF WYANDOTTE, MICHIGAN  
*Department of Engineering & Building*

JESUS R. PLASENCIA, P.E., City Engineer

June 05, 2023

### **NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 06/02/2023. The following violations need to be corrected by 06/17/2023 and a re-inspection scheduled.

### **VIOLATIONS**

#### **AREA: VIOLATIONS**

1. CARPORT ATTACHED TO HOUSE. FOOTINGS FOR POSTS SHALL BE MINIMUM 12 INCHES WIDE BY 42 INCHES DEEP. SHALL COMPLY WITH MRBC 2015 SECTION / FIGURE R507.8.1. (DIG TEST HOLES TO VERIFY FOOTINGS IF USING EXISTING FOOTINGS).
2. GUTTER DOWNSPOUTS MAY NOT DISPELL OR BE DIRECTED TOWARD NEIGHBORING PROPERTY.
3. APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

42X12" FOOTING REQUIRED    INSPECTOR COMMENTS:    HOLES NOT 42 INCHES DEEP

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**



City of Wyandotte  
Engineering & Building Department  
(734) 324-4551

APPEAL # \_\_\_\_\_

Deadline Date: 7/28/23Date: 7/29/23Meeting Date: 9/6/23Receipt # 50498

APPLICATION TO THE ZONING BOARD OF APPEALS AND ADJUSTMENT FOR  
CERTIFICATE OF COMPLIANCE OR OCCUPANCY

**Instruction to Applicant:** Appeals to come before the Board must be submitted on this form with all information typewritten or legibly written in ink. Additional pages may be attached and any other information furnished which the applicant feels will aid the Board in reaching its decision. Appeals must be filed with the City Engineer on or before the deadline date of the meeting at which they are to be considered. Notice of the action taken by the Board will be sent to the person designated to receive such notice on this form. You have the right to appear before the Board in person or by a representative. \$200 dollar fee for RESIDENTIAL /\$400 fee for COMMERCIAL must be paid at time of filing application.

\*\*\*\*\*

1. Premises located at 1079 10<sup>th</sup> St. in a residential district

2. Between Goddard and Antoine St.

3. Legal Description \_\_\_\_\_

4. Applicant Marianne Jones Address 1079 10<sup>th</sup>  
Phone \_\_\_\_\_ WYANDOTTE

5. Owner Same Address \_\_\_\_\_  
Phone same \_\_\_\_\_

6. Application for a Certificate of Compliance  
to use premises for \_\_\_\_\_

or application for Building Permit for Carport (attached)

7. Present Use Single Family House

8. Was the present use permitted by the Board? No Appeal # \_\_\_\_\_

9. Give unusual conditions applicable to premises pertinent to the granting of the appeal.  
(Additional pages may be attached.)

husband has extreme immobility. To humanely take him in/out of car during inclement weather. Carport prevents rain or ice forming over driveway. This is a necessity, not a luxury.

(See attached papers, how #3 violation about 4' from

Property line came about. I wasn't told till 6-10-2023(?) Inspector

PLEASE SEE REVERSE SIDE - ADDITIONAL INFORMATION REQUIRED

made an Assumption that my drawing was good. He granted a Permit!

J: Zoning Board of Appeals and Adjustment

This appeal is respectfully submitted to your Board for hearing because:

- (✓) It is my understanding and belief that the City Engineer has erred in finding that the building and/or use covered by the application is not in conformity with all the provisions of the zoning ordinance.
- (✓) It is my understanding and belief that the Board is expressly given the power to authorize the Certificate under Section 2. of the Zoning Ordinance.
- (✓) It is my understanding and belief that unusual conditions applying to my land render the strict application of the provisions of the Ordinance unduly harsh and unreasonable to an extent not intended by the Ordinance and generally not suffered by others.

In support of this claim I submit the facts and information contained herein, which are made a part of this appeal, and are to the best of my knowledge true and accurate.

Applicant Signature: Marianne Jones

Address: 1079 10<sup>th</sup>  
Wyandotte, MI 48192

Owner Signature: \_\_\_\_\_ Address: \_\_\_\_\_  
(if other than applicant)

Use the space below

Use the space below (or attach an additional sheet) for a sketch of the land and buildings thereon

Section 110

Note: The Board shall fix a reasonable time for hearing of the appeal and shall give due notice thereof to the parties including all owners of record of property within 300 feet of the premises in question. Such notice to be delivered personally or by mail addressed to the respective owners at the address given in the last assessment roll and shall decide the same within reasonable time.

(Act 110 of the Public Acts of Michigan of 2006 as amended.)



# City of Wyandotte

3200 Biddle Ave, Suite 200, Wyandotte, MI 48192 - (734) 324-4550

## Department of Engineering and Building

PBLD22-0814

Issued: 11/02/2022

Expires: 05/01/2023

### Building - Residential

This permit conveys no right to occupy any STREET, ALLEY, or SIDEWALK, or any part thereof either temporarily or permanently.

Type of Construction: \_\_\_\_\_ Occupancy Group: \_\_\_\_\_ Edition of Code: MRC 2015

LOCATION	OWNER	APPLICANT
1079 10TH 57 005 07 0078 002 Lot: Plat/Sub:  UNK	JONES, MARIANNE 1079 10TH WYANDOTTE MI 48192  Phone: Fax:	JONES, MARIANNE 1079 10TH WYANDOTTE MI 48192  Phone: Fax:

Work Description: CARPORT SIDE OF HOUSE

INSTALL ALUMINUM CARPORT MEASURING 13.6' BY 24' CARPORT IN DRIVEWAY ALONG NORTH SIDE OF HOME. CARPORT SHALL BE SELF SUPPORTING AND ANCHORED TO CONCRETE SLAB OR ERECTED ON 42-INCH FOOTINGS. ALL WORK SHALL BE IN COMPLIANCE WITH 2015 MRC AND APPROVED PLANS.

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Base Fee	Standard Item	1.00	50.00
Building Permit Fee Residential (0-250K)	Permit Fee	4,000.00	52.00

This permit is granted in accordance with an application for a permit or plans now on file in this office, on the express condition that the said construction shall, in all respects, conform to the Ordinances and Building Code of the City of Wyandotte, regarding the construction of buildings and may be revoked at any time upon the violation of any of the provisions of said ordinances or code, or of the above specifications.

Fee Total:	\$102.00
Amount Paid:	\$102.00
Balance Due:	\$0.00

## NOTIFICATION

3392

**Nonconformance of Proposed  
Building or Occupancy****JESUS R. PLASENCIA, P.E.  
CITY ENGINEER**

07/28/2023

**APPLICANT**

Marianne Jones  
1079 10<sup>th</sup> Street  
Wyandotte, MI 48192

**OWNER**

same

**RE: 1079 10th**

In accordance with Section 190.370 of the Zoning Ordinance, you are hereby notified that your application, dated July 28, 2023, for a **variance to building permit #PBLD22-0814 for a carport** on N 8 FT OF LOT 78 ALSO LOT 79 ALSO S 3 FT OF LOT 80 FORD CENTRE SUB, in a RA zoning district does not comply with Section 190.323.(a) and 190.290 of the Ordinance, which requires:

**Section 190.323(a):**

Where the accessory building is structurally attached to a main building, it shall be subject to the regulations applicable to main buildings.

**Section 190.290:**

Minimum sideyard requirements are at least 4' for one side yard and at least 12' for both side yards.

The building permit application indicated 4' of space between north edge of carport and property line. Carport was constructed to edge of driveway, thereby yielding 1' between carport and property line. Carport not constructed per submitted drawings. Notice of Violation was sent June 5, 2023.

If you should have any questions regarding this notification, please contact Joe Mayhew @ 734-324-4525 or email [jmayhew@wyandottemi.gov](mailto:jmayhew@wyandottemi.gov).

Jesus R. Plasencia, P.E.  
City Engineer

Approved by: SW

Department of Engineering & Building  
CITY OF WYANDOTTE  
3200 Biddle Ave.  
(734) 324-4551

Permit #: J 22-3019  
Rec'd By: MP  
Date: 10-17-22

### Application to Build Garage, Shed, or Minor Building

*Location, Ownership, and Detail must be correct, complete, and legible before a Building Permit will be issued.*

Accurate Description Of Property Must Be Presented Before A Building Permit Will Be Issued.

Date: 10-17-2022Building Located At: 1079 10<sup>th</sup> Street

Lot No. &amp; Subdivision: \_\_\_\_\_

Applicant's Name: MARIANNE JONES  
Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Owner's Name: SAME Address: \_\_\_\_\_  
Lot Size: \_\_\_\_\_ feet WIDE (x) \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_  
Interior Lot ( ) Corner Lot ( ) Alley: \_\_\_\_\_ feet WIDE Rear Alley ( ) Side Alley ( )  
Building Size: \_\_\_\_\_ feet WIDE (x) \_\_\_\_\_ feet LONG (x) \_\_\_\_\_ feet HIGH \_\_\_\_\_ Stories  
Space Between House & Alley: \_\_\_\_\_ feet Between House & Building on Rear: \_\_\_\_\_ feet  
Width of Side Yards: (N): \_\_\_\_\_ feet (S): \_\_\_\_\_ feet (E): \_\_\_\_\_ feet (W): \_\_\_\_\_ feet

#### STATE CLEARLY THE NATURE OF THE PROPOSED WORK:

Carport Side of House (Aluminum)  
13.6 w x 24 D

Estimated Cost by Department: \$ \_\_\_\_\_

Estimated Cost by Owner: \$ 4000.00

**\$25.00 plan review fee required when submitting application for new garage.**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

X Marianne Jones  
Signature of Owner or Authorized Agent

2<sup>ND</sup> sketch  
to city

Located at: 1079 - 10th

[illegible]

Side Street ( ) Or Alley ( )  
Authorized Signature: Marianne Jones  
Address: 1079 10th ST.  
City: WYANDOTTE  
Phone No.: \_\_\_\_\_

Zoning District: B2 4/17/00 Examined By: For Office Use Only SNP Date: 10/18/22  
 Lot Size: 417100 Area in Sq. Feet: 4100  
 Max. Area Of Occupancy: 1435 Area Of Exist. Struc.: 736  
 Area Of Prop. Struc.: 24713.5 - 324 Total Area: 1260  
 Parking Provided For: \_\_\_\_\_ Parking Required: \_\_\_\_\_  
 Approved By: \_\_\_\_\_ Refused Because Of Non-Compliance to Section: \_\_\_\_\_

CONSTRUCT ALUMINUM CAR PORT 13.6' x 24'  
IN DRIVEWAY ALONG NORTH SIDE OF HOME. CARPORT  
SELF SUPPORTIVE  
SHALL BE ANCHORED TO CONCRETE SLAB OR BE CASTERED ON  
42" FOOTINGS. ALUMINUM SHALL BE IN COMPLIANCE w/ APPROVED  
A) Vacated alley with \_\_\_\_\_ feet non-buildable easement PLANS 7 2015 HCC  
B) Open alley.

# NOTICE!

## CITY OF WYANDOTTE

BUILDING DEPARTMENT  
1231 10TH AVE  
WYANDOTTE, MI 48196

APPROVED  
NOT APPROVED

PERMIT NO. 123456789

REMARKS: 1. 12/22/22

2. 12/22/22

3. 12/22/22

4. 12/22/22

5. 12/22/22

6. 12/22/22

7. 12/22/22

8. 12/22/22

9. 12/22/22

10. 12/22/22

11. 12/22/22

12. 12/22/22

13. 12/22/22

14. 12/22/22

15. 12/22/22

16. 12/22/22

17. 12/22/22

18. 12/22/22

19. 12/22/22

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23. 12/22/22

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28. 12/22/22

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31. 12/22/22

32. 12/22/22

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34. 12/22/22

35. 12/22/22

36. 12/22/22

37. 12/22/22

38. 12/22/22

39. 12/22/22

40. 12/22/22

my 12/07/2022  
Violation that  
was taped to one  
of the Columns. →

Never received a notice from city re: piping by  
12/22/2022. Violations on Posts Require Footings &  
down spouts.

**EXHIBIT C**



CITY OF WYANDOTTE, MICHIGAN  
*Department of Engineering & Building*

JESUS R. PLASENCIA, P.E., City Engineer

June 05, 2023

**NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 06/02/2023. The following violations need to be corrected by 06/17/2023 and a re-inspection scheduled.

**VIOLATIONS**

**AREA: VIOLATIONS**

1. CARPORT ATTACHED TO HOUSE. FOOTINGS FOR POSTS SHALL BE MINIMUM 12 INCHES WIDE BY 42 INCHES DEEP. SHALL COMPLY WITH MRBC 2015 SECTION / FIGURE R507.8.1. (DIG TEST HOLES TO VERIFY FOOTINGS IF USING EXISTING FOOTINGS).
2. GUTTER DOWNSPOUTS MAY NOT DISPELL OR BE DIRECTED TOWARD NEIGHBORING PROPERTY.
3. APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESSORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

42X12" FOOTING REQUIRED    INSPECTOR COMMENTS: HOLES NOT 42 INCHES DEEP

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**





CITY OF WYANDOTTE, MICHIGAN  
Department of Engineering & Building

JESUS R. PLASENCIA, P.E., City Engineer

*\* never received  
notice from city  
on 12/17/2022.  
July 20, 2023*

**NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 12/07/2022. The following violations need to be corrected by 12/22/2022 and a re-inspection scheduled.

**VIOLATIONS**

**AREA: VIOLATIONS**

1. CARPORT ATTACHED TO HOUSE. FOOTINGS FOR POSTS SHALL BE MINIMUM 12 INCHES WIDE BY 42 INCHES DEEP. SHALL COMPLY WITH MRBC 2015 SECTION / FIGURE R507.8.1. (DIG TEST HOLES TO VERIFY FOOTINGS IF USING EXISTING FOOTINGS).
2. GUTTER DOWNSPOUTS MAY NOT DISPEL OR BE DIRECTED TOWARD NEIGHBORING PROPERTY.
3. APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESSORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

**42X12" FOOTING REQUIRED**

**INSPECTOR COMMENTS: HOLES NOT 42 INCHES DEEP**

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**

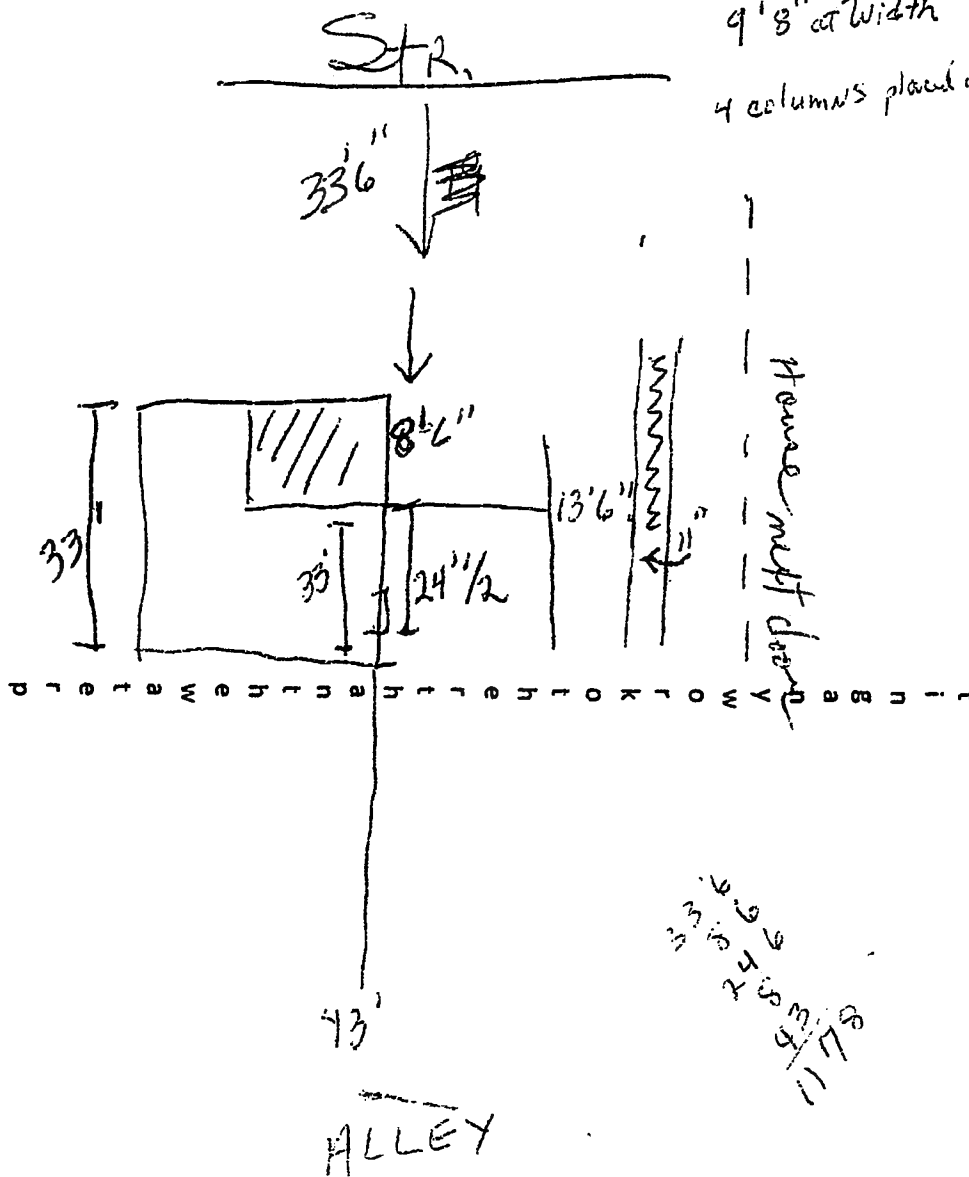
1st  
Sketch  
to City

10-11-0023

EXHIBIT C

10'8" Hgt  
9'8" at Width

4 columns placed at 12'





8 OF 10

LAW OFFICES OF NEIL C. DEBLOIS

9-6-23  
ZB mtc

RECEIVED

Zoning Board of Appeals and Adjustment  
City of Wyandotte, MI  
3200 Biddle Ave.  
Wyandotte, MI 48192

August 28, 2023

SEP 01 2023

CITY OF WYANDOTTE

Re: Appeal #3392; Hearing scheduled 9/6/2023

# 3392

Dear Honorable Members of Wyandotte ZBA:

Please be advised that I represent Bradley Haney, owner of 1069 10<sup>th</sup> St. and I write to express Mr. Haney's opposition to the proposed variance for the non-conforming car port installed at 1079 10<sup>th</sup> St.

Mr. Haney's house is immediately adjacent to the north of the subject parcel and is directly affected by the non-compliant structure constructed by the applicant. Mr. Haney objects to any deviation from the building code and requests the applicant's request for variance be denied.

It appears that the applicant's request is for a "non-use" variance as defined in the Wyandotte code of ordinances section 190.394 (C)(1). From the information provided in the application there appears to be no legal basis for the board to grant such a variance under the circumstances. The applicant cannot demonstrate that there is anything exceptional regarding the shape or condition of her lot that is unique in comparison to any other lot in the subdivision. Further, permitting this use materially disadvantages Mr. Haney's property. The proposed variance would be harmful in that it could impair an adequate supply of light and air to Mr. Haney's home and diminishes access in the event of fire or rescue.

Another question is raised as to why the original permit was granted since it does not appear to comply with the minimum 12 foot total setback required under ordinance section 190.290. According to the assessor's field sheet, this is a 41-foot-wide lot, and the residence is 24 feet wide. Subtracting the minimum setbacks of 12 feet leaves a margin of only 5 feet. Assuming that the south-side setback is the minimum 4 feet, the north-side minimum setback would be 8 feet, not the 4 feet proposed in the original plan as submitted for the permit.

In summary, Mr. Haney strongly objects to the requested variance and respectfully submits that such a grant under the circumstances exceeds the discretion of the Zoning Board of Appeals to grant.

Respectfully submitted,

NCD/efa

Neil C. DeBlois

EXHIBIT D

Re: #3392

RECEIVED

SEP 05 2023

CITY OF WYANDOTTE

9 OF 10

September 2, 2023

9-6-23

ZB MTL

Wyandotte Zoning Board,

I am responding to the letter requesting a variance to building permit #PBLD22-0814, a carport located at 1079 10<sup>th</sup> St.

I oppose granting the variance for the following reasons:

- A building permit application indicated the necessary specifications.
- Construction occurred approximately in November.
- It turns out the carport is just a metal awning over the driveway.
- In my opinion, a carport has sidewalls and is enclosed.
- What happens when the house next door has water issues related to the structure's location?
- If a variance is being requested, was it negligence on the builder's part or at the insistence of the homeowner?

Sincerely,

Karen Kasper

Karen Kasper

1070 10<sup>th</sup> St.

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF September 6, 2023  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was called to order by Chairperson Duran at 6:30 p.m., in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

**MEMBERS PRESENT:** Duran  
Flachsmann  
McDonald  
Szymczuk  
Trupiano  
Green (alternate member)

**MEMBERS ABSENT:** DiSanto, Gillon, Olsen, Wienclaw

**ALSO PRESENT:** Peggy Green, Secretary  
Jesus Plasencia, City Engineer

---

A motion was made by Member Flachsmann, supported by Member Szymczuk to approve the minutes of the June 7, 2023, meeting.

Yes: Duran, Flachsmann, Green, McDonald, Szymczuk, Trupiano  
No: none  
Abstain: none  
Absent: DiSanto, Gillon, Olsen, Wienclaw  
Motion passed

---

**Appeal #3391 -GRANTED**

Allen Colegrove, 267 Spruce, Wyandotte (owner & appellant)

for a variance to obtain a concrete permit for parkway parking at 261-267 Spruce (W 68' of Lots 1 and 2, also W 68' of N 10' of Lot 3, Grand Cross Sub., Block 77) in a RT zoning district, where the proposed conflicts with Section 190.324(C) of the Wyandotte Zoning Ordinance.

**Section 190.324(C):**

Off-street parking spaces may be located within a side or rear yard. Off-street parking shall not be permitted within a required front yard unless otherwise provided for in this chapter.

The applicant is proposing to replace parkway parking and front yard parking as evidenced from historical parking patterns

**Proposed front yard parking will not hinder or discourage the appropriate development or use of adjacent land and buildings, or impair the intent of the ordinance.**

Motion by Member Trupiano, supported by Member Szymczuk to grant this appeal.

Yes: Duran, Flachsmann, Green, McDonald, Szymczuk, Trupiano

No: none

Abstain: none

Absent: DiSanto, Gillon, Olsen, Wienclaw

Motion passed

**Appeal #3392 -DENIED**

Marianne Jones, 1079 10<sup>th</sup> Street (owner & appellant)

for a variance to building permit #PBLD22-0814 for a carport at 1079 10<sup>th</sup> Street (N 8' of Lot 78 also Lot 79 also S 3' of Lot 80, Ford Centre Sub.) in a RA zoning district, where the proposed conflicts with Sections 190.323(a) and 190.290 of the Wyandotte Zoning Ordinance.

**Section 190.323(a):**

Where the accessory building is structurally attached to a main building, it shall be subject to the regulations applicable to main buildings.

**Section 190.290:**

Minimum sideyard requirements are at least 4' for one side yard and at least 12' for both side yards.

The building permit application indicated 4' of space between north edge of carport and property line. Carport was constructed to edge of driveway, thereby yielding 1' between carport and property line. Carport not constructed per submitted drawings. Notice of Violation was sent June 5, 2023.

The currently constructed carport is attached to the main home, thereby making it subject to main building regulations. The structure in its current state does hinder and discourage the appropriate development or use of adjacent land and buildings, and does not constitute a hardship by the applicant based on the current use requirements of the zoning ordinance

Motion by Member Szymczuk, supported by Member McDonald to deny this appeal.

Yes: Duran, Flachsmann, Green, McDonald, Szymczuk, Trupiano

No: none

Abstain: none

Absent: DiSanto, Gillon, Olsen, Wienclaw

Motion passed

**Appeal #3393 -GRANTED**

Brian Kramer/RHD, 511 Elm, Wyandotte (appellant) and Steven Shubert, 2637 1<sup>st</sup>, Wyandotte (owner)

for a variance to obtain a building permit for a covered porch at 2637 1st (N 40' of Lots 13 and 14 and the W 10' of the N 40' of Lot 12, Block 54) in a PD zoning district, where the proposed conflicts with Section 190.290 of the Wyandotte Zoning Ordinance.

**Section 190.290:**

A minimum of a 4' sideyard setback is required for a single family dwelling. Proposed covered front porch would have a 2'-8" sideyard setback.

**Proposed covered porch will not be detrimental to adjacent land or buildings, will not interfere with the public right-of-way, and will conform to all other ordinance standards.**

Motion by Member Flachsmann, supported by Member Trupiano to grant this appeal.

Yes: Duran, Flachsmann, Green, McDonald, Szymczuk, Trupiano

No: none

Abstain: none

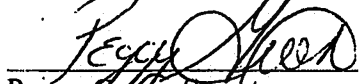
Absent: DiSanto, Gillon, Olsen, Wienclaw

Motion passed

### **OTHER BUSINESS:**

Motion was made by Member Flachsmann, supported by Member Trupiano to place communications on file.  
Motion passed.

There being no further business to discuss, the meeting adjourned at 7:35 p.m. **The next scheduled meeting of the Board will be held on October 4, 2023.**

  
Peggy Green, Secretary

### **Appeal #3391**

Chairperson Duran read the appeal and asked that it be explained.

Allen Colegrove, owner, present.

Mr. Colegrove passed out pictures to the members.

Mr. Colegrove stated that he just wants to replace what is existing.

Member Flachsmann commented that the property is all wrong, depth, location, setbacks, and people parking under addition, but there is not much more you could do with the property, that location of Spruce is not a very used street.

One communication was sent to Mayor and Council in approval at the August 14 meeting.

### **Appeal #3392**

Chairperson Duran read the appeal and asked that it be explained.

Marianne Jones, owner, present.

Mrs. Jones explained that the carport was built with the best of intentions, it was built as an overhang over the door for her disabled husband, they need the access to be free from rain and snow. Mrs. Jones continues that she did get a permit, and there were modifications that were verbally made, she believed that she was in

compliance, and found out not approved when she wanted to close the permit. She is asking for a variance, her husband is 100% bedridden, and access to the front of house is hindered, she needs the side entrance for emergency, it will put a stress on her income to remove the carport.

Member Trupiano stated that the documentation submitted is difficult to follow, it looks like the awning is 9'8" side, and the concrete is 13'6", he can understand why the application was approved. Member Trupiano asked if that was her intent. Mrs. Jones replied no, she had showed the inspector (Mr. Mayhew), 13'6" is to the side of her property.

There was discussion regarding the drawing submitted.

Mrs. Jones commented that she was not aware that it was considered an accessory structure until June. Mrs. Jones added that Mr. Mayhew saw where the post holes were going, and he ok'd it. When she went to close the case, then she was told that she would need a variance. Mrs. Jones stated that it is actually 2' from the property line. Mrs. Jones stated that she wants to be able to get her husband in the car, she doesn't know why she wasn't notified there was a problem. Member Trupiano stated that he thought the awning was 9'8" according to the drawing. Mrs. Jones added that it is all open, not enclosed, open on all three sides.

Member Flachsmann asked if the permit was issued to the homeowner. Mrs. Jones replied yes. Member Flachsmann stated when a permit is issued, it is signed that you are agreeing it will be to code, and if connected to the house with a roof, then it is part of the house. Member Flachsmann added that Mrs. Jones took responsibility when installing the carport, and that Mr. Mayhew checked the depth of the holes, if the structure with the roof was moved back, it will be in accordance. Member Flachsmann added that a contractor checks the codes. Mrs. Jones stated that she asked Mr. Mayhew if everything was good, and he said yes. Member Flachsmann asked if the structure was up. Mrs. Jones replied not when inspected, and he told her to ignore the letter. Member Flachsmann commented that when he looked at the slab, it was 1' off property line, and you need 4'. Mrs. Jones said she did not know that until June 5. Member Flachsmann commented that the inspector only inspects what he is told to inspect, and the inspector checked the post holes and said ok.

Member Flachsmann commented that the City has a great 911 Emergency Program. Mrs. Jones added that they have been to the house many times.

Member Flachsmann stated that maybe they could shorten the roof. Member Flachsmann and Mrs. Jones discussed the measurements. Mrs. Jones stated that she needs this size to get her husband into the car, she has a lift.

Member Flachsmann commented that an inspector inspects, they are not an instructor.

Mrs. Jones stated that the person that complained does not even live there. Member Flachsmann commented that the building inspector did not approve the inspection, it was not a complaint.

Member McDonald stated that there was confusion with the plot plan, it does appear to be 4' of space from the plot plan submitted, and all the violation notices said the same thing. Mrs. Jones stated that one violation was put on the post. Member McDonald asked when the post holes were dug to 42". Mrs. Jones replied beginning of June. Member McDonald commented that violation notices had been sent, and added that there is a lot of gray area.

Jean Ventura, 1098 10<sup>th</sup> Street, present.



Ms. Ventura stated that this is very confusing, how will this interfere with the safety of the neighbor, it does not appear obstructive or an eyesore. Ms. Ventura asked if they wanted her to trim it closer. Chairperson Duran replied that was one option. Ms. Ventura asked if they could put a roof over the ramp. Member Flachsmann commented then it would be considered part of the house. Chairperson Duran commented that she could work with the Engineering Department for her options.

There was discussion why the footings had to be 42" because it was connected to the house.

Member Flachsmann commented that the person doing the work should know the codes and ordinances.

Neil DeBlois, attorney, present (copy of communication sent attached).

Mr. DeBlois stated that Mr. Haney is asking for the ordinances to apply, there is nothing unique about this lot, there is no hardship, but a personal need. There is a ramp in front that he did not see a permit for that. Mr. DeBlois continued that there is no basis for variances. There was discussion regarding the setbacks. Mr. DeBlois stated that Mr. Haney wants the rules to apply to all. Mr. DeBlois added if granted would be setting precedence.

Mr. Plasencia stated that he had spoken with Joe Mayhew and the initial violation of the footing depth was corrected, but subsequent letters still showed it was a violation.

Member Trupiano commented that the Engineering Department was under the impression that the awning would be back 3'11", there was some confusion. Mr. Plasencia confirmed as the applicant later stated this dimension was from the adjacent home and not the property line as indicated on the plot plan.

Member Flachsmann commented that each case is individual, does not set precedence, each case is handled differently. A violation was sent, he wishes Mrs. Jones would have asked if the overhang could be to the property line, and would have been told no.

Two (2) communications were received in opposition to this appeal.

### Appeal #3393

Chairperson Duran read the appeal and asked that it be explained.

Brian Kramer (appellant) and Steven/Shannon Shubert (owner) present.

Mr. Shubert explained that his wife's father was a minister and they bought the childhood home when it was offered to them. They want to stay with the original footprint of the porch that was taken down. Mr. Shubert added that there was a letter of support from the church.

Member McDonald asked who owned the driveway to the right. Mr. Kramer replied it was part of the Church. Member McDonald asked about the parking pad. Mr. Kramer stated that it was the resident's parking. Member McDonald expressed concern about the drainage.

Member Flachsmann commented that he has no problem with it.

**OFFICIALS**

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
TREASURER



**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

**ZONING BOARD OF APPEALS AND ADJUSTMENT**

**DECISION FORM: Appeal #3392**

Marianne Jones, 1079 – 10<sup>th</sup> Street, Wyandotte (owner & appellant)

**FOR PERMISSION TO: for a variance to building permit #PBLD22-0814 for a carport at 1079 10<sup>th</sup> Street**

The application was denied by the City Engineer on July 28, 2023, because of noncompliance to Sections 190.323(a) and 190.290: SEE NOTIFICATION OF NONCONFORMANCE.

The application of appeal from this decision was received, numbered, and placed on the calendar of the Board on July 28, 2023, and the notice was given to parties in interest, a Public Hearing on the above case was held on September 6, 2023.

Based upon the information obtained and evidence presented, the following is a brief of some of the more important facts and findings determined by the Board in this case:

**The currently constructed carport is attached to the main home, thereby making it subject to main building regulations. The structure in its current state does hinder and discourage the appropriate development or use of adjacent land and buildings, and does not constitute a hardship by the applicant based on the current use requirements of the zoning ordinance**

The Board, therefore, in accordance with its Rules of Procedure, and in order that the spirit, intent, and purpose of the Zoning Ordinance shall be observed and substantial justice done, resolved that this appeal from the mandatory action on the part of the City Engineer to the Zoning Board of Appeals and Adjustment be hereby denied and subject to the following conditions: n/a.

Date appellant notified September 13, 2023

Peggy Green, Secretary  
Zoning Board of Appeals and Adjustment

Please obtain all necessary permits and inspections at the Department of Engineering and Building.

**OFFICIALS**

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Theodore H. Galeski  
CITY ASSESSOR



JESUS R. PLASENCIA, P.E.  
CITY ENGINEER

MAYOR  
Robert A. DeSana

COUNCIL  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

**ONLY NOTICE**

January 03, 2024

Marianne Jones  
1079 10<sup>th</sup>  
Wyandotte, MI 48192

**RE: Property located at  
1079 10TH  
Wyandotte, Michigan  
Permit # J22-3019**

Dear Ms. Jones:

A variance for the carport installed on the north side of your building was denied by the Zoning Board of Appeals on September 6, 2023. Consequently, the carport should have been removed. As of today, the carport remains installed. You are hereby directed to remove carport. Failure to remove the carport within fifteen days will result in citation.

If you have any questions, please contact the undersigned.

Very truly yours,

**DEPARTMENT OF ENGINEERING AND BUILDING**

**CITY OF WYANDOTTE**



CITY OF WYANDOTTE, MICHIGAN  
*Department of Engineering & Building*

JESUS R. PLASENCIA, P.E., City Engineer

January 04, 2024

**NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 01/03/2024. The following violations need to be corrected by 01/18/2024 and a re-inspection scheduled.

**VIOLATIONS**

**AREA: VIOLATIONS**

1. CARPORT ATTACHED TO HOUSE. FOOTINGS FOR POSTS SHALL BE MINIMUM 12 INCHES WIDE BY 42 INCHES DEEP. SHALL COMPLY WITH MRBC 2015 SECTION / FIGURE R507.8.1. (DIG TEST HOLES TO VERIFY FOOTINGS IF USING EXISTING FOOTINGS).
2. GUTTER DOWNSPOUTS MAY NOT DISPELL OR BE DIRECTED TOWARD NEIGHBORING PROPERTY.
3. APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

42X12" FOOTING REQUIRED

INSPECTOR COMMENTS: HOLES NOT 42 INCHES DEEP

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**



CITY OF WYANDOTTE, MICHIGAN  
*Department of Engineering & Building*

JESUS R. PLASENCIA, P.E., City Engineer

February 29, 2024

**NOTICE OF VIOLATION**

JONES, MARIANNE  
1079 10TH  
WYANDOTTE, MI 48192

Location: 1079 10TH  
Permit #: PBLD22-0814  
Inspector: Joe Mayhew

The Department of Engineering and Building performed an inspection at the above address on 02/21/2024. The following violations need to be corrected by 03/08/2024 and a re-inspection scheduled.

**VIOLATIONS**

**AREA: VIOLATIONS**

APPLICATION INDICATES 4 FEET OF SPACE BETWEEN NORTH EDGE OF CARPORT AND PROPERTY LINE. CARPORT BUILT TO EDGE OF DRIVEWAY. ONLY 12 INCHES OR SO BETWEEN CARPORT AND PROPERTY LINE. CARPORT NOT CONSTRUCTED PER THE SUBMITTED DRAWINGS. ACCESORY STRUCTURES ARE REQUIRED TO MAINTAIN A MINIMUM 4 FOOT SIDEYARD, WITH A TOTAL OF 12', PER THE FOLLOWING CODE OF ORDINANCES SECTION 190.323.C.

1/3/24 - CARPORT IN SAME CONDITION. NOT REMOVED, NOT ALTERED TO ADHEAR TO ZONING BOARD REQUIREMENTS.

42X12" FOOTING REQUIRED

INSPECTOR COMMENTS: HOLES NOT 42 INCHES DEEP

If you should have any questions or to schedule a re-inspection, please call 734-324-4551. Failure to comply can result in a citation being issued.

**PLEASE NOTE: A \$40.00 REINSPECTION FEE IS REQUIRED TO BE PAID BEFORE SCHEDULING ANY FURTHER INSPECTIONS**

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers and via Virtual Telecommunication methods, due to COVID-19 in accordance with Wayne County Local Public Health Department "Guidance for Meetings of Governmental Bodies" and PA228 of 2020, using the Zoom Audio platform, on Monday, March 4, 2024 and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance followed by roll call.

---

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Christopher Calvin, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: None

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

---

**PRESENTATIONS**

**PRESENTATION OF PETITIONS**

**PUBLIC HEARING**

**UNFINISHED BUSINESS**

**2024-45 UNSAFE STRUCTURE AT 3612 19<sup>TH</sup> STREET**

By Councilperson Stec, supported by Councilperson Shuryan

Resolved BY THE CITY COUNCIL to hold the decision to demolish the unsafe structure at 3612 19<sup>th</sup> Street in abeyance until the May 20, 2024, meeting of the City Council.

Motion unanimously carried.

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

**2024-46 MINUTES**

By Councilperson Stec, supported by Councilperson Shuryan

RESOLVED that the minutes of the meeting held under the date of February 12, 2024, be approved as recorded without objection.

Motion unanimously carried.

**2024-47 MEMORANDA OF AGREEMENT: DOWNRIVER LINKED GREENWAYS**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the City Council approve the Memoranda of Agreement for the Downriver Linked Greenways Trail Projects and hereby authorize Mayor to execute the Memoranda of Agreement.

Motion unanimously carried.

**2024-48 SPEICAL EVENTS APPLICATION – OCD FOUNDATION**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the Council Concurs with the recommendation of the Special Events Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of the pavilion area and Log Cabin in Bishop Park, for the OCD Foundation of Michigan event April 27th 2024 with the recommendation the organization signs a hold harmless agreement as well as add the City of Wyandotte as additional insured.

Motion unanimously carried.

**2024-49 ANNUAL REVIEW OF THE OUTDOOR CAFÉ APPLICATIONS**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED by this Council that communication from the City Engineer regarding Application for New Outdoor Cafes, Renewal Application for Outdoor Cafes, Inspection Checklist, Insurance Requirements and Fees be hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the Application for New Outdoor Cafes, Renewal Application for Outdoor Cafes, Inspection Checklist, Insurance Requirements and Fees for 2024 are as follows:

1. \$200 with no alcohol served, consumed or possessed – New Cafes
2. \$650 with alcohol served, consumed or possessed – New Cafes
3. \$50 with no alcohol served, consumed or possessed – Renewal Cafes
4. \$500 with alcohol served, consumed or possessed – Renewal Cafes

Motion unanimously carried.

**NEW BUSINESS****2024-50 DESIGN REVIEW COMMITTEE APPEAL – SKINSATIONAL AESTHETICS**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that Council refers the decision of the Design Review Committee to deny signage located at 3209 Biddle to the City Attorney for report back on March 18, 2024.

Motion unanimously carried.

**2024-51 PURCHASING REQUEST – BEAUTIFICATION COMMISSION**

By Councilperson Stec, supported by Councilperson Shuryan

WHEREAS, at the May 22, 2023 Council Meeting, the City Council allocated funds received by the Wyandotte Community Alliance to the Beautification Commission; and

WHEREAS, all expenditures from these funds would require city council approval; and

WHEREAS, the Beautification Commission is requesting to purchase wraparound flower pots for the decorative lights on Biddle Ave.

BE IT RESOLVED, that the City Council approve the request from the Beautification Commission to purchase 21 wraparound planters for the decorative light poles on Biddle Ave in the amount of \$4,460.00 from Eckert's Greenhouse. Funds to come from Reserve Acct 402-000-257-010.

Motion unanimously carried.

**2024-52 APPOINTMENT TO RECREATION COMMISSION – H. RUDY**

By Councilperson Stec, supported by Councilperson Shuryan

WHEREAS, a vacancy has occurred on the Recreation Commission due to the death of Commissioner Wallace Merritt; and

WHEREAS, City Council extends their deepest condolences to the family of Wally Merritt and send our thanks and appreciation for the many years of service Wally has given to the City of Wyandotte;

BE IT RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Heather Rudy of 2109 22nd., Wyandotte, MI to the Recreation Commission to fill the unexpired term of April 2027.

Motion unanimously carried.

**2024-53 CITY WIDE SHRED DAY – APRIL 20, 2024**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing Shred Day on April 20, 2024, between 9 AM and 12 PM in the City Hall Parking Lot.

Motion unanimously carried.

**2024-54 WYANDOTTE CONNEX CONTROL ROOM TRICASTER UPGRADE**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the General Manager to accept the quote from Advanced Lighting & Sound for the purchase and installation of a TriCaster TC1 video production unit in the amount of \$15,775 and waive the competitive bid process due to the unique nature of the TriCaster equipment for studio compatibility/installation, as recommended by WMS management.

Motion unanimously carried.

**2024-55 PROFESSIONAL SERVICES AGRMT. – WATER MAIN REPLACEMENT**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the City Council concurs with the Municipal Services Commission authorizing the General Manager to sign a professional services agreement with C. E. Raines Company for Water Main design services utilizing the professional services procurement procedures for an amount not to exceed \$196,333.00, as recommended by WMS management.

Motion unanimously carried.

**2024-56 COOPERATIVE BID AWARD: 2024 WATER SERVICE LINE**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the City Council concurs with the Municipal Services Commission authorizing the General Manager to enter into the intergovernmental Wyandotte/Flat Rock cooperative bid award to Bidigare Contractors, Inc., the lowest qualified bidder, for Water Service Line Replacement during calendar 2024 for an amount not to exceed \$560,000.00, as recommended by WMS management.

Motion unanimously carried.

**2024-57 EUREKA RD. VIADUCT & FORT ST. SIGN MAINTENANCE AGRMT. 2024**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED, that the City Council hereby concur with the DDA to hire P&P Landscaping for the Eureka Road Viaduct and Fort Street Eureka Road Electronic Sign Landscaping and Maintenance Contracts for spring, summer and fall of 2024 for the total contract amount of \$37,299.96,

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Mayor and City Clerk to accept and sign the service agreements.

Motion unanimously carried.

**2024-58 RECREATION MASTER PLAN 2024-2028 REVISIONS**

By Councilperson Stec, supported by Councilperson Shuryan

WHEREAS, the Wyandotte Recreation Department has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2024 through 2028, and

WHEREAS, the Recreation Commission is made up of representatives from the City of Wyandotte, and WHEREAS, the Wyandotte Recreation Department began the process of developing a Recreation Master Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of Wyandotte were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodation to review the final draft plan for a period of at least 30 days, and

WHEREAS, the public hearing was held on January 2, 2024, at the Yack Arena to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Recreation Master Plan, and

WHEREAS, the Wyandotte Recreation Department has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Wyandotte, and



WHEREAS, after the public hearing, the Wyandotte Recreation Commission voted to adopt said Recreation Master Plan 2024-2028.

NOW, THEREFORE BE IT RESOLVED, the City of Wyandotte hereby adopts the Wyandotte Recreation Master Plan 2024-2028.

Motion unanimously carried.

#### **2024-59 WYANDOTTE BOAT RAMP CONTRACT EXTENSION**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and Recreation Commission and approve the extension of the Wyandotte Boat Ramp contract to Wyandotte Marina through 2026.

Motion unanimously carried.

#### **2024-60 REZONING OF THE PROPERTY AT 1788-1794 OAK STREET**

By Councilperson Stec, supported by Councilperson Shuryan

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 1788, 1790, 1792 & 1794 Oak Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 1788-1794 Oak Street, Wyandotte (LOTS 215 and 216 Baisley Park Subdivision) to Planned Development District (PD).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

Motion unanimously carried.

#### **2024-61 PLANNED DEVELOPMENT APPLICATION – 3353 3<sup>RD</sup> STREET**

By Councilperson Stec, supported by Councilperson Shuryan

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission and the City Engineer regarding the proposed craft beer brewery and taproom at 3353 3rd Street, is hereby received and placed on file; AND

WHEREAS the Planning Commission held public hearings on January 18, 2024, and February 15, 2024, and after said public hearing the Planning Commission determined that said development is in compliance with the planned development representations made at the time of approval of the Stage I Site Plan and, with the recommendation of the City Engineer, approved the plan as a final plan, meeting the requirements set forth in §190.279 of the Zoning Ordinance.

NOW THEREFORE BE IT RESOLVED, Council hereby APPROVES use as a craft beer brewery and taproom at 3353 3rd Street with the following conditions:

Sunday thru Thursday the establishment closes at 10:00 p.m.

Friday and Saturday the establishment closes at 11:00 p.m.

The only alcoholic beverages sold are to be beer and wine.

AND will now become an integral part of the PD District, and for purposes of recordation shall be referred to as Planned Development No. 2023-378. Approval of the final site plan shall be effective for a period of three (3) years, providing that development is commenced within one (1) year as evidenced, at a minimum, by issuance of a building permit. If development is not commenced within one (1) year or not completed within three (3) years, the Planning Commission shall review progress to date and make a recommendation to the City Council as to action relative to permitting continuation under the original approval.

Motion unanimously carried.

**2024-62 SAD #952 – 2023 SIDEWALKS COSTS**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the costs for Special Assessment District #952 as reported by the City Engineer is hereby received and placed on file; AND

BE IT FURTHER RESOLVED, that the Finance Department is directed to prepare an assessment roll pursuant to the City Charter requirements. The amount thereof may be divided into not more than five (5) installments, one of which shall be collected each year, at such times as the Council shall determine, with annual interest at a rate not exceeding six (6) percent per annum, but the whole assessment after confirmation may be paid to the City Treasurer at any time in full, with the accrued interest thereon, provided that on interest shall be charged until thirty (30) days after confirmation. Said roll to be referred back to City Council; AND

BE IT RESOLVED that each assessment levied against real property will be due in full upon any transfer in any matter of property.

Motion unanimously carried.

**2024-63 2024 HOT MIX ASPHALT RESURFACING PROGRAM**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the City Council concurs with the recommendation of the City Engineer and approves the contract extension for Bid File #4800 with Al's Asphalt Paving Co. for the 2024 HMA Resurfacing Program, in the amount of \$4,520,625, paid from the following accounts: Major Street Fund (202-440-825-460), the Local Street Fund (203-440-825-460), the TIFA Resurfacing Fund (492-200-825-460). The Wyandotte School District will pay for the improvement to the parking lots at Lincoln Center.

Motion unanimously carried.

**2024-64 BID FILE #4847 EXTENSION: FIRE EXTINGUISHER MAINTENANCE**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that the City Council concurs with the recommendation of the City Engineer and approves the contract extension for File #4847 – Fire Extinguisher Maintenance and Inspection, with Boynton Fire Services, Lansing, Michigan, which shall be paid from Account No. 101-448-750-270 Building Maintenance, and further authorizes the Mayor and Clerk to sign the contract extension for File #4847 – Fire Extinguisher Maintenance and Inspection.

Motion unanimously carried.

**2024-65 BID FILE #4862 AWARD: DEMOLITION OF VARIOUS STRUCTURES**

By Councilperson Stec, supported by Councilperson Shuryan

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer and approves the award to the Pizzo Development Group of Wyandotte, Michigan, for File #4862 for the Demolition of Various Structures in the amount of \$56,859.00, and authorizes the Mayor and City Clerk to proceed with the execution of this contract, and,

BE IT FURTHER RESOLVED, the project will be funded from account 492-200-850-519 Land Purchases.

Motion unanimously carried.

**2024-66 BILLS & ACCOUNTS**

By Councilperson Stec, supported by Councilperson Shuryan

RESOLVED that the total bills and accounts of \$3020039.76 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried

**REPORTS & MINUTES**


Civil Service Commission	02/07/2024
Cultural & Historical Commission	02/05/2024
Fire Commission	01/23/2024
Planning Commission	01/18/2024
WMS Commission	02/21/2024

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS****ADJOURNMENT****2024-67 ADJOURNMENT**

By Councilperson Stec, supported by Councilperson Shuryan

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:45pm.

Motion unanimously carried.

  
\_\_\_\_\_  
Lawrence S. Stec, City Clerk

**RESOLUTION**

Item Number: #3  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the minutes of the meeting held under the date of March 4, 2024, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 4**

**ITEM: 2024 Fiscal Year Budget Amendments**

**PRESENTER:** Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

**STRATEGIC PLAN/GOALS:** To comply with all the requirements of our laws and regulations.

The budget amendments keep the City in compliance with Public Act 621 of 1978.

**ACTION REQUESTED:** Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2024 Fiscal Year budget amendments.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** See attachment A.

**IMPLEMENTATION PLAN:** N/A

**LIST OF ATTACHMENTS:**

1. Budget Amendments-3.13.2024 Attachment A
2. Budget Amendments-3.13.2024 Department Requests

**RESOLUTION**

Item Number: #4  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2024 Fiscal Year Budget Amendments as presented.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

City of Wyandotte  
Attachment A  
Budget Amendments  
March 12, 2024

2024 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
DDA-TIF Fund	499-200-825-330	Legal Fees	-	70,000.00	70,000.00
	499-200-850-575	Downtown Infrastructure Project	-	580,000.00	580,000.00
	499-200-925-807	Existing Business Stimulus	-	10,000.00	10,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>660,000.00</u>

**Amend DDA budget line items per DDA Director (attachment).**

General Fund	101-448-750-270	Building Maintenance	200,000.00	272,000.00	72,000.00
	101-448-850-540	Other Equipment	20,000.00	37,103.00	17,103.00
Major Streets Fund	202-440-825-460	Resurfacing	2,000,000.00	2,507,000.00	507,000.00
	202-440-825-490	Other Maintenance	50,000.00	85,000.00	35,000.00
Local Streets Fund	203-440-825-460	Resurfacing	900,000.00	1,048,000.00	148,000.00
Sidewalk and Alley Fund	249-450-825-461	Sidewalks	150,000.00	171,000.00	21,000.00
	249-450-825-462	Alleys	133,000.00	156,000.00	23,000.00
TIFA Fund	492-200-850-519	Land Purchases	600,000.00	913,000.00	313,000.00
	492-200-850-521	Parks-Golf Course	0.00	23,000.00	23,000.00
	492-200-850-524	Recreation-City Parks	500,000.00	608,000.00	108,000.00
	492-200-850-543	Parking Lots	80,000.00	179,000.00	99,000.00
Sewage Disposal Fund	590-200-926-310	Operation, Maintenance & Replacement	450,000.00	1,357,000.00	907,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>2,273,103.00</u>

**Carry forward amounts from 2023FY budget for projects either completed in the 2024FY or currently in progress (attachments).**

Solid Waste Fund	290-448-825-480	Rubbish Dumping Fee	300,000.00	326,000.00	26,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>26,000.00</u>

**Increase line item related to new landfill waste disposal agreement with the City of Riverview per 1/8/24 council resolution (attachment).**

General Fund	101-136-825-450	Insurance (Prof Liab) & Bond	3,000.00	3,050.00	50.00
	101-136-850-510	Office Equipment	54,497.00	54,447.00	(50.00)

Total Increase/(Decrease) in Expenses/(Revenues)					-
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**Amend line items per 27th District Court Administrator (attachment).**

General Fund	101-301-850-530	Vehicles	40,000.00	46,000.00	6,000.00
	101-301-850-531	Vehicle Changeover	65,000.00	59,000.00	(6,000.00)

Total Increase/(Decrease) in Expenses/(Revenues)					-
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**Adjust line items per Police Department (attachment).**

General Fund	101-440-725-110	Salary	585,208.00	572,208.00	(13,000.00)
	101-440-825-494	Building Inspectors	-	13,000.00	13,000.00

Total Increase/(Decrease) in Expenses/(Revenues)					-
--	--	--	--	--	---

**Amend line items for the professional services agreement with Safebuilt per 12/18/23 council resolution (attachment).**

Solid Waste Fund	290-448-825-470	Rubbish Collection	1,544,000.00	1,808,000.00	264,000.00
------------------	-----------------	--------------------	--------------	--------------	------------

Total Increase/(Decrease) in Expenses/(Revenues)					264,000.00
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**Increase line item related to new solid waste collection contract per 12/18/23 council resolution (attachment).**



## OFFICIALS

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



MAYOR  
Robert A. DeSana

COUNCIL  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

## DOWNTOWN DEVELOPMENT AUTHORITY

October 24, 2023

### MEMO: DDA Budget Amendments

**TO: Robert J. Szczechowski, Deputy Treasurer, Assistant Finance Director**

During a regular meeting of the Downtown Development Authority on July 11<sup>th</sup>, 2023, the DDA Board of Directors passed the following resolution approving the DDA Budget for Fiscal Year 2023-2024:

**Motion by L. Stevenson, Supported by Mayor DeSana, to accept and approve the Downtown Development Authority's Annual Budget for the Fiscal Year 2023-2024 as presented. Roll Call. All in Favor. Motion carried.**

That budget presented and approved by the DDA included the following two budget items that were ultimately not included in the budget system that produced the final budget. Please amend the following budget amendments by allocating funds from the DDA Fund Balance.

- #499-200-925-807- Existing Business Stimulus = \$10,000
- #499-200-825-330 - Attorney Legal Fees = \$70,000

During a regular meeting of the Downtown Development Authority on October 10<sup>th</sup>, 2023, the DDA Board of Directors approved the creation of a new expense account for the Downtown Infrastructure Project Funds and to allocate \$580,000 from the DDA Fund Balance in accordance with the following resolution:

**Motion by R. Thomas, Supported by B. Kozinski, to approve the creation of a new DDA expense account for the Downtown Infrastructure Project Funds, and to allocate \$580,000 from the DDA Fund Balance. Roll Call. All in Favor. Motion Carried.**

Please let me know if you have any questions.

Kind Regards,

Joe Gruber  
DDA Director



## DDA YEAR-END BUDGET CORRECTIONS

### FY 2023 - 2024 Budget Amendments

#### #499-200-925-807- Existing Business Stimulus

CURRENT BUDGET	\$	-
CURRENT EXPENSES	\$	2,500.00
Current Budget to Actual	\$	(2,500.00)
PROJECTED BUDGET	\$	10,000.00
Requested Amendment	\$	10,000.00
Existing Business Stimulus Program Funds were approved by the DDA Board for standard programming to support events and businesses during a regular meeting on July 11, 2023 but were not properly translated into the budget system.		
Amount to Allocate from DDA Fund Balance	\$	10,000.00

#### #499-200-825-330 - Attorney Legal Fees

CURRENT BUDGET	\$	-
CURRENT EXPENSES	\$	3,500.00
Current Budget to Actual	\$	(3,500.00)
PROJECTED BUDGET	\$	70,000.00
Requested Amendment	\$	70,000.00
Attorney Legal Fee Expense Funds were approved by the DDA Board for lobbying and bonding support services during a regular meeting on July 11, 2023 but were not properly translated into the budget system.		
Amount to Allocate from DDA Fund Balance	\$	70,000.00

#### #499-200-xxx-xxx - "TBD" Infrastructure Project Fund

CURRENT BUDGET	\$	-
CURRENT EXPENSES	\$	-
Current Budget to Actual	\$	-
PROJECTED BUDGET	\$	580,000.00
Requested Amendment	\$	580,000.00
Infrastructure Project Funds for the Downtown Infrastructure project were approved by the DDA Board during a regular meeting on October 10, 2023 which should be allocated in a newly created expense account.		
Amount to Allocate from DDA Fund Balance	\$	580,000.00

	Current	Allocate	Amended
#499-200-925-807- Existing Business Stimulus	\$ -	\$ 10,000.00	\$ 10,000.00
#499-200-825-330 - Attorney Legal Fees	\$ -	\$ 70,000.00	\$ 70,000.00
#499-200-xxx-xxx - "TBD" Infrastructure Project Fund	\$ -	\$ 580,000.00	\$ 580,000.00
DDA Fund Balance As of 9/30/2023	\$ 1,028,244.95	\$ (660,000.00)	\$ 368,244.95

## Bob Szczechowski

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**From:** Jesus Plasencia  
**Sent:** Tuesday, October 31, 2023 2:32 PM  
**To:** Bob Szczechowski  
**Cc:** Jon R. Allen  
**Subject:** RE: Budget Amendments FY2023

Hello Bob

Good morning. Please find the additional carry forward requests for projects under contract or equipment ordered that has yet to be received and billed.

- |    |                 |                        |                          |
|----|-----------------|------------------------|--------------------------|
| 1. | 492-200-850-521 | TIFA Golf Course       | \$23,040                 |
| 2. | 290-448-825-480 | Rubbish Dumping        | \$ 5,546                 |
| 3. | 101-448-850-540 | Other Equipment        | \$17,103                 |
| 4. | 202-440-825-490 | Major Streets – Other  | \$35,000                 |
| 5. | 101-448-750-251 | Sanitation – Road Salt | \$11,953 (precautionary) |

**From:** Jesus Plasencia  
**Sent:** Friday, October 20, 2023 12:56 PM  
**To:** Bob Szczechowski <bszczechowski@wyandottemi.gov>  
**Subject:** Budget Amendments FY2023

Bob

Good afternoon. I am requesting budgeted monies be carried forward on the following accounts for projects that are currently under contract and remain under construction.

- |    |                 |                 |           |
|----|-----------------|-----------------|-----------|
| 1. | 202-440-825-460 | Major Streets   | \$732,137 |
| 2. | 203-440-825-460 | Local Streets   | \$148,386 |
| 3. | 249-200-825-462 | SAD Alleys      | \$ 23,278 |
| 4. | 492-200-850-543 | TIFA Park Lot   | \$175,269 |
| 5. | 530-444-825-420 | City Hall Maint | \$ 97,663 |
| 6. | 492-200-850-519 | Land Purchases  | \$313,127 |
| 7. | 249-450-825-461 | SAD Sidewalks   | \$150,311 |
| 8. | 101-448-750-270 | Build Maint     | \$72,953  |
| 9. | 590-200-926-310 | Sewer Fund      | \$913,295 |

Thank you.

Jesus R. Plasencia, P.E.  
City of Wyandotte  
Department of Engineering and Building  
3200 Biddle Avenue, Suite 200  
Wyandotte, Michigan 48192  
734-324-4558

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2023-327**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: October 23, 2023

MOVED BY: Councilperson Calvin

SUPPORTED BY: Councilperson Crayne

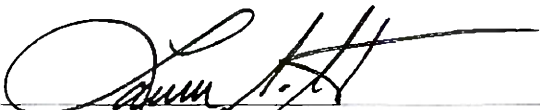
BE IT RESOLVED that City Council concurs with the recommendation of the City Engineer and awards Bid #4857 to Downtown Sewer Lining Project to SAK Construction of O'Fallon, Missouri, in the amount of \$670,395.35 paid from account #590-200-926-310 and a budget amendment shall be prepared to carry forward leftover monies in this account from fiscal year 2023 to fiscal year 2024.

BE IT FURTHER RESOLVED that council authorizes the Mayor and City Clerk to proceed with the execution of this contract

Motion unanimously carried.

ABSENT: Councilperson Alderman

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on October 23, 2023 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

## **Bob Szczechowski**

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**From:** Sheryl Riley  
**Sent:** Monday, December 18, 2023 11:23 AM  
**To:** Bob Szczechowski  
**Cc:** Robert McMahon  
**Subject:** FY 2022-2023 Budget Carry Over

Bob,  
I would like to request the following FY 2022-2023 budget line item have a carry over to the FY 2023-2024 for park fencing and Rotary Park remodel. These projects were planned and budgeted from last FY budget but was and will not be installed until this year.

492-200-850-524 TIFA Parks FY 21-22 Carry Over to FY 23-24: \$107,656  
    \$79,750 for Rotary Park  
    \$27,906 for park fencing at 3 parks

If there is anything else needed, please let me know

Thank you,



**Sheryl Riley**  
Superintendent of Recreation  
Department of Recreation, Leisure and Culture  
City of Wyandotte  
3131 Third Street  
Wyandotte, MI 48192

**Phone:** (734) 324-7294

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**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2024-10**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: January 8, 2024

MOVED BY: Councilperson Calvin

SUPPORTED BY: Councilperson Crayne

RESOLVED That Council agrees with the recommendation of the City Engineer and approves the landfill waste disposal agreement with the City of Riverview. Disposal fees will be paid from account 290-448-825-480.

BE IT FURTHER RESOLVED, the Finance Department shall prepare a budget amendment for a fund balance transfer of \$26,000 to account 290-448-825-480.

Motion unanimously carried

ABSENT: Councilperson Alderman

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on January 8, 2024. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**



\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

# MEMORANDUM

**DATE:** January 18, 2024

**TO:** Robert J. Szczechowski, A/Finance Director

**FROM:** Stacie Nevalo – 27<sup>th</sup> District Court Administrator

**RE:** Budget Amendment

---

The Court is requesting the following budget amendment and transfer of funds:

\$50.00 to ACCT #101-136-825-450 Insurance/Bond

\$50.00 from ACCT#101-136-850-510 Office Equipment

**\*\*Money needed for Judges Insurance\*\***

Funds are available in the above account for the requested transfers. Total funds to be transferred \$7,000.00

Please contact me if you have any questions, thank you.

# City of Wyandotte

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## Interdepartmental Communication

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DATE: January 25, 2024  
TO: Bob Szczechowski, Finance  
FROM: Laura Allen, Administrative Assistant  
SUBJECT: **Transfer of Funds**  
CC: Chief of Police Brian K. Zalewski, Deputy Chief Archie Hamilton

---

Bob, we would like to transfer the following amount:

Please **take**

\$6,000 from account: 101-301-850-531 Police Department Vehicle Change Over

And **transfer** the

\$6,000 to account # 101-301-850-530 Police Department Vehicles

Please advise if there are any problems with this request.

If you have any questions, please call me at ext. 4424. Otherwise, thank you for your assistance.

Sincerely,

Laura Allen



**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2023-369**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: December 18, 2023

MOVED BY: Councilperson Stec

SUPPORTED BY: Councilperson Shuryan

RESOLVED by the City Council that Council agrees with the recommendation of the City Engineer and

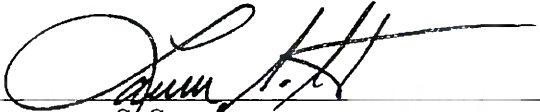
AUTHORIZES the Engineer to execute the Professional Services Agreement with SAFEBuilt Michigan, for as-needed plan review and inspection services. Services rendered by SAFEBuilt would be paid from account 101-440-825-494.

BE IT FURTHER RESOLVED that the Finance Department shall transfer \$13,000 from account 101-440-725-110 to account 101-440-825-494 to fund any requested services.

Motion unanimously carried.

ABSENT: Councilperson Hanna

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 18, 2023 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2023-377**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: December 18, 2023

MOVED BY: Councilperson Stec

SUPPORTED BY: Councilperson Shuryan

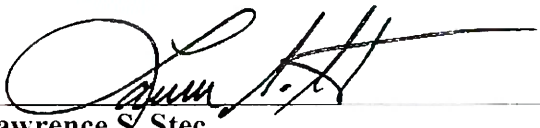
RESOLVED that Council agrees with the recommendation of the City Engineer and approves the award of the five (5) year solid waste collection contract of Bid File #4858 to GFL Environmental USA in the amount of \$9,231,874.37 paid from account 290-448-825-470.

BE IT FURTHER RESOLVED, the Finance Department shall prepare a budget amendment for a fund balance transfer of \$264,000 to account 290-448-825-470.

Motion unanimously carried.

ABSENT: Councilperson Hanna

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 18, 2023 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 5**

**ITEM: Department of Municipal Services Audited Financial Statements - FY2023**

**PRESENTER:** Paul LaManes - General Manager

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** An independent audit of the Department of Municipal Services Financial Statements for the fiscal year ending September 30, 2023, was recently completed by Plante Moran.

**STRATEGIC PLAN/GOALS:** Continued fiscally responsible operations for the Department of Municipal Services.

**ACTION REQUESTED:** Receive and place on file the audited financial statements for the Department of Municipal Services for the year ending September 30, 2023.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**LIST OF ATTACHMENTS:**

1. 2023 WDMS Financial Statements FINAL

**RESOLUTION**

Item Number: #5  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED by City Council to receive and place on file the audited financial statements for the Department of Municipal Services for the fiscal year ending September 30, 2023, as recommended by WMS management.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	

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City of Wyandotte, Michigan  
Department of Municipal Services

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**Financial Report  
with Supplementary Information  
September 30, 2023**

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Detroit, MI 48226-1906  
Tel: 313.496.7200  
Fax: 313.496.7201  
plantemoran.com

## **Independent Auditor's Report**

To the Members of the Municipal Services Commission  
City of Wyandotte, Michigan Department  
of Municipal Services

### ***Opinions***

We have audited the financial statements of each major fund of City of Wyandotte, Michigan Department of Municipal Services (the "Department") as of and for the year ended September 30, 2023 and the related notes to the financial statements, which collectively comprise the Department's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund of the Department as of September 30, 2023 and the respective changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Department and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Emphasis of Matter***

We draw attention to Note 1, which explains that these financial statements present only the Department and do not purport to, and do not, present fairly the financial position of the City of Wyandotte, Michigan as of September 30, 2023; the changes in its financial position; and the changes in its cash flows, where applicable thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Report on Summarized Comparative Information***

We have previously audited the Department's September 30, 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 14, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Plante & Moran, PLLC*

February 8, 2024



# City of Wyandotte, Michigan Department of Municipal Services

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## Management's Discussion and Analysis

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Our discussion and analysis of City of Wyandotte, Michigan Department of Municipal Services' (the "Department") performance provides an overview of the Department's financial activities for the year ended September 30, 2023. Please read it in conjunction with the Department's financial statements.

### ***Using This Annual Report***

City of Wyandotte, Michigan Department of Municipal Services is a department created by the City of Wyandotte, Michigan (the "City") that is governed and operated independently from the City by the Municipal Services Commission (the "Commission"). The Commission provides electric, water, linear/streaming video, internet, and VoIP phone services to users in the City and accounts for these activities in separate funds. This annual report consists of a series of financial statements. The statement of net position and the statement of revenue, expenses, and changes in net position provide information about the financial activities of the Department. This is followed by the statement of cash flows, which presents detailed information about the changes in the Department's cash position during the year.

### ***Financial Highlights***

#### **Electric Fund**

- The Electric Fund's operating revenue decreased compared to the prior year by 5.42 percent. Operating revenue from sales to customers remained stable; however, the decrease in total operating revenue is primarily attributed to the decrease in market energy prices that, in turn, impacted the market sale of energy purchased pursuant to power purchase agreements and advanced hedging bilateral transactions. Operating revenue was positively impacted by hurricane relief efforts and additional steam sales. Nonoperating revenue increased due to the increase in investment income.
- The Electric Fund's operating expenses decreased by approximately 6.36 percent, primarily due to the net noncash adjustments for retiree pension and health care liabilities. Absent the retiree liability adjustments, operating expenses decreased by 4.65 percent. This decrease was primarily attributed to the decrease in market energy prices and retirements at the Wyandotte Power Plant.
- The Electric Fund's operating income decreased to \$2,942,493 as compared to operating income of \$7,236,698 in the previous year. This decrease is primarily attributed to the retiree liability adjustment difference between fiscal years. When retiree liability adjustments are removed, operating income for the fiscal year was \$1,258,237 as compared to \$1,647,157 in the prior year.
- The Department previously adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB). As a result, the statement of net position includes a liability for the unfunded portion of the Department's traditional retiree health care costs. The impact on operating income for the year ended September 30, 2023 was \$(1,838,004), which represents a reduction in the liability and is due to a recovery of deferred OPEB cost reductions, and an increase in the discount rate used in determining the liability reflecting the increase in interest rates in general. The net OPEB liability, a noncurrent liability under full accrual accounting for the Electric Fund, is approximately \$12,875,000 at September 30, 2023.
- The Department previously implemented GASB Statement No. 68, which requires the recognition of the unfunded pension benefit obligation as a liability and a more comprehensive measurement of the annual costs of pension benefits. The impact on operating income for the year ended September 30, 2023 was \$153,748 and is primarily due to implementation of updated mortality tables effective at fiscal year end. The net pension liability, a noncurrent liability under full accrual accounting for the Electric Fund, is approximately \$3,935,000 at September 30, 2023.

## City of Wyandotte, Michigan Department of Municipal Services

### Management's Discussion and Analysis (Continued)

- The Department's bond ordinance specifies that the Department's Electric Fund budget should provide net revenue that equals or exceeds 110 percent of its annual debt service requirement. The ratio that measures the relationship between the Department's net revenue and its annual debt service requirement is known as the debt service coverage ratio. While the 110 percent debt service coverage ratio test is prospective, it is important that the Department's actual results yield net revenue that equals or exceeds 110 percent of the annual debt service requirement. The actual debt service coverage exceeded 110 percent (approximately 146 percent for the year ended September 30, 2023).

For the purpose of computing the above debt service coverage ratio, the Department's current year decrease to the net other postemployment benefit obligation of \$(1,838,004) for the year ended September 30, 2023 was added back to the computation of amounts available for debt. Refer to Note 9 for additional details regarding the net OPEB liability. Also, the Department's current year adjustment to the net pension liability of \$153,748 was also added back to the computation of amounts available for debt. Refer to Note 8 for additional details regarding the net pension liability. Another financial covenant in the Department's bond ordinance requires actual expenditures of the Department to not exceed the budget. The Department's actual operating expenses did not exceed the budget.

- This year's financial statements report unrestricted net position for the Electric Fund of \$1,793,689 compared to \$515,937 in the prior year. The increase is primarily due to continued stable operational performance, emphasis on staff productivity through attrition and the decrease in the net actuarial determined retiree health care liability.
- As anticipated in the revenue requirement for the fiscal year budget, the Electric Fund utilized existing cash reserves to fund capital projects without incurring additional debt. This resulted in a net decrease in cash for the fiscal year.

#### **Water Fund**

- The Water Fund's operating revenue increased by approximately 2.45 percent. Operating revenue increased as anticipated with the rate adjustments effective October 1, 2022.
- The Water Fund's operating expenses increased by approximately 33.04 percent, primarily due to the net difference in the noncash adjustment for retiree pension and health care liabilities. Absent the net retiree liability adjustments, operating expenses increased by 4.19 percent. This was primarily attributed to the inflationary impact on pricing for commodities used in the water treatment process and required periodic inspections of the water plant during the fiscal year.
- Operating income in the current year decreased by \$726,363 and resulted in operating income for the current year of \$1,183,089. This decrease is primarily attributed to the retiree liability adjustment difference between fiscal years. When retiree liability adjustments are removed, operating income for the fiscal year was \$644,602 as compared to \$692,862 in the prior year.
- The Department annually reviews its rate structure for the water utility to maintain the financial condition of the Water Fund so that operating (including retiree costs) expenses and capital/infrastructure requirements (including state mandates) continue to be met. In order to meet those requirements, usage and meter rates were adjusted effective October 1, 2023.
- The Department previously adopted Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB). As a result, the statement of net position includes a liability for the unfunded portion of the Department's retiree health care costs. The impact on operating income for the year ended September 30, 2023 was \$(639,688), which represents a reduction in the liability and is due to a recovery of deferred OPEB cost reductions, and an increase in the discount rate used in determining the liability reflecting the increase in interest rates in general. The net OPEB liability, a noncurrent liability under full accrual accounting for the Water Fund, is approximately \$2,807,000 at September 30, 2023.

## City of Wyandotte, Michigan Department of Municipal Services

### Management's Discussion and Analysis (Continued)

- The Department previously implemented GASB Statement No. 68, which requires the recognition of the unfunded pension benefit obligation as a liability and a more comprehensive measurement of the annual costs of pension benefits. The impact on operating income for the year ended September 30, 2023 was \$101,201 and is primarily due to the implementation of updated mortality tables effective at fiscal year end. The net pension liability, a noncurrent liability under full accrual accounting for the Water Department, is approximately \$634,000 at September 30, 2023.
- This year's financial statements report unrestricted net position for the Water Fund of \$1,511,146 compared to \$1,516,372 in the prior year. Stable unrestricted net position is indicative of continued steady operational performance.

#### **Cable (ConneX) Television Fund**

- The Cable Television Fund realized operating income of \$3,572,834 in the current year, as compared to operating income of \$2,387,749 in the prior year. This increase is primarily attributed to the retiree liability adjustment difference between fiscal years. When retiree liability adjustments are removed, operating income for the fiscal year was \$2,347,220 as compared to \$1,941,534 in the prior year. Emphasis on staff productivity through attrition was the primary factor for the relative increase.
- The Department continues to experience growth in subscriber additions for the Department's broadband/internet services. Video and VOIP subscriber declines occurred and are indicative of current industry trends.
- The Department's bond ordinance specifies that the Department's Cable Television Fund budget should provide net revenue that equals or exceeds 110 percent of its annual debt service requirement. The ratio that measures the relationship between the Department's net revenue and its annual debt service requirement is known as the debt service coverage ratio. While the 110 percent debt service coverage ratio test is prospective, it is important that the Department's actual results yield net revenue that equals or exceeds 110 percent of the annual debt service requirement. The actual debt service coverage exceeded 110 percent (approximately 338 percent for the year ended September 30, 2023).

For the purpose of computing the above debt service coverage ratio, the Department's current year decrease to the net other postemployment benefit liability of \$(1,138,934) for the year ended September 30, 2023 was added back to the computation of amounts available for debt. Refer to Note 9 for additional details regarding the net OPEB obligation. Also, the Department's current year adjustment to the net pension liability of \$(86,680) was added back to the computation of amounts available for debt. Refer to Note 8 for additional details regarding the net pension liability.

- The Cable Television Fund continues to experience positive growth in internet subscribers, adding approximately 302 new internet-only subscribers during the current year (612 new internet-only subscribers over the prior two fiscal years).
- The Department previously adopted Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result, the statement of net position includes a liability for the unfunded portion of the Department's retiree health care costs. The impact on operating income for the year ended September 30, 2023 was \$(1,138,934), which represents a reduction in the liability and is due to a recovery of deferred OPEB cost reductions, and an increase in the discount rate used in determining the liability reflecting the increase in interest rates in general. The net OPEB liability, a noncurrent liability under full accrual accounting for the Cable Television Fund, is approximately \$1,965,000 at September 30, 2023.

## City of Wyandotte, Michigan Department of Municipal Services

### Management's Discussion and Analysis (Continued)

- The Department previously implemented GASB Statement No. 68, which requires the recognition of the unfunded pension benefit obligation as a liability and a more comprehensive measurement of the annual costs of pension benefits. The impact on operating income for the year ended September 30, 2023 was \$(86,680) and is primarily due to a decrease in the allocation to the Cable Television Fund of the overall pension liability based on the actuarial computed annual required contribution net of the increase due to the implementation of updated mortality tables at fiscal year-end. The net pension liability, a noncurrent liability under full accrual accounting for the Cable Television Fund, is approximately \$419,000 at September 30, 2023.
- This year's financial statements report unrestricted net position for the Cable Television Fund of \$6,841,256 compared to \$3,773,097 in the prior year and reflects continued growth of internet operations, staff productivity gains through attrition and a net decrease in the actuarial determined retiree liabilities.
- As anticipated, the Cable Television Fund utilized both existing cash reserves and existing bond proceeds to fund capital projects without incurring additional debt.

#### Condensed Financial Information

The following table presents condensed information about the Department's financial position compared to the prior year:

	2022	2023	Change	Percent Change
<b>Assets</b>				
Current and other assets:				
Cash and investments	\$ 29,202,284	\$ 29,712,508	\$ 510,224	1.7
Receivables	7,872,847	7,977,248	104,401	1.3
Other assets	10,324,773	10,503,325	178,552	1.7
Property, plant, and equipment - Net	60,890,802	60,951,976	61,174	0.1
Total assets	108,290,706	109,145,057	854,351	0.8
<b>Deferred Outflows of Resources</b>	2,922,598	2,025,091	(897,507)	(30.7)
<b>Liabilities</b>				
Current and other liabilities	6,810,384	6,900,758	90,374	1.3
Long-term liabilities:				
Due within one year	2,796,994	2,694,798	(102,196)	(3.7)
Due in more than one year	30,899,879	28,172,250	(2,727,629)	(8.8)
Net pension liability	5,790,633	4,988,678	(801,955)	(13.8)
Net OPEB liability	16,077,977	17,646,803	1,568,826	9.8
Total liabilities	62,375,867	60,403,287	(1,972,580)	(3.2)
<b>Deferred Inflows of Resources</b>	5,095,291	16,454	(5,078,837)	(99.7)
<b>Net Position</b>				
Net investment in capital assets	33,126,955	35,718,449	2,591,494	7.8
Restricted	4,809,785	4,885,867	76,082	1.6
Unrestricted	5,805,406	10,146,091	4,340,685	74.8
Total net position	<u>\$ 43,742,146</u>	<u>\$ 50,750,407</u>	<u>\$ 7,008,261</u>	16.0

## City of Wyandotte, Michigan Department of Municipal Services

### Management's Discussion and Analysis (Continued)

The following table presents condensed information about the Department's revenue and expenses compared to the prior year:

	2022	2023	Change	Percent Change
<b>Operating Revenue</b>	\$ 56,408,824	\$ 54,225,137	\$ (2,183,687)	(3.9)
<b>Operating Expenses</b>	44,874,925	46,526,721	1,651,796	3.7
<b>Nonoperating Expense - Net</b>	(1,435,435)	(690,155)	745,280	(51.9)
<b>Change in Net Position</b>	10,098,464	7,008,261	(3,090,203)	(30.6)
<b>Net Position - Beginning of year</b>	33,643,682	43,742,146	10,098,464	30.0
<b>Net Position - End of year</b>	<u>\$ 43,742,146</u>	<u>\$ 50,750,407</u>	<u>\$ 7,008,261</u>	16.0

#### **Capital Assets and Debt Administration**

During the current year, the Department continued progress and completed various capital projects. The following is a summary of the activity by fund:

The Electric Fund continues to work extensively in updating the transmission and distribution (T&D) system by moving pole lines (to both aerial and underground), replacing poles, and performing other T&D construction activity that will enhance system safety and reduce outage times.

In addition, the Electric Fund and Cable Television Fund received the certificate of occupancy shortly after year end for an outdated building in the south end of the City that will jointly serve as additional garage, storage, training, IT, and headend space for the Department.

The most significant capital improvements in the Water Fund include year three of mandated service line replacements. The Water Fund also continues to upgrade meters, install automated metering (AMI) equipment on existing meters, and replace water mains.

The Cable Television Fund focused on the construction phase for both the fiber (FTTH/FTTP) broadband/internet project and headend migration project.

#### **Economic Factors and Next Year's Operations**

The Electric Fund manages power supply through advanced bilateral hedging, day-ahead, real time, and power purchase agreements for the purchase of market energy, transmission, and capacity. Requirements by MISO for timing of plant startup no longer allow the Wyandotte Power Plant to be entered into the MISO market as a Load Modifying Resource (LMR) or for capacity purposes. The plant will continue to serve as an emergency backup in Wyandotte for interconnect disruptions and load-shedding requests only, up to capacity available, until the current plant operating permits expire.

Electric rates for all rate classes were adjusted for the first time in 10 fiscal years beginning on October 1, 2022 to reflect cost of service changes caused by power supply market conditions and inflation as part of a four-year rate adjustment plan.

Contractual rates for steam service were adjusted beginning on January 1, 2023 and reflect current cost of service. These rates will continue to be reviewed annually for adjustment to reflect any revised cost of service for operating the two auxiliary boilers.

The Water Fund continues to meet current recommended working capital and infrastructure needs; however, rates required adjustment on October 1, 2022 to continue to proactively address anticipated future capital needs for long-term infrastructure and government mandates, including service line replacement.

The Cable Television Fund will continue to experience significant construction activity, primarily for customer service connections during the next few fiscal years, to finalize in phases the infrastructure improvements that will provide the ability to offer broadband/internet speeds unmatched by current competition and position the Cable Television Fund to offer additional services in the future that require lightning-fast internet.

***Contacting the Department's Management***

This financial report is intended to provide our consumers and investors with a general overview of the Department's finances. If you have questions about this report or need additional information, we welcome you to contact the Department's general manager.

# City of Wyandotte, Michigan Department of Municipal Services

## Statement of Net Position

**September 30, 2023**  
**(with comparative totals for September 30, 2022)**

	Electric Fund	Water Fund	Cable Television Fund	2023	2022
<b>Assets</b>					
Current assets:					
Cash and investments	\$ 15,627,671	\$ 5,095,975	\$ 8,988,862	\$ 29,712,508	\$ 29,202,284
Receivables (Note 3)	6,283,103	665,461	1,028,684	7,977,248	7,871,980
Due from City of Wyandotte, Michigan (Note 10)	-	-	-	-	203
Due from other funds	-	-	-	-	664
Fuel, materials, supplies, and other inventories	1,125,321	98,652	59,137	1,283,110	1,283,770
Prepaid expenses and other assets	613,618	52,672	47,864	714,154	269,465
Total current assets	23,649,713	5,912,760	10,124,547	39,687,020	38,628,366
Noncurrent assets:					
Restricted assets (Note 7)	2,682,537	-	5,823,524	8,506,061	8,771,538
Property, plant, and equipment: (Note 4)					
Assets not subject to depreciation	5,738,932	1,476,507	9,377,781	16,593,220	15,011,509
Assets subject to depreciation - Net	30,458,453	12,904,840	995,463	44,358,756	45,879,293
Total noncurrent assets	38,879,922	14,381,347	16,196,768	69,458,037	69,662,340
Total assets	62,529,635	20,294,107	26,321,315	109,145,057	108,290,706
<b>Deferred Outflows of Resources</b>					
Bond refunding loss being amortized	745,760	-	-	745,760	779,658
Deferred pension costs (Note 8)	819,799	132,146	87,369	1,039,314	1,993,084
Deferred OPEB costs (Note 9)	175,112	38,181	26,724	240,017	149,856
Total deferred outflows of resources	1,740,671	170,327	114,093	2,025,091	2,922,598
<b>Liabilities</b>					
Current liabilities:					
Accounts payable	1,748,860	463,345	687,349	2,899,554	2,963,040
Due to City of Wyandotte, Michigan (Note 10)	519	403,833	-	404,352	283,821
Due to other funds	-	-	-	-	664
Accrued liabilities and other	1,934,221	261,108	149,945	2,345,274	2,372,812
Customer deposits	1,077,153	-	174,425	1,251,578	1,190,047
Current portion of long-term debt (Note 5)	2,071,281	204	620,613	2,692,098	2,753,535
Total current liabilities	6,832,034	1,128,490	1,632,332	9,592,856	9,563,919
Noncurrent liabilities:					
Payable from restricted assets	-	-	2,700	2,700	43,459
Net pension liability (Note 8)	3,935,010	634,300	419,368	4,988,678	5,790,633
Net OPEB liability (Note 9)	12,874,626	2,807,263	1,964,914	17,646,803	16,077,977
Long-term debt - Net of current portion (Note 5)	19,702,250	-	8,470,000	28,172,250	30,899,879
Total noncurrent liabilities	36,511,886	3,441,563	10,856,982	50,810,431	52,811,948
Total liabilities	43,343,920	4,570,053	12,489,314	60,403,287	62,375,867
<b>Deferred Inflows of Resources</b>					
Deferred pension cost reductions (Note 8)	12,979	2,092	1,383	16,454	-
Deferred OPEB cost reductions (Note 9)	-	-	-	-	5,095,291
Total deferred inflows of resources	12,979	2,092	1,383	16,454	5,095,291
<b>Net Position</b>					
Net investment in capital assets	15,169,614	14,381,143	6,167,692	35,718,449	33,126,955
Restricted (Note 7)	3,950,104	-	935,763	4,885,867	4,809,785
Unrestricted	1,793,689	1,511,146	6,841,256	10,146,091	5,805,406
Total net position	<u>\$ 20,913,407</u>	<u>\$ 15,892,289</u>	<u>\$ 13,944,711</u>	<u>\$ 50,750,407</u>	<u>\$ 43,742,146</u>



# City of Wyandotte, Michigan Department of Municipal Services

## Statement of Revenue, Expenses, and Changes in Net Position

**Year Ended September 30, 2023**  
**(with comparative totals for year ended September 30, 2022)**

	Electric Fund	Water Fund	Cable Television Fund	2023	2022
<b>Operating Revenue</b>					
Sale of water	\$ -	\$ 4,524,949	\$ -	\$ 4,524,949	\$ 4,425,270
Sale of electricity	37,661,466	-	-	37,661,466	39,682,064
Sales to subscribers	-	-	10,996,220	10,996,220	11,128,065
Other operating revenue	497,083	20,364	525,055	1,042,502	1,173,425
<b>Total operating revenue</b>	<b>38,158,549</b>	<b>4,545,313</b>	<b>11,521,275</b>	<b>54,225,137</b>	<b>56,408,824</b>
<b>Operating Expenses</b>					
Production, pumping, and purification	26,944,281	942,345	-	27,886,626	30,568,986
Distribution	3,189,145	1,143,305	1,346,359	5,678,809	5,059,293
Cable television royalties and retransmission fees	-	-	4,760,058	4,760,058	4,960,903
Office and administrative	2,345,662	674,649	1,676,424	4,696,735	4,576,777
General fringes and other	1,060,718	226,303	840,876	2,127,897	2,159,081
Transportation	156,186	63,969	32,042	252,197	181,261
Customer services	348,409	283,953	101	632,463	621,813
Pension and OPEB recovery	(1,684,256)	(538,487)	(1,225,614)	(3,448,357)	(7,252,346)
Depreciation	2,855,911	566,187	518,195	3,940,293	3,999,157
<b>Total operating expenses</b>	<b>35,216,056</b>	<b>3,362,224</b>	<b>7,948,441</b>	<b>46,526,721</b>	<b>44,874,925</b>
<b>Operating Income</b>	<b>2,942,493</b>	<b>1,183,089</b>	<b>3,572,834</b>	<b>7,698,416</b>	<b>11,533,899</b>
<b>Nonoperating (Expense) Revenue</b>					
Amortization related to long-term debt	(12,520)	-	-	(12,520)	(12,520)
Interest expense	(999,743)	(24)	(323,473)	(1,323,240)	(1,447,998)
Investment income	284,333	71,626	289,646	645,605	25,083
<b>Total nonoperating (expense) revenue</b>	<b>(727,930)</b>	<b>71,602</b>	<b>(33,827)</b>	<b>(690,155)</b>	<b>(1,435,435)</b>
<b>Change in Net Position</b>	<b>2,214,563</b>	<b>1,254,691</b>	<b>3,539,007</b>	<b>7,008,261</b>	<b>10,098,464</b>
<b>Net Position - Beginning of year</b>	<b>18,698,844</b>	<b>14,637,598</b>	<b>10,405,704</b>	<b>43,742,146</b>	<b>33,643,682</b>
<b>Net Position - End of year</b>	<b>\$ 20,913,407</b>	<b>\$ 15,892,289</b>	<b>\$ 13,944,711</b>	<b>\$ 50,750,407</b>	<b>\$ 43,742,146</b>



# City of Wyandotte, Michigan Department of Municipal Services

## Statement of Cash Flows

**Year Ended September 30, 2023**  
**(with comparative totals for year ended September 30, 2022)**

	Electric Fund	Water Fund	Cable Television Fund	2023	2022
<b>Cash Flows from Operating Activities</b>					
Cash received from customers	\$ 37,929,460	\$ 4,950,969	\$ 11,415,506	\$ 54,295,935	\$ 56,935,561
Cash payments to suppliers for goods and services	(28,302,079)	(1,163,213)	(7,422,354)	(36,887,646)	(38,303,297)
Cash payments to employees for services	(6,182,272)	(1,847,410)	(1,760,426)	(9,790,108)	(10,405,029)
Net cash provided by operating activities	3,445,109	1,940,346	2,232,726	7,618,181	8,227,235
<b>Cash Flows from Noncapital Financing Activities</b>					
Interfund borrowing and repayments - Net (Payments to) receipts from City of Wyandotte, Michigan	664	-	(664)	-	-
	(27,096)	148,493	-	121,397	(1,422)
Net cash (used in) provided by noncapital financing activities	(26,432)	148,493	(664)	121,397	(1,422)
<b>Cash Flows from Capital and Related Financing Activities</b>					
Purchase of capital assets	(1,562,804)	(1,825,771)	(612,892)	(4,001,467)	(8,910,316)
Principal and interest paid on capital debt	(3,214,140)	(357)	(924,472)	(4,138,969)	(4,047,594)
Net cash used in capital and related financing activities	(4,776,944)	(1,826,128)	(1,537,364)	(8,140,436)	(12,957,910)
<b>Cash Flows Provided by Investment Activities -</b>					
Interest received on investments	284,333	71,626	289,646	645,605	25,083
<b>Net (Decrease) Increase in Cash</b>	(1,073,934)	334,337	984,344	244,747	(4,707,014)
<b>Cash - Beginning of year</b>	19,384,142	4,761,638	13,828,042	37,973,822	42,680,836
<b>Cash - End of year</b>	<b>\$ 18,310,208</b>	<b>\$ 5,095,975</b>	<b>\$ 14,812,386</b>	<b>\$ 38,218,569</b>	<b>\$ 37,973,822</b>
<b>Classification of Cash</b>					
Cash and investments	\$ 15,627,671	\$ 5,095,975	\$ 8,988,862	\$ 29,712,508	\$ 29,202,284
Restricted assets	2,682,537	-	5,823,524	8,506,061	8,771,538
Total cash	<b>\$ 18,310,208</b>	<b>\$ 5,095,975</b>	<b>\$ 14,812,386</b>	<b>\$ 38,218,569</b>	<b>\$ 37,973,822</b>
<b>Reconciliation of Operating Income to Net Cash from Operating Activities</b>					
Operating income	\$ 2,942,493	\$ 1,183,089	\$ 3,572,834	\$ 7,698,416	\$ 11,533,899
Adjustments to reconcile operating income to net cash from operating activities:					
Depreciation	2,855,911	566,187	518,195	3,940,293	3,999,157
Changes in assets and liabilities:					
Receivables	(229,089)	405,656	(167,246)	9,321	1,158,393
Inventory	1,331	4,663	(5,334)	660	(86,086)
Prepaid insurance and other current assets	(316,853)	(40,632)	(38,173)	(395,658)	(61,249)
Accounts payable	18,222	344,168	(434,985)	(72,595)	(1,058,598)
Net pension or OPEB liability	1,156,313	220,079	(609,521)	766,871	(9,108,369)
Deferrals related to pension or OPEB	(2,840,569)	(758,566)	(616,093)	(4,215,228)	1,856,023
Accrued and other liabilities	(142,650)	15,702	13,049	(113,899)	(5,935)
Total adjustments	502,616	757,257	(1,340,108)	(80,235)	(3,306,664)
Net cash provided by operating activities	<b>\$ 3,445,109</b>	<b>\$ 1,940,346</b>	<b>\$ 2,232,726</b>	<b>\$ 7,618,181</b>	<b>\$ 8,227,235</b>

September 30, 2023

### Note 1 - Significant Accounting Policies

The accounting policies of City of Wyandotte, Michigan Department of Municipal Services (the "Department") conform to accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units.

#### ***Reporting Entity***

The Department is a department created by the City of Wyandotte, Michigan (the "City") that is governed and operated independently from the City by the Municipal Services Commission (the "Commission"). The Commission provides electric, water, cable television, and internet services to users in the City and accounts for these activities in the following separate major funds: Electric Fund, Water Fund, and Cable Television Fund.

The funds of the Department are included in the basic financial statements of the City at September 30, 2023 as enterprise funds.

#### ***Accounting and Reporting Principles***

The Department follows accounting principles generally accepted in the United States of America, as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board. The following is a summary of the significant accounting policies used by the Department:

#### ***Report Presentation***

These financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned, and expenses are recorded when a liability is incurred, regardless of the timing of cash flows. Governmental accounting principles that require financial reports to include two different perspectives - the government-wide perspective and the fund-based perspective - do not apply.

#### ***Basis of Accounting***

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations.

The operating revenue represents billings to customers based primarily on usage by the Department's customers. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

#### ***Specific Balances and Transactions***

##### **Cash and Investments**

Cash and cash equivalents include cash on hand and certificate of deposits. In addition, the statement of cash flows includes both restricted and unrestricted cash equivalents.

##### **Inventories and Prepaid Items**

Inventories are valued at lower of cost or market, determined by the average cost method for general inventory. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items.

##### **Restricted Assets**

Certain assets are restricted pursuant to contractual restrictions, grant reserves, and unspent bond proceeds. Refer to Note 7 for further discussion.

**September 30, 2023****Note 1 - Significant Accounting Policies (Continued)****Significant Customers**

The electric department has one significant customer, BASF Corporation, representing approximately 19 percent of the electric department's operating revenue for the year ended September 30, 2023.

The water department has one significant customer, BASF Corporation, representing approximately 14 percent of the water department's operating revenue for the year ended September 30, 2023.

**Capital Assets**

Capital assets are defined by the Department as assets with an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following useful lives:

Capital Asset Class	Depreciable Life - Years
Utility plant	20-25
Transmission	10-15
Pumping	40-50
Purification	20-40
Distribution	10-15
Transportation	4-15
Stores	10-15
Cable equipment	10
Studio	10-15
General	5-10

**Long-term Obligations**

In the financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are deferred and amortized over the life of the bond using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to future periods and will not be recognized as an outflow of resources (expense) until then.

The Department has three items that qualify for reporting in this category. They are deferred charges on bond refunding loss, deferred pension costs, and deferred OPEB costs. The refunding loss results from the difference in the carrying value of the refunded debt and the reacquisition price. The amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. Refer to Notes 8 and 9 for information related to deferred pension and OPEB costs.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net assets that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time.

The Department has one item that qualifies for reporting in this category. Refer to Note 8 for information related to deferred pension cost reduction.

September 30, 2023

**Note 1 - Significant Accounting Policies (Continued)**

**Net Position**

Net position of the Department is classified in three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and is reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted net position is the remaining net position that does not meet the definition of invested in capital or restricted.

**Net Position Flow Assumption**

The Department will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the statement of net position, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Department's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

**Pension**

The Department offers a defined benefit pension plan to its employees. The Department records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wyandotte Employees' Retirement System and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

In addition, the Department provides retirement benefits to all employees hired after October 1, 2006 through a defined contribution plan and retiree health savings plan.

**Other Postemployment Benefit Costs**

The Department offers retiree health care benefits to retirees. The Department records a net OPEB liability for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB liability, deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB plan and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost. The net OPEB liability has been liquidated from department funds from which individual salaries are paid.

**Compensated Absences (Vacation and Sick Leave)**

It is the Department's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the Department does not have a policy to pay any amounts when employees separate from service with the Department. All vacation pay is accrued when incurred in the statement of net position.

September 30, 2023

## Note 1 - Significant Accounting Policies (Continued)

### Proprietary Funds Operating Classification

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of proprietary funds is charges to customers for sales or services. Operating expenses for these funds include the cost of sales or services and administrative expenses and may include depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

### Emissions Allowance

The Environmental Protection Agency has granted emissions allowances to the Department related to the emission of certain pollutants. No amounts are recorded at the date of the grant. The Department estimates the allowances needed for future years. As appropriate, the Department may purchase additional allowances or sell the estimated future excess allowances. The purchase and sale of allowances by emission type are accounted for separately and are not offset against transactions involving allowances of different emission types. Purchased allowances net of proceeds from the sale of related allowances are recorded as an asset and will be expensed during the applicable period. Proceeds from the sale of allowances are recognized as income at the time of sale. There were no emission allowances purchased or sold during the year ended September 30, 2023.

### Leases

The Department is a lessee for noncancelable leases of vehicles and equipment. The Department recognizes a lease liability and an intangible right-to-use lease asset in the financial statements.

At the commencement of a lease, the Department initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life.

Key estimates and judgments related to leases include how the Department determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments. The Department uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Department generally uses its estimated incremental borrowing rate as the discount rate for leases. The lease term includes the noncancelable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the Department is reasonably certain to exercise.

The Department monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with other capital assets, and lease liabilities are reported with long-term debt on the statement of net position.

September 30, 2023

## Note 1 - Significant Accounting Policies (Continued)

### Comparative Data

The basic financial statements include certain prior year summarized comparative information in total but not at the level of detail required for a presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended September 30, 2022, from which the summarized information was derived.

### Upcoming Accounting Pronouncements

In June 2022, the Governmental Accounting Standards Board issued Statement No. 100, *Accounting Changes and Error Corrections*, which enhances the accounting and financial reporting requirements for accounting changes and error corrections. The provisions of this statement are effective for the Department's financial statements for the year ending September 30, 2024.

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences under a unified model. This statement requires that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means and establishes guidance for measuring a liability for leave that has not been used. It also updates disclosure requirements for compensated absences. The provisions of this statement are effective for the Department's financial statements for the year ending September 30, 2025.

## Note 2 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Department has designated three banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government, commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase, bank accounts, and CDs but not the remainder of state statutory authority, as listed above. The Department's deposits are in accordance with statutory authority.

The Department's cash and investments are subject to several types of risk, which are examined in more detail below:

### ***Custodial Credit Risk of Bank Deposits***

Custodial credit risk is the risk that, in the event of a bank failure, the Department's deposits may not be returned to it. At year end, the Department had bank deposits of \$32,000,806 (checking, savings accounts, and certificate of deposits). The Department's federal depository insurance coverage is combined with all the deposits of City of Wyandotte, Michigan; hence, the specific coverage pertaining to the Department cannot be determined. The City of Wyandotte, Michigan (and, therefore, the Department) does not have a deposit policy for custodial credit risk. The organization as a whole believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits.

September 30, 2023

## Note 2 - Deposits and Investments (Continued)

### Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Department's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity.

At year end, the Department had the following investments:

Investment	Fair Value	Weighted-average Maturity (Years)
<b>Primary Government</b>		
U.S. Treasury	\$ 1,980,512	0.19
Federal Farm Credit Bank	1,738,696	0.29

### Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Department has no investment policy that would further limit credit risk in its investment choices.

As of September 30, 2023, the interest rate risk and credit quality ratings of the Department's investments are as follows:

Investment	Fair Value	Rating	Rating Organization
<b>Primary Government</b>			
U.S. Treasury	\$ 1,980,512	Not rated	Not rated
Federal Farm Credit Bank	1,738,696	AAA	Moody's

## Note 3 - Billed and Unbilled Accounts Receivable

Accounts receivable, net of allowance for uncollectible accounts, are as follows:

	Electric	Water	Cable	Total
Billed	\$ 3,685,930	\$ 322,939	\$ 922,411	\$ 4,931,280
Unbilled	2,677,511	342,317	-	3,019,828
Due from other governmental units	2,662	205	187,273	190,140
Less allowance for doubtful accounts	(83,000)	-	(81,000)	(164,000)
Total	\$ 6,283,103	\$ 665,461	\$ 1,028,684	\$ 7,977,248

Unbilled accounts receivable from customers represent services that have been provided to customers through September 30, 2023 for which billings were processed subsequent to year end.



September 30, 2023

## Note 4 - Capital Assets

Capital asset activity of the Department's business-type activities was as follows:

	Balance September 30, 2022	Reclassifications	Additions	Disposals and Adjustments	Balance September 30, 2023
Capital assets not being depreciated - Construction in progress	\$ 15,011,509	\$ (2,419,757)	\$ 4,001,468	\$ -	\$ 16,593,220
Capital assets being depreciated:					
Utility plant	109,554,954	133,268	-	-	109,688,222
Transmission	5,911,181	-	-	-	5,911,181
Pumping	9,914,612	9,600	-	-	9,924,212
Purification	3,953,509	11,980	-	-	3,965,489
Distribution	77,574,242	1,962,064	-	-	79,536,306
Transportation	4,200,597	250,419	-	-	4,451,016
Stores	1,184,678	20,850	-	-	1,205,528
Cable equipment	4,858,737	-	-	-	4,858,737
Studio	747,607	3,100	-	-	750,707
General	4,088,830	28,476	-	-	4,117,306
Leases	302,460	-	-	(177,485)	124,975
Total capital assets being depreciated	222,291,407	2,419,757	-	(177,485)	224,533,679
Accumulated depreciation:					
Utility plant	95,674,644	-	1,062,287	-	96,736,931
Transmission	5,905,339	-	3,027	-	5,908,366
Pumping	3,314,823	-	162,620	-	3,477,443
Purification	3,787,401	-	8,874	-	3,796,275
Distribution	53,656,223	-	2,113,176	-	55,769,399
Transportation	3,946,886	-	224,862	-	4,171,748
Stores	993,898	-	18,189	-	1,012,087
Cable equipment	4,331,346	-	207,983	-	4,539,329
Studio	662,766	-	23,264	-	686,030
General	3,975,265	-	43,877	-	4,019,142
Leases	163,524	-	72,134	(177,485)	58,173
Total accumulated depreciation	176,412,115	-	3,940,293	(177,485)	180,174,923
Net capital assets being depreciated	45,879,292	2,419,757	(3,940,293)	-	44,358,756
Net capital assets	\$ 60,890,801	\$ -	\$ 61,175	\$ -	\$ 60,951,976

For the year ended September 30, 2023, depreciation expense was \$2,855,911, \$566,187, and \$518,195 for the Electric Fund, Water Fund, and Cable Television Fund, respectively.



September 30, 2023

## Note 4 - Capital Assets (Continued)

### Construction Commitments

The Department has active construction projects and other purchase commitments at year end. The Department's commitments (some with contractors/suppliers and others committed based on resolution of the Commission and, thus, considered a future obligation by management) as of September 30, 2023 are as follows:

	Spent to Date	Remaining Commitment
3665 11th Street - Building renovation	\$ 6,203,183	\$ 136,564
Fiber to the Home/Premises (FTTH/FTTP)/Headend	6,629,104	3,804,561
GIS, SCADA, OMS	189,253	810,747
AMI Transponders - Water	1,307,037	300,000
Total	<u>\$ 14,328,577</u>	<u>\$ 5,051,872</u>

## Note 5 - Long-term Debt

The Department's long-term debt activity for the year ended September 30, 2023 can be summarized as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Long-term debt:					
Direct borrowings and direct placements:					
Installment purchase agreements	\$ 174,531	\$ -	\$ (140,579)	\$ 33,952	\$ 33,952
Cable Revenue Bonds - Series 2020	9,690,000	-	(600,000)	9,090,000	620,000
Total direct borrowings and direct placements principal outstanding	9,864,531	-	(740,579)	9,123,952	653,952
Other debt:					
Electric System Revenue and Revenue Refunding Bonds - 2015 Series A	18,165,000	-	(1,090,000)	17,075,000	1,130,000
Electric System Revenue and Revenue Refunding Bonds - 2015 Series B	4,660,000	-	(845,000)	3,815,000	885,000
Total other debt principal outstanding	22,825,000	-	(1,935,000)	20,890,000	2,015,000
Unamortized bond premiums	819,065	-	(35,611)	783,454	-
Total long-term debt	33,508,596	-	(2,711,190)	30,797,406	2,668,952
Leases (Note 6)	144,818	-	(77,876)	66,942	23,146
Total long-term debt	<u>\$ 33,653,414</u>	<u>\$ -</u>	<u>\$ (2,789,066)</u>	<u>\$ 30,864,348</u>	<u>\$ 2,692,098</u>

The Department had deferred outflows of \$745,760 related to deferred charges on bond refundings at September 30, 2023.

September 30, 2023

## Note 5 - Long-term Debt (Continued)

### *Debt Service Requirements to Maturity*

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

Years Ending September 30	Direct Borrowings and Direct Placements		Other Debt		Total
	Principal	Interest	Principal	Interest	
2024	\$ 653,952	\$ 312,762	\$ 2,015,000	\$ 942,911	\$ 3,924,625
2025	645,000	290,763	2,095,000	840,878	3,871,641
2026	665,000	268,100	1,765,000	751,055	3,449,155
2027	690,000	244,650	1,850,000	671,520	3,456,170
2028	715,000	220,150	850,000	612,800	2,397,950
2029-2033	3,965,000	704,638	3,205,000	2,627,150	10,501,788
2034-2038	1,790,000	78,838	3,365,000	1,856,375	7,090,213
2039-2043	-	-	3,895,000	968,625	4,863,625
2044-2048	-	-	1,850,000	93,750	1,943,750
Total	<u>\$ 9,123,952</u>	<u>\$ 2,119,901</u>	<u>\$ 20,890,000</u>	<u>\$ 9,365,064</u>	<u>\$ 41,498,917</u>

### *Interest*

For the year ended September 30, 2023, total interest costs incurred were \$999,743, \$24, and \$323,473 for the Electric Fund, Water Fund, and Cable Television Fund, respectively.

### *Defeased Debt*

In 2015, the City defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts' assets and liabilities for the defeased bonds are not included in the basic financial statements. At September 30, 2023, \$2,015,000 of bonds outstanding is considered defeased.

### *Electric Fund Revenue Bonds*

The 2015 Series A and B Revenue and Refunding Bonds are payable out of the net revenue before capital contributions of the Electric Fund. During the year, net operating revenue, as defined, of the system was \$4,427,195. Fiscal year 2023 debt service requirements total \$2,957,911. The City of Wyandotte, Michigan has no liability for these bonds if the net revenue pledged should prove insufficient.

### *Cable Television Fund Revenue Bonds*

The Series 2020 Cable System Revenue Bonds are payable out of the net revenue before capital contributions of the Cable Television Fund. During the year, net operating revenue, as defined, of the system was \$3,155,060. Fiscal year 2023 debt service requirements total \$932,725. The City of Wyandotte, Michigan has no liability for these bonds if the net revenue pledged should prove insufficient.

## Note 6 - Leases

The Department leases certain assets from various third parties. The assets leased include vehicles and equipment used in electric utility operations. Payments are fixed monthly.

Lease asset activity of the Department is included in Note 4.

September 30, 2023

## Note 6 - Leases (Continued)

Future principal and interest payment requirements related to the Department's lease liability at September 30, 2023 are as follows:

Years Ending	Principal	Interest	Total
2024	\$ 23,146	\$ 1,813	\$ 24,959
2025	20,654	1,118	21,772
2026	21,335	436	21,771
2027	1,807	5	1,812
Total	<u>\$ 66,942</u>	<u>\$ 3,372</u>	<u>\$ 70,314</u>

### Regulated Leases

The Department is party to certain regulated leases, as defined by GASB Statement No. 87. The leased assets include electric poles and are regulated under Mich. Comp. Laws Service § 484.2361, which regulates attachment to the Department's electric utility poles.

During the year ended September 30, 2023, the Department recognized \$20,354 in lease revenue from the regulated leases.

Future expected minimum payments related to the Department's regulated leases at September 30, 2023 are expected at \$20,354 in perpetuity.

## Note 7 - Restricted Net Position

Restricted assets consist of the following:

	Electric Fund	Cable Television Fund	Total
Restricted working capital - MPPA	\$ 2,296,724	\$ -	\$ 2,296,724
Restricted grant reserves	385,813	-	385,813
Unspent bond proceeds	-	4,887,761	4,887,761
Debt service	-	935,763	935,763
Total restricted assets	2,682,537	5,823,524	8,506,061
Less unspent bond proceeds	-	(4,887,761)	(4,887,761)
Plus energy optimization surplus	1,267,567	-	1,267,567
Total restricted net position	<u>\$ 3,950,104</u>	<u>\$ 935,763</u>	<u>\$ 4,885,867</u>

All assets legally restricted relate to activity of the Electric Fund and Cable Television Fund. When an expense is incurred that allows the use of restricted assets, those assets are applied before utilizing any unrestricted assets.

The assets restricted for MPPA working capital in the Electric Fund are contractually restricted by way of an energy services agreement entered into with the MPPA by the Department in October 2012.

The assets restricted for grant reserves in the Electric Fund represent the balances outstanding as of September 30, 2023 related to grant funds advanced to the Department by the Department of Energy in 2011 to be used for loan loss reserves and interest rate buy-downs on approved energy-related projects for qualifying customers of the Department.

The unspent bond proceeds in the Cable Television Fund relate to the Cable System Revenue Bonds, Series 2020. At September 30, 2023, there was \$2,700 of liabilities to be paid from the Cable Television Fund restricted bond proceeds.

**September 30, 2023**

**Note 7 - Restricted Net Position (Continued)**

The assets restricted for debt service in the Cable Television Fund are pursuant to the 2019 cable system revenue bond ordinance for revenue bond debt service. In conjunction with the bond ordinance, the Commission passed a resolution to restrict net position in the Cable Television Fund of \$935,763, which represents the maximum annual debt service requirement on the Cable Television Fund bonds. This amount has been reported as restricted net position in the Cable Television Fund at September 30, 2023.

The Department charges energy optimization fees, for which the funds are required to be spent on energy optimization programs. The surplus from these energy optimization fees has been reported as restricted net position in the Electric Fund at September 30, 2023.

**Note 8 - Pension Plans**

***Plan Description***

The Department participates in the City of Wyandotte Employees' Retirement System, a defined benefit pension plan that covers all employees of the City hired before October 1, 2006. The plan is a cost-sharing defined benefit pension plan administered by the City of Wyandotte Employees' Retirement System Board. The City of Wyandotte Employees' Retirement System's financial report (which includes financial statements and required supplementary information for the system) is presented in the City of Wyandotte, Michigan's September 30, 2023 annual financial report, which may be obtained at the City's offices at 3200 Biddle Avenue.

The Department also provides pension benefits that cover all employees of the Department hired on or after October 1, 2006 through a defined contribution plan administered by the City of Wyandotte, Michigan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate from the date of employment. As established by a commission-approved resolution, the Department contributes 10 percent of gross earnings, and the employees contribute 5 percent. New employees' accounts are fully vested after five years of service. Employees who choose to switch from the defined benefit plan to the defined contribution plan will be vested immediately.

***Benefits Provided***

The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. Benefit terms are established and amended by contractual agreements between the City and employee union representation. Retirement benefits are calculated as follows:

Final average compensation (FAC) is multiplied by 1.65, 1.7, or 1.7 (1.5 for service years subsequent to January 1, 2022) percent for nonexempt, exempt, and hourly members, respectively. FAC is calculated as the highest 3 consecutive years out of the last 10 years.

Plan members with 30 years (25 years for the Department's hourly employees) of service or age 60 with 10 years of service are eligible to retire. Department employees have a mandatory retirement age of 70 years. Salaried (exempt and nonexempt) plan members with 25 years of service, or age 55 with 10 years of service, are eligible for early retirement. All plan members at age 25 with 10 years of service are vested. All plan members are eligible for nonduty disability benefits after 10 years of service and for duty-related disability benefits upon hire. Disability retirement benefits are determined in the same manner as retirement benefits but are payable immediately without actuarial reduction. Death benefits equal the worker's compensation benefit.

The plan is closed to new entrants.

September 30, 2023

## Note 8 - Pension Plans (Continued)

### Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, the retirement system retains an independent actuary to determine the annual contribution. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The Department's contractually required contribution rate for the year ended September 30, 2023 was 71.17 percent of annual payroll. Contributions to the plan from the Department were \$498,136 for the year ended September 30, 2023. Department employees are not required to contribute.

### Net Pension Liability

At September 30, 2023, the Department reported a liability of \$4,988,678 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of September 30, 2022, which used update procedures to roll forward the estimated liability to September 30, 2023. The Department's proportion of the net pension liability was based on the Department's actuarially required contribution for the year ended September 30, 2023 relative to all other contributing employers. At September 30, 2023, the Department's proportion was 17.4 percent, which was a decrease of 1.8 percent from its proportion measured as of September 30, 2022.

### Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2023, the Department recognized pension expense of \$1,096,168 from all plans, which includes defined contribution plan expense of \$429,763.

At September 30, 2023, the Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 16,454
Changes in assumptions	111,968	-
Net difference between projected and actual earnings on pension plan investments	927,346	-
Total	<u>\$ 1,039,314</u>	<u>\$ 16,454</u>

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Years Ending September 30	Amount
2024	\$ 313,882
2025	268,756
2026	553,948
2027	(113,726)
Total	<u>\$ 1,022,860</u>

## Note 8 - Pension Plans (Continued)

### Actuarial Assumptions

The total pension liability in the September 30, 2022 actuarial valuation was determined using an inflation assumption of 2.50 percent, assumed salary increases (including inflation) of 3.0 percent to 8.1 percent, an investment rate of return (net of investment expenses) of 7.0 percent, and the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020.

### Discount Rate

The discount rate used to measure the total pension liability was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that Department contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

### Investment Rate of Return

Best estimates of geometric real rates of return as of the September 30, 2023 measurement date for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following tables:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic fixed income	37.00 %	5.09 %
Domestic equity	36.00	6.12
International equity	15.00	4.07
Hedged strategies	10.00	3.71
Cash or cash equivalents	2.00	(0.05)

### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Department, calculated using the discount rate of 7.0 percent, as well as what the Department's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.0%)	Current Discount Rate (7.0%)	1 Percentage Point Increase (8.0%)
Net pension liability of the Department	\$ 6,596,548	\$ 4,988,678	\$ 3,613,575

### Assumption Changes

The mortality assumption changed from the RP-2014 mortality table projected seven years with scale MP-2014 to the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020.

### Benefit Changes

Changes in benefit during 2023 relate to an early retirement incentive for Municipal Services employees.

September 30, 2023

## Note 9 - Other Postemployment Benefit Plan

### *Plan Description*

The Department provides OPEB for all employees who meet eligibility requirements. The plan is a cost-sharing plan administered by the City of Wyandotte, Michigan City Council. The City of Wyandotte Retiree Health Care Plan issues a publicly available financial report that can be obtained at the City's offices at 3200 Biddle Avenue.

### *Benefits Provided*

The City of Wyandotte Retiree Health Care Plan provides health care benefits for retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the plan. The plan is closed to nonunion exempt and nonexempt employees hired after October 1, 2011 and union employees hired after October 1, 2013. These employees are covered under a health savings account.

### *Contributions*

Retiree health care costs are recognized when paid by the Department on a pay-as-you-go basis. The Department has no obligation to make contributions in advance of when insurance premiums are due for payment. Plan members are not required to contribute to the plan. Contributions to the plan from the Department were \$760,300 for the year ended September 30, 2023.

### *Net OPEB Liability*

At September 30, 2023, the Department reported a liability of \$17,646,803 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of September 30, 2023, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of September 30, 2021, which used update procedures to roll forward the estimated liability to September 30, 2023. The Department's proportion of the net OPEB liability was based on the Department's actuarially required contribution for the year ended September 30, 2023 relative to all other contributing employers. At September 30, 2023, the Department's proportion was 24.6 percent, which was an increase of 1.5 percent from September 30, 2022.

### *OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*

For the year ended September 30, 2023, the Department recognized OPEB recovery of \$4,200,571.

At September 30, 2023, the Department reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 23,651	\$ -
Changes in assumptions	158,898	-
Net difference between projected and actual earnings on OPEB plan investments	57,468	-
Total	<u>\$ 240,017</u>	<u>\$ -</u>



September 30, 2023

## Note 9 - Other Postemployment Benefit Plan (Continued)

Amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending September 30	Amount
2024	\$ 196,718
2025	15,166
2026	32,781
2027	(4,648)
Total	<u>\$ 240,017</u>

### Actuarial Assumptions

The total OPEB liability in the September 30, 2021 actuarial valuation was determined using an inflation assumption of 2.75 percent; assumed salary increases (including inflation) of 3.0 percent to 8.1 percent; an investment rate of return (net of investment expenses) of 6.0 percent; a health care cost trend rate of 7.5 percent, decreasing annually to an ultimate rate of 3.5 percent; and the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020.

### Discount Rate

The discount rate used to measure the total OPEB liability was 4.63 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that department contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the OPEB plan's fiduciary net position was not projected to be available to make all projected future benefit payments of current active and inactive employees through the year 2031. Therefore, the discount rate was determined by blending the long-term expected rate of return on OPEB plan investments 6.00 percent with the current yield for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher, which currently stands at 4.63 percent (as reported in Fidelity Index's 20-Year Municipal GO AA Index as of September 30, 2023).

### Investment Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of geometric real rates of return as of the September 30, 2023 measurement date for each major asset class included in the OPEB plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic equity	28.00 %	5.79 %
International equity	35.00	5.37
Domestic fixed income	31.00	1.40
Real assets	3.00	3.70
Real estate	2.00	4.00
Cash	1.00	0.70



September 30, 2023

## Note 9 - Other Postemployment Benefit Plan (Continued)

### *Sensitivity of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the net OPEB liability of the Department, calculated using the discount rate of 4.63 percent, as well as what the Department's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (3.63%)	Current Discount Rate (4.63%)	1 Percentage Point Increase (5.63%)
Net OPEB liability of the Department	\$ 20,062,971	\$ 17,646,803	\$ 15,660,006

### *Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate*

The following presents the net OPEB liability of the Department, calculated using the health care cost trend rate of 7.50 percent, as well as what the Department's net OPEB liability would be if it were calculated using a health care cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.50%)	Current Health Care Cost Trend Rate (7.50%)	1 Percentage Point Increase (8.50%)
Net OPEB liability of the Department	\$ 15,271,466	\$ 17,646,803	\$ 20,557,314

### *Assumption Changes*

The discount rate increased from 4.40 percent to 4.63 percent and the mortality assumption changed from the RP-2014 mortality table projected seven years with scale MP-2014 to the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020 for the year ended September 30, 2023.

## Note 10 - Related Party Transactions

City-owned facilities are users of the Department's electric and water services. The Department includes its revenue charges from the sale of such services. Pursuant to the revenue bond ordinance, the Department charges the City for street and public safety lighting services. In turn, the City has charged the Department an equal amount for services in lieu of property taxes. In 2006, the Department also began paying the City a fee for use of city services and infrastructure. The Department also provides billing and cash collection services for the City's sewer use charges, which are then remitted to the City upon collection. The Department earns a related collection fee for these services.

Included in the Department's cable expenses is a franchise fee payable to the City equal to 5 percent of the gross revenue of the Cable Television Fund for the years ended September 30, 2023 and 2022.

Beginning in 2009, the Water Department began paying the City a franchise fee based on a calculation of the reasonable costs incurred by the City that are attributable to the Department.

September 30, 2023

## Note 10 - Related Party Transactions (Continued)

A summary of these transactions with the City for the years ended September 30, 2023 and 2022 is as follows:

	2023	2022
Department revenue:		
Electric and water services	\$ 635,251	\$ 632,593
Street and public safety lighting	774,128	653,831
Collection fee	55,165	36,051
Department expenses:		
In lieu of property taxes	(774,128)	(653,831)
Cable television franchise fees	(534,485)	(538,978)
Water franchise fee	(181,125)	(181,125)
City services	(1,070,843)	(955,057)
Remittances to the City for sewage use charge collections	(3,322,132)	(3,350,000)
Payable to City of Wyandotte, Michigan - Sewage Disposal Fund	(403,833)	(255,135)
Payable to City of Wyandotte, Michigan - Solid Waste Disposal Fund	(369)	(28,483)

## Note 11 - Risk Management

The Department is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Department has purchased commercial insurance for claims related to general liability and medical benefits. The Department is partially uninsured for workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

### Workers' Compensation

All claims incurred are the responsibility of the Department up to \$2,000,000 per employee (in the case of disease) or \$2,000,000 per accident (for bodily injury). The Department has purchased commercial insurance coverage for claims incurred, which exceed the amounts previously described.

The Department estimates the liability for workers' compensation claims that have been incurred through the end of the fiscal year, including claims that have been reported and those that have not yet been reported. These estimates are recorded in the Department's Electric Fund, Water Fund, and Cable Television Fund.

Changes in the estimated liability were as follows:

Estimated liability - October 1, 2021	\$ 53,496
Estimated claims incurred - Net of changes in estimate	27,925
Claim payments	(27,925)
Estimated claims incurred - Net of changes in estimate	(4,923)
Estimated liability - September 30, 2022	48,573
Estimated claims incurred	2,979
Claim payments	(2,979)
Estimated claims incurred - Net of changes in estimate	(11,523)
Estimated liability - September 30, 2023	<u>\$ 37,050</u>

**September 30, 2023**

**Note 12 - Contingent Liabilities**

The Department was listed as a potentially responsible party for the remedial sediment cleanup of the Upper Trenton Channel Sediment Site (the "Site") on the Detroit River. As a result, the Department decided to participate in a voluntary and nonbinding allocation process. The Site is eligible to participate in a voluntary Great Lakes cleanup program targeting contaminated sediments known as the Great Lakes Legacy Act (the "Legacy Act"). The U.S. Environmental Protection Agency entered into a Legacy Act project agreement with other nonfederal sponsor partners for completion of the remedial design of the Site. The remedial design will guide the remedial action for the removal/cover of contaminated sediment from target areas at the Site to support successful construction of the remedy that meets the objectives and performance criteria. A third-party consultant has prepared a preliminary cost estimate for the remedial activities. At this time, the process to allocate the liability to the potentially responsible parties has commenced but has not been finalized.

The Department continues to be involved in various contingent matters arising in the normal course of operations. While insurance coverage and other potential remedies are available in certain circumstances to varying degrees, no opinion can currently be given as to the ultimate outcome of these matters. No provision has been made for the ultimate liability, if any, that may result from the resolution of these matters.

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## Required Supplementary Information

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## City of Wyandotte, Michigan Department of Municipal Services

### Required Supplementary Information Schedule of the Department's Proportionate Share of the Net Pension Liability City of Wyandotte Employees' Retirement System

	Last Nine Fiscal Years Years Ended September 30								
	2023	2022	2021	2020	2019	2018	2017	2016	2015
Department's proportion of the net pension liability	17.40000 %	19.20000 %	24.20000 %	25.60000 %	25.90000 %	27.50000 %	26.80000 %	23.00000 %	20.10000 %
Department's proportionate share of the net pension liability	\$ 4,988,678	\$ 5,790,633	\$ 3,241,451	\$ 6,332,416	\$ 7,379,709	\$ 7,816,872	\$ 7,808,813	\$ 7,294,656	\$ 6,562,394
Department's covered payroll	\$ 704,320	\$ 1,470,877	\$ 1,583,005	\$ 1,771,826	\$ 1,830,998	\$ 1,992,720	\$ 2,136,740	\$ 2,016,799	\$ 2,698,824
Department's proportionate share of the net pension liability as a percentage of its covered payroll	708.30 %	393.69 %	204.77 %	357.39 %	403.04 %	392.27 %	365.45 %	361.69 %	243.16 %
Plan fiduciary net position as a percentage of total pension liability	70.61 %	68.10 %	85.87 %	74.13 %	69.75 %	69.97 %	69.10 %	66.40 %	65.30 %

## City of Wyandotte, Michigan Department of Municipal Services

### Required Supplementary Information Schedule of Department Contributions

#### Last Ten Fiscal Years Years Ended September 30

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 498,136	\$ 1,220,878	\$ 1,417,713	\$ 1,319,318	\$ 1,321,873	\$ 1,300,341	\$ 1,166,654	\$ 888,524	\$ 856,067	\$ 796,272
Contributions in relation to the actuarially determined contribution	498,136	1,220,878	1,417,713	1,319,318	1,321,873	1,300,341	1,166,654	888,524	856,067	796,272
<b>Contribution Deficiency</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Covered Payroll</b>	<b>\$ 704,320</b>	<b>\$ 1,470,877</b>	<b>\$ 1,583,005</b>	<b>\$ 1,771,826</b>	<b>\$ 1,830,998</b>	<b>\$ 1,992,720</b>	<b>\$ 2,136,740</b>	<b>\$ 2,016,799</b>	<b>\$ 2,698,824</b>	<b>\$ 2,816,681</b>
<b>Contributions as a Percentage of Covered Payroll</b>	<b>70.73 %</b>	<b>83.00 %</b>	<b>89.56 %</b>	<b>74.46 %</b>	<b>72.19 %</b>	<b>65.25 %</b>	<b>54.60 %</b>	<b>44.06 %</b>	<b>31.72 %</b>	<b>28.27 %</b>

#### Notes to Schedule of Department Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date                      Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which the contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar
Remaining amortization period	13 years
Asset valuation method	4-year smoothed market value
Inflation	2.50 percent
Salary increase	3.0 to 8.1 percent
Investment rate of return	7.00 percent
Retirement age	Experience-based table of rates there are specific to the type of eligibility condition
Mortality	RP-2014 Mortality table projected 7 years with scale MP-2014

**City of Wyandotte, Michigan Department of Municipal Services**

Required Supplementary Information  
Schedule of the Department's Proportionate Share of the Net OPEB Liability  
City of Wyandotte Retiree Health Care Plan

	<b>Last Seven Fiscal Years</b>						
	<b>Years Ended September 30</b>						
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Department's proportion of the net OPEB liability	24.60000 %	23.10000 %	23.10000 %	25.20000 %	25.20000 %	25.20000 %	25.20000 %
Department's proportionate share of the net OPEB liability	\$ 17,646,803	\$ 16,077,977	\$ 27,735,528	\$ 29,122,900	\$ 25,926,799	\$ 22,281,032	\$ 20,454,127
Department's covered-employee payroll	\$ 872,676	\$ 1,549,091	\$ 1,627,658	\$ 1,794,433	\$ 1,824,314	\$ 1,704,773	\$ 1,772,744
Department's proportionate share of the net OPEB liability as a percentage of its covered-employee payroll	2,022.15 %	1,037.90 %	1,704.01 %	1,622.96 %	1,421.18 %	1,306.98 %	1,153.81 %
Plan fiduciary net position as a percentage of total OPEB liability	5.04 %	3.97 %	2.49 %	1.90 %	2.07 %	2.90 %	2.51 %

## City of Wyandotte, Michigan Department of Municipal Services

### Required Supplementary Information Schedule of OPEB Contributions City of Wyandotte Retiree Health Care Plan

	Last Ten Fiscal Years									
	Years Ended September 30									
	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 1,370,372	\$ 1,583,263	\$ 1,583,298	\$ 1,548,275	\$ 1,548,307	\$ 1,548,307	\$ 1,947,495	\$ 1,943,281	\$ 1,943,297	\$ 1,625,575
Contributions in relation to the contractually required contribution	760,300	696,478	653,904	723,205	809,486	843,669	1,008,055	913,342	670,437	957,464
Contribution deficiency	<u>\$ (610,072)</u>	<u>\$ (886,785)</u>	<u>\$ (929,394)</u>	<u>\$ (825,070)</u>	<u>\$ (738,821)</u>	<u>\$ (704,638)</u>	<u>\$ (939,440)</u>	<u>\$ (1,029,939)</u>	<u>\$ (1,272,860)</u>	<u>\$ (668,111)</u>
Department's covered-employee payroll	\$ 872,676	\$ 1,549,091	\$ 1,627,658	\$ 1,794,433	\$ 1,824,314	\$ 1,704,773	\$ 1,772,744	\$ -	\$ -	\$ -
Contributions as a percentage of covered-employee payroll	87.12 %	44.96 %	40.17 %	40.30 %	44.37 %	49.49 %	56.86 %	- %	- %	- %



September 30, 2023 and 2022

#### ***Pension Information***

##### **Benefit Changes**

In 2016, the Department offered an Early Retirement Incentive Program (ERIP) of 5 additional years of service in exchange for retiring immediately to 18 employees with more than 20 years of service. Of those, 11 retired under the provisions of the program.

In 2022, the benefit multiplier for the Department's hourly employees was decreased from 1.70 percent to 1.50 percent for service after January 1, 2022.

In 2023, an early retirement incentive for the Department's employees is reflected in the development of the total pension liability.

##### **Changes in Assumptions**

In 2015, mortality rates were updated from the 1984 Group Annuity Mortality Table to the RP-2014 Mortality Table, investment return was lowered from 7.5 percent to 7.0 percent, and wage inflation was lowered from 4.5 percent to 3.0 percent.

In 2023, mortality rates were updated from the RP-2014 mortality table projected seven years with scale MP-2014 to the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020.

#### ***OPEB Information***

##### **Benefit Changes**

There were no changes of benefit terms in 2023.

##### **Changes in Assumptions**

In 2017, the beginning of year total OPEB liability was based on a single discount rate of 3.08 percent, and the end of year total OPEB liability was based on a single discount rate of 3.50 percent.

In 2018, the beginning of year total OPEB liability was based on a single discount rate of 3.50 percent, and the end of year total OPEB liability was based on a single discount rate of 3.83 percent.

In 2019, the beginning of year total OPEB liability was based on a single discount rate of 3.83 percent, and the end of year total OPEB liability was based on a single discount rate of 2.75 percent.

In 2020, the beginning of year total OPEB liability was based on a single discount rate of 2.75 percent, and the end of year total OPEB liability was based on a single discount rate of 2.41 percent. Also, the health care cost trend rate was changed to 8 percent for 2020, decreasing 0.50 to 0.75 percent per year to an ultimate rate of 3.5 percent for 2031 and later years.

In 2021, the beginning of year total OPEB liability was based on a single discount rate of 2.41 percent, and the end of year total OPEB liability was based on a single discount rate of 2.19 percent.

In 2022, the beginning of year total OPEB liability was based on a single discount rate of 2.19 percent, and the end of year total OPEB liability was based on a single discount rate of 4.40 percent.

In 2023, the beginning of year total OPEB liability was based on a single discount rate of 4.40 percent, and the end of year total OPEB liability was based on a single discount rate of 4.63 percent. Also, mortality rates were updated from the RP-2014 mortality table projected seven years with scale MP-2014 to the Pub-2010 Amount-Weighted, General, Male and Female tables, with future mortality improvements projected using scale MP-2020.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 6**

**ITEM: Traffic Control Order 2024-01**

**PRESENTER:** Brian Zalewski

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** I am requesting approval for the installation of "Handicap Parking" signs to be placed in front of 144 Perry Place, Wyandotte, MI 48192. The resident, Robert Wery, has met all the requirements necessary for the placement of the handicap parking signs set forth by the Police Commission.

Approved by the Police and Fire Commission at their meeting on February 27, 2024.

**STRATEGIC PLAN/GOALS:** To provide residents with assistance in the parking of their motor vehicle close to their home due to a disability.

**ACTION REQUESTED:** I am requesting City Council approval for placement of handicap signs at 144 Perry Place.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** Once approved, notification will be made to the Department of Public Service for the installation of the handicap signs.

**LIST OF ATTACHMENTS:**

1. Traffic Control Order 2024-1

**RESOLUTION**

Item Number: #6  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of Chief Zalewski as set forth in Traffic Control Order 2024-01 for the installation of "Handicap Signs" at 144 Perry Place, Wyandotte, MI 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said signs and the City Clerk be authorized to sign said order.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

**OFFICIALS**

**CITY CLERK**  
Lawrence S. Stec

**TREASURER**  
Todd M. Browning

**CITY ASSESSOR**  
Theodore H. Galeski



**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

February 27, 2024

Mayor and City Council  
City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

**SUBJECT: TRAFFIC CONTROL ORDER 2024-1**

After a review of the application and property, I recommend the installation of "Handicap Parking" signs at 144 Perry Place, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, this letter serves as a recommendation for Council support of Traffic Control Order 2024-1 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

A handwritten signature in cursive script, reading "Brian Zalewski".

Brian Zalewski  
Chief of Police

# City of Wyandotte

## Traffic Control Order

TRAFFIC CONTROL ORDER # **2024-1**

Parking ☐

Speed ☐

Signs to be installed ☒

Other ☐

[Traffic C.doc](#)

### ORDER TO PLACE SIGNS REGULATING TRAFFIC

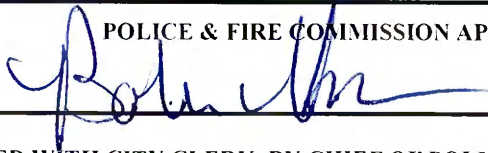
*The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:*

The installation of:

- Handicap Parking” signs @ 144 Perry Place

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN



DATE: 2-27-24

FILED WITH CITY CLERK, BY CHIEF OF POLICE BRIAN ZALEWSKI, CITY OF WYANDOTTE, MICHIGAN



DATE: 2/27/2024

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: \_\_\_\_\_

### CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign\_Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: \_\_\_\_\_

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 3/18/2024

AGENDA ITEM # 7

**ITEM: PD (Planned Development) Application for 240 Antoine**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Attached is a PD (Planned Development) application from Wyandotte Development, Owner, for the property at 240 Antoine, Wyandotte, for the conversion of an old school building into a multiple-family/apartment. This application should be forwarded to the Planning Commission in accordance with Zoning Ordinance Section 190.275 -190.279 to hold a public hearing and provide a recommendation to Council after the public hearing.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in committing to maintaining and developing excellent neighborhoods.

**ACTION REQUESTED:** Refer PD application from Wyandotte Development to the Planning Commission for the required public hearing in accordance with Section 190.275 - 190.279 of the Zoning Ordinance.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Forward application to the Planning Commission.

**LIST OF ATTACHMENTS:**

1. 240 Antoine PD Application

**RESOLUTION**

Item Number: #7  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the PD (Planned Development) Application submitted by Wyandotte Development for the property known as 240 Antoine is hereby referred to the Planning Commission for the required public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

PD PLANNED DEVELOPMENT DISTRICT  
CITY OF WYANDOTTE  
APPLICATION FOR APPROVAL

FEES

Preliminary PD Review \$400.00  
Final PD Review \$300.00

NOTE TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Thursday before 12:00 p.m. to be placed on the Council Agenda the following Monday. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, proper site plan and required attachments are included.

The Honorable Mayor and City Council Members:

I (We), the undersigned, hereby petition the City Council to approve the Stage I Preliminary Site Plan or Final Site Plan as hereinafter required, and in support of this Application, the following facts are shown:

The property is located at 240 Antoine Street between McKinley St.  
(street address) (street)  
and 2nd St. on the Right side of the street, and is known as Lot (s)   
(street address) N-S-E-W  
of , Subdivision,  
front footage of 54 feet and a depth of 85 feet.

The property is owned by: Wyandotte Development Street Address 2300 Biddle Ave.  
(Name)  
City Wyandotte State MI Zip 48192 Phone No.  Fax No.

MASTER PLAN – ORIGINAL LAND USE:


School

It is proposed that the property will be put to the following use:

Apartments/ Multi Family

Attached hereto are three (3) prints of a site plan showing the lots or parcel under petition, and are drawn to scale

We attach a statement hereto indicating why, in our opinion, the development requested is necessary for the preservation and enjoyment of substantial property rights, and why such development will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant:  Print Name Michael Delly  
Address: 2300 Biddle Ave. City: Wyandotte State MI Zip 48192 Phone No.

\*\*\*\*\*  
Receipt No. 50589 Date Received: 3-12-24

Engineer's Signature:



# St. Stan's School Lofts

Multi-Family Residential Adaptive Reuse

266 Antoine St., Wyandotte, MI 48192

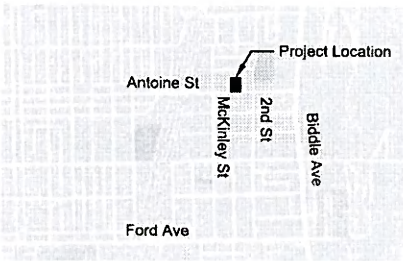


**owner**  
Mr. Michael Dely

**architect**  
THOMAS ROBERTS ARCHITECT, LLC  
5927 4th Street  
Wyandotte, Michigan 48192  
(313) 250-4032 (t)

### Drawing Index

	Cover Sheet
A1	Basement Demolition Plan
A2	First Floor Demolition Plan
A3	Second Floor Demolition Plan
A4	Proposed Basement Plan
A5	Proposed First Floor Plan
A6	Proposed Second Floor Plan



Location Map

June 30, 2023

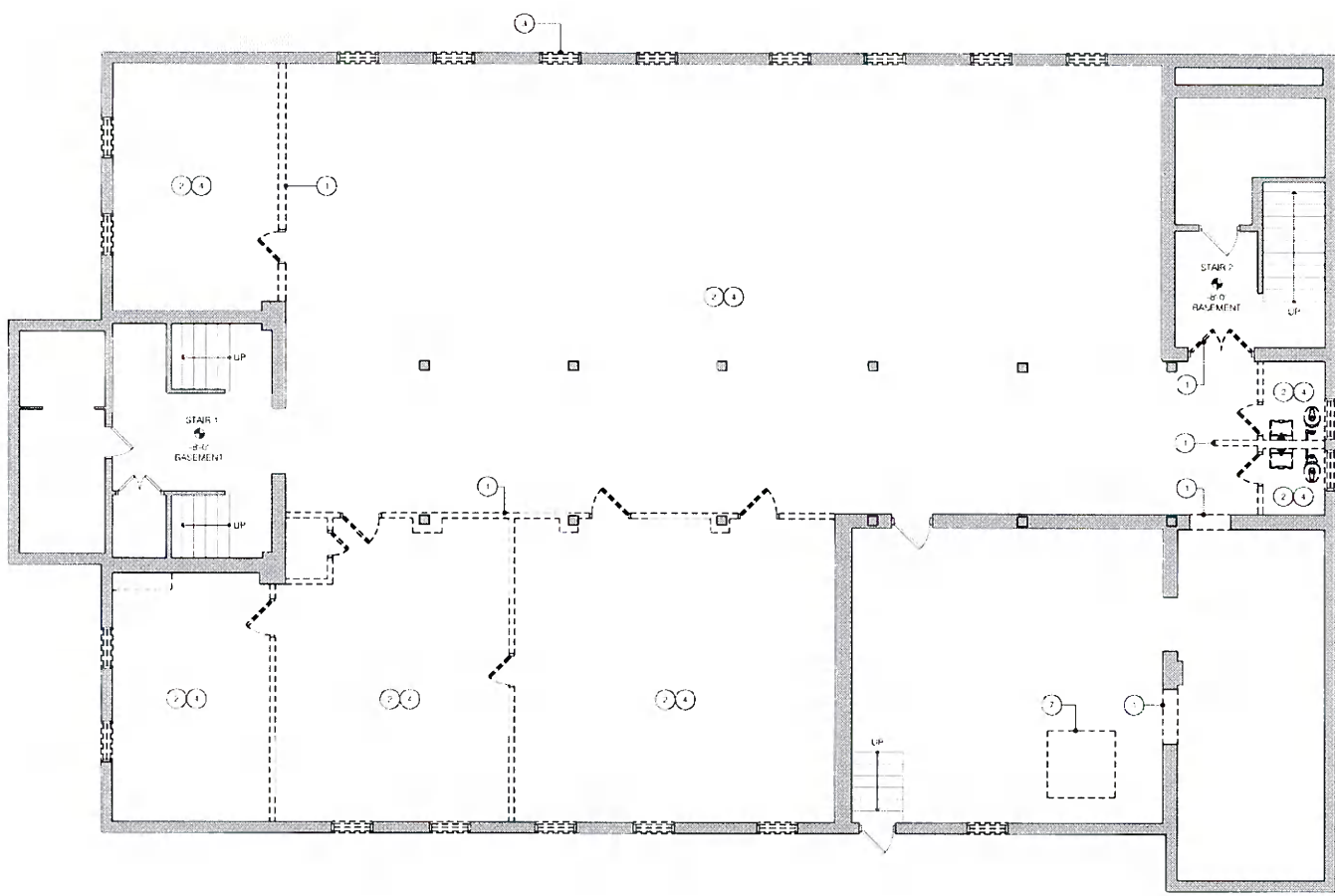


**23004.00** Concept Design

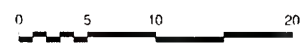
THOMAS ROBERTS ARCHITECT  
Architecture  
Planning  
Historic Preservation

DEMO KEYNOTES	
①	REMOVE WALLS & DOORS
②	REMOVE ALL MILLWORK AND INTERIOR FINISHES
③	REMOVE ALL WINDOWS
④	CUT, CAP AND REMOVE ALL PLUMBING, PIPING, HEATING AND MECHANICAL
⑤	NEW FLOOR OPENINGS FOR ELEVATOR
⑥	NEW OPENINGS FOR EXTERIOR DOOR
⑦	REMOVE ROOF

DEMOLITION LEGEND	
- - - - -	EXISTING TO BE REMOVED
— — — — —	EXISTING TO REMAIN
■	EXISTING WALL TO REMAIN



BASEMENT  
DEMOLITION  
PLAN

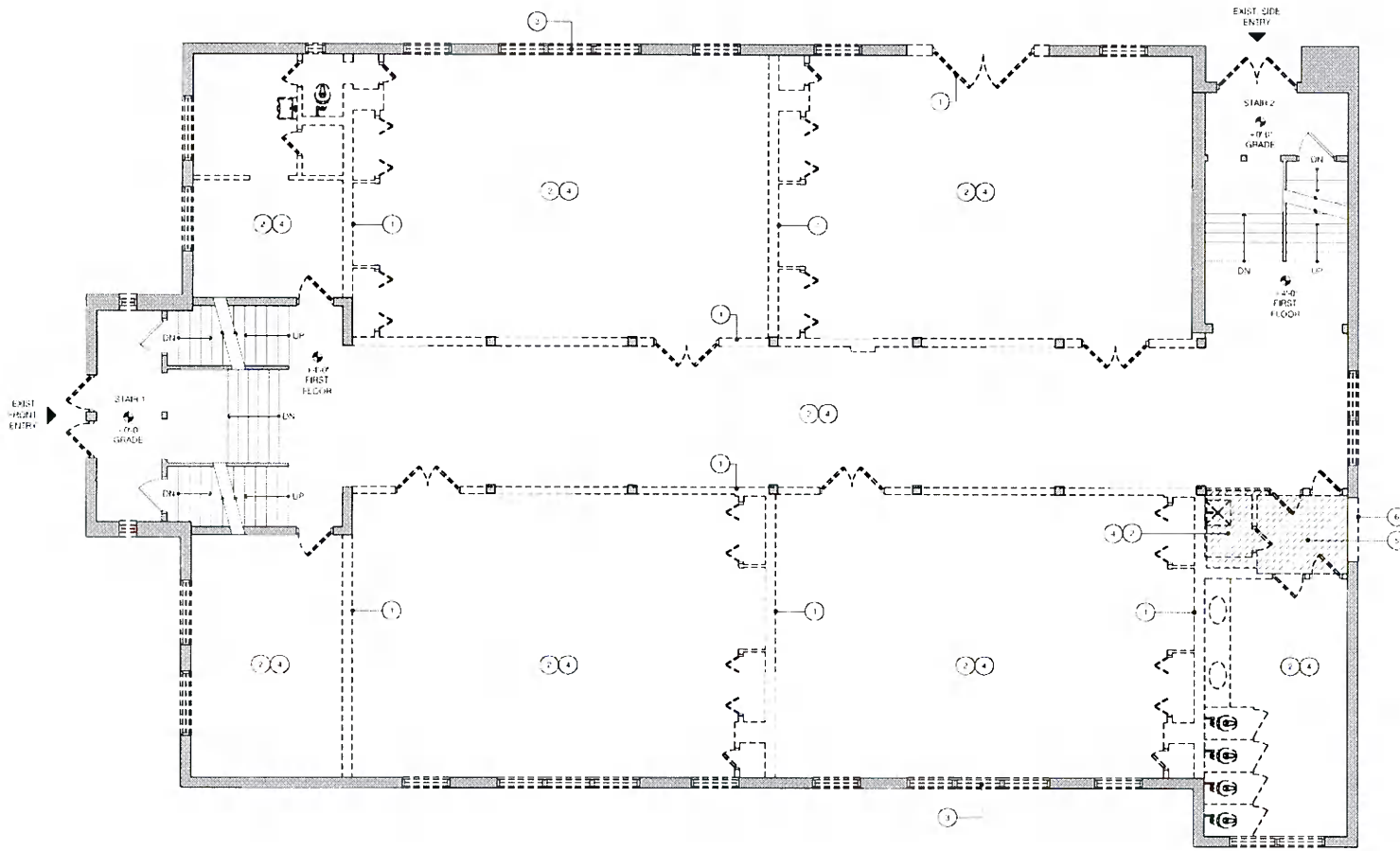


A1

St. Stan's School Lofts

6.30.2023

THOMAS ROBERTS ARCHITECT  
Architecture  
Planning  
Historic Preservation



DEMO KEYNOTES	
1	REMOVE WALLS & DOORS
2	REMOVE ALL MILLWORK AND INTERIOR FINISHES
3	REMOVE ALL WINDOWS
4	CUT, CAP, AND REMOVE ALL PLUMBING, ELECTRICAL, LIGHTING, AND MECHANICAL
5	NEW FLOOR OPENING FOR ELEVATOR
6	NEW OPENING FOR EXTERIOR DOOR
7	REMOVE BOILER

DEMOLITION LEGEND	
---	EXISTING TO BE REMOVED
---	EXISTING TO REMAIN
---	EXISTING WALL TO REMAIN

N ——— FIRST FLOOR  
 DEMOLITION  
 PLAN

0 5 10 20

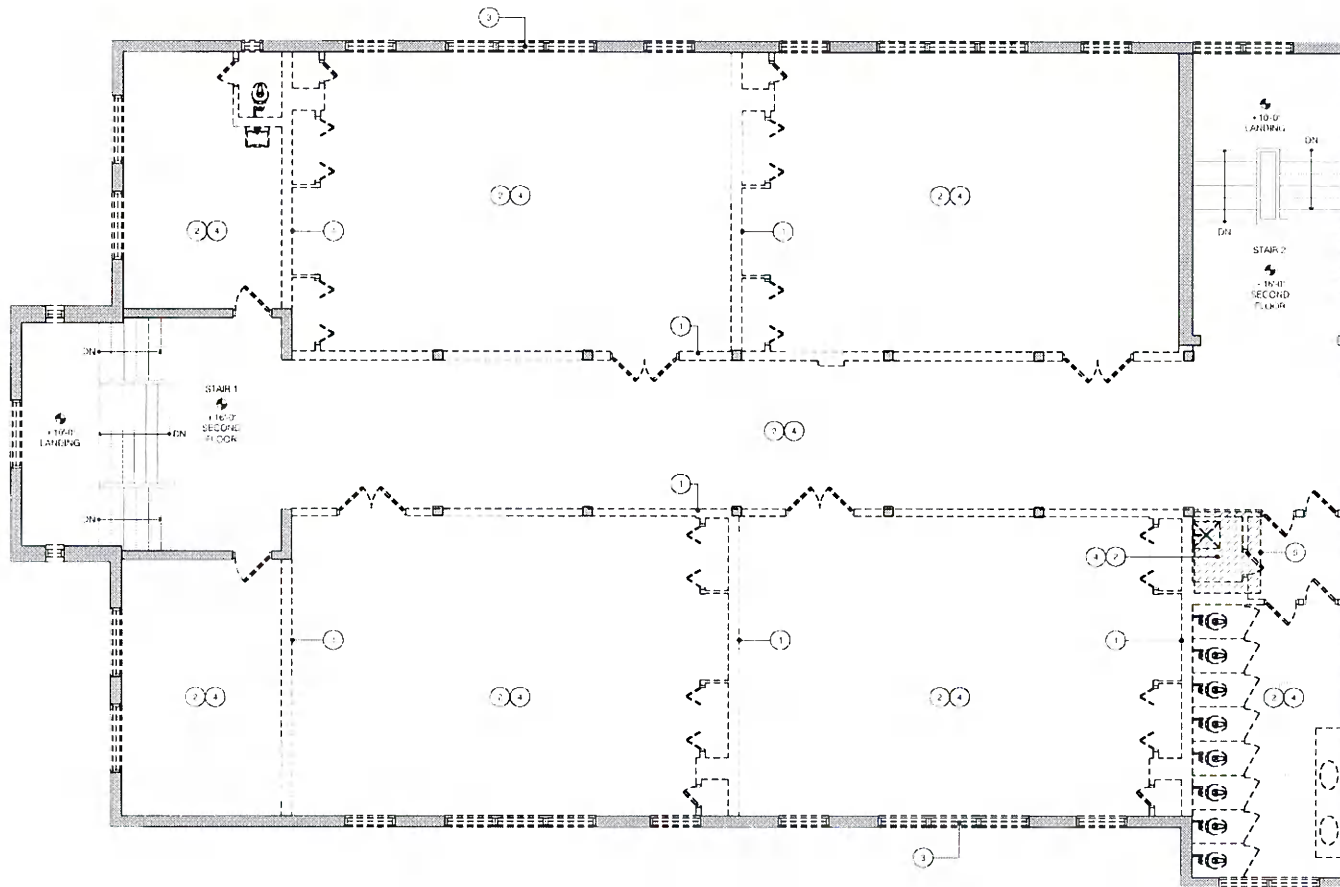
**A2**  
 St. Stan's School Lofts  
 6.30.2023  
**THOMAS ROBERTS ARCHITECT**  
 Architecture  
 Planning  
 Historic Preservation

# DEMO KEYNOTES

- ① REMOVE WALLS & EXPOS
- ② REMOVE ALL MILLWORK AND INTERIOR FINISHES
- ③ REMOVE ALL WINDOWS
- ④ CUT, CAP AND REMOVE ALL PLUMBING, PLOWING, HEATING AND MECHANICAL
- ⑤ NEW FLOOR OPENED FOR ELEVATOR
- ⑥ NEW OPENING FOR EXTERIOR DOOR
- ⑦ REMOVE BOILER

# DEMOLITION LEGEND

- - - EXISTING TO BE REMOVED
- EXISTING TO REMAIN
- EXISTING WALL TO REMAIN



SECOND FLOOR  
DEMOLITION  
PLAN



A3

St. Stan's School Lofts

6.30.2023

THOMAS ROBERTS ARCHITECT  
Architecture  
Planning  
Historic Preservation



LEGEND	
	NEW WALL
	EXISTING WALL
	NEW DOOR
	EXISTING DOOR

GENERAL NOTES	
A.	CORNER AND LIFT DEMISING WALLS TO BE 1 HOUR RATED CONSTRUCTION.
B.	UNIT ENTRY DOORS & FRAMES TO BE 20 MIN RATED ASSEMBLY.
C.	PROVIDE RTO FIRE SUPPRESSION THROUGHOUT.
D.	PROVIDE TYPE A UNIT. ALL OTHER UNITS TO BE TYPE B.
E.	UNIT HOODS TO BE WALL MOUNTED. MIN SPLIT. COMMON AREAS AND EXIST. PRE-ART TO BE PROVIDED BY RTO.
F.	VERTICAL SHAFTS TO BE 1 HOUR RATED ASSEMBLY.
G.	PROVIDE KITCHEN AND BATHROOM EXHAUST.



BASEMENT  
PROPOSED  
PLAN

0 5 10 20

A4

St. Stan's School Lofts

6.30.2023

THOMAS ROBERTS ARCHITECT  
Architecture  
Planning  
Historic Preservation

**LEGEND**

NEW WALL

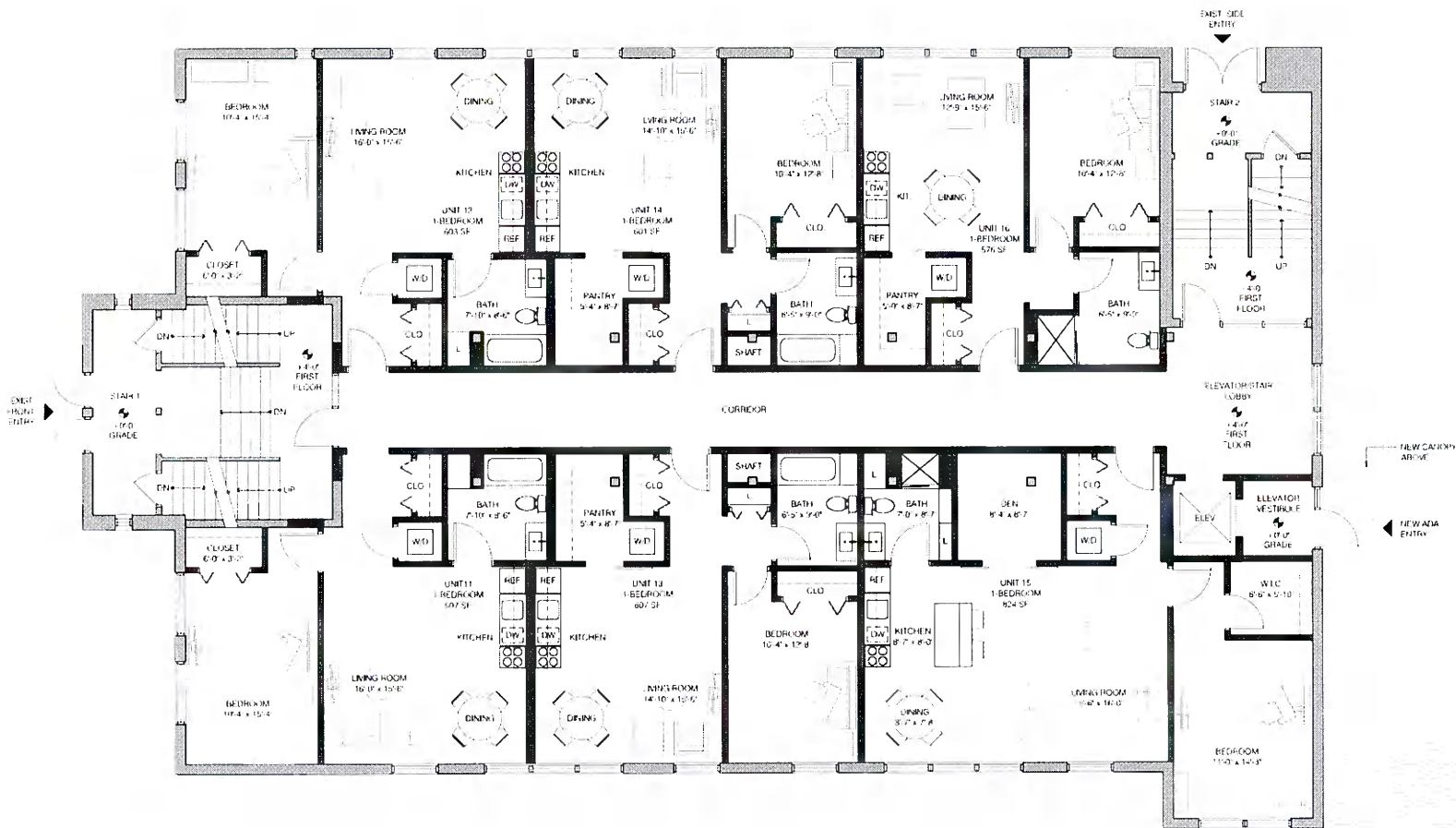
EXISTING WALL

NEW DOOR

EXISTING DOOR

**GENERAL NOTES**

- CORRIDOR AND UNIT DAMPING WALLS TO BE 1 HOUR RATED CONSTRUCTION
- UNIT ENTRY DOORS & FRAMES TO BE 20 MIN. RATED ASSEMBLY
- PROVIDE RTU FINE SUPPRESSION THROUGHOUT
- PROVIDE (1) TYPE A UNIT. ALL OTHER UNITS TO BE TYPE B
- UNIT FLOOR TO BE WALL MOUNTED WIRE SPLIT. 4" JUMP SPACES AND UNIT FRESH AIR TO BE PROVIDED BY RTU
- VENTILATION SYSTEMS TO BE 1 HOUR RATED ASSEMBLY
- PROVIDE KITCHEN AND BATHROOM EXHAUST



N — FIRST FLOOR PROPOSED PLAN
0 5 10 20



**LEGEND**

NEW WALL
 EXISTING WALL
 NEW DOOR
 EXISTING DOOR

**GENERAL NOTES**

- CORNER AND UNIT DEMPING WALLS TO BE 1 HOUR RATED CONSTRUCTION
- UNIT ENTRY DOORS & FRAMES TO BE 20 MIN RATED ASSEMBLY
- PROVIDE W/2 FIRE SUPPRESSION THROUGHOUT
- PROVIDE 15 TYPE A UNIT ALL OTHER UNITS TO BE TYPE B
- UNIT HEAT TOP WALL MOUNTED WITH SPLIT COMMON AREAS AND UNIT FRESH AIR TO BE PROVIDED BY RFD
- VERTICAL SHAFTS TO BE 1 HOUR RATED ASSEMBLY
- PROVIDE KITCHEN AND BATHROOM EXHAUST

N — SECOND FLOOR  
 PROPOSED  
 PLAN

A6

St. Stan's School Lofts

6.30.2023

THOMAS ROBERTS ARCHITECT  
 Architecture  
 Planning  
 Historic Preservation



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 8**

**ITEM: Appointment to Beautification Commission**

**PRESENTER:** Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** John Darin has resigned from the Beautification Commission.

Resident Patti Christie has submitted an application to serve on the board and has served in the past.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Patti Christie as a member of the Beautification Commission to fill the unexpired term of John Darin. Term to expire April 2026.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:**

1. John Darin Resignation
2. Commissioner Application - Christie



**RESOLUTION**

Item Number: #8  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, John Darin has resigned from the Beautification Commission; and  
WHEREAS, the Mayor and City Council thanks Mr. Darin for his many years of service;  
RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Patti Christie of 1462 22nd St., Wyandotte, MI to the Beautification Commission to fill the unexpired term of John Darin. Term to expire April 2026.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____

## Wyandotte Mayor's Office

---

**From:** John Darin <johndarin2@gmail.com>  
**Sent:** Friday, February 16, 2024 11:59 AM  
**To:** Wyandotte Mayor's Office  
**Cc:** Julie Sadlowski; Alice Ugljesa; Annette Sebestin; Barbara Freese; Jacqueline Blackmore; Joanna Brookshire; John Darin; Kimberly Summers; Mary Pilon; Noel Galeski; Stephanie Pizzo; Wendy Leach  
**Subject:** Resignation From the Wyandotte Beautification Commission

Dear Mayor DeSana and Wyandotte City Council:

After much consideration, I am submitting my resignation from the Wyandotte Beautification Commission, effective immediately. I am honored to have had the opportunity to serve the City of Wyandotte in this capacity for the past 16 years. The Beautification Commission has grown and developed tremendously over this period, and I am proud to have played a role as a Commissioner in its development and in its activities. I also deeply appreciate the many volunteer gardener friends I have made over the years through the Beautification Commission and its activities! It is time now for me to step aside and give another person the opportunity to serve on the Beautification Commission. Thank you all again for the opportunity to serve this wonderful city!

Respectfully,

John Darin

851 Orchard Street  
Wyandotte, MI 48192  
[johndarin2@gmail.com](mailto:johndarin2@gmail.com)  
c. 734.652.0254

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b> BEAUTIFICATION COMMISSION	
<b>Name</b> PATTI CHRISTIE	
<b>Home Address:</b>	<b>Work Address</b>
<b>Home Phone</b>	<b>Work Phone</b>
<b>Cell Phone</b>	
<b>Please note your preferred method(s) of contact</b> <input type="checkbox"/> Home Phone <input checked="" type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b> <input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>APPROX 30</u> <input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>APPROX 30</u> <input checked="" type="checkbox"/> I am a business owner. If so, for how many years? <u>10 YEARS</u>	
<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b> <div style="text-align: center; padding-top: 20px;">SEE ATTACHED</div>	

Describe any experiences that led to your desire to serve the community.


**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
HOOD'S DO IT BEST	OWNER	ALL	1975 - 1983 1987 - PRESENT

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
MSU EXTENSION	MASTER GARDENER	JAN 2020 - JUNE 2020

**Volunteerism:** List your most recent volunteer experiences.

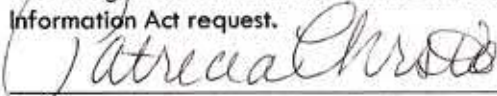
Organization	Role	Dates
RHS BOTANY PROGRAM	SALES	— COVID

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyandottemi.gov](mailto:clerk@wyandottemi.gov) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.



**Applicant's Signature**

121020

**Date**

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- ☒ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☒ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☒ Business
- ☐ Coaching/Sports
- ☐ Construction/Carpentry
- ☐ Electrical work/contracting
- ☐ Education
- ☒ Event Planning
- ☐ Forestry
- ☒ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☐ Property Maintenance/Management
- ☐ Plumbing work/contracting
- ☐ Real Estate/Development
- ☒ Gardening/Landscaping
- ☐ Government

Many of my skills, background, and expertise come from working in our family owned hardware store for over 40 years. During these years I have watched many garden/lawn trends come and go. Our Lawn & Garden department has expanded and grown in volume since I began to manage it four years ago. Incorporating many natural and organic items was at the top of my to-do list along with further educating myself on garden and lawn chemicals, fertilizers, etc. In the last five years we have added a Butterfly Rearing Department in our garden area. We also incorporate a Butterfly Habitat every summer to educate our customers about butterflies (moths included) and other pollinators. Our habitat has raised and released thousands of butterflies and moths. We also host an annual Pollinator Day in the spring and a Monarch Release in the fall (2020 excluded). Both of these days are also education days attended by Downriver Butterfly Group, Roosevelt High School Botany Program, the Michigan Dahlia Association (which I am an active member of) and King Honey Farm.

This past year I completed my schooling hours to become an MSU Extension Master Gardener however, I am not yet certified. I will be certified when I complete 40 hours of volunteer work in the field after the pandemic restrictions for MSU are lifted.

Serving on the Roosevelt High School Botany Advisory Board for five years has been a very rewarding experience. I have also volunteered with the students on several occasions, lecturing and teaching the basics of Monarch Butterfly rearing.

I assist Karen Hofman on her Facebook page Downriver Butterflies offering advice. I also assist Libby Walton with her Facebook page The Flower Bucket. In both of these groups I offer gardening and butterfly rearing advice.

My own yard is a Monarch Waystation and has been for 8 years. My butterfly (pollinator) gardens have been in place for 10 years and have continued to grow year after year. In addition, my yard also contains a beehive and I am a beekeeper. Most of what I have learned about gardening was self-taught or required at work. I spent two years researching, reading and educating myself before beginning my garden. Many things I learned were further enhanced by attending the MSU Extension Master Gardener classes.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 3/18/2024

AGENDA ITEM # 9

**ITEM: Appointment to Municipal Service Commission**

**PRESENTER:** Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Robert Thiede has served on the Municipal Service Commission and his term will be fulfilled in April 2024.

Resident Chris Brohl has submitted an application to serve on the board and would make an excellent addition to fill the expired term.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Christopher Brohl as a member of the Municipal Service Commission to fill the expired term of Robert Thiede. Term to expire April 2029.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:**

1. Brohl Application

**RESOLUTION**

Item Number: #9  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, Robert Thiede has completed his term on the Municipal Service Commission; and  
WHEREAS, the Mayor and City Council thank Mr. Thiede for his service;  
RESOLVED that City Council hereby CONCURS with the recommendation of Mayor DeSana to appoint Christopher Brohl of 3905 15th Wyandotte, MI to the Municipal Service Commission. Term to expire April 2029.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	



# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b>	
Wyandotte Municipal Service Commission	
<b>Name</b>	
Christopher C. Brohl	
<b>Home Address:</b>	<b>Work Address</b>
	N/A
<b>Home Phone</b>	<b>Work Phone</b>
Same as cell	N/A
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>65 years</u>	
<input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>44 years</u>	
<input type="checkbox"/> I am a business owner. If so, for how many years? _____	

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>
In my 43+ year tenure at Wyandotte Municipal Power Plant, my professional expertise includes:
<ul style="list-style-type: none"> <li>• Managing the demolition of boiler #4 and boiler #8's coal system, followed by installing package boilers in partnership with Wyandotte Henry Ford Hospital, negotiating several labor contracts for both management and IBEW Local 17, as well as utility contracts for commercial customers (BASF and HF Hospital).</li> </ul>
<ul style="list-style-type: none"> <li>• Represented Wyandotte Municipal Services on the Michigan Public Power Agency (MPPA) Board of Commissioners from 2020 to 2023, a nonprofit whose mission is to support public power entities in providing cost effective, reliable, and environmentally responsible electric services to their communities.</li> </ul>
<ul style="list-style-type: none"> <li>• Procured power purchases and worked with natural gas providers on WMS hedge plan.</li> </ul>
<ul style="list-style-type: none"> <li>• Coordinated government and safety inspections with the EPA, MIOSA, EGLE, State of Michigan Boiler Inspections, DUWA, and insurance providers.</li> </ul>

<b>Describe any experiences that led to your desire to serve the community.</b>
Service to the community has been a cornerstone of my family since helping establish the city in 1850. Upon retiring from the Wyandotte power plant, after 43+ years of service, I'd like to use my expertise and experience to maintain Wyandotte's long legacy of efficient, affordable public utility services. The landscape of power generation is rapidly changing. Our community will need knowledgeable leadership to see it through this vital transition.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
Wyandotte Municipal Services 2555 Van Alstyne Wyandotte, MI 48192	Power Plant Superintendent	Managed capital and O&M budget, planned and oversaw capital projects, supervised labor relations and negotiated contracts, maintained commercial customer relationships.	2014 - 2024
	Power Plant Assistant Superintendent	Enforced environmental, safety, and operational mandates, analyzed and recommended performance/efficiency improvements, maintained plant reports and records.	2013 - 2014
	Maintenance Supervisor	Conducted safety and environmental inspections, coordinated maintenance and overhaul of equipment, troubleshoot equipment failures.	2011 - 2013

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
Henry Ford Community College	Attended	1977 - 1978
Roosevelt High School	Diploma	1974 - 1977

**Volunteerism:** List your most recent volunteer experiences.

Organization	Role	Dates
Wyandotte Retirement Commission	Commissioner	1992 - present
Wyandotte Street Art Fair Committee	Comittee Member	2005 - 2009

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

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**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Christopher C. Brall

Applicant's Signature

1/24/2024

Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- ☐ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☒ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☒ Business
- ☒ Coaching/Sports
- ☒ Construction/Carpentry
- ☒ Electrical work/contracting
- ☐ Education
- ☒ Event Planning
- ☐ Forestry
- ☐ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☒ Property Maintenance/Management
- ☒ Plumbing work/contracting
- ☐ Real Estate/Development
- ☒ Gardening/Landscaping
- ☒ Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 3/18/2024

AGENDA ITEM # 10

**ITEM: IAFF #0356 (Fire) - Tentative Agreements**

**PRESENTER:** Rob McMahon, City Administrator

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Attached for your review and approval are tentative agreements between the City of Wyandotte and the IAFF Local #0356 relating to the collective bargaining agreement for the period from January 1, 2024 through December 31, 2027.

**STRATEGIC PLAN/GOALS:** To be financially responsible

**ACTION REQUESTED:** Concur in the recommendation of the City Administrator and approve the tentative agreements between the City and IAFF Local #0356 Bargaining Unit as presented.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increase in the 2024FY budget of approximately \$53,000 in various payroll accounts. Budget Amendment will be forthcoming.

**IMPLEMENTATION PLAN:** City Administrator will prepare the collective bargaining agreement which will be reviewed by the City's Labor Attorney and executed between the union leadership and the Mayor and City Council.

**LIST OF ATTACHMENTS:**

1. IAFF Tentative Agreement 2024-2027

**RESOLUTION**

Item Number: #10  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements, between the City of Wyandotte and the IAFF Local #0356 and further instructs the City Administrator to prepare the collective bargaining agreement for the period of January 01, 2024 through December 31, 2027, and further authorizes the Mayor and City Clerk to execute said agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	

## OFFICIALS

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Theodore Galeski  
CITY ASSESSOR



MAYOR  
Robert A. DeSana

COUNCIL  
Robert Alderman  
Chris Calvin  
Kaylyn Crayne  
Todd Hanna  
Rosemary Shuryan  
Kelly M. Stec

**DATE:** 2/27/2024

**TO:** Wyandotte Fire Department Local 0356

**FROM:** City Administration

**RE:** 2023 Contract Negotiations

1. **Wages:** 2024 - 3%, 2025 - 3%, 2026 - 3%, 2027 - 2%
2. **Retiree Health Savings:** Employee Contribution 2.5% to Employer Contribution 5%
3. **Mutual Aide Ambulance Run Compensation:** \$20.00 per EE on medically billable run
4. **Food Allowance:** Increased \$1,300.00 per year
5. **Sick Time Accrual:** Increased to 20 hours per month

**6. Certifications:**

a) At the start of the employees second year of service, employees will be eligible to take Fire Instructor 1 and Officer 1 training. If both are successfully completed, the employee will receive \$1.00 per hour in certification pay.

b) At the start of the employees third year of service and completion of Officer 1 training, employees will be eligible to take Officer 2 training. If successfully completed, the employee will receive an additional \$1.00 per hour in certification pay.

Any individual that enters into employment with the Wyandotte Fire Department while already having completed Officer 1 and or Officer 2 training is not eligible for either associated certification pay until that individual has completed 4 years of service in the Wyandotte Fire Department.

c) All employees are eligible to obtain Specialty Certifications, \$0.25 per hour in certification pay per completed certification up to 4 certifications. Employee must make a certification request to the Fire Chief of the agreed upon authorized certifications. Approval to obtain certification is at the sole discretion of the Fire Chief. Any denial of a certification request is not subject to grievance procedures. A list of authorized certifications shall be maintained by the Fire Chief and/or his designee and may be updated from time to time with authorized

certifications being added or subtracted. Under no circumstances should an employee lose certification pay for a previously completed certification that has been authorized, if the certification is removed from the authorized certification list.

d) Certification Pay is not considered part of base wages

**7. Class A Uniforms:** City will provide 1 set of "Class A" uniforms to all newly hired employees upon completion of their probationary period. City understands that alterations or replacement may be needed from time to time and any reasonable requests to the Fire Chief will be given consideration.

**8. Super Kelly Days:** Employees will have the option of working Super Kelly Day at 1.5 times their hour wage (time and a half). Pending the following requirements are met;

a) Super Kelly Days will be determined by the Fire Chief and or his designee

b) Only one vacation day will be granted per day.

c) On a day when an employees elects to work their Super Kelly day, PL time, or Comp time, can be used so long as staffing levels do not fall below 7 fire suppression personnel

d) Both Parties agree that this section in its entirety will function within a trial period for 1 calendar year from the date of contract ratification, and will be evaluated by both parties upon its completion. Further extension of this clause past the initial year must be agreed upon by both parties at its expiration.

**11. Probationary Employees:** New employees hired in the unit shall be considered probationary employees for the first eighteen (18) months of employment. The Union shall represent probationary employees for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment and other conditions of employment, except discharged and disciplined employees for other than Union activity.

**10. Signing bonus in-lieu of Retro Pay:** Upon ratification of the current agreement by both parties, all bargaining unit members employed on the date of ratification, are eligible for a one-time signing bonus of \$500.00.



Dear Rob McMahon and Anne Goudy,

Wyandotte Firefighters are willing to agree upon the Tentative agreement contingent to the addition of the Me-Too clause.

Me-Too clause if the city agrees to a higher average, percentage wage increase, with police command and/or patrol P.O.A.M. units through the expiration of their expected 2024 collectively bargained agreement, Wyandotte Firefighter Local 0356 shall have the option to open negotiations with the City of Wyandotte specific to percentage wage increases shall have the right to matching average percentage wage increases over the remaining years of this collectively bargained agreement.

In the event an arbitration award is granted that awards a higher average, percentage wage increase with either police or command unit, Wyandotte Firefighter Local 0356 shall have the option to open negotiations for the remaining contract years for comparable wage increases.

This is with the understanding that these bargaining units are valued as equally important, and should be addressed that way, in wages and compensation.

The Me-Too clause shall expire on 12/31/2025

Thank you,

Local 0356

President

Kyle Caparaotta

Vice President

Jeremy Waara

Secretary/Treasurer

Nathan Lesperance



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 11**

**ITEM: Special Event Request - W Lofts Grand Opening**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Please see the information below from Jason DHerin from W Lofts/Prime 166 LLC for a request to use city property for a grand opening event in the Downtown area. The Department of Public Service, Police and Fire Departments, Department of Engineering and DDA Director have reviewed and approved this request with the addition of pedestrian cross-walk signage.

- W Lofts/ Prime 166 LLC
- May 4th 2024 - 8 - 11 pm
- Parking Lot #11
- No parking on either side of Oak Street from 1st Street to 2nd Street during this time.
- Pedestrian cross-walk signs will be placed along Oak Street from 1st to 2nd street to attempt to prevent jaywalking.
- This event will have entertainment and the sale of alcoholic beverages.

If there are any costs over stated amount in agreement for any city staff/material/property for said event, W Lofts/Prime 166 LLC will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by W Lofts/Prime 166 LLC . This means any glass, spills; broken items will need to be cleaned during the event. W Lofts/Prime 166 LLC must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached application and map).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** To concur and support the use of city streets, sidewalks and property for the W Lofts/Prime 166 LLC Grand Opening Event to be held on May 4th 2024.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. W Lofts Map HTD (1)
2. W Lofts Application SE

**RESOLUTION**

Item Number: #11  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS the Special Events Coordinator has received application from W Lofts/Prime 166 LLC to hold a Grand Opening event on May 4, 2024, from 8PM-11PM.

- BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:
- a. Permission to utilize Parking Lot #11
  - b. Permission to utilize city sidewalks and property
  - c. No parking on either side of Oak Street from 1st Street to 2nd Street during this time.
  - d. Pedestrian cross-walk signs will be placed along Oak Street from 1st to 2nd street to attempt to prevent jaywalking.
  - e. This event will have entertainment and the sale of alcoholic beverages.

- BE IT FURTHER RESOLVED that W Lofts/Prime 166 LLC will comply with the following:
- If there are any costs for any city staff/material/property for said event, W Lofts/Prime 166 LLC will be responsible for those fees no later than 30 days after said event date.
  - Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
  - W Lofts/Prime 166 LLC will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
  - Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the W Lofts/Prime 166 LLC must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	



BARRICADES

# Application for Special Event

Special Events Office, City of Wyandotte  
2624 Biddle Avenue Wyandotte, Michigan 48192  
P: 734-324-4502 F: 734-324-7283

hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: May 4 & 5th 2024 Times: 8am - 12am

Name of Applicant: Jason DHerin

Name of Business or Organization: Prime 166 LLC Tacos N Tequila

Type of legal entity of your business/organization: Prime 166 LLC

Name of individual authorized to sign documents on behalf of your business/organization: Cameron DHerin or Jason DHerin

Address: 177 BIDDLE Ave Wyandotte MI 48192

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Oak street

Estimated maximum number of persons expected at the event for each day: 1500

Is Alcohol going to be served or provided at this event: Yes Do you have a license: Yes

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: N/A

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

**Application fee:** \$50 Please make checks or money orders payable to the City of Wyandotte.

**Please note:** By filling out this application, you are applying to have an event in Wyandotte. This appliaiton is subject to review and potential approval and denial. If your applicatoin is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files.

Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

If you have any questions regarding this application and its details feel free to contact the Special Events Office at hthiede@wyan.org or 734.324.4502.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 12**

**ITEM: Special Event Request - American Legion Post 217, Easter Egg Hunt**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Please find the Special Event request from the American Legion Edward C. Headman Post 217 here in Wyandotte to use a portion of Bishop Park for their Easter Egg Hunt for the public to be held on March 23, 2024.

March 23, 2024 - 11:30 - 2:30 pm

American Legion Edward C. Headman Post 217

Bishop Park area near the post and boardwalk

The area will be roped off with caution tape using existing sign posts and trees. No stakes will be used.

The Chief of Police, Recreation Superintendent, Department of Public Service and Fire Chief have reviewed this application/event and approved with the recommendation the organization sign a hold harmless agreement created by our Legal Department as well as add the City of Wyandotte as additional insured - see attached application and map for more information.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Events Coordinator, Chief of Police, Fire Chief, Department of Public Service and Recreation Superintendent and support the use of City property and park for their event on March 23rd 2024.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator. It is requested the City Council concur with the support of the Chief of Police, Fire Chief, Department of Public Service and Recreation Superintendent and support the use of City property and park on March 23rd 2024.

**LIST OF ATTACHMENTS:**

1. Legion Event March 23 2024

**RESOLUTION**

Item Number: #12  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the Special Events Coordinator, Fire Chief, Police Chief, Department of Public Service, and Recreation Superintendent to approve the use of city property and area of Bisop Park on March 23rd, 2024, for their Easter Egg Hunt from 11:30am-2:30pm; AND

BE IT FURTHER RESOLVED that the organization shall sign a hold harmless agreement, as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Crayne</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Shuryan</b>	_____
_____	<b>Stec</b>	_____



# Application for Special Event

Special Events Office, City of Wyandotte \* 3200 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 \* hthiede@wyandottemi.gov

Date of proposed event: March 23, 2024 Times: 11:30am-2:30pm

Name of Applicant: Mark Holthus Name of Business or Organization: American Legion Post 217

Type of legal entity of your business/organization: Edward C. Headman American Legion post 217

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: Mark Holthus

Address: 2817 Van Alstyne Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Bishop Park

Estimated maximum number of persons expected at the event for each day: 100-150

Is Alcohol going to be served or provided at this event: no Do you have a license: \_\_\_\_\_

Do you need water hook up for this event? no Where? \_\_\_\_\_ Used for: \_\_\_\_\_

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

**Application fee:** Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total items checked: 1

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

**Please note:** By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

**Information of approval is sent to applicant:** hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 22 Feb 24 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.



American legion Post 217 is requesting a permit to hold our annual Easter egg hunt in Bishop park adjacent to the post on March 23,2024. This will be a free event and open to the public

300 ft

to boardwalk

Bishop  
park

Parkings  
Lot

Post  
217

patio

Boardwalk

close

close

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 13**

**ITEM: Special Event Request - Mitten Mortgage Lending, Wyandotte Family Fun Day Photo Scavenger Hunt**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Below please find the requested date for the use of city property in Bishop Park from Mitten Mortgage Lending that they would like to utilize for a special event on March 30th 2024. The event details are below and attached for your review.

- Mitten Mortgage Lending LLC - Wyandotte Family Fun Day Photo Scavenger Hunt
- March 30th 2024 12-3 pm
- Bishop Park Pavillion closest to the Log Cabin
- Estimated number of attendees: 50-100

This application has been reviewed by the Special Events Coordinator, Recreation Superintendent, DPS Superintendent, Police and Fire Chiefs and the City Engineer. We require the signing of a hold harmless agreement created by the Department of Legal Affairs as well as adding the city of Wyandotte as additional insured to their insurance policy for no less than a million dollars combined single limit for the date of the property use.

If there are any costs over stated amount in agreement for any city staff/material/property for said event, Mitten Mortgage Lending LLC will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by Mitten Mortgage Lending LLC. This means any glass, spills; broken items will need to be cleaned during the event. Mitten Mortgage Lending LLC must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** To concur and support the use of city streets, sidewalks and property for the Wyandotte Family Fun Day Photo Scavenger Hunt to be held March 30, 2024, by Mitten Mortgage Lending, LLC.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. Mitten Mortgage Lending Event Request

**RESOLUTION**

Item Number: #13  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS the Special Events Coordinator has received application from the Mitten Mortgage Lending LLC to hold a “Wyandotte Family Fun Day Photo Scavenger Hunt” event on March 30, 2024, from 12:00PM - 3:00PM with an estimated 50-100 attendees.

BE IT RESOLVED that Council approves the requests and use of city property as listed below for said event:  
a. Permission to utilize Bishop Park Pavilion closest to Log Cabin

BE IT FURTHER RESOLVED that the Mitten Mortgage Lending LLC will comply with the following:

- If there are any costs for any city staff/material/property for said event, they will be responsible for those fees no later than 30 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- They will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this event is reviewed and approved by Council will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that Mitten Mortgage Lending LLC must add the City of Wyandotte as additional insured to their insurance policy for no less than a million dollars combined single limit for the date of the property use and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman	
	Calvin	
	Crayne	
	Hanna	
	Shuryan	
	Stec	

# Application for Special Event

Special Events Office, City of Wyandotte \* 2624 Biddle Avenue Wyandotte, Michigan 48192

P: 734-324-4502 F: 734-324-7283 \* hthiede@wyandotte.mi.gov

Date of proposed event: 3/30/24 Times: 12 - 3 PM

Name of Applicant: CHRIS SBONEK Name of Business or Organization: MITTEN MORTGAGE LENDING

Type of legal entity of your business/organization: MITTEN MORTGAGE LENDING LLC

If a Corporation or LLC, a certificate of good standing and a corporate resolution indicating who is authorized to sign the application, hold harmless and all other city documents on behalf of the entity is required. Note: The applicant may receive this from the State of Michigan for \$10. If the LLC does not provide a resolution, the city must receive a copy of their "Operating Agreement" which must identify who can act on behalf of the LLC.

Name of individual authorized to sign documents on behalf of your business/organization: CHRIS SBONEK

Address: 2959 BIDDLE AVE, WYANDOTTE Email: STE-201 Cell Phone:           

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Events Office.

Site of proposed event: Pavilion Bishop Park

Estimated maximum number of persons expected at the event for each day: 50-100

Is Alcohol going to be served or provided at this event: NO Do you have a license: NO

Do you need water hook up for this event? NO Where? — Used for: —

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event(SE)Office along with this application if you require power at your event. If your event is approved by the City Departments and Mayor and City Council, you will must submit detailed power needs to the SE Office no later than 20 days prior to your event set up. After this information is given to the SE Office, it will be sent to the Municipal Service Department for processing. You will be contacted as to when and where you can pick up your power boxes before the event. Any other process other than what is noted above is void and power will not be supplied at your event.

**Application fee:** Please check off the city services that you require for your event below. The application fee will be determined by the amount of city needs. (This does not include the fees for city services or over time costs before/during/after your event)

☒ No city services requested: (\$50 fee made payable to the City of Wyandotte)

☐ Department of Public Service needs: fencing, road closures

☐ Electrical Hook Up ☐ Water Hook Up

☐ Wyandotte Police Department assistance: Security, patrol, etc.

☐ Wyandotte Fire Department assistance: Site inspection, EMS on site, etc.

☐ City Department Meeting prior to event for review of event details, planning on site needs, etc.

Total Items check: 1

No city services required: \$50 application fee

One box: \$100 application fee Two or more boxes: Please add \$50 for each item checked - If all boxes are checked- \$300 application fee

**Please note:** By filling out this application, you are applying to have an event in Wyandotte. This application is subject to review and potential approval and denial. If your application is approved by City Departments and Mayor and City Council, the below steps are taken:

Information of approval is sent to applicant: hold harmless agreement, resolution for your files. Event details are requested from applicant: Exact amount of power needed and locations, insurance documents, copy of liquor license, additional city needs, etc.

Date filing this application: 2/26/24 If submitting this application past the listed deadlines please include a late fee of \$50 with application fee.

**\* 365 \$ 60- APR. TD**



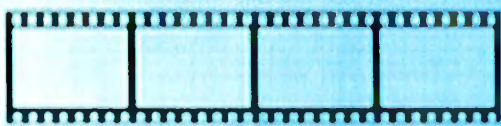
# Sponsorship Request

## WYANDOTTE FAMILY FUN DAY PHOTO SCAVENGER HUNT



### EVENT INFO

This is a FAMILY FUN EVENT that will start at Bishop Park at Noon on March 30th. This event will target just over a dozen Wyandotte Businesses - in which will be listed and announced throughout the entire event. Each photo scavenger hunt card for each team will require teams to go to specific businesses, take photos, tag photos to social media, and tag the businesses. Some Sponsorships will engage the teams a little more, by having teams come into their business and interact and/or solve clues - which allows teams to walk inside your place - and gain more exposure to you. The goal is to bring families together for a little fun, while exploring local businesses! We are anticipating a minimum of 50 Teams (with a max of 100 teams).



### TIMELINE

- 3/4 Sponsorship Deadline
- 3/1 Event Registration Opens
- 3/30 Event Day

### COST

- Each Sponsor to donate two (2) \$20 Gift Cards or one (1) \$20 and a Gift Basket (\$25 min value)
- Each Sponsor to allow a 5-10% discount for event participants to use at sponsors business the day (or weekend) of the event
- Extra Gift Basket Donations are welcomed for Team Raffle at the end for prizes



**Mitten  
Mortgage  
Lending**



Dream Team Powered by:

**lpt realty**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 3/18/2024**

**AGENDA ITEM # 14**

**ITEM: Sale of Vacant Lot - 2127 11th Street**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** This property was listed for sale in accordance with the Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home (Specifications), which can be found at [www.wyandotte.net/FrontDesk/RequestForProposals.asp](http://www.wyandotte.net/FrontDesk/RequestForProposals.asp). The property was placed on the MLS, a “For Sale” sign was placed on the property, and it was listed on the City’s website.

The Engineering Department is recommending selling said lot for \$10,000 to Tereza Hollis for the construction of a new single family home consisting of approximately 2,056 square feet consisting of 3 bedrooms, 3.5 baths, attached garage, and full basement - with the exterior to be stone and brick on the front elevation from the finish grade level to bottom esof 1st floor window sill and board & batten siding on the remaining exterior. The other three (3) sides are to be brick from the finished grade elevation to the bottom of the 1st floor window and board & batten on the remaining exterior.

**STRATEGIC PLAN/GOALS:** The sale of the vacant land is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhance the community’s quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city’s historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Approve Purchase Agreement to sell said property to Tereza Hollis in the amount of \$10,000.00.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Revenue of \$10,000.00 in the TIFA Consolidated Fund (492-000-650-040).

**IMPLEMENTATION PLAN:** The Neighborhood Services Coordinator will coordinate the closing with the Department of Legal Affairs upon approval of the Purchase Agreement.

**LIST OF ATTACHMENTS:**

1. 2127 11th Purchase Agreement



**RESOLUTION**

Item Number: #14  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council concurs with the recommendation to sell the property known as 2127 11th Street to Tereza Hollis in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Tereza Hollis, does not undertake development within six (6) months, or complete construction within one (1) year, it will result in the Seller’s right to repurchase property, including any improvements, for one (\$1.00) dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as 2127 11th Street, between Tereza Hollis and the City of Wyandotte for \$10,000 as presented to the Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Crayne</b>	
	<b>Hanna</b>	
	<b>Shuryan</b>	
	<b>Stec</b>	

# OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wyandotte, Wayne County, Michigan, described as follows: Lots 53 and 54 Linden Park Subdivision as recorded in Liber 19, Page 22 Wayne County Records being known as known as 2127 11<sup>th</sup> Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

## THE SALE TO BE CONSUMMATED BY

### PROMISSORY NOTE/MORTGAGE SALE

<b>PROMISSORY/ MORTGAGE SALE</b>	1. The Purchase Price of <u>\$10,000.00</u> together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
<b>Purchaser's Default</b>	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
<b>Seller's Default</b>	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Title Objections</b>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Possession</b>	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. <del>THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.</del>
<b>Taxes and Prorated Items</b>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. <b>Due dates are August 1 and December 1.</b> 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
<b>Broker's Authorization</b>	10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<b>Compliance Deposit</b>	11. A compliance deposit of <u>one thousand (\$1,000.00) dollars</u> must be paid by Purchaser to Seller upon acceptance of this agreement. The purpose of the compliance deposit is to secure Purchaser's obligations under this agreement. In the event of default of any of the terms of this purchase agreement or closing documents, including but not limited to failure to timely obtaining the building permit (Paragraph 15) or failure to undertaking and/or completing construction in a timely manner (Paragraph 16), the compliance deposit will be forfeited to the Seller. If Purchaser completes all requirements of this agreement and closing documents within the required timeframe, the compliance deposit will be returned to Purchaser upon issuance of the Certificate of Occupancy. If the compliance deposit is forfeited, it will not be applied towards the purchase price.
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**12. APPLICABLE TO F. H. A. SALES ONLY.**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchase a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ \_\_\_\_\_ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ \_\_\_\_\_.

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI \_\_\_\_\_. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

14. Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

15. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner-occupied single-family home, consisting of the following features:

- Approximately 2,056 square feet with 3 bedrooms, 3.5 bath as indicated on Attachment A
- Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
- Exterior to be stone and brick on the front elevation from the finish grade level to bottom of 1<sup>st</sup> floor window sill with and board & batten siding on the remaining exterior. The other three (3) sides to be brick from the finish grade elevation to bottom of 1<sup>st</sup> floor window board & batten on the remaining exterior.
- Attached garage not to exceed 3 feet in front of living area of home and shall not occupy more than 60% of the front building façade.
- Home must meet all current zoning requirements.

16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single-family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 15.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

17. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.

18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.

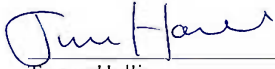
19. Dirt shall be removed from the site at the Purchaser's expense. Erosion control methods shall be implemented at the site until turf is established. Purchaser will be required to provide turf establishment before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.) Purchaser will be required to submit a Certified Survey of final grade before a Final Certificate of Occupancy will be issued.

20. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.

Purchaser(s) will be required to provide turf establishment which includes clearing all subsurface of miscellaneous debris and all rock greater than 2 1/2" and must complete with 2" of top soil, at a minimum, before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets, or hydro-seed will be acceptable means of turf establishment.)

21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
- The Purchaser shall be responsible for the complete removal and disposal of any trees or shrubs.
  - The Purchaser shall remove and replace any and all public sidewalk which the City determines does not comply with City guidelines.
  - Purchaser shall remove all unused concrete sidewalks, approaches, and drop curbs that are located between the sidewalk and curb. Purchaser is further required to repair all damaged curbs replace missing or unused drop curbs with new full height curbs.
  - The Purchaser shall be required to plant one (1) tree per fifty (50) foot of frontage in lawn area between the sidewalk and curb. Tree types to be approved by City Engineer or authorized city representative.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser(s) hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. The requirements of this Agreement shall survive the closing.

PURCHASER(S):



Tereza Hollis  
15421 Des Moines Memorial Dr. Apt K103  
Burien, WA 95148

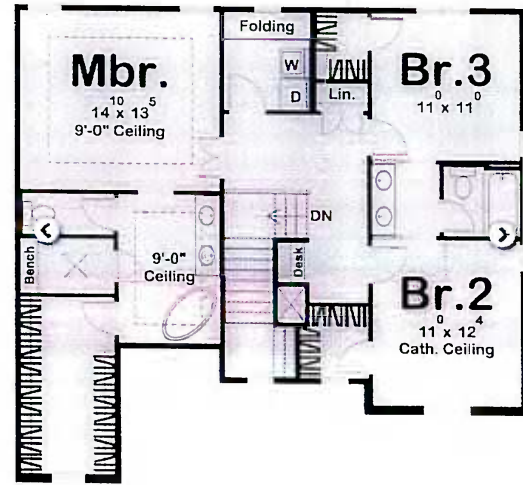
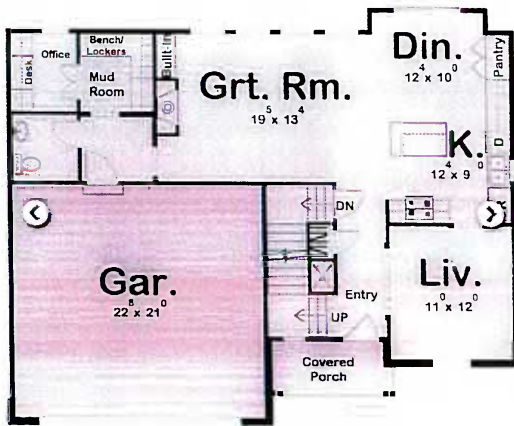
Dated: 03/08/2024

SELLER(S): CITY OF WYANDOTTE

\_\_\_\_\_  
Robert A. DeSana, Mayor  
3200 Biddle Avenue, Wyandotte, MI

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

Dated: \_\_\_\_\_ Legal Department Review \_\_\_\_\_



Proposal for lot 2127 11th st

2 story modern farmhouse

Square footage total heated area 2,056

- First floor 1,002
- Second floor 1,054
- Garage 494

Bathrooms total 3 full 1 half

- 2 full second floor
- 1 half first floor
- 1 full basement

Board & Batten style siding on the front/stone veneer on arch right of the door  
Vinyl clapboard siding on the sides and back of house

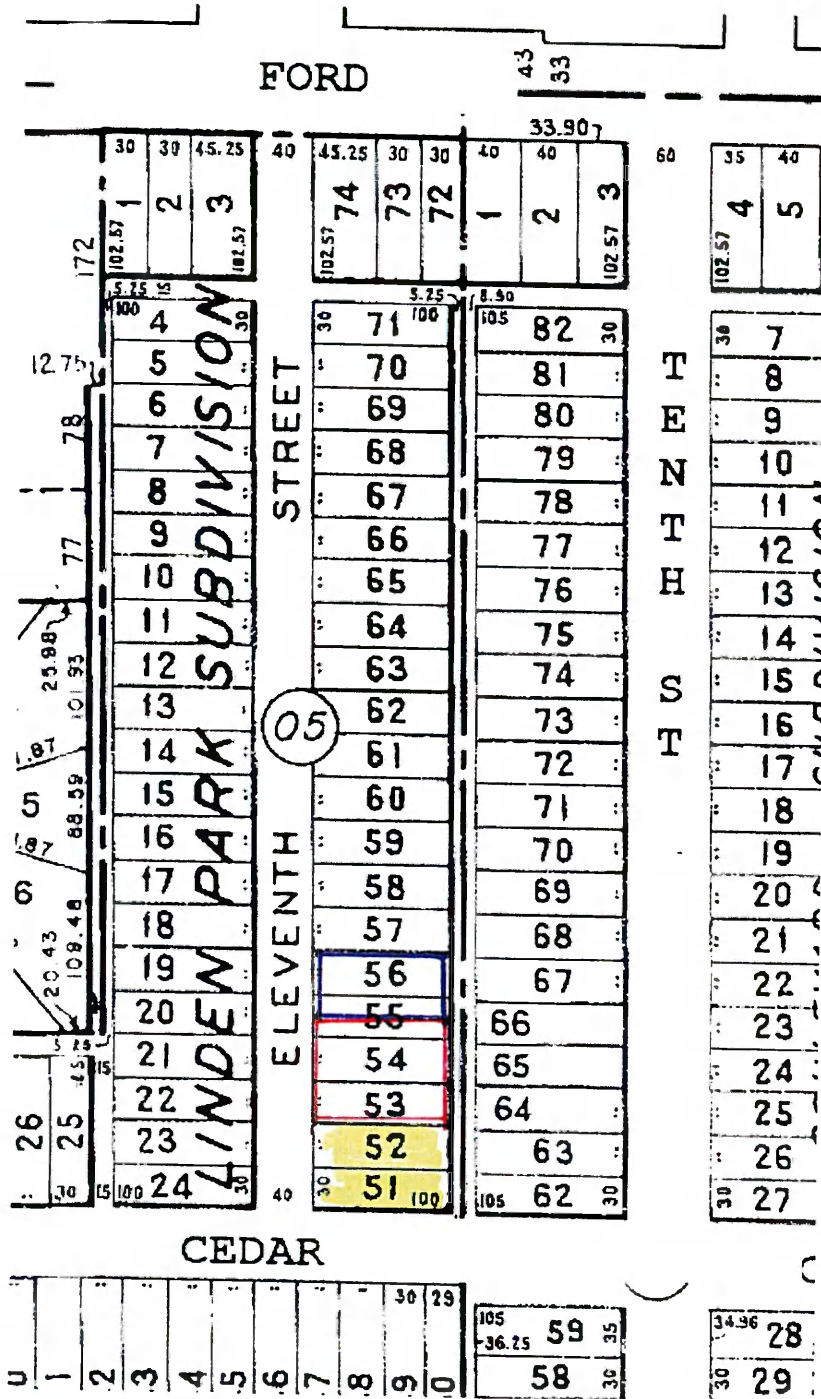
Setbacks

Lot dimension 60' wide 100' long

House dimensions 46' wide 38' long/depth

- The house width of 46 feet wide leaves 7 feet on each side for a total of 14 feet meeting the side setback requirements
- The depth of the home is 38 feet deep leaving enough space for the front setback of 20 feet and the rear of 25





2117 11<sup>TH</sup> - NORTH 16.67 FEET OF LOT 55 AND ALL OF LOT 56 LINDEN PARK SUB - Lot Size: 46.67' x 100'

2127 11st Street - Lots 53 and 54 Linden Park Sub. Lot Size: 60' x100'

2143 11<sup>TH</sup> - LOTS 51 AND 52 LINDEN PARK SUB T3S R11E L19 P22 WCR - Lot Size 60' x 100'

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 3/18/2024

AGENDA ITEM # 15

**ITEM: First Reading #1540: Ordinance Amendment - Rezoning of 1788-1794 Oak Street**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/C

**BACKGROUND:** On March 4, 2024, Your Honorable Body concurred with the recommendation of the Planning Commission to rezoning the property known as 1788-1794 Oak, Wyandotte to PD (Planned Development District).

Therefore, this communication is to hold the 1st reading of the Ordinance.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Adopt Resolution for 1st Reading of the Ordinance #1540

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** Adopt Resolution to hold the 1st Reading of the ordinance.

**LIST OF ATTACHMENTS:**

1. 1st Reading
2. 1788-1794 Oak Rezoning Information

**RESOLUTION**

Item Number: #15  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council shall hold the 1st Reading of Ordinance #1540 regarding the rezoning of 1788-1794 Oak on Monday, March 18, 2024.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____



**AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING  
ORDINANCE TO REZONE THE PROPERTY KNOWN AS 1788-1794 OAK  
STREET FROM MULTIPLE FAMILY RESIDENTIAL (RM-1A) TO PLANNED  
DEVELOPMENT DISTRICT (PD)**

THE CITY OF WYANDOTTE ORDAINS:

**Section 1. Rezoning of Property:**

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 215 and 216, Baisley Park Subdivision, as recorded in Liber 31, Page 28.  
Wayne County Records

Tax ID #: 57-999-00-0527-000

Commonly Known As: 1788-1794 Oak Street, Wyandotte, MI 48192

be and is hereby rezoned from Multiple Family Residential (RM-1A) to Planned Development District (PD).

**Section 2. Amendment of Zoning Map.**

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No. 303

**Section 3. Severability.**

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

**Section 4. Effective Date.**

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_\_ day of March, 2024.

**CERTIFICATE**

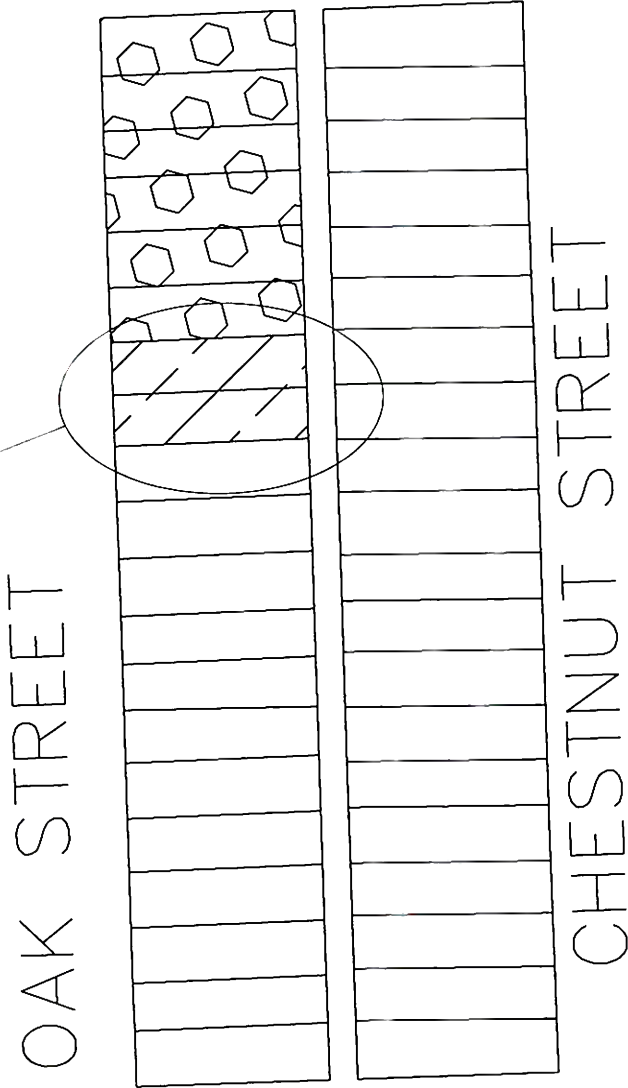
We, the undersigned, **ROBERT A. DeSANA and LAWRENCE STEC**, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on the \_\_\_\_\_ day of March, 2024.

Dated: March \_\_\_\_\_, 2024

\_\_\_\_\_  
**ROBERT A. DeSANA**, Mayor




\_\_\_\_\_  
**LAWRENCE STEC**, City Clerk

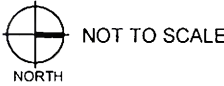
TWENTIETH STREET



LIMITS OF  
AMENDED DISTRICT  
LOTS 215 AND 216,  
BAISLEY PARK SUBDIVISION.

SEVENTEENTH STREET

- |   |       |                                   |
|---|-------|-----------------------------------|
|  | PD    | PLAN DEVELOPMENT DISTRICT         |
|  | R-A   | SINGLE FAMILY RESIDENTIAL         |
|  | RM-1A | MULTI FAMILY RESIDENTIAL DISTRICT |



CITY OF WYANDOTTE, MICHIGAN  
AMENDED ZONING MAP NO. 303

ORDINANCE NO  
DATED

MAYOR : \_\_\_\_\_  
ROBERT A. DESANA

CLERK: \_\_\_\_\_  
LAWRENCE S. STEC

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2024-60**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020", USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: March 4, 2024

MOVED BY: Councilperson Stec

SUPPORTED BY: Councilperson Shuryan

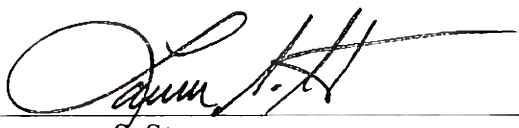
RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 1788, 1790, 1792 & 1794 Oak Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 1788-1794 Oak Street, Wyandotte (LOTS 215 and 216 Baisley Park Subdivision) to Planned Development District (PD).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

Motion unanimously carried.

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on March 4, 2024. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

RESOLUTION  
PLANNING COMMISSION  
February 15, 2024

**PUBLIC HEARING #01222024** – Brent Mikulski, Owner and Appellant, requesting the rezoning of the property known as 1788, 1790, 1792 & 1794 Oak, Wyandotte, Michigan (Lots 215 and 216 Baisley Park Subdivision).

It is proposed that said property be rezoned from Multiple Family Residential District (RM-1A) to Plan Development District (PD).

---

RESOLUTION

MOTION BY COMMISSIONER JALBERT, Supported by Commissioner Kelly to recommend to the City Council that the property known as 1788-1790-1792 and 1794 Oak, Wyandotte, be approved for rezoning to Plan Development District (PD).

Reason: The request is in compliance with the Future Land Map and the Master Plan of the City of Wyandotte.

YEAS: JALBERT, LUPO, KELLY, PASKO, WILLIAMS,

NAYS: NONE

ABSENT: DURAN, KOWALEWSKI, SARNACKI, SCHULTZ

MOTION PASSED

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** 3/4/2024

**AGENDA ITEM #** 10

**ITEM:** Rezoning of the property at 1788-1794 Oak Street

**PRESENTER:** Stan Pasko, Chairperson Planning Commission

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** A request to rezone the property known as 1788, 1790, 1792 & 1794 Oak Street (LOTS 215 and 216 BAISLEY PARK SUBDIVISION) was referred to the Planning Commission for the required public hearing.

The hearing was held on February 15, 2024, and the Planning Commission recommended that said property be approved for rezoning to Planned Development District (PD). See attached Minutes and Resolution.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing efforts to enhance the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

**ACTION REQUESTED:** Concur with the recommendation of the Planning Commission to approve the rezoning of the property at 1788, 1790, 1792 and 1794 Oak Street to PD - Planned Development.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Inform applicant of decision by City Council and revise the zoning map accordingly.

**LIST OF ATTACHMENTS:** None

Commissioner Jalbert indicated the K of C, which is south of this property, is closer to the neighborhood and it is a bar and there does not seem to have any parking or other issues with the neighborhood.

Commissioner Kelly indicated that he was glad to see so many residents care for the community.

There being no further discussion, the hearing was closed.

No communications were received regarding this request. Two (2) petitions were received at the hearing and attached hereto.

---

**PUBLIC HEARING #01092024** – Olsi Lula, Owner and Appellant, has applied to the Planning Commission for approval for a Certificate of Occupancy for a salon at 1611 Ford Avenue, Wyandotte, Michigan

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Mr. Lula, owner, present. Mr. Lula indicated that he was looking to open a salon for his wife.

Chairperson Pasko asked what the hours would be.

Mr. Lula indicted 10 to 4

Commissioner Kelly asked Mr. Lula if he purchased the property for his wife.

Mr. Lula indicated that his wife worked in Southgate, but with COVID she stopped. Mr. Lula continued that this building was a good opportunity that he could not pass up. Mr. Lula indicated that his wife would be the only one in the building.

There being no further discussion, the hearing was closed.

No communications were received regarding this request.

---

**PUBLIC HEARING #01222024** – Brent Mikulski, Owner and Appellant, requesting the rezoning of the property known as 1788, 1790, 1792 & 1794 Oak, Wyandotte, Michigan (Lots 215 and 216 Baisley Park Subdivision). It is proposed that said property be rezoned from Multiple Family Residential District (RM-1A) to Plan Development District (PD).

Chairperson Pasko opened the hearing and asked if there was anyone present who wished to speak about this hearing.

Brent Mikulski, owner, present. Mr. Mikulski indicated that he is the owner of 1788 to 1794 Oak St. Mr. Mikulski continued that he had a tenant that was interested in using the space as what he described in the letter as more of a place to display of the goods that she's going to be selling, having some opportunity for people to come in and see what it's about.

Mr. Mikulski further indicated that he had another tenant that wants to use the space to the east of that space for an art studio. It's a larger unit about 2,000 ft, and indicated that this use is currently operating on Eureka called Knock on Wood.

Mr. Mikulski further indicated that units 1792 1788, and 1790 are residential units upstairs and when he purchased the building, there was a tenant that used the lower space for union meetings.

Commissioner Kelly asked about the parking for the uses in the building and wanted to know if is there enough parking.

Mr. Mikulski indicated that there is parking immediately behind the building 2 or 3 spaces and there are parking spaces out front from 17<sup>th</sup> to 20<sup>th</sup> Street on both sides of Oak Street.

Chairperson Pasko asked about the proposed use, Knock on Wood, if they hold classes would there be sufficient parking?

Mr. Mikulski indicated that they would not have a large group and he does not see a parking issue.

Lea Ellwood-Filkins, 1793 Oak Street. Ms. Filkins indicated that she has lives on Oak Street across the street from 1788-1794 Oak since 1996 and there has been no parking issues. Ms. Filkins indicated that most of the homes on Oak, if not all, have driveways. Ms. Filkins further stated that she loves to see retail and art space in the building.

Nate Gibson, 1741 Chestnut. Mr. Gibson indicated that he has lived behind the building for 28 years and does not see any problem with the request. Mr. Gibson further indicated that he likes to see businesses coming to Wyandotte. Mr. Gibson stated again that he supports this request.

Mr. Mikulski indicated that he grew up at 1732 Chestnut and there were no parking issues at that time.

There being no further discussion, the hearing was closed.

One (1) communication was received regarding this request.



February 12, 2024

Wyandotte Planning Commission  
Kelly Roberts, Secretary  
3200 Biddle Avenue, Suite 200  
Wyandotte, Michigan 48192  
kroberts@wyandotte.mi.gov

RECEIVED

FEB 12 2024

CITY OF WYANDOTTE

RE: Public Hearing re Brent Mikulski, Owner and Appellant, rezoning of property known as 1788, 1790, 1792, and 1794 Oak in the City of Wyandotte – to rezone from Multiple Family Residential District (RM-1A) district to Plan Development District (PD)


Dear Members of the Planning Commission,

I, Lea Ellwood-Filkins, and my spouse, John C. Filkins, are owners of a single family dwelling at 1793 Oak in Wyandotte, which is directly across the street from Mr. Mikulski's property listed in the above-mentioned request for rezoning. We purchased our home in 1996 and have lived here since 1996. I was born in Wyandotte and lived here until sixth grade, and returned when we purchased our home on Oak in 1996.

We are in favor of Mr. Mikulski's request, and in favor of his request if it includes allowing retail space in his building. We do not believe that parking or traffic will be an issue, as in the past there were periodic meetings held in the first floor space with many cars parked on the street and we observed no vehicle or pedestrian accidents or incidents as a result of increased parking.

I think that granting Mr. Mikulski's request will increase interest and visibility of our neighborhood in the same manner that Jerry's Food Market and the Oak Café increase interest and visibility of their neighborhood. Also, I enjoy retaining the European-style neighborhoods which include small businesses, including retail, that is a part of the Wyandotte ambience.

Thank you for your kind consideration of our support.



Lea Ellwood-Filkins  
1793 Oak Street, Wyandotte, MI  
734-612-8181

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2024-14**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN COUNCIL CHAMBERS AND VIA VIRTUAL TELECOMMUNICATION METHODS, DUE TO COVID-19 IN ACCORDANCE WITH WAYNE COUNTY LOCAL PUBLIC HEALTH DEPARTMENT "GUIDANCE FOR MEETINGS OF GOVERNMENTAL BODIES HELD UNDER PUBLIC ACT 228 OF 2020". USING THE ZOOM AUDIO PLATFORM.

UNDER THE DATE OF: January 22, 2024

MOVED BY: Councilperson Crayne

SUPPORTED BY: Councilperson Alderman

BE IT RESOLVED that the application for rezoning of the property known as 1788, 1790, 1792 & 1794 Oak Street, Wyandotte is hereby referred to the Planning Commission.  
Motion unanimously carried

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on January 22, 2024. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

A handwritten signature in black ink, appearing to read 'Lawrence S. Stec', is written over a horizontal line.

Lawrence S. Stec  
City Clerk

Residential: \$200.00  
Commercial: \$300.00  
Plan Development \$1,000.00

CITY OF WYANDOTTE  
3200 Biddle Avenue  
Wyandotte, Michigan 48192  
734.324.4551

# APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 1788, 1790, 1792, & 1794 Oak between 17th  
STREET ADDRESS STREET  
and 20th on the North side of the street, and is known as lot(s) number  
STREET N-S-E-W  
215 & 216 of Baisely Park Subdivision Subdivision,  
Lot Size .15 Acre

## The property is owned by:

Name Brent Mikulski Street Address 48792 Fifth Ave  
City Canton State MI Zip 48188  
Phone # 313-770-3028

PRESENT ZONING: MR Rm-1A REQUESTED ZONING: Office PD

It is proposed that the property will be put to the following use: General Office/Administrative

## \*\*REQUIRED FOR P-1 or RM-1A\*\*

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

## \*\*OPTIONAL\*\*

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant:  Address: 48792 Fifth Ave  
Canton, MI 48188

\*\*\*\*\*  
OFFICE USE ONLY

Receipt # \_\_\_\_\_ Date: 01/12/24

Engineer's Signature 

Subject: Planned Development District Rezoning Request

Date: January 2, 2024

Address: 1792 Oak Street

Landlord: Brent Mikulski/Oak Street Properties

Tenant: Emma Greene/Detroit Greens Market

Space will be utilized as the administrative office for Detroit Greens Market. Their specialized online and traditional market consists of high-end Mom & Baby Clothing, Bath & Body, and Houseware/Kitchen Goods. Additionally, Detroit Greens Market utilizes an offsite kitchen to offer a variety of baked goods. The Administrative Office will include various displays of items offered. (see photos below)

It is anticipated that the space will be occupied by up to two or three people, between five to seven days per week.





BILLS & ACCOUNT

03/13/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
EXP CHECK RUN DATES 02/29/2024 - 03/15/2024  
JOURNALIZED PAID  
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 155581							
101-448-750-240	Parks-Operating Expenses	1-800-BOARDUP	TEMPORARY REPAIRS AT BISHOP PARK	1950354	03/06/24	640.90	155581
			Total For Check 155581			640.90	
Check 155582							
101-136-925-790	Miscellaneous	27TH DISTRICT COURT	JURY TRUST ACCOUNT CHECK	02272024	03/06/24	1,500.00	155582
			Total For Check 155582			1,500.00	
Check 155583							
202-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	EE#21 FINAL 2022 HMA RESURFACING PROJECT FILE #4800	EE#21	03/06/24	5,000.00	155583
			Total For Check 155583			5,000.00	
Check 155584							
101-840-725-110	INSPECTOR	Albert LaRosa	INSPECTOR	FEB2024ELECTION	03/06/24	200.00	155584
			Total For Check 155584			200.00	
Check 155585							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE MARCH 2024	D696470 03/24	03/06/24	1,219.19	155585
732-000-231-080	Payroll W/H-Cancer Insurance	AMERICAN FIDELITY ASSURANCE CO	125 PLAN CANCER & LIFE INSURANCE MARCH 2024	D696470 03/24	03/06/24	1,309.58	155585
			Total For Check 155585			2,528.77	
Check 155586							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	ALL STATE ACCIDENT PLAN COVERAGE PERIOD: 01/21/24 - 02/17/24	W8433 021224	03/06/24	654.84	155586
			Total For Check 155586			654.84	
Check 155587							
101-448-750-270	Building Maintenance	ATCO INTERNATIONAL	SHOP SUPPLIES FOR DPS AND POLICE STATION	10625324	03/06/24	169.31	155587
			Total For Check 155587			169.31	
Check 155588							
101-000-257-064	BCB23-0179 1086 8TH	AUSTIN ROBINSON	BD Bond Refund	BCB23-0179	03/06/24	500.00	155588
			Total For Check 155588			500.00	
Check 155589							
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK SUPER GLUE DPS	349-338702	03/06/24	4.38	155589
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK BELT DPS	349-339044	03/06/24	18.99	155589
101-448-825-431	Garage-Other Vehicle Maintenance	AUTO VALUE RIVERVIEW	LIGHT KIT FOR VPS 170 VIN 2FZHAZS62AK47800	349-339258	03/06/24	45.38	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	WHEEL SEAL AND O2 SENSOR FOR VPS 30 VIN 1FDF3728EC62456	349-338959	03/06/24	63.58	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	U-JOINT AND OILSEAL FOR VPS 16 VIN 1FTRF3B67GEB17323	349-339199	03/06/24	117.68	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	OIL DRAIN PLUG FOR VPS 16 VIN 1FTRF3B67GEB17323	349-339154	03/06/24	6.49	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	PARTS FOR VPS 170 VIN 2FHAZA562AK47800 AND STOCK	349-338920	03/06/24	504.30	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-337177	03/06/24	(112.69)	155589
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-337153	03/06/24	(219.00)	155589
			Total For Check 155589			429.11	
Check 155590							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 MARCH 2024	240370009783 03/24	03/06/24	17,306.23	155590
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CARE NETWORK	00129760 0001 MARCH 2024	240370009783 03/24	03/06/24	4,326.56	155590
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CARE NETWORK	00129760 0001 MARCH 2024	240370009783 03/24	03/06/24	2,923.35	155590
			Total For Check 155590			24,556.14	
Check 155591							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 600 MARCH 2024	240206608461 03/24	03/06/24	52,066.80	155591
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 600 MARCH 2024	240206608461 03/24	03/06/24	(1,928.40)	155591
			Total For Check 155591			50,138.40	
Check 155592							

03/13/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 02/29/2024 - 03/15/2024  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 603 MARCH 2024	240206608464 03/24	03/06/24	2,994.30	155592
			Total For Check 155592			2,994.30	
Check 155593							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 601 MARCH 2024	240206608462 03/24	03/06/24	21,769.30	155593
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 601 MARCH 2024	240206608462 03/24	03/06/24	1,366.20	155593
			Total For Check 155593			23,135.50	
Check 155594							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	67410 605 MARCH 2024	240206608466 03/24	03/06/24	5,893.50	155594
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	67410 605 MARCH 2024	240206608466 03/24	03/06/24	3,536.10	155594
			Total For Check 155594			9,429.60	
Check 155595							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 MARCH 2024	007006086 0011 03/24	03/06/24	30,169.98	155595
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 MARCH 2024	007006086 0011 03/24	03/06/24	7,542.50	155595
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 MARCH 2024	007006086 0011 03/24	03/06/24	512.10	155595
499-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0011 MARCH 2024	007006086 0011 03/24	03/06/24	2,048.38	155595
			Total For Check 155595			40,272.96	
Check 155596							
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 MARCH 2024	007006086 0012 03/24	03/06/24	66,614.50	155596
101-000-231-020	P/R Deductions-Hospital (Employer)	BLUE CROSS BLUE SHIELD OF MI	007006086 0012 MARCH 2024	007006086 0012 03/24	03/06/24	17,208.91	155596
			Total For Check 155596			83,823.41	
Check 155597							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 MARCH 2024	007006086 0019 03/24	03/06/24	12,350.05	155597
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0019 MARCH 2024	007006086 0019 03/24	03/06/24	845.89	155597
			Total For Check 155597			13,195.94	
Check 155598							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0033 MARCH 2024	007006086 0033 03/24	03/06/24	10,489.07	155598
			Total For Check 155598			10,489.07	
Check 155599							
732-000-231-020	Payroll W/H-Hospital Insurance	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 MARCH 2024	007006086 0034 03/24	03/06/24	65,810.66	155599
732-000-393-035	Reserve-Health & Life	BLUE CROSS BLUE SHIELD OF MI	007006086 0034 MARCH 2024	007006086 0034 03/24	03/06/24	845.89	155599
			Total For Check 155599			66,656.55	
Check 155600							
265-301-925-730	Other Expenses - State	CAHILL VETERINARY HOSPITAL	K9 ICE - OSTIFEN 100 MG CAPLETS, ADEQUAN INJECTION	167249	03/06/24	106.00	155600
			Total For Check 155600			106.00	
Check 155601							
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - JAN 2024	6867	03/06/24	266.18	155601
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - DEC 2023	6845	03/06/24	234.21	155601
101-303-750-261	Gasoline & Oil	CITY OF WYANDOTTE	FUEL - NOV 2023	6873	03/06/24	246.89	155601
			Total For Check 155601			747.28	
Check 155602							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 017 03 0333 002	1782 SUPERIOR	03/06/24	545.56	155602
			Total For Check 155602			545.56	
Check 155603							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Sum Tax Refund 57 020 42 0005 000	25 KREGER DRIVE	03/06/24	2,328.02	155603
			Total For Check 155603			2,328.02	

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Check 155604							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 020 42 0005 000 Total For Check 155604	25 KREGER DRIVE	03/06/24	<u>2,892.44</u> 2,892.44	155604
Check 155605							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 147 99 0129 000 Total For Check 155605	430 PINE STREET	03/06/24	<u>289.80</u> 289.80	155605
Check 155606							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 020 04 0010 301 Total For Check 155606	430 PINE STREET	03/06/24	<u>239.54</u> 239.54	155606
Check 155607							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 017 04 0157 002 Total For Check 155607	3212 20TH STREET	03/06/24	<u>436.45</u> 436.45	155607
Check 155608							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 006 07 0188 002 Total For Check 155608	1860 10TH STREET	03/06/24	<u>398.91</u> 398.91	155608
Check 155609							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Sum Tax Refund 57 001 08 0010 000 Total For Check 155609	429 BIDDLE	03/06/24	<u>863.87</u> 863.87	155609
Check 155610							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Sum Tax Refund 57 006 03 0315 002 Total For Check 155610	1510 11TH STREET	03/06/24	<u>574.77</u> 574.77	155610
Check 155611							
101-000-203-030	A/P-Property Tax Overpayments	Corelogic Tax Service	2023 Win Tax Refund 57 007 10 0097 300 Total For Check 155611	1727 5TH STREET	03/06/24	<u>1,320.19</u> 1,320.19	155611
Check 155612							
101-000-203-030	A/P-Property Tax Overpayments	CORELOGIC TAX SERVICE	2023 Win Tax Refund 57 001 05 0108 002 Total For Check 155612	349 6TH STREET	03/06/24	<u>427.92</u> 427.92	155612
Check 155613							
101-000-203-030	A/P-PROPERTY TAX OVERPAYMENTS 2971 9TH	Corelogic Tax Service	2023 Win Tax Refund 57 014 06 0011 000 Total For Check 155613	2971 9TH STREET	03/06/24	<u>410.62</u> 410.62	155613
Check 155614							
101-000-257-064	BCB23-0030 1325 CEDAR	CRYSTAL VAUGHT	BD Bond Refund Total For Check 155614	BCB23-0030	03/06/24	<u>1,200.00</u> 1,200.00	155614
Check 155615							
101-840-725-110	EV INSPECTOR	Dennis Guzenda	EV INSPECTOR Total For Check 155615	FEB2024ELECTION	03/06/24	<u>325.00</u> 325.00	155615
Check 155616							
101-840-725-110	INSPECTOR	Diane Lupo	INSPECTOR Total For Check 155616	FEB2024ELECTION	03/06/24	<u>200.00</u> 200.00	155616
Check 155617							
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL CHARGES	NOV 2023	03/06/24	9,738.71	155617
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL CHARGES Total For Check 155617	NOV 2023	03/06/24	<u>99,449.80</u> 109,188.51	155617

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Check 155618							
101-336-925-720	Education	G & M CONSULTING, LLC	ICE WATER RESCUE TECH COURSE	2404	03/06/24	2,000.00	155618
			Total For Check 155618			2,000.00	
Check 155619							
101-840-725-110	INSPECTOR	Gary Calvin	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	155619
			Total For Check 155619			225.00	
Check 155620							
101-000-231-080	P/R Deductions-Section 125 Plan	GRANGE LIFE INSURANCE COMPANY	LIFE INSURANCE FEBRUARY & MARCH 2024	20287203	03/06/24	1,064.32	155620
			Total For Check 155620			1,064.32	
Check 155621							
101-000-203-030	A/P-Property Tax Overpayments	INDIAN LANES	2023 Sum Tax Refund 57 022 10 0010 000	4500 13TH	03/06/24	6,117.49	155621
290-000-203-030	A/P-Property Tax Overpayments	INDIAN LANES	2023 Sum Tax Refund 57 022 10 0010 000	4500 13TH	03/06/24	310.44	155621
403-000-203-030	A/P-Property Tax Overpayments	INDIAN LANES	2023 Sum Tax Refund 57 022 10 0010 000	4500 13TH	03/06/24	446.92	155621
			Total For Check 155621			6,874.85	
Check 155622							
101-000-203-030	A/P-Property Tax Overpayments	JUCHARTZ, KURT R	2023 Sum Tax Refund 57 020 06 0007 001	307 PINE	03/06/24	631.85	155622
			Total For Check 155622			631.85	
Check 155623							
101-000-203-030	A/P-Property Tax Overpayments	JUCHARTZ, KURT R	2023 Win Tax Refund 57 020 06 0007 001	307 PINE	03/06/24	6.26	155623
701-000-203-030	A/P-Property Tax Overpayments	JUCHARTZ, KURT R	2023 Win Tax Refund 57 020 06 0007 001	307 PINE	03/06/24	625.59	155623
			Total For Check 155623			631.85	
Check 155624							
101-000-203-030	A/P-Property Tax Overpayments	LASIUTA, ASHLEY E/ROBERT G	2023 Sum Tax Refund 57 017 03 0304 002	1795 SUPERIOR	03/06/24	842.64	155624
			Total For Check 155624			842.64	
Check 155625							
101-000-203-030	A/P-Property Tax Overpayments	Lereta LLC	2023 Win Tax Refund 57 004 26 0094 000	838 ST. JOHNS	03/06/24	348.40	155625
			Total For Check 155625			348.40	
Check 155626							
101-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - MARCH 2024	MARCH 2024	03/06/24	1,379.24	155626
101-000-231-051	P/R Deductions-LTD (Employee)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - MARCH 2024	MARCH 2024	03/06/24	671.14	155626
499-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - MARCH 2024	MARCH 2024	03/06/24	13.18	155626
			Total For Check 155626			2,063.56	
Check 155627							
101-448-825-431	Garage-Other Vehicle Maintenance	MICHIGAN CAT	HYD VALUE FOR VPS 68 VIN CAT095GLAXX00424	PD15764848	03/06/24	397.43	155627
			Total For Check 155627			397.43	
Check 155628							
525-750-750-250	Course Maintenance	MICHIGAN DEPT OF ENVIROMENTAL QUAL	2023 WATER REPORTING FEE	761-11184005	03/06/24	200.00	155628
			Total For Check 155628			200.00	
Check 155629							
101-000-257-064	BCB23-0032 821 ASH	MICHIGAN FORECLOSURE SOLUTIONS LLC	BD Bond Refund	BCB23-0032	03/06/24	1,000.00	155629
			Total For Check 155629			1,000.00	
Check 155630							
101-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - MARCH 2024	MARCH 2024	03/06/24	1,651.00	155630
499-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - MARCH 2024	MARCH 2024	03/06/24	13.00	155630
732-000-393-035	Reserve-Health & Life	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - MARCH 2024	MARCH 2024	03/06/24	215.65	155630



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			Total For Check 155630			1,879.65	
Check 155631							
101-303-825-920	WATER - 1170 GROVE	MUNICIPAL SERVICE	1170 GROVE - JANUARY 24	001153-026385 JAN24	03/06/24	70.00	155631
101-750-825-910	ELECTRIC - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE FEBRUARY 2024	000000-063407 FEB 24	03/06/24	40.92	155631
101-750-825-910	ELECTRIC - 601 8TH	MUNICIPAL SERVICE	601 8TH FEBRUARY 2024	030967-021887 FEB 24	03/06/24	33.97	155631
101-750-825-910	ELECTRIC - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE FEBRUARY 2024	001153-022009 FEB 24	03/06/24	438.98	155631
101-750-825-920	WATER - 1148 BIDDLE	MUNICIPAL SERVICE	1148 BIDDLE FEBRUARY 2024	000000-063407 FEB 24	03/06/24	16.82	155631
101-750-825-920	WATER - 601 8TH	MUNICIPAL SERVICE	601 8TH FEBRUARY 2024	030967-021887 FEB 24	03/06/24	16.82	155631
101-750-825-920	WATER - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE FEBRUARY 2024	001153-022009 FEB 24	03/06/24	22.44	155631
499-200-850-542	2401 EUREKA JANUARY 2024	MUNICIPAL SERVICE	2401 EUREKA JANUARY 2024	85239-027277 JAN 24	03/06/24	510.08	155631
499-200-850-542	104 ELM CABLE JANUARY 2024	MUNICIPAL SERVICE	104 ELM CABLE JANUARY 2024	57023 JAN 24	03/06/24	12.00	155631
			Total For Check 155631			1,162.03	
Check 155632							
101-000-257-064	BCB20-0153 271 HIGHLAND	NATASHA MOORE	BD Bond Refund	8CB20-0153	03/06/24	1,200.00	155632
			Total For Check 155632			1,200.00	
Check 155633							
101-136-750-230	Postage	PITNEY BOWES GLOBAL FINAN. SERVICES	POSTAGES	3318705250	03/06/24	480.99	155633
			Total For Check 155633			480.99	
Check 155634							
101-000-283-030	BOT19-0009 1510 MCKINLEY	PIZZO DEVELOPMENT GROUP LLC	BD Bond Refund	BOT19-0009	03/06/24	2,000.00	155634
			Total For Check 155634			2,000.00	
Check 155635							
101-000-283-060	BPB24-0014 - PPLMB24-0027 1345 POPLAR	R.J. & J ENTERPRISE	BD Bond Refund	BPB24-0014	03/06/24	500.00	155635
			Total For Check 155635			500.00	
Check 155636							
101-840-725-110	EV INSPECTOR	Randall Rice	EV INSPECTOR	FEB2024ELECTION	03/06/24	325.00	155636
			Total For Check 155636			325.00	
Check 155637							
101-000-257-057	Reserve-Police Training	RELENTLESS LLC	A. GROAT, DESERT SNOW - 3 DAY CRIMINAL INTERDICTION WORKSHOP	14290	03/06/24	699.00	155637
			Total For Check 155637			699.00	
Check 155638							
101-000-257-064	BCI22-0022 1753 FORD	RYAN VINCO	BD Bond Refund	BCI22-0022	03/06/24	400.00	155638
			Total For Check 155638			400.00	
Check 155639							
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	BRAKE SPLASH SHIELD AND OIL SEAL VPS 16 VIN 1FTRF3B67GEB17323	982111	03/06/24	80.37	155639
101-448-825-432	Garage-Equipment Maintenance	SOUTHGATE FORD	OIL SEAL KIT FOR VPS 16 VIN 1FTRF3B67GEB17323	982107	03/06/24	60.95	155639
			Total For Check 155639			141.32	
Check 155640							
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	3559564851	03/06/24	75.99	155640
101-215-750-210	Office Supplies	STAPLES ADVANTAGE	BATTERIES, STAPLE REMOVERS, PRECINCT TAPE, TRAINING STENOS	3559062273	03/06/24	34.53	155640
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	CREDIT FOR INVOICE # 3556952308	3557303479	03/06/24	(43.37)	155640
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	DESK STAPLER	3557699675	03/06/24	23.09	155640
101-301-750-210	Office Supplies	STAPLES ADVANTAGE	SPACE HEATER	3558066622	03/06/24	99.99	155640
101-840-750-210	Office Supplies	STAPLES ADVANTAGE	BATTERIES, STAPLE REMOVERS, PRECINCT TAPE, TRAINING STENOS	3559062273	03/06/24	309.09	155640
101-840-850-540	Other Equipment	STAPLES ADVANTAGE	PEN HOLDERS FOR EV SITE	3559568377	03/06/24	15.98	155640
101-840-850-540	Other Equipment	STAPLES ADVANTAGE	PROJECTOR HDMI CABLE FOR EV TRAINING	3559568376	03/06/24	11.89	155640
			Total For Check 155640			527.19	

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Check 155641							
101-840-750-210	Office Supplies	STAPLES ADVANTAGE	BADGE INSERT REFILLS & TRAINING PROJECTOR FOR EV	3559198051	03/06/24	16.59	155641
101-840-850-540	Other Equipment	STAPLES ADVANTAGE	BADGE INSERT REFILLS & TRAINING PROJECTOR FOR EV	3559198051	03/06/24	849.99	155641
			Total For Check 155641			866.58	
Check 155642							
101-840-850-540	Other Equipment	STAPLES ADVANTAGE	EV PRINTER & TONER, HOLE PUNCH, BINDERS	3559269498	03/06/24	450.12	155642
			Total For Check 155642			450.12	
Check 155643							
530-444-825-220	Operating Expenses-Bank Bldg	STATE OF MICHIGAN	019523 ANNUAL CERTIFICATE/HOIST FEE/REINSPECTION FEE	019523	03/06/24	360.00	155643
530-444-825-220	Operating Expenses-Bank Bldg	STATE OF MICHIGAN	019522 ANNUAL CERTIFICATE/HOIST FEE/REINSPECTION FEE	019522	03/06/24	335.00	155643
			Total For Check 155643			695.00	
Check 155644							
101-000-257-061	Reserve-Dispatcher Training	STATE OF MICHIGAN	2019 TRAINING FUNDS FOR DISPATCHERS - NOT SPENT BY DEC. 31, 2023	551-632148	03/06/24	5,462.00	155644
101-301-925-720	Education	STATE OF MICHIGAN	JUDGE - 2024 MICHIGAN WOMEN IN LAW ENFORCEMENT CONFERENCE	551-630648	03/06/24	300.00	155644
701-000-228-063	Due to State of MI-Sex Offender	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	551-631112	03/06/24	90.00	155644
			Total For Check 155644			5,852.00	
Check 155645							
101-840-725-110	CO-CHAIRPERSON	Stephanie Susko	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	225.00	155645
			Total For Check 155645			225.00	
Check 155646							
101-336-750-222	Medical/Rescue Supplies	STERICYCLE, INC.	HAZARDOUS WASTE	8006208564	03/06/24	197.96	155646
			Total For Check 155646			197.96	
Check 155647							
101-000-257-064	BCB23-0014 320 HUDSON	SYKES, MITCHEL JOSEPH	BD Bond Refund	BCB23-0014	03/06/24	2,000.00	155647
			Total For Check 155647			2,000.00	
Check 155648							
101-000-257-064	BC21-0001 1510 MCKINLEY	THE DOTTE STORAGE LLC	BD Bond Refund	BC21-0001	03/06/24	1,000.00	155648
			Total For Check 155648			1,000.00	
Check 155649							
677-200-950-610	Liability Claims-City	TRAVELERS	ANGEL LOPEZ - 7629K8128	641131	03/06/24	1,788.40	155649
			Total For Check 155649			1,788.40	
Check 155650							
525-750-750-220	Operating Expenses	USGA CLUB MEMBERSHIP	USGA MEMBERSHIP	02292024	03/06/24	150.00	155650
			Total For Check 155650			150.00	
Check 155651							
101-301-750-224	LEIN Services	VERIZON WIRELESS	ACCT. NO. 442005820-00001 LEIN SERVICES JAN 11 - FEB 10, 2024	9956330925	03/06/24	949.00	155651
101-302-925-790	Miscellaneous	VERIZON WIRELESS	ACCT. NO. 442005820-00001 LEIN SERVICES JAN 11 - FEB 10, 2024	9956330925	03/06/24	36.01	155651
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. NO. 342173610-00001 CELL PHONES JAN 5 - FEB 4, 2024	9955844186	03/06/24	41.07	155651
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. NO. 442005820-00001 LEIN SERVICES JAN 11 - FEB 10, 2024	9956330925	03/06/24	135.62	155651
101-303-825-220	Operating Expenses	VERIZON WIRELESS	ACCT. NO. 442005820-00001 LEIN SERVICES JAN 11 - FEB 10, 2024	9956330925	03/06/24	(50.00)	155651
101-336-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	INV #9955901973 JAN 5-FEB 4, 2024	942095991-00001	03/06/24	224.06	155651
101-440-750-221	Cellular Phones & Pagers	VERIZON WIRELESS	ACCT. NO. 342173610-00001 CELL PHONES JAN 5 - FEB 4, 2024	9955844186	03/06/24	23.03	155651
265-301-925-730	Other Expenses - State	VERIZON WIRELESS	ACCT. NO. 342173610-00001 CELL PHONES JAN 5 - FEB 4, 2024	9955844186	03/06/24	542.82	155651
			Total For Check 155651			1,901.61	
Check 155652							

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101-840-725-110	CHAIRPERSON	Violet Benash	CHAIRPERSON Total For Check 155652	FEB2024ELECTION	03/06/24	275.00 275.00	155652
Check 155653							
202-440-825-420	Traffic Signals	WAYNE COUNTY ACCOUNTS RECEIVABLE	JAN 24 TRAF SIG MAINT Total For Check 155653	316995	03/06/24	1,371.10 1,371.10	155653
Check 155654							
101-000-203-030	A/P-Property Tax Overpayments	WLODKOWSKI, JUDITH G	2023 Sum Tax Refund 57 006 08 0095 000 Total For Check 155654	1823 CORA	03/06/24	431.68 431.68	155654
Check 155655							
101-000-203-030	A/P-Property Tax Overpayments	WLODKOWSKI, JUDITH G	2023 Win Tax Refund 57 006 08 0095 000	1923 CORA	03/06/24	4.28	155655
701-000-203-030	A/P-Property Tax Overpayments	WLODKOWSKI, JUDITH G	2023 Win Tax Refund 57 006 08 0095 000 Total For Check 155655	1923 CORA	03/06/24	427.40 431.68	155655
Check 155656							
101-840-725-110	Receiving Board	Mary Tabin	Receiving Board Total For Check 155656	FEB2024ELECTION	03/06/24	150.00 150.00	155656
Check 155657							
731-000-231-040	Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION Total For Check 155657	PEN 3-15-24	03/15/24	475.00 475.00	155657
Check 155658							
731-000-394-020	Reserve-MSC Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION Total For Check 155658	PEN 3-15-24	03/15/24	8,437.66 8,437.66	155658
Check 155659							
101-000-231-086	Pension Liability-DB (Employee)	CITY OF WYANDOTTE RETIREMENT	POLICE DEF BENEFIT Total For Check 155659	PR 3-13-24	03/13/24	206.00 206.00	155659
Check 155660							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE Total For Check 155660	PR 3-13-24	03/13/24	3,637.28 3,637.28	155660
Check 155661							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER Total For Check 155661	PR 3-13-24	03/13/24	7,273.60 7,273.60	155661
Check 155662							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111 Total For Check 155662	PR 3-13-24	03/13/24	70.00 70.00	155662
Check 155663							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356 Total For Check 155663	PR 3-13-24	03/13/24	1,286.16 1,286.16	155663
Check 155664							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFSCME COUNCIL 25	DPS UNION DUES Total For Check 155664	PR 3-13-24	03/13/24	243.30 243.30	155664
Check 155665							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 3-10-24	03/13/24	11,276.43	155665
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 3-10-24	03/13/24	5,638.19	155665
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 3-10-24	03/13/24	276.40	155665
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 3-10-24	03/13/24	138.20	155665

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Total For Check 155665						17,329.22	
Check 155666							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 3-13-24	03/13/24	10,399.84	155666
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 3-13-24	03/13/24	5,199.94	155666
Total For Check 155666						15,599.78	
Check 155667							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 3-13-24	03/13/24	2,500.00	155667
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 3-13-24	03/13/24	2,500.00	155667
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 3-13-24	03/13/24	50.00	155667
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 3-13-24	03/13/24	50.00	155667
Total For Check 155667						5,100.00	
Check 155668							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 3-13-24	03/13/24	2,346.02	155668
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 3-13-24	03/13/24	2,346.02	155668
Total For Check 155668						4,692.04	
Check 155669							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 3-13-24	03/13/24	1,202.61	155669
Total For Check 155669						1,202.61	
Check 155670							
101-000-231-070	P/R Deductions-Deferred Comp	RELiance TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY	PR 3-13-24	03/13/24	5,595.00	155670
101-000-231-070	P/R Deductions-Deferred Comp	RELiance TRUST COMPANY	AXA TRUST ID# 0155496177 GEN CITY	PR 3-13-24	03/13/24	15.00	155670
Total For Check 155670						5,610.00	
Check 155671							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 3-13-24	03/13/24	5.00	155671
Total For Check 155671						5.00	
Check 155672							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 3-13-24	03/13/24	2,884.62	155672
Total For Check 155672						2,884.62	
Check 15759							
101-100-925-720	Education/Training	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	75.00	15759
101-200-925-790	Miscellaneous	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	16.95	15759
101-209-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	79.29	15759
101-215-925-720	Education/Training	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	450.00	15759
101-301-825-395	IT-Operation & Maintenance	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	2,240.00	15759
101-336-750-224	Subscriptions	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	180.00	15759
101-336-925-720	Education	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	244.56	15759
101-756-825-420	Bldg & Equip Maintenance	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	12.99	15759
101-840-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	36.48	15759
101-840-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	65.24	15759
101-840-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES - 01/17/24-02/14/24	5563750108849348	03/11/24	(65.74)	15759
Total For Check 15759						3,334.77	
Check 15760							
101-000-227-000	Due to Public Library	BACON MEMORIAL LIBRARY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	15,288.97	15760
Total For Check 15760						15,288.97	
Check 15761							
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	87,910.58	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	83,724.36	15761

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701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	288,048.75	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	21,854.52	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	18,530.17	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	88,957.14	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	8,864.93	15761
701-000-274-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	17,729.87	15761
						<u>615,620.32</u>	
Check 15762							
101-000-223-000	Due to County	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	56,535.70	15762
101-000-224-000	Due to RESA	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	964.14	15762
101-000-224-024	Due to RESA - Enhancement Millage	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	10,323.90	15762
101-000-226-000	Due to Special Education	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	33,705.11	15762
101-000-228-000	Due to State (SET)	OFFICE OF THE WAYNE COUNTY	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	31,167.18	15762
						<u>132,696.03</u>	
Check 15763							
701-000-225-000	Due to Wyan School Board-Oper	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	411,008.35	15763
701-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	156,533.67	15763
701-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 WINTER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	76,876.56	15763
						<u>644,418.58</u>	
Check 15764							
101-000-225-000	DUE TO WYAN SCHOOL BOARD-OPER	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	25,230.54	15764
101-000-225-025	Due to Wyan School Board-Debt	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	22,913.13	15764
101-000-225-030	Due to Wyan School Board-Sinking Fund	SCHOOL DISTRICT OF THE	2023 SUMMER TAX DISTRIBUTION	FEBRUARY 29, 2024	03/01/24	4,464.17	15764
						<u>52,607.84</u>	
Check 15765							
101-301-750-220	Operating Expenses	ABSOPURE WATER COMPANY	ACCT. NO. 917639, STATEMENT NO. 79140270, BOTTLED WATER FOR EXERCISE ROOM 1/8/24	89132503	03/06/24	56.45	15765
						<u>56.45</u>	
Check 15766							
101-750-925-780	Rentals (Seniors/PortaJohns)	ACEE DEUCEE PORTA CAN	PORTA CAN RENTAL FOP	154964	03/06/24	150.00	15766
						<u>150.00</u>	
Check 15767							
101-840-725-110	CO-CHAIRPERSON	Alberta (Anna) P. Haunert	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	250.00	15767
						<u>250.00</u>	
Check 15768							
101-840-725-110	CO-CHAIRPERSON	Alice Ugljesa	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	250.00	15768
						<u>250.00</u>	
Check 15769							
101-840-725-110	INSPECTOR	Allen Mazurek	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15769
						<u>225.00</u>	
Check 15770							
101-301-750-490	Test Administration	ALPHA PSYCHOLOGICAL SERVICES	GROAT, A. - SWAT PSYCHOLOGICAL TESTING	GROAT, A. - SWAT 24	03/06/24	675.00	15770
						<u>675.00</u>	
Check 15771							
101-840-725-110	INSPECTOR & EV	Amy Cannatella	INSPECTOR & EV	FEB2024ELECTION	03/06/24	675.00	15771
						<u>675.00</u>	
Check 15772							

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101-840-725-110	INSPECTOR	Arreola de la Fuente	INSPECTOR Total For Check 15772	FEB2024ELECTION	03/06/24	225.00 225.00	15772
Check 15774							
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN Total For Check 15774	0001837800	03/06/24	174.74 174.74	15774
Check 15775							
101-840-725-110	INSPECTOR	Betty Tyson	INSPECTOR Total For Check 15775	FEB2024ELECTION	03/06/24	225.00 225.00	15775
Check 15777							
101-136-825-330	Attorneys (CA) & Interpreters	BROMBERG & ASSOCIATES LLC	INTERPRETING LANGUAGE	23298	03/06/24	570.00	15777
101-136-825-330	Attorneys (CA) & Interpreters	BROMBERG & ASSOCIATES LLC	INTERPRETING LANGUAGE	23615	03/06/24	367.99	15777
101-136-825-330	Attorneys (CA) & Interpreters	BROMBERG & ASSOCIATES LLC	LANGUAGE INTERPRETING	24056	03/06/24	270.00	15777
						1,207.99	
Check 15778							
101-840-725-110	EV INSPECTOR	Carolyn Harris	EV INSPECTOR Total For Check 15778	FEB2024ELECTION	03/06/24	625.00 625.00	15778
Check 15779							
101-840-725-110	CO-CHAIRPERSON & EV	Cassandra Dezsi	CO-CHAIRPERSON & EV Total For Check 15779	FEB2024ELECTION	03/06/24	1,300.00 1,300.00	15779
Check 15780							
101-301-825-350	Printing	CDW GOVERNMENT INC	(17) 8GB USB FLASH DRIVES	PH05663	03/06/24	91.46	15780
101-301-825-350	Printing	CDW GOVERNMENT INC	(10) 4GB USB FLASH DRIVES	PH62494	03/06/24	53.80	15780
101-301-825-350	Printing	CDW GOVERNMENT INC	(13) 8GB USB FLASH DRIVES	PJ07684	03/06/24	69.94	15780
						215.20	
Check 15781							
101-448-750-211	Safety Equipment	CGS INC	SAFETY TRAINING OSHA AND RESPIRATOR Total For Check 15781	5298	03/06/24	1,770.00 1,770.00	15781
Check 15782							
101-840-725-110	EV INSPECTOR	Cheryl Thoms	EV INSPECTOR Total For Check 15782	FEB2024ELECTION	03/06/24	625.00 625.00	15782
Check 15783							
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	02212024	03/06/24	180.00	15783
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	02222024	03/06/24	390.00	15783
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	02202024	03/06/24	360.00	15783
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	02192024	03/06/24	150.00	15783
						1,080.00	
Check 15784							
499-200-925-804	Marketing	COMMUNITY PUBLISHING	DDA WELCOME MAGAZINE Total For Check 15784	282024	03/06/24	8,000.00 8,000.00	15784
Check 15785							
101-000-257-056	Reserve-Boat Ramp Operations	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	73.08	15785
101-200-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	114.98	15785
101-301-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	902.73	15785
101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	114.97	15785
101-303-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	589.40	15785
101-336-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	862.96	15785

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101-448-825-930	Heat(Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	2,187.32	15785
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	1,206.47	15785
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	0.71	15785
101-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	760.81	15785
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	3,841.88	15785
101-756-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	384.29	15785
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	225.30	15785
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	296.67	15785
101-800-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	622.42	15785
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	103.26	15785
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	397.41	15785
525-750-825-930	Heat (Gas)	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	745.16	15785
530-444-825-930	Heat(Gas)-Bank Bldg	CONSTELLATION NEWENERGY-GAS DIV LLC	GAS - JAN 2024	3964926	03/06/24	2,549.21	15785
Total For Check 15785						15,979.03	
Check 15786							
101-448-750-261	Garage-Gasoline & Oil	CORRIGAN OIL CO	STOCK GASOLINE DPS 2.1765 PER GALLON	8018694-IN	03/06/24	8,999.34	15786
Total For Check 15786						8,999.34	
Check 15787							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	02162024	03/06/24	390.00	15787
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	02252024	03/06/24	240.00	15787
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	02232024	03/06/24	660.00	15787
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	02262024	03/06/24	600.00	15787
Total For Check 15787						1,890.00	
Check 15788							
101-840-725-110	CO-CHAIRPERSON	Deborah Maciag	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	250.00	15788
Total For Check 15788						250.00	
Check 15789							
101-000-231-020	P/R Deductions-Hospital (Employer)	DELTA DENTAL	0007240006 MARCH 2024	RIS0005507356 03/24	03/06/24	7,455.52	15789
499-200-725-160	Medical Insurance	DELTA DENTAL	0007240006 MARCH 2024	RIS0005507356 03/24	03/06/24	127.04	15789
Total For Check 15789						7,582.56	
Check 15790							
101-750-825-490	Field Maintenance & Supplies	DEPENDABLE DOOR	REPLACED DOORS AT MEMORIAL PARK PAVILLION BATHROOM	12622	03/06/24	3,190.00	15790
Total For Check 15790						3,190.00	
Check 15791							
101-448-750-270	Building Maintenance	DETROIT AIR COMPRESSORE & PUMP	REPLEASE OIL FILTER AND AUTO SPITTER FOR AIR COMPRESSER AT DPS	1099501-01	03/06/24	491.30	15791
Total For Check 15791						491.30	
Check 15792							
101-840-725-110	INSPECTOR	Diane Waligora	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15792
Total For Check 15792						225.00	
Check 15793							
101-840-850-540	Other Equipment	DOMINION VOTING SYSTEMS INC	ICP2 THERMAL PRINTER TAPE AND BACKUP SD CARDS	DVS153035	03/06/24	264.05	15793
Total For Check 15793						264.05	
Check 15794							
101-301-825-371	HTE Maintenance	DOWNRIVER COMMUNITY CONFERENCE	EXPENSES RELATED TO SINC 10/1/23 - 12/31/23	7501	03/06/24	20,713.03	15794
Total For Check 15794						20,713.03	
Check 15795							
590-200-926-310	Operation,Maintenance & Replacement	DUKE'S ROOTED IN INNOVATION	EE#14 2023 NORTHEAST CCTV INSPECTIONS/CLEANING FILE #4852	EE#14	03/06/24	9,176.65	15795

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Total For Check 15795						9,176.65	
Check 15796							
101-840-725-110	INSPECTOR	Dyanna Sarno-Banta	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15796
Total For Check 15796						225.00	
Check 15797							
101-000-257-057	Reserve-Police Training	ED DRESLINSKI CONSULTING, INC.	BARWIG, CARPEAUX, SLOAN - F.T.O. UPDATE TRAINING	2655	03/06/24	825.00	15797
Total For Check 15797						825.00	
Check 15798							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	02122024-02252024	03/06/24	236.00	15798
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	02122024-02252024	03/06/24	150.00	15798
Total For Check 15798						386.00	
Check 15799							
101-840-725-110	CHAIRPERSON & EV	Eleanor M. Samyn	CHAIRPERSON & EV	FEB2024ELECTION	03/06/24	725.00	15799
Total For Check 15799						725.00	
Check 15800							
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	EMERGENCY REPAIR REPLACE MOTOR ON HVAC UNIT AT POLICE STATION	522158	03/06/24	2,187.50	15800
530-444-825-420	Maintenance-Bank Bldg	EXPERT MECHANICAL SERVICE INC	1ST FLOOR NO HEAT	522043	03/06/24	540.00	15800
530-444-825-420	Maintenance-Bank Bldg	EXPERT MECHANICAL SERVICE INC	HEAT CONTROLLER REPLACEMENT	522074	03/06/24	4,230.00	15800
530-444-825-420	Maintenance-Bank Bldg	EXPERT MECHANICAL SERVICE INC	LOBBY & STAIRWELL NOT HEATING PROPERLY	522037	03/06/24	652.50	15800
Total For Check 15800						7,610.00	
Check 15801							
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	WAC - TIDY CATS	1967265	03/06/24	159.90	15801
101-303-825-220	Operating Expenses	FEED RITE PET SHOP & SUPPLY	DCAC - CASE OF EARTHBOEN, HI-ENERGY	1967267	03/06/24	92.15	15801
265-301-925-730	Other Expenses - State	FEED RITE PET SHOP & SUPPLY	K9 JAX - WELLNESS CORE, CHEESE CHEW	444668	03/06/24	104.07	15801
Total For Check 15801						356.12	
Check 15802							
101-301-850-540	Other Equipment	FLOCK SAFETY	5 YEAR AGREEMENT FOR (20) FLOCK CAMERAS	INV-32800	03/06/24	50,000.00	15802
101-301-850-540	Other Equipment	FLOCK SAFETY	5 YEAR AGREEMENT FOR (20) FLOCK CAMERAS	INV-32800	03/06/24	(3,123.29)	15802
Total For Check 15802						46,876.71	
Check 15803							
101-840-725-110	Polling Location	FOP	Polling Location	FEB2024ELECTION	03/06/24	250.00	15803
Total For Check 15803						250.00	
Check 15804							
731-200-925-790	Other Expenses-Misc (Pension)	GABRIEL ROEDER SMITH & CO	BROHL VS. BROHL	484866	03/06/24	1,550.00	15804
Total For Check 15804						1,550.00	
Check 15805							
101-840-725-110	INSPECTOR	Geraldine Rutkowski	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15805
Total For Check 15805						225.00	
Check 15806							
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	02212024	03/06/24	420.00	15806
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	02222024	03/06/24	390.00	15806
260-136-825-229	MIDC Attorneys	GOLDBAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDBAUGH	02262024	03/06/24	180.00	15806
Total For Check 15806						990.00	
Check 15807							
101-448-750-270	Building Maintenance	GRAINGER	SHOP SUPPLIES FOR DPS	9029914604	03/06/24	49.78	15807



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			Total For Check 15807			49.78	
Check 15808							
101-840-725-110	INSPECTOR & EV	Greg Mayhew	INSPECTOR & EV	FEB2024ELECTION	03/06/24	525.00	15808
			Total For Check 15808			525.00	
Check 15809							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	02122024-02252024	03/06/24	2,160.00	15809
			Total For Check 15809			2,160.00	
Check 15810							
101-840-725-110	EV INSPECTOR	Gregory Pilon	EV INSPECTOR	FEB2024ELECTION	03/06/24	175.00	15810
			Total For Check 15810			175.00	
Check 15811							
101-301-825-436	Car Washes	H & H AUTO WASH	CAR WASHES 7-14-23 THRU 2-14-24	21424	03/06/24	258.00	15811
			Total For Check 15811			258.00	
Check 15812							
101-448-750-270	Building Maintenance	HAROLDS GLASS SERVICE INC.	REPLACE TWO WINDOWS AT DPS	1765	03/06/24	355.00	15812
			Total For Check 15812			355.00	
Check 15813							
101-301-825-430	Equipment Maintenance	HERKIMER RADIO SERVICE	REMOTE MOUNT RADIO IN NEW K9 VEHICLE	30783	03/06/24	280.66	15813
101-301-825-430	Equipment Maintenance	HERKIMER RADIO SERVICE	FLAT RATE REPAIR TO HANDHELD RADIO	30824	03/06/24	798.00	15813
			Total For Check 15813			1,078.66	
Check 15814							
101-840-725-110	CHAIRPERSON	Inga Balke	CHAIRPERSON	FEB2024ELECTION	03/06/24	275.00	15814
			Total For Check 15814			275.00	
Check 15815							
101-840-725-110	CO-CHAIRPERSON	Jan Goodell	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	250.00	15815
			Total For Check 15815			250.00	
Check 15816							
101-840-725-110	CHAIRPERSON & EV	Jean Pilon	CHAIRPERSON & EV	FEB2024ELECTION	03/06/24	425.00	15816
			Total For Check 15816			425.00	
Check 15817							
101-840-725-110	CHAIRPERSON & EV	Jeanette McComb	CHAIRPERSON & EV	FEB2024ELECTION	03/06/24	1,625.00	15817
			Total For Check 15817			1,625.00	
Check 15818							
101-440-825-490	C of C Inspectors	JEFF EVANS	INSPECTIONS	02122024-02252024	03/06/24	790.75	15818
			Total For Check 15818			790.75	
Check 15819							
101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	02122024-02252024	03/06/24	1,051.75	15819
			Total For Check 15819			1,051.75	
Check 15820							
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	79932	03/06/24	18.58	15820
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	MISC SUPPLIES	79976	03/06/24	64.56	15820
			Total For Check 15820			83.14	
Check 15821							

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101-840-725-110	Receiving Board	Jesus Plasencia	Receiving Board Total For Check 15821	FEB2024ELECTION	03/06/24	<u>150.00</u> 150.00	15821
Check 15822							
101-840-725-110	INSPECTOR	Joseph Lambrix	INSPECTOR Total For Check 15822	FEB2024ELECTION	03/06/24	<u>225.00</u> 225.00	15822
Check 15823							
101-840-725-110	INSPECTOR	Joyce Eastridge	INSPECTOR Total For Check 15823	FEB2024ELECTION	03/06/24	<u>225.00</u> 225.00	15823
Check 15824							
101-840-725-110	CO-CHAIRPERSON & EV	Judith Jones	CO-CHAIRPERSON & EV Total For Check 15824	FEB2024ELECTION	03/06/24	<u>1,600.00</u> 1,600.00	15824
Check 15825							
101-840-725-110	CHAIRPERSON	Karl Balke	CHAIRPERSON Total For Check 15825	FEB2024ELECTION	03/06/24	<u>250.00</u> 250.00	15825
Check 15826							
101-840-725-110	Receiving Board	Kelli Quartz	Receiving Board Total For Check 15826	FEB2024ELECTION	03/06/24	<u>150.00</u> 150.00	15826
Check 15827							
101-840-725-110	CHAIRPERSON & EV	Kelly M. Stec	CHAIRPERSON & EV Total For Check 15827	FEB2024ELECTION	03/06/24	<u>425.00</u> 425.00	15827
Check 15828							
101-840-725-110	Receiving Board	Kelly Roberts	Receiving Board Total For Check 15828	FEB2024ELECTION	03/06/24	<u>150.00</u> 150.00	15828
Check 15829							
101-840-725-110	INSPECTOR	Kendal P. Mazurek	INSPECTOR Total For Check 15829	FEB2024ELECTION	03/06/24	<u>225.00</u> 225.00	15829
Check 15830							
101-840-725-110	INSPECTOR	Kevin Creeden	INSPECTOR Total For Check 15830	FEB2024ELECTION	03/06/24	<u>225.00</u> 225.00	15830
Check 15831							
101-840-725-110	INSPECTOR	Kim E. Janeski	INSPECTOR Total For Check 15831	FEB2024ELECTION	03/06/24	<u>225.00</u> 225.00	15831
Check 15832							
101-840-725-110	EV INSPECTOR	Leslie Lupo	EV INSPECTOR Total For Check 15832	FEB2024ELECTION	03/06/24	<u>925.00</u> 925.00	15832
Check 15833							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	EE#20 2022 TREE CUTTING, TREE TRIMMING AND STUMP REMOVAL Total For Check 15833	EE#20	03/06/24	<u>11,750.00</u> 11,750.00	15833
Check 15834							
101-840-725-110	EV INSPECTOR	Linda Conger	EV INSPECTOR Total For Check 15834	FEB2024ELECTION	03/06/24	<u>1,375.00</u> 1,375.00	15834
Check 15835							
101-840-725-110	INSPECTOR	Linda Garant	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15835

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			Total For Check 15835			225.00	
Check 15836							
101-840-725-110	CHAIRPERSON	Linda Susko	CHAIRPERSON	FEB2024ELECTION	03/06/24	275.00	15836
			Total For Check 15836			275.00	
Check 15837							
101-840-725-110	INSPECTOR	Lisa Castleman	INSPECTOR	FEB2024ELECTION	03/06/24	125.00	15837
			Total For Check 15837			125.00	
Check 15838							
101-840-725-110	INSPECTOR	Lisa Dezsi	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15838
			Total For Check 15838			225.00	
Check 15839							
101-448-750-260	Garage-Operating Expenses	LYONS TOWING	TOWING OF VPS 36 FROM DPS TO WOLVERINE FORD	8712	03/06/24	327.00	15839
			Total For Check 15839			327.00	
Check 15840							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	02122024-20252024	03/06/24	481.50	15840
			Total For Check 15840			481.50	
Check 15842							
101-840-725-110	INSPECTOR & EV	Michael Chojnowski	INSPECTOR & EV	FEB2024ELECTION	03/06/24	975.00	15842
			Total For Check 15842			975.00	
Check 15843							
101-000-231-080	P/R Deductions-Section 125 Plan	MINNESOTA LIFE INSURANCE COMPANY	SUPPLEMENTAL LIFE INSURANCE MARCH 2024	59120351-00 03/24	03/06/24	67.95	15843
			Total For Check 15843			67.95	
Check 15844							
492-000-650-040	Misc Fees-Sale of Property	MINNESOTA TITLE AGENCY	CLOSING FORMER 517 VINEWOOD NOW KNOWN AS 519 VINEWOOD	22-363066	03/06/24	405.00	15844
			Total For Check 15844			405.00	
Check 15845							
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD MAT RENTAL SERVICE 2/8/24	2359229	03/06/24	53.00	15845
101-301-750-220	Operating Expenses	MISTER UNIFORM & MAT RENTAL	WYPD MAT RENTAL SERVICE 2/22/24	2359683	03/06/24	53.00	15845
			Total For Check 15845			106.00	
Check 15846							
101-840-725-110	INSPECTOR	Neal Weick	INSPECTOR	FEB2024ELECTION	03/06/24	200.00	15846
			Total For Check 15846			200.00	
Check 15847							
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	02202024	03/06/24	180.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	02212024	03/06/24	500.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	INDV 02262024	03/06/24	340.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	INDV 022620244	03/06/24	430.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	022620244	03/06/24	180.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	02262024	03/06/24	490.00	15847
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	02232024	03/06/24	300.00	15847
			Total For Check 15847			2,420.00	
Check 15848							
677-136-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/23/2024 - 01/29/2024	715218441	03/06/24	102.00	15848
677-301-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/23/2024 - 01/29/2024	715218441	03/06/24	102.00	15848
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/23/2024 - 01/29/2024	715218441	03/06/24	124.00	15848

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677-750-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/23/2024 - 01/29/2024	715218441	03/06/24	246.00	15848
			Total For Check 15848			574.00	
Check 15849							
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/30/2024 - 01/30/2024	715232506	03/06/24	144.00	15849
677-750-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/30/2024 - 01/30/2024	715232506	03/06/24	48.00	15849
			Total For Check 15849			192.00	
Check 15850							
677-336-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/16/2024 - 01/21/2024	715206455	03/06/24	149.00	15850
677-448-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/16/2024 - 01/21/2024	715206455	03/06/24	124.00	15850
677-750-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	01/16/2024 - 01/21/2024	715206455	03/06/24	96.00	15850
			Total For Check 15850			369.00	
Check 15851							
101-750-825-490	Field Maintenance & Supplies	OWENS FENCE INC	FIXED BISHOP PARK SEAWALL SAFETY RAILING	113085	03/06/24	7,250.00	15851
			Total For Check 15851			7,250.00	
Check 15852							
101-840-725-110	EV INSPECTOR	Paula Konopka	EV INSPECTOR	FEB2024ELECTION	03/06/24	325.00	15852
			Total For Check 15852			325.00	
Check 15853							
101-840-725-110	EV INSPECTOR	Paula Rice	EV INSPECTOR	FEB2024ELECTION	03/06/24	475.00	15853
			Total For Check 15853			475.00	
Check 15854							
101-840-725-110	Polling Location	Polish Roman Catholic Union of	Polling Location	FEB2024ELECTION	03/06/24	250.00	15854
			Total For Check 15854			250.00	
Check 15855							
101-448-750-260	Garage-Operating Expenses	POMP'S TIRE SERVICE	STOCK TIRE CHUCKS DPS	1470053515	03/06/24	30.00	15855
			Total For Check 15855			30.00	
Check 15856							
101-336-825-490	Bldg & Equip Maintenance	PONTIAC CEILING & PARTITION CO.	RESCUE BAY DOOR REPAIRS @ #1	81767	03/06/24	1,211.10	15856
			Total For Check 15856			1,211.10	
Check 15857							
101-215-750-220	Operating Expenses	PURE DATA SERVICES, LLC	SHREDDING SERVICES - REGULAR PULL	9886	03/06/24	41.00	15857
			Total For Check 15857			41.00	
Check 15858							
530-444-825-215	Cleaning-Bank Bldg	PUROCLEAN FIRST RESPONDERS	EE#5 2023 CLEANING SERVICES AT CITY HALL	EE#5	03/06/24	2,668.00	15858
			Total For Check 15858			2,668.00	
Check 15859							
101-301-750-223	MIOSHA Requirements	QUALITY FIRST AID & SAFETY INC	REPLENISHMENT OF FIRST AID KIT	KB-011179	03/06/24	142.92	15859
101-301-750-223	MIOSHA Requirements	QUALITY FIRST AID & SAFETY INC	NITRILE GLOVES	KB-011183	03/06/24	229.79	15859
			Total For Check 15859			372.71	
Check 15860							
101-756-825-420	Bldg & Equip Maintenance	QUINT PLUMBING & HEATING INC	INSTALLED NEW DRINKING FOUNTAIN AT YACK	82913	03/06/24	2,710.80	15860
			Total For Check 15860			2,710.80	
Check 15861							
101-840-725-110	INSPECTOR	Randy Savicki	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15861

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			Total For Check 15861			<u>225.00</u>	
Check 15862 260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	02212024	03/06/24	<u>360.00</u>	15862
			Total For Check 15862			<u>360.00</u>	
Check 15863 101-448-750-243	Parks-Flags & Decorations	ROCKET ENTERPRISE INC.	FLAG POLE REPAIR CITY HALL	182840	03/06/24	<u>1,035.00</u>	15863
			Total For Check 15863			<u>1,035.00</u>	
Check 15864 101-440-825-490	C of C Inspectors	RONALD E KEEHN	INSPECTIONS	02122024-02252024	03/06/24	<u>460.00</u>	15864
			Total For Check 15864			<u>460.00</u>	
Check 15865 101-840-725-110	EV INSPECTOR	Ronald Thoms	EV INSPECTOR	FEB2024ELECTION	03/06/24	<u>475.00</u>	15865
			Total For Check 15865			<u>475.00</u>	
Check 15866 101-840-725-110	CHAIRPERSON	Rosanne Griggs	CHAIRPERSON	FEB2024ELECTION	03/06/24	<u>275.00</u>	15866
			Total For Check 15866			<u>275.00</u>	
Check 15867 590-200-926-310	Operation,Maintenance & Replacement	SAK CONSTRUCTION, LLC	EE#1 2023 DOWNTOWN SEWER SLIP LINING	EE#1	03/06/24	<u>107,321.06</u>	15867
			Total For Check 15867			<u>107,321.06</u>	
Check 15868 101-840-725-110	Polling Location	Salvation Army	Polling Location	FEB2024ELECTION	03/06/24	<u>250.00</u>	15868
			Total For Check 15868			<u>250.00</u>	
Check 15869 101-448-825-431	Garage-Other Vehicle Maintenance	SELKING INTERNATIONAL	REPAIRS TO VPS 162 VIN 1HTWCSTR6GH283980	10427865	03/06/24	<u>646.80</u>	15869
			Total For Check 15869			<u>646.80</u>	
Check 15870 101-301-825-330	Prisoner Care	SHOPPER'S VALLEY MARKET	PRISONER MEALS - JANUARY 2024	1001 - JANUARY 2024	03/06/24	<u>420.90</u>	15870
			Total For Check 15870			<u>420.90</u>	
Check 15871 101-448-750-260	Garage-Operating Expenses	SHRADER TIRE & OIL	TIRE REPAIR DPS	24-0834517-00	03/06/24	<u>251.93</u>	15871
			Total For Check 15871			<u>251.93</u>	
Check 15872 101-448-750-242	Parks-Equipment	SOUTHGATE BIKE & MOWER	REPAIR WEEK WIPES AND CHAIN SAWS	102589	03/06/24	<u>665.50</u>	15872
			Total For Check 15872			<u>665.50</u>	
Check 15873 499-200-850-575	Downtown Infrastructure Project	SPALDING DEDECKER ASSOCIATES, INC.	DIP PLANNING AND ENGINEERING	97223-2	03/06/24	<u>3,500.00</u>	15873
499-200-850-575	Downtown Infrastructure Project	SPALDING DEDECKER ASSOCIATES, INC.	DIP PLANNING AND ENGINEERING	97530	03/06/24	<u>84,750.00</u>	15873
			Total For Check 15873			<u>88,250.00</u>	
Check 15874 101-840-725-110	CO-CHAIRPERSON	Steven Scibilia	CO-CHAIRPERSON	FEB2024ELECTION	03/06/24	<u>250.00</u>	15874
			Total For Check 15874			<u>250.00</u>	
Check 15875 590-200-926-310	Operation,Maintenance & Replacement	STRATA UNDERGROUND LLC	EE#7 2023 DOWNTOWN SEWER POINT REPAIRS FILE #4853	EE#7	03/06/24	16,589.85	15875

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			Total For Check 15875			16,589.85	
Check 15876							
101-840-725-110	EV INSPECTOR	Susan Byrd	EV INSPECTOR	FEB2024ELECTION	03/06/24	1,525.00	15876
			Total For Check 15876			1,525.00	
Check 15877							
101-840-725-110	CHAIRPERSON & EV	Susan Walker	CHAIRPERSON & EV	FEB2024ELECTION	03/06/24	575.00	15877
			Total For Check 15877			575.00	
Check 15878							
101-840-725-110	INSPECTOR	Suzanne Zavala	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15878
			Total For Check 15878			225.00	
Check 15879							
101-840-725-110	INSPECTOR	Ted Wienclaw	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15879
			Total For Check 15879			225.00	
Check 15880							
590-200-926-210	Supplies	TELESPECTOR CORPORATION	SEWER CAMERA A CABLE REPAIR	26483	03/06/24	1,327.54	15880
			Total For Check 15880			1,327.54	
Check 15881							
101-448-750-270	Building Maintenance	TEMPERATURE CONTROL	RECHARDED REFRIGERATOR AT ART CENTER	67661	03/06/24	295.00	15881
101-756-825-420	Bldg & Equip Maintenance	TEMPERATURE CONTROL	FIXED HEAT ABOVE BLEACHERS AT YACK	67652	03/06/24	4,155.67	15881
			Total For Check 15881			4,450.67	
Check 15882							
101-448-750-220	Sanitation-Operating Expenses	TERMINAL SUPPLY COMPANY	STOCK DRILL BITS DPS	15465-00	03/06/24	417.00	15882
			Total For Check 15882			417.00	
Check 15883							
101-200-825-395	Accumed	THE ACCUMED GROUP	FEBRUARY 2024	36517	03/06/24	3,636.13	15883
			Total For Check 15883			3,636.13	
Check 15884							
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO JANUARY 2024 INVOICE	0020	03/06/24	600.00	15884
101-136-750-228	Regional Wellness & Recovery Court	THE LAW OFFICE OF MATTHEW MILETO	MILETO FEBRUARY 2024 INVOICE	0021	03/06/24	600.00	15884
			Total For Check 15884			1,200.00	
Check 15885							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE - ATHENA/SUNSHINE	2148490	03/06/24	782.00	15885
			Total For Check 15885			782.00	
Check 15886							
101-840-725-110	INSPECTOR	Thomas Haurert	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15886
			Total For Check 15886			225.00	
Check 15887							
101-840-725-110	INSPECTOR	Thomas James Shannon	INSPECTOR	FEB2024ELECTION	03/06/24	225.00	15887
			Total For Check 15887			225.00	
Check 15888							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	02122024-02252024	03/06/24	360.00	15888
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	02122024-02252024	03/06/24	300.00	15888
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	02122024-02252024	03/06/24	210.00	15888
			Total For Check 15888			870.00	

03/13/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 02/29/2024 - 03/15/2024  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 15889 101-840-725-110	CO-CHAIRPERSON	Toni Volante	CO-CHAIRPERSON Total For Check 15889	FEB2024ELECTION	03/06/24	250.00 250.00	15889
Check 15890 101-750-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL FOR YACK AND COPELAND	02272024	03/06/24	125.00	15890
101-756-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL FOR YACK AND COPELAND Total For Check 15890	02272024	03/06/24	125.00 250.00	15890
Check 15891 101-750-750-235	Cleaning Supplies	ULINE	CLEANING SUPPLIES FOR CHET Total For Check 15891	174072230	03/06/24	156.64 156.64	15891
Check 15892 101-840-725-110	CO-CHAIRPERSON	Valentino Zavala	CO-CHAIRPERSON Total For Check 15892	FEB2024ELECTION	03/06/24	250.00 250.00	15892
Check 15893 101-840-725-110	INSPECTOR	Veronica Brumbaugh	INSPECTOR Total For Check 15893	FEB2024ELECTION	03/06/24	200.00 200.00	15893
Check 15894 101-840-725-110	AV Counting Board	VFW	AV Counting Board	FEB2024ELECTION	03/06/24	2,650.00	15894
101-840-725-110	Polling Location	VFW	AV Counting Board Total For Check 15894	FEB2024ELECTION	03/06/24	250.00 2,900.00	15894
Check 15895 101-840-725-110	EV INSPECTOR	Vincent Pattenauade, Sr.	EV INSPECTOR Total For Check 15895	FEB2024ELECTION	03/06/24	925.00 925.00	15895
Check 15896 101-440-825-490	C of C Inspectors	WALTER CZARNIK	INSPECTIONS	02122024-02252024	03/06/24	512.00	15896
101-440-825-491	Electrical Inspectors	WALTER CZARNIK	INSPECTIONS Total For Check 15896	02122024-02252024	03/06/24	825.00 1,337.00	15896
Check 15897 101-840-725-110	INSPECTOR	Wanda Lynn Swiecki	INSPECTOR Total For Check 15897	FEB2024ELECTION	03/06/24	225.00 225.00	15897
Check 15898 101-448-750-270	Building Maintenance	WEISKOPF INDUSTRIES CORP	SHOP SUPPLIES DPS Total For Check 15898	179397	03/06/24	340.93 340.93	15898
Check 15899 101-448-750-231	Const-Signage,Striping,Barricades	WENSCO SIGN SUPPLY	SIGN SUPPLIES Total For Check 15899	3721718	03/06/24	90.49 90.49	15899
Check 15900 101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	REPLACEMENT LED LIGHTS FOR DPS	631518-0	03/06/24	844.40	15900
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	ELECTRIC SUPPLIES FOR DPS Total For Check 15900	631529-0	03/06/24	182.81 1,027.21	15900
Check 15901 101-301-825-436	Car Washes	ZWMM SOUTHGATE OPERATIONS LLC	JANUARY 2024 CAR WASHES Total For Check 15901	ESTIMATE #3	03/06/24	185.00 185.00	15901

03/13/2024

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 02/29/2024 - 03/15/2024  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 15902							
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY PENSION	PEN 3-15-24	03/15/24	16,135.68	15902
			Total For Check 15902			16,135.68	
Check 15903							
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT PENSION	PEN 3-15-24	03/15/24	63,686.24	15903
			Total For Check 15903			63,686.24	
Check 15904							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC GEN CITY	PR 3-13-24	03/13/24	1,588.50	15904
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC GEN CITY	PR 3-13-24	03/13/24	445.00	15904
			Total For Check 15904			2,033.50	
Check 15905							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 3-13-24	03/13/24	9,764.52	15905
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 3-13-24	03/13/24	21,593.76	15905
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 3-13-24	03/13/24	361.36	15905
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 3-13-24	03/13/24	84.50	15905
			Total For Check 15905			31,804.14	
Check 15906							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 3-13-24	03/13/24	12,832.59	15906
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 3-13-24	03/13/24	81.36	15906
			Total For Check 15906			12,913.95	
Check 15907							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 3-13-24	03/13/24	28,347.14	15907
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 3-13-24	03/13/24	128.59	15907
			Total For Check 15907			28,475.73	
Check 15908							
101-136-825-331	Prosecutorial Services	ZICK LAW OFFICE	PROSECUTORIAL SERVICES	PR 3-13-24	03/13/24	1,346.15	15908
			Total For Check 15908			1,346.15	
Fund Totals:							
This is to certify that the above vouchers amounting to \$3,486,938.55 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.  Mayor _____  City Clerk _____			Fund 101 General Fund			714,869.52	
			Fund 202 Major Street Fund			6,371.10	
			Fund 260 Michigan Indigent Defense			6,740.00	
			Fund 265 Drug Forfeiture Fund			752.89	
			Fund 290 Solid Waste Disposal Fund			310.44	
			Fund 403 Drain Number Five Fund			446.92	
			Fund 492 TIFA Consolidated Fund			12,155.00	
			Fund 499 DDA tax increment Finance Fund			100,656.19	
			Fund 525 Municipal Golf Course Fund			1,595.83	
			Fund 530 Building Rental Fund			11,334.71	
			Fund 590 Sewage Fund			243,603.61	
			Fund 677 Self Insurance Fund			2,923.40	
			Fund 701 Trust Fund			1,261,181.89	
			Fund 731 Retirement System Fund			90,284.58	
			Fund 732 Retiree Health Care Fund			180,487.94	
			Total For All Funds:			2,633,714.02	
			Payroll 03/13/24			260,173.42	
			Pension Payroll 03/15/24			593,051.11	
			TOTAL			3,486,938.55	



**RESOLUTION**

Item Number: #  
Date: March 18, 2024

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the total bills and accounts of \$3,486,938.55 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SUPPORTED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	Crayne	_____
_____	Hanna	_____
_____	Shuryan	_____
_____	Stec	_____

# Wyandotte Beautification Commission

Wyandotte, Michigan

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## ~ MEETING MINUTES ~

**Date:** March 7, 2024

**Location:** Mayor's Conference Room

**Members Present:**

Jackie Blackmore, Joanna Brookshire, Alice Ugljesa, Barbara Freese, Noel Galeski, Wendy Leach, Mary Pilon, Kimberly Summers, Annette Sebestin

**Members Absent:** none

**Called to order:** 6:00 pm by Alice Ugljesa

**Approval** of February 1, 2024 minutes – Motion to approve by Alice Ugljesa. Seconded by Wendy Leach.

**Approval** of March 7, 2024 agenda – Motion to approve by Alice Ugljesa. Seconded by Joanna Brookshire.

**REPORTS:**

**Chairperson** interim *Alice Ugljesa*

**Treasurer Report:** *Jackie Blackmore*

Reviewed annual memberships to outside organizations. Voted to eliminate these expenses, but the dues have already been paid for 2024.

Continue with purchase for Purple Heart flowers and Spring Dig in needs. Expected expenses \$3183.

**Marketing Report:** *Wendy Leach and Joanna Brookshire*

Social media posts to residents on garden clean-up to wait for warmer weather because of hibernating insects and bees.

Reminding residents to be aware of blight and to report to either City Hall or the Engineering Dept.

New flyer being developed to promote Sprig Dig In.

**Spring Clean Up:** *Noel Galeski* - Sat., April 6, 9am to noon.

Requesting additional help from groups to help clean up. Volunteer Coordinator Wendy Leach will inquire at Roosevelt High School. Mary Pilon will also give Wendy the name of a Scout group that may be interested in helping.

Joanna will purchase water and snacks for volunteers.

**Spring Hanging Baskets:** *Noel Galeski and Alice Ugljesa*

Flowers: Brackets and equipment were purchased for wraparounds for additional 21 poles down Biddle Avenue. The cost of \$4460.

Currently purchased \$2700 to fill baskets for the Summer Season 2024 from current WBC Budget funds. This is with an expectation of 2024-2025 increase in WBC Budget moving forward of \$5000 per year.

After meeting with Joe Gruber, Alice was advised to put in an official request to the DDA for an increase in budget monies. Alice will submit the request this week.

A flower Sub-Committee met and decided on the flowers to purchase for the Downtown area for Summer 2024. These will be distributed throughout downtown and fill the purchased pots and ground areas.

**Old Business** – n/a

**New Business** –

*WBC Reappointments:*

Congratulations Barbara Freese (3 years), Noel Galeski (12 years) and Joanna Brookshire (2 years). All accept reappointment terms.

*WBC Position Assignments:*

A motion was made by Noel Galeski and approved by all to update assignments on the Commission with the member changes. We would like to thank John Darin and Stephanie Pizzo for their years of service.

Noel Galeski put forward a nomination of Alice Ugljesa as the new WBC Chairperson, seconded by Joanna Brookshire. All in favor. A nomination was made by Alice Ugljesa, nominating Annette Sebestin as Recording Secretary. Seconded by Wendy Leach. All in favor. Congratulations and thank you for stepping into these positions.

**Next Meeting:** Thursday, April 4, 2024 – 6:00 p.m.

**Adjourned:** 8:10 p.m.

# City of Wyandotte

## Police Commission Meeting

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Commission Meeting  
February, 27<sup>th</sup>, 2024

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### **ROLL CALL**

Present: Commissioner Doug Melzer  
Commissioner Bob Heck  
Chief Brian Zalewski

Excused: Commissioner John Harris

Note Taker: Brian Zalewski

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Ave., Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:15 pm.

The minutes from the regular Police Commission meeting on January 23<sup>rd</sup>, 2024, were presented.

Heck motion, Melzer seconded,  
CARRIED, to approve the regular minutes of January 23<sup>rd</sup>, 2024, meeting.

### **UNFINISHED BUSINESS**

NONE

### **COMMUNICATIONS**

NONE

### **DEPARTMENTAL**

#### **1. Police Statistics**

Police statistics were presented for January 2024.

Heck motion, Melzer seconded,  
CARRIED, to accept the statistics as presented.

#### **2. Outside Employment- Dispatcher Shannon Bourgeois**

Dispatcher Bourgeois was approved to work part-time at the Rockwood Housing Commission. Her responsibilities would be clerical. This employment would not interfere with her full-time duties and employment as a dispatcher.

Melzer motion, Heck seconded,  
CARRIED, to approve the outside employment request by Dispatcher Bourgeois.

### **3. Traffic Control Order 2024-1**

Traffic control order for the request of handicap parking signs at 144 Perry Pl. The resident and property meet all the requirements set forth in the policy.

Heck motion, Melzer seconded,  
CARRIED, to approve the request.

### **4. Bills and Accounts – February 13, 2024, \$23,948.69, February 27, 2024, &80,536.63.**

Heck motion to pay the bills, Melzer seconded,  
A Roll Call was held and the Motion CARRIED to pay the bills.

## **NEW**

### **CLOSED SESSION**

After conducting the Departmental portion of the agenda, Chief Zalewski requested a closed session to provide information regarding an employee matter.

Commissioner Heck motioned that the Police Commission meet in a closed session under section MCL15.268(a) of OMA 267 of 1976 which states, in part, that there will be consideration given to the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent...

Commissioner Melzer seconded,  
A Roll Call was held and the Motion CARRIED to move into the closed session.

The closed session meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:30 p.m.

The Commission reviewed and discussed the employee matter before them and appreciated the information Chief Zalewski provided.

The closed session of the Police Commission meeting was unanimously adjourned at 7:05 p.m.  
Heck motion, Melzer seconded,  
CARRIED, to return to the regular commission meeting schedule at 7:05 pm

### **RECONVENED REGULAR MEETING**

The regular meeting reconvened at 7:05 p.m.

Heck motion, Melzer seconded,  
CARRIED, to accept the employee information Chief Zalewski provided.

## **Discussion**

The Commission was provided an update to the death investigation that occurred on January 2<sup>nd</sup>, 2024, at 1144 Sycamore St.

Commission Melzer expressed his appreciation to the police and fire departments for their efforts and recovery of the victim and vehicle that drove in to the Detroit River at Bishop Park on January 25<sup>th</sup>, 2024.

*Members of the Audience*  
None

## **ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:12 pm.

Heck moved, Melzer seconded,  
CARRIED, to adjourn meeting at 7:12 p.m.

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF December 6, 2023  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Acting Chairperson Flachsmann **at 6:30 p.m.**, in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

**MEMBERS PRESENT:** Flachsmann  
McDonald  
Olsen  
Szymczuk  
Trupiano  
Roberts (alternate member)

**MEMBERS ABSENT:** DiSanto  
Duran  
Gillon  
Wienclaw

**ALSO PRESENT:** Kelly Roberts, recording secretary  
Jesus Plasencia, City Engineer

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A motion was made by Member Olsen, supported by Member Trupiano to approve the minutes of the November 1, 2023, meeting.

Yes: McDonald, Olsen, Szymczuk, Trupiano, Roberts

No: none

Abstain: Flachsmann

Absent: DiSanto, Duran, Gillon, Wienclaw

Motion passed

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**APPEAL #3397 – GRANTED**

Agnes Snyder, 3116 – 22<sup>nd</sup> Street, Wyandotte (owner) and Gene Stephens, 3104 – 22<sup>nd</sup> Street, Wyandotte (appellant)

**for a variance to obtain a building permit for a garage at 3116 22<sup>nd</sup> Street** (Lot 411, Assessor's Wyandotte Plat No. 12) in a RA zoning district, where the proposed conflicts with Section 190.323.F of the Wyandotte Zoning Ordinance.

**Section 190.323.F:**

For detached accessory structures, an exterior wall shall not be located less than 3' from interior lot line, except accessory structures less than 200 square feet may be built on interior lot lines with no part protruding over said lot line. There shall be no opening in any wall which is located less than 3' from an interior lot line.

Proposed new garage on existing footings would be located 9" from the side lot line.

**Impact to the neighbors is negligible. No concern from the notified public.**

Motion by Member Olsen, supported by Member Trupiano to grant this appeal.

Yes: Flachsmann, McDonald, Olsen, Szymczuk, Trupiano, Roberts

No: none

Abstain: none

Absent: DiSanto, Duran, Gillon, Wienclaw

Motion passed

**APPEAL #3398 – GRANTED**

Philip Rice, 2400 – 2<sup>nd</sup> Street, Wyandotte (owner & appellant)

**for a variance to obtain a building permit for an addition at 2400 – 2<sup>nd</sup> Street** (N 90' of Lot 7, Block 80) in a RT zoning district, where the proposed conflicts with Section 190.290 of the Wyandotte Zoning Ordinance.

**Section 190.290:**

A maximum of 35% lot coverage is allowed in a RT zoning district for a single family home. Permit application is proposing to remove a 65 square feet portion of the home that has a failing foundation and replace it with a 120 square feet new addition. Currently, the existing home exceeds the allowable lot coverage by 214 square feet, with the removal of this existing portion of the home and the installation of the new 120 square foot addition, the home will exceed the allowable lot coverage by 269 square feet. This would result in the lot coverage encompassing 41% of the allowable lot area where the existing home current lot coverage is at 39.76%, whereas a maximum of 35% lot coverage is allowed.

The minimum front yard setback is 20' to the front lot or the average of the block. The average of the block is 12.2', the proposed setback of the addition is 9.5' to the front lot line.

**Improvement to neighborhood with no public concerns.**

Motion by Member Trupiano, supported by Member Szymczuk to grant this appeal.

Yes: Flachsmann, McDonald, Olsen, Szymczuk, Trupiano, Roberts

No: none

Abstain: none

Absent: DiSanto, Duran, Gillon, Wienclaw

Motion passed

**OTHER BUSINESS:**

Motion was made by Member Olsen, supported by Member Trupiano to adopt the meeting protocol resolution.

Yes: Flachsmann, McDonald, Olsen, Szymczuk, Trupiano, Roberts

No: none

Abstain: none



Absent: DiSanto, Duran, Gillon, Wienclaw  
Motion passed

There being no further business to discuss, the meeting adjourned at 6:45 p.m. **The next scheduled meeting of the Board will be held on February 7, 2024.** (no appeals were received for the January 3, 2024 meeting)

  
Kelly Roberts, recording secretary

### Appeal #3397

Acting Chairperson Flachsmann read the appeal and asked that it be explained.

Mr. Gene Stephens, 3104 22<sup>nd</sup> Street, Wyandotte, representing the owner of the property Ms. Snyder.

Mr. Stephens indicated that Ms. Snyder is his neighbor and her garage burned down earlier this year and she would like to rebuild the garage in the same location.

Mr. Stephens indicated that Ms. Snyder would be replacing some of the concrete floor that was damaged. Mr. Stephens continued that there will be no overhangs on the south side of the garage so there will be no issues with water drainage to the neighbor's property.

Member Szymczuk asked if the garage would be built 9 inches from the south property line.

Mr. Stephens indicated that was correct.

Member Trupiano stated that he did notice that the concrete pad was in bad shape and needs to be replaced.

Mr. Stephens indicated that was correct, it will be replaced, but Ms. Snyder would like to have the same size garage built at the same location as the one that burned down.

Member McDonald asked if the neighbor to the south parks in the rear yard adjacent to the garage. Member McDonald continued that he is concerned that water would be draining onto their cars if parked there.

Mr. Stephens indicated that he has never seen cars parked there.

Member Flachsmann asked what material was the garage that burned down.

Mr. Stephens indicated it was wood with siding.

Member Flachsmann asked if there was a foundation under the concrete.

Mr. Stephens indicated that test holes would need to be dug to indicate if there was a foundation. Mr. Stephens indicated if not, one would be put in.

Member Flachsmann asked if Mr. Stephens lives next door to Ms. Snyder.

Mr. Stephens indicated that he did on north side.

There was a discussion regarding the foundation/ratwall required for the proposed garage.

No communications were received regarding this appeal.

**Appeal #3398**

Acting Chairperson Flachsmann read the appeal and asked that it be explained.

Mr. Philip Rice, property owner, present.

Mr. Rice indicated that he purchased the home about 7 years ago and the foundation/piers for the addition were failing then. Mr. Rice indicated that he had Foundation Systems come out and they indicated that the piers should not be fixed. Mr. Rice indicated that he decided that the room would be removed and wanted to expand the new addition.

Member McDonald asked if the home was located on the corner of 2<sup>nd</sup> and Walnut and if there was just one other home on the block.

Mr. Rice indicated that was correct.

Member Trupiano indicated that the houses on that block are close to the front property line.

Member Flachsmann indicated that this request would not impact the neighborhood and sees no issues with it.

No communications were received regarding this appeal.