



# **AGENDA**

REGULAR SESSION

MONDAY, JUNE 23, 2025 7:00 PM

PRESIDING: THE HONORABLE MAYOR ROBERT A. DESANA

CHAIRPERSON OF THE EVENING: THE HONORABLE CHRIS CALVIN

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Alderman, Calvin, Cerulla, Hanna, Stec, Sutka

## **PRESENTATIONS**

## **PRESENTATION OF PETITIONS**

## **PUBLIC HEARINGS**

## **UNFINISHED BUSINESS**

## **CALL TO THE PUBLIC**

**At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium and will have three (3) minutes to address Mayor and Council.**

**CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.**

1. Approval of City Council Minutes 06.02.2025
2. DUWA Odor Mitigation Efforts
3. Traffic Control Order 2025-3
4. WSAF - Michigan Lottery Agreement
5. WSAF - Various Parking & Cleanup Agreements
6. Special Event - Wyandotte Academy Youth Performance
7. Special Event Application - Riforma Pilates
8. Special Events Application - Luna Sol

## **NEW BUSINESS**

9. Appointment of City Prosecutor - T. Kuzmiak
10. Appointment to Cultural & Historical Commission - R. Shuryan
11. Appointment to Cultural & Historical Commission - J. Thorington
12. Appointment to District Library Board - C. Harris
13. Recognition of Perfect Assessment Audit Review – State Tax Commission
14. Fort St. Sign Policy Revision
15. Sewage Rate – Effective 7/1/2025
16. First & Final Reading #1555 - Sewage Disposal Charges
17. Residential Cross Connection Control Program
18. Emergency Repair High Service Pump #6
19. Hiring: Full-Time Clerk Typist I (City Clerk's Office Records & Election Assistant)
20. McKinley School Redevelopment: Amendment to Purchase Agreement and Corrective Deed
21. PRCU Park Remodel
22. Civic Plus Recreation Management Software

23. Sale of South 20 feet of the Former 1075 Cora
24. Sale of the Former 321 Sycamore

## **BILLS & ACCOUNTS**

## **REPORTS & MINUTES**

Beautification Commission 6/5/2025  
Brownfield Redevelopment Authority 5/20/2025 & 6/17/2025  
Civil Service Commission 5/14/2025 & 6/11/2025  
Fire Commission 4/22/2025  
Police Commission 6/10/2025  
Recreation Commission 4/8/2025  
Tax Increment Finance Authority (TIFA) 5/20/2025 & 6/17/2025  
WMS Commission 5/7/2025 & 6/4/2025  
Zoning Board of Appeals 5/7/2025

## **REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

**NEXT MEETING OF THE CITY COUNCIL:** JULY 14, 2025

## **ADJOURNMENT**

June 2, 2025

1

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held at the Benjamin F. Yack Arena on Monday, June 2, 2025, and was called to order at 7:00pm with Honorable Mayor Robert A. DeSana presiding.

Present: Mayor Robert A. DeSana, Councilpersons Robert Alderman, Christopher Calvin, Kaylyn Crayne, Todd Hanna, Rosemary Shuryan, Kelly Stec

ABSENT: None

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William R. Look, City Attorney; Jesus Plasencia, City Engineer; and Lawrence Stec, City Clerk

**PRESENTATIONS**

- The Honorable Judge DiSanto administered the Oath to City Clerk Lawrence Stec

**NEW BUSINESS**

**2025-167 MINUTES**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the minutes of the meeting held under the dates of May 19, 2025, be approved as recorded, without objection.

Motion unanimously carried.

**2025-168 MAY GENERAL ELECTION CERTIFIED RESULTS**

By Councilperson Hanna, supported by Councilperson Stec

WHEREAS the General Election was held on May 6, 2025, and

WHEREAS in accordance with election law, the Wayne County Board of Canvassers have performed the canvass and certified the election results on May 15, 2025.

THEREFORE, BE IT RESOLVED that the May 6, 2025, Official City General Election results are hereby received and placed on file.

Motion unanimously carried.

**2025-169 HIRING: ENGINEERING DEPT - ENGINEERING ASSISTANT – M. FROST**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of an Engineering Assistant-Class Code 39 for the Engineering and Building Department; AND

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy, AND

FURTHER, RESOLVED that the Council approves the hiring of Marcus Frost as an Engineering Assistant at Class Code 39A within the Engineering and Building Department contingent on the successful completion of a physical and drug screen examination.

Motion unanimously carried.

**2025-170 BILLS & ACCOUNTS**

By Councilperson Hanna, supported by Councilperson Stec

RESOLVED that the total bills and accounts of \$2,527,099.81 as presented by the Mayor and City Clerk are hereby approved for payment.

Motion unanimously carried.

**2025-171 SINE DIE ADJOURNMENT**

By Councilperson Hanna, supported by Councilperson Stec

BE IT RESOLVED that the Council adjourns this meeting Sine Die.

Motion unanimously carried.

**RECESS**

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Following recess, the incoming Elected Officials assembled and were administered the Oath by City Clerk Lawrence Stec.

The Inaugural Meeting of Elected Officials was called to order by Mayor Robert A. DeSana, followed by roll call.

**PRESENTATIONS**

- Remarks by Mayor Robert A. DeSana
- Introduction & Remarks of Elected Officials
  - Councilpersons Alderman, Calvin, Cerulla, Hanna, Stec, Sutka
  - Treasurer Browning, Assessor Galeski, Clerk Stec

**2025-172 APPOINTMENT OF MAYOR PRO TEMPORE**

By Councilperson Alderman, supported by Councilperson Cerulla

WHEREAS the election results of the May 6, 2025 General City Election have been received and placed on file.

WHEREAS it is found that Kelly M. Stec was in receipt of the highest number of votes for the office of City Council.

THEREFORE, BE IT RESOLVED that this Council appoints Kelly M. Stec as the Mayor Pro Tempore. Motion unanimously carried

**ADJOURNMENT****2025-173 ADJOURNMENT**

By Councilperson Alderman, supported by Councilperson Cerulla

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:38 p.m.

Motion unanimously carried.

  
\_\_\_\_\_  
Lawrence S. Stec, City Clerk



**RESOLUTION**

Item Number: #1  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the minutes of the meeting held under the date of June 2, 2025, be approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 2**

**ITEM: DUWA Odor Mitigation Efforts**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Operations at the Downriver Wastewater Treatment Facility (DWTF) have been causing nuisance odors for the residents of Wyandotte. The System Manager, Dan Alford of Fishbeck, and Veolia O & M, the plant operators, have been attempting to eliminate or reduce nuisance odors. Attached is a report for June 2025 outlining the activities undertaken by the System Manager and Veolia to mitigate this nuisance odor. This report is updated and submitted monthly to Council by the System Manager.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life for our residents, business owners, and visitors to the City of Wyandotte.

**ACTION REQUESTED:** Receive and place the June 2025 DUWA Odor Mitigation Effort report on file.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** Receive and place the communications on file.

**LIST OF ATTACHMENTS:**

1. DUWA Odor Mitigation Efforts 2025\_0617

**RESOLUTION**

Item Number: #2  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the communication from Dan Alford, DUWA System Manager, regarding DUWA odor mitigation efforts as of June 2025 is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

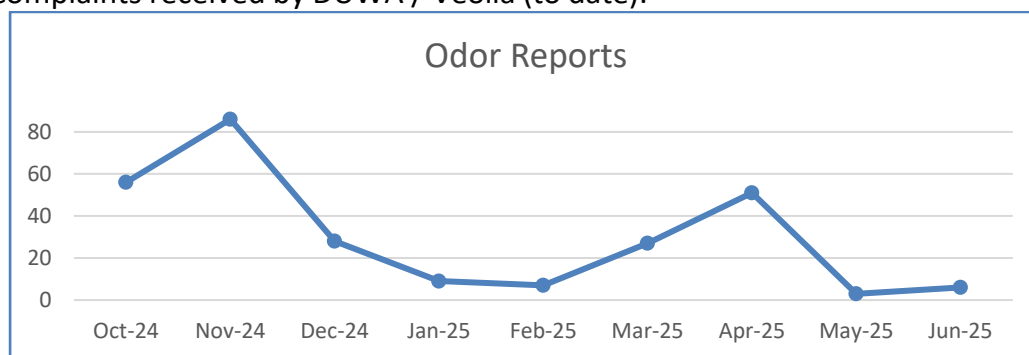
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

Allen Park Belleville Brownstown Twp. Dearborn Heights Ecorse Lincoln Park	<b>Downriver Utility Wastewater Authority</b>  25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp. Wyandotte
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## DUWA Odor Mitigation Efforts June 17, 2025

### UPDATE TO WYANDOTTE CITY COUNCIL

Odor Complaints received by DUWA / Veolia (to date):



#### DUWA Actions:

The System Manager continues to review odor reports, weather, and operational data to better understand potential causes.

#### Veolia Operations Actions:

Veolia started an odor study in November. This odor study has been delayed to collect more air samples and perform additional testing, so an initial report is now expected to be drafted this month, reviewed by Veolia then provided to DUWA by early July. The goal of this study is to better understand the root causes for the odor.

Veolia continues to provide nutrients to the biological portion of the dryer's odor control unit to promote better biomass health and therefore hydrogen sulfide (H<sub>2</sub>S) scrubbing effectiveness.

Veolia reported on the status of the two carbon-based odor control units at the Downriver Wastewater Treatment Facility (DWTF):

- The granular activated carbon (GAC) was replaced in the biosolids dryer odor control unit on May 21st. This unit continues operation removing hydrogen sulfide and volatile organic carbon (VOC).
- The removal effectiveness of the Tunnel Pump Station odor control unit was tested and both the inlet and outlet airflow concentrations were compared over

time for odor constituents from the DWTF's recycle pipe. Due to lack of H<sub>2</sub>S and VOCs originating from the recycle pipe vented air, Veolia has returned this odor control unit back to its original purpose for treating occasional odor from the Tunnel Pump Station.

Finally, Veolia has dedicated time investigating odor reports by phone and in person. When an odor report arrives during normal business hours, Veolia senior staff attempt to talk to the resident and go to their home if possible. City of Wyandotte staff are invited to go to the residence as well. The table below documents Veolia's outreach efforts.

Visited Residences:	Discussed by Phone:	Left Message:
2/28/25, 3/4/25	3/21/25, 4/23/25	4/1/25, 4/9/25, 4/15/25, 4/21/25, 4/21/25, 4/23/25

Contacted residents have discussed their appreciation of the odor control efforts taking place at the DWTF and often note the odor at the time of the Veolia discussion was minimal or not present.

Only one odor report has arrived during business hours since April, and Veolia was unable to respond to this report. However, Veolia will continue to attempt to schedule visits with residents on the same day as the odor report to help with understanding odor causes.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 3**

**ITEM: Traffic Control Order 2025-3**

**PRESENTER:** Archie Hamilton

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** I am requesting approval for the installation of "No Parking" signs to be placed on the south side of Eureka from Biddle to just west of Van Alstyne, and north side of Eureka between the alleyway and location of dumpsters (west of Van Alstyne), Wyandotte, MI 48192. This request has met all the requirements necessary for the placement of the "No Parking" signs set forth by the Police Commission.

Approved by the Police and Fire Commission at their meeting on June 10th, 2025.

**STRATEGIC PLAN/GOALS:** To prevent parking in the above-mentioned areas will allow the sanitation company to access the dumpsters located on the north side of the street.

**ACTION REQUESTED:** I am requesting City Council approval for placement of "No Parking" signs on the south side of Eureka from Biddle to just west of Van Alstyne, and north side of Eureka between the alleyway and location of dumpsters (west of Van Alstyne), Wyandotte, MI 48192.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** Once approved, notification will be made to the Department of Public Service for the installation of the "No Parking" signs.

**LIST OF ATTACHMENTS:**

1. Traffic Control Order 2025-3

**RESOLUTION**

Item Number: #3  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of Chief Archie Hamilton as set forth in Traffic Control Order 2025-3 for the installation of "No Parking" signs on the south side of Eureka from Biddle to just west of Van Alstyne, and north side of Eureka between the alleyway and location of dumpsters (west of Van Alstyne), Wyandotte, MI 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said signs and the City Clerk be authorized to sign said order.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

# City of Wyandotte

## Traffic Control Order

TRAFFIC CONTROL ORDER # **2025-3**

Parking ☐

Speed ☐

Signs to be installed ☒

Other ☐

[Traffic C.doc](#)

### ORDER TO PLACE SIGNS REGULATING TRAFFIC


*The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:*

The installation of:

- “No Parking” signs @ southside of Eureka from Biddle to just west of Van Alstyne, and northside of Eureka between the alleyway and location of dumpsters (west of Van Alstyne).

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN

 DATE: 6/10/2025

FILED WITH CITY CLERK, BY CHIEF OF POLICE ARCHIE HAMILTON, CITY OF WYANDOTTE, MICHIGAN

 DATE: 6/10/2025

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

\_\_\_\_\_  
DATE: \_\_\_\_\_

### CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works



OFFICIALS  
CITY CLERK  
Lawrence S. Stec

TREASURER  
Todd M. Browning

CITY ASSESSOR  
Theodore H. Galeski



ARCHIE HAMILTON  
CHIEF OF POLICE

Mayor  
Robert A. DeSana

Council  
Kelly M. Stec  
Patrick J. Sutka  
Chris Calvin  
Todd Hanna  
Robert Alderman  
Adriana Cerulla

June 10, 2025

Mayor and City Council  
City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

**SUBJECT: TRAFFIC CONTROL ORDER 2025-3**

After a review of the application and property, I recommend the installation of "No Parking" signs @ southside of Eureka from Biddle to just west of Van Alstyne, and northside of Eureka between the alleyway and location of dumpsters (west of Van Alstyne), Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, this letter serves as a recommendation for Council support of Traffic Control Order 2025-3 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Archie Hamilton  
Chief of Police

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 4**

**ITEM: WSAF - Michigan Lottery Agreement**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Herewith, please find the 2025 sponsorship agreement with the Michigan Lottery for the Wyandotte Street Art Fair. We are very excited to have a partnership with the Michigan Lottery this year, who attends over 30 community events across the state each year. Being that the State is self-insured they will not be required to add the city as additional insured or sign a hold harmless agreement to participate in the event. We are seeking your approval of the attached agreement from the lottery and feel this will be a wonderful partnership for 2025 and beyond.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor DeSana and Lawrence Stec, City Clerk, to sign the attached contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Corporate Donations - \$7,000 285-000-660-010

**IMPLEMENTATION PLAN:** Contracts to be signed by Mayor Robert DeSana and Lawrence Stec, City Clerk to be returned to Heather A. Thiede-Champlin for implementation.

**LIST OF ATTACHMENTS:**

1. 2025 Michigan Lottery -Wyandotte Street Art Fair for signature

**RESOLUTION**

Item Number: #4  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council approves the "MICHIGAN BUREAU OF STATE LOTTERY STANDARD PROMOTIONAL AGREEMENT" provided by the State of Michigan Lottery for the 2025 Wyandotte Street Art Fair, July 9th through 12th, 2025.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

## MICHIGAN BUREAU OF STATE LOTTERY STANDARD PROMOTIONAL AGREEMENT

THIS AGREEMENT is made by and between Simons, Michelson, Zieve, Advertising, Inc. (Agent), offices located at 1200 Kirts Blvd., Suite 100, Troy, Michigan 48084, on behalf of Michigan Bureau of State Lottery (Lottery), with offices located at 101 E. Hillsdale, Lansing, MI 4893 and City of Wyandotte (Promoter), with offices at 2624 Biddle Avenue (ATTN: Special Events Office), Wyandotte, Michigan 48192.

The parties agree as follows:

1. **Purpose.** The purpose of this Agreement is to advertise and promote Lottery and to allow for the sale of Lottery products in connection with the 2025 Wyandotte Street Art Fair in Wyandotte, MI held July 9, 2025 through July 12, 2025 (Event). Lottery's participation is limited to activities described in paragraph 3, Promotional Assets. Lottery has no control over the Event. Promoter will not make any representation, express or implied, that Lottery has any affiliation with Promoter or the Event other than advertisements and promotion of Lottery and the sale of Lottery products.
2. **Term.** This Agreement shall commence on the date of execution and continues through the later of Lottery's receipt and approval of the Proof of Performance report or until terminated.
3. **Promotional Assets.** Promoter shall provide Lottery with the following promotional assets (each an Asset and collectively Assets):
  - A 20' x 40' display space in a mutually agreed upon location on Biddle and Eureka for all days of the Event for the Lottery to promote and sell Lottery products with a 100V/30 AMP electrical service on a dedicated line.
  - Lottery inclusion in media press releases and social media posts for Event.
  - ¼ page ad (4.25" x 2 5/8") in Official Souvenir Guide for Event.
  - Lottery logo inclusion on Event posters.
  - Lottery logo inclusion on official Event website with a link back to [www.michiganlottery.com](http://www.michiganlottery.com)
  - Lottery name inclusion in print and radio ads for the Event.
4. **Fee.** In exchange for the Assets identified in this Agreement, Lottery, by and through its Agent, shall pay Promoter a total fee of \$7,000 (Fee).
5. **Payment.** The Fee shall be paid in one installment following receipt and approval of the invoice and following receipt of proof that the Promotional Assets identified in paragraph 3 above have been provided. Promotor shall send the invoice to Agent by mail to the address identified above and by email to [accountspayable@smz.com](mailto:accountspayable@smz.com). Agent will forward the invoice to Lottery when received. Lottery will pay Agent within 45 calendar days of receiving the undisputed invoice. Agent will then pay Promoter within 45 calendar days of receiving payment from Lottery. Neither Lottery nor Agent are obligated to make any payment prior to receiving an invoice.
6. **Proof of Performance.** Promoter agrees to provide a proof of performance report within ninety (90) calendar days after the end of the Event. The report must include evidence of delivery of all Assets, including, but not limited to, photographs of signage, displays, or activities, media affidavits, or other materials demonstrating performance of the Assets. The report must be sent to Lisa Johnson via email at: [johnsonL38@michigan.gov](mailto:johnsonL38@michigan.gov).
7. **Authority to Provide Assets.** Promoter warrants that it has authority to enter into this Agreement and to provide the Assets set forth in this Agreement. Lack of authority to enter into this Agreement or

provide any of the Assets constitutes a material breach of this Agreement, immediately entitling Lottery to a full refund of the Fee.

- 8. Breach of Agreement.** If Promoter fails to provide any Asset, this failure shall constitute a breach of this Agreement, which shall entitle Lottery to a full refund of the Fee, unless the parties agree in writing to an acceptable alternative.
- 9. Event Cancellation.** Promoter will immediately notify Lottery in writing if the Event or any portion of the Event is canceled. If the entire Event is canceled for any reason, including any force majeure, Lottery will receive a full refund of the Fee. If any portion of the Event is cancelled, Lottery will receive a prorated refund of the Fee. Proration will be calculated as the total Fee, divided by the total number of anticipated Event hours, multiplied by the total hours the Event was not held.
- 10. Production Costs.** Promoter is responsible for all costs associated with delivery of Assets, but is not responsible for costs associated with the creation and production of materials that Lottery provides to Promoter such as logos, artwork, and advertising copy.
- 11. Use of Lottery Materials.** Promoter may only use Lottery materials to deliver Assets pursuant to this Agreement. Any other use of Lottery materials is strictly prohibited. Promoter will return all materials identified by Lottery in good condition within a reasonable period of time after the materials are no longer required to deliver Assets.
- 12. Use of Name and Marks.** This Agreement does not authorize any party to use the names, logos, marks, likeness, or other identifying indicia or intellectual property of any other party, except as expressly set forth herein or with separate written approval. Any other use is strictly prohibited.
- 13. Relationship of Parties.** This Agreement is solely for the purpose of promoting Lottery and the sale of Lottery products at the Event. It does not create an employment, partnership, joint-venture, or other relationship between the parties of any kind. Promoter will not represent the existence of any relationship between itself and Lottery other than the Assets provided under this Agreement.
- 14. Event Liability.** Lottery has no control over Promoter, the Event, or circumstances surrounding the Event. Lottery is not responsible or liable for any violation of federal, state, or local law, or for any intentional or negligent act or omission, by Promoter, its officers, employees, agents, contractors, sub-contractors, assignees, or any other person affiliated with the Promoter in any way. Lottery is not responsible or liable for any violation of local, state, or federal law, or any intentional or negligent act or omission, by any Event visitor, guest ticket holder, sponsor, advertiser, booth operator, entertainer, or any officer, agent employee, contractor, sub-contractor, or assignee of these entities, or any other person affiliated with the Event in any way. Promoter will be liable for any damages to Lottery resulting from the above or any force majeure. Lottery is only responsible for payment of the Fee set forth in this Agreement and is not responsible for any other costs, expenses, or taxes related to the Event or any delivery of the Assets.
- 15. Reputational Harm.** Upon giving Promoter notice, Lottery may immediately terminate this Agreement if Promoter or its employees, agents, or affiliates becomes the subject of public disrepute, embarrassment, contempt or scandal that, in Lottery's discretion, may cause Lottery reputational harm or adverse publicity. If Lottery terminates this Agreement pursuant to this Section, Lottery will have no obligation to make further payment pursuant to this Agreement and shall receive a refund of all payments made to Promoter prior to the termination date for which Assets have not yet been provided. Any such refund shall be calculated as the total Fee, divided by the total number of scheduled Event hours, multiplied by the total number of Event hours scheduled to occur after the termination date.
- 16. Termination for Convenience.** Lottery may immediately terminate the Agreement, in whole or in part, without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. Upon termination for convenience, the Lottery will only pay for services provided prior to the time of termination.

**17. Nondiscrimination and Unfair Labor Practices.** Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., and Executive Directive 2019-09, Promoter and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (as defined in Executive Directive 2019-09), sexual orientation, gender identify or expression, height, weight, marital status, partisan considerations, any mental or physical disability, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Agreement. Further Promoter understands that the State of Michigan may void any contract with an entity that appears on the Unfair Labor Practice register pursuant to MCL 423.324.

**18. Accessibility.** Promoter warrants that the Event and premises on which the Event is held are accessible to individuals with disabilities as required by Title III of the Americans with Disabilities Act. 42 USC 12111 et seq. Promoter is solely responsible for ensuring compliance with Title III of the Americans with Disabilities Act.

**19. Indemnification by Promoter.** Promoter shall indemnify and hold harmless the State of Michigan and all of its departments, bureaus, agencies, offices, commissions, directors, officers, employees, officials, contractors, agents, and affiliates, against any and all actions, claims, losses, damages, costs, and expenses, arising from or relating to Promoter's: (a) intentional or negligent acts or omissions; (b) violation of federal, state, or local law; and (c) material breach of this Agreement.

**20. Notice.** Any notice to either party shall be in writing and sent to the following addresses:

To Lottery: Michigan Bureau of State Lottery  
101 E. Hillsdale  
Lansing, MI 48933  
ATTN: Lisa Johnson

To Promoter: City of Wyandotte  
2624 Biddle Avenue  
Wyandotte, MI 48192  
ATTN: Special Events Office

**21. Assignment.** Promoter may assign this Agreement only with the express written consent of Lottery. Any assignment of this Agreement absent written consent will render the Agreement void immediately entitling Lottery to a full refund of the Fee.

**22. Interpretation.** This Agreement will be interpreted liberally to best accomplish the purpose of promoting the Lottery and its products. Any ambiguity in the terms of this Agreement will not be construed against either party.

**23. Severability.** If any provision of this Agreement is determined to be unenforceable by a court of competent jurisdiction, then such provision will be modified to best reflect the parties' intent or struck if modification is not possible. All other provisions will remain in full force and effect.

**24. Completeness, Non-Waiver, and Amendment.** The terms of this Agreement represent the entire understanding of the parties. There are no other terms, conditions, obligations, or understandings. Failure to enforce any provision of this Agreement shall not be construed as a waiver of that provision. This Agreement may only be amended by written instrument signed by each party's authorized representative.

**25. Governing Law, Cost of Litigation.** This Agreement will be governed by and interpreted under the laws of the State of Michigan and treated as if entered into entirely within Ingham County, Michigan. Any litigation regarding this Agreement must be brought in accordance with the Court of Claims Act, MCL 600.6401 et seq. In the event of any litigation over liability or the terms of this Agreement, the parties agree to bear the cost of their own expenses, including, but not limited to, attorney's fees.

**26. Boycott.** Pursuant to § 261(12) of the Management and Budget Act, MCL 18.1261(12), Promoter represents that it is not currently engaged in, and will not engage in, the boycott of a person based in or doing business with a strategic partner as that term is described in 22 USC 8601 to 8606.

The undersigned represent that they have completely reviewed, understand, and intend to be legally bound by the terms of this Agreement.

For Lottery:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

For Promoter:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 5**

**ITEM: WSAF - Various Parking & Cleanup Agreements**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** The Special Events Office staff is currently planning our special events for 2025. As you know, there are many groups who use city property/parking lots to earn revenue during the Wyandotte Street Art Fair. Also, during the fair the Wyandotte Music Boosters are the cleaning staff at the event. Please see the following details for various groups:

**Wyandotte Goodfellows/Old Time Ballplayers:**

- Wyandotte Goodfellows and Old Time Ballplayers have worked with the Wyandotte Street Art Fair for many years and have managed the Chase Bank Parking Lot. We would like to continue this relationship once again this year. Please see the attached contract for the 2025 Wyandotte Street Art Fair, July 9th through the 12th. Both groups will sign a hold harmless agreement with the city of Wyandotte prior to the event.
- If the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association collects under \$13,000, they will split the collection 50% with the City of Wyandotte. The maximum amount the City would receive is \$7,500. Any revenues over \$13,000 will go to the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association.

**Wyandotte Music Boosters:**

- Wyandotte Music Boosters use Parking Lot #1 as a designated parking area during the fair, with a portion of the lot being reserved for parking passes that businesses will use.
- The Wyandotte Music Boosters will provide a financial breakdown of revenue collected during the fair no later than 30 days after the events end and \$1,000 for the use of the area.

**St. Vincent Pallotti Parish:**

- The St. Vincent Pallotti Parish uses the city parking lot located at 1st Street between Superior and Chestnut Street. They will leave 20 spaces for the use of the Downriver Council for the Arts and will submit a check for \$1,000 to the city of Wyandotte after the events end.



**Wyandotte Boat Club:**

- The Wyandotte Boat Club uses Biddle Avenue from Plum to Eureka Road as a designated parking area for the fair. The Wyandotte Boat Club will pay the City of Wyandotte no less than \$1,000 for use of this area.

**Wyandotte RHS Band:**

- The Wyandotte Roosevelt High School Marching Band uses the city parking lot #11 located off of Oak Street between First and Third Street. The Wyandotte RHS Band will pay the City of Wyandotte no less than \$1,000 for the use of this area.

**Wyandotte Music Boosters: Clean-up:**

- As you know, the Special Events Office is in the process of planning our city events for 2025. In light of this, attached, please review a contract for Wyandotte Music Booster to operate as a clean-up crew during the 2025 Wyandotte Street Art Fair. The fee of \$6,000 will be paid from the WSAF Expense Account. A hold harmless agreement for the group will be made by the Legal Department and signed before the fairs start.

All groups must sign contracts and hold harmless agreements as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured for the duration of the 2025 Wyandotte Street Art Fair.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** We request authorization for the Mayor and city clerk to sign and return the original contract to the Special Events Coordinator.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** WSAF Parking Lot Revenue:

Goodfellows/Old Time Baseball: \$7,500

RHS Band: \$1,000

Music Boosters: \$1,000

St. Vincent Pallotti: \$1,000

Wyandotte Boat Club: \$1,000

Clean Up Expense: WSAF Expense - 285-225-925-860 - \$6,000

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. Boat Club Parking Agreement 2025 doc
2. Goodfellows Parking Lot Lease 2025
3. booster parking 2025

## **RESOLUTION**

Item Number: #5  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the contracts between the City of Wyandotte and:

The Special Events Office staff is currently planning our special events for 2025. As you know, there are many groups who use city property/parking lots to earn revenue during the Wyandotte Street Art Fair. Also, during the fair the Wyandotte Music Boosters are the cleaning staff at the event. Please see the following details for various groups:

### **Wyandotte Goodfellows/Old Time Ballplayers:**

- Wyandotte Goodfellows and Old Time Ballplayers have worked with the Wyandotte Street Art Fair for many years and have managed the Chase Bank Parking Lot. We would like to continue this relationship once again this year. Please see the attached contract for the 2025 Wyandotte Street Art Fair, July 9th through the 12th. Both groups will sign a hold harmless agreement with the city of Wyandotte prior to the event.
- If the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association collects under \$13,000, they will split the collection 50% with the City of Wyandotte. The maximum amount the City would receive is \$7,500. Any revenues over \$13,000 will go to the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association.

### **Wyandotte Music Boosters:**

- Wyandotte Music Boosters use Parking Lot #1 as a designated parking area during the fair, with a portion of the lot being reserved for parking passes that businesses will use.
- The Wyandotte Music Boosters will provide a financial breakdown of revenue collected during the fair no later than 30 days after the events end and \$1,000 for the use of the area.

### **St. Vincent Pallotti Parish:**

- The St. Vincent Pallotti Parish uses the city parking lot located at 1st street between Superior and Chestnut Street. They will leave 20 spaces for the use of the Downriver Council for the Arts and will submit a check for \$1,000 to the city of Wyandotte after the events end.

### **Wyandotte Boat Club:**

- The Wyandotte Boat Club uses Biddle Avenue from Plum to Eureka Road as a designated parking area for the fair. The Wyandotte Boat Club will pay the City of Wyandotte no less than \$1,000 for use of this area.

**Wyandotte RHS Band:**

- The Wyandotte Roosevelt High School Marching Band uses the city parking lot #11 located off of Oak Street between First and Third Street. The Wyandotte RHS Band will pay the City of Wyandotte no less than \$1,000 for the use of this area.

**Wyandotte Music Boosters: Clean-up:**

- As you know the Special Events Office is in the process of planning our city events for 2025. In light of this, attached, please review a contract for Wyandotte Music Booster to operate as a clean-up crew during the 2025 Wyandotte Street Art Fair. The fee of \$6,000 will be paid from the WSAF Expense Account. A hold harmless agreement for the group will be made by the Legal Department and signed before the fairs start.

All groups must sign contracts and hold harmless agreements as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as additional insured for the duration of the 2025 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte enter into an agreement with the Wyandotte Boat Club for the use of Biddle Avenue from Eureka Street to Plum Street as a designated parking area during the City of Wyandotte Art Fair between July 9th through July 12th, 2025. This agreement will take place July 9 through July 12, 2025.

- The Wyandotte Boat Club will supply the manpower to staff the area from \_7:30\_ am to \_10\_ pm each of the days listed above. The Wyandotte Boat Club will collect a fee of \$ 5.00 per vehicle.
- The Wyandotte Boat Club will provide their shirts, money aprons, start-up funds, and all needs for the event.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 9, 2025.
- The Wyandotte Boat Club will sign a hold harmless agreement as well as add the City of Wyandotte and the Wyandotte Street Art Fair as additional insured to their insurance policy for the duration of the fair including set up and tear down for no less than a million dollars combined single limit.
- The Wyandotte Boat Club will pay the Wyandotte Street Art Fair no less than \$1,000 for use of this area.
- The Wyandotte Boat Club will provide a financial breakdown of revenue collected during the 2025 Wyandotte Street Art Fair no later than 14 days after the event end.
- The Wyandotte Boat Club will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event.

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City Clerk

Date

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Mayor

Date

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Wyandotte Boat Club

Date

## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte Recreation, Leisure and Culture Department enter into an agreement with the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association for the rental of the City Hall Parking Lot located at 3<sup>rd</sup> & Eureka. This agreement will take place July 9 through July 12, 2025.

- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will supply the manpower to staff the City Hall Parking Lot from 7:30 am to 10 pm each of the days listed above. The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will collect a fee of \$5.00 per vehicle and \$20 per vendor vehicle.
- There are over 200 parking spaces to the west of the bank. City Hall will have exclusive use of the east part of the lot for customers /employees during regular business hours.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will allow the Eureka entrance for ATM and Drive-thru usage.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will provide their shirts, money aprons, and start-up funds for the event.
- The Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event:
- If the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association collects under \$13,000, they will split the collection 50% with the City of Wyandotte. The maximum amount the City would receive is \$7,500. Any revenues over \$13,000 will go to the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association.
- Money to be collected by City Treasurer at the end of each night (9 pm) and will be held in city treasurers vault until the week after the fair. Then counted by City Treasurer and a report and check to be provided to the Goodfellows/Old Time Ball Players the week after the fair. The Special Events Office is to receive a copy of this report with their check payment.
- The City will provide the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association with two golf carts from the Wyandotte Shores Golf Course. The carts will be picked up each day at 7:30 am and be returned by 9 pm each evening.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 9, 2025.

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Mayor, City of Wyandotte

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Wyandotte Goodfellows

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Lawrence Stec, City Clerk

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Wyandotte Old Time Ball  
Players Association

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Dated

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Dated

## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte enter into an agreement with the Wyandotte Music Boosters for the use of Parking Lot #1 as a designated parking area during the City of Wyandotte Art Fair between July 9th through July 12th, 2025. This agreement will take place July 9 through July 12, 2025.

- The Wyandotte Music Boosters will supply the manpower to staff the area from \_7:30\_ am to \_10\_ pm each of the days listed above. The Wyandotte Music Boosters will collect a fee of \$ \_5\_.00 per vehicle and check passes given to businesses who are allowed to park in that lot during the fair dates.
- The Wyandotte Music Boosters will provide their shirts, money aprons, start-up funds, and all needs for the event.
- The City of Wyandotte Department of Public Service will provide barricades and signage that the parking lot is a paid and parking pass lot by 7:30 am Wednesday, July 9, 2025.
- The Wyandotte Music Boosters will sign a hold harmless agreement as well as add the City of Wyandotte and the Wyandotte Street Art Fair as additional insured to their insurance policy for the duration of the fair including set up and tear down for no less than a million dollars combined single limit.
- The Wyandotte Music Boosters pay the Wyandotte Street Art Fair no less than \$1,000 for use of this area.
- The Wyandotte Music Boosters will provide a financial breakdown of revenue collected during the 2025 Wyandotte Street Art Fair no later than 14 days after the event end.
- The Wyandotte Music Boosters will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event.

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City Clerk

Date

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Mayor

Date

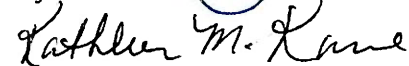


5.20.2025

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Wyandotte Music Boosters

Date



5.20.2025

**CITY OF WYANDOTTE  
WYANDOTTE STREET ART FAIR  
JULY 9<sup>TH</sup> – 12<sup>TH</sup> 2025  
AGREEMENT WITH WYANDOTTE MUSIC BOOSTERS**

The Wyandotte Street Art Fair enters into an agreement with Wyandotte Music Boosters ("Boosters") to operate as clean-up crew during and after the Wyandotte Street Art Fair – July 9 thru 12, 2025.

- The Boosters will empty trash barrels, sweep the art fair grounds, pick up debris, replenish toilet paper in porta johns, clear vendors trash. ( Vomit will be cleaned and contained by the city )
- The Boosters will provide sufficient staffing to keep the art fair grounds in a clean condition each day of the fair.
- The Boosters agree to hold the City of Wyandotte harmless from any claims that may arise from their participation in the cleanup.
- The Boosters will provide the City of Wyandotte with a complete staffing schedule prior to the event.
- The City will provide a check in the amount of \$6,000 within 30 days of completion of the art fair.
- The Boosters are responsible to provide adequate supervision of any minors who participate in the cleanup.
- The boundaries of the Street Fair as listed by the City of Wyandotte include; all of Biddle from Eureka to Oak, First Street from Elm to Oak, Sycamore, Maple, and Elm from alley to alley, and the music/beer area at the foot of Elm St. This is the area designated to be cleaned
- The City will provide the following clean up items to the Boosters: Brooms, dustpans, wagons, trash bags, gloves, toilet paper, paper towel, sanitizing gel/wipes.
- The amount of cleaning items needed to maintain the Street Fair for its duration will be agreed upon between the city and the boosters based on the usage of the previous years.
- The City will provide one plug for electrical necessities for maintaining the efficiency of cleaning staff.
- The beer booths will be cleaned by the organizations responsible for the booth.
- The Boosters will wear colorful shirts during the fair identifying them.

City of Wyandotte:

Date: \_\_\_\_\_

\_\_\_\_\_  
Rob DeSana, Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Lawrence Stec, City Clerk

Date: 5/1/2025

5/1/2025

\_\_\_\_\_  
Wyandotte Music Boosters

Kathleen M. Kane

## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte Recreation, Leisure and Culture Department enter into an agreement with the Wyandotte Roosevelt High School/Marching Band for the rental of the Wyandotte Parking Lot #11 located off of Oak Street between First and Third Streets. This agreement will take place July 9 through July 12th 2025.

- The Wyandotte Roosevelt High School/Marching Band will supply the manpower to staff the Parking Lot from 7:30 am to 10 pm each of the days listed above. The Wyandotte Roosevelt High School/Marching Band will collect a fee of \$5.00 per vehicle.
- The Wyandotte Roosevelt High School/Marching Band will provide their shirts, money aprons, and start-up funds for the event.
- The Wyandotte Roosevelt High School/Marching Band will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event.
- The Wyandotte Roosevelt High School/Marching Band will pay the Wyandotte Street Art Fair no less than \$1,000 for use of this lot.
- The Wyandotte Roosevelt High School/Marching Band will provide a financial breakdown of revenue collected during the 2025 Wyandotte Street Art Fair no later than 14 days after the event end.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 9, 2025.

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City Clerk

Date

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Mayor

Date

*Mark D Angelo*

*5/9/25*

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Wyandotte Marching Band/RHS

Date



## City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte enter into an agreement with the St. Vincent Pallotti Parish for the rental of the City Parking Lot located at 1st street between Superior and Chestnut. This agreement will take place July 9 through July 12, 2025.

- The St. Vincent Pallotti Parish will supply the manpower to staff the City Parking Lot located at 1st Street between Superior and Chestnut Streets from 7:30 am to 10 pm each of the days listed above. The St. Vincent Pallotti Parish will collect a fee of \$5.00 per vehicle and \$20 per vendor vehicle.
- The St. Vincent Pallotti Parish will provide their shirts, money aprons, and start-up funds for the event.
- The St. Vincent Pallotti Parish will submit a check to the Wyandotte Street Art Fair no less than two weeks following the events end in the amount of \$1,000.
- There will be at least 20 parking spots in the lot reserved for the DOWriver Council for the Arts.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 9, 2025.
- St. Vincent Pallotti Parish will provide a financial breakdown of revenue collected during the 2025 Wyandotte Street Art Fair no later than 14 days after the event end.
- St. Vincent Pallotti Parish will sign a hold harmless agreement as well as add the City of Wyandotte and the Wyandotte Street Art Fair as additional insured to their insurance policy for the duration of the fair including set up and tear down for no less than a million dollars combined single limit.

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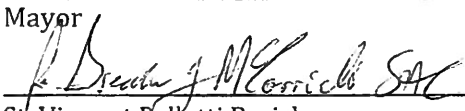
City Clerk

Date

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Mayor

Date

  
St. Vincent Pallotti Parish

  
Date

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 6**

**ITEM: Special Event - Wyandotte Academy Youth Performance**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** The Wyandotte Academy Youth Choir are requesting to use city property for a performance in the downtown area on June 27th 2025 in the evening hours at around 6 pm. They are asking permission for the following items:

- a. Permission to utilize city property near Sycamore and Biddle Avenue on June 27th, 2025, around 6 pm

It is recommended that there is a hold-harmless agreement (provided by the Legal Department) signed and that the group follow all City of Wyandotte ordinances.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Events Coordinator and support the use of city streets, sidewalks and property for their performance held June 27th 2025.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Fire Department, and Special Events Coordinator.

**LIST OF ATTACHMENTS:** None

**RESOLUTION**

Item Number: #6  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city property near Sycamore and Biddle Avenue on June 27th, 2025 for a performance requested by the Wyandotte Academy Youth Choir in the evening hours; AND

BE IT FURTHER RESOLVED that the group shall sign a hold harmless agreement, as prepared by the Department of Legal Affairs and follow all City of Wyandotte ordinances.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 7**

**ITEM: Special Event Application - Riforma Pilates**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Riforma Pilates submitted a request to perform in the downtown area on June 29th, 2025, from 11:30 am to 12:30 pm. They are asking permission for the following items:

- a. Permission to utilize city property at the grassy lot at Elm and First Street for a 50-minute Pilates class

Riforma Pilates shall sign a hold harmless agreement as prepared by the Department of Legal Affairs and follow all City of Wyandotte ordinances.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Events Coordinator and support the use of city streets, sidewalks and property for their performance held June 29th 2025.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

**LIST OF ATTACHMENTS:**

1. Riforma

**RESOLUTION**

Item Number: #7  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city property at Elm and First Street on June 29th, 2025, for Riforma Pilates to perform from 11:30 am to 12:30 pm; AND

BE IT FURTHER RESOLVED that Riforma Pilates shall sign a hold harmless agreement as prepared by the Department of Legal Affairs and follow all City of Wyandotte ordinances.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____



Clear Form

# Special Event Activity Application

Application MUST be submitted 30 days PRIOR to event and no more than 6 months in advance

**\*\*NO EXCEPTIONS\*\***

Applications can be submitted along with all required attachments to:  
City of Wyandotte Special Events Office, 3200 Biddle Avenue Ste. 200 Wyandotte, MI. 48192  
events@wyandotte.mi.gov

Office Use Only

Application # \_\_\_\_\_

Date Rec'd \_\_\_\_\_

## Applicant Information (Binding Party)

Name: Riforma Pilates

Title: \_\_\_\_\_

Address: 109 Maple St

City: Wyandotte

State: MI

ZIP Code: 48192

Phone: 734-552-8624

E-mail: Riformapilates@hotmail.com

Sponsoring Company/Organization/Group:

None

Organization Type: (Please check one)

☐ Profit

☐ Non-Profit

☐ Individual

## Event Coordinator

Name: Rachel Walsh

☒ Check here if same as above

Address: \_\_\_\_\_

Would you prefer to have your permit emailed? ☒ Yes ☐ No

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Event Information

Event Name:

Summer Sculpt + Stroll

Date(s) of event:

Event start time:

Event end time:

Event set-up time:

Event tear down time:

June 29th, 2025

11:30am

12:30pm

None

None

Type of Event (please check all that applies):

☐

Walk/Run: City streets/sidewalk

☐

Festival: City streets/sidewalk/parking lot

☐

March: City streets/sidewalk

☐

Walk/Run: Park

☐

Festival: City owned park

☐

Parade

☒

Other: (Please specify: Concert, Vigil, etc.)

All we need is access to an open green space to run a 50 minute pilates class.

Something near by the studio.

Event Description and Purpose: (this description will be posted on the "Special Events Calendar" on our website - attach an additional sheet if necessary)

A fun summer event, where we would meet at the studio and then participants would walk to the green space where we would  
Run a 50 minute pilates class. We don't require anything other than the allowance to use the outdoor green space.

Event/Route Location Requested: (detailed site map and/or route map must be submitted with application)

Green space behind Nanas kitchen or wherever you think is best

Are street closures requested? ☐ Yes ☒ No

If yes, list streets:

The exact placement of barricades for road closures MUST be clearly demarcated on the site/route map

Event Name: Summer Sculpt + Stroll

Application #:

**Event Information - Continued**

Please describe your parking plan to accommodate attendance

None. Attendees will use public parking as they normally do when attending a class at Riforma.

Parking **MUST** be clearly demarcated on the site/route map. If you plan to use private property for event parking, you are required to obtain a written agreement signed by the property owner. A copy of the agreement **MUST** be submitted with this application.

Expected attendance: Aiming for 30-40 people

Will inflatables (bouncy houses, slides, obstacle courses, etc.) be used during this event? ☐ Yes ☒ No

Placement of inflatables **MUST** be clearly demarcated on the site/route map. The *Indemnification Agreement for Use of Inflatables on City Property* **MUST** be completed and signed by the inflatable supplier/owner. Additional insurance may be required.

Will alcohol be served? ☐ Yes ☒ NoWill alcohol be sold? ☐ Yes ☒ No

If you plan to serve/sell alcohol at your event, you will need a Liquor License issued by the MLCC as well as Liquor Liability Insurance.

Will food be cooked/prepared on site?

☐ Yes ☒ NoWill food be sold? ☐ Yes ☒ No

If you plan to serve/sell prepared food you must contact the Wayne County Health Department 734.727.7400 to determine if a Temporary Food Service License is needed.

☐ Yes ☒ No

No tents

Placement of tent(s) **MUST** be clearly demarcated on the site/route map. Tents will require an approved inspection from the Wyandotte Fire Department.

Is the event information online? ☐ Yes ☒ No

If yes, provide website: Isn't up yet

Has this event occurred in Wyandotte before? ☐ Yes ☒ No

If yes, when?

**City services requested:**

- ☐ Fencing ☒ Street Closing  
☐ Clean Up by the City  
☐ Police Security  
☐ Electricity fees on application attached

- ☐ Barricades needed # requested:  
☐ Water Hook Up fees on application attached  
☐ Wyandotte Fire Department  
☒ No city services needed

Fee will be invoiced by the Special Events Office prior to events start and are payable to the City of Wyandotte.

Only a removable medium, such as chalk and/or tape, can be used to mark event areas or routes. No paint of any kind is permitted. Tape must be removed once event is over.

**Events with the sale of alcohol**

Use of Yack Arena Parking Lot and First Street: \$1,500  
 Use of City Parking Lot 1: \$2,500  
 Use of City Parking Lot 1 and part of Bishop Park: \$3,500  
 Use of Biddle Ave: \$3,500  
 Use of Oak Street Downtown: \$2,500

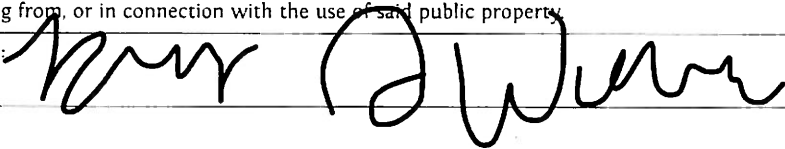
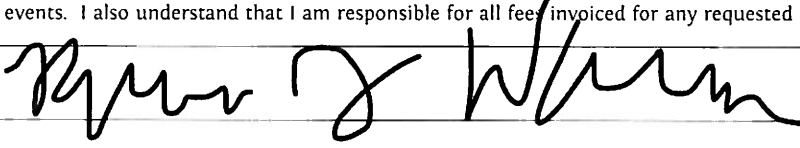
**Events without the sale of alcohol**

Use of Yack Arena Parking Lot and First Street: \$1,250  
 Use of City Parking Lot 1: \$1,500  
 Use of City Parking Lot 1 and part of Bishop Park: \$2,500  
 Use of Biddle Avenue: \$2,500  
 Use of Oak Street Downtown: \$1,500

There is a fee of \$150 per day for the use of city property after first day 25% down at council approval and remainder due 30 days prior to use of property.

- ☐ Detailed Site Plan with clear demarcation of all areas being used and for what purpose  
☐ Run/Walk/Parade/March Route Map with turn by turn directions. Barricade placement must be clearly marked on the map including the number that will be used at each closure  
☐ Copy of Liquor License (if applicable)  
☐ Special Event Application Fee: \$100  
☐ Insurance binder (if applicable)  
☐ Licensing Agreement prepared by the City Attorney's Office

Applications missing required attachments will not be accepted!

Event Name: <b>Summer Sculpt + Stroll</b>		Application #:
The following Indemnification Agreement and the Special Event Application Submission Agreement MUST be signed		
<b>Indemnification Agreement</b>		
<p>The undersigned agrees and promises, as a condition of approval of this request for use of public property, to defend, indemnify and save harmless the City of Wyandotte, its agents, officials and employees, from all suits, claims, damages, causes of action or demands of any kind and character arising out of, resulting from, or in connection with the use of said public property.</p>		
Signature of Applicant: 		Date: 6/1/25
Signature of Witness		Date:
<b>Special Event Application Submission Agreement</b>		
<p>By signing, I am stating that I have read through and completed all sections of the application that pertain to my event, I have included all required attachments and that all my statements are true. I understand that submittal of this application does not guarantee approval of my event. I understand that I may be asked to make some adjustments to my plans based on the availability of staff, equipment, construction, and the scheduling of other events. I also understand that I am responsible for all fees invoiced for any requested City services and/or equipment.</p>		
Signature of Applicant: 		Date: 6/1/25
Signature of Witness		Date:
<b>Indemnification Agreement for Use of Inflatable's On City Property</b>		
Must be completed by inflatable supplier if your special event will include use of inflatables on City property.		
Name of Company/Supplier:		
Address:		Phone:
Name of Owner:		
Address:		Phone:
Email Address:		
<p>In consideration for permitting the business owner ("OWNER") to rent, supply and place a bounce house or similar inflatable on the City of Wyandotte ("CITY") grounds and/or facilities and to the furthest extent allowed by law, OWNER does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of the inflatable. OWNER'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers</p>		
Signature of Owner:		Date:
Signature of Witness		Date:
<b>Certificate of Insurance</b>		
<p>A Certificate of Insurance in the amount of at least \$1,000,000 which shall include the description, date and location of the event is required and must be provided no less than 30 days prior to the event. <u>If you are serving or selling alcohol</u>, an additional \$1,000,000 Liquor Liability Certificate of Insurance is required in addition to your General Liability Insurance. <b>The City Wyandotte must be listed as the Certificate Holder and shall be named as an "Additional Insured".</b> The City reserves the right to require higher levels of insurance based on the risk factors and past experience. Please contact the Special Events Office with any questions at <a href="mailto:hthiede@wyandottemi.gov">hthiede@wyandottemi.gov</a> regarding insurance requirements.</p>		



Proposed event "Summer Sculpt + Stroll" 6/29/25 11:30 am

Yogurt Co

Alice

Sportsmans Pizzeria

Nanna's Kitchen

Green space at First & Elm

ELM ST

Mothra Tattoo Studios

Dollar General

Wyandotte Beer Co.

FIRST ST

BIDDLE AVE

Joes

Pl 101- #1055

JBIRD Wine Bar

District 142

The Vault on First

E ST

MAPLE ST

Riforma Pilates

Regii

71° v

AQI 29

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 8**

**ITEM: Special Events Application - Luna Sol**

**PRESENTER:** Heather A. Thiede-Champlin, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede-Champlin, Special Events Coordinator

**BACKGROUND:** Luna Sol Studio submitted a request to perform in the downtown area on July 19th, 2025, from 8:30 to 10:30 am. They are asking permission for the following items:

- a. Permission to utilize city property at Elm and First Street - the grassy area

Luna Sol Studio shall sign a hold harmless agreement as prepared by the Department of Legal Affairs and follow all City of Wyandotte ordinances.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Events Coordinator and support the use of city streets, sidewalks and property for their performance held July 19th 2025.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

**LIST OF ATTACHMENTS:**

- 1. Luna Sol

**RESOLUTION**

Item Number: #8  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council Concurs with the recommendation of the Special Events Coordinator to approve the use of city property at Elm and First Street on July 19, 2025, for a performance requested by Luna Sol Studio from 8:30 am to 10:30 am; AND

Luna Sol Studio shall sign a hold harmless agreement as prepared by the Department of Legal Affairs and follow all City of Wyandotte ordinances.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____



## Special Event Activity Application

Application MUST be submitted 30 days PRIOR to event and no more than 6 months in advance

**\*\*NO EXCEPTIONS\*\***

Applications can be submitted along with all required attachments to  
City of Wyandotte Special Events Office, 3200 Biddle Avenue Ste. 200 Wyandotte, MI. 48192  
events@wyandotte.mi.gov

Clear Form

Office Use Only

Application # \_\_\_\_\_

Date Rec'd \_\_\_\_\_

<b>Applicant Information (Binding Party)</b>				
Name: <b>Isabella Harris</b>			Title: _____	
Address: <b>2820 Manning St</b>				
City: <b>Trenton</b>		State: <b>MI</b>	ZIP Code: <b>48183</b>	
Phone: <b>7347715105</b>		E-mail: <b>lunasolyogapilates@gmail.com</b>		
Sponsoring Company/Organization/Group			Organization Type: (Please check one) <input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit <input type="checkbox"/> Individual	
<b>Event Coordinator</b>				
Name: _____			<input checked="" type="checkbox"/> Check here if same as above	
Address: _____			Would you prefer to have your permit emailed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
City: _____		State: _____	ZIP Code: _____	
Phone: _____		E-mail: _____		
<b>Event Information</b>				
Event Name: _____				
Date(s) of event:	Event start time:	Event end time:	Event set-up time:	Event tear down time:
<b>6/14/25 &amp; 7/19/25</b>	<b>9:00am</b>	<b>10:30am</b>	<b>8:30am</b>	<b>10:30am</b>
Type of Event (please check all that applies):				
<input type="checkbox"/> Walk/Run: City streets/sidewalk		<input type="checkbox"/> Festival: City streets/sidewalk/parking lot		<input type="checkbox"/> March: City streets/sidewalk
<input type="checkbox"/> Walk/Run: Park		<input type="checkbox"/> Festival: City owned park		<input type="checkbox"/> Parade
<input checked="" type="checkbox"/> Other: (Please specify: Concert, Vigil, etc.)		<b>Pilates Class in The Park</b>		
Event Description and Purpose: (this description will be posted on the "Special Events Calendar" on our website - attach an additional sheet if necessary)				
<b>We are hosting a summer club - we go to different parks around the Downriver community &amp; host mat pilates classes!</b>				
<b>This does not require anything other than our mats and our speaker - we have about 25 members!</b>				
Event/Route Location Requested: (detailed site map and/or route map must be submitted with application)				
<b>6/14/25 - Bishop Park</b>				
<b>7/19/25 - Park on Elm Street</b>				
Are street closures requested? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If yes, list streets: _____				
The exact placement of barricades for road closures MUST be clearly demarcated on the site/route map				

Event Name: <b>LunaSol Summer Club</b>		Application #:
<b>Event Information - Continued</b>		
Please describe your parking plan to accommodate attendance:		
<b>Very small group - we will find public parking.</b>		
Parking MUST be clearly demarcated on the site/route map. If you plan to use private property for event parking, you are required to obtain a written agreement signed by the property owner. A copy of the agreement MUST be submitted with this application		
Expected attendance: <b>25</b>		
Will inflatables (bouncy houses, slides, obstacle courses, etc.) be used during this event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Placement of inflatables MUST be clearly demarcated on the site/route map. The <i>Indemnification Agreement for Use of Inflatables on City Property</i> MUST be completed and signed by the inflatable supplier/owner. Additional insurance may be required.		
Will alcohol be served? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will alcohol be sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If you plan to serve/sell alcohol at your event, you will need a Liquor License issued by the MLCC as well as Liquor Liability Insurance.
Will food be cooked/prepared on site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will food be sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If you plan to serve/sell prepared food you must contact the Wayne County Health Department 734.727.7400 to determine if a Temporary Food Service License is needed
<input type="checkbox"/> <input checked="" type="checkbox"/>		
Placement of tent(s) MUST be clearly demarcated on the site/route map. Tents will require an approved inspection from the Wyandotte Fire Department		
Is the event information online? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide website: <b>lunasolstudio.com</b>		Has this event occurred in Wyandotte before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, when?
City services requested		
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Fencing  <input type="checkbox"/> Clean Up by the City  <input type="checkbox"/> Police Security  <input type="checkbox"/> Electricity fees on application attached         </div> <div> <input type="checkbox"/> Street Closing  <input type="checkbox"/> Barricades needed # requested  <input type="checkbox"/> Water Hook Up fees on application attached  <input type="checkbox"/> Wyandotte Fire Department  <input checked="" type="checkbox"/> No city services needed         </div> </div>		
Fee will be invoiced by the Special Events Office prior to events start and are payable to the City of Wyandotte. Only a removable medium, such as chalk and/or tape, can be used to mark event areas or routes. <u>No paint of any kind is permitted.</u> Tape must be removed once event is over.		
Events with the sale of alcohol Use of Yack Arena Parking Lot and First Street: \$1,500 Use of City Parking Lot 1: \$2,500 Use of City Parking Lot 1 and part of Bishop Park: \$3,500 Use of Biddle Ave: \$3,500 Use of Oak Street Downtown: \$2,500		Events without the sale of alcohol Use of Yack Arena Parking Lot and First Street: \$1,250 Use of City Parking Lot 1: \$1,500 Use of City Parking Lot 1 and part of Bishop Park: \$2,500 Use of Biddle Avenue: \$2,500 Use of Oak Street Downtown: \$1,500
There is a fee of \$150 per day for the use of city property after first day 25% down at council approval and remainder due 30 days prior to use of property.		
<input type="checkbox"/> Detailed Site Plan with clear demarcation of all areas being used and for what purpose <input type="checkbox"/> Run/Walk/Parade/March Route Map with turn by turn directions. Barricade placement must be clearly marked on the map including the number that will be used at each closure <input type="checkbox"/> Copy of Liquor License (if applicable) <input checked="" type="checkbox"/> Special Event Application Fee: \$100 <input type="checkbox"/> Insurance binder (if applicable) <input type="checkbox"/> Licensing Agreement prepared by the City Attorney's Office		
Applications missing required attachments will not be accepted!		

Event Name:		Application #	
The following Indemnification Agreement and the Special Event Application Submission Agreement MUST be signed			
<b>Indemnification Agreement</b>			
The undersigned agrees and promises, as a condition of approval of this request for use of public property, to defend, indemnify and save harmless the City of Wyandotte, its agents, officials and employees, from all suits, claims, damages, causes of action or demands of any kind and character arising out of, resulting from, or in connection with the use of said public property			
Signature of Applicant:		Date	
Isabella Harris		5/29/25	
Signature of Witness:		Date:	
<b>Special Event Application Submission Agreement</b>			
By signing, I am stating that I have read through and completed all sections of the application that pertain to my event, I have included all required attachments and that all my statements are true. I understand that submittal of this application does not guarantee approval of my event. I understand that I may be asked to make some adjustments to my plans based on the availability of staff, equipment, construction, and the scheduling of other events. I also understand that I am responsible for all fees invoiced for any requested City services and/or equipment			
Signature of Applicant:		Date:	
Isabella Harris		5/29/25	
Signature of Witness		Date:	
<b>Indemnification Agreement for Use of Inflatable's On City Property</b>			
Must be completed by inflatable supplier if your special event will include use of inflatables on City property			
Name of Company/Supplier			
Address:		Phone	
Name of Owner:			
Address:		Phone	
Email Address			
<p>In consideration for permitting the business owner ("OWNER") to rent, supply and place a bounce house or similar inflatable on the City of Wyandotte ("CITY") grounds and/or facilities and to the furthest extent allowed by law, OWNER does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of the inflatable. OWNER'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers</p>			
Signature of Owner:		Date	
Signature of Witness		Date	
<b>Certificate of Insurance</b>			
<p>A Certificate of Insurance in the amount of at least \$1,000,000 which shall include the description, date and location of the event is required and must be provided no less than 30 days prior to the event. <u>If you are serving or selling alcohol</u>, an additional \$1,000,000 Liquor Liability Certificate of Insurance is required in addition to your General Liability Insurance. The City Wyandotte must be listed as the Certificate Holder and shall be named as an "Additional Insured". The City reserves the right to require higher levels of insurance based on the risk factors and past experience. Please contact the Special Events Office with any questions at <a href="mailto:hthiede@wyandottemi.gov">hthiede@wyandottemi.gov</a> regarding insurance requirements</p>			

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 6/23/2025

AGENDA ITEM # 9

**ITEM: Appointment of City Prosecutor - T. Kuzmiak**

**PRESENTER:** Mayor Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Matthew Zick of the Zick Law Office has been providing prosecutorial services for the City of Wyandotte under a contract that concludes on July 9, 2025. City Administration is recommending the appointment of Thomas A. Kuzmiak, P.L.L.C., as the new City Prosecutor.

The proposed agreement with Mr. Kuzmiak will be effective from July 10, 2025 through April 19, 2026, in order to align the expiration of the City Prosecutor contract with the term of the City Attorney's contract. The terms of the agreement will be consistent with the existing agreement for prosecutorial services.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan which identifies a commitment to provide the finest services and quality of life to its residents, financial responsibility, and to comply and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution to execute the contract with Thomas A. Kuzmiak to provide prosecutorial services for period commencing July 10, 2025 through April 19, 2026.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** \$28,846.00 (paid every two weeks), plus incidental expenditures. Funds to come from Account Number 101 136 825 331.

**IMPLEMENTATION PLAN:** Mayor and City Clerk to execute contract.

**LIST OF ATTACHMENTS:**

1. 2025 Prosecutor Contract - Kuzmiak

**RESOLUTION**

Item Number: #9  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED, that the City Council concurs with the recommendation of Mayor DeSana to retain the prosecutorial services of Thomas A. Kuzmiak, P.L.L.C., commencing from July 10, 2025 through April 19, 2026. The terms of the agreement will be \$28,846.00, paid every two weeks, plus incidental expenditures. Funds to come from Account Number 101 136 825 331; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the contract between the City of Wyandotte and Thomas A. Kuzmiak, P.L.L.C.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	



**CONTRACT FOR LEGAL SERVICES  
FOR CITY PROSECUTIONS  
AT THE 27<sup>TH</sup> DISTRICT COURT**

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The term of this contract will cover the period of July 10, 2025 through April 19, 2026. The **Thomas A. Kuzmiak PLLC** shall serve as the attorneys to handle all the city prosecutions at the 27<sup>th</sup> District Court. The salary shall be the sum of twenty-eight thousand eight hundred forty-six (\$28,846.00) dollars. In addition, the law firm shall be reimbursed for miscellaneous costs and expenses incurred when acting as legal counsel for the City of Wyandotte. The salary payments shall be every two (2) weeks. The legal services to be rendered by the **Thomas A. Kuzmiak PLLC** (“Firm”) include the following:

- 1) The Firm shall handle all the city prosecutions at the 27<sup>th</sup> District Court. This may be handled by **Thomas A. Kuzmiak or Katherine Kuzmiak**. In the event of a situation arising that **Thomas A. Kuzmiak or Katherine Kuzmiak** would be unavailable to handle a docket, or particular case, **Thomas A. Kuzmiak** is authorized to engage a Michigan licensed attorney to prosecute on behalf of the city at no cost to the city. This service includes bench trials, jury trials, formal hearings and motions.
- 2) The Firm will also handle any appeals from the local prosecution.
- 3) The Firm will review all warrant requests presented by the Wyandotte Police Department.
- 4) The Firm will provide legal research and opinions as requested by the Wyandotte Police Department and file responses to all motions.

Date: June \_\_\_\_\_, 2025

**CITY OF WYANDOTTE**

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By: **ROBERT A. DESANA**, Mayor

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By: **LAWRENCE STEC**, City Clerk

**THOMAS A. KUZMIAK PLLC**

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By: **THOMAS A. KUZMIAK**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 10**

**ITEM: Appointment to Cultural & Historical Commission - R. Shuryan**

**PRESENTER:** Mayor Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:** n/a

**BACKGROUND:** The term of Don Gutz on the Cultural and Historical Commission expired in December 2024. Mayor DeSana has selected Rose Shuryan to fill this vacancy. Ms. Shuryan is a former City Councilmember and has remained actively involved in the community, particularly through her volunteer work with the Wyandotte Museums. Her commitment to preserving and promoting Wyandotte's local history makes her a valuable addition to the Commission. The proposed appointment is for a term expiring in December 2028.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Rose Shuryan to the Cultural & Historical Commission

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:** City Clerk's Office to swear-in commissioner and have disclosure statement signed.

**LIST OF ATTACHMENTS:**

1. Shuryan Application

**RESOLUTION**

Item Number: #10  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the term of Don Gutz on the Cultural and Historical Commission expired in December 2024; and

WHEREAS, Mayor DeSana has recommended the appointment of Rose Shuryan, of 523 Highland Street, Wyandotte, MI, to fill this vacancy;

NOW, THEREFORE, BE IT RESOLVED that the Wyandotte City Council hereby appoints Rose Shuryan to the Cultural and Historical Commission for a term to expire December 2028.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b>	
Historical Commission	
<b>Name</b>	
Rose Shuryan	
<b>Home Address:</b>	<b>Work Address</b>
<b>Home Phone</b>	<b>Work Phone</b>
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input checked="" type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? _____	
<input type="checkbox"/> I am a property owner. If so, for how many years? _____	
<input type="checkbox"/> I am a business owner. If so, for how many years? _____	

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>
I have worked for Wyandotte Public Schools from 2008-2023, and at Southgate Community Schools from 2023 to present. I have my Bachelor's
Degree from Wayne State University and my Master's Degree in Special Education from Eastern Michigan University. I have been heavily involved
in volunteering for the schools, including being a Special Olympics Coach and Coordinator at the Madison Center in Wyandotte. I have
volunteered/fostered through Shelter to Home for the last 11 years. I have been on the board of the Wyandotte Rotary Club for the past 4 years.
I have been volunteering with the Wyandotte Museums for the last 4 years as a city council liaison. I have played spirits at the cemetery walk
in 2021, 2022, and 2024. I played Mrs. Claus for the Historical Society at the Memorial Bacon Library to read to children in 2023, 2024, and 2025.
I have volunteered to clean up the Oakwood cemetery on multiple occasions and have taken my classroom there previously on a service field trip.
I have volunteered for the Pie and Ice Cream Social at the Museum as well. I have served on the city council, from 2021-2025.

**Describe any experiences that led to your desire to serve the community.**

I enjoy volunteering because love my community and the people in it. I enjoy learning about and sharing the history of Wyandotte. Historical preservation and education are very important to me.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
Southgate Community Schools	Teacher Consultant	Hold IEPs and put accommodations in place for high school students, provide support to students and teachers.	2023-2025
Wyandotte Public Schools	Special Education Teacher	Responsible for daily instruction and planning for students in a classroom.	2008-2023
City of Wyandotte	City Council Member	Represent constituents	2021-2025

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
Wayne State University	Bachelors of Science in Psychology	Graduated 2006
Eastern Michigan University	Special Education Teaching Certificate Master's Degree in Education	2009-2014

**Volunteerism:** List your most recent volunteer experiences.

Organization	Role	Dates
Wyandotte Museums	Presenter in the Cemetery Walk, Historic Women of Wyandotte, Pie and Ice Cream Social, etc.	2021-2025
Wyandotte Rotary Club	Board member, volunteer at the Golf Outing, Winter Formal, and Euchre Tournament	2019-2025

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyandottemi.gov](mailto:clerk@wyandottemi.gov) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

*Rose Shurayan*

3/24/2025

**Applicant's Signature**

**Date**

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- ☒ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☒ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☐ Business
- ☒ Coaching/Sports
- ☐ Construction/Carpentry
- ☐ Electrical work/contracting
- ☒ Education
- ☒ Event Planning
- ☐ Forestry
- ☐ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☐ Property Maintenance/Management
- ☐ Plumbing work/contracting
- ☐ Real Estate/Development
- ☐ Gardening/Landscaping
- ☒ Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 11**

**ITEM: Appointment to Cultural & Historical Commission - J. Thorington**

**PRESENTER:** Mayor Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:** n/a

**BACKGROUND:** Eula Grooms has submitted her resignation from the Cultural and Historical Commission, effective immediately. Her current term was scheduled to expire in December 2025.

An application to serve on the Commission has been received from Jacob Thorington of 2605 12th Street. Jacob has expressed an interest in contributing to the City's cultural and historical initiatives, and his appointment is recommended to fill the remainder of Ms. Grooms' unexpired term, ending December 2025.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Jacob Thorington to fill the unexpired term of Eula Grooms.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:** City Clerk's Office to swear-in commissioner and have disclosure statement signed.

**LIST OF ATTACHMENTS:**

1. Grooms Resignation
2. Thorington Application



**RESOLUTION**

Item Number: #11  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, Eula Grooms has submitted her resignation from the Cultural and Historical Commission, effective immediately; and

WHEREAS, her term was originally set to expire in December 2025; and

WHEREAS, an application to serve on the Commission has been received from Jacob Thorington of 2605 12th Street, Wyandotte, MI; and

WHEREAS, it is recommended that Jacob Thorington be appointed to serve the remainder of the unexpired term;

NOW, THEREFORE, BE IT RESOLVED that the Wyandotte City Council hereby accepts the resignation of Eula Grooms and appoints Jacob Thorington to the Cultural and Historical Commission for a term ending December 2025.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

From: Eula Grooms  
Sent: Tuesday, March 18, 2025 1:11 PM  
To: Wyandotte Mayor's Office  
Cc: Jesse Rose  
Subject: Resignation

Dear Mayor DeSana,

Please accept this email as formal notification that I am resigning from my position as a member of the Wyandotte Cultural and Historical Commission effective immediately.

I am grateful for the opportunity to volunteer for 26 years and thankful for the experience.

Kind regards,  
Eula Grooms

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
Applications remain active for one year from the date of submittal.  
Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b>	
Cultural and Historical Commission	
<b>Name</b>	
Jacob Wayne Thorington	
<b>Home Address:</b>	<b>Work Address</b>
<b>Home Phone</b>	<b>Work Phone</b>
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input checked="" type="checkbox"/> Cell Phone <input checked="" type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>33</u>	
<input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>7 years</u>	
<input type="checkbox"/> I am a business owner. If so, for how many years? _____	

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>
I grew up in Wyandotte and teach Social Studies at Roosevelt High School. This is my second year teaching at RHS. Prior to teaching here, I've also taught in Detroit and Dearborn. I've studied abroad in Munich and speak German. I'm involved at St. Stephen's in Wyandotte having served on the vestry and as commissioner on local indigenous history, where I coordinated a historian from Dearborn to present a talk in September of 2024.

Describe any experiences that led to your desire to serve the community.

Wyandotte is my home. I am raising a family here, & believe in Wyandotte as a community and I want to make it a wonderful place. It already is, but I want to do more than just live here.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
Wyandotte Public Schools	Teacher	World History, AP Gov, Holocaust, and American Music History	2023 - now
Darburn Public Schools	Teacher	World History, US History, Economics, Pre-Algebra	2018 - 2023
Detroit Public Schools	Teacher	Political Science Criminal Justice	2017 - 2018

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
IU Bloomington	MAT German	June 2025 start
Wayne State University	Social Studies Ed + German	2011 - 2017

**Volunteerism:** List your most recent volunteer experiences.

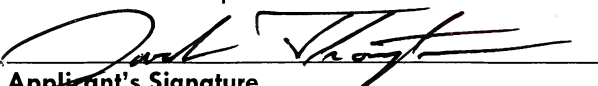
Organization	Role	Dates
St. Stephen's Episcopal Church	Coordinate historical discussion on indigenous history	May 24 - Sept 24
"	Mow lawn & landscape	May 19 - May 21

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyandotte.mi.gov](mailto:clerk@wyandotte.mi.gov) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

  
Applicant's Signature

3/31/25  
Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- ☐ Advertising/Marketing/Public Relations
- ☐ Architecture/Engineering
- ☒ Arts/Culture/History
- ☐ AutoCAD/Drafting/GIS
- ☐ Business
- ☒ Coaching/Sports
- ☐ Construction/Carpentry
- ☐ Electrical work/contracting
- ☒ Education
- ☒ Event Planning
- ☐ Forestry
- ☐ Horticulture
- ☐ Landscape Architecture
- ☐ Law
- ☐ Planning/Zoning
- ☐ Property Maintenance/Management
- ☐ Plumbing work/contracting
- ☐ Real Estate/Development
- ☐ Gardening/Landscaping
- ☐ Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 12**

**ITEM: Appointment to District Library Board - C. Harris**

**PRESENTER:** Robert A. DeSana

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** As stated in the Premises of the District Library Agreement, the District Library shall be governed by a board consisting of five members, two of which will be appointed by the School District, two appointed by the City, and one to be selected at large by the four appointed members.

Carolyn Harris has completed her term and is seeking reappointment.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with Mayor DeSana's recommendation to reappoint Carolyn Harris of 314 Riverside Dr., Wyandotte to the District Library Board. Term to expire June 2029.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:**

1. Letter from Library Director

**RESOLUTION**

Item Number: #12  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, as stated in the Premises of the District Library Agreement, the District Library shall be governed by a board consisting of five members, two of whom are appointed by the School District, two appointed by the City, and one selected at-large by the four appointed members; and

WHEREAS, Carolyn Harris has completed her term on the District Library Board and has expressed interest in continuing her service; and

WHEREAS, Mayor DeSana has recommended the reappointment of Carolyn Harris to the District Library Board;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyandotte hereby concurs with the recommendation of Mayor DeSana and approves the reappointment of Carolyn Harris, residing at 314 Riverside Dr., Wyandotte, Michigan, to the District Library Board for a term expiring in June 2029.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	



**Board of Trustees**  
Kenneth A. Bearden  
Carolyn A. Harris  
Maria L. Lanstra  
Paula E. Neuman  
Genevieve L. Simpson  
**Library Director**  
Laura Gramlich

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May 8, 2025

Mayor Robert A. DeSana  
City of Wyandotte  
3200 Biddle Ave.  
Wyandotte, MI 48192

Dear Mayor DeSana:

Bacon Memorial District Library is an independent public library established March 1, 1994, by the City of Wyandotte and the School District of Wyandotte under the District Library Establishment Act, Public Act 24 of 1989. It is governed by a five-member Board of Trustees appointed for staggered, four year terms: two appointed by the City (Carolyn Harris and Paula Neuman), two appointed by the School Board (Maria Lanstra and Kenneth Bearden), and one member appointed by the Library Board (Genevieve Simpson).

Carolyn Harris, residing at 314 Riverside Drive, Wyandotte, is completing her term on the Bacon Memorial District Library Board as an appointee of the City on June 30, 2025. Carolyn has indicated her willingness to continue to serve on the Library Board if she is reappointed.

Please let us know at your earliest convenience who the City of Wyandotte's appointee will be for the new term of July 1, 2025 - June 30, 2029. The Library Board meets on the second Monday of every month, and if you have any questions about the functioning of the District Library or the City's role in its operation, I would be happy to meet with you to discuss the Library.

Sincerely,

Laura Gramlich  
Director



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 13**

**ITEM: Recognition of Perfect Assessment Audit Review – State Tax Commission**

**PRESENTER:** Rob McMahon, City Administrator

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** In accordance with Public Act 660 of 2018, the State Tax Commission conducted an assessment roll and practices audit of the City of Wyandotte through Reason Consulting. The audit evaluated the City's compliance with both substantial and technical requirements pertaining to property assessment administration. The City of Wyandotte received a perfect score across all 15 reviewed items, confirming full compliance with applicable requirements. The State Tax Commission formally designated the City as "substantially compliant" and extended congratulations for the exemplary performance.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution recognizing and commending City staff and the Assessor's Office for achieving a perfect score on the PA 660 audit, reinforcing the City's commitment to best practices and excellence in assessment administration.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:**

1. Audit Review Letter

**RESOLUTION**

Item Number: #13  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the Michigan State Tax Commission conducted a review of the City of Wyandotte’s assessment roll and practices pursuant to Public Act 660 of 2018; and

WHEREAS, the review, conducted by Reason Consulting, evaluated compliance with 15 substantial and technical requirements related to land value determinations, use of approved appraisal systems, accessibility policies, transparency, staff training, and statutory compliance; and

WHEREAS, the City of Wyandotte received a perfect score on all 15 reviewed items, and was designated as “substantially compliant” by the State Tax Commission; and

WHEREAS, the City of Wyandotte is recognized for its commitment to accuracy, transparency, and professional standards in property assessment practices;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Wyandotte hereby formally recognize and commend the efforts of the Assessor’s Office and City staff for their hard work and dedication in achieving this exemplary outcome.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

June 4, 2025

Rob McMahon, City Manager  
Wyandotte City, Wayne County  
3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Rob McMahon,

Reason Consulting recently conducted an assessment roll and practices audit, as required by Public Act 660 of 2018, on behalf of the State Tax Commission in your local unit. The following is a summary of the audit findings:

<b>Substantial Compliance Review Item</b>	<b>Requirement Met (Yes/No)</b>
1. Does the local unit have properly developed and documented land value determinations?	Yes
2. Does the local unit have properly developed and documented Economic Condition Factors?	Yes
3. Does the local unit have less than 1% of parcels in override and less than 1% flat land values?	Yes
<b>Technical Compliance Review Item</b>	
4. Does the local unit use an STC approved computer-assisted mass appraisal system?	Yes
5. Does the local unit have and follow a policy detailing assessing office accessibility?	Yes
6. Does the local unit provide online access to assessing information?	Yes
7. Does the local unit provide contact information on notices to taxpayers?	Yes
8. Does the local unit ensure that support staff and Board of Review members are sufficiently trained?	Yes
9. Does the local unit comply to statute requirements in respect to any property tax administration fee?	Yes
10. Does the local unit conduct an annual personal property canvass?	Yes
11. Does the July and December Board of Review meetings comply with statutory authority?	Yes
12. Does the local unit have an adequate process for determining exemptions?	Yes

Technical Compliance Review Item	Requirement Met (Yes/No)
13. Does the local unit meet the requirements outlined in the STC publication "Supervising Preparation of the Assessment Roll"?	Yes
14. Does the local unit have proper Poverty Exemption guidelines, including an asset level test, and was the policy followed?	Yes
15. Has the local unit implemented CAMA Data Standards as currently adopted by the STC?	Yes

An electronic version of your PA 660 Audit with detailed comments regarding each item is available through your assessor's MiSuite portal.

Based on the findings of the audit, your local unit is given the designation of **substantially compliant**. We wish to congratulate your local unit on receiving a perfect score on the review and thank you for your cooperation throughout this process.

Sincerely,

*Joycelyn Isenberg*

Joycelyn Isenberg  
Executive Director State Tax Commission  
Michigan Department of Treasury

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 14**

**ITEM: Fort St. Sign Policy Revision**

**PRESENTER:** Rob McMahon, City Administrator

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The Fort Street Sign Rental Policy has not been amended since its original adoption in 2007. The Fort Street electronic sign is a community communication tool intended to promote local events, programs, and charitable initiatives. The current policy allows for messages from non-profit and governmental organizations but does not clearly restrict politically or ideologically driven content. Additionally, clarification is needed regarding fee application for eligible organizations.

To preserve the sign's neutrality and avoid the appearance of city endorsement of political or advocacy-based messaging, the policy has been updated to:

- Explicitly prohibit content promoting political, ideological, or advocacy-based viewpoints;
- Limit permitted messages to those that are apolitical and ideologically neutral;
- Add clarification on message eligibility and organizational types;
- Specify a \$10 per week fee for Wyandotte and Southgate-based non-profit organizations, churches, and veterans' groups.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters.

**ACTION REQUESTED:** Adopt the revised Fort Street Sign Rental Policy as presented, which clarifies eligible users, message content standards, and submission procedures, and formally prohibits political, ideological, or advocacy-based messaging on the sign.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:**

**LIST OF ATTACHMENTS:**

1. Existing Policy - Adopted 2007
2. Proposed Policy - June 2025

**RESOLUTION**

Item Number: #14  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the Fort Street electronic sign is maintained by the City of Wyandotte to share community-focused messages and event information;

WHEREAS, it is in the City’s interest to ensure that the sign remains free from political, ideological, or advocacy-based content that may be viewed as divisive or controversial;

WHEREAS, the policy requires clarification regarding content, operational criteria, and fees for eligible organizations;

NOW, THEREFORE, BE IT RESOLVED that the Wyandotte City Council hereby adopts the revised Fort Street Sign Rental Policy, as presented, to:

- 1. Prohibit the display of messages promoting political, ideological, or advocacy-based content;
- 2. Limit sign use to apolitical, ideologically neutral messages that serve a cultural, charitable, or broadly recognized public benefit;
- 3. Clarify operational and technical criteria for message display;
- 4. Specify that Wyandotte and Southgate Non-Profit Organizations, Churches, and Veterans’ Organizations will be charged \$10 per week (or any portion of a week) for approved messaging;
- 5. Establish detailed guidelines for message eligibility, submission, and review.

BE IT FURTHER RESOLVED that the revised policy shall take effect immediately.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
James R. DeSana

COUNCIL  
Todd M. Browning  
Sheri M. Sutherby-Fricke  
Johnny A. Kolakowski  
Joseph Peterson  
Jason Ptak  
Patrick J. Sutka

## DOWNTOWN DEVELOPMENT AUTHORITY

### Fort Street Sign Message Policy

Background: On June 1, 2006 staff met with the Michigan Dept. of Transportation (MDOT) and City of Wyandotte Engineering Dept. staff to establish operational perimeters updating a 1996 communication regarding the sign at Fort Street and Eureka. The operation of the sign must adhere to the MDOT discussion that day. The purpose of this document is to provide further guidance on the use of the Fort Street Sign for displaying messages.

This policy outlines criteria for allowable messages, the process for submitting and for scheduling messages for display on the electronic message sign at the Fort Street and Eureka corner. It also serves to establish protocol and hierarchy for prioritizing messages.

### Criteria for General Operation

- 1) Sign message shall be worded in a general manner and cannot provide commercial advertising and/or names of local officials.
- 2) The sign scrolls messages at 4-5 second intervals, 24 hours a day and 7 days a week.
- 3) Messages must be displayed in a steady or static mode (no flashing sequential or blinking lights will be permitted). No animations shall be permitted. For an example, we can place picture of a Ferris-wheel along with a message regarding a festival but the Ferris-wheel can not be turning.
- 4) The entire message shall appear on/off the sign at the same time. One message can appear and will be in static mode for a few seconds (4-5) then another message will appear and will stay in static mode for a few seconds (4-5).
- 5) The City of Wyandotte shall be responsible for all maintenance and upkeep of the sign, landscaping, and adjunct features.
- 6) A portion of time on this sign shall be made available to Southgate non profits and government for display of messages per 1996 agreements.
- 7) Rotating messages on the sign may be interrupted for special circumstances or events information such as during the days of the Art Fair to display daily schedules.

### Criteria for Acceptable Messages

The following types of messages are acceptable for display:

- 1) **As a major capital investment of the Downtown Development Authority (DDA), this sign shall provide direction to the downtown at intervals of approximately every twenty screens.**
- 2) Downtown Development Authority City Hall special services (like AARP tax assistance), phone numbers and web address.

- 3) Special city and non profit programs, cultural events, services, events and promotions are permitted to be displayed if these shall serve to promote events and non profit activities that benefit charity or promote culture or education.
- 4) Hours of operation and dates of City Hall closings.
- 5) DDA-sponsored events and slogans to promote downtown Wyandotte.
- 6) City-sponsored events, activities and images.
- 7) Elections information (if so requested by City Clerk).
- 8) City-wide emergency announcements.
- 9) Current time and temperature.
- 10) Non profit organization and governmental notices.
- 11) Recognition of significant team championships or achievement is subject to DDA Board approval.
- 12) Emergency public notifications (water restrictions, public safety issues, City Emergency radio channel).
- 13) The message board is also capable of providing information in times of emergency conveying information to motorists and may be used to relate ongoing activities in homeland security if so directed by the office of the Mayor or Chief of Police.

### **Messages Not Allowed**

- 1) Messages requested by individuals, private businesses, and for profit organizations or clubs.
- 2) Messages for events benefiting private individuals.
- 3) Recognition of groups without an event posted.
- 4) Announcement of meetings which do not meet the Criteria for Acceptable Messages.
- 5) Recognition of elected officials, or city employees.
- 6) Messages recognizing political parties or candidates.

### **Submittal Process for Messages**

- 1) Applicant may complete the Fort Street Sign Request Form which is available on [www.wyandotte.net](http://www.wyandotte.net) or request one to be mailed from the DDA office.
- 2) The text, dates and manner in which messages should be displayed shall be provided on the approved form either provided via internet, fax or mailed. The group may provide a digital media file or logo art with a 64 by 256 pixels or a size close to this. Staff may provide an image at its discretion.
- 3) A fee of \$10.00 per week shall accompany all not for profit requests for display unless the text originates for activities within the DDA office or supports a Downtown Development Authority or City of Wyandotte funded event in order to defray sign operating expenses. Also exempt from payment are messages about not for profit activities without charges for admission or other fees.
- 4) Staff reserves the right edit for clarity or size of message.
- 5) Messages may appear for up to four (4) weeks on the sign.
- 6) Submit the completed Fort Street Sign Request Form at least five (5) working days prior to period to requested display start date.
- 7) To maximize staff efficiency in maintaining this public relations tool, staff will not edit and program messages on a daily basis.



## OFFICIALS

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



MAYOR  
Robert A. DeSana

COUNCIL  
Robert Alderman  
Chris Calvin  
Adriana Cerulla  
Todd Hanna  
Kelly M. Stec  
Patrick J. Sutka

## Fort Street Sign Rental Policy

**Purpose:** The Fort Street electronic sign is a community communication tool intended to promote public events, city services, and cultural or charitable initiatives in a manner that is neutral and inclusive. This policy governs eligibility, acceptable message content, display standards, and operational procedures.

---

### Eligibility Criteria:

- Only non-profit organizations and governmental entities located in Wyandotte or Southgate are eligible to request messages.
- Wyandotte and Southgate Non-Profit Organizations, Churches, Veteran's Organizations, etc. will be charged \$10 per week (or any portion of a week) for advertising on the Fort Street Sign.

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### Criteria for General Operation:

1. Sign messages must be worded in a general manner and cannot include commercial advertising or names of local officials.
2. The sign scrolls messages at 4-5 second intervals, 24 hours a day, 7 days a week.
3. Messages must be displayed in a steady or static mode. No flashing, sequential, blinking lights, or animations are permitted. (Example: An image of a Ferris wheel may be shown, but it cannot rotate.)
4. Entire messages must appear and disappear at once in static mode.
5. The City of Wyandotte is responsible for all maintenance, landscaping, and adjunct features of the sign.
6. A portion of the sign's message time will be available to Southgate non-profits and governmental entities in accordance with 1996 agreements.
7. During special events (e.g., Art Fair), rotating messages may be paused for event-specific information.

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### Criteria for Acceptable Messages:

- The following types of messages are permitted:
1. Directional information to Downtown Wyandotte (at intervals of every 20 screens).
  2. DDA and City Hall special services (e.g., AARP tax help), phone numbers, and website.
  3. Non-profit or city cultural events, programs, and services that serve a broadly recognized public, cultural, or educational purpose.
  4. City Hall hours and closure dates.
  5. DDA-sponsored events and slogans to promote downtown Wyandotte.
  6. City-sponsored events and images.
  7. Election information, when requested by the City Clerk.
  8. City-wide emergency announcements.
  9. Current time and temperature.

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4500 • [www.wyandotte.net](http://www.wyandotte.net)



Equal Housing Opportunity/Equal Opportunity Employer



## OFFICIALS

Theodore H. Galeski  
CITY ASSESSOR

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
CITY TREASURER



**MAYOR**  
Robert A. DeSana

**COUNCIL**  
Robert Alderman  
Chris Calvin  
Adriana Cerulla  
Todd Hanna  
Kelly M. Stec  
Patrick J. Sutka

10. Notices from governmental and non-profit organizations.
11. Recognition of significant team championships or achievements (subject to City Management approval).
12. Emergency notifications (e.g., water restrictions, public safety issues).
13. Homeland security alerts, when directed by the Mayor or Chief of Police.

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### Messages Not Allowed:

1. Messages requested by individuals, private businesses, or for-profit organizations or clubs.
2. Events that benefit private individuals.
3. Recognition of groups without an associated event.
4. Announcement of meetings that do not meet the criteria for acceptable messages.
5. Recognition of elected officials or city employees.
6. Recognition or promotion of political parties or candidates.
7. **Messages that promote political, ideological, or advocacy-based viewpoints.**
8. **Messages must be apolitical and ideologically neutral.**

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### Submittal Process for Messages:

1. Complete the Fort Street Sign Request Form (available at [www.wyandotte.net](http://www.wyandotte.net) or by request from the Mayor's Office).
2. Provide message text, display dates, and any graphics (ideally sized at 64x256 pixels). Staff may adjust images as needed.
3. A fee of \$10.00 per week applies to all non-profit requests unless the message promotes a DDA or City-funded event or a free event with no admission charges.
4. Staff reserves the right to edit messages for clarity or size.
5. Messages may appear for a maximum of four (4) weeks.
6. Submit the request form at least five (5) business days before the intended start date.
7. Staff will not update the sign on a daily basis to maximize efficiency.

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**Policy Oversight and Enforcement:** The City Administrator, or their designee, will oversee implementation and enforcement of this policy. Requests not clearly within the guidelines may be denied or referred to City Council for review.

**Effective Date:** Upon adoption by City Council.



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 15**

**ITEM: Sewage Rate – Effective 7/1/2025**

**PRESENTER:** Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Downriver Utility Wastewater Authority (DUWA) has developed a new rate methodology. The phase-in of the new rate structure started in 2023 and will be done over a five-year period. The third-year costs include 40% of the legacy method and 60% from the new rate structure. The new rate structure is intended to utilize additional existing metering data resulting in a more accurate allocation of costs. DUWA has adopted a commodity rate (legacy) increase of 1.37% (described as an all-inclusive rate increase of 1.17%) effective July 1, 2025. In addition to the DUWA rate increase, the City's sewage rate needs to be increased due to a reduction in water consumption and debt service for recent capital improvements at the plant.

The proposed sewage rate represents an increase of 5.31% from the previous rate.

Thus, in order to meet current City obligations, the following sewage rate per million gallons is being recommended:

Operation and Maintenance	\$4,245.67
Debt Service	631.58
Replacement	393.25
Meter Loss	0.00
Collection Cost	50.50
 Total	 \$5,321.00

The average annual rate increase since 1997 is 4.78% and the average annual increase since 2021 is 7.66%. The impact to the average residential customer is projected to be \$2.14 per month.

**STRATEGIC PLAN/GOALS:** To be financially responsible.

**ACTION REQUESTED:** Concur with the recommended change in sewage rate.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increased revenue of approximately \$320,802 provided by rate increase with correlated increase in expenditures.

**IMPLEMENTATION PLAN:** Customer service to be notified to change sewage rate effective 7/1/25.

**LIST OF ATTACHMENTS:**

1. Analysis - Attachments A-E

**RESOLUTION**

Item Number: #15  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the Council concurs in the recommendation of the Deputy Treasurer/Assistant Finance Director that a sewage rate increase be implemented for July 1, 2025, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$5,321.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte’s share of operation and maintenance of the sewage disposal system
- To pay the Downriver Utility Wastewater Authority (DUWA) sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City’s master meter and customer’s meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte’s Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

City of Wyandotte  
Sewage Disposal Fund

Attachment A

Projected Revenues Using Average Gallons Billed from 2023 through 2024/2025

July 1, 2025 5.31% Rate Increase

	[A]	[B]	[C]	[D] = [B] * [C]	[E]	[F] = [D] + [E]	[G] = [A] * Cty Rate 1,586.79	[H]=5 Year Rolling Average Average Monthly Projected Excess Flow Expenses per DUWA		[I] = [A] * Cty Rate 263.35		
Month	Average DUWA Gallons Billed *	Average City Gallons Billed *	Projected Billing Rate per Million Gallons 5,321.00	Projected Revenues Generated	Projected Grant/TIFA/FB/Inv Revenue	Total Projected Revenues Generated	Average Monthly Projected Sewage Expenses per DUWA	Average Monthly Projected Excess Flow Expenses per DUWA	Annual Debt Payments*	Annual Debt Payment Based on Flow	Operation & Maintenance/ Replacement Projects	Net Revenues Over/(Under) Expenses
October	92,334,520	89,607,380	5,270.50	\$472,275.69		\$472,275.69	\$146,515.49	\$142,393.00		\$24,316.30	\$113,750.00	\$45,300.90
November	82,274,902	85,622,736	5,270.50	\$451,274.63		\$451,274.63	\$130,552.99	\$142,393.00		\$21,667.10	\$113,750.00	\$42,911.54
December	87,174,618	82,592,856	5,270.50	\$435,305.64		\$435,305.64	\$138,327.81	\$142,393.00		\$22,957.44	\$113,750.00	\$17,877.40
January	101,752,370	86,791,376	5,270.50	\$457,433.95		\$457,433.95	\$161,459.64	\$142,393.00		\$26,796.49	\$113,750.00	\$13,034.82
February	89,068,274	88,500,751	5,270.50	\$466,443.21		\$466,443.21	\$141,332.65	\$142,393.00		\$23,456.13	\$113,750.00	\$45,511.43
March	94,349,317	86,420,049	5,270.50	\$455,476.87		\$455,476.87	\$149,712.55	\$142,393.00		\$24,846.89	\$113,750.00	\$24,774.43
April	94,239,163	92,614,420	5,270.50	\$488,124.30		\$488,124.30	\$149,537.76	\$142,393.00		\$24,817.88	\$113,750.00	\$57,625.65
May	109,035,162	86,654,635	5,270.50	\$456,713.25		\$456,713.25	\$173,015.90	\$142,393.00		\$28,714.41	\$113,750.00	(\$1,160.06)
June	131,409,483	108,872,250	5,270.50	\$573,811.19		\$573,811.19	\$208,519.25	\$142,393.00		\$34,606.69	\$113,750.00	\$74,542.25
July	131,670,722	101,533,882	5,270.50	\$535,134.32		\$535,134.32	\$208,933.78	\$156,632.30		\$34,675.48	\$113,750.00	\$21,142.75
August	119,838,182	89,201,033	5,270.50	\$470,134.04		\$470,134.04	\$190,158.03	\$156,632.30		\$31,559.39	\$113,750.00	(\$21,965.67)
September	100,750,351	95,044,220	5,270.50	\$500,930.56		\$500,930.56	\$159,869.65	\$156,632.30	\$365,655.96	\$26,532.60	\$113,750.00	(\$321,509.95)
Totals	1,233,897,062	1,093,455,586		\$5,763,057.67	\$0.00	\$5,763,057.67	\$1,957,935.52	\$1,751,433.90	\$365,655.96	\$324,946.79	\$1,365,000.00	\$1,914.50

\* City/DUWA Billed Gallons obtained from Municipal Service Department "Water Loss and Sewage Analysis"

\* Cumulative from amortization schedules less debt amount anticipated from derived from DUWA debt rate. Total of both debt columns equals 2025 FY debt payment. Plus 1% to account for changes in flow percentage. Interest amount is \$426,535. Doesn't include debt held by DUWA that is not separately billed (included in rate) - WIFIA and Senior Lien. Promissory Note (one-time) to be paid from DUWA reserve account

1. DUWA gallons billed obtained from Wyandotte's master meter
2. Average gallons billed for DUWA and City are a three-year average
3. No meter loss is projected over the three-year average
4. The proposed city rate increase would be effective July 1, 2025
5. Debt service has decreased \$30,700 from the prior year.
6. The city rate increase does not include the Municipal Services collection fee  
The Municipal Service collection fee will remain unchanged at \$50.50 per million gallons
7. It is anticipated that the basic (Legacy) DUWA rate and excess flow rate will increase 1.37% to \$1,586.79 per million gallons  
This is the third year of the phase-in of the new rate structure. Thus, 40% of the cost will be legacy and 60% will be from the new rate structure  
After 5 years, the legacy rate structure will be eliminated and the new rate structure will be fully implemented.
8. The excess flow consumption is based on a five-year rolling average of excess flow data to be billed by DUWA on a monthly basis
9. Debt schedules are based on actual expenses per year.
10. Equipment, replacement, operation and maintenance amounts are based upon past budgets and actual expenditures incurred and projected

**City of Wyandotte**  
**Average Estimated Homeowner Sewage Rate Increase**  
**May 27, 2025**

**Attachment B**

**Current**

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Current Rate per Thousand Gallons	<u>5.053</u>
Estimated Current Average Quarterly Charge	\$121.27
Estimated Yearly Average Charge	\$485.09

**Proposed**

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Proposed Rate per Thousand Gallons	<u>5.321</u>
Estimated Proposed Average Quarterly Charge	\$127.70
Estimated Yearly Average Charge	\$510.82

**Effect on the Homeowner**

Monthly Increase	<u><u>\$2.14</u></u>
Quarterly Increase	<u><u>\$6.43</u></u>
Yearly Increase	<u><u>\$25.73</u></u>

City of Wyandotte  
Community Sewage Rates  
May 27, 2025

Attachment C

	<u>Community</u>	<u>Annual Customer Charge</u>
1	River Rouge	\$749.76 **
2	Riverview	\$700.80 **
3	Allen Park	\$632.84 ***
4	Dearborn Heights	\$572.16 *
5	Taylor	\$553.85 **
6	Belleville	\$537.60 *
7	Southgate	\$528.39 *****
8	Ecorse	\$514.20 ***
9	<b>Wyandotte Proposed</b>	\$510.82 *****
10	Lincoln Park	\$491.16 **
11	Romulus	\$480.80 *****
12	Brownstown Township	\$441.60 ***
13	Van Buren Township	\$245.28 *

\* Rate prior to 7/1/10 **NO RESPONSE TO SURVEY**

\*\* Rate prior to 7/1/17 **NO RESPONSE TO SURVEY**

\*\*\* As of 7/1/19

\*\*\*\* As of 7/1/20

\*\*\*\*\* As of 7/1/22

\*\*\*\*\* As of 7/1/25

Assumptions

1. Average gallons consumed of 24,000 Gallons/Quarter for Wyandotte homeowners (8,000 per month)
2. Communities with bi-monthly billing utilize an average billing consumption of 16,000
3. Flat rate charges were included where applicable in deriving final customer charges
4. All rates were converted to \$/thousand gallons

City of Wyandotte  
Unit Conversion Analysis  
Base & Excess Rate  
May 27, 2025

Attachment D

Conversion\*

1 gallon -> 0.133681 cubic feet  
100 gallons -> 13.3681 cubic feet  
1,000 gallons -> 133.681 cubic feet  
1,000,000 gallons -> 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons  
Million Gallons / 1,000 = Per 1,000 Gallons

New DUWA Legacy Rate- (Proposed)

<u>Disposal</u>	<u>Excess Flow</u>
11.87 x 133.681 = Million Gallons	11.87 x 133.681 = Million Gallons
<b><u>1,586.79</u> Million Gallons</b>	<b><u>\$1,586.79</u> Million Gallons</b>

Old DUWA Legacy Rate

<u>Disposal</u>	<u>Excess Flow</u>
11.71 x 133.681=Million Gallons	11.71 x 133.681 = Million Gallons
<b><u>1,565.40</u> Million Gallons</b>	<b><u>\$1,565.40</u> Million Gallons</b>

Debt Rate (SRF Loans)

Debt  
1.97 x 133.681=Million Gallons  
**263.35 Million Gallons**

\* The City bills customers by thousand gallons while DUWA bills the City by Million Cubic Feet



City of Wyandotte  
Per Year % Increase  
May 27, 2025

Attachment E

Year	Sewage Rate	% Increase
1997	1.489	7.00%
1998	1.593	6.98%
1999	1.625	2.00%
2000	1.650	1.52%
2001	1.675	1.52%
2002	1.725	2.99%
2003	1.882	9.10%
2004	2.000	6.27%
2005	2.095	4.76%
2006	2.125	1.40%
2007	2.252	6.00%
2008	2.432	8.00%
2009	2.554	4.98%
2010	2.689	5.30%
2011	2.797	4.00%
2012	2.797	0.00%
2013	2.874	2.75%
2014	2.910	1.25%
2016a	3.041	4.50%
2016b	3.320	9.20%
2017	3.387	2.00%
2018	3.527	4.12%
2019	3.606	2.25%
2020	3.687	2.25%
2021	3.798	3.00%
2022	4.272	12.50%
2023	4.593	7.51%
2024	5.053	10.00%
2025	5.321	5.31%

Average annual increase from 1997 (29 years) 4.78%

Average annual increase - last 5 years 7.66%

## Guide Sheet

### FIRST & FINAL READING OF AN ORDINANCE

**#1555**

**2025 Sewage Disposal Charges**

## **RESOLUTION**

Item Number: #16  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

First & Final #1555

**AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND SUBPARAGRAPH (A) OF §52.017  
ENTITLED “SEWAGE DISPOSAL CHARGES” OF THE  
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (A) of §52.017 entitled “Sewage Disposal Charges” is hereby amended as follows:

(A) Generally. Effective as of July 1, 2025 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Five Thousand Three Hundred Twenty-One + 00/100 (\$5,321.00) dollars per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city’s share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take effect July 1, 2025. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, “SHALL THIS ORDINANCE NOW PASS?”, the following vote was recorded:

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 17**

**ITEM: Residential Cross Connection Control Program**

**PRESENTER:** Justin Ptak, Water Department Superintendent

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Water Department is requesting approval of a five-year contract with HydroCorp to administer the residential cross-connection program as required by Part 14 of the Michigan Safe Drinking Water Act.

**STRATEGIC PLAN/GOALS:** To provide services in an efficient, reliable, and economical manner.

**ACTION REQUESTED:** Concur with the Municipal Services Commission approving a five-year cross-connection control program agreement with HydroCorp for \$583,295.72. This contract is in conformance with the City of Wyandotte's procurement procedures as a Professional Services Procurement.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Approved FY2025 Water Engineering & Consulting Services account # 592-034-770-304, \$ 39,000. YTD actual expense as of 4/30/25 = \$ 13,601. Forecasted actual expense for FY2025 = \$ 48,210 assuming 7/1/25 start date for residential program.

**IMPLEMENTATION PLAN:** Subsequent to Council concurrence, sign agreement.

**LIST OF ATTACHMENTS:**

1. Residential Cross Connection Program Attachments

**RESOLUTION**

Item Number: #17  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the Municipal Services Commission has reviewed and approved a proposal submitted by HydroCorp for the implementation of a five-year residential cross connection control program; and

WHEREAS, the proposed program is in the amount of \$583,295.72 and has been recommended by Wyandotte Municipal Services (WMS) management as a necessary measure to maintain public water safety and compliance with regulatory standards; and

WHEREAS, the procurement of HydroCorp’s services qualifies under the professional services procurement exception;

NOW, THEREFORE, BE IT RESOLVED, that the City Council concurs with the Municipal Services Commission and hereby approves the five-year residential cross connection control program as proposed by HydroCorp in the amount of \$583,295.72, utilizing the professional services procurement exception, as recommended by WMS management; and

BE IT FURTHER RESOLVED, that funds for this project shall come from Account #592-034-770-304.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

# Service Agreement

DEVELOPED FOR

Justin Ptak

City of Wyandotte

1771 6th St

Wyandotte, MI, 48192

4/17/2025

## KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

### HYDR CORP™

THE SAFE WATER AUTHORITY.

CROSS-CONNECTION  
CONTROL / BACKFLOW  
PREVENTION

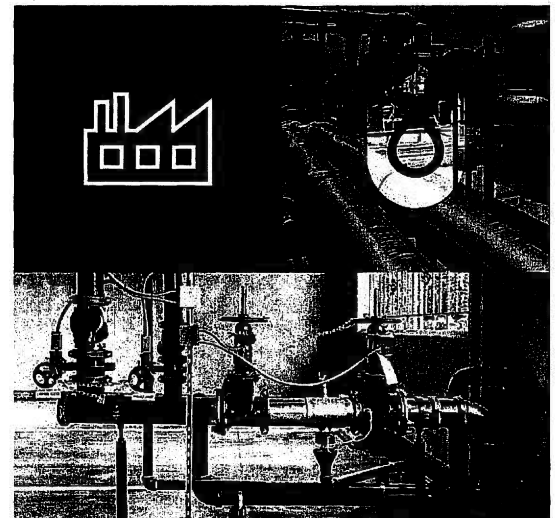
WATER SYSTEM  
SURVEYS / AUDITS

PIPE SYSTEM MAPPING  
AND LABELING

WATER SAMPLING  
AND ANALYSIS / RISK  
ASSESSMENTS

PROGRAM  
AND PROJECT  
MANAGEMENT

COMPLIANCE  
ASSISTANCE /  
DOCUMENTATION



#### MICHIGAN CORPORATE OFFICE

5700 Crooks Road, Suite 100

Troy, MI 48098

800.690.6651 TOLL FREE

248.250.5000 PHONE

248.786.1788 FAX GENERAL

info@hydrocorpinc.com EMAIL

SCOPE OF WORK .....	3-4
PROFESSIONAL SERVICE AGREEMENT .....	5-9
APPENDIX - QUALIFICATIONS .....	10



## Statement of Work

HydroCorp™ (“Company”) will provide the following services to the City of Wyandotte. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City of Wyandotte with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the City of Wyandotte and HydroCorp, you may expect completion of the following elements within a 60 month period. The components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Residential Homes)
- Review/establish procedure for vacant homes.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish procedures including supplemental information/notification that may be requested from these types of homes in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

1.2. Inspections. Company shall perform Residential Interior initial inspections, compliance inspections, and re-inspections at individual residential homes within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company’s Software Data Management Program. Program Data shall remain property of Client and shall be viewable during the contract period; however, Company’s Software Data Management program shall remain the property of Company and can be purchased for an additional fee. Program Data shall be made available to client in a user friendly medium at the end of the contract period, if requested. Services include:

- (a) Prioritize and schedule inspections
- (b) Notify users of inspections, backflow device installation and testing requirements, if applicable
- (c) Monitor inspection compliance using Company’s online software management program
- (d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations

1.5. Management Reports. Company will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to Client.

1.6. Review of Cross-Connection Control Ordinance. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format)

1.8. Support. Company will provide ongoing support via phone, fax, text, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: residential.

1.10. Inspection Terms. Company will perform a maximum of 5,880.00 inspections over the Initial Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of \$99.20. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division. Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all residential homes.

1.12. Policy Manual. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client.

1.13. Inventory. Company shall inventory all accessible backflow prevention assemblies and devices based on the scope of the inspection. Documentation will include: location, size, make, model, and serial number (if applicable).

1.14. Data Management. Company shall provide data management and program notices for all inspection services throughout the Term.

1.15. Annual Year-End Review. Company will conduct an on-site annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.16. Vacuum Breakers. HydroCorp will provide up to four (4) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Monthly Amount	Annual Amount
1	\$8,974.35	\$107,692.20
2	\$9,333.32	\$111,999.89
3	\$9,706.66	\$116,479.89
4	\$10,094.92	\$121,139.09
5	\$10,498.72	\$125,984.65
<b>Contract Total</b>		<b>\$583,295.72</b>

Contract Amount is based upon a 60 Months term and shall renew in 12-month increments after initial term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice in Monthly Amounts. Pricing is valid for 90 days from the date of the proposal.

#### SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 8/1/2025.

City of Wyandotte

HydroCorp



By:

By: Paul M. Patterson  
Its: Senior Vice President

Title:

**HYDROCORP, LLC**  
**TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES**

1. Applicability. These terms and conditions (these “**Terms**”) are the only terms which govern the provision of the professional services (“**Services**”) by HydroCorp, LLC, a Michigan limited liability company (“**Company**”) to the customer named on the attached statement of work, order form, proposal, or purchase order (“**Client**”, and together with Company the “**Parties**” and each individually a “**Party**”). The attached statement of work, order form, proposal, or purchase order (the “**Proposal**”) and these Terms (collectively, this “**Agreement**”) comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client’s acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Client Contract Manager**”), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client’s premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company’s provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company’s provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30)

days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company’s income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the “**Company Representatives**”) to agree, that with respect to any Deliverables that may qualify as “work made for hire” as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a “work made for hire” for Client. To the extent that any of the Deliverables do not constitute a “work made for hire”, Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called “moral rights” or rights of droit moral with respect to the Deliverables. As used herein: (a) “**Deliverables**” mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) “**Intellectual Property Rights**” means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client’s reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

#### 6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED,

STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 6; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable



efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, “**Representatives**” mean a Party’s affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. **Indemnification.** Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client’s breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, “**Losses**” mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys’ fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. **Representations and Warranties.** Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the party; and (d) when executed and delivered by such party, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

10. **Limited Warranty.**

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company’s sole and exclusive liability and Client’s sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client’s written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with [Section 12](#).

ii. In the event the Agreement is terminated pursuant to [Section 10\(b\)\(i\)](#) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt

or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN [SECTION 10\(a\)](#) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. **Limitation of Liability.** IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY’S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. **Term and Termination.** This Agreement shall commence on the Effective Date and shall continue thereafter until terminated by either Party as set forth herein (the “**Term**”). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either party may terminate this Agreement, effective upon written notice to the other party (the “**Defaulting Party**”), if the Defaulting Party: (a) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (b) becomes insolvent or admits its inability to pay its debts generally as they become due; (c) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (d) is dissolved or liquidated or takes any corporate action for such purpose; (e) makes a general assignment for the benefit of creditors; or (f) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until completion.

13. **Insurance.**

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company’s request, Client shall provide Company with a certificate of insurance from Client’s insurer evidencing the insurance coverage specified in

this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars (\$5,000,000) per occurrence and five million dollars (\$5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars (\$1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars (\$1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars (\$2,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude

any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business is located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business is located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. **Force Majeure.** No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate

transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

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# Appendix

## Specific Qualifications & Experience

**HydroCorp™** is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 6/23/2025

AGENDA ITEM # 18

**ITEM: Emergency Repair High Service Pump #6**

**PRESENTER:** Justin Ptak, Water Department Superintendent

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Water Department is requesting approval of the proposals from Pro-Seal Service Group to remove, repair, and reinstall High Service Pump & Motor #6 at the Filter Plant due to cavitation damage and a cracked impeller blade.

In accordance with the procurement rules adopted by the City Council on January 9, 2017, the undersigned requested, and received, approval from the City Administrator to authorize the repairs to be performed as soon as possible by Pro-Seal under the Emergency Procurement section of the procurement policy as the loss of use of the pump impacts the operations of the Filter Plant in delivery of services to the residents.

**STRATEGIC PLAN/GOALS:** To provide services in an efficient, reliable, and economical manner.

**ACTION REQUESTED:** Concur with Municipal Services Commission approval to sign the proposal from Pro-Seal Service Group in the amount of \$104,447.00 for emergency repair to high service pump #6. This appropriation was included in previously approved capital budgets and is considered carryover capital. This repair is recommended by WMS Management and is in conformance with the City of Wyandotte's procurement procedures as an Emergency Procurement.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Approved carryover capital for account # 592-000-970-000-1024WA FY20 – FY23 = \$149,822.

**IMPLEMENTATION PLAN:** Subsequent to Council concurrence, sign proposal.

**LIST OF ATTACHMENTS:**

1. Repair High Service Pump 6 Attachments

**RESOLUTION**

Item Number: #18  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

WHEREAS, the Water Department has identified critical cavitation damage and a cracked impeller blade in High Service Pump & Motor #6 at the Filter Plant, necessitating immediate removal, repair, and reinstallation; and

WHEREAS, the loss of use of this pump significantly impacts the Filter Plant's ability to deliver essential water services to residents; and

WHEREAS, in accordance with the procurement rules adopted by City Council on January 9, 2017, the City Administrator authorized emergency repairs to be performed by Pro-Seal Service Group under the Emergency Procurement section of the policy; and

WHEREAS, the Municipal Services Commission has approved the proposal from Pro-Seal Service Group in the amount of \$104,447.00 for the necessary emergency repair work, and WMS management has recommended proceeding accordingly;

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the Municipal Services Commission and hereby approves the proposal from Pro-Seal Service Group in the amount of \$104,447.00 for emergency repair of High Service Pump & Motor #6; and

BE IT FURTHER RESOLVED that the funds for this expenditure shall come from Account #592-000-970-000.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	



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Phone: 248-758-0500  
Fax: 248-758-0505

*Seal Systems   Seal Repair   Lubricants   Filtration Systems   Spray Nozzle Systems   Packing   Pump Systems   Pump Repair*

Date: 5/12/2025

Wyandotte Water Dept.

Attn: Justin Ptak

Re: High Service Pump #6 Repair

Please review the following quote to repair your Peerless Model 24LB Vertical Turbine Pump Serial #105889

- Disassemble, clean and inspect pump
- Sandblast pump complete inside and out
- Manufacture and install new suction, adapter bowl, impeller bowls and stuffing-box bearings
- Manufacture and install new pumps shaft, intermediate shaft, head and motor shafting
- Install new 416 stainless steel line shaft couplings
- Machine impeller 100%
- Machine suction bell 100%
- Install new stainless-steel hardware as needed
- Dynamically balance impeller within factory specifications
- Assemble pump and repack stuffing-box
- Paint complete pump with a NSF approved paint

Total \$36,340.00 Delivery 8-10 week ARO

Price does not include the following. Column pipes, Impellers or Impeller bowls.

Note: Price is good for 30 days

Thank you,  
Dave Lendzion  
Repair/Service Manager  
Pro-Seal Service Group  
Cell: 248.309.9666  
dlendzion@prosealsg.com



35 Silverdome Industrial Park West  
Pontiac, MI 48342-2994  
Phone: 248-758-0500  
Fax: 248-758-0505

*Seal Systems   Seal Repair   Lubricants   Filtration Systems   Spray Nozzle Systems   Packing   Pump Systems   Pump Repair*

Date: 5/12/2025

Wyandotte Water Dept.

Attn: Justin Ptak

Re: High Service Pump #6 250hp Motor Repair

Please review the following quote to repair your 250hp GE Model 5K6553XA5B Vertical hollow-shaft motor.

- Dismantle, electrically test and mechanically test motor
- Remove bearings and mic all bearing and seal fits
- Steam clean, bake and retest stator windings
- TIR check shaft and rotor
- Apply a varnish treatment to motor stator
- Clean and prep all components
- Dynamically balance rotor assembly
- Furnish and install new bearings and seals
- Assemble, test, paint and tag motor

Total \$9932.00 Delivery 8-10 weeks ARO

Note. Price does not include the following. Stator rewind or shaft repair.

Thank you,  
Dave Lendzion  
Repair/Service Manager  
Pro-Seal Service Group  
Cell: 248.309.9666  
dlendzion@prosealsg.com



35 Silverdome Industrial Park West  
Pontiac, MI 48342-2994  
Phone: 248-758-0500  
Fax: 248-758-0505

*Seal Systems   Seal Repair   Lubricants   Filtration Systems   Spray Nozzle Systems   Packing   Pump Systems   Pump Repair*

Date: 5/12/2025

Wyandotte Water Dept.

Attn: Justin Ptak

Re: High Service Pump #6 Removal and Installation.

Provide labor and equipment to complete the following:

**\*\* Removal\*\***

- Electrically disconnect and make safe circuit for low service #4 pump.
- Disconnect discharge piping
- Remove motor from pump
- Disassemble pump as needed and remove.
- Cap discharge pipe with CIC provided blind flange.
- Cover pump opening with plywood for safety.
- Load all pump components and motor onto CIC provided truck and deliver to Pro-Seal in Pontiac Mi.

**\*\*Install\*\***

- Pick up pump components and motor from Pro-Seal in Pontiac and deliver to site.
- Reassemble and install pump.
- Reconnect discharge piping.
- Install motor.
- Reconnect electrical and verify rotation.

**\* Based on free and clear access.**

**\* Based on not needing to access wet well for any disconnect.**

**\* Based on pump being no more than 20' below floor level and splitting as needed for removal.**

**\* Based on overhead beam structure being structurally sound and rated for pump weight.**

**\* No shaft alignment or startup is included**

**Note: We estimated (3) Mechanical riggers for (5) days removal and (4) days installation**

Total: \$58,175.00 (Start date to be determined)

Note: Quote is good for 30 Days

Thank you,  
Dave Lendzion  
Repair/Service Manager  
Pro-Seal Service Group  
Cell: 248.309.9666  
dlendzion@prosealsg.com

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 19**

**ITEM: Hiring: Full-Time Clerk Typist I (City Clerk's Office Records & Election Assistant)**

**PRESENTER:** Anne M. Goudy, Human Resource Specialist

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** A resignation has occurred in the Clerk's Office. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position is deemed necessary to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of Nicole Wikentiew is recommended. Hiring procedures were followed, which included a solicitation for internal and external candidates. Ms. Wikentiew possesses the necessary qualifications including previous election experience and has been recommended for hire.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** The undersigned recommends approval of the hiring.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The employee's compensation is already budgeted and included in various payroll accounts and with no budget amendment necessary.

**IMPLEMENTATION PLAN:** The City's Administrative Office will coordinate the hiring.

**LIST OF ATTACHMENTS:**

1. Employment Application Nicole Wikentiew

**RESOLUTION**

Item Number: #19  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that Council acknowledges receipt of the communication from the Human Resource Specialist regarding the hiring of a Clerk Typist I-Class Code 27C for the City Clerk's Office; AND

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED that the Council approves the hiring of Nicole Wikentiew as a Clerk Typist I at Class Code 27C within the City Clerk's Office upon successful completion of a pre-employment physical, drug screen and background check.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	





# City of Wyandotte, Michigan 48192

## APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

### EMPLOYMENT DESIRED

Position applied for Records & Election Assistant

Have you read the description of this job? ☐ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider \_\_\_\_\_

Type of employment desired: ☒ Full-Time ☒ Part-Time ☐ Temporary

Date you can start 5/19/2025 Wage expected \$ 40,000 Year

### PERSONAL INFORMATION

Name Nicole Wikentiew  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you? No

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch \_\_\_\_\_

Dates of duty: From \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ To \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: \_\_\_\_\_

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☐ No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name John Wikentiew Phone Number ( ) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

**PERSONAL REFERENCES**

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Alexandria Taylor (Lawyer)		
Heather Urbaniak (Teacher)		
Cheryl Constantino (Teacher)		

**EDUCATION**

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School	Flat Rock High School	Flat Rock, Michigan	High School diploma	
College	Wayne State University	Detroit, Michigan	Bachelor of Science	Public Affairs
Other				

**EMPLOYMENT HISTORY**

(Begin with most recent and use additional sheet, if necessary)

Company Name UWM Employed from May 2024 to April 2025  
Address 585 S Blvd Pontiac Michigan  
Street City State Zip  
Type of Business Mortgage Name of Supervisor Zach Onkka  
Phone Number 800-981-8898 Starting Salary 55,000 Final Salary 55,000  
Position Underwriter II Reason for leaving Commute  
Duties Performed Reviewed and analyzed documents to determine mortgage eligibility.  
If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name Wayne State IRB Employed from November 2022 to April 2024  
Address 87 E Canfield Detroit Michigan  
Street City State Zip  
Type of Business Research Name of Supervisor Lana Streeter  
Phone Number 313-577-1628 Starting Salary \$18 hr Final Salary \$18 hr  
Position Office Assistant Reason for leaving Graduated College  
Duties Performed Organizing, Computer work, utilized excel and microsoft platforms.  
Have you ever been suspended or discharged from employment? ☐ Yes ☒ No  
If yes, please explain \_\_\_\_\_



Equal Housing Opportunity/Equal Opportunity Employer



The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### **APPLICANTS FOR UNION POSITIONS**

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

#### **APPLICANTS FOR NON-UNION POSITIONS**

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 20**

**ITEM: McKinley School Redevelopment: Amendment to Purchase Agreement and Corrective Deed**

**PRESENTER:** Joe Gruber, Community and Economic Development Director

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** In accordance with the McKinley School Redevelopment project with 640 plum LLC, the developer has committed to constructing five new single-family homes on the vacant parcels on the East side of the 7th Street, north of the vacant school building. The developer and his professional engineering and survey company completed a survey using lot dimensions that vary from the approved lot dimensions in the original purchase and development agreement and the original recorded deed. The approved site plan includes four lots each 50' wide and 175' deep and one lot 50' wide and 160' deep while the original agreement and deed included five lots each 55' wide and 140' deep. These new lot dimensions and site plan have been approved by the planning commission as of August 15, 2024. Upon closer review by the City's Department heads, these changed lot dimensions do not propose any adverse or detrimental effects to the overall development project. Additionally, in response to a letter of request from an interested party to combine two of the northernmost lots, the amendment to the purchase agreement will now allow for that, if and only if several conditions are met, including approval from the City Council at a later date. Therefore, in order to proceed in an accurate and appropriate manner, an amendment to the development and purchase agreement, along with a corrective deed reflecting the new lot dimensions and approved site plan, must be approved the City Council and recorded with Wayne County Register of Deeds. All other terms and conditions of the original purchase and development agreement will remain the same.

**STRATEGIC PLAN/GOALS:** To advocate for our heritage and economic development.

**ACTION REQUESTED:** Requesting City Council to approve the First Amended Agreement For Purchase And Sale of 640 Plum Street: the former McKinley School Redevelopment, with 640 Plum Street LLC, and to authorize Mayor and Clerk to execute the documents.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The construction of five single family homes is the maximum number of homes the developer can securely place onsite in accordance with the specifications of the Build a Future in Wyandotte Program, which will thus maximize the amount of future tax revenue for this portion of the development project.

**IMPLEMENTATION PLAN:** Economic Development Director will help process the execution and recording of the corrected and amended documents.

**LIST OF ATTACHMENTS:**

1. FA Purchase and Sale Agreement 6.24.2025
2. Planning Commission Resolution 640 Plum
3. McKinley Site Plan
4. 640 Plum Deed (original recorded copy)

**RESOLUTION**

Item Number: #20  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby approves the First Amended Agreement For Purchase And Sale of 640 Plum Street: the former McKinley School Redevelopment, with 640 Plum Street LLC, AND BE IT FURTHER RESOLVED, that the City Council hereby authorizes Mayor and Clerk to execute the documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

## First Amended Agreement For Purchase And Sale

WHEREAS there exists an Agreement For Purchase And Sale ('Original Purchase Agreement') of June 26<sup>th</sup> 2023 for the approximately 2.7-acre site located at 640 Plum Wyandotte, Michigan 48192 (the 'Property') by and Between 640 Plum LLC as 'Buyer' and the City of Wyandotte as 'Seller', incorporated fully herein by reference and attached as Exhibit A, and;

WHEREAS transfer of the property took place on June 28<sup>th</sup> 2023 commensurate with the intent of Buyer and Seller as outlined in the Original Purchase Agreement, and;

WHEREAS Buyer has since taken actions consistent the terms of the purchase including but not limited to creation of planning and design, submitting for permits, gaining necessary government approvals, selling a single family residential lot and entering into a contract to sell the remaining four single family residential lots, conduction demolition and abatement, and beginning reconstruction of the existing building, and;

WHEREAS Buyer and Seller now wish to amend this Purchase Agreement to facilitate Buyer' continued development of the Property by i) correcting for two mistakes discovered since execution of the Original Purchase Agreement, and ii) providing for the conditional approval of 4 single family homes to be built instead of the 5 agreed to in the Original Purchase Agreement.

NOW, THEREFORE, Buyer and Seller agree as follows:

1. Buyer's entity will be 640 Plum Street LLC, rather than 640 Plum LLC.
2. The legal description of the Property is amended to reflect that which is written on the Corrective Quit Claim Deed, attached hereto as Exhibit B. The primary difference is that 4 of the 5 single family residential lots will be 175ft deep, as approved by the Planning Commission, rather than 140ft deep as listed on the Original Purchase Agreement
3. Seller will permit Buyer to combine the northernmost two single family residential lots into one lot that is 100ft x 140ft, but will do so if and only if the following conditions are met:
  - a. City Council and the Building and Engineering Department both approve of the final plans for the house.
  - b. The house constructed will be not less than 2,500 square feet of living space, or larger size if stipulated by the Building Department and/or City Council at their discretion.
  - c. Building permits are issued no later than 12/1/2025 and construction begins no later than 3/15/2026.

## First Amended Agreement For Purchase And Sale

- d. Title to the northernmost two lots shall only transfer to an individual(s) or entity proposing a lot combination upon the simultaneous closing of that individual's or entity's closing of their financing to construct the home proposed.

There are no other changes to the Original Purchase Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year last below written.

### **SELLER:**

CITY OF WYANDOTTE, a municipal corporation

By: \_\_\_\_\_

Name: Robert A DeSana

Title: Mayor

Date of Execution:

By: \_\_\_\_\_

Name: Lawrence S. Stec

Title: City Clerk

Date of Execution:

### **BUYER:**

640 Plum Street, LLC, a Michigan Limited Liability Company

By: \_\_\_\_\_

Name: Ronald Thomas

Title: Sole Member

Date of Execution: M



## First Amended Agreement For Purchase And Sale

### Exhibit A - Original Purchase Agreement

## **AGREEMENT FOR PURCHASE AND SALE**

THIS AGREEMENT FOR PURCHASE AND SALE (the “**Agreement**”) is entered into by and between THE CITY OF WYANDOTTE, (“**Buyer**”) and 640 Plum LLC, a Michigan Limited Liability Company (“**Seller**”).

### **BACKGROUND:**

Seller is the owner of that certain property identified as the McKinley School located at 640 Plum Street, Wyandotte, Michigan and consisting of approximately 2.7 acres which is described on Exhibit “A” (the “**Property**”). Seller purchased the Property from the City of Wyandotte contingent on developing it consistent with a report of May 31<sup>st</sup>, 2023, and amended on June 8<sup>th</sup>, 2023 (“**Report**”) which is hereby attached to and incorporated in this agreement. Immediately after Seller’s purchase of the Property, the Seller and Buyer hereby enter into this agreement to provide for Buyer’s repurchase of the Property in the event that Seller is unwilling or unable to develop the Property as represented in the Report.

The parties to this Agreement agree to the sale and purchase of the Property on the terms and conditions which are set forth herein. The effective date of this Agreement shall be the date upon which the last party hereto fully executes this Agreement (the “**Effective Date**”).

In consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby covenant and agree as follows.

### **AGREEMENT:**

#### **1. Purchase and Sale.**

Subject to all of the terms and conditions of this Agreement, the Seller will sell to the Buyer and the Buyer will purchase from the Seller the Property, together with all appurtenances, rights, easements, rights of way, permits, licenses and approvals incident or appurtenant thereto.

#### **2. Purchase Price and Payment.**

(a) The purchase price to be paid by the Buyer to the Seller for the Property is One Dollar and 00/100 Cents (\$1.00) (the “**Purchase Price**”), subject to adjustments and prorations as set forth in this Agreement.

(b) Seller acknowledges receipt of the sum of One Dollar (\$1.00) (“**First Deposit**”) paid by Buyer to Seller as an earnest money deposit. The First Deposit is fully refundable to the Buyer if Buyer terminates this Agreement any time prior to its expiration, or if this Agreement dissolves of its own accord upon Seller’s commencement of the development proposed in its Report.

(c) The Deposit shall be applied to the Purchase Price at Closing or credited to the Buyer in the event the Deposit exceeds the Purchase Price. On the Closing Date (as

defined in Section 10), Buyer shall pay to Seller the balance of the Purchase Price subject to the credits, adjustments and prorations as herein provided, by a cashier's check or by wire transfer of United States Dollars.

3. **Purchase and Sale.**

SECTION INTENTIONALLY DELETED

4. **Title and Title Insurance.**

If Buyer proceeds in purchasing Property as set forth in this Agreement, then Seller shall convey title to Buyer via Quit Claim Deed.

5. **Survey.**

Buyer may, at Buyer's sole cost and expense, obtain a survey (the "**Survey**") of the Property prepared by a land surveyor registered and licensed in the State of Michigan. If the Survey shows any encroachments on the Property or that any improvements located on the Property encroach on other property, or if the survey shows any other adverse or objectionable matters to Buyer, then Buyer shall notify Seller of such objections prior to the expiration of the Investigation Period. Any such encroachments or objections shall be treated as a Title Objection and the time frames, obligations, rights and remedies of Seller and Buyer shall be the same as set forth in Section 4 hereof.

6. **Expiration and Obligation Purchase.**

(a) This Agreement shall become null and void if and only if Seller commences development of Property consistent with its Report on or before December 20<sup>th</sup> 2023, or another date as may be mutually agreed to in writing by the Parties. If Seller commences development on time as stipulated in this section then this Agreement is null and void. If developer does not commence development on or before December 20<sup>th</sup> 2023, or another date as may be mutually agreed to in writing by the Parties, then Buyer has the obligation to complete its purchase of the Property on or before December 31<sup>st</sup> 2023. For purposes of this paragraph 'commence development' means to receive building permit for the project substantially described in the Report and to begin work as permitted by the permit obtained. If the building permit is applied for on or before December 15<sup>th</sup>, 2023 and permit issuance is pending City review then the date at which the deadline to commence development will be extended to a date thirty (30) calendar days beyond the date which a building permit is issued by the City.

7. **Seller's Representations and Warranties.**

INTENTIONALLY DELETED

8. **Buyer's Representations and Warranties.**

INTENTIONALLY DELETED



9. **Conditions to Buyer's Obligations.**

It shall be a condition precedent to Closing of this Agreement by Buyer that each of the following conditions be satisfied to Buyer's satisfaction ("**Buyer's Conditions**"):

(a) Seller has not commenced development of the existing building at 640 Plum consistent with its Report as per the expiration date of this agreement as set forth in number 6 above.

10. **Closing.**

(a) The purchase and sale contemplated by this Agreement, if conducted according to the terms set forth herein, shall be closed on or before December 31<sup>st</sup> 2023 (the "**Closing**" and the "**Closing Date**"). The Closing shall take place of Buyer's choosing..

11. **Seller's Deliveries.**

Seller shall deliver to the Buyer at Closing the following documents dated as of the Closing date, the delivery and accuracy of which shall be a Buyer's Condition to the Buyer's obligation to consummate the purchase and sale:

(a) **Quit Claim Deed.** A quit claim deed in recordable form, duly executed by the Seller, conveying to the Buyer good, marketable and insurable fee simple title to the Property subject only to the permitted exceptions as reflected in the Commitment which have not been objected to by Buyer, with the legal description matching that which it received upon its purchase of the Property.

(b) **Affidavit.** An owner's and contractor's affidavit adequate for title insurance to be issued with the "gap" deleted, any possession exception deleted, and without exception for mechanics' or materialmen's liens.

(c) **Assignment.** An assignment of all of Seller's right, title and interest in and to the Development Approvals (if any), any surface water management permit and all other permits, licenses and approvals with respect to the Property.

(d) **Closing Statement.** A Closing Statement reflecting all costs, payments, prorations and adjustments set forth herein.

(e) **Seller's Authority Documents.** A resolution and other evidence that this transaction has been duly and properly authorized by Seller and that the execution of the closing documents has been authorized by appropriate action.

(f) **Other Documents.** Any other agreement, document or instrument required by this Agreement to be delivered by Seller or reasonably necessary to carry out the provisions of this Agreement.

Seller shall deliver to Buyer and Buyer's attorney, copies of all of the foregoing documents at least three (3) days prior to closing for Buyer's review.

12. **Buyer's Deliveries.**

Buyer shall deliver to the Seller at Closing, and simultaneously with Seller's delivery of the final documents required in Section 11, the following:

(a) **Purchase Price.** Pay to Seller the Purchase Price by wire transfer of funds, adjusted for the prorations and adjustments provided for in this Agreement.

13. **Closing and Recording Costs.**

Buyer shall pay for the Survey and the cost of the title search and examination, and the title insurance premium for the Title Policy. Seller shall pay for the state, county or local transfer tax and the documentary stamp taxes on the deed, if required by state statute and the per page cost to record the deed. Buyer shall also pay the cost to record any title corrective instruments. Each party shall pay its respective legal fees.

14. **Real Estate Taxes and Prorations.**

Special assessment liens or pending special assessment liens shall be assumed by the Buyer provided, however, that where the improvement has been substantially completed as of the Closing, such pending lien shall be treated as a certified lien and shall be paid by the Seller. The provisions of this Section 14 shall survive the Closing. Buyer and Seller acknowledge that the Property is currently tax exempt.

15. **Possession.**

The Buyer shall be granted full and exclusive possession of the Property as of the Closing.

16. **Covenants and Agreements of Seller.**

Seller hereby covenants and agrees that between the Effective Date of this Agreement and the Closing:

(a) Seller will not, without the Buyer's prior written consent, create by its consent any encumbrances on the Property which will affect the legal description of the Property or the physical character of the same. For purposes of this provision the term "encumbrances" shall include, but not be limited to, any liens, claims, options, or other encumbrances, encroachments, rights-of-way, leases, easements, covenants, conditions or restrictions.

(b) Seller shall pay all assessments and taxes prior to becoming delinquent.



(c) Seller will not create or consent to the creation of any special taxing districts or associations with the authority to impose taxes, liens or assessments on the Property without permission of Buyer.

(d) Seller will not remove any fill or cause any change to be made to the condition of the Property without the prior written consent of the Buyer.

(e) Seller shall take no action with respect to the Property that would alter or affect any of the representations or warranties of Seller under this Agreement or which would materially impair Buyer's future use and development of the Property.

17. **Moratoria.**

INTENTIONALLY DELETED

18. **Real Estate Broker.**

Seller hereby warrants to the Buyer that Seller has not engaged or dealt with any broker or agent with respect to the purchase and sale of the Property as contemplated by this Agreement. Seller shall indemnify and hold the Buyer harmless against any and all liability, loss, cost, damage and expense (including, but not limited to, attorneys' fees and costs of litigation and appeal), Buyer shall ever suffer or incur because of any claim by any broker or agent claiming to have dealt with the Seller, whether or not meritorious, for any commission or other compensation with respect to this Agreement or to the purchase and sale of the Property in accordance with this Agreement.

Buyer hereby warrants to the Seller that Buyer has not dealt with any broker or agent with respect to the purchase and sale of the Property as contemplated by this Agreement. Buyer shall indemnify and hold the Seller harmless against any and all liability, loss, cost, damage and expense (including, but not limited to, attorneys' fees and costs of litigation and appeal) Seller shall ever suffer or incur because of any claim by any broker or agent claiming to have dealt with the Buyer, whether or not meritorious, for any commission or other compensation with respect to this Agreement or to the purchase and sale of the Property in accordance with this Agreement.

19. **Condemnation.**

In the event of the institution against the record owner of the Property of any proceedings, judicial, administrative or otherwise, relating to the taking, or to a proposed taking of any portion of the Property by eminent domain, condemnation or otherwise, prior to Closing, or in the event of the taking of any portion of the Property by eminent domain, condemnation or otherwise, prior to Closing, then the Seller shall notify the Buyer promptly and the Buyer shall have the option, in its sole and absolute discretion to (i) terminate this Agreement and obtain a full refund of the Deposit. Such election must be made by the Buyer within thirty (30) days of the notice furnished by Seller. In the event of a condemnation or taking action against the Property, Seller will not be obligated to convey Property to Buyer.

20. **Default.**

If this transaction does not close due to a default on the part of the Buyer, and if such default is not remedied within ten (10) days after written notice to Buyer, then the Deposit (or any portion thereof actually delivered to Escrow Agent), together with all interest accruing thereon (if any), shall be delivered by the Escrow Agent to the Seller as liquidated and agreed upon damages; and thereafter, the Buyer shall be relieved from all further obligations under this Agreement and the Seller shall have no further claim against the Buyer for specific performance or for damages by reason of the failure of the Buyer to close this transaction. The remedy provided for herein shall be Seller's exclusive remedy in the event of a default by Buyer.

If this transaction fails to close due to a default on the part of the Seller, and if such default is not remedied within ten (10) days after written notice to Seller, then at the option of the Buyer the Deposit, together with all interest accruing thereon (if any), shall be returned by the Escrow Agent to the Buyer, or Buyer shall have the right to proceed against Seller in an action for specific performance of this Agreement unless specific performance is not available to Buyer, in which case Buyer may seek any other remedy available at law or equity.

21. **Escrow.**

The Escrow Agent is receiving funds and is authorized and agrees by acceptance thereof to promptly deposit and to hold same in escrow and to disburse same subject to clearance thereof in accordance with terms and conditions of this Agreement. Failure of clearance of funds shall not excuse performance by the Buyer. In the event of doubt as to its duties or liabilities under the provisions of this Agreement, the Escrow Agent may, in its sole discretion, continue to hold the monies which are the subject of this escrow until the parties mutually agree to the disbursement thereof, or until a judgment of a court of competent jurisdiction shall determine the rights of the parties thereto, or it may deposit all the monies then held pursuant to this Agreement with the Clerk of the Circuit Court in the county where the Property is located, and upon notifying all parties concerned of such action, all liability on the part of the Escrow Agent, shall fully terminate, except to the extent of accounting for any monies theretofore delivered out of escrow. In the event of any suit between Buyer and Seller wherein the Escrow Agent, acting as escrow agent solely, is made a party by virtue of acting as such Escrow Agent, hereunder, or in the event of any suit wherein Escrow Agent interpleads the subject matter of this escrow, the Escrow Agent shall be entitled to recover reasonable attorneys' fee and costs incurred, said fees and costs to be charged and assessed as court costs in favor of the prevailing party and shall include attorneys' fees through appellate proceedings. All parties agree that the Escrow Agent shall not be liable to any party or person whomsoever for misdelivery to Buyer or Seller of money subject to this escrow, unless such misdelivery shall be due to willful breach of this Agreement or gross negligence on the part of the Escrow Agent.

22. **Entire Agreement.**

This Agreement constitutes the entire agreement between the parties with respect to the transaction contemplated herein, and it supersedes all prior understandings or agreements between the parties.

23. **Binding Effect.**



This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal representatives, successors and permitted assigns.

24. **Survival of Provisions.**

All representations, warranties and agreements contained herein shall survive the closing and delivery of the deed of conveyance contemplated by this Agreement.

25. **Waiver; Modification.**

The failure by the Buyer or Seller to insist upon or enforce any of their rights shall not constitute a waiver thereof, and except to the extent conditions are waived by the express terms of this Agreement, nothing shall constitute a waiver of the Buyer's right to insist upon strict compliance with the terms of this Agreement. Either party may waive the benefit of any provision or condition for its benefit which is contained in this Agreement. No oral modification of this Agreement shall be binding upon the parties and any modification must be in writing and signed by the parties.

26. **Governing Law; Venue.**

This Agreement shall be governed by and construed under the laws of the State of Michigan. The venue of any litigation in connection with this Agreement shall be in the county where the Property is located.

27. **Headings.**

The paragraph headings as set forth in this Agreement are for convenience or reference only and shall not be deemed to vary the content of this Agreement or limit the provisions or scope of any paragraph herein.

28. **Notices.**

Any notice, request, demand, instruction or other communication to be given to either party, except where required by the terms of this Agreement to be delivered at the Closing, shall be in writing and shall be sufficiently made or given only when delivered in person, by overnight courier, or by U.S. certified mail, return receipt requested, or sent by facsimile or electronic mail with the original simultaneously sent by nationwide overnight courier service as follows:

If to Buyer:

City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192  
Attn: Joe Gruber, Community and Economic Development  
Director  
Telephone: (734) 324-7298  
E-mail : [jgruber@wyandottemi.gov](mailto:jgruber@wyandottemi.gov)



If to Seller:

640 Plum LLC  
Attn: Ron Thomas  
97 Oak Suite 101  
Wyandotte, MI 48192  
734 506 0077  
[ron@riseaboveventures.com](mailto:ron@riseaboveventures.com)

Notices, consents, approvals, waivers and elections given or made as aforesaid shall be deemed to have been dated, given and received: (i) on the date of actual receipt if transmitted by overnight courier, hand delivery, or U.S. certified mail, return receipt requested, if a signed receipt is obtained; (ii) on the date of transmission, if transmitted by facsimile or electronic mail, provided such notice is simultaneously forwarded by nationwide overnight courier service.

29. **Assignment.**

Buyer may assign this Agreement, together with all of Buyer's interest in the Deposit, to an entity managed or controlled by, or affiliated with Buyer subject to the written approval of the Seller, which approval shall not be unreasonably withheld. Any Assignee of the Buyer will be a legally formed business entity in accordance with the laws of the State of Michigan.

30. **Attorneys' Fees.**

Each party to this Agreement will bear its own costs (including attorneys' fees) incurred in connection with any litigation, arbitration or similar proceeding between the parties arising out of a dispute related to this Agreement, the Property or the transactions contemplated by this Agreement. Each party waives the right to recover attorneys' fees and other costs, if any, that otherwise would be available by statute or as a matter of law.

31. **Time of the Essence.**

Time is of the essence with respect to each provision of this Agreement which requires that action be taken by either party within a stated time period, or upon a specified date, provided however, if any deadline, or the date for performance falls on a Saturday, Sunday or federal holiday, the date for performance shall be extended to the next business day.

32. **Construction.**

Each party hereto hereby acknowledges that all parties hereto participated equally in the drafting of this Agreement and that, accordingly, no court construing this Agreement shall construe it more stringently against one party than the other.

33. **Counterparts.**

To facilitate execution, this Agreement may be executed in as many counterparts as may be required; and it shall not be necessary that the signature of, or on behalf of, each party, or that

the signatures of all persons required to bind any party, appear on each counterpart; but it shall be sufficient that the signature of, or on behalf of, each party, or that the signature of the persons required to bind the party appear on one or more of such counterparts. All counterparts shall collectively constitute a single agreement.

34. **Waiver of Jury Trial.**

Each party hereby waives any right to a jury trial in connection with any dispute between the parties arising from this Agreement from any claim arising hereunder or in any course of conduct related hereto.


35. **City of Wyandotte Provisions.**

This Agreement shall become null and void if and only if Seller commences development as substantially proposed in its Report. Seller shall obtain all necessary approvals for the project as proposed in its Report, and Buyer shall not unreasonably withhold such approvals provided they are consistent with the project proposed in the Report.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the day and year last below written.

**SELLER:**

**CITY OF WYANDOTTE, a municipal corporation**

By: 

Name: Robert A DeSana

Title: Mayor

Date of Execution: June 26<sup>th</sup>, 2023

By: 

Name: Lawrence S. Stec

Title: City Clerk

Date of Execution: June 26<sup>th</sup>, 2023

**BUYER:**

**640 Plum LLC, a Michigan Limited Liability Company**

By: 

Name: Ronald Thomas

Title: Sole Member

Date of Execution: June 26<sup>th</sup>, 2023

## **EXHIBIT "A"**

Land situated in the City of Wyandotte, County of Wayne, State of Michigan

Commonly Known as: 640 Plum Street, Wyandotte, Michigan 48192

LEGAL DESCRIPTIONS FOR MCKINLEY SCHOOL SITE REDEVELOPMENT

JUNE 2023

PRELIMINARY DESCRIPTIONS FOR MCKINLEY SCHOOL AND PROPOSED AREA  
FOR CONSTRUCTION OF FIVE (5) SINGLE FAMILY DWELLINGS (55' X 140' EACH)

### MCKINLEY SCHOOL REDEVELOPMENT

The south eighty-five (85) feet of Lots 1 and 2, Lot 3 except the north fifty-five (55) feet of the west forty (40) feet, Lots 4 thru 14, both inclusive, and the vacated twenty (20) foot wide alley abutting Lots 1 thru 14, Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber 1, Page 295, Wayne County Records.

### PROPOSED SINGLE FAMILY DWELLINGS

Lots 1 and 2, except the south eighty-five (85) feet, the north fifty-five (55) feet of the west forty (40) feet of Lot 3, and the south half of vacated Cherry Street, forty (40) feet wide, abutting Lots 1 and 2 and the west forty (40) feet of Lot 3, Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber 1, Page 295, Wayne County Records, and, Lots 13 and 14, Lot 12 except the east ten (10) feet, and the north half of vacated Cherry Street, forty (40) feet wide abutting Lots 13 and 14 and the west forty (40) feet of Lot 12, Block 178, Plat of Part of Wyandotte, as recorded in Liber 1, Page 142, Wayne County Records

First Amended Agreement For Purchase And Sale

Exhibit B - Corrective Quit Claim Deed

**CORRECTIVE QUIT CLAIM DEED**

---

**KNOWN ALL PERSONS BY THESE PRESENTS: That**

The Grantor(s) City of Wyandotte whose address is 3200 Biddle Avenue, Wyandotte, Michigan 48192 quit claims to 640 Plum Street, LLC., ("Grantee") whose address is 97 Oak Street, Wyandotte Michigan 48192, the following described premises situated in the City of Wyandotte, County of Wayne, State of Michigan, to wit:

SEE EXHIBIT A

Commonly known as: 640 Plum Street, Wyandotte, Michigan 48192

For the full consideration of: One Dollar (\$1.00)

This conveyance is subject to and restricts Grantee's use of the property only in accordance with all terms of the 10-page document entitled: "640 Plum Redevelopment: Summary of Initial Findings" including proposed deal structure and terms and other Developer responsibilities as updated June 8, 2023 and the agreement for purchase and sale dated June 26, 2023 between the City of Wyandotte and 640 Plum LLC, a Michigan Limited Liability Company.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

State Exemption MCL 207.526 Sec.6(a)

County Exemption MCLA 207.505 Sec.S(a)

This Corrective Deed is made for the purpose of correcting the deed recorded in Liber 58321, Page 587, Wayne County Records, recorded on June 28th, 2023 (the "Prior Deed"). The correction(s) being made are as follows: To correct a legal description error.

This Corrective Deed is not intended to convey any additional interest in the property, but solely to correct the error(s) stated above. All other terms of the Prior Deed remain in full force and effect.

PROPERTY DESCRIPTION: See Exhibit A.

The Grantor quits claim to the Grantee the corrected interest in the property, subject to all matters set forth in the Prior Deed, except as corrected herein.

When Recorded return to:  
Ronald Thomas  
97 Oak Street Suite 101  
Wyandotte, MI 48192  
Dated this 19<sup>th</sup> day of May, 2025

Drafted by:  
Ronald Thomas  
97 Oak Street Suite 101  
Wyandotte, MI 48192

Signed by: Robert A. DeSana, Mayor, City of Wyandotte

Signed by: Lawrence S, Stec, Clerk, City of Wyandotte

State of Michigan     )  
  )SS.  
County of Wayne     )

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2025 by Robert A. DeSana, Mayor, City of Wyandotte and Lawrence S. Stec, Clerk, City of Wyandotte.

\_\_\_\_\_  
Notary Public:  
Notary County: Wayne. State: Michigan.  
Commission Expires:  
Acting In: Wayne

## EXHIBIT "A"

Land situated in the City of Wyandotte, County of Wayne, State of Michigan

Commonly Known as: 640 Plum Street, Wyandotte, Michigan 48192

### MCKINLEY SCHOOL REDEVELOPMENT

The south ninety (90) feet of Lots I thru 3, inclusive, and Lots 4 thru 14, both inclusive, and the vacated twenty (20) foot wide alley abutting Lots I thru 14, except the north fifty (50) feet of the west ten (10) feet of Lot 4, also excepting part of Lots 5, 6, and 7, described as follows, beginning at the northeast corner of Lot 7; thence due south along the west line of 6<sup>th</sup> St. 91.02 feet; thence north 89 degrees 59 minutes 49 seconds west 62.49 feet; thence north 74 degrees 27 minutes 44 seconds west 22.91 feet; thence north 44 degrees 59 minutes 54 seconds west 30.56 feet; thence due north 63.28 feet; thence south 89 degrees 59 minutes 49 seconds east along the south line of vacated Cherry St. 106.17 feet to the point of beginning. All being part of Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber I, Page 295, Wayne County Records.

### SINGLE FAMILY DWELLINGS

Lots I thru 3, inclusive, except the south ninety (90) feet thereof, and the north fifty (50) feet of the west ten (10) feet of Lot 4, and the south fifty (50) feet of vacated Cherry Street, abutting Lots I thru 3, and the west twenty-five (25) feet of Lot 4, Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber I, Page 295, Wayne County Records, and, Lots 12 thru 14, and the west twenty-five (25) feet of Lot 11, and the north ten (10) feet of vacated Cherry Street, abutting Lots 12 thru 14 and the west twenty-five (25) feet of Lot 11, Block 178, Plat of Part of Wyandotte, as recorded in Liber I, Page 142, Wayne County Records.



## RESOLUTION

### Planning Commission Wyandotte, Michigan

August 15, 2024

RE: Resolution for the PD Final Site Plan for the project at 640 Plum, Wyandotte, Michigan

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE,

WHEREAS, the Planning Commission has received a communication from the City Engineer recommending revisions, requirements and the provision of additional details on the final plan; and

WHEREAS, the Planning Commission hereby determines that except as noted below, the Final Site Plan generally complies with the resolution adopted by the Commission on April 18, 2024, and the requirements set forth in the Zoning Ordinance, §190.275, and that said Plan is subject to the applicable terms and conditions set forth therein;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to City Council that the Final Site Plan for the project at 640 Plum Street, Wyandotte, include the proposed single family home at 3561 7<sup>th</sup> Street, be accepted and approved subject to the revisions, requirements and the provision of additional information recommended by the City Engineer in his communication dated July 31, 2024, which is attached, the findings of the public hearing on June 17, 2024, as described in the minutes of the meeting and the following additional conditions also be included:

- Dumpster enclosure to be split face block material
- Provide a type of plants for the planting areas within the parking lot to be reviewed by City Engineer
- Provide an irrigation system
- Provide proper drainage for parking lot
- Fencing to be solid vinyl type adjacent to parking lot area and an aluminum ornamental fence around park/playground area
- No wireless communication tower or equipment will be allowed on the site
- Amend plan for proposed single family home at 3561 7<sup>th</sup> Street to indicate side entrance of attached garage with architectural elements on front elevation of attached garage. Also, future single-family homes to have side entrance attached garages.

Motion By Commissioner Mayhew

Supported by Commissioner Kowalewski

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
	Beaubien (Absent)	
X	Duran	
	Kelly (Absent)	
X	Kowalewski	
X	Lupo	
X	Mayhew	
X	Pasko	
	Schultz (Absent)	
X	Williams	

MOTION PASSED



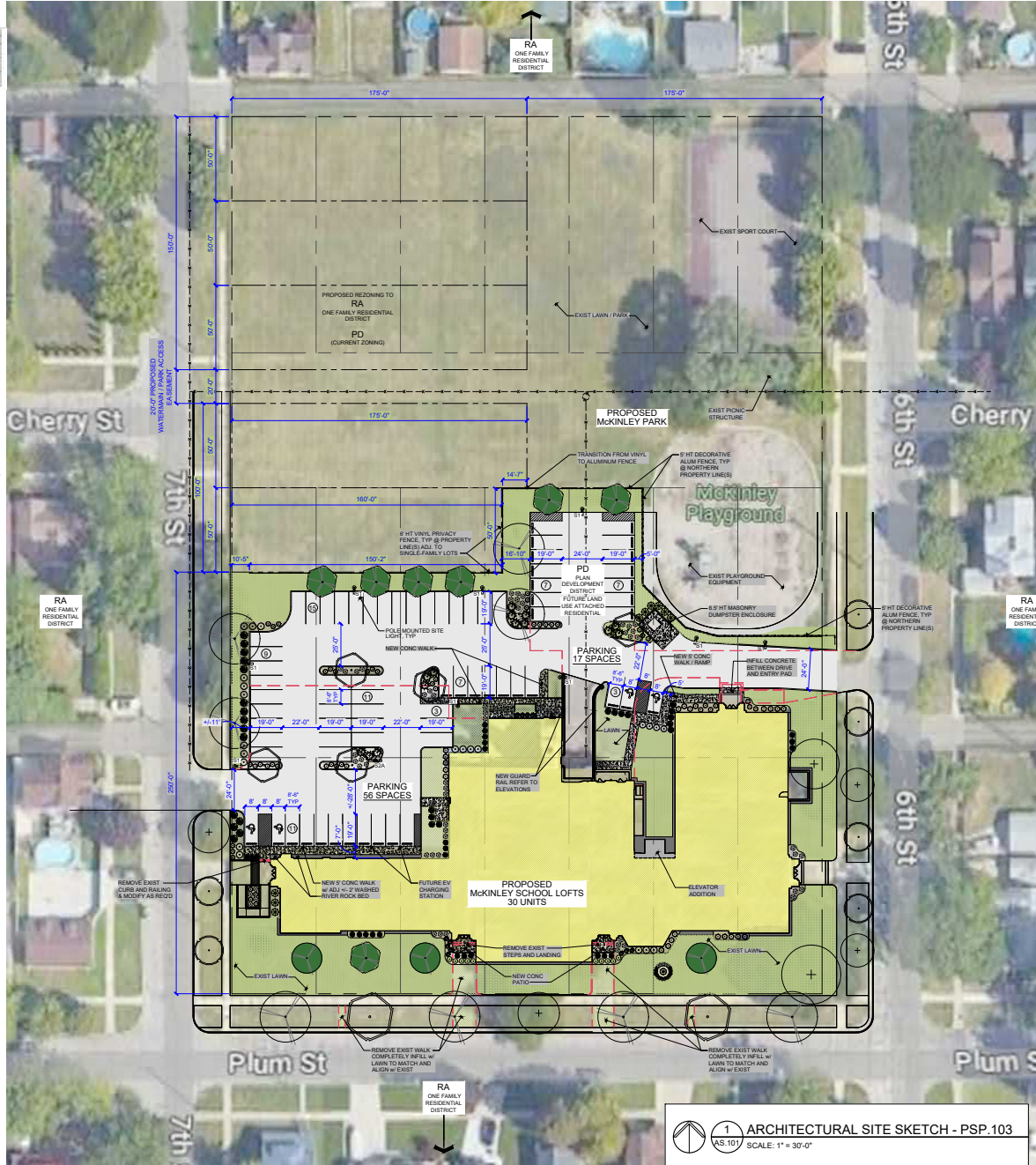
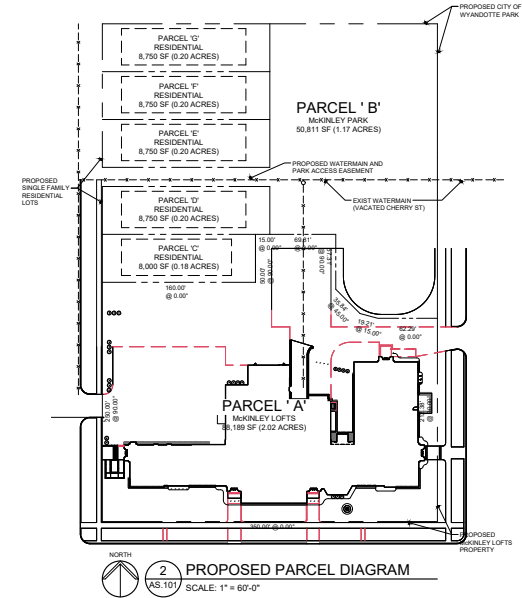
Latitude	Longitude	City	State	Zip	County	Tract	Block	Lot	Area	Volume	Length
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001
42° 15' 00" N	71° 05' 00" W	WYANDOTTE	MI	48102	Wayne	1500001	1500001	1500001	1500001	1500001	1500001

PARKING	Notes
1-10	PARKING SPACES FOR EACH DWELLING UNIT OF 1-10 BEDROOMS
11-20	PARKING SPACES FOR EACH DWELLING UNIT OF 11-20 BEDROOMS
21-30	PARKING SPACES FOR EACH DWELLING UNIT OF 21-30 BEDROOMS
31-40	PARKING SPACES FOR EACH DWELLING UNIT OF 31-40 BEDROOMS
41-50	PARKING SPACES FOR EACH DWELLING UNIT OF 41-50 BEDROOMS
51-60	PARKING SPACES FOR EACH DWELLING UNIT OF 51-60 BEDROOMS
61-70	PARKING SPACES FOR EACH DWELLING UNIT OF 61-70 BEDROOMS
71-80	PARKING SPACES FOR EACH DWELLING UNIT OF 71-80 BEDROOMS
81-90	PARKING SPACES FOR EACH DWELLING UNIT OF 81-90 BEDROOMS
91-100	PARKING SPACES FOR EACH DWELLING UNIT OF 91-100 BEDROOMS
101-110	PARKING SPACES FOR EACH DWELLING UNIT OF 101-110 BEDROOMS
111-120	PARKING SPACES FOR EACH DWELLING UNIT OF 111-120 BEDROOMS
121-130	PARKING SPACES FOR EACH DWELLING UNIT OF 121-130 BEDROOMS
131-140	PARKING SPACES FOR EACH DWELLING UNIT OF 131-140 BEDROOMS
141-150	PARKING SPACES FOR EACH DWELLING UNIT OF 141-150 BEDROOMS
151-160	PARKING SPACES FOR EACH DWELLING UNIT OF 151-160 BEDROOMS
161-170	PARKING SPACES FOR EACH DWELLING UNIT OF 161-170 BEDROOMS
171-180	PARKING SPACES FOR EACH DWELLING UNIT OF 171-180 BEDROOMS
181-190	PARKING SPACES FOR EACH DWELLING UNIT OF 181-190 BEDROOMS
191-200	PARKING SPACES FOR EACH DWELLING UNIT OF 191-200 BEDROOMS
201-210	PARKING SPACES FOR EACH DWELLING UNIT OF 201-210 BEDROOMS
211-220	PARKING SPACES FOR EACH DWELLING UNIT OF 211-220 BEDROOMS
221-230	PARKING SPACES FOR EACH DWELLING UNIT OF 221-230 BEDROOMS
231-240	PARKING SPACES FOR EACH DWELLING UNIT OF 231-240 BEDROOMS
241-250	PARKING SPACES FOR EACH DWELLING UNIT OF 241-250 BEDROOMS
251-260	PARKING SPACES FOR EACH DWELLING UNIT OF 251-260 BEDROOMS
261-270	PARKING SPACES FOR EACH DWELLING UNIT OF 261-270 BEDROOMS
271-280	PARKING SPACES FOR EACH DWELLING UNIT OF 271-280 BEDROOMS
281-290	PARKING SPACES FOR EACH DWELLING UNIT OF 281-290 BEDROOMS
291-300	PARKING SPACES FOR EACH DWELLING UNIT OF 291-300 BEDROOMS
301-310	PARKING SPACES FOR EACH DWELLING UNIT OF 301-310 BEDROOMS
311-320	PARKING SPACES FOR EACH DWELLING UNIT OF 311-320 BEDROOMS
321-330	PARKING SPACES FOR EACH DWELLING UNIT OF 321-330 BEDROOMS
331-340	PARKING SPACES FOR EACH DWELLING UNIT OF 331-340 BEDROOMS
341-350	PARKING SPACES FOR EACH DWELLING UNIT OF 341-350 BEDROOMS
351-360	PARKING SPACES FOR EACH DWELLING UNIT OF 351-360 BEDROOMS
361-370	PARKING SPACES FOR EACH DWELLING UNIT OF 361-370 BEDROOMS
371-380	PARKING SPACES FOR EACH DWELLING UNIT OF 371-380 BEDROOMS
381-390	PARKING SPACES FOR EACH DWELLING UNIT OF 381-390 BEDROOMS
391-400	PARKING SPACES FOR EACH DWELLING UNIT OF 391-400 BEDROOMS
401-410	PARKING SPACES FOR EACH DWELLING UNIT OF 401-410 BEDROOMS
411-420	PARKING SPACES FOR EACH DWELLING UNIT OF 411-420 BEDROOMS
421-430	PARKING SPACES FOR EACH DWELLING UNIT OF 421-430 BEDROOMS
431-440	PARKING SPACES FOR EACH DWELLING UNIT OF 431-440 BEDROOMS
441-450	PARKING SPACES FOR EACH DWELLING UNIT OF 441-450 BEDROOMS
451-460	PARKING SPACES FOR EACH DWELLING UNIT OF 451-460 BEDROOMS
461-470	PARKING SPACES FOR EACH DWELLING UNIT OF 461-470 BEDROOMS
471-480	PARKING SPACES FOR EACH DWELLING UNIT OF 471-480 BEDROOMS
481-490	PARKING SPACES FOR EACH DWELLING UNIT OF 481-490 BEDROOMS
491-500	PARKING SPACES FOR EACH DWELLING UNIT OF 491-500 BEDROOMS
501-510	PARKING SPACES FOR EACH DWELLING UNIT OF 501-510 BEDROOMS
511-520	PARKING SPACES FOR EACH DWELLING UNIT OF 511-520 BEDROOMS
521-530	PARKING SPACES FOR EACH DWELLING UNIT OF 521-530 BEDROOMS
531-540	PARKING SPACES FOR EACH DWELLING UNIT OF 531-540 BEDROOMS
541-550	PARKING SPACES FOR EACH DWELLING UNIT OF 541-550 BEDROOMS
551-560	PARKING SPACES FOR EACH DWELLING UNIT OF 551-560 BEDROOMS
561-570	PARKING SPACES FOR EACH DWELLING UNIT OF 561-570 BEDROOMS
571-580	PARKING SPACES FOR EACH DWELLING UNIT OF 571-580 BEDROOMS
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621-630	PARKING SPACES FOR EACH DWELLING UNIT OF 621-630 BEDROOMS
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871-880	PARKING SPACES FOR EACH DWELLING UNIT OF 871-880 BEDROOMS
881-890	PARKING SPACES FOR EACH DWELLING UNIT OF 881-890 BEDROOMS
891-900	PARKING SPACES FOR EACH DWELLING UNIT OF 891-900 BEDROOMS
901-910	PARKING SPACES FOR EACH DWELLING UNIT OF 901-910 BEDROOMS
911-920	PARKING SPACES FOR EACH DWELLING UNIT OF 911-920 BEDROOMS
921-930	PARKING SPACES FOR EACH DWELLING UNIT OF 921-930 BEDROOMS
931-940	PARKING SPACES FOR EACH DWELLING UNIT OF 931-940 BEDROOMS
941-950	PARKING SPACES FOR EACH DWELLING UNIT OF 941-950 BEDROOMS
951-960	PARKING SPACES FOR EACH DWELLING UNIT OF 951-960 BEDROOMS
961-970	PARKING SPACES FOR EACH DWELLING UNIT OF 961-970 BEDROOMS
971-980	PARKING SPACES FOR EACH DWELLING UNIT OF 971-980 BEDROOMS
981-990	PARKING SPACES FOR EACH DWELLING UNIT OF 981-990 BEDROOMS
991-1000	PARKING SPACES FOR EACH DWELLING UNIT OF 991-1000 BEDROOMS

- GENERAL SITE PLAN NOTES**
- THIS DRAWING IS FOR REFERENCE AND COORDINATION ONLY.
  - CONTRACTOR TO ENSURE THAT THERE ARE NO PROTRUDING OBJECTS IN THE EXTERIOR ACCESSIBLE ROUTE AND THAT CHANGES IN LEVEL ALONG THE EXTERIOR ACCESSIBLE ROUTE DO NOT EXCEED 1/2".
  - SLOPE ALL CONCRETE APRONS AT THE BUILDING PERIMETER A MINIMUM OF 1/8" PER 1'-0" AWAY FROM THE BUILDING.
  - REFER TO PHOTOMETRIC STUDY AS PREPARED BY CLARUS LIGHTING CONTROLS FOR ADDITIONAL INFORMATION ON SITE LIGHTING AND CONTROLS.
  - SITE LIGHTING WILL HAVE MOTION SENSOR/ DIMMING CONTROL. LIGHTS WILL DIM DOWN 50% OR MORE WHEN THERE IS NO ACTIVITY IN THE PARKING LOT.

**SYMBOL LEGEND**

NUMBER INDICATES QUANTITY OF PARKING SPACES AVAILABLE.



**EXPRESSIVE ARCHITECTURE**  
18620 W 10 Mile, #220  
Southfield, MI 48075  
248.536.0026 or  
JOINTFID@expressivearchitecture.com

**Developer:**  
**RISE ABOVE VENTURES**  
97 Oak St, Suite 101  
Wyandotte, MI 48102  
734.752.2008  
ron@riseaboveventures.com  
CONTACT: RON THOMAS

**Alteration and Adaptive Reuse of Historic McKinley School:**  
**McKinley School Lofts**  
640 Plum Street Wyandotte, MI

ea Project # 23.004.3

**PERMITS**  
June 20, 2024  
**ISSUE / REVISION DATE**  
**Architectural Site Sketch**

**AS.101**



'23 JUN-28 PM12:47

Bernard J. Youngblood  
Wayne County Register of Deeds  
2023179720 L: 58321 P: 587  
06/28/2023 12:47 PM QCD Total Pages: 3



## **QUIT CLAIM DEED**

### **KNOW ALL PERSONS BY THESE PRESENTS: That**

The Grantor(s) City of Wyandotte whose address is 3200 Biddle Avenue, Wyandotte, Michigan 48192

quit claims to 640 Plum Street, LLC., ("Grantee") whose address is 97 Oak Street, Wyandotte Michigan 48192, the following described premises situated in the City of Wyandotte, County of Wayne, State of Michigan, to wit:

### **SEE EXHIBIT A**

Commonly known as: 640 Plum Street, Wyandotte, Michigan 48192

For the full consideration of: One Dollar (\$1.00)

This conveyance is subject to and restricts Grantee's use of the property only in accordance with all terms of the 10-page document entitled: "640 Plum Redevelopment: Summary of Initial Findings" including proposed deal structure and terms and other Developer responsibilities as updated June 8, 2023 and the agreement for purchase and sale dated June 26<sup>th</sup>, 2023 between the City of Wyandotte and 640 Plum LLC, a Michigan Limited Liability Company

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

State Exemption MCL 207.526 Sec.6(a)

County Exemption MCLA 207.505 Sec.5(a)

When Recorded return to:  
Name: Ron Thomas  
Address: 97 Oak Street  
Wyandotte, Michigan 48192

Drafted by:  
Name: Joe Gruber  
Address: 3200 Biddle Avenue,  
Wyandotte, Michigan 48192

Dated this 28<sup>th</sup> day of June, 2023

Signed by: Robert A. Desana, Mayor, City of Wyandotte



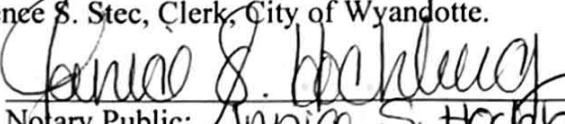
Signed by: Lawrence S. Stec, Clerk, City of Wyandotte



State of Michigan                    )  
  )SS.  
County of Wayne                    )

The foregoing instrument was acknowledged before me on this 28<sup>th</sup> day of June, 2023 by Robert A. DeSana, Mayor, City of Wyandotte and Lawrence S. Stec, Clerk, City of Wyandotte.

JANICE S. HOCHBERG  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF WAYNE  
MY COMMISSION EXPIRES Sep 29, 2025  
ACTING IN COUNTY OF

  
Notary Public: Janice S. Hochberg  
Notary County: Wayne State: Michigan  
Commission Expires: 9/29/25  
Acting In: Wayne

**EXHIBIT "A"**

Land situated in the City of Wyandotte, County of Wayne, State of Michigan

Commonly Known as: 640 Plum Street, Wyandotte, Michigan 48192

LEGAL DESCRIPTIONS FOR MCKINLEY SCHOOL SITE REDEVELOPMENT

JUNE 2023

PRELIMINARY DESCRIPTIONS FOR MCKINLEY SCHOOL, PROPOSED AREA FOR CONSTRUCTION OF FIVE (5) SINGLE FAMILY DWELLINGS (55' X 140' EACH) AND AREA FOR NEIGHBORHOOD PARK.

MCKINLEY SCHOOL REDEVELOPMENT

The south eighty-five (85) feet of Lots 1 and 2, Lot 3 except the north fifty-five (55) feet of the west forty (40) feet, Lots 4 thru 14, both inclusive, and the vacated twenty (20) foot wide alley abutting Lots 1 thru 14, Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber 1, Page 295, Wayne County Records.

PROPOSED SINGLE FAMILY DWELLINGS

Lots 1 and 2, except the south eighty-five (85) feet, the north fifty-five (55) feet of the west forty (40) feet of Lot 3, and the south half of vacated Cherry Street, forty (40) feet wide, abutting Lots 1 and 2 and the west forty (40) feet of Lot 3, Block 179, Plat of Part of the City of Wyandotte, as recorded in Liber 1, Page 295, Wayne County Records, and, Lots 13 and 14, Lot 12 except the east ten (10) feet, and the north half of vacated Cherry Street, forty (40) feet wide abutting Lots 13 and 14 and the west forty (40) feet of Lot 12, Block 178, Plat of Part of Wyandotte, as recorded in Liber 1, Page 142, Wayne County Records.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 21**

**ITEM: PRCU Park Remodel**

**PRESENTER:** Sheryl Riley, Superintendent of Recreation

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** P.R.C.U. Park, located on 6th and Alkali, is our next playground remodel and the last for this fiscal year. A part of the design is the Burke Express, an added feature to the park that is located next to our train tracks. The P.R.C.U. 162 Board approved the playground, as well as the Recreation Commission.

Snider Recreation is party to a cooperative purchase agreement with the City through Omnia Partners and Sourcewell, which satisfies the City of Wyandotte purchasing rules for intergovernmental (cooperative) purchases, and therefore does not require a competitive bid. Their proposal is attached.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life

**ACTION REQUESTED:** Adopt a resolution concurring with the Superintendent of Recreation's recommendation to accept Snider Recreation's proposal for the P.R.C.U Park Remodel, quoted at \$166,782.63.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** TIFA Parks #492-200-850-524

**IMPLEMENTATION PLAN:** The resolution and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

**LIST OF ATTACHMENTS:**

1. PRCU Park
2. PRCU Park Quote
3. PRCU Park Surface Quote

**RESOLUTION**

Item Number: #21  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and accepts the proposal from Snider Recreation to remodel P.R.C.U Park for \$166,782.63, which shall be funded from the TIFA Parks account.

BE IT RESOLVED that the Mayor and City Clerk are authorized to sign the contract with Snider Recreation.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____





Snider Recreation, Inc.  
10139 Royalton Road Suite K | North Royalton, OH 44133 | 440-877-9151

Proposal OPT 2 | 5/8/2025



**Snider Recreation**  
800-888-2889  
www.cvsnider.com

6th St | Wyandotte, MI 48192

May 8, 2025

Sheryl Riley  
City of Wyandotte - Dept of Recreation  
3131 Third St  
Wyandotte, MI 48192

Dear Sheryl Riley:

Snider Recreation, Inc. is delighted to provide City of Wyandotte - Dept of Recreation with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. Snider Recreation, Inc. is confident that this proposal will satisfy City of Wyandotte - Dept of Recreation's functional, environmental, and safety requirements -- and most importantly -- bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible, and we look forward to developing a long-standing relationship with City of Wyandotte - Dept of Recreation. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

**Vicki Crawford**  
Sales Representative

Snider Recreation, Inc.  
10139 Royalton Road Suite K  
North Royalton, OH 44133  
[www.cvsnider.com](http://www.cvsnider.com)  
[www.bciburke.com](http://www.bciburke.com)

Phone: 440-877-9151  
Fax: 440-877-9159  
Email: [vcrawford@cvsnider.com](mailto:vcrawford@cvsnider.com)



# COOPERATIVE PURCHASING OPTIONS

## PLAYGROUNDS WITHOUT ALL THE PAPERWORK

Purchasing with contracts may sound intimidating, but getting your community playspace doesn't need to be a painful process of writing specifications, issuing RFP's and jumping through hoops – it can be simplified – we promise! As you continue planning for your new playground, review the Purchasing Contracts offered through our partners.

### EQUALIS GROUP

Equalis is an innovative cooperative purchasing organization that believes in the power of partnership and that when you work together you achieve more. The basic premise of the Equalis cooperative purchasing organization is to leverage the combined buying power of all members for better pricing and favorable contract terms. Equalis Group uses the lead agency model for competitively bid contracts, provides our participants the savings they expect and offers efficiencies and peace of mind within the procurement process. It is our mission to continuously improve the measurable and meaningful impact of cooperative services for everyone throughout the supply chain.

### GOVMVMT

GOVMVMT is a non-profit group purchasing organization that meets the highest industry standards while putting the public's interest at the forefront of everything they do. Each one of GOVMVMT's first-class suppliers has consciously joined their mission to create the most credible, ethical, and public agency-focused non-profit cooperative purchasing program in the country.

### GSA

Federal parks, child development programs, military bases and other agencies are a major priority for BCI Burke, and agencies can purchase Burke playgrounds through Burke's GSA contract for installation virtually anywhere in the world.

### OMNIA PARTNERS

OMNIA Partners, Public Sector (Subsidiary National IPA) is the largest and most experienced organization in purchasing and supply chain management. Comprised of participants and suppliers in the public sector, we bring together industry-leading buying power and world-class suppliers to offer an extensive portfolio of competitively solicited and publicly awarded contracts and partnerships. OMNIA Partners is proud to offer more value and resources to state and local government, higher education, K-12 education and non-profits.

### SOURCEWELL

As a leader in cooperative purchasing, Sourcewell is passionate about helping members fulfill their public service missions. Sourcewell builds strong relationships with members and vendors to develop practical solutions together.

The easiest way to Join Our Movement is to call your local Representative at 800.266.1250 or visit [bciburke.com/rep](http://bciburke.com/rep). Our passion is bringing play to communities like yours and we can't wait to help you get started!



# FEATURED PLAY EVENTS



## **Velo XL Slide**

Rapid and swift, the Velo Slide is designed to be the fastest, most exciting sliding experience for kids!



## **Velo™ Slide**

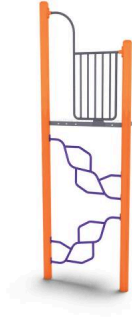
Rapid and swift, the Velo Slide is designed to be the fastest, most exciting sliding experience for kids!



## **Freedom Swing Seat**

The Freedom inclusive Swing Seat allows children of all abilities to enjoy the childhood joy of swinging in a safe and secure seat.

# FEATURED PLAY EVENTS



## **Shasta Climber**

Climbers provide several developmental benefits to children, building upper body strength along with boosting balance and coordination while they play.



## **Volta® Inclusive Spinner**

The universally designed Volta Inclusive Spinner is a spinning social space designed for users of all shapes, sizes and abilities. Multiple seating positions allow up to 9 children to play in the same space.



## **CRESCENT RAIN PANEL**

Create the perfect play area for children with Burke's Interactive Play Panels. The play panels encourage exploration, interaction and develop fine-motor skills for children with all abilities.

### DESIGN SUMMARY

Snider Recreation, Inc. is very pleased to present this Proposal for consideration for the PACU Park located in Wyandotte. BCI Burke Company, LLC has been providing recreational playground equipment for over 100 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of EZDesign.Proposal.Models.Company. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

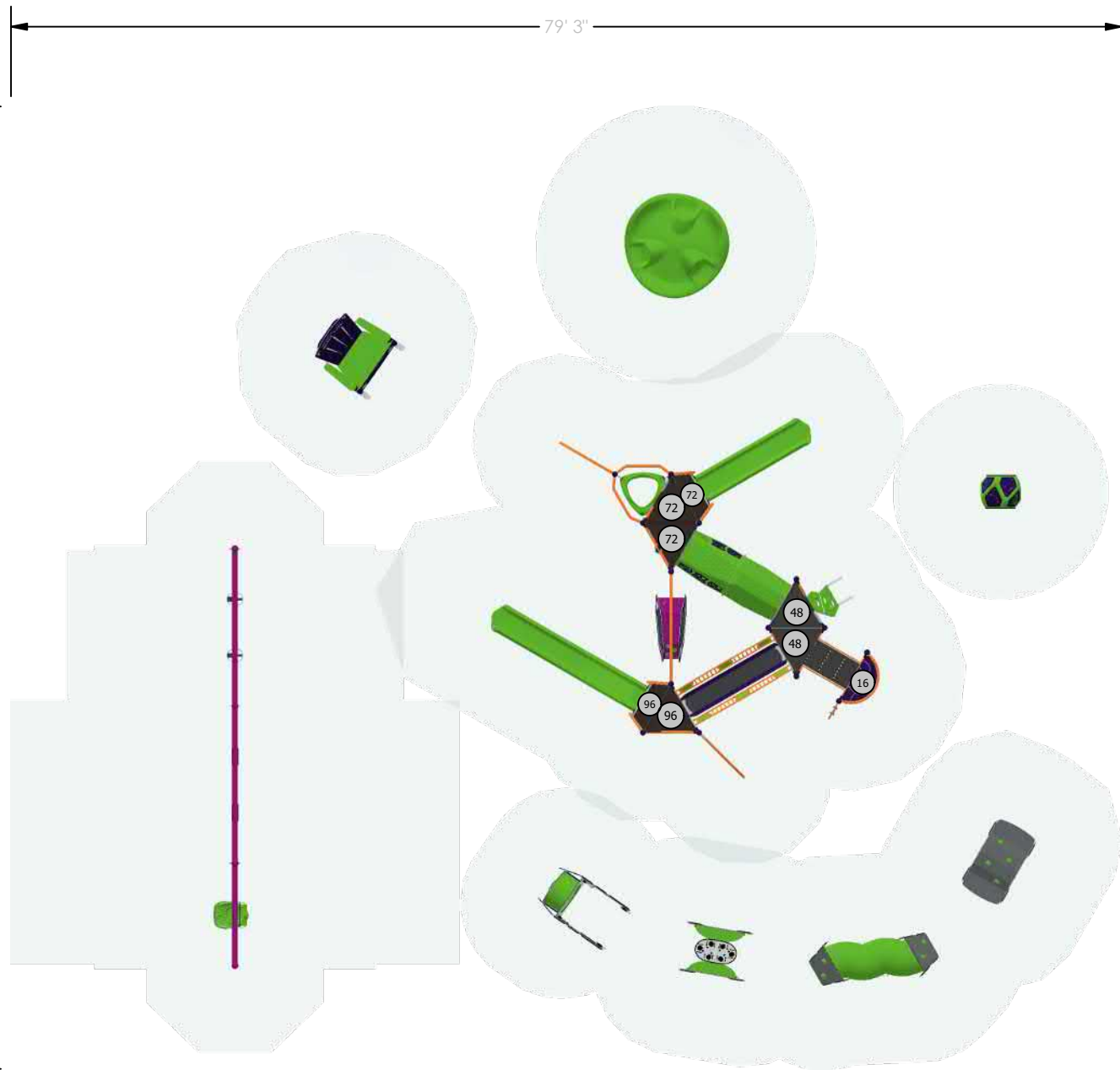
The following is a summary of some of the key elements of our Proposal:

- Project Name: PACU Park
- Project Number: OPT 2
- User Capacity: 88
- Age Groups: 5 to 12
- Dimensions: 79' 2" x 68' 8"
- Designer: Vicki Crawford

Snider Recreation, Inc. has developed a custom playground configuration based on the requirements as they have been presented for the PACU Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # OPT 2 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the PACU Park project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.



**SERIES LINE:** Burke Basics | Nucleus

**GROUP:**  
Structure | Free Standing

**DESIGNED FOR AGES:**  
5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

**SITE PLAN VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

**OVERALL BOUNDING OF USE ZONES**

Area: 5435.3 sq.ft.  
Perimeter: 295.6 ft.

**STRUCTURE SIZE:** 68' 8"x79' 3"

**POST SIZE(S):** 5"

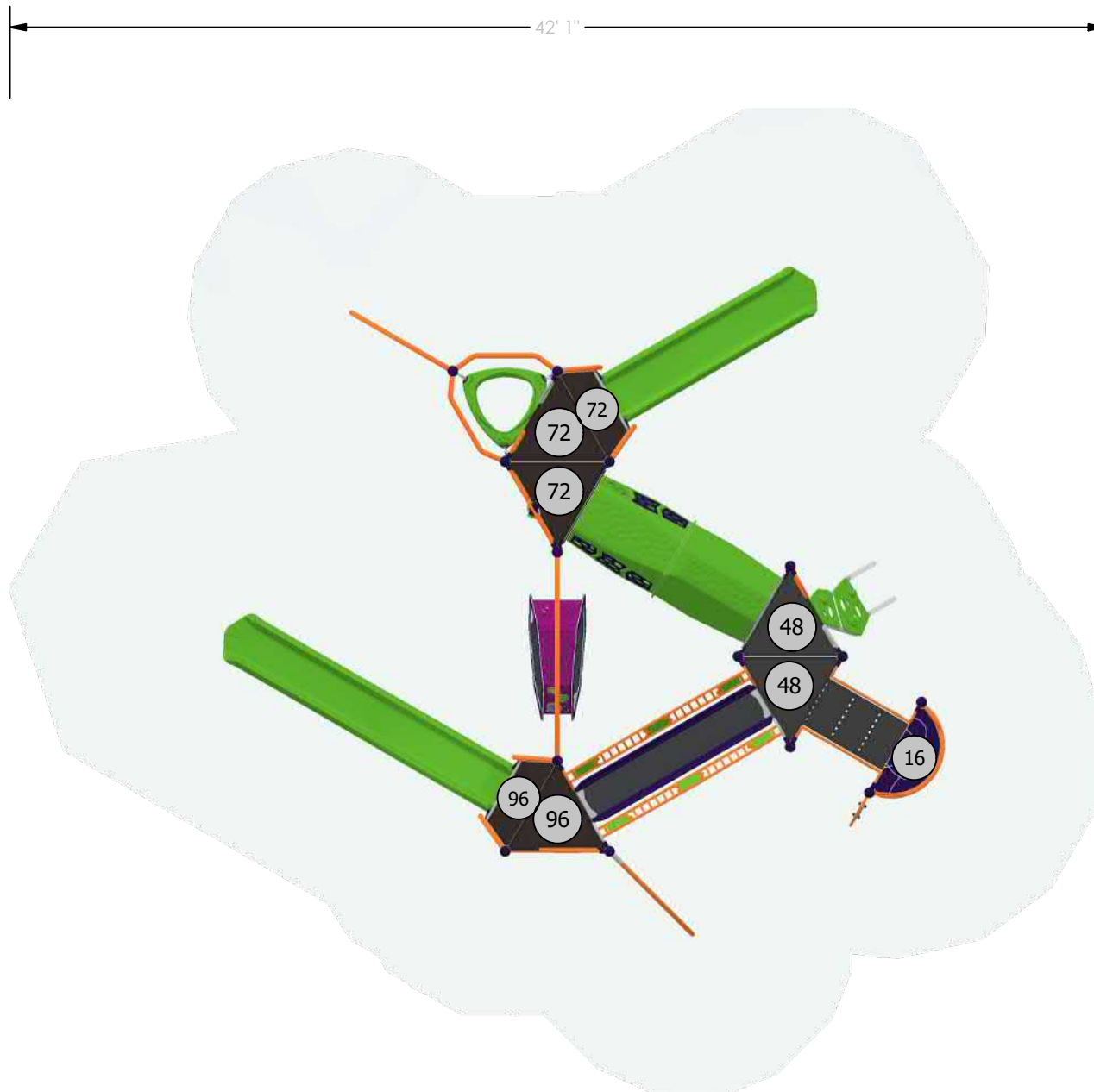
\*\*The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

**PLAYGROUND ACCESSIBILITY (Provided/Required)**

TOTAL EVENTS	ELEVATED EVENTS	TRANSFER ACCESSIBLE EVENTS	RAMP ACCESSIBLE EVENTS	GROUND EVENTS	TYPES OF GROUND EVENTS
18	6 / 3	4 / 0	0 / 0	14 / 2	5 / 2

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.



**SERIES LINE: Nucleus**

**GROUP:**  
Structure

**DESIGNED FOR AGES:**  
5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

**SITE PLAN VIEW**

05/08/2025

**Snider Recreation, Inc.**  
OPT 2

Designer: Vicki Crawford

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

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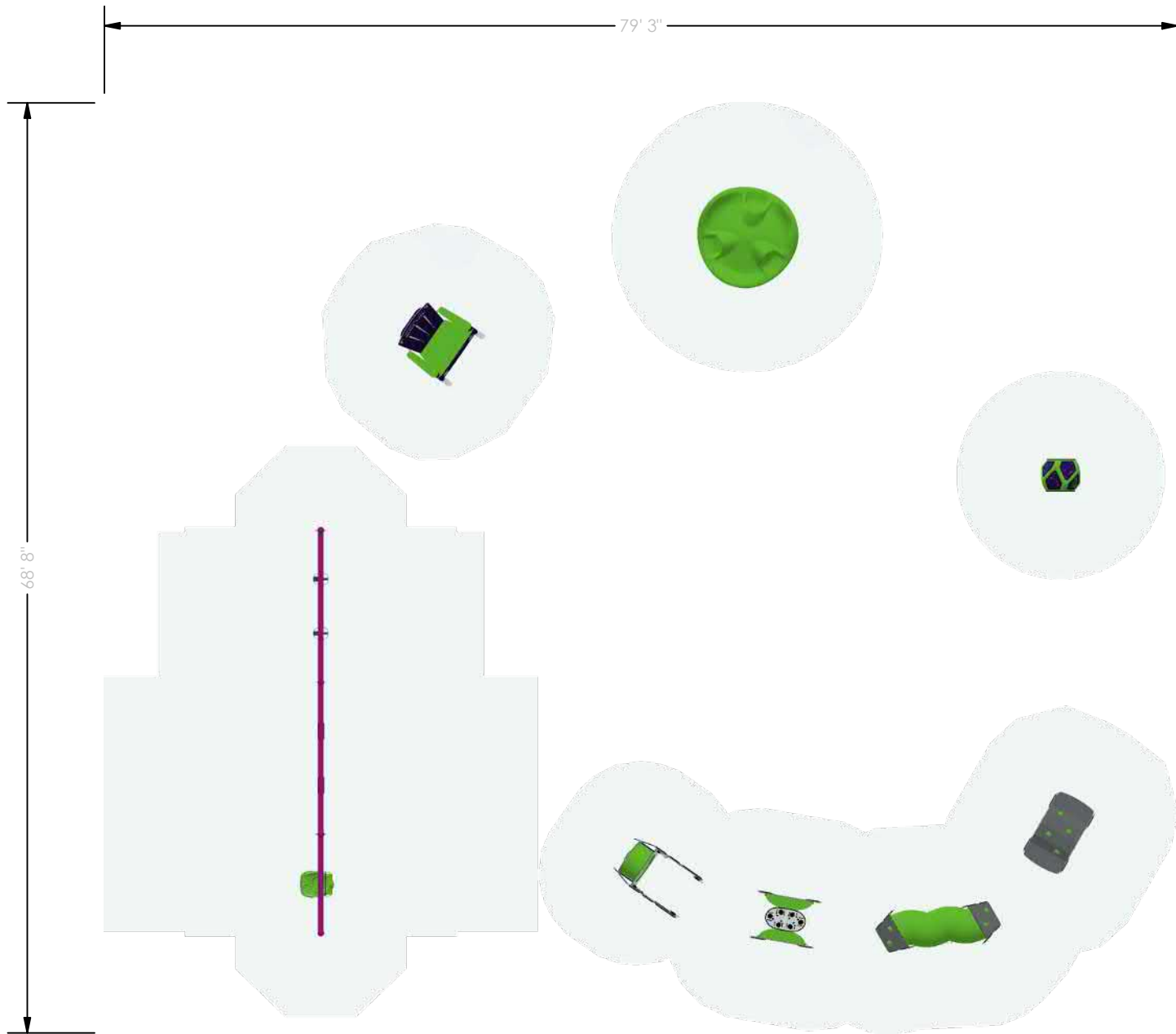
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**SERIES LINE:** Burke Basics

**GROUP:**  
Free Standing

**DESIGNED FOR AGES:**  
5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

**SITE PLAN VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford

BCI BURKE COMPANY, LLC | PO BOX 549 FOND DU LAC, WI 54936-0549 | 920.921.9220 | BCI@BURKE.COM

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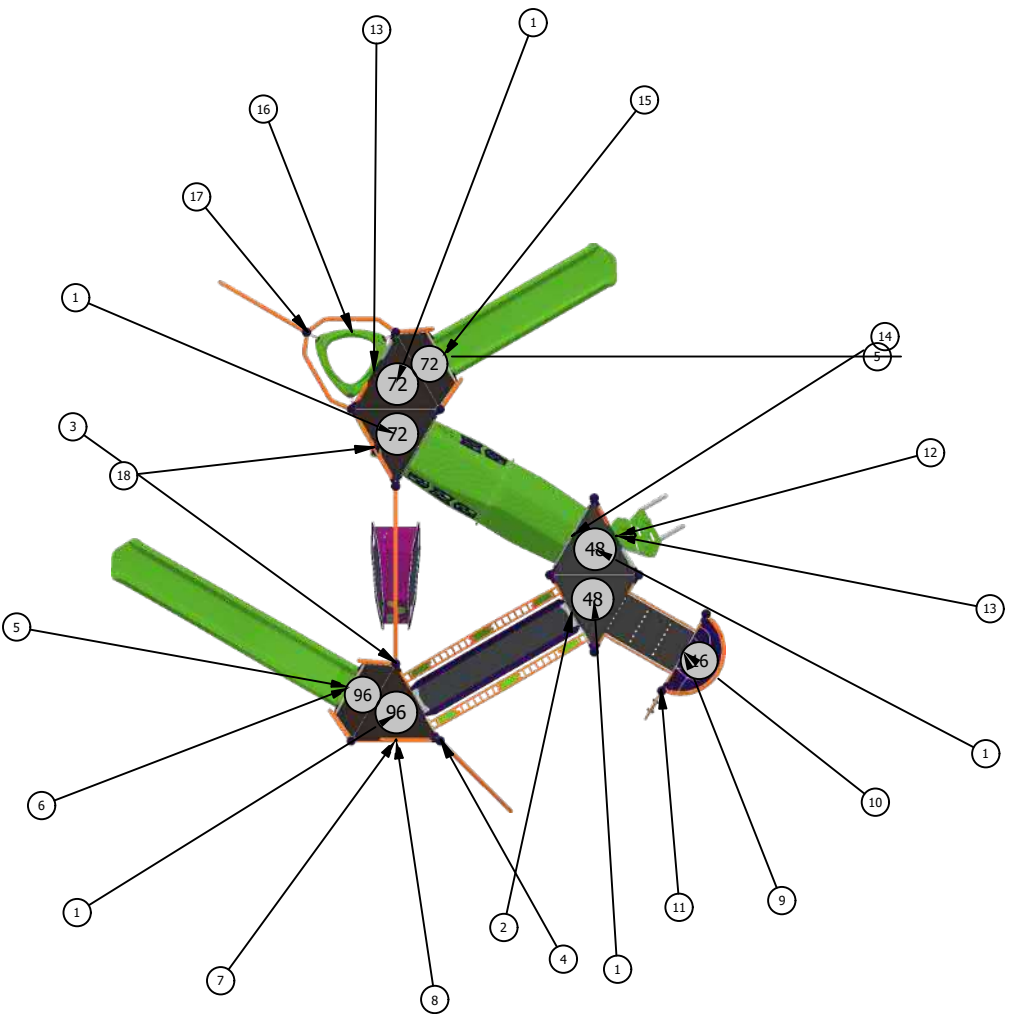
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The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

Warning: Accessible safety surfacing material is required beneath and around this equipment that is compliant with ASTM, CPSC, and ADAAG requirements.

ITEM	COMP.	DESCRIPTION
1	270-0129	TRIANGLE PLATFORM
2	370-0209	EVOLUTION 360 INCLUSIVE CLIMBER
3	470-0979	NICHE CAPSULE
4	370-0287	TOPO CLIMBER
5	470-0875	CORE SLIDE ARCH
6	470-0758	VELO XL SLIDE, 88"-96" W/O HOOD
7	370-1666	SHASTA CLIMBER, 80"-96"
8	270-0122	EVOLUTION OFFSET ENCLOSURE
9	370-0040	EVOLUTION 32" TRANSITION STAIR W/ BARRIERS
10	470-0075	CRESCENT PLATFORM
11	570-2707	RAIN CRESCENT PANEL
12	370-0231	FORMIS LADDER 48
13	270-0120	EVOLUTION UNITARY ENCLOSURE
14	570-0073	VISIO PASSAGE TUNNEL, 24" OFFSET
15	470-0754	VELO SLIDE 64"-72", W/O HOOD
16	570-1882	TRIGON TOWER CLIMBER, 64"-72"
17	370-0288	ARRAY CLIMBER
18	570-0130	EVOLUTION BARRIER W/ KALEIDOSCOPE



## SERIES LINE: Nucleus

### GROUP:

Structure

### DESIGNED FOR AGES:

5 to 12

## COMPONENT VIEW

05/08/2025

### PACU Park

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

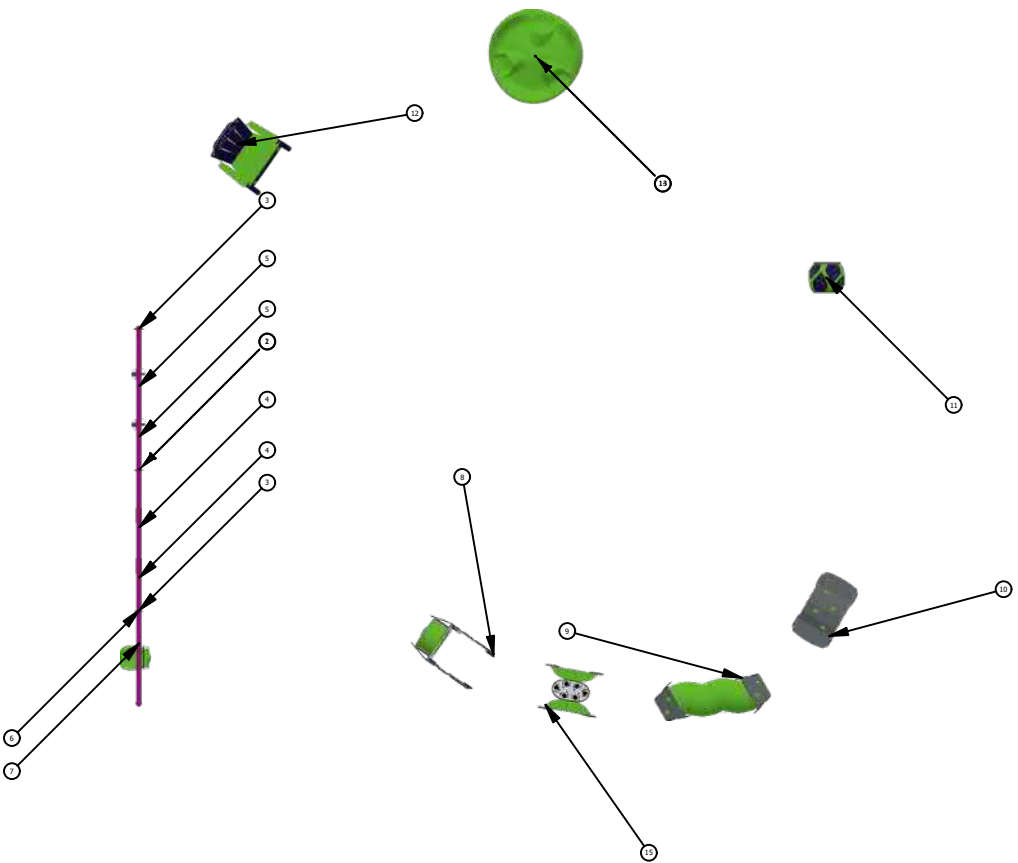
**Snider Recreation, Inc.**

OPT 2

Designer: Vicki Crawford



ITEM	COMP.	DESCRIPTION
1	550-0201	SINGLE POST SWING ASSEMBLY 5" OD
2	550-0202	SINGLE POST SWING ADD-ON 5" OD
3	550-0008 -END	SWING BEAM HALF CLAMP
4	550-0111	BELT SEAT, 8' SINGLE, STD CHAIN
5	550-0099	TOT SEAT, 7' & 8' SINGLE, STD CHAIN
6	550-0204	SINGLE POST SWING, ADD-ON - SINGLE SEAT
7	550-0171	FREEDOM SWING SEAT, 8' BEAM, STD CHAIN
8	560-1751	ENGINE
9	560-2748	TANKER CAR
10	560-1750	CARGO CAR
11	560-0073	NIDO SPINNER
12	350-1830	CUSTOM GIANT BURKE CHAIR
13	560-2579	VOLTA INCLUSIVE SPINNER
14	560-2765	VOLTA SPINNER FOOTER
15	560-2749	DINING CAR



## SERIES LINE: Burke Basics

### GROUP:

Free Standing

### DESIGNED FOR AGES:

5 to 12

## COMPONENT VIEW

### PACU Park

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford



**SERIES LINE: Burke Basics | Nucleus**

**GROUP:**

Structure | Free Standing

**DESIGNED FOR AGES:**

5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU.

**ELEVATION VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford

Overall  
Max Height  
13'-7"



Max Height  
8'-10"  
Fall Height  
unmixon

## SERIES LINE: Nucleus

**GROUP:**  
Structure  
**DESIGNED FOR AGES:**  
5 to 12

### PACU Park

Wyandotte, MI 48192

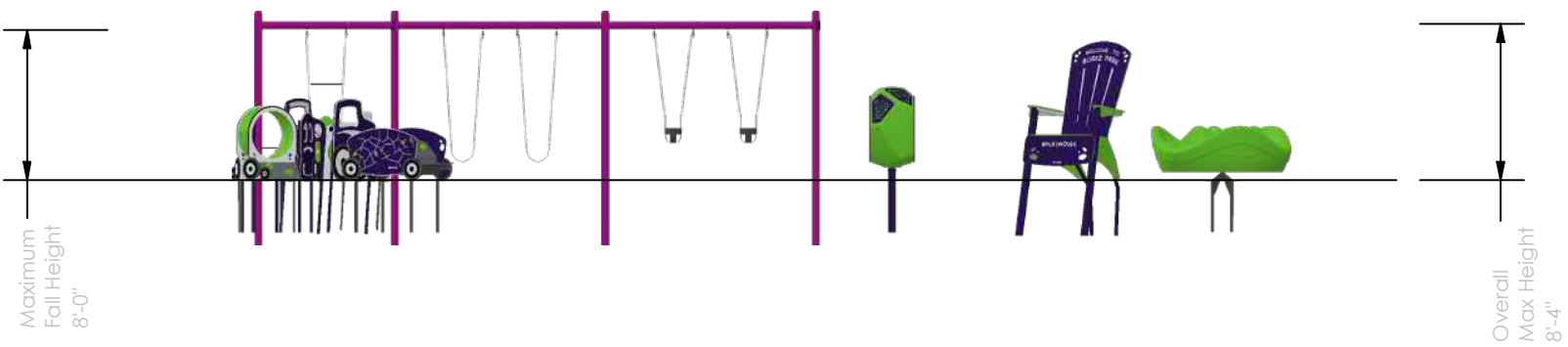
**Burke**  
PLAY THAT MOVES YOU

## ELEVATION VIEW

05/08/2025

**Snider Recreation, Inc.**  
OPT 2

Designer: Vicki Crawford



**SERIES LINE: Burke Basics**

**GROUP:**

Free Standing

**DESIGNED FOR AGES:**

5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU.

**ELEVATION VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford



**SERIES LINE: Burke Basics | Nucleus**

**GROUP:**

Structure | Free Standing

**DESIGNED FOR AGES:**

5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU.

**ISOMETRIC VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford



**SERIES LINE: Nucleus**

**GROUP:**

Structure

**DESIGNED FOR AGES:**

5 to 12

**ISOMETRIC VIEW**

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford



**SERIES LINE: Burke Basics**

**GROUP:**

Free Standing

**DESIGNED FOR AGES:**

5 to 12

**PACU Park**

Wyandotte, MI 48192

**Burke**  
PLAY THAT MOVES YOU

**ISOMETRIC VIEW**

05/08/2025

**Snider Recreation, Inc.**

**OPT 2**

Designer: Vicki Crawford

**PROPOSAL OPT 2 | 5/8/2025 | 2025 PRICING**

The play components identified in this proposal are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487 and CPSC. To verify product certification, visit [www.ipema.org](http://www.ipema.org).



The space requirements shown in this proposal are to ASTM standards. Requirements for other standards may be different.

**Structure**

**Nucleus**

Component No.	Description	Qty	User Cap.	Ext. User Cap.	Weight	Ext. Weight
072-0500-108C	5" OD X 108" CAPPED POST	2	0	0	57	114
072-0500-124C	5" OD X 124" CAPPED POST	4	0	0	65	260
072-0500-148C	5" OD X 148" CAPPED POST	3	0	0	78	234
072-0500-172C	5" OD X 172" CAPPED POST	3	0	0	90	270
072-0500-196C	5" OD X 196" CAPPED POST	2	0	0	103	206
270-0120	EVOLUTION UNITARY ENCLOSURE	2	0	0	34	68
270-0122	EVOLUTION OFFSET ENCLOSURE	1	0	0	34	34
270-0129	TRIANGLE PLATFORM	5	2	10	48	240
370-0040	EVOLUTION 32" TRANSITION STAIR W/ BARRIERS	1	6	6	239	239
370-0209	EVOLUTION 360 INCLUSIVE CLIMBER	1	11	11	484	484
370-0231	FORMIS LADDER 48	1	3	3	71	71
370-0287	TOPO CLIMBER	1	3	3	76	76
370-0288	ARRAY CLIMBER	1	3	3	49	49
370-1666	SHASTA CLIMBER, 80"-96"	1	4	4	32	32
470-0075	CRESCENT PLATFORM	1	1	1	52	52
470-0754	VELO SLIDE 64"-72", W/O HOOD	1	2	2	111	111
470-0758	VELO XL SLIDE, 88"-96" W/O HOOD	1	2	2	134	134
470-0875	CORE SLIDE ARCH	2	0	0	174	348
470-0979	NICHE CAPSULE	1	4	4	206	206
570-0073	VISIO PASSAGE TUNNEL, 24" OFFSET	1	0	0	445	445
570-0130	EVOLUTION BARRIER W/ KALEIDOSCOPE	1	1	1	64	64
570-1882	TRIGON TOWER CLIMBER, 64"-72"	1	3	3	123	123
570-2707	RAIN CRESCENT PANEL	1	1	1	16	16

Total User Capacity: 54  
Total Weight: 3,876 lbs  
Total Price: \$62,043



**Free Standing**

**Burke Basics**

Component No.	Description	Qty	User Cap.	Ext. User Cap.	Weight	Ext. Weight
350-1830	CUSTOM GIANT BURKE CHAIR	1	4	4	318	318
550-0099	TOT SEAT, 7' & 8' SINGLE, STD CHAIN	2	1	2	12	24
550-0111	BELT SEAT, 8' SINGLE, STD CHAIN	2	1	2	10	20
550-0171	FREEDOM SWING SEAT, 8' BEAM, STD CHAIN	1	1	1	38	38
550-0201	SINGLE POST SWING ASSEMBLY 5" OD	1	0	0	247	247
550-0202	SINGLE POST SWING ADD-ON 5" OD	1	0	0	160	160
550-0204	SINGLE POST SWING, ADD-ON - SINGLE SEAT	1	0	0	133	133
560-0073	NIDO SPINNER	1	2	2	185	185
560-1750	CARGO CAR	1	0	0	333	333
560-1751	ENGINE	1	4	4	266	266
560-2579	VOLTA INCLUSIVE SPINNER	1	9	9	475	475
560-2748	TANKER CAR	1	6	6	209	209
560-2749	DINING CAR	1	4	4	220	220
560-2765	VOLTA SPINNER FOOTER	1	0	0	69	69

Total User Capacity: 34  
Total Weight: 2,697 lbs  
Total Price: \$49,684

**Special Notes:**

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 30 days from the date of this proposal.**

PROPOSAL OPT 2 | 5/8/2025 | 2025 PRICING

COLOR SELECTION LIST | Default Color Option

---

**GROUP 1 (Structure)**

---

Accessory: Silver  
HDPE 1 Color: Lime  
HDPE 2 Color: Gray-Black-Gray  
Platform: Brown  
Post: Purple  
Rotomold Plastic: Lime

---

**GROUP 2 (Free Standing)**

---

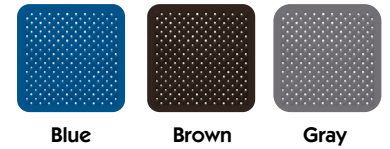
Accessory: Silver  
HDPE 1 Color: Lime  
HDPE 2 Color: Gray-Black-Gray  
Platform: Brown  
Post: Purple  
Rotomold Plastic: Lime

# COLORS THAT MOVE YOU

## POWDER COAT PAINT



## PLATFORMS



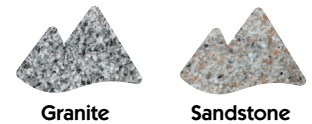
## SOLIS HUE TOPPERS



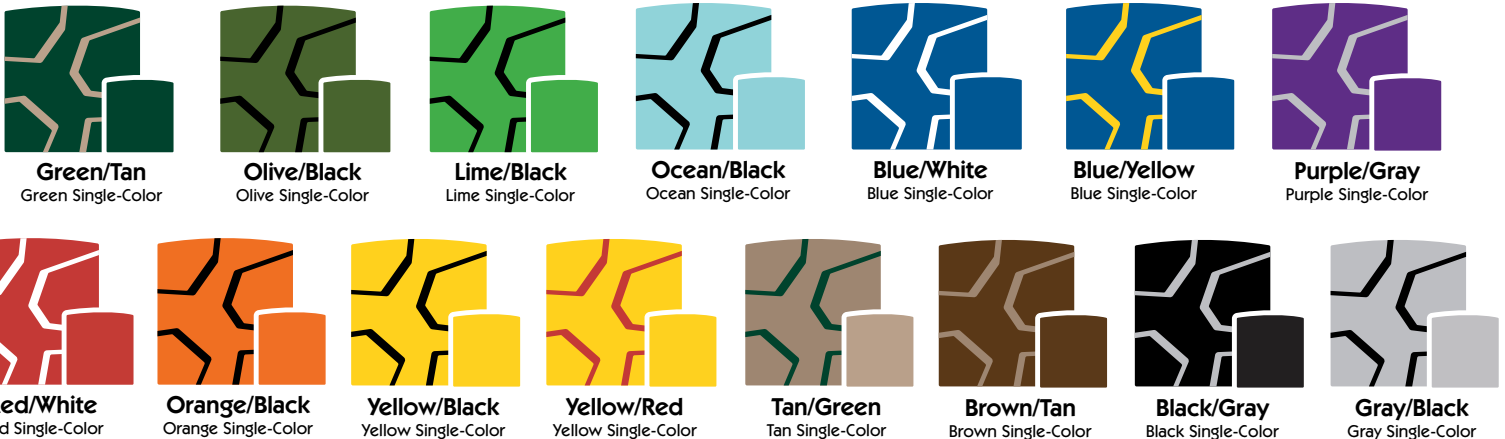
## TRADITIONAL SERIES SITE AMENITIES



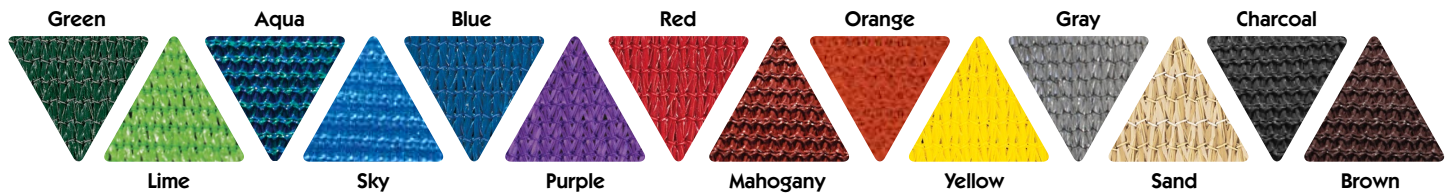
## ROCKIT CLIMBERS



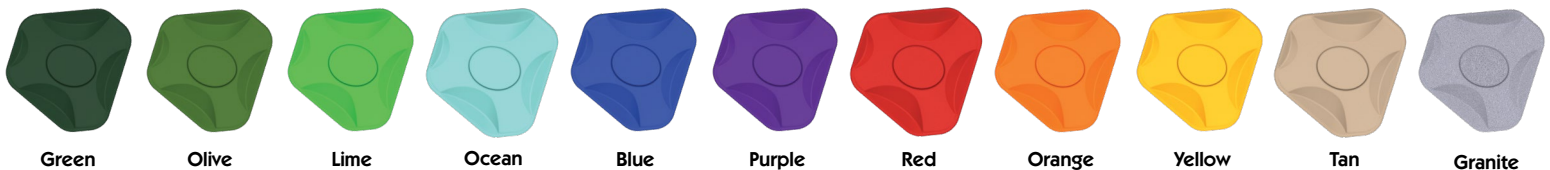
## HDPE PLASTIC PANELS



## SHADE CANOPIES



## ROTOMOLD PLASTIC



VISIT [BCIBURKE.COM/COLOR](https://bciburke.com/color) TO CUSTOMIZE YOUR PLAYGROUND COLORS!

# BURKE GENERATIONS WARRANTY®

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

## We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Nucleus®, Nucleus Evolution®, Nucleus Aspire®, Intensity®, Level X®, Synergy®, Synergy Imagination® & 4ME®) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® Clamp Castings against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers).
- One Hundred (100) Year Limited Warranty on bolt-through and direct-bolt fastening and clamp systems (Synergy®, Intensity®, Nucleus®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay® Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Nucleus®, Intensity®, and RopeVenture® cables against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on rubber belt material against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

**THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.**

**Warranty Exclusions:** The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather, immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

**Limitation of Remedies:** Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

## Terms of Sale

**Pricing:** Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

**Weights:** Weights are approximate and may vary with actual orders.

**Installation:** All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

**Specifications:** Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

**Loss or Damage in Transit:** A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 800-356-2070.

01/2025



10139 Royalton Rd Suite K  
N. Royalton, OH 44133  
800-888-2889  
[www.cvsnyder.com](http://www.cvsnyder.com)

Date	Estimate #
5/12/2025	Q 032125-2
PRCU Park	

Name / Address
PRCU Park Department of Recreation, Leisure and Culture City of Wyandotte Sheryl Riley 3132 Third Street Wyandotte, MI 48192

PROJECT - SHIP TO
<b>PROJECT:</b> PRCU Park 6th Street Wyandotte, MI 48192  <b>SHIP TO:</b> PRCU Park - Mitch will meet truck

Terms	Rep	Customer Phone	Customer Email	County
*Due On Receipt*	MH	(734) 324-7294 work (734) 771-3101 cell	sriley@wyandottemi.gov	WAYNE

Item	Description	Qty	Rate	Total
	Design 127-199890-1			
	Nucleus Structure			
NU-3634	Includes, 360 inclusive climber and formis ladder. Toppo, array and shasta climbers. Velo, Velo XL and core slide. Niche capsule and visio tunnel. Evolution barrier with kaleidoscope. Trigon tower climber and rain crescent panel. Freestanding	1	\$62,043.00	\$62,043.00
350-1830	Custom Giant Burke Chair	1	\$4,653.00	\$4,653.00
550-0201	Single Post Swing Assembly 5" OD	1	\$1,606.00	\$1,606.00
550-0202	Single Post Swing Add-On 5" OD	1	\$1,337.00	\$1,337.00
550-0204	Single Post Swing , Add-On -Single Seat	1	\$1,355.00	\$1,355.00
550-0099	Tot Seat, 7' & 8' Single STD Chain	2	\$229.00	\$458.00
550-0111	Belt Seat, 8' Single, STD Chain	2	\$127.00	\$254.00
550-0171	Freedom Swing Seat, 8' Beam, STD Chain	1	\$1,225.00	\$1,225.00
560-0073	Nido Spinner	1	\$4,250.00	\$4,250.00
560-2579	Volta Inclusive Spinner	1	\$8,015.00	\$8,015.00
560-2765	Volta Spinner Footer	1	\$414.00	\$414.00
560-1750	Cargo Car	1	\$6,069.00	\$6,069.00
560-1751	Engine	1	\$7,803.00	\$7,803.00
560-2748	Tanker Car	1	\$7,585.00	\$7,585.00
560-2749	Dining Car	1	\$4,660.00	\$4,660.00
TL-4927	Freight/Shipping Cost	1	\$2,175.00	\$2,175.00
MBE/Labor	Labor to install new structure and free standing equipment	1	\$44,600.00	\$44,600.00
MBE/Labor	Labor to remove existing equipment	1	\$11,000.00	\$11,000.00
Discount	Omnia	1	-\$24,211.65	-\$24,211.65
Discount	Preferred Customer Discount	1	-\$4,955.95	-\$4,955.95
	Quoting a price for installation/labor does not guarantee that installation will occur within the current season (April - November). Our goal is to complete all projects in order and in a timely fashion but labor, freight and supply chain issues continue to have a major impact on scheduling and completion. We apologize and ask that you factor this in when making a decision regarding labor/installation.			

1/2 down with order, balance upon completion with approved credit.

If tax exempt certificate is not provided, appropriate sales tax will be charged. Quote valid for 30 days.

Acceptance of this quote assumes acceptance of Snider insurance. Freight subject to fuel charge. Payment via credit card will incur an additional 3% administrative fee.

Subtotal	\$140,334.40
Sales Tax (6.0%)	N/A
Total	140,334.40

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Name/Title \_\_\_\_\_  
Signed \_\_\_\_\_ Date \_\_\_\_\_  
Name/Title \_\_\_\_\_

Quoted By:  
M. Hynes Snider Recreation, Inc.



10139 Royalton Rd Suite K  
N. Royalton, OH 44133  
800-888-2889  
[www.cvsnider.com](http://www.cvsnider.com)

Date	Estimate #
5/8/2025	Q 050825-1

PRCU Park

Name / Address
Department of Recreation, Leisure and Culture City of Wyandotte Sheryl Riley 3132 Third Street Wyandotte, MI 48192

PROJECT - SHIP TO
<b>PROJECT:</b> PRCU Park - Surface
<b>SHIP TO:</b> TBD

Terms	Rep	Customer Phone	Customer Email	County
*Due On Receipt*	MH	(734) 324-7294 work (734) 771-3101 cell	sriley@wyandottemi.gov	WAYNE

Item	Description	Qty	Rate	Total
PBNS20	Playsafer Brown Super Sack 2000lbs	28	\$400.00	\$11,200.00
Shipping	Shipping Charges	1	\$2,350.00	\$2,350.00
	<b>Sub Total:</b>		<b>\$2,750.00</b>	<b>\$13,550.00</b>
046-0053	6 ft Stone Border	50	\$89.00	\$4,450.00
Shipping	Shipping Charges	1	\$859.73	\$859.73
Discount	Omnia Discount	1	-\$311.50	-\$311.50
	<b>Sub Total:</b>		<b>\$637.23</b>	<b>\$4,998.23</b>
MBE/Labor	Labor to Install Rubber Mulch and Borders	1	\$7,900.00	\$7,900.00
	Quoting a price for installation/labor does not guarantee that installation will occur within the current season (April - November). Our goal is to complete all projects in order and in a timely fashion but labor, freight and supply chain issues continue to have a major impact on scheduling and completion. We apologize and ask that you factor this in when making a decision regarding labor/installation.			

1/2 down with order, balance upon completion with approved credit.

If tax exempt certificate is not provided, appropriate sales tax will be charged. Quote valid for 30 days.

Acceptance of this quote assumes acceptance of Snider insurance.

Freight subject to fuel charge. Payment via credit card will incur an additional 3% administrative fee.

Subtotal	26,448.23
Sales Tax (6.0%)	N/A
Total	26,448.23

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name/Title \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name/Title \_\_\_\_\_

Quoted By:  
M. Hynes Snider Recreation, Inc.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: 6/23/2025

AGENDA ITEM # 22

**ITEM: Civic Plus Recreation Management Software**

**PRESENTER:** Sheryl Riley, Superintendent of Recreation

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** The Recreation Department signed an agreement with CivicPlus for their Recreation Management Software. This will include online program registration and facility rentals, and a point of sale system. The decision was made based on other city recreation department recommendations and is consistent with the city's website transition. The implementation process will begin next month and will go live in the fall.

**STRATEGIC PLAN/GOALS:** To provide the finest services and quality of life.

**ACTION REQUESTED:** We ask that the Mayor and Council concur with the Superintendent of Recreation in support of this contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Recreation Contractual Services:  
101-750-825-430

\$1,500 will be paid from FY25 and the remaining funds (\$8,287.17) will be budgeted for FY26

**IMPLEMENTATION PLAN:** The resolution will be forwarded to the Superintendent of Recreation

**LIST OF ATTACHMENTS:**

1. CivicPlus Recreation Management

**RESOLUTION**

Item Number: #22  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that Council supports the Superintendent of Recreation signing an agreement with CivicPlus Recreation Management software, which will offer online program registration and facility rentals, and a point of sale system.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:****Date:****Expires On:**

Statement of Work

Q-99862-1

5/9/2025 8:12 AM

6/27/2025

**Client:**

City of Wyandotte, MI

**Bill To:**

WYANDOTTE, MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Nicholas Glasgow		nicholas.glasgow@civicplus.com		Net 30

## Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Recreation Management Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -1,840.00

## One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Recreation Management Standard	Standard package -Project Coordination -Branded Public Portal -Help Center Access	USD 1,838.00
2.00	Recreation Management Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	USD 1,500.00
1.00	Recreation Management Virtual Consulting (Half Day Block)	Consulting (Virtual) - half day, up to 4 hours	USD 750.00
1.00	CivicPlus Payments	CivicPlus Payments to be applied to product	USD 0.00
1.00	Terminal Ingenico Link 2500	Terminal Ingenico Link 2500	USD 460.00
1.00	User Import	User Import - Imports current public users into the new system.	USD 0.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Recreation Management Annual Fee	Recreation Management Annual Fee	USD 5,000.00
1.00	CivicPlus Payments - Merchant Fees (MFTCPA)	Per Tran .30   ACH 1%   ACH Max \$5   ACH Reject \$15   CC 3%   AMEX 3.5%   Dispute \$15	USD 0.00
1.00	Terminal Support Annual Fee	Terminal Service Annual Fee -Per Terminal	USD 120.00

List Price - Initial Term Total	USD 15,513.01
Total Investment - Initial Term	USD 9,787.17
Annual Recurring Services (Subject to Uplift)	USD 5,120.00

Initial Term	Beginning at signing and ending 9/30/2026, Renewal Term 10/1 each calendar year
Initial Term Invoice Schedule	\$1500 invoiced at signing, remaining balance invoiced on 10/1/2025
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Total Investment – Initial Term to be prorated based on signature date.

**Acceptance of Quote # Q-99862-1**

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Organization Legal Name:

\_\_\_\_\_  
Billing Contact:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Billing Phone Number:

\_\_\_\_\_  
Billing Email:

\_\_\_\_\_  
Billing Address:

\_\_\_\_\_  
Mailing Address: (If different from above)

\_\_\_\_\_  
PO Number: (Info needed on Invoice (PO or Job#) if required)

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 23**

**ITEM: Sale of South 20 feet of the Former 1075 Cora**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The city owns the former 1075 Cora. Attached for your approval is a Purchase Agreement to sell the south 20 feet of said property to the adjacent property owner(s) at 1067 Cora, Darlene L. Jacobs, for the amount of \$1,000. With the purchase of 20 feet, Ms. Jacobs' new lot size will be 60' x 113.5'.

The north 20 feet of this property has been sold to the adjacent property owner at 1083 Cora.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

**ACTION REQUESTED:** Approve the Purchase Agreement to sell 20 feet of the former 1075 Cora to the adjacent property owner(s) at 1067 Cora for the amount of \$1,000 (\$50 per front foot).

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Revenue of \$1,000 in the TIFA Consolidated Fund (492-000-650-040).

**IMPLEMENTATION PLAN:** The Neighborhood Services Coordinator will coordinate the closing with the Department of Legal Affairs upon approval of the Purchase Agreement.

**LIST OF ATTACHMENTS:**

1. 1083 Cora Map
2. 1075 Cora Purchase Agreement

**RESOLUTION**

Item Number: #23  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council concurs with the recommendation of the City Engineer regarding the sale of 20 feet of the former 1075 Cora, Wyandotte; AND

BE IT RESOLVED that the Council accepts the offer from Darlene L. Jacobs, 1067 Cora, to acquire 20 feet of the former 1075 Cora for the amount of \$1,000; AND

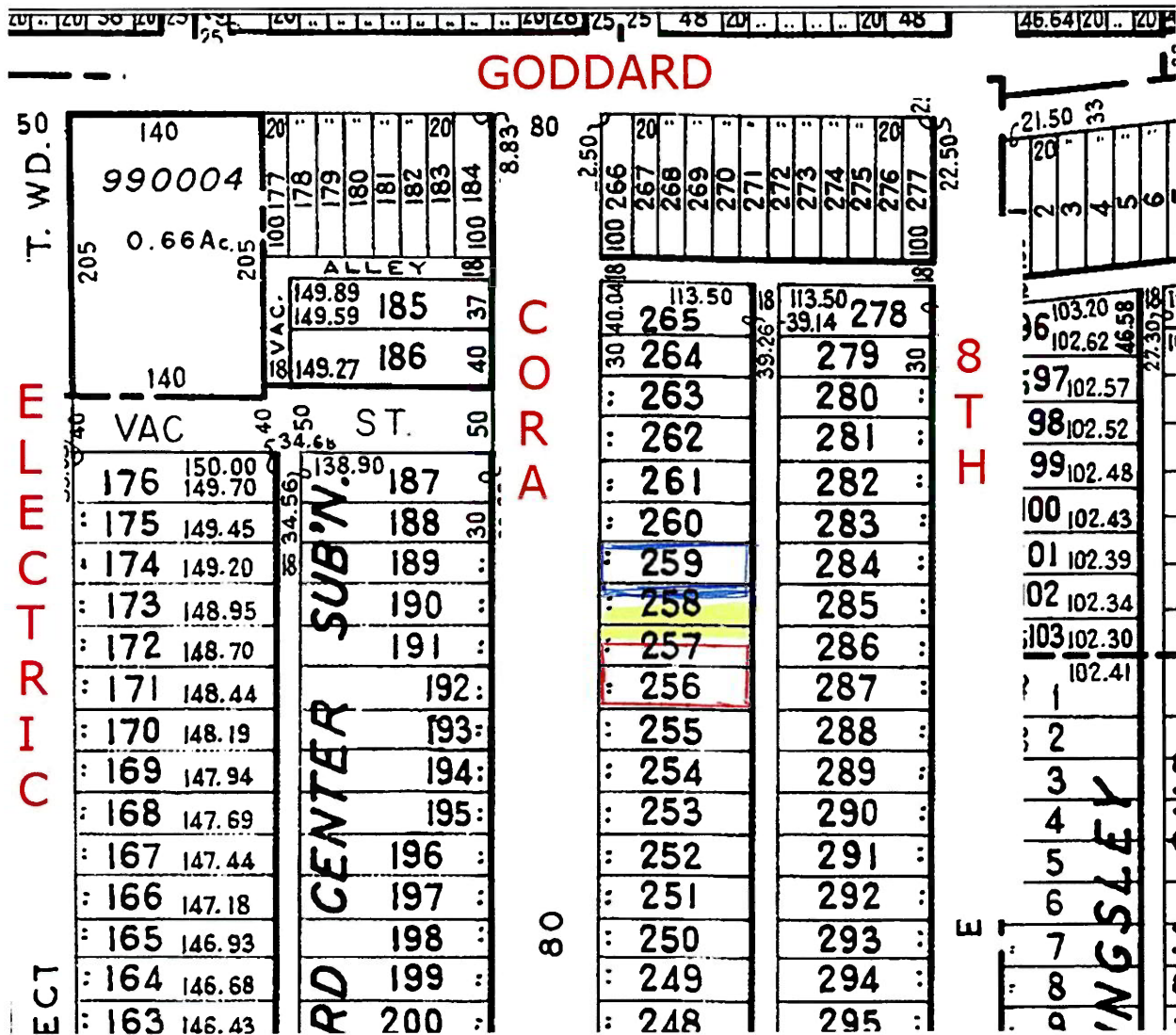
BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents, and the Mayor and Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____



1067 Cora - N 10 FT OF LOT 258 ALSO LOT 259 FORD CENTRE SUB  
Lot Size: 40' x 113.5' Jacobs Trust

1075 Cora - N 20 FT OF LOT 257 ALSO S 20 FT OF LOT 258 FORD CENTRE SUB  
Lot Size: 40' x 113.5'

1083 Cora - LOT 256 ALSO S 10 FT OF LOT 257 FORD CENTRE SUB  
Lot Size: 40' x 113.5' Ms. Sterner

# PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte, Wayne County, Michigan, described as follows  
The South 20 feet of Lot 258 Ford Centr Subdivision as recorded in Liber 38, Page 10 of Plats, Wayne County Records being known as Part of Former 1075 Cora Street, and to pay therefore the sum of One Thousand Dollars & 00/100 (\$1,000.00), subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

## THE SALE TO BE CONSUMMATED BY

### PROMISSORY NOTE/MORTGAGE SALE

<b>PROMISSORY/ MORTGAGE SALE</b>	1. The Purchase Price of <u>\$1,000.00</u> plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>171 Antoine, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
<b>Purchaser's Default</b>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Seller's Default</b>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Title Objections</b>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____  If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____  as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
<b>Taxes and Prorated Items</b>	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. <b>Due dates are August 1 and December 1.</b>
<b>Broker's Authorization</b>	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.  9. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP



10. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of \_\_\_\_\_ City Engineer \_\_\_\_\_.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1. City Council approval. 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 1067 Cora. Purchaser will be responsible for closing fees including, but not limited, to engineering costs, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 1067 Cora is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte.

☐ CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

Darlene L. Jacobs L. S.  
Darlene L. Jacobs - Trust Purchaser

\_\_\_\_\_  
\_\_\_\_\_  
Purchaser

Dated 5/27/2025 Address 1067 Cora, Wyandotte, MI  
Phone: 734-558-1922

#### **BROKER'S ACKNOWLEDGMENT OF DEPOSIT**

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address \_\_\_\_\_  
Phone \_\_\_\_\_ By: \_\_\_\_\_ Broker  
This is a co-operative sale on a \_\_\_\_\_ basis with \_\_\_\_\_

#### **ACCEPTANCE OF OFFER**

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of ( \_\_\_\_\_ Dollars) ( \_\_\_\_\_ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF: \_\_\_\_\_ L. S.  
Robert DeSana, Mayor Seller

\_\_\_\_\_  
\_\_\_\_\_  
Lawrence S. Stec, City Clerk Seller  
Address 3200 Biddle Ave., Wyandotte

Dated: \_\_\_\_\_ Phone 734-324-4555

#### **PURCHASER'S RECEIPT OF ACCEPTED OFFER**

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated \_\_\_\_\_ L. S.  
\_\_\_\_\_  
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE: 6/23/2025**

**AGENDA ITEM # 24**

**ITEM: Sale of the Former 321 Sycamore**

**PRESENTER:** Jesus R. Plasencia, City Engineer

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The city owns the former 321 Sycamore. Attached for your approval is a Purchase Agreement to sell said property to the adjacent property at 323 Sycamore , Travis J. Reiff, for the amount of \$1,750. With the purchase of this property, Mr. Reiff new lot size will be 50' x 140'.

**STRATEGIC PLAN/GOALS:** This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

**ACTION REQUESTED:** Approve the Purchase Agreement to sell the former 321 Sycamore to the adjacent property owner(s) at 323 Sycamore for the amount of \$1,750 (\$50 per front foot).

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Revenue of \$1,750 in the TIFA Consolidated Fund (492-000-650-040).

**IMPLEMENTATION PLAN:** The Neighborhood Services Coordinator will coordinate the closing with the Department of Legal Affairs upon approval of the Purchase Agreement.

**LIST OF ATTACHMENTS:**

1. 321 Sycamore Purchase Agreement
2. Map 321 Sycamore

**RESOLUTION**

Item Number: #24  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED that the Council concurs with the recommendation of the City Engineer regarding the sale of the former 321 Sycamore, Wyandotte; AND

BE IT RESOLVED that the Council accepts the offer from Travis J. Reiff, 323 Sycamore, to acquire the former 321 Sycamore for the amount of \$1,750; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents, and the Mayor and Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	<b>Alderman</b>	_____
_____	<b>Calvin</b>	_____
_____	<b>Cerulla</b>	_____
_____	<b>Hanna</b>	_____
_____	<b>Stec</b>	_____
_____	<b>Sutka</b>	_____

# OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City  
XXXXXXX of  
XXXXXX

Wyandotte, Wayne County, Michigan, described as follows:  
The east 33.33 feet of the south 70 feet of Lot 5, Plat of Part of Wyandotte Block 106 as recorded in Liber 1 Page 56 of Plats,  
WCR being known as former 321 Sycamore e Street, together with all improvements and appurtenances, including all lighting  
fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion  
unit and permit if any, now on the premises, and to pay therefore the sum of One Thousand Seven Hundred Fifty Dollars and  
00/100 (\$1,750.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon  
the following conditions;

## THE SALE TO BE CONSUMMATED BY: Paragraph A

(Fill out one of the four following paragraphs, and strike the remainder)

<b>Cash Sale</b>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<b>Cash Sale with New Mortgage</b>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<b>Sale to Existing Mortgage</b>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<b>Sale on Land Contract</b>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<b>Sale to Existing Land Contract</b>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<b>Evidence of Title</b>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu, thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser to pay premium for title insurance policy at time of closing.
<b>Time of Closing</b>	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<b>Purchaser's Default</b>	
<b>Seller's Default</b>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<b>Title Objections</b>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<b>Possession</b>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>  If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

**THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP**

<b>Taxes and Prorated Items</b>	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> ( Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. <b>Due dates are August 1 and December 1.</b></p> <p>8. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p>
<b>Broker's Authorization</b>	<p>9. The Seller is hereby authorized to accept this offer and the deposit of <u>0.00</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

**10. APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ \_\_\_\_\_ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ \_\_\_\_\_.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: This Agreement is contingent upon the following: 1. City Council approval; 2. Purchaser combining this property with property currently owned by Purchaser known as 323 Sycamore. 3. Purchaser is responsible for all closing fees including title premium and recording fees. Closing fees will be due at time of closing. 4. All Property Taxes on property at 323 Sycamore must be current at time of closing

☐ **CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.**

IN PRESENCE OF:

Travis J. Reiff L. S. **Purchaser**

\_\_\_\_\_ L. S. **Purchaser**

Address 323 Sycamore, Wyandotte

Phone: \_\_\_\_\_

Dated 6.17.25

**SELLER'S ACKNOWLEDGMENT OF DEPOSIT**

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address \_\_\_\_\_

**Seller**

Phone \_\_\_\_\_ By: \_\_\_\_\_

This is a co-operative sale on a \_\_\_\_\_ basis with \_\_\_\_\_

**ACCEPTANCE OF OFFER**

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of ( \_\_\_\_\_ Dollars) ( \_\_\_\_\_ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

**CITY OF WYANDOTTE:**

IN PRESENCE OF: \_\_\_\_\_ L. S.

Robert A. DeSana, Mayor

\_\_\_\_\_ L. S.

Lawrence S. Stec, City Clerk

Address 3200 Biddle Avenue, Wyandotte

Dated: \_\_\_\_\_ Phone 734-324-4555

**PURCHASER'S RECEIPT OF ACCEPTED OFFER**

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated \_\_\_\_\_ L. S.

**Purchaser**

331 SYCAMORE - LOT 4 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 106  
Lot Size: 50' x 140'

# BILLS & ACCOUNTS

06/19/2025

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
EXP CHECK RUN DATES 05/29/2025 - 06/19/2025  
JOURNALIZED PAID  
BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
Check 157966							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 6-4-25	06/04/25	5,909.29	157966
			Total For Check 157966			5,909.29	
Check 157967							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 6-4-25	06/04/25	10,187.49	157967
			Total For Check 157967			10,187.49	
Check 157968							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	PR 6-4-25	06/04/25	76.00	157968
			Total For Check 157968			76.00	
Check 157969							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	PR 6-4-25	06/04/25	1,326.72	157969
			Total For Check 157969			1,326.72	
Check 157970							
101-000-231-030	P/R Deductions-Union Dues	MICHIGAN AFS-CME COUNCIL 25	DPS UNION DUES	PR 6-4-25	06/04/25	300.00	157970
			Total For Check 157970			300.00	
Check 157971							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-4-25	06/04/25	13,468.90	157971
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-4-25	06/04/25	6,734.45	157971
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-4-25	06/04/25	284.72	157971
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-4-25	06/04/25	142.36	157971
			Total For Check 157971			20,630.43	
Check 157972							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 6-4-25	06/04/25	11,384.52	157972
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 6-4-25	06/04/25	5,692.26	157972
			Total For Check 157972			17,076.78	
Check 157973							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-4-25	06/04/25	3,300.00	157973
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-4-25	06/04/25	2,750.00	157973
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-4-25	06/04/25	50.00	157973
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-4-25	06/04/25	50.00	157973
			Total For Check 157973			6,150.00	
Check 157974							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 6-4-25	06/04/25	5,861.08	157974
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 6-4-25	06/04/25	2,930.59	157974
			Total For Check 157974			8,791.67	
Check 157975							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 6-4-25	06/04/25	1,372.50	157975
			Total For Check 157975			1,372.50	
Check 157976							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 6-4-25	06/04/25	6,815.00	157976
			Total For Check 157976			6,815.00	
Check 157977							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 6-4-25	06/04/25	5.00	157977
			Total For Check 157977			5.00	
Check 157978							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 6-4-25	06/04/25	2,884.62	157978
			Total For Check 157978			2,884.62	
Check 157979							
101-000-231-080	P/R Deductions-Section 125 Plan	AMERICAN HERITAGE LIFE INSURANCE CO	COVERAGE PERIOD: 05/11/25 - 06/07/25 ALL STATE ACCIDENT PLAN	W8433 060225	06/11/25	611.36	157979
			Total For Check 157979			611.36	
Check 157980							

06/19/2025

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WYANDOTTE  
 EXP CHECK RUN DATES 05/29/2025 - 06/19/2025  
 JOURNALIZED PAID  
 BANK CODE: CLAIM

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check #
101-750-825-490	Field Maintenance & Supplies	AMERICAN LOCK & KEY	KEYS Total For Check 157980	68623	06/11/25	15.00 15.00	157980
Check 157981							
101-000-283-030	BOT23-0005 1132 SUPERIOR	ARMIK, SCOTT J/SUSAN A	BD BOND REFUND 1132 SUPERIOR Total For Check 157981	BOT23-0005	06/11/25	1,000.00 1,000.00	157981
Check 157982							
285-000-655-085	Misc Rec-Collectibles Fair	AUBREY SHREVE	COLLECTIBLES FAIR REFUND Total For Check 157982	632025	06/11/25	50.00 50.00	157982
Check 157983							
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	STOCK AIR CHAMBER PLUGS DPS	349-377248	06/11/25	50.04	157983
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	TRAILER HUB CAP STOCK	349-378034	06/11/25	68.19	157983
101-448-750-260	Garage-Operating Expenses	AUTO VALUE RIVERVIEW	MOTOR OIL DYE STOCK	349-378104	06/11/25	25.84	157983
101-448-825-430	Garage-Police Vehicle Maintenance	AUTO VALUE RIVERVIEW	STOCK HEADLIGHT AND PIG TAIL	349-377252	06/11/25	18.85	157983
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	AC COMPRESSEOR VPS 16 VIN 1FTRF3B67EB17323	349-377654	06/11/25	239.06	157983
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	CREDIT	349-368500	06/11/25	(81.19)	157983
101-448-825-432	Garage-Equipment Maintenance	AUTO VALUE RIVERVIEW	SPARKS FOR VPS 75 VIN 1FTNF20L24EB45432	349-377967	06/11/25	50.16	157983
			Total For Check 157983			370.95	
Check 157984							
101-000-471-013	BASE FEE RESIDENTIAL 822 BIDDLE	BRIAN SCHAFER	BD PAYMENT REFUND 822 BIDDLE	00053834	06/11/25	50.00	157984
101-000-471-013	Minor Repair	BRIAN SCHAFER	BD PAYMENT REFUND 822 BIDDLE Total For Check 157984	00053834	06/11/25	40.00 90.00	157984
Check 157985							
285-000-655-077	Misc Rec-Non-Profit (Art Fair)	CATHOLICS DEFENDING THE TRUTH	WSAF NON PROFIT CANCELATION Total For Check 157985	632025	06/11/25	125.00 125.00	157985
Check 157986							
101-000-257-064	BCB24-0164 3541 19TH	CATHY BARKER-STRACK	BD BOND REFUND 3541 19TH Total For Check 157986	BCB24-0164	06/11/25	1,000.00 1,000.00	157986
Check 157987							
285-000-655-020	Misc Rec-Showmobile Rental	CITY OF LINCOLN PARK DDA OFFICE	REIMBURSEMENT FOR SHOWMOBILE Total For Check 157987	632025	06/11/25	900.00 900.00	157987
Check 157988							
101-000-257-064	BCI22-0007 349 RIVERBANK	DANNY RIVERA	BD BOND REFUND 349 RIVERBANK Total For Check 157988	BCI22-0007	06/11/25	1,000.00 1,000.00	157988
Check 157989							
525-750-750-235	Beverage Expense (Beer)	DISCOUNT DRINKS	BEER FOR GOLF COURSE Total For Check 157989	18258	06/11/25	854.56 854.56	157989
Check 157990							
590-000-670-030	Reimbursements-Other	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL - APRIL 2025	APR 2025	06/11/25	10,543.39	157990
590-200-925-750	Drain Charge	DOWNRIVER UTILITY WASTEWATER	WASTEWATER DISPOSAL - APRIL 2025 Total For Check 157990	APR 2025	06/11/25	91,185.22 101,728.61	157990
Check 157991							
101-336-825-430	Auto Maintenance	EMERGENCY VEHICLES PLUS	TRUCK CHARGING REPAIRS A72	021406	06/11/25	860.04	157991
101-336-825-430	Auto Maintenance	EMERGENCY VEHICLES PLUS	CUST 1631 AC REPAIRS A72	021805	06/11/25	1,477.84	157991
101-336-825-430	Auto Maintenance	EMERGENCY VEHICLES PLUS	CUST 1631 COMPRESSOR LEAK REPAIRS E72 Total For Check 157991	021812	06/11/25	1,454.87 3,792.75	157991
Check 157992							
101-336-825-490	Bldg & Equip Maintenance	FIRE CHIEF JEREMY MOLINE	REC FUEL FOR SMALL ENGINES Total For Check 157992	9031986	06/11/25	60.00 60.00	157992
Check 157993							
101-000-257-064	BCB15-0272 1837 13TH	GRIGNON, MATTHEW	BD BOND REFUND 1837 13TH Total For Check 157993	BCB15-0272	06/11/25	100.00 100.00	157993

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Check 157994							
492-200-850-524	Recreation-City Parks	GROUND PENETRATING RADAR SYSTEMS	UTILITY LOCATING	879803	06/11/25	1,500.00	157994
			Total For Check 157994			1,500.00	
Check 157995							
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	WD&GR KILLER/WEED PREVENTER	77822	06/11/25	44.98	157995
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	LIQUID ANT BAIT	77834	06/11/25	8.54	157995
101-336-750-220	Operating Expenses	HOODS DO IT CENTER	OUTDOOR WINDEX	77848	06/11/25	50.36	157995
101-448-750-270	Building Maintenance	HOODS DO IT CENTER	SHOP SUPPLIES FOR DPS	77875	06/11/25	37.98	157995
101-448-750-270	Building Maintenance	HOODS DO IT CENTER	SHOP SUPPLIES FOR DPS	77873	06/11/25	9.99	157995
499-200-850-539	Beautification Commission	HOODS DO IT CENTER	SOIL & PEAT MANURE	77913	06/11/25	74.96	157995
525-750-750-220	Operating Expenses	HOODS DO IT CENTER	KEYS FOR GOLF COURSE	77888	06/11/25	2.79	157995
525-750-750-220	Operating Expenses	HOODS DO IT CENTER	KEY FOR GOLF COURSE	77889	06/11/25	2.79	157995
525-750-750-220	Operating Expenses	HOODS DO IT CENTER	MISC SUPPLIES FOR GOLF COURSE	77890	06/11/25	15.79	157995
			Total For Check 157995			248.18	
Check 157996							
101-000-257-064	BCB17-0212 3358 13TH	INVESTMENT REALTY SERVICES	BD BOND REFUND 3358 13TH	BCB17-0212	06/11/25	1,000.00	157996
			Total For Check 157996			1,000.00	
Check 157997							
285-000-655-085	Misc Rec-Collectibles Fair	JAMES HARVEY	WYANDOTTE COLLECTIBLES FAIR	632025	06/11/25	127.00	157997
			Total For Check 157997			127.00	
Check 157998							
492-200-850-524	Recreation-City Parks	JASON BOGGS	MEMORIAL BENCH	CSRCO21362	06/11/25	1,354.09	157998
			Total For Check 157998			1,354.09	
Check 157999							
101-000-257-064	BCB23-0160 - PUS23-0037 2144 BIDDLE	KENNETH FRALEY	BD BOND REFUND 2144 BIDDLE	BCB23-0160	06/11/25	500.00	157999
			Total For Check 157999			500.00	
Check 158000							
285-000-655-070	Misc Rec-Booth Rental (Art Fair)	KENTON ANDREASSON	WSAF ARTIST	632025	06/11/25	650.00	158000
			Total For Check 158000			650.00	
Check 158001							
285-000-655-085	Misc Rec-Collectibles Fair	KIRSTEN BLONSKI	WYANDOTTE COLLECTIBLES FAIR	632025	06/11/25	50.00	158001
			Total For Check 158001			50.00	
Check 158002							
101-136-825-330	Attorneys (CA) & Interpreters	LANGUAGE LINE SERVICE INC	INTERPRETATION	11589505	06/11/25	74.76	158002
			Total For Check 158002			74.76	
Check 158003							
285-000-655-085	Misc Rec-Collectibles Fair	LISA HRONEC	COLLECTIBLES FAIR	632025	06/11/25	50.00	158003
			Total For Check 158003			50.00	
Check 158004							
101-750-825-490	Field Maintenance & Supplies	LOWE'S COMPANIES INC	MISC SUPPLIES	967694	06/11/25	75.96	158004
101-750-825-490	Field Maintenance & Supplies	LOWE'S COMPANIES INC	MISC SUPPLIES	984037	06/11/25	154.75	158004
			Total For Check 158004			230.71	
Check 158005							
101-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JUNE 2025	JUNE 2025	06/11/25	1,578.43	158005
101-000-231-051	P/R Deductions-LTD (Employee)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JUNE 2025	JUNE 2025	06/11/25	627.79	158005
499-000-231-050	P/R Deductions-LTD (Employer)	MADISON NATIONAL LIFE INSURANCE CO.	LTD - JUNE 2025	JUNE 2025	06/11/25	13.20	158005
			Total For Check 158005			2,219.42	
Check 158006							
101-000-257-064	BCI25-0012 1406 BIDDLE	MEENU SINGAL	BD BOND REFUND 1406 BIDDLE	BCI25-0012	06/11/25	800.00	158006
			Total For Check 158006			800.00	
Check 158007							
101-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JUNE 2025	JUNE 2025	06/11/25	2,021.60	158007



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499-000-231-052	P/R Deductions-Life Ins (Employer)	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JUNE 2025	JUNE 2025	06/11/25	15.20	158007
732-000-393-035	Reserve-Health & Life	MINNESOTA LIFE INSURANCE COMPANY	LIFE INSURANCE - JUNE 2025	JUNE 2025	06/11/25	253.05	158007
			Total For Check 158007			2,289.85	
Check 158008							
101-200-825-910	Electric	MUNICIPAL SERVICE	3200 BIDDLE APRIL BILL	068011-011323	06/11/25	4,750.54	158008
101-200-825-920	15 SUPERIOR APRIL 2025	MUNICIPAL SERVICE	15 SUPERIOR APRIL 2025	56833 APRIL 2025	06/11/25	16.82	158008
101-200-825-920	WATER 463 MULBERRY	MUNICIPAL SERVICE	463 MULBERRY	001153-026885	06/11/25	6.38	158008
101-200-825-920	Water	MUNICIPAL SERVICE	3200 BIDDLE APRIL BILL	068011-011323	06/11/25	206.51	158008
101-200-825-920	WATER 3058 1ST	MUNICIPAL SERVICE	3058 1ST	034055-021743	06/11/25	24.96	158008
101-336-825-910	ELECTRIC 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE MAY 2025	009821-018747 MAY 25	06/11/25	944.39	158008
101-336-825-920	WATER 266 MAPLE	MUNICIPAL SERVICE	266 MAPLE MAY 2025	009821-018747 MAY 25	06/11/25	206.51	158008
101-448-750-240	Parks-Operating Expenses	MUNICIPAL SERVICE	400 GROVE	000000-067569	06/11/25	77.93	158008
101-448-750-270	Building Maintenance	MUNICIPAL SERVICE	3200 BIDDLE APRIL BILL	068011-011323	06/11/25	142.00	158008
101-750-825-910	ELECTRIC - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MARCH 2025	001153-022009 MAR 25	06/11/25	476.41	158008
101-750-825-910	ELECTRIC - 2306 4TH	MUNICIPAL SERVICE	2306 4TH MAY 2025	029023-006227 MAY 25	06/11/25	775.77	158008
101-750-825-910	ELECTRIC - 2727 VAN ALSTYNE	MUNICIPAL SERVICE	2727 VAN ALSTYNE MAY 2025	016375-017803 MAY 25	06/11/25	222.40	158008
101-750-825-910	ELECTRIC - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MAY 2025	001153-022009 MAY 25	06/11/25	326.96	158008
101-750-825-920	WATER - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MARCH 2025	001153-022009 MAR 25	06/11/25	22.44	158008
101-750-825-920	WATER - 2306 4TH	MUNICIPAL SERVICE	2306 4TH MAY 2025	029023-006227 MAY 25	06/11/25	56.55	158008
101-750-825-920	WATER - 1100 BIDDLE	MUNICIPAL SERVICE	1100 BIDDLE MAY 2025	001153-022009 MAY 25	06/11/25	22.44	158008
101-756-825-910	ELECTRIC - 3131 3RD	MUNICIPAL SERVICE	3131 3RD MAY 2025	028511-017633 MAY 25	06/11/25	6,125.55	158008
101-756-825-920	WATER - 3131 3RD	MUNICIPAL SERVICE	3131 3RD MAY 2025	028511-017633 MAY 25	06/11/25	416.58	158008
202-440-825-420	Traffic Signals	MUNICIPAL SERVICE	1111 TRAFFIC SIGNASL MAY	001349-014305	06/11/25	853.28	158008
284-200-850-560	LAND & BUILDINGS 1850 21ST	MUNICIPAL SERVICE	1850 21ST	000000-073142	06/11/25	8.31	158008
499-200-850-542	104 ELM SPRINKLER APRIL 2025	MUNICIPAL SERVICE	104 ELM SPRINKLER APRIL 2025	1153-027523 APRIL 25	06/11/25	24.96	158008
499-200-925-802	Farmers Market	MUNICIPAL SERVICE	SUNDAY SOCIALS ELECTRICITY 6/1	7554	06/11/25	175.00	158008
499-200-925-802	Farmers Market	MUNICIPAL SERVICE	SUNDAY SOCIALS ELECTRICITY 6/8	7563	06/11/25	175.00	158008
525-750-825-910	ELECTRIC - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE MAY 2025	001233-014201 MAY 25	06/11/25	906.28	158008
525-750-825-910	ELECTRIC - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE MAY 2025	001231-014199 MAY 25	06/11/25	445.31	158008
525-750-825-910	ELECTRIC - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE MAY 2025	001267-014215 MAY 25	06/11/25	183.97	158008
525-750-825-910	ELECTRIC - 4325 BIDDLE	MUNICIPAL SERVICE	4325 BIDDLE MAY 2025	001273-014219 MAY 25	06/11/25	71.89	158008
525-750-825-910	ELECTRIC - 1 PINE BASF	MUNICIPAL SERVICE	1 PINE BASF MAY 2025	044083-022795 MAY 25	06/11/25	38.73	158008
525-750-825-920	WATER - 3635 BIDDLE	MUNICIPAL SERVICE	3635 BIDDLE MAY 2025	001233-014201 MAY 25	06/11/25	35.16	158008
525-750-825-920	WATER - 3625 BIDDLE	MUNICIPAL SERVICE	3625 BIDDLE MAY 2025	001231-014199 MAY 25	06/11/25	165.70	158008
525-750-825-920	WATER - 4305 BIDDLE	MUNICIPAL SERVICE	4305 BIDDLE MAY 2025	001267-014215 MAY 25	06/11/25	80.18	158008
			Total For Check 158008			17,984.91	
Check 158010							
101-000-257-064	BCB23-0171 171 DAVIS	NEW URBAN DEVELOPMENTS LLC	BD BOND REFUND 171 DAVIS	BCB23-0171	06/11/25	800.00	158010
			Total For Check 158010			800.00	
Check 158011							
285-000-655-085	Misc Rec-Collectibles Fair	NORVAL SHREVE	COLLECTIBLES FAIR CANCEL	632025	06/11/25	140.00	158011
			Total For Check 158011			140.00	
Check 158012							
101-000-257-064	BCB25-0047 3894 17TH	OPENDOOR PORPERTY TRUST I	BD BOND REFUND 3894 17TH	BCB25-0047	06/11/25	1,000.00	158012
			Total For Check 158012			1,000.00	
Check 158013							
101-000-257-064	BCB25-0001 546 BONDIE	PELLA HOLDINGS, LLC	BD BOND REFUND 546 BONDIE	BCB25-0001	06/11/25	1,200.00	158013
			Total For Check 158013			1,200.00	
Check 158014							
101-000-283-060	BPB25-0009 - PPLMB25-0026 263 HIGHLAND	RIVERSIDE EXCAVATION	BD BOND REFUND 263 HIGHLAND	BPB25-0009	06/11/25	500.00	158014
			Total For Check 158014			500.00	
Check 158015							
101-448-825-420	Building Services	SCHINDLER ELEVATOR CORPORATION	MONTHLY ELEVATOR SERVICE AT THE POLICE STATION	8106917129	06/11/25	450.02	158015
			Total For Check 158015			450.02	
Check 158016							
101-000-257-071	Reserve-Museum	SHAWN PLOURDE	LOG CABIN RENTAL DEPOSIT REIMBURSEMENT - MAY 31, 2025 RENTAL DATE	060525	06/11/25	50.00	158016
			Total For Check 158016			50.00	

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Check 158017							
285-000-655-085	Misc Rec-Collectibles Fair	SHAWN RUSTON	WYANDOTTE COLLECTIBLES FAIR	632025	06/11/25	95.00	158017
			Total For Check 158017			95.00	
Check 158018							
101-448-750-270	Building Maintenance	SITE ONE LANDSCAPE SUPPLY	SHOP SUPPLIES TO REPAIR SPRINKLERS	153652243-01	06/11/25	163.80	158018
			Total For Check 158018			163.80	
Check 158019							
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6032194153	06/11/25	67.95	158019
101-136-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6032112856	06/11/25	477.68	158019
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6031949552	06/11/25	121.47	158019
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6031519912	06/11/25	202.45	158019
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6031451727	06/11/25	16.98	158019
101-200-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES	6031653058	06/11/25	69.64	158019
101-215-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE SUPPLIES & ENVELOPES	6032432836	06/11/25	96.07	158019
101-215-750-210	Office Supplies	STAPLES ADVANTAGE	OFFICE & ORIENTATION SUPPLIES	6032369293	06/11/25	148.19	158019
101-800-750-210	Office Supplies	STAPLES ADVANTAGE	11X17 COPY PAPER	6032009908	06/11/25	66.18	158019
			Total For Check 158019			1,266.61	
Check 158020							
285-000-655-085	Misc Rec-Collectibles Fair	STEPHANIE HOWIE	WYANDOTTE COLLECTIBLES FAIR	632025	06/11/25	60.00	158020
			Total For Check 158020			60.00	
Check 158021							
525-750-925-840	Advertising	THRYV, INC.	MONTHLY ADVERTISING	05192025	06/11/25	101.77	158021
			Total For Check 158021			101.77	
Check 158022							
677-200-950-610	Liability Claims-City	TRAVELERS	#7629K8128 - CLAIM # F3T3891	000661373	06/11/25	972.00	158022
			Total For Check 158022			972.00	
Check 158023							
285-000-655-085	Misc Rec-Collectibles Fair	VICKIE ROY	WYANDOTTE COLLECTIBLES REFUND	632025	06/11/25	140.00	158023
			Total For Check 158023			140.00	
Check 158024							
101-336-825-490	Bldg & Equip Maintenance	WHITE FURNITURE LLC	4 ROCKER RECLINERS	WYAN FIRE	06/11/25	2,680.00	158024
			Total For Check 158024			2,680.00	
Check 158025							
731-000-231-040	Payroll W/H-Credit Union	MICHIGAN LEGACY CREDIT UNION	PENSION CREDIT UNION	PEN 6-13-25	06/13/25	400.00	158025
			Total For Check 158025			400.00	
Check 158026							
731-000-394-020	Reserve-MSC Retired Benefits	MUNICIPAL SERVICE	DMS HEALTH INS PENSION	PEN 6-13-25	06/13/25	9,101.95	158026
			Total For Check 158026			9,101.95	
Check 158027							
101-000-231-030	P/R Deductions-Union Dues	AFSCME MICHIGAN 925	DPS UNION DUES	PR 6-18-25	06/18/25	300.00	158027
			Total For Check 158027			300.00	
Check 158028							
101-000-231-084	Pension Liability-DB II (Employee)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYEE	PR 6-18-25	06/18/25	5,923.84	158028
			Total For Check 158028			5,923.84	
Check 158029							
101-000-231-083	Pension Liability-DB II (Employer)	CITY OF WYANDOTTE RETIREMENT	CITY OF WYANDOTTE RETIREMENT DB II EMPLOYER	PR 6-18-25	06/18/25	10,212.58	158029
			Total For Check 158029			10,212.58	
Check 158030							
101-000-231-030	P/R Deductions-Union Dues	FOP LODGE 111	FOP LODGE 111	PR 6-18-25	06/18/25	76.00	158030
			Total For Check 158030			76.00	

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Check 158031							
101-000-231-030	P/R Deductions-Union Dues	IAFF LOCAL #356	IAFF LOCAL #356	PR 6-18-25	06/18/25	1,326.72	158031
			Total For Check 158031			1,326.72	
Check 158032							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-18-25	06/18/25	13,435.15	158032
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-18-25	06/18/25	6,717.58	158032
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-18-25	06/18/25	284.72	158032
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107305	PR 6-18-25	06/18/25	142.36	158032
			Total For Check 158032			20,579.81	
Check 158033							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 6-18-25	06/18/25	11,408.43	158033
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	RETIREMENT CORPORATION # 107256	PR 6-18-25	06/18/25	5,704.21	158033
			Total For Check 158033			17,112.64	
Check 158034							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-18-25	06/18/25	3,350.00	158034
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-18-25	06/18/25	2,800.00	158034
499-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-18-25	06/18/25	50.00	158034
499-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	GC & DPS RHS # 801908	PR 6-18-25	06/18/25	50.00	158034
			Total For Check 158034			6,250.00	
Check 158035							
101-000-231-087	Pension Liability-DC (Employer)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 6-18-25	06/18/25	5,873.63	158035
101-000-231-088	Pension Liability-DC (Employee)	MISSION SQUARE	POLICE AND FIRE RHS # 803119	PR 6-18-25	06/18/25	2,936.87	158035
			Total For Check 158035			8,810.50	
Check 158036							
101-000-231-030	P/R Deductions-Union Dues	POLICE OFFICERS ASSOCIATION OF MI	POLICE OFFICERS ASSOCIATION OF MI	PR 6-18-25	06/18/25	1,363.01	158036
			Total For Check 158036			1,363.01	
Check 158037							
101-000-231-070	P/R Deductions-Deferred Comp	RELIANCE TRUST COMPANY	AXA TRUST ID# 0155496177	PR 6-18-25	06/18/25	6,815.00	158037
			Total For Check 158037			6,815.00	
Check 158038							
101-000-231-030	P/R Deductions-Union Dues	THIN BLUE LINE OF MICHIGAN	THIN BLUE LINE OF MICHIGAN	PR 6-18-25	06/18/25	5.00	158038
			Total For Check 158038			5.00	
Check 158039							
101-200-825-330	Legal Fees	WILLIAM R LOOK, PROFESSIONAL CORP	WILLIAM R LOOK	PR 6-18-25	06/18/25	2,884.62	158039
			Total For Check 158039			2,884.62	
Check 19078							
499-200-850-575	Downtown Infrastructure Project	ANGLIN CIVIL LLC	DIP CONSTRUCTION PH2&3 THRU 4/30/2025	05292025	05/30/25	932,730.23	19078
			Total For Check 19078			932,730.23	
Check 19079							
101-000-257-071	Reserve-Museum	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 04/18/25-05/12/25	5563750108849348	06/09/25	699.47	19079
101-000-257-087	RESERVE-POLICE PUBLIC RELATIONS-WHEELCHA	JP MORGAN CHASE CREDIT CARD	MAY 2025 STATEMENT	5563-7500-1660-5980	06/09/25	156.74	19079
101-100-750-222	Memberships & Dues	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 04/18/25-05/12/25	5563750108849348	06/09/25	8.00	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	182.69	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	330.00	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	47.66	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	28.57	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	64.82	19079
101-136-750-228	Regional Wellness & Recovery Court	JP MORGAN CHASE CREDIT CARD	JP MORGAN INVOICE APRIL-MAY 2025 CHARGES	5563750098717026	06/09/25	32.96	19079
101-200-825-370	Computer Services	JP MORGAN CHASE CREDIT CARD	05-15-25 CREDIT CARD STATEMENT	5563-7501-2064-4008	06/09/25	2,780.43	19079
101-200-925-790	Miscellaneous	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 04/18/25-05/12/25	5563750108849348	06/09/25	33.90	19079
101-301-750-220	OPERATING EXPENSES PSA SHIRTS	JP MORGAN CHASE CREDIT CARD	MAY 2025 STATEMENT	5563-7500-1660-5980	06/09/25	89.00	19079
101-301-750-220	OPERATING EXPENSES - AMAZON - COFFEE	JP MORGAN CHASE CREDIT CARD	MAY 2025 STATEMENT	5563-7500-1660-5980	06/09/25	149.40	19079
101-336-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	FIRE CREDIT CARD	5563750067585792	06/09/25	93.43	19079
101-336-750-222	Medical/Rescue Supplies	JP MORGAN CHASE CREDIT CARD	FIRE CREDIT CARD	5563750067585792	06/09/25	76.50	19079
101-336-850-540	Other Equipment	JP MORGAN CHASE CREDIT CARD	FIRE CREDIT CARD	5563750067585792	06/09/25	87.53	19079

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101-440-750-210	Office Supplies	JP MORGAN CHASE CREDIT CARD	ENIGNEERING APRIL CHARGES	5563-7501-2840-8950	06/09/25	37.66	19079
101-448-750-260	Garage-Operating Expenses	JP MORGAN CHASE CREDIT CARD	ENIGNEERING APRIL CHARGES	5563-7501-2840-8950	06/09/25	105.00	19079
101-448-750-270	Building Maintenance	JP MORGAN CHASE CREDIT CARD	05-15--25 CREDIT CARD STATEMENT	5563-7501-2064-4008	06/09/25	125.93	19079
101-750-750-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	305.58	19079
101-750-750-220	Operating Expenses	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	154.74	19079
101-750-750-222	Softball Program	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	128.70	19079
101-750-825-490	Field Maintenance & Supplies	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	222.60	19079
101-756-825-420	Bldg & Equip Maintenance	JP MORGAN CHASE CREDIT CARD	CREDIT CARD PURCHASES 04/18/25-05/12/25	5563750108849348	06/09/25	19.99	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	70.39	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	66.72	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	91.16	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	24.38	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	23.42	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	13.25	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	37.10	19079
285-225-925-819	Sister City Program	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	21.20	19079
285-225-925-860	Art Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	145.48	19079
285-225-925-860	Art Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	208.99	19079
285-225-925-860	Art Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	37.00	19079
285-225-925-900	Collectibles Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	101.19	19079
285-225-925-900	Collectibles Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	227.39	19079
285-225-925-900	Collectibles Fair	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	634.13	19079
285-225-925-905	Mom 2 Mom	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	275.04	19079
285-225-925-905	Mom 2 Mom	JP MORGAN CHASE CREDIT CARD	SPECIAL EVENTS CREDIT CARD	5563750105260523	06/09/25	433.93	19079
525-750-750-225	Concession Supplies	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	1,296.68	19079
525-750-750-230	Beer and Wine License Fees	JP MORGAN CHASE CREDIT CARD	RECREATION CREDIT CARD MAY 2025	REC.CC06092025	06/09/25	185.00	19079
			Total For Check 19079			9,853.75	
Check 19080							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 6-4-25	06/04/25	1,108.50	19080
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 6-4-25	06/04/25	520.00	19080
			Total For Check 19080			1,628.50	
Check 19081							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	11,816.60	19081
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	23,478.37	19081
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	107.12	19081
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	458.00	19081
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	763.91	19081
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-4-25	06/04/25	178.64	19081
			Total For Check 19081			36,802.64	
Check 19082							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-4-25	06/04/25	15,515.69	19082
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-4-25	06/04/25	104.96	19082
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-4-25	06/04/25	269.78	19082
			Total For Check 19082			15,890.43	
Check 19083							
101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-4-25	06/04/25	35,161.17	19083
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-4-25	06/04/25	118.03	19083
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-4-25	06/04/25	136.70	19083
			Total For Check 19083			35,415.90	
Check 19084							
101-136-825-331	Prosecutorial Services	ZICK LAW OFFICE	PROSECUTORIAL SERVICES	PR 6-4-25	06/04/25	1,442.31	19084
			Total For Check 19084			1,442.31	
Check 19085							
101-750-925-780	Rentals (Seniors/PortaJohns)	ACEE DEUCEE PORTA CAN	PORTA CAN RENTALS FOR PARKS	166230	06/11/25	580.00	19085
			Total For Check 19085			580.00	
Check 19086							
101-136-750-226	Drug Testing/CAP Program	ADE INCORPORATED	NEEDS	39708	06/11/25	96.00	19086
			Total For Check 19086			96.00	

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Check 19087							
101-448-750-233	Const-Road Maintenance	AJAX MATERIALS CORP	UPM COLD FOR CITY ROADS 26.70 TON Total For Check 19087	313912	06/11/25	<u>3,471.00</u> 3,471.00	19087
Check 19088							
202-440-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE NO. 4800 - 2024 HMA RESURFACING	ENG EST #5	06/11/25	22,086.88	19088
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE NO. 4800 - 2024 HMA RESURFACING	ENG EST #5	06/11/25	1,974.00	19088
492-200-825-460	Resurfacing	AL'S ASPHALT PAVING CO INC	FILE NO. 4800 - 2024 HMA RESURFACING Total For Check 19088	ENG EST #5	06/11/25	<u>66,926.84</u> 90,987.72	19088
Check 19089							
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	PARTIAL UNIFORM FOR OFFICER PEREZ	103719	06/11/25	489.97	19089
101-301-750-220	Operating Expenses	ALLIE BROTHERS UNIFORM	PARTIAL UNIFORM FOR OFFICER JORDAN Total For Check 19089	103720	06/11/25	<u>84.99</u> 574.96	19089
Check 19090							
101-448-750-270	Building Maintenance	ALLIED INC	REPAIRS TO DPS TRUCK LIFT Total For Check 19090	15309	06/11/25	<u>3,810.70</u> 3,810.70	19090
Check 19091							
101-448-750-260	Garage-Operating Expenses	ALLSTATE INDUSTRIAL EQUIPMENT	STOCK WELDER PARTS DPS Total For Check 19091	589314	06/11/25	<u>761.36</u> 761.36	19091
Check 19092							
101-301-750-490	Test Administration	ALPHA PSYCHOLOGICAL SERVICES	SWAT TEAM PSYCHOLOGICAL EVALUATION FOR OFFICER CONNOR HARRIS Total For Check 19092	MAY 16, 2025	06/11/25	<u>675.00</u> 675.00	19092
Check 19093							
101-448-750-243	Parks-Flags & Decorations	AMERICAN FLAG & BANNER CO	FLAGS Total For Check 19093	1151	06/11/25	<u>851.25</u> 851.25	19093
Check 19094							
101-215-750-220	Operating Expenses	AMERICAN LEGAL PUBLISHING CORP	2025 S-5 SUPPLEMENT 67 PAGES Total For Check 19094	42754	06/11/25	<u>1,448.96</u> 1,448.96	19094
Check 19095							
492-200-850-524	Recreation-City Parks	AMERICAN SWING PRODUCTS	ANCHOR SHACKLE & WRENCH Total For Check 19095	75213	06/11/25	<u>49.50</u> 49.50	19095
Check 19096							
101-448-750-270	Building Maintenance	ARROW MOTOR & PUMP, INC.	REBUILD PUMP AND ELEC MOTOR FOR PUMP STATION FOR GOLF COASRE Total For Check 19096	0062681	06/11/25	<u>5,482.00</u> 5,482.00	19096
Check 19097							
499-200-926-114	Operating Expenses	ASCAP	ASCAP Total For Check 19097	02252025	06/11/25	<u>445.00</u> 445.00	19097
Check 19098							
499-200-925-802	Farmers Market	AUDIAL ENTERTAINMENT	SUNDAY SOCIALS 6/15 AND 6/22 Total For Check 19098	1082	06/11/25	<u>4,800.00</u> 4,800.00	19098
Check 19099							
101-336-825-430	Auto Maintenance	AUTO-WARES INC	18 OZ REFRIGERENT	349-375151	06/11/25	59.99	19099
101-336-825-430	Auto Maintenance	AUTO-WARES INC	DSLEXH FL 2.5 BOX	349-376565	06/11/25	90.00	19099
101-336-825-430	Auto Maintenance	AUTO-WARES INC	OIL ABSORBENT Total For Check 19099	349-376877	06/11/25	<u>482.40</u> 632.39	19099
Check 19100							
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN BOTTLES RENTAL	0009350799	06/11/25	118.46	19100
101-336-750-222	Medical/Rescue Supplies	BAKERS GAS & WELDING SUPPLIES	MEDICAL OXYGEN	0001917697	06/11/25	54.44	19100
101-448-750-260	Garage-Operating Expenses	BAKERS GAS & WELDING SUPPLIES	CYLINDER RENTAL MAY 2025 Total For Check 19100	0009350641	06/11/25	<u>172.44</u> 345.34	19100
Check 19101							

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101-336-750-222	Medical/Rescue Supplies	BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	85775316	06/11/25	165.61	19101
			Total For Check 19101			165.61	
Check 19102							
101-448-825-432	Garage-Equipment Maintenance	BUDGET TIRE COMPANY	TIRES FOR VPS 26 VIN 1FTWF30558E807596	1-243263	06/11/25	868.00	19102
			Total For Check 19102			868.00	
Check 19103							
290-448-850-540	Other Equipment	CASECADE ENGINEERING	STOCK TRASH CART'S DPS	251011217	06/11/25	7,272.00	19103
			Total For Check 19103			7,272.00	
Check 19104							
101-301-750-210	Office Supplies	CDW GOVERNMENT INC	USB FLASH DRIVES FOR RECORDS DEPARTMENT FOIAS	AD9XF2M	06/11/25	175.36	19104
			Total For Check 19104			175.36	
Check 19105							
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	3909	06/11/25	189.00	19105
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	3911	06/11/25	157.50	19105
260-136-825-229	MIDC Attorneys	CHRISTOPHER RAYMOND SHEMKE	MIDC ATTORNEY SHEMKE	3910	06/11/25	346.50	19105
			Total For Check 19105			693.00	
Check 19106							
101-303-825-920	Water	CITY OF SOUTHGATE	WATER - 14300 REAUME PKWY., SOUTHGATE - 03/03/25-05/05/23	4020094000	06/11/25	108.84	19106
			Total For Check 19106			108.84	
Check 19107							
101-750-825-430	Contractual Services	CIVICPLUS	TRAINING	338695	06/11/25	1,500.00	19107
			Total For Check 19107			1,500.00	
Check 19108							
285-225-925-860	Art Fair	COMMUNITY PUBLISHING	WYANDOTTE STREET ART FAIR MAGAZINE	632025	06/11/25	8,250.00	19108
285-225-925-860	Art Fair	COMMUNITY PUBLISHING	YEARLONG MAGAZINE	17253	06/11/25	2,000.00	19108
			Total For Check 19108			10,250.00	
Check 19109							
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	3842	06/11/25	598.50	19109
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	3807	06/11/25	588.00	19109
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	3907	06/11/25	1,045.80	19109
260-136-825-229	MIDC Attorneys	CORY P WESTMORELAND	MIDC ATTORNEY WESTMORELAND	3952	06/11/25	1,209.60	19109
			Total For Check 19109			3,441.90	
Check 19110							
101-448-750-260	Garage-Operating Expenses	CREST INDUSTRIES	STOCK SPRAY DPS REPAIR GARAGE	PS-INV116375	06/11/25	304.29	19110
			Total For Check 19110			304.29	
Check 19111							
101-100-750-210	Office Supplies	CROWN TROPHY	PLAQUES FOR OUTGOING COUNCIL AND NAMEPLATES FOR INCOMING COUNCIL	4123	06/11/25	227.90	19111
			Total For Check 19111			227.90	
Check 19112							
101-136-750-228	Regional Wellness & Recovery Court	DNA DRUG & ALCOHOL TESTING CENTERS	DNA DRUG AND ALCOHOL TESTING MAY 2025 INVOICE	5241	06/11/25	705.00	19112
			Total For Check 19112			705.00	
Check 19113							
101-448-750-231	Const-Signage,Striping,Barricades	DORNBOS SIGN & SAFETY INC	30X30 REVERSE TURN SIGN	81807	06/11/25	83.04	19113
			Total For Check 19113			83.04	
Check 19114							
590-200-926-210	Supplies	DUKE'S ROOTED IN INNOVATION	ROOT TREATMENT OF 1565 FEET OF SEWER LINE	33934	06/11/25	6,488.25	19114
			Total For Check 19114			6,488.25	
Check 19115							
101-440-825-490	C of C Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	05192025-06012025	06/11/25	731.50	19115
101-440-825-491	Electrical Inspectors	EDWARD & BONNIE RINGLER	INSPECTIONS	05192025-06012025	06/11/25	400.00	19115

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Total For Check 19115						<u>1,131.50</u>	
Check 19117							
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	REPAIR & SERVICE ALL EXHAUST FANS IN BUILDING 7 UNITS	526363	06/11/25	943.76	19117
101-448-750-270	Building Maintenance	EXPERT MECHANICAL SERVICE INC	REAJUSTED VAV CONTROLLER FOR MOTOR AT POLICE STATION	526353	06/11/25	<u>850.00</u>	19117
Total For Check 19117						<u>1,793.76</u>	
Check 19118							
499-200-850-575	Downtown Infrastructure Project	FASTENAL	DIP ELECTRICAL COMPONENTS	MIDE7127984	06/11/25	<u>355.05</u>	19118
Total For Check 19118						<u>355.05</u>	
Check 19119							
101-303-825-220	Operating Expenses	FIRE EQUIPMENT COMPANY INC	ANIMAL SHELTER	135816	06/11/25	<u>176.00</u>	19119
Total For Check 19119						<u>176.00</u>	
Check 19120							
499-200-925-807	EXISTING BUSINESS STIMULUS	GLOW FISH STUDIOS WYANDOTTE LLC	DOWNTOWN DOLLARS	696262	06/11/25	<u>80.00</u>	19120
Total For Check 19120						<u>80.00</u>	
Check 19121							
260-136-825-229	MIDC Attorneys	GOLDPAUGH & ASSOCIATES PC	MIDC ATTORNEY GOLDPAUGH	3917	06/11/25	<u>7,173.60</u>	19121
Total For Check 19121						<u>7,173.60</u>	
Check 19122							
202-440-825-421	Maintenance-Railroad Crossings	GRAND TRUNK WESTERN	SIGNAL MAINTENANCE	91789593	06/11/25	<u>24,558.00</u>	19122
Total For Check 19122						<u>24,558.00</u>	
Check 19123							
101-440-825-480	Contractual Engineering Services	GREGORY J. MAYHEW	ENGINEERING SERVICES	05192025-06012025	06/11/25	<u>922.50</u>	19123
Total For Check 19123						<u>922.50</u>	
Check 19124							
101-440-825-490	C of C Inspectors	GREGORY M. GARRISON	INSPECTIONS	05192025-06012025	06/11/25	<u>671.00</u>	19124
Total For Check 19124						<u>671.00</u>	
Check 19125							
101-336-825-430	Auto Maintenance	GROAT BROTHERS AUTO SUPPLY	OIL CHANGE 2021 FORD F150	49159	06/11/25	<u>46.30</u>	19125
Total For Check 19125						<u>46.30</u>	
Check 19126							
101-136-850-510	Office Equipment	HERKIMER RADIO SERVICE	UPGRADE RADIOS	32402	06/11/25	<u>500.00</u>	19126
Total For Check 19126						<u>500.00</u>	
Check 19127							
260-136-825-229	MIDC Attorneys	HOLMBERG & AYCOCK PLLC	MIDC ATTORNEY HOLMBERG	3778	06/11/25	<u>252.00</u>	19127
Total For Check 19127						<u>252.00</u>	
Check 19128							
101-136-750-228	Regional Wellness & Recovery Court	HOUSE ARREST SERVICES, INC.	HOUSE ARREST SERVICES MAY 2025 INVOICE	6567227-MAY	06/11/25	<u>487.00</u>	19128
Total For Check 19128						<u>487.00</u>	
Check 19129							
101-136-750-224	Subscriptions	ICLE	MI CONTRACT LAW 3RD ED	805270	06/11/25	<u>128.50</u>	19129
Total For Check 19129						<u>128.50</u>	
Check 19130							
525-750-750-245	Merchandise Expense	J & M GOLF INC.	GOLF MERCHANDISE	0725952-IN	06/11/25	<u>1,083.10</u>	19130
Total For Check 19130						<u>1,083.10</u>	
Check 19131							
590-200-926-210	Supplies	JACK DOHENY COMPANIES INC	REPLACEMENT PARTS FOR SEWER WORK DPS	263025	06/11/25	<u>712.27</u>	19131
Total For Check 19131						<u>712.27</u>	
Check 19132							

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101-440-825-490	C of C Inspectors	JEFFERY CARLEY	INSPECTIONS	05192025-06012025	06/11/25	525.50	19132
			Total For Check 19132			525.50	
Check 19133							
101-440-825-490	C of C Inspectors	JEFFREY GREGG EVANS	INSPECTIONS	05192025-06012025	06/11/25	454.00	19133
			Total For Check 19133			454.00	
Check 19134							
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	RAKE	82176	06/11/25	56.98	19134
101-750-825-490	Field Maintenance & Supplies	JERRY'S ACE HARDWARE	TRIM LINE	82180	06/11/25	53.16	19134
101-756-825-420	Bldg & Equip Maintenance	JERRY'S ACE HARDWARE	MISC SUPPLIES	82166	06/11/25	69.75	19134
			Total For Check 19134			179.89	
Check 19135							
101-800-750-270	Bldg. Maint. and Sup	JOHN E. SAMYN	REIMBURSEMENT FOR SPRING PLANTING NEEDS 2025	051625	06/11/25	272.67	19135
			Total For Check 19135			272.67	
Check 19136							
492-200-850-524	Recreation-City Parks	KIRBY BUILT	MEMORIAL BENCH REPLACEMENT BOARD	SOKSA14933	06/11/25	172.00	19136
			Total For Check 19136			172.00	
Check 19137							
101-448-750-243	Parks-Flags & Decorations	LANDSCAPE SUPPLY INC	TREES FOR BISHOP PARK	743446-01	06/11/25	1,007.00	19137
			Total For Check 19137			1,007.00	
Check 19138							
492-200-850-528	Tree Maintenance	LIMB WALKERS TREE & SNOW	ENG EST # 43 FILE #4826 - TREE CUTTING TRIMMING REMOVAL	1752	06/11/25	12,575.00	19138
			Total For Check 19138			12,575.00	
Check 19139							
285-225-925-849	Special Events-Misc	LUCY MOLINE	SPECIAL EVENTS OFFICE	632025	06/11/25	480.00	19139
			Total For Check 19139			480.00	
Check 19140							
101-336-850-540	Other Equipment	MACQUEEN EQUIPMENT, LLC	HURST EDR EWXT/E3 CHARGER	P49450	06/11/25	569.10	19140
			Total For Check 19140			569.10	
Check 19141							
101-440-825-490	C of C Inspectors	MARK KUSIAK	INSPECTIONS	05192025-06012025	06/11/25	686.00	19141
			Total For Check 19141			686.00	
Check 19142							
101-136-750-220	Operating Expenses	MCW PARTNERS, LLC	PW 90 WATER	75055	06/11/25	150.00	19142
			Total For Check 19142			150.00	
Check 19143							
101-100-750-222	Memberships & Dues	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL 07/01/2025 - 06/30-2026	0007537	06/11/25	9,763.00	19143
			Total For Check 19143			9,763.00	
Check 19144							
285-225-925-860	Art Fair	MICHIGAN TOURNAMENT FLEET, INC.	WYANDOTTE STREET ART FAIR	39442	06/11/25	530.00	19144
			Total For Check 19144			530.00	
Check 19145							
101-448-750-243	Parks-Flags & Decorations	MILES POWER WASH INC	POWER WASH TABLES AND CEMENT AROUND BISHOP PARK CONCESSION STAND	204	06/11/25	1,200.00	19145
101-448-750-243	Parks-Flags & Decorations	MILES POWER WASH INC	POWER WASH BOTH PAVILLIONS AT BISHOP PARK AND TABLES	203	06/11/25	1,000.00	19145
101-448-750-243	Parks-Flags & Decorations	MILES POWER WASH INC	POWER WASH MEMORIALS AND WALKWAYS TO MEMORIAL AT BISHOP PARK	202	06/11/25	1,500.00	19145
101-448-750-243	Parks-Flags & Decorations	MILES POWER WASH INC	BISHOP PARK POWER WASH FISHING PIER AND SIDE BOARDS.	205	06/11/25	1,800.00	19145
			Total For Check 19145			5,500.00	
Check 19146							
499-200-925-807	EXISTING BUSINESS STIMULUS	NED SPECKLOR	DOWNTOWN PROMOTIONS	218	06/11/25	3,750.00	19146
			Total For Check 19146			3,750.00	



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Check 19147							
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	3839	06/11/25	1,302.00	19147
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	3838	06/11/25	724.50	19147
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	3719	06/11/25	1,585.50	19147
260-136-825-229	MIDC Attorneys	NEIL C. DEBLOIS	MIDC ATTORNEY DEBLOIS	3939	06/11/25	1,638.00	19147
			Total For Check 19147			5,250.00	
Check 19148							
677-215-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	05/23/2025 M. KESSLER & V. PRICE - PRE-EMPLOYMENT	716001672	06/11/25	159.00	19148
677-301-825-340	Employee Physical Exams	OCCUPATIONAL HEALTH CENTERS	05/23/2025 M. KESSLER & V. PRICE - PRE-EMPLOYMENT	716001672	06/11/25	865.00	19148
			Total For Check 19148			1,024.00	
Check 19149							
285-225-925-860	Art Fair	OLSON'S PARTY RENTAL, INC.	WYANDOTTE STREET ART FAIR TENTS	81574	06/11/25	740.00	19149
			Total For Check 19149			740.00	
Check 19150							
499-200-850-520	Viaduct Maintenance	P & P LANDSCAPING LLC	MAY VIADUCT AND FORT SIGN MAINTENANCE	12074	06/11/25	5,328.57	19150
			Total For Check 19150			5,328.57	
Check 19151							
101-448-750-231	Const-Signage,Striping,Barricades	PARAGRAFIX	NO PARKING SIGNS	25043	06/11/25	750.00	19151
			Total For Check 19151			750.00	
Check 19152							
101-448-750-261	Garage-Gasoline & Oil	PHOENIX ENVIRONMENTAL	DPS FUEL PUMP'S ANNUAL INSPECTION	2025-2647	06/11/25	1,150.00	19152
			Total For Check 19152			1,150.00	
Check 19153							
101-136-750-230	Postage	PITNEY BOWES	POSTAGE	3320705581	06/11/25	480.99	19153
			Total For Check 19153			480.99	
Check 19154							
290-448-825-470	3162 BIDDLE CORRAL	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	2,017.43	19154
290-448-825-470	Rubbish Collection	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	136,681.02	19154
290-448-825-470	EUREKA VAN ALSTYNE CORRAL	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	504.36	19154
290-448-825-470	1ST OAK CORRAL	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	756.54	19154
290-448-825-470	OAK VAN ALSTYNE CORRAL	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	504.36	19154
290-448-825-470	CONTAMINATED OIL	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	1,500.00	19154
290-448-825-470	OIL DUMP RECYCLING	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	102.84	19154
290-448-825-470	Rubbish Collection	PRIORITY WASTE LLC	RUBBISH PICK UP MAY 2025	INV1127918	06/11/25	8,486.40	19154
			Total For Check 19154			150,552.95	
Check 19155							
590-200-926-210	Supplies	PRO EXCAVATION INC	REPLACED CATCH BASIN AND REBUILT MAN HOLE POURED 10" CONCRETE BECAUSE ITS APPROX TO GARAGE.3689 20TH	2025042019	06/11/25	4,200.00	19155
			Total For Check 19155			4,200.00	
Check 19156							
101-200-825-215	Cleaning-Bank Bldg (City Hall)	PUROCLEAN FIRST RESPONDERS	ENG EST #8 - #4856 - CLEANING CITY HALL	7400	06/11/25	7,347.00	19156
			Total For Check 19156			7,347.00	
Check 19157							
101-448-750-270	Building Maintenance	QUINT PLUMBING & HEATING INC	REPAIR OF CAST IRONS DRAIN LINE AT POLICE STATION	89319	06/11/25	467.91	19157
101-448-750-270	Building Maintenance	QUINT PLUMBING & HEATING INC	REPLACE DELTA FLUSH VALVE WITH A SLOAN AT POLICE STATION	89124	06/11/25	489.95	19157
			Total For Check 19157			957.86	
Check 19158							
101-000-257-057	Reserve-Police Training	RELENTLESS LLC	OFFICER SYC 3 DAY CRIMINAL INTERDICTION WORKSHOP	16858	06/11/25	699.00	19158
101-000-257-057	Reserve-Police Training	RELENTLESS LLC	OFFICER HARRIS 3 DAY CRIMINAL INTERDICTION WORKSHOP	16860	06/11/25	699.00	19158
			Total For Check 19158			1,398.00	
Check 19159							
492-200-850-521	Parks-Golf Course	RELIABLE DOOR SERVICE, LLC	REPLACED GOLF COURSE GARAGE DOOR	4305	06/11/25	3,705.20	19159
			Total For Check 19159			3,705.20	

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Check 19160							
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	3866	06/11/25	233.10	19160
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	3865	06/11/25	283.50	19160
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	3921	06/11/25	252.00	19160
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	3774	06/11/25	535.50	19160
260-136-825-229	MIDC Attorneys	RICHARD SORANNO	MIDC ATTORNEY SORANNO	3938	06/11/25	170.10	19160
			Total For Check 19160			1,474.20	
Check 19161							
101-448-825-430	Garage-Police Vehicle Maintenance	S&H AUTO PARTS INC	HEAD LIGHT ASSEMBLY VP 7-18 VIN 1GNLCDEKLR257284	30424	06/11/25	325.00	19161
			Total For Check 19161			325.00	
Check 19162							
101-448-750-260	Garage-Operating Expenses	SELKING INTERNATIONAL	STOCK SALT TRUCK PARTS DPS	1059715P	06/11/25	794.44	19162
			Total For Check 19162			794.44	
Check 19163							
101-756-825-420	Bldg & Equip Maintenance	SERV-ICE REFRIGERATION INC	AC FIXED AT YACK	YA051525	06/11/25	331.00	19163
			Total For Check 19163			331.00	
Check 19164							
101-448-750-261	Garage-Gasoline & Oil	SHRADER TIRE & OIL	STOCK GREASE DPS	25-0943226-00	06/11/25	920.21	19164
			Total For Check 19164			920.21	
Check 19165							
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	CUT PRIVATE LOTS	5016	06/11/25	1,100.00	19165
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	CUT PRIVATE LOTS	5017	06/11/25	700.00	19165
101-448-825-483	Contracted Grass Cutting - Private	SKARZYNSKI'S LANDSCAPING LLC	CUT MCKINLEY PARK	5019	06/11/25	150.00	19165
			Total For Check 19165			1,950.00	
Check 19166							
101-840-825-490	Contractual Services	SPECTRUM PRINTERS, INC.	MAY TEST DECKS + SHIPPING	85240	06/11/25	262.96	19166
			Total For Check 19166			262.96	
Check 19167							
101-336-750-222	Medical/Rescue Supplies	STERICYCLE, INC.	HAZARDOUS WASTE	8010801778	06/11/25	207.86	19167
			Total For Check 19167			207.86	
Check 19168							
101-448-750-270	Building Maintenance	TEMPERATURE CONTROL	FEB 6 2025 TO REPLACE FUNANCE THIS BILL IS TO FINISH REPLACEING THE AC HALF OF THE UNIT.	3927	06/11/25	6,700.00	19168
			Total For Check 19168			6,700.00	
Check 19169							
499-200-925-804	Marketing	TEN TWENTYSEVEN	VISIT WYANDOTTE JUNE 2025	7C346FE4-0028	06/11/25	99.00	19169
			Total For Check 19169			99.00	
Check 19170							
101-136-750-228	Regional Wellness & Recovery Court	THE GUIDANCE CENTER	THE GUIDANCE CENTER MAY 2025 INVOICE	MHCMAY25	06/11/25	2,752.32	19170
			Total For Check 19170			2,752.32	
Check 19171							
101-000-257-078	Reserve-Animal Care	THE PAWS CLINIC	STERILIZE	2293395	06/11/25	247.00	19171
			Total For Check 19171			247.00	
Check 19172							
101-440-825-490	C of C Inspectors	THOMAS P KERR	INSPECTIONS	05192025-06012025	06/11/25	350.00	19172
101-440-825-491	Electrical Inspectors	THOMAS P KERR	INSPECTIONS	05192025-06012025	06/11/25	653.00	19172
			Total For Check 19172			1,003.00	
Check 19173							
101-440-825-490	C of C Inspectors	TIMOTHY THOMPSON	INSPECTIONS	05192025-06012025	06/11/25	60.00	19173
101-440-825-492	Plumbing Inspectors	TIMOTHY THOMPSON	INSPECTIONS	05192025-06012025	06/11/25	345.00	19173
101-440-825-493	Mechanical Inspectors	TIMOTHY THOMPSON	INSPECTIONS	05192025-06012025	06/11/25	480.00	19173
			Total For Check 19173			885.00	

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Check 19174							
101-750-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL YACK AND COPELAND	05212025	06/11/25	125.00	19174
101-756-825-430	Contractual Services	U.S. TROOPS PEST CONTROL	PEST CONTROL YACK AND COPELAND	05212025	06/11/25	125.00	19174
			Total For Check 19174			250.00	
Check 19175							
101-448-750-243	Parks-Flags & Decorations	ULINE	TRASH CAN LIDS	193376150	06/11/25	796.86	19175
101-750-750-210	Office Supplies	ULINE	PAPER SHREDDER FOR REC OFFICE	193616042	06/11/25	520.41	19175
101-750-750-221	Senior Citizen Programs	ULINE	TRASH CANS, ETC.	193306972	06/11/25	454.35	19175
525-750-750-240	Cleaning Supplies	ULINE	GOLF COURSE CLEANING SUPPLIES	193306795	06/11/25	432.74	19175
525-750-750-240	Cleaning Supplies	ULINE	GOLF COURSE SUPPLIES	193291234	06/11/25	461.35	19175
			Total For Check 19175			2,665.71	
Check 19176							
101-750-925-780	Rentals (Seniors/PortaJohns)	UNITED RENTALS (NORTH AMERICA) INC	PORTA CAN RENTALS	246164338-003	06/11/25	350.00	19176
			Total For Check 19176			350.00	
Check 19177							
101-448-825-431	Garage-Other Vehicle Maintenance	WOLVERINE TRUCK SALES INC	AIR VALVE VPS 170 VIN 2FZHAZAS62AK47800	1354215	06/11/25	63.99	19177
101-448-825-431	Garage-Other Vehicle Maintenance	WOLVERINE TRUCK SALES INC	AIR VALVE PLUGS FOR VPS 170 VIN 2FZHAZAS62AK47800	1354217	06/11/25	5.73	19177
			Total For Check 19177			69.72	
Check 19178							
101-800-750-270	Bldg. Maint. and Sup	WYANDOTTE ALARM CO	MARX HOME: COMMERCIAL MONITORING, 5/1/25-7/31/25	254490	06/11/25	177.00	19178
			Total For Check 19178			177.00	
Check 19179							
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	REPLACEMNET LIGHT BULBS FOR CITY HALL	646953-0	06/11/25	102.00	19179
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	REPLACEMENT LIGHT BALLAST FOR POLICE STATION	646908-0	06/11/25	33.72	19179
101-448-750-270	Building Maintenance	WYANDOTTE ELECTRIC SUPPLY	REPLACEMENT LIGHT BULBS FOR CITY HALL	646871-0	06/11/25	513.20	19179
			Total For Check 19179			648.92	
Check 19180							
731-000-228-021	Due to State-W/H	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY-PENSION	PEN 6-13-25	06/13/25	14,730.09	19180
			Total For Check 19180			14,730.09	
Check 19181							
731-000-228-024	Due to Federal-Income Taxes	U.S. TAX ACCOUNT	US TAX ACCOUNT-PENSION	PEN 6-13-25	06/13/25	62,865.01	19181
			Total For Check 19181			62,865.01	
Check 19182							
525-750-925-770	Taxes	STATE OF MICHIGAN TREASURY DEPT	SALES TAX STATE OF MICHIGAN	PEN 06-13-25 SLSTAX	06/13/25	516.05	19182
			Total For Check 19182			516.05	
Check 19183							
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 6-18-25	06/18/25	1,108.50	19183
101-000-231-070	P/R Deductions-Deferred Comp	EMPOWER TRUST COMPANY LLC	EMPOWER RETIREMENT LLC	PR 6-18-25	06/18/25	520.00	19183
			Total For Check 19183			1,628.50	
Check 19184							
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	11,231.83	19184
101-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	23,371.70	19184
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	104.68	19184
499-000-228-010	Due to FICA/Medicare	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	447.56	19184
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	796.46	19184
525-000-228-010	Due to Social Security	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	PR 6-18-25	06/18/25	186.29	19184
			Total For Check 19184			36,138.52	
Check 19185							
101-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-18-25	06/18/25	14,730.00	19185
499-000-228-021	Due to State-W/H Tax (GC)	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-18-25	06/18/25	102.58	19185
525-000-228-021	State Tax W/H-General City	STATE OF MICHIGAN TREASURY DEPT	STATE OF MICHIGAN TREASURY	PR 6-18-25	06/18/25	271.06	19185
			Total For Check 19185			15,103.64	
Check 19186							

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101-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-18-25	06/18/25	33,533.02	19186
499-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-18-25	06/18/25	118.03	19186
525-000-228-024	Due to Federal-W/H Tax	U.S. TAX ACCOUNT	US TAX ACCOUNT	PR 6-18-25	06/18/25	128.97	19186
			Total For Check 19186			33,780.02	
Check 19187							
101-136-825-331	Prosecutorial Services	ZICK LAW OFFICE	PROSECUTORIAL SERVICES	PR 6-18-25	06/18/25	1,442.31	19187
			Total For Check 19187			1,442.31	
		Fund Totals:					
			Fund 101 General Fund			460,589.75	
			Fund 202 Major Street Fund			47,498.16	
			Fund 260 Michigan Indigent Defense			18,284.70	
			Fund 284 Urban Development Action Grant Fund			8.31	
			Fund 285 Special Events Fund			16,797.77	
			Fund 290 Solid Waste Disposal Fund			157,824.95	
			Fund 492 TIFA Consolidated Fund			88,256.63	
			Fund 499 DDA tax increment Finance Fund			950,681.29	
			Fund 525 Municipal Golf Course Fund			9,611.65	
			Fund 590 Sewage Fund			113,129.13	
			Fund 677 Self Insurance Fund			1,996.00	
			Fund 731 Retirement System Fund			87,097.05	
			Fund 732 Retiree Health Care Fund			253.05	
			Total For All Funds:			1,952,028.44	
			Voucher Check 19077 (A)			2,924.18	
			Payroll Checks 06/04/25			328,126.64	
			Pension Checks 06/13/25			583,305.97	
			Payroll Checks 06/18/25			301,168.93	
			TOTAL			3,167,554.16	

This is to certify that the above vouchers amounting to \$3,167,554.16 have been examined, that the materials and services have been received, that the price and computations are correct, that the invoices, receiving slips, and supporting data are attached and in order and that the proper accounts have been charged. The Treasurer is hereby authorized to pay the above vouchers.

Mayor \_\_\_\_\_

City Clerk \_\_\_\_\_

**RESOLUTION**

Item Number: #  
Date: June 23, 2025

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED that the total bills and accounts of \$3,167,554.16 as presented by the Mayor and City Clerk are hereby approved for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

SECONDED by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	<b>Alderman</b>	
	<b>Calvin</b>	
	<b>Cerulla</b>	
	<b>Hanna</b>	
	<b>Stec</b>	
	<b>Sutka</b>	

# Wyandotte Beautification Commission

Wyandotte, Michigan

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~ Minutes of June 5, 2025 ~

**Members Present:**

Alice Ugljesa, Annette Sebestin, Wendy Leach, Jackie Blackmore, Kimberly Summers, Mary Pilon, Carol Resto.

**Members Absent:** Emma Green, Joanna Brookshire, Noel Galeski, Patti Christie.

**Meeting called to order:** 6:00 pm by Alice Ugljesa

**Minutes** of May 1, 2025 - *Motion to approve:* Wendy Leach; *Seconded:* Mary Pilon.

Motion passed.

**Agenda** of June 5, 2025 - *Motion to approve:* Wendy Leach; *Seconded:* Jackie Blackmore.

Motion passed

**Chairperson:** Alice Ugljesa

- *Spring Dig In:* everything went well, except for lack of volunteers. Only 5 people attended to help, along with the former coach from Roosevelt HS. Maybe have incentive for the volunteers with area businesses offering perks for those who volunteered. Over ordered on the flowers, but it all worked out in finding areas to plant them: by Jimmy Johns and flower bed by mailbox behind City Hall
- *Beautification Awards* – Deadline to enter will be August 1. The top 10 homes and 5 businesses will be picked at the August 7 meeting. The announcement of the winners will be on August 25.
- *Award Signs* – 5 entries from Roosevelt High School were submitted for consideration for the new beautification sign. Entry from student Audrey Honeycutt was chosen. She will receive an award in the amount of \$100. Patti Christie has submitted artwork to a local printer for processing. Signs will average around \$19.95 each.
- *Fall Mums:* Yes, buying mums for behind city hall and the arbor from local retailers. No mums from Eckert's for hanging baskets on Biddle because of cost and short timeframe before they are taken down.
- *American flags* ordered by Patti Christie to display in hanging baskets along Biddle.
- *Joe Gruber, DDA:* Requesting help from commissioners to fix up around Yack Arena.
- *Mayor's request:* Come up with ideas to display the State Championship signs.
- *July 4<sup>th</sup> Parade* – the WBC will have a spot in the parade. Details to come from Alice.

**Treasurer Report:** Jackie Blackmore – Treasurer report distributed.

- Adopt-a-Spot: Working on site by Aldi's on Oak; Kim working on Yack Arena sign.

**Marketing / Social Media Report:** Wendy Leach and Joanna Brookshire

- Wendy will start working on the promotion for the Beautification Awards.

**Next Meeting:** July 17, 2025

**Adjourned:** 7:18 p.m.

Approved as of 6/17/2025

**CITY OF WYANDOTTE**

**MINUTES OF THE BROWNFIELD REDEVELOPMENT AUTHORITY (BRDA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the BRDA was called to order by Chairman Charles Mix on Tuesday, May 20, 2025 at 9:35 AM and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Rob McMahon, Ayana King, Joe Maher, Melissa Armatis and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused), Paul LaManes (Excused) and Bryan Kozinski (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of February 18, 2025 were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti , supported by Member Armatis. The motion passed unanimously with no objections.

**Persons in Attendance** - None

**New Business:**

1. Receive and place on file the conditional approval letter for the McKinley Residential Development Act 381 Work Plan

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: McMahon

SUPPORTED BY MEMBER: Armatis

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatis	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	King	_____
_____	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____
_____	Kozinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused), LaManes (Excused), Kozinski (Excused)

6 Yeas; 0 Nays; 0 Abstention(s).

**Old Business/Other/Late Items** – None

**Next Meeting**

The next meeting of the BRDA Board will be held Tuesday, June 17, 2025 at 8:30 AM.

**Adjournment**

Motion by Member Armatís and supported by Member Badalamenti for the BRDA meeting to be adjourned at 9:56 AM. The motion passed unanimously with no objections.

***Paul L. LaManes, Secretary***



*Unapproved as of 6/17/2025*

**CITY OF WYANDOTTE**

**MINUTES OF THE BROWNFIELD REDEVELOPMENT AUTHORITY (BRDA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the BRDA was called to order by Chairman Charles Mix on Tuesday, June 17, 2025 at 9:32 AM and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Rob McMahon, Ayana King, Joe Maher, Paul LaManes, Bryan Kozinski, Al Sliwinski and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Melissa Armatis (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of May 20, 2025 were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti , supported by Member Sliwinski. The motion passed unanimously with no objections.

**Persons in Attendance** - None

**New Business** - None

**Old Business/Other/Late Items** – Member LaManes mentioned that TIFA/BRDA meetings most likely would be held in July and August 2025 due to review of McKinley School matters discussed at the May meeting and review of the FY2026 budget.

**Next Meeting**

The next meeting of the BRDA Board will be held Tuesday, July 16, 2025 at 8:30 AM.

**Adjournment**

Motion by Member Badalamenti and supported by Member Sliwinski for the BRDA meeting to be adjourned at 9:35 AM. The motion passed unanimously with no objections.

***Paul L. LaManes, Secretary***



May 14, 2025

## CITY OF WYANDOTTE FIRE FIGHTER'S CIVIL SERVICE COMMISSION MINUTES

A Regular Meeting of the City of Wyandotte Fire Fighter's Civil Service Commission was called to order by President Ptak at 5:20 p.m. on May 14, 2025, in the Central Fire Station Conference Room, 266 Maple, Wyandotte, Michigan.

### **ROLL CALL**

PRESENT: Commissioner Michael J. Ptak, President  
Commissioner David Liberacki, Vice President  
Commissioner Brian Kuhn, Secretary

ABSENT: None

ALSO, PRESENT: Jeremy Moline, Fire Chief  
James Waara, Union President  
Beth Lekity, Commission Recording Secretary

### **APPROVAL OF MINUTES**

Motion by Liberacki, Supported by Kuhn

To approve the minutes of the January 15, 2025, meetings of the Firefighter's Civil Service Commission.

MOTION CARRIED.

### **COMMUNICATIONS**

- Review of Eligibility Lists and Upcoming Exam Scheduling
- New Union President – James (Jim) Waara; Vice Pres. – Jeremy Waara; Sec./Treas. – Nathan Lesperance

### **OLD BUSINESS**

### **NEW BUSINESS**

1. Formal Certification of Captain Exam Results

Motion by Kuhn, Supported by Ptak

To formally approve the results of the January 15, 2025, Asst. Fire Chief Exam, which were approved via email per Commission rules and procedures on January 27, 2025.

1. Approval of Eligible Candidates for Assistant Chief Examination

Motion by Commissioner Kuhn, Supported by Commissioner Liberacki

That the Eligibility List for the rank of Assistant Chief expired on 5/29/2023; and to approve the candidates eligible to take the aforementioned exam on the date of September 10, 2025, and to direct the Recording Secretary to distribute the documents necessary to begin the candidate application process no later than June 12, 2025.

**DATE OF NEXT COMMISSION MEETING:** June 11, 2025

### **ADJOURNMENT**

Motion by Kuhn, Supported by Ptak

To adjourn this meeting of the Firefighter's Civil Service Commission at 6:15p.m.

MOTION CARRIED.

Beth Lekity, Recording Secretary  
Wyandotte Fire Fighter's Civil Service Commission



June 11, 2025

## CITY OF WYANDOTTE FIRE FIGHTER'S CIVIL SERVICE COMMISSION MINUTES

A Regular Meeting of the City of Wyandotte Fire Fighter's Civil Service Commission was called to order by President Ptak at 5:05 p.m. on June 11, 2025, in the Central Fire Station Conference Room, 266 Maple, Wyandotte, Michigan.

### **ROLL CALL**

PRESENT: Commissioner Michael J. Ptak, President  
Commissioner David Liberacki, Vice President  
Commissioner Brian Kuhn, Secretary

ABSENT: None

ALSO, PRESENT: Jeremy Moline, Fire Chief  
James Waara, Union President  
Beth Lekity, Commission Recording Secretary

### **APPROVAL OF MINUTES**

Motion by Ptak, Supported by Kuhn

To approve the minutes of the May 14, 2025, meetings of the Firefighter's Civil Service Commission.

MOTION CARRIED.

### **COMMUNICATIONS**

- Review of Eligibility Lists and Upcoming Exam Scheduling
  - Information from EMPCO regarding Asst. Chief Exam scheduled for 9/10/2025
    - *The Commissioners, in agreement with the Fire Chief and Union President, decided to rescind the May 14<sup>th</sup>, 2025, resolution to hold an Assistant Chief exam on 9/10/2025 due to the test being the same as the one provided in January and the potential for an unfair advantage to those who took the exam in January over someone who did not. EMPCO bibliographies and exams are updated annually and therefore, one exam per rank per year is recommended. A new bibliography for the AC exam will be available by mid-December. The Commission decided to hold concurrent Lieutenant and Chief exams in an effort to maintain an eligibility list for those ranks.*

### **OLD BUSINESS**

### **NEW BUSINESS**

1. Rescind Resolution Scheduling Assistant Chief Exam for 9/10/2025

Motion by Commissioner Liberacki, Supported by Commissioner Ptak

To rescind the resolution made at the May 14, 2025, meeting to schedule an Assistant Chief exam on the date of September 10, 2025, due to information provided by EMPCO that provides for reasons that the Commission should not hold more than one exam for each rank within each calendar year; and that the Assistant Chief Exam shall be scheduled at a later date TBD.

MOTION CARRIED

2. Approval of Eligible Candidates for Chief & Lieutenant Examinations

Motion by Commissioner Liberacki, Supported by Commissioner Kuhn

That the Eligibility List for the ranks of Fire Chief and Lieutenant expired on 5/27/2023 and 9/10/2024, respectively; and to approve the candidates eligible to take the Fire Chief & Lieutenant Exams on the date of October 8, 2025; and to direct the Recording Secretary to distribute the documents necessary to begin the candidate application process.

June 11, 2025

BE IT FURTHER RESOLVED that if the first round of invitations does not garner enough applicants to meet competitive standards, that the recording secretary is granted approval by the Commission to send invitations to the second-tier list of candidates (if one exists), with the exam date to remain on October 8, 2025.

MOTION CARRIED

3. Cancel July 2025 Meeting

Motion by Commissioner Ptak, Supported by Commissioner Kuhn

To cancel the July 9<sup>th</sup> meeting of the Civil Service Commission due to lack of items and the Wyandotte Street Art Fair, which creates logistical issues, such as parking and availability of WFD administration and Union reps.

MOTION CARRIED

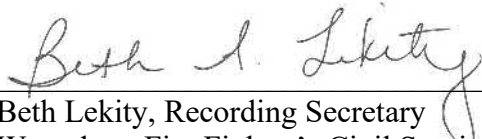
**DATE OF NEXT COMMISSION MEETING:** August 13, 2025

**ADJOURNMENT**

Motion by Kuhn, Supported by Ptak

To adjourn this meeting of the Firefighter's Civil Service Commission at 5:39p.m.

MOTION CARRIED

A handwritten signature in cursive script, reading "Beth A. Lekity", written in dark ink. The signature is positioned above a horizontal line.

Beth Lekity, Recording Secretary  
Wyandotte Fire Fighter's Civil Service Commission

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, April 22, 2025. Commissioner Carley called the meeting to order at 1:30 p.m.

### **ROLL CALL:**

Present:

Commissioner Jeffery Carley  
Commissioner Bobie Heck  
Commissioner Brian Zalewski  
Chief Jeremy Moline

Recording Secretary:

Lynne Matt

### **READING OF JOURNAL**

Motioned by Commissioner Zalewski, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on March 25, 2025. Motion carried unanimously.

### **COMMUNICATIONS**

### **NEW BUSINESS**

### **DEPARTMENTAL**

#### **1. *BASF Tech Academy***

Chief Moline gave update on BASF Tech Academy taking place June 19<sup>th</sup> @ 9am-12pm.

#### **2. *Chief Moline "Two Year Evaluation"***

Commission Zalewski motioned to approve Fire Chief Moline step/merit increase for his Two Year Evaluation; supported by Commissioner Heck. Motion carried.

**DEPARTMENTAL (continued)**

3. *Wyandotte Fire Department Monthly Report March 2025*  
Commissioner Zalewski motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.
5. *Department bills submitted April 2, 2025 in the amount of \$13,727.81*  
*Department bills submitted April 16, 2025 in the amount of \$6,244.96*  
Commissioner Zalewski motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 2:00 p.m.

Respectfully submitted,

 6-10-25

Bobie Heck  
Secretary

BH/lm

# City of Wyandotte

## Police Commission Meeting

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Commission Meeting  
June 10, 2025

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### **ROLL CALL**

Present: Commissioner Bob Heck  
Commissioner Brian Zalewski  
Chief Archie Hamilton

Excused: Commissioner Jeff Carley

Others Present: Admin./Records Clerk Paulina Yllescas-Rosales (Recording Secretary)

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Ave., Wyandotte, Michigan by Commissioner Heck at 1:20 pm.

The minutes from the regular Police Commission meeting on April 22, 2025, were presented.

Zalewski moved, Heck seconded,  
CARRIED, to approve the regular minutes of the April 22, 2025, meeting.

### **UNFINISHED BUSINESS**

NONE

### **COMMUNICATIONS**

NONE

### **DEPARTMENTAL**

#### **1. Police Statistics – April 2025, May 2025, Year-To-Date**

Chief Hamilton indicated that nothing out of the ordinary has occurred in the community recently.

Zalewski moved, Heck seconded,  
CARRIED, to receive and place on file the April 2025, May 2025, and year to date police statistics.

## **2. Traffic Order – No Parking**

Chief Hamilton requested an approval for the installation of no parking signs on the southside of Eureka from Biddle Avenue to west of Van Alstyne. Additionally, Chief Hamilton requested an approval for the installation of no parking signs on the northside of Eureka between the alleyway and the location of the dumpsters, which are west of Van Alstyne.

Zalewski moved, Heck seconded,

CARRIED, to approve the installation of no parking signs on the above listed locations.

## **3. Bills and Accounts – May 13, 2025, \$199,995.20, May 27, 2025, \$3,624.30, June 10, 2025, \$20,900.75**

Zalewski moved, Heck seconded,

Motion CARRIED, to approve payment of the bills for May 13, 2025, \$199,995.20, May 27, 2025, \$3,624.30, June 10, 2025, \$20,900.75

## **NEW**

*Members of the Audience*

None

## **ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 1:30 pm.

Zalewski moved, Heck seconded,

CARRIED, to adjourn meeting at 1:30 pm.



## WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, April 8, 2025 at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

### **Members Present:**

President Tom DeSana  
Vice President Ron Adams  
Secretary Jacqueline Jagiello  
Commissioner Osborne  
Commissioner Heather Rudy

### **Excused:**

### **Also Present:**

Superintendent Sheryl Riley  
Recreation Secretary Aimee Garbin

A motion was made by Vice President Adams and supported by Secretary Jagiello to approve the minutes of the previous meeting.

### **PERSONS IN THE AUDIENCE:**

Casey Irvine is an independent art instructor.

### **CORRESPONDENCE:**

### **INTERDEPARTMENTAL:**

### **COUNCIL RESOLUTIONS:**

### **REPORTS AND MINUTES:**

#### Golf Report:

March 2025.....\$11,198.62

Comparison Report

#### Arena Report:

March 2025.....\$103.32 Open Skating.....\$19,550.04 Ice Rental

Account Breakdown Pay Ending: 1.26.2025, 2.9.2025 & 2.23.2025

**SPECIAL ORDER:**

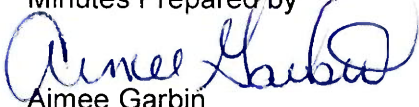
Superintendent Sheryl Riley discussed with Commission:

**Summer Programs:** Summer soccer for children and pickleball classes for children and adults will be offered this year. Both classes will be taught by Tom Snider. Volleyball and Basketball will be offered as well.

**Art Instructor:** Casey Irvine, public school teacher had inquired about providing art classes to children during the summer months in the warming room at Yack Arena and offering Senior Citizen paint classes in the Fall at Copeland Center. Commission discussed & approved for Ms. Irvine to instruct art classes and she will provide proper credentials.

There being no further business to discuss, a motion was made by Vice President Adams and supported by Commissioner Rudy to adjourn the meeting at 6:12 pm.

Minutes Prepared by



Aimee Garbin  
Recording Secretary  
Recreation Commission

Authorized by



Sheryl Riley  
Recreation Superintendent

Tom DeSana  
Recreation Commission

**2025 Wyandotte Recreation Commission Meetings @ Yack Arena**

**2<sup>nd</sup> Tuesday @ 5:30 pm**

September 9<sup>th</sup>  
October 14<sup>th</sup>  
November 11<sup>th</sup>  
December 9<sup>th</sup>

**2<sup>nd</sup> Tuesday @ 8:30 am**

June 10<sup>th</sup>  
July 8<sup>th</sup>  
August 12<sup>th</sup>

Approved as of 6/17/2025

**CITY OF WYANDOTTE**

**MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on **Tuesday, May 20, 2025 at 8:35 AM** and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Rob McMahon, Melissa Armatis, Joe Maher, Ayana King, and Stephanie Badalamenti

BOARD MEMBERS ABSENT: Al Sliwinski (Excused), Paul LaManes (Excused), Bryan Kozinski (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of February 18, 2025, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti, supported by Member Maher. The motion passed unanimously with no objections.

**Presentations/Persons in Attendance** - None

**New Business**

- (1)** Motion to accept the legal opinion regarding the legal power of the Wyandotte Tax Increment Finance Authority (TIFA) to extend gap financing for purposes of the redevelopment of McKinley School .

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: McMahon

SUPPORTED BY MEMBER: King

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>X</u>	Armatís	_____
<u>X</u>	Badalamenti	_____
<u>X</u>	McMahon	_____
<u>X</u>	King	_____
_____	LaManes	_____
<u>X</u>	Maher	_____
<u>X</u>	Mix	_____
_____	Sliwinski	_____
_____	Kozinski	_____

ABSTAIN: None

ABSENT: Sliwinski (Excused), LaManes (Excused), Kozinski (Excused)

6 Yeas; 0 Nays; 0 Abstention(s).

**(2) Motion to authorize the City Administrator and City Legal Counsel to begin negotiations with the McKinley School developer for the gap financing loan**

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER: Armatis

SUPPORTED BY MEMBER: Maher

<u>YEAS</u>	<u>MEMBER</u>	<u>NAYS</u>
<u>  X  </u>	Armatis	<u>      </u>
<u>      </u>	Badalamenti	<u>      </u>
<u>  X  </u>	McMahon	<u>      </u>
<u>  X  </u>	King	<u>      </u>
<u>      </u>	LaManes	<u>      </u>
<u>  X  </u>	Maher	<u>      </u>
<u>  X  </u>	Mix	<u>      </u>
<u>      </u>	Sliwinski	<u>      </u>
<u>      </u>	Kozinski	<u>      </u>

ABSTAIN: Badalamenti

ABSENT: Sliwinski (Excused), LaManes (Excused), Kozinski (Excused)

  5   Yeas;   0   Nays;   1   Abstention(s).

**Other/Old Business/Late Items** – None

**Next Meeting**

The next meeting of the TIFA Board will be held Tuesday, June 17, 2025 at 8:30 AM.

**Adjournment**

Motion by Member Armatis and Supported by Member Maher for the TIFA meeting to be adjourned at 9:34 AM, no objections.

***Paul L. LaManes, Secretary***

*Unapproved as of 6/17/2025*

**CITY OF WYANDOTTE**

**MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)**

**City Council Chambers and VIRTUAL ZOOM AUDIO MEETING**

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on **Tuesday, June 17, 2025 at 8:30 AM** and was held in City Council Chambers and broadcast via Wyandotte ConneX local access video on Facebook

Roll call produced the following:

BOARD MEMBERS PRESENT: Charles Mix, Paul LaManes, Rob McMahon, Joe Maher, Stephanie Badalamenti, Ayana King, Al Sliwinski and Bryan Kozinski

BOARD MEMBERS ABSENT: Melissa Armatis (Excused)

**Minutes of Previous Meeting**

The minutes of the regular meeting of May 20, 2025, were reviewed by the Board and approved to be received and placed on file through a motion by Member Badalamenti, supported by Member Maher. The motion passed unanimously with no objections.

**Presentations/Persons in Attendance** - None

**New Business**

- (1)** The TIFA Public Informational Meeting pursuant to and in accordance with the provisions of the Recodified Tax Increment Finance Act, Act 57 of 2018, as amended was held. Chairman Mix provided a history and overview for TIFA that included TIFA funding sources, tax capture, operations, budgets, finance, special projects and capital improvement plans.

**Other/Old Business/Late Items** – None

**Next Meeting**

The next meeting of the TIFA Board will be held Tuesday, July 16, 2025 at 8:30 AM.

**Adjournment**

Motion by Member Badalamenti and Supported by Member King for the TIFA meeting to be adjourned at 9:31 AM, no objections.

***Paul L. LaManes, Secretary***

May 7, 2025

# Wyandotte Municipal Services Commission

## Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, May 7, 2025 at 5:00 PM.

Roll Call: Present: Commissioners Bryan Hughes  
Leslie Lupo  
Paul Gouth  
Carolyn Harris  
Christopher Brohl

General Manager & Secretary Paul LaManes

Also, Present-

Joel Adkins-CATV  
John Stammersky  
Amber Haggerty  
David Fuller  
Bill Lee-Virtual

**Approval of Minutes:**

MOTION by Commissioner Lupo and SECONDED by Commissioner Gouth to approve the April 16, 2025 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached, no objections were made.  
Minutes approved

## Hearing of Public Concerns

None

**Resolution #5-2025-1**

**MOTION** by Commissioner Lupo and **SECONDED** by Commissioner Gouth to authorize the General Manager to enter into the Amendment to the Mast Advertising Inventory Representation Agreement extension with Comcast Cable Communications Management, LLC d/b/a Comcast Advertising with a termination date of December 26,2027 and a revenue split of 45% WMS, 55% Comcast advertising, as recommended by WMS Management.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Gouth, Harris and Brohl

May 7, 2025

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

NAYS: None  
Motion Passes

**Resolution #5-2025-2**

MOTION by Commissioner Lupo and SECONDED by Commissioner Gouth to authorize the General Manager to award Bid# 4883 and execute a contract with AMT/Synamedia, the lowest qualified bidder for the “*Managed WiFi Access Point hardware*’ up to the amount of \$603,520, as recommended by WMS Management. In addition, authorized the General Manager to award and execute a contract with AMT/Synamedia, the lowest qualified bidder for the “*Managed Wifi Access Point software*’ up to the amount of: \$77,854.08.

Commissioner Hughes asked the roll be called.

YEAS: Commissioner Hughes, Lupo, Gouth Harris and Brohl  
NAYS: None  
Motion Passes

**Reports and Communication**

- Monthly Subscriber Report-April 2025

MOTION by Commissioner Lupo and SECONDED by Commissioner Harris to receive and place on file the Monthly subscriber reports-April 2025.

Commissioner Hughes asked that the roll be attached, no objections were made.

**Other/Late Items**

General Manager Paul LaManes invited Amber Haggerty to the podium to provide a brief overview of the recent *Bring Your Child to Work Day* event, which she has successfully coordinated for the past nine years. Amber reported that this year marked the event’s largest turnout to date, with a record 48 children participating. Of those, 40 took part in the facility tour, while 8 had the opportunity to shadow their parent throughout the day.

MOTION by Commissioner Lupo and SECONDED by Commissioner Gouth to adjourn at 5:15pm.  
Roll attached.

**Next Meeting – Wednesday, June 4, 2025 at 5 PM**

May 7, 2025

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

X 

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Paul LaManes  
General Manager/Secretary



June 4, 2025

# Wyandotte Municipal Services Commission

## Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of Commission and via Virtual Telecommunication methods due to COVID-19 in accordance with current MDHHS Public Health Orders SB 11246, & PA228 of 2020 using the Zoom audio platform on Wednesday, June 4, 2025 at 5:00 PM.

Roll Call:	Present:	Commissioners	Bryan Hughes-Excused Leslie Lupo-Excused Paul Gouth Carolyn Harris Christopher Brohl-Excused
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General Manager & Secretary Paul LaManes

Also, Present-

Joel Adkins-CATV  
John Stammersky  
Jon Angeles  
Amber Haggerty  
Heather Zagor  
Justin Ptak  
Dave Hawkins

The WMS Commission Meeting was scheduled to be held at the above date and time. However, due to the lack of a quorum, the meeting could not be officially called to order.

## Roll Call:

A roll call was conducted. The following members were present:

- Commissioner Harris and Gouth

The following members were absent:

- Commissioner Hughes, Lupo and Brohl

As the number of present members did not meet the required quorum, no official business could be conducted.

**Adjournment:**

In accordance with parliamentary procedure, the meeting could not be officially adjourned, as adjournment requires formal action by a quorum. Therefore, the meeting was not held.

June 4, 2025

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

**Next Meeting – Wednesday, June 18, 2025 at 5 PM**

X 

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Paul LaManes  
General Manager/Secretary

**MINUTES AS RECORDED**

**MINUTES OF THE MEETING OF May 7, 2025  
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran **at 6:30 p.m.**, in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

**MEMBERS PRESENT:** DiSanto  
Duran  
Flachsmann  
Gillon  
McDonald  
Olsen  
Szymczuk  
Trupiano

**MEMBERS ABSENT:** Wienclaw

**ALSO PRESENT:** Kelly Roberts, recording secretary  
Jesus Plasencia, City Engineer

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A motion was made by Member Trupiano, supported by Member Szymczuk to approve the minutes of the April 17, 2025.

Yes: DiSanto, Duran, Flachsmann, Gillon, McDonald, Olsen, Szymczuk, Trupiano

No: none

Abstain: none

Absent: Wienclaw

Motion passed

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**Appeal #3423 Granted**

Miklovan Marko, Owner

Autum McCallister, Appellant

MOTION BY MEMBER SZYMCZUK supported by Member DiSanto, to GRANT this appeal, for a Certificate of Occupancy for a tattoo parlor at 1815 Ford Avenue, Wyandotte, (Lots 153 to 157 Incl. West Park Subdivision) in an O-S zoning district, where the proposed conflicts with Sections 190.140 and 190.141 of the Ordinance.

REASON: Proposed use as a tattoo parlor in an O-S district WAS deemed to meet all requirements based on reasonable use in the area located and does not alter or deter from general neighborhood conditions.

Yes: DiSanto, Duran, Flachsmann, Gillon, McDonald, Olsen, Szymczuk, Trupiano

No: none Abstain: none Absent: Wienclaw

Motion passed

**Appeal #3424 Granted**

Scott Hamelin, Owner and Appellant

MOTION BY MEMBER DISANTO, supported by Member Flachsmann, to GRANT this appeal for Certificate of Occupancy for a nail tech and hair salon with a parking variance of six (6) parking spots at 564 Oak, Wyandotte, (Lot 14 Plat of Part of Wyandotte, Block 146) in a RM-1 zoning district, where the proposed conflicts with Section 190.324(R)(1) of the Wyandotte Zoning Ordinance.

REASON: Proposed use as a Barber Shop/Nail Salon in an RM-1 district WAS deemed to meet all requirements based on reasonable use in the area, and a variance was also granted for the current parking situation as being sufficient for the proposed building use.

Yes: DiSanto, Duran, Flachsmann, Gillon, McDonald, Olsen, Szymczuk, Trupiano

No: none

Abstain: none

Absent: Wienclaw

Motion passed

**Appeal #3425 Granted**

Ali Bazzi, Owner

Alternative Therapy LLC, Appellant

MOTION BY MEMBER FLACHSMANN, supported by Member Szymczuk, to GRANT this appeal for a Certificate of Occupancy for a rage rooms and splatter room at 143 Maple, Wyandotte, (N 120 ft. of Lot 3 Plat of Part of Wyandotte, Part 2, block 72) in a CBD zoning district, where the proposed conflicts with Sections 190.170 and 190.171 of the Wyandotte Zoning Ordinance:

REASON: Proposed use as a rage room in the CBD district WAS deemed to meet all requirements based on reasonable use in the area located and does not alter or deter from general neighborhood conditions.

Yes: DiSanto, Duran, Flachsmann, Gillon, McDonald, Olsen, Szymczuk

No: Trupiano

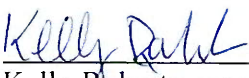
Abstain: none

Absent: Wienclaw

Motion passed

**OTHER BUSINESS:**

There being no further business to discuss, the meeting adjourned at 7:34 p.m. The next scheduled meeting of the Board will be held on June 4, 2024.

  
\_\_\_\_\_  
Kelly Roberts, recording secretary

**Appeal #3423**

Chairperson Duran read the appeal and asked that it be explained.

Miklovan Marko, Owner 1803-1829 Ford Avenue, 18232 Huron Dr. Macomb, MI 48042, present.

Mr. Marko indicated that he supports the business and stated it would be good for the community. Mr. Marko continue that this is a women owned business and not a typical tattoo parlor. The business would run by appointment only. Mr. Marko stated that the business will be respectful to surrounding businesses and tenants. Chairperson Duran asked Mr. Marko if he was the landlord of the building.

Mr. Marko answered yes.

Autumn McCallister, 8004 Birch Taylor, MI 48108, Proposed Tenant Present.

Ms. McCallister read the attached letter in to the record.

Ms. McCallister stated she would be one of the owners and artists at the tattoo parlor. The hours of operation will be 10 am- 5 pm and typically will be done before 5 pm. The business will not take walk-ins it will be by appointment only.

Chairperson Duran stated that the Zoning Board does not approve rezoning, and indicated further that the property will remain zoned O-S. Chairperson Duran continued that this will be a land use variance.

Member McDonald asked if there would be 3 artist and potentially three clients at a time.

Ms. McCallister answered yes.

Member Trupiano asked if they currently have a studio.

Ms. McCallister stated they have a current studio in Taylor but would like their own space in Wyandotte.

Susannah Griggs, 1718 Moran Lincoln Park, MI 48146, Proposed Tenant Present.

Ms. Griggs read the attached letter into the record.

Caryl Cunningham, 3525 4<sup>th</sup> Wyandotte, MI 48192, Proposed Tenant Present.

Ms. Cunningham stated that she loves the city and is a member of the Downriver Council of Arts and the Garden Club. Ms. Cunningham further stated that she hopes the board will approve the variance for the tattoo shop.

No communications were received regarding this appeal.

#### **Appeal #3424**

Chairperson Duran read the appeal and asked that it be explained.

Scott Hamelin, Owner of 564 Oak Street, 1959 Fort Park Ln. Grosse Ile, MI 48138, present.

Mr. Hamelin explained that the beauty + barber shop would strictly have 2 men doing hair and 1 nails tech and that only 2 vehicles would be on premises at a time for employees. Mr. Hamelin continued that the hours of operation will be: nails Wednesday and Thursday 10am-6pm and hair Tuesday and Friday 9am-6pm, closed on Saturday and Sunday and the 3 employees will only be working at the same time 2 days a week and they schedule appointments every hour. Mr. Hamelin stated that only 6 parking spots will be used at one time.

Richard Schwochow, 556 Oak Wyandotte, MI 48192, present.

Mr. Schwochow stated that he was in attendance of the meeting to show support for the hair salon.

Mr. Schwochow continued that he's lived next to the building for 74 years and would like to see this appeal get approved and not have the building sitting empty.

Jesus Plasencia, City Engineer, present.

Mr. Plasencia explained to the board that the proper procedure would have been to go to the Planning Commission first for rezoning, but the timeline would have pushed this back until June.

Chairperson Duran asked if the Planning Commission denies the parking variance will this be a moot.

Mr. Plasencia stated that they will be going to Planning Commission for rezoning of the property only.

Member Flachsmann asked if the Zoning Board approves the parking today the Planning Commission can then deny it.

Mr. Plasencia stated no, the Zoning Board is approving the use and the parking variance and if the Zoning Board denies both the parking and use then the owner would have to reapply to the Zoning Board for parking. Mr. Plasencia stated that the Planning Commission would only be approving the zoning change so that in the future uses would not have to appeal to the Zoning Board.

Chairperson Duran stated the Zoning Board can approve them both use and parking variance today so they don't have to come back.

Mr. Plasencia stated that is correct.

Mr. Hamelin explained that he would like the zoning changed so he doesn't have to keep coming back to the Zoning Board.

Member Olsen stated we approved this 2 ½ years ago for a print shop, they left and the variance went away.

Member McDonald asked if the parking pad in the back of the building is the approach to the garage.

Mr. Hamelin answered yes.

Member McDonald mentioned that angled parking had been an option.

Mr. Hamelin stated he would only if required.

Member Flachsmann stated that he seen that there were 4 chairs for the barber and 4 chairs for nails.

Mr. Hamelin stated that he could have chairs taken out.

Member Gillon asked why the request stated barber + beauty shop and asked that it be clarified are there 2 chairs or 4 chairs.

Member Trupiano asked if the parking on an angle be clarified, will that be on 6<sup>th</sup> Street in front of the garage?

Mr. Hamelin stated that he met with Mr. Plasencia, and they discussed the option for additional parking and where it could be located. Mr. Hamelin stated he doesn't see a need for additional parking, but yes, it would be in front of the garage off of 6<sup>th</sup> Street.

Member Olsen asked if they would be allowing walk-ins.

Mr. Hamelin indicated there will not be walk-ins.

Member DiSanto explained that the consumer will determine the business. If there is no place to park the consumer will not come to the business.

Mr. Plasencia explained that the parking calculation was based on 4 chairs.

No communications were received regarding this appeal.

### **Appeal #3425**

Chairperson Duran read the appeal and asked that it be explained.

Kaylyn Crayne, 763 Cherry Wyandotte, MI 48192, Proposed Tenant Present.

Ms. Crayne explained that her business was operated at 1479 Fort Street in Wyandotte for 2 ½ years. Ms. Crayne continued that her business works good for mental health, schools, sport teams and Henry Ford Hospital have used the facility for team bonding. Ms. Crayne also indicated that they offer it for parties. Ms. Crayne indicated that they hope to move into the building before the start of the street fair.

Member Szymczuk asked Ms. Crayne if she could explain the business.

Ms. Crayne stated that they will have 3 rooms, there can be 2 people in 1 room at a time, each person will get a crate of breakables, which is included in the entry fee, we have a weapon wall that they choose for the breakables. All breakables are donations. This can be very therapeutic. Ms. Crayne continued that it is a controlled and safe environment, closed toed shoes, long pants, long sleeves and safety goggles are required.

Member Olsen asked Ms. Crayne to clarify what kind of weapons.

Ms. Crayne indicated the weapons would be hockey sticks, baseball bats, golf clubs and hammers.

Member Trupiano asked if there would be 6 people at any given time and how many employees would there be.

Ms. Crayne stated yes 6 clients at any given time and 3 employees per shift.

Ms. Crayne stated the hours would be Thursday 4pm-10pm, Friday 4pm-11pm, Saturday 12pm-12am and Sunday 2pm-8pm.

Member Gillon asked what procedure were taking place to help with the sound.

Ms. Crayne indicated that they have done some testing with sound and it doesn't need much with the block walls.

Member Flachsmann noted that there was a letter in opposition. It doesn't really fit the downtown. Member Flachsmann asked why it should be acceptable in the downtown area.

Ms. Crayne answered that she feels this would be a great addition to the downtown area there is a lot of entertainment, bars and restaurants. She stated it's really an entertainment use.

Member Flachsmann asked how long the session time are.

Ms. Crayne stated each session is 30 minutes and parties are 2-3 hours.

Member McDonald asked if in the splatter room is PPE protection provided for the bottom of the shoe so nothing is gets tracked out and how will the materials used be disposed of.

Ms. Crayne explained that they will recycle whatever can be recycled and they will have a 4-yard dumpster in their garage so the items are not outside. Ms. Crayne further indicated that PPE would be provided so nothing getting tracked outside of building.

Member McDonald asked what the maximum group size allowed.

Ms. Crayne indicated that there can only be 2 in a room raging at a time. Ms. Crayne indicated that she does not expect more than 10 in a group size.

Member McDonald asked if there will be a watch window where the rest of the group can watch.

Ms. Crayne stated yes there are 3 rooms in a row and there is a window for each room.

Member Flachsmann stated that he thinks this will be very successful downtown.

Member Gillon asked if at the other location, did any employees or clients ever suffer from injuries.

Ms. Crayne explained that there was nothing more than minor cuts. Ms. Crayne stated that they keep a stocked first aid kit on site and there were never any serious injuries.

One (1) communication was received against this appeal.



#3423

– Autumn McCallister 8004 Birch St. Taylor

I'm here today in hopes the decision to deny our zoning request be reconsidered for the unit 1815 Ford Ave from OS to B2.

Wyandotte is a city that prides its self on art. My colleagues and I fully embody that. We are artists. We are painters, illustrators, and tattooers. And all three of us are award winning artists, our work been displayed in magazines, galleries, and museums. We specialize in flora and fauna inspired pieces. All sharing an enormous love of plants, gardening and nature. That reflects in our shop and our work.

We work by appointment only. Our hours 10am to 5pm. Because we book months in advance, we typically are finished even before 5pm. We prohibit drugs, alcohol, and persons under the age of 18 on the premises. We do not take ~~walkins~~. We are not a typical stereotype street shop. We are professional artists, that like a quiet and beautiful space. Offering a plant filled shop exhuming a relaxing, calm, quiet, and clean professional environment and experience for our clients. Reflected in the reviews we have at the shop we currently run. We provide a luxury experience, our services starting at \$150/hr. With clients coming from far and wide. Ranging from clients residing right here in the city, to Mexico, Brazil, and the Netherlands to name a few. These clients would be bringing revenue and more visitors into the city. Supporting other small businesses, boutiques and restaurants and bars.

All the tenants in the unit and neighboring businesses, are all in support and have no issues. In fact Police Chaplain Pastor Kenney Beesley, who runs the church next door to the unit, is whole heartedly in support of us, offering use of the large parking lot in case it's needed. We don't foresee needing to use it as we will only have 3 clients in per day , 6 total if including ourselves. But it was kind of him to offer none the less. We have turned in a list of over a dozen signatures from local business owners in support of us.

We have well over 4 decades of experience between us. We are educated and professional in our career. Following all guidelines and laws. Tattooing is a heavily regulated industry. We will gain all licensing from the state and city to open and operate. But need variance before we can apply to the state and health department. We will have an attorney to help make sure all proper steps are followed. Privacy and cleanliness is our top priority.

We require the same licensing as salons in the city of Wyandotte that have permanent makeup artists. Permanent makeup is the exact same as tattooing. State and health department requires a body art license for salons and spas with pmus, requiring the same licensing, and regulations to operate. These salons are registered as body art facilities, same as a tattoo shop. They use the same protocols, and supplies as tattooers. The unit we want to rezone is located in between 2 other salons. A nail salon and a hair salon. Both run by ladies. Making this unit a perfect location for our shop. A whole strip of women owned businesses!

The unit in question has sat empty for over 10 years. Years the landlord hasn't made income off of. Years the city has lost revenue. A well trafficked area with an empty building sitting empty that long, is sad. It's a beautiful location. We want to bring life into the space. We love this city and want to see it thrive. We believe, no we know we would add to it.

We do not impair the intent of the ordinance and expect to be assets to the community. We are not loud, obnoxious, or a nuisance to the neighborhood. We follow all guidelines, laws, and protocols.

We love this city. My colleague lives in this city. We frequent it daily, pouring our love, money and time back into its shops, restaurants, and small businesses. We want to add more to it with our little plant loving tattoo gallery.

We've been hearing nothing but support and love from friends, neighbors, businesses, and council members, we've been told the zoning is outdated and that the city has been working on updating it within the last 2 years. So no better time than now to appeal. We're hoping that you can see what we would offer to the city, and allow us the rezoning we're requesting.

Susannah Griggs 1718 Moran, Lincoln Park

Wyandotte has been a part of my life, my entire life. What I've loved most is that it has always been a supporter of the arts and artists. When I was a teenager, I would come to the street fair to see one of my favorite artists Carl Lundgren, and pick through all the amazing booths full of amazing artwork. In my twenties, I worked at Java Joes, the grind, and poked around Rivers Edge hoping to display my work there one day.

I met my husband in your city. This is a vibrant city; it deserves much more vibrant and creative businesses.

I understand at our last meeting some issues were brought to our attention were things such as spot zoning and os not allowing tattoo shops. The building in question has had empty units for that have not been filled in years. Thankfully Brooks Books was allowed to be spot zoned, an amazing store I go out of my way to orator , as do my coworkers. It would be a dream to have this space to create more magic, to have a nice, quiet place to work, and become a part of this fantastic community.

As far as os zoning is concerned, it is unfortunately antiquated. Many tattoo shops are very respectable, private galleries with serious working artists, we do not have a high volume of clients, will not disrupt the neighborhood, and do not require loads of parking. We typically take on one client each per day. Our clients are professional people, and we ourselves are family oriented people over the age of 35, uninterested in shaking up the community, just wanting to have our plants and art in a safe space.

As far as the state of Michigan is concerned, during Covid, we were shut down at the same time as nail, hair, permanent makeup, and estheticians salons. We were allowed to reopen at the same time they were allowed. We follow the same regulations and standards under the same health department, in these salons are allowed to be rezoned, why not tattoo shops? We will be hiring a private wasteland disposable service to ensure safety of ourselves, our clients, and our community. We have been trained by a consummate professional in bloodbourne pathogens who works directly with the health department and state of Michigan in body art practices.

Good evening, my name is Caryl Cunningham 3525 4th st, Wyandotte

I purchased a home in Wyandotte because of its vibrant, thriving community. Its unique architecture and artistic vibes. I would love to move my business to this city as well.

I'm a member of the downriver council for the arts, and the Wyandotte garden club. This year we made a cash donation to sponsor the community garden at Biddle and Grove. I also facilitated a donation from Lowe's garden center for the community garden.

Art and gardening are my passions. In 2023 I won an award from the Wyandotte beautification commission.

I look forward to continually and actively participating in my community and hope you will seriously consider our request for the change of zoning so we can win another beautification award! Thank you