

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, October 8, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding. The meeting began with the Pledge of Allegiance, followed by roll call.

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Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, and Donald Schultz

Absent: NONE

Also Present: Theodore Galeski, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

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**PRESENTATION**

**PRESENTATION OF PETITIONS**

**PUBLIC HEARINGS**

**UNFINISHED BUSINESS**

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

**2018-418 CONSENT AGENDA APPROVALS**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – September 24, 2018
2. Marine Corps League – Property Use Request
3. PULLED FROM CONSENT AGENDA – SEE RESOLUTION #2018-426
4. Traffic Control Order 2018-04
5. Traffic Control Order 2018-05
6. Holiday Lighting Contract – Downtown Wyandotte
7. Holiday Lighting Contract – Christmas Tree
8. Holiday Performance Contract

Motion unanimously carried.

**2018-419 MINUTES**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of September 24, 2018, be approved as corrected.

Motion unanimously carried.

**2018-420 MARINE CORPS LEAGUE PROPERTY USE REQUEST - BIRTHDAY**

By Councilperson Sabuda, supported by Councilperson Alderman

WHEREAS, the United States Marine Corp will be celebrating its 243<sup>rd</sup> birthday on Saturday, November 10, 2018 and will be open to the public from 7 am until 12 Midnight with various activities taking place throughout the day creating a need for additional parking space.

BE IT RESOLVED that City Council grants permission to the Marine Corps League Downriver Detachment to use the city-owned vacant lot located at the corner of Eureka Rd. and 14th St. on November 10 & 11, 2018 for the purpose of providing ample parking space for the event, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

Motion unanimously carried.

**2018-421 TRAFFIC CONTROL ORDER 2018-04**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2018-04 for the installation of “Handicap Parking” signs at 139 Davis Street.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said sign. Motion unanimously carried.

**2018-422 TRAFFIC CONTROL ORDER 2018-05**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2018-05 for the installation of “Handicap Parking” signs at 1812 Oak Street.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said sign. Motion unanimously carried.

**2018-423 HOLIDAY LIGHTING CONTRACT – DOWNTOWN WYANDOTTE**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council approves the contract terms and inclusions below with Grosse Ile Lawn and Sprinkler for the 2018-2020 Christmas event season:

Payment structure will be as follows: 50% of the total will be due on or around October 1<sup>st</sup>. 40% of the total will be due on or around December 1<sup>st</sup> and the remaining 10% will be due on or around February 1<sup>st</sup>.

The following items are included:

- Trees to be lit on the east and west sides of Biddle from Chestnut to Eureka
- Trees to be lit on First St. from Oak to Maple.
- Trees to be lit on the following streets west of Biddle up to 2nd Street and Eureka of Biddle up to the alley or Van Alstyne: Oak, Elm, Maple Sycamore and Eureka Road
- Trees and shrubs will be lit in the fountain area and LED displays installed
- Clock Tower LED display and management of RGB lighting system
- The arbor and surrounding trees adjacent to the clock tower will be lit
- Decorating and lighting of the walking bridge over Eureka Rd. at the viaducts
- Lighting trees on the embankments on the east and west side of the viaducts
- Existing large ornaments will be installed and secured on the embankments at the viaducts
- LED Laser lights will be installed to create a sparkle effect on the giant ornaments
- All trees on all of the side streets will be lit with red and green LED lights in an alternating pattern
- All trees on Biddle and 1st Street will be lit with warm white LED lights
- NOTE: To re-light and recondition any existing display items the average cost will be \$350.00-\$500.00. A cost will be determined after a free inspection of display items.
- Cost to re-light/re-condition the penguins throwing snowballs display = \$300.00. This cost is not included in the total.
- The City may terminate for any reason if it provides written notice within 30 days after all lights have been removed.

BE IT FURTHER RESOLVED that funds in the full amount of \$39, 900.00 are to be paid from the DDA Christmas Expense Account 499-200-850-522; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

**2018-424 HOLIDAY LIGHTING CONTRACT – CHRISTMAS TREE**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council approves the contract terms and inclusions below with Grosse Ile Lawn and Sprinkler for the 2018-2020 Christmas event season:

Holiday Lighting

Cost to light evergreen/Christmas tree in front of City building - \$1400.00

- Cost includes installation/lighting of any greenery, LED light strands, decorations, (ornaments, tree topper, ground decor, etc.), hardware and labor,
- The contract is for 3 years, (2018/2019, 2019/2020, 2020/2021)
- The City may terminate for any reason if it provides written notice within 30 days after all lights have been removed each year
- A 50% deposit is due on October 31<sup>st</sup>, 2018 and 40% is due upon completion of the installation and the remaining 10% is due upon completion of take down. All material is provided by the company and company will replace or repair any damaged or stolen material.

BE IT FURTHER RESOLVED that funds in the full amount of \$1,400.00 are to be paid from the Special Events Misc. Expense Account; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

**2018-425 HOLIDAY PERFORMANCE CONTRACT - SANTA**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council approves the holiday performance contract for Mr. and Mrs. Olszewski for the 2018 Christmas Parade with funds to be paid from the Christmas Parade Expense Account (\$150) and the Third Friday Promotions Expense Account (\$525); AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

**NEW BUSINESS**

**2018-426 WOW 360 EVENT HOSTING AGREEMENT – 2019-2021**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held on the below dates:

- St. Patrick's Party & Leprechaun Crawl (March 15,16,17 ,2019, March 16 & 17, 2020, March 16 & 17, 2021 or other mutually agreed upon dates)
- Cinco Block Party (May 5, 2019, May 2 or May 5, 2020, May 1 or 5, 2021)
- Swiggin' Pig (Mutually agreed upon dates in May or June)
- 80's Rewind Party & Pub Crawl - (Saturday – June or July 2019, 2020, 2021 but not 4<sup>th</sup> of July or Street Fair weeks)
- Bark on Biddle (June 21, 22 20 19, June 19 & 20, 2020, June 18 – 19, 2021)
- Wyandotte Beer Fest (Sept 20, 2019, Sept 18, 2020, Sept 17, 2021)
- Dave & Chuck .5k (Nov 2, 2019, Nov 7, 2020, Nov 6, 2021)
- Santa Pub Crawl (Dec 20, 2019, Dec 18, 2020, Dec 17 ,2021)

BE IT FURTHER RESOLVED that WOW 360 will comply with the following:

- WOW 360 Event Productions will be responsible for any city costs that exceed the agreed-upon amount in the agreement.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Clean up before/during and after the event (glass, spills; broken items, etc.) must be done by WOW 360 for the duration of the event.

BE IT FURTHER RESOLVED that WOW 360 must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

Motion unanimously carried.

**2018-427 APPOINTMENT TO DDA – B. KOZINSKI**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that Council hereby ACCEPTS the resignation of Vanessa Morse from the Downtown Development Authority and thanks her for her service; AND

BE IT FURTHER RESOLVED that Council hereby concurs with the recommendation of Mayor Peterson to appoint Bryan Kozinski of 2804 Van Alstyne, Wyandotte, MI to Downtown Development Authority to fill the unexpired term of Vanessa Morse. Term to expire June 2020.

Motion unanimously carried.

**2018-428 APPOINTMENT TO BEAUTIFICATION COMMISSION – W. LEACH**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that Council hereby ACCEPTS the resignation of April Treece from the Beautification Commission and thanks her for her service; AND

BE IT FURTHER RESOLVED the City Council that Council hereby concurs with the recommendation of Mayor Peterson to appoint Wendy Leach of 2127 Davis, Wyandotte, MI to the Beautification Commission to fill the unexpired term of April Treece. Term to expire April 2019.

Motion unanimously carried.

**2018-429 APPOINTMENT TO BEAUTIFICATION COMMISSION – B. FREESE**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby concurs with the recommendation of Mayor Peterson to appoint Barbara Freese of 1704 10<sup>th</sup> St., Wyandotte, MI to the Beautification Commission. Term to expire April 2021.

Motion unanimously carried.

**2018-430 RETIREE HEALTH CARE PLAN – CORRECTIVE ACTION PLAN**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED by the City Council that the Correction Action Plan or Waiver (Form 5597) submitted by the City Administrator is received and placed and file; AND

Further, notes that the Application demonstrates actions that have been undertaken to mitigate this underfunded status which include eliminating defined benefit retiree health care coverage for employees hired after 2008, 2009, 2011, and 2013 (depending on employee group) and transferring funds from the City's General Fund to the Retiree Health Care Trust Fund; AND

Further, notes that the City has contributed additional funds to the retiree health care trust in excess of the annual cost of retiree healthcare in each of the past five (5) years and has increased the value of the retiree health care trust fund from a deficit of \$247,000 in 2003 to \$2.357 million in 2017; AND

Thus, BE IT RESOLVED that the City Council approves the Corrective Action Plan as prepared and recommended by the City Administrator.

Motion unanimously carried.

**2018-431 CHARTER AMENDMENT – OPERATING MILLAGE**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED by the City Council that the recommendation from the City Administrator to place a charter amendment relative to the charter-authorized operating millage rate on the next available election ballot is received and placed on file; AND

FURTHER, concurs with the recommendation to have the Department of Legal Affairs prepare the necessary ballot language for City Council approval; AND

FURTHER, instructs this information to be presented back to the City Council prior to the deadline established by the State of Michigan and the County of Wayne for the next available election.  
Motion unanimously carried.

**2018-432 WMS PACKAGE BOILER STEAM PROJECT**

By Councilperson Sabuda, supported by Councilperson Alderman

NOW, THEREFORE, BE IT RESOLVED that City Council concurs with the Municipal Services Commission in the following:

Authorizing the General Manager to execute a contract with Seaway Mechanical in an amount not to exceed \$106,700 for the purchase and installation of the steam vault pursuant to the Package Boiler Steam project and waive the competitive bid requirement, as recommended by WMS management.  
Motion unanimously carried.

**2018-433 HALLOWEEN 2018 – TRICK OR TREAT HOURS**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that the Council concurs with the Chief of Police in recommending the 2018 Halloween “Trick or Treat” hours be established between 5:30 p.m. and 7:30 p.m. on Wednesday, October 31<sup>st</sup>, 2018.

BE IT FURTHER RESOLVED that the Trick or Treat Safety Tips document shall be posted to the City’s website and on appropriate cable channel.

Motion unanimously carried.

**2018-434 WPD PROMOTION – K. GROAT**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that the Council Concurs with the determination that the promotion of Kenneth Groat to fill the vacant Detective’s position will assist with the staffing in the detective bureau, will fill a vacant position, and the City Council authorizes the filling of such position; AND

BE IT FURTHER RESOLVED that subsequent to a written examination, interview panel, and performance evaluation, the detective promotion shall be awarded to Officer Kenneth Groat and authorization is granted to make said promotions.

Motion unanimously carried.

**2018-435 REPLACEMENT OF SMART BUS – VEHICLE LEASE**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that Council CONCURS with the recommendation of the Superintendent of Recreation to have the Mayor and City Clerk sign the Vehicle Lease Agreement with SMART.

Motion unanimously carried.

**2018-436 SMART 2019FY MUNICIPAL & COMMUNITY CREDIT CONTRACT**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation to approve the FY 2019 Municipal Credit and Community Credit Contract with Suburban Mobility Authority for Regional Transportation (SMART), thereby agreeing to receive \$25,460 in Municipal Credit and \$44,204 in Community Credit to fully fund account #101-750-850-550 in order to continue the City of Wyandotte’s current Senior Transportation and other programs; AND

BE IT FURTHER RESOLVED that Council also acknowledges the amendment to the FY 2018 agreement whereby an additional \$2,883 is being received by the City in the form of a Community Credit; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign the aforementioned contract and amendment

Motion unanimously carried.

**2018-437 HIRING OF CODE COMPLIANCE OFFICIAL – D. THOMAS**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Engineer regarding the hiring of a Code Compliance Official to perform Building Inspections for the Code Compliance Program for the City of Wyandotte; AND FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Douglas S. Thomas as a Code Compliance Official; AND

FURTHER, RESOLVED BY THE CITY COUNCIL that the City Administrator is authorized to make the necessary budget amendment to appropriate funding for this hire only until the necessary duties associated with the SAW Grant activities are concluded,

BE IT RESOLVED that the Mayor and Clerk are authorized to execute the Memorandum of Agreement between the City of Wyandotte and Mr. Douglas S. Thomas.

Motion unanimously carried.

**2018-438 CITY HALL HVAC MAINTENANCE**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED by the City Council that Council agrees with the recommendation of the City Engineer and AUTHORIZES the Engineer to execute the City Hall HVAC service agreement with Expert Mechanical Services in the amount of \$7,510 from account 530-444-825-220.

Motion unanimously carried.

**2018-439 FILE #4695 – MEMORIAL & KIWANIS PARK SHELTER ROOF RESTORATION**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer and Recreation Director in accepting the bid submitted by Optimum Contracting Solutions, of Bloomfield Hills Michigan, for new metal roofs at Memorial Park and Kiwanis Park Club (Bid File #4695) in the amount of \$7,300.00 from account # 492-200-850-524 and \$8,000.00 from Account #101-750-850-560.

Motion unanimously carried.

**2018-440 FILE #4744 – 2018 SNOW REMOVAL & SALT APPLICATION – CITY HALL**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that Council agrees with the recommendation of the City Engineer and approves the award of the snow removal and salt application contract (Bid File #4744) to Pizzo Development. The City Hall snow removal will be budgeted in the amount of \$15,890 from account 530-444-825-420 and the snow removal at City Parking lots during a declared snow emergency will be budgeted in the amount of \$4,500 from account 101-448-750-220.

Motion unanimously carried.

**2018-441 REQUEST FOR PROPOSALS – SALE OF FORMER 1068-1096 BIDDLE AVE.**

By Councilperson Sabuda, supported by Councilperson Alderman

BE IT RESOLVED that the communication from the City Engineer regarding the Request for Proposals (RFP) for the Sale of Former 1068-1096 Biddle Avenue, Wyandotte is received and placed on file; AND BE IT FURTHER RESOLVED that Council authorizes the City Engineer to place the RFP on MITN, the City's Website and place a "For Sale" sign on the property.

Motion unanimously carried.

**BILLS & ACCOUNTS****2018-442 BILLS & ACCOUNTS**

By Councilperson Sabuda, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$6,915,881.33 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

**REPORTS & MINUTES**

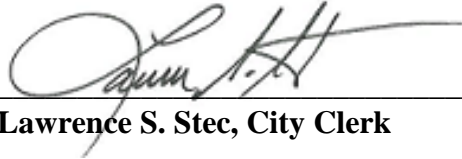
Beautification Commission	September 12, 2018
Daily Cash Receipts	September 27, 2018
Fire Commission	August 28, 2018
Police Commission	August 28 & September 25, 2018
Recreation Commission	September 11, 2018
Retirement Commission	August 17, 2018

**REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**

None

**ADJOURNMENT****2017-443 ADJOURNMENT**

By Councilperson Sabuda, supported by Councilperson Alderman  
RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:11 p.m.  
Motion unanimously carried.



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Lawrence S. Stec, City Clerk