



AGENDA

REGULAR SESSION

MONDAY, FEBRUARY 5, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT ALDERMAN

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

APPROVAL OF AGENDA

PUBLIC HEARINGS

1. Proposed Distribution of 2019 CDBG Funds

OLD BUSINESS

2. WFD Remounting Ambulances Bid Acceptance

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

3. Approval of Council Meeting Minutes – January 29, 2018
4. Special Event Application – Walk MS Wyandotte

NEW BUSINESS

5. WPD Hiring of Probationary Police Officer – C. Barwig
6. WPD Purchase of Vehicle for Central Animal Control
7. WPD Purchase of Investigative Vehicles
8. WPD Purchase of Lexipol
9. WSAF Sponsorship Contract – Integrity Shows
10. WASF Entertainment Contract – Larry Lee and Back in the Day
11. Sale of 323 Maple

BILLS & ACCOUNTS

REPORTS & MINUTES

Cultural & Historical Commission/Finance Report

December 14, 2017

Recreation Commission

January 10, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

ADJOURNMENT

Guide Sheet

PUBLIC HEARING

Distribution of 2019 CDBG Funds

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that a Public Hearing regarding the proposed distribution of 2019 CDBG funds was held on February 5, 2019, with the final hearing to be held on February 12, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5, 2018

AGENDA ITEM # 2

ITEM: Bid File #4722 – Remounting of Ambulances

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the City Council Meeting dated January 22, 2018, the Fire Chief recommended that Emergency Vehicle Plus of Holland, MI, be awarded the bid (#4722) for remounting of the two (2) ambulances used by the Wyandotte Fire Department. Their bid amount was \$259,932. After a lengthy discussion, the recommendation was held in abeyance until the February 5, 2018, City Council Meeting. Below are the pertinent points of this recommendation:

1. There was two (2) bidders for this work.
2. The recommended bidder was not the low bidder. The other bidder, Mercy Sales, bid \$210,513 or \$49,419 less than the recommended bid.
3. The rationale for recommending the higher bid includes:
 - a. Upon site visit, the low bidder's primary business is not third-party ambulance remounting. Their primary business is an actual ambulance service that serves areas in northern and mid-Michigan while servicing their own vehicles as well as attempting to establish a footprint in third-party remounting.
 - b. All of the paint and body remount work will be subcontracted to contractors who will not have a direct contractual commitment to the City of Wyandotte.
 - c. The only ambulance remounts performed by the low bidder have been those affiliated with their own ambulance service and their ownership group.
 - d. The bid submitted by the low bidder lacked many requirements included in the bid specifications and other additional information needed to evaluate the bid proposal. Obtaining the information has been challenging.

Note that the bid specifications states "the City reserves the right to reject any or all bids and also to waive any formal defects in bids when deemed for the best interest of the City". Additionally, the City's Procurement Policy states that bid awards will be based on:

- a. Previous work performance;
- b. Reliability, skill, qualifications and integrity of bidder;
- c. Bid price;
- d. Cleanliness;
- e. Sufficiency of equipment, fitness and responsibility or capacity to perform the work or furnish the supplies at the bid price;
- f. Insurance and licenses when required by law in a form and amount satisfactory to the City;

- g. References and experience of the bidder;
- h. Good communication and compliance with the bid requirements set forth in the specifications;
- i. Wyandotte-based business and consideration of the Wyandotte-based business preference (2%) as enumerated in the City Council Resolution dated July 24, 2006;
- j. Any other criteria that the City, in its sole discretion, feels are necessary for the bid.

Based on the above criteria, the bid from Emergency Vehicle Plus is deemed the best bid proposal to meet the needs of the City in remounting the ambulances in a timely and professional manner.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Accept the bid proposal from Emergency Vehicle Plus to remount two (2) 2008 F350 McCoy Miller ambulances in the amount of \$259,932.00

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Project (\$300,000) was included in the 2018FY Budget to be funded by an internal loan from the Self-Insurance Fund to be repaid by the charter-authorized debt levy. Budget amendment to record the expenditure (402-336-850-530) and the corresponding loan from the Self-Insurance Fund (677) will be proposed to the City Council upon final timing of transaction.

IMPLEMENTATION PLAN: Fire Chief to oversee project upon contract execution.

COMMISSION RECOMMENDATION: Recommendation approved by Police and Fire Commission on January 9, 2018.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS

1. Council Resolution dated January 22, 2018 holding item in abeyance
2. Letter of Recommendation for Emergency Vehicle Plus – Brownstown Township
3. Summary of communication with Mercy Sales

MODEL RESOLUTION:

RESOLUTION

RESOLUTION by Councilperson_____

BE IT RESOLVED that the City Council concurs with the recommendation of the Fire Chief, Fire Commission, and City Administrator to award Bid File #4722-Remounting of two (2) 2008 Ambulances to Emergency Vehicle Plus of Holland, MI, in the amount of \$259,932 and

Further, directs the City Administrator to prepare the necessary budget amendments and

Further, the City Council directs the return of all bid bonds/bid checks and

Further, the Mayor and City Clerk are authorized to execute the necessary contract(s) with Emergency Vehicle Plus.

I move the adoption of the foregoing resolution.

MOTION by
Councilperson_____

Supported by Councilperson_____

YEAS

COUNCIL

NAYS

Alderman

Calvin

Desana

Maiani

Sabuda

Schultz

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-16**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.


UNDER THE DATE OF: January 22, 2018

MOVED BY: Councilperson Sabuda

SUPPORTED BY: Councilperson Calvin

BE IT RESOLVED that the resolution regarding the award of Bid File #4722 (Remounting of Ambulances) shall be held in abeyance until the City Council meeting on February 5, 2018 (2 weeks). Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on January 22, 2018 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

Charter Township of Brownstown
FIRE DEPARTMENT

21313 TELEGRAPH ROAD
BROWNSTOWN, MICHIGAN 48183-1399
TELEPHONE: (734) 955-2600 • FAX: (734) 955-2610

WWW.BROWNSTOWNFIRE-MI.ORG

JEFF E. DROUILLARD
Fire Chief
Fire Marshal



MARK J. McLAIN
Inspector

January 26, 2018

Chief Jeff Carley
Wyandotte Fire Department
266 Maple Street
Wyandotte, MI 48192

Dear Chief Carley;

Brownstown Fire has had three of our older Medtech transport ambulances refurbished by Emergency Vehicles Plus out of Holland, MI. In March 2014 we solicited bids to have one of our 2001 units refurbished which included completing removing our transport box, refurbishing both the exterior and interiors to our specifications and remounted on a new chassis. We received two bid returns. These were reviewed to determine compliance with our specifications. Emergency Vehicles Plus (EVPlus) was found to meet all specifications. Even though, they were a slightly higher bid price between the two bidders, EVPlus was able to start the work sooner, indicated that they could deliver the new unit within 90 days and was located within Michigan. EVPlus was awarded the bid. During the refurbishment process EVPlus kept in constant contact to update me on the process and confer with me on any issues that they may have come across during the rebuild. We had a couple on site visits during construction to see the procedures and refurbishment operations of their facility as well as the progress with our unit. The unit was delivered as indicated. This refurbished process was able to save us \$60,000 opposed to replacing the same with a new unit. After deliver and the unit being in services for a few months some small issues were discovered with the refurbishment. EVPlus was contacted and they sent their service personnel to our site to make all corrections. The representatives of EVPlus worked with us to honor any warranty issues and accommodated our concerns.

In 2015 the Township board waived the bid process and allowed for me to send an additional 2001 Medtech transport ambulance to EVPlus for refurbishment. This decision was made to allow for us to have two new refurbished units that would be identical in layout and design. Once again the process went very well and the unit was delivered within the specified turnaround times. The pricing was also held to the same as the first unit that was completed 12 months earlier. Again any warranty issues were address by EVPlus.

In 2016, we once again solicited bids to have one of 2004 Med Tech transport ambulances refurbished just to see if there was any other companies that could provide pricing for comparison. These solicitations and our bid specs were posted on the MITN bid Network. Only two bids were received. EVPlus was slightly higher in costs; however the competitor was not able to start on the unit for several weeks and had a much longer turn around delivery time. We once again wanted this unit to identically match the previous two units. EVPlus was once again awarded the bid.

Overall EVPlus has been very good to work with on these projects. They have honored any warranty issues and have produced a great product. We have been able to take our existing investments of our custom designed ambulance transport boxes, have them fully refurbished interiorly and exteriorly, and placed them on new chassis, both extending the service life and saving us an overall amount of \$180,000.

If I can answer any other questions you may have about our refurbishment projects, please feel free to contact me.

Respectfully Submitted,

A handwritten signature in black ink, reading "Jeff E. Drouillard". The signature is written in a cursive, flowing style.

Jeff E. Drouillard
Chief

Requesting additional information from

Mercy Sales.

11/20/2017		Bids received and open by Clerk
Date	Email sent from	Brief Description
11/21/2017	Tony Mercy Sales	Forgot to include in the bid package (Attached Ford QVM certification)
11/22/2017	Fire Chief	Provide / forward addition information <u>NOT</u> in Bid received 11/20/2017 <ol style="list-style-type: none"> 1) Payment Terms (<u>required in bid spec.</u>) 2) Pick up / delivery arrangements (<u>required in bid spec.</u>) 3) Chassis specs (<u>required in bid spec.</u>) 4) Warranty information (<u>required in bid spec.</u>) 5) Storage second remount chassis 6) Details about loaner ambulance 7) Provide copy sales tax license, repair facility registration, dealer license.
11/22/2017	Tony Mercy Sales	Out of the office till 11/28/2017
11/28/2017	Tony Mercy Sales	Provided <ol style="list-style-type: none"> 1) Payment terms in email 2) Pick up / delivery: in email 3) Chassis specs (attached) 4) Warranty information: in email form 5) Storage second remount chassis: most likely order together storage second at facility outside 6) Loaner ambulance 2006 Type III wheeled coach 84K miles 7) Sales tax license, repair facility, dealer license (attached copy)
11/28/2017	Fire Chief	Set up site visit for 12/5/2017
11/30/2017	Fire Chief	Site visit cancelled by Fire Chief
11/30/2017	Tony Mercy Sales	Not available till 12/13/2017
11/30/2017	Fire Chief	Site visit set up for 12/13/2017
12/6/2017	Fire Chief	Can you provide other remounts completed in 2017
12/6/2017	Tony Mercy Sales	8 MMR, 4 Alliance (both owned by MMR) 1 Lapeer County EMS (MMR parent comp. of Mercy Sales)
12/11/2017	Fire Chief	Provide a copy of proposed lease agreement
12/12/2017	Tony Mercy Sales	Out of the Office will forward to you 12/14/2017

12/15/2017	Tony Mercy Sales	Noticed error on Eberhard handles "I used 6 as opposed to 8" increased chassis price due to the fin reduction from Ford
12/19/2017	Fire Chief	I still need lease agreement
12/19/2017	Tony Mercy Sales	Sorry, be in office tomorrow.
12/22/2017	Tony Mercy Sales	Boss retired last week, took something to get lease agreement, this is rough Draft still need to be finalized. Attached Draft.

During site visit discovered all body work, paint is sub contracted out. Finish work and final completion completed in house.

Jeffery Carley
Fire Chief

RESOLUTION

DATE: January 22, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Fire Chief and Fire Commission to award the bid File No. 4722 Remounting two (2) 2008 Ambulances to Emergency Vehicles Plus, of Holland, MI, in the amount of \$259,932.00; AND

FURTHER, directs the City Administrator to prepare the necessary budget amendment, AND

FURTHER, that Council hereby directs the return all bid bonds/bid checks; AND

FURTHER, the Mayor and City Clerk are authorized to execute the necessary contract(s) with Emergency Vehicle Plus.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – January 29, 2018
2. Special Event Application – Walk MS Wyandotte

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, January 29, 2018, and was called to order at 7:00pm with Honorable Mayor Pro Tempore Robert A. DeSana presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, and Donald Schultz

Absent: Mayor Joseph R. Peterson; Theodore Galeski, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

- Amy Bias, Jo Brighton Skills Center – Life Options, Student Worksite Opportunities

PRESENTATION OF PETITIONS

2018-32 CITIZEN PETITION – REPEAL OF ORD. #1434, OUTDOOR CAFÉS

By Councilperson Schultz, supported by Councilperson Maiani

BE IT RESOLVED that the petition received from Katelin C. Fay, of 1521 Superior Blvd., via Certified Mail regarding the requested repeal of Ordinance #1434: Article XXII, §2202, ¶S – Outdoor Cafés, is hereby received and placed on file.

Motion carried.

YEAS: Alderman, Calvin, DeSana, Maiani, Schultz

NAYS: Sabuda

2018-33 CITIZEN PETITION – REPEAL OF ORD. #1434, OUTDOOR CAFÉS

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that the Council requests the Planning Commission to review Article XXII, §2202, ¶S – Outdoor Cafés of the Zoning Ordinance.

BE IT FURTHER RESOLVED that consideration for possible change of ordinance to include:

- Dates of operation from January 1-December 31 (year-round)
- Hours of operation
 - Sunday-Thursday: 7AM-12AM
 - Friday and Saturday: 7AM-1AM, AND

BE IT FURTHER RESOLVED that Council seeks the following exceptions to the above recommendations:

- Third Fridays: 7AM-2AM
- Street Fair Fridays & Saturdays: 7AM-2AM
- Other special events as approved by Council

BE IT FURTHER RESOLVED that these recommended changes are to be in effect for a period of 1 year following the passage of an approved resolution by Council.

Motion unanimously carried.

APPROVAL OF AGENDA

PUBLIC HEARINGS

None

OLD BUSINESS

None

CALL TO THE PUBLIC

None

CONSENT AGENDA**2018-34 CONSENT AGENDA APPROVALS**

By Councilperson Schultz, supported by Councilperson Maiani

BE IT RESOLVED that the following items on the consent agenda be approved:

2. Approval of Council Meeting Minutes – January 22, 2018

Motion unanimously carried.

2018-35 MINUTES

By Councilperson Schultz, supported by Councilperson Maiani

RESOLVED that the minutes of the meeting held under the date of January 22, 2018, be approved with the following correction to the 2018 monthly dumpster fees for pick up of a 3 c.y. dumpster three times per week:

2018 MONTHLY DUMPSTER FEES

	Pick-up <u>Once a Week</u>	Pick-up <u>Twice a Week</u>	Pick-up <u>Three Times a Week</u>
2 c.y.	\$ 47.00	\$ 72.00	\$ 103.00
3 c.y.	\$ 54.00	\$ 91.00	\$ 113.00 \$133.00
4 c.y.	\$ 61.00	\$ 111.00	\$ 163.00
Special: 3 c.y. Pick-up 4 Times a Week	\$183.00		
4 c.y. Pick-up 5 Times a Week	\$326.00		
	<u>Corrugated Cardboard</u>		
6 c.y.	\$ 44.00	\$ 67.00	\$ 102.00

Extra Fee of \$18.00 per month if a dumpster does not have a secure lid.

Any unscheduled extra pick-ups will be charged \$54.00.

If purchasing a dumpster from the City, the minimum monthly payment will be \$27.00 per month until the dumpster is paid off.

Motion unanimously carried.

NEW BUSINESS**2018-36 ESCROW AGREEMENT – DOWNRIVER UTILITY WASTEWATER AUTH.**

By Councilperson Schultz, supported by Councilperson Maiani

BE IT RESOLVED that Council concurs with the recommendation of the City Administrator as set forth in his communication dated January 29, 2018 relative to the Escrow Agreement for the Downriver Utility Wastewater Authority (DUWA) pursuant to the potential acquisition of the Downriver Sewage Disposal System (DSDS) is received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation to approve the Escrow Agreement as presented.

Motion unanimously carried.

2018-37 CITY ECONOMIC DEVELOPMENT PLAN – STEERING COMMITTEE

By Councilperson Schultz, supported by Councilperson Maiani

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Wyandotte desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

WHEREAS, the City of Wyandotte has engaged in the MEDC Redevelopment Ready Communities Program, in order receive Redevelopment Ready Communities Certification from the MEDC.

NOW, THEREFORE, BE IT HERBY RESOLVED, that the City of Wyandotte, Michigan through its City Council, concurs with the recommendation of the City Administrator to create an Economic Development Steering Committee to review and prepare an Economic Development Plan which will be sent to City Council for final review.

Motion unanimously carried.

2018-38 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

By Councilperson Schultz, supported by Councilperson Maiani

BE IT RESOLVED that Council concurs with the City Engineer regarding Community Development Block Grant (CDBG) Funds; AND

BE IT FURTHER RESOLVED that Council has set a Public Hearing for February 5, 2018 and February 12, 2018, to hear public comments on the proposed distribution of 2018 Community Development Block Grant (CDBG) Funds.

Motion unanimously carried.

2018-39 SHOW CAUSE HEARING SCHEDULING – 834 SUPERIOR

By Councilperson Schultz, supported by Councilperson Maiani

WHEREAS, a hearing has been held in the Office of the City Engineer in the Department of Engineering and Building, 3200 Biddle Avenue, Wyandotte, Michigan on January 18, 2018, and the property owner or other interested parties have been given opportunity to show cause, if any they had, why the structure at 834 Superior, has not been demolished in accordance with the City's Property Maintenance Ordinance; AND

WHEREAS, the City Engineer has filed a report of his findings with this Council;

NOW, THEREFORE BE IT RESOLVED, that the Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers on the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte on Monday, **February 12, 2018**, at 7:00 p.m. at which time all interested parties shall show cause, if any they have, why the structure has not been demolished or why the City should not have the structure demolished and removed at 834 Superior; AND

BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provision of Section PM-107.4 of the Property Maintenance Ordinance the following interested parties:

Auto-Owners Insurance

Lynne Callahan and Janet Callahan

Phillip R. Vogal

13269 Veronica

13401 Reeck Court

Southgate, MI 48195

Motion unanimously carried.

2018-40 FINAL READING #1460: REZONING OF 785 FOREST FROM RA TO PD

By Councilperson Schultz, supported by Councilperson Maiani

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE TO REZONE THE PROPERTY KNOWN AS

785 FOREST FROM ONE FAMILY RESIDENTIAL DISTRICT (RA)

TO PLANNED DEVELOPMENT DISTRICT (PD)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 26 to 28 inclusive, Garfield Place Subdivision

Known as: 785 Forest, Wyandotte, Michigan

be and is hereby rezoned from One Family Residential District (RA) to Planned Development District (PD).

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No.294.

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

Motion unanimously carried.

BILLS & ACCOUNTS

2018-41 BILLS & ACCOUNTS

By Councilperson Schultz, supported by Councilperson Maiani

RESOLVED that the total bills and accounts of \$905,117.44 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission

January 10, 2018

Daily Cash Receipts

January 22, 23, 24, & 25, 2018

Fire Commission

January 9, 2018

Wyandotte Municipal Services

January 24, 2018

Police Commission

January 9 & 23, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT

2017-42 ADJOURNMENT

By Councilperson Schultz, supported by Councilperson Maiani

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:46 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of January 29, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 6th 2018

AGENDA ITEM # **4**

ITEM: Special Event Application – Walk MS Wyandotte

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the National Multiple Sclerosis Michigan Chapter for their Walk MS Wyandotte to be held Saturday, May 5th 2018. The route of this walk is approximately 3 miles throughout the city and will finish at the Yack Arena. The Chief of Police, Recreation Superintendent and Fire Chief have reviewed this application/event and approved with the recommendation the organization signs a hold harmless agreement as well as add the City of Wyandotte as additional insured. (Please see the attached application)

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of City sidewalks, the use of the Yack Arena and parking lots or their event on May 5th 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator. It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of City sidewalks, the use of the Yack Arena and parking lots for their event on May 5th 2018.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SD Rydall*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS

Special Event Application – Walk MS

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 6th 2018

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks, the use of the Yack Arena and parking lots for the Walk MS event May 5th 2018 with the recommendation the organization signs a hold harmless agreement as well as add the City of Wyandotte as additional insured.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: 05/05/2018 Times: 10am set up, Event 9-2pm

Name of Applicant: Brandy Evans

Name of Business or Organization: National MS Society

Type of legal entity of your business/organization: 501C3

Name of individual authorized to sign documents on behalf of your business/organization: _____

Address: 21311 Civic Center Southfield MI 48076

Email: Brandy.Evans@nmss.org Cell Phone: 313-671-1106

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Yack Arena

Estimated maximum number of persons expected at the event for each day: 500-600

Is Alcohol going to be served or provided at this event: NO Do you have a license: _____

Do you need water hook up for this event? NO

If you will need water hook up, please list where and what the water will be for: _____

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

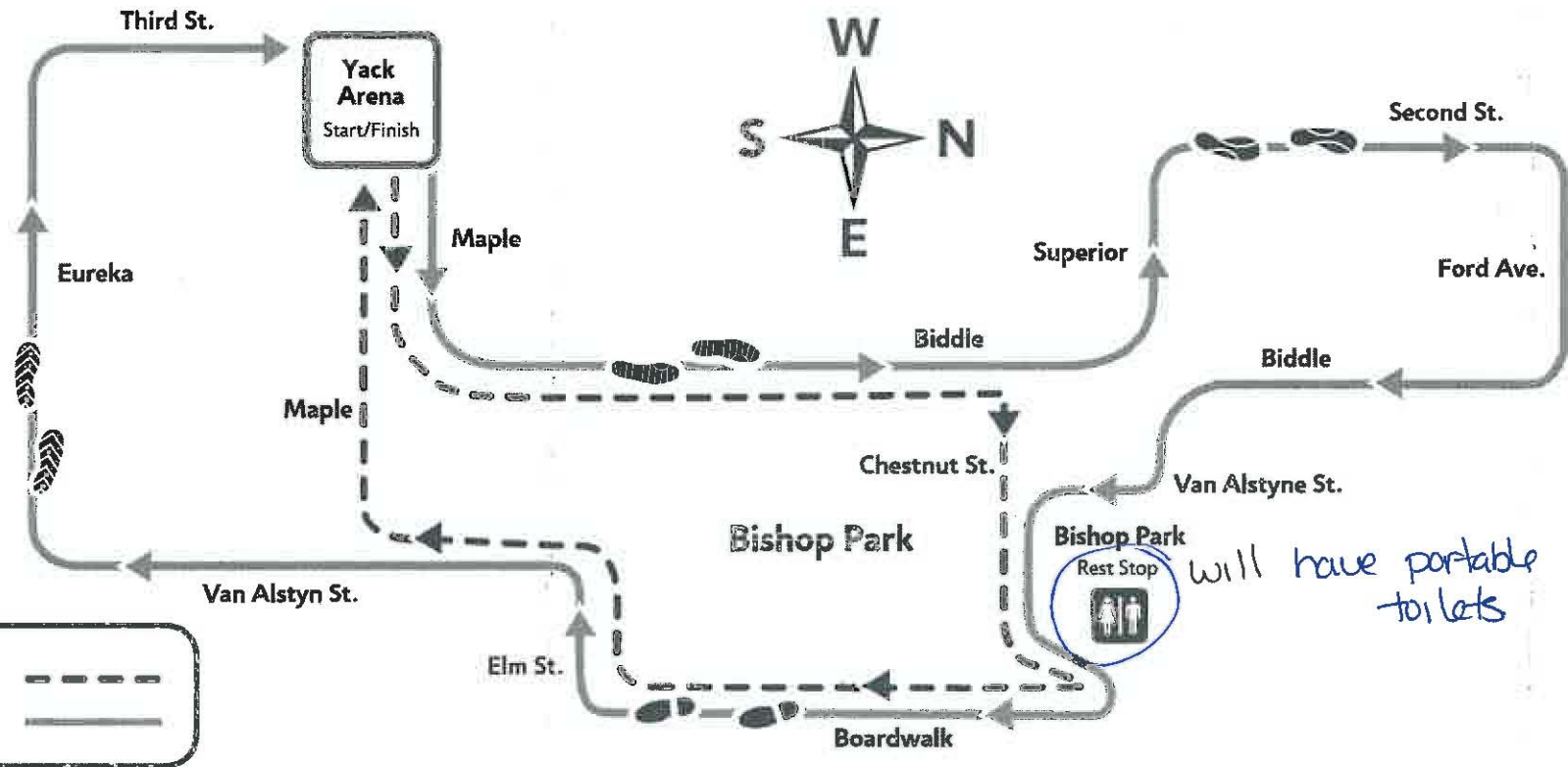


Wyandotte Walk MS

1.0 Mile & 3.0 Mile Route

For Emergency Assistance Dial 911

For Other Assistance Call -
Laura James: (734) 391-5252



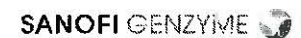
Presented
Locally By:



Local Event Sponsors:



National Sponsor:



RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

WHEREAS the Michigan Chapter of the National Multiple Sclerosis Society has submitted an event application to the Special Events office requesting permission to hold the 2017 Walk MS: Wyandotte on Saturday, May 5, 2018, with set-up starting at 6:00AM, registration starting at 9:00AM, walk start time at 10:00AM, and completion by approximately 2:00PM.

WHEREAS the proposed walk route will start and finish at the Yack Arena and utilize various city sidewalks between Eureka and Ford Avenue, and Third St. and the boardwalk of Bishop Park.

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, and Recreation Superintendent to approve the use of city sidewalks, the use of the Yack Arena, and parking lots for the Walk MS event on May 5, 2018;
AND

BE IT FURTHER RESOLVED that the organization is required to sign a hold harmless agreement as prepared by the Department of Legal Affairs, as well as add the City of Wyandotte as an additional insured.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

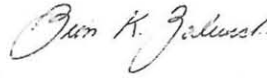
CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5th, 2018

AGENDA ITEM # 5

ITEM: Hiring- Cade Barwig as a Probationary Police Officer

PRESENTER: Brian K. Zalewski, Chief of Police



INDIVIDUALS IN ATTENDANCE: Brian Zalewski

BACKGROUND: The City of Wyandotte accepted applications for the position of Police Officer and the applicants were required to take the entry level written examination as administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test with the passing candidates being invited for a formal interview followed by a background investigation. As a result of the selection process and after the scores have been tabulated, the candidates were ranked according to their scores. At the October 24th, 2017 Police Commission meeting the candidate list was certified by the Commissioners. After completion of this extensive process, we are requesting City Council approval to hire Cade Barwig.

Cade Barwig, who resides in Wyandotte, has an Associate's Degree from Henry Ford College and is currently enrolled in the Wayne County Regional Police Academy at Schoolcraft College. His hiring will have the additional contingency that he will successfully complete the police academy.

Cade will be filling a current vacancy for police officer which was created by an officer's resignation. Cade is very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the City Council, a conditional job offer will be presented to Cade Barwig and his hiring will be contingent upon passing a physical, psychological examination and drug screen along with the additional stipulation of graduating the police academy.

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life. If approved, Cade Barwig will be hired, enter our 12-week field training program, and be on probationary status for 18-months.

ACTION REQUESTED: Concur with the police department to hire Cade Barwig as a Probationary Police Officer.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this position salary/benefits are budgeted in the police department budget in the salary account 101-301-725-110. Cade Barwig will be filling a position which was created by the resignation of Officer Kyle Runyon.

IMPLEMENTATION PLAN: The City Administrator's Office and Human Resource Department will coordinate the hiring and implementation of benefits for the position.

COMMISSION RECOMMENDATION: The Police Commission approved the hiring of Cade Barwig at their regular meeting on Tuesday January 23rd, 2018.

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offer
2. Employment Application

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 5th, 2018.

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that vacancies exist for the position of Police Officer and the Council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, background investigation and interview panel conducted by the police department, candidate Cade Barwig is being offered employment as Probationary Police Officer contingent upon his successful completion of a physical, drug screen, psychological examination and the successful completion of the police academy.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



BRIAN ZALEWSKI
CHIEF OF POLICE

CITY COUNCIL
Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

January 24, 2018

Cade Barwig
434 Orange St.
Wyandotte, MI 48192

Dear Cade,

Congratulations, you have successfully completed the selection process for the position of Police Officer with the Wyandotte Police Department. On October 24th, 2017, the Police Commission reviewed and certified the Police Officer Candidate list. On January 23rd, 2018, the Police Commission gave authorization to extend to you a conditional offer of employment. This conditional offer is subject to your ability to successfully complete and graduate from the Schoolcraft College Police Academy, a comprehensive medical/psychological examination and drug screening.

Upon Police Academy graduation you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be forwarded to you after approval of your hiring by the Mayor and City Council at their next scheduled meeting.

We are looking forward to a successful employment relationship.

Sincerely,

Brian K. Zalewski
Chief of Police



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED

Position applied for POLICE OFFICER

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider N/A

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start MAY 2018 Wage expected \$ OPEN

PERSONAL INFORMATION

Name BARWIG CADE ADAM
Last First Middle

Address WYANDOTTE MI 48192
Street City State Zip

Phone Number _____ Email _____

Other last names used while working, if any N/A

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization N/A

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics N/A

Are there any felony charges pending against you? NO

If yes, please give specifics N/A

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch N/A

Dates of duty: From N/A / N/A / N/A To N/A / N/A / N/A Type of Discharge N/A
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? N/A

Have you ever been employed by the City of Wyandotte? ☒ Yes ☐ No If yes, when? AUGUST 1, 2012 - APRIL 1, 2013

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☒ Yes ☐ No If yes, indicate names and dates: JONATHAN COX MAY 2017 - CURRENT

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

N/A

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name COURTNEY BARWIG Phone Number (734) _____

Address WYANDOTTE MI 48192
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
BROTHER FASTINOS		
JEFF MALONEY		
WRESTLING COACH		
ARTHUR ALLEN		
VICE PRESIDENT OF COMERICA		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

N/A

	Name of School	City/State	Degree	Major
High School	THEODORE ROOSEVELT	WYANDOTTE, MI	DIPLOMA	N/A
College	HENRY FORD COLLEGE	DEARBORN, MI	ASSOCIATES IN ARTS-CRIMINAL JUSTICE	CRIMINAL JUSTICE
Other	N/A	N/A	N/A	N/A

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name WAYNE INDUSTRIES Employed from JUNE 2017 to CURRENT

Address 32653 MICHIGAN AVE. WAYNE MI 48184
 Street City State Zip

Type of Business STEEL WAREHOUSE Name of Supervisor JAMES WADE

Phone Number 734-728-7100 Starting Salary 27,000 Final Salary 29,100

Position MATERIAL HANDLER Reason for leaving LOOKING TO OBTAIN JOB IN MY FIELD

Duties Performed SEE RESUME ATTACHED

If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name VIRGINIA STATE POLICE Employed from MARCH 2017 to JUNE 2017

Address 7700 MIDLOTHIAN PK. N, CHESTERFIELD VA 23235
 Street City State Zip

Type of Business LAW ENFORCEMENT Name of Supervisor SERGEANT PUCKETT

Phone Number 804-674-2000 Starting Salary 36,700 Final Salary 36,700

Position TROOPER TRAINEE Reason for leaving PERSONAL FAMILY REASONS

Duties Performed SEE RESUME ATTACHED

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain N/A

EDUCATION

ADDITIONAL PAGE
2 OF 3

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School				
College				
Other				

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name WAYNE INDUSTRIES Employed from APRIL 2014 to MARCH 2017

Address 32653 MICHIGAN AVE. WAYNE MI 48184
Street City State Zip

Type of Business STEEL WEARHOUSE Name of Supervisor STEPHON MURRAY

Phone Number 734-728-7100 Starting Salary 24,000 Final Salary 27,000

Position MATERIAL HANDLER Reason for leaving MOVED OUT OF STATE

Duties Performed SEE RESUME ATTACHED

If presently employed, may we contact your supervisor? ☐ Yes ☐ No

Company Name WAYNE INDUSTRIES Employed from APRIL 2013 to APRIL 2014

Address 32653 MICHIGAN AVE. WAYNE MI 48184
Street City State Zip

Type of Business STEEL WEARHOUSE Name of Supervisor STEPHON MURRAY

Phone Number 734-728-7100 Starting Salary 20,100 Final Salary 22,200

Position MAINTENANCE Reason for leaving PROMOTED

Duties Performed SEE RESUME ATTACHED

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain N/A

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	Name of School	City/State	Degree	Major
High School				
College				
Other				

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name WYANDOTTE DPS Employed from AUGUST 2012 to APRIL 2013

Address 4201 13th ST. WYANDOTTE MI 48192
 Street City State Zip

Type of Business CITY MAINTENANCE Name of Supervisor GARY ELLISON

Phone Number 734-324-4580 Starting Salary 15,400 Final Salary 15,700

Position SEASONAL WORKER Reason for leaving BETTER EMPLOYMENT

Duties Performed CITY MAINTENANCE, SETUP/CLEAN UP FOR CITY EVENTS

If presently employed, may we contact your supervisor? ☐ Yes ☐ No

Company Name _____ Employed from _____ to _____

Address _____
 Street City State Zip

Type of Business _____ Name of Supervisor _____

Phone Number _____ Starting Salary _____ Final Salary _____

Position _____ Reason for leaving _____

Duties Performed _____

Have you ever been suspended or discharged from employment? ☐ Yes ☐ No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: AUGUST 6th, 2017 Signature: 

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____



Equal Housing Opportunity/Equal Opportunity Employer



RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the determination that vacancies exist for the position of Police Officer and the Council authorizes the filling of such vacancies; AND

BE IT FURTHER RESOLVED that subsequent to a written examination, physical agility test, background investigation and interview panel conducted by the police department, candidate Cade Barwig is being offered employment as Probationary Police Officer contingent upon his successful completion of a physical, drug screen, psychological examination, and the successful completion of the police academy.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5th, 2018

AGENDA ITEM # **6**

ITEM: Purchase of Ford F-150 XL 4x2 pick-up truck for Central Animal Control

PRESENTER: Brian Zalewski, Chief of Police



INDIVIDUALS IN ATTENDANCE: Brian Zalewski

BACKGROUND: The Chevrolet Silverado pick-up truck currently in use by our Animal Control Officers is over 12-years old and in very poor mechanical condition. The Wyandotte City Council has approved the Downriver Central Animal Control (DCAC) budget which has included funds to purchase a new pick-up to replace the vehicle currently assigned.

I am requesting to purchase a 2018 Ford F-150 pick-up from Gorno Ford in Woodhaven Michigan who has been awarded the State of Michigan contract for Police Patrol Vehicles and also municipal vehicles through the MI-Deal program. The price for the Animal Control vehicle is \$22,880 which includes a municipal lighting package as noted on the attached price quote.

STRATEGIC PLAN/GOALS: Maintaining our fleet of Animal Control vehicles enables the Animal Control Officers to maintain patrols throughout the City of Wyandotte along with our DCAC member communities and provide service to the residents which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: City Council approval for the purchase of one Ford F-150 pick-up for use as an Animal Control Officers patrol vehicle.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase are available in the budgeted DCAC Vehicle Account 101-303-850-530.

IMPLEMENTATION PLAN: If approved by the City Council, the vehicle will be ordered through Gorno Ford and once obtained, the necessary equipment will be installed, and the vehicle will be deployed for Animal Control service.

COMMISSION RECOMMENDATION: The Police Commission approved the purchase of an animal control vehicle at their regularly scheduled meeting on January 9th, 2018.

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Price Quote from Gorno Ford.
2. Michigan MI-DEAL Contract for Gorno Ford.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 5th, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase one (1) Ford F-150 pick-up Animal Control vehicle from Gorno Ford of Woodhaven Michigan which is the dealership awarded the contract for the State of Michigan.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our DCAC Vehicle account 101-303-850-530.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

MICHIGAN CONTRACT
GORNO FORD
Woodhaven, Michigan
Bus: 734-671-4017
Fax: 734-671-4375

WYANDOTTE POLICE DEPT
2015 BIDDLE AVE
WYANDOTTE, MI 48192
BUS: 734-324-4405
EMAIL: bzalewski@wyandottemi.gov

ATT: CHIEF BRIAN ZALEWSKI

01-29-18

2018 FORD F-150 XL 4X2 SUPERCAB PICKUP W/6 FT BED, MI CONTRACT 071B1300005

SPEC# LTD-0018

3.3L V6
6 SPD AUTO
3.73 AXLE RATIO
145"WB
POWER EQUIPMENT GROUP
TILT STEERING WHEEL
ABS BRAKES
245 / 70R-17 BSW
AM/FM STEREO

CONTRACT PRICE \$ 20,935.00

RECOMMENDED OPTIONS

RUNNING BOARDS	\$ 250.00
CRUISE CONTROL	\$ 225.00
CLASS IV TRAILER HITCH	\$ 95.00
TAILGATE STEP	\$ 375.00
BRAKE CONTROLLER	\$ 275.00
POWER EQUIPMENT PACKAGE	\$ 1,170.00
BACK UP ALARM	\$ 125.00
DROP IN BEDLINER	\$ 350.00
SPRAY IN BEDLINER	\$ 495.00
FLOOR MATS	\$ 125.00
<u>MUNICIPAL LIGHTING PACKAGE</u>	<u>\$ 1,595.00</u>
ADD DROP IN BEDLINER	\$ 350.00
ADD MUNICIPAL LIGHTING PACKAGE	\$ 1,595.00
TOTAL	\$22,880.00



STATE OF MICHIGAN
ENTERPRISE PROCUREMENT
 Department of Technology, Management, and Budget
 525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
 P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **1**
 to
 Contract Number **071B7700181**

CONTRACTOR	Gorno Ford
	22025 Allen Road
	Woodhaven, MI 48183
	Jim Agney
	734-671-4033
	jagney@gornoford.com
	*****4520

STATE	Scott Poyer	SW
	517-284-6448	
	poyers@Michigan.gov	
	Yvon Dufour	DTMB
	(517) 284-6996	
	dufoury@michigan.gov	

CONTRACT SUMMARY				
VEHICLES - PATROL, PASSENGER, TRUCKS AND VANS				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW	
August 1, 2017	November 30, 2022	1 - 2 Year	November 30, 2022	
PAYMENT TERMS		DELIVERY TIMEFRAME		
ALTERNATE PAYMENT OPTIONS		EXTENDED PURCHASING		
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
MINIMUM DELIVERY REQUIREMENTS				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		November 30, 2022
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$1.00	\$0.00	\$1.00		
DESCRIPTION				
Effective 10/01/2017, the following amendment is hereby incorporated into the contract. 2018 model year vehicles have been awarded per attached Schedule D - Pricing. All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.				

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs with the Chief of Police to purchase one (1) Ford F-150 pick-up Animal Control vehicle in the amount of \$22,880 from Gorno Ford of Woodhaven Michigan which is the dealership awarded the contract for the State of Michigan.

BE IT FURTHER RESOLVED that this expenditure will be paid from our DCAC Vehicle Account, #101-303-850-530.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5th, 2018

AGENDA ITEM # **7**

ITEM: Purchase of Ford Explorer Investigative Vehicles

PRESENTER: Brian Zalewski, Chief of Police



INDIVIDUALS IN ATTENDANCE: Brian Zalewski

BACKGROUND: Our current fleet of un-marked investigative vehicles are ranging from 10 to 11 years old and are in need of replacement. I am requesting approval from the City Council to purchase five (5) Ford Explorers from Gorno Ford. The Ford Explorer offers plenty of interior room for all of the equipment our investigators carry as well as room to provide transportation to witnesses and crime victims when needed.

The Ford Explorers will be purchased from Gorno Ford in Woodhaven Michigan who has the State of Michigan contract for Ford police vehicles with the total purchase price being \$. 138,279.00.

STRATEGIC PLAN/GOALS: Maintaining our fleet of investigative vehicles enables our detectives and administration to effectively respond to calls for service or emergencies which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: City Council approval for the purchase of five (5) Ford Explorer unmarked vehicles from Gorno Ford of Woodhaven Michigan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase of four (4) Explorers is available in the budgeted Vehicle Account 101-301-850-530 and purchase of the fifth Explorer in the Drug Forfeiture Vehicle Account of 265-301-725-111.

IMPLEMENTATION PLAN: If approved by the City Council, the vehicles be ordered, the necessary equipment will be installed, and vehicles will be assigned for service.

COMMISSION RECOMMENDATION: The Police Commission approved the purchase at their meeting on January 9th, 2018.

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Price Quotes from Gorno Ford.
2. Michigan MI-DEAL contract for Gorno Ford.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 5th, 2018.

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase five (5) Ford Explorers from Gorno Ford which has been awarded the State of Michigan contract. The pricing for these purchases will be as noted on the submitted price quotes.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Vehicle account 101-301-850-530 and Drug Forfeiture Vehicle account 265-301-725-111.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

MICHIGAN CONTRACT HOLDER

GORNO FORD

Woodhaven, Michigan

Bus: 734-671- 4017

Fax: 734- 671-4375

ralderman@gornoford.com

WYANDOTTE POLICE DEPT

ATT: CHIEF BRIAN ZALEWSKI

01-29-18

2015 BIDDLE AVE

WYANDOTTE, MI 48192

BUS: 734-324-4405

EMAIL: bzalewski@wyandottemi.gov

2018 FORD EXPLORER XLT 4WD, MI CONTRACT 071B1300005, VIN# 1FM5K8D80JGA13088

SHADOW BLACK

3.5 L TI-VCT V6

6 SPD AUTO TRANS

MIRRORS HEATED/PWR GLASS

10 WAY POWER DRIVERS SEAT

AM/FM MP3

REARVIEW CAMERA

KEYLESS KEYPAD

POWER WINDOWS / LOCKS / REMOTE ENTRY / REMOTE START

CLOTH INTERIOR SEATS

BUTTON START

REVERSE SENSING

245/60R18 A/S BSW

18" 5 SPOKE PAINTED ALUMINUM WHEELS

3 YEAR 36000 MILE BUMPER TO BUMPER

5 YEAR 60000 ROADSIDE ASSISTANCE

DELIVERED TO WYANDOTTE \$ 32,380.00

(MSRP \$ 37,165.00)

ADDITIONAL EQUIPMENT

FRONT WINDOW TINT \$ 125.00

REMOTE START \$ 225.00

TOTAL COST FOR 2018 EXPLORER XLT \$ 32,730.00

MICHIGAN CONTRACT HOLDER

GORNO FORD

Woodhaven, Michigan

Bus: 734-671- 4017

Fax: 734- 671-4375

ralderman@gornoford.com

WYANDOTTE POLICE DEPT

ATT: CHIEF BRIAN ZALEWSKI

01-29-18

2015 BIDDLE AVE

WYANDOTTE, MI 48192

BUS: 734-324-4405

EMAIL: bzalewski@wyandottemi.gov

2018 FORD EXPLORER BASE FWD, MI CONTRACT 071B1300005, (SPEC# 2WDU-0040A)

SHADOW BLACK

3.5 L TI-VCT V6

18" 5 SPOKE PAINTED ALUMINUM WHEELS

CENTER FLOOR CONSOLE ARM REST / STORAGE

CRUISE CONTROL

FLOOR MATS FRONT / REAR

12 VOLT POWER POINTS

CLOTH SEATS

8 WAY POWER DRIVERS SEAT

POWER WINDOWS / DOOR LOCKS / POWER HEATED MIRRORS / KEYLESS ENTRY

REARVIEW CAMERA

REAR WINDOW DEFROSTER AND WASHER

3 YEAR 36,000 BUMPER TO BUMPER

5 YEAR 60000 ROADSIDE ASSISTANCE

DELIVERED TO WYANDOTTEPER UNIT \$ 24,535.00

(MSRP \$ 32,985.00)

ADDITIONAL EQUIPMENT

TINTED FRONT WINDOWS \$ 125.00

TOTAL COST FOR 2018 EXPLORER BASE MODEL FWD \$ 24,660.00

MICHIGAN CONTRACT HOLDER

GORNO FORD

Woodhaven, Michigan

Bus: 734-671- 4017

Fax: 734- 671-4375

ralderman@gornoford.com

WYANDOTTE POLICE DEPT

ATT: CHIEF BRIAN ZALEWSKI

01-29-18

2015 BIDDLE AVE

WYANDOTTE, MI 48192

BUS: 734-324-4405

EMAIL: bzalewski@wyandottemi.gov

2018 FORD EXPLORER XLT 4WD, MI CONTRACT 071B1300005, VIN# 1FM5K8D81JGA31051

MAGNETIC METALLIC

3.5 L TI-VCT V6

6SPD AUTO TRANS

POWER WINDOWS / LOCKS / REMOTE ENTRY / REMOTE START

CLASS III TRAILER TOW PACKAGE

245/60R18 A/S BSW

18" 5 SPOKE PAINTED ALUMINUM WHEELS

REVERSE SENSING

3 YEAR 36000 MILE BUMPER TO BUMPER

5 YEAR 60000 ROADSIDE ASSISTANCE

REARVIEW CAMERA

TINTED FRONT WINDOWS

REMOTE START

DELIVERED TO WYANDOTTE \$ 31,569.00

(MSRP \$ 37,735.00)



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 1

to

Contract Number 071B7700181

CONTRACTOR	Gorno Ford
	22025 Allen Road
	Woodhaven, MI 48183
	Jim Agney
	734-671-4033
	jagney@gornoford.com
	*****4520

STATE	Program Manager	Scott Poyer	SW
		517-284-6448	
	poyers@Michigan.gov		
	Contract Administrator	Yvon Dufour	DTMB
		(517) 284-6996	
dufoury@michigan.gov			

CONTRACT SUMMARY

VEHICLES - PATROL, PASSENGER, TRUCKS AND VANS

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
August 1, 2017	November 30, 2022	1 - 2 Year	November 30, 2022

PAYMENT TERMS

DELIVERY TIMEFRAME

ALTERNATE PAYMENT OPTIONS

EXTENDED PURCHASING

☐ P-Card

☐ Direct Voucher (DV)

☐ Other

☒ Yes

☐ No

MINIMUM DELIVERY REQUIREMENTS

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		November 30, 2022
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$1.00	\$0.00	\$1.00		

DESCRIPTION

Effective 10/01/2017, the following amendment is hereby incorporated into the contract. 2018 model year vehicles have been awarded per attached Schedule D - Pricing. All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs with the Chief of Police to purchase five (5) Ford Explorers in the amount of \$138,279.00 from Gorno Ford, which has been awarded the State of Michigan contract; AND

BE IT FURTHER RESOLVED that this expenditure will be paid from our Vehicle account #101-301-850-530 and Drug Forfeiture Vehicle account #265-301-725-111.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5th, 2018

AGENDA ITEM # 8

ITEM: The Purchase of Lexipol: Policy Management Software for Public Safety

PRESENTER: Archie Hamilton, Deputy Chief of Police



INDIVIDUALS IN ATTENDANCE: Archie Hamilton, Brian Zalewski

BACKGROUND: The Wyandotte Police Department is pursuing accreditation through the State of Michigan. In order to achieve this goal our department will need software that will maintain, organize, and disseminate policies per the required standards set forth by State of Michigan. Currently there are only two companies that offer this unique service. We received bids from both these companies, Lexipol and Power DMS. However, Lexipol is the only service that is staffed with “Policy Experts” which have the capability to formulate legally defensible policies and provide continuous legal review of those policies. After reviewing the quotes and conducting extensive research into both services, I am requesting to purchase the services of Lexipol in an effort to achieve accreditation.

STRATEGIC PLAN/GOALS: To achieve accreditation and to establish a set of policies & procedures that are conceptually sound which will maximize our operational effectiveness.

ACTION REQUESTED: Concur with the police department to purchase Lexipol, a professional policy management service.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cost for Lexipol is \$12,145.00 annually with no long-term agreement. The service can be cancelled at the end of the year with no penalty. The funds for this purchase are available in the police department’s budget, #101-301-825-395 (Information Technology).

IMPLEMENTATION PLAN: This service is web-based. Therefore, once approved Lexipol will provide us with access to their service via the internet.

COMMISSION RECOMMENDATION: The Police Commission unanimously approved this purchase at their scheduled meeting on January 23, 2018.

CITY ADMINISTRATOR’S RECOMMENDATION: The City’s Procurement Policy requires competitive sealed bids when a purchase exceeds \$10,000. The City Council can waive this requirement when the purchase of supplies, materials, equipment or contractual services is unique in nature. The City Council can also award a bid without competition when, after a good faith review of available resources, it is determined that only one source for the required purchase exists. It is recommended that the competitive sealed bid requirement be waived for

this purchase because there is only one (1) vendor authorized by the State of Michigan who provides the unique service of “real-time” policy formulation and review. Thus, concur with is recommendation.

Spuydale

LEGAL COUNSEL’S RECOMMENDATION: N/A

MAYOR’S RECOMMENDATION:

ALP

LIST OF ATTACHMENTS:

1. Letter to City Administrator
2. Letter to Police Commission
3. Submitted Quotes
4. Case Study: Midland Police Department
5. Recommendation Letter: Van Buren Township Director

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that council concurs with Deputy Chief Archie Hamilton to purchase the Lexipol service at the price listed on the attached quote.

.

FURTHER RESOLVED BY THE CITY COUNCIL that any expenditures for this purchase will be paid from the police department line-item “Information Technology” account # 101-301-825-395.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



Brian Zalewski
CHIEF OF POLICE

CITY COUNCIL

Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

January 22, 2018

To: Todd Drysdale, City Administrator

From: Archie Hamilton, Deputy Chief of Police

Subject: Lexipol

Mr. Drysdale,

I am requesting to purchase the services of Lexipol. In pursuit of accreditation we are in need of software that will aid in the formation, storage, and dissemination of departmental policies. This service provides over one hundred and seventy state specific policies vetted by public safety attorneys. In addition, Lexipol's staff of attorneys track all changes in legislation, constitutional law, and evolving best practices. Therefore, our policies will always be up-to-date regardless the legal changes that take place daily. Through a web based application our employees will receive and acknowledge all changes and updates regarding policy. Furthermore, Lexipol will send scenario-based training daily to all of our employees in respect to the policies; therefore, litigation for "failure to train" will be greatly reduced. Finally, Lexipol will aid our efforts in obtaining accreditation by allowing the state assessors remote access to our progress. Lexipol is the only company that provides all necessary policies, web-based storage for accreditation, frequent policy updates, and continuous training for employees.

Power DMS is another company that offers web-based storage for accreditation and continuous training for employees. Though, Power DMS does not provide the actual policies nor do they track the daily changes in legislation, constitutional law, or best practice.

We have spoken with several police administrators throughout the state who currently use either Lexipol or Power DMS, and have participated in demos from both companies. After an extensive review we feel that Lexipol provides our department with a unique service that will reduce liability and optimize the guidance we give our personnel.

Lexipol Quote:

The cost is **\$12,145.00** annually. The funds for this purchase are currently in our 2017-2018 budget, #101-301-825-395 (Information Technology). *See attached quote.*

Benefits:

- A full set of policies compliant with state & federal law
- Legal review and constant updates provided by legal counsel specializing in law enforcement practices
 - Web-Based storage for accreditation

- Daily training for all department employees

Power DMS:

The cost is **\$5,360.00** annually. *See attached quote.*

Benefits:

- Web-Based storage for accreditation
- Daily training on current policies for all department employees

I appreciate your consideration in this matter. If you have any questions please do not hesitate to contact me.

Best Regards,



Archie Hamilton
Deputy Chief of Police

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



Brian K. Zalewski
CHIEF OF POLICE

CITY COUNCIL

Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

January 23, 2018

To: Police Commission
Brian Zalewski, Chief of Police
From: Archie Hamilton, Deputy Chief of Police
Subject: The Purchase of Lexipol

I am requesting to purchase the services of Lexipol. In pursuit of accreditation we are in need of software that will aid in the formation, storage, and dissemination of departmental policies. This service provides over one hundred and seventy state specific policies vetted by public safety attorneys. In addition, Lexipol's staff of attorneys track all changes in legislation, constitutional law, and evolving best practices. Therefore, our policies will always be up-to-date regardless the legal changes that take place daily. Through a web based application our employees will receive and acknowledge all changes and updates regarding policy. Furthermore, Lexipol will send scenario-based training daily to all of our employees in respect to the policies; therefore, litigation for "failure to train" will be greatly reduced. Finally, Lexipol will aid our efforts in obtaining accreditation by allowing the state assessors remote access to our progress.

Power DMS is another company that offers web-based storage for accreditation and continuous training for employees. Though, Power DMS does not provide the actual policies nor do they track the daily changes in legislation, constitutional law, or best practice.

We have spoken with several police administrators throughout the state who currently use either Lexipol or Power DMS, and have participated in demos from both companies. After an extensive review we feel that Lexipol provides our department with a unique service that will reduce liability and optimize the guidance we give our personnel.

Lexipol Quote:

The cost is **\$12,145.00** annually. The funds for this purchase are currently in our 2017-2018 budget, #101-301-825-395 (Information Technology). *See attached quote.*

Thank you for your consideration in this purchase.

Regards,

Archie Hamilton
Deputy Chief of Police



PROPOSAL FOR LAW ENFORCEMENT POLICY MANUAL

PRESENTED TO: Wyandotte Police Department

DATE: 1-12-2018

Lexipol Annual Subscription Service	Term	Price
Annual Subscription:		
LE Policy Manual & Daily Training Bulletins w/ Supplemental Publication Service	Annual	\$12,784
5% MACP Member Discount	Annual	(\$639)
Annual Subscription:		\$12,145

Implementation Support (Special Offers)	Term	Price
Implementation Support (Optional):		
"Pick 6" Implementation Support Provides start-to-finish implementation support on six policies of your choosing. Data entry and formatting of agency identified-content, hyperlinking of procedures to policies, coordination of distribution to personnel.	One Time Fee	\$2,195
"Pick 6" 100% Discount - If agency starts with Lexipol on or before February 1, 2018	Discount	(\$2,195)
Total Implementation - "Pick 6" Special Offer		\$0

Start-up for Subscription		
Annual Subscription	Annual	\$12,145
Total Implementation (Special Offer)	One Time Fee	\$0
Total Due Start-up		\$12,145

Pricing is based on:

Law Enforcement – No. of Authorized Sworn Officers: 35 sworn

SCOPE OF SERVICES:

Law Enforcement Policy Manual & Daily Training Bulletins

- Compliant with state and federal laws and regulations
- Customized to reflect your Agency's terminology and structure
- Scenario-based daily training ties policy to real-world applications
- Each DTB includes a test question that reinforces policy comprehension
- Officers can complete DTBs via computers or iOS and Android mobile devices
- DTB completion and policy acknowledgement reports available by officer, topic or policy

Subscription Quote

Contract Details

Account Number: A-35086
Customer: Wyandotte Police Department (MI)
Sales Rep: Bryan Giguere

Order Details

Order #: Q-28874
Order Date:
Valid Until:
Initial Term:

Customer Contact

Billing Contact: Wyandotte Police Department (MI)
Charles Seeley
Address: 2015 Biddle Ave
Wyandotte, MI 48192

Billing Contact Email: cseeley@wyandottemi.gov
Phone: (734) 324-4446
Fax:

Payment Terms

Payment Term:
PO Number:

Notes:

Subscription Service

Item	Type	Qty	Price	Total
Michigan Association of Chiefs of Police Accreditation Manual	Recurring	1	\$0.00	\$0.00
View Standards manual electronically.				
PowerDMS Standards for Michigan Association of Chiefs of Police Accreditation	Recurring	1	\$850.00	\$850.00
Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading.				
SDMS-AS	Recurring	65	\$54.00	\$3,510.00
Annual PowerDMS.com hosted subscription fee				
Basic Services Fee	Services	1	\$2,000.00	\$1,000.00
Up to 10 hours of remote training; Access to our self-paced learning portal, live training webinars, training tutorials, and quicksheets. One-time implementation fee.				
TOTAL:				\$5,360.00

Additional Terms and Conditions

Payment Terms All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Quotation Sheet are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable.

Terms & Conditions Unless otherwise agreed in writing by PowerDMS and Licensee, this Quotation Sheet and the services to be furnished pursuant to this Quotation Sheet are subject to the terms and conditions set forth here: <http://www.powerdms.com/terms-and-conditions/>. The Effective Date (as defined in the online terms and conditions of this Software as a Service Agreement) shall be the date set forth below.

Wyandotte Police Department (MI)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

THE INFORMATION AND PRICING CONTAINED IN THIS QUOTATION SHEET IS STRICTLY CONFIDENTIAL

CASE STUDY

Midland (MI) Police Department

A policy solution that makes sense



Located in the Great Lakes Bay region of Central Michigan, the [Midland Police Department](#) employs 48 sworn officers who protect 42,000 citizens over a 36-square-mile area.

"It just makes good sense to me to have experts overseeing our policy manual as opposed to relying on myself to track the case law and the legislation."

Challenge

When Lexipol launched its Michigan Law Enforcement policy manual, Chief Clifford Block of the Midland Police Department (MPD) was waiting. In fact, he'd waited nearly eight years. "I was sold on it as far back as 2009, so when I heard they were coming to Michigan in 2015, I jumped on board the same week the product launched," he says.

Chief Block's interest in Lexipol stemmed from the struggle his department faced in keeping policies up to date in the face of changing laws and regulations. "We had a pretty decent manual; it was comprehensive, but the updates were lacking," he says. "To maintain it and update policies on an annual basis was way too daunting."

Chief Block was also drawn to Lexipol co-founder Gordon Graham's vision for best practices and policy consistency in departments across the U.S. "Gordon talks about how high-speed pursuits in one jurisdiction should be the same in another," he says. "That concept makes a lot of sense."

Lexipol



Solution

Lexipol's Michigan Law Enforcement policy solution proved a great fit for the challenges MPD was facing, providing a comprehensive set of best practice policies, continuous legislative and case law monitoring, and training.

The MPD worked methodically to review the policies and introduce the officers to them. "We required our officers to review chapters in two-week periods," Chief Block says. "The old policy manual stayed in effect until everyone had reviewed everything. During this process Lexipol's customer service was very responsive, very helpful."

Another key solution involved the integrated Daily Training Bulletins (DTBs). "If you're going for a promotion, you review your policies, but otherwise you generally don't," Chief Block says. "The DTBs make training on policy so simple. They give the officers an opportunity to review the policies using real-life scenarios, and we can easily track completion."

Results

A little over a year after signing with Lexipol, the MPD has 111 policies issued and acknowledged by staff and has rolled out the Daily Training Bulletins to all officers.

Although the department is still new to Lexipol, Chief Block can already anticipate the results. "It just makes good sense to me to have experts overseeing our policy manual as opposed to relying on myself to track the case law and the legislation," he says. "This will make the maintenance part very easy. What I see happening in most departments is that the manual gets done but then it doesn't get updated for 10 years. Here, if something changes, we get notified, and then we review the updates and add them. And that frees up my time."

Chief Block also sees significant benefits from the integrated training component of the Lexipol solution. "Obviously a more thorough knowledge of the policy manual keeps the officers safer," he says. "And the DTBs are huge in helping us avoid litigation."

Looking ahead, Chief Block sees another way Lexipol will pay off for the MPD: "We're going to be going through the Michigan law enforcement accreditation process, and having these comprehensive policies in place should make that very easy," he says. Lexipol's electronic platform also features an accreditation toolset to simplify accreditation compliance.

More time, decreased risk, better trained officers and assistance with accreditation. For Chief Block, that all adds up to peace of mind: "I don't have to lose sleep at night, worrying about whether our policies are sound."

Predictable is Preventable®

Reducing the risk your agency and your officers face is within your control. Lexipol's [Law Enforcement Policy Manual and Daily Training Bulletin Service](#) provides guidance on complex policy issues and daily training to improve operational performance, enhance officer safety and mitigate costly litigation. [Contact us today](#) to find out more.



Van Buren Township Department of Public Safety

Gregory M. Laurain
Director of Public Safety

To: Chief Brian Zalewski

From: Director Gregory M. Laurain

Date: January 31, 2018

Re: Lexipol

I highly recommend Lexipol for any police agency in the State of Michigan. Lexipol is America's leading provider of risk management policies and resources for organizations, delivering services through a unique, web-based development system. Lexipol offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low frequency events.

This one-of-a-kind service is the first step in professionalizing your police department. Lexipol provides policies that are created and constantly reviewed by "Policy Experts". This is a service like no other, as it ensures your staff will always be guided by the most current policies despite the continuous change in case law, legislation, and best practices. Additionally, Lexipol will electronically train all your members on updates in the law that affects law enforcement operations. This new format will be different than what we are accustomed to but paperless and user friendly. Department members will have access to our manual anytime via the Internet and through a free phone app version.

This will provide direction to personnel, define organization expectations and promote confidence and professional conduct among staff. This will further increase your department's reputation and increase respect with sound, defensible, up to date policies coupled with daily policy training.

I cannot recommend Lexipol enough knowing now what it delivered to my agency. There is little doubt in my mind that the decision to utilize Lexipol will be one of the most important decisions you will make as an administrator. Lexipol will greatly benefit the officers and citizens of the City of Wyandotte. Excellent decision!!

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that council concurs with Deputy Chief Archie Hamilton to purchase the Lexipol service at a cost of \$12,145 annually.

BE IT FURTHER RESOLVED that any expenditures for this purchase will be paid from the police department line-item "Information Technology" account #101-301-825-395.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 6th 2018

AGENDA ITEM # **9**

ITEM: Wyandotte Street Art Fair Sponsorship Contract – Integrity Shows

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: The Special Event Office is currently planning our special events for 2018. As you know, corporate sponsorship is integral to the success of our special events. As a result, we seek to again contract with Integrity Shows to provide additional sponsorship support. Please find attached a contract to provide sponsorship assistance for the 2018 Wyandotte Street Art Fair.

Integrity Shows will receive 30% of received gross sponsorship dollars for the fair. This fee will be paid from the Street Art Fair Corporate Sponsorship Revenue account.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request your support of this contract

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

30% of all sponsorship agreements made through Integrity Shows.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDysdal*

LEGAL COUNSEL'S RECOMMENDATION: Approved. Approval on file.

MAYOR'S RECOMMENDATION: *ALT*

LIST OF ATTACHMENTS

Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 6th 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Integrity Shows for sponsorship of the 2018 Wyandotte Street Art Fair.

30% of all sponsorship agreements made through Integrity Shows

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____



This agreement is between Integrity Shows (IS), PO Box 21667, Detroit, MI 48221 (contractor) and the City of Wyandotte/Special Events Office (SEO) 3200 Biddle, Wyandotte, MI 48192 (city) and concerns sponsorship for the Wyandotte Street Art Fair (fair/WSAF) July 11-14, 2018 and for other events and projects as requested and approved by the SEO.

- 1) Contractor is responsible for finding family friendly sponsors for the fair. The city SEO has the right of approval or denial for all participants. Only the city/SEO can issue and receive contracts
- 2) City will pay contractor 30% of received gross sponsorship dollars for the fair. Sponsorship commission is due fourteen days after invoiced (according to the cities payment schedule. Date schedule attached). Sponsors obtained directly by the city with no assistance of the contractor will not require a commission. No commission paid for city obtained vendors.
- 3) City will provide a list of potential sponsors wanted for that year's fair. Contractor agrees to approach these sponsors first before offering opportunities to other prospects. Contractor will communicate in a timely manner if those preferred sponsors are confirmed for the fair or not so the SEO and IS can move forward with other sponsorship options.
- 4) Contractor and city agree to indemnify and hold each other harmless from any and all liability, claims, demands or requirements imposed by federal or state law arising from this Agreement
- 5) Should city accept any "in-kind" or other non-cash sponsorships arranged by contractor, commission will be based on an agreed to value of the sponsorship.
- 6) Contractor will make no representation, warranties or commitments binding the fair or the city beyond the scale of this agreement, without the city's prior consent.
- 7) Both parties covenant, warrant and represent that they will keep confidential, both during the term of this Agreement and forever after its termination, all information obtained from the each other with respect to all trade secrets, proprietary matters, business procedures, customer lists, needs of customers, compilation processes and all matters which are competitive and confidential in nature, and will not disclose this information to any person, firm, corporation or other entity for any purpose or reason whatsoever, unless required by law.
- 8) Service of any and all documents and papers may be made by First Class Mail, addressed to either party at the addresses listed in the Agreement.

- 9) The Agreement is being made by each of the parties after each party has had an opportunity to fully review, analyze, and obtain legal counsel with respect to this Agreement and all of its terms.
- 10) This Agreement forms the entire understanding between the parties. It cancels and supersedes all prior agreements and understandings.
- 11) There shall be no change, amendment or modification of any of the terms of this Agreement unless it is reduced to writing and signed by both parties.
- 12) If any provision of the Agreement is held by a court of competent jurisdiction or arbitration to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.
- 13) The SEO must approve of any participant prior to sending any agreement or paperwork created only by the SEO, and no agreement is in-force until signed by a city representative/SEO.
- 14) Both parties will apprise each other of "squatters" during the show. The SEO will handle the removal of the individual on site. Should IS or its employees be aware of squatters and not report them to SEO, SEO may cancel this contract and discontinue working with IS. Squatters are defined as any setting up a booth/tent/table/selling items/distribution of material without permission and/or payment to the SEO.
- 16) Only juried artists may be placed in artist or crafter spaces. A vendor who applies to the art or craft fair and is not accepted is not eligible for commercial space in that year's event.
- 17) IS is responsible for collecting paperwork, contracts, insurance information and payments, as well as assisting in enforcing rules.
- 18) IS may collect for approved sponsorships by credit card, remitting the full sponsorship commitment prior to the event by check to the SEO. Payment proof must be sent to the SEO via email prior to the event. IS may add a processing fee to be paid by the clients to cover any expenses related to the credit card transaction.
- 19) SEO will provide IS with approved materials and only these materials shall be used in solicitation.
- 20) Integrity is to have a representative on site during the set-up and shall assist in directing their vendors to the spaces designated by the city representative. Integrity may not move, alter or otherwise adapt those spaces without approval.
- 21) Any sales or solicitation materials including the WSAF name or logo must be approved by SEO prior to any usage by IS.

22) Participation will be coordinated in rounds. By February 5th IS will present a round one potential vendor list to SEO for approval. Should there still be space available, additional potential participants will be presented by March 15th. The deadline for space reservations is April 30th. If there is remaining space available after that date, a third round of potential participants may be presented to SEO for approval. Contracts may be considered void (at the sole discretion of the SEO) if full payment has not been received by June 10th unless other arrangements have been approved in advance.

23) Should an IS vendor contact the SEO directly they will be directed by SEO staff to contact IS. SEO will then notify IS of that contact so that IS may follow up. IS is required to contact or attempt to contact (email) that vendor within two business days (unless it is a national holiday) and cc the SEO to email communication. Should that vendor contact the SEO after that time frame claiming that IS has not followed up, the SEO may, at its sole option, contract that vendor without a commission due to IS.

24) It is understood that the contractor is not soliciting for charitable donations. Funds are solicited for promotional value, presence at the event and other marketing functions.

25) This Agreement shall be governed by the laws of the State of Michigan.

If any of the above are found and sufficiently documented to have been broken by one party, the other party, at their sole discretion, may choose to find the contract broken in its entirety, and hold the offensive party accountable for their actions by either increasing or withholding fees associated with this contract as necessary.

Consented and Agreed to for Integrity Shows by Mark Loeb

DATE _____ SIGNATURE _____

Consented and Agreed to for City of Wyandotte Special Events Office by _____

DATE _____ SIGNATURE _____

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Integrity Shows for sponsorship of the 2018 Wyandotte Street Art Fair.

BE IT FURTHER RESOLVED that Integrity Shows will receive 30% of received gross sponsorship dollars for the fair and said fee will be paid from the Street Air Fair Corporate Sponsorship Revenue Account.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 6th 2018

AGENDA ITEM # **10**

ITEM: Special Event Application – WSAF Entertainment Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the 2018 Wyandotte Street Art Fair.

Larry Lee and Back in the Day- \$2,750

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson and Lawrence Sec, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$2,750

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and Lawrence Sec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shaydahl*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS

Larry Lee Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 6th 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2018 Wyandotte Street Art Fair as outlined in the provided communication dated February 6th 2018, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Larry Lee and Back in the Day - \$2,750

I move the adoption of the foregoing resolution.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 22nd day of January, 2018 between the City of

Wyandotte and Larry Lee

Name of Musical Group: Larry Lee and Back in the Day Band

Name of Contact Person: Larry D. Lee

Contact Address: 5131 St. Antoine

Phone Number: (248) 330-8640

Business ID Number: 20-8222761

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity: Back In The Day Band LLC

Music Style: Funk + R&B

Number of Entertainers: 10

It is mutually agreed between the parties that Larry D. Lee (name of contact on the w-9 receiving the check) will furnish _entertainment from 9 - 11 pm_ for the Wyandotte Street Art Fair on: Friday, July 13th 2018

The price for this engagement is \$2750.00

Deposit: City agrees to reserve date with a \$1375.00

I agree to abide by each of the regulations on this application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our organizations/business/individual compliance. If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for Larry Lee & Back In The Day and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.

Larry D. Lee
Signature of Entertainment Representative
Date 1-22-18

Signature of City Representative

Signature of City Representative

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreements for Larry Lee & Back in the Day to provide 2 hours of entertainment during the 2018 Wyandotte Street Art Fair, with funds to be paid from account #285-225-925-730-860, for the following dates, times, and costs:

<u>DATE</u>	<u>TIME</u>	<u>COST</u>
Friday, July 13, 2018	7PM-9PM	\$2,750.00

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Wyandotte Street Art Fair Entertainment Agreement on behalf of the City of Wyandotte.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REQUEST FOR COUNCIL ACTION

MEETING DATE: February 5, 2018

AGENDA ITEM # **11**

ITEM: Sale of the former 323 Maple (35' x 140')

PRESENTER: Mark A. Kowalewski, City Engineer 

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: The City owns the former 323 Maple. Attached for your approval is a Purchase Agreement to sell 10 feet of the property to the adjacent property owner at 311 Maple, Mr. and Mrs. Napowocki for the amount of \$500.00. The combination of the two (2) lots will result in one (1) lot measuring 50' x 140'.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell said property to the adjacent property owner at 311 Maple in the amount of \$500.00 (\$50 per front foot).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Reviewed by W. Look

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreement; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer regarding the sale of Former 323 Maple, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Gary and Sheila Napowocki to acquire 10 feet of the Former 323 Maple in the amount of \$500.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said Documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET

William R. Look
Steven R. Makowski

WYANDOTTE, MICHIGAN 48192-5390
(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

{ City
XXXXXXX of
XXXXXX

Wyandotte, Wayne County, Michigan, described as follows:
west 10 feet of Lot 6 Block 105, Plat of Part of Wyandotte as recorded in Liber 1, Pages 56 and 57 of plats, WCR being known as
Part of the Former 323 Maple Street, together with all improvements and appurtenances, including all lighting fixtures, shades,
Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit
if any, now on the premises, and to pay therefore the sum of Five Hundred Dollars and 00/100 (\$500.00) Dollars, subject
to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: Paragraph A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per-cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser to pay premium for title insurance policy at time of closing.
Time of Closing	3. If this offer is accepted by the Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Seller's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>
Possession	If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Seller is hereby authorized to accept this offer and the deposit of <u>0.00</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI

for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. However, if a new mortgage is being applied

Additional conditions, if any: This Agreement is contingent upon the following: 1. City Council approval; 2. Purchaser combining this property with property currently owned by Purchaser known as 311 Maple. 3. Purchaser is responsible for all closing fees including, title premium, lot combination fee and recording fees. Closing fees will be due at time of closing. 4. Property is being purchased in an "as is" condition.

☐ **CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.**

IN PRESENCE OF:

Gary Napowocki L. S.
Gary Napowocki, **Purchaser**

Sheila D. Napowocki L. S.
Sheila Napowocki, **Purchaser**
Address 311 Maple, Wyandotte, Michigan 48192

Dated

1/26/18

Phone: _____

SELLER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____

Phone _____

By: _____

Seller

This is a co-operative sale on a _____ basis with _____.

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

CITY OF WYANDOTTE:

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

Address 3200 Biddle Avenue, Wyandotte

Dated: _____

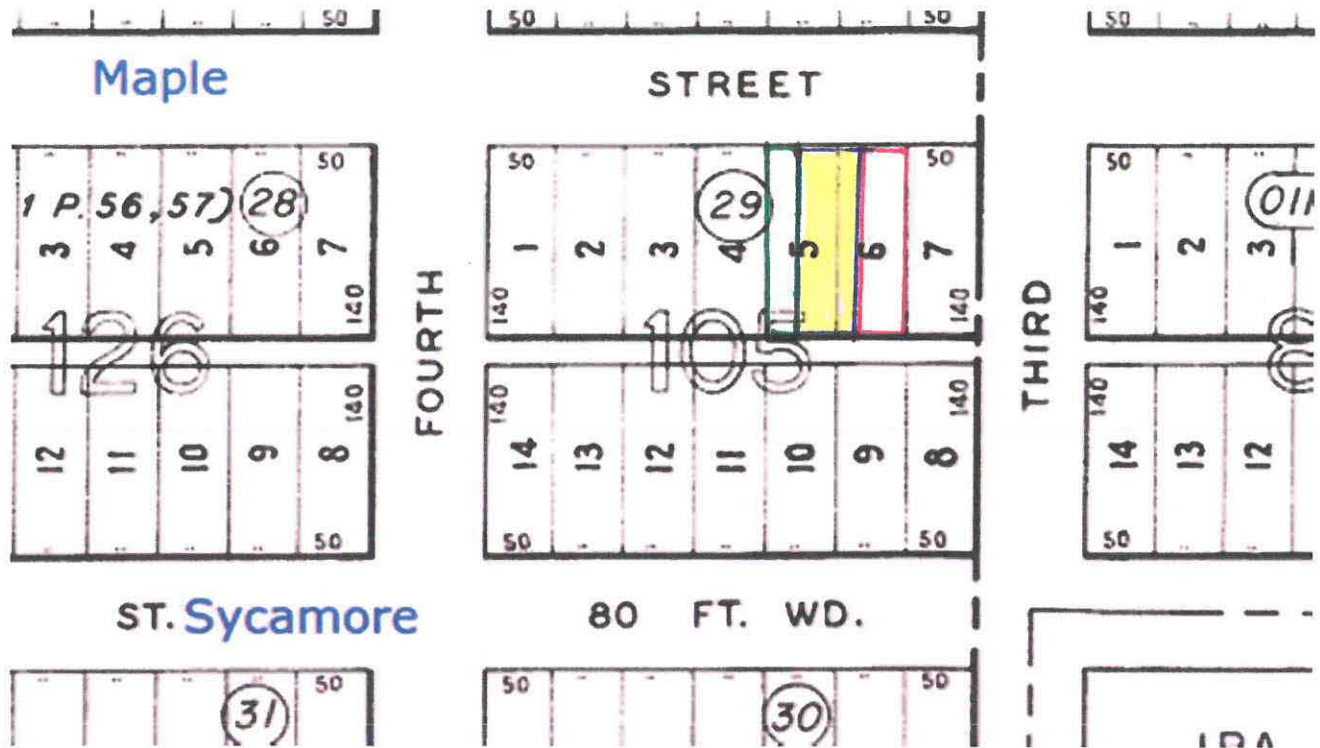
Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

Purchaser



311 Maple - E 40 FT OF LOT 6 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 105 T3S R11E, L1
P56 WCR Lot Size: 40' x 140'

323 Maple - E 1/2 OF LOT 5 ALSO W 10 FT OF LOT 6 PART OF WYANDOTTE IN THE TWP OF ECORSE,
BLOCK 105 T3S R11E, L1 P56 WCR Lot Size: 35' x 140'

329 Maple - W 1/2 OF LOT 5 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 105 T3S R11E L1 P56
WCR Lot Size: 25' x 140'

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the communication from the City Engineer regarding the sale of Former 323 Maple, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Gary and Sheila Napowocki to acquire 10 feet of the Former 323 Maple in the amount of \$500.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said documents.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: February 5, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Reports & Minutes

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

CULTURAL & HISTORICAL COMMISSION

Meeting Minutes
Thursday, December 14, 2017
6:15 pm, Marx Home

Present: Eula Grooms, Wally Hayden, Ken Munson, Anne Ronco, Marshall Wymore, Jesse Rose, Sue Pilon

Excused: Ken Navarre, Sandy Adkins Vernon Elmore, Nancy Bozzo

Staff: Sarah Jordan, Kim Mazzola

Call to Order: Ken Munson called meeting to order at 6:20 pm.

Approval of minutes: MOTION by A. Ronco to approve minutes from November 9, 2017 commission minutes; SUPPORTED by E. Grooms; ALL IN FAVOR< MOTION CARRIED.

President's Report:

- **Thank You note:** K Munson passed around a note received From Wyandotte Educational Foundation for the donation.
- **Welcome Kim:** New Museum Assistant.
- **Christmas Gathering:** MacNichol Home with Historical Society Board and Docents
- **Status of Third Friday:** December 15, 2017 open house everything set
- **Museum Website-** Up and running (live) council to send any comments or concerns.
- **Decorating Museum:** Thank you to volunteers.
- **Children's Hand's on room:** waiting for 2 estimates on wallpaper installation. In progress.

Guests: none

Director's Report:

- **Finance Report:** MOTION by K. Munson to approve the November 2017 Finance Report as presented, Supported BY A. Ronco; ALL IN FAVOR, MOTION CARRIED.
- **Wyandotte Historical Society: Website Development 60th Anniversary:** Planning, In progress.
- **Committee Reports:** Long Range Planning Committee Meeting Rescheduled to January/February.

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283 • museum@wyan.org

www.wyandotte.net

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

CULTURAL & HISTORICAL COMMISSION

Old Business:

- **Porch and Miscellaneous Work at MacNichol Home:** reproduction of porch being completed in pieces, paint is purchased: In progress.
- **Chimney Inspection at MacNichol:** engineering has been contacted, inspection first of the year. In progress.
- **Storm Windows:** Estimate / In progress.
- **Wyandotte Historical Society Restoration and Special Projects Account Discussion:** January
- **Timeline for Children's Educational Room:** In Progress
- **BASF Waterfront Park Historical Markers:** cost of plaques \$500.00-\$600.00, In progress.

New Business:

Collection of Business Material and Wyandotte Organization Materials by Historical Society Volunteers /Committee. S. Adkins has Meetings regarding materials and donations.

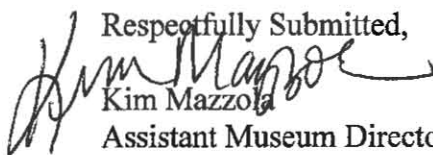
- **Estimates/Routine Maintenance on furnace/water heater/humidifiers all Homes.**
- **Museum Operations K. Munson proposed museum open on Sundays Beginning March 2018. It is to be staffed with volunteer 's if Docents are not available.**
- **New volunteer List to be distributed.**
- **Election in January, 2018 Commission Board President K. Munson and Vice President Jesse Rose stated their interest in remaining in their current positions. Vern Elmore's expires. Voting in January.**

Late Items: None

Attention to the Audience: None

Announcements: Next meeting will be January 11, 2018 at 6:15 pm.

Adjournment: MOTION by A. Ronco to adjourn meeting at 7:23pm; SUPPORTED by E. Grooms; ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,

Kim Mazzola
Assistant Museum Director
City of Wyandotte

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283 • museum@wyan.org

www.wyandotte.net

Finance Report - Wyandotte Museum

Summary for the month of: **November 2017**

	Revenue	Expenses
Deposits	\$ 1,873.36	
Utilities		\$ 1,938.25
Miscellaneous Expenses		\$ 4,005.41

Current Budget Balances as of: November 30, 2017

Expense Accounts

Account	Balance Available	2018 Budgeted Amount
Automobile	\$ 160.00	\$ 160.00
Building Maintenance & Supplies	\$ 7,605.70	\$ 8,500.00
Computer Services DMS	\$ 150.00	\$ 150.00
Education	\$ 240.00	\$ 240.00
Electric	\$ 4,711.84	\$ 5,500.00
Gas	\$ 5,489.47	\$ 5,500.00
HES Expense	\$ 5,057.79	\$ 7,000.00
Office Supplies	\$ 1,050.00	\$ 1,050.00
Phone	\$ 854.73	\$ 1,000.00
Postage	\$ 40.00	\$ 40.00
Printing	\$ 793.17	\$ 800.00
Water	\$ 1,199.03	\$ 1,675.00

Revenue Accounts

Account	Collected Revenue	2018 Target
HES Revenue	\$ 7,000.00	\$ 7,000.00
Marx Home Rent	\$ 1,162.22	\$ 6,500.00
Reserve	\$ 117,147.46	\$ -
Vintage Base Ball Reserve	\$ 871.55	\$ -

Deposits

Event	Amount	Deposited In	Cash/Check	Description
Admissions	\$ 66.00	Reserve	<i>Cash</i>	
Heritage Event Series	\$ 570.00	Reserve	<i>Cash</i>	<i>Appraisal Clinic Registrations</i>
Marx Home Rent	\$ 997.36	Marx Rental	<i>Check</i>	<i>November and December 2017</i>
Log Cabin	\$ 130.00	Reserve	<i>Cash: \$105; Check: \$25</i>	
Salvage	\$ 110.00	Reserve	<i>Cash: \$20; Check: \$90</i>	

Total Revenue \$ 1,873.36

Utilities

Heat/Gas	Amount	Account
Campus Wide	\$ 10.53	Gas

Water	Amount	Account
Ford-MacNichol	\$ 367.92	Water
Burns	\$ 51.24	Water
Marx	\$ 180.73	Water
Log Cabin	\$ 40.21	Water
<i>Subtotal:</i>		<i>\$ 640.10</i>

Electricity	Amount	Account
Ford-MacNichol	\$ 356.12	Electric
Burns	\$ 180.31	Electric
Marx	\$ 532.95	Electric
<i>Subtotal:</i>		<i>\$ 1,069.38</i>

Phone/Internet	Amount	Account
Burns	\$ 218.24	Phone

Total Utilites \$ 1,938.25

Miscellaneous Expenses

Vendor	Amount	Account	Description
Dollar Tree Stores (via S. Jordan)	\$ 54.32	HES Expense	Candles for Cemetery Walk
Dunkin' Donuts (via S. Jordan)	\$ 14.83	HES Expense	Coffee for volunteers
Bocks Stand (via S. Jordan)	\$ 127.98	HES Expense	Pumpkins & Gourds
Wild West Mercantile (via S. Jordan)	\$ 113.09	Reserve	Period clothing for staff
Jimmy John's (via S. Jordan)	\$ 226.00	HES Expense	Volunteer Meal (Friday & Saturday)
AALSH	\$ 118.00	Reserve	Membership fees
Park Athletic Supply (via G. Haynes)	\$ 62.54	Base Ball Reserve	Socks
Target (via G. Haynes)	\$ 15.89	Base Ball Reserve	Storage totes
Dollar Tree Stores (via G. Haynes)	\$ 19.02	Base Ball Reserve	Santa hats for Christmas Parade
ABC Warehouse (via G. Haynes)	\$ 9.41	Base Ball Reserve	DVDs for Annual Home Classic
Hoods	\$ 26.56	Building Maintenance	Chair felt pads, shrink window kit, aim-a-flames, mopping supplies
Hoods	\$ 20.68	HES Expense	Lighter fluid & fire starters
Ann Arbor Cleaning Supply	\$ 199.44	Building Maintenance	Trash bags and paper towels
21st Century Media	\$ 172.10	HES Expense	Fall Citywide Garage Sale advertising (News Herald)
Gee & Missler	\$ 125.00	Building Maintenance	Service call at Ford-MacNichol Home
Jay's Septic Tank Service	\$ 150.00	HES Expense	Portalets for Cemetery Walk (2)
Microsoft (via D. Fuller)	\$ 229.99	Computer Service/Reserve	Microsoft Office for assistant computer
Sandlot Sports	\$ 368.14	Base Ball Reserve	Merchandise:shirts (count: 100)
Cemetery Walk Staffing	\$ 220.50	HES Expense	Overtime for event
Trinity Transportation	\$ 750.00	HES Expense	Trolley for Cemetery Walk
Allegra Marketing	\$ 27.00	HES Expense	Christmas postcards (count: 120)
Moose & Squirrel	\$ 642.50	Reserve	Christmas greens
Konica Minolta	\$ 21.91	Printing	Copies on Special Events Konica
Hoods	\$ 44.71	Building Maintenance	Salt, anti-freeze, key copies, mopping supplies
Henderson Glass	\$ 245.80	Building Maintenance	Replacement glass in Ford-MacNichol kitchen

Total Misc. Expenses \$ 4,005.41

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, January 10, 2018 at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

Vice President Ed Ronco
Commissioner Wally Merritt
Commissioner Tom DeSana

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

President Margaret Loya
Secretary Ron Adams

Also Present:

A motion was made by Commissioner DeSana and supported by Commissioner Merritt to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

None

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

None

REPORTS AND MINUTES:

Arena Report December 2017: \$862.00 Open Skating.....\$23,162.00 Ice Rental..... \$5,479.25
Concession.....\$1,855.00 Skating Lessons.....\$500.00 Summer Events.
Account Breakdown Pay Period ending 12/10/2017 & 12/24/2017
Tele-care: December 2017
Golf Report December 2017: \$1,431.00

SPECIAL ORDER:

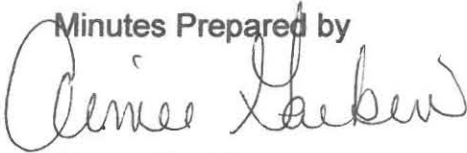
Commission discussed with Superintendent Lanagan:

- Superintendent Lanagan brought up the idea of raising rates at the golf course for the 2018 golf season to help maintain positive cash flow at the golf course. A discussion ensued and raising rates at this time was not favorable. Superintendent Lanagan suggested a couple of ways to generate extra revenue to offset the minimum wage increase for all employees and the Davey Golf contract increase. One suggestion was selling hole sponsor plaques. The 5 x 7 plaques placed at each tee area would advertise a local business with contact information for said business. It was also suggested to raise a few of the concession items at the golf course.
- Superintendent Lanagan stated an Eagle Scout came to see him about placing duck boxes at Bishop Park to earn his Eagle Scout badge. Superintendent Lanagan suggested placing the boxes at BASF Park, Wyandotte Shores Golf Course and Beaver Park along the creek. The Troop Leader helping mentioned anywhere from five to twenty boxes could be placed in those locations. Superintendent Lanagan stated placing four boxes along the creek in

"Beaver Park", two at BASF Waterfront Park and two within Wyandotte Shores Golf Course would be sufficient. The boxes would remain for a year and the Eagle Scout would use fundraising for supplies, adults to help him construct the boxes and the Eagle Scout would remove all of the boxes and materials after the one year passed if he could not find an animal group to maintain the boxes. Superintendent Lanagan stated he would have him sign a hold harmless agreement for working on city property. Commissioner Merritt motioned in support of the project, Commissioner DeSana seconded, Commission unanimously passed.

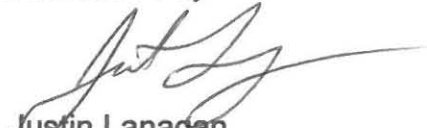
There being no further business to discuss, a motion was made by Vice President Ronco and supported by Commissioner Merritt to adjourn the meeting at 6:05 pm.

Minutes Prepared by



Aimee Garbin
Recreation Secretary

Authorized by



Justin Lanagan
Superintendent of Recreation

2018 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

February 14th

March 14th

April 11th

May 9th

June 13th

**** July 18th (Third Wednesday)**

August 8th

December 12th

2nd Tuesday @ 7:30 pm

September 11th

October 9th

November 13th