



AGENDA

REGULAR SESSION

MONDAY, MAY 21, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE CHRIS CALVIN

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

1. Approval of Council Meeting Minutes – May 14, 2018
2. Special Assessment Placements – Various Services
3. Wyandotte Municipal Services YTD Financial Results Ending 3/31/2018
4. Special Event Applications – RHS Waterside POPS Concert
5. Wyandotte Street Art Fair:
 - a. Michigan Lottery Sponsorship
 - b. Parking Lot Contract – RHS/Marching Band
 - c. Beverage Ticket Contract – St. Pius Catholic School
6. Central Business District Snow Removal Assessment

NEW BUSINESS

7. Alliance of Downriver Watersheds Alternate Member Appointment
8. Retiree Health Care Plan – Waiver Application for Underfunded Status
9. WMS Package Boiler Bid Award
10. WMS Approval for Spray in Place Pipe Lining (SIPP) Water Main Project
11. Purchase Agreement:
 - a. Former 1736-1744 2nd St.
 - b. Former 1528 Chestnut
12. NEZ Application – 1740 2nd St.

BILLS & ACCOUNTS

REPORTS & MINUTES

Beautification Commission	May 9, 2018
Municipal Services Commission	May 16, 2018
Planning Commission	April 19, 2018
Retirement Commission	April 20, 2018
Zoning Board of Appeals & Adjustment	May 2, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS**ADJOURNMENT**

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – May 14, 2018
2. Special Assessment Placements – Various Services
3. Wyandotte Municipal Services YTD Financial Results Ending 3/31/2018
4. Special Event Applications – RHS Waterside POPS Concert
5. Wyandotte Street Art Fair:
 - o Michigan Lottery Sponsorship
 - o Parking Lot Contract – RHS/Marching Band
 - o Beverage Ticket Contract – St. Pius Catholic School
6. Central Business District Snow Removal Assessment

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, May 14, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding. The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, Donald Schultz, & Mayor Joseph R. Peterson

Absent: None

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence S. Stec, City Clerk

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

SAD #942 Hearing – 2017 Sidewalk Program

- Public Comment/Objections:
 - Larry Sprunk, 4404 23rd
 - Robert Oswald, 485 North Dr.
 - Cynthia Turner, 4005 23rd

2018-214 SPECIAL ASSESSMENT DISTRICT #942: 2017 SIDEWALK PROGRAM

By Councilperson Alderman, supported by Councilperson Calvin

WHEREAS the time having arrived for the hearing before this Council and the City Assessor on the Special Assessment District #942 for the purpose of defraying that part of the cost which Council decided should be paid and borne by a special assessment for 2017 Sidewalk Program (public walks between Grove Street & Pennsylvania from Fort St./Quarry to 18th Street) within the city of Wyandotte, County of Wayne, State of Michigan and said roll having been duly presented to this Council by the City Assessor; AND

WHEREAS after such hearing this council is of the opinion that said roll should be approved and confirmed; NOW

THEREFORE BE IT RESOLVED that special assessment roll #942 as filed by the City Assessor with the City Clerk be hereby approved and confirmed that this Council does hereby estimate that the period of usefulness of said improvements is not less than five (5) years and that the assessments shown on said roll be divided into 5 annual installments, payable by the first day of June each year from 2018 to 2022, and that the City Clerk transmit said roll to the City Treasurer with his warrant for collection accordingly, and that the installments of each special assessment roll shall bear interest at the rate of six percent (6%) per annum commencing July 1, 2018, said interest to be paid annually on the due dates of the principal installments of said special assessment roll.

Motion unanimously carried.

Show Cause Hearing – 951 3rd Street Demolition

- No public comment/objections

2018-215 SHOW CAUSE HEARING: 951 3RD STREET DEMOLITION

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED that a hearing was held on 14th day of May, 2018, where all parties were given an opportunity to show cause, if any they had, why the structure(s) at 951 3rd Street, Wyandotte should not be demolished, removed or otherwise made safe, and

BE IT FURTHER RESOLVED that the Council considered all reports, communications and recommendations received by the City Council from the City Engineering's Office and all other facts and considerations were brought to their attention at said hearing held Council meetings; AND BE IT RESOLVED that the City Council hereby directs that said structure(s) located at 951 3rd Street, Wyandotte should be DEMOLISHED and that the cost be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.

Motion unanimously carried.

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-216 CONSENT AGENDA APPROVALS

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that the following items on the consent agenda be approved:

3. Approval of Council Meeting Minutes – May 7, 2018
4. Citizen Property Use Request – Parking in Vacant Lots_K. Manville
5. PRCUA #162 Classic Car Show Street Closure Request
6. Special Event Applications:
 - a. RHS Fishing Team Event
 - b. Wyandotte Democratic Club Picnic
 - c. Belicoso Café
 - d. Downriver Community Band

Motion unanimously carried.

2018-217 MINUTES

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED that the minutes of the meeting held under the date of May 7, 2018, be approved as recorded, without objection.

Motion unanimously carried.

2018-218 CITIZEN PROPERTY USE REQUEST – K. MANVILLE

By Councilperson Alderman, supported by Councilperson Calvin

WHEREAS Kay Manville, 1735 3rd Street, has requested to use the city-owned vacant lots located at the corners of Alkali & 2nd and Alkali & 3rd on Saturday, May 26th, 2018, for the purpose of a private event.

BE IT RESOLVED that Council grants permission for the use of the above-mentioned lots, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-219 PRCUA #162 CLASSIC CAR SHOW STREET CLOSURE REQUEST

By Councilperson Alderman, supported by Councilperson Calvin

WHEREAS the Polish Roman Catholic Union of America, Society 162, is requesting the closure of 14th Street between Oak and Chestnut and the East-West alley between Oak and Chestnut from 14th Street to the Northwest corner of the PRCUA building at 1430 Oak St. from 9:00 a.m. until 4:00 p.m. on Sunday, June 10, 2018 in an effort to ensure the safety of attendees and those displaying their autos.

BE IT RESOLVED that Council approves the request of the PRCUA #162, provided that proof of insurance is provided, as deemed necessary by the Department of Legal Affairs; AND

BE IT FURTHER RESOLVED that the PRCUA President must sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-220 RHS FISHING TEAM EVENT – PEER-TO-PIER

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of city property, including the Bishop Park Fishing Pier, for the Peer-to-Pier Fishing Event organized by the RHS Bass Fishing Team to be held on May 22nd, 2018; AND

BE IT FURTHER RESOLVED that permission will include:

- a. Utilization of the Bishop Park Fishing Pier on May 22nd, 2019 from 12 pm until 3 pm.
- b. Request of the Wyandotte Police Department and/or DPS to assist in the clearing of the pier for said date and times.

BE IT FURTHER RESOLVED that Wyandotte Roosevelt High School Fishing Team will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Wyandotte Roosevelt High School Fishing Team with fees payable no later than 14 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Wyandotte Roosevelt High School Fishing Team will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Wyandotte Roosevelt High School Fishing Team must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-221 WYANDOTTE DEMOCRATIC CLUB PICNIC

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, and Recreation Superintendent to approve the use of City Parks and property, including the use of Bishop Park between the tree area near the log cabin and the Bishop Park Pavilion, for the Wyandotte Democratic Club Picnic to be held on July 28th, 2018 from 12PM-5PM.

BE IT FURTHER RESOLVED that Wyandotte Democratic Club will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Wyandotte Democratic Club with fees payable no later than 14 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Wyandotte Democratic Club will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Wyandotte Democratic Club must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-222 BELICOSO CAFÉ EVENT

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, and Recreation Superintendent to approve the events to be held at 3030 Biddle Avenue (Belicoso Café) on August 17th and September 21st, 2018, with use of city property to include:

- First Street behind Belicoso Café at 3030 Biddle Avenue only.

- The City of Wyandotte and Wyandotte Third Fridays will be using all the fencing for the scheduled events on these dates, so fencing, tables and chairs must be rented or acquired elsewhere for Belicoso Cafes events.

BE IT RESOLVED that this event and property use is approved provided that a live safety inspection to review tent and overall event setup will take place prior to the start of the event by the Fire Chief.

BE IT FURTHER RESOLVED that the involved parties will follow the rules set forth by City Council in 2013, which include:

- Any event (other than the Wyandotte Street Art Fair) that takes place on a Friday on First Street will be set up no earlier than 3 pm and torn down Friday night.
- Any event (other than the Wyandotte Street Art Fair) that takes place on a Saturday on First Street will be set up and torn down that Saturday.
- Any event (other than the Wyandotte Street Art Fair) that takes place on a Sunday on First Street will be set up and torn down that Sunday.
- There will be a minimum of 20 foot of space going south left between the end of Dolores Boutique Shop/Treasure Alley Mini Mall building and the start of any fencing.
- The remaining parking spaces in front of Treasure Alley Mini Mall, The Quilted Heart and Madelyn's/current business address/building will remain open for the public to park in.

BE IT FURTHER RESOLVED that Belicoso Café is required to pay for any fees associated with the use of city material and/or labor for both events, add the City of Wyandotte as additional insured to their insurance policy, and sign a hold harmless agreement as prepared by the Department of Legal Affairs. Motion unanimously carried.

2018-223 DOWNRIVER COMMUNITY BAND EVENT

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets, and property, including the Bishop Park Pavilion for the Downriver Community Band event to be held on June 19th, 2018 with use of city property to include:

- June 19th, 2018 start time of 7 pm
- Set up time at 6 pm
- Use of city property
- Use of Bishop Park Pavilion - 1 power plug and 45 chairs

BE IT FURTHER RESOLVED that Downriver Community Band will comply with the following:

- That any costs, overtime or otherwise, for any city staff/material/property for said event will be the responsibility of the Downriver Community Band with fees payable no later than 14 days following the event.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Downriver Community Band will be responsible for clean up (glass, spills, broken items, etc.) before, during, and after the event.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

BE IT FURTHER RESOLVED that the Downriver Community Band must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

Motion unanimously carried.

NEW BUSINESS

2018-224 CITIZEN PROPERTY USE REQUEST – A. BUCHANAN

By Councilperson Alderman, supported by Councilperson Calvin

WHEREAS Ms. Ashley Buchanan, of Southgate, MI, has requested the use of space within Bishop Park for a private birthday party and petting zoo from 2:30PM – 3:30PM on Saturday, May 19, 2018; AND

WHEREAS Ms. Buchanan will contract the services of the Chamberlain Rides & Zoo, who carry their own insurance and will provide a staff member of the company at all times during the event.

BE IT RESOLVED that Council approves this event on May 19, 2018 from 2:20-3:30pm, provided Ms. Buchanan agrees to and submits the following information to the Special Events Office by May 17th at 5pm:

- Hold harmless agreement signed by Ms. Buchanan, as prepared by the Department of Legal Affairs.
- Hold harmless agreement signed by the petting farm company, as prepared by the Department of Legal Affairs.
- Insurance adding the city of Wyandotte as an additional insured for no less than \$1,000,000 combined single limit for the full day's event.
- A map of the location in which is planned on being used in the Park.
- A full inspection of the area/event by the Wyandotte Fire Chief during set up/during the event and approved by the Wyandotte Fire Chief.
- The City of Wyandotte does not reserve the use of the pavilion to individual parties/persons. This area is used by public on a first come/first serve basis.

BE IT FURTHER RESOLVED that the Council approval shall be void should any of the above requirements not be met by May 17th at 5pm.

BE IT FURTHER RESOLVED that Ms. Buchanan and Chamberlain Rides & Zoo will comply with the following:

- If there are any overtime costs for any city staff for said event, Ms. Buchanan will be responsible for those fees no later than 14 days after said event date.
- Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Clean up before, during, and after the event must be done by Ms. Buchanan or the contracted vendor.
- Any requests/changes made after this event is approved by Council shall be submitted to the Special Events Coordinator for evaluation and approved by the Special Events Coordinator and necessary Department Heads.

Motion unanimously carried.

2018-225 YACK ARENA RENTAL CONTRACT – BLUE COLLAR WRESTLING

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves the Benjamin F. Yack Arena rental contract for the Blue Collar Wrestling Alliance event in the amount of \$1,300.00 per day, including all associated rental costs payable in full upon completion of the event as stipulated in the Contract; event to be held July 7th, 2018; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to sign said rental agreement.

Motion unanimously carried.

2018-226 TRANSIENT MARINA & BOATING INFRASTRUCTURE GRANT PROGRAM

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the Transient Marina in Bishop Park is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council grants an extension until June 4, 2018.

Motion unanimously carried.

BILLS & ACCOUNTS**2018-227 BILLS & ACCOUNTS**

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED that the total bills and accounts of \$602,718.71 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Daily Cash Receipts

May 9 & 10, 2018

Beautification Commission

April 11, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT**2017-228 ADJOURNMENT**

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:47 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of May 14, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 2

ITEM: Various Services performed by the City of Wyandotte

PRESENTER: Todd Drysdale, City Administrator *TDrysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached is a list of Special Assessment Installments (sidewalks/alley paving/streetscape) that have not been paid. In accordance with Section 222 of the City Charter, said charges should be placed as a special assessment against property.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent Neighborhoods and the Downtown.

ACTION REQUESTED: Approve said charges to be placed as a special assessment against properties on the 2018 Summer Tax Roll.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The City Treasurer to spread said charges on the 2018 Summer Tax Roll.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation. *J.P.*

LIST OF ATTACHMENTS: Special Assessment Roll for 2018 Summer Tax Roll

MODEL RESOLUTION:

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of delinquent Special Assessment Installments; AND

BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2018 Summer Tax Roll.

I move the adoption of the foregoing resolution.

MOTION by Councilperson_____

Supported by Councilperson_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

05/15/2018
01:49 PM

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
SUMMER SEASON

Page: 1/1
DB: Wyandotte 2018

Parcel No	Owners Name	Sp. Assessment	Amount
	Totals for 841 Streetscape	Count: 3	177.69
	Totals for 866 Streetscape II	Count: 2	316.01
	Totals for 888 Streetscape III	Count: 2	1,019.08
	Totals for 920 Streetscape V	Count: 1	369.02
	Totals for 921 Streetscape V	Count: 1	151.22
	Totals for 935 2012 Sidewalks	Count: 63	3,977.41
	Totals for 935B 2013 Sidewalk	Count: 77	4,409.04
	Totals for 936 Sewer	Count: 1	1,607.42
	Totals for 939 Sewer/22nd Stree	Count: 2	1,601.60
	Totals for 940 2014 Sidewalks	Count: 69	4,290.45
	Totals for 941 2015 Sidewalk Pr	Count: 148	15,722.71
	Grand Totals	Count: 369	33,641.65

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of delinquent Special Assessment Installments; AND

BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2018 Summer Tax Roll.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 3

ITEM: Municipal Services – Year to Date Financial Results for Period Ending 3/31/2018
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PRESENTER: Paul LaManes – Interim General Manager



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: YTD comparative financial results for Municipal Services for the period ending March 21, 2018.

STRATEGIC PLAN/GOALS: Fiscally responsible operations.

ACTION REQUESTED: Receive and place on file the YTD financial results for the City of Wyandotte – Department of Municipal Services for the period ending March 31, 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: Received and placed on file by WMS Commission on 5/16/2018.

MAYOR'S RECOMMENDATION: 

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- Executive Summary of Operating Results YTD
- 3/31/2018 YTD Municipal Services Financial Results by Fund

RESOLUTION:

BE IT RESOLVED by the City Council to receive and place on file the six-month financial results for the Department of Municipal Services for the period ending March 31, 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

City of Wyandotte – Department of Municipal Services

Six (6) Month Financial Results for the period ending March 31, 2018

Electric

- Electric operations resulted in a net loss of ~ \$ 72,000. On a comparative basis netting the impact of all non-cash expenses, operating results are again positive for Electric for Fiscal 2018.
- **Year over year (YOY) variances:**
 - Revenue:
 - Sales activity YTD reflects discontinued large volume steam service and a revised LI electric rate impacting the entire six (6) month period for FY2018
 - Expenditures:
 - Departmental variances not noted separately were impacted by the adjusted pension contribution % and healthcare premium adjustments for an entire six (6) months.
 - Fuel costs declined with Natural Gas expenditures decreasing ~ \$ 316,000 from last year. This correlates with discontinued large volume steam service.
 - General Department expenditures increased due to transmission costs up substantially during this period mainly because the savings from excess transmission being utilized by Wyandotte has been substantially less in FY2018 versus the substantial savings in FY2017. This excess transmission was available from other MPPA utilities in FY2017 and Wyandotte was able to utilize that excess transmission to its benefit. In addition, costs attributed to additional generation from facilities that are part of power purchase agreements added to the YOY increase.
 - Electric T&D expenditures have increased due to a full six (6) months under contract for tree trimming services and emergency transformer repairs that were necessary.
 - Information System/Administration expenditures were impacted negatively by the timing of expenses between years/periods.
 - Depreciation is based on budgeted capital projects in advance of those projects being completed. The YOY increase therefore reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual capital projects completed.
 - A positive variance exists for retiree costs due to adjustments made for accrued costs in the current budget. These are non-cash expenses that will be adjusted at year-end based on pending variables such as the annual actuary report, current retiree census and implementation of new accounting pronouncements.
- **Budget to actual variances:**
 - Revenue
 - Budget allocations have been made evenly over 12 months. This results in budgeted figures YTD that are weighted disproportionately relative to actual operations that are seasonal in nature. As such, budgeted revenue YTD for electric is higher and creates a negative variance relative to actual revenue, the bulk of which occurs in the warmer second half of the fiscal year.
 - Expenditures
 - Budget allocations have been made evenly over 12 months. This may result in budgeted expenditure figures YTD that are weighted disproportionately relative to actual operations that are seasonal in nature.

- The negative variance for natural gas fuel is due to RATA and boiler tuning in the first quarter.
- Positive variances in T&D and Customer Service are due to open positions.
- Retiree costs were adjusted based on FY2017 audit results and will be evaluated again at year-end.
- **Capital Project Status:**
 - All capital projects are within budget and revenue requirements year to date.

Water

- Water operations resulted in a net loss YTD through March 31, 2018 of ~ \$ 118,500 compared to a net loss of \$ 143,500 for the same period last year. When non-cash expenses are considered, operating results have improved over fiscal 2017.
- **Year over year (YOY) variances:**
 - Revenue:
 - Water revenue increased through the first half of the fiscal year by ~ \$ 76,000, primarily due to meter rate adjustments effective 11/1/2017. Finished water volumes continue to decline.
 - Expenditures:
 - Fuels, Chemicals and Commodities have risen due to weather driven factors, mainly the cold winter and rainy early spring.
 - Filter Plant and Customer Service expenditures were impacted by the adjustment in the pension contribution rate, health insurance rate and step progression of certain department employees for a full six (6) months.
 - General Department and Information System expenditures were impacted negatively by the timing of expenses between years/periods.
 - Superintendent Office expenditures were impacted negatively by adjustments in both the pension contribution rate and healthcare status (Family, 2-person, Single) changes made by department employees.
 - Depreciation is based on budgeted capital projects in advance of those projects being completed. The YOY increase therefore reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual projects completed.
- **Budget to actual variances:**
 - Revenues and expenditures
 - Budget allocations have been made evenly over 12 months. This may result in budgeted figures YTD that are weighted disproportionately relative to actual operations that are seasonal in nature. As such, budgeted revenue YTD for water is higher and creates a negative variance relative to actual revenue, the bulk of which occurs in the warmer second half of the fiscal year.
- **Capital Project Status:**
 - All capital projects are within budget and revenue requirements year to date.

Cable

- Cable operations resulted in a net loss through March 31, 2018 of \$ 90,000 compared to net income last year for the same period of \$ 50,000. This adjustment is primarily due to the increased allocation of Customer Assistance costs to Cable, fiber circuit billing/information systems expense timing between years/periods, additional depreciation recognized on finalized capital projects (based on forecasted project

completion) and healthcare premium/retiree liability cost adjustments experienced for a full six (6) months. When non-cash expenses are considered, operating results have improved over fiscal 2017.

- **Year over year (YOY) variances:**

- Revenue highlights:

- Revenue from cable television service decreased \$ 11,000 from the prior year
 - Revenue from internet service increased \$ 82,000 from the prior year and reflects the increase in Internet customers noted below.
 - Revenue from HD Technology and Equipment charges increased \$ 51,000 from the prior year and reflects adjustments made based on segmenting costs by service category.
 - Comparative subscriber counts for selected service categories are as follows:

<u>Category</u>	<u>March 2018</u>	<u>March 2017</u>
Cable TV	5,500	5,861
Internet	5,627	5,401
VoIP	890	921

- Expenditures

- Departmental increases not noted separately were impacted by the adjusted pension contribution % and healthcare premium adjustments for a full six (6) months.
 - Programming royalties and local broadcast retransmission fees continue to rise. Offsetting revenues are adjusted as necessary to neutralize the impact.
 - Information System/Administration expenditures were impacted negatively by the timing of expenses between years/periods.
 - The Customer Assistance allocation % was adjusted to 60% for FY2018 which is the final step adjustment. This resulted in a greater allocation of costs to Cable.
 - Depreciation increased due to previously capitalized projects that benefit the cable system for several periods in the future. The YOY increase also partially reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual projects completed.

- **Budget to actual variances:**

- Budget allocations have been made evenly over 12 months and are representative of a true allocation as Cable operations are not seasonal in nature.
 - Overall cable results are trending favorably relative to the annual budget for FY2018.
 - Customer Assistance variances are attributed to accelerated step adjustments that were factored evenly for budget purposes throughout the fiscal year
 - Disputed charges for implementing the redundant fiber connection resulted in higher than expected Administrative costs for the first six (6) months.

- **Capital Project Status:**

- All capital projects are within budget and revenue requirements year to date.

City of Wyandotte - Department of Municipal Services

Fund 591 - Electric Utility Fund

Fiscal YTD as of: March 31, 2018

Revenue:

Net - Dept 000 - Non-Departmental

Expenditures:

Net - Dept 001 - Fuels, Chemicals, and Commodities

Net - Dept 003 - General Department

Net - Dept 004 - Boilers

Net - Dept 008 - Meter Readers

Net - Dept 009 - Store Room

Net - Dept 011 - Transmission & Distribution Gen'l

Net - Dept 015 - Customer Service

Net - Dept 017 - Energy Program Costs

Net - Dept 021 - Commission

Net - Dept 022 - General Manager

Net - Dept 025 - Informational Systems Department

Net - Dept 026 - Customer Assistance Department

Net - Dept 031 - Administration

Net - Dept 033 - Liability Insurance

Net - Dept 034 - Contractual

Net - Dept 035 - Building & Grounds Rep & Maint

Net - Dept 040 - Retirees

Net - Dept 071 - Vehicles

Net - Dept 091 - Depreciation

Total Expenditures

YTD Net Income/(Loss)

GASB 68, OPEB and Depreciation

YTD Net Income/(Loss) - Excluding Depreciation, GASB 68 & OPEB

			Budget	
Actual			Allocated	
YTD Balance 03/31/2017	YTD Balance 03/31/2018	Variance Pos(Neg)	YTD Budget 2017-18	Variance Pos(Neg)
\$ 18,440,815	\$ 17,969,521	\$ (471,294)	\$ 17,784,937	\$ (184,584)
1,154,064	837,643	316,421	651,050	(186,593)
10,441,826	11,356,787	(914,961)	12,041,454	684,667
72,080	69,288	2,792	123,000	53,712
24,503	27,591	(3,088)	27,188	(403)
34,003	33,048	955	35,106	2,058
839,282	930,264	(90,982)	1,169,232	238,967
138,885	124,309	14,576	148,891	24,582
259,162	247,954	11,208	247,013	(941)
-	98	(98)	775	677
114,942	111,628	3,313	111,017	(611)
69,198	90,223	(21,025)	78,297	(11,926)
101,178	76,107	25,071	81,416	5,309
1,078,290	1,112,932	(34,642)	1,104,822	(8,111)
286,975	224,837	62,138	224,338	(500)
31,621	31,796	(174)	31,108	(688)
1,872	889	983	890	1
1,097,758	876,712	221,046	1,180,053	303,340
33,934	36,901	(2,967)	31,900	(5,001)
1,581,603	1,852,950	(271,347)	1,852,950	-
17,361,175	18,041,958	(680,782)	19,140,496	1,098,538
1,079,640	(72,437)	\$ (1,152,077)	(1,355,559)	1,283,122
2,364,115	2,422,950		2,677,950	-
\$ 3,443,755	\$ 2,350,513		\$ 1,322,392	\$ 1,283,122

City of Wyandotte - Department of Municipal Services

Fund 592 - Water Utility Fund

Fiscal YTD as of: March 31, 2018

Revenue:

Net - Dept 000 - Non-Departmental

Expenditures:

Net - Dept 001 - Fuels, Chemicals, and Commodities

Net - Dept 002 - Filter Plant

Net - Dept 003 - General Department

Net - Dept 005 - Water Department Maintenance

Net - Dept 008 - Meter Readers

Net - Dept 009 - Store Room

Net - Dept 011 - Transmission & Distribution Gen'l

Net - Dept 015 - Customer Service

Net - Dept 021 - Commission

Net - Dept 022 - General Manager

Net - Dept 023 - Superintendent's Office

Net - Dept 025 - Informational Systems Department

Net - Dept 026 - Customer Assistance Department

Net - Dept 031 - Administration

Net - Dept 033 - Liability Insurance

Net - Dept 034 - Contractual

Net - Dept 035 - Building & Grounds Rep & Maint

Net - Dept 040 - Retirees

Net - Dept 071 - Vehicles

Net - Dept 091 - Depreciation

Total Expenditures

YTD Net Income/(Loss)

GASB 68, OPEB and Depreciation

YTD Net Income/Loss - Excluding GASB 68, OPEB and Depreciation

			Budget	
Actual			Allocated	
YTD BALANCE 03/31/2017	YTD BALANCE 03/31/2018	Variance Fav(Unfav)	YTD Budget 2017-18	Fav(Unfav)
\$ 1,826,490	\$ 1,902,416	\$ 75,926	\$ 2,085,687	\$ (183,270)
(52,331)	(71,971)	(19,640)	(86,250)	14,279
(298,738)	(320,679)	(21,941)	(346,889)	26,209
(138,262)	(157,636)	(19,374)	(159,379)	1,742
(13,055)	(9,864)	3,191	(9,500)	(364)
(24,497)	(27,589)	(3,091)	(27,053)	(536)
(101)	0	101	-	-
(304,274)	(280,327)	23,947	(333,024)	52,697
(112,512)	(120,302)	(7,790)	(110,556)	(9,746)
0	(16)	(16)	(13)	(4)
(19,815)	(19,743)	72	(19,425)	(319)
(124,495)	(141,905)	(17,410)	(144,224)	2,319
(18,663)	(24,223)	(5,560)	(22,224)	(1,999)
(24,376)	(24,911)	(535)	(26,382)	1,471
(162,384)	(162,479)	(94)	(159,399)	(3,080)
(30,658)	(27,300)	3,357	(27,171)	(130)
(5,394)	(4,900)	494	(4,950)	50
(389)	(148)	240	(200)	52
(269,596)	(224,260)	45,336	(225,978)	1,718
(18,531)	(13,464)	5,067	(18,500)	5,036
(351,955)	(389,163)	(37,208)	(389,163)	-
(1,970,027)	(2,020,880)	(50,853)	(2,110,276)	89,395
(143,538)	(118,464)	\$ 25,073	(24,589)	(93,875)
549,503	544,913		544,913	-
\$ 405,965	\$ 426,449		\$ 520,324	\$ (93,875)

City of Wyandotte - Department of Municipal Services

Fund 594 - Cable Utility Fund

Fiscal YTD as of: March 31, 2018

Revenue:

Net - Dept 000 - Non-Departmental

Expenditures:

Net - Dept 006 - Cable TV Headend

Net - Dept 007 - Cable TV Studio

Net - Dept 009 - Store Room

Net - Dept 011 - Transmission & Distribution Gen'l

Net - Dept 015 - Customer Service

Net - Dept 016 - Cable TV Royalties

Net - Dept 018 - Pass-thru Fees

Net - Dept 021 - Commission

Net - Dept 022 - General Manager

Net - Dept 023 - Superintendent's Office

Net - Dept 025 - Informational Systems Department

Net - Dept 026 - Customer Assistance Department

Net - Dept 027 - Customer Retention & Acquisition

Net - Dept 031 - Administration

Net - Dept 033 - Liability Insurance

Net - Dept 034 - Contractual

Net - Dept 035 - Building & Grounds Rep & Maint

Net - Dept 040 - Retirees

Net - Dept 071 - Vehicles

Net - Dept 091 - Depreciation

Total Expenditures

YTD Net Income/(Loss)

GASB 68, OPEB and Depreciation

YTD Net Income/(Loss) - Excluding GASB 68, OPEB and Depreciation

Actual			Budget	
YTD BALANCE 03/31/2017	YTD BALANCE 03/31/2018	Variance Pos/(Neg)	Allocated YTD Budget 2017-18	Variance Pos/(Neg)
\$ 5,034,337	\$ 5,177,623	\$ 143,287	\$ 5,235,604	\$ 57,981
(112,500)	(116,463)	(3,963)	(158,582)	42,118
(79,952)	(89,469)	(9,517)	(94,454)	4,985
(37,325)	(35,247)	2,078	(38,581)	3,333
(340,086)	(336,651)	3,435	(364,728)	28,077
(9,577)	-	9,577	(3,750)	3,750
(2,342,370)	(2,358,786)	(16,416)	(2,374,333)	15,547
(465,893)	(529,504)	(63,611)	(528,402)	(1,102)
-	(49)	(49)	(13)	(36)
(64,968)	(67,787)	(2,819)	(66,046)	(1,741)
(79,458)	(88,047)	(8,589)	(90,993)	2,946
(36,354)	(58,071)	(21,717)	(51,934)	(6,137)
(135,491)	(172,110)	(36,619)	(155,016)	(17,094)
-	-	-	(31,458)	31,458
(476,844)	(515,466)	(38,622)	(492,688)	(22,778)
(131,847)	(80,505)	51,343	(80,005)	(500)
(18,889)	(17,520)	1,369	(17,475)	(45)
(940)	(2,550)	(1,611)	(1,200)	(1,350)
(199,647)	(194,976)	4,671	(212,998)	18,021
(9,780)	(14,955)	(5,175)	(16,500)	1,545
(442,238)	(589,845)	(147,607)	(589,845)	0
(4,984,159)	(5,268,002)	(283,843)	(5,368,997)	100,994
50,178	(90,379)	\$ (140,556)	(133,393)	43,014
583,850	729,845		729,845	-
\$ 634,028	\$ 639,466		\$ 596,453	\$ 43,014

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council to receive and place on file the six-month financial results for the Department of Municipal Services for the period ending March 31, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21st 2018

AGENDA ITEM # 4

ITEM: Special Event Application – RHS Concert

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: The Roosevelt High School music department is requesting to hold their "Waterside Pops Concert" May 30th in Bishop Park. Mr. D'Angelo is requesting the below:

The RHS Instrumental Music Department is requesting DONATED use of Bishop Park, the City Showmobile, Showmobile Sound, Electrical Hookup, and 100 Chairs for Annual "Waterside- 'POPS' Concert" on Wednesday, May 30th 2018.

The RHS Music Department, Directed by Mark D'Angelo has held this concert for over twenty years, and it is a much looked forward to event for RHS Families and hundreds of Wyandotte Residents.

Performing ensembles will be Concert Band, String Orchestra, and Jazz Ensemble

Concert will last 1.5 hours from 6:30 - 8pm

Music will include:

Pop selections for orchestra, and concert band, 20-30s Big Band Music, and Patriotic Selections.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

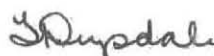
ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, Department of Public Service and Recreation Superintendent and support the use of city property for their event held May 30th 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Approval on file.

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS

None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21st 2018

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Events Coordinator, Superintendent of Public Service and Recreation Superintendent to support the use of city property for their event held May 30th 2018 with a signed hold harmless agreement and insurance adding the City of Wyandotte as additional insured to the policy for use of the showmobile.

The RHS Instrumental Music Department is requesting DONATED use of Bishop Park, the City Showmobile, Showmobile Sound, Electrical Hookup, and 100 Chairs for Annual "Waterside-'POPS' Concert" on Wednesday, May 30th 2018.

The RHS Music Department, Directed by Mark D'Angelo has held this concert for over twenty years, and it is a much looked forward to event for RHS Families and hundreds of Wyandotte Residents.

Performing ensembles will be Concert Band, String Orchestra, and Jazz Ensemble

Concert will last 1.5 hours from 6:30 - 8pm

Music will include:

Pop selections for orchestra, and concert band, 20-30s Big Band Music, and Patriotic Selections.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

WHEREAS The RHS Instrumental Music Department is requesting DONATED use of Bishop Park, the City Showmobile, Showmobile Sound, Electrical Hookup, and 100 Chairs for Annual "Waterside-'POPS' Concert" on Wednesday, May 30th, 2018 from 6:30-8pm.

WHEREAS the RHS Music Department, directed by Mark D'Angel, has held this concert for over twenty years, and it is a much looked forward to event for RHS Families and hundreds of Wyandotte Residents.

WHEREAS performing ensembles will be Concert Band, String Orchestra, and Jazz Ensemble and music will include pop selections for orchestra, and concert band, 20-30s Big Band Music, and Patriotic Selections.

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Events Coordinator, Superintendent of Public Service and Recreation Superintendent to support the use of city property free of charge for their event to be held on May 30th, 2018, provided the RHS Music Department's designee completes a hold harmless agreement as prepared by the Department of Legal Affairs and submits insurance adding the City of Wyandotte as additional insured to the policy for use of the showmobile.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21st 2018

AGENDA ITEM # 5a

ITEM: Wyandotte Street Art Fair - Michigan Lottery Sponsorship

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Herewith, please find the 2018 sponsorship agreement with the Michigan Lottery for the Wyandotte Street Art Fair. We are very excited to have a partnership with the Michigan Lottery this year, who attends over 30 community events across the state each year. Being that the State is self-insured they will not be required to add the city as additional insured or sign a hold harmless agreement to participate in the event. We are seeking your approval of the attached agreement from the lottery and feel this will be a wonderful partnership for 2018 and beyond.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson and Lawrence Stec, City Clerk to sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Revenue of \$7,500 for the 2018 Wyandotte Street Art Fair

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson and Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Drusdal*

LEGAL COUNSEL'S RECOMMENDATION: Approval on file.

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS:

Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: May 21st 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the

following resolution:

A resolution to APPROVE the agreement provided by the State of Michigan Lottery for the 2018 Wyandotte Street Art Fair as outlined in the provided communication dated May 21st 2018, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

**MICHIGAN BUREAU OF STATE LOTTERY
STANDARD PROMOTIONAL AGREEMENT**

THIS AGREEMENT is made by and between the Michigan Bureau of State Lottery, with offices located at 101 E. Hillsdale, Lansing, Michigan 48933 (Lottery), represented by Simons, Michelson, Zieve, Advertising, Inc. (Agent), with offices located at 1200 Kirts Blvd, Suite 100, Troy, MI 48064 and City of Wyandotte (Promoter), ATTN: Special Events Office, 2624 Biddle Avenue, Wyandotte, Michigan 48192.

The parties agree as follows:

1. **Purpose.** The purpose of this Agreement is to advertise and promote Lottery and the sale of Lottery products in connection with the Wyandotte Street Art Fair held in Wyandotte, MI and held July 11, 2018 through July 14, 2018 (Event). Lottery's participation is limited to activities described in paragraph 3, Promotional Assets. Lottery has no control over the Event. Promoter will not make any representation, express or implied, that Lottery has any affiliation with Promoter or the Event other than advertisements and promotion of Lottery and the sale of Lottery products.
2. **Term.** This Agreement shall commence on the date hereof and continues through the later of Lottery's receipt of a suitable Proof of Performance report or until terminated (Term).
3. **Promotional Assets.** Promoter shall provide Lottery with all of the following promotional assets (each an Asset and collectively Assets):
 - a. A 20' x 40' display space in a mutually agreed upon location on Biddle and Eureka for all days of the Event for the Lottery Mobile Retail Outlet, to promote and sell Lottery products with a 100V/30 AMP electrical service on a dedicated line, plus an additional standard electrical connection for the inflatable Fast Cash Machine (see Appendix A).
 - b. Lottery inclusion in media press releases and social media posts for Event.
 - c. ¼ page ad (4.25" x 2 5/8") in Official Souvenir Guide for Event.
 - d. Lottery logo inclusion on Event posters.
 - e. Lottery logo inclusion on official Event website with a link back to www.michiganlottery.com
 - f. Lottery name inclusion in print and radio ads for the Event.
4. **Fee.** In exchange for the Assets identified in this Agreement, Lottery, by and through its Agent, shall pay Promoter a total fee of \$7,500(Fee).
5. **Payment.** The Fee shall be paid in one installment following receipt of invoice from Promoter. The invoice must be sent to Agent at the address identified above. Agent will forward the invoice to Lottery when received. Lottery will pay Agent within 45 days of receiving the invoice. Agent will then pay Promoter within 45 days of receiving payment from Lottery. Neither Lottery nor Agent are obligated to make any payment prior to receiving an invoice. Failure by Lottery to make any required payment within 10 days after written notice that the payment is late constitutes a material breach and Promoter will be entitled to terminate this Agreement.
6. **Authority to Provide Assets.** Promoter warrants that it has authority to enter into this Agreement and to provide the Assets set forth in this Agreement. Lack of authority to enter into this Agreement or provide any of the Assets, regardless of size or scope, constitutes a material breach of this Agreement, immediately entitling Lottery to damages, including, but not limited to, a full refund of the Fee. Further, any assurance of authority, through false pretenses, false representations, or actual fraud, to induce entering this Agreement without such authority will be construed as non-dischargeable fraud.
7. **Proof of Performance.** Promoter agrees to provide a proof of performance report within ninety (90) days after the end of the Event. The report must include evidence of delivery of all Assets, including, but not limited to, photographs of signage, displays, or activities, media affidavits, or other materials demonstrating performance of the Assets. The report must be sent to: "Michigan Bureau of State Lottery, 101 E. Hillsdale, Lansing, MI 48933, ATTN: Lisa Johnson."

8. **Breach of Agreement and Liquidated Damages.** If Promoter fails to provide any Asset, this failure shall constitute a breach of this Agreement, which shall entitle Lottery to liquidated damages. Since the value of each Asset is inherently difficult to calculate, for each breach Lottery is immediately entitled to, but not limited to, liquidated damages in the amount of Five Hundred Dollars (\$500.00) or an amount equal to 20% of the Promotional Fee, whichever is greater, unless the parties agree in writing to an acceptable alternative.
9. **Event Cancellation.** Promoter will immediately notify Lottery in writing if the Event or any portion of the Event is canceled. If the entire Event is canceled for any reason, including any force majeure, Lottery will receive a full refund of the Fee. If any portion of the Event is cancelled, Lottery will receive a prorated refund of the Fee. Proration will be calculated as the total Fee, divided by the total number of anticipated Event hours, multiplied by the total hours the Event was not held.
10. **Production Costs.** Promoter is responsible for all costs associated with delivery of Assets, but is not responsible for costs associated with the creation and production of materials that Lottery provides to Promoter such as logos, artwork, and advertising copy.
11. **Use of Lottery Materials.** Promoter may only use Lottery materials to deliver Assets pursuant to this Agreement. Any other use of Lottery materials is strictly prohibited. Promoter will return all materials identified by Lottery in good condition within a reasonable period of time after the materials are no longer required to deliver Assets.
12. **Use of Name and Marks.** This Agreement does not authorize any party to use the names, logos, marks, likeness, or other identifying indicia or intellectual property of any other party, except as expressly set forth herein or with separate written approval. Any other use is strictly prohibited.
13. **Relationship of Parties.** This Agreement is solely for the purpose of promoting Lottery and the sale of Lottery products at the Event. It does not create an employment, partnership, joint-venture, or other relationship between the parties of any kind. Promoter will not represent the existence of any relationship between itself and Lottery other than the Assets provided under this Agreement.
14. **Event Liability.** Lottery has no control over Promoter, the Event, or circumstances surrounding the Event. Lottery is not responsible or liable for any violation of federal, state, or local law, or for any intentional or negligent act or omission, by Promoter, its officers, employees, agents, contractors, sub-contractors, assignees, or any other person affiliated with the Promoter in any way. Lottery is not responsible or liable for any violation of local, state, or federal law, or any intentional or negligent act or omission, by any Event visitor, guest ticket holder, sponsor, advertiser, booth operator, entertainer, or any officer, agent employee, contractor, sub-contractor, or assignee of these entities, or any other person affiliated with the Event in any way. Promoter will be liable for any damages to Lottery resulting from the above or any force majeure. Lottery is only responsible for payment of the Fee set forth in this Agreement and is not responsible for any other costs, expenses, or taxes related to the Event or any delivery of the Assets.
15. **Nondiscrimination and Unfair Labor Practices.** Promoter warrants that it will not discriminate against any employee or applicant for employment in accordance with the Elliott-Larsen Civil Rights Act, MCL 37.2101 *et seq.*, and the Persons with Disabilities Civil Rights Act, MCL 37.1101 *et seq.* Further, Promoter understands that the State of Michigan may void any contract with an entity that appears on the Unfair Labor Practice register pursuant to MCL 423.324.
16. **Accessibility.** Promoter warrants that the Event and premises on which the Event is held are accessible to individuals with disabilities as required by Title III of the Americans with Disabilities Act. 42 USC 12111 *et seq.* Promoter is solely responsible for ensuring compliance with Title III of the Americans with Disabilities Act.

- 17. Indemnification by Promoter.** Promoter shall indemnify and hold harmless the State of Michigan and all of its departments, bureaus, agencies, offices, commissions, directors, officers, employees, officials, contractors, agents, and affiliates, against any and all actions, claims, losses, damages, costs, and expenses, arising from or relating to Promoter's: (a) intentional or negligent acts or omissions; (b) violation of federal, state, or local law; and (c) material breach of this Agreement.
- 18. Termination.** Promoter or Lottery may terminate this Agreement if the other party: (a) breaches any material provision; (b) may become insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it; (c) violates any federal, state, or local law; (d) acts or fails to act in a way that endangers the safety of any person at the Event; or (e) engages in conduct that may expose the other party to liability. The terminating party must send written notice to the other party stating the reason for termination and whether the breach can be cured.
- 19. Appropriation.** This Agreement is contingent upon appropriation of funds by the Michigan Legislature. If funds are not appropriated, this Agreement is void and all parties are relieved of any obligations herein. Promoter will not be entitled to the Fee nor damages of any kind.
- 20. Notice.** Any notice to either party shall be in writing and sent to the following addresses:
- To Lottery: Michigan Bureau of State Lottery
 101 E. Hillsdale
 Lansing, MI 48933
 ATTN: Lisa Johnson
- To Promoter: ATTN: Special Events Office
 City of Wyandotte
 2624 Biddle Avenue
 Wyandotte, MI 48192
- 21. Assignment.** Promoter may assign this Agreement only with the express written consent of Lottery. Any assignment of this Agreement absent written consent will render the Agreement void immediately entitling Lottery to a full refund of the Fee.
- 22. Interpretation.** This Agreement will be interpreted liberally to best accomplish the purpose of promoting the Lottery and its products. Any ambiguity in the terms of this Agreement will not be construed against either party.
- 23. Severability.** If any provision of this Agreement is determined to be unenforceable by a court of competent jurisdiction, then such provision will be modified to best reflect the parties' intent, or struck if modification is not possible. All other provisions will remain in full force and effect.
- 24. Completeness, Non-Waiver, and Amendment.** The terms of this Agreement represent the entire understanding of the parties. There are no other terms, conditions, obligations, or understandings. Failure to enforce any provision of this Agreement shall not be construed as a waiver of that provision. This Agreement may only be amended by written instrument signed by each party's authorized representative.

25. Governing Law, Cost of Litigation. This Agreement will be governed by and interpreted under the laws of the State of Michigan and treated as if entered into entirely within Ingham County, Michigan. Any litigation regarding this Agreement must be brought in Ingham County, Michigan, or in accordance with the Court of Claims Act, MCL 600.6401 *et seq.* In the event of any litigation over liability or the terms of this Agreement, the parties agree to bear the cost of their own expenses, including, but not limited to, attorney's fees.

26. Boycott. Pursuant to § 261(12) of the Management and Budget Act, MCL 18.1261(12), Promoter represents that it is not currently engaged in, and will not engage in, the boycott of a person based in or doing business with a strategic partner as that term is described in 22 USC 8601 to 8606.

The undersigned represent that they have completely reviewed, understand, and intend to be legally bound by the terms of this Agreement.

For Lottery:

Signature

Title

Date

For Promoter:

Signature

Title

Date

APPENDIX A

Onsite space is defined as below and at the location listed as 2.5:



RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council approves the agreement provided by the State of Michigan Lottery for the advertising, promotion, and sale of Lottery products in connection with the 2018 Wyandotte Street Art Fair to be held Wednesday, July 11th – Saturday, July 14th; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21st 2018

AGENDA ITEM # 5b

ITEM: Wyandotte Street Art Fair Parking Lot Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: The Special Event Office staff is currently planning our special events for 2018. We would like the Roosevelt High School to run the city owned lot #11 located off of Oak and Second Streets. Please see the attached contract for the 2018 Wyandotte Street Art Fair, July 11th through the 14th.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor and city clerk to sign and return original contract to the Special Event Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Revenue of \$1,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Drusdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Approval on file.

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS

2018 Parking Lot Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21st 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special

Event Coordinator to approve the contract between the City of Wyandotte and the Roosevelt High School Band for the 2018 Wyandotte Street Art Fair and have them add the city of Wyandotte to their insurance policy and sign a hold harmless created by the Legal Department.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte Recreation, Leisure and Culture Department enter into an agreement with the Wyandotte Roosevelt High School/Marching Band for the rental of the Wyandotte Parking Lot #11 located off of Oak Street between First and Third Streets. This agreement will take place July 11 through July 14, 2018.

- The Wyandotte Roosevelt High School/Marching Band will supply the manpower to staff the Parking Lot from 7:30 am to 10 pm each of the days listed above. The Wyandotte Roosevelt High School/Marching Band will collect a fee of \$5.00 per vehicle.
- The Wyandotte Roosevelt High School/Marching Band will provide their shirts, money aprons, and start-up funds for the event.
- The Wyandotte Roosevelt High School/Marching Band will submit a check to the Wyandotte Street Art Fair no less than two weeks following the event:
- The Wyandotte Roosevelt High School/Marching Band will pay the Wyandotte Street Art Fair no less than \$1,000 for use of this lot.
- The Wyandotte Roosevelt High School/Marching Band will provide a financial breakdown of revenue collected during the 2018 Wyandotte Street Art Fair no later than 30 days after the event end.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 11, 2018.

Lawrence Stec, City Clerk

Date

Mayor Joseph R. Peterson

Date

Wyandotte Marching Band/RHS

Date

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the agreement between the City of Wyandotte and the Roosevelt High School/Marching Band for the rental and operation of city parking lot #11 located on Oak Street and Second Street during the 2018 Wyandotte Street Art Fair from July 11-14, 2018; AND

BE IT FURTHER RESOLVED that the Wyandotte Department of Public Service will provide barricades by 7:30AM on Wednesday, July 11, 2018; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said Parking Concession Agreement on behalf of the City of Wyandotte, provided the organization adds the City of Wyandotte to their insurance policy as an additional insured and signs a hold harmless agreement as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21st 2018

AGENDA ITEM # 5c

ITEM: Wyandotte Street Art Fair Beverage Ticket Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: As you know, St. Pius Catholic School has worked with the Wyandotte Street Art Fair for many years and has managed the Beverage Ticket areas for the past few. We would like to continue this relationship once again this year and have them partner with the Wyandotte Music Boosters, please see the attached contract for the 2018 Wyandotte Street Art Fair, July 11th through the 14th. We feel that both groups knowledge and experience at the fair will benefit not only the beverage distribution but the fair as a whole.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor and city clerk to sign and return original contract to the Special Events Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF Expense Account – 285-225-925-730-860

The City will provide a check of 2.5% of the gross beer sales to the St. Pius Catholic School and 2.5 % to the Wyandotte Music Boosters after the event, no later than 30 days. Between \$500-\$3,000 estimate

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Shrysdal

LEGAL COUNSEL'S RECOMMENDATION: Approval on file

MAYOR'S RECOMMENDATION:

ATP

LIST OF ATTACHMENTS

2018 Wyandotte Ticket Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21st 2018

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the St. Pius Catholic School and Wyandotte Music Boosters for the 2018 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

City of Wyandotte
Wyandotte Street Art Fair
July 11th – 14th 2018
Agreement with St. Pius Catholic School &
The Wyandotte Music Boosters

The Wyandotte Street Art Fair enters into an agreement with the Wyandotte Music Boosters and St. Pius Catholic School to operate as beer ticket takers in the Biddle Avenue area during the Wyandotte Street Art Fair – July 11 thru July 14, 2018.

- The St. Pius Catholic School and Wyandotte Music Boosters will check all identification of (and place wristbands on) customers wishing to purchase tickets for alcoholic beverages.
- The St. Pius Catholic School and Wyandotte Music Boosters will collect money, present change and tickets for the purchase of alcoholic beverages.
- The St. Pius Catholic School and Wyandotte Music Boosters will not allow any workers under the age of 21 to participate in the project.
- The St. Pius Catholic School and Wyandotte Music Boosters will provide staffing to commiserate with anticipated crowd volume during each day of the fair. The St. Pius Catholic School and Wyandotte Music Boosters will provide at least two workers at Biddle Avenue Beer Area from 10 am to 9 pm daily. Riverfront: and three workers from 4 pm to 9 pm each day each day of the Fair.
- The St. Pius Catholic School and Wyandotte Music Boosters will provide the City of Wyandotte with a complete staffing schedule prior to the event.
- The City will provide a check of 2.5% of the gross beer sales to the St. Pius Catholic School and 2.5 % to the Wyandotte Music Boosters after the event, no later than 30 days
- Both groups will receive training by Special Events Office and City of Wyandotte Treasurer. This training will be organized by the City of Wyandotte.
- Should the Wyandotte Music Boosters and St. Pius Catholic School be unable or unwilling to fulfill their duties, they will advise The Wyandotte Street Art Fair in writing no later than two months prior to the event. If either group does not wish to participate in the 2019 Wyandotte Street Art Fair, they must notify the Special Events Office no later than March 5th 2018, at that time future contracts will be renegotiated.

<hr/> Mayor Peterson	<hr/> Date
<hr/> City Clerk <i>Chris Cullen</i>	<hr/> Date <i>5-8-18</i>
<hr/> Wyandotte Music Boosters	<hr/> Date
<i>Nathan Neubecker</i>	<i>04/26/2018</i>
<hr/> St. Pius Catholic School	<hr/> Date

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the agreement between the City of Wyandotte and St. Pius Catholic School and The Wyandotte Music Boosters to operate as beer ticket sellers in the Biddle Avenue area during the Wyandotte Street Art Fair, July 11th – 14th, 2018; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 6

ITEM: Central Business District (CBD) Snow Removal Assessment

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Department of Public Service performs snow removal for the Central Business District in accordance with Section 32-53 through Section 32-55 of the City Charter. Attached please find the Snow Removal Roll for the 2017-2018 winter season.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent Neighborhoods and the Downtown.

ACTION REQUESTED: Approve said charges to be placed as a special assessment against properties.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: The City Assessor to spread said charges on the 2018 Tax Roll against said properties.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Snow Roll 2017 - 2018

MODEL RESOLUTION:

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs in the recommendation of the City Engineer in his communication regarding the Snow Removal for the Central Business District, performed by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Assessor to spread said charges on the 2018 Summer Tax Roll against said properties.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

WORK ORDER #68212
PARKS DEPT. SNOW ROLL CBD
2017 – 2018

Material	6,286.91
Equipment	18,499.55
Labor	9,748.75
Fringe (.5796)	5,650.38
TOTAL	40,185.59

City of Wyandotte			
Allocation of Snow Removal - Central Business District			
2017 - 2018			
		Total Cost	\$40,185.59
sidwell #	l.f.	%	Amount to Be Billed
010-12-0005-000	459.68	1.82%	\$731.91
010-18-0001-000	280.00	1.11%	\$445.82
010-18-0006-301	50.00	0.20%	\$79.61
010-18-0007-000*	560.00	2.22%	\$891.65
010-20-0005-000	460.00	1.82%	\$732.42
011-03-0001-001	150.00	0.59%	\$238.83
011-03-0001-002	38.48	0.15%	\$61.27
011-03-0002-000	50.00	0.20%	\$79.61
011-03-0003-001	100.00	0.40%	\$159.22
011-03-0005-001	19.00	0.08%	\$30.25
011-03-0005-002	57.00	0.23%	\$90.76
011-03-0006-002	144.00	0.57%	\$229.28
011-03-0007-000*	558.48	2.21%	\$889.23
010-21-0005-000*	230.00	0.91%	\$366.21
010-21-0008-001*	43.00	0.17%	\$68.47
011-05-0004-000	294.72	1.17%	\$469.26
011-05-0005-002	29.00	0.11%	\$46.17
011-05-0006-002	21.00	0.08%	\$33.44
011-05-0006-003	25.00	0.10%	\$39.81
011-05-0007-001	25.00	0.10%	\$39.81
011-05-0007-002	25.00	0.10%	\$39.81
011-05-0008-000	415.93	1.65%	\$662.25
011-08-0001-001	160.00	0.63%	\$254.76
011-08-0001-002	42.00	0.17%	\$66.87
011-08-0002-002	44.48	0.18%	\$70.82
011-08-0003-001	33.70	0.13%	\$53.66
011-08-0003-003	51.54	0.20%	\$82.06
011-08-0004-001	51.54	0.20%	\$82.06
011-08-0004-002	51.54	0.20%	\$82.06
011-08-0005-001	44.32	0.18%	\$70.57
011-08-0005-002	58.76	0.23%	\$93.56
011-08-0006-306	51.57	0.20%	\$82.11
011-08-0006-002*	88.12	0.35%	\$140.31
011-08-0006-003*	70.36	0.28%	\$112.03
011-08-0006-005*	28.95	0.11%	\$46.09
011-99-0001-001	212.04	0.84%	\$337.62
011-99-0002-000	58.54	0.23%	\$93.21
011-99-0003-000	70.86	0.28%	\$112.82
011-99-0004-000	105.54	0.42%	\$168.04
011-99-0005-000	41.06	0.16%	\$65.38
011-06-0008-300	200.00	0.79%	\$318.44
011-06-0009-000	50.00	0.20%	\$79.61
011-06-0010-000	50.00	0.20%	\$79.61
011-06-0011-000	350.00	1.39%	\$557.28
011-07-0001-000	50.00	0.20%	\$79.61
011-07-0002-000*	50.00	0.20%	\$79.61
011-07-0003-000*	50.00	0.20%	\$79.61
011-07-0004-000*	150.00	0.59%	\$238.83
011-07-0007-000*	190.00	0.75%	\$302.52
011-07-0008-000*	315.00	1.25%	\$501.55
011-07-0011-002	75.00	0.30%	\$119.42
011-07-0013-000	240.00	0.95%	\$382.13
011-09-0001-000	260.00	1.03%	\$413.98
011-09-0003-002	80.00	0.32%	\$127.38
011-09-0005-000	180.00	0.71%	\$286.60

011-09-0006-001	25.00	0.10%	\$39.81
011-09-0006-002	25.00	0.10%	\$39.81
011-09-0007-000*	100.00	0.40%	\$159.22
011-09-0009-000	50.00	0.20%	\$79.61
011-09-0010-001	22.00	0.09%	\$35.03
011-09-0010-002	158.00	0.63%	\$251.57
011-09-0011-000	50.00	0.20%	\$79.61
011-09-0012-000	50.00	0.20%	\$79.61
011-09-0013-000	50.00	0.20%	\$79.61
011-09-0014-001	70.00	0.28%	\$111.46
011-09-0014-002	120.00	0.48%	\$191.07
011-10-0001-001	230.00	0.91%	\$366.21
011-10-0003-001	50.00	0.20%	\$79.61
011-10-0004-302	315.62	1.25%	\$502.54
011-10-0007-300	50.00	0.20%	\$79.61
011-10-0008-001	25.00	0.10%	\$39.81
011-10-0008-002*	25.00	0.10%	\$39.81
011-10-0009-001	25.00	0.10%	\$39.81
011-10-0009-002	25.00	0.10%	\$39.81
011-10-0010-000	184.48	0.73%	\$293.73
011-10-0011-002	170.00	0.67%	\$270.68
011-12-0001-300	311.00	1.23%	\$495.18
011-12-0004-311	134.68	0.55%	\$221.02
011-18-0001-000	26.33	0.10%	\$40.19
011-18-0002-000	26.33	0.10%	\$41.93
011-18-0003-000	26.33	0.10%	\$41.93
011-18-0004-000	26.33	0.10%	\$40.19
011-18-0005-000	26.33	0.10%	\$40.19
011-18-0006-000	26.33	0.10%	\$40.19
011-18-0007-000	26.33	0.10%	\$40.19
011-12-0008-000	215.00	0.85%	\$342.33
011-12-0009-002	65.00	0.26%	\$103.49
011-12-0010-002	60.00	0.24%	\$95.53
011-12-0012-000	50.00	0.20%	\$79.61
011-12-0013-000	50.00	0.20%	\$79.61
011-12-0014-000	190.00	0.75%	\$302.52
011-13-0001-000	190.00	0.75%	\$302.52
011-13-0002-000	50.00	0.20%	\$79.61
011-13-0003-000	50.00	0.20%	\$79.61
011-13-0004-000	50.00	0.20%	\$79.61
011-13-0005-000	50.00	0.20%	\$79.61
011-13-0006-000	50.00	0.20%	\$79.61
011-13-0007-000	190.00	0.75%	\$302.52
011-13-0008-300*	275.00	1.09%	\$437.86
011-13-0010-310	80.00	0.32%	\$127.38
011-13-0012-002*	275.00	1.09%	\$437.86
011-14-0001-000*	1,000.00	3.96%	\$1,592.22
011-15-0001-000	201.50	0.80%	\$320.83
011-15-0004-002	25.00	0.10%	\$39.81
011-15-0005-002	46.60	0.18%	\$74.20
011-15-0007-002	21.90	0.09%	\$34.87
011-15-0008-001	20.00	0.08%	\$31.84
011-15-0008-002	20.00	0.08%	\$31.84
011-15-0009-002	255.00	1.01%	\$406.02
011-15-0015-000	145.00	0.57%	\$230.87
011-15-0016-000	50.00	0.20%	\$79.61
011-15-0018-000*	102.00	0.40%	\$162.41
011-15-0022-002*	73.00	0.29%	\$116.23
011-15-0025-000*	75.00	0.30%	\$119.42
011-15-0028-000	25.00	0.10%	\$39.81
011-15-0029-001	85.00	0.34%	\$135.34
011-15-0029-002	60.00	0.24%	\$95.53
011-15-0030-000	157.50	0.62%	\$250.78
011-15-0031-002	25.00	0.10%	\$39.81
011-15-0032-002	25.00	0.10%	\$39.81

011-15-0033-002	30.00	0.12%	\$47.77
011-15-0034-002	27.50	0.11%	\$43.79
011-15-0035-002	30.00	0.12%	\$47.77
011-15-0037-000	50.00	0.20%	\$79.61
011-15-0039-301	197.00	0.78%	\$313.67
011-15-0044-000*	100.00	0.40%	\$159.22
011-15-0056-000*	195.00	0.77%	\$310.48
011-15-0069-002*	153.00	0.61%	\$243.61
011-15-0075-301*	322.00	1.28%	\$512.70
020-01-0001-001	674.22	2.67%	\$1,073.51
020-01-0001-002*	1,160.00	4.60%	\$1,846.98
020-01-0002-000*	327.88	1.30%	\$522.06
020-01-0008-002*	11.40	0.05%	\$18.15
020-01-0008-003	288.63	1.14%	\$459.56
020-01-0008-004	76.12	0.30%	\$121.20
020-01-0009-301	376.15	1.49%	\$598.92
020-01-0003-004	244.21	0.97%	\$388.84
020-01-0004-304	159.27	0.63%	\$253.59
020-01-0004-002	159.27	0.63%	\$253.59
020-38-0003-303	50.00	0.20%	\$79.61
E Biddle-Pine to Wye*	3,614.18	14.32%	\$5,756.72
Viaducts	2,650.00	10.50%	\$4,219.39
*Indicates city property			
Total l.f.	25,238.65	99.99%	40,185.59
	should = total l.f.	should = 100%	should = \$total

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Council concurs in the recommendation of the City Engineer in his communication regarding the Snow Removal for the Central Business District, performed by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Assessor to spread said charges on the 2018 Summer Tax Roll against said properties.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21st, 2018

AGENDA ITEM # 7

ITEM: Engineering and Building Department – Alliance of Downriver Watersheds Delegation

PRESENTER: Mayor Joseph Peterson



INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: The City of Wyandotte is a member of the Alliance of Downriver Watersheds. Greg Meyring was the alternate member for the City. Due to his retirement, the City needs to appoint a new alternate to replace Mr. Meyring. Since Joseph Jenkins recently replaced Mr. Meyring in the Engineering and Building Department, I recommend the appointment of Mr. Jenkins as part of his duties as the City's alternate member.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Mr. Kowalewski will remain the representative to the Alliance of Downriver Watersheds and name Joseph Jenkins the Alternate Member.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Appoint Mr. Jenkins the Alternate Member.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: N/A

RESOLUTION:

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED by the Mayor and City Council that the appointment of Joseph Jenkins as the alternate member of the Alliance of Downriver Watersheds is hereby APPROVED.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the appointment of Joseph Jenkins as the alternate member of the Alliance of Downriver Watersheds is hereby APPROVED.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 8

ITEM: City of Wyandotte Retiree Health Care Plan – Waiver Application for Underfunded Status

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Pursuant to the recently adopted PA 202 of 2017, the State of Michigan conducted a review of the 2017 Retirement System Annual Report (Form 5572) filed by the City. This review triggered a preliminary determination that the City's Plan is in an "underfunded status". The City is able to apply for a waiver of the underfunded status determination as outlined in Section 6 of the public act. The waiver must demonstrate that the underfunded status is being addressed by identifying past actions (not prospective) and the waiver application must be approved by the municipality's administrative officer and governing body (City Council). The primary efforts undertaken by the City in the past are:

1. Increase the vesting requirement for eligible retirees
2. Increase the prescription co-payment for eligible retirees
3. Changed health insurance coverage for eligible pre-65 retirees to more affordable plan
4. Mandated Medicare Advantage for eligible post-65 retirees
5. Eliminated defined benefit retiree healthcare coverage for future employees (effective 2008, 2009, 2011, 2013 depending on employee group)

If the State does not grant the waiver, the City will be subject to an individualized, comprehensive review by the state treasury which may require the submission of a corrective action plan to address the underfunded status.

STRATEGIC PLAN/GOALS: To be fiscally responsible and provide the best services

ACTION REQUESTED: Approve the Application for Waiver for the City of Wyandotte Retiree Health Care Plan (Form 5584).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: City Administrator will forward the approved waiver to the State of Michigan by the deadline of June 4, 2018.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Application for Waiver w/Attachments (Form 5584)
2. Public Act 202 of 2017
3. 2017 Retirement System Annual Report (Form 5572)
4. Correspondence date 4/20/18 – Preliminary Review

MODEL RESOLUTION:

Resolved by the City Council that the Application for Waiver (Form 5584) submitted by the City Administrator is received and placed and file and

Further, notes that the Application demonstrates actions have been undertaken to mitigate this underfunded status which include requiring longer vesting requirements for eligible employees, changing coverage for existing retirees receiving coverage, and eliminating defined benefit retiree health care coverage for employees hired after 2008, 2009, 2011, and 2013 (depending on employee group) and

Further, notes that the City has contributed additional funds to the retiree health care trust in excess of the annual cost of retiree healthcare in each of the past five (5) years and has increased the value of the retiree health care trust fund from a deficit of \$247,000 in 2003 to \$2.357 million in 2017 and

Thus, the City Council approves the Application for Waiver as prepared and recommended by the City Administrator

Protecting Local Government Retirement and Benefits Act

Application for Waiver and Plan:

Retirement Health Benefit Systems

Issued under authority of Public Act 202 of 2017.

1. MUNICIPALITY INFORMATION

Local Unit Name: City of Wyandotte Six-Digit Muni Code: 822330
Retirement Health Benefit System Name: City of Wyandotte Retiree Health Care Plan
Contact Name (Administrative Officer): Todd A. Drysdale
Title if not Administrative Officer: City Administrator
Email: tdrysdale@wyandottemi.gov Telephone: (734) 324-4566

2. GENERAL INFORMATION

Application for Waiver and Plan: This Application for Waiver and Plan may be filed by any local unit of government with at least one retirement health benefit system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by the *2017 Retirement System Annual Report* (Form 5572).

Due Date: The local unit of government has **45 days from the date of notification** to complete and file the Application for Waiver and Plan. Failure to file within 45 days will result in a determination of underfunded status for your local unit of government as defined by the Act, and your local unit of government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver and Plan must be approved by the local government's administrative officer and its governing body. **You must provide proof of your governing body approving this Application for Waiver and Plan and attach the documentation as a separate PDF document.** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a denial of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System OPEB Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver and Plan will demonstrate what your local unit **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local unit of government to enter a brief description

of prior actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a retirement health system is defined as being less than 40% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement system as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

- ☒ **System Design Changes** - System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *Benefit levels of the retired membership mirrors the current collective bargaining agreement for each class of employee. On January 1, 2017, the local unit entered into new collective bargaining agreements with the **Command Officers Association** and **Internal Association of Firefighters** that increased employee co-payments and deductibles for healthcare. These coverage changes resulted in an improvement to the retirement system's funded ratio. Please see page 12 of the attached actuarial analysis that indicates the system is 40% funded as of June 30, 2017.*

Enter System Design Statement here:

The following System Design Changes have been made:

1. Increase vesting requirement for eligible retirees
2. Increase prescription co-payment for eligible retirees
3. Eliminated BCBS Traditional coverage (replaced with BCBS Community Blue) for pre-65 retirees.
4. Mandated Medicare Advantage program for post-65 retirees
5. Eliminated defined benefit retiree healthcare for future employees.

See attached chart for further details on items 1 and 5 above.

- ☒ **Additional Funding** – Additional funding may include the following: voluntary contributions above the annual required contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit created a qualified trust to receive, invest, and accumulate assets for retirement healthcare on June 23, 2016. The local unit of government has adopted a policy to change its funding methodology from Pay-*

Go to full funding of the Annual Required Contribution (ARC). Additionally, the local unit has committed to contributing **\$500,000** annually, in addition to the ARC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to **40%** by **2022**. Please see page **10** of the attached resolution from our governing body demonstrating the commitment to contribute the ARC and additional **\$500,000** for the next five years.

Enter Additional Funding Statement here:

Savings have been derived from the change in pre-65 coverage and the implementation of Medicare Advantage coverage for post-65 retirees. The City continues to fund the retiree healthcare trust at amounts that exceed the annual cost thus increasing the assets in the trust. See attached for further details.

- ☐ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **62%** as indicated on page **13**.

Sample Statement: **50%** of our retirement liabilities are attributable to employees within our enterprise divisions as shown in the attached analysis, yet we could not include enterprise revenue as part of our governmental funds. The attached analysis shows that our revenue ratio (ARC / Total Governmental Funds) would only be **5%** when including enterprise funds within the calculation.

Enter Other Considerations Statement here:

4. DOCUMENTATION ATTACHED TO THIS WAIVER APPLICATION AND PLAN

Documentation must be attached as a .pdf to this waiver application. The documentation must demonstrate the prior actions that have already been implemented to adequately address the local unit of government's underfunded status. Please ensure this documentation directly supports and highlights the systems funded ratio as entered in section three of the waiver application above. Please check all documents that are included as part of this application and attach in successive order as provided below:

Naming Convention: When attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Continued on page 4

Naming Convention

- ☒ Attachment – I
- ☒ Attachment – 1a
- ☒ Attachment – 2a
- ☐ Attachment – 3a
- ☐ Attachment – 4a
- ☐ Attachment – 5a
- ☐ Attachment – 6a
- ☒ Attachment – 7a

Type of Document

This Waiver Application and Plan (Required)

Documentation from the governing body approving the Waiver Application and Plan (Required)

Actuarial Analysis (annual valuation, supplemental valuation, projection)

Internally Developed Projection Study

Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information).

Documentation of commitment to additional payments in future years (e.g. resolution, ordinance)

A plan that the local unit has already approved to address its underfunded status, which includes documentation of prior actions and the positive impact on the system's funded ratio

Other documentation, not categorized above

5. LOCAL UNIT OF GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF WAIVER APPLICATION AND PLAN

I Todd A. Drysdale, as the government's administrative officer (*enter title*)
City Administrator (Ex: City/Township Manager, Executive director, Chief Executive Officer, etc.) approve this Application for Waiver and Plan. We are requesting a waiver of underfunded status, because we have already implemented substantial changes to our retirement system as described above.

I confirm to the best of my knowledge that because of the changes listed above the following statement will occur:

The **Retirement Health Benefit System listed below** will achieve a funded status of at least 40% by the Fiscal Year listed below.

Retirement Health Benefit System Name: City of Wyandotte Retiree Health Care Pla Fiscal Year: 2017

Signature: _____

Date: 05/15/2018

RETIREE HEALTHCARE ELIGIBILITY

TIER ONE			TIER TWO	TIER THREE		
Eligible for Retiree Health Care IF hired before :	Vesting Requirement & Employer (ER) Paid %	Eligible for 50% after 10 years and 100% after 20 years IF hired between :	NOT eligible - participating in RHS Plan - if hired on or after :	RHS Contribution (% base wages only) (EE=employee, ER=employer)	RHS Vesting	
AFSCME	3/1/2004	10+ Years - 100%	3/1/04-1/31/08	2/1/2008	\$50 per pay EE/ \$50 per pay ER	50% @ 10 years, 100% @ 20 years
COAM	3/1/2005	10+ Years - 100%	3/1/05-1/31/09	2/1/2009	2.50% EE/2.50% ER	50% @ 5 years, 100% @ 10 years
Dispatch	5/1/2005	10+ Years - 100%	5/1/05-1/31/08	2/1/2008	\$50 per pay EE/ \$50 per pay ER	50% @ 10 years, 100% @ 20 years
IAFF	10/1/2004	10+ Years - 100%	10/1/04-1/31/09	2/1/2009	2.50% EE/2.50% ER	50% @ 5 years, 100% @ 10 years
POAM	3/1/2005	10+ Years - 100%	3/1/05-1/31/09	2/1/2009	2.50% EE/2.50% ER	50% @ 5 years, 100% @ 10 years
Non-Union	3/1/2004	10+ Years - 100%	3/1/04-1/31/08	2/1/2008	\$50 per pay EE/ \$50 per pay ER	50% @ 10 years, 100% @ 20 years
IBEW	10/1/2013	Age 55 & > 10 yrs-50% Age 55 & > 20 yrs-80% Any age > 25 yrs-80% Age 60 & > 10 yrs OR Age 55 & > 20 yrs OR Any age > 25 yrs-100%	N/A	10/1/2013	2.0% EE/ 2.0% ER	100 % @ 5 years
WMS Non-Union - Exempt	10/1/2011	Age 55 & > 10 yrs-80% Age 55 & > 20 yrs-80% Any age > 25 yrs-80%	N/A	10/1/2011	\$50 per pay EE/ \$50 per pay ER	100 % @ 5 years
WMS Non-Union - Non Exempt	10/1/2011	Age 55 & > 10 yrs-80% Age 55 & > 20 yrs-80% Any age > 25 yrs-80%	N/A	10/1/2011	\$50 per pay EE/ \$50 per pay ER	100 % @ 5 years

City of Wyandotte
Health & Life Benefits Reserve Balance
March 6, 2018

Fiscal Year	Investment Earnings	Benefit Payments	Transfer from Endowment/Self Insurance Fund(s)	Transfer from General Fund	Ending Balance
Beginning Balance					3,974,358.00
1990	291,370.00	(276,070.00)			3,989,658.00
1991	291,186.00	(351,397.00)			3,929,447.00
1992	528,703.00	(433,984.00)			4,024,166.00
1993	416,594.00	(489,858.00)			3,950,902.00
1994	165,108.00	(508,482.00)			3,607,528.00
1995	283,070.00	(542,238.00)			3,348,360.00
1996	363,666.00	(495,128.00)			3,216,898.00
1997	709,050.00	(592,615.00)			3,333,333.00
Market Adjustment *	387,430.00				3,720,763.00
1998	279,043.00	(996,954.00)			3,002,852.00
1999	307,065.00	(592,390.00)			2,717,527.00
2000	307,869.00	(700,477.00)			2,324,919.00
2001	174,369.00	(889,758.00)			1,609,530.00
2002	120,715.00	(957,590.00)			772,655.00
2003	89,188.00	(1,109,334.00)			(247,491.00)
2004	47,470.00	(1,331,564.00)	1,600,000.00		68,415.00
2005	147,227.00	(1,439,765.00)	1,550,000.00		325,877.00
2006	76,296.00	(1,697,746.00)		2,000,000.00	704,427.00
2007	189,542.00	(1,672,204.00)		1,856,741.00	1,078,506.00
2008	149,490.00	(1,834,546.00)		1,936,070.00	1,329,520.00
2009	121,567.00	(1,778,414.00)		2,081,275.00	1,753,948.00
2010	81,548.00	(1,883,927.00)		2,081,275.00	2,032,844.00
2011	(35,685.00)	(1,734,672.00)		1,786,428.00	2,048,915.00
2012	220,501.00	(2,424,455.00)		2,143,713.00	1,988,674.00
2013	78,567.00	(2,414,973.00)		2,168,400.00	1,820,668.00
2014	111,816.00	(2,515,791.00)		2,300,000.00	1,716,693.00
2015	(134,890.00)	(2,315,475.00)		2,700,000.00	1,966,328.00
2016	177,664.00	(2,302,798.00)		2,400,000.00	2,241,194.00
2017	175,334.00	(2,608,719.00)		2,550,000.00	2,357,809.00
2018 Budget (Est)	168,000.00	(2,650,000.00)		2,500,000.00	2,375,809.00
Totals	6,288,873.00	(34,282,605.00)	3,150,000.00	28,503,902.00	

* Note that beginning with the 1997 Fiscal Year, assets are carried at market value instead of book value as done historically

PROTECTING LOCAL GOVERNMENT RETIREMENT AND BENEFITS ACT
Act 202 of 2017

AN ACT to create the protecting local government retirement and benefits act; to provide the powers and duties of certain state and local agencies and officials; and to create a municipal stability board.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

The People of the State of Michigan enact:

38.2801 Short title.

Sec. 1. This act shall be known and may be cited as the "protecting local government retirement and benefits act".

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2802 Legislature findings and declarations.

Sec. 2. The legislature finds and declares that this act is intended to reflect the July 2017 Report of Findings and Recommendations for Action of the Responsible Retirement Reform for Local Government Task Force.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2803 Definitions.

Sec. 3. As used in this act:

(a) "Annual report" means the most recent audited financial statement reporting a local unit of government's liability for retirement pension benefits and retirement health benefits as determined under applicable government accounting standards of the Governmental Accounting Standards Board.

(b) "Annual required contribution" means the sum of the normal cost payment and the annual amortization payment for past service costs to fund the unfunded actuarial accrued liability.

(c) "Corrective action plan" means a plan that details the actions to be taken by a local unit of government to address and resolve the underfunded status of the local unit of government.

(d) "Employee" means an individual holding a position by election, appointment, or employment in a local unit of government.

(e) "Evaluation system" means the local government retirement and benefits fiscal impact evaluation system created under section 5 to provide for the identification of, and a corrective action plan to resolve, the underfunded status of a local unit of government under this act.

(f) "Former employee" means an individual who was an employee who terminated employment with the applicable local unit of government.

(g) "General fund operating revenues" means the sum of all governmental activity fund revenues of a local unit of government as determined by the state treasurer based on applicable government accounting standards of the Governmental Accounting Standards Board. General fund operating revenues do not include any fund of the local unit of government that the state treasurer determines based on applicable government accounting standards of the Governmental Accounting Standards Board is a proprietary, fiduciary, enterprise, or other restricted fund that may not be expended to provide retirement health benefits or retirement pension benefits.

(h) "Local unit of government" means any of the following:

(i) A city.

(ii) A village.

(iii) A township.

(iv) A county.

(v) A county road commission.

(vi) An authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c.

(vii) A metropolitan government or authority established under section 27 of article VII of the state constitution of 1963.

(viii) A metropolitan district created under the metropolitan district act, 1929 PA 312, MCL 119.1 to 119.18.

(ix) An authority created under 1939 PA 147, MCL 119.51 to 119.62.

(x) A municipal electric utility system as that term is defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804.

(xi) A district, authority, commission, public body, or public body corporate created by 1 or more of the

entities described in subparagraphs (i) to (x).

(i) "Local unit of government" does not include this state, a principal department of state government, a state institution of higher education under section 4, 5, or 6 of article VIII of the state constitution of 1963, a state agency, a state authority, or a reporting unit under the public school employees retirement act of 1979, 1980 PA 300, MCL 38.1301 to 38.1437.

(j) "Municipal stability board" or "board" means the municipal stability board created in section 7.

(k) "Normal cost" means the annual service cost of retirement health benefits as they are earned during active employment of employees of the local unit of government in the applicable fiscal year, using an individual entry-age normal and level percent of pay actuarial cost method.

(l) "Retirant" means an individual who has retired with a retirement benefit payable from a retirement system of a local unit of government.

(m) "Retirement benefit" includes a retirement health benefit or retirement pension benefit, or both.

(n) "Retirement health benefit" means an annuity, allowance, payment, or contribution to, for, or on behalf of a former employee or a dependent of a former employee to pay for any of the following components:

(i) Expenses related to medical, drugs, dental, hearing, or vision care.

(ii) Premiums for insurance covering medical, drugs, dental, hearing, or vision care.

(iii) Expenses or premiums for life, disability, long-term care, or similar welfare benefits for a former employee.

(o) "Retirement pension benefit" means an allowance, right, accrued right, or other pension benefit payable under a defined benefit pension plan to a participant in the plan or a beneficiary of the participant.

(p) "Retirement system" means a retirement system, trust, plan, or reserve fund that a local unit of government establishes, maintains, or participates in and that, by its express terms or as a result of surrounding circumstances, provides retirement pension benefits or retirement health benefits, or both. Retirement system does not include a state unit as that term is defined in section 2 of the public employee retirement benefit protection act, 2002 PA 100, MCL 38.1682.

(q) "Underfunded local unit of government" means a local unit of government that is in underfunded status.

(r) "Underfunded status" means that the state treasurer has determined that the local unit of government is underfunded under the review provided in section 5 and the local unit of government does not have a waiver under section 6.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2804 Retirement health benefit offered by local unit of government; requirements; "summary retiree health care report" defined.

Sec. 4. (1) Beginning July 1, 2018, if a local unit of government offers or provides an employee of the local unit of government, or a former employee first employed by the local unit of government before the effective date of this act, with a retirement health benefit, all of the following apply to the local unit of government:

(a) The local unit of government must pay at least both of the following:

(i) Normal costs for employees first hired after June 30, 2018.

(ii) Any retiree premiums that are due for retirants in the retirement system.

(b) The local unit of government shall electronically submit a summary retiree health care report in a form prescribed by the department of treasury on an annual basis to the governing body of the local unit of government and the department of treasury no later than 6 months after the end of the local unit of government's fiscal year. The department of treasury shall post on its website an executive summary of each summary retiree health care report submitted to the department of treasury under this subdivision. The executive summary must include the applicable system's unfunded actuarial accrued liability. The department of treasury shall submit each executive summary required under this subdivision to the senate and the house of representatives appropriations committees and the senate and house fiscal agencies not less than 30 days after posting.

(c) At least every 5 years, the local unit of government shall have an actuarial experience study conducted by the plan actuary for each retirement system of the local unit of government.

(d) At least every 8 years, the local unit of government shall do at least 1 of the following:

(i) Have a peer actuarial audit conducted by an actuary that is not the plan actuary.

(ii) Replace the plan actuary.

(e) A local unit of government that is eligible to use a specified alternative measurement method under Governmental Accounting Standards Board standards is exempt from the requirements under subdivisions (c) and (d).

(2) As used in this section, "summary retiree health care report" means a report that includes all of the following for each retirement system of the local unit of government that provides retirement health benefits:

- (a) The name of the retirement system.
- (b) The names of the retirement system's investment fiduciaries.
- (c) The names of the retirement system's service providers.
- (d) The retirement system's assets and liabilities and changes in net plan assets on a plan-year basis.
- (e) The retirement system's funded ratio based on the ratio of valuation assets to actuarial accrued liabilities on a plan-year basis.
- (f) The assumed rate of return of the retirement system.
- (g) The actual rate of return of the retirement system for the previous 1-year period, the previous 5-year period, and the previous 10-year period.
- (h) The discount rate used by the retirement system.
- (i) The retirement system's amortization method for unfunded liability, indicating whether it is open or closed.
- (j) The retirement system's amortization method, indicating whether it is level percent or level dollar, and the assumed payroll growth rate.
- (k) The retirement system's remaining amortization time period.
- (l) The annual required contribution for the retirement system, indicating the normal cost and the amortization payment toward the unfunded actuarial accrued liability.
- (m) The retirement system's health care inflation assumptions.
- (n) The number of active employees and retirants in the retirement system.
- (o) The amount of premiums paid on behalf of retirants in the retirement system.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2805 State treasurer; establishment of uniform actuarial assumptions of retirement systems; evaluation system; review and oversight of underfunded local unit of government; determination; calculation of funded ratios by local governmental unit; report; posting on website.

Sec. 5. (1) For purposes of reporting under this section, the state treasurer shall annually establish uniform actuarial assumptions of retirement systems that include, but are not limited to, investment returns, salary increase rates, mortality tables, discount rates, and health care inflation.

(2) The state treasurer shall create an evaluation system and provide for review and oversight under this act of an underfunded local unit of government beginning on the effective date of the determination by the state treasurer that the local unit of government is in underfunded status.

(3) Each year beginning after December 31, 2017, the state treasurer shall determine the underfunded status of each local unit of government.

(4) The state treasurer shall determine that a local unit of government is in underfunded status if any of the following apply:

(a) The actuarial accrued liability of a retirement health system of the local unit of government is less than 40% funded, according to the most recent annual report, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual general fund operating revenues, based on the most recent fiscal year.

(b) The actuarial accrued liability of a retirement pension system of the local unit of government is less than 60% funded, according to the most recent annual report, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement pension systems of the local unit of government is greater than 10% of the local unit of government's annual general fund operating revenues, based on the most recent fiscal year.

(c) The local unit of government has not submitted reports as required under this section.

(d) The local unit of government fails to make the payments as described under section 4(1).

(5) For purposes of the report under subsection (6), a local unit of government shall annually calculate the funded ratios of each retirement system of the local unit of government using the uniform actuarial assumptions established under subsection (1).

(6) A local unit of government shall electronically submit a report in a form prescribed by the department of treasury on an annual basis to the governing body of the local unit of government and the department of treasury no later than 6 months after the end of the local unit of government's fiscal year. The report under this subsection must include at least all of the following:

(a) The funded ratios of each retirement system of the local unit of government.

- (b) Annual required contributions for each retirement system of the local unit of government.
- (c) The local unit of government's annual general fund operating revenues, if any.
- (7) The state treasurer shall post publicly on the department of treasury website all of the following:
 - (a) The uniform actuarial assumptions under subsection (1).
 - (b) A summary report of the local unit of government reports submitted under subsection (6).
 - (c) The underfunded status of local units of government as determined under subsection (3).
 - (d) The current waiver status of local units of government provided under section 6.
 - (e) Any corrective action plan approved under section 10.
- (8) A local unit of government shall post publicly on its website, or in a public place if it does not have a website, the information as provided in subsection (7) that is applicable to that local unit of government.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2806 Underfunded status; waiver; duties of state treasurer if local unit of government not granted waiver.

Sec. 6. (1) To apply for a waiver of the underfunded status determination under section 5, the local unit of government's administrative officer and governing body must approve a plan demonstrating the underfunded status is being addressed and must approve the waiver application. The state treasurer shall issue a waiver of the determination of underfunded status for a local unit of government if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government.

(2) For any underfunded local unit of government that is not granted a waiver, the department of treasury shall do all of the following:

- (a) Undertake an individualized and comprehensive internal review of the local unit of government's retirement system.
- (b) Discuss changes or reforms that have been made with the local unit of government's designated officials.
- (c) Review actuarial projections, including trends and forecasts.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2807 Municipal stability board; creation; powers, duties, and functions; membership; appointment by governor; qualifications; terms; vacancy; chairperson; quorum; meetings; bylaws; contract for professional services; travel and expenses; ethics policy; oath of office; "professional services" defined.

Sec. 7. (1) The municipal stability board is created within the department of treasury. Except as otherwise provided in this act, the board shall exercise its powers, duties, and functions independently of the state treasurer. The budgeting, procurement, and related management functions of the board must be performed under the direction and supervision of the state treasurer. The department of treasury shall provide administrative support to the board.

(2) Subject to subsection (3), the board consists of all of the following members appointed by the governor:

- (a) One resident of this state representing state officials.
- (b) One resident of this state representing local officials.
- (c) One resident of this state representing employees and retirees.

(3) Members appointed under subsection (2) must have knowledge, skill, or experience in accounting, actuarial science, retirement systems, retirement health benefits, or government finance.

(4) Of the members initially appointed by the governor under subsection (2), 1 member must be appointed for an initial term of 4 years, 1 member must be appointed for an initial term of 3 years, and 1 member must be appointed for an initial term of 2 years. After the initial terms, members appointed by the governor under subsection (2) must be appointed for terms of 4 years.

(5) A vacancy for an unexpired term must be filled in the same manner as the original appointment for the remainder of the term. After the expiration of a term, a member may continue to serve until a successor is appointed and qualified.

(6) The member of the board appointed under subsection (2)(a) shall serve as the chairperson of the board.

(7) A majority of the members of the board authorized to take an action constitute a quorum of the board for the transaction of business on that action. The board shall meet not less than quarterly and at the times and places within this state designated by the chairperson. An action of the board must be approved by a majority of the members authorized to take that action.

(8) The board shall adopt bylaws for governance of the board, which must, at a minimum, address the procedures for conducting meetings, including voting procedures, and the requirements of its members to attend meetings. Bylaws required by this section are not subject to the administrative procedures act of 1969,

1969 PA 306, MCL 24.201 to 24.328.

(9) The board may contract for professional services, as it requires, and shall determine the qualifications for persons providing those professional services it considers necessary.

(10) Members of the board serve without compensation but may receive reimbursement for travel and expenses incurred in the discharge of official duties. The members of the board and contractors or agents of the board are subject to 1968 PA 317, MCL 15.321 to 15.330, and 1968 PA 318, MCL 15.301 to 15.310.

(11) A member of the board, and any person the board contracts with, shall discharge the duties of his or her position in a nonpartisan manner, with good faith, and with that degree of diligence, care, and skill that an ordinarily prudent person would exercise under similar circumstances in a like position. The board shall adopt an ethics policy governing the conduct of board members and officers and employees of the board.

(12) Board members shall take and subscribe to the constitutional oath of office under section 1 of article XI of the state constitution of 1963. The oath must be filed with the secretary of state.

(13) As used in this section, "professional services" means services that require a high degree of intellectual skill, an advanced degree, or professional licensing or certification. Those providing the professional services must be distinguished based on their specialized knowledge, experience, and expertise. Professional services include, but are not limited to, accounting, actuarial, appraisal, auditing, investment advisor, and legal services.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2808 Development of corrective action plan; list of best practices and strategies.

Sec. 8. The board shall review and annually update a list of best practices and strategies that will assist an underfunded local unit of government in developing a corrective action plan.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2809 Corrective action plan; development and submission for approval.

Sec. 9. An underfunded local unit of government shall develop and submit for approval a corrective action plan for the local unit of government. The local unit of government shall determine the components of the corrective action plan.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2810 Corrective action plan; review and approval by board; inclusion of corrective options and additional solutions; disapproval; notification and report; implementation of plan; monitor and certification of compliance; contents of plan.

Sec. 10. (1) The board shall review and vote on the approval of a corrective action plan submitted by a local unit of government. A local unit of government that is in underfunded status shall submit a corrective action plan to the board within 180 days after the determination of underfunded status. The board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension. The governing body of the local unit of government shall approve the corrective action plan before submission to the board. The board shall approve or reject a corrective action plan within 45 days after it is submitted.

(2) A corrective action plan may include the corrective options for correcting underfunded status as set forth in subsection (7) and any additional solutions to address underfunded status. A local unit of government may also include in its corrective action plan a review of the local unit of government's budget and finances to determine any alternative methods available to address its underfunded status.

(3) The board may review the inclusion of the corrective options and additional solutions as described in subsection (7) as part of its approval criteria to determine whether a corrective action plan is designed to remove the local unit of government from underfunded status.

(4) If the board votes to disapprove a corrective action plan that has been submitted, the board shall within 15 days provide a notification and report to the local unit of government detailing the reasons for the disapproval of the corrective action plan. The local unit of government has 60 days from the date of the notification to address the reasons for disapproval and resubmit a corrective action plan for approval.

(5) The local unit of government has up to 180 days after the approval of a corrective action plan to begin to implement the corrective action plan to address its underfunded status.

(6) The board shall monitor each underfunded local unit of government's compliance with this act and any corrective action plan. The board shall adopt a schedule, not less than every 2 years, to certify that the underfunded local unit of government is in substantial compliance with this act. If the board determines that an underfunded local unit of government is not in substantial compliance under this subsection, the board shall within 15 days provide notification and report to the local unit of government detailing the reasons for

the determination of noncompliance with the corrective action plan. The local unit of government has 60 days from the date of the notification to address the determination of noncompliance.

(7) A corrective action plan under this section may include the development and implementation of corrective options for the local unit of government to address its underfunded status. The corrective options as described in this section may include, but are not limited to, any of the following:

(a) For retirement pension benefits, any of the following:

(i) Closing the current defined benefit plan.

(ii) Implementing a multiplier limit.

(iii) Reducing or eliminating new accrued benefits.

(iv) Implementing final average compensation standards.

(b) For retirement health benefits, any of the following:

(i) Requiring cost sharing of premiums and sufficient copays.

(ii) Capping employer costs.

(8) Except as otherwise provided in this act, while any corrective action plan is in effect for an underfunded local unit of government, the local unit of government is not required to submit any additional corrective action plan for approval.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

38.2812 Board as state board; members as state officers; presumption of validity; court jurisdiction; department of treasury as party.

Sec. 12. (1) The board is a state board and its members are state officers for the purposes of section 6419 of the revised judicature act of 1961, 1961 PA 236, MCL 600.6419.

(2) The validity of the board is conclusively presumed unless questioned in an original action filed in the court of claims within 60 days after the effective date of this act. The court of claims has original jurisdiction to hear an action under this subsection. The court shall hear the action in an expedited manner. The department of treasury is a necessary party in an action under this subsection.

(3) The court of claims has exclusive jurisdiction over any action challenging the validity of this act or an action or inaction under this act. The department of treasury is a necessary party in an action under this subsection.

History: 2017, Act 202, Imd. Eff. Dec. 20, 2017.

Public Act 202 of 2017 Health Care (OPEB) Report

Enter Local Unit Name	City of Wyandotte	Instructions/Questions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting . For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF.
Enter Six-Digit Municode	822330	
Unit Type	City	
Fiscal Year (four-digit year only, e.g. 2017)	2017	
Contact Name (Chief Financial Officer)	Todd A. Drysdale	
Title if not CFO	City Administrator	
CFO (or designee) Email Address	tdrysdale@wyandotte.mi.gov	
Contact Telephone Number	734-324-4566	

OPEB System Name (not division) 1	City of Wyandotte Retiree Health Care Plan	If your OPEB system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
OPEB System Name (not division) 2		
OPEB System Name (not division) 3		
OPEB System Name (not division) 4		
OPEB System Name (not division) 5		

Line	Description	Source of Data	Statute Reference	System 1	System 2	System 3	System 4	System 5
				City of Wyandotte Retiree Health Care Plan				
1	Provide the name of your retirement health care system	Most Recent Actuarial Valuation Report	Sec. 5(6)					
2	Enter retirement health care system's actuarial value of assets	Most Recent Audit Report	Sec. 5(4)(a)	2,138,550				
3	Enter retirement health care system's actuarial accrued liabilities	Most Recent Audit Report	Sec. 5(4)(a)	129,130,793				
4	Date (system year ending) of valuation of system's assets and liabilities (e.g. 12/31/2016)	Most Recent Audit Report	Sec. 5(6)	9/30/17				
5	Annual required contribution (ARC)	Most Recent Audit Report	Sec. 5(4)(a)	10,440,580				
6	Governmental Fund Revenues	Most Recent Audit Report	Sec. 5(4)(a)	25,864,003				
7	Health Care Trigger Summary							
8	Is this unit a primary unit (County, Township, City, Village)?	From Municode		YES	YES	YES	YES	YES
9	Funded ratio	Calculated	Sec. 5(4)(a)	1.7%				
10	All systems combined ARC/Governmental fund revenues	Calculated	Sec. 5(4)(a)	40.4%	0.0%	0.0%	0.0%	0.0%
		Primary unit triggers: Less than 40% funded AND greater than 12% ARC/Governmental fund revenues. Non-Primary unit triggers: Less than 40% funded						
11	Does this system trigger "underfunded status" as defined by PA 202 of 2017?		Sec. 5(4)(a)	YES	NO	NO	NO	NO

By emailing this report to the Michigan Department of Treasury, the local unit of government acknowledges that this report is complete and accurate in all known respects. Act 202 of 2017 also requires the local unit of government to electronically submit the form to its governing body.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

April 20, 2018

Preliminary Review of Underfunded Status

Fiscal Year: 2017

MuniCode: 822330

Report ID Number: 77940

Sent Via Email

City of Wyandotte

tdrysdale@wyandottemi.gov

RE: Retirement System Annual Report

Dear Administrative Officer or Designee:

Based upon review of your *2017 Retirement System Annual Report* (Form 5572) and pursuant to Public Act 202 of 2017 (the Act), one (or more) of your retirement systems has triggered a preliminary review of underfunded status. Unless you apply for a waiver within 45 days and your application is granted, your local unit of government will receive a determination of underfunded status.

The following Plan(s) are underfunded:

City of Wyandotte Retiree Health Care Plan

How to Apply for a Waiver of Underfunded Status

In accordance with the Act, you may apply for a waiver of underfunded status for each applicable system. The attached Application for Waiver and Plan has a cover sheet with detailed instructions on how to complete the application. The completed application is due back to the Department of Treasury within **45 days** from the date of this preliminary review letter, via email to LocalRetirementReporting@Michigan.gov.

If you have multiple underfunded retirement systems, you are required to complete separate applications for each system and send a separate email for each system. Please attach each application as a separate PDF document in addition to all applicable supporting documentation. The subject line of the email should be in the following format: **Waiver-2017, Local Unit Name, Retirement System Name** (e.g. Waiver-2017, City of Lansing, Employees' Retirement System Pension Plan). The following conditions are essential for your waiver application to be considered for approval:

- Your Application for Waiver and Plan - before it is sent to Treasury - has been approved by your administrative officer and governing body. Documentation from your governing body approving the Application for Waiver and Plan must also be attached as a PDF document.
- Your Application for Waiver and Plan shall not include prospective plans or solutions (e.g. future CBA amendments, upcoming millage proposals, potential budget changes, etc.). Your plan must demonstrate prior actions that your local unit has already implemented to adequately address its underfunded status. However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented.

If the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer shall issue a waiver of the determination of underfunded status.

After receiving your Application for Waiver and Plan, Treasury will send a letter informing your local unit of government if the waiver is granted. If the waiver is not granted, Treasury will provide a notification detailing the reasons for denial.

Next Steps: If a Waiver is Denied or you Do Not apply for a Waiver

- The Municipal Stability Board (the Board) will provide a notification to the local unit of government detailing the determination of underfunded status. Within this notification the Board will also request a corrective action plan.
- After receipt of notification from the Board, the underfunded local unit shall develop and submit to the Board for approval a corrective action plan for the local unit of government. The local unit of government is responsible for determining the components of the corrective action plan. The governing body of the local unit of government must approve the corrective action plan before submission to the Board.
- The corrective action plan must be submitted to the Board within 180 days after the determination of underfunded status. The Board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension.
- The Board must approve or reject a corrective action plan within 45 days after it is submitted.

Early submission of your Application for Waiver and Plan allows greater opportunity for conversation and clarification with Treasury, and is strongly encouraged. Thank you for your continued compliance with the requirements of the Act. If you have any questions, please email our office at LocalRetirementReporting@michigan.gov or visit

Michigan.gov/LocalRetirementReporting for step-by-step reporting instructions and helpful FAQs.

Sincerely,

Michigan Department of Treasury
Local Retirement Reporting Team

Enclosed:

- Application for Waiver and Plan: Defined Benefit Pension Retirement Systems (Form 5583)
- Application for Waiver and Plan: Retirement Health Benefit Systems (Form 5584)

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by City Council that the Application for Waiver (Form 5584) submitted by the City Administrator is received and placed and file; AND

Further, notes that the Application demonstrates actions have been undertaken to mitigate this underfunded status which include requiring longer vesting requirements for eligible employees, changing coverage for existing retirees receiving coverage, and eliminating defined benefit retiree health care coverage for employees hired after 2008, 2009, 2011, and 2013 (depending on employee group) and

Further, notes that the City has contributed additional funds to the retiree health care trust in excess of the annual cost of retiree healthcare in each of the past five (5) years and has increased the value of the retiree health care trust fund from a deficit of \$247,000 in 2003 to \$2.357 million in 2017 and

Thus, the City Council approves the Application for Waiver as prepared and recommended by the City Administrator.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 9

ITEM: Concur with Municipal Services Commission - Package Boiler Bid Award

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution

INDIVIDUALS CONSULTED: Paul LaManes – Interim General Manager
Chris Brohl – Power Plant Superintendent

BACKGROUND: Wyandotte Municipal Services Steam Customers were historically supplied steam as a byproduct of electrical generation through either turbine extraction steam or through utility boiler reducing stations. Steam service prior to 2017, included BASF Corporation, Henry Ford Health Systems' Wyandotte Hospital, WMS Filter Plant and WMS Power Plant. BASF Corporation is no longer receiving steam service thereby decreasing the volume of steam required for production. As steam service options were reviewed, it became apparent that other means of servicing steam were necessary. Our first step was to engage Wyandotte Henry Ford Health Systems' Management in a discussion as to the future service of steam at the hospital to determine the appropriate sized package boiler. A Letter of Intent was signed and will be followed up with an agreement with the Hospital to be retained as a WMS steam customer for a period of ten years. It was mutually agreed upon to utilize package boilers to provide steam service for our steam customers. This would appropriately size the boilers to the desired steam requirements as our utility boilers are too large to effectively and efficiently provide steam. The trend of utilizing package boilers can also be found throughout the industry.

Wyandotte Municipal Services utilized Barr Engineering to prepare the bid specification for the appropriately sized package boilers and then WMS went out to bid for the Package Boiler Procurement via Bid Number 4728. The steam service will be a stand-alone system delivering steam at the required pressure and temperature for our current steam customers.

The bid documents were sent to five package boiler manufacturers: Cleaver Brooks, Victory Energy, Hurst, Johnston and Indeck. Barr Engineering reviewed the contents of the bids and recommends Victory Energy as the package boiler supplier as noted below and in detail in the attachment:

1. The Victory bid was the lowest price of the qualified bids.
2. The Victory bid guaranteed the highest achievable steam capacity of 36,365 lb/hr steam (40,265 lb/hr including pegging steam @ 50 F inlet air and 80 PSIG operation).
3. The Victory bid achieved emissions criteria for both natural gas and propane as specified in the RFP.
4. The arrangement of the Victory integral economizer may add flexibility in system arrangement and provide a smaller overall building footprint.
5. Victory guaranteed efficiency was better than the next highest rated bid (Attachment A – Proposal Rating Summary Table), and provided the highest heating surface area.
6. Victory schedule was in-line with expectations and was shorter than the next highest rated bid.

The arrangement with the Hospital is to purchase two identical boilers and associated equipment as follows:

Hospital Costs	
Boiler Package Bid Value	\$564,257.00
Deaerator and Condensate Surge System	\$212,069.00
Blowdown Separator System	\$5,327.00
Startup and Commissioning Support (2 Boilers)	\$7,363.50
Adder for Tray Type Deaerator	\$13,880.00
Spares	\$3,500.00
Water Softener	\$29,000.00
Seal Weld Tube Ends- 2 boilers	\$6,562.00
Shipping - 2 boilers	\$16,500.00
Shipping - Common Components	\$3,000.00
Material escalation for May 11th award	\$23,150.50
Hospital Total Costs	\$884,609.00

WMS Costs	
Boiler Package Bid Value	\$564,257.00
Commissioning Support	\$7,363.50
Seal Weld Tube Ends- 2 boilers	\$6,562.00
Shipping - 2 boilers	\$16,500.00
Material escalation for May 11th award	\$23,150.50
WMS Total Costs	\$617,833.00

Due to the lead time for the boilers, it is necessary to proceed with selection and ordering. The remainder of the project, noted as follows, required the boiler selection be made first and is not included in the pricing from Victory Energy:

1. Boiler building and foundations.
2. Additional stack to meet height requirement.
3. Balance-of-Plant (BOP) piping, electrical conduit, cable and raceway.
4. Site excavation and grading.
5. Water treatment equipment (RO, chemical feed).
6. Access platforms and structural steel supports for piping.

These costs along with the WMS boiler cost noted above will be funded from the proceeds of the 2015 revenue bond issue, included in cost of service and recovered through rates from steam customers. The evaluation of boiler location at the plant includes the utilization of existing interior space at the plant and for the construction of a building in the space being vacated by the boiler #8 baghouse. Estimates for these remaining costs not included in the pricing from Victory Energy are approximately \$2,882,000. The final design will require the appropriate approvals of the Municipal Services Commission and City Council.

STRATEGIC PLAN/GOALS: To provide services in an efficient, reliable and economical manner

ACTION REQUESTED: Concur with the Municipal Services Commission in authorizing the Interim General Manager to execute a purchase agreement with Victory Energy, the lowest qualified bidder, for the purchase of one (1) package boiler and common components for a not to exceed price of \$617,833.00, as recommended by WMS management.

BUDGET IMPLICATIONS: Approved Capital Budget for FY2018, account # 591-000-970-000-1010PP, includes package boiler project and funding by 2015 revenue bond issue.

IMPLEMENTATION PLAN: Subsequent to City Council concurrence, execute a purchase agreement with Victory Energy for one (1) package boiler for a not to exceed price of \$617,833.00.

MAYOR'S RECOMMENDATION -

ALB.

CITY ADMINISTRATOR'S RECOMMENDATION -

D. Rysdal

LEGAL COUNSEL'S RECOMMENDATION - LOI reviewed to form by City Attorney.

LIST OF ATTACHMENTS -

- Barr Engineering Technical Memorandum dated 5/11/2018 - Fireside Steam Boiler Recommendation (Includes bid summary).
- LOI – Boiler Lease and Steam Purchase Agreement
- Detailed bid documents for bid # 4728 available for review in WMS Administrative offices, 3200 Biddle Avenue

RESOLUTION:

BE IT RESOLVED by the Wyandotte City Council, a majority thereto concurring with the Wyandotte Municipal Services Commission in the following resolution,

A resolution authorizing the Interim General Manager to execute a purchase agreement with Victory Energy, the lowest qualified bidder, for one (1) package boiler for an amount not to exceed \$ 617,833.00 as recommended by WMS Management and as funded through the proceeds from the 2015 bond issue and that the award of the portion of bid # 4728 that is for the boiler purchased by Henry Ford Wyandotte Hospital is the responsibility of Henry Ford Hospital and is contingent upon the parties entering into a definitive Boiler Lease and Steam Purchase agreement.

I move for the adoption of the foregoing resolution.

MOTION by Council Member _____

Supported by Council Member _____

YEAS

COUNCIL MEMBER

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Technical Memorandum

resourceful. naturally.
engineering and environmental consultants



To: Charlene Hudson
From: Nicole Nguyen
Subject: Fireside Steam Boiler Recommendation
Date: 5/11/2018
Project: WMS Hospital Boiler Installation
c: Chris Brohl, William Mullinix

Dear Charlene,

Barr has completed a thorough review of the boiler proposals in response to WMS RFP # 4728. We have evaluated the proposals based on adherence to the RFP # 4728, Product Quality, Cost, Schedule, Experience, and Acceptance of WMS Terms and Conditions. None of the bidders provide a 100% complete proposal and follow-up questions were sent to each bidder, which provided a proposal, to clarify their proposal and to confirm the evaluation was completed on equivalent bids. To support the review of each bidder two comparison tables were developed. A Proposal Rating Summary table was created to compare the specification requirements to what was provided in each bid, located in Attachment A, and to give a rating for each bidder. A Proposal Cost Breakdown Comparison table, located in Attachment B, was created to evaluate the cost of each component being offered by the bidders. The results of the review process leads to recommending Victory Energy Boiler as the recommended boiler supplier for both WMS Power Plant and the Hospital. The following list further supports this recommendation:

1. The Victory bid was the lowest price of the qualified bids.
2. The Victory bid guaranteed the highest achievable steam capacity of 36,365 lb/hr steam (40,265 lb/hr including pegging steam @ 50 F inlet air and 80 PSIG operation).
3. The Victory bid achieved emissions criteria for both natural gas and propane as specified in the RFP.
4. The arrangement of the Victory integral economizer may add flexibility in system arrangement and provide a smaller overall building footprint.
5. Victory guaranteed efficiency was better than the next highest rated bid (Attachment A – Proposal Rating Summary Table), and provided the highest heating surface area.
6. Victory schedule was in-line with expectations and was shorter than the next highest rated bid.

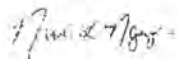
The remaining bidders were not selected based on the results of the process described above. Two bidders were not reviewed past the initial proposal opening; Johnston did not provide a bid bond document by the deadline and Indeck did not provide a proposal. Cleaver Brooks and Hurst were evaluated further but have a lower rating than Victory at a higher cost and therefor were not selected.

A final not-to-exceed pricing table, located in Attachment C, for Victory Energy was prepared to show the final contract cost for the boilers, associated equipment, shipping and start-up. Victory did provide additional equipment options above what was requested in the RFP which are not included in the not-to-exceed price. Attachment C doesn't include costs associated with but limited to the following:

1. Boiler building and foundations.
2. Additional stack to meet height requirement.
3. Balance-of-Plant (BOP) piping, electrical conduit, cable and raceway.
4. Site excavation and grading.
5. Water treatment equipment (RO, chemical feed).
6. Access platforms and structural steel supports for piping.

Please contact me or William Mullinix (734.922.4423, wmullinix@bon.com) for any question or comments.

Thank you,



Nicole L. Nguyen, PE
Process Engineer
Office: 734.922.4447
nnguyen@bon.com

Attachments: Attachment A: Overall Rating Summary, Attachment B: Bid Cost Breakdown Comparison, Attachment C: Victory Energy Not-to-Exceed Pricing

Attachment A: Proposal Rating Summary

Criteria	Weight	Cleaver Brooks		Hurst		Victory		Johnston		Indeck		0 – Failed to meet requirements 1 – Fails to meet some expectations 2 – Meets expectations 3 –Good response 4 –Excellent response
		Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	
Completeness of Bid Response	20%	0.8	4	0.2	1	0.6	3	Did not meet bid requirements		Declined to bid		
Product Quality	20%	0.8	4	0.6	3	0.6	3					
Experience	5%	0.2	4	0.15	3	0.1	2					
Acceptance of T&Cs	20%	0.6	3	0	0	0.6	3					
Schedule	10%	0.2	2	0.4	4	0.4	4					
Pricing	25%	0.25	1	0.5	2	0.75	3					
Overall Evaluation	100%	2.85		1.85		3.05		not evaluated		not evaluated		
Overall Cost Provided Base bid			\$1,954,041.00		\$1,567,019.00		\$1,360,637.00		\$1,165,535.00		no bid	
Normalized Cost-pending			\$1,835,975.00		\$1,615,432.00		\$1,345,910.00					

Attachment B: Proposal Cost Breakdown Comparison

Attachment B Bid 4728 Packaged Boiler Procurement

5/11/2018

NLN

Provide a total dollar value (lump sum firm bid) for all labor, material, equipment, supervision and incidental services according to the 'BID FORM' shown below. Include any other cost and service deemed necessary for a complete and accurate bid proposal.

Description – Initial Steam Boiler Package Bid Value	3/27/18 1:56 PM Cleaver Brooks	3/22/18 2:57 PM Hurst	3/27/18 2:26 PM Victory	3/27/18 1:50 PM Johnston	No Bid Indeck
Initial Steam Boiler (dry saturated steam) (Boiler heat input 50MMBTU or less)	\$615,513.00	\$564,603.00	\$466,705.00	\$427,135.00	no bid
Steam and Water flow for 3 element Drum Level	\$17,606.00	\$26,670.00	\$9,201.00	inc	
Fully Metered Combustion Control	\$35,934.00	not included	\$88,351.00	exception	
Economizer	\$42,365.00	\$30,512.00	inc	\$46,900.00	
Chemical Feed System	no bid	by others	no bid	\$42,000.00	
Fuel Train (Maxon Valves)	\$11,768.00	inc	inc	inc	
Option Price – LP Fuel Train for back-up fuel operation	\$4,733.00	inc	inc	\$5,735.00	
Total	\$727,919.00	\$621,785.00	\$564,257.00	\$521,770.00	
Description – Second Steam Boiler Package Bid Value	Cleaver Brooks	Hurst	Victory	Johnston	Indeck
Second Steam Boiler (dry saturated steam) (Boiler heat input 50MMBTU or less)	\$615,513.00	\$564,603.00	\$466,705.00	\$427,135.00	no bid
Steam and Water flow for 3 element Drum Level	\$17,606.00	\$26,670.00	\$9,201.00	inc	
Fully Metered Combustion Control	\$35,934.00	not included	\$88,351.00	exception	
Economizer	\$42,365.00	\$30,512.00	inc	\$46,900.00	
Chemical Feed System	no bid	by others	no bid	\$42,000.00	
Fuel Train (Maxon Valves)	\$11,768.00	inc	inc	inc	
Option Price – LP Fuel Train for back-up fuel operation	\$4,733.00	inc	inc	\$5,735.00	
Total	\$727,919.00	\$621,785.00	\$564,257.00	\$521,770.00	
Description – Common Components Package Bid Value	Cleaver Brooks	Hurst	Victory	Johnston	Indeck
Deaerator and Condensate Surge System	\$376,009.00	\$267,510.00	\$212,069.00	\$89,790.00	no bid
Water Softener System	\$12,661.00	\$44,587.00	no bid	\$8,700.00	
Blowdown Separator System	\$4,128.00	\$4,352.00	\$5,327.00	\$16,005.00	
Startup and Commissioning Support	\$101,905.00	\$7,000.00	\$14,727.00	\$7,500.00	
Recommended Spares	\$3,500.00	ibid	ibid	\$0.00	
Total	\$498,203.00	\$323,449.00	\$232,123.00	\$121,995.00	
Overall Base Bid Total	\$1,954,041.00	\$1,557,019.00	\$1,360,637.00	\$1,165,535.00	no bid

Normalization of Costs

Freight not included in normalized pricing				
Commissioning Support not included (Wide Range)	-\$101,905.00	-\$7,000.00	-\$14,727.00	
Spares Not Included	-\$3,500.00			
Softener System Not Included (Wide Range)	-\$12,661.00	-\$44,587.00		
Seimens Control Upgrade (Equal to AB)		\$100,000.00		
Normalized Total (no freight, no spares or commissioning)	\$1,835,975.00	\$1,615,432.00	\$1,345,910.00	
Over Lowest Evaluated Bid	\$490,065.00	\$269,522.00	\$0.00	

Attachment C: Victory Energy Not-to-Exceed Pricing

Attachment C Bid 4728 Packaged Boiler Procurement

5/11/2018

NLN

Provide a total dollar value (lump sum firm bid) for all labor, material, equipment, supervision and incidental services according to the 'BID FORM' shown below. Include any other cost and service deemed necessary for a complete and accurate bid

Victory Energy - Final Not-To-Exceed Pricing		27-Apr-18
Description – Initial Steam Boiler Package Bid Value		Victory
Initial Steam Boiler (dry saturated steam) (Boiler heat input 50MMBTU or less)		\$466,705.00
Steam and Water flow for 3 element Drum Level		\$9,201.00
Fully Metered Combustion Control		\$88,351.00
Economizer		inc
Fuel Train (Maxon Valves)		inc
Option Price – LP Fuel Train for back-up fuel operation		inc
Total		\$564,257.00
Description – Second Steam Boiler Package Bid Value		Victory
Second Steam Boiler (dry saturated steam) (Boiler heat input 50MMBTU or less)		\$466,705.00
Steam and Water flow for 3 element Drum Level		\$9,201.00
Fully Metered Combustion Control		\$88,351.00
Economizer		inc
Fuel Train (Maxon Valves)		inc
Option Price – LP Fuel Train for back-up fuel operation		inc
Total		\$564,257.00
Description – Common Components Package Bid Value		Victory
Deaerator and Condensate Surge System		\$212,069.00
Blowdown Separator System		\$5,327.00
Startup and Commissioning Support (2 Boilers)		\$14,727.00
Total		\$232,123.00
Base Bid		\$1,360,637.00
Additional Cost		Victory
Adder for Tray Type Deaerator		\$13,880.00
Spares		\$3,500.00
Water Softener		\$29,000.00
Chem Feed		TBD
Additional Stack Height Cost		TBD
Seal Weld Tube Ends- 2 boilers		\$13,124.00
Shipping - 2 boilers		\$33,000.00
Shipping - Common Components		\$3,000.00
Material escalation for May 11th award		\$46,301.00
Victory Total - Not to Exceed Pricing		\$1,502,442.00



HENRY FORD WYANDOTTE HOSPITAL

Executive Administration

Henry Ford Wyandotte Hospital
2333 Biddle Avenue
Wyandotte, MI 48192
(734) 246-6004 Phone
May 2, 2018

Ms. Charlene Hudson
Director, Power Supply and Distribution
City of Wyandotte – Department of Municipal Services
3200 Biddle Avenue, Suite 200 Wyandotte, MI 48192

Re: Letter of Intent – Boiler Lease and Steam Purchase Agreements

Dear Ms. Hudson:

This letter of intent expresses the intentions of both Henry Ford Wyandotte Hospital (the "Hospital") and the DMS of Wyandotte – Department of Municipal Services ("DMS") that the Hospital will purchase a package boiler, which the Hospital will lease to the DMS, and the Hospital will purchase steam from the DMS, subject to the terms and conditions of definitive agreements to be agreed upon between the Hospital and the DMS. The terms upon which the Hospital and the DMS have tentatively agreed are as follows:

- The Hospital will purchase a package boiler (the "Boiler"), which will serve as a back-up boiler to maintain redundancy of steam supply to the Hospital, Wyandotte Power Plant and Wyandotte Water Filter Plant
- The Hospital will lease the boiler to the DMS for a period of ten (10) years for a nominal fee of Ten (\$10.00) dollars annually, commencing upon operational readiness of the package boiler and corresponding package boiler purchased by the DMS and upon such other terms and conditions as are mutually agreed upon (the "Lease"). The DMS will integrate the Boiler into its system and supporting equipment and the DMS will maintain the Boiler at its expense during the term of the Lease.
- The Hospital will retain ownership of the Boiler and at the expiration of the Lease term, the Hospital will be granted access to the Boiler for removal purposes. If the Hospital elects to remove the Boiler, all costs for removal and make ready work for a successor Boiler will be costs of the Hospital.
- The Hospital will enter into an agreement to purchase its steam requirements from the DMS during the Lease term at rates based on DMS cost of service and other terms and conditions.
- The Hospital will, at its expense, replace and upgrade the steam supply lines from the DMS Power Plant to the Hospital, and update the traps and receivers on site.

ENVISION the next 100 years.



This letter of intent is not a binding commitment, but rather an expression of the intention of the Hospital and the DMS to enter into the transactions described herein. The commitments of the Hospital and the DMS to enter into the transactions described in this letter of intent are subject to the parties entering into definitive agreements, which the parties agree to pursue in good faith. It is understood by both parties that the award of the package boiler bid via DMS bid number 4728 is contingent upon the parties entering into a definitive Boiler Lease and Steam Purchase agreement.

If this letter of intent is acceptable, please have an authorized representative of the DMS counter sign in the area provided below, and return the counter signed letter to me. Please feel free to call me at 734-246-8803 if you have any questions regarding this letter.

Very truly yours,

Peter Karadjoff,
Chief Operating Officer
Henry Ford Wyandotte Hospital



Agreed and Accepted:

City of Wyandotte – Department of Municipal Services

By: Paul L. LaManes



Its: Interim General Manager

Date MAY 11TH, 2018

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the Wyandotte City Council, a majority thereto concurring with the Wyandotte Municipal Services Commission in the following resolution,

A resolution authorizing the Interim General Manager to execute a purchase agreement with Victory Energy, the lowest qualified bidder, for one (1) package boiler for an amount not to exceed \$ 617,833.00 as recommended by WMS Management and as funded through the proceeds from the 2015 bond issue and that the award of the portion of bid # 4728 that is for the boiler purchased by Henry Ford Wyandotte Hospital is the responsibility of Henry Ford Hospital and is contingent upon the parties entering into a definitive Boiler Lease and Steam Purchase agreement.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS


CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 10

ITEM: Concur with the Municipal Services Commission - Approval for the Spray in Place Pipe Lining (SIPP) Water Main Project

PRESENTER: William Weirich – Superintendent of Water

INDIVIDUALS CONSULTED: Paul LaManes – Interim GM 

BACKGROUND: The general plan and goal of the Water Department is to replace 1% of the 110 miles of water main in service each year. For 2018 the project will not be to replace the water main but to spray in place an epoxy liner to the inside of the water main. The project will include streets totaling ~ 3,400 ft. This process will provide a continuous, tight-fitting, impermeable surface that is ANSI/NSF 61 certified for potable water use and has exceptionally high structural values which will enhance the structure of the existing pipe. A lot of research went into deciding whether this method was an option for Wyandotte. As part of the process the following were considered: Structurally enhance & reinforce existing pipe (a pipe inside a pipe), protect the pipe from future corrosion, improve water quality by reducing corrosion (red water), enhance flow capacity, system efficiency and cost.

This process will extend the life of the existing water main for another 75 years, save costs due to less restoration of the area and provide a better solution than open cutting water mains. The SIPP process has a cost savings per foot which will allow us to address more footage compared to the open excavation method. Costs of open excavation can approach \$350.00 per foot, compared to the SIP process which is approximately \$200.00 per foot (See prior project comparison below). Additional benefits include, less down time for the customer (days v. weeks), less blockage of the street and sidewalks, no digging on customer property unless the water main is located in the tree lawn in front of their home and no loss of water due to utilizing temporary water hookups during the process.

- 2014 Clinton Street project from 6th to Alfred – (Traditional process) 1,450 ft./\$ 378,250 = \$ 260/ft.
- 2018 Project – (SIPP process) 3,402 ft./\$ 700,000 = \$ 205/ft.

The construction process will involve setting up temporary water lines to the affected customers, shutting down the water main, accessing the main from each end, inspecting, cleaning, camera the inside of the main to determine the correct amount of liner to spray, spray apply the liner, re-camera the inside, run pressure tests for leaks (should be none), perform bacteriological testing (takes 48 hours and two consecutive tests with zero findings to pass and place back into service), replace old valves with new ones and then place the water main back into service.

No other bids were solicited as the Suez Company (Parent company of Utility Services, Inc. contractor for Filter Plant Rehab. Project) is the sole source provider of this spray in place lining of water mains.

Specifics of proposal - All work to be performed during normal working hours. - Suez to supply material, equipment and personnel to perform pipe cleaning operations of approximately a total of 3,400' of 4", 6", 8" and 12" cast iron water main pipe - Suez to supply material, equipment and personnel to perform SIP epoxy lining operations on cast iron water main pipe. - Suez to supply equipment and personnel to perform CCTV inspection of cleaned and lined pipes. - Supply material, equipment and personnel to saw-cut, excavate, shoring, cover with steel plates and backfill holes - Supply material, equipment and personnel to cut open

access points and close-up with (1) isolation valve, (1) coupling and (1) spool piece (material included). - Supply material, equipment and personnel to restore asphalt roadway to finish grade.

Following are the streets and footage that we we're planning to line:

- 23rd St - Vinewood to Oak - 1,150 ft. - 6" water main
- 6th St - Northline to Alkali - 1,700 ft. - 4" water main
- 5th St - Bondie to St. John - 552 ft - 4" & 6" water main

STRATEGIC PLAN/GOALS: Improving infrastructure conditions in all neighborhoods.

ACTION REQUESTED: Concur with the Municipal Services Commission in authorizing the Interim General Manager to accept the proposal from Suez Company, a sole source provider, for the Spray in Place Pipe water main lining process, in the amount of \$700,000 as recommended by WMS management.

BUDGET IMPLICATIONS: Project was approved in both the 2017 and 2018 Water Department capital budgets in the amount of \$350,000 each year. The 2017 capital budget was carried forward to 2018 as work was necessary through the MDEQ for permitting and due to the amount of time which the MDEQ took for reviewing, testing and certifying this process for use in Michigan.

IMPLEMENTATION PLAN: Subsequent to City Council concurrence, schedule the project with the Suez Company.

MAYOR'S RECOMMENDATION: 

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL REVIEW: N/A

LIST OF ATTACHMENTS:

- Suez Pipe Rehabilitation proposal dated April 16, 2018
- Suez sole source letter

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Wyandotte City Council, a majority thereto concurring with the Wyandotte Municipal Services Commission in the following resolution,

A resolution authorizing the Interim General Manager to accept the sole source proposal from Suez Company for the SIPP water main lining project for an amount not to exceed \$700,000 for approximately 3,400 ft. of water main, as recommended by WMS management.

I move the adoption of the foregoing resolution.

MOTION by Council Member _____

Supported by Council Member _____

YEAS

COUNCIL MEMBER

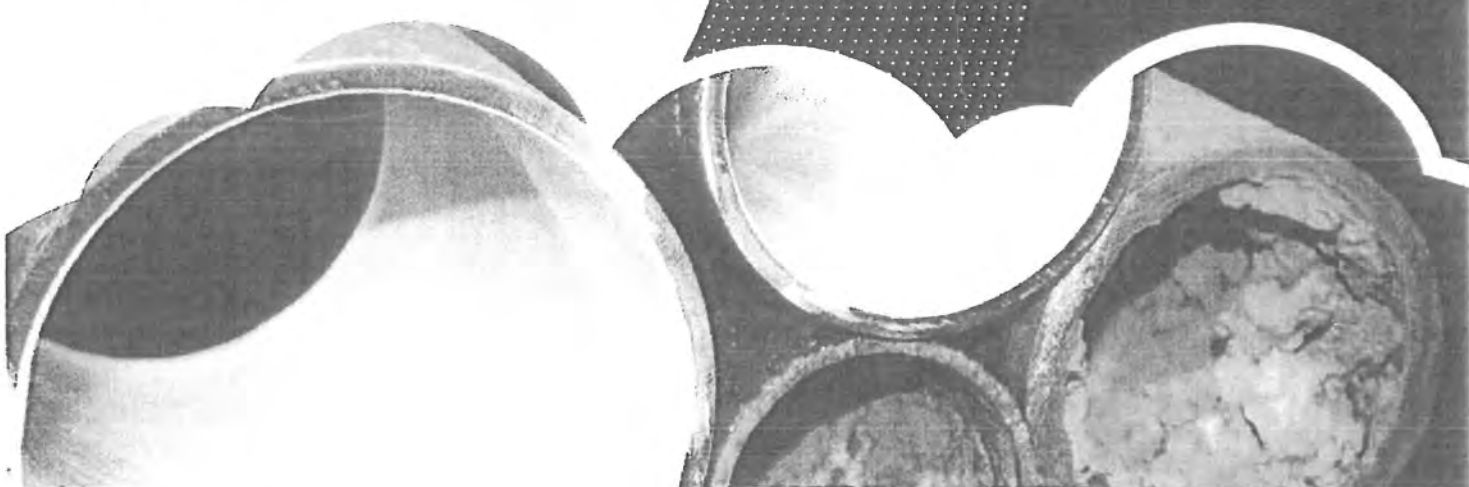
NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz



SPRAY-IN-PLACE PIPE REHABILITATION PROCESS

Trenchless, efficient and long-lasting
solution for structural restoration of aging
underground piping systems



Improve the efficiency and extend the service life of your piping
system while minimizing maintenance costs and system down-time



Submission Date:

APRIL 16TH, 2018

Response to:

Pipe Rehabilitation at Wyandotte, MI

DAN KITCHEN

Water System Consultant
North Region
dkitchen@utilityservice.com
Mobile: 269-377-0771

MIGUEL MOLINA

Vice President
Technology Services
mmolina@utilityservice.com
Office: 678-235-0285
Fax: 888-600-5876



Utility Service Group and all subsidiaries
of the Group become **SUEZ**
Bringing Innovation and Trust to the Water Industry
www.UtilityService.com

1230 Peachtree St, NE
Suite 1100, Promenade Building II
Atlanta, GA 30309

Utility Service Co., Inc. (USG), SUEZ advanced solutions division, is pleased to submit this proposal in accordance with information provided. We have the experience, personnel, technology, equipment, standard operation procedures, and capital resources to exceed your expectations.

Our Pipeline Rehabilitation Process provides the perfect solution for the restoration of aging underground piping systems and is well suited for cast iron and ductile iron infrastructures. Our equipment includes state of the art robotic spray application rigs that are computer controlled for more refined application and curing. Our 100% solids epoxy bonds with the piping system—preventing and sealing cracks—and moves with the structure, abating leaks caused by settlement. It's provides a continuous, tight-fitting, impermeable surface that is ANSI/NSF 61 certified for potable water use and has exceptionally high structural values which enhance the structure of the existing pipe.

The following are several high level key features of our solution for pipe rehabilitation:

- **STRUCTURALLY ENHANCE & REINFORCE:** Although our technology cannot be classified as a Class IV liner because it adheres to the host pipe, our technology exceeds many of the ASTM standards for Class IV structural pipe rehabilitation.

	ASTM F-1743	SUEZ	%
Tensile Strength	3,000	5,000	233%
Flexural Strength	4,500	10,000	244%
Compressive Strength	Not Listed	12,000	--
Flexural Modulus	250,000	500,000	200%

This compares ASTM F-1743 structural lining standard with Specifications of the SUEZ Technology when applied at minimum total thickness of 150-250 mils.

- **PROTECTS** against future corrosion & degradation of metallic pipes
- **EXTENDS SERVICE LIFE** of system piping & components
- Helps to **IMPROVE WATER QUALITY** by reducing corrosion in contact
- **REDUCES FREQUENCY OF MAINTENANCE** and decreases costs and system down-time
- **ENHANCES FLOW** capacity and system efficiency

You will discover our team is very experienced in pipe rehabilitation, having rehabilitated piping ranging in diameter from 1 1/4 to 72 inches, in both vertical and horizontal alignments. Our rehabilitation process can be utilized on piping made of cast iron, black iron steel, copper, brass, galvanized steel, ductile iron, cement, etc.

We have a highly skilled professional team, who has the very highest standards in performance. We take pride in our services, and we offer you our very best.

We are looking forward to partner with you for bringing a sustainable solution to your system.

Sincerely,

Miguel Molina, Vice President

Contents

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Part 2. Scope of work	5
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PART 1. INTRODUCTION

1.1 Company Description



Utility Service Company, Inc. (USCI) has proudly served the municipal and industrial water industries for over 50 years. Since its founding in 1963, USCI has provided comprehensive solutions and services for water utilities throughout the whole water cycle. USCI and all subsidiaries of the Group become SUEZ.

SUEZ has a key role to play since it has become vital to manage resources differently, to protect them, to reuse them, to recycle them, to valorize them to produce new resources.

Together, we bring over 150 years of experience with 81,000 employees, presence in over 70 countries and 5 continents.

FACTS & FIGURES

- 81,000 employees
- 70 countries / 5 continents
- Servicing more than 3,000 utilities in USA
- Over 8,000 asset management programs
- \$19B global water & environmental leader



We are continuously researching, developing, and redefining innovative solutions to support a sustainable future of the community in terms of the environment and the economy. Our services for more than 3,000 utilities include pipeline maintenance services. This has allowed us to develop experience in a wide range of solutions.

We are specialist in rehabilitation, maintenance and asset management with more than 50 years of experience.

SUEZ Advance Solutions Division (USCI) has an extensive network of service centers and consultants that provides local support to more than 3,000 utilities in USA.



1.2 SUEZ's Understanding of the Project

Based upon information provided, it is our understanding that the project includes the rehabilitation of a pipe with the following characteristics:

- Approximately 3,402' of 4" and 6" cast iron water main pipe

PART 2. SCOPE OF WORK

The following itemizes the scope of work to be performed:

- Access to water provided by others.
- All work to be performed during normal working hours.
- Supply material, equipment and personnel to perform pipe cleaning operations of approximately a total of 3,402' of 4" and 6" cast iron water main pipe.
- Supply material, equipment and personnel to perform SIPP epoxy lining operations on approximately a total of 3,402' of 4" and 6" cast iron water main pipe.
- Supply equipment and personnel to perform CCTV inspection of cleaned and lined pipes.
- Supply material, equipment and personnel to saw-cut, excavate, shoring, cover with steel plates and backfill (7 Holes)
- Supply material, equipment and personnel to cut open access points and closeup with (1) isolation valve, (1) coupling and (1) spool piece (material included). (7) Access Points.
- Supply material, equipment and personnel to restore asphalt roadway to finish grade (7 Holes)
- Supply material, equipment and personnel for temporary by-pass

Exclusions:

The customer will perform any and all ancillary functions and requirements of the contract, at no cost to SUEZ, including but not limited to the following:

- De-watering, traffic control, chlorination, pressure test, permits and fees by others.

Any and all changes to the above proposal or general scope of work are to be subject to negotiation.

PART 3. PRICE

Our proposed pricing for completion of the work summarized above is:

- Pipe Rehabilitation with Epoxy Coating of 3,402' of Various Sized Pipe.....\$700,000.00

General Conditions:

The Contractor assumes no responsibility for damages to premises or personal property occurring prior to, during or after completion of the work, except for Contractors' negligence.

The Contractor shall not be responsible for the discovery, identification, or removal of Asbestos or any other hazardous materials from the job site.

This proposal is not considered a contract until countersigned by the Owner or Owner's Authorized Representative. This proposal shall expire sixty (60) days from the above date.

All work described herein is subject to any and all delays caused by weather, strikes, priority of receipt of orders, and conditions beyond the Contractors' control.

Contractor shall be afforded convenient access and shall be provided with water, elevator service, storage facilities, and electricity from existing connections if needed.

Warranty:

Contractor warrants to Owner for a period of one (1) year ("Warranty Period") from completion of the services to be performed under this proposal that the services are free from defects in material and workmanship under normal and proper use within the Warranty Period ("Covered Defect"). If a defect in material and/or workmanship is identified by Owner during the Warranty Period, then Owner shall promptly notify the Contractor of the nature of the defect in writing. Following the receipt of such notice, the Contractor shall inspect the work product produced by the services to determine if a Covered Defect exists to the reasonable satisfaction of the Contractor. The Contractor's inspection shall be performed on a date that is mutually agreeable to the Owner and the Contractor, and the Owner agrees to provide an access point and satisfy any other reasonable requests of the Contractor so that it can carry out its inspection. If a Covered Defect exists, the Contractor's sole liability shall be discharged by the Contractor providing the labor and materials to re-line any part or parts of the work product produced by the services which prove to be defective. The labor and expense required to excavate the pipe to be re-lined is expressly excluded from this warranty. CONTRACTOR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES AND ALL OTHER WARRANTIES ARE SPECIFICALLY EXCLUDED, INCLUDING ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR PARTICULAR OR SPECIAL PURPOSES. Owner acknowledges and agrees that the limited remedies provided for in this Section of the proposal shall constitute the entire warranty provided for the services by the Contractor;

APPENDIX 1: REHABILITATION PROCESS AND EQUIPMENT

A1.1 Description of the Process



1. System Diagnosis

- Map/Locate system
- Utilize computerized pipe video surveillance to inspect and digitally record findings
- Review findings with System Owner
- Diagnose issues and identify restoration plan

2. Repair/Replacement

- Repair or replace damaged pipe sections
- Flushing & drying
- Tuberculation removal
- Grit blasting

3. Abrasive Cleaning

- Boring brush method
- Pull scrape method
- Hydro jetting
- Directional sand blasting
- Finish as specified by material manufacturer.
- Pipe is now in state of good repair condition
- TV Inspection
- Confirm Plan

4. Epoxy Lining and Reassembly

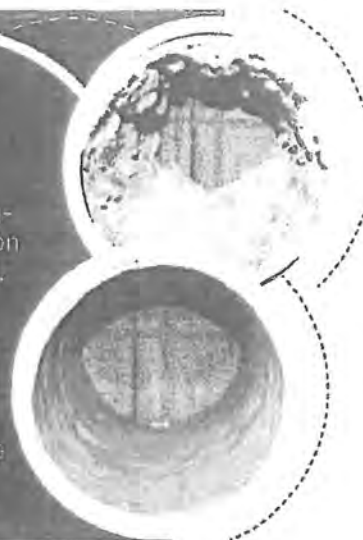
- Insert conical spray head
- CPU interval print out
- Restoration Plan Implementation – coating thickness, change in thickness, CIPP repair
- Line using ANSI/NSF-61 Certified Coating

5. Final Inspection & System Testing

- TV inspection
- Epoxy inspection of pipe lining for thickness and need for coating repair
- Hydrostatic pressure testing
- Leakage pressure testing
- Bacteriological disinfection
- Leaching test
- Restoration of system service.

APPENDIX 2: DOCUMENTATION SUPPLIED BY THE CUSTOMER

Suez's Spray-in-Place Pipeline (SIPP) rehabilitation process is a trenchless, efficient and long-lasting solution for the restoration of aging underground piping systems. This versatile solution works on pipes ranging from 1 1/4 inches to 72 inches in diameter, both vertical and horizontal. Our innovative SIPP technology uses a computer-controlled, state-of-the-art robotic spray application rig to apply an internal epoxy pipe lining in-situ. The NSF 61-approved, 100%-solids epoxy coating bonds with the pipe -preventing and sealing cracks- and moves with the structure thanks to its high level of elasticity, abating leaks caused by settling. Once cured, it creates a structural seal inside the pipe which restores the pipeline to its original design parameters, prevents future leaks and protects against contaminants leaching into the system.



EXTEND service life of system piping and components

REDUCE frequency of maintenance and decrease costs and system down-time

ENHANCE flow capacity and system efficiency

IMPROVE water quality

PROTECT against future corrosion and degradation, eliminate the leaching of lead from soldered joints

Our Pipelining Rehabilitation Process includes:

- Pipe system diagnosis
- Pipe repair/replacement
- Abrasive cleaning
- Epoxy lining and reassembly
- Final inspection and system testing

Our SIPP rehabilitation process creates a long-lasting, structural epoxy lining inside repaired pipes which protects them against future corrosion and biological buildup, and improves their service life. Because the epoxy coating bonds with the piping system, it also seals cracks and prevents future ones from forming. The coating elasticity means the newly applied lining is flexible and moves with the pipe, thus reducing the risk of leaks caused by infrastructure settling.

The SIPP rehabilitation process cleans and seals deteriorating pipes, thus increasing flow capacity and system efficiency. Once cured, the internal epoxy pipe lining provides a long-lasting protection which helps reduce the frequency of maintenance. The technology doesn't require road or sidewalk tear-ups often associated with water main replacement, which minimizes maintenance costs, system down-time and traffic disruptions.



The epoxy lining that seals restored pipeline systems eliminates the leaching of lead from soldered joints, and the corrosion of copper and steel pipe, thus significantly improving water quality. Our two-component 100% solid epoxy system used to coat water distribution systems meets ANSI/NSF 61 standards. Epoxy is a Zero VOC material with certified zero fish kill.

Learn More

Tel: 855-526-4413 | www.utilityservice.com

Coatings Specification Details

	ASTM F-1743	SUEZ	%/ft
Tensile Strength	3,000	7,000	233%
Flexural Strength	4,500	11,000	244%
Compressive Strength	Not Listed	12,000	--
Flexural Modulus	250,000	500,000	200%

AWWA M-28 Standards for rehabilitation of water mains. This specifies ASTM F-1743 as the class 4 Structural lining standard.

Utility Service Co., Inc.

1230 Peachtree Street, NE
Suite 1100 | Promenade Building
Atlanta, GA 30309

suez



November 30, 2016

Sole Source Letter

To Whom It May Concern,

This letter serves to provide notification that Suez is pleased to announce the offering of our Spray in Place Pipe lining using 100% Structural Epoxy coatings. Suez has signed an exclusive national agreement to provide a patent protected plural component heated tank system, which provides a zero VOC application, with the necessary pipe spinning technology to perform this process.

This process which uses the patent protected technology, provides the benefits of pipe lining with minimal excavating, ability to navigate bends and turns in pipes as well as not obstructing service connections. The epoxy is a single coat high build epoxy applicable to both sewer and potable water which meet NSF certifications as well as ASTM-F 1743 and ASTM-F 1216 underground structural standards.

Sincerely,

A handwritten signature in dark ink, appearing to read "M. Adkins".

M. ADKINS
VP TECHNOLOGY SERVICES

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the Wyandotte City Council, a majority thereto concurring with the Wyandotte Municipal Services Commission in the following resolution,

A resolution authorizing the Interim General Manager to accept the sole source proposal from Suez Company for the SIPP water main lining project for an amount not to exceed \$700,000 for approximately 3,400 ft. of water main, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 11a

ITEM: Purchase Agreement to sell City owned property known as former 1736-1744 2nd Street for construction of new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was offered for sale in accordance with Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Andrew and Charlotte Balavitch, 1456 21st Street, Wyandotte, for the construction of new single family home consisting of approximately 1,900 square feet, 3 bedrooms, 2.5 baths, full basement, exterior to be brick on the 1st floor 3 feet above grade around entire exterior with vinyl siding for rest of exterior, and detached garage.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreements; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 1736-1744 2nd Street now known as 1740 2nd Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1736-1744 2nd Street to Andrew and Charlotte Balavitch in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Andrew and Charlotte Balavitch do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1736-1744 2nd Street, between Andrew and Charlotte Balavitch and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wyandotte Wayne County, Michigan, described as follows: The South 15 feet of Lot 51 and all of Lot 52 and all of Lot 53 except the south 10 feet Fordney's Subdivision, as recorded in Liber 21, Page 26 of Plats, WCR being known as the Former 1736-1744 2nd Street now known as 1740 2nd Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY

PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$10,000.00</u> together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<i>Security Deposit</i>	11. A Security Deposit of <u>One Thousand (\$1,000) Dollars</u> will be required upon acceptance of this Agreement and will be returned to Purchaser(s) upon issuance of the final Certificate of Occupancy for the premises. In the event of default of any of the terms of this Agreement prior to issuance of the final Certificate of Occupancy, the deposit shall be forfeited to Seller(s) in addition to the other remedies Seller(s) has under the terms of this Agreement.
-------------------------	---

12. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 14 through 24 and Signatures

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ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
 - Approximately 1,900 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be brick or culture stone on the 1st floor 4 feet above grade around entire exterior with vinyl siding for rest of exterior.
 - Detached garage at the rear.
 - Home must meet all current zoning requirements.
15. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.
16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.
17. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. Purchase will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. The requirements of this Agreement shall survive the closing.

PURCHASER(S):

Andrew Balavitch, Purchaser
1456 21st Street, Wyandotte, MI 48192

Charlotte Balavitch, Purchaser

Dated: _____

SELLER(S): CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue, Wyandotte, MI

Lawrence S. Stec, City Clerk

Dated: _____

Legal Department Review _____

ATTACHMENT A



SECOND FLOOR PLAN
1/4" = 1'-0"

100 16 100 114 37 50 37 100 16 100 114 37 50

ALKALI

30	16	100	101	30	30	100	100	16	100	45	30	30	44	100	9.33
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			110	:			91	:		54	:		36		
			111	:			90	:		55	:		35		
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ST.

DAVIS

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										30			31	

Former 1736 2nd - THE S 15 FT OF LOT 51--- FORDNEY'S SUB - Owner City of Wyandotte
 Former 1744 2nd - LOT 52 ALSO LOT 53 EXC THE S 10FT THEREOF FORDNEY'S SUB - Owner City of Wyandotte

Both lots combined are 65' x 100'

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1736-1744 2nd Street now known as 1740 2nd Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1736-1744 2nd Street to Andrew and Charlotte Balavitch in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Andrew and Charlotte Balavitch do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1736-1744 2nd Street, between Andrew and Charlotte Balavitch and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 11b

ITEM: Purchase Agreement to sell City owned property known as former 1528 Chestnut for construction of new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was offered for sale in accordance with Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Lisa M. Walker, 2293 23rd Street, Wyandotte, for the construction of new single family home consisting of approximately 1,900 square feet, 3 bedrooms, 2.5 baths, full basement, exterior to be brick on the 1st floor 3 feet above grade around entire exterior with vinyl siding for rest of exterior, and detached garage.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

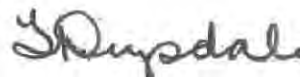
ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Purchase Agreements; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 1528 Chestnut now known as 1530 Chestnut is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1528 Chestnut to Lisa M. Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Lisa M. Walker does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1528 Chestnut, between Lisa M. Walker and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390

William R. Look
Steven R. Makowski

(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte, Wayne County, Michigan, described as follows:
Lots 5 and 6 Block 2, Dewey Place Subdivision as recorded in Liber 21, Page 59 of Plats, WCR being known as the Former 1528
Chestnut now known as 1530 Chestnut Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00)
Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following
conditions;

**THE SALE TO BE CONSUMMATED BY
PROMISSORY NOTE/MORTGAGE SALE**

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of \$10,000.00 together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1. 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

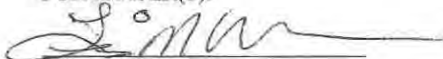
ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
 - Approximately 1,900 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be culture stone on the 1st floor 4 feet above grade around entire exterior with vinyl siding for rest of exterior.
 - Two (2) car detached garage at the rear.
 - Home must meet all current zoning requirements.
15. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.
16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.
17. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. Adjoining public and private property shall be protected from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. The requirements of this Agreement shall survive the closing.

PURCHASER(S):



Lisa M. Walker, Purchaser
2293 23rd Street, Wyandotte, MI 48192

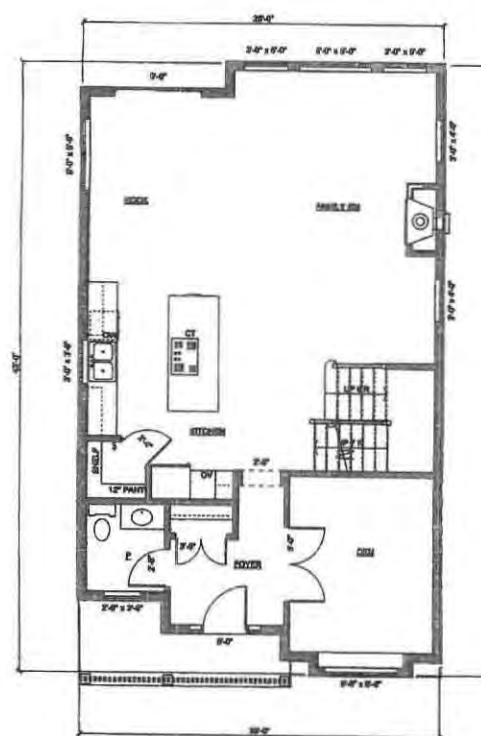
Dated: 5-12-18

SELLER(S): CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue, Wyandotte, MI 48192

Lawrence S. Stec, City Clerk

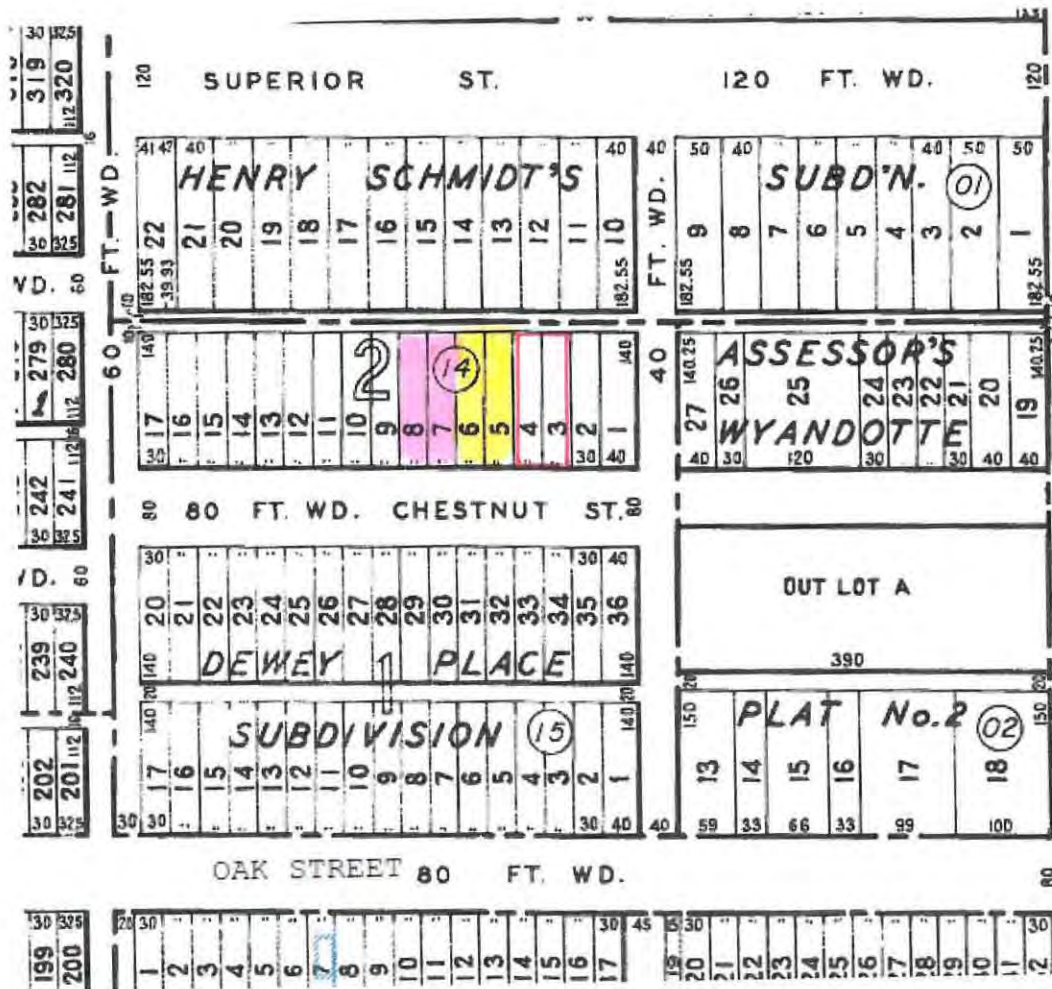
Dated: _____ Legal Department Review _____

[illegible]

This floor plan shows a three-bedroom house with a central hall. The layout includes:

- Living Room:** Located on the right side, featuring a fireplace on the left wall and a bay window on the right wall.
- Dining Room:** Adjacent to the living room, containing a table and chairs.
- Kitchen:** Located at the bottom center, equipped with a sink, stove, and refrigerator.
- Bath:** Located at the top left, containing a bathtub, toilet, and vanity.
- Bedrooms:** There are three bedrooms:
 - Bedroom 1:** Located on the left side, featuring a fireplace on the left wall.
 - Bedroom 2:** Located at the bottom left, featuring a fireplace on the left wall.
 - Bedroom 3:** Located at the bottom right, featuring a fireplace on the left wall.
- Hall:** A central hall provides access to all rooms and includes a linen closet.
- Dimensions:** The overall dimensions are 42'0" wide by 52'0" deep. Individual room dimensions are provided throughout the plan.

SECOND FLOOR



1518 Chestnut - LOTS 3 AND 4 DEWEY PLACE SUB, BLOCK 2 - Lot Size: 60' x 140'

1528 Chestnut - Lots 5 and 6 Dewey Place Subdivision Block 2 - Lot Size: 60' X 140'

1538 Chestnut - LOTS 7 AND 8 DEWEY PLACE SUB, BLOCK 2 - Lot Size: 60' x 140'

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1528 Chestnut now known as 1530 Chestnut is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1528 Chestnut to Lisa M. Walker in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Lisa M. Walker does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1528 Chestnut, between Lisa M. Walker and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2018

AGENDA ITEM # 12

ITEM: Neighborhood Enterprise Zone (NEZ) for Former 1736-1744 2nd Street now known as 1740 2nd Street, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchaser(s), Andrew and Charlotte Balavitch are requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) Exemption Certificate for the home being constructed on the property known as former 1736-1744 2nd Street now known as 1740 2nd Street. This request is consistent with the Resolution adopted December 7, 1992.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

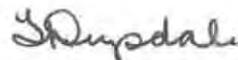
ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ Application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Forward Resolution and application to Michigan Department of Treasury

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Resolution establishing NEZ Zone, Application for Neighborhood Enterprise Zone Certificate

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: May 21, 2018

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 1736-1744 2nd Street is within the City of Wyandotte's Neighborhood Enterprise Zone #3 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of May 21, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 1736-1744 2nd Street now known as 1740 2nd Street, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

City of Wyandotte
Michigan

3131 BIDDLE AVENUE 48192

(313) 246-4440

FAX: 246-4519 Administration

FAX: 246-4498 Clerk's Office

JAMES R. DeSANA, MAYOR

OFFICIALS

WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECKI

CITY TREASURER

CHARLES F. BOSMAN

CITY ASSESSOR

COUNCIL

RICHARD T. KELLY

JOHNNY A. KOLAKOWSKI

SAM A. PALAMARA

MARK A. PARYASKI

HELEN M. SAWICKI

MARTIN J. SPIMKUS

December 8, 1992

Peter J. McInerney
Director of Community Development
City of Wyandotte

RESOLUTION

By Councilperson Sam A. Palamara
Supported by Councilperson Mark A. Paryaski

RESOLVED by the City Council that WHEREAS, pursuant to Act No. 147 of the Public Acts of 1992, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and WHEREAS, the Clerk notified each taxing unit by October 7, 1992 of the public hearing scheduled for November 16, 1992 and such hearing was held; and WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings; and WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 1 - \$10,797,680.00; Zone No. 2 - \$8,063,980.00; Zone No. 3 - \$9,141,140.00
2. The Council hereby finds that proposed Zone Nos. 1 and 2 are both consistent with the Master Plan for Future Land Use - Southeast Neighborhood, as revised on December 17, 1987; and that said Zone Nos. 1 and 2 are consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
3. The Council hereby finds that proposed Zone No. 3 is consistent with current efforts to revise the Master Plan for Future Land Use - Garfield School Area as approved by the City Council on March 2, 1992; and that said Zone No. 3 is consistent with the City's neighborhood preservation and economic development goals for that portion of the Garfield School Area.

4. The Council hereby states that the City's goal for residential area is as set forth in the Master Plan for Future Land Use, as revised on December 17, 1987, which states "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home."

5. The Council hereby designates Neighborhood Enterprise Zone No. 1 for both new and rehabilitated facilities as that area described in Attachment "A" hereto which area consists of approximately 62.203 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 1, 2, 3 and 4 plus 20 ft. alley, and Lots 12 and 13, Block 111, Plat of Blocks 111 and 132, Liber 1, Page 305, Wayne County Records.

6. The Council hereby designates Neighborhood Enterprise Zone No. 2 for both new and rehabilitated facilities as that area described in Attachment "B" hereto which area consists of approximately 51.320 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 15 and 16, Block 12 "Garfield Place" Liber 14, Page 80, Wayne County Records.

7. The Council hereby designates Neighborhood Enterprise Zone No. 3 for both new and rehabilitated facilities as that area described in Attachment "C" hereto which area consists of approximately 38.054 acres.

8. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of the passage of this resolution.

YEAS: Councilmembers Kolakowski, Palamara, Paryaski, Sawicki, Shimkus
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on December 7, 1992.

WILLIAM R. GRIGGS
CITY CLERK

cc: Dir. Mkt./Plan
City Assessor
City Engineer
City Treasurer
W.C. Intermediate School District
W.C. Community College District
Wyandotte School District
W.C. Bureau of Taxation
W.C. Board of Commissioners
W.C. Executive
Huron Clinton Metro Park Authority

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Read the Instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name Andrew and Charlotte Balavitch		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 1740 2nd Street		Amount of years requested for exemption (6-15) 12	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Wyandotte	State MI	ZIP Code 48192	
Name of City, Township or Village (taxing authority) City of Wyandotte		Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village	County Wayne	School District Wyandotte	
Name of LGU that established district City of Wyandotte		Name or Number of Neighborhood Enterprise Zone NEZ #3	Date district was established 12/07/1992
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Construct a new single family home with approximately 1900 square feet, full basement, 3 bedrooms, 2.5 bathrooms and detached garage.			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Start in Summer 2018 to be completed Spring 2019			
PART 2: APPLICANT CERTIFICATION			
Contact Name Kelly Roberts		Contact Telephone Number 734.324.4555	
Contact Fax Number 734.556.3179		Contact E-mail Address KRoberts@wyandotte.mi.gov	
Owner/Applicant Name Andrew and Charlotte Balavitch		Owner/Applicant Telephone Number 734.626.9437	
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 1456 21st Street Wyandotte MI 48192		Owner/Applicant E-mail Address nodoubtandy@yahoo.com	
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature Andrew Balavitch/Charlotte Bal		Date 5-14-18	

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)			
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.			
Name of LGU City of Wyandotte			
Name of Assessor (First and last name) Theodore H. Galeski		Telephone Number 734.324.4510	
Fax Number 734.556.3179		E-mail Address assessor@wyandotte.mi.gov	
I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.			
Assessor's Signature			Date
PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)			
Action taken by LGU: <input checked="" type="checkbox"/> Exemption Approved for _____ Years (6-15) <input type="checkbox"/> Exemption Approved for _____ Years (11-17 historical credits) <input type="checkbox"/> Exemption Denied (include Resolution Denying)		The State Tax Commission requires the following documents be filed for an administratively complete application. <input checked="" type="checkbox"/> 1. Original Application <input checked="" type="checkbox"/> 2. Legal description of the real property with parcel code # <input checked="" type="checkbox"/> 3. Resolution approving/denying application (include # of years) <input type="checkbox"/> 4. REHABILITATION APPLICATIONS ONLY. Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.	
Date of resolution approving/denying this application			
Clark's Name (First and Last) Lawrence S. Stec		Telephone Number 734.324.4560	
Fax Number 734.556.3179		E-mail Address clerk@wyandotte.mi.gov	
Mailing Address 3200 Biddle Avenue		City Wyandotte	State MI
		ZIP Code 48192	
I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.			
I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.			
Clerk Signature			Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 1736-1744 2nd Street is within the City of Wyandotte's Neighborhood Enterprise Zone #3 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of May 21, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 1736-1744 2nd Street now known as 1740 2nd Street, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: May 21, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REPORTS & MINUTES
CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
MAY 9, 2018

Members Present: John Darin, Chairman, Kelly Dodson, Patricia Iacopelli, Linda Orta, Stephanie Pizzo, April Treece, Alice Ugljesa

Members Excused: Michael Bak, Andrea Fuller, Noel Galeski

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:05 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. April 11, 2018 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Linda, to approve the draft minutes of the April 11, 2018 regular meeting of the Beautification Commission without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log was distributed.
 - b. Garfield Elementary School Kindergarten Flower Garden: John reported that he was contacted by Ms. Jamie Rossman, a teacher at Garfield Elementary School, regarding a Kindergarten flower garden. It was determined that this site has previously been awarded a Beautification Award. Photos of this season's flower garden will be posted on the Commission's Facebook page.
 - c. BCSEM Summer Quarterly Meeting: John announced that the BCSEM Summer Quarterly Meeting will be hosted by the City of Southfield on June 21, 2018. The meeting invitation and registration form will be emailed to all commissioners. Registration fees will be reimbursed.
 - d. Photo ID Badges: John requested that all commissioners who do not currently have a city photo ID badge email him a suitable head shot photo by this Friday. John will submit the requests for ID badges to Julie and David Fuller.
5. Treasurer's Report:
 - a. FY 2017-2018 Expense Report: It was reported that there were expenses totaling \$69.25 for the Spring Clean-Up, accrued expenses totaling \$2,338.00 for the Spring Dig-In, and an accrued expense for the Spring Hanging Baskets totaling \$35.00, leaving a balance of \$2,473.98 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a balance of \$389.97.
6. Public & Media Relations and Event Marketing Report: Andrea reported via email that there were 59 volunteers who signed up for the Spring Clean-Up. In addition, Spring Dig-In is being actively promoted. Andrea has also contacted the DDA to address the issue of lack of bathroom access during the Commission's downtown events. Andrea reported that Heather Theide will get back with her with a permanent list of establishments that will offer their restroom facilities for use by our volunteers during Commission events.
7. "Adopt-A-Spot in Wyandotte" Program Update:
 - a. Wendy Leach Application for United Family Church: John reported that Wendy Leach has submitted an application for an Adopt-A-Spot location change from the Jo Brighton school grounds to the United Family Church at 9th & Orchard Streets. It appears that her previous plantings at both Jo Brighton and Wilson Middle School were destroyed when those areas were re-landscaped without informing her. The Commission voted to approve her application.
 - b. Welcome Signs: Alice reported that Brian Martin of DPS is interested in adopting a city Welcome Sign. John will be conducting a drive-by of all welcome sign locations soon to confirm all welcome signs currently in place, and will contact Mr. Martin with welcome sign availabilities.
8. Community Garden Update: April reported that applications continue to be received for this gardening season. She is updating the roster at this time. April has installed 4" aluminum numbers on each of the garden beds for more permanent identification. There was discussion on the wear of the current garden sign, and possible eventual need for replacement. John will check with Wright Signs and other

sign makers, if necessary, for history and cost of that sign, and report back. In addition, April proposed that "We're Watching" signs be produced and installed in the community garden as a deterrent. Discussion ensued. She was requested to check currently-installed community garden signs, develop new language if necessary, and submit a proposal to the Commission for discussion. April also proposed a "Poetry in the Garden" event in conjunction with the James R. DeSana Center for Arts & Culture. She will investigate and report back to the Commission for discussion.

9. Spring Clean-Up Follow-Up: There was follow-up discussion regarding the Spring Clean-Up. The consensus was that it was a very successful event. Noel did a wonderful job coordinating the event. Commissioners were well-represented. Andrea reported via email that 59 volunteers were registered, not including commissioners, DPS representatives, and the District Court Work Force. There was a big Thank You to all persons involved! The commission approved by consensus that John email Heather Theide our congratulations for a job well done with the Third Friday Earth Day celebration and Shred Day. In addition, John will forward a Spring Clean-Up follow-up report to Keep America Beautiful.
10. Spring Dig-In Planning: The Spring Dig-In is scheduled for Saturday, May 19, 2018.
 - a. 2018 Planting Plans: Linda reviewed the specific planting plans for the downtown Wyandotte area. Kelly will function as Dig-In Lead Coordinator in case of Noel's absence, and will run the volunteer registration table. Flowers from Four Star will be delivered at 7:00 am on Saturday, 5/19. Eckert's will be delivering the hanging baskets and other flowers on Friday, 5/18 at 10:00 am. Flowers for the Vietnam Veterans Memorial and Purple Heart Memorial Garden will be delivered Tuesday, 5/22. Written Planting Plan drawings will be available at the Dig-In.
 - b. DPS Bed Prep Requests: Alice reported that she generated a list of bed prep requests for DPS, which included removal of old & overgrown shrubbery from various planter pots on Biddle and First Street. This work has been completed, including removing the shrubs at the fountain area. Also, DPS was requested to mulch the bed areas that are not being planted during the Dig-In, and add additional mulch to our planted areas after the Dig-In planting has been completed. Many thanks to DPS and their hard-working crews!
 - c. Updated Tools and Supplies Inventory: John distributed an updated tools and supplies inventory list.
 - d. Downtown Special Planting & Funding: It was reported that the Special Events Office, the Farmer's Market, and the DDA, will each contribute additional funds to re-plant the cleared concrete planters on Biddle by Jimmy John's and on First Street, as well as a foundation planting of flowers around City Hall to complement Arrowhead Pavilion. The Beautification Commission thanks our municipal partners for their generosity! The Commission will publicly recognize this generosity in our social media.
11. Spring Hanging Baskets Planning: Alice confirmed that the 13 hanging baskets have been ordered from Eckert's Greenhouse, and will be delivered and installed on May 18th.
12. Old Business: There was no Old Business.
13. New Business: There was no New Business.
14. Round-Table Reports and Announcements: There were no round-table reports or announcements.
15. Next Meeting: The next regular meeting of the Beautification Commission has been scheduled for **Wednesday, June 13, 2018** at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
16. Adjournment: The meeting was adjourned at 8:00 pm.



May 16, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, May 16, 2018 at 5:00 PM.

Roll Call: Present: Commissioner-Bryan Hughes
Leslie Lupo
Carolyn Harris
Robert J. Thiede
Paul Gouth

Interim General Manager & Secretary - Paul LaManes

Also, Present- Steve Colwell- CATV
Charlene Hudson
Chris Brohl
Bill Weirich
William Mullinix-Barr Engineering

Approval of Minutes:

MOTION by Commissioner Harris and SECONDED by Commissioner Thiede to approve the May 2, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached. No objections were made.
Minutes approved

Hearing of Public Concerns:

None

Resolution 5-2018-1 MOTION by Commissioner Lupo and SECONDED by Commissioner Harris to authorize the Interim General Manager to accept the sole source proposal from the Suez Company for the Spray in Place Pipe Lining (SIPP) water main project for an amount not to exceed \$700,000 for approximately 3,400 ft. of water main, as recommended by WMS Management. Commissioner Hughes asked that the roll be called.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth
NAYS: None
Motion passes

Resolution 5-2018-2 MOTION by Commissioner Harris and SECONDED by Commissioner Thiede to authorize the Interim General Manager to execute a purchase agreement with Victory Energy, the lowest qualified bidder, for one (1) package boiler for an amount not to exceed \$617,833.00 as recommended by WMS Management and as funded through the proceeds from the 2015 bond issue and that the award of the portion of bid #4728 that is for the boiler purchased by Henry Ford Wyandotte Hospital is the responsibility of Henry Ford Hospital and is contingent upon the parties entering into a definitive Boiler Lease and Steam Purchase agreement.

Commissioner Hughes asked that the roll be called.

May 16, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth

NAYS: None

Motion passes

Reports and Communications:

- Monthly Subscriber Reports- April 2018
- YTD Financial Results as of March 31, 2018
- 4/28/2018 Paper Shred Day

Interim GM & Secretary Paul LaManes discussed the success of the Shred Day and noted plans are in motion for next year.

MOTION by Commissioner Lupo and seconded by Commissioner Thiede to receive and place on file the reports and communications presented on the agenda.

Commissioner Hughes asked that the roll be called.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth

NAYS: None

Motion passes

Approval of Vouchers:

MOTION by Commissioner Harris and seconded by Commissioner Thiede that the vouchers be paid as submitted.

#5348- \$ 731,297.93

Commissioner Hughes asked for the roll to be called for approval of the vouchers.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth

NAYS: None

Vouchers approved

Late Items:

Director of Power Supply and Distribution Charlene Hudson spoke about our recent Electric outages that occurred on May 4th and May 12th, 2018.

Next Regular Meeting - Wednesday, May 30, 2018 at 5 PM

Motion by Commissioner Lupo and seconded by Commissioner Thiede to now adjourn the regular meeting at 5:22PM. Roll attached, no objections to adjournment of meeting.

May 16, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

X 

Paul LaManes
Interim General Manager/Secretary

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, April 19, 2018, Meeting
MINUTES AS RECORDED

The meeting was called to order by Vice-Chairperson Lupo at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Rutkowski, Sarnacki

COMMISSIONERS EXCUSED: Pasko

ALSO PRESENT: Ben Tallerico, Planning Consultant
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

None

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Parker, to approve the minutes of the regular Meeting of March 15, 2018. MOTION PASSED.

OLD BUSINESS:

None

NEW BUSINESS:

Review of Renewal Applications for the following Outdoor Cafes:

- 1254 Eureka – Brooklyns
- 3530 Biddle - K of C
- 2356 Biddle – Gregorio's
- 3042 Biddle – Sanders Chocolate & Ice Cream Shop
- 3225 Biddle – Gizzmos
- 3233 Biddle – Alvi's BBQ

See attached duly adopted Resolutions.

PERSONS IN THE AUDIENCE:

None

OTHER BUSINESS:

- Monthly Report from Ben Tallerico, Beckett & Raeder. Mr. Tallerico discussed the report that he had submitted to the Board.

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Sarnacki to:
Pay Beckett & Raeder for Planning Consultant fee for April 2018 in the amount of \$700.00

YEAS: ADAMCZYK, BENSON, DURAN, LUPO, MAYHEW, PARKER, RUTKOWSKI, SARNACKI
NAYS: NONE ABSENT: PASKO
MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Rutkowski to adjourn the
meeting at 6:45 PM.

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 1254 Eureka as requested by Brooklyns (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Private Property at the side/rear of 1254 Eureka, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the General Business District (B-2) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated February April 4, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 28 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 3530 Biddle Avenue as requested by Wyandotte K of C (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Private Property at the front of 3530 Biddle Avenue, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the General Business District (B-2) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated February April 9, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 61 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 2356 Biddle Avenue as requested by Gregorio's Italian Restaurant (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Public Property at the front of 2356 Biddle Avenue, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the Central Business District (CBD) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated March 9, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 13 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 3042 Biddle Avenue as requested by Sanders Chocolate & Ice Cream Shop (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Public Property at the front of 3042 Biddle Avenue, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the Central Business District (CBD) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated March 21, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 27 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 3225 Biddle Avenue as requested by Gizzmo's (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Public Property at the front of 3225 Biddle Avenue, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the Central Business District (CBD) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated March 15, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 20 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

PLANNING COMMISSION
RESOLUTION
APRIL 19, 2018

RESOLUTION BY COMISSIONER BENSON

SUPPORTED BY COMMISSIONER PARKER

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that the Commission reviewed the renewal application and plan for the outdoor café at 3233 Biddle Avenue as requested by Alvin's BBQ (Appellant);

AND BE IT RESOLVED that the Permit for an Outdoor Café on Public Property at the front of 3233 Biddle Avenue, Wyandotte, is hereby approved with compliance of all ordinance requirements and the conditions below prior to use as an outdoor café:

1. The outdoor café is subject to all conditions applicable to an outdoor café on public property in the Central Business District (CBD) Zoning District, Section 2202.S of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. Outdoor café to be constructed in accordance with the site plan submitted by Owner/Applicant dated March 15, 2018.
3. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
4. Compliance with all Police, Fire and City Engineer requirements.
5. Use of the outdoor café shall be allowed from 7:00 a.m. to 12 midnight with extended hours to 2:00 a.m. on 3rd Fridays, Street Art Fair and events approved by Resolution by the City Council from March 15 through November 15.
6. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
7. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
8. Occupancy is limited to 17 persons.

I move adoption of the foregoing resolution.

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
X	ADAMCZYK	
X	BENSON	
X	DURAN	
X	LUPO	
X	MAYHEW	
X	PARKER	
	PASKO (Absent)	
X	RUTKOWSKI	
X	SARNACKI	

MOTION PASSED

RETIREMENT COMMISSION MEETING MINUTES

Friday, April 20, 2018

Meeting called to order at 9:05 a.m. by Co-Chairman LaManes

ROLL CALL:

PRESENT: Commissioners Brohl, LaManes, Lyon, and Szczechowski

ABSENT: Commissioners Browning, Harkleroad, Roberts

Tanner Robinson—Oppenheimer & Company

ALSO PRESENT: William Look – City Attorney

Frank Deeter—Oppenheimer & Company

Bill Wilson - Retiree

MOTION by Commissioner Brohl, SUPPORTED by Commissioner Lyon

RESOLVED that the minutes held under the date of March 16, 2018 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

PRESENTATIONS:

MOTION by Commissioner Brohl, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission that the monthly report from

Mr. Frank Deeter of Oppenheimer & Company, Inc. regarding the March 2018 market segment fluctuations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

Mr. Frank Deeter highlighted the following items:

- Sufficient liquidity in the account
- Fed rates are up .25%
- Expecting the same increase for June
- 2019 should see 3-4 rate increases
- Signs of a good economy
- Some volatility (as predicted) in the markets
- Can swing 300 points either way per day
- Trade wars are not good for anyone

Commissioner Brohl asked a question on tariffs and why prices have already gone up even though they are not yet in place.

Mr. Deeter equated it to similar jumps in fuel prices even though the oil was taken from the ground months ago.

COMMUNICATIONS:

MOTION by Commissioner Brohl, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission agree with Oppenheimer to liquidate \$1,100,000 and move into the Cash Reserve Account for the next Quarter's distribution as follows:

- \$50,000 Vanguard Large Cap Value (VIVIX)
- \$300,000 Vanguard Large Cap Growth (VIGIX)
- \$70,000 Vanguard SMID Equity (VIEIX)
- \$50,000 Vanguard International (VTMNX)
- \$75,000 Osterweis Strategic Income (OSTIX)
- \$75,000 Wells Fargo Absolute Return (WARDX)
- \$80,000 Alliance Bernstein Select US (ASYLX)
- \$175,000 Brandywine Global Fixed Inc.
- \$225,000 Lazard Emerging Markets

MOTION UNANIMOUSLY CARRIED

Guest in attendance: Bill Wilson

Bill Wilson questioned the percentage of funding of the retirement system.

ADJOURNMENT:

MOTION by Commissioner Lyon, SUPPORTED by Commissioner Szczechowski

RESOLVED, that the meeting be adjourned at 9:18 a.m.

MOTION UNANIMOUSLY CARRIED



Lawrence S. Stec, Secretary
Wyandotte Employee's Retirement Commission
April 20, 2018

MINUTES AS RECORDED

**MINUTES OF THE MEETING OF May 2, 2018
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran at **6:30 p.m.**, in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

MEMBERS PRESENT: Duran
Flachsmann
Gillon
Nevin
Szymczuk
Green (alternate member)

MEMBERS ABSENT: DiSanto, Olsen, Trupiano, Wienclaw

ALSO PRESENT: Peggy Green, Secretary

A motion was made by Member Gillon, supported by Member Szymczuk to approve the minutes of the April 4, 2018, meeting.

Yes: Duran, Flachsmann, Gillon, Nevin, Szymczuk, Green

No: none

Abstain: none

Absent: DiSanto, Olsen, Trupiano, Wienclaw

Motion passed

Appeal #3266 – GRANTED

Jonathon Kidd, 355 Highland, Wyandotte (owner & appellant)

for a variance **to obtain a concrete permit for a driveway at 355 Highland**, Lot 470, Emmon's Orchard Sub. in a RA zoning district, where the proposed conflicts with Sections 2404 and 2403.C of the Wyandotte Zoning Ordinance.

SECTION 2404:

Off street parking shall be 8' in width (minimum). Applicant only has 7' available in sideyard.

SECTION 2403.C:

Off street parking shall not be permitted within a required front yard unless otherwise provided for in this ordinance.

Proposed front yard driveway will not hinder or discourage the appropriate development or use of adjacent land and buildings, will not impede flow of pedestrian or vehicular traffic, or impair the intent of the ordinance.

A motion was made by Member Flachsmann, supported by Member Nevin to grant this appeal.

Yes: Duran, Flachsmann, Gillon, Nevin, Szymczuk, Green

No: none

Abstain: none

Absent: DiSanto, Olsen, Trupiano, Wienclaw

Motion passed

Appeal #3267 – GRANTED

Home Base, 4141 Dix, Lincoln Park (appellant) and Sherry Vitick, 2314 – 22nd, Wyandotte (owner)

for a variance to obtain a building permit for a garage at 2314 – 22nd Street, S 21' of Lot 294 and N 21' of lot 295, Scherer's Westgate Manor Sub. in a RA zoning district, where the proposed conflicts with Section 2402.F of the Wyandotte Zoning Ordinance.

SECTION 2402.F

For detached accessory structures, an exterior wall shall not be located less than three (3) feet from an interior lot line. The proposed garage is 1.3 feet off the south lot line.

Proposed garage will not be detrimental to adjacent land or buildings, will not impede flow of pedestrian or vehicular traffic, and will not impair the intent of the ordinance.

A motion was made by Member Szymczuk, supported by Member Gillon to grant this appeal.

Yes: Duran, Flachsmann, Gillon, Nevin, Szymczuk, Green

No: none

Abstain: none

Absent: DiSanto, Olsen, Trupiano, Wienclaw

Motion passed

Appeal #3268 – GRANTED

Matt & Raquel Ashlin, 466 Poplar, Wyandotte (owner & appellant)

for a variance to obtain a Certificate of Occupancy for a front yard fence at 466 Poplar, W 35' of Lot 14, Block 119, in a RT zoning district, where the proposed conflicts with Section 2406.A.1 of the Wyandotte Zoning Ordinance.

SECTION 2406.A.1:

No residential or nonresidential fence or wall shall be erected in a required front yard, except, that on lots with a side lot line adjacent to an alley or a street, a decorative or ornamental fence shall be allowed, such as, but not limited to, a split-rail or a two rail fence; but not to include chain link or fences of solid type construction and not exceeding

four (4) feet in height, may be constructed along the alley, street line, or extension of the side yard to the front of said lot.

Proposed solid type six (6) foot privacy fence would not meet the decorative or ornamental requirement, exceed the maximum four (4) foot height requirement, and extend into front yard.

Proposed front yard fence does not hinder or obscure pedestrian or vehicular traffic and would not be detrimental to the orderly development and use of adjacent land and buildings, and will not impair the intent of the ordinance.

A motion was made by Member Flachsmann, supported by Member Gillon to grant this appeal.

Yes: Duran, Flachsmann, Gillon, Nevin, Szymczuk, Green

No: none

Abstain: none

Absent: DiSanto, Olsen, Trupiano, Wienclaw

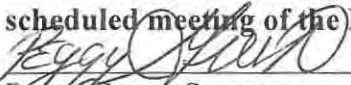
Motion passed

COMMUNICATIONS:

A motion was made by Member Gillon, supported by Member Szymczuk to place all communications on file. Motion passed.

OTHER BUSINESS:

There being no further business to discuss, the meeting adjourned at 7:00 p.m. **The next scheduled meeting of the Board will be held on June 6, 2018.**


Peggy Green, Secretary

Appeal #3266

Chairperson Duran read the appeal and asked that it be explained.

Jonathon Kidd, owner, present.

Mr. Kidd explained that he does not have a full driveway, he has lived at the dwelling for 3-1/2 years, he now has a finance, and they will be starting a family, and he went to apply for the driveway, he found out that he was a foot short. Mr. Kidd added that it is not a full driveway, it just goes to the fence, and explained that his garage opens to the alley.

Chairperson Duran asked how many cars does he have. Mr. Kidd replied 2, and that they also had a problem when the snow emergency was issued, the designated lot to park is not very close to him.

Mr. Kidd continued that he might move the steps to the side so that he can have more driveway.

Member Gillon asked if he was changing the plan. Mr. Kidd replied that the driveway would still be up to the fence, and he might move the steps to the side.

Member Flachsmann confirmed that the reason for not extending the driveway is because it is not wide enough. Mr. Kidd replied that was correct, there is only 7'. Member Flachsmann asked if the neighbor would object to him pouring 1' on their property. Mr. Kidd replied that would be no problem. Member Flachsmann commented that he would have a wide enough area and he could get 2 cars off the street, and would encourage him to look at that option.

Member Nevin stated that he agreed with Member Flachsmann.

One (1) communication was received in favor of this appeal.
Communication was received from DTE – copy given to owner.

Appeal #3267

Chairperson Duran read the appeal and asked that it be explained.

Sherry Vitick (owner), Todd (Home Base – appellant), present.

Ms. Vitick explained that the house and garage are old, and the garage was built close to the property line. She has a built in pool, and would not be able to move the garage over and she wants to build a garage where the old one is now. Todd added that his company is just waiting for approval to start the work.

Member Nevin asked if there was a prior approval for the existing garage being in it's current location. Member Flachsmann commented that it would have been in compliance when it was built.

Member Gillon complimented Ms. Vitick on her improvements to the property.

Chairperson Duran asked if the garage would be the same size. Ms. Vitick replied yes.

One (1) communication was received in favor of this appeal.
Communication was received from DTE – copy given to owner and appellant.

Appeal #3268

Chairperson Duran read the appeal and asked that it be explained.

Matt & Raquel Ashlin, owners, present.

Mr. Ashlin explained that they moved into the property in January, they had a problem with the sewer and had to replace it, and now he just wanted to replace the fence, and that has become an issue. Mr. Ashlin stated that they just want to put up a 6' vinyl fence because everyone can see in their yard. Mr. Ashlin continued that they do have an 80 lb.

lab, and the dog now puts his paws on the fence, he is very friendly, but you just don't know. Mr. Ashlin continued that there was a 6' fence there, but it would cut down so that the seller of the property could obtain a Certificate of Occupancy. The new fence will be wood grain vinyl. Mr. Ashlin added that he sees fences all over like they are asking for, and it will blend in. Mr. Ashlin informed the Board that he has asked all his neighbors, and they were all in favor.

Member Szymczuk asked if the fence would be in the same spot, and just 2' taller than now.

Member Gillon stated that this was an interesting property. Mr. Ashlin stated that it is over 100 years old, and added that he is also making the fence line so that his neighbor will have access to their air conditioning unit. Member Gillon stated that he sees no problem, it doesn't interfere with the street.

Member Flachsmann and Mr. Ashlin discussed the location of the fence.

Member Nevin confirmed that the fence would not go to the walk. Mr. Ashlin stated that was correct.

One (1) petition with 14 signatures was received in favor of this appeal.
Communication was received from DTE – copy given to owner.

✓ RECEIVED
5-1-18

6 of 13

To the Zoning Board
appeal # 3266


Jonathon Kidd 355 Highland

We are not opposed to a parking pad
up to his porch.

One less vehicle on the street would be
a blessing. So many residents have more
than one vehicle, parking on the street has
been such a problem during the 28 years
we have lived here.

Thank you..

Melissa Penhank


347 Highland.

Peggy Green

3266

From: Aras P Butkunas [aras.butkunas@dteenergy.com]
Sent: Wednesday, April 25, 2018 3:18 PM
To: engineering1@wyandotte.org
Subject: Appeal #3266
Attachments: WYN-ZBA-3266.pdf; ESRI Legend.pdf

355
Highland

7 of 13

April 25, 2018

City of Wyandotte
Zoning Board of Appeals
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

Appeal #3266

Re: Notice of public hearing:
Variance to obtain a concrete permit for a driveway at 355 Highland.

- ☐ Not Involved
- ☐ Involved: but asking you to hold action on this petition until further notice.
- ☐ Involved: but no objections to the property change -- provided an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- ☒ Involved: the nature of our services, and the estimated costs of abandonment and/or rerouting of all such gas mains and/or services must be determined.

REMARKS:

DTE Gas Company has involvement (gas service line running to the property) but does not object to variance as long as we can reroute customer's service, if required, in advance of said project.

Please abide by Public Act 174. Three (3) working days before you dig call MISS DIG at:
1-800-482-7171 or 811

DTE Energy's Gas Leak Emergency Phone Number 1-800-947-5000.

Sincerely,

Aras P. Butkunas

Aras P. Butkunas
Drafter/SE Region

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



8 of 13

MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

ZONING BOARD OF APPEALS AND ADJUSTMENT

APPEAL #3267

To Neighborhood Owner
Or Party-in-Interest

April 13, 2018

NOTICE IS HEREBY GIVEN that Home Base, 4141 Dix, Lincoln Park (appellant) and Sherry Vitick, 2314 - 22nd, Wyandotte (owner) has appealed to the Zoning Board of Appeals and Adjustment of the City of Wyandotte for a variance to obtain a building permit for a garage at 2314 - 22nd Street, S 21' of Lot 294 and N 21' of lot 295, Scherer's Westgate Manor Sub. in a RA zoning district, where the proposed conflicts with Section 2402.F of the Wyandotte Zoning Ordinance.

SECTION 2402.F

For detached accessory structures, an exterior wall shall not be located less than three (3) feet from an interior lot line. The proposed garage is 1.3 feet off the south lot line.

On Wednesday, May 2, 2018 at 6:30 p.m., a public hearing will be held on this appeal in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte, Michigan.

This notice is for the purpose of giving you and every other neighbor-in-interest this opportunity if you care to appear or to have your opinion expressed at this hearing in support or in opposition to this appeal. You may come in person, or you may authorize anyone else in writing to represent you; or you may express your views and reason in favor or in opposition in writing, but the letter must be received by the Board **before** the date of the hearing.

The City of Wyandotte will provide auxiliary aids and service to individuals with disabilities at the meeting upon one week notice to the City of Wyandotte. Individuals with disabilities requiring auxiliary aids or services should contact the City of Wyandotte by writing or calling the following: Department of Engineering and Building, 3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192, phone (734)324-4551.

Peggy Green
Zoning Board Secretary

I approve the Viticks garage can be built on the lot line
Lillian Keck
5-2-18

✓
RECEIVED
5-2-18

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-556-3179 • www.wyandotte.net email: engineering1@wyan.org

Equal Housing Opportunity/Equal Opportunity Employer

2322-22nd

Peggy Green

From: Aras P Butkunas [aras.butkunas@dteenergy.com]
Sent: Wednesday, April 25, 2018 3:22 PM
To: engineering1@wyan.org
Subject: Appeal #3267
Attachments: WYN-ZBA-3267.pdf; ESRI Legend.pdf

3267

2314-22nd

9 of 13

April 25, 2018

City of Wyandotte
Zoning Board of Appeals
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

Appeal #3267

Re: Notice of public hearing:
Variance to obtain a building permit for a garage at 2314 22nd St.

- ☐ Not Involved
- ☐ Involved: but asking you to hold action on this petition until further notice.
- ☐ Involved: but no objections to the property change - - provided an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- ☒ Involved: the nature of our services, and the estimated costs of abandonment and/or rerouting of all such gas mains and/or services must be determined.

REMARKS:

DTE Gas Company has involvement (gas service line running to the property) but does not object to variance as long as we can reroute customer's service, if required, in advance of said project.

Please abide by Public Act 174. Three (3) working days before you dig call MISS DIG at:
1-800-482-7171 or 811

DTE Energy's Gas Leak Emergency Phone Number 1-800-947-5000.

Sincerely,

Aras P. Butkunas

Aras P. Butkunas
Drafter/SE Region

Peggy Green

#3268

From: Aras P Butkunas [aras.butkunas@dteenergy.com]
Sent: Wednesday, April 25, 2018 3:08 PM
To: engineering1@wyan.org
Subject: Appeal #3268
Attachments: WYN-ZBA-3268.pdf

466 Poplar

10 of 13

April 25, 2018

City of Wyandotte
Zoning Board of Appeals
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

Appeal #3268

Re: Notice of public hearing:
Variance to obtain a Certificate of Occupancy for a front yard fence at 466 Poplar.

- ☐ Not Involved
- ☐ Involved: but asking you to hold action on this petition until further notice.
- ☒ Involved: but no objections to the property change -- provided an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- ☐ Involved: the nature of our services, and the estimated costs of abandonment and/or rerouting of all such gas mains and/or services must be determined.

REMARKS:

DTE Gas Company has involvement (gas service line running to the property) but does not object to variance as long as we can reroute customer's service, if required, in advance of said project.

Please abide by Public Act 174. Three (3) working days before you dig call MISS DIG at:
1-800-482-7171 or 811

DTE Energy's Gas Leak Emergency Phone Number 1-800-947-5000.

Sincerely,

Aras P. Butkunas

Aras P. Butkunas
Drafter/SE Region

11 of 13

We, Matt and Raquel Ashlin, live at 466 Poplar (NE corner of 5th and Poplar). We would like to build a 6ft fence on our property (Poplar and 5th street). Below is a list of neighbors who live within view of the property. They agree that by signing they are stating they do not dispute us building a 6ft vinyl fence.



Signature

458 Poplar

Address

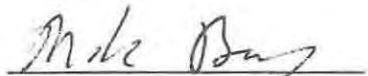
#3268



Signature

452 Poplar

Address



Signature

453 Poplar

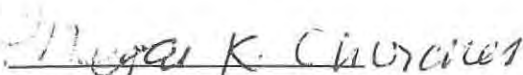
Address



Signature

461 Poplar

Address



Signature

504 Vinewood St.

Address

Fence Signatures

12 of 13

Janice Peterson
Signature

533 Vinewood St.
Address Wyandotte, MI 48192

Jim Ferris
Signature

505 Vinewood St. Wyandotte MI 48192
Address

Ann M. Pastan
Signature

505 Poplar, Wyandotte, MI
Address

Curly Kyrle 533 Poplar
Signature

Virginia Macko 552 Poplar
Address

Tim Frey
Signature

555 Poplar
Address

Paula Hart
Signature

503 Walnut
Address

13 of 13


Signature

445 poplar
Address


Signature

2535 5th
Address

Signature

Address

Signature

Address

Signature

Address

Signature

Address