

# **AGENDA**

#### REGULAR SESSION

#### MONDAY, JUNE 25, 2018 7: 00 PM

# PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD SABUDA

#### **CALL TO ORDER**

#### PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

#### **PRESENTATIONS**

#### **PRESENTATION OF PETITIONS**

#### **PUBLIC HEARINGS**

#### **UNFINISHED BUSINESS**

#### **CALL TO THE PUBLIC**

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

#### **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

- 1. Approval of Council Meeting Minutes June 11, 2018
- 2. Traffic Control Order-No Parking Signs, 243 Stoll St.
- 3. Wyandotte Museum Antique Auction
- 4. WSAF Contracts:
  - a. Airborne Bouncers
  - b. Tribute Band
  - c. Parking Lot Use
- 5. Special Event Requests:
  - a. Bash at Bishop
  - b. 4<sup>th</sup> of July Parade
  - c. Annual Polish Festival
  - d. Blitzen the Dotte

#### **NEW BUSINESS**

- 6. Reappointments:
  - a. District Library Board
  - b. Recreation Commission
- 7. Sewage Rates
- 8. First & Final Reading of Ordinance #1464 Sewage Disposal Charges
- 9. Downriver Central Animal Control Agency Improvements Grant
- 10. Accept bid-Fencing
- 11. Award Bid 2018 Sidewalk Program and Skate Park Renovations
- 12. City Hall Cleaning Contract Extension
- 13. Police & Court Cleaning Contract Extension

- 14. Hire Contract Employee-Engineering & Building
- 15. Purchase Property-1533 11<sup>th</sup>
- 16. Purchase F-150 Pick-up Truck
- 17. Accept Proposal-Tree Cutting & Stump Removal

#### **BILLS & ACCOUNTS**

#### **REPORTS & MINUTES**

Beautification Commission May 9, 2018 & June 13, 2018

Cultural & Historical CommissionMay 10, 2018Daily Cash ReceiptsJune 20, 2018Fire CommissionMay 22, 2018Municipal Service CommissionJune 13, 2018

Police Commission May 22, 2018 & June 12, 2018

Retirement Commission May 18, 2018

#### REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

#### **ADJOURNMENT**



RESOLUTION by Councilperson		
BE IT RESOLVED that the following	items on the consent ager	nda be approved:
<ol> <li>Approval of Council Meeting M</li> <li>Traffic Control Order-No Park</li> <li>Wyandotte Museum Antique A</li> <li>WSAF Contracts:         <ul> <li>Airborne Bouncers</li> <li>WSAF Contract – Tribuc</li> <li>WSAF Parking Lot Use</li> </ul> </li> <li>Special Event Requests:         <ul> <li>Bash at Bishop</li> <li>4<sup>th</sup> of July Parade</li> <li>Annual Polish Festival</li> <li>Blitzen the Dotte</li> </ul> </li> </ol>	ing Signs, 243 Stoll St. Auction ute Band	
I Move the adoption of the foregoing r	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson _		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

June 11, 2018

# CITY OF WYANDOTTE REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, June 11, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding. The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, Donald Schultz, & Mayor Joseph R. Peterson

Absent: City Assessor Theodore Galeski

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence S. Stec, City Clerk

#### **PRESENTATIONS**

#### **PRESENTATION OF PETITIONS**

#### **PUBLIC HEARINGS**

#### **UNFINISHED BUSINESS**

#### **CALL TO THE PUBLIC**

#### **CONSENT AGENDA**

#### 2018-257 CONSENT AGENDA APPROVALS

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that the following items on the consent agenda be approved:

- 1. Approval of Council Meeting Minutes June 4, 2018 (with correction)
- 2. Wyandotte Street Art Fair:
  - a. Guide Book Contract Community Publishing
  - b. Entertainment Contract Heroes of Charlotte
  - c. Riverfront Area Production Contract GCS Audio, LLC.
- 3. Annual Permit Authorizations County Right-of-Way
- 4. Rezoning Application 1539 Ford Ave.
- 5. Planned Development District Application 785 Forest

Motion unanimously carried.

#### **2018-258 MINUTES**

By Councilperson Maiani, supported by Councilperson DeSana

RESOLVED that the minutes of the meeting held under the date of June 4, 2018, be approved with the necessary correction to Resolution #2018-254.

Motion unanimously carried.

#### 2018-259 2018 WSAF GUIDE BOOK CONTRACT – COMMUNITY PUBLISHING

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Community Publishing for the 2018 WSAF Guide Book to be inserted in their July publication.

BE IT FURTHER RESOLVED that Mayor and City Clerk are authorized to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

2 June 11, 2018

#### 2018-260 2018 WSAF ENTERTAINMENT CONTRACT – HEROES OF CHARLOTTE

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the entertainment agreement for Trevino Entertainment/Heroes of Charlotte to provide 3 hours of entertainment on Thursday, July 12 (4-5:30pm) and Friday, July 13 (6:30-8pm) during the 2018 Wyandotte Street Art Fair, in the amount of \$300 to be paid from account #285-225-925-730-860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Wyandotte Street Art Fair Entertainment Agreement on behalf of the City of Wyandotte. Motion unanimously carried.

#### 2018-261 2018 WSAF PRODUCTION CONTRACT – GCS AUDIO LLC

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the contract for services with GCS Audio LLC of Warren, Michigan, to provide the sound, lights, and stage for concerts at the Wyandotte Street Art Fair Riverfront Entertainment Area from set up on July 10<sup>th</sup> until July 14<sup>th</sup>, 2018 with funds in the amount of \$12,000 to be paid from account #285.225.925.730.860; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

#### 2018-262 ANNUAL PERMIT AUTHORIZATIONS – WAYNE CO. RIGHT-OF-WAY

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that the City Engineer, Police Chief, and Municipal Service General Manager are hereby designated as the representatives for the City of Wyandotte and authorized to sign permit applications which allow the City of Wyandotte to perform operations on the portion of County right-of-way in the City of Wyandotte during the 2018 calendar year.

Motion unanimously carried.

#### 2018-263 REZONING APPLICATION – 1539 FORD AVE.

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that the application for rezoning of the property at 1539 Ford Avenue is hereby referred to the Planning Commission for the required public hearing. Motion unanimously carried.

#### 2018-264 PLANNED DEVELOPMENT DISTRICT APPLICATION – 785 FOREST

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that the Planned Development District Application submitted by Jesus Moreno for 785 Forest is hereby referred to the Planning Commission for review and recommendations. Motion unanimously carried.

#### **NEW BUSINESS**

#### 2018-265 EMERGENCY REPAIR - MILLENNIUM CLOCK TOWER

By Councilperson Maiani, supported by Councilperson DeSana

BE IT RESOLVED that the Council accepts the proposal from The Verdin Company to update the Verdin Singing Clock Tower in the amount of \$32,202.00 as presented to City Council on June 11, 2018 and

Further, instructs the City Administrator to present the necessary budget amendments transferring funds from the vacant DDA Director payroll accounts to the appropriate general ledger account to fund this repair.

Motion unanimously carried.

June 11, 2018

#### **BILLS & ACCOUNTS**

#### **2018-266 BILLS & ACCOUNTS**

By Councilperson Maiani, supported by Councilperson DeSana

RESOLVED that the total bills and accounts of \$4,547.50 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

#### **REPORTS & MINUTES**

Daily Cash Receipts June 6, 2018

#### REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

#### **ADJOURNMENT**

#### 2017-267 ADJOURNMENT

By Councilperson Maiani, supported by Councilperson DeSana RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:14 p.m. Motion unanimously carried.

Lawrence S. Stec, City Clerk



RESOLUTION by Councilperson		
RESOLVED that the minutes of the me as recorded, without objection.	eeting held under the date	e of June 11, 2018, be approved
I Move the adoption of the foregoing re  MOTION by Councilperson  SUPPORTED by Councilperson	esolution.	
<u>YEAS</u>	COUNCIL  Alderman Calvin DeSana Maiani Sabuda Schultz	<u>NAYS</u>

MAYOR Joseph R. Peterson

CITY CLERK Lawrence S. Stec

TREASURER Todd M. Browning

CITY ASSESSOR Theodore H. Galeski



CITY COUNCIL

Megan Maiani

Chris Calvin

Robert A. DeSana

Leonard T. Sabuda

Donald C. Schultz

Robert Alderman

#2

Brian K. Zalewski CHIEF OF POLICE

June 12, 2018

Mayor and City Council City of Wyandotte 3200 Biddle Avenue Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

#### SUBJECT: TRAFFIC CONTROL ORDER 2018-01

After review, Deputy Chief Hamilton recommends the installation of "No Parking" signs in the front of 243 Stoll Street, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Deputy Chief Hamilton, this letter serves as a recommendation for Council support of Traffic Control Order 2018-01 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Talend.

Brian K. Zalewski Chief of Police

# City of Wyandotte

# **Traffic Control Order**

III		a di
TRAFFIC CONTROL ORDER #	2018-01	Parking ☐ Speed ☐ Signs to be installed ☒ Other ☐
ORDER TO PL	ACE SIGNS REGULAT	ING TRAFFIC
The Police and Fire Commission, after conducted, do hereby direct pursuant to Article II, and in conformance with the City of Wyandotte, Michigan,:	the City of Wyandotte Mic	higan Code of Ordinance, Chapter 35,
The installation of:		
· "No Parking" signs at	243 Stoll Street	
Ţ		
This Traffic Control Order shall be file		
POLICE & FIRE COMMISS	TION APPROVAL, CITY OF W	DATE: 6-12-18
FILED WITH CITY CLERK, BY CHIEF O	F POLICE BRIAN ZALEWSK	I. CITY OF WYANDOTTE, MICHIGAN
(2,55	20	DATE: (0.13-18
CITY COUNCIL API	PROVAL, CITY OF WYAND	OTTE, MICHIGAN
		DATE:
		· onesis
	TO OR AMENDMENT TO	OORDER
Date: «Sign_Removal»	Reason: «Note»	
Amendment App	proved by the Police & Fi	re Commission

Signature

	on of Deputy Chief Hamilton as No Parking" signs at 243 Stoll
he Department of Public Ser	rvice be directed to install said
resolution.	
COUNCIL	<u>NAYS</u>
Alderman Calvin	
DeSana Maiani	
Sabuda Schultz	
	curs with the recommendation of "8-01 for the installation of "8 he Department of Public Services of Public

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM # 3

ITEM: Wyandotte Museum: Antique Auction

**PRESENTER:** Sarah Jordan, Museum Director

INDIVIDUALS IN ATTENDANCE: Sarah Jordan, Museum Director.

**BACKGROUND:** The Wyandotte Museum is hosting an antiques auction at the Yack Arena on June 30, 2018. We are looking to work with Doug Dalton Auctioneers once again. Mr. Dalton executed our last auction. Additionally, he has donated his time for many years to help operate our Appraisal Clinic.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

**ACTION REQUESTED:** To approve and sign the attached agreement with Doug Dalton.

**<u>BUDGET IMPLICATIONS & ACCOUNT NUMBER:</u>** All expenses and revenue will come from the Museum Reserve Account – 101.000.257.071

**IMPLEMENTATION PLAN:** The Mayor and City Clerk will endorse the attached agreement with Doug Dalton; the resolution and all necessary documents will be forwarded to the Museum Director.

**COMMISSION RECOMMENDATION:** Concurs

CITY ADMINISTRATOR'S RECOMMENDATION: SQuadal

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs, signature on file

MAYOR'S RECOMMENDATION: Aff.

**LIST OF ATTACHMENTS:** Auction Agreement with Doug Dalton; Event poster

#### **MODEL RESOLUTION:**

DATE: June 25, 2018 RESOLUTION by Councilperson **EXAMPLE:** RESOLVED to approve and sign the Antiques Auction Agreement with Doug Dalton. I Move the adoption of the foregoing resolution. MOTION by Councilperson SUPPORTED by Councilperson YEAS **NAYS COUNCIL** Alderman Calvin **DeSana** Maiani Sabuda **Schultz** 

# Agreement between the City of Wyandotte and Doug Dalton Auctioneer for the Wyandotte Museum Antique Auction

	wyandotte museum Ai	itique Auction
		, 2018, between the City of oug Dalton Auctioneer, herein called the
It is agreed as follows:		
<ol> <li>Employment: The in the schedule and the 30<sup>th</sup> day of Jurkherein set forth.</li> <li>Compensation: The per cent (10%) of of all credit card pamount realized a withdrawn from the without any compart of applicable websites shall pay the actual Advertising amount the place of sale in such assistance and the property, and goods.</li> <li>Authority of Auction of the place of sale in such assistance and the property, and goods.</li> <li>Authority of Auction of the place of sale in such assistance and goods.</li> <li>Authority of Auction of the property, and goods.</li> <li>Authority of Auction of the place of a agent for the sale on behalf of the sale on behalf of the sale of all the good.</li> </ol>	nexed hereto, such sale to be here, 2018. The Auctioneer herebythe selling price of all goods acturated action for any cause, or sold ensation owed to the Auctioneer the auction for any cause, or sold ensation owed to the Auctioneer shall advertise the and other matters in which he all cost of such advertising from an amanner calculated to induce the auctioneer at his own end other help as may be necessal shall do all other things necessal oneer: The Auctioneer shall have the City and to receive from the part the City. The City is completion of such sale the Austioneer with sale as sold by him, together with sales.	the auction in newspapers, trade journals, and a cordinarily advertises such sale. The City the gross amount realized at the sale.  5.00.  Expense shall prepare the goods to be sold at buyers to make bids thereon, shall furnish ry to handle efficiently the sale and delivery of ry to effect an advantageous sale of the re full authority to sign any memorandum of purchasers of such goods the purchase price actioneer shall furnish to the City a complete exprices thereof, and after deducting
therefrom the am- amount due to the 7. Hold Harmless: T	ounts due him pursuant to this a city.	agreement, shall pay to the City the net sign a hold harmless agreement, as provided
	parties have signed this agreeme	nt.
Doug Dalton, Doug Dalto	on Auctioneer	Date
Joseph R. Peterson, May	or	 Date

Date

Lawrence S. Stec, City Clerk



# ANTIQUE

SATURDAY, JUNE 30TH

9:00 AM Preview, 11:00 AM Live Auction

YACK ARENA • 3131 THIRD STREET

# NO RESERVES!

19th Century Furniture - Glass - Books Pottery - Vintage Clothing - Clocks Local Memorabelia - Dolls - Lamps - Toys Something for Everyone!

REFRESHMENTS ON-SITE

All Proceeds Benefit the Wyandotte Museums

# THE WYAND?TTE MUSEUMS

· 2610 BIDDLE AVENUE · WYANDOTTE · MICHIGAN · 48192 · 734-324-7284 · WWW.WYANDOTTEMUSEUMS.ORG

RESOLUTION by Councilperson		
BE IT RESOLVED that Council con	curs with the recommendat	on of the Museum Director and
approves the contract between the Wyandotte Museum Antique Auction	City of Wyandotte and De	oug Dalton Auctioneer for the
BE IT FURTHER RESOLVED that t of the City of Wyandotte.	he Mayor and City Clerk ex	ecute said agreement on behalf
BE IT FURTHER RESOLVED that a by the Department of Legal Affairs.	a Hold Harmless agreement	shall be executed as prepared
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	<u>NAYS</u>
	Alderman Calvin	
	DeSana Maiani	
	Sabuda Schultz	
<del></del>		

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE:

June 25th 2018

agenda item # $\frac{4a}{}$ 

ITEM: WSAF Children's Entertainment Area

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the contract for Airborne Bouncers for the 2018 Wyandotte WSAF to be held July 11th through the 14th. We feel that the company will once again enhance the event and provide the city with revenue.

<u>STRATEGIC PLAN/GOALS:</u> The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Events Coordinator and support the contract. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Stec.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

No expense.

Estimated Revenue: \$2,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Spundal

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation

MAYOR'S RECOMMENDATION: All

LIST OF ATTACHMENTS

Airborne Bouncers Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: June 25th 2018

RESOLUTION by Councilman

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, to approve of the contract for Airborne Bouncers for the event held July 11<sup>th</sup> – 1<sup>th</sup> 2018 and the addition of the City of Wyandotte to their insurance policy as well as signing a hold harmless agreement created by the Legal Department.

Supported by Councilman			
supported by councilinan	YEAS	COUNCIL	<u>NAYS</u>
		Alderman	
2		Calvin	-
-		DeSana	(A)
		Maiani	
F-100		Sabuda	14 <del>-14-1</del>
		Schultz	

I move the adoption of the foregoing resolution.

#### FESTIVAL-STREET FAIR CONTRACT

"Agreement") is made this	day of	, 2	0, bet	ween AIRBO	RNE BOUNC	ERS and
City Of Wya	andotte ("Hos	t")				
The Purpose of this Agreemen	nt is for AIRBO	RNE BOUNCE	RS to provid	e rides for		
Section 1. Premises.					222	, on a
/exclusive basis, the privilege	to use		NEAR SELECTION	27400002 71 pers		
More particularly described a	s follows:					
Section 2. Term. The term of t	this Agreemen	t shall begin			. 20	, and
end on	, 20	. [The dail	y hours of	peration m	ay vary from	day to day
and will be set by the host of	the event]					
2.1 FOR THE PURPOSE OF PRE	-EVENT MOVE	E-IN, AIRBORE	BOUNCERS	use of the a	foremention	ned
premises shall commence on			, 20	at	a.	m./p.m.
2.2 FOR THE PURPOSE OF THE				emises shall	commence	on
2.3 AND SHALL TERMINATE FO a.m./p.m.	OR THE purpos	se of the EVEN	T on		, 20	, at
2.4 FOR THE PURPOSE OF MO				oremises sha	ill end on	
2.5 MOVE-IN AND MOVE-OUT	must take pla	ace during the	designated	times stipu	lated in this	Agreemen
Section 3. Amusement Rides a furnish the following amusem					hereby agre	es to
9. B: #2000 10 1000	201140	W	3800 W 3			
		70TH_00404744TR		-	\$150	
		######################################				
F 3 4	271		170-2002/200		177	
						., /2/2
					8	
	Personal Per					

AIRBORNE BOUNCERS reserves the right to change items at will due to weather or other rental requirements, if it is a pay for play event, and not a pre paid event.

Section 4. AIRBORNE BOUNCERS Representative. At all times AIRBORNE BOUNCERS or any of AIRBORNE BOUNCERS personnel are present on the premises, there shall also be present a Representative of AIRBORNE BOUNCERS who shall be responsible for AIRBORNE BOUNCERS operations under this Agreement and the conduct of its personnel.

Section 5. No Interest in Property. AIRBORNE BOUNCERS use of the Premises shall not constitute a tenancy of any kind, and this Agreement is not a lease. The parties further agree that AIRBORNE BOUNCERS rights hereunder shall not be construed as an easement, or any other interest in real property.

Section 6. Operation of Amusement Rides and Concessions/Inflatables. During the term of this Agreement, AIRBORNE BOUNCERS shall erect and operate the aforementioned amusement rides and concessions/inflatables. AIRBORNE BOUNCERS will operate such rides as are provided for this Agreement on a daily basis for the period each day as set by host.

Section 7. Status of Name, Address, and Guaranty. AIRBORNE BOUNCERS represents and warrants that the legal name as contained in this Agreement along with all other information in this Agreement and continuing through its duration. AIRBORNE BOUNCERS further represents and warrants that the representative who has signed the Agreement has full, complete and absolute authority to bind the AIRBORNE BOUNCERS.

Section 8. Condition of Premises. Carnival Operator agrees to quit and surrender the Premises ad all equipment therein to the host at the end of the term of this Agreement in the same condition as the date of the commencement of this Agreement, ordinary use and wear thereof only excepted.

Section 9. Rules and Regulations. AIRBORNE BOUNCERS agrees to abide by and conform to all rules and regulations from time to time adopted or prescribed by the host, for the governance and management of Premises.

Section 10. Alcoholic Beverages. AIRBORNE BOUNCERS agrees to not cause or allow alcoholic beverages of any kind to be sold, given away, or used upon premises.

Section 11. Improvements. AIRBORNE BOUNCERS agrees to make only those alterations, additions, or improvements, in, to, or about Premises which have been approved in advance and in writing.

Section 12. Damage to Premises. Carnival Operator agrees to not injure, nor mar, nor in any manner deface Premises or any equipment contained therein, and to not cause or permit anything to be done whereby Premises or equipment therein shall be in any manner injured, marred or defaced; and to not drive or permit to be driven nails, hooks, tacks or screws into any part of said building or equipment contained therein and to no make nor allow to be made any alterations of any kind to said building or equipment contained therein.

Section 13. Ride Operators. AIRBORNE BOUNCERS agrees to furnish competent, qualified ride operators on each ride.

Section 14. Dogs. AIRBORNE BOUNCERS shall not allow any of its employees, agents or any person associated with the event to bring, or keep any dogs on the premises.

Section 15. Removal of Amusement Rides and/or Concessions/Inflatables. AIRBORNE BOUNCERS shall furnish at its own expense all personnel required to erect, operate, dismantle and remove all amusement rides and concessions and other equipment on the premises.

Section 16. Ordinances and Statutes. AIRBORNE BOUNCERS shall comply and shall require its employees to comply with all laws, ordinances and regulations adopted or established by Federal, State or Local Government agencies or bodies, with the terms of this Agreement, all relevant health and fire codes and all trademark, copyright and other intellectual property laws. AIRBORNE BOUNCERS agrees that at all times it will conduct its activities with full regard for public safety. AIRBORNE BOUNCERS also shall not use, store or permit to be used or stored in or on any part of Premises covered by this Agreement any substance or item prohibited by law.

Section 17. Licenses and Permits. It shall be the full and sole responsibility of AIRBORNE BOUNCERS to obtain and pay for all Federal, State, County and other licenses, permits and inspections that may be required to operate their amusement rides and/or concessions/inflatables and, furthermore, shall provide proof that all appropriate licenses, permits and inspections have been obtained.

Section 18. Entry and Inspection. AIRBORNE BOUNCERS use of Premises is nonexclusive, and the host may enter at any time and for any purpose while AIRBORNE BOUNCERS is utilizing Premises or at any other time.

Section 19. Liability/Indemnification of the Host. It is expressly understood and agreed by and between the parties hereto that in no case shall the host be liable to the AIRBORNE BOUNCERS, or any other person or persons, for any injury, loss and/or damage to any person or property on the Premises or on the amusement rides provided by AIRBORNE BOUNCERS or by virtue of any act, error, or omission of AIRBORNE BOUNCERS, whether same is caused by or results from the carelessness, negligence, or improper conduct of AIRBORNE BOUNCERS, its agents or employees or otherwise, AIRBORNE BOUNCERS herby taking all risk and indemnifying the host for any such damage or injury. AIRBORNE BOUNCERS agrees to hold the Host harmless from any claims for damages, caused by the act, error, or omission of AIRBORNE BOUNCERS, its agents, employees, assigns, invitees or otherwise regardless of whether the claim for damages arises out of a occurrence occurring before, during, or after the time set forth in this Agreement for providing amusement rides and/or concessions/inflatables.

Section 20. Independence of Operator. It is expressly understood and agreed by and between the parties hereto that AIRBORNE BOUNCERS is not owned, operated, sponsored, affiliated, or otherwise under the direction or control of the Host. The Host has no authority or control over any aspect of AIRBORNE BOUNCERS operations, except as provided in this Agreement. AIRBORNE BOUNCERS is an entity entirely independent of the Host related only by the independent contractual terms of this Agreement.

Section 21. Warranties by the Host. It is further expressly understood and agreed by and between the parties hereto that this Agreement does not contain or embody, and shall not be construed to contain or embody any implied covenant, warranty or agreement on the part of the Host, and there are no verbal agreements whatsoever between the Host and AIRBORNE BOUNCERS, and no agreements nor covenants exist between them except those representations, warranties and agreements expressed in writing in this instrument.

Section 22. Insurance. AIRBORNE BOUNCERS, at its cost, shall provide the following forms of insurance: Commercial General Liability. This policy will name the Host as additional insured. The minimum limits

acceptable for General liability are \$1,000,000 per occurrence and \$2,000,000 annual aggregate. AIRBORNE BOUNCERS shall also have Workers Compensation.

Section 23. Underground Utilities. It is understood by the Host that stakes must be driven into the ground to secure all equipment. AIRBORNE BOUNCERS is responsible for damage to utilities if so happens. The Host can have a representative on premise to supervise setup when stakes are driven into the ground if the Host desires and is concerned. Host can have their own electric utility or Miss Dig locate underground wires so they can be avoided.

Section 24. Personnel. It shall be the obligation of AIRBORNE BOUNCERS that all personnel employed will be appropriately dressed, will keep themselves in a neat and clean condition, will deal courteously with all patrons, and will not use rough or profane language, drink alcoholic beverages or use non-prescription drugs at any time while on the Premises.

Section 25. Cancellation. AIRBORNE BOUNCERS reserves the unilateral right to cancel this Agreement for the public good in the Event of an act of God, inclement weather, natural disaster, bomb or threat or for other reasons as determined by the Host and/or AIRBORNE BOUNCERS, or in the event of any request by any Federal, State or County agency for use of the Premises under such circumstances, it being understood and agreed by AIRBORNE BOUNCERS that its rights hereunder are subordinate and inferior to the right of use by any Federal, State or County agency or department. Should the Host exercise its rights to cancel this License, AIRBORNE BOUNCERS agrees to forego any and all claims for damages against the AIRBORNE BOUNCERS and further agrees to waive any and all rights which might arise by reason of the terms of this License and the AIRBORNE BOUNCERS shall have no recourse of any kind against Host.

Section 26. Electrical Equipment. HOST/AIRBORNE BOUNCERS will provide electricity. Generators can be used to supplement electrical needs if allowed by the Host. Generators will be placed where there is the least amount of noise as possible.

Section 27. Pre-Suit Mediation. Prior to bringing any lawsuit under this Agreement, the parties hereto agree to submit any and all disputes to pre-suit mediation. Good faith compliance with this provision shall be a condition precedent to the right of any party hereto to bring a lawsuit under this Agreement. This provision is a material inducement to the Host entering into this Agreement. This provision shall survive termination of this Agreement.

Section 28. Severability and Enforceability. The terms of this Agreement are severable, and in the event that any specific term herein is determined to be unenforceable the remainder of the Agreement shall remain in full force and effect.

Section 29. Waiver. The failure of the Host to insist on the strict performance of any one or more of the covenants, terms and conditions of this Agreement, shall not be construed as a waiver of such covenants, terms or conditions, but the same shall continue in full force and effect, and that no waiver by Host of any of the provisions hereof shall in any event be deemed to have been made unless the same be expressed in writing by Host.

Section 30. Attorneys Fees. In the event it becomes necessary for any party hereto to institute litigation in order to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to all costs incurred therein, including reasonable attorneys fees.

Section 31. Matters That Survive Terminations. Unless otherwise provided in this Agreement, all of the terms, provisions, representations, and warranties, and all remedies available to any party shall survive termination of the Agreement.

Section 32. Entire Agreement, The foregoing constitutes the entire Agreement between the parties and may be modified only by a writing signed by both parties. Any and all prior agreements, understandings, and representation are hereby terminated and canceled in their entirety and are of no further force or effect.

Section 33. Construction of Agreement. Each party has relied upon its own examination of this License and the advice of its own counsel and other advisors in connection with this Agreement. This Agreement was negotiated at arm's length. AIRBORNE BOUNCERS and Host agree to the terms of the Agreement and have executed this Agreement freely and voluntarily. Furthermore, the money, property, insurance or services which are the subject of this Agreement are for commercial purposes and not for personal, family or household purposes.

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Counci Special Event Coordinator, to approve of July 11 <sup>th</sup> – 1 <sup>th</sup> 2018 and the addition of signing a hold harmless agreement crea	of the contract for Airborne the City of Wyandotte to the	Bouncers for the event held heir insurance policy as well as
I Move the adoption of the foregoing r	esolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda	
	Schultz	

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

68 1123

MEETING DATE:

June 25th 2018

AGENDA ITEM #

SER TO THE RESIDENCE ITEM: Special Event Application – WSAF Entertainment Contracts DATE OF SHEET SET THEY HOUSE THE WAS IN THE

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the 2018 Wyandotte Street Art Fair. This agreement states that full payment will be required even if the band does not perform due to bad weather. This is typical for entertainers and I fully recommend this agreement for this year's fair.

Crazy Babies - \$1,000 Brian Schotthoefer - \$0

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson and Lawrence Stec, City Clerk to sign the attached contract.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$1,000

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approved

MAYOR'S RECOMMENDATION: Add

LIST OF ATTACHMENTS

Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: June 25th 2018

RESOLUTION by C	ouncilman		_
BE IT RESOLVED b	(A)	at Council Concurs with the Sp	pecial Event Coordinator in the
Street Art Fair as o Wyandotte Street	utlined in the provid Art Fair account 285.	ed communication dated June	bands for the 2018 Wyandotte e 18th 2018, to be paid from the HER RESOLVED that the Mayor f of the City of Wyandotte.
Crazy Babies - \$1,0 Brian Schotthoefer			
I move the adoptio	on of the foregoing re	solution.	
I move the adoptio	n of the foregoing re	solution.	
MOTION by Counc	ilmen		
Supported by Cour	ncilman		
	YEAS	COUNCIL	NAYS
		Alderman Calvin DeSana Maiani Sabuda Schultz	

Wyandotte Street Art Fair Entertainment Agreement An agreement made this 7 PA day of JUNE 2018 between the City of
Wyendoffe AMY S. QUINTEN
Name of Musical Group: CRAZY BABIES - DZZY REBOURNE
Name of Contact Person: AMY QUINTON
Contact Address 28622 MeCont DR. BROWNSTOWN, MI 48134
Phone Number: 3/3-220-6993
Business ID Number: 55# 365-84-6096
List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity:
Music Style: TRIBUTE BAND
Number of Entertainers: 4
It is multivally agreed between the parties that
The price for this engagement is \$ 1,000-00
Deposit: City agrees to reserve date with

I agree to abide by each of the regulations on this application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our eigenizations/business/individual compliance. If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances and holds the City of Wyandotte hamiless for any and

all claims of liability or injury or property damage the performers or staff for CRAZY GAMET - of Wyandotte from all liabilities and claims whatever damage to property resulting from performers routing and take down of musical equipment while at the lor represents that he/she has the legal authority to significant.  Any S. Quintan.	The work and agrees to indemnify the City of for injury (including death) to persons and see while at the event or resulting from setup reation of the event. The undersigned
Signature of Entertainment Representative Date 4-7-18	Signature of City Representative
	Signature of City Representative

Wyandotte Street Art Fair Entertainment Agreement
An agreement made this
Wyandotte Brian Schotthoefer Guardian of Olivia Schotthoefer
and Drian Ocholy Hutter Guardian of Ulivia Scholytoperer
Name of Musical Group: Olivia Schotthoefer
Under Schollhoetel
Name of Contact Person:
Name of Contact Person: Brian Schotthoefer
MITA CONDITION
Contact Address:
Contact Address: 4084 Irene, Cincoln Park MI 48146
Phone Number:
313. 310. 2995
Business ID Number:
Business ID Number:
List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity:
NA
Music Style: 0 / 10
Music Style: Popular Music - SANG & Performed by Ukulele & Pians
Number of Entertainers:
o   III (-
It is mutually agreed between the parties that Brian Schollage (name of contact on
the w-9 receiving the check) will furnish1 hour of entertainment for the
Wyandotte Street Art Fair on: Friday, July 13th from 3-4 pm
14" 2-3pm
The price for this engagement is
ll a
Deposit: City agrees to reserve date with a
I agree to abide by each of the regulations on this application, the Laws of the State of Michigan and the
laws and ordinances of the City of Wyandotte and will be responsible for our
organizations/business/individual compliance. If performers fail to appear and perform as agreed upon,
performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the
City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned
shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This
engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances
and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage
that may result from activities or actions by performers or staff for
Brian Schoffhoder and agrees to Indemnify the City of Wyandotte from all liabilities
and claims whatever for injury (including death) to persons and damage to property resulting from
performers routine while at the event or resulting from setup and take-down of musical equipment while

Business of the above group.    Business   G/18/18	X Olivia Schotthaefer	
Signature of Entertainment Representative Date	Signature of City Representative	
VIII TO THE TOTAL TO THE T	Signature of City Representative	

\*

× \*\*

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Council in the following resolution:	I that Council Concurs with	the Special Event Coordinator
A resolution to APPROVE the entertain Wyandotte Street Art Fair as outlined in paid from the Wyandotte Street Art Fair RESOLVED that the Mayor and City C behalf of the City of Wyandotte.	the provided communicate account 285.225.925.730.	ion dated June 18 <sup>th</sup> 2018, to be 860. BE IT FURTHER
Crazy Babies - \$1,000 Brian Schotthoefer - \$0		
I Move the adoption of the foregoing re	esolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson _		
YEAS	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE:

June 25th 2018

AGENDA ITEM #

ITEM: Wyandotte Street Art Fair Parking Lot Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: The Special Event Office staff is currently planning our special events for 2018. We would like the to run the city owned parking lot and gravel area located near the former City Hall at 3131 Biddle Avenue. Please see the attached contract for the 2018 Wyandotte Street Art Fair, July 11th through the 14th.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

**ACTION REQUESTED:** We request authorization for the Mayor and city clerk to sign and return original contract to the Special Event Coordinator.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Expected Revenue of \$2,000 + Expense of - \$1,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Soundal

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Approval on file.

MAYOR'S RECOMMENDATION: All.

LIST OF ATTACHMENTS

2018 Parking Lot Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: June 25th 2018

RESOLUTION by Councilman\_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte Warrior Hockey Association for the 2018 Wyandotte Street Art Fair and have them add the city of Wyandotte to their insurance policy and sign a hold harmless created by the Legal Department.

I move the adoption of the foregoing resolution.

Supported by Councilman

YEAS

COUNCIL

NAYS

Alderman

Calvin

DeSana

Maiani
Sabuda
Schultz

#### City of Wyandotte Street Art Fair Parking Concession Agreement

The City of Wyandotte enter into an agreement with the \_Wyandotte Warrior Hockey Association \_ for the staffing of the former City Hall Parking Lot located at 3131 Biddle Avenue. This agreement will take place July 11 through July 14, 2018.

- The \_Wyandotte Warrior Hockey Association will supply the manpower to staff the
  Parking Lot from 7:30 am to 10 pm each of the days listed above. The City of Wyandotte
  will collect any fee(s) to park in the lot prior to the event and the start date of the event on
  July 11th 2018. No funds will be exchanged by the \_Wyandotte Warrior Hockey Association
  staff/volunteers by patrons for parking in the lot.
- There are over 40 parking spaces in the gravel and paved lot near old City hall. Jimmy Johns
  will have exclusive use of 4 spaces closest to their business and the alley for employees
  during regular business hours.
- The City of Wyandotte Street Art Fair will grant the Wyandotte Warrior Hockey Association \$1,000 for their work manning the parking lot for the 2018 Wyandotte Street Art Fair July 11th - 14th 2018.
- The City of Wyandotte Department of Public Service will provide barricades by 7:30 am Wednesday, July 11, 2018.
- The \_ Wyandotte Warrior Hockey Association \_ will provide a full listing of volunteers to the Special Events Office no later than July 1st 2018.
- If for any reason, the Wyandotte Warrior Hockey Association cannot man/work the parking lot during the fair they will notify the Special Events Office no later than July 1<sup>st</sup> 2018 in writing.
- The Wyandotte Museum will not allow any workers under the age of 18 to participate in the project.
- Any individual parking in the lot will be issued a permit to allow them space for the day/week. Copies of passes will be given to the \_\_ Wyandotte Warrior Hockey Association \_ staff ahead of the fair to inform the volunteers what they are looking for at the event.

Joseph Peterson, Mayor	Representative
Lawrence Stec, City Clerk	

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Cour Special Event Coordinator to approv Wyandotte Warrior Hockey Associati add the city of Wyandotte to their insu Department.	ve the contract between the on for the 2018 Wyandotte	ne City of Wyandotte and the e Street Art Fair and have them
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani	
	Sabuda Schultz	

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE:

June 25th 2018

AGENDA ITEM# 5a

De cape ITEM: Special Events Request - Week in Wyandotte

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Please see the below information for Bash at Bishop - Week in Wyandotte event July 28th and 29th 2018. This event has been reviewed and approved by the Department of Public Service, Department of Recreation, Police Department and Municipal Service with the recommendation they sign a hold harmless agreement created by the Legal Department and add the city of Wyandotte to their insurance policy.

Bash at Bishop - July 28-29th 2018

Property Use: Bishop Park Use Time: 8 am - 4 pm

Estimated number of attendees: 300

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request your support of this event and send along needed paperwork to the Special Events Coordinator, Department of Public Service and Recreation Department.

#### BUDGET IMPLICATIONS & ACCOUNT NUMBER:

None.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Soundal.

LEGAL COUNSEL'S RECOMMENDATION: Approved.

LIST OF ATTACHMENTS

Application and Map

MODEL RESOLUTION:

Wyandotte, Michigan Date: June 25th 2018

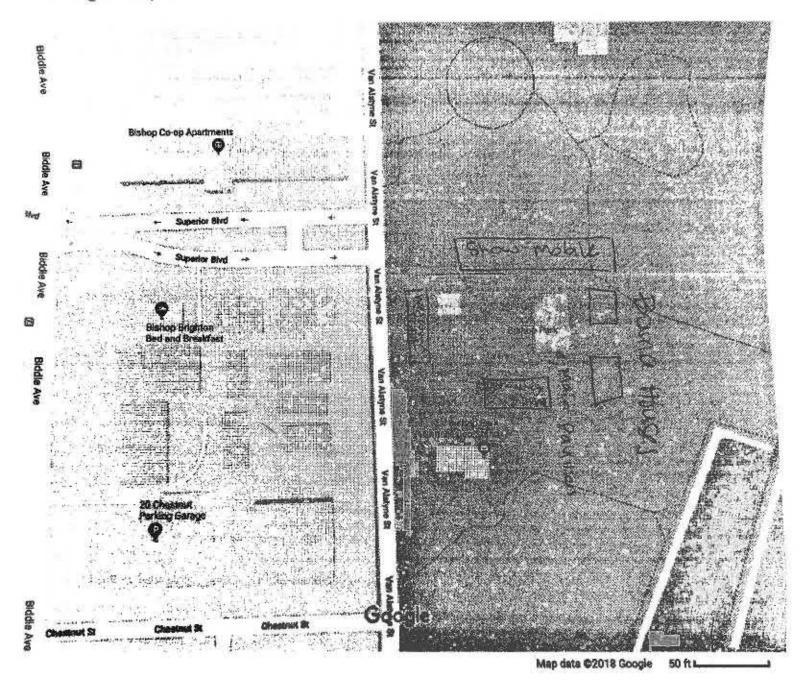
RESOLUTION by Councilman		
BE IT RESOLVED by the City Council the Event Coordinator to approve the use Bishop July 28th 29th 2018 with recommendated Department and add the city of V	of City property for the Wyan mendation they sign a hold ha	dotte Family Church Bash in armless agreement created by the
Bash at Bishop – July 28-29th 2018 Property Use: Bishop Park Use Time: 8 am – 4 pm Estimated number of attendees: 300		
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson	<u> </u>	
YEAS	COUNCIL	NAYS
	Alderman Calvin DeSana Maiani	
	Sabuda Schultz	



# CITY OF WYANDOTTE APPLICATION FOR SPECIAL EVENT

PHONE: 2489434495	EMAIL: nikhaller@wyandottefamily.org
HOME ADDRESS: 1185 Ford rd Wyando	otte, MI 48192
AGENT (IF DIFFERENT FROM ABOVE)	
PHONE:	EMAIL:
MAILING ADDRESS:	
mation for all partners, officers, direct ration or other pertinent data may be	
B. DESCRIPTION OF THE PROPOSED EV Bash at Bishop and Wyandotte Family	
SITE OF PROPOSED EVENT: Bishop Park main pavillion	
. TIME OF PROPOSED EVENT: 8:00 ar	m-4:00 pm
ESTIMATED MAXIMUM NUMBER OF	PERSONS EXPECTED AT THE EVENT FOR EACH DAY: 300
IS ALCOHOL GOING TO BE SERVED O	
IS ALCOHOL GOING TO BE SERVED OF YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION,	R PROVIDED AT THIS EVENT? NO
IS ALCOHOL GOING TO BE SERVED OF OYOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, INCOMING FOR THE FOLLOWING T	R PROVIDED AT THIS EVENT? NO INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS
IS ALCOHOL GOING TO BE SERVED OF O YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, I COVIDE FOR THE FOLLOWING  1. POLICE/SECURITY AND FIRE FOR THE FOOD, WATER AND ELECTRIC	R PROVIDED AT THIS EVENT? NO  INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS CAL SUPPLY
IS ALCOHOL GOING TO BE SERVED OF O YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, INCOVIDE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOR THE FOOD, WATER AND ELECTRIC B. HEALTH AND SANTIATION FA	INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS CAL SUPPLY SCILITILES
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IS ALCOHOL GOING TO BE SERVED OF O YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, INCOVIDE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOR THE FOLLOWING—  3. HEALTH AND SANTIATION FARM A MEDICAL FACILITIES AND SER FOR CLEAN UP AND SANTIATION  8. COMMUNICATION  9. FACILITIES FOR CLEAN UP AND THE FOR THE FOR THE FACILITIES FOR CLEAN UP AND THE FACILITIES FO	INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS CAL SUPPLY CILITILES RVICES, INCLUDING EMERGENCY VEHICLES AND EQUIPMENT IG FACILITIES LITIES, IF OVERNIGHT STAYS ARE ANTICIPATED  D WASTE DISPOSAL
IS ALCOHOL GOING TO BE SERVED OF O YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, INCOVIDE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOR THE FOLLOWING—  2. FOOD, WATER AND ELECTRIC SITUATION FAMEDICAL FACILITIES AND SER FOR CLEAN UP AND TRAILER FACILITIES FOR CLEAN UP AND THE PROPERTY OF TH	INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS CAL SUPPLY CILITILES RVICES, INCLUDING EMERGENCY VEHICLES AND EQUIPMENT IG FACILITIES LITIES, IF OVERNIGHT STAYS ARE ANTICIPATED  D WASTE DISPOSAL
IS ALCOHOL GOING TO BE SERVED OF O YOU HAVE A LICENSE?  SUBMIT A DETAILED EXPLANATION, INCOVIDE FOR THE FOLLOWING—  1. POLICE/SECURITY AND FIRE FOLLOWING AND FIRE FOLLOWING AND SANTIATION FARMED AND SER SOLUTION AND TRAILER FACILITY AND PARKING AND TRAILER FACILITY AND SANTIATION B. COMMUNICATION  9. FACILITIES FOR CLEAN UP AND AND AND AND ABATE	INCUDING DRAWINGS AND DIAGRAMS WHERE APPLICABLE, OF YOUR PLANS TO PROTECTIONS CAL SUPPLY CILITILES RVICES, INCLUDING EMERGENCY VEHICLES AND EQUIPMENT IG FACILITIES LITIES, IF OVERNIGHT STAYS ARE ANTICIPATED  D WASTE DISPOSAL

# Google Maps Bishop Park



# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Council Special Event Coordinator to approve the Bash in Bishop July 28 <sup>th</sup> 29 <sup>th</sup> 2018 with created by the Legal Department and addressed to the Legal Depar	ne use of City property for recommendation they sig	the Wyandotte Family Church in a hold harmless agreement
Bash at Bishop – July 28-29 <sup>th</sup> 2018 Property Use: Bishop Park Use Time: 8 am – 4 pm Estimated number of attendees: 300		
I Move the adoption of the foregoing re	solution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

AGENDA ITEM# 5b June 18th 2018 **MEETING DATE:** 

ITEM: City of Wyandotte Independence Day Parade Property Use

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** As you know, the Special Event staff is in the process of coordinating the 2018 City of Wyandotte Special Events. This year the 81st Independence Day Parade will be held, Wednesday, July 4th. We are requesting permission to use street space along Biddle Avenue as well as sidewalk space for food vendors and other event sponsors.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Event Coordinator and support the use of city streets, sidewalks and property for their events held the 4th of July 2018.

### **BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Estimate of revenue: \$1,500

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Events Coordinator.

**COMMISSION RECOMMENDATION: N/A** 

CITY ADMINISTRATOR'S RECOMMENDATION: Shundal

**LEGAL COUNSEL'S RECOMMENDATION: N/A** 

MAYOR'S RECOMMENDATION:

**LIST OF ATTACHMENTS:** None

**MODEL RESOLUTION:** 

RESOLUTION Wyandotte, Michigan Date: June 18th 2018

RESOLUTION by Councilman

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the use of

I move the adoption of the forego	ing resolution.		
MOTION by Councilmen			
Supported by Councilman			
YEAS	COUNCIL	<u>NAYS</u>	
	Alderman		
	Calvin D. G.		
	DeSana Majori	<del></del>	
	Maiani Sabuda	<del></del>	
	Dubudu		

Schultz

the streets and sidewalk space and any city property for the City of Wyandotte Independence Day Parade scheduled for Wednesday, July  $4^{th}$  2018.

# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
RESOLUTION by Councilman Resolved by City Council to approve the the use of the streets and sidewalk space Independence Day Parade scheduled for I Move the adoption of the foregoing re MOTION by Councilperson	request of the Special Evand any city property for Wednesday, July 4 <sup>th</sup> 2013	vent Coordinator to approve of the City of Wyandotte 8.
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL  Alderman Calvin DeSana Maiani Sabuda Schultz	<u>NAYS</u>

MEETING DATE:

June 18th 2018

AGENDA ITEM # 5C

ITEM: Special Event Application – Our Lady of the Scapular – August Event

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Our Lady of the Scapular events will take place on August 24th - August 26th 2018. The group is looking to request the below:

- Utilize the parking lot on the South East corner and the North corner of 9th and Vinewood for Parking Friday, August 24th – August 26th 2018. It will be fenced off and cleaned after the festival.
- The surrounding streets to be closed off to automobile traffic during August 26th August 28th 2016. Times:
  - o Friday August 24th 4 pm 11 pm
  - o Saturday August 25th 1 pm 11 pm
  - o Sunday August 26th 1 pm 11 pm
- Permission to make Pope John Paul II Ave a one-way street during the Parish Festival on Friday August 24th – August 26th 2018.

This event has been reviewed and approved by the Police Chief, Recreation Superintendent, DPS Superintendent and Fire Chief and recommends a hold harmless on file from the group to be created by the Department of Legal Affairs.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year.
These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held August 24th – August 26th 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Daysdal

LEGAL COUNSEL'S RECOMMENDATION: Approved.

MAYOR'S RECOMMENDATION: ALL

LIST OF ATTACHMENTS:

Letters

## MODEL RESOLUTION:

RESOLUTION		Wyandotte, Michigan Date: June 18th 2018
RESOLUTION by Councilman_		
Coordinator to approve the us	se of city sidewalks, streets and p	h the recommendation of the Special Even property for the event held August 24 <sup>th</sup> – created by the Department of Legal
		e North corner of 9 <sup>th</sup> and Vinewood for l be fenced off and cleaned after the
<ul> <li>The surrounding stre 2016. Times:         <ul> <li>Friday Augus</li> <li>Saturday Aug</li> </ul> </li> </ul>	ets to be closed off to automobile : 24 <sup>th</sup> – 4 pm – 11 pm ust 25 <sup>th</sup> 1 pm – 11 pm st 26 <sup>th</sup> 1 pm – 11 pm	e traffic during August 26 <sup>th</sup> – August 28 <sup>th</sup>
<ul> <li>Permission to make P August 24th – August</li> </ul>		street during the Parish Festival on Friday
move the adoption of the fore	going resolution.	
MOTION by Councilmen		
Supported by Councilman	140	
YEAS	COUNCIL	NAYS
<u> </u>	Alderman Calvin	

Maiani Sabuda Schultz 976 POPE JOHN PAUL II AVENUE ~ WYANE

GAN 4810 - (734) 284-9135 ~ FAX: (734) 284-1367

# Parafia Math

kaplerznej

April 27, 2018

The Honorable Joseph R. Peterson Mayor of Wyandotte 3200 Biddle Ave. Suite 300 Wyandotte, MI 48192

Dear Mayor Peterson,

This year Our Lady of the Scapular Annual Polish Festival will be held on Friday, August 24, Saturday, August 25, and Sunday, August 26, 2018.

As in the past, may we ask to have the Streets surrounding our Parish Grounds to be closed to automobile traffic during these days.

The area involved would be 10th Street between Vinewood and Pope John Paul II Avenue (Superior).

The times we would ask for this area to be closed off, would be:

Friday, August 24, 2018 - 4:00 PM - 11:00PM Saturday, August 25, 2018 -1:00 PM - 11:00PM Sunday, August 26, 2018 - 1:00 PM - 11:00PM

Please let me know if you will permit us this privilege again this year.

Lev. M. O. Britisand.

Rev. Mark A. Borkowski

Pastor

976 POPE JOHN PAUL II AVENUE ~ WYAND

AN 48182 - (734) 284-9135 - FAX: (734) 284-138

# Parafia Math.

kaplerznej

April 27, 2018

The Honorable Joseph R. Peterson Mayor of Wyandotte 3200 Biddle Ave, Suite 300 Wyandotte, MI 48192

Honorable Joseph R. Peterson and Council,

Our Lady of the Scapular is once again asking to use the lot on South East corner and the North West corner of 9th and Vinewood for Parking on Friday, August 24, Saturday, August 25, and Sunday, August 26, 2018.

As in the past, we will fence it off and clean the area after the Festival.

Please let me know if you will permit us this privilege once again this year.

Lev. M. C. Buhrush.

Rev. Mark A. Borkowski

Pastor

976 POPE JOHN PAUL II AVENUE - WYAND

~ (734) 284-9135 ~ FAX: (734) 284-136

Parafia M<u>ati</u>

kaplerznej

April 27, 2018

The Honorable Joseph R. Peterson Mayor of Wyandotte 3200 Biddle Ave, Suite 300 Wyandotte, MI 48192

Honorable Joseph R. Peterson and Council,

Our Lady of the Scapular is asking to make Pope John Paul II Ave a one way street during the Parish Festival on Friday, August 24th, Saturday, August 25th, and Sunday, August 26th 2018. We feel that this would help with the flow of traffic and also to avoid any unnecessary accidents.

Please let us know if you will permit us this privilege.

Sincerely,

Rev. Mark A. Borkowski

Per. M. a. Bokonsh.

Pastor

# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Council that Coordinator to approve the use of city sid August $26^{\rm th}$ 2018 a hold harmless on file Affairs.	dewalks, streets and propert	y for the event held August 24 <sup>th</sup> –
2016. Times:  o Friday August 24 <sup>th</sup> – 4 pr o Saturday August 25 <sup>th</sup> 1 p o Sunday August 26 <sup>th</sup> 1 pm	gust 26 <sup>th</sup> 2018. It will be fen osed off to automobile traffic n – 11 pm m – 11 pm n – 11 pm	
I Move the adoption of the foregoing i	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

MEETING DATE: June 18th 2018

AGENDA ITEM #5d

The territory ITEM: Special Event Application - Wyandotte Boat Club - Blitzen the Dotte 

17 M. M. Z.

PRESENTER: Heather A. Thiede, Special Events Coordinator

LIMN I HAVE I

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the Wyandotte Boat Club to hold the Blitzen the Dotte race November 17th prior to the opening of the Wyandotte Christmas Parade. This event has been reviewed and approved by the Police and Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be drafted up by the Department of Legal Affairs. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held November 17th 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

Shupdal CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approved

MAYOR'S RECOMMENDATION: ALF.

LIST OF ATTACHMENTS

Special Event Application

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan Date: June 18th 2018

sidewalks and p provided the gr	property (see attacl oup add the City of	ned maps for areas of use)	uperintendent to approve the use of city ) for the event held November 17th 2018 insured to their insurance policy and sign ent of Legal Affairs.
I move the adop	otion of the foregoi	ng resolution.	
MOTION by Cou	ıncilmen		
Supported by C	ouncilman	Zalista.	<del></del>
	YEAS	COUNCIL	NAYS
		Alderman Calvin DeSana Maiani Sabuda Schultz	
		10007569/7000T0N	

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special

RESOLUTION by Councilman\_\_\_\_\_

# Application for Special Event

Special Events Office, City of Wyandotte \* 2624 Biddle Avenue Wyandotte, Michigan 48192 P: 734-324-4502 F: 734-324-7283 \* hthiede@wyandottemi.gov

Date of proposed event:	November 17,	2018 7	mes: 8:00A	M - 10:00AM
Name of Applicant:	Mary Jakubowski	ame of Business	or Organization:_	Wyandotte Boat Club
Type of legal entity of your b	usiness/organization:	Wyando	otte Boat Club	
application, hold harmless an	d all other city documents o If the LLC does not provide	n behalf of the e	ntity is requires. N	who is authorized to sign the lote: The applicant may receive this from a copy of their "Operating Agreement"
Name of individual authorize	d to sign documents on beh	alf of your busine	ess/organization:_	Fred Mekolon Jr/Don Ukraine
Address:	Em	ail: fmekolo	njr@yahoo.cor	n_ Cell Phone:
Please attach a detailed descr proposed event to this applica	iption and site map (please s ation for review by the Speci	ee details for pro lal Events Office,	per site map on p	page 3 of this docum ent) of the
Site of proposed event:	/Wyandotte Boat	Club - Downto	own Wyandotte	-Wyandotte Shores Golf Club
Estimated maximum number	of persons expected at the e	vent for each da	y: _700+	· · · · · · · · · · · · · · · · · · ·
Is Alcohol going to be served	or provided at this event:	No	Do you have	a license:
Do you need water hook up f	or this event? No	Where?		Used for:
After this information is given as to when and where you can power will not be supplied at y Application fee: Please check o amount of city needs. (This do	to the SE Office, it will be ser pick up your power boxes be your event.  If the city services that you re es not include the fees for cit	it to the Municip fore the event. A equire for your ev y services or over	al Service Departm ny other process o ent below. The ap time costs before	er than 20 days prior to your event set up, nent for processing. You will be contacted ther than what is noted above is void and plication fee will be determined by the during/after your event)
No city services requested:	(\$50 fee made payable to the	City of Wyandotte	)	
x Department of Public Servi	ice needs: fencing, road closur	es		
Electrical Hook Up W	ater Hook Up			
_x_ Wyandotte Police Departm	ent assistance: Security, patro	l, etc.		
Wyandotte Fire Departmen	it assistance: Site Inspection, E	MS on site, etc.		
City Department Meeting	prior to event for review of ev	ent details, planni	ng on site needs, e	etc.
Total items check:				
No city services required: \$50 a	pplication fee			
One box: \$100 application fee To	wo or more boxes: Please add	\$50 for each item	checked - If all bo	ixes are checked- \$300 application fee
				This application is subject to review and nd Mayor and City Council, the below
	wer needed and locations, ins			Event details are requested from cense, additional city needs, etc.
Date filing this application: _ late fee of \$50 with applicatio	5-23-(9 in fee.	If submitting th	is application pas	t the listed deadlines please include a
		92 0	-	

pl. 50 HSGTT

# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED by the City Council that Event Coordinator, Fire Chief, Police Ch sidewalks and property (see attached m provided the group add the City of Wya sign a hold harmless agreement to be di	ief and Recreation Superinte naps for areas of use) for the ndotte as additional insured	endent to approve the use of city event held November 17 <sup>th</sup> 2018 to their insurance policy and
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

MEETING DATE: June 25, 2018 AGENDA ITEM # 6a

**ITEM:** Re-appointment to the District Library Board

PRESENTER: Mayor Joseph R. Peterson

## **INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** As stated in the Premises of the District Library Agreement, the District Library shall be governed by a board consisting of five members, two of which will be appointed by the School District, two appointed by the City, and one to be selected at large by the four appointed members.

James Kresin is completing his term as appointee of the City and has expressed his willingness to continue to serve.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Concur with Mayor Peterson's recommendation to re-appoint James Kresin of 1847 15<sup>th</sup> St. Wyandotte to the District Library Board. Term to expire June 2022.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

MAYOR'S RECOMMENDATION:

**LIST OF ATTACHMENTS:** Letter from Library



**Board of Trustees** 

Charles D. Bucska Carolyn A. Harris James M. Kresin Maria L. Lanstra Janice C. Wilson

Library Director

April 17, 2018

Mayor Joseph R. Peterson City of Wyandotte 3200 Biddle Ave. Wyandotte, MI 48192

Dear Mayor Peterson:

Bacon Memorial District Library is an independent public library established March 1, 1994, by the City of Wyandotte and the School District of Wyandotte under the District Library Establishment Act, Public Act 24 of 1989. It is governed by a five-member Board of Trustees appointed for staggered, four year terms: two appointed by the City (Carolyn Harris and James Kresin), two appointed by the School Board (Maria Lanstra and Charles Bucska), and one member appointed by the Library Board (Janice Wilson).

James Kresin, residing at 1847 Fifteenth St., Wyandotte, is completing his term on the Bacon Memorial District Library Board as an appointee of the City on June 30, 2018. James has indicated his willingness to continue to serve on the Library Board if he is reappointed.

Please let us know at your earliest convenience who the City of Wyandotte's appointee will be for the new term of July 1, 2018 - June 30, 2022. The Library Board meets on the second Monday of every month, and if you have any questions about the functioning of the District Library or the City's role in its operation, I would be happy to meet with you to discuss the Library.

Sincerely,

Laura Gramlich

Loure Dinil

Director

# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED that the City Counce recommendation to re-appoint James Kr 2022.		
I Move the adoption of the foregoing re	esolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda	
	Schultz	

MEETING DATE: June 25, 2018 AGENDA ITEM # 6b

**ITEM:** Re-appointment to the Recreation Commission

**PRESENTER:** Mayor Joseph R. Peterson

## **INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Margaret Loya currently serves on the Recreation Commission and her term is expired. I am recommending that she be reappointed.

STRATEGIC PLAN/GOALS: n/a

<u>ACTION REQUESTED:</u> Concur with Mayor Peterson's recommendation to re-appoint Margaret Loya to the Recreation Commission. Term to expire April 2023.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**<u>CITY ADMINISTRATOR'S RECOMMENDATION:</u>** 

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:** 

**LIST OF ATTACHMENTS:** n/a

**MODEL RESOLUTION:** 

Wyandotte, Michigan Date: June 25, 2018

RESOLUTION by Councilperson		
RESOLVED by the City Council that Mayor Peterson to reappoint Margaret 2023.	•	
I move the adoption of the foregoing i	resolution.	
MOTION by Councilperson		
Supported by Councilperson		
<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda	
	Schultz	

MEETING DATE: June 25, 2018

AGENDA ITEM# 7

ITEM: Sewage Rate - Effective July 1, 2018

PRESENTER: Todd A. Drysdale, City Administrator Supdal

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Although the Wayne County Commission did not approve an increase in the base or excess sewage disposal rates effective July 1, 2018, the City's sewage rate needs to be increased due a reduction in water consumption and future capital improvement needs – specifically sewer main maintenance and repair work resulting from the investigative work included in the SAW Grant approved by the City Council on December 4, 2017.

Thus, in order to meet current City obligations, the following sewage rate per million gallons is being recommended:

Operation and Maintenance	\$2,485.43
Debt Service	823.20
Replacement	167.87
Meter Loss	0.00
Collection Cost	50.50
Total	\$3,527.00

The proposed sewage rate represents an increase of 4.12% from the previous rate. The average annual rate increase since 1998 is 4.43% and the average annual increase since 2013 is 4.77%,

If there are any questions or concerns, please do not hesitate to contact the undersigned.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Concur with recommended change in sewage rate.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increased revenue of approximately \$127,000 provided by rate increase.

<u>IMPLEMENTATION PLAN:</u> Customer Service to be notified to change sewage rate effective 7/1/18.

COMMISSION RECOMMENDATION: N/A

## CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION: Add.

LIST OF ATTACHMENTS:

- 1. Attachment A Sewage Rate Calculation
- 2. Attachment B Effect on Average Homeowner
- 3. Attachment C Community Comparison
- 4. Attachment D Unit Conversion Analysis (Base & Excess Rate)
- 5. Attachment E Historical City Rate Changes

### MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that a sewage rate increase be implemented for July 1, 2018, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$3,527.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- · To pay the County of Wayne's sewage charges on a monthly basis
- · To pay for the replacement of equipment of the sewage disposal sy7stem
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- · To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

RTED BY COUNCIL		
YEAS	COUNCIL	NAYS
	Alderman	
	Calvin	
	DeSana	
	Maiani	
	Sabuda	
	Schultz	

Absent:

City of Wyandotte Sewage Disposal Fund Projected Revenues Using Average Gallons Billed from 2010 through 2017

July 1, 2018 4 12% Rate locre	

Morth	(A)  Average  County Gallons  Billed *	Average City Gallons Billed *	Projected Billing Rate per Million Gallons	[D] = [B] * [C]  Projected Revenues Generated	[E] Projected Grant Revenue	[F] = [D] + [E]  Total  Projected  Revenues  Generated	[G] = [A] * Cty Rate 357.19 Average Monthly Projected Sewage Expenses per Wayne County	[H]=5 Year Rolling Average Average Monthly Projected Excess Flow Expenses per Wayne County	Annual Debt Payments*	[I] = [A] * Cty Rate 275.38 Annual Debt Payment Based on Flow	DUWA Fees	Operation & Maintenance/ Replacement Projects	Net Revenues Over/(Under) Expenses
October	110,686,624	132,604,332	3,476.50	\$460,998.96	\$438,000.00	\$898,998.96	3105,944.81	E68,636,00		\$30,480.88	\$1,059,45	5162,479.00	\$530,202.82
November	112,663,240	92,653,889	3,476.50	\$322,111,24		\$322,111.24	\$107,838,75	\$68,836.00		\$31,025,20	\$1,078.37	3162,475.00	(\$49,140.08)
December	109,117,249	111,325,889	3,476.50	\$387,024,45		\$387,024,45	\$104,442.67	\$68,836.00		\$30,048.71	\$1,044.43	\$162,475.00	\$20,177.65
January	119,121,203	121,640,800	3,476.50	\$422,884,24		\$422,884.24	\$114,018.05	\$68,836,00		\$32,803.60	\$1,140.18	\$162,475.00	\$43,611.41
February	99,379,875	206,435,600	3,476.50	\$717,673.36		\$717,673,36	\$95,122,44	\$68,836.00		\$27,367.23	\$951.22	\$162,475.00	\$362,921.47
March	116,863,572	14,220,100	3,476.50	\$49,436,18		\$49,436.18	\$111,857.14	\$68,836,00		\$32,181.89	\$1,118.57	\$162,475.00	(\$327,032.42)
April	109,963,061	108,186,000	3,476.50	\$376,108.63		\$376,108,63	\$105.242.87	\$66,836.00		\$30,278.87	\$1,052.43	\$162,475.00	\$8,223.66
May	126,566,913	109,319.333	3,476.50	\$380,048.66		\$380.048.66	\$121,144.79	568,836,00		\$34,854.00	\$1,211.45	\$162,475.00	(\$8,472.57)
June	119,860,293	118,594,444	3,476.50	\$412,293.59		\$412,293.59	\$114,725,48	\$88,836,00		\$33,007.13	\$1,147.25	\$162,475.00	\$32,102.73
July	134,155,835	215,494,889	3,476.50	\$749,167.98		\$749.167.98	\$128,408.60	572,277.80		\$36,943.83	\$1,284.09	\$162,475.00	\$347,778.66
August	126,784,312	67,460,889	3,476.50	\$234,527.78		\$234,527.78	\$121,352.87	\$72,277.80	\$676,017.00	\$34,913.86	\$1,213.53	\$162,475.00	(\$833,722.34)
September	99,842,134	132,177,111	3,476.50	\$459,513.73		\$459,513.73	\$95,564.90	\$72,277.80	\$227,080.00	\$27.494.53	\$955,65	\$162,475.00	(\$126,334.15)
Totals	1,384,994,311	1,430.113.276		\$4,971,788.80	\$438,000.00	\$5,409,788.80	\$1,325,661,15	5836,357.40	5903,097.0	5 \$381,399,73	\$13,256.61	\$1,949,700.00	\$316.85

<sup>\*</sup> City/County Billed Gallons obtained from Municipal Service Department "Water Loss and Sewage Analysis"

<sup>\*</sup> Cumulative from amortization schedules less debt amount anticipated from derived Wayne Cty dabt rate. Total of both debt columns equals 2019 FY debt payment. Plus 1% to account for changes in flow percentage. Interest amount is \$227,080.

<sup>1.</sup> County gallons billed obtained from Wyandotte's master meter

Average gallons billed for County and City are a ten-year average
 No meter loss is projected over the ten-year average

<sup>4.</sup> The proposed city rate increase would be effective July 1, 2018.

<sup>5.</sup> Debt service has decreased \$114,000 from the prior year. 6. The city rate increase does not include the Municipal Services collection fee.

The Municipal Service collection fee will remain unchanged at \$80.50 per million gallons.

It is anticipated that the basic County rate and excess flow rate will remain unchanged at \$957,16 per million gallons.

<sup>8.</sup> The excess flow consumption is based on a five-year rolling average of excess flow data to be billed by the County on a monthly basis.

<sup>9.</sup> Debt schedules are based on actual expenses per year as provided by the County.

to. Equipment, replacement, operation and maintenance amounts are based upon past budgets and actual expenditures incurred and projected.

## City of Wyandotte Average Estimated Homeowner Sewage Rate Increase June 13, 2018

## Current

Estimated Average Residential Usage (Quarterly) Current Rate per Thousand Gallons	24,000 Gallons 3.387		
Estimated Current Average Quarterly Charge Estimated Yearly Average Charge	\$81.29 \$325.15		
Proposed			
Estimated Average Residential Usage (Quarterly) Proposed Rate per Thousand Gallons	24,000 Gallons 3.527		
Estimated Proposed Average Quarterly Charge Estimated Yearly Average Charge	\$84.65 \$338.59		
Effect on the Homeowner			
Monthly Increase	\$1.12		
Quarterly Increase	\$3.36		
Yearly Increase	\$13.44		

	B2 25	Annual		
	Community	Customer Charge		
1	River Rouge	\$749.76 **		
2	Riverview	\$700.80 **		
2 3 4 5	Dearborn Heights	\$572.16 *		
4	Taylor	\$553.85 **		
5	Belleville	\$537.60 *		
	Lincoln Park	\$491.16 **		
6 7 8	Allen Park	\$477.55 **		
8	Brownstown Township	\$415.68 **		
9	Romulus	\$395.36 **		
10	Southgate	\$384.13 **		
11	Ecorse	\$342.36 **		
12	Wyandotte Proposed	\$338.59 as of 7/1/18		
13	Van Buren Township	\$245.28 *		

#### Assumptions

- 1. Average gallons consumed of 24,000 Gallons/Quarter for Wyandotte homeowners (8,000 per month)
- 2. Communities with bi-monthly billing utilize an average billing consumption of 16,000
- 3. Flat rate charges were included where applicable in deriving final customer charges
- 4. All rates were converted to \$/thousand gallons

<sup>\*</sup> Rate prior to 7/1/10 NO RESPONSE TO SURVEY

<sup>\*\*</sup> Rate prior to 7/1/17

#### Attachment D

City of Wyandotte Unit Conversion Analysis Base & Excess Rate May 30, 2017

#### Conversion\*

1 gallon -> 0.133681 cubic feet

100 gallons -> 13.3681 cubic feet 1,000 gallons -> 133.681 cubic feet 1,000,000 gallons -> 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons Million Gallons / 1,000 = Per 1,000 Gallons

#### New County Rate-Base (Proposed)

Disposal Excess Flow

7.16 x 133.681 = Million Gallons 7.16 x 133.681 = Million Gallons

957.16 Million Gallons \$957.16 Million Gallons

#### Old County Rate-Base

Disposal Excess Flow

7.16 x 133.681=Million Gallons 7.16 x 133.681 = Million Gallons

957.16 Million Gallons \$957.16 Million Gallons

#### **Debt Rate**

Debt 2.06 x 133.681=Million Gallons

275.38 Million Gallons

<sup>\*</sup> The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

## City of Wyandotte Per Year % Increase June 13, 2018

Year	Sewage Rate	% Increase
1997	1.489	7.00%
1998	1.593	6.98%
1999	1.625	2.00%
2000	1.650	1.52%
2001	1.675	1.52%
2002	1.725	2.99%
2003	1.882	9.10%
2004	2.000	6.27%
2005	2.095	4.76%
2006	2.125	1.40%
2007	2.252	6.00%
2008	2.432	8.00%
2009	2.554	4.98%
2010	2.689	5.30%
2011	2.797	4.00%
2012	2.797	0.00%
2013	2.874	2.75%
2014	2.910	1.25%
2016a	3.041	4.50%
2016b	3.320	9.20%
2017	3.387	2.00%
2018	3.527	4.12%
Average annual in	ncrease since 1998	4.43%
Average annual in	4.77%	

# **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
RESOLVED BY CITY COUNCIL to Administrator that a sewage rate incree Department of Municipal Service is dit to \$3,527.00 per million gallons of was necessary funds for the following purposessors.	ase be implemented for Jurected to increase the bill ter consumed. This will J	uly 1, 2018, and that the ing for sewage disposal charges
<ul> <li>To pay the City of Wyandotte's sh system</li> <li>To pay the County of Wayne's sev</li> <li>To pay for the replacement of equi</li> <li>To cover the loss of revenue due to customer's meters</li> <li>To pay for debt service</li> </ul>	vage charges on a monthl pment of the sewage disp	y basis oosal sy7stem
The moneys collected, except for the consumed which will be retained by the appropriate fund to be used for the above retained therein to provide for emergence of the consumer of the consume	ne Municipal Service Con ove stated purposes and an	nmission, shall be placed in the ny balance that may accrue shall
IT IS FURTHER RESOLVED that is all customers of the City of Wyandotte and breakdown of the new sewage rate to print said sewage rate breakdown of	e's Wastewater System she and the Municipal Servi	nall receive annual notification ce Department is hereby directed
IT IS FURTHER RESOLVED that to necessary Ordinance Amendment.	the Department of Legal A	Affairs be directed to prepare the
I Move the adoption of the foregoing r	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	NAYS

Alderman Calvin DeSana Maiani Sabuda Schultz

# Guide Sheet FIRST & FINAL READING OF AN ORDINANCE #1464

AN ORDINANCE ENTITLED

"AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18
ENTITLED "SEWAGE DISPOSAL CHARGES" OF THE
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE"

# AN ORDINANCE ENTITLED "AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18 ENTITLED "SEWAGE DISPOSAL CHARGES" OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE"

#### THE CITY OF WYANDOTTE ORDAINS:

- Section 1. <u>Subparagraph (a) of Section 38.1-18 Entitled "Sewage Disposal Charges"</u> is hereby amended as follows:
  - (a) Generally. Effective as of July 1, 2018 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Five Hundred Twenty-Seven Dollars (\$3,527.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city's share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

#### Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

### Section 3. Effective Date.

This ordinance shall take July 1, 2018. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded: YEAS COUNCILMEN **NAYS** Alderman Calvin DeSana Maiani Sabuda Schultz Absent: I hereby approve the adoption of the foregoing ordinance this 25<sup>th</sup> day of June, 2018. **CERTIFICATE** We, the undersigned, JOSEPH R. PETERSON and LAWRENCE STEC, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 25<sup>th</sup> day of June, 2018. Dated: June 25, 2018 JOSEPH R. PETERSON, Mayor

LAWRENCE STEC, City Clerk

MEETING DATE: June 25, 2018

AGENDA ITEM# 9

ITEM: Acceptance of Grant - Downriver Central Animal Control Agency Improvements

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

<u>BACKGROUND</u>: Attached you will find a grant which was awarded to the Downriver Central Animal Control Authority (DCACA) that will provide for improvements to the facilities. These improvements include the replacement of the dog kennel doors at the facility located in Southgate. The total improvements are estimated to be \$7,200 and the total amount of the grant is \$5,000. The additional amount will be funded from the existing budget for the DCACA which has included donations to be used for purposes associated with animal control services.

## STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution authorizing the work to be performed at the DCACA Southgate facility and to concur with the acceptance of the grant by the DCACA.

<u>BUDGET IMPLICATIONS & ACCOUNT NUMBER:</u> N/A – all projected expenditures will be covered by the grant proceeds and existing budget.

<u>IMPLEMENTATION PLAN:</u> The City Administrator will work with the Chief of Police and representatives from the City of Southgate to schedule the work and to satisfy the requirements of the grant.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: AND

#### LIST OF ATTACHMENTS:

- 1. Two Seven Oh Inc Reimbursement Grant Agreement
- 2. Grant Application

## MODEL RESOLUTION:

Resolved by the City Council that Council concurs with the recommendation of the City Administrator as set forth in his communication dated June 25, 2018 relative the acceptance of the grant from Two Seven Oh Inc and the improvements to the facilities of the Downriver Central Animal Control Agency and

Further, approves the acceptance of the grant and authorizes the procurement of the work and equipment as outlined in the grant application at a non-to-exceed amount of \$7,200 which will be funded from the grant and the existing DCACA budget.

# Two Seven Oh Inc.

## Reimbursement Grant Agreement

June 11, 2018

GRANTEE:

Downriver Central Animal Control

GRANT AMOUNT:

\$5,000.00

**GRANT PERIOD:** 

May 29, 2018

November 1, 2018

FINAL REPORT DUE:

November 29, 2018

**GRANT DESCRIPTION:** 

To replace the dog kennel doors at the facility located at Southgate Facility

(14300 Reaume Pkwy, Southgate, MI 48195).

GRANT ADMINISTRATOR:

Madison Moran

Two Seven Oh Inc. (The Foundation) and The Grantee are entering into this agreement to establish the terms of The Foundation's grant to The Grantee.

Please initial each section

- 1 The Foundation will only cover expense specified in the Grant Description.
- 2 Services must occur within the Grant Period.
- 3 The Foundation and The Grantee may agree in writing to modify the objectives, methods or timeline of the Grant Description. Any modifications must take place before the end of the Grant Period. Any modification request after the end of the Grant Period will not be allowed
- 4 The Grantee agrees to submit a Final Report no later than 28 days after the end of the Grant Period. This report must include:
  - a brief summary of the outcome of your Grant
  - a full financial accounting of the expenditures of the grant with invoice(s)/receipt(s) for all payments used to fulfill the Grant Description you wish to have covered by this grant.

Invoices/receipts must have:

- a. The description and quantity of products and/or services, line by line, and the cost of each of item;
- The date at which the products were purchased or when services occurred;
- c. The vendor's name with contact information:
- d. The Grantee's name somewhere on the invoice

(If The Grantee is unable to provide an invoice/receipt without one or more of these items, the invoice/receipt will be invalid and will be removed from final award amount.)

- 5 The Foundation agrees to reimburse The Grantee up to, but not exceeding, the Grant Amount to solely implement the Grant Description, for expenses The Grantee incurred during the Grant Period following the submission of a Final Report.
- 6 The Grantee agrees to cover any expenses exceeding the Grant Amount.
- 7 The Grantee agrees to immediately notify The Foundation if any of the following occurs in the Grant Period:
  - any changes in key personnel
  - any changes in address or phone number
  - any development that significantly affects the operation of the Grant Description
  - any additional funding for the Grant Description

- 8 The Grantee agrees to credit the participation of The Foundation as "Anonymous" in any advertisement, publicity or public comment related to the Grant Description.
- 9 The Grantee will keep adequate records to document the expenditure of funds and activities supported by the grant. The Grantee agrees to make available to The Foundation the financial records related to the activities supported by the grant at any given time during the Grant Period.
- 10 In the event The Foundation finds that The Grantee has failed to comply with any terms of this agreement, The Foundation may cancel its participation in the Grant Description resulting in no funds being reimbursed.
- The Foundation will not issue reimbursement checks before the Final Report Due Date, regardless if the grantee completes and submits the final report prior to the this date.

On behalf of The Grantee as a **Board Member**, I understand and agree to the foregoing terms and conditions of accepting Two Seven Oh Inc.'s grant, and authorize this agreement on The Grantee's behalf.

Signature:	
Printed Name:	
Board Position/Title:	
Date:	
I authorize this grant agreement an	d terms listed above as a representative of The Foundation.
Signature of Director of Grants:	Matchiggner
Printed Name of Director of Grants:	Katie Wagner
Date:	June 11, 2018

This signed agreement must be postmarked, faxed or emailed by: July 9, 2018

\*Please note that if each section is not initialed and the agreement is not signed by a **Member of the Board** (or Board of Commissioners) the agreement will not be valid. If you have any questions please contact the Grant Administrator listed on your agreement.

#### Two Seven Oh, Inc.

#### 2018 Reimbursement Grant

The Downriver Central Animal Control Authority (DCACA) is honored to be selected to apply for the 2017 Reimbursement Grant through Two Seven Oh, Inc. The DCACA is a collaborative effort between three member communities – the local municipalities of the City of Wyandotte, the City of Southgate, and the City of Allen Park – and includes two (2) facilities. The DCACA is staffed by employees of the City of Wyandotte who are assisted by a large number of volunteers.

The DCACA is requesting a grant for \$5,000 to replace the dog kennel doors at the facility located in the City of Southgate.

This project will be completed within (3) months after receiving approval for the grant. There are no current or pending restricted donations being held for this same purpose.

You will also find the following information included with this grant submission:

- 1. 2017 Financial Information
- 2. 2018 Approved Budget
- 3. Rescue/Shelter Survey
- 4. Quotes/Bids from associated vendors

Note that no warranty deeds exist for the two (2) facilities operated by the DCACA. Both buildings are repurposed "out" buildings – one a former storage facility at the Wyandotte Recycling Center and the other a former bathroom at a city park in Southgate.

Thank you again for your consideration.

Downriver Animal Control Agency City of Wyandotte 3200 Biddle Avenue, Suite 300 Wyandotte, MI 48192 734.324.4566 tdrysdale@wyan.org 05/18/2018 11:13 AM

REVENUE REPORT FOR CITY OF WYANDOTTE

User: tdrysdale PERIOD ENDING 09/30/2017 DB: Wyandotte

Page: 1/1

2016-17 ORIGINAL 2016-17 YTD BALANCE AVAILABLE % BDGT END BALANCE GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET 09/30/2017 BALANCE USED 09/30/2016 Fund 101 - General Fund Revenues Dept 000 - Non-Departmental 101-000-611-008 Receipts-DCACA Reimbursement 180,432.00 180,432.00 147,696.46 32,735.54 81.86 124,467.64 12,000.00 12,000.00 12,300.00 101-000-611-009 Receipts-DCACA Administration 0.00 100.00 12,000.00 32,735.54 192,432.00 192,432.00 159,696.46 82.99 136,467.64 Total Dept 000 - Non-Departmental 192,432.00 192,432.00 159,696.46 32,735.54 82.99 136,467.64 TOTAL REVENUES Fund 101 - General Fund: 192,432,00 192,432.00 159,696.46 32,735.54 82.99 136,467.64 TOTAL REVENUES

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DB: Wyandotte

EXPENDITURE REPORT FOR CITY OF WYANDOTTE

#### PERIOD ENDING 09/30/2017

Page: 1/1

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% BDGT USED	END BALANCE 09/30/2016
Fund 101 - General	Fund						
Expenditures							
Dept 303 - Downrive	r Central Animal Control						
101-303-725-110	Salary	50,574.08	50,574.00	48,430.83	2,143.17	95.76	60,235.83
101-303-725-115	Salary-PT	71,456.00	58,850.00	49,960.43	8,889.57	84.89	44,909.64
101-303-725-120	Overtime	3,200.00	4,200.00	3,469.67	730.33	82.61	8,825,23
101-303-725-140	Retirement Contribution-DC	5,057.00	5,057.00	4,843.04	213.96	95.77	4,781.60
101-303-725-150	F.I.C.A.	9,706.00	9,706.00	7,305.79	2,400.21	75.27	8,552.03
101-303-725-160	Medical Insurance	22,312.00	22,312.00	27,984.09	(5,672.09)	125.42	17,990.04
101-303-725-165	Prescription Drug Coverage	4,040.00	4,900.00	4,480.55	419.45	91.44	6,448.58
101-303-725-167	Retiree Health Care (RHS Plan)	€50.00	650.00	655.19	(5.19)	100.80	600.09
101-303-725-170	Life Insurance	204.00	204.00	169.20	34.80	82.94	164.50
101-303-725-175	LTD	147.00	147.00	109.31	37.69	74.36	105.10
101-303-725-185	Workers Comp-Expense	2,000.00	13,746.00	13,745.95	0.05	100.00	811.81
101-303-725-190	Uniforms	1,650.00	1,650.00	631.99	1,018.01	38.30	1,008.75
101-303-750-261	Gasoline & Oil	7,000.00	6,000,00	3,274.75	2,725.25	54.58	2,813.68
101-303-825-210	Office Supplies	300.00	300.00	111.96	188.04	37.32	300.00
101-303-825-220	Operating Expenses	16,000.00	16,000.00	15,000.00	0.00	100.00	17,484.46
101-303-825-330	Legal Fees	1,000.00	1,000.00	0.00	1,000.00	0.00	4,106.96
101-303-825-430	Equipment/Vehicle Maintenance	5,000.00	5,000.00	4,124.38	875.62	82.49	5,083.41
101-303-825-450	Insurance	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00
101-303-825-910	Electric	8,000.00	8,000.00	7,579.98	420.02	94.75	8,930.16
101-303-825-920	Water	2,800.00	2,600.00	1,177.78	822.22	58.89	1,697.84
101-303-825-930	Heat (Gas)	5,000.00	5,000.00	2,770.56	2,229.44	55+41	3,283.85
101-303-850-530	Vehicles	30,000.00	30,000.00	30,000.00	0.00	100.00	0.00
101-303-850-550	Capital Equipment	14,000.00	14,000.00	0.00	14,000.00	0.00	27,000.92
101-303-925-720	Education	600.00	600.00	591.04	8.96	98.51	0.00
101-303-925-790	Miscellaneous	0.00	0.00	(5,739.82)	5,739.82	100.00	(12,172.27)
101-303-925-998	Reimb-DCACA Shelter Revenue	(12,500.00)	(12,500.00)	(12,147.00)	(353.00)	97.18	[20,194.85]
101-303-925-999	Reimb-Shelter Agreements	0.00	0.00	0.00	0.00	0.00	(25,000.00)
101-303-926-110	Administrative Reimbursement	12,000.00	12,000.00	12,000.00	0.00	100.00	12,000.00
Total Dept 303 - Do	ownriver Central Animal Control	260,596.00	260,596.00	221,529.67	39,066.33	85.01	179,767.36
TOTAL EXPENDITURES		260,596.00	260,596.00	221,529.67	39,066.33	85.01	179,767.36
Fund 101 - General TOTAL EXPENDITURES	Fund:	260,596.00	260,596.00	221,529.67	39,066.33	85.01	179,767.36

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APPROPRIATIONS - FUND 101

NET OF REVENUES/APPROPRIATIONS - FUND 101

BEGINNING FUND BALANCE ENDING FUND BALANCE

DB: Wyandotte

BUDGET REPORT FOR CITY OF WYANDOTTE

Fund: 101 General Fund

2017-18 2016-17 2016-17 2017-18 2017-18 AMENDED REQUESTED FINANCE RECOMMENDED COUNCIL APPROVED ACTIVITY BUDGET BUDGET BUDGET GL NUMBER DESCRIPTION BUDGET Dept 000 - Non-Departmental 180,432 147,696 183,706 183,706 183,706 101-000-611-008 Receipts-DCACA Reimbursement Receipts-DCACA Administration 12,000 12,000 12,000 12,000 12,000 101-000-611-009 NET OF REVENUES/APPROPRIATIONS - 000 - Non-Departmen 192,432 159,696 195,706 195,706 195,706 192,432 159,696 195,706 195,706 195,706 ESTIMATED REVENUES - FUND 101

159,696

4,652,697

4,812,393

195,706

4,812,393

5,008,099

195,706

4,812,393

5,008,099

192,432

4,652,697

4,845,129

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195,706

4,812,393

5,008,099

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BUDGET REPORT FOR CITY OF WYANDOTTE

Fund: 101 General Fund

Page:

1/1

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 ACTIVITY	2017-18 REQUESTED BUDGET	2017-18 FINANCE RECOMMENDED BUDGET	2017-18 COUNCIL APPROVED BUDGET
Dept 303 - Downr	iver Central Animal Control					
101-303-725-110	Salary	50,574	48,431	52,917	52,917	52,917
101-303-725-115	Salary-PT	58,850	49,960	70,150	70,150	70,150
101-303-725-120	Overtime	4,200	3,470	3,200	3,200	3,200
101-303-725-130	Longevity	CIMMIO)	C.35204.NUM	. Dec 2 200		19,800,00
101-303-725-140	Retirement Contribution-DC	5.057	4,843	5,292	5,292	5,292
101-303-725-150	F.I.C.A.	9,706	7,306	9,786	9,786	9,786
101-303-725-160	Medical Insurance	22,312	27,984	26,099	26,099	26,099
101-303-725-165	Prescription Drug Coverage	4,900	4,481	4,224	4,224	4,224
101-303-725-166	Prescription Drug-Derived Premium	- 3 ( - 3 - 3 - 3 - 3 - 3 - 3 - 3 - 3 -	100 \$1000	A. y. A. A. A.		
101-303-725-167	Retiree Health Care (RHS Plan)	650	655	650	650	650
101-303-725-170	Life Insurance	204	169	204	204	204
101-303-725-175	LTD	147	109	153	153	153
101-303-725-185	Workers Comp-Expense	13,746	13,746	2,000	2,000	2,000
101-303-725-190	Uniforms	1,650	632	1,650	1,650	1,650
101-303-750-261	Gasoline & Oil	6,000	3,275	7,000	7,000	7,000
101-303-825-210	Office Supplies	30C	112	300	300	300
101-303-825-220	Operating Expenses	16,000	16,000	16,000	16,000	16,000
101-303-825-330	Legal Fees	1,300	7107	1,000	1,000	1,000
101-303-825-430	Equipment/Vehicle Maintenance	5,000	4,124	5,000	5,000	5,000
101-303-825-450	Insurance	1,200	50.000	1,200	1,200	1,200
101-303-825-910	Electric	8,000	7,580	8,000	8,000	8,000
101-303-825-920	Water	2,000	1,178	2,000	2,000	2,000
101-303-825-930	Heat (Gas)	5,000	2,771	5,000	5,000	5,000
101-303-825-940	Telephone	3,445		2,800	3,000	5,000
101-303-850-530	Vehicles	30,000	30,000	30,000	30,000	30,000
101-303-850-550	Capital Equipment	14,000	50,000	50,000	30,009	50,000
101-303-925-720	Education	600	591	1,500	1,500	1,500
101-303-925-790	Miscellaneous	***	(5,740)	1,500	7,700	1,500
101-303-925-998	Reimb-DCACA Shelter Revenue	(12,500)	(12,147)			
101-303-925-999	Reimb-Shelter Agreements	(12,500)	1.25.27.1			
101-303-926-110	Administrative Reimbursement	12,000	12,000	12,000	12,000	12,000
	10339531 1239535759953435011333755699955	The state of the s				1,200,000,000
NET OF REVENUES/A	PPROPRIATIONS - 303 - Downriver Cen	(260,596)	(221,530)	(265, 325)	(265, 325)	(265,325)
ESTIMATED REVENUE:		2.00 . 0				
APPROPRIATIONS -		260,596	221,530	265,325	265,325	265,325
NET OF REVENUES/A	PPROPRIATIONS - FUND 101	(260,596)	(221,530)	(265, 325)	(265, 325)	(265, 325)
	FUND BALANCE	4,652,697	4,652,697	4,431,167	4,431,167	4,431,167
ENDING FU	ND BALANCE	4,392,101	4,431,267	4,165,842	4,165,842	4,165,842

# Two Seven Oh Inc.

Animal Welfare Survey January 1 - December 31, 2017

D	atx	5-26-18	1 /	1 5 1	-	ontro	1
		ne of Organization: Downpriver Centr	al /	trumal	-	ontro	
		ty: WAYNE EI	N 38.	40047	49		
		ACT PERSON: TODA A. DRYSDAUE		Cim A		ISTRATO	n
2.7557		Number: 734. 324. 4544 E-mail Address					Color Color Color Color
		e fill out the charts below for 2017. Please note for this surve					0
			Can	ine		Felir	10
		START:	Puppies	Dogs		Kittens	Cats
		How many did you have in your care on January 1, 2017?	-			-	-
		END:	Pupples	Dogs		Kittens	Cats
		How many did you have in your care on December 31, 2017?	-		[	_	
		INTAKE:	Pupples	Dogs		Kittens	Cats
4		Transfers from Michigan Municipalities (County/City/ Village ran Animal Control)	0	17		42	46
3		Transfers from Michigan Nonprofit Organizations (Rescues & Nonprofit Shelters)	0	0		0	0
		Transfers from Out of State Organizations and Municipalities	6	18		9	0
	D	Total Transfers In (A + B + C)	6	35		51	46
	E	Strays	10	256		153	172
	F	Surrendered By Owner (Do Not Count request to Euthanize)	2	62		24	72
	G	Born In your Care (Any kittens or puppies that were born by pregnant animals already in your care)	)			_	
	H	Returned Adoptions	_	_		_	_
	1	Owner Request to euthanize drop off	0	37		0	14
1	1	Other Intake	2	29		15	23
		Total Admission (D + E + F + G + H + I + J)	20	419		243	327

# Two Seven Oh Inc.

Animal Welfare Survey January 1 - December 31, 2017

		OUTTAKE	Pupples	Dogs	Kittens	Cats
	L	Total Adopted by Individuals	15	180	230	294
	M	Returned to Owner	2	180	1	14
	N	Transferred To Shelter/Rescue: (Do not includes transfers to euthanize)	ō	2	0	111
0		Euthanized for humane reasons (untreatable)	0	0	0	4
,		Euthanized because insufficient funds (treatable)	0	0	0	0
1		Euthanized for temperament issues (un-adoptable)	0	3	0	0
¥,		Euthanized because of limited space (adoptable)	Ò	0	Ò	0
		Euthanized at owner's request	0	37	0	14
		Euthanized for other reasons	0	0	0	0
	U	Total Euthanized (O + P + Q + R + S + T)	0	40	0	18
	V	Died (upon arrival or in your care)	-	-	-	-
H	w	Other Outtake	0	0	0	10
	1	Total Release (L + M + N + U + V + W)	17	402	231	337

now many animals were adopted without being stering of the 2017.	
Puppies: Dogs: Kittens: Cats:	
Which organizations did you receive animals from in 2017? Taylor Animal Shelter,	
River Rouge Animal Shelter, Flat Rock Animal Shelter,	
River Rouge Animal Shelter, Flat Rock Animal Shelter, Monroe County Animal Control, Detroit Animal Control, Peewee ic	+ Alogto
Which organizations did you transfer animals to in 2017? Shelter To Home,	Santat
Faerie Tales Cat Rescue, WAG Rescue	
Do you have any other pending or outstanding funding sources for your proposed grant? If yes, please lissources and amounts.	it

# City of Wyandotte

#### Departmental Communication

DATE:

April 13th, 2018

TO:

Todd Drysdale, City Administrator

FROM:

Brian Zalewski, Chief of Police

SUBJECT:

Replacement of dog kennel doors, Southgate shelter facility

CC:

Mr. Drysdale,

The dog kennel doors at the Southgate shelter facility are in need of replacement. The current doors were fabricated out of un-used or leftover aluminum street signs, there are 32 of them. The kennel doors operate on a pulley system and the shelter attendant or Animal Control Officers can raise or lower them to separate dogs from each kennel. After years of continued use, the doors are breaking down and the pulley systems have been repaired numerous times. The materials requested and work to be performed would be replacement of the 32 kennel doors, pulley system for each kennel, and installation.

I have received three quotes for kennel door replacement (attached):

- Moore Pet Supply of La Crosse Wisconsin, manufactures the aluminum kennel doors. The price, which includes the pulley system, would be \$155.00. per door. Total cost \$4,660.85. They do not provide installation. Upon order, the doors would take approximately 3 to 4 weeks to manufacture and be delivered. (I have contacted several persons who are in skilled trades to provide a price quote for installation, they were not interested in the project).
- Custom Welding and Fabrication of Wyandotte Michigan, is an owner operated business. Del Glasser, owner, would build each of the 32 doors out of ¼ in. polymer plastic with a reinforced frame. Each door would have a dual pulley system which would reduce the weight of the door and be easier for the operator to raise and lower it. The price for each door would be approximately \$150.00. per door, this price includes the pulley system. Total price \$4,800.00.
  This company would fabricate the track system which guides the doors and keeps them in place. They would also install each door and pulley system. Cost for track

fabrication and installation is estimated at \$2,080 to \$2,400.00. Total cost for project

would be approximately \$7,200.00. Fabrication, build, and installation would be 1 ½ to 2 months from start date. (This quote is dated from 10/2017, Mr. Glasser stated that the price is still honored).

• Veterans Fence of Wyandotte Michigan, provided a quote to build the doors, attach a pulley system and install each of the 32 doors. The quote was drafted for Kevin Anderson, supervisor for Southgate Public Works. The price quote is for \$9,600. The quote does not describe the material of the doors, warranty of the work, or the time needed for the work and installation. I spoke to a representative of Veterans Fence to get this information, he stated he would call me back the following day. It has been a week and I have not heard back from him.

I would recommend Custom Welding and Fabrication for this project. They are local business and is owner operated. His system for providing quotes is obviously antiquated, but it he has decades of experience in fabrication and welding. He has stated that if there are problems with the doors after installation he would fix them at no cost.

If you have any questions, please do not hesitate to contact me.

Brian Zalewski

#### Brian Zalewski

From:

sales@moorepet.com

Sent:

Friday, April 06, 2018 1:09 PM

To:

Brian Zalewski

Subject:

www.moorepet.com Order Confirmation



Order# 193686

3170 Airport Rd. La Crosse, WI 54603 (608)781-7385

Your order number is 193686, placed 01/25/2018 at 12:55PM.

Bill To:

Ship To:

Downriver Central Animal Control Brian Zalewski

14300 Reaume Pkwy Southgate, MI 48195

United States c) 734 341 3284 bzalewski@wyandottemi.gov Downriver Central Animal Control

Brian Zalewski 14300 Reaume Pkwy Southgate, MI 48195 United States

c) 734 3141 3284

Shipping Method:

In-Store Pickup

Order Details:

Discount

Code Item Qty Price Grand Total

SB-KC-STD- Kennel Clad Standa 0005 - Large (17" x 29")

Kennel Clad Standard Guillotine Kennel Door

- Large (17" x 29")

\$4,805.00

DSC-Bulk D U D'

Bulk Discount 1 -\$144.15 -\$144.15

Subtotal: \$4,660.85

Tax (%): \$0.00

Shipping \$0.00 Cost:

Grand Total: \$4,660.85

### **CUSTOM WELDING & FABRICATION**

1814 EUREKA ROAD WYANDOTTE, MI 48192 734-284-2562 • FAX 734-284-3543

**Custom Welding & Fabrication** 

Description of the	PRESCRIPTION AND ADDRESS.				
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Downk	wen Inin	mel_	Del 0	Glasser	
coul	01		814 Eureka Vyandotte, MI 48192 el48192@yahoo.com	Cell 73	4.284.2562 4.286.0882 4.284.3543
	*1/			01	
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THE UNDERSIGNED PERSON, EITHER INDIVIDUALLY OR AS A MEMBER OF A GROUP, HAS ALLIED CUSTOM WELDING & FABRICATION. ACCORDINGLY, THE UNDERSIGNED DOES HEREASE, ABOVE, AND FORGIVE CUSTOM WELDING & FABRICATION AND ITS EMPLOYEES AND RELATED INDIVIDUALS OF EACH AND EVERY CLAIM, COMPLAINT, LIABILITY, PENALTY SUIT, JUDGEMENT, LOSS, OR COST ARISING OUT OF, CONNECTION WITH OR IN ANY WAY RELATED TO THE UNDERSIGNED PERSON'S PROPERTY AND/OR IN THE USE OF ANY PRODUCT FABRICATED, INSTALLED OR MANUFACTURED BY CUSTOM WELDING & FABRICATION.

THE UNDERSIGNED PERSON, EITHER INDIVIDUALLY, OR AS A MEMBER OF A GROUP DOES HEREBY AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS CUSTOM WELDING & FABRICATION.

THE UNDERSIGNED PERSON, EITHER INDIVIDUALLY, OR AS A MEMBER OF A GROUP DOES HEREBY AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS CUSTOM WELDING & FABRICATION OUT OF, CONNECTED WITH OR IN ANY WAY RELATED ANY USES OF ANY PRODUCT FABRICATED, INSTALLED MANUFACTURED BY CUSTOM WELDING & FABRICATION INDIVIDIBLELY.

AND INSTAUATION

# VETERANS FENCE Residential \* Commercial & Industrial

Date of Proposal:

1710 Third Wyandotte, MI 48192 PH: (313) 381-8530 FX: (313) 216-1717 brian@veteransfence.com www.veteransfence.com

# SPECIFICATIONS

Nº 1942

32 New

### CONTRACT

10-1-17

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Address: 14,300 Rosume and Par	Myony ( ) Wood Fence & Local. Pu
Southquite m 48194	System
Phone: 734 216 - 4269	1 TSteel Fence
Email:	( ) Other:
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PLOT PLAN	
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Veterans Fence is not responsible for any damages that may occur to und may be incurred while digging holes. Miss dig will be called to mark the	erground utility lines and sprinkler lines. Damages
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All agreements must be in writing. All contacts are subject to strikes or ca where these is abnormal digging or necessary removal of existing fence.	uses beyond our control Extra charge will be made, bushes trees, etc. Owner to provide survey or to
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## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
Resolved by the City Council that Cou Administrator as set forth in his comm the grant from Two Seven Oh Inc and Central Animal Control Agency and	nunication dated June 25, 20	018 relative the acceptance of
Further, approves the acceptance of the equipment as outlined in the grant app funded from the grant and the existing	lication at a non-to-exceed	
I Move the adoption of the foregoing i	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM # 10

ITEM: Acceptance of Bid from KB Contracting to replace old wooden fencing

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

#### INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Over 25 years ago, wooden split rail fencing was installed at twelve of our parks. It was different than regular chain link and looked great, but over time, the upkeep has become constant. The fencing needs to be repainted on an almost yearly basis, boards need to be replaced due to warping, rotting, and vandalism, nails become exposed creating hazards, and many of the fences are beginning to lean badly and are unsafe.

We solicited on the MITN for bids to install 4ft high black vinyl coated chain link fencing in our parks. We received five bids and KB Contracting of West Branch, Michigan was the low bid. The list of bids is attached and you will notice that KB Contracting is nearly \$4 a foot cheaper than their nearest competitor. This raised some red flags as all the other bid were relatively close in price. Upon asking for several references, KB Contracting provided four references which included the City of Troy, City of Southfield, Consumer's Energy, and the Huron-Clinton Metropolitan Authority. All four said the work was satisfactory and couldn't beat the price. The City of Troy has used them on multiple projects.

We plan to finish the replacement of the fencing at Pulaski Park and replace the fence at Memorial Park. This money was approved as a project in the Recreation Department's Budget requests for FY2018.

#### Bids:

KB Contracting	\$12.87/ft	\$25,096.50
Industrial Fence	\$16.70-18.50/ft	\$33,375.00
Michigan Fence Outlet	\$17.80/ft	\$34,710.00
Owens Fence	\$19/ft	\$37,050.00
Nationwide Construction	\$23.94/ft	\$46,683.00

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to accept the bid from KB Contracting.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Recreation TIFA Parks #492-200-

#### 850-524 and Memorial Park Improvements #101-750-850-560

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

COMMISSION RECOMMENDATION: Concurs with Superintendent

CITY ADMINISTRATOR'S RECOMMENDATION: Soupdal.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: All.

LIST OF ATTACHMENTS: 1) Copy of Bids received

## RESOLUTION

DATE: June 25, 2018

RESOLUTION by Councilperson		
RESOLVED by the City Council that the Superintendent of Recreation and l per linear foot as the best bid received	hereby ACCEPTS the bid	
I Move the adoption of the foregoing r	resolution.	
MOTION by Councilperson		,
SUPPORTED by Councilperson		
YEAS	COUNCIL	NAYS
	Alderman	
	Calvin	
	Desana	
	Maiani	
	Sabuda	
	Schultz	

#### KB CONTRACTING, INC.

#### PO Box 394 West Branch, MI 48661

# QUOTE

Date	Quote #
5/29/2018	399-WYANDOT

Name / Address	
City of Wyandotte 3200 Biddle Ave. Wyandotte, MI 48192	

Ship To	
Pulaski & Memorial Parks	

Source

Hem Description Ordered Rafe Amount PULASKI PARK: 4' BLACK VINYL Furnish and Install Approx. 1500 L1 of 4' Tall 9ga Core. \*6ga Finish 1.500 19,305.00 12.87 Black Vinyl Chain Link Fence MEMORIAL PARK: 4' BLACK VINYL Furnish and Install Approx. 450 Lf of 4' Tall 9ga Core. \*6ga Finish 450 12.87 5.791.50 Black Vinyl Chain Link Fence \*6ga Finish Exceeds Bid Specification \*\*Existing fence to be removed by others \*\*Contractor not responsible for incidentals due to unmarked or improperly located utilities. \*\*Contractor not responsible for sprinkler lines or other private utilities. TO ACCEPT THIS QUOTE AND ITS TERMS. SIGN AND DATE BELOW

UPON COMPLETION. The work has been performed to my setisfaction and approval based on the specifications and details quoted:

Total

\$25,096.50

Phone #	
989-343-0584	

E-mail
kbcontractinginc@gmail.co

Area Code: (313) 297-2997 Fax: (313) 297-7233



# INDUSTRIAL FENCE

12030 PLEASANT STREET • DETROIT, MICHIGAN 48217
CERTIFIED W.B.E.
CERTIFIED D.H.B.

May 25, 2018

City of Wyandotte Clerk's Office 3200 Biddle Ave Wyandotte, MI 48192

Re:

ITB-4732

City Park Fencing

We are pleased to provide a quote for the following scope of work:

 Furnish and install 1500 If of new 4' tall black vinyl coated chainlink fence at Pulaski Park. Fence shall consist of #8 gage mesh (#9 core), 3" o.d. terminal posts, 2.38" o.d. line posts, and 1.66" o.d. top rail.

For the Unit Price of: \$16.70/lf

 Furnish and install 450 If of new 4' tall black vinyl coated chainlink fence at Memorial Park. Fence shall consist of #8 gage mesh (#9 core), 3" o.d. terminal posts, 2.38" o.d. line posts, and 1.66" o.d. top rail.

For the Unit Price of: \$18.50/1f

Please call if you haye any questions.

Regards.

Richard Novak



#### PO BOX 480485, NEW HAVEN, MI 48048 P. (586) 468-2531 | F. (586) 468-2766 https://michiganfenceoutlet.com

May 25, 2018

City of Wyandotte 3200 Biddle Rd. Wyandotte, MI

Attention: Justin Lanagan; Department of Recreation

Subject: File #4732-Park Fencing Replacement

Michigan Fence Outlet respectfully submits the following quote to furnish and install 4' tall black vinyl chain link fence per plans and specifications:

Description	Quantity	Unit	Unit Price	Total
Pulaski Park	1,500.00	LFT	17.80	\$26,700.00
Memorial Park	450.00	LFT	17.80	\$ 8,010.00
		TO	ΓAL:	\$34,710.00

#### Qualifiers:

- 1. Building Permit (if required), extra.
- 2. If Performance/Payment Bond Required, add 1.5%
- 3. Location of private underground utilities, by others.

Thank you,

Rick Porter Project Manager P: (586) 468-2531 C: (313) 505-4999

rporter@michiganfenceoutlet.com

Owens Fence, Inc. Brownstown, MI. 48192 17114 Dix-Toledo 734-281-1132

### PROPOSAL/CONTRACT

Page 1 05/23/2018

#### Customer Information:

City Of Wyandotte 3200 Biddle Avenue Wyandotte, MI. 48192

#### Job Information:

Dept. of Recreation Justin Lanagan 734-324-7294 4' High Vinyl Coated Chainlink Pulaski & Hemorial Parks

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 Price per ft. for Black Vinyl Coated Chainlink fencing, pipe and hardware.

3" Terminal posts 2 3/8" Line posts 1 5/8" Top Rail Wire to be cyclone 9 gauge core 8 gauge finish Black in color.

\$19.00 per ft. Installed.

Frice for Pulaski and Memorial Parks. Also same price per ft. for any additional parks that may be added at a later time.

Owens Fence, Inc. agrees to guarantee above fence to be free from defects in materials and workmanship for one year.

Owens Fence, Inc. shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. Owens Fence, Inc. will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does Owens Fence, Inc. assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pine cannot be located it is recommended that the customer have the property surveyed.

Owens Fence, Inc. will assume the responsibility for having underground public utilities located and marked. However, Owens Fence, Inc. assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Owens Fence, Inc. to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly

intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of Owens Fence, Inc. until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

Approved &	9 2	Accepted	for	Customer:
------------	-----	----------	-----	-----------

Contract Amount:	\$ 37050.00	Cuptimer Date	
own Payment:	\$	Accepted for Owens Fence, Inc.:	
alance Due:	\$ 37050.00		
	 	Selergaran Date	



May 24, 2018

Attention:

Justin Lanagan

Regarding:

City of Wyandotte #4732 - Park Fencing

Nationwide Construction Group respectfully submits the following quote to furnish and install the following at the above referenced location;

PARK	Quantity	Price per ft.	Park Total
Pulaski Park	1500' – 4' High Black Vinyl Fencing	\$23.94	\$35,910.00
Memorial Park	450' – 4' High Black Vinyl Fencing	\$23.94	\$10,773.00
		Total	\$46,683.00

#### QUALIFIERS

- All material, tax, and labor included.
- 2.) Removals of old wood fence done by others.
- Above items must be awarded together and cannot be separated.
- 4.) Above quote does not include traffic control.
- 5.) All clearing, grading, and staking by others.
- A minimum of four weeks' notice to mobilize.
- A total of 2 mobilizations for ALL work listed above if additional mobilizations are needed \$1,500 each.
- 8.) Should hand digging be required due to utility conflict(s) an additional \$150.00 per hole will be added if conventional methods can be used i.e. pinch/ hand diggers. Should the utility conflict require soft excavation with a vacuum truck and or any other soft excavation equipment to expose the utility additional charges will be applied.
- 9.) Above quote is based on using (base, prevailing, union) wages.
- 10.) Quote valid for period of 15 days.
- Above quote does not include any (DBE, MBE, WBE or any other specialty designation allowance) unless otherwise noted.
- Above quote does not include any allowance or any costs of permits, dues etc. unless otherwise noted.
- 13.) Payment terms; progress payments per specifications.
- 14.) Above quote conditioned upon acceptance of contractor's contract language.

Thank you for letting us quote your project needs, should you have any questions please do not hesitate to call me at (586) 270-2037.

Respectfully Submitted

Scott R. Gray

Project Manager

RMD Holdings/dba/Nationwide Construction Group

69951 Lowe Plank Rd.

Richmond, MI 48062

direct (586) 270-2037

cell (517) 819-0411

sgray@nationwidecos.com

www.nationwide-companies.com

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
<b>RESOLVED</b> by the City Council that the Superintendent of Recreation and I per linear foot as the best bid received	hereby <b>ACCEPTS</b> the bid	
I Move the adoption of the foregoing r	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25th, 2018

AGENDA ITEM# 11

ITEM:

Engineering and Building Department - 2018 Sidewalk Program and Skate Park

PRESENTER: Mark Kowalewski, City Engineer; Justin Lanagan, Recreation Superintendent

INDIVIDUALS IN ATTENDANCE: Kould -

Mark Kowalewski - City Engineer; Justin Lanagan - Recreation Superintendent

BACKGROUND: Bids for the 2018 Sidewalk Program were opened and read aloud on June 11<sup>th</sup>, 2018. These bids also included concrete work that was required to be completed at the Skate Park. Five (5) bids were submitted and GV Cement of Brownstown, MI was the low bidder. The recommendation is to award the Contract to GV Cement in the amount of \$110,212.50.

Approximately 10%[\$10,000] of the contractor's work for the sidewalks in the SAD will not be special assessed.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in continuing to provide safe walkways for the citizens of Wyandotte.

ACTION REQUESTED: Approve the 2018 Special Assessment District, the area from 18<sup>th</sup> Street to Biddle Avenue from Pennsylvania Avenue to Grove Street, and approve award of the 2018 Sidewalk Program and Stake Park Contract to GV Cement in the amount of \$110,212.50.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The 2018 Sidewalk Program will be funded from 249-450-825-461 in the amount of \$99,712.50 and the Memorial Park Skate Park renovations will be funded from 101-750-850-560 in the amount of \$10,500.

<u>IMPLEMENTATION PLAN:</u> If approved by City Council, authorize the Mayor and City Clerk to sign the contract and obtain a Special Assessment District Number from the City Clerk's Office.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Spupdal

LEGAL COUNSEL'S RECOMMENDATION: Reviewed Bids W fool

MAYOR'S RECOMMENDATION: All.

LIST OF ATTACHMENTS: Proposed Resolution, Bid Summary

#### CITY OF WYANDOTTE, MICHIGAN CERTIFIED RESOLUTION

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL BUILDING.

DATE: June 25th, 2018 RESOLUTION by Councilperson RESOLVED that Council concurs with the recommendation of the City Engineer and Recreation Superintendent to award the 2018 Sidewalk Program and Memorial Skate Park Renovations to GV Cement, Brownstown MI, in the amount of \$110,212.50 be funded from accounts #249-450-825-461 in the amount of \$99,712.50 and account #101-750-850-560 in the amount of \$10,500.00, AND BE IT FUTHER RESOLVED that the Mayor and City Clerk are authorized to execute the said contract. I Move the adoption of the foregoing resolution. MOTION by Councilperson SUPPORTED by Councilperson YEAS COUNCIL NAYS Alderman Calvin DeSana Maiani Sabuda

Schultz

### 2018 Sidewalk Program Bid Tabulation File # 4731 Opened June 11th, 2018

			GVC	ement	JB Con	tractors	Ala	stra	D. Gaglio C	onstruction	Lac	aria
Item	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
8" Approach Removal	SYD	125	\$6.00	\$750.00	\$11.00	\$1,375.00	\$27.00	\$3,375.00	\$22.00	\$2,750.00	\$20.00	\$2,500.00
6" Approach Removal	SFT	1,500	\$1.25	\$1,875.00	\$0.80	\$1,200.00	\$3.00	\$4,500.00	\$2.32	\$3,480.00	\$3.00	\$4,500.00
4" Sidewalk Removal	SFT	7,050	\$1.25	\$8,812.50	\$2,75	\$19,387.50	\$3.00	\$21,150.00	\$2.25	\$15,862.50	\$3.00	\$21,150.00
Header Curb Removal	LF	150	\$6.00	\$900.00	\$8.50	\$1,275.00	\$5.00	\$750.00	\$10.00	\$1.500.00	\$13.00	\$1,950.00
Integral Drop Curb and Gutter Rem	dLF	150	\$7.00	\$1,050.00	\$8.50	\$1,275.00	\$5.00	\$750.00	\$15.00	\$2,250.00	\$20.00	\$3,000.00
8" Approach	SYD	125	\$65.00	\$8,125.00	\$56.10	\$7,012.50	\$54.00	\$6,750.00	\$45.00	\$5,625.00	\$50.00	\$6,250.00
6" Approach	SFT	1,500	\$5.90	\$8,850.00	\$5.25	\$7,875.00	\$5.00	\$7,500.00	\$4.63	\$6,945.00	\$5.00	\$7,500.00
4" Sidewalk	SFT	7,050	\$5.00	\$35,250.00	\$6.00	\$42,300.00	\$4.75	\$33,487.50	\$4.50	\$31,725.00	\$4.00	\$28,200.00
Header Curb	LF	150	\$30.00	\$4,500.00	\$29.50	\$4,425.00	\$13.00	\$1,950.00	\$25.00	\$3,750.00	\$15.00	\$2,250.00
Integral Drop Curb and Gutter	LF	150	\$35.00	\$5,250.00	\$29.50	\$4,425.00	\$13.00	\$1,950.00		\$4,500.00	\$30.00	\$4,500.00
ADA Detectable Warning Surface	LF	115	\$60.00	\$6,900.00	\$35.00	\$4,025.00	\$60.00	\$6,900.00		\$6,325.00	\$100.00	\$11,500,00
Root Grinding	EA	75	\$150.00	\$11,250.00	\$25.00	\$1,875.00	\$75.00	\$5,625.00		\$2,625.00	\$100.00	\$7,500.00
Asphalt Restoration	TON	3	\$200.00	\$600.00	\$350.00	\$1,050.00	\$300.00	\$900 00	\$350.00	\$1,050.00	\$200.00	\$600.00
Structure Adjust and Seal	EA	2	\$550.00	\$1,100.00	\$650.00	\$1,300.00	\$500.00	\$1,000.00		\$900.00	\$800.00	\$1,600.00
Gas and Water Shutoff Adjust	SYD	1	\$200.00	\$1,400.00	\$200.00	\$1,400.00	\$100.00	\$700.00	\$500.00	\$3,500.00	\$150.00	\$1,050.00
Re Grading	SYD	250	\$7.00	\$1,750.00	\$2.00	\$500.00	\$9.00	\$2,250.00	\$15.00	\$3,750.00	\$10.00	\$2,500.00
Hydroseed	SYD	250	\$3.00	\$750.00	\$3.00	\$750.00	\$8.10	\$2,025.00	\$18.00	\$4,500.00		\$3,750 00
Saw Cut Road	LF	200	\$3.00	\$600.00	\$3.00	\$600.00	\$5.00	\$1,000.00	The second district of	\$1,200.00		\$600.00
Sidewalk Program Subtotal		- I Couledon		\$99.712.50		\$102,050.00		\$102,562.50		\$102,237 50		\$110,900.00
Skate Park	7											
4" Sidewalk Removal	SFT	1,650	\$1.00	\$1,650.00	\$1.00	\$1,650.00	\$3.00	\$4,950.00	\$2.50	\$4,125.00	\$4.00	\$6,600.00
4" Sidewalk	SFT	1,650		\$8,250.00	\$4.00	\$6,600.00	\$4.75	\$7,837.50		\$9,075.00	\$4.00	\$6,600.00
Saw Cut Road	LF	200	\$3.00	\$600.00	\$3.00	\$600.00	\$5.00	\$1,000.00	\$6.00	\$1,200.00	\$3.00	\$600.00
Skate Park Subtotal	]			\$10,500.00		\$8,850.00		\$13,787.50		\$14,400.00		\$13,800.00
TOTALS	7		1	\$110,212.50		\$110,900.00	1	\$116,350.00	1	\$116,637.50	1	\$124,700.00

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
DESOLVED 41 4 C 21 22	1.4	
RESOLVED that Council concurs with Superintendent to award the 2018 Side GV Cement, Brownstown MI, in the 450-825-461 in the amount of \$99,712 \$10,500.00, AND	ewalk Program and Memori amount of \$110,212.50 be f	al Skate Park Renovations to funded from accounts #249-
BE IT FUTHER RESOLVED that the contract.	e Mayor and City Clerk are a	authorized to execute the said
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin	
	DeSana Maiani	
	Sabuda Schultz	

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM # 12

ITEM: Engineering and Building Department-2018 City Hall Cleaning Contract Extension

PRESENTER: Mark Kowalewski, City Engineer MM flown

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

<u>BACKGROUND</u>: The Department of Engineering has met with Veteran's Cleaning regarding extension of their contract for the cleaning service of Wyandotte City Hall. Mr. Greg Meyring, owner, has indicated Veteran's Cleaning can continue providing cleaning services at the same unit rates set forth in the contract for File # 4687. The conditions of the contract extension would be set forth in the attached Amendment to the Contract.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the daily maintenance of Wyandotte City Hall.

ACTION REQUESTED: Approve contract extension.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The contract extension would be funded from the 2018 budget year from account 530-444-825-215 in the amount of \$56,762.00.

<u>IMPLEMENTATION PLAN:</u> If approved by Council, authorize Mayor and Clerk to sign said Amendment to Contract.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Saysdal

**LEGAL COUNSEL'S RECOMMENDATION:** Reviewed Amendment W. Look

MAYOR'S RECOMMENDATION: ALL.

LIST OF ATTACHMENTS:

Amendment to Contract and Resolution.

#### MODEL RESOLUTION:

			DATE: June 25, 2018
RESOLUTION b	y Councilperson		
EXAMPLE:	& V . / &	P 98.2	1170 WY 120 (20 4
enter into contract			endation of the City Engineer to her authorizes the Mayor and City
FURTHER, this Wyandotte Strate	recommendation is gic Plan in the contin		and Objectives of the City of uality of life for residents and the
BE IT FURTHER		the work will be funded from ount of \$56,762.00; AND	n the City Hall cleaning budget,
		Director prepare the necessa	ry budget amendment.
I Move the adopti	ion of the foregoing	resolution.	
MOTION by Cou	incilperson		
SUPPORTED by	Councilperson		
	YEAS	COUNCIL	NAYS
	-	Alderman Calvin	:
		DeSana	
		Maiani Sabuda	441000000000000000000000000000000000000
		Schultz	\$ <del></del>

# AMENDMENT TO CONTRACT 2016 Office Cleaning Services for Wyandotte City Hall File #4687

ARTICLES OF AGREEMENT AMENDING the Contract made and entered into on June 13, 2016 by and between the CITY OF WYANDOTTE, party of the first part, and Veteran's Cleaning at 7958 Coventry, Grosse Ile, Michigan 48138, County of Wayne, State of Michigan, party of the second part, to-wit:

- 1. To this contract shall be added the period from July 1, 2018 through June 30, 2019:
  - · Daily cleaning of City Hall and Chase Bank.
  - Biannual window and carpet cleaning of City Hall and Chase Bank.
  - Round the clock cleaning of the first floor public restrooms during the Wyandotte Street Fair.
  - · Paper products, trash can liners, and hand soaps.
- 2. The unit prices and contract conditions will remain the same as in the original contract.
- This contract shall be increased by the estimated amount of \$56,762.00.
- Insurance policies and certificates will be submitted by the party of the second to cover the extended period of time.
- Except as otherwise stated above, all of the terms of the original contract remain in full force and effect.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYADOTTE

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

PARTY OF THE SECOND PART

Michello Patter

Veteran's Cleaning

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED that Council here to enter into contractual agreement v and City Clerk to sign said amendmen	with Veteran's Cleaning an	
BE IT FURTHER RESOLVED that Objectives of the City of Wyandotte S of life for residents and the maintenant	Strategic Plan in the continu	
BE IT FURTHER RESOLVED that t account #530-444-825-215 in the amount		n the City Hall cleaning budget,
BE IT RESOLVED that the Finance I	Director prepare the necessa	ry budget amendment.
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin	
	DeSana	
	Maiani	
	Sabuda Schultz	

# CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

INDIVIDUALS IN ATTENDANCE:

AGENDA ITEM # 13

ITEM: Engineering and Building Department - 2018 Police & Court Cleaning Contract Extension

PRESENTER: Mark Kowalewski, City Engineer Monthbould

Mark Kowalewski, City Engineer

BACKGROUND: The Department of Engineering has met with Veteran's Cleaning regarding extension of their contract for the cleaning service of Wyandotte Police Department and Court. Mr. Greg Meyring, owner, has indicated Veteran's Cleaning can continue providing cleaning services at the same unit rates set forth in the contract for File # 4646. The conditions of the contract extension would be set forth in the attached Amendment to the Contract.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the daily maintenance of Wyandotte City Hall.

ACTION REQUESTED: Approve contract extension.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The contract extension would be funded from the 2018 budget year from account 101-301-825-420 in the amount of \$40,930.00.

<u>IMPLEMENTATION PLAN:</u> If approved by Council, authorize Mayor and Clerk to sign said Amendment to Contract.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Dupdal.

LEGAL COUNSEL'S RECOMMENDATION: Reviewed Amendment W. Look

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

Amendment to Contract and Resolution.

#### MODEL RESOLUTION:

		DATE: June 25, 2018
RESOLUTION by Councilperson		<del></del>
EXAMPLE: BE IT RESOLVED that Council herelenter into contractual agreement with V Clerk to sign said amendment; AND FURTHER, this recommendation is Wyandotte Strategic Plan in the continuaintenance of infrastructure; AND BE IT FURTHER RESOLVED that the cleaning budget, account #101-301-82 BE IT RESOLVED that the Finance II	Veteran's Cleaning and furt consistent with the Goals uing effort to enhance the c e work will be funded from 25-420 in the amount of \$4	her authorizes the Mayor and City s and Objectives of the City of quality of life for residents and the the Police Department and Court 0,930.00; AND
I Move the adoption of the foregoing i	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	NAYS
	Alderman Calvin DeSana Maiani Sabuda Schultz	

# AMENDMENT TO CONTRACT 2018 Office Cleaning Services for Wyandotte Police Department and Court File #4646

ARTICLES OF AGREEMENT AMENDING the Contract made and entered into on May 11, 2015 by and between the CITY OF WYANDOTTE, party of the first part, and Veteran's Cleaning at 7958 Coventry, Grosse Ile, Michigan 48138, County of Wayne, State of Michigan, party of the second part, to-wit:

- 1. To this contract shall be added the period from July 1, 2018 through June 30, 2019:
  - · Daily cleaning of Police Department and Court.
  - · Paper products, trash can liners, and hand soaps.
- 2. The unit prices and contract conditions will remain the same as in the original contract.
- 3. This contract shall be increased by the estimated amount of \$40,930.00.
- Insurance policies and certificates will be submitted by the party of the second to cover the extended period of time.
- Except as otherwise stated above, all of the terms of the original contract remain in full force and effect.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYADOTTE

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

PARTY OF THE SECOND PART

DATE: 6-20-18

WITNESS

Veteran's Cleaning

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED that Council here to enter into contractual agreement v and City Clerk to sign said amendmen	with Veteran's Cleaning an	
BE IT FURTHER RESOLVED that Objectives of the City of Wyandotte S of life for residents and the maintenant	Strategic Plan in the continu	
BE IT FURTHER RESOLVED that Court cleaning budget, account #101-		-
BE IT RESOLVED that the Finance I	Director prepare the necessa	ry budget amendment.
I Move the adoption of the foregoing	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin	
	DeSana	
	Maiani Sabuda	
	Sabuda Schultz	

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

AGENDA ITEM# 14 MEETING DATE: June 25, 2018

Hiring - Engineering and Building Department - Contract Employee ITEM:

PRESENTER: Mark A. Kowalewski, City Engineer Man South

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: There is a need for assistance with plan review of construction permits with the retirement of employees in the Engineering and Building Department. Since these retirements, along with the discovery of sheds within easements, we have been providing a second review of permits to reduce any errors. In addition, in the last six (6) months compared to the same period of time in 2017, permits have increased eleven (11%) percent. By providing Mr. Marcoux's services for eight (8) hours per week this will provide a speedier review process for our customers.

Therefore, attached is a Contract Agreement with Jean Claude Marcoux to fill this need.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to providing the finest services and quality of life.

ACTION REQUESTED: Recommend approval of the hiring of Jean Claude Marcoux on a contractual basis

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Salaries-Seasonal (PT) 101-440-725-115

IMPLEMENTATION PLAN: Execute Memorandum of Agreement with Mr. Marcoux.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: SQuedal

LEGAL COUNSEL'S RECOMMENDATION: Approved as to form W.Look

MAYOR'S RECOMMENDATION: AND

LIST OF ATTACHMENTS: Memorandum of Agreement

MODEL RESOLUTION:

Wyandotte, Michigan RESOLUTION Date: June 25, 2018

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Engineer regarding the hiring of a Contract Employee for the Engineering and Building Department; AND

FURTHER, RESOLVED THAT COUNCIL approves the Memorandum of Agreement with Jean Claude Marcoux to perform plan reviews for the Engineering and Building Department and authorizes the Mayor and City Clerk to execute same.

# THE CITY OF WYANDOTTE AND JEAN CLAUDE MARCOUX

1	MEMORANDUM OF AGREEMENT made as of this
by and	between the City of Wyandotte, a Michigan Municipal Corporation, hereinafter
referre	ed to as CITY and Jean Claude Marcoux, hereinafter referred to as CONTRACTOR;
1	WITNESSETH:

WHEREAS, the City of Wyandotte requires the services of a Plan Reviewer to enforce the provisions of the applicable codes of the City of Wyandotte;

and

WHEREAS, said Jean Claude Marcoux has made known to the CITY OF WYANDOTTE and the Department of Engineering thereof, that he is available to serve as a Plan Reviewer on a contractual basis;

NOW, THEREFORE, in consideration of the aforesaid and of the mutual covenants and agreements herein contained, it is mutually agreed by and between the parties hereto as follows:

- 2) The work and duties of the contractor shall be as follows:
  - Review building application(s) submitted to the Engineering and Building
    Department for the construction or alteration of residential and commercial
    structures, which are subject to and controlled by the Wyandotte Codes and
    Ordinances.
  - Perform duties outlined in the applicable codes.
  - Answer questions pertaining to the applicable codes.
  - Keep accurate and adequate records as required by the City Engineer which records are to be the property of the City of Wyandotte.
  - Any other related work as required by the City Engineer.
- 3) City shall pay to Contractor, for the performance of the aforementioned duties:
  - The sum of Forty-Two Dollars & 00/100 (\$42.00) per hour not to exceed eight (8) hours per week. Work shall be performed at the Engineering Department within two (2) four (4) hour periods on normal City work days as mutually agreed between the Contractor and City Engineer.
  - Contractor shall submit timesheet to the City Engineer and be paid bi-weekly in accordance with General City Invoice Payment Schedule.

- 4) The Contractor warrants that he is a Registered Plan Reviewer with the State of Michigan and will maintain his registration at his own cost or expenses including required training. Exhibit A is a current copy of the Contractor's current registration.
- 5) Paid Vacation, sick or personal time is not part of this contract.
- 6) It is understood and agreed that no Social Security deductions will be made from Contractor's bi-weekly installments and that the City will pay no Social Security Tax in connection with the Contractor inasmuch as the employer-employee relationship does not exist between City and Contractor and that Contractor will pay his own self-employment tax as a self-employed person.
- 7) It is understood and agreed for the same reasons set forth in Paragraph 6 above that neither the City nor Contractor will make any contributions to the City Retirement Funds in regard to any pension for Contractor.
- 8) Contractor shall forthwith upon undertaking the duties aforesaid, furnish the City with a certificate or certificates of insurance company certifying that Contractor's automobile which he will use in the performance of the aforementioned duties is insured with public liability insurance, the limits of liability of which shall be One Hundred Thousand Dollars (\$100,000.00) for injuries, including accidental death, to any one person, and subject to the same limits for each person, at least Three Hundred Thousand Dollars (\$300,000.00) for any one accident involving two or more persons, arising in whole or in part by reason of or in anyway connected with or resulting from the performance of this Contract by Contractor.

- Said certificates shall provide that the aforesaid insurance is in force and that ten (10) days written notice will be given to the City by the insurance company or companies of any cancellation of any policy or policies required by this agreement. Contractor agrees to hold the City of Wyandotte harmless from any claim or lawsuit arising out of use of the contractor's automobile which he will use while in the performance of contractor's duties under the terms of this agreement.
- 10) The City agrees to indemnify the contractor from all claims arising from the contractor's official conduct which is in accordance with all of the terms of this contract and within the scope of his authority and provided that the contractor acted in good faith and without malice and provided contractor's conduct does not amount to gross negligence.
- 11) This Contract may be canceled by either party at any time, provided prior written notice is given to the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

CITY OF WYANDOTTE, a Michigan Municipal Corporation

Lawrence S. Stec, Clerk

Joseph R. Peterson, Mayor

Department of Legal Affairs

Mark A. Kowalewski, City Engineer

Jean Claude Marcoux

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson				
BE IT RESOLVED BY THE CITY COncommunication from the City Engineer of Engineering and Building Department; A BE IT RESOLVED THAT COUNCIL Claude Marcoux to perform plan review authorizes the Mayor and City Clerk to	regarding the hiring of a CAND approves the Memorandurys for the Engineering and	ontract Employee for the m of Agreement with Jean		
I Move the adoption of the foregoing re MOTION by Councilperson	esolution.			
SUPPORTED by Councilperson				
<u>YEAS</u>	COUNCIL	<u>NAYS</u>		
	Alderman Calvin DeSana Maiani Sabuda Schultz			

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM# 15

ITEM: City Purchasing 1533 11th Street, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property is an eyesore in the neighborhood. The property became available for the City to purchase for \$39,000.00.

Lot Size: 66' x 132.65'

2018 SEV: \$46,000

Market Value: \$92,000

Demolition Cost: \$12,000.00

Once purchased, the home would be demolished and the property would be sold for the construction of a new single family home.

STRATEGIC PLAN/GOALS: This is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in insuring that the City is committed to maintaining and developing excellent neighborhoods by enabling and empowering neighborhood organizations and associations, matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire the property, authorize the Mayor and City Clerk to execute the Purchase Agreement and authorize the City Engineer to demolish the property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 Land Acquisition.

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement. Close on the property and then demolish structure.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Soupdal

**LEGAL COUNSEL'S RECOMMENDATION:** Approved W. Look

MAYOR'S RECOMMENDATION: ANT.

LIST OF ATTACHMENTS: Purchase Agreement, Picture and Map

## MODEL RESOLUTION:

RESOLUTION		Wyandotte, Michigan Date: June 25, 2018
RESOLUTION by Counci	lperson	
		cil concurs with the recommendation of the City Engineer to nt of \$39,000.00 to be appropriated from TIFA Area Funds;
	(1) (1) - 1 ( - 1) - 1 ( - 1)	ffairs, William R. Look, is hereby directed to prepare and r and City Clerk be authorized to execute the Purchase
	pection of the home as it	ed to demolish same upon completion of the Wyandotte pertains to the preservation of historical and cultural items
I move the adoption of the	foregoing resolution.	
MOTION by Councilperso	on	
Supported by Councilperso	on	
YEAS	COUNCIL Alderman Calvin DeSana Maiani Sabuda Schultz	NAYS



## **CONTRACT TO PURCHASE**

REAL ESTATE UNLIMITED	533477	3/3-	383-4400
Listing Office	Office ID	Phone	
Address			
DOWNRIVER REAL ESATE GROUP	04: 10	Di-	
Selling Office 2232 Eureka Rd, WYANDOTTE, MI 48192	Office ID	Phone	
Address			
SELLING AGENT is acting as ( ) SUB AGENT	(x) BUYER AGENT		
( ) DUAL AGENT	( ) TRANSACTION	COORDINATOR	
1. PROPERTY DESCRIPTION. Buyer agrees to buy from	seller the property located	d at 1533 11th	ı St
			e County, Michigan
and legally described as See attached	0		Fa
heating and electrical fixtures; built-in appliances; water s pressure tanks; stationary laundry tubs; radio and televi shades, shutters, window blinds and window treatment is screens; garage door openers and controls; screens, storm	sion antenna, satellite dia rods; attached floor cove n windows and doors; land	shes and any m rings, attached t	nechanical controls, ireplace doors and
if any, now on the premises, but does not include			
The property is being purchased subject to zoning ordinance	es and to building and use	controls and eas	sement of record.
2. SALES PRICE The sales price is 39,000.00	Thir	ty-Nine Thou	isand
<ol> <li>METHOD OF PAYMENT All monies must be paid by cwill be completed by the following method:         <ul> <li>A (x) CASH. Buyer will pay the sales price in cash up title.</li> <li>B ( ) NEW MORTGAGE. This contract is contingent to loan in the amount of \$ Buyer acceptance. If the Buyer fails to deliver written evidence.</li> </ul> </li> </ol>	oon Seller's delivery of a V upon Buyer's ability to obta will apply for mortgage wi	Varranty Deed co	nveying marketable mortgage _ days after Seller's
written option, Seller may cancel this contract and the			
shall not be obligated to complete purchase of this pr	roperty or to incur any pe	nalty or forfeiture	of earnest money
deposit unless property appraises at purchase price.  C ( ) SALE TO EXISTING MORTGAGE (SIMPLE AS D ( ) SALE TO EXISTING LAND CONTRACT. See at E ( ) SALE ON LAND CONTRACT. See attached add	attached addendum.	IFICATION REQ	UIRED).
4. CLOSING DATE. The Buyer agrees to complete the insurance; however, if the sale is dependent upon the Buy mortgage application is approved, a closing date obtained property approved by the Veterans Administration or Figure 6, 2018	er acquiring financing, the d from the lender, and, if	n the closing wil applicable, a fin	be as soon as the al inspection of the
THE PARTIES HAVE READ AND ACCEPT THIS SIDE INITIALS HERETO:	THE TAKEN PERSONALISM IS	O PURCHASE	AND AFFIX THEIR
Buyers: KP / Sellers:	<u>5N</u> /		
Page 1 of 6			

Page 1 of 6

5.	OCCUPANCY. Seller will give occupancy as follows:  (x) Immediately at closing.
	( ) days after closing by 12:00 noon. From the date after closing to the date of vacating the Seller will pay Buyer \$ per day as an occupancy charge. Listing Broker will retain \$
	from Seller's proceeds at closing for occupancy, paying Buyer the amount due Buyer and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered. Broker has no obligation, implied or otherwise, for seeing that the premises are vacated on the date specified or for the condition of the premises, etc. Broker is only acting as escrow agent for occupancy funds. Seller is liable to Buyer for damage to the property occurring after closing and before vacating, to the extent not covered by the Buyer's homeowner's policy, as well as for any deductible portions of a covered claim. Seller shall maintain insurance on the property and its contents until the time of vacancy. If tenants occupy the property, then:  Seller will cause the tenants to vacate the property before closing.
	Buyer will take the property subject to the rights of the tenants.
6.	EARNEST MONEY DEPOSIT: Buyer deposits \$ to be held by
the	("Escrowee") evidencing Buyer's good faith, which deposit shall be applied to purchase price at closing.
ob Bu Es Se	his offer is not accepted or title is not marketable, or insurable or if the terms of purchase are contingent upon ability to tain a new mortgage or any other contingencies as specified, which cannot be met, this deposit shall be refunded to yer. In the event the Buyer and Seller both claim the earnest money deposit, the earnest money deposit shall remain in crowee's trust account until a court action has determined to whom the deposit must be paid, or until the Buyer and ler have agreed in writing to the disposition of the deposit. (This paragraph may be subject to the arbitration provisions paragraph 24 below.)
tax	CLOSING COSTS. Unless otherwise provided in this Contract, it is agreed that Seller shall pay all State transfer sees and costs required to convey clear title. Unless otherwise provided in this Contract, Buyer shall pay the cost of cording the deed and/or security instruments and all application fees and closing costs required by mortgage except lere prohibited by law.
Po gui be do	TITLE INSURANCE. As evidence of title, Seller agrees to furnish Buyer prior to closing a Commitment for a licy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and aranteeing the title condition required for the performance of this Contract. Said Commitment of Title Insurance shall converted to a Policy of Title Insurance subsequent to closing and forwarded to Buyer as soon as all necessary cuments have been processed and recorded to cause the issuance of a Policy of Title Insurance. If written objection to title is made, that the title is not in the condition required for performance, the Seller shall have 30 days from the date is notified to 1) remedy the title, or 2) refund deposit in full termination of this Contract.
wit	<b>BUYER AND SELLER</b> hereby acknowledge disclosure of the fact that Broker may accept a fee or consideration in regard to the placement of a loan or mortgage, or life, fire, theft, flood, title, or other casualty or hazard insurance or me warranty arising from this transaction and expressly consent thereto as required by Michigan Real Estate Law and egulations.
Pu he the de tak eiti	DEFAULT. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors of assigns of the respective parties. Failure to perform by either party shall constitute a breach of this Contract to inchase. In event of a default by the Seller hereunder, the Buyer may, at Buyer's option, elect to enforce the terms reof or demand and be entitled to an immediate refund of Buyer's entire deposit in full termination of this Contract. In event of a default by the Buyer hereunder, the Seller may, at Seller's option, elect to enforce the terms hereof or clare a forfeiture hereunder and retain the deposit as liquidated damages. Brokers shall not be parties to any action ten to enforce the Contract; Broker shall hold deposit (in trust, but without interest) until the dispute is finally resolved, her through an interpleader action in court or through arbitration/mediation, or a written release of the Contract to inchase signed by all parties.
	IE PARTIES HAVE READ AND ACCEPT THIS SIDE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR
Bu	yers: KR / Sellers: 5 N / Sellers:

Page 2 of 6

- 11. AS IS. Buyer understands that Buyer is purchasing a used structure in "AS-IS" condition. (A) Buyer has examined the premises and is satisfied with its condition. (B) Broker and Broker's agents are not contractors and cannot make any representation regarding the physical condition of the premises. (C) Buyer has not relied on any representation of the Broker or Broker's agents. (D) Buyer hereby knowingly waives, releases and relinquishes any and all claims or causes of action against Broker and Broker's agents arising out of the condition of the property or arising out of the performance of this Contract to Purchase. 12. MERGER CLAUSE. This Contract to Purchase supersedes any and all understandings and agreements and constitutes the entire agreement between the parties hereto and Brokers (other than the Listing/Commission Agreement) and no oral presentations or statements shall be considered a part thereof. 13. TIME-ALL PARTIES AGREE THAT TIME IS OF THE ESSENCE IN THE PERFORMANCE OF THIS CONTRACT TO PURCHASE. No extension of time or amendment to this Contract to Purchase will be binding unless specifically agreed to in writing and signed by the parties to the Contract to Purchase. 14. WALK THROUGH. Buyer shall have the right to walk through the premises within 48 hours of closing and/or vacating, by appointment. 15. MAINTAIN PREMISES. Seller agrees to maintain premises in the same condition as existed at acceptance of the Contract until possession is delivered to Buyer. Upon vacating, Seller will clear home of all rubbish, debris and personal PROPERTY INSURANCE: Seller shall be responsible for fire and extended coverage insurance on the property until sale is closed or until the property is vacated whichever occurs later. 16. MUNICIPALITY INSPECTION. If the municipality where the property is located requires inspection upon sale, Seller will order and pay for necessary inspections and pay for required repairs, if any, to obtain written approval of municipality. If Buyer assumes any of these responsibilities, see Additional Conditions. 17. BUYERS AND SELLERS, collectively and individually, agree that information concerning seller's concessions, if any, related to the sale and purchase of the property can be disseminated through the Multiple Listing Service. 18. SELLER DISCLOSURE STATEMENT. Buyer acknowledges receipt of the Seller's Disclosure Statement as of DATE: 06/07/2018 TIME: Seller shall provide Buyer with a Seller's Disclosure Statement with Seller's acceptance of this offer. Pursuant to the Seller Disclosure Act, MCL 559.951, et seq., Buyer will have 72 hours after hand-delivery of the disclosure statement (or 120 hours after delivery by registered mail) to terminate this Agreement by delivery of a written notice to Seller or Seller's agent. Seller hereby gives permission to disseminate the Seller's Disclosure Statement to lender, appraiser, municipality, etc. 19. RELEASE: Buyer and Seller acknowledge that neither Listing Broker nor Selling Broker, nor their respective agents. have made any representations concerning the condition of the property covered by this Agreement or the marketability of title, and Buyer and Seller release the Listing Broker and Selling Broker and their respective agents, with respect to all claims arising out of or related to this Agreement, any addendums or counteroffers; all claims arising from any purported representations as to the physical and environmental condition of the property covered by this Agreement or the marketability of title; and all claims arising from any special assessments and/or utility bills which have been or may in the future be charged against the property covered by this Agreement and, in addition, agree to indemnify and hold harmless the Listing Broker and Selling Broker and their respective agents from any and all claims relating to those matters. 20. TAXES. All taxes currently due and payable shall be paid by Seller. Taxes which first become due and payable
- THE PARTIES HAVE READ AND ACCEPT THIS SIDE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

within one year prior to closing shall be prorated and adjusted as of date of closing in accordance with due date (which is

(A) Special Assessments: All special assessments for municipal improvements which have become a lien on the

Buyers: \_\_KE\_\_/\_\_\_\_\_ Sellers: \_\_Ś\_N\_\_/\_\_\_\_\_

Page 3 of 6

in an advance basis).

property shall be paid by the seller, provided, however, that in the event a special assessment is payable in installments, current and future installments shall be allocated between Seller and Buyer using the same method for the proration of real estate taxes as above; or paid in full by Seller at closing.  (B) Seller HAS/ HAS NOT/ filed the Principal Residence Exemption Form.  (C) Broker shall retain from the Seller at closing a minimum of \$200.00 for water charges. Seller shall obtain a final water bill upon vacating premises, all water adjustments shall be made as of that date.  (D) Interest on Land Contract or mortgages, rents, condominium or association dues shall be prorated as of the date of closing.
21. PRIVATE HOME INSPECTION. Buyer and Seller acknowledges that Buyer has the right and duty to inspect the premises or have them inspected by a licensed contractor or professional home inspector of Buyer's choice and at Buyer's expense to determine if any defects exist in the premises. Buyer is aware that any reference to the square footage of the real property or improvements thereon is approximate. If square footage is a material matter to the Buyer, it must be verified by Buyer during the inspection period. (NOTE: Inspections required by FHA, VA, lenders or municipalities are not made for, nor shall they be relied upon by Buyer.) Buyer DOES/ DOES NOT / buyer shall order and have said inspection completed within five (5) calendar days of Seller's acceptance of this Contract to Purchase. Buyer agrees to return the property to its prior condition after all inspections or tests. If Buyer is not satisfied with the results of any inspection, upon written notice from Buyer to Seller within this period, this Agreement shall terminate and any deposit shall be refunded to Buyer. If the inspector's findings are not satisfactory to Buyer, Buyer shall notify the Seller or Seller's shall be refunded to Buyer. Seller shall render the Contract to Purchase void and the earnest money deposit shall be returned in full upon written release of Contract to Purchase signed by all parties. IN THE EVENT BUYER FAILS TO NOTIFY THE SELLER, THIS CONTINGENCY SHALL BE DEEMED REMOVED AND THE CONTRACT TO PURCHASE SHALL CONTINUE IN FULL FORCE AND EFFECT.
22. LEAD-BASED PAINT DISCLOSURE / INSPECTION (For residential housing built prior to 1978). Buyer acknowledges that prior to signing this Contract to Purchase; Buyer has received a copy of the Lead Based Paint Seller's Disclosure Form and pamphlet provided by the Seller, the terms of which shall be part of this Contract to Purchase.  ( ) Buyer shall have calendar days after the date of Seller's acceptance of this Contract to conduct an inspection of the property for the presence of lead-based paint and/or lead-based paint hazard. (Federal regulations require a 10 day period or other mutually agreed upon period of time.) If Buyer is not satisfied with the results of this inspection, upon notice from Buyer to Seller within this period, this agreement shall terminate and any deposit shall be refunded to Buyer.  ( X ) Buyer hereby waives his/her opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.
23. LAND DIVISION ACT (For unplatted land only): Seller and Buyer agree that the following statements shall be notluded in the deed at the time of delivery.  (A) The grantor grants to the grantee the right to make (insert "zero" or a specific number, as appropriate) divisions(s) under section 108 of the Land Division Act, MCL 560.108.  (B) This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan right to farm act.  CAUTION: If the space contained in subparagraph (a) above is left blank, the deed will NOT grant Buyer the right to any divisions.
24. ARBITRATION: Any dispute over the disposition of any earnest money deposits or claim arising out of or related to the physical condition of any property covered by this Agreement, included without limitation, claims of fraud, misrepresentation, warranty and negligence, shall be settled in accordance with the rules, then in effect, adopted by the endorsed provider of arbitration services for the Michigan REALTORS®. This is a voluntary agreement between the Buyer and Seller. Failure to agree to arbitrate does not affect the validity of the Agreement. A judgment of any circuit court shall
THE PARTIES HAVE READ AND ACCEPT THIS SIDE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:  Sellers:   Sellers:   Sellers:   Sellers:   Sellers:   Sellers:   Sellers:   Sellers:  Sell
Buyers: <u>K₽</u> / Sellers: <u>&gt;</u>
Page 4 of 6
Produced with zioForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com 1533 11th/Ptak

	parties and brokers/	agents who have agre		1681, et seq. This Agreement vledged by their initials below.
INITIAL IF YOU AGREE	TO ARBITRATE:			
		Listing Broker	Selling Broker	_
Broker and its agents a	nd/or Selling Broker f closing of the trans	and its agents relating	g to their services must	may have against the Listing be filed no more than six (6) d Seller waive any statute of
any amendment or mod Agreement may be del REALTOR® via electron be deemed delivered at has been provided to S	dification of this Agre ivered to the Seller iic mail or by facsimil the time it is sent or selling REALTOR® for di initials shall be dee	ement and/or any wri in care of the Listing e via the contact infor transmitted. Seller rep from which Buyer may emed to be valid and b	tten notice or communic g REALTOR® and the mation set forth above. A resents and warrants that y receive electronic mainding upon the parties a	s agree that this Agreement, cation in connection with this Buyer in care of the Selling any such communication shall at an electronic email address. The parties agree that the as if the original signatures or
27. CONTERPARTS: T signature of each counter	his Agreement may rpart were upon the s	be signed in any nu same instrument.	mber of counterparts wi	ith the same effect as if the
				nal representatives and heirs, reement without Seller's prior
NOTE: All conditions of where applicable upon the				Buyer and Seller shall initial
ADDITIONAL CONDITIO	NS: Sale contin	ngent on approv	al by City of Wya	indotte Mayor and
Council, Sale incl	udes adjacent	vacant lot as	specified in list	ing.
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Page 5 of 6				

be rendered on the award or determination made pursuant to this Agreement. This Agreement is specifically made

#### Seller's Disclosure Statement

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# REAL ESTATE UNLIMITED

Property Address	1536		
	Street Wild Could HE MIT	46/92	MICHIGAN
	City, Village Township		
that such lead pois disabilitie particular any inforr buyer of	chaser of any interest in residential rea property may present exposure to lead oning. Lead poisoning in young ch s, reduced intelligence quotient, beh risk to pregnant women. The seller of nation on lead-based paint hazards fro	from lead-based paint that may p ldren may produce permanent r avioral problems, and impaired any interest in residential real pro- on risk assessments or inspection	welling was built prior to 1978 is notified lace young children at risk of developing neurological damage, including learning memory. Lead poisoning also poses a perty is required to provide the buyer with is in the seller's possession and notify the for possible lead-based paint hazards is
I. Seller's Disc	closure (initial) sence of lead-based paint and/or lead-based Known lead-based paint and/or lead	sed paint hazards (check one belo based paint hazards are present in	w): the housing (explain):
(C)	Seller has no knowledge of lead-bas	ed paint and/or lead-based paint ha	zards in the housing.
(b) Rec	ords and reports available to the seller Seller has provided the purchaser w lead-based paint hezards in the hous	ith all available records and repor	ts pertaining to lead-based paint and/or
Seller certifies th	Seller has no reports or records perta	tan 515	ad-based paint hazards in the housing.
	- 4 -78	Seller(s)	in Pera
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Agent h	nowledgment (initial) as informed the seller of the seller's of compliance.	oligations under 42 U.S.C. 4852d	and is aware of his/her responsibility to
Agent certifies th	at to the best of his/her knowledge, the	Agent's statement above is true	nd accurate.
Date:	V- V- X	Agent	In Louis
kP (a) Purci	inspection of the presence of lead-ba	ed pamphlet Protect Your Family other mutually agreed upon per used paint or lead-based paint haza	riod) to conduct a risk assessment or
Purchaser certifie	s to the best of his/her knowledge, the		rue and accurate.
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	lier withdrawn) and If not acc	ase shall remain valid until DATE <u>06/08/18</u> cepted by the Seller, deposit returned forthwith to Buyer and
By the execution of this instrument	, Buyer acknowledges recei	ipt of a copy of the Contract.
IN THE PRESENCE OF:	Jason Ptak	Agent ID: 334704
K.D.	via - 10 - 10 - 10 - 10 - 10 - 10 - 10 - 1	City of Wyandotte
Buyer's Signature	1	Print Buyer's Name
Buyer's Signature	2	Print Buyer's Name
DATEDTIN	ME ADDRESS	
		s from the above named Buyer the Earnest Money Deposit raph 6, or will be returned forthwith after tender, if foregoing
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hereto. Seller further agrees that Broker for services rendered a co unconsummated for any reason commission) in full payment for ser	Broker has procured said mmission as set forth in the and deposit is forfeited, rvices rendered.	ler accepts this offer and acknowledges receipt of a copy offer and has brought about this sale and agrees to pay a Listing Contract for the sale of the property. If the sale is Broker may retain one-half thereof (not to exceed full
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Rev: 03/2016		





### Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560,102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

- (1) An agent providing services under any service provision agreement owes, at a minimum, the following duties to the client;
  - (a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.
  - (b) The performance of the terms of the service provision agreement.
  - (c) Loyalty to the interest of the client.
  - (d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
  - (e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these
  - (f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have
  - (g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.
- (2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following services to his or her client:
  - (a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.
  - (b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.
  - (c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
  - (d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
  - (e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of selfers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

#### SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

#### BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

#### **DUAL AGENTS**

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

#### TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

#### DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

#### LICENSEE DISCLOSURE (Check one)

I hereby discle	ose that the agency status of the licensee named below is:
	Seller's agent
	Seller's agent - limited service agreement
x	Buyer's agent
	Buyer's agent - limited service agreement
-	_ Dual agent
1-12-11-2	_ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
	_ None of the above
	AFFILIATED LICENSEE DISCLOSURE (Check one)
8-	Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.
x_	Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Jason Ptak	June 7, 2018
Licensee Jason Ptak	Date
	en e
Licensee	Date
ACKN	IOWLEDGMENT
[ - [ - [ - [ - [ - [ - [ - [ - [ -	have received and read the information in this agency disclosure statement fore the disclosure of any confidential information, THIS IS NOT A
The undersigned O DOES O DOES NOT I relationship exists, the undersigned is represented as O S	have an agency relationship with any other real estate licensee. If an agency SELLER BUYER.
KR	06/87/2016 B2:64 PN4 EDT
Potential D Buyer Seller (check one) City of Wyandotta	Date
Potential Buyer Seller (check one)	Date

Disclaimer This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

## Kelly Roberts

From:

Sent:

To:

Monday, June 11, 2018 1:46 PM Kelly Roberts



Sent from my iPhone

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1533 11<sup>th</sup> Street- LOTS 13 and LOT 14 ELECTRIC HIGHWAY PARK SUB L46/P18 WCR Lot Size: 66' x 132.56'

1541 11<sup>th</sup> Street - LOT 12 ELECTRIC HIGHWAY PARK SUB T3S R11E L46 P18 WCR Lot Size: 33' x 132.56'

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
RESOLVED BY THE CITY COUNCIL City Engineer to acquire the property at appropriated from TIFA Area Funds; A	1533 11 <sup>th</sup> Street in the amo	
BE IT RESOLVED that the Department prepare and sign the necessary closing dexecute the Purchase Agreement; AND		
BE IT RESOLVED that the City Engine Wyandotte Historical Commission inspension instruction and cultural items for the City	ection of the home as it per	
I Move the adoption of the foregoing re	esolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman	
<del></del>	Calvin DeSana	
	Maiani	
	Sabuda	
	Schultz	

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM# 16

ITEM: Purchase 2018 F-150 Pickup Truck

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

**BACKGROUND:** For the 2018 Fiscal Year, funds have been allocated for the purchase of one (1) new truck for the Department of Public Service to replace Truck Number 25 (1993). Gorno Ford has the State of Michigan contract for selling vehicles to municipalities and provided a price quote of \$21,570 for a 2018 Ford F-150 Pickup Truck. Recommend the attached Resolution be adopted to purchase this truck.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer to purchase a 2018 Ford F-150 Pickup from Gorno Ford.

<u>BUDGET IMPLICATIONS & ACCOUNT NUMBER:</u> 101-448-850-540 - \$20,000.00 and 101-448-850-530 \$1,570.00

IMPLEMENTATION PLAN: Order will be placed with Gorno Ford

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: SQUEDLA

LEGAL COUNSEL'S RECOMMENDATION: Approved as to form. W. Look

MAYOR'S RECOMMENDATION: After

LIST OF ATTACHMENTS: Price Quote from Gorno Ford; Pictures of Vehicle #25

## MODEL RESOLUTION:

RESOLUTION		Wyandotte, Michigan Date: June 25, 2018
RESOLUTION by Counci	lperson	
Engineer to purchase a 20	18 Ford F-150 Pickup Tru	that Council concurs with the recommendation of the City ck through Gorno Ford in the amount of \$21,570.00 from 000 and account no. 101-448-850-530 in the amount of
I move the adoption of the	foregoing resolution.	
MOTION by Councilperso	on	
Supported by Councilpers	on	
YEAS	COUNCIL Alderman Calvin DeSana	NAYS

Maiani Sabuda Schultz

## GORNO FORD 22025 ALLEN ROAD

Woodhaven Mi

Bus: 734-671-4017 Fax: 734-671-4375

CITY OF WYANDOTTE

ATT: DAVE ROTHERMAL

05-16-18

DEPT OF PUBLIC WORKS WYANDOTTE, MI BUS: 734-324-4587 dlrothermol@wyan.org

#### 2018 FORD F-150 XL 4X2 REGULAR CAB PICKUP W/8' BED MI CONTRACT# 071B7700181

MIDEAL SPEC# LDT-0082A

141" WHEELBASE

WHITE

INTERIOR COLOR STEEL GRAY VINYL 40/20/40

3.3L V6

3.55 REGULAR AXLE

245/70R-17 A/S BSW AS 17

CONTRACT PRICE FOR F-150 ...... \$ 20,135 .00

ADDIDTIONAL EQUIPMENT

CLASS IV HITCH TAILGATE STEP SPRAY IN BEDLINER	\$2	1,570.00
	\$	495.00
CLASS IV HITCH	\$	375.00
	\$	95.00
3.55 ELOCK REAR AXLE	\$	470.00

THANK YOU

AcH#

101-448-850-540- OTHER E9 - 20,000.00

101-448.850-530 VecHicles - 1,570.00

Replace VPS-85

Year 1993







## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
BE IT RESOLVED by the Mayor and recommendation of the City Engineer t Gorno Ford in the amount of \$21,570.0 \$20,000 and account no. 101-448-850-	o purchase a 2018 Ford F-1 00 from account no. 101-44	50 Pickup Truck through 8-850-540 in the amount of
I Move the adoption of the foregoing i	resolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman	
	Calvin DeSana	
	Maiani	
	Sabuda Schultz	

### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 25, 2018

AGENDA ITEM# 17

ITEM: TREE CUTTING AND STUMP REMOVAL, File #4730

PRESENTER: Mark Kowalewski - City Engineer Mark Kowalewski - City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

BACKGROUND: Sealed bids for Tree Cutting and Stump Removal, File # 4730 were opened and read aloud on May 7, 2018. Cut My Tree Down.Com, LLC of Taylor was the low bidder. In the best interest of the City of Wyandotte, a review of previous work performance, list of supervisory personnel provided, list of equipment provided and inspection of base of operations was completed.

It is recommended the City enter into contractual agreement with the low bidder, Cut My Tree Down.Com, LLC of Taylor in the amount of \$49,730.00. Cut My Tree Down.Com, LLC has not previously performed work within the City. This contract award will require a budget amendment to transfer funds from TIFA Acquisition in the amount of \$35.885.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Cut My Tree Down.Com, LLC of Taylor as the contractor of record and authorizing the Mayor and Clerk to execute the contract; authorize the Finance Director to process a budget amendment.

BUDGET IMPLICATIONS & ACCOUNT NUMBERS: TIFA account #492-200-850-528 for \$49,730.00 for tree cutting and stump removal services on City owned trees. Transfer \$35,885 from TIFA Land Acquisition Account No. 492-200-850-519 to Account No. 492-200-850-528.

IMPLEMENTATION PLAN: Cut My Tree Down.Com, LLC of Taylor will be directed to begin Tree Cutting and Stump Removal Services.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: SQuesdal

LEGAL COUNSEL'S RECOMMENDATION: Reviewed Bids W. Look

MAYOR'S RECOMMENDATION: All.

LIST OF ATTACHMENTS: Bid Summary, Bid Tab, Proposed Resolution, Summary Budget Amendment.

## MODEL RESOLUTION:

DATE: June 25, 2018

RESOLUTION by Councilperson		
proposal from Cut My Tree Down.Com	, LLC, Taylor, Michigan i	ne City Engineer in the acceptance of the in the amount of \$49,730.00 for the tree cutting ity of Wyandotte, to be paid from account
		Director to process a budget amendment to No. 492-200-850-528 with a copy to the TIFA
I Move the adoption of the foregoing res	solution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
YEAS	COUNCIL	NAYS
	Alderman	1
	Calvin	
	DeSana	2
	Maiani	
=	Sabuda	
<u> </u>	Schultz	

#### OFFICIALS

Theodore H. Galeski CITY ASSESSOR

Lawrence S. Stec

Todd M. Browning CITY TREASURER



MAYOR

COUNCIL Robert Alderman

Chris Calvin

Robert A. DeSana Megan Maiani

Leonard T. Sabuda Donald Schultz Jr.

Joseph R. Peterson

MARK A. KOWALEWSKI, P.E. CITY ENGINEER

## 2018 Tree Cutting and Stump Removal File #4730 Bid Opening: May 7, 2018

Contractor	Bid Amount	Bid Bond
Cut My Tree Down.com 6252 Monroe Blvd Taylor, MI 48180	\$49,730.00	Yes
G's Trees 1665 Lafayette Lincoln Park, MI 48180	\$68,300.00	Yes

# 2018 Tree Cutting and Stump Removal File 4730 Bid Opening: May 7, 2018

Compiled 05/09/2018

				Cut My Tree Down.Com Taylor, MI					Trees Park, MI		
#	Pay Item	Quantity	Unit	l	Jnit Cost	Total		Unit Cost		Total	
1	Remove 2"-9" diameter trees and stumps	EA	10	\$	75.00	\$	750.00	\$	135.00	\$	1,350.00
2	Remove 10"-19" diameter trees and stumps	EA	15	\$	125.00	\$	1,875.00	\$	175.00	\$	2,625.00
3	Remove 20"-24" diameter trees and stumps	EA	5	\$	452.00	\$	2,260.00	\$	305.00	\$	1,525.00
4	Remove 25"-30" diameter trees and stumps	EA	10	\$	638.00	\$	6,380.00	\$	425.00	\$	4,250.00
5	Remove 31"-35" diameter trees and stumps	EA	5	\$	920.00	\$	4,600.00	\$	920.00	\$	4,600.00
6	Remove 36"-40" diameter trees and stumps	EA	5	\$	1,205.00	\$	6,025.00	\$	1,200.00	\$	6,000.00
7	Remove 41"-45" diameter trees and stumps	EA	5	\$	1,335.00	\$	6,675.00	\$	1,850.00	\$	9,250.00
8	Remove 46"-50" diameter trees and stumps	EA	5	\$	1,485.00	\$	7,425.00	\$	2,200.00	\$	11,000.00
9a	2" to 18" stump grind	EA	10	\$	50.00	\$	500.00	\$	200.00	\$	2,000.00
9b	18" to 37" stump grind	EA	10	\$	150.00	\$	1,500.00	\$	400.00	\$	4,000.00
9c	37" and larger stump grind	EA	10	\$	185.00	\$	1,850.00	\$	600.00	\$	6,000.00
10	Root grind for sidewalk or driveway	EA	10	\$	160.00	\$	1,600.00	\$	250.00	\$	2,500:00
						\$	41,440.00			\$	55,100.00
	Additional Removals if Needed:										
	Remove 51"-65" diameter trees and stumps	EA				\$	2,245.00			\$	3,200.00
	Remove 66"-80" diameter trees and stumps	EA				\$	2,745.00			\$	4,500.00
	Remove 81"-95" diameter trees and stumps	EA				\$	3,300.00			\$	5,500.00
	Additional Unit Cost Bid	Villa sa ta				\$	8,290.00			\$	13,200.00
	TOTAL BID =					\$	49,730.00			\$	68,300.00

## TIFA BUDGET AMENDMENT

 Account No.
 Fund Balance as of 6/4/18
 Current Outstanding Invoices
 Available Funds

 492-200-850-528
 \$40,150.00
 \$26,305.00
 \$13,845.00

 Cut My Tree Down
 Budget Amendment

 Award
 Available Funds

 \$49,730.00
 \$13,845.00

 \$35,885.00

## **RESOLUTION**

DATE: June 25, 2018

RESOLUTION by Councilperson		
RESOLVED that Council concurs with acceptance of the proposal from Cut M of \$49,730.00 for the tree cutting and so City of Wyandotte, to be paid from acc	y Tree Down.Com, LLC, Tump removal services of G	Γaylor, Michigan in the amount City owned trees throughout the
BE IT FURTHER RESOLVED that Cobudget amendment to transfer \$35,885 200-850-528 with a copy to the TIFA E	from Account No. 492-20	
I Move the adoption of the foregoing re	esolution.	
MOTION by Councilperson		
SUPPORTED by Councilperson		
<u>YEAS</u>	COUNCIL	<u>NAYS</u>
	Alderman Calvin DeSana Maiani Sabuda Schultz	

## Reports & Minutes

## CITY OF WYANDOTTE BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED MAY 9, 2018

<u>Members Present</u>: John Darin, Chairman, Kelly Dodson, Patricia Iacopelli, Linda Orta, Stephanie Pizzo, April Treece, Alice Ugljesa

Members Excused: Michael Bak, Andrea Fuller, Noel Galeski

Guest(s): None

- 1. Call to Order: The meeting was called to order by John at 6:05 pm.
- 2. <u>Approval of Agenda:</u> Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.

#### 3. Reading and Approval of Previous Minutes:

a. <u>April 11, 2018 Regular Meeting</u>: After review of the minutes, Alice made a motion, seconded by Linda, to approve the draft minutes of the April 11, 2018 regular meeting of the Beautification Commission without change. The motion was approved.

#### 4. Chairperson's Report:

- a. Documents: An updated Attendance Log was distributed.
- b. Garfield Elementary School Kindergarten Flower Garden: John reported that he was contacted by Ms. Jamie Rossman, a teacher at Garfield Elementary School, regarding a Kindergarten flower garden. It was determined that this site has previously been awarded a Beautification Award. Photos of this season's flower garden will be posted on the Commission's Facebook page.
- c. <u>BCSEM Summer Quarterly Meeting</u>: John announced that the BCSEM Summer Quarterly Meeting will be hosted by the City of Southfield on June 21, 2018. The meeting invitation and registration form will be emailed to all commissioners. Registration fees will be reimbursed.
- d. <u>Photo ID Badges</u>: John requested that all commissioners who do not currently have a city photo ID badge email him a suitable head shot photo by this Friday. John will submit the requests for ID badges to Julie and David Fuller.

#### 5. Treasurer's Report:

- a. <u>FY 2017-2018 Expense Report</u>: It was reported that there were expenses totaling \$69.25 for the Spring Clean-Up, accrued expenses totaling \$2,338.00 for the Spring Dig-In, and an accrued expense for the Spring Hanging Baskets totaling \$35.00, leaving a balance of \$2,473.98 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a balance of \$389.97.
- 6. Public & Media Relations and Event Marketing Report: Andrea reported via email that there were 59 volunteers who signed up for the Spring Clean-Up. In addition, Spring Dig-In is being actively promoted. Andrea has also contacted the DDA to address the issue of lack of bathroom access during the Commission's downtown events. Andrea reported that Heather Theide will get back with her with a permanent list of establishments that will offer their restroom facilities for use by our volunteers during Commission events.

#### 7. "Adopt-A-Spot in Wyandotte" Program Update:

- a. Wendy Leach Application for United Family Church: John reported that Wendy Leach has submitted an application for an Adopt-A-Spot location change from the Jo Brighton school grounds to the United Family Church at 9<sup>th</sup> & Orchard Streets. It appears that her previous plantings at both Jo Brighton and Wilson Middle School were destroyed when those areas were re-landscaped without informing her. The Commission voted to approve her application.
- b. <u>Welcome Signs</u>: Alice reported that Brian Martin of DPS is interested in adopting a city Welcome Sign. John will be conducting a drive-by of all welcome sign locations soon to confirm all welcome signs currently in place, and will contact Mr. Martin with welcome sign availabilities.
- 8. <u>Community Garden Update</u>: April reported that applications continue to be received for this gardening season. She is updating the roster at this time. April has installed 4" aluminum numbers on each of the garden beds for more permanent identification. There was discussion on the wear of the current garden sign, and possible eventual need for replacement. John will check with Wright Signs and other

sign makers, if necessary, for history and cost of that sign, and report back. In addition, April proposed that "We're Watching" signs be produced and installed in the community garden as a deterrent. Discussion ensued. She was requested to check currently-installed community garden signs, develop new language if necessary, and submit a proposal to the Commission for discussion. April also proposed a "Poetry in the Garden" event in conjunction with the James R. DeSana Center for Arts & Culture. She will investigate and report back to the Commission for discussion.

- 9. Spring Clean-Up Follow-Up: There was follow-up discussion regarding the Spring Clean-Up. The consensus was that it was a very successful event. Noel did a wonderful job coordinating the event. Commissioners were well-represented. Andrea reported via email that 59 volunteers were registered, not including commissioners, DPS representatives, and the District Court Work Force. There was a big Thank You to all persons involved! The commission approved by consensus that John email Heather Theide our congratulations for a job well done with the Third Friday Earth Day celebration and Shred Day. In addition, John will forward a Spring Clean-Up follow-up report to Keep America Beautiful.
- 10. Spring Dig-In Planning: The Spring Dig-In is scheduled for Saturday, May 19, 2018.
  - a. 2018 Planting Plans: Linda reviewed the specific planting plans for the downtown Wyandotte area. Kelly will function as Dig-In Lead Coordinator in case of Noel's absence, and will run the volunteer registration table. Flowers from Four Star will be delivered at 7:00 am on Saturday, 5/19. Eckert's will be delivering the hanging baskets and other flowers on Friday, 5/18 at 10:00 am. Flowers for the Vietnam Veterans Memorial and Purple Heart Memorial Garden will be delivered Tuesday, 5/22. Written Planting Plan drawings will be available at the Dig-In.
  - b. <u>DPS Bed Prep Requests</u>: Alice reported that she generated a list of bed prep requests for DPS, which included removal of old & overgrown shrubbery from various planter pots on Biddle and First Street. This work has been completed, including removing the shrubs at the fountain area. Also, DPS was requested to mulch the bed areas that are not being planted during the Dig-In, and add additional mulch to our planted areas after the Dig-In planting has been completed. Many thanks to DPS and their hard-working crews!
  - c. <u>Updated Tools and Supplies Inventory</u>: John distributed an updated tools and supplies inventory list.
  - d. <u>Downtown Special Planting & Funding</u>: It was reported that the Special Events Office, the Farmer's Market, and the DDA, will each contribute additional funds to re-plant the cleared concrete planters on Biddle by Jimmy John's and on First Street, as well as a foundation planting of flowers around City Hall to complement Arrowhead Pavilion. The Beautification Commission thanks our municipal partners for their generosity! The Commission will publicly recognize this generosity in our social media.
- 11. <u>Spring Hanging Baskets Planning</u>: Alice confirmed that the 13 hanging baskets have been ordered from Eckert's Greenhouse, and will be delivered and installed on May 18<sup>th</sup>.
- 12. Old Business: There was no Old Business.
- 13. New Business: There was no New Business.
- 14. Round-Table Reports and Announcements: There were no round-table reports or announcements.
- 15. Next Meeting: The next regular meeting of the Beautification Commission has been scheduled for **Wednesday**, **June 13**, **2018** at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
- 16. Adjournment: The meeting was adjourned at 8:00 pm.

John M. Darin

## CITY OF WYANDOTTE BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT JUNE 13. 2018

Members Present: John Darin, Chairman, Kelly Dodson, Andrea Fuller, Noel Galeski, Patricia Iacopelli, Linda Orta, Stephanie Pizzo, Alice Ugljesa

Members Excused: Michael Bak

Guest(s): None

- 1. Call to Order: The meeting was called to order by John at 6:00 pm.
- 2. <u>Approval of Agenda:</u> Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.

#### 3. Reading and Approval of Previous Minutes:

a. May 9, 2018 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Kelly, to approve the draft minutes of the May 9, 2018 regular meeting of the Beautification Commission without change. The motion was approved.

#### 4. Chairperson's Report:

- a. <u>Commissioner April Treece Resignation</u>: John reported that April Treece has resigned her position on the Beautification Commission effective Wednesday, June 6, 2018. The Mayor has been notified. April was removed as an authorized buyer from the Lowe's LAR account. April's letter to the commissioners was read and placed on file.
- b. <u>Documents:</u> An updated Attendance Log and Contact List were distributed.
- c. <u>ID Badges for Commissioners</u>: The commissioners reported that they have not yet received their ID badges. John will contact David Fuller to inquire re. timetable for providing the ID badges.
- d. Requested Sprinkler Walk-Through: John reported that he has requested a walk-through of the downtown sprinkler system with DPS, but he has not received any word regarding scheduling. Upon discussion, it was reported that DPS stated that the sprinklers on the 1<sup>st</sup> Street plantings do not work due to the sprinkler lines being strangled by shrubbery roots. In addition, the sprinklers at the Teardrop planting have not been turned on yet, per Maggie. John offered to contact the Riverwalk Condo Association to meet and discuss the sprinkler situation. Pending that discussion, there may be a need to discuss this communication problem with Mark Kowalewski.
- e. <u>Communication To Heather Theide re. Celebration of Earth Day</u>: John reported that he emailed Heather and thanked her for the Special Events Office's participation and engagement with Earth Day, and related activities.

#### 5. Treasurer's Report:

- a. <u>FY 2017-2018 Expense Report</u>: It was reported that there were expenses totaling \$189.58 for the Spring Clean-Up, an expense of \$100.34 for the community garden, expenses totaling \$2,413.05 for the Spring Dig-In, and an expense for the Spring Hanging Baskets totaling \$709.75, leaving a balance of \$1,434.26 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a balance of \$389.97.
- 6. Public & Media Relations and Event Marketing Report: Andrea reported that she has posted a Thank You on Facebook to the Eagle Scout who built our wooden planter boxes for Biddle Avenue, and also posted a reminder to the community that the Beautification Awards are approaching! There was discussion on the Garfield School Kindergarten class flower garden. Andrea has plans to work with John to update the Commission's web site. She also recommended that commissioners mail "We've Noticed" postcards to businesses in July, to recognize their beautification efforts.
- 7. <u>"Adopt-A-Spot in Wyandotte" Program Update</u>: John reported that he will be contacting the AAS volunteers for status updates, and will be driving by to confirm city welcome signs and other sites.

#### 8. Community Garden Update:

- a. <u>Community Garden Status</u>: John reported that the community garden is being re-tooled. He is contacting every gardener and reviewing all applications to ensure consistency of process, and is working on clearing and filling vacant community garden beds.
- b. <u>Trinity Lutheran Church Request</u>: John discussed a recent request by Trinity Lutheran Church to provide garden space for those community garden applicants who are on our wait list. Their site poses some specific issues by being paved, but might also be amenable to garden space for the disabled gardeners. The Commission is interested in discussing opportunities with Trinity Lutheran Church for implementation next year.
- 9. <u>Spring Dig-In Follow-Up</u>: There was follow-up discussion regarding the Spring Dig-In. The consensus was that it was a very successful event, with many more areas being planted this year. There were a smaller number of volunteers (14), but they did an outstanding job. It was felt that there was significant competition for volunteers from the Wyandotte Oakwood Cemetery Clean-Up event scheduled for the same day. The commissioners will need to keep that in mind when scheduling future events.
- 10. <u>Spring Hanging Baskets Planning</u>: Alice reported that the 13 hanging baskets have been installed by Eckert's Greenhouse, and they look very nice and full. The 2 free-standing hanging basket poles have been relocated to the west plaza entrance to City Hall.
- 11. Old Business: There was no Old Business.
- 12. New Business: There was no New Business.
- 13. Round-Table Reports and Announcements: There were no round-table reports or announcements.
- 14. Next Meeting: The next regular meeting of the Beautification Commission has been scheduled for **Wednesday, July 18, 2018** at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
- 15. Adjournment: The meeting was adjourned at 7:25 pm.

John M. Darin

Chairman, Wyandotte Beautification Commission

#### **OFFICIALS**

Theodore H. Galeski CITY ASSESSOR

Lawrence S. Stec

Todd M. Browning TREASURER



MAYOR Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

#### CULTURAL & HISTORICAL COMMISSION Meeting Minutes Thursday, May 10, 2018 6:15 p.m. Marx Home

**Present:** S. Adkins, N. Bozzo, E. Grooms, W. Hayden, K. Munson, K. Navarre, S. Pilon, A. Ronco, J.

Rose, M. Wymore Absent: V. Elmore Staff: K. Mazzola Guests: G. Gouth

**Call to Order:** K. Munson called the meeting to order.

Minutes: MOTION BY A. Ronco to approve the minutes from the March 8, 2018 Commission Meeting, pending response from the City Attorney; SUPPORTED BY E. Grooms; ALL IN FAVOR, MOTION CARRIED.

MOTION BY A. Ronco to approve the minutes from the April 12, 2018 Commission Meeting; SUPPORTED BY J. Rose; ALL IN FAVOR, MOTION CARRIED.

#### **President's Report:**

• Communications: The Oakwood Cemetery Clean-up is scheduled for May 12.

#### **Director's Report:**

- Finance Report: MOTION BY A. Ronco to approve the April Finance Report, pending audit; SUPPORTED BY S. Adkins; ALL IN FAVOR, MOTION CARRIED.
- E. Grooms distributed a finance report of the money raised by Salvage.

#### **Wyandotte Historical Society:**

• 60th Anniversary Celebration

#### **Committee Reports:**

The Special Events Committee will be meeting soon.

#### **Old Business:**

• The Commission discussed the Marx Home Lift and Ford-MacNichol Home porch.

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.7284 • Fax 734.324.7283

museum@wyan.org • www.wyandottemuseums.org



#### **New Business:**

- The Commission discussed the Burns Home modification costs.
- Replacement of Carpet and Costs at Marx Home

**Attention to the Audience:** G. Gouth discussed various topics pertaining to the museum.

#### **Announcements/Adjournment:**

- Next Meeting June 14, 2018
- MOTION BY A. Ronco to adjourn; SUPPORTED BY E. Grooms; ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,

Sarah J. Jordan Sarah Jordan

**Museum Director** 

City of Wyandotte

## **Finance Report - Wyandotte Museum**

Summary for the month of:

Apr-18

	Revenue		Expenses	
Deposits	\$	4,804.00		
Utilities			\$	1,229.60
Miscellaneous Expenses			\$	2,781.03

Current Budget Balances as of: April 30, 2018

**Expense Accounts** 

Account	Balan	ce Available	2018 F	Budgeted Amount
Automobile	\$	160.00	\$	160.00
Building Maintenance & Supplies	\$	4,965.81	\$	8,500.00
Computer Services DMS	\$	-	\$	150.00
Education	\$	120.00	\$	240.00
Electric	\$	3,384.49	\$	5,500.00
Gas	\$	2,301.83	\$	5,500.00
HES Expense	\$	4,065.67	\$	7,000.00
Office Supplies	\$	537.74	\$	1,050.00
Phone	\$	562.31	\$	1,000.00
Postage	\$	40.00	\$	40.00
Printing	\$	-	\$	800.00
Water	\$	877.21	\$	1,675.00

#### **Revenue Accounts**

Account	Collect	ed Revenue	2017 Target	
HES Revenue	\$	7,000.00	\$	7,000.00
Marx Home Rent	\$	4,034.58	\$	6,500.00
Reserve	\$	110,808.93	\$	-
Vintage Base Ball Reserve	\$	2,737.80	\$	-

## **Deposits**

Event	Am	ount	Deposited In	Cash/Check	Description
Admissions & Donations	\$	217.00	Reserve	Cash	
Heritage Events Series	\$	2,200.00	Reserve	Cash: \$1,945; Check: \$255	Local Artist Show Donation Box: \$5; Spring Citywide Garage Sale Participant Registrations: \$2,195
Rentals	\$	250.00	Reserve	Check	Log Cabin rentals (2)
Merchandise Sales	\$	24.00	Reserve	Cash	Tote bags
Music at the Museum	\$	100.00	Reserve	Cash	5 lessons
Salvage	\$	588.00	Reserve	Cash: \$343; Check: \$235	General sales: \$213; April Third Friday: \$107; Timeless Treasures Market: \$268
Wyandotte Stars	\$	175.00	Base Ball Reserve	Check	Annual Marketing
Marx Home Rent	\$	1,250.00	Marx Home Rent	Check	

Total Revenue \$ 4,804.00

## **Utilities**

Heat/Gas	Amount					
Campus		\$	792.96			
	Subtotal:	\$	792.96			

Water	Amou	unt
Ford-MacNichol Hom	e \$	22.89
Burns Home	\$	18.06
Marx Home	\$	13.22
Log Cabin	\$	-
Subtota	al: Ş	54.17

Electricity	Am	ount
Ford-MacNichol Home	\$	134.33
Burns Home	\$	45.08
Marx Home	\$	130.65
Subtotal:	\$	310.06

Phone/Internet	Amoun	t
Burns Home	\$	72.41

Total Utilites \$ 1,229.60

## **Miscellaneous Expenses**

Vendor	Amo	unt	Account	Description
Konica Minolta	\$	113.11	Reserve	Copies on Special Events printer
Hoods	\$	96.74	Building Maintenance	Adjustable flapper, light bulbs, mopping supplies, cleaning supplies, toilet seat
Allegra Marketing	Ş	210 77	HFS Evpansa/Pasarya	Garage sale reminder postcards; Mom2Mom reminder
Anegra Warketing	Ų	319.77 HES Expense/Reserve		postcards; Music at the Museum posters
Wyandotte Alarm Company	ş	270 30	Building Maintenance	Commerical monitoring at 2624 Biddle; Fire monitoring for
wyandotte Alarm Company	Ų	210.50	Dunding Waintenance	campus
Grosse Ile Lawn & Sprinkler	\$	85.00	<b>Building Maintenance</b>	Pre-emergent application
Best Buy (via G. Haynes)	\$	71.00	Base Ball Reserve	DVDs & cases
Stanlag Advantage	Ċ	1,825.11	Office Supplies/Reserve	Envelopes, pens, notebooks, paperclips, pushpins, filecarts,
Staples Advantage	\$	1,025.11	Office Supplies/ Reserve	tables, tape, labels, rubber bands

Total Misc. Expenses \$ 2,781.03

06/20/2018 04:52 PM

#### RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/3 User: ktrudell Post Date from 06/20/2018 - 06/20/2018 Open Receipts

De De	/andotte Receipt # scription	Date	Cashier	Wkstn	Received Of Distribution		Amount	t .		
O CV	660453	06/20/2018	ktrudell 101-000-001	F2 L-000	ARBOR PROFESSIONAL SO 101-000-041-024	LUTIONS A/R ANN ARBOR COL-RESCUE	1,021.50	CITY C	CHECK (	024539
RESCUE REC# 4	COLLECTION 56217	S MAY 2018								
0 M1 M3 M2 M6 M7 M9 AS	660455	06/20/2018	ktrudell 101-000-00: 101-000-00: 101-000-00: 101-000-00: 101-000-00: 101-000-00: 101-000-00:	1-000 1-000 1-000 1-000 1-000 1-000 1-000	27TH DISTRICT COURT 101-000-650-010 101-000-650-012 101-000-650-011 101-000-650-017 101-000-650-018 101-000-650-020 101-000-650-021 101-000-650-024	FINES DIST COURT WYAN DIST CT RIVERVIEW CASES WORK FORCE-WYANDOTTE WORK FORCE-RIVERVIEW COURT TECHNOLOGY WYANDOTT COURT DRUG TESTING FEES COURT SCREENING ASSESSMEN CHEMICAL AWARENESS	74,719.88 25,694.97 6,363.00 2,030.00 4,005.00 1,190.00 5,478.00 2,795.00			
MAY 20 REC# 4	700 T000 00000						122,275.85	CITY	CHECK	1176
O RE	660458	06/20/2018	ktrudell 101-000-00		SCHREIBER & GRIER PC 101-000-655-040	RECEIPTS-MISCELLANEOUS	50.00	CITY	CHECK	10250
MIDWES		JUSTIN LOCKLE T-OUT OF BUSINCE 456219								
D RE	660459	06/20/2018	ktrudell 101-000-00		METLIFE 101-000-655-040	RECEIPTS-MISCELLANEOUS	227.64	CITY (	CHECK	0051802315
TRUST REC# 4	INTERESTS 56220									
O RE	660460	06/20/2018	ktrudell 101-000-00		METLIFE 101-000-655-040	RECEIPTS-MISCELLANEOUS	4.20	CITY	CHECK	0051802316
TRUST REC# 4	INTERESTS 56221									
O EP	660461	06/20/2018	ktrudell 731-000-00	F2 1-000	CITY OF WYANDOTTE 731-000-392-040	Res. Police & Fire Employe	586.74	CITY	CHECK	130301
POLICE REC# 4	DEFINED BE	ENEFIT								
o Cobra	660462	06/20/2018	ktrudell 732-000-00		TEDIUM INC 732-000-231-020	Payroll W/H-Hospital Insur	134.59	CITY	CHECK	082940
COBRAG REC# 4										
O TS	660468	06/20/2018	ktrudell 101-000-00	F2 1-000	WAYNE COUNTY TREAS 101-000-411-085	COUNTY DEL TAX SETTLEMENT	3,272.75	CITY	CHECK	2557727
274		ETTLEMENT-MAY		1-000	101-000-411-083	COUNTY DELL TAX SETTLEMENT	3,212.15	CITI	CHECK	2331121

Total of 8 Receipts

127,573.27

RECEIPT REGISTER FOR CITY OF WYANDOTTE

User: ktrudell Post Date from 06/20/2018 - 06/20/2018 Open Receipts DB: Wyandotte #

Page: 2/3

DB:	Wyandotte Receipt #	Date	Cashier	Wkstn	Received Of	vorzorzorzo open necesp.	Amount	
_	Description		COSHIEL	HASLII	Distribution		Palloune	
***	TOTAL OF CRE	EDIT ACCOUNT	g ***					
			OR COL-RESCUE				1,021.50	
			TAX SETTLEMENT				3,272.75	
10000000	-000-650-010						74,719.88	
	-000-650-011						6,363.00	
			ERVIEW CASES				25,694.97	
	-000-650-017		OLOGY WYANDOTT				2,030.00 4,005.00	
			TESTING FEES				1,190.00	
			NING ASSESSMEN				5,478.00	
	-000-650-024						2,795.00	
101-	-000-655-040	RECEIPTS-MI	SCELLANEOUS				281.84	
			& Fire Employee				586.74	
732	-000-231-020	Payroll W/F	K-Hospital Insura	nce			134.59	
						TOTAL - ALL CREDIT ACCOUNT	127,573.27	
	TOTAL OF DE	DIT NOCOUNTS						
	-000-001-000						126,851.94	
	-000-001-000						586.74	
	-000-001-000						134.59	
						TOTAL - ALL DEBIT ACCOUNTS	127,573.27	
***	TOTAL BY FU	ND ***						
	General Fun						126,851.94	
	Retirement		527				586.74	
732	Retiree Hea	1th Care Fu	ad				134.59	
						TOTAL - ALL FUNDS:	127,573.27	
***	TOTAL BY BA	NK ***				Tender Code/Desc.		
GEN		PERATING FU	ND			(CCK) CITY CHECK	126,851.94	
						TOTAL:	126,851.94	
RET	IR WYANDOTTE	EMPLOYEES	RETIREMENT SYSTE	ď		(CCK) CITY CHECK	721.33	
						TOTAL:	721.33	
						runnen suunn enemen Ü		
						TOTAL - ALL BANKS:	127,573.27	
***	TOTAL OF IT	EMS TENDERE	D ***			Tender Code/Desc.		
						(CCK) CITY CHECK	127,573.27	
						TOTAL:	127,573.27	
	TOTAL BY RE						121 St. 221 (131/19)	
(1)			ENING ASSESSMEN				5,478.00	
(1)		CHEMICAL A					2,795.00 586.74	
(1) (1)		FINES DIST	COURT WYAR				74,719.88	
(1)		WORK FORCE					6,363.00	
(1)			VERVIEW CASES				25,694.97	
(1)		WORK FORCE					2,030.00	
(2)	M7:	COURT TECH	NOLOGY WYANDOTT				4,005.00	
(1)			TESTING FEES				1,190.00	
(3)			ISCELLANEOUS				281.84	
(1)			TAX SETTLEMENT				3,272.75	
(1)		: A/R ANN AR : COBRA GUAR	BOR COL-RESCUE D (ITEDIUM)				1,021.50 134.59	
121	COBRA	COBIA GUAR	r (TIEDIUM)					

06/20/2018 04:52 PM

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Post Date from 06/20/2018 - 06/20/2018 Open Receipts

User: ktrudell DB: Wyandotte Receipt # Description

Date

Cashier

Wkstn

Received Of Distribution

Amount

Page: 3/3

TOTAL - ALL RECEIPT ITEMS:

127,573.27

## CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Conference Room at Police Headquarters on Tuesday, May 22, 2018. Commissioner Harris called the meeting to order at 6:00 p.m.

#### ROLL CALL:

Present: Commissioner Harris

Commissioner Heck Commissioner Melzer

Chief Carley

Recording Secretary: Lynne Matt

#### READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on April 10, 2018. Motion carried unanimously.

#### UNFINISHED BUSINESS

Update on building renovations Station 1
 Chief Carley stated renovations are moving along with 1 issue regarding windows.
 The windows interior & exterior don't line up and will require additional funding which is within contingency of project.

#### COMMUNICATIONS

#### DEPARTMENTAL

Wyandotte Fire Department monthly report "April 2018"
 Chief Carley stated for the month of April we had 278 rescue runs, with average response time of 3 minutes 46 seconds and that \$110,051.50 was billed out. Also noted, we provided 5 mutual aid rescues and received 2. There were 86 fire calls for the month. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.

Fire Commission Meeting Page 2 May 22, 2018

#### DEPARTMENTAL (continued)

- Department bills submitted April 25, 2018 in the amount of \$4,750.62
   Department bills submitted May 9, 2018 in the amount of \$4,967.66
   Department bills submitted May 23, 2018 in the amount of \$6,707.77
   Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.
- 3. Daily Reports

Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Heck. Motion carried.

#### LATE ITEM

Chief Carley stated he hopes to have update on rescue next meeting as far as when it will be done.

#### ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:19 p.m.

Respectfully submitted,

Vr 6-12-18

Bobie Heck Secretary

MI/lm

#### Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, June 13, 2018 at 5:00 PM.

Roll Call:

Present:

Commissioner-Bryan Hughes

Leslie Lupo Carolyn Harris Robert J. Thiede Paul Gouth

Interim General Manager& Secretary - Paul LaManes

Also, Present-

Steve Colwell- CATV Amy Cannatella-CATV

Steve Timcoe Amber Sutphin

#### Approval of Minutes:

MOTION by Commissioner Harris and SECONDED by Commissioner Gouth to approve the May 30, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached. No objections were made. Minutes approved

#### Hearing of Public Concerns:

None

Resolution 6-2018-1 MOTION by Commissioner Harris and SECONDED by Commissioner Gouth to authorize the Interim General Manager to opt out of the Low-Income Energy Assistance Fund (LIEAF) created by PA 95 of 2013 and administered by the State of Michigan, for the period 7/1/2018-6/30/2019, rather than raise all customer electric bills by up to \$0.99/month, as recommended by WMS Management.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth

NAYS: None Motion passes

#### Reports and Communications:

- YTD Finished Water-FY2018
- Monthly Subscriber Report-May 2018

MOTION by Commissioner Lupo and seconded by Commissioner Gouth to receive and place on file the reports and communications presented on the agenda.

Commissioner Hughes asked that the roll be attached. No objections were made. Reports and Communications received and placed on file.

### Wyandotte Municipal Services Commission Regular Meeting Minutes

#### Approval of Vouchers:

MOTION by Commissioner Harris and seconded by Commissioner Gouth that the vouchers be paid as submitted.

#### #5350- \$ 462,438.01

Commissioner Hughes asked for the roll to be called for approval of the vouchers.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth

NAYS: None

Vouchers approved

#### Late Items:

None

#### Next Regular Meeting - Wednesday, June 27, 2018 at 5 PM

Motion by Commissioner Lupo and seconded by Commissioner Harris to now adjourn the regular meeting at 5:04PM. Roll attached, no objections to adjournment of meeting.

Paul LaManes

Interim General Manager/Secretary

CarMons

# City of Wyandotte Police Commission Meeting

#### Regular Commission Meeting May 22, 2018

#### ROLL CALL

Present: Chief Brian Zalewski

Commissioner John Harris Commissioner Doug Melzer Commissioner Bobie Heck

Absent:

NONE

Others Present:

Deputy Chief Archie Hamilton

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:22 p.m.

The Minutes from the regular Police Commission meeting on April 10, 2018 were presented.

Melzer moved, Heck seconded, CARRIED, to approve the regular minutes of April 10, 2018, as presented.

#### UNFINISHED BUSINESS

NONE

#### COMMUNICATIONS

NONE

#### DEPARTMENTAL

1. Police Statistics - April 2018, Year To Date

Chief Zalewski noted, again, that nothing out of the ordinary is happening.

Melzer moved, Heck seconded, CARRIED, to receive the April 2018 and Year-To-Date Police Statistics and place on file.

#### 2. Outside Employment Application - Officer John Webb

Chief Zalewski does not have a problem with Officer Webb seeking outside employment; he is a good officer with our Department.

Officer Webb's secondary job cannot conflict with any of his duties here, and he will not be using any of Wyandotte's equipment while working the second job.

Melzer moved, Heck seconded, CARRIED, to approve Officer Webb's application for Outside Employment with Luna Pier Police Department.

#### 3. Citizen Evaluation of Services

Both Officer Sadowski and Detective Geiger were involved with this embezzlement complaint. The victim, Janet Law, was very pleased with those two officers and the response she received from the Department.

This particular case is still pending.

Melzer moved, Heck seconded, CARRIED, to receive the Citizen Evaluation of Services and place on file.

#### 4. Update on Hiring Process for Officers

We currently have five applicants which completed the physical agility test today, May 22, 2018.

We are still conducting background checks on these applicants.

As part of the hiring process, we will conduct interviews on June 13, 2018.

Bills and Accounts – April 24, 2018, \$17,319.70, May 8, 2018, \$70,592.10, May 22, 2018, \$33,517.47

Melzer moved, Heck seconded, A Roll Call was held and the Motion CARRIED, to approve payment of the bills for April 24, 2018, \$17,319.70, May 8, 2018, \$70,592.10, May 22, 2018, \$33,517.47

#### NEW BUSINESS.

#### 1. New UPS Unit for Dispatch Server Room

Chief Zalewski indicated due to the recent power outage we will explore some options for our UPS units for the Dispatch room.

Members of the Audience

#### ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:42 p.m.

Melzer moved, Heck seconded, CARRIED, to adjourn meeting at 6:42 p.m.

Laura Allen Administrative Assistant Wyandotte Police Department

#### SMIA

## **Events by Nature Code by Agency**

Agency: WYPD, Event date/Time range: 05/01/2018 00:00:00 - 05/31/2018 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	8	8	0%	0:10:49	0:06:32	0:05:01	2:58:58	0.22.22
	911C	0	0	11	11	0%	0:03:17	0:05:35	0:09:33	3:13:03	0:17:33
	ABANDONED AUTO	0	22	8	30	1%	1:30:42	0:08:31	0:10:44	40:17:31	1:20:38
	ACCIDENT/NON TRAFFIC AREA	0	0	3	3	0%	0:04:55	0:07:16	0:27:46	1:59:54	0:39:58
	ACCIDENT/PERSONAL INJURY	0	0	1	1	0%	0:12:35	0:01:12	0:07:35	0:21:22	0:21:22
	ACCIDENT/PROPERTY DAMAGE	0	0	31	31	1%	0:05:07	0:04:19	0:36:27	22:19:42	0:43:13
	ALARM	0	0	49	49	2%	0:04:04	0:04:48	0:09:51	14:22:47	0:17:36
	ANIMAL BITE	0	1	4	5	0%	0:02:28	0:05:48	0:28:59	2:58:05	0:35:37
	ANIMAL COMPLAINT	0	1	17	18	1%	0:15:06	0:07:10	0:15:56	10:21:13	0:34:31
	ASSAULT & BATTERY	0	1	8	9	0%	0:02:37	0:07:31	0:35:56	5:38:04	0:37:34
	ASSIST OTHER AGENCY	0	3	18	21	1%	0:01:37	0:03:59	0:31:19	11:17:11	0:32:15
	<b>BREAKING &amp; ENTERING</b>	0	1	13	14	1%	0:08:16	0:07:15	0:45:08	13:23:25	0:57:23
	BREAKING & ENTERING IN PROGRES	0	0	3	3	0%	0.02.35	0:02:46	1:33:06	4:55:23	1:38:28
	BUILDING CHECK	0	2	2	4	0%	0:08:34	0:32:52	0:40:51	3:01:26	0:45:22
	BUSINESS STOP	0	9	0	9	0%	0:00:01	0:00:00	0:18:52	2:49:57	0:18:53
	CHECK WELL BEING	0	2	60	62	3%	0:08:10	0:04:09	0:12:37	25:21:26	0:24:32
	CHILD ABUSE/NEGLECT	0	0	7	7	0%	0:02:11	0:11:19	0:17:32	2:48:07	0:24:01
	CITIZEN ASSIST	0	13	19	32	1%	0:05:24	0:06:41	0:12:33	11:35:45	0:21:45
	CIVIL DISPUTES	0	3	26	29	1%	0:09:25	0:05:15	0:18:48	15:37:17	0:32:19
	CRIMINAL SEXUAL CONDUCT	0	0	1	1	0%	0:33:43	0:00:17	0:35:35	1:09:36	1:09:36
	DEATH INVESTIGATION	0	0	4	4	0%	0:03:02	0:07:40	2:40:37	8:37:29	2:09:22
	DETAIL	0	22	0	22	1%	0:00:02	0:06:05	0:26:48	11:21:35	0:30:59
	DISORDERLY	0	3	38	41	2%	0:05:51	0:03:33	0:24:27	23:19:08	0.34.08
	DOMESTIC	О	0	52	52	2%	0:03:19	0:04:49	0:32:04	34:23:34	0:39:41

Report Generated: 06/06/2018 13:33:05 | User ID: LCHRISTENSE

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DUMPING	0	0	2	2	0%	0:01:29	0:04:00	0:07:12	0:25:22	0:12:41
	FIGHT	0	0	11	11	0%	0:03:17	0:03:05	0:31:00	6:24:56	0:35:00
	FIRE	0	0	4	4	0%	0:00:55	0:17:56	1:14:15	4:56:42	1:14:11
	FOLLOW-UP	0	30	2	32	1%	0:00:33	0:06:39	0:28:14	14:54:10	0:27:57
	FOUND PROPERTY	0	9	4	13	1%	0:08:41	0:03:45	0:15:56	4:55:32	0:22:44
	FRAUD	0	0	7	7	0%	0:04:01	0:08:44	0:23:39	5:16:22	0:45:12
	FUEL	0	17	0	17	1%	0:00:01	0:00:00	0:06:19	1:47:43	0:06:20
	GAS PUMP	0	3	0	3	0%	0:00:01	0:00:00	0:05:13	0:15:43	0:05:14
	HARASSMENT	0	0	5	5	0%	0:02:01	0:05:13	0:24:43	1:42:36	0.20.31
	HIT & RUN ACCIDENT	0	0	16	16	1%	0:05:14	0:10:31	0:22:43	9:14:54	0:34:41
	IDENTITY THEFT	0	2	0	2	0%	0:00:01	0:00:00	0:10:09	0:20:19	0:10:10
	INDECENT EXPOSURE	0	0	1	1	0%	0:03:19	0:00:00	0:00:00	0:13:32	0:13:32
	INJURY ON DUTY	0	1	0	1	0%	0:00:00	0:00:00	0:00:14	0:00:14	0:00:14
	JUVENILE COMPLAINT	0	3	16	19	1%	0:08:53	0:06:17	0:23:00	11:07:40	0:35:08
	KIDNAPPING	0	0	1	1	0%	0:04:03	0.04:39	1:43:19	1:52:02	1:52:02
	LARCENY	0	2	15	17	1%	0:20:50	0:04:59	0:21:36	11:36:51	0:40:59
	LIQUOR LAW VIOLATION	0	1	0	1	0%	0:00:01	0:00:00	0:05:48	0:05:49	0:05:49
	LOST PROPERTY	0	2	1	3	0%	0:11:17	0:07:36	0:12:14	1:18:11	0:26:04
	MALICIOUS DESTRUCTION	0	2	11	13	1%	0:08:06	0:03:07	0:22:43	6:29:32	0.29.58
	MENTAL	0	0	4	4	0%	0:05:05	0:03:52	0:37:22	3:05:22	0:46:21
	MISCELLANEOUS	0	10	22	32	1%	0:02:58	0:06:52	0:23:13	11:35:24	0:21:44
	MISSING PERSON	0	0	1	1	0%	0:02:38	0:29:36	0:15:41	0:47:55	0:47:55
	MISSING PERSON - RECOVERED	0	0	3	3	0%	0:03:46	0:08:59	0:09:05	1:05:34	0:21:51
	NARCOTICS INVESTIGATION	0	2	3	5	0%	0:02:25	0:04:42	0:17:00	1:39:12	0:19:50
	NEIGHBORHOOD DISPUTE	0	0	14	14	1%	0:15:45	0:05:29	0:19:35	9:21:50	0:40:08
	NOISE COMPLAINT	0	0	24	24	1%	0:07:20	0:04:54	0:04:55	6:38:41	0:16:37
	OPERATING UNDER THE INFLUENCE	0	8	1	9	0%	0:00:10	0:00:00	1:33:08	13:59:52	1:33:19

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ORDINANCE VIOLATION	0	151	16	167	7%	0:10:41	0:06:48	0:12:14	55:41:33	0:20:01
	OVERDOSE	0	0	4	4	0%	0:01:00	0.02.05	0:19:26	1:30:07	0.22.32
	PARKING COMPLAINTS	0	17	22	39	2%	0:05:12	0:06:01	0:12:18	12:51:18	0:19:47
	PATROL CHECK	0	313	0	313	14%	0:00:01	0:02:25	0:11:40	61 04 45	0:11:43
	PRISONER TRANSPORT	0	1	0	1	0%	0:00:01	0:00:00	2:17:26	2:17:27	2:17:27
	RACIAL INTIMIDATION	0	1	0	1	0%	0:00:00	0:00:00	0:00:07	0.00:07	0:00:07
	RADAR ENFORCEMENT	0	8	0	8	0%	0:00:01	0:00:00	0:11:39	1:33:17	0:11:40
	RECKLESS DRIVING	0	0	8	8	0%	0:05:54	0:06:40	0:07:19	2:32:31	0:19:04
	RECOVERED STOLEN VEH / PROP	0	1	1	2	0%	0:02:34	0:21:19	1:02:27	2:28:47	1:14:24
	RESCUE EMERGENCY	0	0	18	18	1%	0:00:42	0.02.46	0:18:33	6:36:48	0:22:03
	RESIDENTIAL CHECK	0	11	4	15	1%	0:00:58	0:04:58	0:04:43	1:41:18	0:06:45
	RETAIL FRAUD	0	0	2	2	0%	0:16:50	0:13:59	0:40:22	2:22:21	1:11:11
	RUNAWAY JUVENILE	0	2	4	6	0%	0:03:56	0:14:23	0:12:43	2:07:07	0:21:11
	SHOTS FIRED	0	0	1	1	0%	0:04:44	0:04:50	0:04:17	0:13:51	0:13:51
	STALKING COMPLAINTS	0	1	0	1	0%	0:00:01	0:00:00	0:31:06	0:31:07	0:31:07
	STOLEN VEHICLE	0	0	5	5	0%	0:22:04	0.06:01	0:43:51	5:44:15	1:08:51
	SUICIDE	0	0	10	10	0%	0:03:56	0:03:55	1:20:12	14:40:46	1:28:05
	SUSPICIOUS INCIDENT	0	9	40	49	2%	0:07:56	0:06:04	0:14:44	21:37:02	0:26:28
	SUSPICIOUS PERSON	0	23	23	46	2%	0:04:37	0:04:48	0:11:44	12:48:51	0:16:43
	SUSPICIOUS VEHICLE	0	2	14	16	1%	0:22:20	0:06:02	0:09:10	9.54.43	0:37:10
	THREATS	0	1	12	13	1%	0:05:19	0:06:39	0:30:53	8:53:46	0:41:04
	TRAFFIC HAZARD	0	6	11	17	1%	0:07:20	0:04:09	0.08.01	4:06:53	0:14:31
	TRAFFIC STOP	0	728	0	728	32%	0:00:01	0:00:00	0:06:22	77:28:12	0:06:23
	VIOLATION OF PUBLIC HEALTH COE	0	11	1	12	1%	0:00:07	0:02:29	1:07:39	13:35:07	1:07:56
	VIOLATION ROAD LAWS	0	45	1	46	2%	0:00:57	0:07:40	0:40:25	31:37:12	0:41:15

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
W	WARRANT		4	14	18	1%	0:14:18	0:26:13	0:54:35	28:47:26	1:35:58
W	EAPONS	0	0	1	1	0%	0:07:22	0:00:24	0:23:00	0:30:46	0:30:46
Subtotals for	Subtotals for No Summary Code		1510	763	2273	100%	0:06:47	0:07:11	0:28:29	788:41:21	0:37:06
Subtotals for WYP	Subtotals for WYPD		1510	763	2273	100%	0:06:47	0:07:11	0:28:29	788:41:21	0:37:06
			1967)		200						

### SMIA

## **Events by Nature Code by Agency**

Agency: WYPD, Event date/Time range: 01/01/2018 00:00:00 - 05/31/2018 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	18	18	0%	0:08:09	0:05:32	0.10.49	7:18:51	0:24:23
	911C	0	0	26	26	0%	0:04:41	0:04:17	0:12:58	9:18:28	0:21:29
	ABANDONED AUTO	0	180	51	231	2%	1:41:37	0:08:31	0:11:06	318:42:47	1:22:47
	ACCIDENT/NON TRAFFIC AREA	0	2	8	10	0%	0:04:23	0:06:36	0:22:44	5:01:27	0:30:09
	ACCIDENT/PERSONAL INJURY	0	1	9	10	0%	0:05:31	0:03:04	1:01:39	11:33:54	1:09:23
	ACCIDENT/PROPERTY DAMAGE	0	5	164	169	2%	0:04:21	0:05:13	0:34:53	118:22:40	0:42:02
	ACCIDENTAL DAMAGE	0	0	8	8	0%	0:11:53	0:06:52	0:14:01	4:06:45	0:30:51
	ALARM	0	2	184	186	2%	0:05:29	0:04:36	0:09:03	58:11:20	0:18:46
	ANIMAL BITE	0	1	8	9	0%	0:01:52	0.05.58	0.24:38	4:00:23	0:26:43
	ANIMAL COMPLAINT	0	14	52	66	1%	0:27:19	0:09:32	0:30:13	65:48:52	0:59:50
	ASSAULT & BATTERY	0	3	39	42	0%	0:03:52	0:05:45	0:42:20	32:29:58	0:46:26
	ASSIST OTHER AGENCY	0	22	85	107	1%	0:03:33	0:06:48	0:28:15	62:55:04	0:35:17
	BE ON THE LOOKOUT	0	1	0	1	0%	0:00:01	0:00:00	0:38:47	0:38:48	0:38:48
	<b>BREAKING &amp; ENTERING</b>	0	1	36	37	0%	0:06:47	0:06:39	0:45:54	34:44:48	0:56:21
	BREAKING & ENTERING IN PROGRES	0	0	7	7	0%	0:02:23	0:02:19	1:14:48	9:16:36	1:19:31
	BUILDING CHECK	0	5	3	8	0%	0:07:54	0:17:02	0:22:38	3:52:58	0:29:07
	BUSINESS STOP	0	37	0	37	0%	0:00:01	0:00:00	0:12:28	7:41:37	0:12:29
	CHECK WELL BEING	0	6	254	260	3%	0:06:49	0:04:58	0:20:59	138:26:31	0:31:57
	CHILD ABUSE/NEGLECT	0	1	18	19	0%	0:05:47	0:08:32	0:18:22	9:34:35	0:30:14
	CITIZEN ASSIST	0	61	94	155	2%	0:05:30	0:06:55	0:11:50	51:56:55	0:20:07
	CIVIL DISPUTES	0	11	83	94	1%	0:07:51	0:05:29	0.22.06	54:08:07	0:34:33
	CRIMINAL SEXUAL CONDUCT	0	0	10	10	0%	0:05:08	0:00:41	0:46:32	6:01:27	0:36:09
	CRIMINAL SEXUAL CONDUCT IP	0	1	0	1	0%	0:00:00	0:00:00	0:21:17	0:21:17	0:21:17
	DEATH INVESTIGATION	0	0	23	23	0%	0:04:12	0:05:12	1:58:39	45:57:04	1:59:52

Report Generated: 06/06/2018 13:34:15 | User ID: LCHRISTENSE

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DETAIL	0	104	0	104	1%	0:00:01	0:07:39	0:30:40	58:42:56	0 33 52
	DISORDERLY	0	12	162	174	2%	0:04:15	0:04:19	0:31:25	116:14:12	0:40:05
	DOMESTIC	0	3	215	218	2%	0:03:28	0:03:55	0.33:36	145:38:48	0:40:05
	DUMPING	0	0	2	2	0%	0:01:29	0:04:00	0:07:12	0:25:22	0:12:41
	EMBEZZLEMENT	0	1	4	5	0%	0:16:04	0:07:55	0:34:44	4 29 38	0:53:56
	FELONIOUS ASSAULT	0	0	6	6	0%	0:01:38	0:03:19	1:15:13	8:01:05	1:20:11
	FIGHT	0	0	38	38	0%	0:02:21	0:03:12	0:37:48	25:46:39	0:40:42
	FIRE	0	0	14	14	0%	0:01:22	0:06:27	0:39:45	10:03:11	0:43:05
	FIREWORKS	0	0	3	3	0%	0:02:01	0:14:08	0.08:27	0.58:48	0.19.36
	FLEEING & ELUDING	0	8	2	10	0%	0:00:24	0:16:32	3:06:35	31:57:33	3:11:45
	FOLLOW-UP	0	148	23	171	2%	0.00:58	0:06:16	0:16:43	54:12:06	0:19:01
	FOUND PROPERTY	0	21	18	39	0%	2:26:10	0:05:38	0:13:32	84:34:59	2:10:08
	FRAUD	0	14	41	55	1%	0:06:56	0:08:27	0:33:15	39:37:53	0:43:14
	FUEL	0	67	0	67	1%	0:00:01	0:00:00	0:05:04	5:40:58	0:05:05
	GAS PUMP	0	31	0	31	0%	0:00:01	0:00:00	0.04.39	2:24:55	0.04.40
	HARASSMENT	0	4	29	33	0%	0:04:32	0:06:05	0:21:11	16:43:33	0:30:25
	HIT & RUN ACCIDENT	0	4	73	77	1%	0:06:13	0.08.43	0.21.02	44:13:06	0:34:27
	IDENTITY THEFT	0	8	18	26	0%	0:06:36	0:06:41	0:14:44	9:43:56	0:22:28
	INDECENT EXPOSURE	0	0	5	5	0%	0:02:58	0.09:20	0.25:32	2:44:37	0:32:55
	INJURED PERSON	0	2	1	3	0%	0:20:30	0:08:45	0:10:26	1:00:34	0:20:11
	INJURY ON DUTY	0	1	0	1	0%	0:00:00	0.00:00	0:00:14	0:00:14	0:00:14
	JUVENILE COMPLAINT	0	4	51	55	1%	0:07:30	0:05:00	0:14:01	22:54:12	0:24:59
	KIDNAPPING	0	0	1	1	0%	0:04:03	0.04.39	1:43:19	1:52:02	1:52:02
	LARCENY	0	6	98	104	1%	0:12:35	0:08:05	0:22:46	67:39:05	0:39:02
	LIQUOR LAW VIOLATION	0	2	4	6	0%	0:01:13	0:01:03	0:55:05	2:54:16	0:29:03
	LOITERING	0	0	1	1	0%	0:40:51	0:08:38	0:06:57	0:56:26	0:56:26
	LOST PROPERTY	0	6	2	8	0%	0:06:50	0:07:36	0:24:59	3:54:06	0:29:16
	MALICIOUS DESTRUCTION	0	8	52	60	1%	0:07:35	0:06:19	0:19:29	30:47:50	0:30:48

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	MENTAL	0	2	12	14	0%	0:02:59	0:03:31	0:36:18	9:52:14	0:42:18
	MINOR IN POSSESSION	0	0	3	3	0%	0:03:51	0:05:59	0:09:52	0:59:06	0:19:42
	MISCELLANEOUS	0	49	85	134	1%	0:03:12	0:06:20	0:32:00	63:56:56	0:28:38
	MISSING PERSON	0	2	22	24	0%	0:06:47	0:11:55	0:30:21	18:59:13	0:47:28
	MISSING PERSON - RECOVERED	0	0	10	10	0%	0.06:45	0.06:46	0.14.59	4:45:08	0:28:31
	NARCOTICS INVESTIGATION	0	10	12	22	0%	0:08:16	0:04:35	0:34:25	15:18:24	0:41:45
	NEIGHBORHOOD DISPUTE	0	0	30	30	0%	0:12:33	0:05:15	0:22:14	20:00:34	0:40:01
	NOISE COMPLAINT	0	1	64	65	1%	0:08:24	0:04:34	0:10:44	25:06:05	0:23:10
	ODOR	0	1	0	1	0%	0:00:00	0;00:00	0.05.04	0:05:05	0:05:05
	OPERATING UNDER THE INFLUENCE	0	56	9	65	1%	0:00:15	0:04:18	1:44:07	113:35:35	1:44:51
	ORDINANCE VIOLATION	0	433	35	468	5%	0:15:22	0:07:01	0:17:30	211:38:52	0:27:08
	OVERDOSE	0	0	14	14	0%	0:02:50	0:02:28	0:21:50	6:20:02	0:27:09
	PARKING COMPLAINTS	0	129	124	253	2%	0:09:03	0:07:23	0:11:14	93:37:19	0:22:12
	PATROL CHECK	0	1536	1	1537	15%	0:00:02	0:03:23	0:10:45	277:27:52	0:10:50
	PRISONER CHECK	0	1	0	1	0%	0:00:01	0:00:00	0.02:56	0:02:57	0:02:57
	PRISONER TRANSPORT	0	8	5	13	0%	0:02:29	0:41:35	0:38:22	12:01:43	0:55:31
	RACIAL INTIMIDATION	0	1	0	1	0%	0:00:00	0:00:00	0:00:07	0:00:07	0:00:07
	RADAR ENFORCEMENT	0	71	0	71	1%	0:00:01	0:02:09	0:21:50	25:55:15	0:21:54
	RECEIVING & CONCEALING	0	0	1	1	0%	0:03:48	0:01:55	3:21:03	3:26:46	3:26:46
	RECKLESS DRIVING	0	1	33	34	0%	0:05:14	0:05:19	0:09:01	10:45:41	0:18:59
	RECOVERED STOLEN VEH / PROP	0	2	7	9	0%	0.05.04	0:05:55	0.29.51	6.13.45	0.41.32
	RESCUE EMERGENCY	0	0	84	84	1%	0:01:52	0:04:22	0:23:20	40:29:05	0:28:55
	RESIDENTIAL CHECK	0	100	9	109	1%	0:02:10	0:02:42	0.02:43	9:13:17	0:05:05
	RETAIL FRAUD	0	1	23	24	0%	0:08:43	0:07:07	0:59:47	29:29:44	1:13:44
	ROBBERY	0	0	4	4	0%	0:03:44	0:01:39	1:41:36	7:07:57	1:46:59
	RUNAWAY JUVENILE	0	3	9	12	0%	0:04:26	0:09:50	0:20:25	5:26:31	0:27:13
	SEARCH WARRANT	0	1	0	1	0%	0:00:01	0:00:00	1:54:05	1:54:06	1:54:06

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SHOTS FIRED	0	0	2	2	0%	0:04:03	0:04:50	0:03:19	0:24:25	0:12:13
	SOLICITOR	0	0	1	1	0%	0:02:27	0:00:00	0:00:00	0:15:53	0:15:53
	STALKING COMPLAINTS	0	2	4	6	0%	0:04:01	0:05:36	0:19:54	4:17:37	0:42:56
	STOLEN VEHICLE	0	2	31	33	0%	0:10:27	0.06:16	0:33:05	25:58:53	0:47:14
	SUICIDE	0	0	30	30	0%	0:03:15	0:04:34	0:48:59	28:24:18	0:56:49
	SURVEILLANCE	0	5	0	5	0%	0:00:01	0:00:00	0:38:13	3:11:14	0:38:15
	SUSPICIOUS INCIDENT	0	26	152	178	2%	0:07:38	0:04:49	0:13:01	70:39:20	0:23:49
	SUSPICIOUS PERSON	0	109	99	208	2%	0.04.35	0:03:59	0:16:43	73:48:19	0:21:17
	SUSPICIOUS VEHICLE	0	29	54	83	1%	0:09:45	0:04:51	0:08:31	28:08:09	0:20:20
	TAMPERING WITH AUTO	0	0	7	7	0%	0:08:11	0.03:43	0:48:17	6:35:01	0:56:26
	THREATS	0	7	49	56	1%	0:06:41	0:06:32	0:25:18	31:39:15	0:33:55
	TRAFFIC HAZARD	0	31	41	72	1%	0:06:41	0:06:30	0:10:44	22:09:05	0:18:28
	TRAFFIC STOP	0	3288	4	3292	32%	0:00:01	0:00:06	0:06:58	383:40:11	0:07:00
	TRESPASSING	0	0	5	5	0%	0:02:43	0:08:05	0:37:38	4:01:53	0:48:23
	VEHICLE INSPECTION	0	1	0	1	0%	0:00:01	0:00:00	0:00:17	0:00:18	0:00:18
	VIOLATION OF PARK RULES	0	1	0	1	0%	0:00:01	0:00:00	0:06:02	0.06.03	0:06:03
	VIOLATION OF PUBLIC HEALTH COE	0	57	6	63	1%	0:00;26	0:02:48	1:15:06	78:13:00	1:14:30
	VIOLATION ROAD LAWS	0	253	1	254	2%	0:00:11	0:07:06	0:40:10	171:21:06	0:40:29
	WARRANT	14	43	60	117	1%	0:05:42	0:23:59	0:42:25	105:56:41	1:01:43
	WEAPONS	0	3	9	12	0%	0.03.34	0:02:16	1:00:51	13:10:07	1:05:51
	WIRES DOWN	0	0	2	2	0%	0:03:51	0:04:38	0:56:38	2:10:13	1:05:07
Subtot	als for No Summary Code	14	7073	3196	10283	100%	0:07:46	0:06:31	0:32:40	3922:44:32	0:41:29
btotals for	WYPD	14	7073	3196	10283	100%	0:07:46	0:06:31	0:32:40	3922:44:32	0:41:29

## City of Wyandotte

## Police Commission Meeting

#### Regular Commission Meeting June 12, 2018

#### ROLL CALL

Present:

Deputy Chief Archie Hamilton

Commissioner Doug Melzer Commissioner Bobie Heck

Absent:

Chief Brian Zalewski (excused)

Commissioner John Harris (excused)

Others Present:

NONE

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:16 p.m.

The Minutes from the regular Police Commission meeting on May 22, 2018 were presented.

Heck moved, Melzer seconded, CARRIED, to approve the regular minutes of May 22, 2018, as presented.

#### UNFINISHED BUSINESS

NONE

#### COMMUNICATIONS

NONE

#### DEPARTMENTAL

#### 1. Police Statistics - May 2018, Year To Date

Deputy Chief Hamilton indicated there was nothing out of the ordinary for the May 2018 and Year-To-Date statistics. However, in recent days, Wyandotte has experienced several B&E's on the south side of town targeting heavy equipment. The Detective Bureau is investigating these crimes and hopes to have a quick resolution.

Heck moved, Melzer seconded, CARRIED, to receive the May 2018 and Year-To-Date Police Statistics and place on file.

#### 2. 2018 / 2019 Budget

Administration continues to work on the 2018 / 2019 budget and will be ready to submit it to the Finance Department shortly.

Per a discussion at the last Police Commission meeting, a larger UPS unit for the Dispatch server room will no longer be considered under the new budget. This decision was reached after consulting with IT Director Dave Fuller. Several smaller units should serve the same purpose and be more cost effective in the long run. The cost of the smaller UPS units will fall under the I.T. Maintenance line item in the Police Department budget.

#### 3. Traffic Control Order - 243 Stoll Street

This traffic order pertains to an apartment complex and will assist the garbage collectors in dumping the garbage from this complex in a less cumbersome and more efficient manner.

Heck moved, Melzer seconded, CARRIED, to approve the Traffic Control Order for 243 Stoll Street.

Bills and Accounts – June 12, 2018, \$29,257.38

Heck moved, Melzer seconded, CARRIED, to approve payment of the bills for June 12, 2018, \$29,257.38

#### NEW BUSINESS.

#### 1. Promotional Exam

Deputy Chief Hamilton told the Commissioners that three officers were testing today for the Detective Bureau promotional exam. He will share the results with the Commissioners as soon as they are a vallable.

#### 2. New Officers

Interviews will be held both Wednesday and Thursday this week with the hopes of being able to hire three officers since we are currently short staffed.

Members of the Audience

#### ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6.29 p.m.

Heck moved, Melzer seconded, CARRIED, to adjourn meeting at 6:29 p.m.

Laura Allen Administrative Assistant Wyandotte Police Department

aura allen

#### RETIREMENT COMMISSION MEETING MINUTES Friday, May 18, 2018

Meeting called to order at 9:04 a.m. by Chairman Browning

#### ROLL CALL:

PRESENT: Commissioners Browning, Harkleroad, LaManes, Lyon, Roberts and Szczechowski

ABSENT: Commissioner Brohl

William Look - City Attorney

ALSO PRESENT: Tanner Robinson—Oppenheimer & Company
Frank Deeter—Oppenheimer & Company

MOTION by Commissioner Lyon, SUPPORTED by Commissioner LaManes

RESOLVED that the minutes held under the date of April 20, 2018 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

#### PRESENTATIONS:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission that the monthly report from

Mr. Tanner Robinson of Oppenheimer & Company, Inc. regarding the April 2018 market segment fluctuations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

Mr. Tanner Robinson highlighted the following items:

- Market volatility has returned in the 1st Quarter
- Average Draw Down is 14% every year
- · Feds maintaining a good inflation rate
- Bond yield curve is flat and not good but not horrific either
- Largest portfolio manager, which is INVESCO, is under-performing its benchmark and has been placed on a "watch list"
- INVESCO has agreed to reduce their fees at this time—No action required from this commission
  and no resolution needed from this commission at this time

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission that the 1<sup>st</sup> Quarter Analysis of 2018 report from

Mr. Tanner Robinson of Oppenheimer & Company, Inc. be received and placed on file.

MOTION UNANIMOUSLY CARRIED

#### COMMUNICATIONS:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon

RESOLVED by the Wyandotte Employees Retirement Commission to concur in the recommendation of the City Administrator regarding the rate of \$32.23 per year of credited service as set forth in the communication dated October 3, 2017, and further

Implements the special supplemental retirement benefit allowance to retirees and/or beneficiaries in accordance with Section 2-238 and 2-245 of the Wyandotte Retirement System Ordinance, and further

Recommend to the Mayor and City that they concur in said recommendation and declare the above provisions in effect for the fiscal year.

MOTION FAILED

YEAS: Commissioners Harkleroad and Lyon

NAYS: Commissioners Browning, LaManes, Roberts, and Szczechowski

#### ADJOURNMENT:

MOTION by Commissioner Harkleroad, SUPPORTED by Commissioner Lyon RESOLVED, that the meeting be adjourned at 9:53 a.m. MOTION UNANIMOUSLY CARRIED

Susan Schultz in for Lawrence S. Stec, Secretary Wyandotte Employee's Retirement Commission

Sucen Schiltz Juns

May 18, 2018