



AGENDA

REGULAR SESSION

MONDAY, JULY 2, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD SCHULTZ

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

1. Approval of Council Meeting Minutes – June 25, 2018
2. Traffic Control Order #2018-02 – Handicap Parking Signs at 1751 8th St.
3. Cancellation of July 9, 2018 Council Meeting

NEW BUSINESS

4. Tax Rate Budget Hearing Scheduling
5. Hiring of Probationary Police Officers – A. Sasu, C. Sinz, D. Thompson
6. WMS Cable Department Pass-Through Costs – Cable Retransmission & Programming Royalties
7. Memorial Park Softball Field Grant Acceptance
8. Sale of 1522-1528 10th St.
9. Rezoning – 2250 Oak St. & 2809 23rd St.
10. Phase II Final Site Plan – 785 Forest
11. Wyandotte 911 Dispatch Center HVAC Unit Replacement

BILLS & ACCOUNTS

REPORTS & MINUTES

Daily Cash Receipts	June 28, 2018
Municipal Service Commission	June 27, 2018
Police Commission	June 12, 2018 & June 26, 2018
Recreation Commission	June 13, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

ADJOURNMENT

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – June 25, 2018
2. Traffic Control Order #2018-02 – Handicap Parking Signs at 1751 8th St.
3. Cancellation of July 9, 2018 Council Meeting

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, June 25, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding. The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilperson Christopher Calvin, Robert DeSana, Megan Maiani, Leonard Sabuda, Donald Schultz, & Mayor Joseph R. Peterson

Absent: Councilperson Robert Alderman

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence S. Stec, City Clerk

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-268 CONSENT AGENDA APPROVALS

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – June 11, 2018
2. Traffic Control Order-No Parking Signs, 243 Stoll St.
3. Wyandotte Museum Antique Auction
4. WSAF Contracts:
 - a. Airborne Bouncers
 - b. WSAF Contract – Tribute Band
 - c. WSAF Parking Lot Use
5. Special Event Requests:
 - a. Bash at Bishop
 - b. 4th of July Parade
 - c. Annual Polish Festival
 - d. Blitzen the Dotte

Motion unanimously carried.

2018-269 MINUTES

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED that the minutes of the meeting held under the date of June 11, 2018, be approved as recorded, without objection.

Motion unanimously carried.

2018-270 TRAFFIC CONTROL ORDER 2018-01 – 243 STOLL ST.

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2018-01 for the installation of “No Parking” signs at 243 Stoll Street.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said sign.

Motion unanimously carried.

2018-271 WYANDOTTE MUSEUM ANTIQUE AUCTION

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that Council concurs with the recommendation of the Museum Director and approves the contract between the City of Wyandotte and Doug Dalton Auctioneer for the Wyandotte Museum Antique Auction to be held at the Yack Arena on June 30, 2018.

BE IT FURTHER RESOLVED that the Mayor and City Clerk execute said agreement on behalf of the City of Wyandotte.

BE IT FURTHER RESOLVED that a Hold Harmless agreement shall be executed as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-272 2018 WSAF CHILDREN'S AREA – AIRBORNE BOUNCERS

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, to approve of the contract for Airborne Bouncers for the event held July 11th – 14th 2018 and the addition of the City of Wyandotte to their insurance policy as well as signing a hold harmless agreement created by the Legal Department.

Motion unanimously carried.

2018-273 2018 WSAF ENT CONTRACTS – CRAZY BABIES/SCHOTTHOEFER

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2018 Wyandotte Street Art Fair as outlined in the provided communication dated June 18th 2018, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Crazy Babies - \$1,000

Brian Schotthoefer - \$0

Motion unanimously carried.

2018-274 2018 WSAF PARKING LOT USE – WARRIOR HOCKEY ASSOCIATION

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte Warrior Hockey Association for the 2018 Wyandotte Street Art Fair and have them add the city of Wyandotte to their insurance policy and sign a hold harmless created by the Legal Department.

Motion unanimously carried.

2018-275 2018 BASH AT BISHOP – WEEK IN WYANDOTTE

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of City property for the Wyandotte Family Church Bash in Bishop July 28th 29th 2018 with recommendation they sign a hold harmless agreement created by the Legal Department and add the city of Wyandotte to their insurance policy.

Bash at Bishop – July 28-29th 2018

Property Use: Bishop Park

Use Time: 8 am – 4 pm

Estimated number of attendees: 300

Motion unanimously carried.

2018-276 INDEPENDENCE DAY PARADE PROPERTY USE

By Councilperson Sabuda, supported by Councilperson Calvin

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the use of the streets and sidewalk space and any city property for the City of Wyandotte Independence Day Parade scheduled for Wednesday, July 4th 2018.

Motion unanimously carried.

2018-277 OUR LADY OF THE SCAPULAR (MT. CARMEL) FESTIVAL

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held August 24th – August 26th 2018 a hold harmless on file from the group to be created by the Department of Legal Affairs.

- Utilize the parking lot on the South East corner and the North corner of 9th and Vinewood for Parking Friday, August 24th – August 26th 2018. It will be fenced off and cleaned after the festival.
- The surrounding streets to be closed off to automobile traffic during August 26th – August 28th 2016. Times:
 - Friday August 24th – 4 pm – 11 pm
 - Saturday August 25th 1 pm – 11 pm
 - Sunday August 26th 1 pm – 11 pm
- Permission to make Pope John Paul II Ave a one-way street during the Parish Festival on Friday August 24th – August 26th 2018.
- Provide trash dumpsters on site for removal of refuse at no charge

Motion unanimously carried.

2018-278 2018 BLITZEN THE DOTTE

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property (see attached maps for areas of use) for the event held November 17th 2018 provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be drafted up by the Department of Legal Affairs.

Motion unanimously carried.

NEW BUSINESS

2018-279 REAPPOINTMENT TO DISTRICT LIBRARY BOARD – J. KRESIN

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that the City Council hereby CONCURS with Mayor Joseph Peterson's recommendation to re-appoint James Kresin to the District Library Board. Term to expire June 2022.

Motion unanimously carried.

2018-280 REAPPOINTMENT TO RECREATION COMMISSION – M. LOYA

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of Mayor Peterson to reappoint Margaret Loya to the Recreation Commission. Term to expire April 2023.

Motion unanimously carried.

2018-281 2018 SEWAGE RATES

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that a sewage rate increase be implemented for July 1, 2018, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$3,527.00 per

million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne's sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

Motion unanimously carried.

2018-282 FIRST & FINAL READING #1464: SEWAGE DISPOSAL CHARGES

By Councilperson Sabuda, supported by Councilperson Calvin

AN ORDINANCE ENTITLED

"AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18

ENTITLED "SEWAGE DISPOSAL CHARGES" OF THE CODE OF ORDINANCES OF THE CITY OF WYANDOTTE"

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (a) of Section 38.1-18 Entitled "Sewage Disposal Charges" is hereby amended as follows:

- (a) Generally. Effective as of July 1, 2018 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Five Hundred Twenty-Seven Dollars (\$3,527.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city's share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take July 1, 2018. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

Motion unanimously carried.

2018-283 DCACA IMPROVEMENTS/GRANT AGREEMENT

By Councilperson Sabuda, supported by Councilperson Calvin

Resolved by the City Council that Council concurs with the recommendation of the City Administrator as set forth in his communication dated June 25, 2018 relative the acceptance of the grant from Two Seven Oh Inc and the improvements to the facilities of the Downriver Central Animal Control Agency and

Further, approves the acceptance of the grant and authorizes the procurement of the work and equipment as outlined in the grant application at a non-to-exceed amount of \$7,200 which will be funded from the grant and the existing DCACA budget.

Motion unanimously carried.

2018-284 RECREATION FENCING BID ACCEPTANCE (FILE #4732)

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED by the City Council that Council CONCURS with the recommendation of the Superintendent of Recreation and hereby ACCEPTS the bid from KB Contracting for \$12.87 per linear foot as the best bid received and hereby authorizes the release of bid checks to the unsuccessful bidders.

Motion unanimously carried.

2018-285 2018 SIDEWALK PROGRAM AND SKATE PARK

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED that Council concurs with the recommendation of the City Engineer and Recreation Superintendent to award the 2018 Sidewalk Program and Memorial Skate Park Renovations to GV Cement, Brownstown MI, in the amount of \$110,212.50 be funded from accounts #249-450-825-461 in the amount of \$99,712.50 and account #101-750-850-560 in the amount of \$10,500.00, AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the said contract.

Motion unanimously carried.

2018-286 CITY HALL CLEANING CONTRACT EXTENSION

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that Council hereby concurs with the recommendation of the City Engineer to enter into contractual agreement with Veteran's Cleaning and further authorizes the Mayor and City Clerk to sign said amendment; AND

BE IT FURTHER RESOLVED that this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure; AND

BE IT FURTHER RESOLVED that the work will be funded from the City Hall cleaning budget, account #530-444-825-215 in the amount of \$56,762.00; AND

BE IT RESOLVED that the Finance Director prepare the necessary budget amendment.

Motion unanimously carried.

2018-287 POLICE & COURT CLEANING CONTRACT EXTENSION

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED that Council hereby concurs with the recommendation of the City Engineer to enter into contractual agreement with Veteran's Cleaning and further authorizes the Mayor and City Clerk to sign said amendment; AND

BE IT FURTHER RESOLVED that this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure; AND

BE IT FURTHER RESOLVED that the work will be funded from the Police Department and Court cleaning budget, account #101-301-825-420 in the amount of \$40,930.00; AND

BE IT RESOLVED that the Finance Director prepare the necessary budget amendment.

Motion unanimously carried.

2018-288 HIRING OF CONTRACT EMPLOYEE – J. MARCOUX

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Engineer regarding the hiring of a Contract Employee for the Engineering and Building Department; AND

BE IT RESOLVED THAT COUNCIL approves the Memorandum of Agreement with Jean Claude Marcoux to perform plan reviews for the Engineering and Building Department and authorizes the Mayor and City Clerk to execute same.

Motion unanimously carried.

2018-289 CITY PURCHASE OF 1533 11TH STREET

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at 1533 11th Street in the amount of \$39,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

Motion unanimously carried.

2018-290 DPS PURCHASE OF F-150 TRUCK

By Councilperson Sabuda, supported by Councilperson Calvin

BE IT RESOLVED by the Mayor and City Council that Council concurs with the recommendation of the City Engineer to purchase a 2018 Ford F-150 Pickup Truck through Gorno Ford in the amount of \$21,570.00 from account no. 101-448-850-540 in the amount of \$20,000 and account no. 101-448-850-530 in the amount of \$1,570.00.

Motion unanimously carried.

2018-291 TREE CUTTING & STUMP REMOVAL

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED that Council concurs with the recommendation of the City Engineer in the acceptance of the proposal from Cut My Tree Down.Com, LLC, Taylor, Michigan in the amount of \$49,730.00 for the tree cutting and stump removal services of City owned trees throughout the City of Wyandotte, to be paid from account #492-200-850-528; AND

BE IT FURTHER RESOLVED that Council directs the Assistant Finance Director to process a budget amendment to transfer \$35,885 from Account No. 492-200-850-519 to Account No. 492-200-850-528 with a copy to the TIFA Board.

Motion unanimously carried.

BILLS & ACCOUNTS

2018-292 BILLS & ACCOUNTS

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED that the total bills and accounts of \$1,864,042.63 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission	May 9, 2018 & June 13, 2018
Cultural & Historical Commission	May 10, 2018
Daily Cash Receipts	June 20, 2018
Fire Commission	May 22, 2018
Municipal Service Commission	June 13, 2018
Police Commission	May 22, 2018 & June 12, 2018
Retirement Commission	May 18, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT**2017-293 ADJOURNMENT**

By Councilperson Sabuda, supported by Councilperson Calvin

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:47 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of June 25, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

MAYOR

Joseph R. Peterson

CITY CLERK

Lawrence S. Stec

TREASURER

Todd M. Browning

CITY ASSESSOR

Theodore H. Galeski



Brian K. Zalewski
CHIEF OF POLICE

CITY COUNCIL

Robert A. DeSana

Leonard T. Sabuda

Megan Maiani

Chris Calvin

Donald C. Schultz

Robert Alderman

June 26, 2018

Mayor and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2018-02

After review, Deputy Chief Hamilton recommends the installation of "Handicap" signs in the front of 1751 8th Street, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Deputy Chief Hamilton, this letter serves as a recommendation for Council support of Traffic Control Order 2018-02 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Brian K. Zalewski
Chief of Police

City of Wyandotte

Traffic Control Order

TRAFFIC CONTROL ORDER # **2018-02**

Parking ☐

Speed ☐

Signs to be installed ☒

Other ☐

[Traffic C.doc](#)

ORDER TO PLACE SIGNS REGULATING TRAFFIC

The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:

The installation of:

- “Handicap” signs at 1751 8th

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: 6/26/18

FILED WITH CITY CLERK, BY CHIEF OF POLICE BRIAN ZALEWSKI, CITY OF WYANDOTTE, MICHIGAN

DATE: 6/27/18

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: _____

CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: _____

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of Deputy Chief Hamilton as set forth in Traffic Control Order 2018-02 for the installation of “Handicap Parking” signs at 1751 8th Street.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install said sign.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 3

ITEM: Cancellation of City Council meeting on July 9, 2018

PRESENTER: Lawrence S. Stec, City Clerk



INDIVIDUALS IN ATTENDANCE: Lawrence S. Stec, City Clerk

BACKGROUND: Due to varying schedules of elected officials and department heads surrounding the July 4th holiday, it has been determined that the meeting of July 9, 2018 should be cancelled.

STRATEGIC PLAN/GOALS: To inform the citizenry and Council of a possible impending change to the City Council meeting schedule.

ACTION REQUESTED: Approve the cancellation of the July 9, 2018 meeting.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Post notices and reminders of the meeting cancellation at least 1 week in advance to provide awareness of the cancellation to anyone who may submit an item to the council for approval/consideration.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

DATE: February 26, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council meeting on Monday, July 9, 2018, is hereby cancelled.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the City Council meeting on Monday, July 9, 2018, is hereby cancelled.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz


NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 4

ITEM: Budget Hearing- 2018 Tax Rate to Support 2019 Fiscal Year Operations

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Listed below is an explanation of the need to have a budget hearing regarding the property tax millage rate to be levied to support the proposed General City Operating Budget. These rates will defray the City's operating costs for the upcoming Fiscal Year ending September 30, 2019.

1. The millage rate for City operating purposes will be \$17.4984 per thousand dollars of Taxable Value (\$14.9921 for City Operating and \$2.5063 for refuse disposal). This amount includes the millage (3.00 mills rolled back to \$2.9877) authorized by voters in May of 2014. This is the same rate as the prior year.
2. The public hearing to discuss the proposed operating millage rates for the 2018 Calendar Year will be held on July 23, 2018, in accordance with Public Act 40 of 1995.
3. The actual City Council vote on the proposed operating millage rates for the 2019 Fiscal Year operating budget will also take place on July 23, 2018, in accordance with Public Act 75 of 1991.
4. A "Truth in Taxation" hearing will not be required if the above referenced hearing is properly posted and held in accordance with Public Act 40 of 1995.
5. The tax rate for debt requirements will be set at an amount sufficient to pay for funded debts of the city and interest thereon. These debts include the debt service for the bonds sold to construct the Police/Court building, the debt service for the bonds sold to renovate the Yack Arena, the debt incurred to renovate 3200 Biddle, debt incurred to renovate the Central Fire Station and debt incurred to purchase new ambulances and police vehicles.
6. The tax rate will be set at an amount sufficient to provide for the operation and maintenance of Drain Number Five (5). The recommended rate for this purpose is 2.7453 mills which is the same as the prior year.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Schedule the necessary public hearing on July 23, 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: City Clerk to schedule the public hearing to be scheduled on July 23, 2018.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: N/A

MODEL RESOLUTION:

WHEREAS the City Administrator has filed a copy of the communication relative to the 2019 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate;

NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting, in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on July 23, 2018, at 7:00 pm

BE IT FURTHER resolved that the City Council will act on the 2018 operating millage rate pursuant to Public Act 75 of 1991, at the July 23, 2018, Council meeting after the closure of the required Budget Hearing

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

WHEREAS the City Administrator has filed a copy of the communication relative to the 2019 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate;

NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting, in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on July 23, 2018, at 7:00 pm.

BE IT FURTHER RESOLVED that the City Council will act on the 2018 operating millage rate pursuant to Public Act 75 of 1991, at the July 23, 2018, Council meeting after the closure of the required Budget Hearing.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 5

**ITEM: HIRING: ALEXANDRU SASU, CAMERON SINZ, AND DARIN THOMPSON
AS PROBATIONARY POLICE OFFICERS**

PRESENTER: Archie Hamilton, Deputy Chief of Police



INDIVIDUALS IN ATTENDANCE: Brian Zalewski and Archie Hamilton

BACKGROUND: The City of Wyandotte recently accepted applications for the position of police officer. The applicants were required to take the entry level written examination which was administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test which was administered at the high school with the passing candidates being invited for a formal interview. As a result of the selection process and after the scores have been tabulated, the candidates were ranked according to their scores throughout the process. After completion of this extensive process, we are requesting city council approval to hire Alexandru Sasu, Cameron Sinz, and Darin Thompson.

Alexandru Sasu holds a Bachelor's Degree in Criminal Justice from Wayne State University and is a graduate of the Wayne County Regional Police Academy. Furthermore, Mr. Sasu is bilingual as he speaks fluent Romanian and English.

Cameron Sinz holds a Bachelor's Degree in Law Enforcement and a second Bachelor's Degree in Homeland Security from Lake Superior State University. In addition, he is a graduate from the Lake Superior State Police Academy.

Darin Thompson holds a Bachelor's Degree in Criminal Justice from Lake Superior State University, and is a recent graduate of the Lake Superior State Police Academy. Mr. Thompson is a former member of the Wyandotte Police Cadet program and completed his college internship with the Wyandotte Police Department.

Mr. Sasu, Mr. Sinz, and Mr. Thompson are very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the city council, a conditional job offer will be presented to all three candidates. All three hires will be contingent upon passing a physical and psychological examination.

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life. If approved for hire Alexandru Sasu, Cameron Sinz, and Darin Thompson will enter our 14-week field training program, and be on probationary status for 18-months.

ACTION REQUESTED: Concur with the police department to hire Alexandru Sasu, Cameron Sinz, and Darin Thompson as probationary police officers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this position salary/benefits are budgeted in the police department budget in the salary account 101-301-725-110. The three candidates will be filling current/pending police officer vacancies in the police department.

IMPLEMENTATION PLAN: The City Administrator's Office and Human Resource Department will coordinate the hiring and implementation of benefits for these positions.

COMMISSION RECOMMENDATION: The police commission approved the hiring of Alexandru Sasu, Cameron Sinz, and Darin Thompson at their regular scheduled meeting on Tuesday June 26, 2018.

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offers
2. Employment Applications
3. Police Commission Draft Meeting Minutes

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that council concurs with the determination that vacancies exist for the position of police officer and the council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, and interview panel conducted by the police department, candidates Alexandru Sasu, Cameron Sinz, and Darin Thompson are being offered employment as probationary police officers contingent upon their successful completion of a drug screen, physical, and psychological examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



BRIAN K. ZALEWSKI
CHIEF OF POLICE

CITY COUNCIL

Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

July 2, 2018

Alexandru Sasu

Dear Mr. Sasu:

Congratulations! You have successfully completed the initial selection process for the position of police officer at the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive physical examination, drug screening, and psychological exam. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Brian Zalewski
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



BRIAN K. ZALEWSKI
CHIEF OF POLICE

CITY COUNCIL
Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

July 2, 2018

Cameron Sinz

Dear Mr. Sinz:

Congratulations! You have successfully completed the initial selection process for the position of police officer at the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive physical examination, drug screening, and psychological exam. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Brian Zalewski
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Theodore H. Galeski



BRIAN K. ZALEWSKI
CHIEF OF POLICE

CITY COUNCIL

Robert A. DeSana
Leonard T. Sabuda
Megan Maiani
Chris Calvin
Donald C. Schultz
Robert Alderman

July 2, 2018

Darin Thompson

Dear Mr. Thompson:

Congratulations! You have successfully completed the initial selection process for the position of police officer at the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive physical examination, drug screening, and psychological exam. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Brian Zalewski
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED



Position applied for POLICE OFFICER

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider N/A

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start MAY 15, 2018 Wage expected \$ 47,742.24

PERSONAL INFORMATION

Name SASU ALEXANDRU MIHAI
Last First Middle

Address TAYLOR MI 48180
Street City State Zip

Phone Number _____ Email _____

Other last names used while working, if any N/A

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization N/A

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics N/A

Are there any felony charges pending against you? N/A

If yes, please give specifics N/A

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch N/A

Dates of duty: From / / To / / Type of Discharge N/A
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? N/A

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? N/A

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: N/A

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☒ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☐ Yes ☒ No

If yes, state which drugs and explain if you used, possessed or sold them

N/A

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name DAN IOAN SASU Phone Number

Address TAYLOR MI 48180
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
RAUL BARBAT		
GVIDIU BALCOIANU		
REMUS ROMAN		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

EXPECTED TO BE M.C.O.L.S. CERTIFIED ON MAY, 3, 2018

	Name of School	City/State	Degree	Major
High School	THEODORE ROOSEVELT HIGH SCHOOL	WYANDOTTE MI	H.S.	G.E.
College	WAYNE STATE UNIVERSITY	DETROIT MI	BACHELOR'S	CRIMINAL JUSTICE
Other	WAYNE COUNTY REGIONAL POLICE ACADEMY - SCHOOLCRAFT	LIVONIA MI	MCOLES	N/A

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name THE HENRY FORD Employed from 8/17/16 to 01/01/18

Address 20900 OAKWOOD BLVD. DEARBORN MI 48124
Street City State Zip

Type of Business ATTRACTION Name of Supervisor BARBARA THREFFETEN

Phone Number (313) 982-6096 Starting Salary \$8.95/hr Final Salary \$10.45/hr

Position SECURITY OFFICER Reason for leaving POLICE ACADEMY

Duties Performed CUSTOMER SERVICE, SECURITY, PATROL, FIRST AID

If presently employed, may we contact your supervisor? ☒ Yes ☐ No

Company Name BRENNAN JEWELRY Employed from AUG. 2007 to JULY 2014

Address 7627 ALLEN RD. ALLEN PARK MI 48101
Street City State Zip

Type of Business SALES/REPAIR Name of Supervisor BETSY BUCKMASTER

Phone Number (248) 425 1382 Starting Salary \$7.25/hr Final Salary \$7.40/hr

Position WATCH SERVICE TECH. Reason for leaving PERSONAL / CAREER CHANGE

Duties Performed CUSTOMER SERVICE, SALES, REPAIR, MANAGEMENT

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain N/A

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 4-19-18

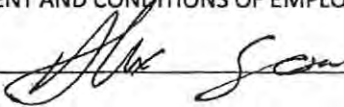
Signature: 

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 4-19-18

Signature: 



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED

Position applied for Law Enforcement Officer

Have you read the description of this job? ☒ Yes ☐ No

Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider N/A

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start July 9th 2018 Wage expected \$ Contractual Starting Salary

PERSONAL INFORMATION

Name Sinz Cameron Felix
Last First Middle

Address - Orion Township MI 48359
Street City State Zip

Phone Number - Email -

Other last names used while working, if any N/A

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization N/A

Have you ever been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics N/A

Are there any felony charges pending against you? No

If yes, please give specifics N/A

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch N/A

Dates of duty: From N/A / N/A / N/A To N/A / N/A / N/A Type of Discharge N/A
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? N/A

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? N/A

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: N/A

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☐ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☒ Yes ☐ No

If yes, state which drugs and explain if you used, possessed or sold them

Used marijuana 3+ years ago 2-13-15

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Bernie Sinz Phone Number _____

Address _____
Street City State Zip
Orion Twp. MI 48359

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Brad Schwarze Oakland County Deputy		
Frank Tridico Ph.D. Former Professor		
Ben Herrick Colleague / Fellow recruit		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

SFST Certified, TASER Certified, National Traffic Incident Management Responder Training

	Name of School	City/State	Degree	Major
High School	Lake Orion High School	Lake Orion MI	N/A	N/A
College	Lake Superior State University	Sault Ste. Marie MI	Criminal Justice Law Enforcement	Criminal Justice
Other	N/A	N/A	BS Criminal Justice Homeland Security	N/A

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Lake Superior State University Employed from Jan '16 to May '18
Public Safety
 Address 650 W. Easterday Ave. Sault Ste. Marie MI 49783
 Street City State Zip
 Type of Business Public Safety Department Name of Supervisor Kevin Chamberlain
 Phone Number 906 635 2100 Starting Salary \$8.40 Final Salary \$9.25
 Position Student Auxiliary Officer Reason for leaving Graduated
 Duties Performed Patrol, Dispatch, Parking Enforcement, Special Events
 If presently employed, may we contact your supervisor? ☐ Yes ☒ N/A ☐ No

Company Name LSSU Regional Outdoor Center Employed from Aug '15 to May '18
 Address 650 W. Easterday Ave. Sault Ste. Marie MI 49783
 Street City State Zip
 Type of Business Outdoor trip lead Name of Supervisor Joe Loomis
 Phone Number 906 635 2602 Starting Salary \$8.40 Final Salary \$9.25
 Position Student Trip Leader Reason for leaving Graduated
 Duties Performed Lead students on trips, plan trips, maintain gear
 Have you ever been suspended or discharged from employment? ☐ Yes ☒ No
 If yes, please explain N/A

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 6-4-18 Signature: Carmen King

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____



Equal Housing Opportunity/Equal Opportunity Employer





City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED

Position applied for Law Enforcement Officer

Have you read the description of this job? ☒ Yes ☐ No Are you qualified to perform these duties? ☒ Yes ☐ No

Other position you would consider N/A

Type of employment desired: ☒ Full-Time ☐ Part-Time ☐ Temporary

Date you can start 07/05/2018 Wage expected \$ Contractual Starting Salary

PERSONAL INFORMATION

Name Thompson Darin Wayne
Last First Middle

Address Taylor MI 48180
Street City State Zip

Phone Number Email

Other last names used while working, if any N/A

Are you a U.S. Citizen? ☒ Yes ☐ No

If no, specify type of entry document and work authorization N/A

Have you even been convicted of a crime? ☐ Yes ☒ No

If yes, please give specifics N/A

Are there any felony charges pending against you? No

If yes, please give specifics N/A

Have you ever served in the U.S. Military? ☐ Yes ☒ No If yes, indicate branch N/A

Dates of duty: From N/A / N/A / N/A To N/A / N/A / N/A Type of Discharge N/A
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? ☒ Yes ☐ No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? ☒ Yes ☐ No

Are you licensed to drive a motor vehicle other than an automobile? ☐ Yes ☒ No

If yes, what type of license do you hold? N/A

Have you ever been employed by the City of Wyandotte? ☐ Yes ☒ No If yes, when? N/A

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

☐ Yes ☒ No If yes, indicate names and dates: N/A

Are you a smoker? ☐ Yes ☒ No If yes, will you abide by the City's smoking policy? ☒ Yes ☐ No

Have you used, possessed or sold any illegal drugs in the past five years? ☒ Yes ☐ No

If yes, state which drugs and explain if you used, possessed or sold them

Marijuana, used

Have you ever been bonded on a job? ☐ Yes ☒ No If yes, when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Bonita Nelson Phone Number _____

Address _____
City Taylor State MI Zip 48180

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Steve Sabo Wyandotte Police Officer		
Kristopher Welch Dispatch at Romulus PD		
Sean McNeal LCPL USMC		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

SFST Certified, Taser Certified, TIM Certified, AED Certified, CPR Certified, First Aid Certified, Downriver Detroit Cadet Program

	Name of School	City/State	Degree	Major
High School	John F. Kennedy High School	Taylor, MI	Diploma	N/A
College	Lake Superior State University	Sault Ste. Marie, MI	Bachelor of Science	Criminal Justice
Other	Wayne County Community College	Taylor, MI	Associates of Science	

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Lake Superior State University Employed from August 2016 to April 2018

Address 650 W Easterday Ave. Sault Ste. Marie MI 49783
Street City State Zip

Type of Business Public Safety Name of Supervisor Kevin Chamberlain

Phone Number (906) 635 2100 Starting Salary \$ 8.15 Final Salary \$ 9.25

Position Student Auxiliary Officer Reason for leaving MCOLES Academy

Duties Performed Traffic details, campus patrol, dispatch, special events

If presently employed, may we contact your supervisor? ☐ Yes ☐ No

Company Name Gander Mountain Employed from May 2017 to August 2017

Address 14100 Pardee Rd Taylor MI 48180
Street City State Zip

Type of Business Retail Name of Supervisor Jim Zagar

Phone Number (734) 525-2388 Starting Salary \$ 8.90 Final Salary \$ 8.90

Position Fishing Sales Associate Reason for leaving College

Duties Performed product stocking, remodeling, selling fishing equipment, cashier

Have you ever been suspended or discharged from employment? ☐ Yes ☒ No

If yes, please explain N/A

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 6/4/2018 Signature: DE JR

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____

City of Wyandotte

Police Commission Meeting

Minutes – Meeting Date: June 26, 2018

The Police Commission meeting took place at Wyandotte Police Department 2015 Biddle Avenue, Wyandotte Michigan, on Tuesday, June 26, 2018. The Chairperson, Commissioner Harris, called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chief Brian Zalewski
Deputy Chief Archie Hamilton
Commissioner John Harris
Commissioner Bobie Heck

Absent: Commissioner Doug Melzer

Recording Secretary: Alice Baker

The Commission approved the minutes as recorded for the meeting held on June 12, 2018.
Approved - Commissioner Heck and Commissioner Harris.

COMMUNICATIONS: None

NEW BUSINESS:

1. **Bills and accounts:**

The Commission reviewed the bills and accounts as submitted in the amount of \$ 31,184.27.
Approved – Commissioner Heck and Commissioner Harris.

2. **Handicap Parking**

Deputy Chief Hamilton presented the application paperwork for the Commission's approval to install handicap parking at 1758 8th.

Approved – Commissioner Heck and Commissioner Harris.

3. **Dispatch and Command HVAC Unit**

Chief Zalewski requested approval from the Commission to purchase and install a HVAC heat pump system. Chief Zalewski explained the necessity of this system at this time and presented the information in regards to the installation bids that were received by two local businesses. Expert Mechanical of Wyandotte submitted the winning bid and has been recommended for the job by the City Engineer.

Approved – Commissioner Heck and Commissioner Harris.

DEPARTMENTAL:

1. **Police Officer Hiring**

Deputy Chief Hamilton submitted his recommendations for police officers to be hired to fill the three vacancies within the Wyandotte Police Department. Deputy Hamilton advised that each of these candidates has passed a background check, a physical agility test, an EMPCO written exam and oral board interview. The Commission reviewed the submitted information on each of the candidates.

- Alexandru Sasu
 - Cameron Sinz
 - Darin Thompson
- Approved – Commissioner Heck and Commissioner Harris

ADJOURNMENT:

With no further business to come before the Commission, upon motion duly made and supported, the meeting adjourned at 6:20 P.M.

Approved by:

The Police and Fire Commission

amb

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that council concurs with the determination that vacancies exist for the position of police officer and the council authorizes the filling of such vacancies and

BE IT FURTHER RESOLVED that subsequent to a written examination, physical agility test, and interview panel conducted by the police department, candidates Alexandru Sasu, Cameron Sinz, and Darin Thompson are being offered employment as probationary police officers contingent upon their successful completion of a drug screen, physical, and psychological examination.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 6

ITEM: Municipal Services – Cable Retransmission & Programming Royalty Adjustments – Pass Through of Cost

PRESENTER: Steve Timcoe – Superintendent Cable (ST)

INDIVIDUALS IN ATTENDANCE: Paul LaManes, Assistant GM (PLM)

BACKGROUND: Per WMS Commission resolution #'s 09-2016-01 and 07-2011-02, the Cable Department adjusts the pass-through of costs to subscribers for local broadcast retransmission fees and content provider programming royalty fees as those costs are adjusted for payment by WMS. Based on rate structures in contractual agreements, costs and the corresponding pass-through are being adjusted effective 1/1/2018.

STRATEGIC PLAN/GOALS: Provide competitive services in an economically responsible manner.

ACTION REQUESTED: Receive and place on file Memo and billing language dated 6/27/2018 to the Wyandotte Municipal Services Commission regarding pass-through adjustments for retransmission and programming royalty cost recovery effective 7/1/2018, as recommended by WMS management.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Adjustments are factored into the FY2018 Cable budget.

IMPLEMENTATION PLAN: Implement cost pass-through adjustments on dates approved by WMS Commission.

MAYOR'S RECOMMENDATION: JLR

CITY ADMINISTRATOR'S RECOMMENDATION:

SDunlap

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- Net adjustment per month billing language
- Memo – Pass-through adjustment

RESOLUTION:

BE IT RESOLVED by the City Council to receive and place on file the Memo and billing language approved by the Municipal Services Commission on 6/27/2018 regarding the periodic pass-through adjustment for local broadcast retransmission fees and content provider programming royalties effective 7/1/2018, as recommended by WMS management.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

- Effective 7/1/2018 the pass-through costs for programming royalties were adjusted. These costs represent the fees paid to content providers for programming and have been adjusted as follows:
 - Digital Plus - \$ 1.47/mo. adjustment
 - Digital Prime – \$ 0.95/mo. adjustment

Municipal Service Commission

Bryan J. Hughes
Leslie G. Lupo
Robert J. Thiede
Carolyn Harris
Paul Gouth



Paul L. LaManes
Interim General Manager and Secretary
3200 Biddle Avenue, Suite 200
Wyandotte, MI, 48192-0658
Telephone: (734) 324-7100
Fax: (734) 324-7119

June 27, 2018

Wyandotte Municipal Services Commission
3200 Biddle Avenue, Suite 200
Wyandotte, MI 48192

MEMO

RE: Pass-Through Cost Adjustments 7/1/2018 – Programming Royalty Cost and Retransmission Fee Cost Recovery

Commissioners:

Pursuant to Resolution #09-2016-01 (Programming Royalty Cost pass-through) and Resolution # 07-2011-02 (Retransmission Fee Cost pass-through), this memo is to notify you that the Interim General Manager will adjust the programming royalty and retransmission fee cost pass through billing items effective for applicable cable service beginning 7/1/2018 as follows:

- Digital Plus – Current - \$ 7.55/mo. + \$1.47 adjustment = Adjusted - \$ 9.02/mo.
- Digital Prime (Digital Plus + Digital Prime) – Current - \$ 8.43/mo. + \$0.95 adjustment = Adjusted - \$ 9.38/mo.
- Retransmission - Current- \$ 10.22/mo., no adjustment

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council to receive and place on file the Memo and billing language approved by the Municipal Services Commission on 6/27/2018 regarding the periodic pass-through adjustment for local broadcast retransmission fees and content provider programming royalties effective 7/1/2018, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

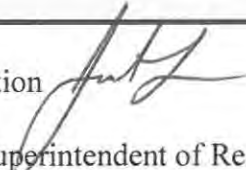
NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2nd, 2018

AGENDA ITEM # 7

ITEM: Acceptance of \$25,000 Grant from the Community Foundation of Southeast Michigan

PRESENTER: Justin Lanagan, Superintendent of Recreation 

INDIVIDUALS IN ATTENDANCE: Justin Lanagan, Superintendent of Recreation

BACKGROUND: At the May 30th, 2018 City Council meeting, Tom Wilson presented a letter regarding the relocation of the Roosevelt High School Softball field from FOP Park to Memorial Park. For the last year and a half, we have been applying for different grants from a couple different agencies. After not being selected several times, I am pleased to announce that the Community Foundation for Southeast Michigan (a branch of the Ralph C. Wilson Foundation) has awarded the City a \$25,000 grant to assist with the costs of renovating the softball field at Memorial Park into the new RHS Softball Field. The School District has pledged \$15,000 and the City will provide \$15,000 to cover the total cost of renovation.

The renovations include moving the outfield fences in 80 feet, moving the sideline fences in (to remove the light pole hazard which is currently in the field of play), install new fenced in dugouts with roofs and concrete flooring, replace and move the existing backstop up, move the existing scoreboard in 80 feet, shorten the length of the infield by adding more grass, and converting the infield material from slag to Washington Ballfield mix.

Relocating the RHS Softball field to this location serves several purposes. The first purpose is safety of the players. When a visiting high school comes to play Roosevelt (the baseball and softball teams travel together), the bus usually remains with one of the two teams and waits for that game to end. If inclement weather arises, one team is usually left exposed waiting for the bus to arrive from the other end of town. The second purpose is timeliness. Most often one of the games do not start on time, as it probably takes about 15 minutes or more by bus to make it from one end of town to the other end. The third purpose is it gives them the opportunity to host playoff games in the future. Fourth, it provides another reconditioned field for the Wyandotte Braves to utilize.

I am asking to accept the grant from the Community Foundation of Southeast Michigan so that we may move forward with the project.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life

ACTION REQUESTED: Concur with the Superintendent of Recreation's recommendation have the Mayor and City Clerk sign the agreement to accept the grant from the Community Foundation of Southeast Michigan in the amount of \$25,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$15,000 will be paid from account #101-750-850-560 Memorial Park Improvements. There is sufficient funding in the current fiscal year budget due to the fencing, park shelter roof, and Skatepark concrete bids coming in lower than expected. No budget amendment will be necessary.

IMPLEMENTATION PLAN: Superintendent of Recreation will work with the School District's Operations Supervisor and oversee the project. Project will begin sometime in August.

COMMISSION RECOMMENDATION: Concurs with the recommendation

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved by Bill Look.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: 1) Community Foundation for Southeast Michigan Grant Agreement
2) Community Foundation for Southeast Michigan Press Release

RESOLUTION:

Wyandotte, Michigan

Date: July 2nd, 2018

RESOLUTION by Council Member _____

RESOLVED by the City Council that Council hereby approves the acceptance of the Community Foundation for Southeast Michigan Grant in the amount of \$25,000; AND FURTHERMORE authorizes the Mayor and City Clerk to sign the agreement.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
Desana
Maiani
Sabuda
Schultz

Community Foundation

FOR SOUTHEAST MICHIGAN

June 1, 2018

The Hon. Joseph R. Peterson
Mayor
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Re: #2018-0229

Dear Mayor Peterson:

We are pleased to announce that the Board of Trustees of the Community Foundation for Southeast Michigan has adopted the following resolution:

RESOLVED, that a grant of \$25,000 to the City of Wyandotte for support for renovation costs of a youth softball and baseball field be approved.

This grant is from the Ralph C. Wilson Jr. Legacy Fund for Youth Sports of the Community Foundation for Southeast Michigan.

Enclosed find two copies of the Terms of Grant Agreement related to this grant. Please make special note of all the provisions and procedures indicated. Please sign and return the original copy of the Terms of Grant Agreement to the Community Foundation for Southeast Michigan as soon as possible indicating your acceptance of the grant award and its terms.

While you are welcome to share news of this award internally and encouraged to begin your programming, we are asking that your organization does not publicly announce your grant at this time. The Community Foundation will be issuing a collective press release about all of the grants from the four Ralph C. Wilson Foundation, Jr. field of interest funds that have been established at the Community Foundation. This press release will be issued mid-June. We will share it with you at that time, along with any details of how your organization can publicize the grant moving forward from that point.

After a signed copy of the Terms of Grant Agreement has been received, it is anticipated that payment will be made as follows:

June 2018	\$25,000
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We wish you every success and look forward to receiving reports on your progress.

Sincerely,



Mariam C. Noland
President

Enclosures

TERMS OF GRANT AGREEMENT

PLEASE READ CAREFULLY!

I. Acceptance of Grant

The grant to your organization from the Community Foundation for Southeast Michigan is for the explicit purposes described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To accept the grant and receive the funds, return a signed copy of this "Terms of Grant Agreement" to the Community Foundation for Southeast Michigan. Keep the other copy for your files. Please refer to the grant number and title in all communication concerning the grant.

Grantee:

City of Wyandotte

Date Authorized:

June 1, 2018

Grant Number:

#2018-0229

Amount Granted:

\$25,000

Grant Resolution:

RESOLVED, that a grant of \$25,000 to City of Wyandotte for support for renovation costs of a youth softball and baseball field be approved.

Grant Period:

Begins – June 1, 2018

Terminates – May 31, 2019

II. Review of Grant Activity

The grantee will furnish the Community Foundation for Southeast Michigan with written reports according to the following schedule:

Report:

Final Report

Due Date:

July 31, 2019

TERMS OF GRANT AGREEMENT

City of Wyandotte
#2018-0229

III. Special Provisions

In accepting this grant, the grantee agrees to the following conditions:

1. To use the funds granted solely for the purpose stated.
2. To repay any portion of the amounts granted which is not used for the purpose of the grant.
3. To return any unexpended funds if the grantee loses its exemption from Federal income taxation as provided under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or (b) as a governmental entity or political subdivision within Section 170 (c) of the Code.
4. To maintain books and records adequate to verify actions related to this grant should this prove necessary.
5. Pre-approval is needed for any modifications in the approved project budget.

IV. Publicity

The Community Foundation encourages you to make appropriate public announcements of the receipt of this grant. We would appreciate receiving a copy of any such announcement, as well as copies of any and all newspaper and other articles related to this grant.

For the Grantee:

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Date

Signature of Project Director (if different)

Date

Printed Name and Title of Project Director

Date

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative

Date

NEWS RELEASE

Community Foundation
FOR SOUTHEAST MICHIGAN

FOR IMMEDIATE RELEASE
June 26, 2018

CONTACT: Sherri Arb
313-961-6675
sarb@cfsem.org

Record Amount of Grants Awarded to Regional Nonprofits from Ralph C. Wilson, Jr. Legacy Funds at the Community Foundation for Southeast Michigan

DETROIT – The Community Foundation for Southeast Michigan has awarded nearly \$1.2 million in grants to 46 organizations through the Ralph C. Wilson, Jr. Legacy Funds. Each grantee organization is performing critical work within the seven counties of southeast Michigan; Wayne, Oakland, Macomb, Monroe, Washtenaw, St. Clair, and Livingston.

Last year, the Community Foundation awarded \$720,000 to 33 organizations from the Ralph C. Wilson, Jr. Legacy Funds.

The Ralph C. Wilson, Jr. Foundation established these endowment funds at the Community Foundation to provide support to issue areas that were important to Mr. Wilson during his lifetime: Caregiving, Design and Access, Community Assets, and Youth Sports. Endowment funds are designed to grow over time and provide funding in perpetuity for charitable causes according to the Wilson Foundation's wishes.

"The grants stemming from the Ralph C. Wilson, Jr. Legacy Funds are a true testament to Mr. Wilson's values," said Mariam C. Noland, President of the Community Foundation. "His legacy will live on through the impact created by each organization's grant-funded project."

The endowment funds at the Community Foundation are complementary to the Ralph C. Wilson, Jr. Foundation's efforts to create immediate impact within the communities of Southeast Michigan and Western New York. To learn more about grants offered by the Ralph C. Wilson, Jr. Foundation directly, please visit RCWJRF.org.

The following grants were awarded from the Ralph C. Wilson, Jr. Legacy Foundation Funds administered by the Community Foundation for Southeast Michigan through an open, competitive application process:

Grants from the Ralph C. Wilson, Jr. Fund for Caregiving

- **American Cancer Society** - \$25,000 for Caregiver Resource Guides for cancer patient caregivers in Wayne County
- **Barbara Ann Karmanos Cancer Institute** - \$25,000 for cancer caregiver programming at the Institute's Weisberg Cancer Treatment Center in Farmington Hills
- **Cancer Support Community of Greater Ann Arbor** - \$23,478 for cancer caregiver psychosocial support programs
- **Certified Senior Solutions** - \$25,000 for a caregiver employer education and resource program
- **Chaldean Community Foundation** - \$25,000 for a caregiver training and education program overseeing adults with developmental disabilities
- **Gilda's Club Metro Detroit** - \$14,270 for a caregiver support group program

- **JVS** - \$18,975 for family and professional caregiver training for people living with dementia
- **Jewish Hospice and Chaplaincy Network** - \$25,000 for a curriculum to train volunteers on caregiver well-being
- **Leeway Health Education Foundation** - \$25,000 for a web-based video pilot series for African-American cancer patients and caregivers
- **Universal Dementia Care** - \$25,000 for workshops and self-care sessions for caregivers of persons with dementia in vulnerable communities

Grants from the Ralph C. Wilson, Jr. Fund for Design and Access

- **Fraser First Booster Club** - \$28,000 for a universally designed swing set at McKinley Barrier Free Park
- **Hazon, Inc.** - \$27,000 for the design of an interactive community-building connector trail along the Oakland Avenue
- **Huron-Clinton Metroparks Foundation** - \$35,000 for the development of multi-use trails in the Stony Creek Metropark
- **MotorCities National Heritage Area Partnership** - \$41,000 for the Fort Street Bridge Interpretive Park
- **Museum of Contemporary Art Detroit** - \$33,000 to open the museum campus to walking and biking in Midtown
- **Potawatomi Mountain Biking Association** - \$35,000 for construction of sustainable mountain biking and outdoor recreation trails
- **Project Evergreen** - \$50,000 for the renovation of Pingree Park on Detroit's East side
- **Southwest Detroit Business Association Inc.** - \$41,000 for the Iron Belle Connector in Southwest Detroit
- **Wayne State University** - \$50,000 for a family-friendly park at Warren and Woodward Streets

Grants from the Ralph C. Wilson, Jr. Fund for Youth Sports

- **Clark Park Coalition** - \$20,000 for the expansion of sports sampling and recreational free play for youth in southwest Detroit
- **Detroit Horse Power** - \$20,000 for the expansion of summer and afterschool horseback riding and youth development programs
- **Detroit PAL, Inc.** - \$25,000 for the expansion of the "Girls Changing the Game" program
- **Friends of Rutherford Pool** - \$21,240 for increased recreation, water safety, and lifeguard training opportunities for Ypsilanti area youth
- **Hamtramck Warriors Soccer** - \$15,000 for a year-round youth soccer program
- **Matrix Human Services** - \$25,000 for an afterschool and evening recreational program that exposes Detroit youth to fitness, basketball, boxing, and mentoring
- **Motor City Grounds Crew** - \$25,000 for youth free play sports activities and youth coaching clinics in four Detroit community parks
- **Motor City Tennis Club** - \$25,000 for the implementation of a tennis program with teachers and youth in Detroit
- **Playworks Education Energized Michigan** - \$25,000 for professional development and consultative support for 70 adult "play leaders" at Detroit's Summer Fun Centers
- **City of Port Huron** - \$25,000 for the purchase and installation of a bike pump track and related equipment in Optimist Park
- **Racquet Up Detroit** - \$10,000 for improvements to squash facilities
- **University Liggett School** - \$25,000 for a new youth sports coach academy in southeast Michigan
- **Wayne State University** - \$24,892 for a yoga-based, youth training development program

- **Wayne State University** - \$25,000 for the expansion of a unique youth sports-centered program offered in partnership with the Detroit Housing Commission
- **City of Wyandotte** - \$25,000 for renovation costs of a youth softball and baseball field
- **YMCA of Blue Water Area** - \$25,000 for the design and implementation of an annual coaching skills development program in Port Huron
- **YMCA of Metropolitan Detroit** - \$25,000 for the expansion of a neighborhood-based youth sports program
- **YMCA of Monroe** - \$25,000 for the Monroe County Sport Sampling and Nutrition Project

Grants from the Ralph C. Wilson, Jr. Fund for Grosse Pointe Community Assets

- **Chamber Music Society of Detroit** - \$11,550 for a new series of chamber music concerts at the Grosse Pointe War Memorial
- **Full Circle Foundation** - \$23,780 to formalize a job training program for special needs adults, ages 18 – 26, transitioning out of the school system
- **Grosse Pointe Artists Association** - \$25,000 to build capacity to better respond to community requests for more arts programming
- **Grosse Pointe Foundation for Public Education** - \$25,000 to support “The Leader in Me” program in Grosse Pointe elementary schools
- **Grosse Pointe Historical Society** - \$25,000 for building awareness of the history of each of the Grosse Pointes and attracting web visitors, researchers, participants, and supporters
- **Grosse Pointe Symphony Orchestra Society** - \$13,500 for increasing outreach and accessibility
- **Grosse Pointe War Memorial** - \$25,000 for SummerFest 2018
- **Services for Older Citizens Inc.** - \$17,500 for technology upgrades to build capacity
- **University Liggett School** - \$25,000 for a community education series focused on child well being and community improvement

For updates on the next granting cycle, please visit cfsem.org/WilsonFunds

###

About the Community Foundation for Southeast Michigan

The Community Foundation for Southeast Michigan is a full-service philanthropic organization leading the way to positive change in our region. As a permanent community endowment built by gifts from thousands of individuals and organizations, the Foundation supports a wide variety of activities benefiting education, arts and culture, health, human services, community development, and civic affairs. Since its inception, the Foundation has distributed over \$1 billion through more than 65,000 grants to nonprofit organizations throughout Wayne, Oakland, Macomb, Monroe, Washtenaw, St. Clair, and Livingston counties. For more information, please visit www.cfsem.org.

About the Ralph C. Wilson, Jr. Foundation

The Ralph C. Wilson, Jr. Foundation is a grantmaking organization dedicated primarily to sustained investment in the quality of life of the people of Southeast Michigan and Western New York. The two areas reflect Ralph C. Wilson, Jr.’s devotion to his hometown of Detroit and greater Buffalo, home of his Buffalo Bills franchise. Prior to his passing in 2014, Mr. Wilson requested that a significant share of his estate be used to continue a life-long generosity of spirit by funding the foundation that bears his name. The foundation has a grantmaking capacity of \$1.2 billion over a 20-year period, which expires January 8, 2035. This structure is consistent

with Mr. Wilson's desire for the foundation's impact to be immediate, substantial, measurable, and overseen by those who knew him best. For more information, visit www.rcwjrf.org

###

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council hereby approves the acceptance of the Community Foundation for Southeast Michigan Grant in the amount of \$25,000 for the improvements to Memorial Park Softball Field that will allow the relocation of the RHS Softball Field from FOP Park to Memorial Park; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign the grant agreement.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 8

ITEM: Purchase Agreement to sell City owned property known as former 1522-1528 10th Street for construction of new single family home

PRESENTER: Mark A. Kowalewski, City Engineer Mark A. Kowalewski

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was offered for sale in accordance with Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Joseph and Megan Chlipala, 1036 10th Street, Wyandotte, for the construction of new single family home consisting of approximately 1,900 square feet, 3 bedrooms, 2.5 baths, full basement, exterior to be brick on the front elevation and the remaining elevation to be vinyl siding, and attached garage.

NOTE: A Purchase Agreement was previously approved for the sale of this property, but the Buyers were unable to secure financing. A Release of Purchase Agreement was executed.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhance the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDysdale*

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: *AS*

LIST OF ATTACHMENTS: Purchase Agreements; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 1522-1528 10th Street now known as 1526 10th Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1522-1528 10th Street to Joseph and Megan Chlipala in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Joseph and Megan Chlipala does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1522-1528 10th Street, between Joseph and Megan Chlipala and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wvandotte Wayne County, Michigan, described as follows: All of Lots 15 and 16 and all of Lot 17 except the south 11.5 feet thereof, Electric Highway Park Subdivision, as recorded in Liber 26, Page 18 of Plats, WCR being known as the Former 1522-1528 10th Street now known as 1526 10th Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

THE SALE TO BE CONSUMMATED BY PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of <u>\$10,000.00</u> together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$_____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1. 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
Broker's Authorization	10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

<i>Security Deposit</i>	11. A Security Deposit of <u>One Thousand (\$1,000) Dollars</u> will be required upon acceptance of this Agreement and will be returned to Purchaser(s) upon issuance of the final Certificate of Occupancy for the premises. In the event of default of any of the terms of this Agreement prior to issuance of the final Certificate of Occupancy, the deposit shall be forfeited to Seller(s) in addition to the other remedies Seller(s) has under the terms of this Agreement.
-------------------------	---

12. **APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wvandotte, MI

_____. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 14 through 24 and Signatures

[LEFT BLANK]

APPENDUM TO
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
- Approximately 1,900 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be brick on the entire front elevation; brick 4 feet above grade on other elevations with remaining to be vinyl siding.
 - Attached garage NOTE: Garage cannot extend more than three (3) feet in front of the living quarters of the home.
 - Home must meet all current zoning requirements.

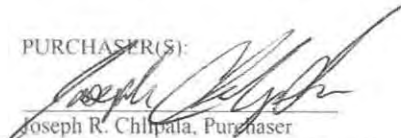
15. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.


16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

17. All utilities are required to be underground. Purchaser will provide three (3) ducts: electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. Purchase will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. The requirements of this Agreement shall survive the closing.

PURCHASER(S):


Joseph R. Chlipala, Purchaser
1036 10th Street, Wyandotte, MI 48192


Megan Chlipala, Purchaser

Dated: 6-25-18

SELLER(S): CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue, Wyandotte, MI

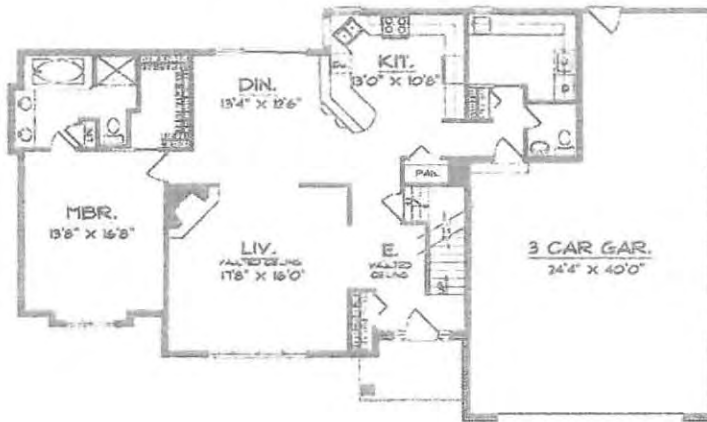
Lawrence S. Stee, City Clerk

Dated: _____ Legal Department Review _____

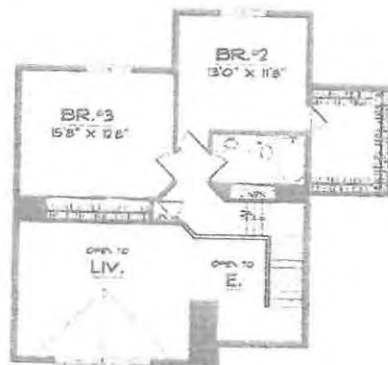
ATTACHMENT A



© Copyright by designer/architect Drawings and photos may vary slightly. Refer to the floor plan for accurate layout.



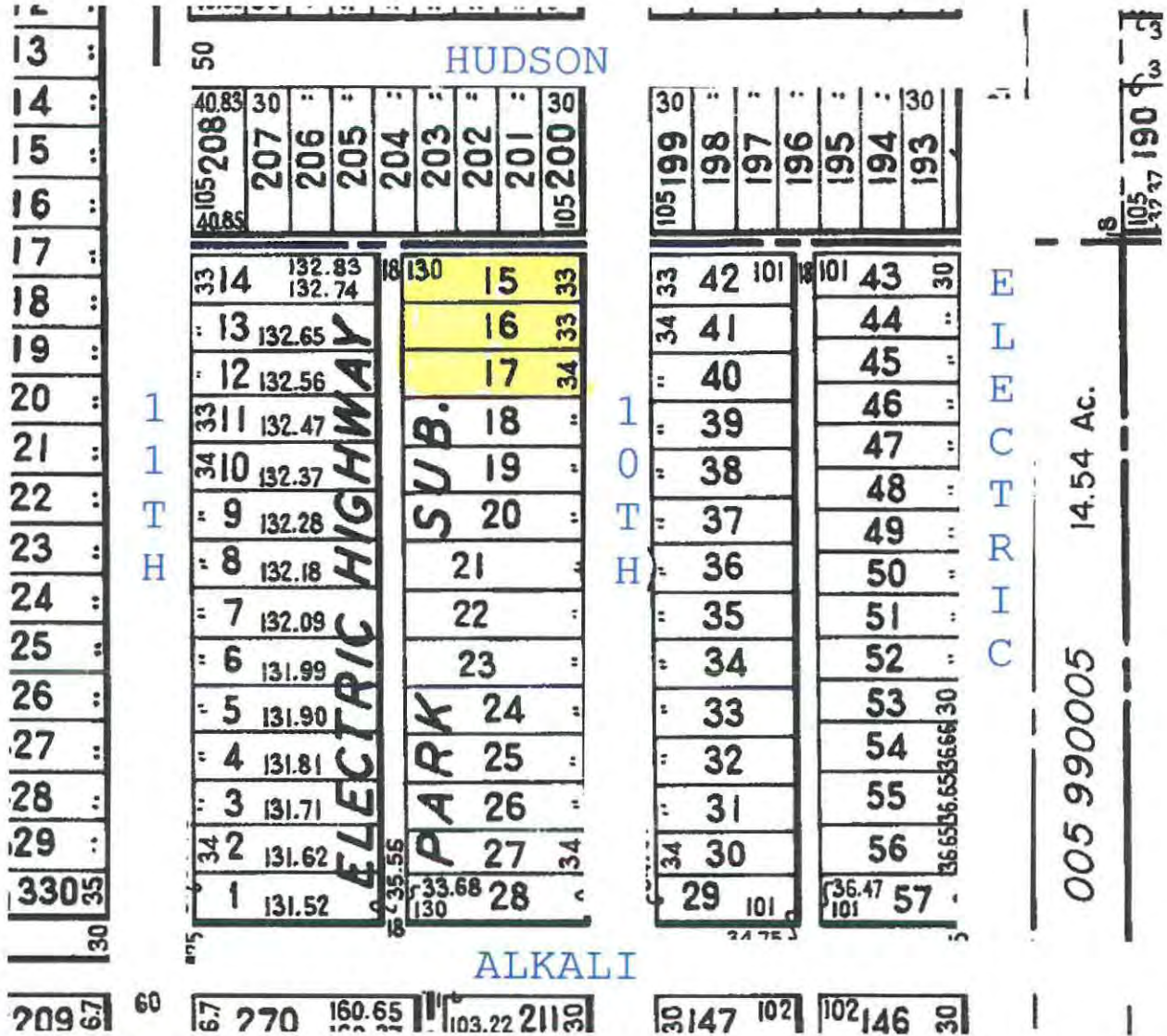
SECOND FLOOR



PLAN DETAILS

- Total Heated Square Feet
 - 1st Floor: 1498
 - 2nd Floor: 626
- Width: 69'-0" Depth: 40'-0"
- 3 Bedrooms
- 2 Full Baths, 1 Half Bath
- 3-Car Garage
 - 3-Car Attached, Front Entry
 - Size: 24'-4" x 40'-0"
 - Door 1: 18x8
- Standard Foundation: Basement
- Additional Foundations: Crawl Space, Slab
- Exterior Wall Framing: 2" x 6"

*Proposed Home May be closer to 1800 sqft
After official Drawing. Home to stay
1 1/2 stories. Exterior to be first floor front
Brick, siding on gables. 3' High Brick
on other 3 sides*



RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1522-1528 10th Street now known as 1526 10th Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1522-1528 10th Street to Joseph and Megan Chlipala in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Joseph and Megan Chlipala does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1522-1528 10th Street, between Joseph and Megan Chlipala and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 9

ITEM: Rezoning of the property known as 2250 Oak and 2809 23rd Street, Wyandotte

PRESENTER: Stan Pasko, Chairperson and Mark A. Kowalewski, City Engineer

Mark A. Kowalewski

Stan Pasko

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: A request for rezoning the property at 2250 Oak and 2809 23rd Street (Lots 254 and 255, also 291,292 and west 36.70 feet of Lot 293, Assessor's Wyandotte Plat No 12) was referred to the Planning Commission for the required public hearing.

The hearing was held on June 21, 2018. A Resolution was offered to recommend rezoning the property to Planned Development (PD) however the Resolution failed to pass due to lack of majority vote. See attached Minutes and Resolution.

STRATEGIC PLAN/GOALS: This is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan.

ACTION REQUESTED: Deny the rezoning as requested.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Inform applicant of decision by City Council.

COMMISSION RECOMMENDATION: Deny the rezoning as requested.

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *JLP*

LIST OF ATTACHMENTS: Minutes and Resolution of the Planning Commission

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known as 2250 Oak Street and 2809 23rd Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council denies the request for rezoning to Planned Development. I move the adoption of the foregoing resolution.

OR

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known as 2250 Oak Street and 2809 23rd Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 2250 Oak Street and 2809 23rd Street, Wyandotte, Michigan (Lots 254 and 255, also 291,292 and west 36.70 feet of Lot 293, Assessor's Wyandotte Plat No 12) to Planned Development District (PD).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

MOTION TO ADJOURN:

MOTION BY COMMISSIONER RUTKOWSKI, supported by Commissioner Duran to adjourn the meeting at 7:45 p.m.

PUBLIC HEARING #06042018 - Request from First Presbyterian Church of Wyandotte, requesting to rezone the property at 2250 Oak Street and 2809 23rd Street, Wyandotte, Michigan

The City Planner reviewed the Future Master Plan for the area which indicated that it is designated as low density residential with a use harmlessly to the area.

Chairperson Pasko asked if there was anyone present who wished to speak regarding this hearing.

Thomas Roberts, Thomas Roberts Architect representing the prospective buyers present.

Mr. Roberts indicated that he reviewed the ordinance and the proposed use for the former church and feels that the PD zoning is appropriate zoning to work with the neighborhood properties.

Mr. Roberts indicated that the use for the church will be a community center, and incubator for businesses, but at this time the home use is uncertain. Mr. Roberts indicated that the parking will be a factor in the use of the home.

Commissioner Lupo asked if Mr. Roberts could describe the uses.

Mr. Roberts indicated that the church building would be split and one area would be used for small businesses to use as offices, which would be leased out probably with one or two persons.

Mr. Tallerico, City Planner, asked if the purchase of the property is contingent upon the rezoning and site plan approval. Mr. Tallerico further stated that it might take a couple of months.

Mr. Roberts indicated that the purchase is contingent upon site plan approval.

Commissioner Benson stated that the 23rd Street home is in the neighborhood and he would like to know what the use would be.

Mr. Roberts indicated the use is unidentified at this time.

Commissioner Benson stated that the uses on Oak Street are O-S and he is concerned about the 23rd Street home and keeping businesses out of the neighborhood.

Mr. Roberts stated that the former church would be used similar to the uses that the church used; banquet facility, weddings, etc....

Commissioner Benson indicated that he just wants to protect the neighborhood.

Anna Davey, 2770 23rd, Wyandotte. Mrs. Davey indicated that she lives across the street from the home at 2809 23rd Street and she is concerned about keeping the neighborhood as a neighborhood. Mrs. Davey indicated that she has no issues with the church uses because it seems like the uses would be similar to the church.

Dave McNealy, 2763 23rd, Wyandotte. Mr. McNealy indicated that he lives north of the parking lot and he is concerned about the keeping the neighborhood as a neighborhood. Mr. McNealy indicated that the traffic has increased on the block. Mr. McNealy stated that he feels the home on 23rd Street should stay a home. Mr. McNealy stated that he does not want to see the property set vacant and added that he cares about the neighborhood. Mr. McNealy asked if anyone could tell what the hours of operation would be and any other information for the uses.

Larry – Owner of 2205 Oak, Wyandotte. Larry indicated that he owns the property across Oak Street and that any uses in the former church building would not be allowed to use his parking lot.

Ms. Renee Serra, 2808 22nd Street. Ms. Serra indicated that she lives across the alley behind the church and is concerned about the cremains that are in the memorial garden.

Mary Lou, member of the First Presbyterian Church. Mary Lou indicated that the cremains were moved to the Lincoln Park Church. Mary Lou stated that they called all the members to see if they wanted their relatives cremains moved which they did, and what is left is just dirt.

Commissioner Lupo asked if the church was closed.

Mary Lou indicated that it has been closed.

Chairperson Pasko asked if there was anyone else present who wished to speak regarding this hearing. There being none the hearing was closed.

Planning Commission Wyandotte, Michigan

RESOLUTION

June 21, 2018

WHEREAS, the Planning Commission received a request from First Presbyterian Church of Wyandotte, Owner to rezone the property known as 2250 Oak Street and 2809 23rd Street; AND

WHEREAS, the Planning Commission held the required public hearing on June 21, 2018, where comments were heard and made part of the file;

NOW, THEREFORE BE IT RESOLVED that the Planning Commission recommends to the City Council that the property known as 2250 Oak Street and 2809 23rd Street, (Lots 254 and 255, also 291,292 and west 36.70 feet of Lot 293, Assessor's Wyandotte Plat No 12) Wyandotte, Michigan, be rezoned from Single Family Residential District (RA) to Planned Development District (PD).

I move the adoption of the foregoing resolution.

Motion By Commissioner Benson
Supported by Commissioner Lupo

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
	Adamczyk (Absent)	
X	Benson	
X	Duran	
X	Lupo	
	Mayhew (Absent)	
	Parker (Absent)	
	Pasko	X
	Rutkowski	X
	Sarnacki	X

**MOTION FAILED TO PASSED MOTION FAILED TO PASS DUE TO
LACK OF MAJORITY VOTE**

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-250**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: June 4, 2018

MOVED BY: Councilperson DeSana

SUPPORTED BY: Councilperson Schultz

BE IT RESOLVED that the application for rezoning of the property at 2250 Oak Street is hereby
referred to the Planning Commission for the required public hearing.

Motion unanimously carried.

ABSENT: Councilperson Maiani

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the
foregoing is a true and complete copy of the resolution adopted by the City Council on June 4,
2018 said meeting was conducted and public notice of said meeting was given pursuant to and in
full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

Residential: \$200.00
 Commercial: \$300.00
 Plan Development \$1,000.00

CITY OF WYANDOTTE
 3200 Biddle Avenue
 Wyandotte, Michigan 48192
 734.324.4551

APPLICATION FOR REZONING

INSTRUCTIONS TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 2250 Oak Street between 22nd
STREET ADDRESS STREET
 and 23rd on the East side of the street, and is known as lot(s) number
STREET N-S-E-W
of Lots 254 and 255, also 291, 292 and West 36.70 ft of 293, Assr's Wyandotte Plat No 12 Subdivision,
 Lot Size 1.419 acres

The property is owned by:

Name First Presbyterian Church of Wyandotte Street Address 2250 Oak Street
 City Wyandotte State MI Zip 48192
 Phone # 734-775-2346

PRESENT ZONING: One Family Residential REQUESTED ZONING: Planned Development

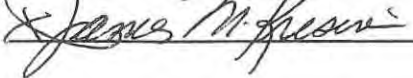
It is proposed that the property will be put to the following use: a community center to provide operational space, and services support for local small business owners; a social gathering space for community events

REQUIRED FOR P-1 or RM-1A

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

OPTIONAL

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant:  Address: 6500 E Warren Ave
Detroit, MI 48207

 OFFICE USE ONLY

Receipt # 49591 Date: 5/21/18

Engineer's Signature 



First Presbyterian Church of Wyandotte

2250 Oak Street
Wyandotte MI 48192
734-282-3160

May 23, 2018

City of Wyandotte Engineering
Wyandotte City Hall
3200 Biddle Avenue, Suite 300
Wyandotte, Michigan 48192

This letter certifies that Ronald A. Jones and his agent, Michael E. Goodwin, have signed a sales agreement for our buildings at 2250 Oak St. and 2809 23rd St. and they have our permission to proceed with a planning process for this property with the city of Wyandotte. The final sale of our building is contingent upon a successful re-zoning and site planning process.

Sincerely,

Rev. Barb McRae
Pastor

Jim Kresin
President



West Elevation - Looking East

1
A002 Existing Site Photo



West Elevation - Looking Northeast

2
A002 Existing Site Photo



South Elevation - Looking North

3
A002 Existing Site Photo



South Elevation - Looking Northwest

4
A002 Existing Site Photo



East Elevation - Looking Northwest

5
A002 Existing Site Photo



Northeast Corner - Looking West

6
A002 Existing Site Photo



North Elevation - Looking Southwest

7
A002 Existing Site Photo



Parking Area - Looking East

8
A002 Existing Site Photo

THOMAS
ROBERTS
ARCHITECT, LLC
2927 4th Street
Wyandotte, MI 48192
(734) 250-4032

5-21-18	ZBA APPLICATION		

ISSUANCES

REVISIONS

Seal

05.21.18
First Presbyterian Church of Wyandotte
2250 Oak St.
Wyandotte, Michigan

print date: 05.21.2018

TR
principal in charge
WD
project manager
WD
project architect
RP
drawn

05/21/18
date
18019
job number

A002

sheet number

Legend

- Items to be removed
- Tree / Landscaping
- Paving
- Building / Structure
- Grass Area
- Picture view arrow



1 Existing Site Plan
A001

THOMAS
ROBERTS
ARCHITECT, LLC
2927 4th Street
Wyandotte, MI 48192
(734) 250-4032

5-21-18	ZBA APPLICATION		

ISSUANCES REVISIONS Seal

05.21.18
First Presbyterian Church of Wyandotte
2250 Oak St.
Wyandotte, Michigan

print date: 05.21.2018

TR
principal in charge
WD
project manager
WD
project architect
RP
draftsman

05/21/18
date
18019
job number
A001
sheet number

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 2250 Oak Street and 2809 23rd Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council denies the request for rezoning to Planned Development.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the Planning Commission regarding the rezoning of the property known as 2250 Oak Street and 2809 23rd Street, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the rezoning of property known as 2250 Oak Street and 2809 23rd Street, Wyandotte, Michigan (Lots 254 and 255, also 291,292 and west 36.70 feet of Lot 293, Assessor's Wyandotte Plat No 12) to Planned Development District (PD).

NOW THEREFORE BE IT RESOLVED that this request be referred to the Department of Legal Affairs to prepare the proper Ordinance.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS**COUNCIL****NAYS**

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 10

ITEM: Phase II Final Site Plan for the property at 785 Forest

PRESENTER: Stan Pasko, Chairperson Planning Commission and Mark A. Kowalewski, City Engineer
Stan Pasko Mark Kowalewski

INDIVIDUALS IN ATTENDANCE: Stan Pasko, Chairperson and Mark A. Kowalewski, City Engineer

BACKGROUND: The Planning Commission received a request from Jesus Moreno, Owner, for Phase II Final Site Plan approval for the development at 785 Forest. The Council approved the Phase I Preliminary Site Plan on April 9, 2018. The Commission is recommending approval of the Phase II Final Site Plan for the development at the 785 Forest provided a Grant of License and Hold Harmless Agreement for the use of the 8th Street Right-of-Way for parking is approved by the Council.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods

ACTION REQUESTED: Adopt a resolution approving the Phase II Final Site Plan and authorize the execution of the Grant of License.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Adopt Resolution approving the Phase II Site Plan and authorize the execution of the Grant of License by the Mayor and Council.

COMMISSION RECOMMENDATION: Recommendation by the Planning Commission at June 21, 2018

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Grant of License and Hold Harmless Agreement reviewed by W. Look

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Planning Commission Resolution of June 21, 2018, Site Plans and Grant of License

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date:

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communications from the Planning Commission and the City Engineer dated July 2, 2018, is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the Phase II Final Site Plan for the property at 785 Forest; AND

BE IT RESOLVED that the Council authorizes the Mayor and City Clerk to execute Grant of License/Hold Harmless Agreement as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman

Calvin

DeSana

Maiani

Sabuda

Schultz

PLANNING COMMISSION
JUNE 21, 2018

RE: Proposed Resolution for the Stage II Final Site Plan for the redevelopment of St. Helena Church 785 Forest, Wyandotte

WHEREAS, on March 15, 2018, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, adopted a resolution recommending to the City Council that the Preliminary Plan for property at 785 Forest, be accepted and approved subject to the Plan being revised in accordance with certain findings specified in the resolution; and

WHEREAS, the Final Site Plan consists of following Pages A001 dated 2/17/18; A002 dated 05/06/2018; A003 dated 05/01/2018; X101, X102, X103, X300, A101, A102, A300, A700 dated 05/01/18;

WHEREAS, the Planning Commission hereby determines that except as noted below, the Stage II Final Site Plan generally complies with the resolution adopted by the Commission on March 15, 2018, and the requirements set forth in the Zoning Ordinance, Section 2000, and that said Plan is subject to the applicable terms and conditions set forth therein;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to the City Council that the Stage II Final Site Plan for property at 785 Forest be accepted and approved subject to the following:

1. Execution of a Grant of License and Hold Harmless Agreement as prepared by the City and approved by City Council.

The resolution was offered by COMMISSIONER BENSON

Supported by COMMISSIONER LUPO

<u>YEAS</u>	<u>MEMBERS</u>	<u>NAYS</u>
	ADAMCYK (Absent)	
X	BENSON	
X	DURAN	
X	LUPO	
	MAYHEW (Absent)	
	PARKER (Absent)	
X	PASKO	
X	RUTKOWSKI	
X	SARNACKI	

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Theodore H. Galeski
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

June 6, 2018

Stanley Pasko, Chairperson
Planning Commission
City Hall
Wyandotte, Michigan

RE: Stage II Final Site Plan
785 Forest
Wyandotte, Michigan

Dear Chairperson Pasko:

The Department of Engineering and Building has reviewed the Stage II Final Site Plan for the redevelopment of the former St. Helena's Church at 785 Forest as submitted by Thomas Roberts Architect, LLC and the plans meet the requirements of the Planned Development District (PD).

As noted in the Preliminary review, the Owner will be required to execute a Grant of License/Hold Harmless Agreement and agree to maintain the public property utilized for parking indicated along 8th Street. (See page A003). This is provided for in Section 2004.A of the Ordinance.

The Planning Commission should review said plan and make a recommendation to the City Council.

Thank you for your assistant regarding this matter.

Very truly yours,

Mark A. Kowalewski
City Engineer

cc: Jesus Moreno

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-264**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: June 11, 2018

MOVED BY: Councilperson Maiani

SUPPORTED BY: Councilperson DeSana

BE IT RESOLVED that the Planned Development District Application submitted by Jesus Moreno for 785 Forest is hereby referred to the Planning Commission for review and recommendations.
Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on June 11, 2018 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

FEES
Preliminary PD Review \$400.00
Final PD Review \$300.00

PD PLANNED DEVELOPMENT DISTRICT
CITY OF WYANDOTTE
APPLICATION FOR APPROVAL

NOTE TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Thursday before 12:00 p.m. to be placed on the Council Agenda the following Monday. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, proper site plan and required attachments are included.

The Honorable Mayor and City Council Members:

I (We), the undersigned, hereby petition the City Council to approve the Stage I Preliminary Site Plan or Final Site Plan as hereinafter required, and in support of this Application, the following facts are shown:

The property is located at 785 Forest between 7th
(street address) (street)
and 8th on the S side of the street, and is known as Lot (s) _____
(street address) N-S-E-W
_____ of _____, Subdivision,
front footage of _____ feet and a depth of _____ feet.

The property is owned by: Jesus Moreno Street Address 1742 St. Anne
(Name)
City Detroit State MI Zip 48216 Phone No. 313 319 7152 Fax No. _____

MASTER PLAN - ORIGINAL LAND USE: Elementary school/Church

It is proposed that the property will be put to the following use: Phase 2 of drawings to
move forward with 7 residential units with parking and private yard

Attached hereto are three (3) prints of a site plan showing the lots or parcel under petition, and are drawn to scale

We attach a statement hereto indicating why, in our opinion, the development requested is necessary for the preservation and enjoyment of substantial property rights, and why such development will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: Jesus Moreno Jr Print Name Jesus Moreno Jr

Address: 1742 St. Anne City: Detroit State MI Zip 48216 Phone No. 313 319 7152

Receipt No. 49579 Date Received: 5-2-18

Engineer's Signature: Murt Konek

St Helena Church Adaptive Reuse

Multi Family Residential



owner
JESUS MORENO
785 Forest Street
Wyandotte, Michigan 48192

architect
THOMAS ROBERTS ARCHITECT, LLC
2927 4th Street
Wyandotte, Michigan 48192
734.250.4032 (f)

Drawing Index

A001	Cover Sheet
A002	Photo Board
A003	Existing Site Plan
X101	Proposed Site Plan
X102	Existing First Floor Plan
X103	Existing Second Floor Plan
X300	Existing Roof Plan
A101	Existing Elevations
A102	Proposed First Floor Plan
A300	Proposed Second Floor Plan
A700	Proposed Elevations
	Site Features - Inspirational Images

Forest Street Wyandotte MI 48192



Map 1 of 1



1

Planning Commission Final Site Plan Approval



West Elevation Looking East

1 Existing Site Photo
A001



West Elevation Looking Northeast

2 Existing Site Photo
A001



Parking Area Along Eighth Street Looking North

3 Existing Site Photo
A001



South Elevation Looking North

4 Existing Site Photo
A001



South Elevation Looking Northwest

5 Existing Site Photo
A001



East Elevation Looking Northwest

6 Existing Site Photo
A001



Northeast Corner Looking West

7 Existing Site Photo
A001



North Elevation Looking Southeast

8 Existing Site Photo
A001

THOMAS
ROBERTS
ARCHITECT, LLC
2927 4th Street
Wyandotte, MI 48192
(313) 250-4032

02-17-18	Planning Commission / Site		
05-01-18	Final Site Plan Approval		

ISSUANCES

REVISIONS

Seal

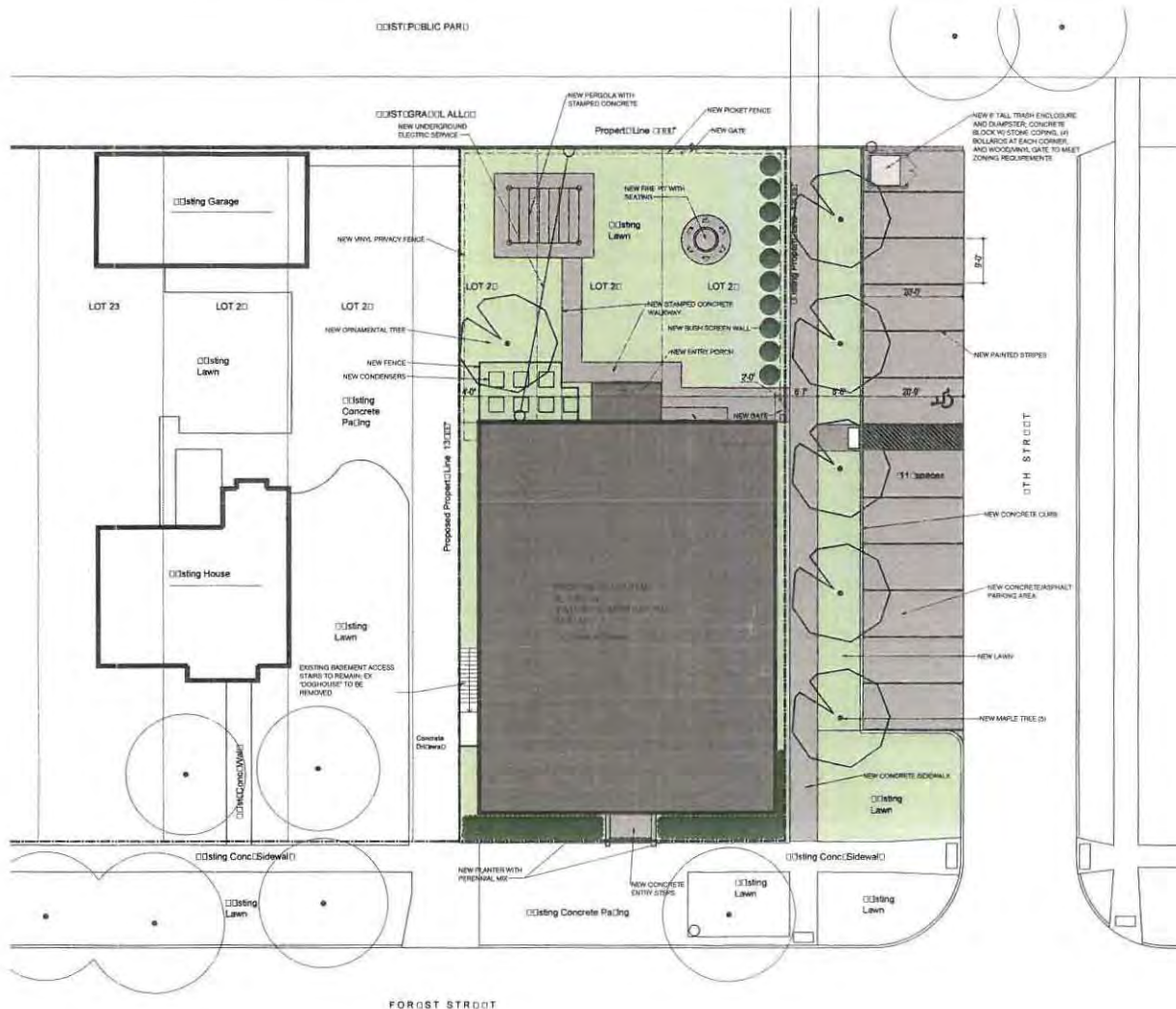
St. Helena Church
785 Forest Street
Wyandotte, Michigan

print date: 05.01.2018

TR
principal in charge
WD
project manager
WD
project architect
RP
intern

02/17/18
date
17046
job number
A001

sheet number



Legend	
	Building (Structure)
	New Parking
	New Tree
	New Lawn Area
	New Landscaping

Building Stats	
EXISTING	
First Floor	XXXX SF
Second Floor	XXXX SF
PROPOSED APARTMENTS	
First Floor	3 Units
Second Floor	1 Units

Parking	
OFF STREET PARKING	
Proposed	11 Spaces

1
A003 Proposed Site Plan
SHEET 1 OF 1

(N)

THOMAS
ROBERTS
ARCHITECT, LLC
2027 4th Street
Wyandotte, MI 48192
(734) 250-4032

DATE	DESCRIPTION	BY	APP
02-17-18	Planning Commission / Site		
05-01-18	Final Site Plan Approval		

St. Helena Church
785 Forest Street
Wyandotte, Michigan

TR	principal in charge
WD	project manager
WD	project architect
RP	draft

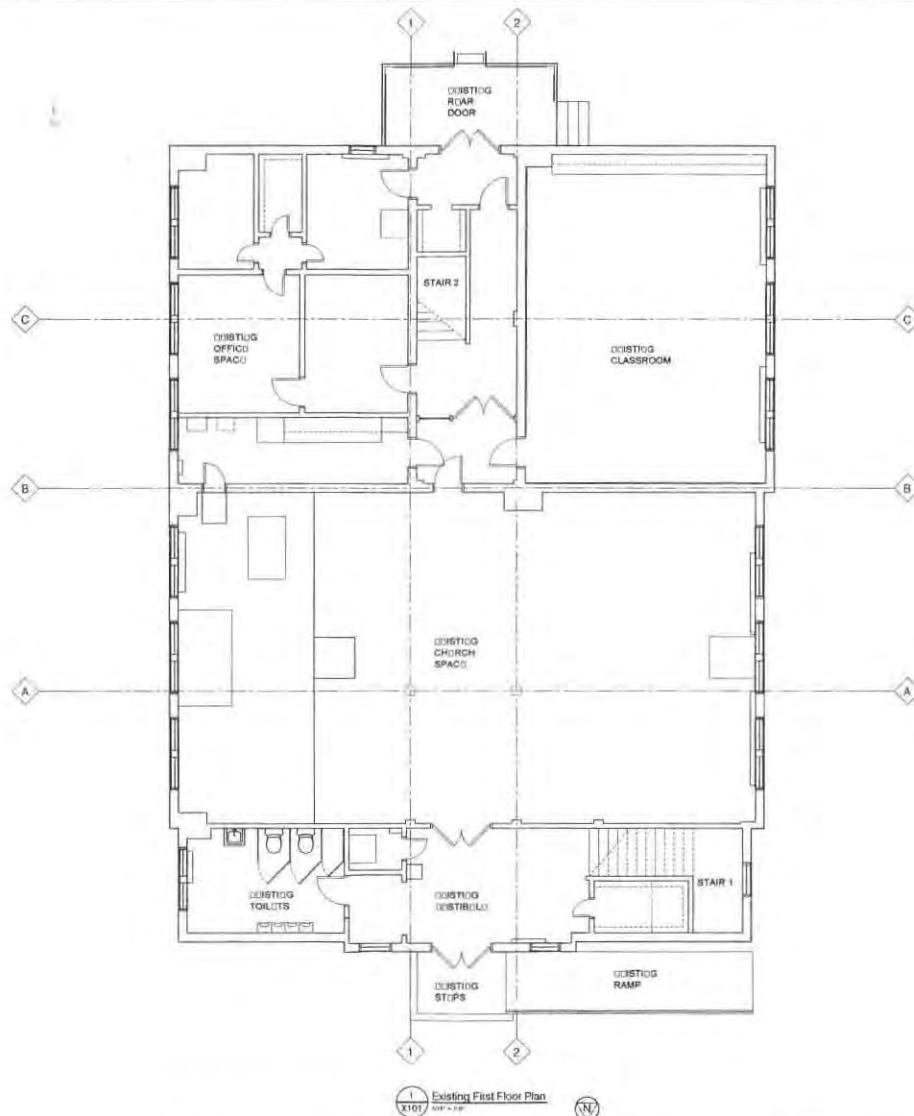
05/01/18
17046
JOB NUMBER
A003
sheet number

ISSUANCES

REVISIONS

Seal

print date: 05.01.2018



1 Existing First Floor Plan
1/8\"/>

THOMAS
ROBERTS
ARCHITECT, LLC
2927 4th Street
Wyandotte, MI 48192
(734) 250-4032

05-17-18	Planning Commission / Site			
05-01-18	Final Site Plan Approval			

ISSUANCES

REVISIONS

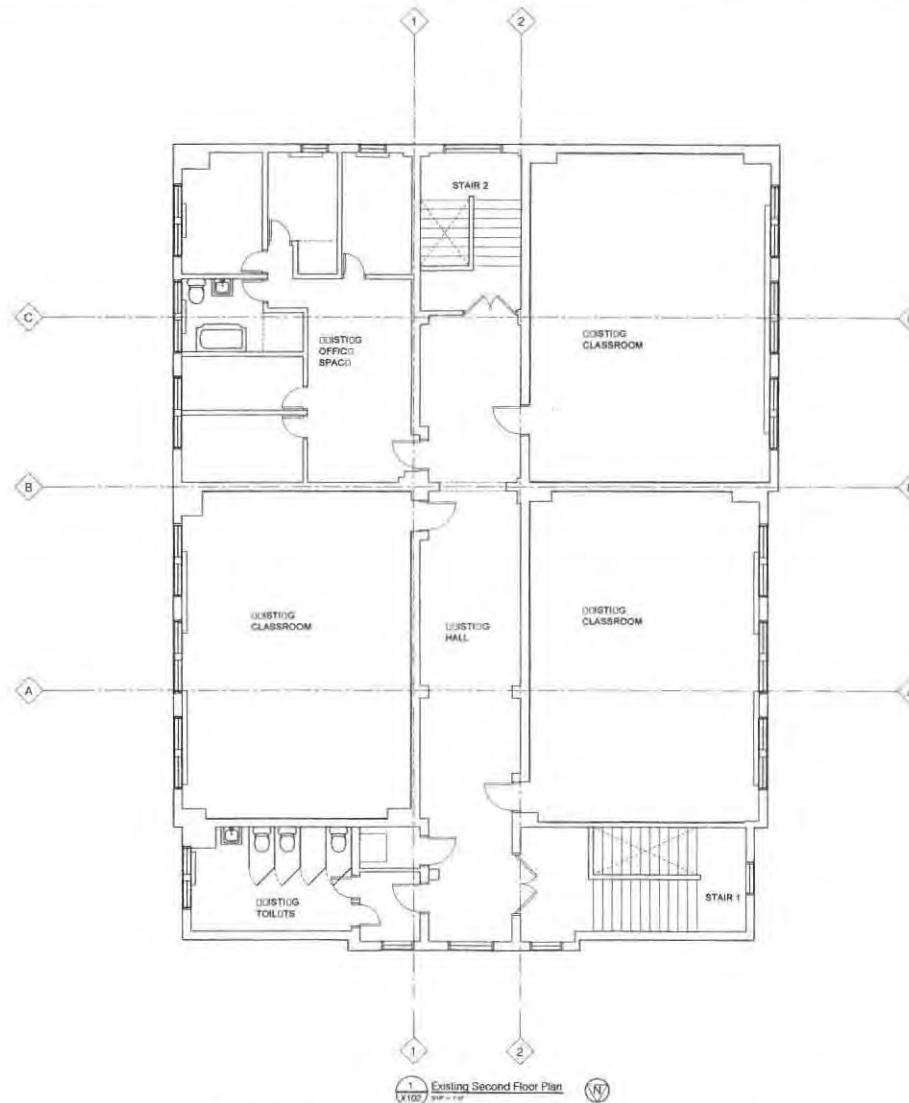
Seal

St. Helena Church
785 Forest Street
Wyandotte, Michigan

print date: 05.01.2018

TR
principal in charge
WD
project manager
WD
project architect
RP
draftsman

05/01/18
date
17046
job number
X101
sheet number



THOMAS
ROBERTS
ARCHITECT, LLC
2327 4th Street
Wyandotte, MI 48192
(313) 250-4032

02-17-18	Planning Commission / Site		
05-01-18	Final Site Plan Approval		

ISSUANCES

REVISIONS

Seal

St. Helena Church
785 Forest Street
Wyandotte, Michigan

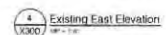
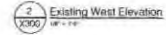
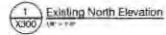
print date: 05/01/2018

TR
prepared in charge
WD
project manager
WD
project architect
RP
drawn

05/01/18
date
17046
job number

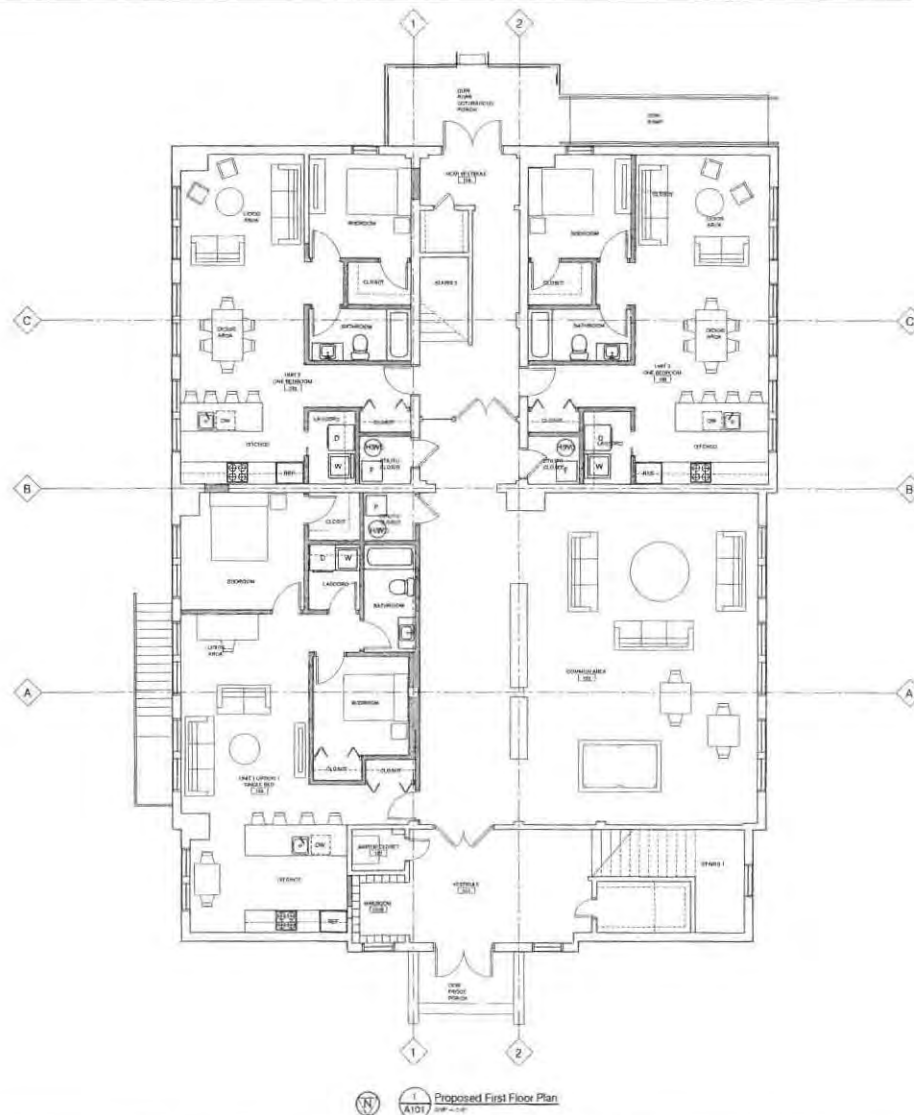
X102

sheet number



05/01/18
Date
17046
job number
X300
sheet number

print date: 05.01.2018



**THOMAS
ROBERTS
ARCHITECT, LLC**
2927 4th Street
Wyandotte, MI 48192
(t)734.250.4032

[illegible]

St. Helena Church
785 Forest Street
Wyandotte, Michigan

TR
principal in charge
WD
project manager
WD
project architect
RP
client

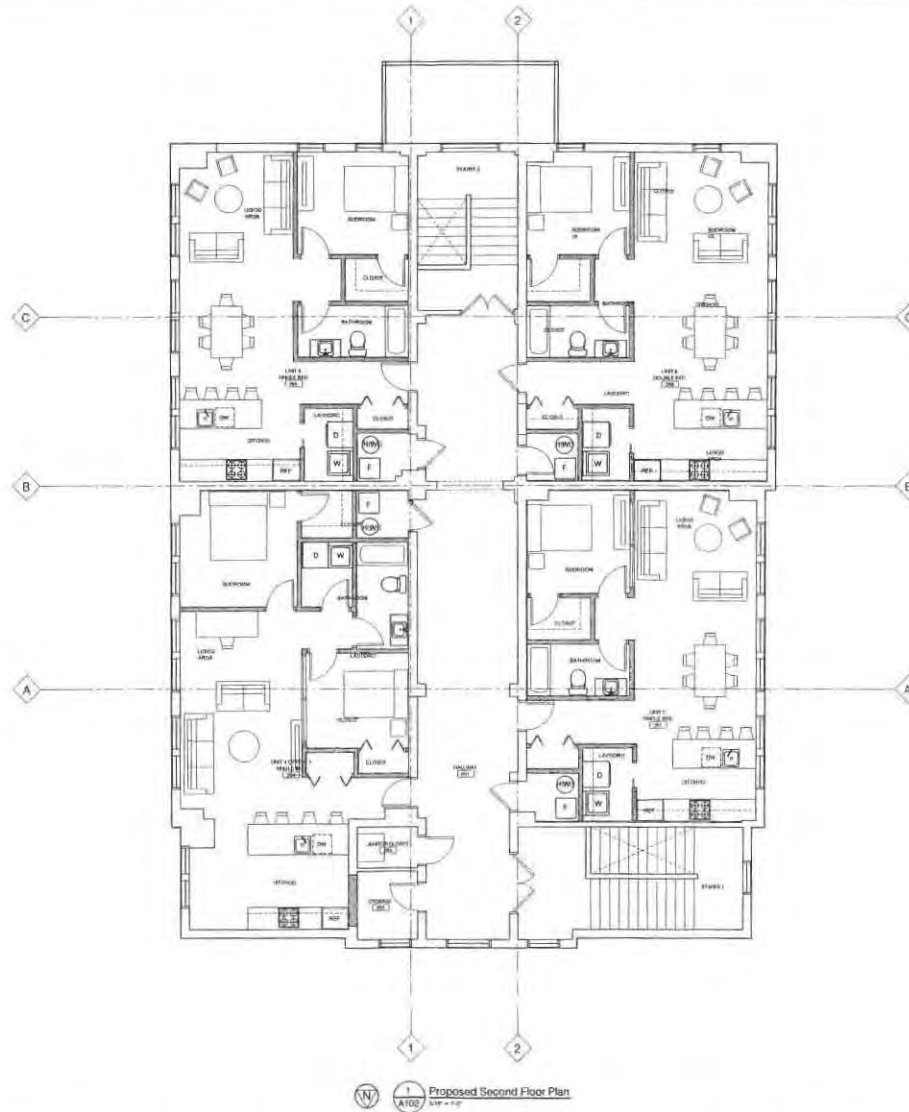
05/01/18
date
17046
job number
A101

ISSUANCES

REVISIONS

Seal

print date: 05.01.2018



THOMAS
ROBERTS
ARCHITECT, LLC
2527 4th Street
Wyandotte, MI 48192
(313) 250-4032

02-17-18	Planning Commission / Staff		
05-01-18	Final Site Plan Approval		

St. Helena Church
785 Forest Street
Wyandotte, Michigan

TR
principal in charge
WD
project manager
WD
architect and design
RP
draftsman

05/01/18
date
17046
job number
A102
sheet number

ISSUANCES

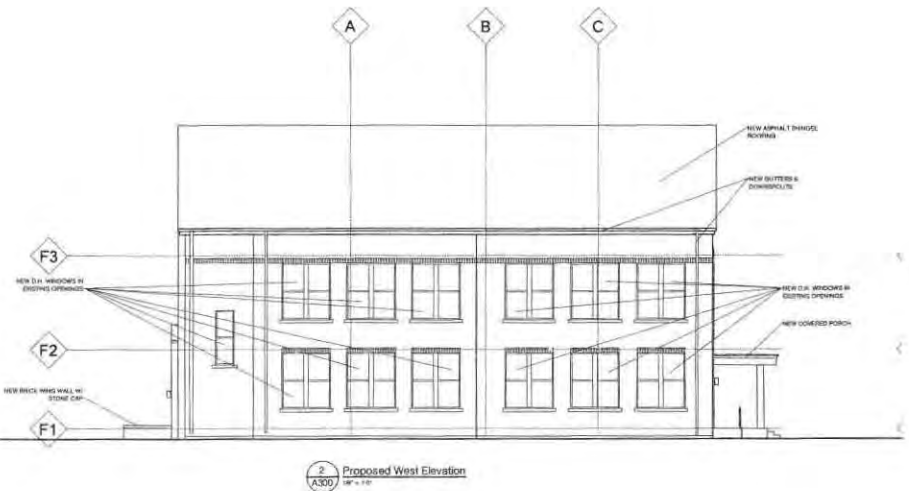
REVISIONS

Seal

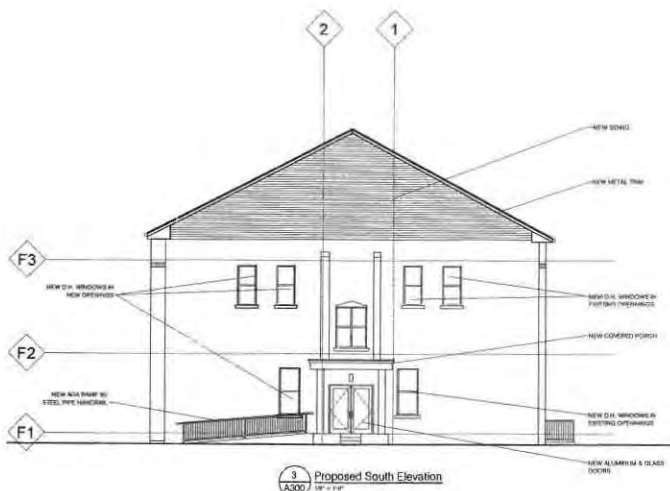
print date: 05.01.2018



1 Proposed North Elevation
1/8" = 1'-0"



2 Proposed West Elevation
1/8" = 1'-0"



3 Proposed South Elevation
1/8" = 1'-0"



4 Proposed East Elevation
1/8" = 1'-0"

THOMAS
ROBERTS
ARCHITECT, LLC
2927 4th Street
Wyandotte, MI 48192
(734) 250-4032

05-12-18	Planning Commission / Site			
05-01-18	Final Site Plan Approval			

ISSUANCES REVISIONS Detail

St. Helena Church
785 Forest Street
Wyandotte, Michigan

print date: 05.01.2018

TR
prepared by: charge
WD
project manager
WD
project architect
RP
owner

05/01/18
17046
job number
A300
sheet number



OUTDOOR PERGOLA



STAMPED CONCRETE



DOUBLE HUNG WINDOWS



ALUMINUM EXTRUDED DOORS



ALUMINUM FENCE



OUTDOOR BENCH



OUTDOOR PATIO AND FIRE PIT



WOODEN FENCE

SITE FEATURES & INSPIRATIONAL IMAGES

THOMAS
ROBERTS
ARCHITECT, LLC
2027 4th Street
Wyandotte, MI 48192
(313) 250-4032

02-17-18	Planning Commission / Site		
05-01-18	Final Site Plan Approval		

ISSUANCES

REVISIONS

Seal

St. Helena Church
785 Forest Street
Wyandotte, Michigan

print date: 05.01.2018

TR
prepared in charge
WD
project manager
WD
project and design
RP
drawings

05/01/18
Date
17046
Job number

A700

Sheet number

GRANT OF LICENSE

CITY OF WYANDOTTE, a Michigan Municipal corporation, and its successors, hereinafter called the GRANTOR, and Jesus Moreno, 1742 S.t Anna, Detroit, Michigan, and its successors, hereinafter called the LICENSEE, enter into this Agreement on the _____ day of _____ 2018, subject to the following conditions:

1. The GRANTOR owns the real estate west of 785 Forest, more particularly described as: the 80-foot wide public street respectively known as 8th Street, abutting Lot 28, Garfield Place Subdivision, Block 12 T3S R11E, Liber 14 Page 80 WCR. The off street parking will be 29'3" x 140' east of the 8th Street Right-of-Way. LICENSEE has requested permission from GRANTOR to be allowed to construct parking spaces as set forth in this Agreement. The off street parking will occupy the area west of 785 Forest, as shown on the attached site plan Exhibit A. The LICENSEE owns the real property at 785 Forest, Wyandotte. Tax Id No. 57-020-36-0026-001
2. The GRANTOR grants to the LICENSEE, and its assigns, the right to construct and maintain during the term of this License off street parking on the east portion of the 80 foot wide public street right-of-way and in conjunction with 785 Forest, Wyandotte, and the LICENSEE is required to maintain and keep in good repair said area and in accordance with all requirements of GRANTOR'S Zoning Ordinance and Code of Ordinances. The LICENSEE shall use methods in constructing and maintaining the off street parking that will not cause any damage to the premises and the premises described above shall be maintained by LICENSEE so that it will promote and protect the public health, safety, general welfare, and appearance of the premises and insure the premises will be reasonably safe and convenient for public travel.
3. LICENSEE'S off street parking shall only occupy that part of the above described property and as indicated on Exhibit A.
4. The Grant of License only pertains to the City of Wyandotte's right-of-way and easement. If any other entity or agency has an easement, it is LICENSEE'S responsibility to seek and obtain permission from those entities. The GRANTOR has no authority to grant a license that may affect any other entity's easement. The GRANTOR reserves the right for an easement on, over, under, across, and within said property described above for the purpose of construction, operating, maintaining, and repairing existing and future public utilities, sewers, water mains, gas mains and drains.
5. In consideration of the GRANTOR providing their Grant of License, the LICENSEE agrees to execute a Hold Harmless Agreement indemnifying the GRANTOR from all liability arising out of their Grant of License.
6. If the GRANTOR directs LICENSEE to make any modifications to the above premises to promote and protect the public health, safety, general welfare and appearance of the premises and insure the premises will be reasonably safe and convenient for public travel, LICENSEE agrees to do modifications at its own cost immediately.
7. This Grant of License may only be assigned by the GRANTOR.

[Signatures on next page]

GRANT OF LICENSE
PAGE 2

8. This LICENSE is revocable at will by the GRANTOR (in its self-discretion) giving thirty (30) day notice to the LICENSEE of such revocation. In addition, in the event of any emergency as determined by the GRANTOR, the License may be revoked immediately by the GRANTOR. If the license is revoked, then LICENSEE shall remove all personal property and fixtures to the satisfaction of the City Engineer and at no cost to GRANTOR and restore the condition of the premises to their original condition at no cost to the GRANTOR. In the event of revocation of this License, LICENSEE is responsible to provide alternative parking for the occupants of 785 Forest in accordance with all City Ordinances.

Witnesses:

GRANTOR: City of Wyandotte

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

Subscribed and sworn to me this ____ day of _____, 2018, by Joseph R. Peterson and Lawrence S. Stec who are the Mayor and City Clerk of the City of Wyandotte who duly executed said LICENSE with full authority.

NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN

My Commission Expires: _____

Witnesses:

LICENSEE:

Jesus Moreno

Subscribed and sworn to me this 21st day of June, 2018, by Jesus Moreno who duly executed said LICENSE with full authority.

KEELY RAY

NOTARY PUBLIC, WAYNE COUNTY, MICHIGAN

My Commission Expires: 2/13/19

Drafted by: William R. Look

When recorded, return to: William R. Look
2241 Oak St., Wyandotte, MI 48192

HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to the undersigned to construct off street parking on the west side of 785 Forest, Wyandotte, Michigan which will encroach on to the 80 feet 8th Street right-of-Way as shown on attached site plan Exhibit A and in no way interfere with pedestrian or automotive traffic at said location, the undersigned hereby assumes all risk and liability relating to the construction, maintenance and use of said off street parking and agrees to hold harmless and indemnify the City of Wyandotte and all City officials, employees, volunteers and agents from all liability or responsibility whatever for injury (including death) to persons and for any damage to City of Wyandotte property or to the property of others arising out of, or resulting either directly or indirectly, or resulting from the construction, maintenance and/or use of said property for off street parking as described above and in the Grant of License.

The undersigned, further does hereby remise, release, and forever discharge the City of Wyandotte its Officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the construction, maintenance and/or use of said off street parking and property as described above and in said Grant of License.

The undersigned represents personally that he/she is authorized to execute this Agreement on behalf of the undersigned.

The undersigned is contractually obligated by this Hold Harmless to comply with all ordinances, special approval conditions, and all requirements of the Grant of License for the premises.

Agreed to this ___ day of _____, 2018.

Owner: Jesus Moreno


BY: Jesus Moreno

Address: 785 Forest Wyandotte Michigan 48192
 Street City State Zip

Telephone Number: _____

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communications from the Planning Commission and the City Engineer dated July 2, 2018, is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council approves the Phase II Final Site Plan for the property at 785 Forest; AND

BE IT RESOLVED that the Council authorizes the Mayor and City Clerk to execute Grant of License/Hold Harmless Agreement as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 2, 2018

AGENDA ITEM # 11

ITEM: Wyandotte 911 Dispatch Center HVAC Unit Replacement

PRESENTER: Mark Kowalewski – City Engineer, Brian Zalewski – Police Chief

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer; Brian Zalewski – Police Chief

BACKGROUND: The City of Wyandotte partnered with the Downriver Community Conference (DCC) through the DCC/ Downriver Mutual Aid (DMA) to obtain bids for two (2) separate projects at Wyandotte's 911 Dispatch Center, RFP #18-03. The DCC is funding one (1) of the projects which is the replacement of the HVAC unit in the server room. The other project is the installation of a heat pump which is being funded by Wyandotte. The following bids were received.

Expert Mechanical Service, Inc. Wyandotte, Michigan	\$18,280.00
Flo-Air Heating & Cooling Southgate, Michigan	\$21,830.00

Recommend awarding the bid to Expert Mechanical Service, Inc., for \$18,280.00.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of City infrastructure.

ACTION REQUESTED: Approve awarding the bid to Expert Mechanical Service, Inc., for \$18,280.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This is a budgeted request in Account #101-000-257-091.

IMPLEMENTATION PLAN: The City to execute a contract with Expert Mechanical for the installation of a heat pump and complete the work.

COMMISSION RECOMMENDATION: Approved 6/26/18

CITY ADMINISTRATOR'S RECOMMENDATION: *SD Rydalen*

LEGAL COUNSEL'S RECOMMENDATION: Reviewed bid amounts. W. Look

MAYOR'S RECOMMENDATION: *ALP*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

RESOLUTION

Wyandotte, Michigan
Date: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council concurs with the recommendation of the City Engineer and Police Chief in accepting the bid submitted by Expert Mechanical Service, Inc., Wyandotte, Michigan, for installation of a heat pump in Command/ Dispatch Area in the amount of \$18,280.00 from account #101-000-257-091.

I move the adoption of the foregoing resolution.

MOTION by
Councilperson _____

Supported by
Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer and Police Chief in accepting the bid submitted by Expert Mechanical Service, Inc., Wyandotte, Michigan, for installation of a heat pump in Command/ Dispatch Area in the amount of \$18,280.00 from account #101-000-257-091.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: July 2, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

06/28/2018 07:16 PM

User: ktrudell

DB: Wyandotte

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Reports & Minutes

Page: 1/2

Post Date from 06/28/2018 - 06/28/2018 Open Receipts

Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
O RE 662306 RESCUE REPORT # 18-981 REC# 456225	06/28/2018	ktrudell 101-000-001-000	F2	FIEGER & FIEGER 101-000-655-040	10.00 CITY CHECK 89801
O RE 662307 REFUND-UNKNOWN REASON REC# 456226	06/28/2018	ktrudell 101-000-001-000	F2	OFFICE DEPOT 101-000-655-040	2.00 CITY CHECK 2934694
O EP 662308 POLICE DEFINED BENEFIT REC# 456227	06/28/2018	ktrudell 731-000-001-000	F2	CITY OF WYANDOTTE 731-000-392-040	586.56 CITY CHECK 130451
O COBRA 662309 COBRAGUARD-PECK, MEYING, CARPENTER REC# 456228	06/28/2018	ktrudell 732-000-001-000	F2	ITEDIUM INC 732-000-231-020	229.00 CITY CHECK 083150
Total of 4 Receipts					827.56

User: ktrudell

Post Date from 06/28/2018 - 06/28/2018 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-655-040 RECEIPTS-MISCELLANEOUS					12.00
731-000-392-040 Res. Police & Fire Employee Contrib					586.56
732-000-231-020 Payroll W/H-Hospital Insurance					229.00
TOTAL - ALL CREDIT ACCOUNT					827.56

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					12.00
731-000-001-000 Cash					586.56
732-000-001-000 Cash					229.00
TOTAL - ALL DEBIT ACCOUNTS					827.56

*** TOTAL BY FUND ***

101 General Fund					12.00
731 Retirement System Fund					586.56
732 Retiree Health Care Fund					229.00
TOTAL - ALL FUNDS:					827.56

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND					
	Tender Code/Desc.				
	(CCK) CITY CHECK				12.00
	TOTAL:				12.00
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM					
	(CCK) CITY CHECK				815.56
	TOTAL:				815.56
	TOTAL - ALL BANKS:				827.56

*** TOTAL OF ITEMS TENDERED ***

	Tender Code/Desc.				
	(CCK) CITY CHECK				827.56
	TOTAL:				827.56

*** TOTAL BY RECEIPT ITEMS ***

(1) EP: PD EMPLOYEE PENSION CONTR					586.56
(2) RE: RECEIPTS-MISCELLANEOUS					12.00
(1) COBRA: COBRA GUARD (ITEDIUM)					229.00
TOTAL - ALL RECEIPT ITEMS:					827.56

June 27, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, June 27, 2018 at 5:00 PM.

Roll Call: Present: Commissioner-Bryan Hughes
Leslie Lupo
Carolyn Harris
Robert J. Thiede
Paul Gouth

Interim General Manager & Secretary - Paul LaManes

Also, Present- Steve Colwell- CATV
Steve Timcoe
Amber Sutphin

Approval of Minutes:

MOTION by Commissioner Lupo and SECONDED by Commissioner Gouth to approve the June 13, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Hughes asked that the roll be attached. No objections were made.
Minutes approved

Hearing of Public Concerns:

None

Resolution 6-2018-2 MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the Interim General Manager to execute the Weather Channel amendment to the NCTC affiliation agreement by and between Wyandotte Municipal Services and Weather Group Television LLC via the NCTC affiliation agreement for continued carriage of the Weather channel and WeatherScan programming services extending the expiration date to 2/28/2022 at reduced and declining programming rates below current levels through the term of the agreement, as recommended by WMS Management.

Commissioner Hughes asked that the roll be called.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth
NAYS: None
Motion passes

Election of Officers

Nomination of Commission President

MOTION by Commissioner Thiede and SECONDED by Commissioner Harris to nominate Leslie Lupo as Commission President

Commissioner Hughes asked that the roll be called.

June 27, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

YEAS: Commissioner Hughes, Harris, Thiede and Gouth
Abstained: Commissioner Lupo
NAYS: None
Motion passes

Nomination of Commission Vice President

MOTION by Commissioner Hughes and SECONDED by Commissioner Lupo to nominate Carolyn Harris as Commission Vice President

Commissioner Hughes asked that the roll be called.

YEAS: Commissioner Hughes, Lupo, Thiede and Gouth
Abstained: Commissioner Harris
NAYS: None
Motion passes

Reports and Communications:

- Memo regarding 7/1/2018 Adjustment to Programming Royalty and Retransmission Pass-Thru

MOTION by Commissioner Lupo and seconded by Commissioner Gouth to receive and place on file the reports and communications presented on the agenda.

Commissioner Hughes asked that the roll be attached. No objections were made.
Reports and Communications received and placed on file.

Approval of Vouchers:

MOTION by Commissioner Harris and seconded by Commissioner Thiede that the vouchers be paid as submitted.

#5351- \$ 814,281.95

Commissioner Hughes asked for the roll to be called for approval of the vouchers.

YEAS: Commissioner Hughes Lupo, Harris, Thiede and Gouth
NAYS: None
Vouchers approved

Late Items:

None

Next Regular Meeting - Wednesday, July 11, 2018 at 5 PM

Motion by Commissioner Lupo and seconded by Commissioner Thiede to now adjourn the regular meeting at 5:05PM. Roll attached, no objections to adjournment of meeting.

June 27, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

X



Paul LaManes
Interim General Manager/Secretary

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
June 12, 2018

ROLL CALL

Present: Deputy Chief Archie Hamilton
Commissioner Doug Melzer
Commissioner Bobie Heck

Absent: Chief Brian Zalewski (excused)
Commissioner John Harris (excused)

Others Present: NONE

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:16 p.m.

The Minutes from the regular Police Commission meeting on May 22, 2018 were presented.

Heck moved, Melzer seconded,
CARRIED, to approve the regular minutes of May 22, 2018, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics - May 2018, Year To Date

Deputy Chief Hamilton indicated there was nothing out of the ordinary for the May 2018 and Year-To-Date statistics. However, in recent days, Wyandotte has experienced several B&E's on the south side of town targeting heavy equipment. The Detective Bureau is investigating these crimes and hopes to have a quick resolution.

Heck moved, Melzer seconded,
CARRIED, to receive the May 2018 and Year-To-Date Police Statistics and place on file.

2. 2018 / 2019 Budget

Administration continues to work on the 2018 / 2019 budget and will be ready to submit it to the Finance Department shortly.

Per a discussion at the last Police Commission meeting, a larger UPS unit for the Dispatch server room will no longer be considered under the new budget. This decision was reached after consulting with IT Director Dave Fuller. Several smaller units should serve the same purpose and be more cost effective in the long run. The cost of the smaller UPS units will fall under the I.T. Maintenance line item in the Police Department budget.

3. Traffic Control Order – 243 Stoll Street

This traffic order pertains to an apartment complex and will assist the garbage collectors in dumping the garbage from this complex in a less cumbersome and more efficient manner.

Heck moved, Melzer seconded,
CARRIED, to approve the Traffic Control Order for 243 Stoll Street.

4. Bills and Accounts – June 12, 2018, \$29,257.38

Heck moved, Melzer seconded,
CARRIED, to approve payment of the bills for June 12, 2018, \$29,257.38

NEW BUSINESS.

1. Promotional Exam

Deputy Chief Hamilton told the Commissioners that three officers were testing today for the Detective Bureau promotional exam. He will share the results with the Commissioners as soon as they are available.

2. New Officers

Interviews will be held both Wednesday and Thursday this week with the hopes of being able to hire three officers since we are currently short staffed.


Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:29 p.m.

Heck moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:29 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



6.26.18

City of Wyandotte

Police Commission Meeting

Minutes – Meeting Date: June 26, 2018

The Police Commission meeting took place at Wyandotte Police Department 2015 Biddle Avenue, Wyandotte Michigan, on Tuesday, June 26, 2018. The Chairperson, Commissioner Harris, called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chief Brian Zalewski
Deputy Chief Archie Hamilton
Commissioner John Harris
Commissioner Bobie Heck

Absent: Commissioner Doug Melzer

Recording Secretary: Alice Baker

The Commission approved the minutes as recorded for the meeting held on June 12, 2018.
Approved - Commissioner Heck and Commissioner Harris.

COMMUNICATIONS: None

NEW BUSINESS:

1. **Bills and accounts:**

The Commission reviewed the bills and accounts as submitted in the amount of \$ 31,184.27.
Approved – Commissioner Heck and Commissioner Harris.

2. **Handicap Parking**

Deputy Chief Hamilton presented the application paperwork for the Commission's approval to install handicap parking at 1758 8th.

Approved – Commissioner Heck and Commissioner Harris.

3. **Dispatch and Command HVAC Unit**

Chief Zalewski requested approval from the Commission to purchase and install a HVAC heat pump system. Chief Zalewski explained the necessity of this system at this time and presented the information in regards to the installation bids that were received by two local businesses.

Expert Mechanical of Wyandotte submitted the winning bid and has been recommended for the job by the City Engineer.

Approved – Commissioner Heck and Commissioner Harris.

DEPARTMENTAL:

1. **Police Officer Hiring**

Deputy Chief Hamilton submitted his recommendations for police officers to be hired to fill the three vacancies within the Wyandotte Police Department. Deputy Hamilton advised that each of these candidates has passed a background check, a physical agility test, an EMPCO written exam and oral board interview. The Commission reviewed the submitted information on each of the candidates.

- Alexandru Sasu
- Cameron Sinz
- Darin Thompson

Approved – Commissioner Heck and Commissioner Harris

ADJOURNMENT:

With no further business to come before the Commission, upon motion duly made and supported, the meeting adjourned at 6:20 P.M.

Approved by:

The Police and Fire Commission

amb

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, June 13, 2018 pm at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

Vice President Ron Adams
Secretary Wally Merritt
Commissioner Tom DeSana
Commissioner Margaret Loya

Excused:

President Ed Ronco

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

A motion was made by Secretary Merritt and supported by Vice President Adams to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

1. Thank you card and certificate from Jo Brighton staff and students thanking Superintendent Lanagan and the Recreation staff for their support.
2. Thank you letter from the Salvation Army for the generous food donation leftover from TEFAP.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

1. Council Resolution dated May 14, 2018 that council approves the Benjamin F. Yack Arena contract for the Blue Collar Wrestling Event on July 7, 2018.
2. Council Resolution dated June 4, 2018 that Council concurs with the Superintendent Lanagan & the City Engineer to extend the Blue Water Explorations, Ltd., D.B.A., Diamond Jack's River Tours.
3. Council Resolution dated June 4, 2018 that communication from Tom Wilson regarding baseball/softball improvements is hereby received and placed on file.
4. Council Resolution dated June 4, 2018 that communication from the City Engineer regarding information from the Marina Committee was received and placed on file.

REPORTS AND MINUTES:

Arena Report May 2018: \$7,210.85 Ice Rental...\$577.66 Concession....\$5,067.00 Summer Rentals.

Senior Van report: April 2018

Account Breakdown Pay Period ending 5/13/2018 & 5/27/2018.

Tele-care: May 2018

Senior Friendship Club April 2018 Treasurers Report: Savings Account Balance \$575.26 &

Checking Account Balance \$5,445.09

Golf Report: May 2018.....\$52,452.96

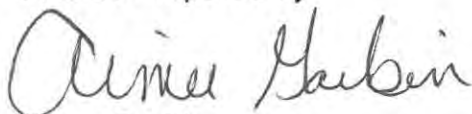
SPECIAL ORDER:

Commission discussed with Superintendent Lanagan:

- Superintendent Lanagan stated members of the Wyandotte Warriors Hockey Association collected money for a memorial plaque for Matthew Cahalan, a former member of the association who recently passed away. The association asked for permission to place the plaque near the tree located right off the parking lot near the front entrance of the Benjamin Yack Arena. Secretary Adams suggested Superintendent Lanagan speak with the parents of the deceased young man before proceeding as it was the proper thing to do.
- Superintendent Lanagan stated the park fencing bids have come in for park fencing. Last year, Industrial Fence replaced the fences at PACC Park, Kiwanis park and a section of Pulaski Park. When bids for fencing came in this year, five bids were received. Superintendent Lanagan stated the lowest bidder is K.B. Contracting, who beat the next closest bidder by nearly \$4. Superintendent Lanagan asked for references and was given the City of Southfield, City of Troy, Consumers Energy and Huron Clinton Metroparks. Superintendent Lanagan stated he called all of the references and each one said they were impressed and did an amazing job and highly recommend them. Superintendent Lanagan recommends K.B. Contracting as the contractor for the park fencing. Secretary Merritt Motioned and Vice President Adams Seconded, motion passed unanimously.
- Superintendent Lanagan stated there has been another dog park incident. Recently a gentleman filed a complaint on the Wyandotte Dog Park Facebook page. Superintendent Lanagan stated he follows the page and stated the man was asking how to go about getting a dog named Bella banned because she is an aggressive dog and bit him. Several more people stated their complaint as well about Bella. Superintendent Lanagan stated he located the owner of Bella and sent a letter to the owner with recommendations of obedience training and a suspension of six months. Superintendent Lanagan stated this is only the second dog suspended due to bad behavior.
- Superintendent Lanagan discussed budget updates. With the submission of budget requests, Superintendent Lanagan stated he is requesting money for a snow plow and salt spreader for the new dump truck, replacement of wood fences at Oak Club Park, Wyandotte Athletic park, F.O.P. and Exchange Park. Continuation of replacing shelter roofs, money to move F.O.P. fences and scoreboard, replace Yack Arena stage due to age. Purchasing a gas golf cart with utility box and after market roll bars for our Gators to meet Davey Golf's safety requirement of roll bars. Purchasing a 50 Ft. flag pole centrally located in the middle of Memorial Park.

There being no further business to discuss, a motion was made by Vice President Adams and supported by Commissioner DeSana to adjourn the meeting at 6:05 pm.

Minutes Prepared by



Aimee Garbin
Recreation Secretary

Authorized by



Justin Lanagan
Superintendent of Recreation

2018 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

****July 18th (Third Wednesday)**

August 8th

November 13th

2nd Tuesday @ 7:30 pm

September 11th

October 9th

December 12th