



AGENDA

REGULAR SESSION

MONDAY, AUGUST 13, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT DESANA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

1. Alley Vacation Public Hearing Postponement

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

2. Approval of Council Meeting Minutes – July 30, 2018
3. Marine Corps League Property Use Request
4. Wyandotte Jaycees Haunted House Dumpster Fee Waiver
5. Third Friday Check-In Contract - Trenton Youth Hockey Group
6. Third Friday Beverage Area Contract – Wyandotte Music Boosters

NEW BUSINESS

7. City Purchase of Vacant Property, Eureka between 14th and 15th St.
8. Appointment of Wyandotte Municipal Services General Manager
9. Wyandotte Municipal Services
 - a. Purchase of 69 kV Switch Upgrade – Substation 6
 - b. Quote Approval for Reliability Upgrades for Substations 8 & 10 – Breaker Replacements
 - c. Bid Award for Installation of Potential Transformers at Substation 6 & 8
 - d. Bid Award for Installation of ABB Transformer 720
10. Sale of Former 1756 3rd St.
11. Sale of 522-524 Plum
12. NEZ Application – 526 Plum
13. Proposed Donation Bin Ordinance

BILLS & ACCOUNTS

REPORTS & MINUTES

Beautification Commission

July 18, 2018

Daily Cash Receipts

July 26 & August 1, 2018

Municipal Services Commission

August 8, 2018

Recreation Commission

July 18, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

ADJOURNMENT

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-316**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: July 23, 2018

MOVED BY: Councilperson Alderman

SUPPORTED BY: Councilperson Calvin

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE.

That it is a necessary public improvement for the health, welfare, comfort and safety of the People of the City of Wyandotte, and is deemed advisable to vacate the north/south eighteen (18) foot public alley between 15th Street and 16th Street, south of St. Ignace and north of Pennsylvania in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

The eighteen (18) foot wide alley abutting lots 26 to 47, Basney Subdivision No. 2 of Part of the S. E. ¼ of Sec. 31, T. 3S., R.11 E., City of Wyandotte, Wayne County, Michigan.

RESOLVED FURTHER, that this Council will meet on Monday, August 13, 2018, at 7:00 p.m., in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, in said City, to hear objections to the proposed vacation of said described land as a public alley.

RESOLVED FURTHER, that the City Clerk shall give notice of such meeting, with a copy of this Resolution, in a newspaper published and circulating in said City, in accordance with the provisions of the City Charter.

Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on July 23, 2018 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Public Hearing relative to the proposed alley vacation of the north/south eighteen (18) foot public alley between 15th Street and 16th Street, south of St. Ignace and north of Pennsylvania in the City of Wyandotte, Wayne County, Michigan, shall be postponed and rescheduled for the August 27, 2018 City Council meeting in order to comply with publishing requirements.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – July 30, 2018
2. Marine Corps League Property Use Request
3. Wyandotte Jaycees Haunted House Dumpster Fee Waiver
4. Third Friday Check-In Contract - Trenton Youth Hockey Group
5. Third Friday Beverage Area Contract – Wyandotte Music Boosters

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, July 30, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding. The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Christopher Calvin, Robert DeSana, Megan Maiani, Donald Schultz, & Mayor Joseph R. Peterson

Absent: Councilperson Leonard Sabuda

Also Present: Theodore Galeski, City Assessor; William Look, City Attorney; Jesus Plascencia, Assistant City Engineer; and Lawrence S. Stec, City Clerk

PRESENTATION

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-319 CONSENT AGENDA APPROVALS

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – July 23, 2018
2. Council Meeting Cancellation – August 7, 2018
3. Quarterly Investments Report – 2018 Q1-Q2
4. Third Friday Property Use – August & October 2018
5. Third Friday – August 2018 MLCC Licenses
6. Special Event Application – Wyandotte Jaycees Trunk or Treat

Motion unanimously carried.

2018-320 MINUTES

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the minutes of the meeting held under the date of July 23, 2018, be approved as recorded, without objection.

Motion unanimously carried.

2018-321 COUNCIL MEETING CANCELLATION – AUGUST 7, 2018

By Councilperson Calvin, supported by Councilperson Alderman

WHEREAS the State Primary Election is scheduled to be held on August 7, 2018 and the Office of the City Clerk is required to carry out election-related duties that reach into the days prior to the election itself.

THEREFORE, BE IT RESOLVED that the City Council meeting on Monday, August 6, 2018, is hereby cancelled.

Motion unanimously carried.

2018-322 QUARTERLY INVESTMENTS REPORT – 2018 Q1-Q2

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council hereby receives and places on file the 2018 1st and 2nd Quarter Quarterly Investment Reports submitted on July 30, 2018 by the Deputy Treasurer/Assistant Finance Director.

Motion unanimously carried.

2018-323 THIRD FRIDAY PROPERTY USE – AUGUST & OCTOBER 2018

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held

Wine Tasting: Aug 17 – 5:30p.m. - 10 p.m.

- Street Closures: In addition to the below that were approved at the November 17th 2017 Meeting we are asking for the use of:
 - Sycamore from Biddle to Alley – East
 - Maple from Biddle to Alley – East
 - Elm to Biddle to Alley – East
 - Sycamore and Biddle to just past Coastal Thai
 - Maple from Biddle to alley
 - Elm from Biddle to the Alley – West
 - First Street behind Chelsea's Menswear
 - Gravel parking lot at the former City Hall 3131 Biddle
 - Oak Street from Biddle to the water
 - All parking spaces surrounding the Grassy Lot on Elm and First Street as well as the row of parking closest to the grassy lot
- Close all streets and property no later than 9 am on August 17th 2018 to reopen after the event ends

October Fest: October 19th 5:30p.m. - 10 p.m.

- Street Closures: In addition to the below that were approved at the November 17th 2017 Meeting we are asking for the use of:
 - Sycamore from Biddle to Alley – East
 - Maple from Biddle to Alley – East
 - Elm to Biddle to Alley – East
 - Sycamore and Biddle to just past Coastal Thai
 - Maple from Biddle to alley
 - Elm from Biddle to the Alley – West
 - First Street behind Chelsea's Menswear
 - Gravel parking lot at the former City Hall 3131 Biddle
 - Oak Street from Biddle to the water
 - All parking spaces surrounding the Grassy Lot on Elm and First Street as well as the row of parking closest to the grassy lot
 - Close all streets and property no later than 9 am on October 19th 2018 to reopen after the event ends
- Merchants who want to utilize the space in front or behind any of their businesses in the downtown area during any of the above dates, must send an application to the Special Events Office. Further, this permission should extend only to those merchants who have been issued a permit/granted permission by the City of Wyandotte/ Special Events Office. They are not authorized to sub-contract their space. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.

Motion unanimously carried.

2018-324 THIRD FRIDAY – AUGUST 2018 MLCC LICENSES

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the applications for the four liquor licenses for the August Wyandotte Third Friday event to be held on August 17th, 2018.

Motion unanimously carried.

2018-325 SPECIAL EVENT APP – WYANDOTTE JAYCEES TRUNK OR TREAT

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of Yack Arena Parking Lot for the Wyandotte Jaycees Trunk or Treat Event on October 19th, 2018, from 5-8pm.

BE IT FURTHER RESOLVED that the organization shall sign a hold harmless agreement created by the Department of Legal Affairs and add the city of Wyandotte to their insurance policy.

Motion unanimously carried.

NEW BUSINESS

2018-326 27TH DISTRICT COURT CASHIER/CLERK HIRING – L. SHELTON

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that Council acknowledges receipt of the communication from the City Administrator regarding the Full-Time Cashier/Clerk position at the 27th District Court; AND

CONCURS with the recommendation of the 27th District Court Chief Judge and hereby declares the position vacant and authorizes the filling of such vacancy; AND

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Laura Shelton as Cashier/Clerk at Level 25A.

Motion unanimously carried.

2018-327 FY2018 BUDGET AMENDMENTS

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2018 Fiscal Year Budget amendments as submitted to Council on July 30, 2018.

Motion unanimously carried.

2018-328 360 EVENT PRODUCTIONS CONTRACT

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and 360 Event Productions for sponsorship of the 2018 City of Wyandotte Special Events.

There will be multiple beverage garden areas at the event. 360 and the city of Wyandotte will split the sponsor revenue for these gardens: 2 gardens for 360 and 2 city of Wyandotte. Each will take 100% of sponsor revenue for their areas.

Motion unanimously carried.

2018-329 SALE OF FORMER 227 WALNUT

By Councilperson Calvin, supported by Councilperson Alderman

BE IT RESOLVED that Council concurs with the communication from the City Engineer regarding the sale of Former 227 Walnut, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Cortney and John Balger to acquire 25.34 feet of the Former 227 Walnut in the amount of \$1,270.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said Documents.

Motion unanimously carried.

2018-330 CITY PURCHASE OF 1275 6TH ST.

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that Council concurs with the recommendation of the City Engineer to acquire the property at 1275 6th Street in the amount of \$35,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

Motion unanimously carried.

2018-331 CLOSED SESSION REQUEST

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the City Administrator has requested to meet in closed session to discuss strategy connected to the negotiation of a collective bargaining agreement, and shall meet for that purpose only immediately following this meeting.

Motion unanimously carried.

BILLS & ACCOUNTS**2018-332 BILLS & ACCOUNTS**

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED that the total bills and accounts of \$1,229,556.02 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Economic Development Steering Committee

July 19, 2018

Board of Review

July 2018

Zoning Board of Appeals

July 18, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT**2017-333 ADJOURNMENT**

By Councilperson Calvin, supported by Councilperson Alderman

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:17 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of July 30, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS_____

_____**COUNCIL****Alderman**
Calvin
DeSana
Maiani
Sabuda
Schultz**NAYS**_____

RECEIVED

AUG 9 2018

CITY CLERK
CITY OF WYANDOTTE

William Tarpley

1323 Eureka
Wyandotte, MI 48192
313.388.7133

August 8, 2018

Mayor Joseph R. Peterson and City Council Members
3200 Biddle Ave
Suite 100
Wyandotte, 48192

Mayor Peterson and City Council Members:

We hope this letter finds you all in good health. The Leatherneck Motorcycle Club is holding their second annual party at the Marine Corps League on August 18, 2018. We are requesting the use of the grass lot located on the southwest corner of 14th and Eureka for overflow parking from the hours of 3:00p until August 20th at 12:00p.

Sincerely yours,


William Tarpley

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council grants permission to the Marine Corp League Downriver Detachment 153 to use the city-owned vacant lot located at the southwest corner of Eureka Rd. and 14th St. on August 18th, 2018 at 3pm through August 20th, 2018 at 12pm, for the purpose of providing overflow parking space for their event to be held at 1323 Eureka Road, provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS



August 3, 2018

Honorable Mayor and City Council,

The Wyandotte Jaycees are excited to submit a request to utilize a city dumpster as we finalize planning for our 2018 haunted attraction. If approved, we would like to formally invite Mayor Peterson and the Wyandotte City Council to attend our friends and family day which will take place in the fall. We look forward to providing entertainment to the citizens of Wyandotte and the downriver area year after year.

If anyone would like more information regarding this year's haunted attraction, please contact me via e-mail at Shannon@obscurematter.com or our general information email at info@wyandottejaycee.org or check out our website at www.wyandottejaycees.org. Thank you for your consideration of this request and we look forward to your discussion on the matter.

Thank you,

Shannon Brunt
Wyandotte Jaycees
2018 Individual Development Vice President and Haunted House Chairperson

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the request from the Wyandotte Jaycees for placement of a “roll off” receptacle for debris removal from the 2018 Haunted House be granted, AND

BE IT FURTHER RESOLVED that there shall be no fee for placement of said receptacle.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13th 2018

AGENDA ITEM # 5

ITEM: Wyandotte Third Friday: August Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: Please see the attached contract for the 2018 Wyandotte Third Friday on August 17th for the Trenton Youth Hockey Group to assist us with check in. We feel that their participation in the event will assist our patrons and the event as a whole.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor and city clerk to sign and return original contract to the Special Events Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Wyandotte Third Friday Revenue Account – 499-000-655-080

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: 

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

2018 Wyandotte Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 13th 2018

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Trenton Youth

Hockey Group for the 2018 Wyandotte Third Fridays on August 17th 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

DOWNTOWN DEVELOPMENT AUTHORITY

August THIRD FRIDAY

August 17th 2018

AGREEMENT WITH _____ Trenton Youth Hockey Team _____

The Downtown Development Authority (DDA)/City of Wyandotte enters into an agreement with Trenton Youth Hockey Team to operate as check-in crew during and after the August 17th 2018 Wyandotte Third Friday events.

- The Trenton Youth Hockey Team will provide sufficient staffing to keep the event check in running smoothly.
- The Trenton Youth Hockey Team will be responsible for check-in during the event from 5 pm to 10 pm (check in would end prior to 10 pm), August 17th 2018. Responsibilities include:
 - Downloading an online app for scanning tickets of patrons
 - Scanning tickets of patrons that were purchased online
 - Looking up patron names on the app for online purchased tickets – potentially
 - Distributing the following to each patron of the event: 1 glass/cup, 3 strips of tickets – 14 tickets total, 1 map of the event, 1 wrist band (to be put on the patron by Trenton Youth Hockey Team)
- The Trenton Youth Hockey Team agree to hold the City of Wyandotte and the Downtown Development Authority harmless from any claims that may arise from their participation in the cleanup.
- The Trenton Youth Hockey Team will provide the City of Wyandotte/Special Events Office with a complete staffing schedule prior to the event no later than August 14th 2018.
- Volunteers may be assigned to a different task during the event. Example: After 8:30 pm you could be asked to help pour beer.
- The DDA will provide a check in the amount of \$25 per volunteer within 30 days of completion of the event.
- The Trenton Youth Hockey Team are responsible to provided adequate supervision of any minors who participate in the event.
- The Trenton Youth Hockey Team will wear shirts during the fair identifying them.
- The Trenton Youth Hockey Team volunteers will not drink alcohol of any kind during the hours of working/volunteering.

Date: _____

City of Wyandotte:

Date: _____

Joseph R. Peterson, Mayor

Lawrence Stec, City Clerk

Date: _____

Group: _____

By:

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council approves the request of the Special Event Coordinator to approve the contract for the Trenton Youth Hockey Group to assist with Check-In at the August 17th Third Friday event.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute said contract.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13th 2018

AGENDA ITEM #6

ITEM: Beverage Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: As you know, the Wyandotte Music Boosters have worked with the City of Wyandotte and Wyandotte Third Fridays for many years and has managed the Beverage area in the past. We would like to continue this relationship once again this year. Please see the attached contract for the 2018 Wyandotte Third Friday on August 17th and October 19th 2018. We feel that their knowledge and experience at the events will benefit not only the beverage distribution but the event as a whole.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor and city clerk to sign and return original contract to the Special Events Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Wyandotte Third Friday Revenue Account – 499-000-655-080

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved. Signature on file.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

2018 Wyandotte Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 13th 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and the Wyandotte Music Boosters for the 2018 Wyandotte Third Fridays on August 17th and October 19th.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Downtown Development Authority (DDA)
Third Friday Beverage Distribution
August 17th and October 19th 2018
Agreement: The Wyandotte Music Boosters

The Downtown Development Authority enters into an agreement with the Wyandotte Music Boosters to operate as beverage pourers in the Downtown area during the August and October Third Friday Events.

- The Wyandotte Music Boosters will collect tickets for the sampling of alcoholic beverages.
- The Wyandotte Music Boosters will not allow any workers under the age of 18 to participate in the project.
- The Wyandotte Music Boosters will provide staffing to accommodate the anticipated crowd volume during the hours of the event. The Wyandotte Music Boosters will provide at least 100 workers at Biddle Avenue Beverage stations from 5 pm to 10 pm. Beer Tent Area near Oak Street: three workers from 5 pm to 11:30 pm.
- The Wyandotte Music Boosters will provide the DDA/Special Events Office with a complete staffing schedule prior to the event.
- The DDA will provide a fee of \$25 a person/volunteer to pour alcoholic beverages to the Wyandotte Music Boosters after the event, no later than 30 days after the events end date.
- The group will receive training by Special Events Office/DDA prior to the events start.
- Should the Wyandotte Music Boosters be unable or unwilling to fulfill their duties by August 13th they will advise the Special Events Office/DDA.
- Volunteers will be instructed to wear Wyandotte Music Booster shirts during their time at the event.
- At no time will the Wyandotte Music Boosters be allowed to drink alcoholic beverages during the time volunteering at the event. If the Special Events Office/DDA become aware of any issues of that nature this agreement is void.

_____ Mayor Peterson	_____ Date
_____ City Clerk	_____ Date
_____ Wyandotte Music Boosters	_____ Date

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council approves the request of the Special Event Coordinator for approval of the contract for the Wyandotte Music Boosters to manage beverage distribution at the August 17th and October 19th, 2018 Third Friday events.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute said contracts.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 7

ITEM: City Purchasing Vacant Property on South side Eureka, Between 14th and 15th Streets (57-021-14-0089-000)

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: The City currently owns all the property on south side Eureka between 14th Street and 15th Street with the exception of Daniel Brothers (1455 Eureka), which Council has approved to purchase. In order to redevelop this block of Eureka, this vacant lot should be purchased. The property became available for the City to purchase for \$38,000.00.

Lot Size: 22.5' x 100'

2018 SEV: \$7,300

Market Value: \$14,600

Environmental Investigation Cost: \$10,000.00

Once purchased, the property would be environmental investigated to insure there are no environmental issues, the property would be combined with the remaining property on the block and specifications would be written for the redevelopment.

STRATEGIC PLAN/GOALS: This is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in insuring that the City is committed to maintaining and developing excellent neighborhoods by enabling and empowering neighborhood organizations and associations, matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire the property, authorize the Mayor and City Clerk to execute the Purchase Agreement and authorize the City Engineer to demolish the property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 Land Acquisition.

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement and close on the property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement prepared by legal. W. Look

MAYOR'S RECOMMENDATION: *W. Look*

LIST OF ATTACHMENTS: Purchase Agreement, Picture and Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Administrator to acquire the vacant property on Eureka (57-021-14-0089-000) in the amount of \$38,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

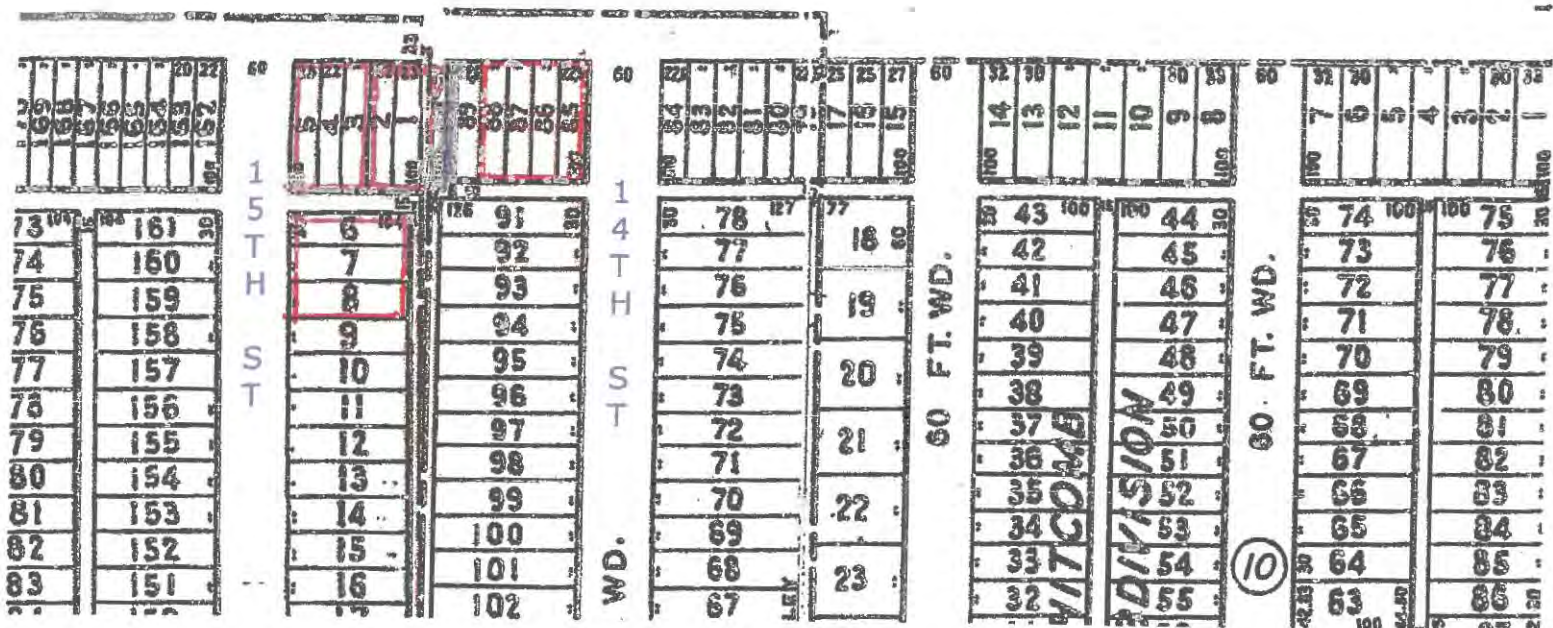
YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

EUREKA





William R. Look

(734) 285-6500

FAX (734) 285-4160

Richard W. Look
(1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
Township of
Village

Wyandotte

Wayne

County, Michigan, described as follows:

Lot 89 Eureka Manor Subdivision as recorded in Liber 41 Page 24 Wayne County Records

being known as

Vacant Property on Eureka

Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Thirty-Eight Thousand (\$38,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

- Cash Sale** A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
- Cash Sale with New Mortgage** B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
- Sale to Existing Mortgage** C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payments of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the Seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
- Sale on Land Contract** D. Payment of the sum of _____ Dollars in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent annum; and which DO, DO NOT include prepaid taxes and insurance.
- Sale to Existing Land Contract** If the Seller's title to said land is evidenced by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vender's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
- Evidence of Title** 2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
- Time of Closing** 3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the Purchaser agrees to complete the sale at a date set by Purchaser _____.
- Purchaser's Default** In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
- Seller's Default** 4. In the event of default by the Seller hereunder, the Purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
- Title Objections** 5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
- Possession** 6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: None

If the Seller occupies the property, it shall be vacated on or before Closing
From the date of closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ NA per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ NA as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

Taxes 7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be

and
Prorated
Items

paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with Due Date (Insert one: "Fiscal Year" "Due Date". If left blank, *Fiscal Year* applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. **Due dates are August 1 and December 1.**

8. In consideration of the Broker's effort to obtain the Seller's approval, it is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

Seller's Authorization 9. The Seller is hereby authorized to accept this offer and the deposit of Zero Dollars may be held by him under Act No. 112, P. A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. **APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____.

_____. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: Contingent upon City Council approval and City to pay for Title Insurance, Transfer Tax, Recording Fee.

City of Wyandotte

IN PRESENCE OF:

_____. L. S.
Joseph R. Peterson, Mayor *Purchaser*

_____. L. S.
Lawrence Stec, City Clerk *Purchaser*

Address _____

Dated _____ Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Broker _____

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____.

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ percent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

_____. L. S.
Robert Groat *Seller*

_____. L. S.
Sharon Groat, his wife *Seller*

Address _____

Dated: _____ Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.

Purchaser

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED that Council concurs with the recommendation of the City Administrator to acquire the vacant property on Eureka (57-021-14-0089-000) in the amount of \$38,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary closing documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 8

<u>ITEM:</u> Concur with Municipal Services Commission – Appointment of General Manager
--

PRESENTER: Leslie Lupo – WMS Commission President LL

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: As required by the City Charter, the compensation for the General Manager requires approval from the City Council. Paul LaManes was recommended for appointment as General Manager at the Municipal Services Commission meeting on August 8, 2018 at a recommended annual salary of \$ 105,000.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution concurring with the Wyandotte Municipal Services Commission's approval of the appointment and compensation package for Paul LaManes as General Manager.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Overall budget is not impacted due to position scale previously established and consolidation of duties.

IMPLEMENTATION PLAN: Forward Council and Commission approvals and all related documentation to the HR Department for inclusion in employee file with effective date of change of August 14, 2018.

MAYOR'S RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS:

- Municipal Services Commission minutes dated August 8, 2018 regarding appointment of General Manager

RESOLUTION:

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Services Commission to appoint Paul LaManes as General Manager for the Department of Municipal Services and approval of a salary of \$ 105,000 annually effective August 14, 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

August 8, 2018

Wyandotte Municipal Services Commission Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, August 8, 2018 at 5:00 PM.

Roll Call: Present: Commissioners Leslie Lupo
Carolyn Harris
Robert J. Thiede
Paul Gouth
Bryan Hughes
Mayor Joe Peterson

Interim GM & Secretary Paul LaManes

Also, Present- Steve Colwell- CATV
Steve Timcoe
Amber Sutphin
Dave Fuller

Approval of Minutes:

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to approve the July 11, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be attached. No objections were made.
Minutes approved

Hearing of Public Concerns:

None

Closed Session:

MOTION by Commissioner Hughes and seconded by Commissioner Gouth to meet in closed session to consider purchase of real property, strategy connected to pending litigation and performance review for Interim General Manager

Commissioner Lupo asked that the roll be attached. No objections were made.
Entered into closed session at 5:01 PM

Commissioner Lupo asked that the roll be called to reconvene the Regular Session;
YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes – Regular session reconvened

Resolution 8-2018-1

Motion by Commissioner Hughes and seconded by Commissioner Gouth as follows:

BE IT RESOLVED, by the Wyandotte Municipal Services Commission, a majority of its members thereto concurring, recommending appointment of Paul LaManes as General Manager and Commission Secretary for the Department of Municipal Services effective August 14, 2018 with compensation of \$105,000 annually, and

August 8, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

BE IT FURTHER RESOLVED, the Wyandotte Municipal Services Commission respectively requests concurrence by City Council of the appointment of Paul LaManes as General Manager and Commission Secretary for the Department of Municipal Services effective August 14, 2018 with compensation of \$105,000 annually.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes

Resolution 8-2018-2

MOTION by Commissioner Hughes and seconded by Commissioner Thiede to authorize the General Manager to proceed with pending litigation matters as discussed in closed session.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes

Reports and Communications:

- Monthly Subscriber Counts- July 2018
- YTD Finished Water FY2018 (with projection through 9/30/2018)

MOTION by Commissioner Lupo and seconded by Commissioner Thiede to receive and place on file the reports and communications presented on the agenda.

Commissioner Lupo asked that the roll be attached. No objections were made.
Reports and Communications received and placed on file.

Approval of Vouchers:

MOTION by Commissioner Harris and seconded by Commissioner Hughes that the vouchers be paid as submitted.

#5353- \$ 553,661.67

#5354- \$ 540,664.90

Commissioner Lupo asked for the roll to be called for approval of the vouchers.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Vouchers approved

August 8, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Late Items:

Interim GM Paul LaManes would like to send his condolences to the family of Rod Lesko. He served as General Manager for Wyandotte Municipal Services for six years, and worked for Municipal Services for over 31 years. Rod lost his battle to ALS on Friday, August 3rd, 2018. Rod will be sorely missed not only by the WMS family, but additionally by many in our community and all those that Rod impacted.

Motion by Commissioner Hughes and seconded by Commissioner Thiede to now adjourn the regular meeting at 5:52PM. Roll attached, no objections to adjournment of meeting.

Next Regular Meeting - Wednesday, August 22, 2018 at 5 PM

X



Paul LaManes
Interim General Manager/Secretary

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the Wyandotte Municipal Services Commission to appoint Paul LaManes as General Manager for the Department of Municipal Services and approval of a salary of \$ 105,000 annually, effective August 14, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 08-13-18

AGENDA ITEM # 9a

ITEM: Municipal Services – Concur with Purchase of 69 kV Switch Upgrades at Substation 6

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution *CH*

INDIVIDUALS CONSULTED: Paul LaManes- Interim General Manager *PLM*

BACKGROUND: Wyandotte Municipal Services Electric Department identified, as part of the approved bond, the intent to upgrade our 69 kV switches throughout our system. The replacement of the nine (9) 69 kV switches are needed due to the age, serviceability and the difficulty in operating these switches. Our required manufacturer is USCO Power Equipment Corporation and the switches are purchased through Power Line Supply.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with Wyandotte Municipal Services Commission approval to allow the Interim General Manager to execute a purchase agreement with Power Line Supply for nine (9) USCO 69 kV switches for an amount not to exceed \$47,226.32, and request waiver of competitive bids based on standardized switches utilized across Wyandotte T&D system that minimizes future repair costs, as recommended by WMS Management.

BUDGET IMPLICATIONS: Electric Budget is accounted for under the approved capital project bond fund: 591-000-970-000-1014TD.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, execute a purchase agreement with Power Line Supply for nine (9) USCO 69 kV switches for an amount not to exceed \$47,226.32.

MAYOR'S RECOMMENDATION – *Alt.*

CITY ADMINISTRATOR'S RECOMMENDATION – *Shrydall*

LEGAL COUNSEL'S RECOMMENDATION – N/A

LIST OF ATTACHMENTS

- Pricing Quotation
- Pricing Extension letter

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a purchase agreement with Power Line Supply for an amount not to exceed \$47,226.32 for nine (9) 69kV Switches, and request waiver of competitive bids based on standardized switches utilized across the Wyandotte T&D system that minimizes future repair costs, as recommended by WMS management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

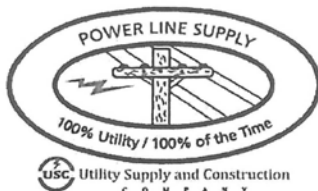
Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz



Power Line Supply
420 Roth Street Suite A
Reed City, MI 49677
USA
231-832-2297

QUOTATION

Order Number	
12250025	
Order Date	Page
6/11/2018 16:40:59	1 of 1

Bill To:

Wyandotte, City Of
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

Ship To:

Wyandotte, City Of
3575 11th Street
Wyandotte, MI 48192

734-324-7100

Attn: Accounts Payable

Requested By: Ms. Charlene Hudson

Customer ID: 100625

PO Number					Freight		Carrier		Taker	
RFP Wyandotte 69kV Switch					Prepaid				VICKY_SMITH	
Quantities					Item ID Item Description			Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp						

Customer Note: Customer will only accept Milbank Meter
Sockets

9.0000	0.0000	9.0000	EA	(001) AGCH5V-07220-SIP3216AHSH	EA	1.0	5,247.3684	47,226.32
			1.0	SWITCH 69kV				

Lead Time Days ARO: 0

Order Line Notes: Ship approx 11 weeks ARO Price valid until
8-7-18

Total Lines: 1

THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR
STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:
[HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX](https://www.uscco.com/terms/taca.aspx) OR WE WILL SEND YOU A
COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

SUB-TOTAL: 47,226.32

TAX: 0.00

AMOUNT DUE: 47,226.32

U.S. Dollars





Hubbell Power Systems, Inc.
210 North Allen Street
Centralia, MO 65240

QUOTATION
DUPLICATE

31970466
Page 1 of 3

PROJECT/JOB INFO:

Name: WYANDOTTE 69KV SWITCH
RFP
End User: WYANDOTTE MUNICIPAL
SERVICES

QUOTED TO: 201335 ID: 1

POWER LINE SUPPLY CO ✓
660 COMMERCE DR
REED CITY MI 49677
USA

TERRITORY INFO:

Sales Group: MICHIGAN
Agency/Rep:
GARY MILLER

QUOTATION INFO:

Quotation Date: 06/08/2018
Effective Date: 06/08/2018
Expiration Date: 08/07/2018 ✓
Quote Type: Project Quote 1 Cust
Currency: USD
Hubb Cont: Amy L Wilson

SHIPPING INFO:

Delivery Terms: PREPAID
Point of Delivery: SHIPPING POINT

Payment Terms
Net 30 days

Notes:

HPS RESERVES THE RIGHT TO CHANGE PRICING WITH 30 DAYS NOTICE.

FREIGHT TERMS: F.O.B. ORIGIN CONTINENTAL USA

- * MINIMUM ORDER CHARGE: \$750, EXCEPT \$250 FOR TOOLS AND PARTS
- * FREIGHT ALLOWED ON ALL ORDER / RELEASES \$5,000 OR GREATER
- * FOR ORDERS OR RELEASES LESS THAN \$5,000, SHIPMENTS WILL BE BILLED AT ACTUAL FREIGHT COST OR FREIGHT COLLECT
- * USCO SWITCHES ARE FREIGHT ALLOWED ON ORDER RELEASES \$20,000 OR GREATER
- * TURNER BRAND PRODUCTS, FREIGHT IS EXCLUDED AND WILL BE PLUS FREIGHT
- * TOOL TRAILERS ARE PLUS TRANSPORTATION AND WILL SHIP VIA A FLATBED CARRIER.
- * SHIPMENTS TO ALASKA & HAWAII ARE F.O.B. PACIFIC COAST DOCKS, COLLECT BEYOND
- * CUSTOMER EXPEDITED SHIPMENTS BILLED AT ACTUAL FREIGHT COST PLUS \$100.00 HANDLING FEE

BROKEN PACKAGES: SHIPMENTS WILL BE MADE IN STANDARD PACKAGE QUANTITIES OR MULTIPLES THEREOF EXCEPT FOR CHANCE
TOOLS AND ANDERSON/FARGO SUBSTATION AND TRANSMISSION CONNECTORS.

SPECIAL NOTES:

- QUOTED PRICES AND APPLICABLE QUOTATION NUMBERS MUST BE REFERENCED ON YOUR PURCHASE ORDER TO INSURE PROPER PRICES ARE INVOICED.
- AVAILABILITY OF ITEMS SHOWN AS IN STOCK IS SUBJECT TO PRIOR SALE.
- LEAD TIMES SHOWN ARE CURRENT ESTIMATES AS OF THE ISSUE DATE OF THIS QUOTATION. LEAD TIMES MAY FLUCTUATE THROUGHOUT THE VALIDITY OF THE QUOTE. QUESTIONS REGARDING LEAD TIMES CAN BE ADDRESSED BY YOUR HPS CUSTOMER SERVICE REPRESENTATIVE.
- CONFIRMING THE SUITABILITY OF ALL PRODUCTS IS THE ULTIMATE RESPONSIBILITY OF THE BUYER.



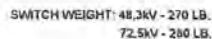
Hubbell Power Systems, Inc.
210 North Allen Street
Centralia, MO 65240

QUOTATION
DUPLICATE

31970466
Page 3 of 3

Item	Type	Brand	Qty	Qty UM	Catalog Number/Quote Group Description Additional Information	Weight Dimensions Pkg Qty	Net Price	Price UM	Value
					Control Mechanism: With Control Mechanism Operator: Swing Handle Insulator Bolt Circle: 3" BC				
							Merchandise Total		
							Sales Tax		
							Total		

Subject to HPS published terms and conditions which can be found at <http://www.hubbellpowersystems.com/about/terms/>



NOTES: 1. MAKE BREAK CONTACTS - SILVER TO SILVER.
2. CONTACT PRESSURE SPRINGS - 18-8 STAINLESS STEEL.
3. BDLTS, NUTS, ETC. FOR CLAMPING LIVE PARTS - 18-8 STAINLESS STEEL.
4. ALL CASTINGS ALUMINUM ALLOY #356-T6
5. ALL COPPER PARTS - ELECTRO-TIN PLATED.
6. LEFT HAND SWITCH UNIT SHOWN. (BLADES OPEN INTO SHEET)
SEE DWG A-9306 SH-28 FOR LHMAGE ASSEMBLY VARIATIONS.

PART NUMBER	RATINGS		
	NOMINAL VOLTAGE (KV)	MAXIMUM VOLTAGE (KV)	BIL. (KV)
AGCH5V-D4620-STD	46	48.3	250
AGCH5V-D6320-STD	63	72.5	350

CATALOG #	DIMENSIONS (in.)								ITEM #1	ITEM #2
	A	B	C	D	E	F	G	H		
AGCM5V-06G20-STD	41 $\frac{1}{16}$ _{in}	30	39 $\frac{1}{16}$ _{in}	35 $\frac{1}{8}$ _{in}	25 $\frac{1}{2}$ _{in}	27 $\frac{1}{16}$ _{in}	35 $\frac{1}{16}$ _{in}	54 $\frac{1}{8}$ _{in}	513-C-2019-125V-69M	513-C-2019-125V-69
AGCM5V-04G20-STD	33 $\frac{1}{16}$ _{in}	22	32 $\frac{1}{16}$ _{in}	28 $\frac{1}{16}$ _{in}	20 $\frac{1}{2}$ _{in}	23 $\frac{1}{16}$ _{in}	30 $\frac{3}{8}$ _{in}	45 $\frac{1}{8}$ _{in}	513-C-2019-125V-4EM	513-C-2019-125V-4E

JML	8	3-23-09	REMOVED 34.5 KV RATING
JML	7	10-30-08	ADDED RATINGS TABLE
BDH	6	3-1-08	REVISED WIRING DIAG
BDH	5	10-13-07	REORAM: ADDED TO CAD
BY	NO.	DATE	REVISION

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF GEOPHYSICAL EQUIPMENT CORPORATION, A WHOLLY OWNED SUBSIDIARY OF GENERAL POWER SYSTEMS, INC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF GEOPHYSICAL EQUIPMENT CORPORATION IS PROHIBITED.



Post Office Box 66 Leeds, Alabama 35094-0066
Telephone (205) 699-0840 Facsimile (205) 699-0858
WEB uscopower.com

UNIT OUTLINE
TYPE "AGCH-5V" VEE SWITCH
46 kV THRU 69 kV 2000 AMP

DRAPH: 3-24-92	S.O. W
BY: CEG	F.O. W
C-2019	SH. 179 REV. 8

Paul LaManes

From: Teresa Simpson <teresa_simpson@uscco.com>
Sent: Wednesday, August 08, 2018 11:30 AM
To: Paul LaManes; Charlene Hudson
Cc: pmalaney@pkm-consultants.com
Subject: RE: Wyandotte - Switches and Breakers City Council Concurrence 8/13/2018

We have confirmed that pricing is firm through August 15th. Thank you!
Teresa

Teresa Simpson
Account Manager
Power Line Supply
Office: 231-250-0035,,0035
Mobile: 231-250-0035
teresa_simpson@uscco.com

The preceding e-mail message (including any attachments) contains information that may be confidential, or constitute non-public information. It is intended only for the designated recipient. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. If you have received this e-mail by mistake, please notify the sender immediately by replying to this message and delete this e-mail from your system. Use, dissemination, distribution or reproduction of this message by unintended recipients is not authorized and may be unlawful.

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a purchase agreement with Power Line Supply for an amount not to exceed \$47,226.32 for nine (9) 69kV Switches, and request waiver of competitive bids based on standardized switches utilized across the Wyandotte T&D system that minimizes future repair costs, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 08-13-18

AGENDA ITEM # 9b

ITEM: Municipal Services – Concur with approval of Quote for Reliability Upgrades for Substation 8 and 10 – Breaker Replacements

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution *CH*

INDIVIDUALS CONSULTED: Paul LaManes- Interim General Manager *PLM*

BACKGROUND: Wyandotte Municipal Services Electric Department identified, as part of the approved bond, the intent to upgrade our 69-kV circuit breakers throughout our system. This involves replacement of the remaining three (3) antiquated oil circuit breakers at Sub 10 and four (4) Siemens breakers at Sub 8. These replacements will strengthen our transmission system to enable WMS to continue to provide safe and reliable power. Mitsubishi Electric Power Products, Inc. had been selected as the breaker manufacturer back in early 2007 and is currently being utilized at substation 6, 7, 9 and part of Sub 10.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with the Wyandotte Municipal Services Commission approval to allow the Interim General Manager to accept a quote from Mitsubishi Power Products, Inc. for seven (7) 69 kV circuit breakers in the amount of \$348,250, and request waiver of competitive bid based on standardized breakers utilized across Wyandotte T&D system which minimizes future repair costs, as recommended by WMS Management.

BUDGET IMPLICATIONS: Electric Capital Budget is accounted for under the approved capital project bond fund: 591-000-970-000-1014TD.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, create PO for Mitsubishi Electric Power Products, Inc. in an amount not to exceed \$348,250.

MAYOR'S RECOMMENDATION – *JLP*

CITY ADMINISTRATOR'S RECOMMENDATION – *Shayda*

LEGAL COUNSEL'S RECOMMENDATION – N/A

LIST OF ATTACHMENTS

- Quote Results
- Letter of Recommendation
- Quote Request
- Vendor List for receipt of quote request

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to accept a quote from Mitsubishi Power Products, Inc. for seven (7) 69 kV circuit breakers for an amount not to exceed \$348,250, and request waiver of competitive bid based on standardized breakers utilized across Wyandotte T&D system which minimizes future repair costs, as recommended by WMS Management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

**WYANDOTTE MUNICIPAL SERVICES
SUBSTATION NO.10 & NO.8 UPGRADE
Seven (7) 69kV SF6 Power Circuit Breakers**

Quote DATE: JUNE 28, 2018

BIDDER	COST PER BREAKER	DELIVERY	PRICE DIFFERENTIAL
Mitsubishi	\$49,750	16-20 WEEKS	\$0.00



Peter K. Malaney, P.E.

Notes:

June 29, 2018

Mrs. Charlene Hudson
Wyandotte Municipal Services
3605 11th Street
Wyandotte, Michigan 48192

RE: 69kV Breaker Bid Recommendation

Dear: Charlene

On June 29, 2018 bid for Seven (7) new 69kV power circuit breakers were opened. Bids were solicited from Mitsubishi Electric. Bid was received from Mitsubishi Electric and Bid tabulation was filled out. PKM Consulting has review the bid and see no reason not to accept the bid from Mitsubishi Electric for a total of \$348,250.00.

Please not that three (3) of these breaker should be purchase under Bid #4735 (Sub 10) for a total cost of \$149,250 and (4) of these breaker should be purchase under Bid #4737 (Sub 8) for a total cost of \$199,000.

Ryan has all of the paper work for issuing the P.O.s to

If you have any question please do not hesitate to contact me at any time.

Sincerely,

PKM Consulting, LLC



Peter K. Malaney, P.E.
Managing Member

WYANDOTTE MUNICIPAL SERVICES

SUBSTATION NO. 8 & NO.10

TECHNICAL SPECIFICATIONS

FOR

SEVEN (7) 69 KV POWER CIRCUIT BREAKERS

Bid # 4735 (for 3 breakers)

Bid # 4737 (for 4 breakers)

PREPARED BY PKM CONSULTING

PROJECT NO. 18-0130.01

PROJECT NO. 18-0131.01

JUNE 2018

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4.0	SHIPPING AND RECIEVING
5.0	DESIGN CRITERIA AND RATINGS
6.0	WARRANTY

69KV POWER CIRCUIT BREAKER

PART 1 - GENERAL

DESCRIPTION

- A. Factory assembled, outdoor, 72 kV, SF-6 gas insulated power circuit breaker including accessory devices, instruction books, equipment, spare parts, and processing equipment as described herein.

1.2 PROPOSAL

- A. Furnish electrical and mechanical data sheets, in duplicate, containing all pertinent information regarding the circuit breakers proposed, together with descriptive literature covering the general description of the circuit breaker.
- B. State time and method of delivery.
- C. Furnish a listing of all tests to be performed on the circuit breaker prior to shipment.
- D. Indicate which items, if any, are shipped unassembled and require assembly by the Buyer.
- E. If special maintenance devices, handling devices, or assembly and maintenance tools are required, furnish a description and separate price quotation for such devices and tools.
- F. All exceptions to these specifications shall be specifically listed as exceptions in the proposal.
- G. Proposals will be received by the Wyandotte Municipal Services, Wyandotte, Michigan, at their office, 3605 11th Street, Wyandotte, Michigan 48192, Attn. Mrs. Charlene Hudson, on or before 2:00 p.m., local time, **THURSDAY June 28, 2018**.
- H. It is requested that **delivery** of all Equipment and Materials necessary under this quote be completed on or before **December 18, 2018**. **If delivery date cannot be met please indicate in quote what delivery time will be.**
- J. The Wyandotte Municipal Services reserves the right to accept the quote deemed to be in the best interest of Wyandotte Municipal Services.

1.3 REFERENCES

- A. Circuit breaker to be designed and constructed in accordance with the latest version of the codes and standards listed below:
 - 1. ANSI C2 - National Electrical Safety Code (NESC)
 - 2. ANSI 24 – Standard Electrical, Dimensional, and Related Requirements for Outdoor Apparatus Bushings.

3. ANSI C37.04 – Standard Rating Structure for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis.
4. ANSI C37.06 – Preferred Ratings and Related Required Capabilities for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis.
5. ANSI C37.09 – Standard Test Procedure for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis.
6. ANSI C57.13 – Standard Requirements for Instrument Transformers.
7. ASTM D 2472 - Specifications for Sulfur Hexafluoride (SF-6).
8. NFPA 70 – National Electrical Code.

1.4 SHOP DRAWINGS AND INSTRUCTION MANUALS

A. Shop Drawings for Approval: Must include the following:

1. Outline Drawing
2. Nameplate Drawing
3. Control Schematic Diagram
4. Mechanism Wiring Diagram
5. Internal Wiring Diagram
6. Current Transformer ratio correction and saturation curves
7. Bushing outline drawings

Shop Drawings for Record: Must include all of the above plus:

8. Operation and Maintenance Manuals
9. Long term storage requirements

- C. After receipt of a purchase order, the manufacturer shall furnish two (2) paper sets of shop drawings and one set of drawings in AutoCAD R2013.DWG format or higher for review and approval by the Buyer.
- D. After the drawings have been approved by the Buyer, the manufacturer shall furnish Two (2) paper sets of final shop drawings and issue all drawings in AutoCAD R2013.DWG format or higher prior to shipment of the breaker.

Shop drawings and instruction manuals shall be sent to:

Mr. Peter K. Malaney
 PKM Consulting, LLC.
 652 Cascade Ridge S.E.
 Grand Rapids, MI 49546
 PH: 616-706-5402
 EM: pmalaney@pkm-consultants.com

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Provide new materials, free from defects, in full conformance with the written specifications of this contract; and with all necessary auxiliary items required for a complete workable electrical system in accordance with the intent of these specifications.
- B. All equipment furnished shall be manufactured by the Seller at his own plants, except for minor auxiliary items and shall be factory assembled to fullest extent for minimum field re-assembly.
- C. Use materials suitable for their application and for the mechanical and electrical stresses to which they will be subjected.

2.2 CIRCUIT BREAKER DESIGN

- A. See Part 5 for additional information.
- B. Breaker shall be dead-tank, single pressure, SF-6 gas insulated.
- C. Operating mechanism shall be motor-compressed spring operated, with the ability to operate a Trip-Close-Trip sequence without recharging the spring.
- D. Spring compressor motor shall not require more than 10 seconds to compress the closing spring.
- E. Spring compressor motor shall be 125 VAC/VDC. A throw-over scheme shall be provided that uses 120 VAC as the normal motor power feed but reverts to the 125 VDC source in the event that AC power is lost. The spring operating mechanism shall have provisions for manually charging the closing springs.
- F. Spring-charged mechanism position indicator shall be provided.
- G. The spring mechanism shall have two (2) alarm contacts indicating a failure to charge the spring.
- H. Anti-pump protection shall be provided.
- I. The mechanism shall be mounted in a weatherproof and dust-proof sheet metal enclosure with a minimum thickness of #12 gauge. Mechanism shall be accessible through hinged doors with provisions for padlocking.

2.3 BUSHINGS

- A. See Part 5 for additional information.
- B. All bushings shall be capable of meeting the requirements of ANSI C57 and ANSI C76.1 where applicable.
- C. All bushings shall be porcelain, wet-process, homogeneous, nonporous and free from cavities or other flaws. The glazing shall be uniform in color and free from blisters, burns and other defects.
- D. All bushings shall have puncture strength greater than the dry flashover value.
- E. Bushings shall be spaced so that full flashover strength will be utilized and all clearances are at least equal to those required by NEMA TR1- (latest revision).
- F. Bushings shall have threaded studs for connections.

- G. All bushings shall be cover mounted and shall be ANSI-70 Sky Gray in color.

2.4 BUSHING CURRENT TRANSFORMERS

- A. See Part 5 for additional information.
- B. Each 69 kV breaker shall be equipped with two (2) CT's per bushing for a total of twelve (12) current transformers.
- D. Current transformers shall be mounted external to the breaker SF6 system for maximum accessibility.
- E. Multi ratio CT's shall be of five-lead design with standard taps per ANSI C57.13. All current transformers shall have a minimum thermal rating of 2.0. All current transformer taps shall be brought out to the mechanism housing and terminated on shorting type terminal blocks. No splices are permitted in current circuit wiring.

2.5 CONTROL DEVICES AND WIRING

- A. See Part 5 for additional information.
- B. Two electrically and magnetically independent trip coils and all necessary circuits including pressure switches and reset devices shall be provided.
 - 1. Trip coil #1 will be associated with the primary protective relaying.
 - 2. Trip coil #2 will be associated with the backup protective relaying.
 - 3. Each circuit shall be capable of operating regardless of the voltage on the other circuit.
 - 4. Trip Coil #1 and Close coil will be served from the same 125VDC source.
 - 5. Trip Coil #2 will be served from a separate 125VDC source.
- C. Mechanism Cabinet
 - 1. A weatherproof mechanism control cabinet shall be provided meeting NEMA 3R requirements per ANSI C37.12 for all auxiliary power, alarm, and current transformer external connections. A removable plate shall be provided on the bottom of the control cabinet to facilitate field drilling.
 - 2. The control cabinet shall be furnished with hinged gasketed doors complete with guides to hold the doors open and provisions for padlocking. Latching mechanism shall be three-point style.
 - 3. All external cabinet hardware, hinges, latches, mounting hardware, etc. shall be stainless steel.
 - 4. Provide heater with thermostat in control cabinet. Heater shall be equipped with a guard to prevent accidental contact.
 - 5. Provide a duplex receptacle, protected by a ground fault interrupting (GFI) circuit breaker, in the cabinet.
 - 6. Provide a control cabinet convenience light, automatically activated by a door switch.
- D. Control Wiring and Conduits

1. Completely install all internal control wiring at the factory. Internal control wiring shall be installed with #14 AWG SIS wire and internal power and current transformer wiring shall be installed with #12 AWG SIS wire.
2. Make all connections at equipment studs or terminal blocks. All current transformer leads shall be terminated on shorting type terminal blocks (GE or Marathon). The blocks are to be readily accessible where mounted. Terminate all other leads on sliding link type terminal blocks (States NT) with white marker strips.
3. Terminate all points requiring external wiring connections at numbered points on terminal blocks installed as shown on the wiring diagrams.
4. Install internal wiring in horizontal and vertical wiring bundles designed for easy accessibility to interior panel wiring.
5. Provide all wiring necessary for all equipment specified and for wiring for future equipment where such wiring is specified.
6. Factory test all wiring for grounds, opens and proper continuity, and for proper operation of all relays, meters, instruments, switches, lights and interlocks.
7. Wire all spare contacts on control switches, auxiliary relays, and alarm devices to external connection terminal blocks.
8. Install all internal wiring without splices.
9. Provide extra flexible hinge wire in areas subject to flexing, such as on hinged brackets or swing racks, if used.
10. No more than two wires shall be terminated at any one terminal point.
11. All control wiring shall be terminated with non-insulated terminal lugs, as indicated.

E. Circuit protection and disconnects for incoming AC and DC circuits

1. Two pole knife switch and companion fuses shall be provided inside the mechanism cabinet to separately disconnect the incoming AC and DC power supply for heaters, controls and motors circuits.
2. Provide fuses in accordance with the NEC.
3. Two pole knife switches without fuses shall be provided in the mechanism cabinet for each of the two incoming DC trip circuits.

F. Ten normally open and ten normally closed auxiliary contacts shall be provided for use by Buyer. The contacts shall be actuated by the main operating linkage and shall be wired to terminal blocks for external connections by Buyer. Each auxiliary contact shall have a minimum interrupting rating of 10 amps resistive and 3 amps inductive.

2.6 SF-6 GAS SYSTEM

- A. The SF-6 system shall include all valves, piping, and gauges as required for a complete and working system. Where gauges are provided in the system, isolating valves shall be provided to permit removal of the gauge without de-energizing the circuit breaker.
- B. One (1) gas-fill valve shall be provided for SF-6 gas filling and processing.

- C. SF-6 gas shall be supplied in sufficient quantity to pressurize each circuit breaker. Gas shall be provided at a pressure of 300 psi in cylinders weighing 100 pounds each net weight. The dew point shall not be higher than -60°C.
- D. A two-stage pressure gauge shall be provided to monitor SF-6 gas pressure. The first stage shall initiate low pressure alarms which will be remotely monitored by Buyer. The second stage will block the breaker from tripping or closing.
- E. SF-6 gas shall conform to ASTM D2472.

2.7 ACCESSORIES

- A. See Part 5 for additional information.
- B. Breaker shall be equipped with an operations counter to monitor the number of opening cycles. The counter shall be easily readable from the ground level without opening the mechanism cabinet doors.
- C. Stainless steel nameplates shall be provided on each circuit breaker. Each nameplate shall be inscribed with the information as required by ANSI/IEEE C37.04.
- D. Two ground pads shall be located at opposite corners of the circuit breaker assembly. Each ground pad shall be copper-faced or stainless steel with two (2) ½"-13 tapped holes to accept a NEMA two-hole terminal connector.

2.8 SPARE PARTS

- A. A complete list of recommended spare parts and their associated costs shall be included with the quotation.
- B. Tools shall be provided to allow slow opening and closing of the circuit breaker for maintenance purposes.
- C. One (1) quart of touch up paint shall be shipped with each breaker.

PART 3 – TESTING

3.1 MANUFACTURER'S RESPONSIBILITIES

- A. Breaker to be factory tested in accordance with ANSI C37.09. All factory and field tests shall be conducted by competent personnel.
- B. Each circuit breaker shall be assembled and tested to satisfactory alignment, mechanical operation, and dielectric strength.
- C. All routine tests as required by ANSI C37.09 shall be completed at the factory and include, but not be limited to:
 1. Current transformer tests including polarity, ratio, and dielectric withstand tests.
 2. Pressure tests.
 3. Nameplate check.

4. Leakage test.
5. Check of resistors, heaters, and coils.
6. Check of control and secondary wiring.
7. Check of clearances and mechanical adjustments.
8. Mechanical operation test.
9. Timing test.
10. Stored energy system test.
11. Electrical resistance of current path test.
12. Low frequency withstand voltage test of the primary circuit.
13. Low frequency withstand voltage test on secondary circuits.

- E. Two (2) copies certified test reports including all test data, and engineering analysis of data, to be forwarded to the Owner prior to shipment of breaker.

PART 4 – SHIPMENT AND DELIVERY

4.1 SHIPMENT

- A. The method of packing shall be such as to adequately protect the circuit breaker and all auxiliary devices or accessories against corrosion, dampness, breakage or vibration damage that may be encountered during transportation and delivery.
- B. All auxiliary equipment shall be shipped in weatherproof packages. The manufacturer is advised that the equipment will be stored outdoors.
- C. Circuit breakers shall be shipped completely assembled except for leg extensions which may be shipped separately. Circuit breakers shall be partially filled with SF-6 gas.

4.2 DELIVERY

- A. Delivery location: Mr. Charlene Hudson
734-324-7158
Wyandotte Municipal Services Power Plant
3605 11th Street
Wyandotte, MI 48192
- B. Delivery date requested: November 5, 2018
- C. Provide notice of shipping to Wyandotte Municipal Services at least one (1) week ahead of shipping and notice of delivery at least 48 hours ahead of delivery. Delivery will be accepted only between the hours of 8AM to 2:30PM local time. The contact persons shall be as follows:

Mr. Charlene Hudson
734-324-7158
Wyandotte Municipal Services
3605 11th Street
Wyandotte, MI 48192

Note: Failure to give advance delivery notification will result in delayed unloading of the equipment.

PART 5 – DESIGN CRITERIA AND RATINGS FOR 69KV BREAKERS

5.1 Acceptable Manufacturers and Plant Locations

- A. Mitsubishi – Warrendale, PA

5.2 Ratings

- A. Voltage: Nominal 69 kV Maximum 72.5 kV
- B. Insulation Levels: Low Frequency withstand test (1 minute dry) 160 kV RMS
Full wave withstand 350 kV Crest
- C. Current: Continuous 2000 A Interrupting 40 kA
- D. Frequency: 60 Hertz
- E. Rated Interrupting Time: 3 cycles
- F. Rated Permissible Tripping Delay: Standard
- G. Rated Reclosing Time 20 cycles: Reclosing Duty Cycle: 0-15-45 sec
- H. Power Supply Control 125 Volts DC Accessory 120 Volts AC, 1 Phase

5.3 Design

- A. Altitude 600 ft. above mean sea level
- B. Ambient Temperature -40° C to 40° C
- B. Trip free in any position, with anti-pumping feature. Suitable for remote and local electrical closing and tripping.

5.4 Bushings

- A. Continuous Current 2000 A 350 kV BIL

5.5 Bushing Current Transformers

- A. Ratio 1200:5 5-Lead Multi Ratio
- B. Accuracy Class C400
- C. Two (2) per bushing (twelve total)

PART 6 – WARRANTY

- A. The manufacturer shall warrant to Buyer for a period of 18 months from date of delivery or 12 months from the date of energization that the equipment provided will be free of defects in workmanship and material.

**WYANDOTTE MUNICIPAL SERVICES
SUBSTATION NO.10 PHASE I
SEVEN (7) 69KV CIRCUIT BREAKERS
VENDOR LIST**

MITSUBISHI

ELUS Company
Mr. Tim Pompo
11170 Luschek Drive
Cincinnati, OH 45241-2434
timp@elus.com
PH: 248-880-3728
Emailed: 5/30/2018

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to accept a quote from Mitsubishi Power Products, Inc. for seven (7) 69 kV circuit breakers for an amount not to exceed \$348,250, and request waiver of competitive bid based on standardized breakers utilized across Wyandotte T&D system which minimizes future repair costs, as recommended by WMS Management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 08-13-18

AGENDA ITEM # 9C

ITEM: Municipal Services – Concur with Bid Award for Installation of Potential Transformers (PT's) at Substation 6 and 8 – Vassar Line

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution *CH*

INDIVIDUALS CONSULTED: Paul LaManes- Interim General Manager *PLM*

BACKGROUND: Wyandotte Municipal Services Electric Department identified, as part of the approved bond, the need to upgrade our 69-kV Potential Transformers (PT's) at sub 6 and sub 8. The installation of these two PT's is necessary for sync check on the Vassar Lines. The equipment was bid and WESCO (ABB) and Alstom (GE) responded. WESCO (ABB) was the lowest bidder at \$11,320. The group of contractors qualified to bid was limited to contractors who perform substation work, and are signatory to IBEW Local 17. Therefore, only two (2) qualified bidders existed for this project.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with the Wyandotte Municipal Services Commission approval to allow the Interim General Manager to execute a purchase agreement with the lowest bidder, WESCO, for two (2) ABB PT's in an amount not to exceed \$11,320, as recommended by WMS Management.

BUDGET IMPLICATIONS: Budget is accounted for under the approved Electric capital project 591-000-970-000-1014TD and will utilize 2015 bond proceeds.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, execute a purchase agreement with WESCO in an amount not to exceed \$11,320.

MAYOR'S RECOMMENDATION – *ALP*

CITY ADMINISTRATOR'S RECOMMENDATION – *Shupdale*

LEGAL COUNSEL'S RECOMMENDATION – N/A

LIST OF ATTACHMENTS

- Letter of Recommendation
- Bid Results
- WESCO Bid

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a purchase agreement with the lowest bidder, WESCO, for two (2) potential transformers in an amount not to exceed \$11,320, as recommended by WMS management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

June 29, 2018
18-0129.01

Mrs. Charlene Hudson
Wyandotte Municipal Services
3605 11th Street
Wyandotte, Michigan 48192

Re: Two (2) 69kV PT Units (One for Sub No.6) (One for Sub 8) Bid Recommendation

Dear Charlene:

Attached is the bid tabulation for the Substation No.6 & Sub No.8 69kv Potential Transformers received from GE (Alstom), & ABB (WESCO).

After reviewing the bids PKM Consulting, LLC. see's no reason not to accept bid from ABB (WESCO) for a total of \$11,320.00. Delivery is 24 weeks.

Please note that to keep these project separated for accounting purposes you should issue two Purchase Orders; One (1) P.O. under Sub 6 Bid Number 4734 and One (1) P.O. under Sub 8 Bid Number 4737.

I have attached WESCO's quote in a spate documents that shows where and to whom the P.O. should be sent too at WESCO

If you have any questions please do not hesitate to contact us at any time.

Sincerely,

PKM Consulting, LLC.



Peter K. Malaney, P.E.
Managing, Member

WYANDOTTE MUNICIPAL SERVICES
SUBSTATION NO.6 & SUB NO.8 UPGRADE
Two (2) 69kV Potential Transformers

Quote DATE: JUNE 28, 2018

BIDDER	COST PER PT	TOTAL PT COST	DELIVERY	PRICE DIFFERENTIAL
WESCO (ABB)	\$5,660	\$11,320.00	19-24 WEEKS	\$0.00
Alstom/GE	\$7,200	\$14,400.00	18-20 WEEKS	\$3,080.00

BY: _____



Peter K. Malaney, P.E.

Notes:



Wyandotte Municipal Services

SUBSTATION NO.6 EXPANSION

To: Wyandotte Municipal Services
Attn. Mrs. Charlene Hudson
3605 11th Street
Wyandotte, Michigan 48192

From: Wesco Distribution, Inc.
Jeremy Loft
13880 W Commerce Rd.
Daleville, IN 47334

In response to your request we are pleased to offer the following:

ABB HVIT adding value with our new 66/60M warranty commitment!

Pricing

Item	Qty	Product Type	Net Price Each (USD)	Item Total (USD)
1	2	J710600TEAAAA •POF-350, Outdoor Voltage Transformer, Nominal System Voltage=69kV, BIL=350kV, Bushing Creep/Strike=54.4"/25.4"min., Ratio=350/600:1:1, Accuracy=0.3 0,W,X,M,Y,Z,ZZ, Thermal Rating=6000VA, Primary Voltage=40250V, Secondary Voltage=115/67.08V (2), Bushings=1 Epoxy SPECIAL REQUIREMENTS: (1) All stainless steel construction NOTES: (1) This model is seismic qualified to IEEE-693-2005 Level High via shake table test Manufacturing lead time (weeks, ARO): 18 Allow up to 1 week shipment ABB Internal Order Entry Codes Product Code: [9AAF400980] - High Voltage Products Instrument Transformers and Sensors Voltage Transformers Oil-Insulated Inductive Voltage Transformers POF Source location: [9AAE322724] - Manufacturing: 2129, United States - Crystal Springs	5,660.00	11,320.00

Grand Total Sales Price (USD): 11,320.00



WESCO®

Alternate Line Items

Item	Qty	Product Type	Net Price Each (USD)
2	2	POF-350 J710600TE •POF-350, Outdoor Voltage Transformer, Nominal System Voltage=69kV, BIL=350kV, Bushing Creep/Strike=54.4"/25.4"min., Ratio=350/600:1:1, Accuracy=0.3 0,W,X,M,Y,Z,ZZ, Thermal Rating=6000VA, Primary Voltage=40250V, Secondary Voltage=115/67.08V (2), Bushings=1 Epoxy NOTES: (1) This model is seismic qualified to IEEE-693-2005 Level High via shake table test (2) This mild steel unit is offered as an alternate for economy Manufacturing lead time (weeks, ARO): 18 Allow up to 1 week shipment ABB Internal Order Entry Codes Product Code: [9AAF400980] - High Voltage Products Instrument Transformers and Sensors Voltage Transformers Oil-Insulated Inductive Voltage Transformers POF Source location: [] -	4,925.00

Quotation Drawings

All drawings provided with this tender offer are preliminary and are for quotation purposes only.

Approval Drawings

Approval drawings, if requested or required, will be supplied within 4 weeks ARO. Manufacturing lead time is based upon timely return of approval drawings from customer within two (1) weeks of receipt of drawings. On orders requiring "hold for release to manufacturing until receipt of approval drawings", the quoted lead time commences on the date ABB receives the approved drawings.

Price and Lead Time Validity

Shown as net each and firm for the stated quantities and lead times.

Specified lead times are based on current production levels. Actual lead times are dependent on available production slots at time of order entry and/or release-to-manufacturing.

ABB Warranty

66 months from delivery months from delivery or 60 months max months from commissioning, whichever comes first.

All WESCO Terms & Conditions Apply
http://www.wesco.com/terms_and_conditions_of_sale.pdf



Jeremy Loft
Sales Associate
Great Lakes Utility Territory

13880 W. Commerce Road
Daleville, IN 47334
Main (765) 378-8030
Fax (765) 378-8037
jloft@wesco.com



RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a purchase agreement with the lowest bidder, WESCO, for two (2) potential transformers in an amount not to exceed \$11,320, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 08-13-2018

AGENDA ITEM # 9d

ITEM: Municipal Services – Concur with Bid Award for Installation of ABB Transformer 720

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution *CH*

INDIVIDUALS CONSULTED: Paul LaManes- Interim General Manager *PLM*

BACKGROUND: Wyandotte Municipal Services Electric Department purchased two new ABB transformers from Traverse City. Transformer 710 was installed and is operational and now we are proceeding with installing transformer 720. Bids for installation were solicited from three (3) bidders; Newkirk Electric, Kent Power, and Hydaker -Wheatlake. Hydaker-Wheatlake declined to bid. PKM Consulting has review all bids and recommends to accept the lowest bid from Newkirk Electric for \$229,667. The group of contractors qualified to bid was limited to contractors who perform substation work, and are signatory to IBEW Local 17. Therefore, only three (3) qualified bidders existed for this project.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with the Wyandotte Municipal Services Commission approval for the Interim General Manager to execute a contract agreement with Newkirk Electric, the lowest qualified bidder, for an amount not to exceed \$229,667, as recommended by WMS Management.

BUDGET IMPLICATIONS: Project is accounted for under the approved capital project 591-000-970-000-1014TD and funded by proceeds from the 2015 Bond issue.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, execute a contract with Newkirk Electric in an amount not to exceed \$229,667.

MAYOR'S RECOMMENDATION – *ALP*

CITY ADMINISTRATOR'S RECOMMENDATION – *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION – N/A

LIST OF ATTACHMENTS

- Letter of Recommendation
- Bid Results

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a contract with the lowest qualified bidder, Newkirk Electric, for an amount not to exceed \$229,667 for the installation of ABB Transformer 720, as recommended by WMS management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCILPERSON

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

WYANDOTTE MUNICIPAL SERVICES
SUBSTATION NO.7 T710 Replacement #4733
CONSTRUCTION BIDS

BID DATE: June 28, 2018

BIDDER	Addendum No.1 Ackownleged	BID BOND	CONSTRUCTION COST	PRICE DIFFERENTIAL
Newkirk Electric	YES	YES	\$229,667.00	\$0
Kent Power	YES	YES	\$265,818.59	\$36,152
Hydaker-Wheatlake	N/A	N/A	NO BID	N/A

BY: *Peter K Molany*

June 29, 2018

Mrs. Charlene Hudson
Wyandotte Municipal Services
3605 11th Street
Wyandotte, Michigan 48192

RE: Substation No.7 T710 Transformer Replacement Construction Bid Recommendation

Dear: Charlene

On June 29, 2018 bids for Substation Construction at Substation No.7 were opened. Bids were solicited from three (3) bidders; Newkirk Electric, Kent Power, and Highdaker-Wheatlake. Bids were received from all bidders except Hydaker-Wheatlake and bid tabulation was filled out. PKM Consulting has review all bids and see no reason not to accept the low bid from Newkirk Electric for a total of \$229,667.00.

If you have any question please do not hesitate to contact me at any time.

Sincerely,

PKM Consulting, LLC



Peter K. Malaney, P.E.
Managing Member

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the Interim General Manager to execute a contract with the lowest qualified bidder, Newkirk Electric, for an amount not to exceed \$229,667 for the installation of ABB Transformer 720, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 10

ITEM: Sale of the former 1756 3rd Street (Lot Size 30' x 100')

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: The City owns the former 1756 3rd Street. Attached for your approval is a Purchase Agreement to sell said property to the adjacent property owner at 1762 3rd Street, Ms. Monica Mendez, for the amount of \$1,500 which is \$50 per front footage. The combination of the two (2) lots will result in one (1) lot measuring 60' x 100'.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell said property to the adjacent property owner at 1762 3rd Street in the amount of \$1,500.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Reviewed by W. Look

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreement; Map and Council Resolution regarding sale of Non-Buildable Lots.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer regarding the sale of Former 1756 3rd Street, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Monica Mendez to acquire the Former 1756 3rd Street in the amount of \$1,500.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said Documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

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610 0005 002 ALKALI

100 32 30	50	30 156 100	16	100 101 30	50	30 100 100	16	100
31 :		: 155		102 :		" 99		
30 :		: 154		103 :		" 98		
29 :		: 153		104 :		" 97		
28 :		: 152		105 :		" 96		
27 :		: 151		106 :		" 95		
26 :		: 150		107 :		" 94		
25 :		: 149		108 :		" 93		
24 :		: 148		109 :		" 92		
SUB: 23 :		: 147		110 :		" 91		
22 :		: 146		111 :		" 90		
21 :		: 145		112 :		" 89		
20 :		: 144		113 :		" 88		
100 19 30		30 143 100		100 114 30		30 87 100		100
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100 18 30		30 142 100		100 115 30		30 86 100		100
17 :		: 141		116 :		" 85		
16 :		: 140		117 :		" 84		

1750 3RD LOTS 108 AND 109 FORDNEY'S SUBDIVISION
LOT SIZE: 60' X 100'

1756 3RD LOT 110 FORDNEY'S SUBDIVISION City of Wyandotte
LOT SIZE: 30' X 100'

1762 3RD LOT 111 FORDNEY'S SUBDIVISION
LOT SIZE: 30' X 100'

POLICY FOR THE SALE OF NON-BUILDABLE LOTS

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

September 11, 2012.

JOSEPH R. PETERSON
MAYOR
RESOLUTION

Marjorie Griggs
2442-9th Street
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that the communication from Marjorie Griggs, 2442-9th Street, Wyandotte relative to the purchase of adjacent property is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the City Engineer's office is directed to offer for sale all non-buildable lots at the cost of \$50.00 per front foot and to permit the purchase to be made by deferred payment. This resolution applies to any pending sales that have not yet closed.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on September 10, 2012.

William R. Griggs
William R. Griggs
City Clerk

CC: City Engineer, City Assessor

PURCHASE AGREEMENT

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte, Wayne County, Michigan, described as follows: Lot 110, Fordney's Subdivision, as recorded in Liber 21 Page 26 of Plats, WCR being known as Former 1756 3rd Street, and to pay therefore the sum of One Thousand Five Hundred & 00/100 (\$1,500.00), subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

THE SALE TO BE CONSUMMATED BY
PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of \$1,500.00 plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at 1762 3rd Street, Wyandotte, MI be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close. 4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Purchaser's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Seller's Default	
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Possession	
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____ . However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1.City Council approval, 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 1762 3rd Street. Purchaser will be responsible for closing fees including, but not limited, to engineering costs, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 1762 3rd Street is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte.

☐ CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF: _____ L. S.
Monica Mendez, Purchaser

Address 1762 3rd Street, Wyandotte, MI

Dated _____ Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
Phone _____ By: _____ Broker

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF: _____ L. S.
Joseph R. Peterson, Mayor Seller

Lawrence S. Stec, City Clerk Seller
Address 3200 Biddle Ave., Wyandotte

Dated: _____ Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the communication from the City Engineer regarding the sale of Former 1756 3rd Street, Wyandotte; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Monica Mendez to acquire the Former 1756 3rd Street in the amount of \$1,500.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said Documents.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 11

ITEM: Purchase Agreement to sell City owned property known as former 522-524 Plum for construction of new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was offered for sale in accordance with Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home which can be found at www.wyandotte.net/FrontDesk/RequestForProposals.asp. The property was placed on the MLS, "For Sale" sign was placed on the property, and it was listed on the City's website.

The recommendation is to sell said lot for \$10,000 to Ms. Jean M. Conflitti, 13032 Cunningham St., Southgate, for the construction of new single family home consisting of approximately 2,100 square feet, 3 bedrooms, 2.5 baths, full basement, exterior to be brick to the brick ledge (4 feet above grade) on all elevations with remaining to be vinyl siding and attached garage at the rear.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhance the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Purchase Agreements; Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 522-524 Plum now known as 526 Plum is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 552-524 Plum to Jean M. Conflitti in the amount of \$10,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser(s), Jean M. Conflitti does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 522-524 Plum, between Jean M. Conflitti and the City of Wyandotte for \$10,000 as presented to Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of Wyandotte Wayne County, Michigan, described as follows: Lot 10 Block 154, Plat of Part of the City of Wyandotte, as recorded in Liber 1, Page 295 of Plats, WCR being known as the Former 522-524 Plum now known as 526 Plum Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

THE SALE TO BE CONSUMMATED BY PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of \$10,000.00 together with the closing costs (which consists of the title insurance premium, recording fees, prorated taxes, closing fee of \$200) shall be paid by Purchaser(s) executing a Promissory Note payable to the order of the Seller(s) and secured by a mortgage. The Promissory Note will require immediate payment to the Seller upon occurrence of any of the following events within ten (10) years of the date of closing: The property is sold, refinanced, foreclosed, leased, transferred, conveyed in any manner or otherwise disposed of by Purchaser(s) or is no longer occupied by Purchaser as its primary residence. In the event none of the events described in Paragraph (1) above occur within ten (10) years of the date of closing, the Promissory Note will be deemed satisfied and the mortgage will be discharged at the request of and upon payment of the recording fee for the discharge by Purchaser(s). In the event of default of the terms of the Promissory Note by the Purchaser(s), the Seller(s) may foreclose by advertisement on the mortgaged premises as one of its remedies and purchaser(s) shall be responsible to pay Seller(s) costs including reasonable attorney fees resulting from the enforcement of the Promissory Note and/or Mortgage.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
<i>Purchaser's Default</i>	4. If Purchaser(s) defaults, Seller may retain the Deposit and Purchaser(s) is responsible for all costs incurred by Seller.
<i>Seller's Default</i>	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Title Objections</i>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	7. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>NONE</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>n/a</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
<i>Taxes and Prorated Items</i>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1. 9. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.
<i>Broker's Authorization</i>	10. The Broker is hereby authorized to make this offer and the deposit of <u>N/A</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<i>Security Deposit</i>	11. A Security Deposit of One Thousand (\$1,000) Dollars will be required upon acceptance of this Agreement and will be returned to Purchaser(s) upon issuance of the final Certificate of Occupancy for the premises. In the event of default of any of the terms of this Agreement prior to issuance of the final Certificate of Occupancy, the deposit shall be forfeited to Seller(s) in addition to the other remedies Seller(s) has under the terms of this Agreement.
-------------------------	--

12. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

13. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 14 through 24 and Signatures

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ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

Purchaser(s) have bargained for the purchase of the property from the Seller(s) pursuant to the terms of the promissory note (rather than paying a cash price for the property at the closing). Purchaser(s) agrees that in consideration of the Seller(s) allowing the purchase by a Promissory Note, Seller(s) is subject to certain risks and that the following conditions are reasonable and that Seller(s) have provided adequate legal consideration to support the conditions and requirements of this Agreement. Time is of the essence.

14. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of an owner occupied single family home, consisting of the following features:
- Approximately 2,100 square feet with 3 bedrooms, and 2.5 bath as indicated on Attachment A
 - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be brick to be brick ledge(4 feet above grade) on all elevations with remaining to be vinyl siding.
 - Attached garage at the rear of home.
 - Home must meet all current zoning requirements.

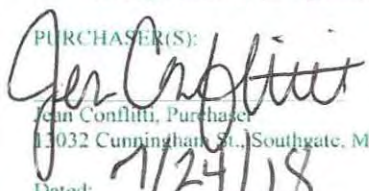
15. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by \$2,000.

16. This Agreement is further contingent upon the Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. "Undertaking development" is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 14.

In consideration of the Seller(s) conveying this property to Purchaser(s) pursuant to the terms of Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for one (\$1,000) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceeding to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

17. All utilities are required to be underground. Purchaser will provide three (3) ducts: electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
18. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Mapping Fee. These charges will be included in the note.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. Purchase will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation.
- Purchaser will be required to provide turf establishment before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)
21. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
22. This Agreement is subject to the approval of the Wyandotte City Council.
23. The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.
24. The requirements of this Agreement shall survive the closing.

PURCHASER(S):


Jean Conflitti, Purchaser
13032 Cunningham St., Southgate, MI 48195

Dated: 1/24/18

SELLER(S): CITY OF WYANDOTTE

Joseph R. Peterson, Mayor
3200 Biddle Avenue, Wyandotte, MI

Lawrence S. Stec, City Clerk

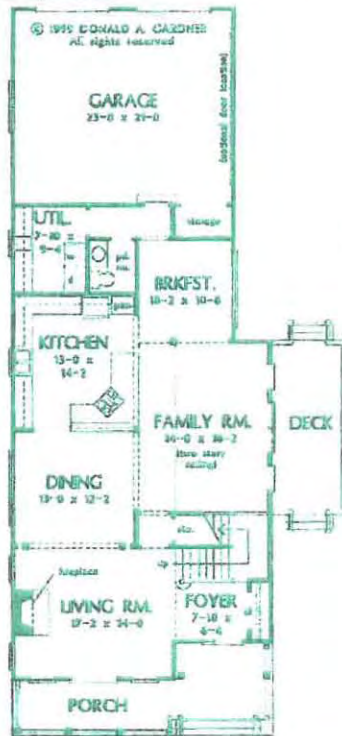
Dated: _____ Legal Department Review _____

ATTACHMENT A



© Donald A. Gardner, Inc.

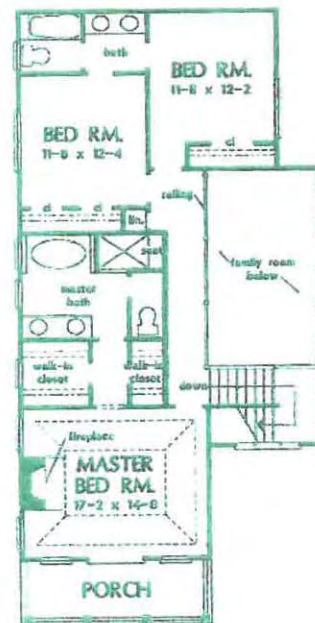
LEVEL 1
view expanded size



28' 4"

79' 4"

LEVEL 2
view expanded size



Primary Style	Low Country	Bedrooms	3
Full Baths	1	Baths	2
Living Area	2,102 sq. ft.	Width	28' 4"
Foundation	Crawlspace	Depth	79'
		Stories	2
Style	Colonial Neoclassical Plantation Country Low Country Traditional	Garage Bays	2

Special Features

- Balcony Exterior
- Breakfast nook
- Columns Interior
- Decorative Ceiling
- Family Room
- Balcony Interior
- Columns Front Entry
- Courtesy Kitchen
- Dual Sinks
- Fireplace

Legend: Replicate

Brick to Brick ledge
Remainder Vinyl

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 522-524 Plum now known as 526 Plum is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 522-524 Plum to Jean M. Conflitti in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Jean M. Conflitti does not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; AND

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 522-524 Plum, between Jean M. Conflitti and the City of Wyandotte for \$10,000 as presented to Council.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 12

ITEM: Neighborhood Enterprise Zone (NEZ) for Former 522-524 Plum now known as 526 Plum, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchaser(s), Ms. Jean M Conflitti is requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) Exemption Certificate for the home being constructed on the property known as former 522-524 Plum now known as 526 Plum. This request is consistent with the Resolution adopted December 7, 1992.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

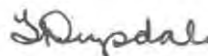
ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ Application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Forward Resolution and application to Michigan Department of Treasury

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Resolution establishing NEZ Zone, Application for Neighborhood Enterprise Zone Certificate

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 13, 2018

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 522-526 Plum is within the City of Wyandotte's Neighborhood Enterprise Zone #1 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of August 13, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 522-524 Plum now known as 526 Plum, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name Jean Conflitti		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 526 Plum		Amount of years requested for exemption (6-15) 12	
City Wyandotte	State MI	ZIP Code 48192	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) Wyandotte		Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Lot <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Wayne	School District Wyandotte		
Name of LGU that established district City of Wyandotte		Name or Number of Neighborhood Enterprise Zone NEZ #1	Date district was established 12/07/1992
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Construct a new single family home with approximately 2,100 square feet, 3 bedrooms, 2.5 baths, full basement and garage.			
Timetable for undertaking and completing the rehabilitation or construction of the facility Summer 2018 to be completed by Spring 2019			
PART 2: APPLICANT CERTIFICATION			
Contact Name Kelly Roberts		Contact Telephone Number (734) 324-4555	
Contact Fax Number (734) 556-3179		Contact E-mail Address kroberts@wyandottemi.gov	
Owner/Applicant Name Jean Conflitti		Owner/Applicant Telephone Number (734) 775-4770	
Owner/Applicant Mailing Address (Street, City, State, ZIP Code)		Owner/Applicant E-mail Address jeanconflitti@gmail.com	
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature 		Date 7/24/18	

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)			
<p>The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.</p> <p><input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.</p>			
<p>Name of LGU City of Wyandotte</p>			
<p>Name of Assessor (First and last name) Theodore H. Galaski</p>		<p>Telephone Number (734) 324-4510</p>	
<p>Fax Number (734) 550-3179</p>		<p>E-mail Address assessor@wyandotte.mi.gov</p>	
<p>I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.</p>			
<p>Assessor's Signature</p>			<p>Date</p>
PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)			
<p>Action taken by LGU:</p> <p><input checked="" type="checkbox"/> Exemption Approved for _____ Years (6-15)</p> <p><input type="checkbox"/> Exemption Approved for _____ Years (11-17 historical credits)</p> <p><input type="checkbox"/> Exemption Denied (provide Reason for Denial)</p>		<p>The State Tax Commission requires the following documents be filed for an administratively complete application:</p> <p><input type="checkbox"/> 1. Original Application</p> <p><input type="checkbox"/> 2. Legal description of the real property with parcel code #</p> <p><input type="checkbox"/> 3. Resolution approving/denying application (include # of years)</p> <p><input type="checkbox"/> 4. REHABILITATION CERTIFICATION FORM</p> <p>Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.</p>	
<p>Date of resolution approving/denying this application</p>			
<p>Clerk's Name (First and Last) Lawrence S. Stec</p>		<p>Telephone Number (734) 324-4560</p>	
<p>Fax Number (734) 550-3179</p>		<p>E-mail Address clerk@wyandotte.mi.gov</p>	
<p>Mailing Address 3200 Biddle Avenue</p>		<p>City Wyandotte</p>	<p>State MI</p>
			<p>ZIP Code 48192</p>
<p>I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.</p>			
<p>I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.</p>			
<p>Clerk Signature</p>			<p>Date</p>

The LGU should mail the original completed application and required documents to the following address.

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

City of Wyandotte
Michigan

3131 BIDDLE AVENUE 48192

(313) 248-1440

FAX: 248-4519 Administration

FAX: 248-4498 Clerk's Office

JAMES R. DeSANA, MAYOR

OFFICIALS

WILLIAM R. GRIGGS

CITY CLERK

ANDREW A. SWIECH

CITY TREASURER

CHARLES F. BOSMAN

CITY ASSessor

COUNCIL

RICHARD T. KELLY

JOHNNY A. KOLAKOWSKI

SAM A. PALAMARA

MARK A. PARYASKI

HELEN M. SAWICKI

MARTIN J. SHIMKUS

December 8, 1992

Peter J. McInerney
Director of Community Development
City of Wyandotte

RESOLUTION

By Councilperson Sam A. Palamara
Supported by Councilperson Mark A. Paryaski

RESOLVED by the City Council that WHEREAS, pursuant to Act No. 147 of the Public Acts of 1992, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and WHEREAS, the Clerk notified each taxing unit by October 7, 1992 of the public hearing scheduled for November 16, 1992 and such hearing was held; and WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings; and WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 1 - \$10,797,680.00; Zone No. 2 - \$8,063,980.00; Zone No. 3 - \$9,141,140.00
2. The Council hereby finds that proposed Zone Nos. 1 and 2 are both consistent with the Master Plan for Future Land Use - Southeast Neighborhood, as revised on December 17, 1987; and that said Zone Nos. 1 and 2 are consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
3. The Council hereby finds that proposed Zone No. 3 is consistent with current efforts to revise the Master Plan for Future Land Use - Garfield School Area as approved by the City Council on March 2, 1992; and that said Zone No. 3 is consistent with the City's neighborhood preservation and economic development goals for that portion of the Garfield School Area.

4. The Council hereby states that the City's goal for residential area is as set forth in the Master Plan for Future Land Use, as revised October 17, 1987, which states "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home."

5. The Council hereby designates Neighborhood Enterprise Zone No. 1 for both new and rehabilitated facilities as that area described in Attachment "A" hereto which area consists of approximately 62.203 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 1, 2, 3 and 4 plus 20 ft. alley, and Lots 12 and 13, Block 111, Plat of Blocks 111 and 132, Liber 1, Page 305, Wayne County Records.

6. The Council hereby designates Neighborhood Enterprise Zone No. 2 for both new and rehabilitated facilities as that area described in Attachment "B" hereto which area consists of approximately 51.320 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 15 and 16, Block 12 "Garfield Place" Liber 14, Page 80, Wayne County Records.

7. The Council hereby designates Neighborhood Enterprise Zone No. 3 for both new and rehabilitated facilities as that area described in Attachment "C" hereto which area consists of approximately 38.054 acres.

8. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of the passage of this resolution.

YEAS: Councilmembers Kolakowski, Palamara, Paryaski, Sawicki, Shimkus
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on December 7, 1992.

WILLIAM R. GRIGGS
CITY CLERK

cc: Dir. Mkt./Plan
City Assessor
City Engineer
City Treasurer
W.C. Intermediate School District
W.C. Community College District
Wyandotte School District
W.C. Bureau of Taxation
W.C. Board of Commissioners
W.C. Executive
Huron Clinton Metro Park Authority

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 522-526 Plum is within the City of Wyandotte's Neighborhood Enterprise Zone #1 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED that Council CONCURS with the recommendation of City Engineer as set forth in his communication of August 13, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 522-524 Plum now known as 526 Plum, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2018

AGENDA ITEM # 13

ITEM: Proposed Donation Bin Ordinance

PRESENTER: Mark Kowalewski – City Engineer



INDIVIDUALS IN ATTENDANCE: Mark Kowalewski - City Engineer

BACKGROUND: The City has received numerous complaints from residents regarding the condition and use of donation bins throughout the City. This proposed ordinance would address these concerns and help regulate the location and maintenance of the donation bins.

If the ordinance is adopted, all current locations with bins will be notified within thirty (30) days to comply with the ordinance within six (6) months of adoption.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of City infrastructure.

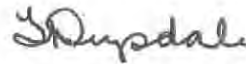
ACTION REQUESTED: Adopt a resolution concurring with the City Engineer.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: Move forward and adopt the proposed Donation Bin Ordinance.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Reviewed ordinance W. Look

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Proposed Donation Bin Ordinance.

RESOLUTION

Wyandotte, Michigan

Date: August 13, 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council concurs with the recommendation of the City Engineer in adopting the proposed Donation Bin Ordinance by scheduling the 1st reading.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by
Councilman _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY CODE OF ORDINANCES
BY ADOPTING ARTICLE XIII ENTITLED REGULATING COLLECTION BINS
IN CHAPTER 25
ENTITLED "OFFENSES – MISCELLANEOUS"

The City of Wyandotte Ordains:

Section 1. Adoption of Article XIII Entitled "Regulating Collection Bins"

Sec. 25-240. Definitions.

Collection Bin (Bin) – Shall be any container, receptacle, or similar device that is located on any parcel or lot of record within the city that is used for soliciting and collecting the receipt of clothing, household items, or other salvageable personal property. This term does not include recycle bins for the collection of recyclable material, any rubbish or garbage receptacle.

Sec. 25-241 Prohibitions on Placement of Collection Bin

- (1) A bin shall not be placed on any property without express written permission from the property owner and after receiving approval from the City of Wyandotte Engineering Department.
- (2) Bins shall only be allowed in the Business, Industrial, and Recreational Zoning Districts. Bins are not allowed on residential zoned properties except if the property is utilized as a church.
- (3) There shall not be more than one (1) bin per property address.
- (4) A bin shall not be located within 1,000 feet of another bin, unless the bin existed before adoption of this ordinance. Once removed this distance provision shall apply.
- (5) Bins shall be located at least twenty-five feet from any property line and at least fifty feet from any trash or recycling dumpster.
- (6) Bins shall not be located within required parking spaces or landscape areas. Applicant shall submit a site plan and a scaled floor plan of their building identifying all uses. All required parking spaces shall be identified on the site plan. Location of bin shall be identified on site plan. Distances from property lines to the bin shall be shown on the site plan.
- (7) Each Bin shall be placed on a hard surface such as concrete, blacktop, or other comparable surface, but not gravel. Hard surface shall not to exceed eight (8) feet wide by five (5) feet long and be located in a manner that is publicly accessible.
- (8) Except for the opening slot for donations, Bins shall remain locked at all times to prevent access by unauthorized persons.
- (9) Bins shall be emptied on a monthly basis or more frequently if needed to prevent overflow. No items shall be placed around the outside of a bin. Upon notice by the City to the property owner and collection bin operator, any such item placed outside a bin shall be removed within 24 hours of said notice. If items are not removed within 24 hours the City may remove the item and charge the cost incurred by the City to the property

owner. The cost to provide this removal shall be \$100 and increase by \$100 for each subsequent instance the City must remove additional items. Removal fees must be paid by the property owner.

(10) Bin operator and property owner on which a bin is located shall have 24 hours after notice from the City to correct any violations of this Ordinance. Property owner shall provide the address, phone number, and email of a local agent located in Wyandotte where any notices may be sent between the hours of 8:00AM – 5:00PM Monday through Friday regarding enforcement of this ordinance.

(11) Existing bins shall obtain compliance with this ordinance within six (6) months of the adoption of this ordinance.

Sec. 25-242 – License.

Applicant for a Bin shall:

A. Provide a plan detailing

- (i) The access route of the vehicle used to unload the contents of the Bin.
- (ii) The dedicated parking space used for patrons to unload donations.
- (iii) Scaled floor plan of building identifying:
 - (a) All uses.
 - (b) Identification of required parking spaces.
 - (c) Location of bin.
 - (d) Distance from property line to bin.
 - (e) Application for a concrete, blacktop, or comparable surface if a hard surface does not already exist.
 - (f) Location of dedicated parking space for bin for unloading of donations.
 - (g) A description or diagram of the proposed locking mechanism of the collection bin.

B. Provide a schedule for normal pick up of donations and abide by it.

C. Provide written permission from the property owner.

D. File an application with the City each year. The filing of an application does not designate approval of

a Bin. Approval of a Bin is only received after an application is submitted, reviewed, and stamped “approved” by the Engineering Department of the City of Wyandotte if all requirements are met. Upon approval of an application, the applicant will receive a sticker from the City to be placed in the appropriate location on the Bin.

E. The name, address, email, and telephone number of both the operator of the collection bin and property owner on which the collection bin is to be located, including 24-hour contact information.

F. Standards:

- (i) Bins shall not exceed six and a half (6.5) feet in height.
- (ii) Bins shall be constructed of a durable, UV-resistant metal, molded hard plastic or fiberglass material that is painted.
- (iii) Bins shall prominently display the name, address, and telephone number of the owner/operator of the Bin in characters no less than four (4) inches in height and not greater than six (6) inches in height.
- (iiii) Bins shall at all times be maintained in good repair, rust free and clean condition, and shall remain free of graffiti, or other markings.

G. Bins shall not be utilized for the display of any advertising, signage or promotional materials other than the information of the owner/operator of the bin.

H. There shall be one dedicated parking space for patrons to unload donations.

I. All owners of the property where the bin is located shall apply to the Engineering Department for approval of placement of their bin. Bins shall not be placed until approval is provided. There shall be a renewal application each year.

J. Fee required per Bin:

- (i) Initial Application (one year period) \$ 100.00
- (ii) Renewal Application (one year period) \$ 50.00
- (iii) A license issued under this section shall expire and become null and void annually on January 1st of each year. An application for renewal must be submitted prior to the expiration of the license on a form provided by the Engineering Department.

K. The signatures of the property owner and the operator of the collection container acknowledging that they will both be responsible for compliance with all applicable ordinances, laws and conditions related to the collection bin.

L. Any license issued under this ordinance may be revoked for noncompliance with the terms of this ordinance after notice and a hearing. The hearing will be conducted by the City Engineer. The license holder may appeal the decision to the City Council within twenty-one (21) days of the City Engineer's decision.

Sec. 25-243 – Violation.

Any person who fails to comply with the terms of this ordinance is responsible for a municipal civil infraction subject to a fine up to Five Hundred (\$500.00) Dollars together with court costs.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 3. Effective date

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

ABSENT _____

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 20____.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, _____ day of _____, 200____.

Lawrence S. Stec, City Clerk

Joseph R. Peterson, Mayor

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer in adopting the proposed Donation Bin Ordinance by scheduling the 1st reading for the City Council meeting date of August 20, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: August 13, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REPORTS & MINUTES
CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
JULY 18, 2018

Members Present: John Darin, Chairman, Kelly Dodson, Noel Galeski, Patricia Iacopelli, Linda Orta, Stephanie Pizzo, Alice Ugljesa

Members Excused: Michael Bak, Andrea Fuller

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. June 13, 2018 Regular Meeting: After review of the minutes, Alice made a motion, seconded by Linda, to approve the draft minutes of the June 13, 2018 regular meeting of the Beautification Commission without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log and List of 2018 Officers and Coordinators were distributed.
 - b. ID Badges for Commissioners: ID Badges for Kelly, Linda, and Alice were distributed with lanyards. A request will be made for ID badges for Noel Galeski and Stephanie Pizzo, who will email their head shot photos to John for processing.
 - c. Request To DDA for One-Time Supplemental Funding: John reported that he has submitted a request to the DDA for a one-time supplemental funding of \$600.00 to cover the cost of the Commission's autumn hanging baskets, due to a recent significant unbudgeted expense. It is the Commission's hope that the DDA will look favorably upon this one-time request at their next Board meeting.
 - d. Need For Larger Flower Watering Tank: It was noted by Alice that there is a need now for a larger tank for watering the various plantings in downtown Wyandotte. The tank needs to be mounted on the Gator. John will check the manufacturer's catalog for a suitable product and report back. It is the recommendation of the Commission that the funding come from the DDA Streetscape or DPS budgets
5. Treasurer's Report:
 - a. FY 2017-2018 Expense Report: It was reported that there were expenses for Spring Dig-In, Beautification Awards, and a meeting registration fee totaling \$1,324.27, leaving a balance of \$109.99 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a balance of \$389.97.
6. Public & Media Relations and Event Marketing Report: Andrea reported via email on various Facebook activity regarding a neighborhood garden walk, which spurred discussion. In addition, the Beautification Commission received a wonderful Thank You message from a Wyandotte neighbor through the Mayor's Office regarding the Commission's various plantings looking great.
7. "Adopt-A-Spot in Wyandotte" Program Update:
 - a. Wendy Leach Application To Adopt Goddard Road Welcome Sign: Ms. Wendy Leach has submitted an application to adopt the Welcome Sign on Goddard Road at 12th Street. After review and discussion, Noel made a motion, seconded by Alice, to approve the Wendy Leach application. The motion was approved. John will communicate this approval to Ms. Leach.
 - b. Changes Volunteer Participation in 2018: John reported that he has communicated with all of the Adopt-A-Spot volunteers for 2018. Unfortunately, the volunteers who have adopted the Vietnam Veteran's Memorial, the WW1 Veteran's Memorial, and the BASF Park Gazebo planting have resigned their involvement due to various personal reasons. The Commission thanks them for their previous volunteer activity! An enhanced program roll-out is under consideration for these and other landmark sites.

8. Community Garden Update:
 - a. Community Garden Status: Various community garden activities were discussed, and an updated Community Garden Roster and Bed Assignment List was distributed and reviewed.
 - b. Updated Community Garden Application and Hold Harmless Agreement: John distributed an updated Community Garden Application and Hold Harmless Agreement. The language in the application was re-worded and re-organized for clarity. The language in the Hold Harmless was not changed. The updated Community Garden Application and Hold Harmless Agreement document was approved by consensus.
9. Beautification Awards Report: There was much discussion regarding the awards, and the need to get the "We've Noticed" postcards in the mail. They should be given to Julie to be mailed through the City Hall mail system. Alice reminded everyone that the judging will occur at the next Commission meeting on August 8th, and the Awards Presentation will be held at the September 10th City Council meeting.
10. Old Business: It was noted that there is still no water at the teardrop planting at Oak and Biddle. DPS needs to look into this in an urgent manner.
11. New Business: There was no New Business.
12. Round-Table Reports and Announcements: There were no round-table reports or announcements.
13. Next Meeting: The next regular meeting of the Beautification Commission has been scheduled for **Wednesday, August 8, 2018** at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
14. Adjournment: The meeting was adjourned at 7:55 pm.



John M. Darin
Chairman, Wyandotte Beautification Commission

07/26/2018 04:39 PM

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/3

User: ktrudell

Post Date from 07/26/2018 - 07/26/2018 Open Receipts

DB: Wyandotte

Receipt #

Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

O	668776	07/26/2018	ktrudell	F2	27TH DISTRICT COURT		
M1			101-000-001-000		101-000-650-010	FINES DIST COURT WYAN	73,951.06
M3			101-000-001-000		101-000-650-012	DIST CT RIVERVIEW CASES	31,068.99
M2			101-000-001-000		101-000-650-011	WORK FORCE-WYANDOTTE	4,509.00
M6			101-000-001-000		101-000-650-017	WORK FORCE-RIVERVIEW	2,378.00
M7			101-000-001-000		101-000-650-018	COURT TECHNOLOGY WYANDOTT	3,720.00
M9			101-000-001-000		101-000-650-020	COURT DRUG TESTING FEES	985.00
AS			101-000-001-000		101-000-650-021	COURT SCREENING ASSESSMEN	4,960.00
AW			101-000-001-000		101-000-650-024	CHEMICAL AWARENESS	2,557.00
							124,129.05 CITY CHECK 1181

JUNE 2018

REC# 456236

O	668778	07/26/2018	ktrudell	F2	PENTE, MARGARET		
AC			101-000-001-000		101-000-257-078	Reserve-Animal Care	300.00 CITY CHECK 1273

DONATION INTENDED FOR POUND PALS FOR
VET CARE FOR DOG KRISSY-WILL SEND CITY CK TO POUND PALS
REC# 456237

O	668782	07/26/2018	ktrudell	F2	ITEDIUM INC		
COBRA			732-000-001-000		732-000-231-020	Payroll W/H-Hospital Insur	156.09 CITY CHECK 83382

COBRAGUARD JULY 2018

PECK & JOHNSON

REC# 456238

O	668783	07/26/2018	ktrudell	F2	ARBOR PROFESSIONAL SOLUTIONS		
XV			101-000-001-000		101-000-041-024	A/R ANN ARBOR COL-RESCUE	315.73 CITY CHECK 24798

RESCUE COLLECTIONS JUNE 2018

REC# 456239

O	668784	07/26/2018	ktrudell	F2	MEDTIPSTER.COM LLC		
RE			101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS	10,679.79 CITY CHECK 4697

PRESCRIPTION REBATES

2017 Q3 2017 Q4

REC# 456240

O	668785	07/26/2018	ktrudell	F2	VANTAGEPOINT TRANSFER AGENTS LLC		
RE			101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS	110.41 CITY CHECK 3613560

VOSZATKA, THOMAS-REFUND LOAN #1-
PAID OFF

REC# 456241

O	668786	07/26/2018	ktrudell	F2	CITY OF WYANDOTTE		
EP			731-000-001-000		731-000-392-040	Res. Police & Fire Employee	586.71 CITY CHECK 130665

POLICE DEFINED BENEFIT

REC# 456242

O	668787	07/26/2018	ktrudell	F2	MUNICIPAL SERVICE		
7R			732-000-001-000		732-000-670-010	RETIREMENT FUND REIMBURSE	1,206.00 CITY CHECK 93296

MEDICARE PART B REIMB-JULY 2018 PENSION

REC# 456243

Total of 8 Receipts

137,483.78

User: ktrudell

Post Date from 07/26/2018 - 07/26/2018 Open Receipts

DB: Wyandotte	Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description					Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-041-024	A/R ANN ARBOR COL-RESCUE	315.73
101-000-257-078	Reserve-Animal Care	300.00
101-000-650-010	FINES DIST COURT WYAN	73,951.06
101-000-650-011	WORK FORCE-WYANDOTTE	4,509.00
101-000-650-012	DIST CT RIVERVIEW CASES	31,068.99
101-000-650-017	WORK FORCE-RIVERVIEW	2,378.00
101-000-650-018	COURT TECHNOLOGY WYANDOTT	3,720.00
101-000-650-020	COURT DRUG TESTING FEES	985.00
101-000-650-021	COURT SCREENING ASSESMEN	4,960.00
101-000-650-024	CHEMICAL AWARENESS	2,557.00
101-000-655-040	RECEIPTS-MISCELLANEOUS	10,790.20
731-000-392-040	Res. Police & Fire Employee Contrib	586.71
732-000-231-020	Payroll W/H-Hospital Insurance	156.09
732-000-670-010	RETIREMENT FUND REIMBURSE	1,206.00
TOTAL - ALL CREDIT ACCOUNT		137,483.78

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash	135,534.98
731-000-001-000	Cash	586.71
732-000-001-000	Cash	1,362.09
TOTAL - ALL DEBIT ACCOUNTS		137,483.78

*** TOTAL BY FUND ***

101	General Fund	135,534.98
731	Retirement System Fund	586.71
732	Retiree Health Care Fund	1,362.09
TOTAL - ALL FUNDS:		137,483.78

*** TOTAL BY BANK ***

GEN	GENERAL OPERATING FUND	<u>Tender Code/Desc.</u>	
		(CCK) CITY CHECK	135,534.98
TOTAL:			135,534.98
RETIR	WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	1,948.80
TOTAL:			1,948.80
TOTAL - ALL BANKS:			137,483.78

*** TOTAL OF ITEMS TENDERED ***

	<u>Tender Code/Desc.</u>	
	(CCK) CITY CHECK	137,483.78
TOTAL:		137,483.78

*** TOTAL BY RECEIPT ITEMS ***

(1)	7R: RETIREMENT FUND REIMBURSE	1,206.00
(1)	AC: RESERVE-ANIMAL CARE/POUND	300.00
(1)	AS: COURT SCREENING ASSESMEN	4,960.00
(1)	AW: CHEMICAL AWARENESS	2,557.00
(1)	EP: PD EMPLOYEE PENSION CONTR	586.71
(1)	M1: FINES DIST COURT WYAN	73,951.06
(1)	M2: WORK FORCE-WYANDOTTE	4,509.00
(1)	M3: DIST CT RIVERVIEW CASES	31,068.99
(1)	M6: WORK FORCE-RIVERVIEW	2,378.00
(1)	M7: COURT TECHNOLOGY WYANDOTT	3,720.00
(1)	M9: COURT DRUG TESTING FEES	985.00
(2)	RE: RECEIPTS-MISCELLANEOUS	10,790.20

07/26/2018 04:39 PM

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 3/3

User: ktrudell

Post Date from 07/26/2018 - 07/26/2018 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
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(1)	XV: A/R ANN ARBOR COL-RESCUE				315.73
(1)	COBRA: COBRA GUARD (ITEDIUM)				156.09
TOTAL - ALL RECEIPT ITEMS:					137,483.78

Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
O 670123	08/01/2018	ktrudell	F2	MICHIGAN BELL/AT&T	
MZ		101-000-001-000		101-000-655-047	Misc Receipts-Cable Franch 24,333.15
MZ		101-000-001-000		101-000-068-011	D/T/F Municipal Service (P) 9,733.26
					<hr/> 34,066.41 CITY CHECK 1772073
JUNE 2018 FRANCHISE FEES AND IN-KIND					
PEG FEES					
REC# 456244					
O 670125	08/01/2018	ktrudell	F2	ITEDIUM INC	
COBRA		732-000-001-000		732-000-231-020	Payroll W/H-Hospital Insur 207.50 CITY CHECK 083591
COBRAGUARD					
MEYRING AND CARPENTER					
REC# 456245					
Total of 2 Receipts					<hr/> 34,273.91

User: ktrudell

Post Date from 08/01/2018 - 08/01/2018 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-011 D/T/F Municipal Service (PEG Fees)	9,733.26
101-000-655-047 Misc Receipts-Cable Franchises	24,333.15
732-000-231-020 Payroll W/H-Hospital Insurance	207.50

TOTAL - ALL CREDIT ACCOUNT	34,273.91
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*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash	34,066.41
732-000-001-000 Cash	207.50

TOTAL - ALL DEBIT ACCOUNTS	34,273.91
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*** TOTAL BY FUND ***

101 General Fund	34,066.41
732 Retiree Health Care Fund	207.50

TOTAL - ALL FUNDS:	34,273.91
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*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND	Tender Code/Desc.	
	(CCK) CITY CHECK	34,066.41
	TOTAL:	34,066.41

RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM

(CCK) CITY CHECK	207.50
TOTAL:	207.50

TOTAL - ALL BANKS:	34,273.91
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*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.	
(CCK) CITY CHECK	34,273.91
TOTAL:	34,273.91

*** TOTAL BY RECEIPT ITEMS ***

(2) MZ: MISC CASH/VARIOUS	34,066.41
(1) COBRA: COBRA GUARD (ITEDIUM)	207.50

TOTAL - ALL RECEIPT ITEMS:	34,273.91
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August 8, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, August 8, 2018 at 5:00 PM.

Roll Call: Present: Commissioners Leslie Lupo
 Carolyn Harris
 Robert J. Thiede
 Paul Gouth
 Bryan Hughes
 Mayor Joe Peterson

Interim GM & Secretary Paul LaManes

Also, Present- Steve Colwell- CATV
 Steve Timcoe
 Amber Sutphin
 Dave Fuller

Approval of Minutes:

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to approve the July 11, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be attached. No objections were made.
Minutes approved

Hearing of Public Concerns:

None

Closed Session:

MOTION by Commissioner Hughes and seconded by Commissioner Gouth to meet in closed session to consider purchase of real property, strategy connected to pending litigation and performance review for Interim General Manager

Commissioner Lupo asked that the roll be attached. No objections were made.
Entered into closed session at 5:01 PM

Commissioner Lupo asked that the roll be called to reconvene the Regular Session:

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes – Regular session reconvened

Resolution 8-2018-1

Motion by Commissioner Hughes and seconded by Commissioner Gouth as follows:

BE IT RESOLVED, by the Wyandotte Municipal Services Commission, a majority of its members thereto concurring, recommending appointment of Paul LaManes as General Manager and Commission Secretary for the Department of Municipal Services effective August 14, 2018 with compensation of \$105,000 annually, and

August 8, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

BE IT FURTHER RESOLVED, the Wyandotte Municipal Services Commission respectively requests concurrence by City Council of the appointment of Paul LaManes as General Manager and Commission Secretary for the Department of Municipal Services effective August 14, 2018 with compensation of \$105,000 annually.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes

Resolution 8-2018-2

MOTION by Commissioner Hughes and seconded by Commissioner Thiede to authorize the General Manager to proceed with pending litigation matters as discussed in closed session.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Motion passes

Reports and Communications:

- Monthly Subscriber Counts- July 2018
- YTD Finished Water FY2018 (with projection through 9/30/2018)

MOTION by Commissioner Lupo and seconded by Commissioner Thiede to receive and place on file the reports and communications presented on the agenda.

Commissioner Lupo asked that the roll be attached. No objections were made.

Reports and Communications received and placed on file.

Approval of Vouchers:

MOTION by Commissioner Harris and seconded by Commissioner Hughes that the vouchers be paid as submitted.

#5353- \$ 553,661.67

#5354- \$ 540,664.90

Commissioner Lupo asked for the roll to be called for approval of the vouchers.

YEAS: Commissioner Lupo, Harris, Thiede, Gouth and Hughes

NAYS: None

Vouchers approved

August 8, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Late Items:

Interim GM Paul LaManes would like to send his condolences to the family of Rod Lesko. He served as General Manager for Wyandotte Municipal Services for six years, and worked for Municipal Services for over 31 years. Rod lost his battle to ALS on Friday, August 3rd, 2018. Rod will be sorely missed not only by the WMS family, but additionally by many in our community and all those that Rod impacted.

Motion by Commissioner Hughes and seconded by Commissioner Thiede to now adjourn the regular meeting at 5:52PM. Roll attached, no objections to adjournment of meeting.

Next Regular Meeting - Wednesday, August 22, 2018 at 5 PM

X



Paul LaManes
Interim General Manager/Secretary

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, July 18, 2018 pm at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Ed Ronco
Vice President Ron Adams
Secretary Wally Merritt

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

Commissioner Tom DeSana
Commissioner Margaret Loya

Also Present:

A motion was made by Secretary Merritt and supported by Vice President Adams to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

1. Thank you card from Henry Ford Hospital Student/Resident Advocacy Association for the generous donation of golf gift certificates for their silent auction.
2. Donation check from the Wyandotte Lions Club in the amount of \$250.00.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

1. Council Resolution dated June 25, 2018 that Council approves the use of city sidewalks and property for the event held November 17th, 2018.
2. Council Resolution dated June 25, 2018 that Council Concurs with Mayor Peterson to reappoint Margaret Loya to the Recreation Commission, term to expire April 2023.
3. Council Resolution dated June 25, 2018 that Council concurs with the recommendation of the Superintendent of Recreation and hereby accepts the bid from KB Contracting for \$12.87 per linear foot.
4. Council Resolution dated June 25, 2018 that Council concurs with the recommendation of the City Engineer and Recreation Superintendent to award the 2018 sidewalk program and Memorial Skate Park Renovations to GV Cement, Brownstown, Michigan in the amount of \$110,212.50, \$99,712.50 funded from account #249-450-825-461 and \$10,500.00 funded from account #101-750-850-560-.
5. Council Resolution dated July 2, 2018 that Council approves the acceptance of the Community Foundation for Southeast Michigan Grant in the amount of \$25,000 for the improvements to Memorial Park Softball Field thus allowing the relocation of RHS Softball Field from FOP Park to Memorial Park.

REPORTS AND MINUTES:

Arena Report June 2018: \$16,761.50 Ice Rental.....\$14,162.00 Summer Rentals.

Senior Van report: May 2018

Account Breakdown Pay Period ending 6/10/2018 & 6/24/2018.

Tele-care: June 2018

Golf Report: June 2018.....\$57,984.95

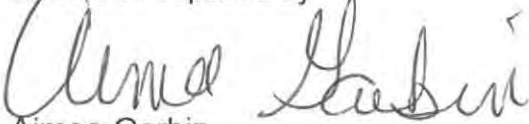
SPECIAL ORDER:

Commission discussed with Superintendent Lanagan:

- Superintendent Lanagan stated City Engineer Mark Kowalewski contacted him in regards to using money from TIFA to build a recreation service building at DPW, if the City was able to sell the property located at 1100 Biddle. Mark Kowalewski was advised to submit the project during a budget hearing
- Superintendent Lanagan discussed the Block out Cancer Campaign. Gene Skidmore Jr. works for C.S. Motts Children's Hospital and is in charge of marketing and fundraising for children's cancer research. Gene is already working with the RHS Football team for their jersey game and would like to work with Wyandotte Shores as well. For the month of September, Mr. Skidmore would like to place a donation jar at the golf course. Patrons who donated would fill out a donation card and the cards would be hung in the pro shop acknowledging their donation, Commission agreed.
- Superintendent Lanagan stated the parents of Matthew Cahalan would be honored to have a Memorial Plaque placed at Benjamin Yack Arena. Superintendent Lanagan stated the Memorial would be placed at one of the trees located in the front as patrons walked in.
- Superintendent Lanagan stated a company by the name of Entercom approached him last week to advertise the golf course. It would entail email blasting to 50,000 people for \$1,800. Superintendent Lanagan stated after looking over the information provided by the salesman that one percent of people who received the email actually clicked on the email and he felt it was not worth investing in, Commission agreed.
- Superintendent Lanagan discussed future Commission meetings being held at City Hall. It was mentioned that future meetings to be held at City Hall. Superintendent Lanagan stated he would keep Commission updated as to when meetings would move.
- Superintendent Lanagan stated Sarah Jordan, Museum Director submitted her resignation letter and her last day will be Friday, July 20th, 2018. The Historical Commission held an emergency meeting and Superintendent Lanagan and City Administrator, Todd Drysdale both attended. Mr. Drysdale stated the city would evaluate the Museum Department as a whole, how things were operated and what direction would be taken to move forward. Superintendent Lanagan stated the Museum Director position would soon be advertised. The Special Events Office has moved from the Museum to the second floor of City Hall.

There being no further business to discuss, a motion was made by Vice President Adams and supported by Secretary Merritt to adjourn the meeting at 6:17 pm.

Minutes Prepared by



Aimee Garbin
Recreation Secretary

Authorized by



Justin Lanagan
Superintendent of Recreation

2018 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

August 8th

December 12th

2nd Tuesday @ 7:30 pm

September 11th

October 9th

November 13th