

NOTICE

MEETING OF THE BUDGET COMMITTEE

**Session to discuss the
FY19 Budget**

DATE

MONDAY, AUGUST 27, 2018

TIME

5:30PM

PLACE

**CITY HALL
COUNCIL CHAMBERS, 3RD FLOOR
3200 BIDDLE AVENUE
WYANDOTTE, MI 48192
734.324.4560**



POSTED: 8/22/2018



AGENDA

REGULAR SESSION

MONDAY, AUGUST 27, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD SABUDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

1. Vacation of Alley between 15th & 16th, South of St. Ignace & N. of Pennsylvania

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

2. Approval of Council Meeting Minutes – August 20, 2018
3. October 3rd Friday Event Requests
4. Special Event Application – Henry Ford Wyandotte Hospital Tai Chi Tuesdays
5. Breast Cancer Awareness Month Event Request – Yes, Ma'am Program/Pink Ribbons
6. Downtown Markets – Event Reschedule Approval

NEW BUSINESS

7. WMS Year-to-Date Financial Results – Period Ending 6/30/2018
8. 1st Amendment to Purchase Agreement – 755-767 Pine
9. NEZ Application – 668 Orange
10. Demolition of Various Structures
11. Final Reading #1465: Donation Bin Ordinance

BILLS & ACCOUNTS

REPORTS & MINUTES

Beautification Commission

August 8, 2018

Recreation Commission

August 8, 2018

Retirement Commission

June 15, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

ADJOURNMENT

PUBLIC HEARING

OBJECTIONS TO THE
PROPOSED VACATION OF AN ALLEY BETWEEN 15TH AND 16TH STREET, SOUTH OF
ST. IGNACE AND NORTH OF PENNSYLVANIA
IN THE CITY OF WYANDOTTE

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 23, 2018

Public Hearing
AGENDA ITEM # **Supplemental Info**

ITEM: Request regarding building on a vacated alley

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On December 18, 2017, City Council directed the City Engineer to require the removal of thirty-two (32) structures from City Easements. This has been accomplished.

The communication also indicated that the north/south alley between 15th Street to 16th Street and Pennsylvania to St. Ignace is functioning as a vacated alley although no evidence was located that the alley was ever vacated. It is recommended that a public hearing be scheduled to vacate this alley with easement to permit only the building of fences or hard surfaced parking areas. This alley is similar to other vacated alleys recorded easements and the fences and/or hard surfaced parking areas will add a complexity to repairs, but the repairs will be able to be completed.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objective of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents.

ACTION REQUESTED: Schedule the public hearing to vacate the alley between 15th Street to 16th Street and Pennsylvania to St. Ignace

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Schedule the public hearing to vacate the alley between 15th Street to 16th Street and Pennsylvania to St. Ignace

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shupdale*

LEGAL COUNSEL'S RECOMMENDATION: Concur W. Look

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: Map of area and proposed hearing notices.

Kelly Roberts

From: Mark Kowalewski
Sent: Thursday, July 12, 2018 8:51 AM
To: Kelly Roberts
Subject: FW: FW: Council Item

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

From: Paul LaManes
Sent: Tuesday, July 10, 2018 4:03 PM
To: Charlene Hudson <chudson@wyandottemi.gov>; Mark Kowalewski <mkowalewski@wyandottemi.gov>
Subject: RE: FW: Council Item

Concur

Thank you,

Paul L. LaManes
Interim General Manager
Wyandotte Municipal Services
3200 Biddle Avenue, Suite 200
Wyandotte, MI 48192
PH: 734-324-7194
FX: 734-324-7119
www.wyan.org
Email: plamanes@wyandottemi.gov



From: Charlene Hudson
Sent: Tuesday, July 10, 2018 3:54 PM
To: Mark Kowalewski <mkowalewski@wyandottemi.gov>
Cc: Paul LaManes <plamanes@wyandottemi.gov>
Subject: Re: FW: Council Item

Yes eventually the repairs can be made in a vacated situation it will be difficult.

I am fine with your new wording but will ask Paul to concur.

Thanks,

Charlene

Charlene Hudson

On Jul 10, 2018 2:56 PM, Mark Kowalewski <mkowalewski@wyandottemi.gov> wrote:
Charlene,

Would replacing the last sentence of the background section to the following be acceptable?: "This alley is similar to other vacated alleys with recorded easements and fences or hard surfaced parking areas will add complexity to repairs but the repairs will be able to be completed."

The sentence previously indicated: "This alley is similar to other vacated alleys and the fences will not interfere with any recorded easements or ability to make repair."

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

From: Mark Kowalewski
Sent: Thursday, July 5, 2018 2:22 PM
To: Charlene Hudson <chudson@wyandottemi.gov>
Cc: Paul LaManes <plamanes@wyandottemi.gov>; Kelly Roberts <kroberts@wyandottemi.gov>
Subject: FW: Council Item

Charlene,

Attached is an alley vacation communication to City Council we spoke about. Bill has requested Municipal Services concur with the last sentence of the background section. That is that this vacation will not interfere with your easement. Only fences and driveways will be permitted.

Thanks,

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

From: Kelly Roberts
Sent: Thursday, July 5, 2018 12:22 PM
To: Mark Kowalewski <mkowalewski@wyandottemi.gov>
Subject: FW: Council Item

Here are Bill's comments



Kelly Roberts / Development Coordinator
City of Wyandotte

RESOLUTION

Wyandotte, Michigan

RESOLUTION BY COUNCILPERSON _____

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE.

That it is a necessary public improvement for the health, welfare, comfort and safety of the People of the City of Wyandotte, and is deemed advisable to vacate the north/south eighteen (18) foot public alley between 15th Street and 16th Street, south of St. Ignace and north of Pennsylvania in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

The eighteen (18) foot wide alley abutting lots 26 to 47, Basney Subdivision No. 2 of Part of the S. E. ¼ of Sec. 31, T. 3S., R.11 E., City of Wyandotte, Wayne County, Michigan.

RESOLVED FURTHER, that this Council will meet on Monday, _____, 2018, at 7:00 p.m., in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, in said City, to hear objections to the proposed vacation of said described land as a public alley.

RESOLVED FURTHER, that the City Clerk shall give notice of such meeting, with a copy of this Resolution, in a newspaper published and circulating in said City, in accordance with the provisions of the City Charter.

I move the adoption of the foregoing Resolution.

Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCILPERSON</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Absent _____	_____

NOTICE OF HEARING OF OBJECTIONS TO THE
PROPOSED VACATION OF AN ALLEY
IN THE CITY OF WYANDOTTE

NOTICE IS HEREBY GIVEN that the Council of the City of Wyandotte has heretofore determined that it is advisable and necessary to vacate the north/south eighteen (18) foot public alley between 15th Street and 16th Street, south of St Ignace and north of Pennsylvania in the City of Wyandotte, Wayne County, Michigan more particularly described as:

The eighteen (18) foot wide alley abutting lots 26 to 47, Basney Subdivision No. 2 of Part of the S. E. $\frac{1}{4}$ of Sec. 31, T. 3S., R.11 E., City of Wyandotte, Wayne County, Michigan.

That said Council will meet on Monday, _____, 2018, at 7:00 P.M., Local Time, in the Council Chambers in the City Hall of said City, 3200 Biddle Avenue, Wyandotte, Michigan, to hear objections to the proposed vacation of said described land as a public alley, in the City of Wyandotte, Wayne County, Michigan, more particularly described as:

Dated at Wyandotte, Michigan, this _____ day of _____, 2018.

LAWRENCE S. STEC
City Clerk
City of Wyandotte

RESOLUTION

Wyandotte, Michigan

Date: _____

RESOLUTION by Councilperson _____

Supported by Councilperson _____

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

WHEREAS, this Council by resolution has deemed it advisable and necessary for the health, welfare, comfort and safety of the people of the City of Wyandotte, to vacate the north/south eighteen (18) foot public alley between 15th Street and 16th Street, South of St. Ignace and north of Pennsylvania in the City of Wyandotte, County of Wayne, Michigan, more particularly described as:

The eighteen (18) foot wide alley abutting lots 26 to 47, Basney Subdivision No. 2 of Part of the S. E. ¼ of Sec. 31, T. 3S., R. 11 E., City of Wyandotte, Wayne County, Michigan.

WHEREAS, due notice has been given of the hearing of objections to said vacation; and

WHEREAS, said hearing having taken place in accordance with such notice, and _____ objections having been offered, and this Council still being of the opinion that said vacation is advisable; now, therefore,

BE IT RESOLVED that the above described alley shall be and the same is hereby declared VACATED as a public alley, reserving to the City of Wyandotte, a Municipal Corporation of the State of Michigan, its successors and assigns forever and in perpetuity from the date hereof, an easement on, over, under, across, and within the eighteen (18) foot right-of-way of the above described alley for the purpose of constructing, operating, maintaining and repairing existing and future public utilities, sewers and drains, and that said City of Wyandotte, its contractors, employees, agents successors, assigns and lessees shall at all times have free ingress to and egress from said alley right-of-way, to construct, operate, maintain and repair said existing and future utility lines of every nature, and sewers and drains.

BE IT FURTHER RESOLVED that there is hereby reserved to Ameritech, its successors and assigns, an easement on, over, under, across and within said eighteen (18) foot wide right-of-way for the purpose of constructing, erecting, operating, maintaining, and repairing its existing and future telephone communication system consisting of poles, lines, wires, cables and apparatus; and that said Ameritech, its contractors, employees, agents, successors and assigns shall at all times have full ingress to and egress from said eighteen (18) foot wide right-of-way for said purpose.

BE IT FURTHER RESOLVED that no structures, or any article or thing whatsoever shall be constructed or maintained on, over, under, across, or within the eighteen (18) foot right-of-way of the above described alley except the erection of fences or the construction of hard surfaced parking areas by the abutting property owners and that in the exercise of the easement and ingress and egress rights heretofore reserved herein said City of Wyandotte shall not be liable for any injury or damage to, or disturbance of, nor shall it have any duty to pay for or replace, any animate or inanimate improvement (including fences and hard surfaced parking areas) on, over, under, across, or within said eighteen (18) foot right-of-way.

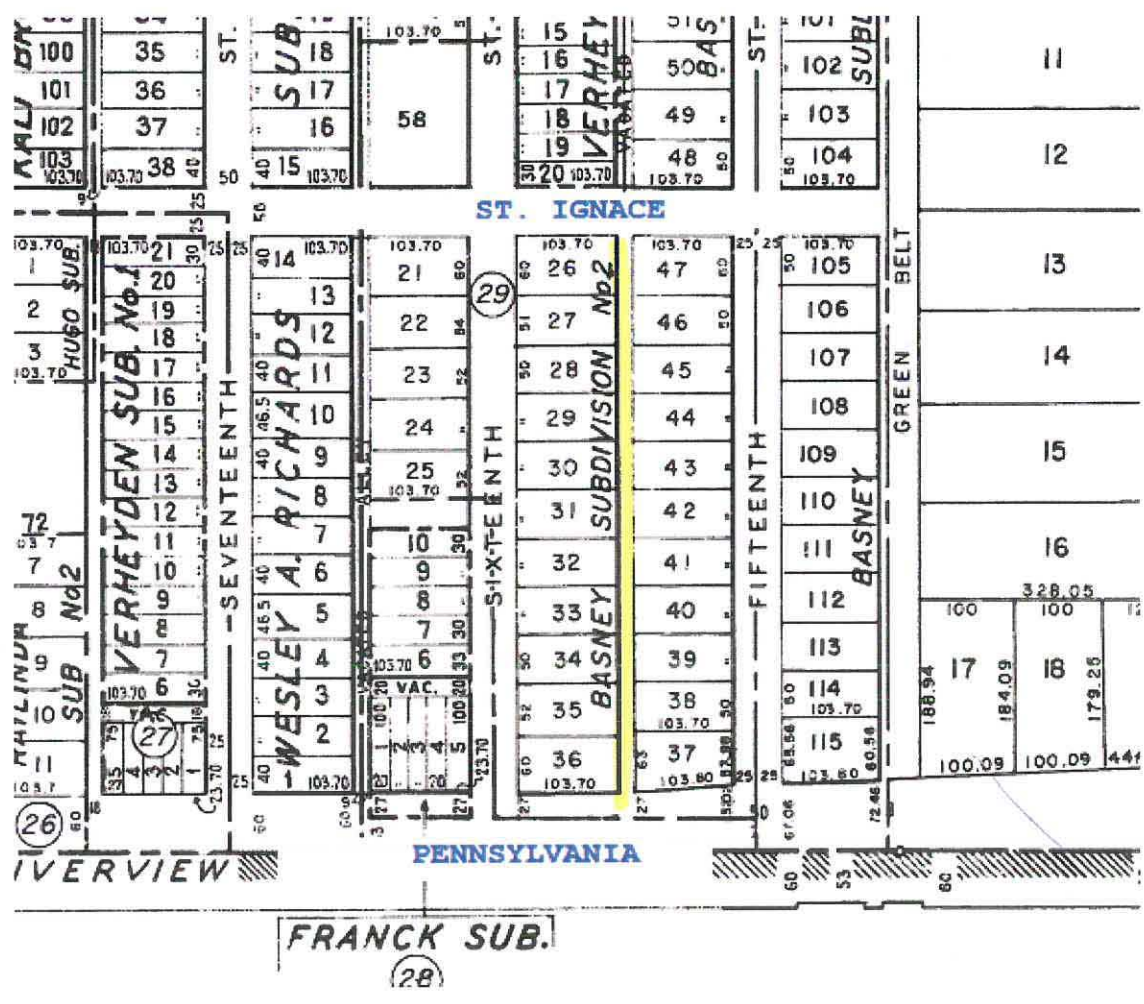
I move adoption of the following Resolution.

COUNCILPERSON _____

SUPPORTED BY _____

<u>YEAS</u>	<u>COUNCILPERSON</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____
	Absent _____	
	 Absent _____	

north



RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

At a regular session of the City Council of the City of Wyandotte.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE

WHEREAS, this Council by resolution has deemed it advisable and necessary for the health, welfare, comfort and safety of the people of the City of Wyandotte, to vacate the north/south eighteen (18) foot public alley between 15th Street and 16th Street, South of St. Ignace and north of Pennsylvania in the City of Wyandotte, County of Wayne, Michigan, more particularly described as:

The eighteen (18) foot wide alley abutting lots 26 to 47, Basney Subdivision No. 2 of Part of the S. E. ¼ of Sec. 31, T. 3S., R.11 E., City of Wyandotte, Wayne County, Michigan.

WHEREAS, due notice has been given of the hearing of objections to said vacation; and

WHEREAS, said hearing having taken place in accordance with such notice, and **zero** objections having been offered, and this Council still being of the opinion that said vacation is advisable; now, therefore,

BE IT RESOLVED that the above described alley shall be and the same is hereby declared VACATED as a public alley, reserving to the City of Wyandotte, a Municipal Corporation of the State of Michigan, its successors and assigns forever and in perpetuity from the date hereof, an easement on, over, under, across, and within the eighteen (18) foot right-of-way of the above described alley for the purpose of constructing, operating, maintaining and repairing existing and future public utilities, sewers and drains, and that said City of Wyandotte, its contractors, employees, agents successors, assigns and lessees shall at all times have free ingress to and egress from said alley right-of-way, to construct, operate, maintain and repair said existing and future utility lines of every nature, and sewers and drains.

BE IT FURTHER RESOLVED that there is hereby reserved to Ameritech, its successors and assigns, an easement on, over, under, across and within said eighteen (18) foot wide right-of-way for the purpose of constructing, erecting, operating, maintaining, and repairing its existing and future telephone communication system consisting of poles, lines, wires, cables and apparatus; and that said Ameritech, its contractors, employees, agents, successors and assigns shall at all times have full ingress to and egress from said eighteen (18) foot wide right-of-way for said purpose.

BE IT FURTHER RESOLVED that no structures, or any article or thing whatsoever shall be constructed or maintained on, over, under, across, or within the eighteen (18) foot right-of-way of the above described alley except the erection of fences or the construction of hard surfaced parking areas by the abutting property owners and that in the exercise of the easement and ingress and egress rights heretofore reserved herein said City of Wyandotte shall not be liable for any injury or damage to, or disturbance of, nor shall it have any duty to pay for or replace, any animate or inanimate improvement (including fences and hard surfaced parking areas) on, over, under, across, or within said eighteen (18) foot right-of-way.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

2. Approval of Council Meeting Minutes – August 20, 2018
3. October 3rd Friday Event Requests
4. Special Event Application – Henry Ford Wyandotte Hospital Tai Chi Tuesdays
5. Breast Cancer Awareness Month Event Request – Yes, Ma’am Program/Pink Ribbons
6. Downtown Markets – Event Reschedule Approval

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, August 20, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Robert DeSana, Megan Maiani, Donald Schultz, & Mayor Joseph R. Peterson

Absent: Councilpersons Christopher Calvin & Leonard Sabuda and City Assessor Theodore Galeski

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence S. Stec, City Clerk

PRESENTATION

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-353 CONSENT AGENDA APPROVALS

By Councilperson Maiani, supported by Councilperson Schultz

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – August 13, 2018

Motion unanimously carried.

2018-354 MINUTES

By Councilperson Maiani, supported by Councilperson Schultz

RESOLVED that the minutes of the meeting held under the date of August 13, 2018, be approved as recorded, without objection.

Motion unanimously carried.

NEW BUSINESS

2018-355 PARK FENCE REPLACEMENT CONTINUATION

By Councilperson Maiani, supported by Councilperson Schultz

RESOLVED that Council concurs with the recommendation of the Superintendent of Recreation and hereby approves KB Contracting to continue the fence replacement at Wyandotte Athletic Association, Exchange, FOP, Oak Club, and VFW Parks at a price of \$12.87 per foot contingent on the approval of the Recreation Department's 2019 Fiscal Year Budget requests.

Motion unanimously carried.

2018-356 SALE OF 664 ORANGE

By Councilperson Maiani, supported by Councilperson Schultz

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 664 Orange is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 664 Orange to Tyler Groat and Rachel Zimmers in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Tyler Groat and Rachel Zimmers do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deed that will include this contingency; NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 664 Orange, between Tyler Groat and Rachel Zimmers and the City of Wyandotte for \$10,000 as presented to Council.

Motion unanimously carried.

2018-357 DPS LAWN MOWER PURCHASE

By Councilperson Maiani, supported by Councilperson Schultz

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to purchase a Vanguard Big Block EFI (37hp) 60" RD Gram Susp Seat w/isolator with Flex Forks from Hustler Turf Equipment, Monroe, in the amount of \$12,524.23 from account no. 101-448-750-242 in the amount of \$11,484.81 and account no.101-448-850-530 in the amount of \$1,039.42.

Motion unanimously carried.

2018-358 AMENDMENT OF LETTER OF INTENT – 3131 BIDDLE AVENUE

By Councilperson Maiani, supported by Councilperson Schultz

BE IT RESOLVED that the communication from the City Engineer regarding the sale of the Old City Hall 3131 Biddle Avenue, is hereby received and placed on file;

AND BE IT FURTHER RESOLVED that Council concurs in the recommendation as set forth to grant a 60 day extension to Zachary and Associates, Inc., and authorizes the Mayor and City Clerk to execute same.

Motion unanimously carried.

2018-359 SAFEGUARDING STRUCTURE – 1259-1261 FORT ST.

By Councilperson Maiani, supported by Councilperson Schultz

BE IT RESOLVED that Council concurs with the request of the City Engineer and Fire Chief regarding the safeguards of the property at 1259-1261 Fort Street, Wyandotte; AND

Authorizes the City Attorney to place of a lien in the amount of \$4,000 for the cost incurred by the City to protect the adjacent properties and Fort Street on the property at 1259-1261 Fort Street, Wyandotte Tax ID No. 57-003-07-0147-001 in accordance with Section PM-109.5.

Motion unanimously carried.

2018-360 SCHEDULING OF SHOW CAUSE HEARING – 1259-1261 FORT ST.

By Councilperson Maiani, supported by Councilperson Schultz

WHEREAS, a hearing has been held in the Office of the City Engineer in the Department of Engineering and Building, 3200 Biddle Avenue, Wyandotte, Michigan on August 8, 2018, and the property owner or other interested parties have been given opportunity to show cause, if any they had, why the structure at 1259-1261 Fort Street has not been repaired or demolished in accordance with the City's Property Maintenance Ordinance; AND

WHEREAS, the City Engineer has filed a report of his findings with this Council;

NOW, THEREFORE BE IT RESOLVED, that the Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers on the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte on Monday, September 10, 2018, at 7:00 p.m. at which time all interested parties shall cause, if any they have, why the structure has not been demolished or why the City should not have the structure demolished and removed at 1259-1261 Fort Street; AND

BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provision of Section PM-107.4 of the Property Maintenance Ordinance the following interested parties:

Mr. William Burns
 Hollywood Motel Apt #6
 13450 Dix Toledo
 Southgate, Michigan 48195
 Motion unanimously carried.

Mr. William Burns
 1259 Fort Street
 Wyandotte, Michigan 48192

2018-361 FIRST READING #1465: DONATION BIN ORDINANCE

By Councilperson Maiani, supported by Councilperson Schultz
 BE IT RESOLVED that the first reading of Ordinance Amendment #1465 regarding Donation Collection Bins will be held at the August 20, 2018 meeting of the City Council.
 Motion unanimously carried.

BILLS & ACCOUNTS

2018-362 BILLS & ACCOUNTS

By Councilperson Maiani, supported by Councilperson Schultz
 RESOLVED that the total bills and accounts of \$600,516.04 as presented by the Mayor and City Clerk are hereby APPROVED for payment.
 Motion unanimously carried.

REPORTS & MINUTES

Beautification Commission	July 18, 2018
BRDA & TIFA	March 20 & July 17, 2018
Civil Service Commission	August 15, 2018
Daily Cash Receipts	August 10, 2018
Fire Commission	June 12, 2018
Planning Commission	June 21, 2018
Police Commission	June 26 & August 14, 2018
Zoning Board of Appeals	August 1, 2018


REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

None

ADJOURNMENT

2017-363 ADJOURNMENT

By Councilperson Maiani, supported by Councilperson Schultz
 RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:35 p.m.
 Motion unanimously carried.



 Lawrence S. Stec, City Clerk

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of August 20, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27th 2018

AGENDA ITEM # **3**

ITEM: Special Events Office – 360 Events: October 2018

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator



BACKGROUND: Below please find the requested dates for streets/property 360 Event Productions would like to utilize for the October 19th and 20th event. As you know, we are holding the October Third Friday event October 19th in the Downtown Area and we will be partnering with 360 Events on the additional activities in this parking lot to add to the event. 360 Event Productions is requesting the below items for the October 19th and 20th event:

October Fest: October 19th 5 pm – 11 pm and 20th: 3 pm – 11 pm

- Half of Parking Lot #1 behind Whiskeys on the Water
- Use of fencing and or barricades to block in liquor permitted area. *(All city fencing will be used for the side street areas to be blocked first. If there is any leftover it will be used for Parking Lot #1. The DPS Superintendent will communicate prior to the event set up if additional fencing will need to be rented by 360 Event Productions expense)*
- Barricades as needed for parking lot closures on Thursday
- No parking signs to be placed on Wednesday that read No Parking Thursday – Friday
- Electrical hook up
- Wyandotte mobile stage to be placed in lot Friday morning
- Trash Cans
- Golf Carts
- Additional event information is located on the information sheet attached

Merchants who want to utilize the space in front or behind any of their businesses in the downtown area during any of the above dates, must send an application to the Special Events Office. Further, this permission should extend only to those merchants who have been issued a permit/granted permission by the City of Wyandotte/ Special Events Office. They are not authorized to sub-contract their space. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held:

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shupdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *ACP*

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 27th 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held:

October Fest: October 19th 5 pm – 11 pm and 20th: 3 pm – 11 pm

- Half of Parking Lot #1 behind Whiskeys on the Water
- Use of fencing and or barricades to block in liquor permitted area. *(All city fencing will be used for the side street areas to be blocked first. If there is any leftover it will be used for Parking Lot #1. The DPS Superintendent will communicate prior to the event set up if additional fencing will need to be rented by 360 Event Productions expense)*
- Barricades as needed for parking lot closures on Thursday
- No parking signs to be placed on Wednesday that read No Parking Thursday – Friday
- Electrical hook up
- Wyandotte mobile stage to be placed in lot Friday morning
- Trash Cans
- Golf Carts
- Additional event information is located on the information sheet attached

Merchants who want to utilize the space in front or behind any of their businesses in the downtown area during any of the above dates, must send an application to the Special Events Office. Further, this permission should extend only to those merchants who have been issued a permit/granted permission by the City of Wyandotte/ Special Events Office. They are not authorized to sub-contract their space. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

City Request 2018

Contact Info:

- Julie Law – 360 Event Productions – Event Marketing & Production Company
-

Oktoberfest

Oct 19 & 20, 2018

Friday 5p.m. – 11 p.m. / 3p.m. – 11 p.m.

Event Overview:

360 Event Productions will partner with City of Wyandotte to host an Oktoberfest on Third Friday weekend. The weekend will feature German music, food and family fun.

360 is requesting use of the space in parking lot #1 to host an event with live bands and dancing.

All age until 9p.m. / 21+ after 9p.m.

City Requests:

- Requesting Parking Lot #1
- Use locking fence and / or barricades to block in liquor permitted area.
- Barricades as needed for parking lot closures on Thursday.
- “No Parking” Signs to be placed on Wednesday read **No Parking Thursday – Friday.**
- Electrical is needed. (details to follow closer to event)
- Wyandotte mobile stage to be placed in Parking Lot #1 on Friday morning.
- Stage will need power
- Trash Cans – an ample supply of lined trash cans on the streets.
- Golf Carts – request two (2) golf carts and / or Gator to use during the day. Permission to store the carts at the Fire Station overnight and returned on Saturday morning.

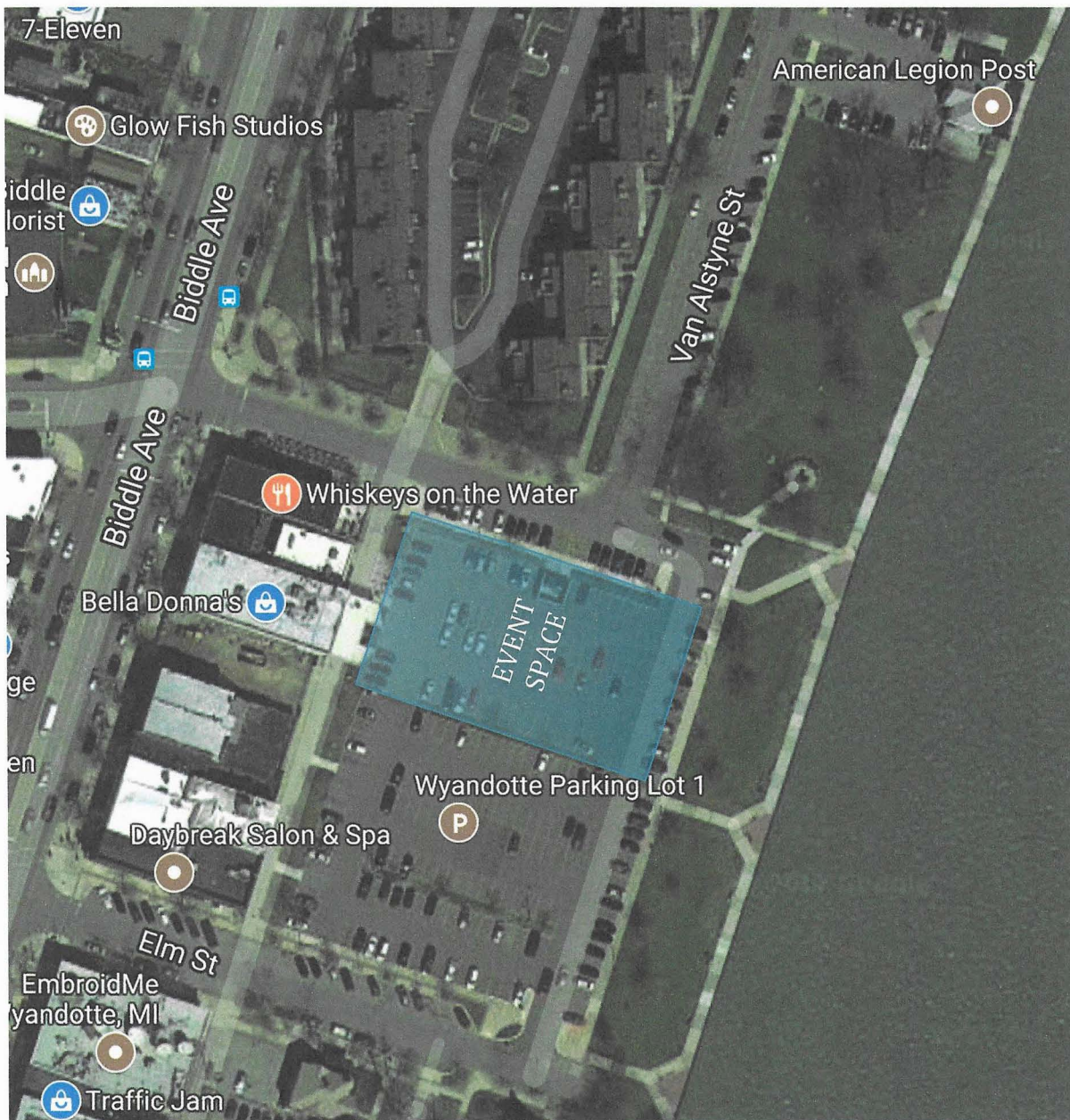
Other Set Up:

- Port a Johns delivered before 12:00 p.m. on Friday
- Vendor booths with set up between 10 a.m. – 1:30 a.m. on Friday. All tents will have weights and will have Hold Harmless on file.
- Signage place throughout to visibly mark Event Areas, No Alcohol Beyond Points,

Event Rules & Policies

Tear Down:

- Event areas will be cleaned and trash removed.
- Vendor booths, tents and port a johns to be removed on Sunday, or at the latest Monday morning.



RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held:

October Fest: October 19th 5 pm – 11 pm and 20th 3 pm – 11 pm

- Half of Parking Lot #1 behind Whiskeys on the Water
- Use of fencing and or barricades to block in liquor permitted area. *(All city fencing will be used for the side street areas to be blocked first. If there is any leftover it will be used for Parking Lot #1. The DPS Superintendent will communicate prior to the event set up if additional fencing will need to be rented by 360 Event Productions expense)*
- Barricades as needed for parking lot closures on Thursday
- No parking signs to be placed on Wednesday that read No Parking Thursday – Friday
- Electrical hook up
- Wyandotte mobile stage to be placed in lot Friday morning
- Trash Cans
- Golf Carts
- Additional event information is located on the information sheet attached

Merchants who want to utilize the space in front or behind any of their businesses in the downtown area during any of the above dates, must send an application to the Special Events Office. Further, this permission should extend only to those merchants who have been issued a permit/granted permission by the City of Wyandotte/ Special Events Office. They are not authorized to sub-contract their space. Enforcement of this policy should be authorized by the Wyandotte Police Department under Ordinance 32-1.

Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27th 2018

AGENDA ITEM # **4**

ITEM: Special Event Application – Henry Ford Wyandotte Hospital

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event description from the Wyandotte Henry Ford Hospital for Tai Chi Tuesdays. This event has been reviewed and approved by the Police and Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be drafted up by the Department of Legal Affairs. (Please see the information sheet).

Session Dates: September 18, 25
October 2, 9, 16, 23, 30
Time: 6:30-7:30p
Location: BASF Park and Pavilion

Class size is limited to 12 participants.
Pre-registration required at: Henryford.com/classes
No experience needed.
For more information call: (734) 246-6057

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their events held September 18th, 25 October 2, 9, 16, 23 and 30th 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved. On file. 

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

Special Event Application

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 27th 2018

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city property for the events held September 18th, 25 October 2, 9, 16, 23 and 30th 2018 provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be drafted up by the Department of Legal Affairs.

Session Dates: September 18, 25
October 2, 9, 16, 23, 30
Time: 6:30-7:30p
Location: BASF Park and Pavilion

Class size is limited to 12 participants.
Pre-registration required at: Henryford.com/classes
No experience needed.
For more information call: (734) 246-6057

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Heather,

Here is our special event description. Join us for a series of FREE outdoor Tai Chi. Tai Chi is a seven-week commitment, with each weekly session building on the previous session. Held on Tuesday evenings. It is performed standing and consists of a series of graceful, flowing movements promoting flexibility, relaxation, breathing and balance to improve overall health.

Session Dates: September 18, 25

October 2, 9, 16, 23, 30

Time: 6:30-7:30p

Location: BASF Park and Pavilion

Class size is limited to 12 participants.

Pre-registration required at: Henryford.com/classes

No experience needed.

For more information call: (734) 246-6057

Joseph Keller Gruber, Sr., MCD
Manager of Community Relations

Henry Ford Wyandotte Hospital
2333 Biddle Avenue
Wyandotte, Michigan 48192

Office: (734) 246-9583

Cell: (734) 818-9438

Email: JGruber2@hfhs.org

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city property for the following event on various dates in 2018:

Tai Chi Tuesdays

Session Dates: September 18, 25

October 2, 9, 16, 23, 30

Time: 6:30-7:30p

Location: BASF Park and Pavilion

BE IT FURTHER RESOLVED that this shall be approved provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement as prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27th 2018

AGENDA ITEM # **5**

ITEM: Special Event Request: Yes, Ma'am Program – Pink Ribbons

PRESENTER: Heather A. Thiede, Special Events Coordinator 

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find attached information sheet from the Dr. David Wolf, Chair of the Center for Women's and Children's Health for September 30th through the month of October 2018. The group is asking permission for the following items:

- a. Permission to utilize city property to place ribbons along Biddle Avenue

If there are any overtime costs for any city staff for said event, the group/organization will be responsible for those fees. Any tents on the street/sidewalk or grassy area must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the, Center for Women's and Children's Health this includes any signs or decorations. All material must be cleaned up and removed after the event has taken place. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided they add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property from September 30th until October 31st 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved. On file. *w look*

MAYOR'S RECOMMENDATION: *APR*

LIST OF ATTACHMENTS

Information sheet

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 27th 2018

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for September 30th through October 31st 2018.

- b. Permission to utilize city property to place ribbons along Biddle Avenue

If there are any overtime costs for any city staff for said event, the group/organization will be responsible for those fees. Any tents on the street/sidewalk or grassy area must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the, Center for Women's and Children's Health this includes any signs or decorations. All material must be cleaned up and removed after the event has taken place. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided they add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

Dear Ms. Thiede:

October is Breast Cancer Awareness month. As has been the custom in the past the Center for Women's and Children's Health and its "Yes, Ma'am" program is requesting permission to place "Pink Ribbons" along Biddle Avenue.

The dates are 9/30/18 (Sunday) to 10/31/18 (Wednesday).

I have signed the attached agreement.

Please let me know.

Thank you,
David L. Wolf, D. O., FACOOG
Chair, Center for Women's and Children's Health

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

WHEREAS the Center for Women's and Children's Health and its "Yes Ma'am" program is requesting permission to utilize city property to place pink ribbons along Biddle Avenue from September 30th through October 31st, 2018, as part of a breast cancer awareness campaign.

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of Biddle Avenue for the 2018 CWCH and its Yes Ma'am Programs campaign to promote breast cancer awareness.

BE IT FURTHER RESOLVED that the Center for Women's and Children's Health/Henry Ford Wyandotte Hospital (organization) will comply with the following:

- If there are any overtime costs for any city staff for said event, the organization will be responsible for those fees.
- Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- Clean up before/during and after the event (glass, spills; broken items, etc.) must be done by the Center for Women's and Children's Health/Henry Ford Wyandotte Hospital, including any signs or decorations.
- All ribbons to be removed from trees no later than November 1st, 2018.
- Any requests made after this event is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for consideration of approval.

BE IT FURTHER RESOLVED that the organization must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement to be prepared by the Department of Legal Affairs.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27th 2018

AGENDA ITEM # **6**

ITEM: Wyandotte Downtown Markets Event Approval

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator



BACKGROUND: We are seeking permission to hold a Vintage Market on August 31st 2018 to replace the market that was cancelled in July due to weather. Please see the below for details.

The Vintage Market:

Dates: August 31st 2018

Times: 3 pm to 10 pm

Locations to be used: Set up to start at 9 am to 2:30 pm

- First Street west side of street from end of parking lot to Elm Street
- South side row of parking spots in Parking Lot #11, located next to the grassy lot
- No parking signs to be placed in necessary areas prior to event
- Elm Street to be closed from Alley by CVS to First Street

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several qualities of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator and support the use of city streets, sidewalks and property for their event held August 31st 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the necessary departments.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: Approved.

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: None

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: August 27th 2018

RESOLUTION by Councilman_____

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the property use and parking spots for the City of Wyandotte Downtown Market scheduled for August 31st 2018. All vendors will sign hold harmless agreements, be required to add the City as additional insured to their policy if they carry one and the Vintage Market, LLC will also sign a hold harmless agreement and add the city to their insurance policy for their and their vendors use of city property.

The Vintage Market:

Dates: August 31st 2018

Times: 3 pm to 10 pm

Locations to be used: Set up to start at 9 am to 2:30 pm

- First Street west side of street from end of parking lot to Elm Street
- South side row of parking spots in Parking Lot #11, located next to the grassy lot
- No parking signs to be placed in necessary areas prior to event
- Elm Street to be closed from Alley by CVS to First Street

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council approves the request of the Special Event Coordinator to approve of the property use and parking spots for the City of Wyandotte Downtown Market scheduled for August 31st 2018. All vendors will sign hold harmless agreements, be required to add the City as additional insured to their policy if they carry one, and the Vintage Market, LLC will also sign a hold harmless agreement and add the city to their insurance policy for their and their vendors use of city property.

The Vintage Market:

Dates: August 31st 2018

Times: 3 pm to 10 pm

Locations to be used: Set up to start at 9 am to 2:30 pm

- First Street west side of street from end of parking lot to Elm Street
- South side row of parking spots in Parking Lot #11, located next to the grassy lot
- No parking signs to be placed in necessary areas prior to event
- Elm Street to be closed from Alley by CVS to First Street

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27, 2018

AGENDA ITEM # **7**

ITEM: Municipal Services – Year to Date Financial Results for Period Ending 6/30/2018

PRESENTER: Paul LaManes – General Manager 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: YTD comparative financial results for Municipal Services for the period ending June 30, 2018.

STRATEGIC PLAN/GOALS: Fiscally responsible operations.

ACTION REQUESTED: Receive and place on file the YTD financial results for the City of Wyandotte – Department of Municipal Services for the period ending June 30, 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MAYOR'S RECOMMENDATION: 

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- Executive Summary of Operating Results YTD
- 6/30/2018 YTD Municipal Services Financial Results by Fund

RESOLUTION:

BE IT RESOLVED by the City Council to receive and place on file the nine-month financial results for the Department of Municipal Services for the period ending June 30, 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman

Calvin

DeSana

Maiani

Sabuda

Schultz

City of Wyandotte – Department of Municipal Services

Nine (9) Month Financial Results for the period ending June 30, 2018

Electric

- Electric operations resulted in net income of ~ \$ 40,500. On a comparative basis netting the impact of all non-cash expenses, operating results are again positive for Electric for Fiscal 2018.
- **Year over Year (YoY) variances:**
 - Revenue:
 - Electric sales activity YTD reflects the positive impact of six-months of the heating steam rate adjustment that was effective 1/1/2018 and the warmer weather in 2018 v. 2017. Revenue continues to trend positive due to the warm summer.
 - Expenditures:
 - Departmental variances not noted separately were impacted by the adjusted pension contribution % and healthcare premium adjustments.
 - Fuel costs declined with Natural Gas expenditures decreasing ~ \$ 391,000 from last year. This correlates with discontinued large volume steam service and lower natural gas prices.
 - General Department expenditures increased due to transmission costs increasing during this period mainly due to the savings from excess transmission being utilized by Wyandotte being substantially less in FY2018 versus the substantial savings in FY2017. Excess transmission was available from other MPPA utilities in FY2017 and Wyandotte was able to utilize that excess transmission to its benefit. In addition, costs attributed to additional generation from facilities that are part of power purchase agreements added to the YoY increase.
 - Boiler expenditures increased due to planned maintenance of Boilers #5 and #7.
 - Electric T&D expenditures have increased due to a full nine (9) months under contract for tree trimming services and emergency transformer repairs that were necessary.
 - Customer Assistance expenditures were impacted in the positive for Electric reflecting the final allocation adjustment with Cable.
 - Administration expenditures have increased YoY due to the timing of expensing certain annual fees versus the prior year.
 - A positive variance exists for retiree costs due to adjustments made for accrued costs in the current budget. These are non-cash expenses that will be adjusted at year-end based on pending variables such as the annual actuary report, current retiree census and implementation of new accounting pronouncements such as GASB 75 which is currently not reflected in the YTD results but will be accrued at year-end as is now required for WMS.
 - Depreciation is based on budgeted capital projects in advance of those projects being completed. The YoY increase therefore reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual capital projects completed.
- **Budget to actual variances:**
 - Revenue
 - Actual revenue YTD is higher relative to budgeted revenue due to the finalization of the heating steam agreement signed subsequent to preparation of the FY2018 budget and increased sales of reciprocal power back into the market relative to power purchase agreements and those projects being online more than forecasted.

- Expenditures
 - Budget allocations have been made evenly over 12 months. This may result in budgeted expenditure figures YTD that are weighted disproportionately relative to actual operations that are seasonal in nature.
 - The negative variance for natural gas fuel is partially due to higher than expected fuel use for RATA and boiler tuning in the first quarter.
 - Positive variances in T&D and Customer Service are mainly due to open positions. The C/S #2 position was recently filled.
 - The negative variance in the GM and Information Systems departments is due to accrued vacation paid out that was unexpected. It has been requested of the I/T Director to review certain WMS/City allocations that may lead to adjustments positively impacting WMS.
 - Retiree costs were adjusted based on FY2017 audit results and will be evaluated again at year-end. GASB 75 which is currently not reflected in the budgeted and YTD results will be accrued at year-end as is now required for WMS.
 - Vehicle expenditures have exceeded budget due to higher than expected maintenance on T&D crew vehicles.
- **Capital Project Status:**
 - All capital projects are within revenue requirements year to date. Certain Power Plant projects financed by bond proceeds have been accelerated into the current fiscal year with costs matched by equivalent bond proceeds.

Water

- Water operations resulted in a net loss YTD through June 30, 2018 of ~ \$ 181,600 compared to a net loss of ~ \$ 227,800 for the same period last year. When non-cash expenses are considered, operating results are positive for FY2018.
- **Year over Year (YoY) variances:**
 - Revenue:
 - Water revenue increased through the first three-quarters of the fiscal year by ~ \$ 108,000, primarily due to meter rate adjustments effective 11/1/2017. Finished water volumes continue to decline which has continued to negatively impact usage revenue.
 - Expenditures:
 - Fuels, Chemicals and Commodities have risen due to weather driven factors, mainly the cold winter and rainy early spring.
 - Filter Plant, T&D and Customer Service expenditures were impacted by the adjustment in the pension contribution rate, health insurance rate and step progression of certain department employees for the entire fiscal year versus only partially impacting the prior fiscal year based on timing of rate changes and hire dates. Due to water main breaks, T&D and Customer Service have also experienced more OT in the current fiscal year. Increased water main breaks have led to additional repairs necessary for restoration.
 - Information System expenditures were impacted negatively by the timing of expenses between years/periods and the payout of accrued vacation due to retirement.
 - Superintendent Office expenditures were impacted negatively by adjustments in both the pension contribution rate and healthcare status (Family, 2-person, Single) changes made by department staff.
 - A positive variance exists for retiree costs due to adjustments made for accrued costs in the current budget. These are non-cash expenses that will be adjusted at year-end based

on pending variables such as the annual actuary report, current retiree census and implementation of new accounting pronouncements such as GASB 75 which is currently not reflected in the YTD results but will be accrued at year-end as is now required for WMS.

- Depreciation is based on budgeted capital projects in advance of those projects being completed. The YOY increase therefore reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual projects completed.
- **Budget to actual variances:**
 - Revenues and expenditures
 - Budget allocations have been made evenly over 12 months. This may result in budgeted figures YTD that are weighted disproportionately relative to actual operations that are seasonal in nature. As such, budgeted revenue YTD for water is higher and creates a negative variance relative to actual revenue, the bulk of which occurs in the warmer second half of the fiscal year. That being said, water usage has continued to decline and usage revenue is currently forecasted to be below the budgeted amount at year-end.
 - Customer Service expenditures are in excess of budgeted amounts due to the assignment of T&D personnel for main breaks to customer service and the allocation of wages and benefits for those assignments to customer service. T&D shows a corresponding favorable variance.
 - General Manager and I/S expenditures exceed budget due to unexpected accrued vacation payouts due to retirement.
- **Capital Project Status:**
 - All capital projects are within budget and revenue requirements year to date.

Cable

- Cable operations resulted in a net loss through June 30, 2018 of \$ 93,000 compared to net loss last year for the same period of \$ 55,000. This adjustment is primarily due to the increased allocation of Customer Assistance costs to Cable, fiber circuit billing/information systems expense timing between years/periods, additional depreciation recognized on finalized capital projects (based on forecasted project completion) and healthcare premium/retiree liability cost adjustments experienced for a full nine (9) months. When non-cash expenses are considered, operating results are on par with fiscal 2017.
- **Year over Year (YoY) variances:**
 - Revenue highlights:
 - Revenue from cable television service decreased ~ \$ 20,000 from the prior year
 - Revenue from internet service increased ~ \$ 113,000 from the prior year and reflects the increase in Internet customers noted below. This is due to the current competitive advantage WMS Cable has for internet speeds v. competitors.
 - Revenue from HD Technology and Equipment charges increased ~ \$ 49,000 from the prior year and reflects adjustments made based on segmenting costs by service category.
 - Comparative subscriber counts for selected service categories are as follows:

<u>Category</u>	<u>June 2018</u>	<u>June 2017</u>
Cable TV	5,461	5,829
Internet	5,754	5,488
VoIP	898	906

- Expenditures
 - Departmental increases not noted separately were impacted by the adjusted pension contribution % and healthcare premium adjustments for a full nine (9) months.

- Headend expenditures have increased due to external contractors utilized for optimization of equipment configuration and overall system proof of performance. Additional training was also provided for department employees.
- Programming royalties and local broadcast retransmission fees continue to rise. Offsetting revenues are adjusted twice a year to neutralize the impact.
- The General Manager department was impacted by the adjustment for the allocation of Administrative Assistant wages between electric and cable. In addition, an accrued vacation payout was made pursuant to retirement.
- Information System expenditures were impacted by wage allocation adjustments over the prior year which in turn impacted the pension contribution allocation.
- Administration expenditures were impacted by the increase in the allowance for bad debt accrual and the resolution of disputed charges for the redundant fiber connection in the current year.
- The Customer Assistance allocation % was adjusted to 60% for FY2018 which is the final step adjustment. This resulted in a greater allocation of costs to Cable. In addition, the mix of family, 2-person and single healthcare changed for the department along with no longer allocating a portion of department supervision to energy programs.
- A positive variance exists for retiree costs due to adjustments made for accrued costs in the current budget. These are non-cash expenses that will be adjusted at year-end based on pending variables such as the annual actuary report, current retiree census and implementation of new accounting pronouncements such as GASB 75 which is currently not reflected in the YTD results but will be accrued at year-end as is now required for WMS.
- Depreciation is based on budgeted capital projects in advance of those projects being completed. The YoY increase therefore reflects forecasted depreciation on fiscal year approved capital projects and is adjusted to actual at year end based on actual capital projects completed.

- **Budget to actual variances:**

- Budget allocations have been made evenly over 12 months and are representative of a true allocation as Cable operations are not seasonal in nature.
- Overall cable results are trending favorably relative to the annual budget for FY2018.
- Pass-thru fee variances are due to renewed retransmission agreements with local broadcasters at rates greater than forecasted. These fees are passed through as a line item on the customer bill.
- The General Manager department variance is due to an accrued vacation payout not anticipated due to retirement.
- Information system expenditures are being evaluated by the I/T Director for allocation review to the City which would correct the current department overbudget variance.
- The Customer Assistance variance will be corrected as a budgeted Headend employee, formerly in Customer Assistance, is still being charged to Customer Assistance.

- **Capital Project Status:**

- All capital projects are within budget and revenue requirements year to date.

City of Wyandotte - Department of Municipal Services

Fund 591 - Electric Utility Fund

Fiscal YTD as of: June 30, 2018

Revenue:

Net - Dept 000 - Non-Departmental

Expenditures:

Net - Dept 001 - Fuels, Chemicals, and Commodities

Net - Dept 003 - General Department

Net - Dept 004 - Boilers

Net - Dept 008 - Meter Readers

Net - Dept 009 - Store Room

Net - Dept 011 - Transmission & Distribution Gen'l

Net - Dept 015 - Customer Service

Net - Dept 017 - Energy Program Costs

Net - Dept 021 - Commission

Net - Dept 022 - General Manager

Net - Dept 025 - Informational Systems Department

Net - Dept 026 - Customer Assistance Department

Net - Dept 031 - Administration

Net - Dept 033 - Liability Insurance

Net - Dept 034 - Contractual

Net - Dept 035 - Building & Grounds Rep & Maint

Net - Dept 040 - Retirees

Net - Dept 071 - Vehicles

Net - Dept 091 - Depreciation

Total Expenditures

YTD Net Income/(Loss)

GASB 68, OPEB and Depreciation

YTD Net Income/(Loss) - Excluding GASB 68, OPEB and Depreciation

			Budget	
Actual			ALLOCATED	
YTD BALANCE	YTD BALANCE	Variance	YTD BUDGET	Variance
<u>06/30/2017</u>	<u>06/30/2018</u>	<u>Fav(Unfav)</u>	<u>2017-18</u>	<u>Fav(Unfav)</u>
\$ 26,521,752	\$ 27,202,501	\$ 680,749	\$ 26,677,406	\$ 525,096
1,422,982	1,031,756	391,227	976,575	(55,181)
16,055,846	17,453,230	(1,397,384)	18,058,431	605,201
75,336	120,453	(45,118)	184,500	64,047
40,024	42,432	(2,409)	40,781	(1,651)
50,036	49,572	464	52,658	3,086
1,276,800	1,393,379	(116,579)	1,723,847	330,468
209,415	192,696	16,719	223,336	30,640
340,371	294,595	45,776	370,520	75,924
-	98	(98)	1,163	1,065
174,628	178,386	(3,759)	166,526	(11,861)
125,646	130,593	(4,947)	117,445	(13,148)
145,977	111,065	34,913	122,124	11,059
1,613,076	1,638,057	(24,981)	1,657,232	19,175
364,462	337,256	27,206	336,506	(750)
46,718	47,045	(327)	46,661	(384)
2,452	1,334	1,118	1,335	1
1,859,711	1,302,202	557,509	1,770,079	467,877
51,943	58,499	(6,556)	81,600	23,101
2,372,404	2,779,425	(407,021)	2,779,425	-
26,227,826.42	27,162,072.02	889,529	28,710,743	1,548,671
293,926	40,429	\$ (253,497)	(2,033,338)	2,073,767
3,753,173	3,634,425		4,016,925	-
\$ 4,047,099	\$ 3,674,854		\$ 1,983,587	\$ 2,073,767

City of Wyandotte - Department of Municipal Services

Fund 592 - Water Utility Fund

Fiscal YTD as of: June 30, 2018

	Actual			Budget	
	YTD BALANCE	YTD BALANCE	VARIANCE	ALLOCATED	VARIANCE
	<u>06/30/2017</u>	<u>06/30/2018</u>	<u>Fav(Unfav)</u>	<u>YTD Budget</u> <u>2017-18</u>	<u>Fav(Unfav)</u>
Revenue:					
Net - Dept 000 - Non-Departmental	\$ 2,754,009	\$ 2,861,937	\$ 107,929	\$ 3,125,530	\$ (263,593)
Expenditures:					
Net - Dept 001 - Fuels, Chemicals, and Commodities	(80,912)	(101,032)	(20,120)	129,375	28,343
Net - Dept 002 - Filter Plant	(453,221)	(467,814)	(14,593)	520,333	52,519
Net - Dept 003 - General Department	(224,714)	(221,760)	2,954	239,068	17,308
Net - Dept 005 - Water Department Maintenance	(17,080)	(11,849)	5,231	14,250	2,401
Net - Dept 008 - Meter Readers	(40,021)	(42,429)	(2,409)	40,580	(1,850)
Net - Dept 009 - Store Room	(101)	-	101	-	-
Net - Dept 011 - Transmission & Distribution Gen'l	(454,081)	(464,084)	(10,003)	499,535	35,451
Net - Dept 015 - Customer Service	(169,522)	(183,517)	(13,995)	165,834	(17,683)
Net - Dept 021 - Commission	-	(16)	(16)	19	2
Net - Dept 022 - General Manager	(30,090)	(31,398)	(1,308)	29,137	(2,262)
Net - Dept 023 - Superintendent's Office	(194,004)	(216,431)	(22,427)	216,336	(95)
Net - Dept 025 - Informational Systems Department	(32,041)	(36,418)	(4,377)	33,336	(3,082)
Net - Dept 026 - Customer Assistance Department	(35,348)	(36,328)	(979)	39,573	3,245
Net - Dept 031 - Administration	(241,621)	(242,412)	(791)	239,098	(3,314)
Net - Dept 033 - Liability Insurance	(42,986)	(40,951)	2,036	40,756	(195)
Net - Dept 034 - Contractual	(9,099)	(7,374)	1,725	7,425	51
Net - Dept 035 - Building & Grounds Rep & Maint	(463)	(222)	240	300	78
Net - Dept 040 - Retirees	(403,249)	(336,854)	66,395	338,966	2,112
Net - Dept 071 - Vehicles	(25,368)	(18,961)	6,407	27,750	8,789
Net - Dept 091 - Depreciation	(527,933)	(583,744)	(55,811)	583,744	-
Total Expenditures	2,981,854	3,043,595	(61,741)	3,165,414	121,818
YTD Net Income(Loss)	(227,846)	(181,658)	\$ 46,188	(39,884)	(141,774)
GASB 68, OPEB and Depreciation	824,254	817,369		817,369	-
YTD Net Income(Loss) - Excluding GASB 68, OPEB and Depreciation	\$ 596,408	\$ 635,711		\$ 777,485	\$ (141,774)

City of Wyandotte - Department of Municipal Services

Fund 594 - Cable Utility Fund

Fiscal YTD as of: June 30, 2018

Revenue:

Net - Dept 000 - Non-Departmental

Expenditures:

Net - Dept 006 - Cable TV Headend

Net - Dept 007 - Cable TV Studio

Net - Dept 009 - Store Room

Net - Dept 011 - Transmission & Distribution Gen'l

Net - Dept 015 - Customer Service

Net - Dept 016 - Cable TV Royalties

Net - Dept 018 - Pass-thru Fees

Net - Dept 021 - Commission

Net - Dept 022 - General Manager

Net - Dept 023 - Superintendent's Office

Net - Dept 025 - Informational Systems Department

Net - Dept 026 - Customer Assistance Department

Net - Dept 027 - Customer Retention & Acquisition

Net - Dept 031 - Administration

Net - Dept 033 - Liability Insurance

Net - Dept 034 - Contractual

Net - Dept 035 - Building & Grounds Rep & Maint

Net - Dept 040 - Retirees

Net - Dept 071 - Vehicles

Net - Dept 091 - Depreciation

Total Expenditures

YTD Net Income(Loss)

GASB 68, OPEB and Depreciation

YTD Net Income(Loss) - Excluding GASB 68, OPEB and Depreciation

			Budget	
Actual			ALLOCATED	
YTD BALANCE 06/30/2017	YTD BALANCE 06/30/2018	VARIANCE Fav(Unfav)	YTD Budget 2017-18	Variance Fav(Unfav)
\$ 7,572,759	\$ 7,836,376	263,617	7,853,406	(17,030)
(169,858)	(188,439)	(18,581)	(237,872)	49,434
(125,447)	(137,754)	(12,306)	(141,681)	3,927
(55,371)	(53,132)	2,240	(57,871)	4,739
(516,411)	(517,154)	(743)	(547,092)	29,938
(11,484)	(1,755)	9,729	(5,625)	3,871
(3,514,016)	(3,554,595)	(40,580)	(3,561,500)	6,904
(709,662)	(822,133)	(112,471)	(792,603)	(29,530)
-	(49)	(49)	(19)	(30)
(98,135)	(106,444)	(8,309)	(99,068)	(7,376)
(125,313)	(134,586)	(9,274)	(136,490)	1,903
(65,959)	(82,278)	(16,319)	(77,900)	(4,378)
(201,431)	(263,733)	(62,302)	(232,524)	(31,209)
-	-	-	(47,186)	47,186
(666,746)	(716,987)	(50,241)	(739,031)	22,044
(155,771)	(120,757)	35,014	(120,007)	(750)
(29,885)	(26,347)	3,538	(26,213)	(134)
(2,141)	(2,773)	(632)	(1,800)	(973)
(499,024)	(294,123)	204,900	(319,496)	25,373
(17,466)	(21,678)	(4,212)	(24,750)	3,072
(663,356)	(884,767)	(221,411)	(884,768)	-
(7,627,475)	(7,929,482)	(302,007)	(8,053,495)	124,012
(54,716)	(93,107)	\$ (38,390)	(200,089)	106,982
1,079,775	1,094,767		1,094,767	-
\$ 1,025,059	\$ 1,001,660		\$ 894,678	\$ 106,982

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council to receive and place on file the nine-month financial results for the Department of Municipal Services for the period ending June 30, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27, 2018

AGENDA ITEM # **8**

ITEM: First Amendment to the Purchase Agreement to sell City owned property known as former 755-767 Pine for construction of a new single family home

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was sold to Mr. and Mrs. Pizzo on February 23, 2018, for the construction of a new single family home. The Purchase Agreement required the following:

“Purchaser undertaking development within 180 days from date of closing and completing construction (which is defined as obtaining a final Certificate of Occupancy for an owned occupied single family home) within 365 days from the date of closing. “Undertaking development” is defined as: the completion of a basement foundation, walls and backfilling verified by inspection by the Engineering and Building Department pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described Purchase Agreement.

Mr. and Mrs. Pizzo are unable to meet this time frame due to their other construction projects in the City of Wyandotte. Therefore, it is recommended that the attached First Amendment be approved extending the time frame for development at former 755-767 Pine now known as 763 Pine.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community’s quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city’s historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute First Amendment to the Purchase Agreement

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR’S RECOMMENDATION:



LEGAL COUNSEL’S RECOMMENDATION:

MAYOR’S RECOMMENDATION:



LIST OF ATTACHMENTS: Purchase Agreement;

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date:

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at former 755-767 Pine now known as 763 Pine, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council with concurs with the recommendation of the City Engineer and hereby authorized Mayor and City Clerk to execute the First Amendment to Purchase Agreement between the City of Wyandotte and Antonino and Angella Pizzo.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman

Calvin

DeSana

Maiani

Sabuda

Schultz

FIRST AMENDMENT TO PURCHASE AGREEMENT BETWEEN
THE CITY OF WYANDOTTE
AND
ANTONIO AND ANGELLA PIZZO

1. Paragraph 14 is amended to read as follows:

14. This Agreement is further contingent upon the Purchaser(s) undertaking development within the following timeframe:

- Sewer to be completed by August 31, 2018
- Basement to be completed by September 30, 2018
- Outside finished by October 31, 2018
- Certificate of Occupancy issued on or before December 31, 2019

All work to be done pursuant to a building permit issued by the Seller(s) for construction of the home with all of the requirements described in Paragraph 12.

In consideration of the Seller(s) conveying this property to the Purchaser(s) pursuant to the terms of the Promissory Note, Purchaser(s) agree that if Purchaser(s) fail to undertake development or complete construction within the required time limits of this Agreement, Seller(s) have the option to purchase the property from Purchaser with all improvements for (\$1.00) dollar (Purchaser(s) will still remain responsible to pay all obligations owing to Purchaser's lender). This will be a condition of the deed. In the event Seller(s) commences legal proceedings to enforce this requirement, Purchaser(s) shall be responsible to pay all of Seller's costs including its reasonable attorney fees.

2. Paragraph 20 is added to the Agreement:

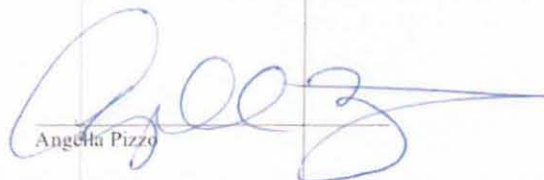
20. Purchaser will be responsible to protect adjoining public and private property from damage during construction. Protection shall be made to control water runoff and erosion during construction activities and before establishment of turf after construction. The person making or causing an excavation to be made shall provide written notice to the owners of adjoining buildings advising them that the excavation is to be made and that the adjoining buildings shall be protected by the builder. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of the excavation. Further, Purchaser will be required to provide turf establishment before Final Certificate of Occupancy will be issued. (NOTE: Sod, seed and mulch blankets or hydro-seed will be acceptable means of turf establishment.)

All other terms and conditions of the original Purchase Agreement shall remain in full force and effect.

Dated this 21 day of August, 2018.

PURCHASER(S):


Antonio Pizzo
ANTONIO


Angella Pizzo

SELLER(S), City of Wyandotte:

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 755-767 Pine now known as 763 Pine, Wyandotte is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council with concurs with the recommendation of the City Engineer and hereby authorized Mayor and City Clerk to execute the First Amendment to Purchase Agreement between the City of Wyandotte and Antonino and Angella Pizzo.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE:

AGENDA ITEM # **9**

ITEM: Neighborhood Enterprise Zone (NEZ) for Former 664 Orange now known as 668 Orange, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City repurchased this property in 2017, for non-development by the Buyer. When the Agreement was approved, Council approved a Neighborhood Enterprise Zone (NEZ) Exemption Application. The State requires Council approve a new application for any new buyer(s). Therefore, the new Purchaser(s), Ms. Zimmers and Mr. Groat are requesting Your Honorable Body support issuing a NEZ for the home being constructed on the property known as former 664 Orange now known as 668 Orange. This request is consistent with the Resolution adopted December 7, 1992.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ Application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Forward Resolution to and application to Michigan Department of Treasurer

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Resolution establishing NEZ Zone, Application for Neighborhood enterprise Zone Certificate

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date:

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 664 Orange is within the City of Wyandotte's Neighborhood Enterprise Zone adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of August 27, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 664 Orange now known as 668 Orange, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name Rachel Zimmers and Tyler Groat		Type of Approval Requested <input type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 668 Orange		Amount of years requested for exemption (6-15) 12	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
City Wyandotte	State	ZIP Code	
Name of City, Township or Village (taxing authority) Wyandotte		Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Wayne	School District Wyandotte		
Name of LGU that established district Wyandotte City Council		Name or Number of Neighborhood Enterprise Zone NEZ #1	Date district was established 12/07/1992
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Construct a new single family home consisting of approximately 1,500 square feet, 3 bedrooms, 2.5 baths, full basement, detached garage			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Start Fall 2018 to be completed Summer 2019			
PART 2: APPLICANT CERTIFICATION			
Contact Name Kelly Roberts	Contact Telephone Number (734) 324-4555		
Contact Fax Number (734) 556-3179	Contact E-mail Address kroberts@wyandottemi.gov		
Owner/Applicant Name Rachel Zimmers/Tyler Groat	Owner/Applicant Telephone Number (734) 365-9635		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 708 Pine, Wyandotte, MI 48192	Owner/Applicant E-mail Address groatt@yahoo.com		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature		Date	

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)

The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.

☐

By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.

Name of LGU

City of Wyandotte

Name of Assessor (First and last name)

Theodore H. Galeski

Telephone Number

(734) 324-4510

Fax Number

(734) 556-3179

E-mail Address

assessor@wyandottemi.gov

I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.

Assessor's Signature

Date

PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)

Action taken by LGU:

☒

Exemption Approved for _____ Years (6-15)

☐

Exemption Approved for _____ Years (11-17 historical credits)

☐

Exemption Denied (include Resolution Denying)

Date of resolution approving/denying this application

The State Tax Commission requires the following documents be filed for an administratively complete application:

☐

1. Original Application

☐

2. Legal description of the real property with parcel code #

☐

3. Resolution approving/denying application (include # of years)

☐4. **REHABILITATION APPLICATIONS ONLY.**

Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.

Clerk's Name (First and Last)

Lawrence S. Stec

Telephone Number

(734) 324-4563

Fax Number

(734) 556-3179

E-mail Address

clerk@wyandottemi.gov

Mailing Address

3200 Biddle Avenue

City

Wyandotte

State

MI

ZIP Code

48192

I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.

I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.

Clerk Signature

Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 664 Orange is within the City of Wyandotte's Neighborhood Enterprise Zone adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of August 27, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 664 Orange now known as 668 Orange, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 27, 2018

AGENDA ITEM # **10**

ITEM: Engineering and Building Department – Various Demolitions of Structures

PRESENTER: Mark Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE:

Mark Kowalewski – City Engineer

BACKGROUND: Bids for Various Demolition of Structures were opened and read aloud on July 30th, 2018. Three bids were submitted and Pro Excavation of Wyandotte, MI was the low bidder. The recommendation is to award the Contract to Pro Excavation in the amount of \$57,600. Attached is backup information regarding the show cause hearings for the structures at 951 3rd and 4500 17th (garage).

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in continuing to provide citizens with a community free of hazardous and unsightly structures.

ACTION REQUESTED: Approve award of Various Demolition of Structures to Pro Excavation in the amount of \$57,600.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Various Demolition of Structures will be funded from two separate accounts. 492-200-850-519 in the amount of \$40,300.00, 492-000-041-040 in the amount of \$12,800.00. and 101-000-041-040 in the amount of \$4,500.

IMPLEMENTATION PLAN: If approved by City Council, authorize the Mayor and City Clerk to sign the contract.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Reviewed by W. Look

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

Proposed Resolution, Bid Summary, Backup Documentation from Show Cause Hearings, and Email from 21st Century Salvage

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE
MUNICIPAL BUILDING.

DATE: August 27, 2018

RESOLUTION by Councilperson _____

RESOLVED that Council agrees with the recommendation of the City Engineer and APPROVES the award to Pro Excavation of Wyandotte, MI, for the Various Demolition of Structures in the amount of \$57,600.00. The Mayor and City Clerk are authorized to proceed with the execution of this contract. FURTHER RESOLVED the project will be funded from account 492-200-850-519 in the amount of \$40,300.00 for the structures at 2726 9th, 1533 11th and 1343 Walnut, and account 492-000-041-040 in the amount of \$12,800.00 for the structure at 951 3rd Street and 101-000-041-040 in the amount of \$4,500 for the structure at 4500 17th Street.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

**Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz**

NAYS

2018 Various Demolition of Structures Bid Tabulation

File # 4741 Opened July 30th, 2018

Item	Account Description	Unit	Quantity	<u>PRO EXCAVATION</u>		<u>21ST CENTURY SALVAGE</u>		<u>HOMRICH</u>	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
Demolition of 951 3rd Street	LEIN	LS	1	\$12,800.00	\$12,800.00	\$9,600.00	\$9,600.00	\$27,200.00	\$27,200.00
Demolition of 2726 9th Street	City Purchase	LS	1	\$12,800.00	\$12,800.00	\$22,608.00	\$22,608.00	\$28,100.00	\$28,100.00
Demolition of 1533 11th Street	City Purchase	LS	1	\$13,600.00	\$13,600.00	\$14,720.00	\$14,720.00	\$31,000.00	\$31,000.00
Demolition of 4500 17th Street GARAGE ONLY	LEIN	LS	1	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$9,400.00	\$9,400.00
Demolition of 1343 Walnut Street	City Purchase	LS	1	\$13,900.00	\$13,900.00	\$17,600.00	\$17,600.00	\$32,400.00	\$32,400.00
TOTALS					\$57,600.00		\$69,028.00		\$128,100.00

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-215**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: May 14, 2018

MOVED BY: Councilperson Alderman

SUPPORTED BY: Councilperson Calvin

RESOLVED that a hearing was held on 14th day of May, 2018, where all parties were given an opportunity to show cause, if any they had, why the structure(s) at 951 3rd Street, Wyandotte should not be demolished, removed or otherwise made safe, and
BE IT FURTHER RESOLVED that the Council considered all reports, communications and recommendations received by the City Council from the City Engineering's Office and all other facts and considerations were brought to their attention at said hearing held Council meetings; AND
BE IT RESOLVED that the City Council hereby directs that said structure(s) located at 951 3rd Street, Wyandotte should be DEMOLISHED and that the cost be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.
Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on May 14, 2018 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2018-125**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: April 9, 2018

MOVED BY: Councilperson Calvin

SUPPORTED BY: Councilperson Alderman

WHEREAS a hearing was held on 9th day of April, 2018, where all parties were given an opportunity to show cause, if any they had, why the garage at 4500 17th Street, Wyandotte should not be demolished, removed or otherwise made safe; AND

WHEREAS the Council considered all reports, communications and recommendations received by the City Council from the City Engineering's Office and all other facts and considerations were brought to their attention at said hearing held Council meetings.

BE IT RESOLVED that the City Council hereby directs that said garage located at 4500 17th Street, Wyandotte should be demolished and that the cost be assessed against the property in question as a lien; AND

BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.

Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on April 9, 2018 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.


Lawrence S. Stec
City Clerk

Joseph Jenkins

From: Keith Miller <keith@ngsg1.com>
Sent: Tuesday, August 14, 2018 4:13 PM
To: Joseph Jenkins
Subject: RE: Wyandotte Housing Demolition

Joe

We put our numbers together as a package we will pass on the stand alone demo.

Kind Regards,
Keith Miller
Vice President

21st Century Salvage, Inc.
Next Generation Services Group, Inc.
10750 Martz Rd Ypsilanti, MI 48197
P - 734.485.4855 | C - 734.552.2965 | F - 734.552.6959
keith@ngsg1.com | www.ngsg1.com



21st Century Salvage, Inc.
Next Generation Environmental, Inc.
D-21 Demolition, LLC.

From: Joseph Jenkins [<mailto:jjenkins@wyandotte.mi.gov>]
Sent: Wednesday, August 08, 2018 11:37 AM
To: keith@ngsg1.com
Subject: Wyandotte Housing Demolition

Hello,

Although you were not the low bidder on the whole contract, you were the low bidder on the demolition of 951 3rd Street at a price of \$9,600.00. Would you like this one item or would you like us to give it to the low bidder with the rest of the package.

Please respond as soon as possible so I can present the demolition package to City Council.

Respectfully

Joseph R. Jenkins
Civil Engineer II
City of Wyandotte
(734) 324-4569
3200 Biddle Avenue Suite 200
Wyandotte, MI 48192

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council agrees with the recommendation of the City Engineer and APPROVES the award to Pro Excavation of Wyandotte, MI, for the Various Demolition of Structures in the amount of \$57,600.00. The Mayor and City Clerk are authorized to proceed with the execution of this contract; AND

BE IT FURTHER RESOLVED the project will be funded from account 492-200-850-519 in the amount of \$40,300.00 for the structures at 2726 9th, 1533 11th and 1343 Walnut, and account 492-000-041-040 in the amount of \$12,800.00 for the structure at 951 3rd Street and 101-000-041-040 in the amount of \$4,500 for the structure at 4500 17th Street.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

Guide Sheet

FINAL READING OF AN ORDINANCE

#1465

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY CODE OF ORDINANCES
BY ADOPTING ARTICLE XIII ENTITLED REGULATING COLLECTION BINS
IN CHAPTER 25
ENTITLED “OFFENSES – MISCELLANEOUS”**

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY CODE OF ORDINANCES
BY ADOPTING ARTICLE XIII ENTITLED REGULATING COLLECTION BINS
IN CHAPTER 25
ENTITLED “OFFENSES – MISCELLANEOUS”

The City of Wyandotte Ordains:

Section 1. Adoption of Article XIII Entitled “Regulating Collection Bins”

Sec. 25-240. Definitions.

Collection Bin (Bin) – Shall be any container, receptacle, or similar device that is located on any parcel or lot of record within the city that is used for soliciting and collecting the receipt of clothing, household items, or other salvageable personal property. This term does not include recycle bins for the collection of recyclable material, any rubbish or garbage receptacle.

Sec. 25-241. Prohibitions on Placement of Collection Bin

- (1) A bin shall not be placed on any property without express written permission from the property owner and after receiving approval from the City of Wyandotte Engineering Department.
- (2) Bins shall only be allowed in the Business, Industrial, and Recreational Zoning Districts. Bins are not allowed on residential zoned properties except if the property is utilized as a church.
- (3) There shall not be more than one (1) bin per property address.
- (4) A bin shall not be located within 1,000 feet of another bin, unless the bin existed before adoption of this ordinance. Once removed this distance provision shall apply.
- (5) Bins shall be located at least twenty-five feet from any property line and at least fifty feet from any trash or recycling dumpster.
- (6) Bins shall not be located within required parking spaces or landscape areas. Applicant shall submit a site plan and a scaled floor plan of their building identifying all uses. All required parking spaces shall be identified on the site plan. Location of bin shall be identified on site plan. Distances from property lines to the bin shall be shown on the site plan.
- (7) Each Bin shall be placed on a hard surface such as concrete, blacktop, or other comparable surface, but not gravel. Hard surface shall not to exceed eight (8) feet wide by five (5) feet long and be located in a manner that is publicly accessible.
- (8) Except for the opening slot for donations, Bins shall remain locked at all times to prevent access by unauthorized persons.

(9) Bins shall be emptied on a monthly basis or more frequently if needed to prevent overflow. No items shall be placed around the outside of a bin. Upon notice by the City to the property owner and collection bin operator, any such item placed outside a bin shall be removed within 24 hours of said notice. If items are not removed within 24 hours the City may remove the item and charge the cost incurred by the City to the property owner. The cost to provide this removal shall be \$100 and increase by \$100 for each subsequent instance the City must remove additional items. Removal fees must be paid by the property owner.

(10) Bin operator and property owner on which a bin is located shall have 24 hours after notice from the City to correct any violations of this Ordinance. Property owner shall provide the address, phone number, and email of a local agent located in Wyandotte where any notices may be sent between the hours of 8:00AM – 5:00PM Monday through Friday regarding enforcement of this ordinance.

(11) Existing bins shall obtain compliance with this ordinance within six (6) months of the adoption of this ordinance.

Sec. 25-242 – License.

Applicant for a Bin shall:

A. Provide a plan detailing

- (i) The access route of the vehicle used to unload the contents of the Bin.
- (ii) The dedicated parking space used for patrons to unload donations.
- (iii) Scaled floor plan of building identifying:
 - (a) All uses.
 - (b) Identification of required parking spaces.
 - (c) Location of bin.
 - (d) Distance from property line to bin.
 - (e) Application for a concrete, blacktop, or comparable surface if a hard surface does not already exist.
 - (f) Location of dedicated parking space for bin for unloading of donations.
 - (g) A description or diagram of the proposed locking mechanism of the collection bin.

B. Provide a schedule for normal pick up of donations and abide by it.

C. Provide written permission from the property owner.

D. File an application with the City each year. The filing of an application does not designate approval of a Bin. Approval of a Bin is only received after an application is submitted, reviewed, and stamped “approved” by the Engineering Department of the City of Wyandotte if all requirements are met. Upon approval of an application, the applicant will receive a sticker from the City to be placed in the appropriate location on the Bin.

E. The name, address, email, and telephone number of both the operator of the collection bin and property owner on which the collection bin is to be located, including 24-hour contact information.

F. Standards:

- (i) Bins shall not exceed six and a half (6.5) feet in height.
- (ii) Bins shall be constructed of a durable, UV-resistant metal, molded hard plastic or fiberglass material that is painted.
- (iii) Bins shall prominently display the name, address, and telephone number of the owner/operator of the Bin in characters no less than four (4) inches in height and not greater than six (6) inches in height.
- (iiii) Bins shall at all times be maintained in good repair, rust free and clean condition, and shall remain free of graffiti, or other markings.

- G. Bins shall not be utilized for the display of any advertising, signage or promotional materials other than the information of the owner/operator of the bin.
- H. There shall be one dedicated parking space for patrons to unload donations.
- I. All owners of the property where the bin is located shall apply to the Engineering Department for approval of placement of their bin. Bins shall not be placed until approval is provided. There shall be a renewal application each year.
- J. Fee required per Bin:
 - (i) Initial Application (one year period) \$ 100.00
 - (ii) Renewal Application (one year period) \$ 50.00
 - (iii) A license issued under this section shall expire and become null and void annually on January 1st of each year. An application for renewal must be submitted prior to the expiration of the license on a form provided by the Engineering Department.
- K. The signatures of the property owner and the operator of the collection container acknowledging that they will both be responsible for compliance with all applicable ordinances, laws and conditions related to the collection bin.
- L. Any license issued under this ordinance may be revoked for noncompliance with the terms of this ordinance after notice and a hearing. The hearing will be conducted by the City Engineer. The license holder may appeal the decision to the City Council within twenty-one (21) days of the City Engineer's decision.

Sec. 25-243 – Violation.

Any person who fails to comply with the terms of this ordinance is responsible for a municipal civil infraction subject to a fine up to Five Hundred (\$500.00) Dollars together with court costs.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 3. Effective date

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: August 27, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REPORTS & MINUTES

CITY OF WYANDOTTE BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT AUGUST 8, 2018

Members Present: John Darin, Chairman, Michael Bak, Kelly Dodson, Andrea Fuller, Noel Galeski, Patricia Iacopelli, Stephanie Pizzo, Alice Ugljesa

Members Excused: Linda Orta

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Approval of Agenda: Motion was made by Alice, seconded by Patricia, to approve this meeting's agenda as presented. The motion was approved.
3. Reading and Approval of Previous Minutes:
 - a. July 18, 2018 Regular Meeting: After review of the minutes, Andrea made a motion, seconded by Alice, to approve the draft minutes of the July 18, 2018 regular meeting of the Beautification Commission without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated Attendance Log was distributed.
 - b. ID Badges for Commissioners: ID Badge request for Noel Galeski was submitted to David Fuller, and is pending.
 - c. Request To DDA for One-Time Supplemental Funding: John reported that the DDA BOD did not have a quorum for their July meeting, so they did not consider the Commission's 6/30/18 request for a one-time supplemental funding of \$600.00 to cover the cost of the autumn hanging baskets, due to a recent incurred significant unbudgeted expense. It is the Commission's hope that the DDA will look favorably upon this one-time request at their August Board meeting.
 - d. Request To DDA for FY2018-2019 Operating Budget: John reported that the DDA BOD was also unable to consider the Commission's 7/24/18 submitted FY2018-2019 Budget Request of \$8,000.00. It is the Commission's hope that the DDA will look favorably upon this budget request at their August Board meeting.
5. Treasurer's Report:
 - a. FY 2017-2018 Expense Report: It was reported that there was an expense for fertilizer totaling \$65.11, leaving a balance of \$44.88 in the Commission's primary account. There were no expenses posted to the GFM Reserve account, leaving a balance of \$389.97.
 - b. Beautification Awards Signs: John reported that he has picked up the 50 signs and step stakes from the vendor. They look beautiful. The expense will be changed from "accrued" to "posted" on the Treasurer's Report.
6. Public & Media Relations and Event Marketing Report: Andrea reported on the Commission's Facebook conversations and posts. It is very rewarding to see the great support the Commission has from the community! In addition, Andrea noted that she and John are in the process of updating the Commission's program web pages, beginning with the Adopt-A-Spot in Wyandotte Program.
7. "Adopt-A-Spot in Wyandotte" Program Update: John reported that he has emailed Wendy Leach her application approval. In addition, there have been other inquiries for Adopt-A-Spot. One person inquired regarding adopting a vacant lot, and was referred to the Engineering Department's Adopt A Lot program. Another interested person was requested to consider adopting one of the park landmarks, because the city welcome signs have all been assigned at this time.
8. Community Garden Update: John reported that he has been informed by a gardener of various persons stealing vegetables from the community garden beds. This was reported to the Mayor's Office, who responded back that, per the Chief of Police, the Police Department will give this area some special attention.

9. Beautification Awards Selection: All nominees for residential and business beautification awards were reviewed and scored. The criteria for judging were: Color, Texture, Creative Design, Hardscape Elements, and attention to Planting, Variety, and Seasonal Maintenance. Nominees were judged on a scale of 1-5; with 8 judges, the total points possible were 40. There were 15 winning residential nominees, and 9 winning business, school, church, and municipal nominees. We congratulate the following Beautification Award winners:

Residential Beautification Awards:

1732 14th Street
3386 17th Street
4015 17th Street
2447 23rd Street
513 Cherry Street
1817 Chestnut Street
2127 Davis Street
858 Forest Street
405 Forest Street
849 Hudson Street
1238 Lindbergh Street
501 Plum Street
210 Riverside Drive
353 Spruce Street
2732 Van Alstyne Street

Business and Organization Beautification Awards:

Bentley Banquet Center, 646 Biddle Avenue
Daybreak Salon and Spa, 2959 Biddle Avenue
First United Methodist Church, 72 Oak Street
Garfield School Kindergarten, c/o Sarah Grogg, 340 Superior Boulevard
KS & Associates, 1166 McKinley Street
Law Office of Lori Henderson, 2846 Biddle Avenue
Wyandotte Animal Adoption Center, 1170 Grove Street
Wyandotte Industries, 4625 13th Street
Wy-Not Store It, 4425 13th Street

10. Old Business: There was no Old Business.
11. New Business: There was discussion regarding revisiting Biddle Avenue hanging baskets in the Spring of 2019.
12. Round-Table Reports and Announcements: There were no round-table reports or announcements.
13. Next Meeting: The next regular meeting of the Beautification Commission has been scheduled for **Wednesday, September 12, 2018** at 6:00 pm at City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
14. Adjournment: The meeting was adjourned at 7:30 pm.



John M. Darin
Chairman, Wyandotte Beautification Commission

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, August 8, 2018 pm at 5:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Ed Ronco
Vice President Ron Adams
Secretary Wally Merritt
Commissioner Tom Desana

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

Commissioner Margaret Loya

Also Present:

A motion was made by Secretary Merritt and supported by Commissioner DeSana to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

1. Council Resolution dated July 30, 2018 approving use of the Yack Arena parking lot for the Wyandotte Jaycees Trunk or Treat event on October 19th, 2018 from 5 – 8 pm.

REPORTS AND MINUTES:

Arena Report May 2018: \$1,950.00 Ice Rental.....\$3,418.00 Summer Rentals.

Senior Van report: June 2018 & July 2018

Account Breakdown Pay Period ending 7/8/2018 & 7/22/2018

Tele-care: July 2018

Golf Report: June 2018.....\$60,019.72

SPECIAL ORDER:

Commission discussed with Superintendent Lanagan:

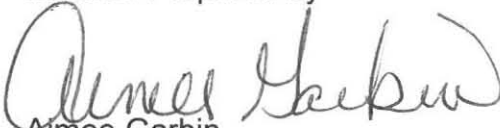
- Superintendent Lanagan stated a Wyandotte parent had stopped by his office to discuss advertising for a soccer organization called Chaos out of Grosse Ile. Superintendent Lanagan told the gentleman the Wyandotte Recreation Department supports the AYSO soccer organization, however he would take the request to the next Commission meeting. Upon discussing the request to advertise Chaos soccer, Commission stated it would be a conflict of interest to support a soccer program in another city when we currently support an organization that utilizes both school and city property.
- Superintendent Lanagan stated the Downriver for Veterans group wanted to hold a longest drive fundraiser at Wyandotte Shores Golf Course to help in need. The fundraiser would take place on a determined day with a set time frame at Wyandotte Shores where golf patrons could make the decision to participate or to not participate. Superintendent Lanagan stated as more details about the event came forward, he would set guidelines.
- Superintendent Lanagan stated that after meeting with Brian Cotner and Tom Desana, he created a Memorial Baseball Field wish list. The list is essentially a long-term plan to make improvements on the field and update the buildings. Such a plan would include proper

drainage, moving in and replacing the fences, replacing the light system, and putting in artificial turf. Commissioner DeSana stated his cousin is heavily involved in baseball and has a lot of knowledge on the rentability of these types of fields and he could set up a meeting in the future. Superintendent Lanagan stated he would add this wish list of items to the update for the Master Plan that will be submitted in January 2019.

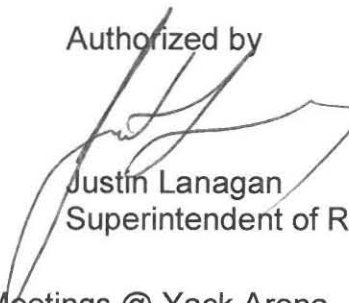
- Superintendent Lanagan stated the lighthouse purchased for Kenny Prygoski by donations made by family and friends has been delivered and will be installed on a concrete base. Friday, October 12th, 2018, is the tentative dedication date.
- Superintendent Lanagan stated the pickleball courts have been painted and the pole mounts installed. The nets are the last to be installed. The courts will be open to the public on a first come first serve basis, if issues arise it will be changed to permit use only.

There being no further business to discuss, a motion was made by Vice President Adams and supported by Commissioner DeSana to adjourn the meeting at 6:07 pm.

Minutes Prepared by


Aimee Garbin
Recreation Secretary

Authorized by


Justin Lanagan
Superintendent of Recreation

2018 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

December 12th

2nd Tuesday @ 7:30 pm

September 11th

October 9th

November 13th

RETIREMENT COMMISSION MEETING MINUTES

Friday, June 15, 2018

Meeting called to order at 9:02 a.m. by Chairman Browning

ROLL CALL:

PRESENT: Commissioners Browning, LaManes, Roberts and Szczechowski

ABSENT: Commissioners Brohl, Harkleroad and Lyon

ALSO PRESENT: Frank Deeter—Oppenheimer & Company

MOTION by Commissioner LaManes, SUPPORTED by Commissioner Roberts

RESOLVED that the minutes held under the date of May 18, 2018 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

PRESENTATIONS:

MOTION by Commissioner LaManes, SUPPORTED by Commissioner Szczechowski

RESOLVED by the Wyandotte Employees Retirement Commission that the monthly report from Mr. Frank Deeter of Oppenheimer & Company, Inc. regarding the May 2018 market segment fluctuations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

Mr. Frank Deeter highlighted the following items:

- Fed Rae Up .25%
- Next Increase Probably December, Possibly September
- Based On Economic Data
- Tariffs On China Being Used As A Bargaining Chip
- Global Fixed Funds Bounced Back Somewhat
- Emerging Markets Down Due To Strong Dollar
- Fund Does Not Need Cash Raised Since It Was Done In May
- No Reason To Change Asset Allocation

COMMUNICATIONS: None

DISCUSSIONS: None

ADJOURNMENT:

MOTION by Commissioner Roberts, SUPPORTED by Commissioner LaManes

RESOLVED, that the meeting be adjourned at 9:12 a.m.

MOTION UNANIMOUSLY CARRIED



Lawrence S. Stec, Secretary

Wyandotte Employee's Retirement Commission

June 15, 2018