



AGENDA

REGULAR SESSION

MONDAY, NOVEMBER 19, 2018 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE ROBERT DESANA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Peterson, Alderman, Calvin, DeSana, Maiani, Sabuda, Schultz

PRESENTATIONS

- Justin Lanagan & Sandy Moss – Acknowledgement of Miss Sally Shrake

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

1. Environmental Work at 1213 Grove St.

UNFINISHED BUSINESS

CALL TO THE PUBLIC

At this time, any persons having matters of immediate importance which they were unable to place in writing prior to the agenda deadline may approach the podium to address Mayor and Council.

CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda in New Business.

2. Approval of Council Meeting Minutes – November 12, 2018
3. Special Assessment Placements – Various Services

NEW BUSINESS

4. Municipal Service Commission Reappointment – P. Gouth
5. Publicly Funded Health Insurance Contribution Act Compliance
6. Retiree Health Care Plan – Revised Corrective Action Plan
7. WMS Bid Award – Natural Gas Supply
8. DTE Energy Natural Gas Transport Service Agreements
9. 2019 City Council Meeting Schedule
10. Demolition of 1259-1261 Fort St.

BILLS & ACCOUNTS

REPORTS & MINUTES

Daily Cash Receipts

November 9 & 12, 2018

Downtown Development Authority

September 11, 2018

Fire Commission

October 23, 2018

Municipal Services

November 14, 2018

Police Commission

October 23 & November 13, 2018

Recreation Commission

November 13, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

ADJOURNMENT

PRESENTATION

Justin Lanagan & Sandy Moss – Acknowledgement of Miss Sally Shrake's
contributions to skating programs

PUBLIC HEARING

Comments to be heard regarding the Brownfield Alternatives, Community Relations Plan (CRP) and Cleanup Work Plan for the environmental response activities at 1213 Grove Street, Wyandotte.

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

WHEREAS, due notice has been given of the hearing on November 19, 2018, regarding the environmental response activities at 1213 Grove Street, Wyandotte, former Detroit Tubular Rivet Site; and

WHEREAS, notice was published in The News Herald, on November 7, 2018; therefore

BE IT RESOLVED that said hearing having taken place in accordance with such notice, and _____ comments having been received and will be forwarded to the City Engineer for inclusion with the Grant from the Downriver Community Conference Brownfield Conference Brownfield Consortium (DCCBD) Brownfield Revolving Loan Fund (RLF); and

BE IT FURTHER RESOLVED that the Brownfield Alternatives, Community Relations Plan (CRP) and Cleanup Work Plan is available for review in the Engineering and Building Department through December 7, 2018.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – November 12, 2018
2. Special Assessment Placements – Various Services

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, November 12, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Christopher Calvin, Megan Maiani, Leonard Sabuda, and Donald Schultz

Absent: Councilpersons Robert Alderman & Robert DeSana and City Assessor Theodore Galeski

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATION

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-463 CONSENT AGENDA APPROVALS

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that the following items on the consent agenda be approved:

1. Approval of Council Meeting Minutes – October 29, 2018
2. Holiday Performance Contract – Carey Ann's Clown Caravan
3. Event Approvals:
 - a. 2019 Skip Clack Fishing Derby
 - b. 2019 Independence Day Parade
 - c. 2019 Wyandotte Street Art Fair
 - d. 2019 Christmas Parade & Tree Lighting
4. 2019 WSAF Zapplication Renewal Agreement

Motion unanimously carried.

2018-464 MINUTES

By Councilperson Calvin, supported by Councilperson Sabuda

RESOLVED that the minutes of the meeting held under the date of October 29, 2018, be approved as corrected.

Motion unanimously carried.

2018-465 HOLIDAY PERFORMANCE CONTRACT – CAREY ANN'S CLOWNS

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the contract for Carey Ann's Clown Caravan for the 2018 Christmas Tree Lighting event on November 16th, 2018 from 5:30-7:30pm, with services to be provided for free in exchange for a waiver of booth rental fees at the 2018 Wyandotte Street Art Fair, AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

2018-466 2019 SKIP CLACK FISHING DERBY APPROVAL

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that Council hereby approves the use of the Bishop Park fishing pier for the Annual Skip Clack Fishing Derby on Saturday, June 1, 2019, from 10am-12:30pm; AND

BE IT FURTHER RESOLVED that the Department of Public Service shall close the fishing pier to the general public from 9am-1pm on June 1, 2019.

BE IT FURTHER RESOLVED that funds in the amount of \$1,375.00 shall be paid from the Fishing Derby Expense Account (285-225-925-730).

Motion unanimously carried.

2018-467 2019 INDEPENDENCE DAY PARADE APPROVAL

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that Council approves the request of the Special Event Coordinator to close Biddle Avenue from Ford Ave. to Plum St. from 8:00AM-12:00PM for the City of Wyandotte Independence Day Parade scheduled for Thursday, July 4th, 2019; AND

BE IT FURTHER RESOLVED that the Chief of Police is hereby directed to apply to the Wayne County Office of Public Service for a road closure permit and is designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte; AND

BE IT FURTHER RESOLVED that the Fire Chief is also hereby notified for the purposes of re-routing emergency vehicles on the day of the event; AND

BE IT FURTHER RESOLVED that the Department of Public Service is directed to place barriers and take appropriate action to comply with the above request.

Motion unanimously carried.

2018-468 2019 WYANDOTTE STREET ART FAIR APPROVAL

By Councilperson Schultz, supported by Councilperson Maiani

BE IT RESOLVED that Council approves the following road closures and city property usage for the 2019 Wyandotte Street Art Fair, July 10-13, 2019:

1. Permission to allow the city sidewalks listed below to be used during the Art Fair only:

- Biddle Avenue, Eureka to Chestnut Street
- Oak Street, Van Alstyne to Third Street
- Elm Street, Van Alstyne to Third Street
- Maple Street, Van Alstyne to Third Street
- Sycamore Street, Van Alstyne to Third Street
- Eureka Road, Van Alstyne to Third Street
- First Street, Oak to Maple

Further, this permission should extend only to those merchants who have been issued a permit. They are not authorized to sub-contract their space. This policy will be enforced by the Wyandotte Police Department under Ordinance 32-1.

2. Permission for the use of First Street from Oak to Maple Street for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff and the utilization the Parking Lot # 10 on First Street for their crafter parking.

3. Permission for a non-profit group/organization to have paid parking in parking lot #11 from July 10 through July 13 with funds from this lot to return to the non-profit group/organization with a small percentage to be donated to the Wyandotte Street Art Fair.

4. The Wyandotte Street Art Fair Committee requests that outdoor sale and drinking of all alcoholic beverages be contracted of licensed vendors that have been authorized by the Art Fair Committee. This policy will be enforced by the Wyandotte Police Department under Ordinance 25-9. It is to be prohibited for any person to bring in their own alcoholic beverages at the Wyandotte Street Art Fair.

5. Permission for the Wyandotte Goodfellows and Old Time Ballplayers to utilize the Chase Bank Building Parking Lot, area closest to Third Street, July 10 through July 13 as a parking lot with a charge for art fair patrons as a fundraiser for their respective organizations.

6. Permission to utilize the waterfront parking lot #1, grassy area, and adjacent alley between Elm and Oak, for entertainment and refreshment area.

7. Permission for Biddle Avenue, from Eureka to Plum Street, to be utilized as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.

8. Permission to use 20 spaces in the city lot across from the DCA for artist parking from July 10 through July 13, 2019; AND

BE IT FURTHER RESOLVED that the Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closure permit for Biddle Avenue to close from Sunday, July 7, 2019, at 12:01AM through Monday, July 15, 2019, at 8:00AM from Oak to Eureka, and that he be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte; AND BE IT FURTHER RESOLVED that the Fire Department be notified of this event to reroute emergency vehicles; AND

BE IT FURTHER RESOLVED that the Department of Public Service is directed to place barriers and take appropriate action to assist with the above requests.

Motion unanimously carried.

2018-469 2019 CHRISTMAS PARADE AND TREE LIGHTING APPROVAL

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that Council approves the request of the Special Event Coordinator and grants permission for the use of the grassy area near City Hall for the Tree Lighting festivities/ceremony and also approves of the closure of the following streets in conjunction with the 2019 Christmas Parade and Tree Lighting:

Sycamore St. from Biddle Ave. to Coastal Thai November 15th, 2019 AM Time TBD – 9pm

Biddle Avenue from Ford Ave. to Plum St. November 16th, 2019 8:00AM-12:00PM

BE IT FURTHER RESOLVED that the Chief of Police is hereby directed to apply to the Wayne County Office of Public Service for a road closure permit in conjunction for the closing of Biddle Avenue on November 16th, 2019, and is designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte; AND

BE IT FURTHER RESOLVED that the Fire Chief is also hereby notified for the purposes of re-routing emergency vehicles on November 16th, 2019.

BE IT FURTHER RESOLVED that the Department of Public Service is directed to place barriers and take appropriate action to assist with the above requests.

Motion unanimously carried.

2018-470 2019 WSAF ZAPPLICATION RENEWAL AGREEMENT

By Councilperson Schultz, supported by Councilperson Maiani

WHEREAS the Special Events Coordinator has requested to contract the services of ZAPP Software, LLC, in conjunction with the Wyandotte Street Art Fair 2019, AND

WHEREAS Zapp Software, LLC will provide an online application process for potential WSAF artists at a cost of \$1,000 with funds to be paid from the WSAF Expense Account (285-225-925-860).

BE IT RESOLVED that Council concurs with the Special Events Coordinator to APPROVE the contract for Zapp Software LLC, for the 2019 Wyandotte Street Art Fair, AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Motion unanimously carried.

NEW BUSINESS

2018-471 WINE DOTTE BISTRO PATIO EQUIPMENT

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that the request of Karen and Karl Goreta, owners of Wine Dotte Bostro to allow their patio rails to remain on City property year-round be granted as recommended by the City Engineer,

pending the execution of a hold harmless agreement by Wine Dotte Bistro owners as prepared by the Department of Legal Affairs.

Motion unanimously carried.

2018-472 PURCHASE AGREEMENT – 1756-1762 4TH ST.

By Councilperson Calvin, supported by Councilperson Sabuda

RESOLVED that the communication from the City Engineer regarding the City owned property located at former 1756-1762 4th Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1756-1762 4th Street to Scott and Susan Armiak in the amount of \$10,000.00; AND

BE IT FURTHER RESOLVED that if the Purchaser(s), Scott and Susan Armiak do not undertake development within six (6) months from time of closing and complete construction within one (1) year will result in Seller's right to repurchase property including any improvements for Eight Thousands (\$8,000.00) Dollar. A condition will be placed on the Deed that will include this contingency;

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1756-1762 4th Street, between Scott and Susan Armiak and the City of Wyandotte for \$10,000 as presented to Council. Motion unanimously carried.

2018-473 NEZ APPLICATION – 1760 4TH ST.

By Councilperson Calvin, supported by Councilperson Sabuda

WHEREAS per a resolution adopted by the Wyandotte City Council on December 7, 1992, it is the policy of the City of Wyandotte to offer 12-year tax abatements for new single family construction in Neighborhood Enterprise Zones within the City of Wyandotte; and

WHEREAS the former 1756-1762 4th Street is within the City of Wyandotte's Neighborhood Enterprise Zone #3 adopted on December 7, 1992;

NOW THEREFORE BE IT RESOLVED by the City Council that Council CONCURS with the recommendation of City Engineer as set forth in his communication of November 12, 2018, that the City of Wyandotte will approve a 12-year Neighborhood Enterprise Zone Exemption Certificate for the proposed redevelopment at former 1756-1762 4th Street now known as 1760 4th Street, subject to the proper application materials being submitted to the City and the project's compliance with the Neighborhood Enterprise Zone Act, Act 147 of 1992, as amended; AND

WHEREAS the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

Motion unanimously carried.

2018-474 #4730 CONTRACT EXTENSION – TREE CUTTING & STUMP REMOVAL

By Councilperson Calvin, supported by Councilperson Sabuda

BE IT RESOLVED that Council hereby concurs in the recommendation of the City Engineer to amend the 2018 Tree Cutting and Stump Removal, File #4730, contract with CutMyTreeDown.Com, Inc. to include the 2018-2019 Tree Cutting and Stump Removals as set forth in the Amendment to Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment; AND

BE IT FURTHER RESOLVED that the work will be funded from the TIFA Tree Maintenance account #492-200-850-528 (\$60,000).

Motion unanimously carried.

2018-475 FINAL READING #1467: PARKING REQUIREMENTS, MID- & HIGH-RISE CONDOS

By Councilperson Calvin, supported by Councilperson Sabuda

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE

ZONING ORDINANCE TO AMEND

CERTAIN PORTIONS OF

ARTICLE II – DEFINITIONS AND ARTICLE XXIV – GENERAL PROVISIONS

CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN ORDAINS:

Section 1. Purpose and Intent

It is determined necessary for the health, safety and welfare of the City to adopt this article regulating the definitions and the parking requirements for mid-rise or high-rise condominiums or apartments.

Section 2. Amendment to Article II Definitions, Section 201 Specific Terms by adding the following definitions:

HIGH RISE CONDOMINIUM(S) OR APARTMENT(S)

Building that is over eight stories that are used exclusively as dwelling units.

MID RISE CONDOMINIUM(S) OR APARTMENT(S)

Four to eight story building that are used exclusively as dwelling units.

Section 3. Amendment to Article II Definitions, Section 201 Specific Terms by amending the following definition:

Dwelling units. A building, or portion thereof, designed for occupancy by one (1) family for residential purposes and having cooking facilities which may include studio apartments or condominiums.

Section 4. Amendment to Article XXIV General Provisions, Section 2403 Parking Requirements by adding the following parking requirements for mid-rise or high-rise condominiums or apartments in CBD and outside the CBD:

2403.R.1.e: Mid- Rise, High Rise
Condominiums or Apartments in
CBD

One (1) parking space for each dwelling unit of one bedroom, one and one-quarter (1¼) parking spaces for each dwelling unit of two (2) bedrooms or more bedrooms. Plus one (1) additional parking space for every eight (8) dwelling units for guest parking.

2403.R.1.f:Mid –Rise, High Rise
Condominiums or Apartments NOT
in CBD

One and one quarter (1¼) parking space for each dwelling unit of one (1) bedroom, two (2) parking spaces for each dwelling unit of two (2) bedrooms or more bedrooms. Plus one (1) additional parking space for every eight (8) dwelling units for guest parking.

Section 5. Reservation of Rights.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 6. Severability.

Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

Section 7 . Conflicting Ordinances.

Conflicting Ordinances. All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 8 . Effective

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days from the date after adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

Motion unanimously carried.

BILLS & ACCOUNTS**2018-476 BILLS & ACCOUNTS**

By Councilperson Calvin, supported by Councilperson Sabuda

RESOLVED that the total bills and accounts of \$977,252.70 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

REPORTS & MINUTES

Daily Cash Receipts

October 25, 2018

Municipal Services Commission

October 24, 2018

Police Commission

October 23, 2018

Recreation Commission

October 9, 2018

REMARKS OF THE MAYOR, COUNCIL, & ELECTED OFFICIALS

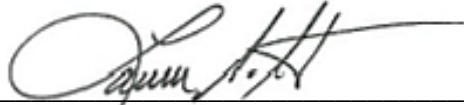
None

ADJOURNMENT**2017-477 ADJOURNMENT**

By Councilperson Calvin, supported by Councilperson Sabuda

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 7:24 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

RESOLVED that the minutes of the meeting held under the date of November 12, 2018, be approved as recorded, without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 3

ITEM: Various Services performed by the City of Wyandotte

PRESENTER: Todd Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached is a list of services performed by the Department of Public Service that have not been paid. In accordance with Section 222 of the City Charter, said charges should be placed as a special assessment against property.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent Neighborhoods and the Downtown.

ACTION REQUESTED: Approve said charges to be placed as a special assessment against properties on the 2018 Winter Tax Roll.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The City Treasurer to spread said charges on the 2018 Winter Tax Roll.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation. *JMP*

LIST OF ATTACHMENTS: Special Assessment Roll for 2018 Winter Tax Roll

MODEL RESOLUTION:

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of various services performed by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2018 Winter Tax Roll.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
WINTER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
57 001 04 0313 000	MCBEE, CHRISTOPHER 283 KINGS HWY WYANDOTTE MI 48192	GRASS: Grass Cutting	20.00
57 001 04 0343 000	PUSTE, BRITTANY 499 KINGS HWY WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 01 0234 303	RISK, ED 1490 17TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 02 0007 000	WELLS FARGO BANK 1919 GODDARD WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 04 0054 000	MCCLEESE, RHONDA 1182 21ST WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 07 0062 002	JOHNSON, ASHLEIGH 1026 23RD WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 07 0147 001	BURNS, WILLIAM 1259 FORT WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 08 0273 000	DUANE, LAURA 1611 20TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 003 08 0549 000	LAPORTE, TIMOTHY 1522 FORD WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 003 08 0550 000	MORRISON, RUSSELL 1518 FORD WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 004 10 0058 000	SIMPSON, TIMOTHY 946 3RD WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 004 10 0062 000	BAKER, WILLIAM 951 3RD WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 004 10 0129 000	CALLAHAN, BRENDA 240 PERRY PL WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 004 23 0106 000	MAURITHO, STEVE 915 7TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 004 25 0105 002	MARA, DEBRA 1128 5TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 004 26 0008 000	CARTER, LORI JEAN 804 GODDARD WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 005 01 0026 002	MEADE, DANNY 871 ST JOHNS WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 005 07 0063 002	HASLER PROPERTIES LLC 1223 10TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 005 07 0147 000	HUFF, PATRICK OR STACY 1283 ELECTRIC WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 005 07 0149 002	MAGRYTA, JORDAN 1267 ELECTRIC WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 006 01 0006 301	FLAGSTAR BANK 1234 5TH WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 006 03 0275 002	SAWICKI, HELEN 1267 11TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 006 09 0005 000	PERRY, ERIN 1560 7TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 007 10 0019 000	ARP, TIFFANY/BEARD, ROBER 1879 4TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 007 10 0029 000	REHAB DREAM HOME LLC 1821 4TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 007 10 0043 301	WHITAKER, ALFONSO 1717 4TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
WINTER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
57 007 10 0058 000	HONHERA, RUTH/STANLEY 1768 4TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 011 06 0004 000	SPODEK, ROSALIND 135 CHESTNUT WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 013 15 0035 301	AM PROPERTIES LLC 1307 WALNUT WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 013 18 0037 000	MULLINS, CAROL 2269 8TH WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 014 10 0004 002	WISNIEWSKI, LEE 955 ELM WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 014 12 0002 000	LABUTE, SHERRIE 994 MAPLE WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 015 31 0001 000	B & M ACQUISITIONS LLC 465 SYCAMORE WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 016 03 0027 000	1ST METRO WYANDOTTE LLC 2247 18TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 016 04 0547 002	BUCHANAN, CHRISTINE/STEPH 2513 20TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 017 11 0010 000	OVERALL, JASON M 3211 23RD WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 017 16 0270 000	JANES, CARIE 1515 SYCAMORE WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 018 01 0321 000	FPJ INVESTMENTS LLC 3350 16TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 018 02 0817 000	H & H RESIDENTIAL LLC 3840 19TH WYANDOTTE MI 48192	GRASS: Grass Cutting	600.00
57 018 03 0115 002	DURAN, RACHEL D/JACK A 3382 23RD WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 018 03 0168 000	R & R RENTAL PROPERTIES L 3352 22ND WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 018 09 0019 002	TAYLOR, DARLENE 3821 22ND WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 020 10 0007 001	COOPER, BLANCHE 705 EUREKA WYANDOTTE MI 48192	GRASS: Grass Cutting	400.00
57 021 02 0008 002	KESTERSON, JEFFREY C 3436 8TH WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 021 14 0079 000	1319 LLC 1319 EUREKA WYANDOTTE MI 48192	GRASS: Grass Cutting	200.00
57 005 07 0077 002	GREENE, MARK 1087 10TH WYANDOTTE MI 48192	OUT: Outside Service	189.21
57 006 08 0140 000	ESQUIVEL, JUAN 1745 8TH WYANDOTTE MI 48192	OUT: Outside Service	119.48
57 007 10 0020 301	MUSSIN, SCOTT P 1875 4TH WYANDOTTE MI 48192	OUT: Outside Service	325.48
57 010 09 0009 307	2333 1ST STREET LLC 2333 1ST WYANDOTTE MI 48192	OUT: Outside Service	482.75
57 014 10 0004 002	WISNIEWSKI, LEE 955 ELM WYANDOTTE MI 48192	OUT: Outside Service	167.87
57 014 13 0009 001	SCHIMMEL, CHARLES R 1018 EUREKA WYANDOTTE MI 48192	OUT: Outside Service	346.28
57 016 05 0342 000	ZACKER, DAVID 2391 22ND WYANDOTTE MI 48192	OUT: Outside Service	90.71

11/12/2018
01:43 PM

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
WINTER SEASON

Page: 3/3
DB: Wyandotte 2018

Parcel No	Owners Name	Sp. Assessment	Amount
57 018 08 0024 001	PORT GROVE ASSOCIATES, LL 3897 FORT WYANDOTTE MI 48192	OUT: Outside Service	275.52
57 018 09 0019 002	TAYLOR, DARLENE 3821 22ND WYANDOTTE MI 48192	OUT: Outside Service	179.23
57 007 10 0058 000	HONHERA, RUTH/STANLEY 1768 4TH WYANDOTTE MI 48192	WEEDS: WEED CUTTING	834.93
57 013 05 0032 000	HOAGLAND, JESSICA 2181 12TH WYANDOTTE MI 48192	WEEDS: WEED CUTTING	60.00
57 017 05 0427 002	JARJOSA, JOHN 2245 OAK WYANDOTTE MI 48192	WEEDS: WEED CUTTING	15.00
57 018 02 0757 000	BURSE, SCOTT M 3330 19TH WYANDOTTE MI 48192	WEEDS: WEED CUTTING	20.00
Totals for GRASS Grass Cutting		Count: 45	12,420.00
Totals for OUT Outside Service		Count: 9	2,176.53
Totals for WEEDS WEED CUTTING		Count: 4	929.93
Grand Totals		Count: 58	15,526.46

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of various services performed by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Treasurer to spread said charges on the 2018 Winter Tax Roll.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 4

ITEM: Municipal Service Commission Re-Appointment

PRESENTER: Mayor Joseph R. Peterson



INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: Commission Paul Gouth has been serving on the Municipal Service Commission. His term has expired and he wishes to be re-appointed.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopted a resolution to concur with Mayor Peterson to reappoint Paul Gouth to the Municipal Service Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: n/a

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: November 19, 2018

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to re-appoint Paul Gouth of 1527 Dee, Wyandotte, MI to the Municipal Service Commission. Term to expire April 2023.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to re-appoint Paul Gouth of 1527 Dee, Wyandotte, MI to the Municipal Service Commission. Term to expire April 2023.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 5

ITEM: Compliance with PA 152 of 2011, as amended

PRESENTER: Todd A. Drysdale, City Administrator



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In 2011, the State passed PA 152 otherwise known as the Publicly Funded Health Insurance Contribution Act (PFHIC), which was amended in PA 269-273 of 2013 and PA 184 of 2014. These laws were designed to lessen the burden of employee healthcare costs on public employers. There are four (4) options available to each public entity:

1. Apply the Hard Cap (capped dollar amount each government employer may pay towards an employee's healthcare costs;
2. Adopt by majority vote the 80%/20% cost-sharing-model;
3. Opt out of the cost-sharing model as set forth in the law;
4. Elect not to follow the statute (non-compliance).

For the first seven (7) years that this law has been in effect (2012, 2013, 2014, 2015, 2016, 2017, 2018), the City has adopted the 80%/20% cost sharing model. Using this option for compliance requires an annual resolution from the elected body.

It is recommended that this cost-sharing model continues to be approved due to the significant cost savings derived by the City.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution affirming the continued application of the 80%/20% Cost Sharing Option allowed under PA 152 of 2011

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The application of the 80%/20% cost sharing of medical and prescription costs provides approximately \$400,000 in savings to the City. The amount is already included in the current and future year budgets.

IMPLEMENTATION PLAN: N/A – already ongoing.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *ASR*

LIST OF ATTACHMENTS: N/A

MODEL RESOLUTION:

Resolved by the City Council that Council concurs with the recommendation of the City Administrator as set forth in his communication dated November 19, 2018 to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, May 20, 2013, November 29, 2013, December 15, 2014, and December 21, 2015, November 21, 2016, and December 4, 2017.

Further, acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription insurance costs for its employees with the remaining medical and prescription costs being borne by the employees

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Administrator as set forth in his communication dated November 19, 2018 to maintain the 80/20 Cost Sharing Option available under PA 152 of 2011 that was originally adopted on December 19, 2011, May 20, 2013, November 29, 2013, December 15, 2014, and December 21, 2015, November 21, 2016, and December 4, 2017.

Further, acknowledges that this action will continue to limit the City from paying more than eighty percent (80%) of the aggregate cost of medical and prescription insurance costs for its employees with the remaining medical and prescription costs being borne by the employees.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 6

ITEM: City of Wyandotte Retiree Health Care Plan – Revised Corrective Action Plan

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: On October 8, 2018, the City Council approved a Correction Action Plan (CAP) that was submitted to the State of Michigan in response to their designation of our Retiree Health Care Plan as “underfunded”. This CAP referenced an actuarial study which was in progress at that time. After submission of the CAP to the State, the City reached an agreement to extend the time limit for our submission for forty-five (45) days in order to include the actuarial study in our CAP submission. Attached is revised CAP along with the actuarial study which was completed to identify when the City’s Retiree Health Care Plan will meet the State’s goal of achieving a 40% funded level.

Based on our current funding strategy, it will take until 2050, or thirty-two (32) years, to reach the 40% funded level. Based on the Municipal Stability Board’s publication, “Corrective Action Plan Development: Best Practices and Strategies”, a severely underfunded retirement health system (25% or less) should reach a funded ration of forty percent within thirty years. Thus, in order to fund the system to the 40% level within thirty (30) years, the City will be required to annually contribute \$38,020 more than the current pay-as-you go method of funding.

Thus, with this additional information, the City Council should approve this new Corrective Action Plan for the City of Wyandotte Retiree Health Care Plan.

STRATEGIC PLAN/GOALS: To be fiscally responsible and provide the best services

ACTION REQUESTED: Approve the Corrective Action Plan for the City of Wyandotte Retiree Health Care Plan (Form 5597).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: An additional \$38,020 will need to be budgeted for retiree health care costs for the next thirty (30) years.

IMPLEMENTATION PLAN: City Administrator will forward the approved CAP to the State of Michigan by the revised deadline of December 7, 2018.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR’S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Corrective Action Plan (Form 5597)
2. GRS Retirement Consulting Projection dated 11/9/18
3. Excerpt from Municipal Stability Board CAP document

MODEL RESOLUTION:

Resolved by the City Council that the Correction Action Plan (Form 5597) submitted by the City Administrator is received and placed on file and

Further, notes that the Application demonstrates actions that have been undertaken to mitigate this underfunded status which include eliminating defined benefit retiree health care coverage for employees hired after 2008, 2009, 2011, and 2013 (depending on employee group) and transferring funds from the City's General Fund to the Retiree Health Care Trust Fund and

Further, notes that the City has contributed additional funds to the retiree health care trust in excess of the annual cost of retiree healthcare in each of the past five (5) years and has increased the value of the retiree health care trust fund from a deficit of \$247,000 in 2003 to \$2.357 million in 2017 and

Further, acknowledges the Other Postemployment Benefits (OPEB) Projection for the City of Wyandotte Retiree Health Care Plan (Plan) prepared by GRS Retirement Consulting dated November 9, 2018, which indicates that the Plan will achieve a 40% funded level within thirty (30) years if an additional \$38,020 is contributed to the Trust Fund annually and

Further, instructs the City Administrator to make the necessary budget amendments to facilitate this additional annual contribution beginning in the current fiscal year (2019) and for the next thirty (30) years and

Thus, the City Council approves the Corrective Action Plan as prepared and recommended by the City Administrator

Protecting Local Government Retirement and Benefits Act Corrective Action Plan: Retirement Health Benefit Systems

Issued under authority of Public Act 202 of 2017.

1. MUNICIPALITY INFORMATION

Local Unit Name: City of Wyandotte Six-Digit Muni Code: 822330

Retirement Health Benefit System Name: City of Wyandotte Retiree Health Care Plan

Contact Name (Administrative Officer): Todd A. Drysdale

Title if not Administrative Officer: City Administrator

Email: tdrysdale@wyandottemi.gov

Telephone: (734) 324-4566

2. GENERAL INFORMATION

Corrective Action Plan: An underfunded local unit of government shall develop and submit for approval a corrective action plan for the local unit of government. The local unit of government shall determine the components of the corrective action plan. This Corrective Action Plan shall be submitted by any local unit of government with at least one retirement health benefit system that has been determined to have an underfunded status. Underfunded status for a retirement health system is defined as being less than 40% funded according to the most recent audited financial statements, and, if the local unit of government is a city, village, township, or county, the annual required contribution (ARC) for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual governmental fund revenues, based on the most recent fiscal year.

Due Date: The local unit of government has **180 days from the date of notification** to submit a corrective action plan to the Municipal Stability Board. The Board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension.

Filing: Per Sec. 10(1) of the Act, this Corrective Action Plan must be approved by the local government's administrative officer and its governing body. ***You must provide proof of your governing body approving this Corrective Action Plan and attach the documentation as a separate PDF document.*** Per Sec. 10(4) of the Act, failure to provide documentation that demonstrates approval from your governing body will result in a determination of noncompliance by the Board.

The submitted plan must demonstrate through distinct supporting documentation how and when the local unit will reach the 40% funded ratio. Or, if the local unit is a city, village, township, or county, the submitted plan may demonstrate how and when the ARC for all of the retirement healthcare systems will be less than 12% of annual governmental fund revenues, as defined by the Act. Supporting documentation for the funding ratio and/or ARC must include an actuarial projection, an actuarial valuation, or an internally developed analysis. The local unit must project governmental fund revenues using a reasonable forecast based on historical trends and projected rates of inflation.

The completed plan must be submitted via email to Treasury at LocalRetirementReporting@michigan.gov for review by the Board. **If you have multiple underfunded retirement systems, you are required to complete separate plans and send a separate email for each underfunded system.** Please attach each plan as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Corrective Action Plan-2017, Local Unit Name, Retirement System Name** (e.g. Corrective Action Plan-2017, City of Lansing, Employees' Retirement System OPEB

Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Municipal Stability Board: The Municipal Stability Board (the Board) shall review and vote on the approval of a corrective action plan submitted by a local unit of government. If a corrective action plan is approved, the Board will monitor the corrective action plan for the following two years, and the Board will report on the local unit of government's compliance with the Act not less than every two years.

Review Process: Following receipt of the email by Treasury, the Board will accept the corrective action plan submission at the next scheduled meeting of the Board. The Board shall then approve or reject the corrective action plan within 45 days from the date of the meeting.

Considerations for Approval: A successful corrective action plan will demonstrate the actions for correcting underfunded status as set forth in Sec. 10(7) of the Act (listed below), as well as any additional solutions to address the underfunded status. Please also include steps already taken to address your underfunded status, as well as the date prospective actions will be taken. A local unit of government may also include in its corrective action plan a review of the local unit of government's budget and finances to determine any alternative methods available to address its underfunded status. A corrective action plan under this section may include the development and implementation of corrective options for the local unit of government to address its underfunded status. The corrective options as described in Sec. 10(7) may include, but are not limited to, any of the following:

- (i) Requiring cost sharing of premiums and sufficient copays.
- (ii) Capping employer costs.

Implementation: The local unit of government has up to 180 days after the approval of a corrective action plan to begin to implement the corrective action plan to address its underfunded status. The Board shall monitor each underfunded local unit of government's compliance with this act and any corrective action plan. The Board shall adopt a schedule, not less than every 2 years, to certify that the underfunded local unit of government is in substantial compliance with the Act. If the Board determines that an underfunded local unit of government is not in substantial compliance under this subsection, the Board shall within 15 days provide notification and report to the local unit of government detailing the reasons for the determination of noncompliance with the corrective action plan. The local unit of government has 60 days from the date of the notification to address the determination of noncompliance.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement **system** as a whole.

- **Please Note:** If applicable, prior actions listed within your waiver application(s) may also be included in your corrective action plan.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local unit of government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

- ☒ **System Design Changes** - System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *Benefit levels of the retired membership mirrors the current collective bargaining agreement for each class of employee. On **January 1, 2017**, the local unit entered into new collective bargaining agreements with the **Command Officers Association and Internal Association of Firefighters** that increased employee co-payments and deductibles for healthcare. These coverage changes resulted in an improvement to the retirement system's funded ratio. Please see page **12** of the attached actuarial analysis that indicates the system is **40% funded as of June 30, 2017**.*

Between 2008 and 2013, the City collectively bargained the elimination of retiree healthcare benefits for newly hired employees. No new hires are eligible for retiree health care. Additionally, terms of coverage have been changed resulting in lower premium costs, new programs have been mandated resulting in lower costs, and retiree co-pays have been increased.

- ☒ **Additional Funding** – Additional funding may include the following: paying the annual required contribution in addition to retiree premiums, voluntary contributions above the annual required contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit created a qualified trust to receive, invest, and accumulate assets for retirement healthcare on **June 23, 2016**. The local unit of government has adopted a policy to change its funding methodology from Pay-Go to full funding of the Annual Required Contribution (ARC). Additionally, the local unit has committed to contributing **\$500,000** annually, in addition to the ARC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to **40%** by **2022**. Please see page **10** of the attached resolution from our governing body demonstrating the commitment to contribute the ARC and additional **\$500,000** for the next five years.*

Beginning in 2006, the City has been contributing to the Retiree Health Care Trust. To date, over \$28 million has been transferred from the City's General Fund. The resulting balance is \$2.375 million, up from a deficit of \$247k in 2003.

- ☐ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *The information provided on the Form 5572 from the audit used actuarial data from **2015**. Attached is an updated actuarial valuation for **2017** that shows our funded ratio has improved to **42%** as indicated on page **13**.*

4. DESCRIPTION OF PROSPECTIVE ACTIONS

The corrective action plan allows you to submit a plan of prospective actions which are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prospective actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement system as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what will the local unit of government do to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Category of Prospective Actions:

- ☒ **System Design Changes** - System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *The local unit will seek to align benefit levels for the retired membership with each class of active employees. Beginning with **summer 2018** contract negotiations, the local unit will seek revised collective bargaining agreements with the **Command Officers Association** and **Internal Association of Firefighters** to increase employee co-payments and deductibles for healthcare. These coverage changes would result in an improvement to the retirement system's funded ratio. Please see page 12 of the attached actuarial analysis that indicates the system would be **40% funded by fiscal year 2020** if these changes were adopted and implemented by **fiscal year 2019**.*

The City will be negotiating with three (3) labor unions that have their collective bargaining agreements expire on 12/31/18.

- ☒ **Additional Funding** – Additional funding may include the following: meeting the annual required contribution in addition to retiree premiums, voluntary contributions above the annual required contribution, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local unit will create a qualified trust to receive, invest, and accumulate assets for retirement healthcare by **December 31, 2018**. The local unit of government will adopt a policy to change its funding methodology from Pay-Go to full funding of the Annual Required Contribution (ARC) by **December 31, 2018**. Additionally, beginning in fiscal year 2019, the local unit will contribute **\$500,000** annually in addition to the ARC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to **40% by 2022**. Please see page 10 of the attached resolution from our governing body demonstrating the commitment to contribute the ARC and additional **\$500,000** for the next five years.*

Beginning in Fiscal Year 2019, the City of Wyandotte will begin contributing an additional \$38,020 to the Retiree Health Care Trust Fund. This will be in addition to the current pay-as-you-go method of funding.

- ☐ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *Beginning in **fiscal year 2019**, the local unit will begin amortizing the unfunded portion of the healthcare liability using a **level-dollar amortization method over a closed period of 10 years**. This will allow the health system to reach a funded status of **42% by 2022** as shown in the attached actuarial analysis on page 13.*

5. CONFIRMATION OF FUNDING

Please check the applicable answer:

Do the corrective actions listed in this plan allow for (insert local unit name) City of Wyandotte to make, at a minimum, the retiree premium payment, as well as the normal cost payments for all new hires (if applicable), for the retirement health benefit system according to your long-term budget forecast?

☒ Yes

☐ No

If No, Explain

6. DOCUMENTATION ATTACHED TO THIS CORRECTIVE ACTION PLAN

Documentation should be attached as a .pdf to this corrective action plan. The documentation should detail the corrective action plan that would be implemented to adequately address the local unit of government's underfunded status. Please check all documents that are included as part of this plan and attach in successive order as provided below:

Naming convention: when attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Naming Convention

☒ Attachment – 1

☒ Attachment – 1a

☒ Attachment – 2a

☐ Attachment – 3a

☒ Attachment – 4a

☐ Attachment – 5a

☐ Attachment – 6a

Type of Document

This Corrective Action Plan (Required)

Documentation from the governing body approving this Corrective Action Plan (Required)

An actuarial projection, an actuarial valuation, or an internally developed analysis, which illustrates how and when the local unit will reach the 40% funded ratio. Or, if the local unit is a city, village, township, or county, ARC will be less than 12% of governmental fund revenues, as defined by the Act. (Required)

Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information).

Documentation of commitment to additional payments in future years (e.g. resolution, ordinance)

A separate corrective action plan that the local unit has approved to address its underfunded status, which includes documentation of prior actions, prospective actions, and the positive impact on the system's funded ratio

Other documentation, not categorized above

7. CORRECTIVE ACTION PLAN CRITERIA

Please confirm that each of the four corrective action plan criteria listed below have been satisfied when submitting this document. Specific detail on corrective action plan criteria can be found in the [Corrective Action Plan Development: Best Practices and Strategies](#) document.

Corrective Action Plan Criteria

Description

☒ Underfunded Status

Is there a description and adequate supporting documentation of how and when the retirement system will reach the 40% funded ratio? Or, if your local unit is a city, village, township, or county, how and when the ARC of all retirement healthcare systems will be less than 12 percent of governmental fund revenues?

☒ Reasonable Timeframe

Do the corrective actions address the underfunded status in a reasonable timeframe ([see CAP criteria issued by the Board](#))?

☒ Legal and Feasible

Does the corrective action plan follow all applicable laws? Are all required administrative certifications and governing body approvals included? Are the actions listed feasible?

☒ Affordability

Do the corrective action(s) listed allow the local unit to make the retiree healthcare premium payment, as well as normal cost payment for new hires now and into the future without additional changes to this corrective action plan?

8. LOCAL UNIT OF GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF CORRECTIVE ACTION PLAN

I, Todd A. Drysdale, as the government's administrative officer (insert title)
City Administrator (Ex: City/Township Manager, Executive director, and Chief Executive Officer, etc.) approve this Corrective Action Plan and will implement the prospective actions contained in this Corrective Action Plan.

I confirm to the best of my knowledge that because of the changes listed above, one of the following statements will occur:

- ☐ The City of Wyandotte Retiree Health Care Plan (**Insert Retirement Healthcare System Name**) will achieve a funded status of at least 40% by Fiscal Year _____ as demonstrated by required supporting documentation listed in section 6.

OR, if the local unit is a city, village, township, or county:

- ☐ The ARC for all of the retirement healthcare systems of _____ (**Insert local unit name**) will be less than 12% of the local unit of government's annual governmental fund revenues by Fiscal Year _____ as demonstrated by required supporting documentation listed in section 6.

Signature _____

Date 11/19/2018



November 9, 2018

Mr. Todd Drysdale
City Administrator
City of Wyandotte Retiree Health Care Plan
3200 Biddle Avenue, Suite 300
Wyandotte, MI 48192

Re: Other Postemployment Benefits (OPEB) Projection for the City of Wyandotte Retiree Health Care Plan

Dear Mr. Drysdale:

As requested and approved by the City of Wyandotte, enclosed is a supplemental report containing projections which estimate when the OPEB plan will reach a 40% funding level. There are two projections:

1. No additional employer contributions in excess of pay-go cash are assumed.
2. Additional employer contributions of \$38,020 in excess of pay-go cash are assumed.

The results of the projections were developed based on the September 30, 2015 actuarial valuation report, and incorporate September 30, 2018 market value of assets reported by the City of Wyandotte.

Please call if you have any questions regarding the calculations enclosed.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael D. Kosciuk", is written over a horizontal line.

Michael D. Kosciuk, ASA, MAAA

MDK:sc
Enclosure

cc: James D. Anderson, GRS



City of Wyandotte

Retiree Health Care Plan

Requested By: Mr. Todd Drysdale, City Administrator
City of Wyandotte

Date: November 9, 2018

Submitted By: James D. Anderson, FSA, EA, FCA, MAAA and Michael D. Kosciuk, ASA, MAAA
Gabriel, Roeder, Smith & Company (GRS)

The following projections use the same actuarial methods and assumptions as the September 30, 2015 City of Wyandotte Retiree Health Care Plan valuation dated June 26, 2017, unless otherwise noted. The discount rate and the assumed investment rate of return assumption are 7.00%.

The projections were based upon information furnished by the City of Wyandotte for the September 30, 2015 actuarial valuation (and confirmed for the September 30, 2017 GASB Statement Nos. 74 and 75 report), concerning retiree health benefits and plan provisions. Plan liabilities were projected from September 30, 2015 to September 30, 2018 using standard actuarial techniques, and compared to the September 30, 2018 market value of assets reported by the City of Wyandotte.

The projection schedules provided in this report are closed group projections. This means that the projected liabilities, assets, unfunded liabilities, and funded ratios in this report do not include values for employees hired after September 30, 2015. A provision of Michigan Public Act 202 of 2017 (PA 202) is that a local unit of government providing retiree health benefits must contribute the normal costs for employees first hired after June 30, 2018 – since the plan is closed to new members, this does not apply.

The first projection schedule provided in this report is based on the assumption that the Plan contributes the pay-go cost (estimated premiums paid for retirees plus administrative expenses) beginning with the October 1, 2018 - September 30, 2019 Fiscal Year. There are no additional employer contributions assumed in this projection.

The second projection schedule provided in this report is based on the assumption that the Plan contributes the pay-go cost plus an additional level annual contribution beginning with the October 1, 2018 - September 30, 2019 Fiscal Year. The purpose of this projection is to determine the minimum additional contribution necessary for the Plan to attain a 40% funded status within 30 years. For purposes of this report, the additional employer contributions are assumed to commence in fiscal year 2019 with the 40% target funding ratio achieved by the end of fiscal year 2048.

Both projections assume the City will be able to contribute the pay-go contribution amounts during each year of the projection period.

City of Wyandotte Retiree Health Care Plan

This report was prepared at the request of the City of Wyandotte and is intended for use by the City of Wyandotte and those designated or approved by the City. This report may be provided to parties other than the City of Wyandotte only in its entirety and only with the permission of the City. GRS is not responsible for unauthorized use of this report.

James D. Anderson and Michael D. Kosciuk are independent of the plan sponsor, are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein.

City of Wyandotte Retiree Health Care Plan Projection Schedule

Scenario 1 – No Additional Employer Contributions

Fiscal Year	Actuarial Accrued Liability (AAL) Projection				Market Value of Asset Projection							Unfunded Liability (EOY)	Funded Percentage
	Normal Cost	Benefit Payments	7.00% Interest	AAL EOY	Employee Contribution	Pay-Go Employer Contribution	Additional Employer Contribution	Benefit Payments	Administrative Expenses	7.00% Interest	Asset Value EOY ⁽¹⁾		
				(a)							(b)	(c) = (a) - (b)	(d) = (b) / (a)
10/1/2017 - 9/30/2018				\$95,056,167							\$2,607,130	\$92,449,037	2.74%
10/1/2018 - 9/30/2019	\$928,751	\$5,671,990	\$6,490,726	96,803,654	\$0	\$5,671,990	\$0	\$5,671,990	\$0	\$182,499	2,789,629	94,014,025	2.88%
10/1/2019 - 9/30/2020	912,416	5,911,703	6,604,240	98,408,607	0	5,911,703	0	5,911,703	0	195,274	2,984,903	95,423,704	3.03%
10/1/2020 - 9/30/2021	861,226	6,176,803	6,705,704	99,798,734	0	6,176,803	0	6,176,803	0	208,943	3,193,846	96,604,888	3.20%
10/1/2021 - 9/30/2022	822,802	6,506,258	6,790,355	100,905,633	0	6,506,258	0	6,506,258	0	223,569	3,417,415	97,488,218	3.39%
10/1/2022 - 9/30/2023	790,612	6,781,706	6,857,252	101,771,791	0	6,781,706	0	6,781,706	0	239,219	3,656,634	98,115,157	3.59%
10/1/2023 - 9/30/2024	741,317	7,025,748	6,907,790	102,395,150	0	7,025,748	0	7,025,748	0	255,964	3,912,598	98,482,552	3.82%
10/1/2024 - 9/30/2025	706,560	7,212,729	6,943,796	102,832,777	0	7,212,729	0	7,212,729	0	273,882	4,186,480	98,646,297	4.07%
10/1/2025 - 9/30/2026	663,224	7,303,369	6,969,820	103,162,452	0	7,303,369	0	7,303,369	0	293,054	4,479,534	98,682,918	4.34%
10/1/2026 - 9/30/2027	615,640	7,457,370	6,985,961	103,306,683	0	7,457,370	0	7,457,370	0	313,567	4,793,101	98,513,582	4.64%
10/1/2027 - 9/30/2028	564,622	7,644,787	6,987,853	103,214,371	0	7,644,787	0	7,644,787	0	335,517	5,128,618	98,085,753	4.97%
10/1/2028 - 9/30/2029	507,919	7,776,827	6,974,897	102,920,360	0	7,776,827	0	7,776,827	0	359,003	5,487,621	97,432,739	5.33%
10/1/2029 - 9/30/2030	464,307	7,952,211	6,946,781	102,379,237	0	7,952,211	0	7,952,211	0	384,133	5,871,754	96,507,483	5.74%
10/1/2030 - 9/30/2031	416,201	8,121,211	6,901,432	101,575,659	0	8,121,211	0	8,121,211	0	411,023	6,282,777	95,292,882	6.19%
10/1/2031 - 9/30/2032	364,906	8,278,518	6,838,004	100,500,051	0	8,278,518	0	8,278,518	0	439,794	6,722,571	93,777,480	6.69%
10/1/2032 - 9/30/2033	311,998	8,494,417	6,753,463	99,071,095	0	8,494,417	0	8,494,417	0	470,580	7,193,151	91,877,944	7.26%
10/1/2033 - 9/30/2034	263,461	8,586,748	6,648,589	97,396,397	0	8,586,748	0	8,586,748	0	503,521	7,696,672	89,699,725	7.90%
10/1/2034 - 9/30/2035	225,359	8,633,838	6,528,428	95,516,346	0	8,633,838	0	8,633,838	0	538,767	8,235,439	87,280,907	8.62%
10/1/2035 - 9/30/2036	184,366	8,664,393	6,394,363	93,430,682	0	8,664,393	0	8,664,393	0	576,481	8,811,920	84,618,762	9.43%
10/1/2036 - 9/30/2037	145,234	8,654,957	6,247,345	91,168,304	0	8,654,957	0	8,654,957	0	616,834	9,428,754	81,739,550	10.34%
10/1/2037 - 9/30/2038	119,337	8,656,971	6,088,018	88,718,688	0	8,656,971	0	8,656,971	0	660,013	10,088,767	78,629,921	11.37%
10/1/2038 - 9/30/2039	94,107	8,601,314	5,917,592	86,129,073	0	8,601,314	0	8,601,314	0	706,214	10,794,981	75,334,092	12.53%
10/1/2039 - 9/30/2040	78,043	8,548,971	5,737,567	83,395,712	0	8,548,971	0	8,548,971	0	755,649	11,550,630	71,845,082	13.85%
10/1/2040 - 9/30/2041	59,657	8,480,892	5,547,942	80,522,419	0	8,480,892	0	8,480,892	0	808,544	12,359,174	68,163,245	15.35%
10/1/2041 - 9/30/2042	39,935	8,350,822	5,350,608	77,562,140	0	8,350,822	0	8,350,822	0	865,142	13,224,316	64,337,824	17.05%
10/1/2042 - 9/30/2043	26,287	8,223,842	5,147,288	74,511,873	0	8,223,842	0	8,223,842	0	925,702	14,150,018	60,361,855	18.99%
10/1/2043 - 9/30/2044	17,593	8,058,818	4,939,148	71,409,796	0	8,058,818	0	8,058,818	0	990,501	15,140,519	56,269,277	21.20%
10/1/2044 - 9/30/2045	12,156	7,889,603	4,727,638	68,259,987	0	7,889,603	0	7,889,603	0	1,059,836	16,200,355	52,059,632	23.73%
10/1/2045 - 9/30/2046	8,760	7,658,300	4,514,993	65,125,440	0	7,658,300	0	7,658,300	0	1,134,025	17,334,380	47,791,060	26.62%
10/1/2046 - 9/30/2047	6,701	7,416,881	4,303,811	62,019,071	0	7,416,881	0	7,416,881	0	1,213,407	18,547,787	43,471,284	29.91%
10/1/2047 - 9/30/2048	4,879	7,214,580	4,093,263	58,902,633	0	7,214,580	0	7,214,580	0	1,298,345	19,846,132	39,056,501	33.69%
10/1/2048 - 9/30/2049	3,795	6,980,594	3,883,126	55,808,960	0	6,980,594	0	6,980,594	0	1,389,229	21,235,361	34,573,599	38.05%
10/1/2049 - 9/30/2050	2,179	6,721,795	3,675,418	52,764,762	0	6,721,795	0	6,721,795	0	1,486,475	22,721,836	30,042,926	43.06%

⁽¹⁾ Projected values with the exception of the September 30, 2018 value.

Assuming all assumptions are met (including but not limited to the following), the Plan is projected to obtain a 40% funded level on a market value basis by the fiscal year ending September 30, 2050.

- The discount rate and the assumed rate of investment return on assets are 7.00%;
- Contributions, normal cost accruals, benefit payments, and administrative expenses occur halfway through the year; and
- The postemployment medical liability associated with the Health Savings Account (HSA) for future hires has not been reflected in this report.

City of Wyandotte Retiree Health Care Plan Projection Schedule

Scenario 2 – Additional Employer Contributions Sufficient to Attain 40% Funded Status by September 30, 2048

Fiscal Year	Actuarial Accrued Liability (AAL) Projection				Market Value of Asset Projection							Unfunded Liability (EOY)	Funded Percentage
	Normal Cost	Benefit Payments	7.00% Interest	AAL EOY	Employee Contribution	Pay-Go Employer Contribution	Additional Employer Contribution	Benefit Payments	Administrative Expenses	7.00% Interest	Asset Value EOY ⁽¹⁾		
				(a)							(b)	(c) = (a) - (b)	(d) = (b) / (a)
10/1/2017 - 9/30/2018				\$95,056,167							\$2,607,130	\$92,449,037	2.74%
10/1/2018 - 9/30/2019	\$928,751	\$5,671,990	\$6,490,726	96,803,654	\$0	\$5,671,990	\$38,020	\$5,671,990	\$0	\$183,807	2,828,957	\$93,974,697	2.92%
10/1/2019 - 9/30/2020	912,416	5,911,703	6,604,240	98,408,607	0	5,911,703	38,020	5,911,703	0	199,335	3,066,311	95,342,296	3.12%
10/1/2020 - 9/30/2021	861,226	6,176,803	6,705,704	99,798,734	0	6,176,803	38,020	6,176,803	0	215,950	3,320,281	96,478,453	3.33%
10/1/2021 - 9/30/2022	822,802	6,506,258	6,790,355	100,905,633	0	6,506,258	38,020	6,506,258	0	233,728	3,592,028	97,313,604	3.56%
10/1/2022 - 9/30/2023	790,612	6,781,706	6,857,252	101,771,791	0	6,781,706	38,020	6,781,706	0	252,750	3,882,798	97,888,993	3.82%
10/1/2023 - 9/30/2024	741,317	7,025,748	6,907,790	102,395,150	0	7,025,748	38,020	7,025,748	0	273,104	4,193,922	98,201,228	4.10%
10/1/2024 - 9/30/2025	706,560	7,212,729	6,943,796	102,832,777	0	7,212,729	38,020	7,212,729	0	294,883	4,526,824	98,305,953	4.40%
10/1/2025 - 9/30/2026	663,224	7,303,369	6,969,820	103,162,452	0	7,303,369	38,020	7,303,369	0	318,186	4,883,030	98,279,422	4.73%
10/1/2026 - 9/30/2027	615,640	7,457,370	6,985,961	103,306,683	0	7,457,370	38,020	7,457,370	0	343,120	5,264,169	98,042,513	5.10%
10/1/2027 - 9/30/2028	564,622	7,644,787	6,987,853	103,214,371	0	7,644,787	38,020	7,644,787	0	369,800	5,671,989	97,542,382	5.50%
10/1/2028 - 9/30/2029	507,919	7,776,827	6,974,897	102,920,360	0	7,776,827	38,020	7,776,827	0	398,347	6,108,356	96,812,004	5.94%
10/1/2029 - 9/30/2030	464,307	7,952,211	6,946,781	102,379,237	0	7,952,211	38,020	7,952,211	0	428,893	6,575,268	95,803,969	6.42%
10/1/2030 - 9/30/2031	416,201	8,121,211	6,901,432	101,575,659	0	8,121,211	38,020	8,121,211	0	461,577	7,074,865	94,500,794	6.97%
10/1/2031 - 9/30/2032	364,906	8,278,518	6,838,004	100,500,051	0	8,278,518	38,020	8,278,518	0	496,549	7,609,433	92,890,617	7.57%
10/1/2032 - 9/30/2033	311,998	8,494,417	6,753,463	99,071,095	0	8,494,417	38,020	8,494,417	0	533,969	8,181,422	90,889,673	8.26%
10/1/2033 - 9/30/2034	263,461	8,586,748	6,648,589	97,396,397	0	8,586,748	38,020	8,586,748	0	574,008	8,793,450	88,602,947	9.03%
10/1/2034 - 9/30/2035	225,359	8,633,838	6,528,428	95,516,346	0	8,633,838	38,020	8,633,838	0	616,850	9,448,319	86,068,027	9.89%
10/1/2035 - 9/30/2036	184,366	8,664,393	6,394,363	93,430,682	0	8,664,393	38,020	8,664,393	0	662,691	10,149,030	83,281,652	10.86%
10/1/2036 - 9/30/2037	145,234	8,654,957	6,247,345	91,168,304	0	8,654,957	38,020	8,654,957	0	711,740	10,898,788	80,269,514	11.95%
10/1/2037 - 9/30/2038	119,337	8,656,971	6,088,018	88,718,688	0	8,656,971	38,020	8,656,971	0	764,223	11,701,032	77,017,656	13.19%
10/1/2038 - 9/30/2039	94,107	8,601,314	5,917,592	86,129,073	0	8,601,314	38,020	8,601,314	0	820,380	12,559,432	73,569,641	14.58%
10/1/2039 - 9/30/2040	78,043	8,548,971	5,737,567	83,395,712	0	8,548,971	38,020	8,548,971	0	880,468	13,477,919	69,917,793	16.16%
10/1/2040 - 9/30/2041	59,657	8,480,892	5,547,942	80,522,419	0	8,480,892	38,020	8,480,892	0	944,763	14,460,702	66,061,717	17.96%
10/1/2041 - 9/30/2042	39,935	8,350,822	5,350,608	77,562,140	0	8,350,822	38,020	8,350,822	0	1,013,557	15,512,278	62,049,861	20.00%
10/1/2042 - 9/30/2043	26,287	8,223,842	5,147,288	74,511,873	0	8,223,842	38,020	8,223,842	0	1,087,168	16,637,466	57,874,407	22.33%
10/1/2043 - 9/30/2044	17,593	8,058,818	4,939,148	71,409,796	0	8,058,818	38,020	8,058,818	0	1,165,931	17,841,417	53,568,379	24.98%
10/1/2044 - 9/30/2045	12,156	7,889,603	4,727,638	68,259,987	0	7,889,603	38,020	7,889,603	0	1,250,207	19,129,643	49,130,344	28.02%
10/1/2045 - 9/30/2046	8,760	7,658,300	4,514,993	65,125,440	0	7,658,300	38,020	7,658,300	0	1,340,383	20,508,046	44,617,394	31.49%
10/1/2046 - 9/30/2047	6,701	7,416,881	4,303,811	62,019,071	0	7,416,881	38,020	7,416,881	0	1,436,871	21,982,936	40,036,135	35.45%
10/1/2047 - 9/30/2048	4,879	7,214,580	4,093,263	58,902,633	0	7,214,580	38,020	7,214,580	0	1,540,114	23,561,070	35,341,563	40.00%
10/1/2048 - 9/30/2049	3,795	6,980,594	3,883,126	55,808,960	0	6,980,594	0	6,980,594	0	1,649,275	25,210,345	30,598,615	45.17%
10/1/2049 - 9/30/2050	2,179	6,721,795	3,675,418	52,764,762	0	6,721,795	0	6,721,795	0	1,764,724	26,975,069	25,789,693	51.12%

⁽²⁾ Projected values with the exception of the September 30, 2018 value.

Assuming all assumptions are met (including but not limited to the following), the Plan is projected to obtain a 40% funded level on a market value basis by the fiscal year ending September 30, 2048.

- The discount rate and the assumed rate of investment return on assets are 7.00%;
- Contributions, normal cost accruals, benefit payments, and administrative expenses occur halfway through the year;
- Additional contributions of \$38,020 are made each year; and
- The postemployment medical liability associated with the Health Savings Account (HSA) for future hires has not been reflected in this report.

City of Wyandotte Retiree Health Care Plan

Comments

Comment 1: Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Comment 2: Except where otherwise indicated, the actuarial assumptions, methods, and plan provisions were consistent with those used in the September 30, 2015 valuation report for the City of Wyandotte Retiree Health Care Plan, dated June 26, 2017. September 30, 2018 market value asset information was reported by the City of Wyandotte for purposes of this study.

Comment 3: This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Comment 4: If you have reason to believe that the information provided in this report is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the authors of the report prior to making such decision.

Comment 5: No statement in this report is intended to be interpreted as a recommendation in favor of the changes, or in opposition to them. This report should not be relied on for any purpose other than the purpose described in the primary communication.

Comment 6: Please note that we are not attorneys or investment experts and no statement in this report should be construed to provide tax advice, legal advice or investment advice.

MUNICIPAL STABILITY BOARD

CORRECTIVE ACTION PLAN DEVELOPMENT: *BEST PRACTICES AND STRATEGIES*



Issued Under Authority of Michigan's Public Act 202 of 2017

September 2018¹

¹ This document was updated to add additional clarification from the August 2018 version.

CAP Approval Criteria:

To further assist local units in developing their CAP, the Municipal Stability Board (the Board) has created the approval criteria listed below, which the Board will be considering in their review of each CAP. Local units are encouraged to use a balanced approach from one or more of the best practice principles outlined above to address their underfunded status. However, it is ultimately the responsibility of the local unit to determine the components of their CAP. At a minimum, a successful CAP will demonstrate the following:

I. Underfunded Status

- The CAP must demonstrate through distinct supporting documentation how and when the retirement system will reach a sixty percent funded ratio for pension systems and/or a forty percent funded ratio for retirement health systems. These minimum funding ratio percentages are determined by Sec. 5(4)(a) and Sec. 5(4)(b) of the Act.
 - Supporting documentation must include an actuarial projection, an actuarial valuation, or an internally developed analysis, which illustrates how and when the local unit will reach the minimum funding ratio percentages.
- Or
- If the local unit is a city, village, township, or county, it must demonstrate through distinct supporting documentation how and when its ARC will be less than 10 percent of general fund operating revenues for pension systems and/or will be less than 12 percent of general fund operating revenues for retirement health systems. The Board may consider this as means to address underfunded status in accordance with the Act.
 - Supporting documentation must include an actuarial projection, an actuarial valuation, or an internally developed analysis for ARC. The local unit must project general fund operating revenues using a reasonable forecast based on historical trends and projected rates of inflation.

2. Reasonable Timeframe

- The corrective actions listed will address the underfunded status within a reasonable timeframe. Because all local units and their circumstances are unique, a reasonable timeframe will be determined on a case by case basis for each local unit.
 - As general guidance, a local unit with a severely underfunded pension system (45% or less) should reach a funded ratio of sixty percent within twenty years. A local unit with a severely underfunded retirement health system (25% or less) should reach a funded ratio of forty percent within thirty years.
 - For local units who are addressing underfunded status through the ARC/Revenue trigger in their corrective action plan, the local government must show how it will get below the PA 202 established ARC/Revenue trigger within 5 years.
 - The prospective actions listed in a CAP should have a date assigned, which will indicate when implementation will begin for that action. After approval by the Board, the local unit has up to 180 days to begin to implement the corrective actions, unless a legal or contractual obligation prevents implementation within this timeframe.

3. Legal and Feasible

- A CAP must follow all applicable local, state, and federal laws.
- **The governing body of the local unit must approve the CAP**, and the local unit must attach proof of the governing body approval with the submission of their CAP.
- The local unit's administrative officer or designee certifies that it will implement the CAP.
- The local unit must demonstrate that prospective actions are feasible. In other words, are the proposals in the CAP reasonably achievable? Examples of reasonably achievable actions are as follows:
 - A proposed millage rate increase must be within the local unit's charter or statutory requirements.

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Correction Action Plan (Form 5597) submitted by the City Administrator is received and placed on file; and

Further, notes that the Application demonstrates actions that have been undertaken to mitigate this underfunded status which include eliminating defined benefit retiree health care coverage for employees hired after 2008, 2009, 2011, and 2013 (depending on employee group) and transferring funds from the City's General Fund to the Retiree Health Care Trust Fund; and

Further, notes that the City has contributed additional funds to the retiree health care trust in excess of the annual cost of retiree healthcare in each of the past five (5) years and has increased the value of the retiree health care trust fund from a deficit of \$247,000 in 2003 to \$2.357 million in 2017; and

Further, acknowledges the Other Postemployment Benefits (OPEB) Projection for the City of Wyandotte Retiree Health Care Plan (Plan) prepared by GRS Retirement Consulting dated November 9, 2018, which indicates that the Plan will achieve a 40% funded level within thirty (30) years if an additional \$38,020 is contributed to the Trust Fund annually; and

Further, instructs the City Administrator to make the necessary budget amendments to facilitate this additional annual contribution beginning in the current fiscal year (2019) and for the next thirty (30) years; and

Thus, the City Council approves the Corrective Action Plan as prepared and recommended by the City Administrator.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 11-19-18

7
AGENDA ITEM # _____

ITEM: Municipal Services – Concur with Five (5) Month Natural Gas Supply RFP Award

PRESENTER: Paul LaManes- General Manager 

INDIVIDUALS CONSULTED: Charlene Hudson – Director of Power Supply and Distribution CH

BACKGROUND: WMS has utilized Dillon Energy (Supplier 4) for natural gas supply and consulting since 2012. Through the Michigan Public Power Association (MPPA) WMS requested RFP's for natural gas supply utilizing the MPPA's Natural Gas Services committee to solicit and review the RFP's. RFP's were received with pricing for both hedged gas and market gas (gas not purchased in advance). WMS management recommends awarding a five (5) month agreement to the successful qualified bidder Transparent Energy Services (Supplier 7), a local Michigan based company. Although not the lowest bid, WMS management's recommendation is based on the value placed on the non-commodity based professional services/consulting that Transparent will provide which augments existing WMS staff and utilizing those services coupled with the Transparent proposal on market gas pricing as the best combination of service/pricing.

STRATEGIC PLAN/GOALS: Fiscal responsibility in operations.

ACTION REQUESTED: Concur with the Wyandotte Municipal Services Commission approval to allow the Wyandotte Municipal Services General Manager to execute a five (5) month contract with Transparent Energy, the successful qualified bidder, at the pricing spreads per the RFP and as recommended by WMS Management.

BUDGET IMPLICATIONS: Budget is accounted for under the approved Electric O&M budget for FY2019 in account # 591-001-501-013 Natural Gas Expense.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, execute a contract with Transparent Energy, the successful qualified bidder, as recommended by WMS Management.

MAYOR'S RECOMMENDATION – 

CITY ADMINISTRATOR'S RECOMMENDATION – 

LEGAL COUNSEL'S RECOMMENDATION – Terms and conditions of contract reviewed by MPPA legal and approved to form.

LIST OF ATTACHMENTS

- MPPA RFP Summary
- Five (5) Month Pricing Analysis

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Wyandotte Municipal Services Commission authorizing the General Manager to execute a contract with Transparent Energy, the successful qualified bidder, for Natural Gas supply from December 1, 2018 to April 30, 2019 at the pricing spreads quoted in the RFP, as recommended by WMS management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COMMISSIONER

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

*All offers contained in this Request For Proposal will be subject to variations in market conditions. Actual pricing is subject to change at time of execution.

1	5	settle plus \$0.0500	0%	Purchases: DTE Index or plus DTE IFERC FOM Index or GDD flat or minus (-) 0.01	Credit Pending \$3.33/Mmbtu fixed for DEC18-APR18
Supplier	NYMEX/Index	Basis	Term	Annual Volume (Dth)	
Dillon	NYMEX last day of settle plus Index	Inside FERC MichCon	\$0.0000 Month		Purchases: Gas Daily Michcon citygate plus (+) \$0.036 per MMBtu Net 10 Day Payment Terms
2	5	\$0.1633 recommendation settle plus Index	0%	Cashouts: Gas Daily Michcon citygate minus (-) \$0.036 per MMBtu	Firm Standalone Balancing
Supplier	NYMEX/Index	Basis - City Gate	Term	Est. 5 Months Volume (Dth)	
					Additional Fees: There will be \$0.02 per MMBtu fee for any volumes triggered. No fee will be assessed if the NYMEX goes to final settle.
3	5	NYMEX last day of settle plus \$0.1600	0%	as Purchases: DTE Index or plus DTE IFERC FOM Index or GDD flat	Standard Payment Terms Standalone Credit Approved
Supplier	Term (Months)	Citygate Price	Term (Months)	Price	Comments/ Credit
		NYMEX last day of settle plus \$0.1775			Purchases: Market Cash Price Incremental/Cashouts IFERC FOM GDD Michcon (+) 0.025 Net 20 Day Payment Terms
4	5		0%		Cashouts: Market Sell Back Price, minus \$0.06/MMBtu Quoted Prices firm at time of submittal. Supplier reserves the right to Re-Price at time of price lock. RFP quote is for either firm or Index Pricing. Supply is based on Firm Delivery, delivering utility may implement tariff authorized curtailment or any other flow restrictions. Terms & Conditions of existing Natural Gas Sales Agreement currently in place would be utilized for the delivery of natural gas requirements. Point of Delivery is DTE Energy City Gate for Wyandotte Account
		NYMEX last day of settle plus \$0.0850			Purchases: GDD Michcon plus (+) \$0.03 Cashouts: GDD Michcon minus (-) \$0.03 5's Energy Trading's proposal—Citygate priced and delivered product (includes all cost to the city-gate), MPPA/Wyandotte Municipal Services to be provided by the City of Wyandotte, including balancing, monitoring usage/storage banks, costs, etc. 5 will assist you on making accurate decisions with regards to your storage asset, and the city of Wyandotte will retain the value of the asset they are paying for (in your situation, and given a volatile winter, this could be a large benefit). Assuming credit approval, 5 will allow the city to lock in a fixed price for 5 to supply its gas plant requirements, through baseload volumes along with any incremental/cashout needs. If part of this proposal doesn't work, we are certainly open to talking about a 'different way'. (As we discussed over the phone, we are a wholesale trading company, and we don't have a huge appetite to be 'set up' to take on alot of the balancing/monitoring a traditional retail company may welcome). Pricing subject to change. I'd certainly welcome your feedback, or any other questions you may have. Thanks, Mike Botzger
5	5	NYMEX last day of settle plus \$0.0850	0%		Credit is Pending
6	5	NYMEX last day of settle plus \$0.0850			All sales purchased back by EDF outside of baseload: Gdd Michcon -.045 Credit Pending Standalone Expiration 11/8/18 QOB
7	5	settle plus \$0.1360 \$0.1550	1		Purchases: GDD Michcon plus (+) \$0.015 Cashouts: GDD Michcon flat Net 20 Day Payment Terms
		Mich IFERC			All additional supply purchased outside of baseload: GDD Michcon -.045 Expiration 5pm 11.9.18
8	No Bid Returned	NYMEX last day of			Firm, Balancing
				\$0.02000	

Market: 5,580 5,580 5,320 4,960 6,750

BP	\$ 74,325.60	\$ 74,325.60	\$ 70,862.40	\$ 66,067.20	\$ 67,432.50	
	\$ 18,441.90	\$ 18,441.90	\$ 17,582.60	\$ 16,392.80	\$ 22,308.75	
	\$ 92,767.50	\$ 92,767.50	\$ 88,445.00	\$ 82,460.00	\$ 89,741.25	\$ 446,181.25

Transp.	\$ 76,222.80	\$ 76,222.80	\$ 72,671.20	\$ 67,753.60	\$ 69,153.75	
	\$ 18,386.10	\$ 18,386.10	\$ 17,529.40	\$ 16,343.20	\$ 22,241.25	
	\$ 94,608.90	\$ 94,608.90	\$ 90,200.60	\$ 84,096.80	\$ 91,395.00	\$ 454,910.20

Dillon	\$ 77,171.40	\$ 77,171.40	\$ 73,575.60	\$ 68,596.80	\$ 70,014.38	
	\$ 18,623.25	\$ 18,623.25	\$ 17,755.50	\$ 16,554.00	\$ 22,528.13	
	\$ 95,794.65	\$ 95,794.65	\$ 91,331.10	\$ 85,150.80	\$ 92,542.50	\$ 460,613.70

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Wyandotte Municipal Services Commission authorizing the General Manager to execute a contract with Transparent Energy, the successful qualified bidder, for Natural Gas supply from December 1, 2018 to April 30, 2019 at the pricing spreads quoted in the RFP, as recommended by WMS management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: 11-19-18

AGENDA ITEM # **8**

ITEM: Municipal Services – Concur with DTE Energy Natural Gas Transport Service Agreements

PRESENTER: Charlene Hudson, Director of Power Supply and Distribution *CH*

INDIVIDUALS CONSULTED: Paul LaManes- General Manager *PLM*

BACKGROUND: Wyandotte Municipal Services utilizes third party natural gas suppliers to provide the commodity. DTE Energy provides the transportation infrastructure to transport natural gas to the Wyandotte Power Plant. The End-Use Master Account Aggregated Transportation Service Agreement covers all transport of natural gas to Municipal Services locations and the End-Use Gas Transportation Agreement is the detailed contract for the Power Plant. This new contract includes the new package boiler estimated needs along with stand-by service charges to allow the plant to function in its current economic reserve status and provide capacity credits for the ability to run in a MISO emergency.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with the Wyandotte Municipal Services Commission approval to allow the Wyandotte Municipal Services General Manager to sign the DTE Energy End-Use Master Account Aggregated Transportation Service Agreement and the DTE Energy End-Use Gas Transportation Agreement, as recommended by WMS Management.

BUDGET IMPLICATIONS: Natural Gas Expense is accounted for under the approved budget in account #591-001-501-013.

IMPLEMENTATION PLAN: Subsequent to Council concurrence, the Wyandotte Municipal Services General Manager will sign the DTE Energy End-Use Master Account Aggregated Transportation Service Agreement and the DTE Energy End-Use Gas Transportation Agreement.

MAYOR'S RECOMMENDATION – *ASP*

CITY ADMINISTRATOR'S RECOMMENDATION – *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION – Reviewed to Form by the City Attorney

LIST OF ATTACHMENTS

- DTE Energy End-Use Master Account Aggregated Transportation Service Agreement
- DTE Energy End-Use Gas Transportation Agreement

RESOLUTION 11-2018-03

NOW, THEREFORE, BE IT RESOLVED by the Wyandotte City Council that City Council concurs with the Municipal Services Commission authorizing the General Manager to execute the DTE Energy End-Use Master Account Aggregated Transportation Service Agreement and the DTE Energy End-Use Gas Transportation Agreement effective for the period December 1, 2018 – November 30, 2019, as recommended by WMS Management.

I move for the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COMMISSIONER

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz



Contract Type: ATSA
Contract No. 917-A

END-USE MASTER ACCOUNT AGGREGATED TRANSPORTATION SERVICE AGREEMENT

This End-Use Master Account Aggregated Gas Transportation Service Agreement ("Agreement"), is entered into and between DTE Gas Company ("DTE") and City of Wyandotte ("Customer").

SECTION 1 – PARTIES:

<p>DTE: DTE Gas Company One Energy Plaza, WCB 1600 Detroit, MI 48226</p> <p>Notices: Director, Sales & Marketing</p> <p>Phone: 313-235-3326 Fax: 313-235-1065</p>	<p>Customer: City of Wyandotte 3200 Biddle Avenue, Suite 200 Wyandotte, MI 48192</p> <p>Notices: Paul LaManes City of Wyandotte 3200 Biddle Avenue, Suite 200 Wyandotte, MI 48192 plamanes@wyandottemi.gov</p> <p>Phone: 734-324-7194 Fax:</p>
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SECTION 2 – GENERAL PROVISIONS:

1. All transportation services will be provided under the terms and conditions set forth herein and in the DTE Gas Company Rate Book for Natural Gas Service ("Rate Book"), as revised from time to time by the Michigan Public Service Commission ("MPSC"), and the End-Use Gas Transportation Agreement(s) in effect between Customer and DTE.
2. This Agreement is effective **December 1, 2018**, and terminates when the End-Use Gas Transportation Agreement covering service to the End Use Master Account, as defined in the Rate Book, expires or is otherwise terminated. The End-Use Master Account, Transportation Subsidiary Account(s), and Non-Transportation Subsidiary Account(s) shall be identified in Attachment A to this Agreement. Transportation Subsidiary Account(s) and Non-Transportation Subsidiary Account(s) separately or combined may be referred to as "Subsidiary Accounts" herein.
3. Customer's Aggregated Annual Contract Quantity ("ACQ") shall be **300,000** MMBtu, as detailed in Attachment A, unless modified pursuant to the Rate Book.
4. Customer's Aggregated Maximum Daily Quantity ("MDQ") shall be **16,095** MMBtu, as detailed in Attachment A, unless modified pursuant to the Rate Book.
5. Transportation Subsidiary Account(s) taking transportation service under an End-Use Master Account will be aggregated with the End-Use Master Account as follows:
 - (a) Under the allocation method, DTE will create a separate account for billing and related storage and balancing services for each Transportation Subsidiary Account. Such services will be per the terms of the respective End-Use Gas Transportation Agreement of each Transportation Subsidiary Account(s);

- (b) Nominations will be pursuant to the Rate Book; and
 - (c) Gas delivered to DTE for the account of Customer will be allocated each Month to each individual Transportation Subsidiary Account(s) based on the pro rata usage for each of the Customer's accounts for the Month. In any Month, DTE may change the allocation of Customer's gas between the End-Use Master Account and Transportation Subsidiary Account(s) to mitigate any penalties or additional charges that Customer would not have otherwise incurred if the End Use Master Account and Transportation Subsidiary Account(s) had not been treated as one account for storage and balancing services under this Agreement.
- 6. Any terms not defined herein shall have the meaning set forth under the End-Use Gas Transportation Agreement covering service to the End-Use Master Account and the Rate Book.
 - 7. If for any reason DTE determines that services or rates provided under this Agreement fail to conform to any laws, orders or regulations, DTE may, upon notice to Customer, terminate this Agreement. DTE shall not be liable to Customer for any damages or losses Customer might suffer due to suspension, discontinuance or termination of the services pursuant to this Agreement.

SECTION 3 – WARRANTY OF NON-CONTIGUOUS FACILITIES:

- 1. Customer represents and warrants that it has a majority ownership interest in the real property, business or facility identified in Attachment A, attached hereto, and seeks to aggregate its natural gas accounts with DTE for such locations.
- 2. Upon request by DTE, Customer shall provide, in a timely manner, original or photocopies of appropriate ownership documents as proof of majority ownership in the real property, business, or facility related to the aggregated accounts identified in Attachment A, including, but not limited to:
 - a. Warranty Deed for real property showing Customer as owner;
 - b. Valid lease of facility, space, or structure showing Customer as lessee;
 - c. Partnership agreement showing ownership percentages that show customer is the majority owner; and
 - d. Affidavit from corporation verifying corporate ownership of business, real property or facilities.
- 3. Customer acknowledges DTE's right to deny aggregation of the Subsidiary Accounts if: 1) Customer fails to provide, upon DTE's request, documentation that demonstrates Customer's majority ownership interest in all accounts listed in Attachment A; or 2) the ownership documents provided by Customer, in DTE's opinion, are not sufficiently reliable to justify aggregation of the proposed accounts.

SECTION 4 – RECEIPT POINT(S):

DTE shall receive gas from Customer at the receipt points posted on DTE's electronic gas nomination system, as amended by DTE from time to time.

SECTION 5 – DELIVERY POINT(S):

Customer's End-Use Master Account and Subsidiary Accounts as identified in Attachment A.

SECTION 6 – SIGNATURES:

DTE Gas Company:	By: _____ Printed Name: _____ Title: _____ Signature Date: _____
Customer:	By: _____ Printed Name: _____ Title: _____ Signature Date: _____

Attachment A
Subsidiary Account List

Section 1 – End Use Master Account

Account #	Facility Name	Facility Address	Meter #(s)	Rate*	ACQ	MDQ
910000071340	City of Wyandotte Power Plant	2555 Van Alstyne Wyandotte, MI 48192	2186998786 2187064950 2476998901	LT	299,990	16,085

Section 2 – Non-Transportation Subsidiary Account(s)

Account #	Facility Name	Facility Address	Meter #(s)	Rate*	ACQ	MDQ
91000079715	City of Wyandotte	3005 Biddle Avenue, Ste. 1 Wyandotte, MI 48192	2410881386	GS-1	3	3
91000079723	City of Wyandotte	3591 11 th Street Wyandotte, MI 48192	4020124205 2417216109		3	3
91000079731	City of Wyandotte	1771 6 th Street Wyandotte, MI 48192	4040537741 4020717927		4	4

Total ACQ = 300,000 MMBtu
Total MDQ = 16,095 MMBtu

* Rate can be A, 2A, AS, S, GS-1, GS-2, ST, LT , XLT, XXLT



DTE Energy®

Contract Type: **LT**
Contract No.: **1215**

End-Use Gas Transportation Agreement

This End-Use Gas Transportation Agreement is entered into and between DTE Gas Company ("DTE") and **City of Wyandotte** ("Customer").

SECTION 1 – PARTIES:

<p>DTE: DTE Gas Company One Energy Plaza, WCB 1600 Detroit, MI 48226-1221</p> <p>Notices: Director, Sales & Marketing</p> <p>Phone: (313) 235-4547 Fax: (313) 235-1065</p>	<p>Customer: City of Wyandotte 3200 Biddle Avenue, Suite 200 Wyandotte, MI 48192</p> <p>Notices: Paul LaManes City of Wyandotte 3200 Biddle Avenue, Suite 200 Wyandotte, MI 48192 plamanes@wyandottemi.gov</p> <p>Phone: 734-324-7194 Fax:</p>
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SECTION 2 – DELIVERY POINT(S):

Customer's Delivery Point(s) are specified below (one or more Delivery Point(s) are referred to herein as the "Customer's Facility"): **2555 Van Alstyne, Wyandotte, MI 48192**

SECTION 3 – GENERAL PROVISIONS:

1. DTE agrees to provide natural gas transportation service to Customer in accordance with this Gas Transportation Agreement, and the DTE Gas Company Rate Book for Natural Gas Service ("Rate Book"), as revised from time to time by the Michigan Public Service Commission ("MPSC"), including the General Provisions and Definitions, and Transportation Service Rate **LT** together with the attached Schedule for Remote Meter reading, if applicable (collectively the "Agreement").
2. The "Initial Term" of this Agreement shall commence on **December 1, 2018** ("Effective Date") and terminate on **November 30, 2019**.
 - a. Thereafter, the term of this Agreement shall automatically extend for successive periods of one year ("Extension Term"), unless and until terminated pursuant to Section 2b.
 - b. This Agreement may be terminated by either party at the end of the Initial Term or the end of any Extension Term by either party giving 30 days prior written notice to the other party, or as otherwise agreed in writing by the parties.
 - c. Notwithstanding the foregoing, Customer may request a return to a non-transportation service rate pursuant to the Rate Book.

3. Annual Contract Quantity ("ACQ"): Customer's ACQ shall be 299,990 MMBtu, unless modified pursuant to the Rate Book.
4. Maximum Daily Quantity ("MDQ"): Customer's MDQ shall be 16,085 MMBtu, unless modified pursuant to the Rate Book.
5. Customer shall cause Customer's full requirements of natural gas to be delivered to DTE at the Receipt Point(s) . In no way does the designation of an ACQ modify Customer's obligation under this Agreement to have DTE transport the full natural gas requirements for Customer's Facility. Standby Service is excluded from any obligation to deliver full requirements.
6. Customer is responsible for all costs associated with construction of additional DTE facilities which may be required to serve changes in Customer's operations or natural gas load, including changes in the stated ACQ, MDQ, Standby Nameplate Rating or Standby Maximum Daily Quantity ("SMDQ"), delivered natural gas pressure (or elevated natural gas pressure), and/or hourly natural gas flow rating approved by DTE unless otherwise mutually agreed upon by the parties in writing.
7. Customer shall pay any assessments, surcharges, taxes and tariffs, however designated, levied, or charged resulting from this Agreement, including, without limitation, all state and local privilege or excise taxes and any amount in lieu of such taxes, tariffs and duties paid by DTE (all collectively referred to as "Taxes and Assessments"), exclusive, however, of taxes based on the net income of DTE, property taxes, and DTE's Michigan Business Tax. Customer shall reimburse DTE for any Taxes and Assessments which are collected and remitted or paid on Customer's behalf by DTE because of Customer's failure to pay.
8. During the Initial Term or any Extension Term of this Agreement, Customer shall not directly or indirectly interconnect or agree to receive service from another supplier of natural gas transportation and/or distribution service. If Customer contracts with a third party to deliver natural gas to Customer's Facility, then DTE may cancel this Agreement according to all applicable provisions in the Rate Book. Customer will be required to pay DTE as liquidated damages and not as a penalty, a settlement payment equal to the sum of the Transportation Charges and Monthly Customer Charges that company would have received from the time of cancellation to the expiration date of the Customer's Contract, which shall be the latter of the termination date of the Initial Term or the termination date of any Extension Term.
9. In the event Customer is charged an Optional Rate under Transportation Service Rates ST, LT, XLT, XXL of the Rate Book and, if at any time during the term, the MPSC changes the Maximum and Minimum Rates under the appropriate Optional Rate provision such that Customer's rate is no longer within the Optional Rate range provision, then DTE shall charge Customer the Optional Maximum Rate under the Transportation Service Rate identified in Section 3.1. above unless otherwise agreed to by the parties.
10. Customer acknowledges that the Transportation Charge and Additional Provisions, if any, are confidential and were negotiated by the parties based on the unique characteristics of Customer's Facility and its anticipated natural gas load requirements ("Confidential Terms"). Customer may disclose the Confidential Terms (a) on a strictly "need to know" basis to its employees and third party energy consultants/managers (collectively "Customer Representatives") provided that the Customer Representative agrees to maintain the confidentiality of such information, and (b) when such disclosure is required by law provided that Customer requests confidential or privileged treatment under applicable statutes, rules and regulations and provides reasonable notice to DTE prior to such disclosure. Customer shall be responsible for any breach of Confidential Terms by any Customer Representative. Any unauthorized disclosure of the Confidential Terms will terminate, from the date the Confidential Terms are disclosed, any Optional Rate reflected in the Transportation Charge stated below, such that for the remaining term of this Agreement, Customer shall pay the Maximum Rate applicable for the Transportation Service Category under which the Customer is taking transportation service.

11. The entire agreement between the parties shall consist of this Agreement. Any prior understandings, representations, promises, undertakings, agreements or inducements, whether written or oral, concerning the subject matter hereof, not contained herein, shall have no force and effect. The Agreement may be modified or amended only as agreed in writing by both parties.
12. If for any reason DTE determines that services or rates provided under this Agreement fail to conform to any laws, orders or regulations, DTE may, upon notice to Customer, terminate this Agreement. DTE shall not be liable to Customer for any damages or losses Customer might suffer due to suspension, discontinuance or termination of the services pursuant to this Agreement.
13. Unless otherwise specified, the terms in this Agreement shall have the meanings set forth in the Rate Book.

SECTION 4 – RECEIPT POINT(S):

DTE shall receive natural gas from Customer at the Receipt Point(s) posted on DTE's electronic gas nomination system, as amended by DTE from time to time, unless specified otherwise in this Agreement.

SECTION 5 – REMOTE ELECTRONIC METER READING SERVICE:

Customer's Remote Electronic Meter Reading Service ("Remote Service") shall be provided in accordance with the Rate Book and this Agreement as follows:

- ☐ for Transportation Service Rates XLT and XXL T, Remote Service is mandatory.
 - ☒ for all other Transportation Service Rates, Remote Service is optional and Customer elects such service.
- Or

☐ Remote Service is optional and Customer declines such service, except as may be required by Company under Standby Service.

If applicable, the Attachment A schedule identifies the remote meters for such service. All electronic data obtained from Remote Service is solely intended for use by Customer and is not used for measuring the volume of gas used for billing purposes by DTE. If volume differences occur between electronic data and the monthly billing statement, the technical standards in the Administrative Billing Rules shall control.

SECTION 6 – STANDBY SERVICE:

Customer and DTE agree that Standby Service ☐ will not be provided under this Agreement.
☒ will be provided under this Agreement in accordance with the Rate Book.

SECTION 7 – CHARGES:

Monthly Customer Charge:	Per Transportation Service Rate LT of the Rate Book.
Transportation Rate :	Per Transportation Service Rate: LT of the Rate Book.
Remote Electronic Meter Reading Charge (if applicable per Section 5 above):	<input checked="" type="checkbox"/> Per Transportation Service Rate LT of the Rate Book.
Standby Service Charge (if applicable per Section 6 above):	Per Transportation Service Rates of the Rate Book. <input type="checkbox"/> "Standby Nameplate Rating" equal to [] MMBtu per hour or <input checked="" type="checkbox"/> SMDQ equal to 14,095 MMBtu per day.

SECTION 8 – ADDITIONAL PROVISIONS:

1. All Gas Transportation Agreements for the delivery points set forth in Section 2, including but not limited to the Agreement effective **August 1, 2012** and executed by Customer and DTE Gas Company (formerly known as Michigan Consolidated Gas Company) are hereby terminated and replaced by this amended and restated Agreement **#1215** effective as of **December 1, 2018**.
2. Gas Facilities: DTE will construct natural gas facilities including, but not limited to **41'** of **4"** service line and related valves, fittings, and taps, and a meter assembly to pass **100,000 Cfh** at **10.0 psig** to serve two (2) new **50,000 Cfh** boilers. In addition to the new service as described above, DTE will continue to provide gas service to Customer's Facility located at 2555 Van Alstyne, Wyandotte, MI 48192, in accordance with its Rate Schedule LT and sufficient to accommodate an hourly gas flow up to 282,000 Cfh at 26 psig on each meter **#2186998786** and **#2187064950** and **8,300 Cfh** at **10 psig** on meter **#2476998901** for a total load of **672,300 Cfh**. Section 3.6 above applies to construction of the Gas Facilities identified herein.
3. In addition to the Section 7 – Charges, Standby Service Charge, the following additional provisions apply:
 - a. Steam Boilers #5 and #7 located at Customer's Facility that is served by DTE's meter **#2187064950**, **#2186998786** and **#2476998901**, or its replacement ("Meters"), shall receive Standby Service per the Rate Book.
 - b. BMDQ: For operational purposes, the parties agree that the Base Maximum Daily Quantity ("BMDQ") shall be **2,000** MMBtu. The BMDQ shall represent Customer's base load volume requirement not including Standby Service per the Rate Book. The BMDQ shall be based on the formula in Section 8.4d.

c. During the term of this Agreement, any change in the MDQ as set out in Section 3.4, the SMDQ as set out in Section 7, or the BMDQ as set out in Section 8.4b, and any periodic contract quantities reviews performed by DTE per the Rate Book, shall automatically change the MDQ based on the calculation in Section 8.4d.

d. The following calculation shall apply to determine Customers MDQ:

$$\text{MDQ} = \text{SMDQ} + \text{BMDQ}$$

e. Customer may request approval from DTE to increase the MDQ or SMDQ or DTE, from time to time, will review and change the MDQ and SMDQ per the Rate Book. If the SMDQ is revised ("Revised SMDQ") then the Standby Service Charge shall be revised according to Section 7 and Section 8 of the Agreement and the Rate Book. Any Revised SMDQ shall become effective the first day of the month following the date of the Revised SMDQ, and shall remain in effect for the term of this Agreement unless revised as provided herein. The BMDQ shall be modified only in order that the formula set-out in Section 8.4d shall remain true and accurate.

5. Operational Flow Order: The DTE Gas – Severe Gas Operations Plan (the "Plan") Effective 2018/2019 is attached hereto as Exhibit A and incorporated herein. The Plan may be revised by DTE from time to time in its sole discretion. In accord with Section E4.5 of the Rate Book and in accord with standard industry practice, DTE may in its discretion, implement an Operational Flow Order ("OFO"). If DTE implements an OFO, Customer agrees that it will be subject to and will adhere to the "Severe Gas Operations – Level 2, Guidelines for Gas Operations During and Operational Flow Order (OFO) of the Plan, and will be subject to an Operational Flow Order Daily Quantity (OFODQ), either 1) an OFODQ Max, or 2) an OFODQ Min, with the following modifications to the Plan applicable to the Customer

a. The MDQ as described in the Plan shall be replaced with the term BMDQ as described in Section 8.4b and 8.4c.

b. The OFODQ Minimum calculation in the Plan as defined in Exhibit A shall be replaced with the following:

- $\text{OFODQ Minimum} = \text{BMDQ} \times \text{OFODQ Min\%}$ per Table 1 of the Plan results in the minimum quantity to nominate and deliver during an invoked OFO

c. The OFODQ Maximum calculation in the Plan as defined in Exhibit A shall be replaced with the following:

- $\text{OFODQ Maximum} = \text{MDQ} \times \text{OFODQ Max\%}$ per Table 1 of the Plan results in the maximum quantity to nominate and deliver during an invoked OFO

SECTION 9 – SIGNATURES:

DTE Gas Company:	By: _____ Printed Name: _____ Title: _____ Signature/Date: _____
Customer:	By: _____ Printed Name: _____ Title: _____ Signature /Date: _____

ATTACHMENT A

SCHEDULE OF REMOTE METERS

<u>Building Number</u>	<u>Address</u>	<u>Meter Number</u>
Boilers 5&7	2555 Van Alstyne	2186998786
Boilers 5&7	2555 Van Alstyne	2187064950
Two (2) New Boilers	2555 Van Alstyne	TBD

ATTACHMENT B

Customer Facility Summary

<u>Address</u>	<u>Meter Number</u>
2555 Van Alstyne	2476998901
3005 Biddle Ste 1	2410881386
3591 11th St	4020124205
3591 11th St	2417216109
1771 6th St	4040537741
1771 6th St	4020717927



Exhibit A
(of Contract #1215)

DTE GAS - SEVERE GAS OPERATIONS PLAN
EUT Customer and Supplier Communication Package

In 2013-2014, DTE Energy experienced record setting colder-than-normal temperatures, above planned peak day consumption, and strained system operations.

Since the 2014-2015 winter season DTE Gas has provided an annual communication package for its EUT customers, EUT gas suppliers and, agents that provided customer guidelines related to DTE Gas system operations during non-normal gas circumstances.

In preparation for the 2018 - 2019 winter season, DTE Gas is providing/resubmitting this communication package for its EUT customers, their gas suppliers and agents which provides customer guidelines related to DTE Gas system operations during non-normal gas circumstances for the upcoming year.

This communication package provides:

- Severe Gas Operations – Level 1: Guidelines for Gas Operations during Critical Conditions Operational
- Severe Gas Operations – Level 2: Guidelines for Gas Operations during an Operational Flow Order
- DTE Gas Contact Information
- Q&A Summary
- Messaging Templates Examples

The DTE Gas – Severe Gas Operations Plan is Effective 2018/2019.

Severe Gas Operations – Level 1 Guidelines for Gas Operations during Critical Conditions Operations (CCO)

A Critical Conditions Operations announcement may occur when DTE Gas is experiencing constrained operating conditions or identifies the potential for such.

Critical Conditions Operations is a precautionary measure intended to avoid the issuance of an Operational Flow Order or Curtailment of gas services.

Operational Expectations:

Under the CCO conditions, DTE will request its EUT Customers to voluntarily balance their daily supply with daily usage during specified Gas Days.

DTE will formally request all customers to voluntarily increase or decrease their nominated gas deliveries. These requested gas deliveries will be identified and communicated during the event.

CCO Communication Process:

DTE will provide notification of a CCO in the form of the Messaging Templates A and B listed in the Appendix to this document.

DTE EUT Customers and suppliers will be notified and updated of Critical Conditions Operations status through the following channels of communication:

1. Direct email communication
2. DTE eNominator pop-up message
3. Webpage communication <http://mcsts.dteenergy.com/index.html>
4. Direct contact via phone call to Suppliers and to EUT Customer contacts, as needed



Severe Gas Operations – Level 2 Guidelines for Gas Operations during Operational Flow Order (OFO)

OFO implementation may occur when DTE Gas is experiencing significant constrained operating conditions or identifies the potential for such.

Operational Expectations:

When DTE Gas is in constrained operating conditions, it is necessary to limit the storage activity of its customers by implementing an OFO. An OFO is a directive, per Sections E1.1 and E4.5 of DTE Gas's Rate Book, requiring customers to nominate and deliver flowing gas supply to DTE's system during specified Gas Day(s), either 1) an OFODQ Max, or 2) an OFODQ Min, or 3) as otherwise specified in the customer's contract. Ensuring EUT Customers deliver the appropriate gas quantity enables DTE to safeguard its gas operating system.

During an OFO, DTE will provide notice of one of the following operational expectations:

- **OFODQ Min:** A minimum quantity of gas supply that a customer will be required to nominate and deliver during a Gas Day, typically during extreme cold weather or other operational constraints.
- **OFODQ Max:** A maximum quantity of gas supply that a customer will be allowed to nominate and deliver during a Gas Day, typically during extreme warm weather or other operational constraints.

The OFODQ Max and OFODQ Min will be equal to a percentage of the EUT Customer's Contractual Maximum Daily Quantity (MDQ); further reference Question 5 on page 5 of this document.

- **OFODQ Min** = MDQ x OFODQ Min% per Table 1 below results in the minimum quantity to nominate and deliver during an invoked OFO
- **OFODQ Max** = MDQ x OFODQ Max% per Table 1 below results in the maximum quantity to nominate and deliver during an invoked OFO

Table 1: 2018/2019 OFODQ Percentages

Month	OFODQ Min % Minimum Flow Requirements	OFODQ Max % Maximum Flow Requirements
August	59%	17%
September	99%	20%
October	99%	28%
November	99%	29%
December	90%	17%
January	94%	26%
February	85%	38%
March	82%	23%
April	69%	18%
May	60%	22%
June	58%	19%
July	56%	16%



Unauthorized Gas Usage during an OFODQ Min Notification: If customer is deemed non-compliant on any Gas Day during an OFO per Section E4.5.B of DTE Gas's Rate Book, the difference between the required OFODQ Min specified for the customer and the actual quantities nominated and delivered by the customer to the Company will be treated as unauthorized gas usage and shall be charged an Unauthorized Gas Usage Charge (unless specified otherwise in the Contract between the customer and DTE Gas).

During an OFODQ Max Notification: Any nomination that is greater than a Customer's OFODQ Max any Gas Day will be rejected.

OFO Communication Process:

When gas system operations permit, DTE will provide notification of an OFO twenty-four (24) hours in advance of the Gas Day an OFO is implemented.

DTE EUT suppliers and customers will be notified of current gas operations and operational status changes through the following channels of communication:

1. Direct email communication
2. DTE eNominator pop-up message
3. Webpage communication <http://mcsts.dteenergy.com/index.html>
4. Direct contact via phone call to Suppliers and to EUT Customer contacts, as needed



DTE GAS CONTACT INFORMATION

If there are any questions regarding this DTE Gas Plan of Operations, please feel free to contact your Gas Account Manager or the Gas Nominations Group listed below:

Gas Major Accounts

<u>Account Managers-Southeast Michigan</u>	<u>Cell Phone</u>	<u>Work Phone</u>
Eric Bruski	(313) 235-0372	(313) 400-1628
Samantha Cook	(313) 235-1130	(313) 570-4433
Eric Harris	(313) 235-9184	(313) 600-3586
Julie Jozwiak	(313) 235-1591	(313) 600-3725
Scot McColl	(313) 235-1675	(313) 400-1611

Escalation Contact-SE Michigan:

Michael Fedele, Manager – SE Michigan (734) 301-7906 (C)

<u>Account Managers-Greater Michigan</u>	<u>Cell Phone</u>	<u>Work Phone</u>
Andrew Hascher	(616) 307-7127	(616) 307-7127
Zachary Kerfoot	(231) 932-2847	(231) 499-7331
Brad Radel	(616) 502-7673	(616) 502-7673
Michael Siroky	(616) 954-4610	(616) 250-9993
Adam Scripps	(616) 541-3269	(616) 541-3269
Ric Werner	(616) 954-4604	(616) 240-2091
Bentley Whitman	(231) 753-6143	(231) 753-6143
Michael Youngblood	(616) 954-4635	(616) 260-1231

Escalation Contact-Greater Michigan:

Bradley Leiter, Manager – Greater Michigan (616) 307-3153 (C)

Additional Escalation Contacts:

Alesia Smith, Principal Supervisor, Fulfillment (313) 235-4607 (O), (313) 268-0188 (C)

Wayne Fox, Manager, Gas Major Accounts (231) 757-3922 (O), (231) 690-1128 (C)

Gas Nomination Services

Gas Nominations Team - 833-383-6667 (Hotline number – 7 days a week between 8 a.m. to 11 p.m.)

Jennifer Marinelli, Supervisor, Gas Nominations (313) 235-5053

Janet Rogers, Manager, Gas Nominations (313) 670-4818

Contract # 1215

Page 13 of 21

Rev. 05/13

Q&A - DTE Severe Gas Operations for EUT Customers

Q1. What are the three levels of Severe Gas Operations on the DTE Gas system?

The three Severe Levels of Gas Operations are:

- Level 1 – Critical Conditions Operations (CCO)
- Level 2 – Operational Flow Orders (OFO)
- Level 3 – Curtailment

Q2. What are the steps DTE Gas will take during a Level 1 – Critical Conditions Operations & Level 2 – Operational Flow Order?

SEVERE GAS OPERATIONS	Provisions	Action Items
	Voluntary	Request increase or decrease in deliveries to system from End User Transportation (EUT) Customers on voluntary basis to stabilize DTE Gas Operations. Customers will be provided guidance on the volume of gas desired by DTE (% of MDQ). <i>See Appendix</i>
LEVEL 1 - CRITICAL CONDITIONS OPERATIONS (Contractual Provision)		
SEVERE GAS OPERATIONS LEVEL 2 – OPERATIONAL FLOW ORDERS (Tariff Provision)	Mandatory	Elevate to Severity Level 2 of DTE Gas Operations – Operation Flow Order (OFO) Requires EUT Customers that a minimum or maximum quantity of gas to be nominated and delivered to DTE as a percentage of the contract MDQ and defined as the Operational Flow Order Daily Quantity (OFODQ Min or OFODQ Max). An OFO may be invoked at any time of the year to protect DTE's Gas System Operations and service to its customers NOTE: If operating conditions warrant immediate Declaration of Level 2 – OFO, Step 1 will supersede Step 1 in Level 1.
SEVERE OPERATIONS LEVEL 3 – CURTAILMENT	Mandatory	Elevate to Severity Level 3 of DTE Gas Operations – CURTAILMENT

Q3. How will the three levels of Severe Gas Operations be communicated to EUT Customers and Gas Suppliers?

DTE EUT Customers and Suppliers will be notified and updated of Critical Conditions Operations status through the following channels of communication:

1. Direct email communication
2. DTE eNominator pop-up message
3. Webpage communication <http://mcsts.dteenergy.com/index.html>

Direct contact via phone call to Suppliers and to EUT Customer contacts, as needed.



Q4. How is the Operational Flow Order Daily Quantity (OFODQ Min or OFODQ Max) determined?

The OFODQ is the percentage of the Customer's contractual MDQ that will be required to be nominated and delivered by each Customer each day during a declared OFO. A customer or their supplier may calculate a customer's OFODQ Min or OFODQ Max by the following:

- Customers or their suppliers must access DTE's eNominator system via the K-61 report to obtain and validate each Customer's current MDQ.
- Customer or supplier must then multiply the percentage as stated in the OFO Implementation Notice by Customer's current MDQ to obtain their OFODQ Min or OFODQ Max.

Q5. What is the difference between an OFODQ Min and an OFODQ Max?

An **OFODQ Max** is the maximum volume of gas supply that a EUT customer will be allowed to deliver in the event of extreme warm weather or when DTE Gas operations are threatened by excess gas on its system. If a customer places a gas nomination that exceeds its OFODQ Max, the eNominator system will reject the nomination.

An **OFODQ Min** is the minimum volume of gas supply that a EUT customer will be required to nominate and deliver in the event of extreme cold weather or when DTE Gas operations are threatened by insufficient gas on its system. Any customer that does not nominate and deliver their OFODQ Min will be subject to Unauthorized Gas Usage Charges.

Q6. How will Customers having Seasonal, Standby Service, or Intermittent Operations be handled during an OFO?

Please contact your DTE Gas Account Manager.

Q7. Will customers or suppliers be compensated by DTE for gas supplies nominated if a voluntary CCO notification is implemented?

No. The request for customers and their suppliers to deliver gas during a CCO is purely voluntary.

Q8. Will customers or suppliers be compensated by DTE for gas supplies nominated if an OFO is implemented?

No.

Q9. Are customers required to maintain month end storage balance requirements during OFO event?

Yes, EUT Customers are required to adhere to the parameters identified in Section E14 Load Balancing Storage *and* Charges of the DTE Gas Rate Book.

Q10. Are customers required to adhere to storage injections and withdrawals month-end parameters during an OFO event?

Yes, EUT Customers are required to adhere to the parameters identified in Section E14 Load Balancing Storage and Charges of the DTE Gas Rate Book.

Q11. What is considered Unauthorized Gas Usage during an OFO?

Customers will be deemed non-compliant with daily balancing during any Gas Day that DTE has invoked an OFO and customer has not delivered to the Receipt Point(s) quantities of natural gas equal to or greater than Customer's OFODQ Min for that Gas Day. On any Gas Day during an OFO, Customer will be subject to an Unauthorized Gas Usage penalty per Section E14 of the DTE Gas Rate Book for any gas volumes less than Customer's OFODQ minimum.

EXCERPT from DTE Gas Rate Book, Section E14

If Customer uses Company's system supply, then Customer shall pay Unauthorized Gas Use Charges. The charge for such Unauthorized Gas Usage shall be \$1.00 per 100 cubic feet plus the highest price reported in Gas Daily in the midpoint column of the Daily Price Survey for the following locations for the month in which the Unauthorized Gas Use occurred: Dawn, Ontario; ANR, ML7; Chicago citygates; Consumers city-gate; or MichCon city-gate. Unauthorized Gas Use Charges are in addition to those normal charges made under the applicable Rate Schedules, for all gas taken by Customer in excess of the cumulative volume delivered to Company (less Gas-in-Kind) on behalf of Customer. In the event Gas Daily discontinues its reporting such prices, the Company will select a comparable reporting service.

Any Unauthorized Gas Usage Charges and quantities relating to 1) non-compliance with a Notice of OFO or, 2) if Customer's Load Balancing Storage quantity on any Gas Day is less than zero during a Month, shall be taken into account when calculating total deliveries, Customer's unauthorized use of Company's system supply, and Unauthorized Gas Charges for the month (double counting of penalties shall not be allowed during a Month).

APPENDIX – Messaging Templates

Messaging Template A: Suppliers – Voluntary Request for Flowing Supply

Messaging Template B: EUT Customers – Voluntary Request for Flowing Supply

Messaging Template C: Suppliers – OFO Implementation Notice

Messaging Template D: EUT Customers – OFO Implementation Notice

EXAMPLE



DTE Energy

MESSAGING TEMPLATE: A

To: All DTE Energy EUT Gas Suppliers

Today's Date: XX/XX/XXXX

Notice Effective Date: XX/XX/XXXX

SUBJECT: Voluntary Request for Flowing Supply (for EUT Suppliers)

This Request for a *voluntary* increase in gas deliveries is a step prior to Curtailment or implementation of an Operational Flow Order (per Section C3.2 of the Rate Book). DTE Gas System operating conditions are such that DTE Gas is requesting its End User Transportation customers to voluntarily deliver (no more than/at least) x% of their MDQ effective for *Month, Gas Day x* through *Month, Gas Day y*. Failure to do so may result in an issuance of an Operational Flow Order (OFO) or Curtailment. EUT customers who are willing to voluntarily bring in supply in excess of their Maximum Daily Quantity (MDQ) limits may contact Joe Murray, Transportation Specialist, at 313-235-5447 or Sheryl Maloney, Sr Transportation Specialist, at 313-235-1038. Joe Murray will effectuate the MDQ. No additional notice or approval is required for the MDQ increases or minimum deliveries during this Voluntary Request for Flowing Supply.

DTE requests that gas Suppliers proactively watch for updated operational notices on DTE's eNominator system, Gas Noms webpage, and direct email notices during this critical period. If you have questions, please contact the Gas Nominations hotline to speak with a Gas Transportation Specialist at 833-383-6667 (answered 7 days a week between 8 a.m. to 11 p.m.).

Customers with "special operating conditions" (e.g. Special Contracts, Balancing Events, Standby Service, seasonal service) as determined by DTE will be provided a Customer specific notice based on Customer's contract and special operating conditions.

EXAMPLE



DTE Energy

MESSAGING TEMPLATE: B

To: All DTE Energy EUT Customers

Today's Date: XX/XX/XXXX

Notice Effective Date: XX/XX/XXXX

SUBJECT: Voluntary Request for Flowing Supply (for EUT Customers):

EUT Customers: The below notice was issued to all EUT suppliers on the DTE Gas system. Please ensure good communication with your supplier. We very much appreciate your assistance and support during this critical period. DTE requests that EUT gas Customers proactively watch for updated operational notices via direct email or phone calls during this critical period. If you have questions, please contact your DTE Gas Account Manager.

Notice issued to all EUT suppliers.

This Request for a voluntary increase in gas deliveries is a step prior to Curtailment or implementation of an Operational Flow Order (per Section C3.2 of the Rate Book). DTE Gas System operating conditions are such that DTE Gas is requesting its End User Transportation customers to voluntarily delivery (no more than/at least) x% of their MDQ effective for Month, Gas Day x through Month, Gas Day y. Failure to do so may result in an issuance of an Operational Flow Order (OFO) or Curtailment. EUT customers who are willing to voluntarily bring in supply more than their Maximum Daily Quantity (MDQ) limits may contact the Gas Nominations hotline to speak with a Gas Transportation Specialist at 833-383-6667 (answered 7 days a week between 8 a.m. to 11 p.m.). The Gas Transportation Specialist will effectuate the MDQ increase. No additional notice or approval is required for the MDQ increases during this Voluntary Request for Flowing Supply.

Customers with "special operating conditions" (e.g., Special Contracts, Balancing Events, Standby Service, seasonal service) as determined by DTE will be provided a Customer specific notice based on Customer's contract and special operating conditions.

DTE requests that gas Suppliers proactively watch for updated operational notices on DTE's eNominator system, Gas Noms webpage, and direct email notices during this critical period.

EXAMPLE

MESSAGING TEMPLATE: C



To: All DTE Energy EUT Gas Suppliers

Today's Date: XX/XX/XXXX

Notice Effective Date: XX/XX/XXXX

**OPERATIONAL FLOW ORDER
Implementation Notice (for EUT Suppliers)**

**DTE GAS HAS IMPLEMENTED AN OPERATIONAL FLOW ORDER
EFFECTIVE *Month, Gas Day x* through *Month, Gas Day y* or *Further Notice***

An Operational Flow Order (OFO) is a directive, per Sections E1.1 and E4.5 of DTE Gas's Rate Book, requiring customers to nominate and deliver flowing gas supply to DTE's system during specified Gas Day(s), either 1) an OFODQ Max, or 2) an OFODQ Min, or 3) as otherwise specified in the customer's contract. Those EUT Customers not flowing gas supply as required by this OFO Notice on any Gas Day during the OFO are subject to Unauthorized Gas Use per the DTE Gas Rate Book.

Operational Flow Order Daily Quantity (OFODQ): EUT Customers are required to nominate and deliver flowing gas supply to DTE Gas on any Gas Day during an OFO per Section E4.5 of the DTE Gas Rate Book. Customers will have complied with this OFO if Customer has nominated an OFODQ Min or OFODQ Max on DTE's nomination system of (at least/no more than) x% of their MDQ for the duration of this OFO.

Insert one of the following statements:

If this is an "at least" notification, include the following statement: Customers who do not flow at least x% of their MDQ (OFODQ Min) per this OFO are subject to Unauthorized Gas Usage penalties.

Or,

If this is a "no more than" notification, then include the following statement: Nominations will be rejected for Customers who nominate a MDQ more than x% of their MDQ (OFODQ Max) per this OFO.

Customers with "special operating conditions" (e.g. Special Contracts, Balancing Events, Standby Service, seasonal service) as determined by DTE will be provided a Customer specific notice based on Customer's contract and special operating conditions.

DTE requests that EUT gas Suppliers proactively watch for updated operational notices on DTE's eNominator system, Gas Noms webpage, and direct email notices during this critical period. If you have questions, please contact the Gas Nominations hotline to speak with a Gas Transportation Specialist at 833-383-6667 (answered 7 days a week between 8 a.m. to 11 p.m.).

EXAMPLE



MESSAGING TEMPLATE: D

To: All DTE Energy EUT Customers

Today's Date: XX/XX/XXXX

Notice Effective Date: XX/XX/XXXX

SUBJECT: OPERATIONAL FLOW ORDER IMPLEMENTATION NOTICE (for EUT Customers)

EUT Customers: The below notice was issued to all EUT natural gas suppliers on the DTE Gas system. Please ensure good communication with your gas supplier. We very much appreciate your assistance and support during this critical period. DTE requests that gas EUT Customers proactively watch for updated operational notices via direct email or phone calls during this critical period. If you have questions, please contact your DTE Gas Account Manager.

DTE GAS HAS IMPLEMENTED AN OPERATIONAL FLOW ORDER EFFECTIVE *Month, Gas Day x* through *Month, Gas Day y* or *Further Notice*

An Operational Flow Order (OFO) is a directive, per Sections E1.1 and E4.5 of DTE Gas's Rate Book, requiring customers to nominate and deliver flowing gas supply to DTE's system during specified Gas Day(s), either 1) an OFODQ Max, or 2) an OFODQ Min, or 3) as otherwise specified in the customer's contract. Those EUT Customers not flowing gas supply as required by this OFO Notice on any Gas Day during the OFO are subject to Unauthorized Gas Use per the DTE Gas Rate Book.

Operational Flow Order Daily Quantity (OFODQ): EUT Customers are required to nominate and deliver flowing gas supply to DTE Gas on any Gas Day during an OFO per Section E4.5 of the DTE Gas Rate Book. Customers will have complied with this OFO if Customer has nominated an OFODQ Min or OFODQ Max on DTE's nomination system of (at least/no more than) x% of their MDQ for the duration of this OFO.

Insert one of the following statements:

If this is an "at least" notification, include the following statement: Customers who do not flow at least x% of their MDQ (OFODQ Min) per this OFO are subject to Unauthorized Gas Usage penalties.

Or,

If this is a "no more than" notification, then include the following statement: Nominations will be rejected for Customers who nominate a MDQ more than x% of their MDQ (OFODQ Max) per this OFO.

Customers with "special operating conditions" (e.g. Special Contracts, Balancing Events, Standby Service, seasonal service) as determined by DTE will be provided a Customer specific notice based on Customer's contract and special operating conditions.

DTE requests that EUT gas Suppliers proactively watch for updated operational notices on DTE's eNominator system, Gas Noms webpage, and direct email notices during this critical period. If you have questions, please contact the Gas Nominations hotline to speak with a Gas Transportation Specialist at 833-383-6667 (answered 7 days a week between 8 a.m. to 11 p.m.).

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that City Council concurs with the Municipal Services Commission authorizing the General Manager to execute the DTE Energy End-Use Master Account Aggregated Transportation Service Agreement and the DTE Energy End-Use Gas Transportation Agreement effective for the period December 1, 2018 – November 30, 2019, as recommended by WMS Management.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS


CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 9

ITEM: 2019 City Council Meeting Schedule

PRESENTER: Larry Stec, City Clerk



INDIVIDUALS IN ATTENDANCE: Lawrence S. Stec

BACKGROUND: On August 7, 2018, the citizens of Wyandotte approved a charter amendment to hold City Council meetings at least twice a month. After careful consideration of the 2019 calendar, this office has determined the following as the most effective dates for meetings to ensure the steady, efficient operation of the city for 2019:

2019 MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES
January 14, 2019	January 9, 2019
January 28, 2019	January 23, 2019
February 11, 2019	February 6, 2019
February 25, 2019	February 20, 2019
March 11, 2019	March 6, 2019
March 25, 2019	March 20, 2019
April 8, 2019	April 3, 2019
April 29, 2019	April 24, 2019
May 13, 2019	May 8, 2019
May 20, 2019	May 15, 2019
June 3, 2019	May 29, 2019
June 17, 2019	June 12, 2019
July 1, 2019	June 26, 2019
July 22, 2019	July 17, 2019
August 5, 2019	July 31, 2019
August 19, 2019	August 14, 2019
September 9, 2019	September 4, 2019
September 23, 2019	September 18, 2019
October 7, 2019	October 2, 2019
October 21, 2019	October 16, 2019
November 4, 2019	October 30, 2019
November 18, 2019	November 13, 2019
December 9, 2019	December 4, 2019
December 16, 2019	December 11, 2019

Criteria for selecting the assigned dates include Easter on April 21, a possible election on May 7, 2019 (no meeting the night before), Memorial Day on May 27, the Thanksgiving Holiday on November 28 (shortened week), and finally the Christmas Holiday Season in December (city offices closed on December 24th and December 31st). In keeping with the provisions of the Open Meetings act, a schedule listing all city meetings, including Council Meetings will be forthcoming soon after the start of 2019.

STRATEGIC PLAN/GOALS: To enhance and ensure the smooth, efficient operation of The City of Wyandotte.

ACTION REQUESTED: To receive and file this communication from the Clerk's Office and to implement the included meeting schedule as presented.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Schedule the meetings listed above and schedule all future meetings with consideration to other events as they may occur within the city.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shaydall*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *MR.*

LIST OF ATTACHMENTS: N/A

MODEL RESOLUTION:

DATE: September 17, 2018

RESOLUTION by Councilperson _____

WHEREAS citizens of Wyandotte approved a charter amendment to hold City Council meetings at least twice a month at the State Primary election held on August 7, 2018.

THEREFORE, BE IT RESOLVED that the following meeting dates and item submission deadlines be accepted as the dates for Council Meetings for the 2019 calendar year:

2019 MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES
January 14, 2019	January 9, 2019
January 28, 2019	January 23, 2019
February 11, 2019	February 6, 2019
February 25, 2019	February 20, 2019
March 11, 2019	March 6, 2019
March 25, 2019	March 20, 2019
April 8, 2019	April 3, 2019

April 29, 2019	April 24, 2019
May 13, 2019	May 8, 2019
May 20, 2019	May 15, 2019
June 3, 2019	May 29, 2019
June 17, 2019	June 12, 2019
July 1, 2019	June 26, 2019
July 22, 2019	July 17, 2019
August 5, 2019	July 31, 2019
August 19, 2019	August 14, 2019
September 9, 2019	September 4, 2019
September 23, 2019	September 18, 2019
October 7, 2019	October 2, 2019
October 21, 2019	October 16, 2019
November 4, 2019	October 30, 2019
November 18, 2019	November 13, 2019
December 9, 2019	December 4, 2019
December 16, 2019	December 11, 2019

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

WHEREAS citizens of Wyandotte approved a charter amendment to hold City Council meetings at least twice a month at the State Primary election held on August 7, 2018.

THEREFORE, BE IT RESOLVED that the following meeting dates and item submission deadlines be accepted as the dates for Council Meetings for the 2019 calendar year:

2019 MEETING DATES	AGENDA ITEM SUBMISSION DEADLINES
January 14, 2019	January 9, 2019
January 28, 2019	January 23, 2019
February 11, 2019	February 6, 2019
February 25, 2019	February 20, 2019
March 11, 2019	March 6, 2019
March 25, 2019	March 20, 2019
April 8, 2019	April 3, 2019
April 29, 2019	April 24, 2019
May 13, 2019	May 8, 2019
May 20, 2019	May 15, 2019
June 3, 2019	May 29, 2019
June 17, 2019	June 12, 2019
July 1, 2019	June 26, 2019
July 22, 2019	July 17, 2019
August 5, 2019	July 31, 2019
August 19, 2019	August 14, 2019
September 9, 2019	September 4, 2019
September 23, 2019	September 18, 2019
October 7, 2019	October 2, 2019
October 21, 2019	October 16, 2019
November 4, 2019	October 30, 2019
November 18, 2019	November 13, 2019
December 9, 2019	December 4, 2019
December 16, 2019	December 11, 2019

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

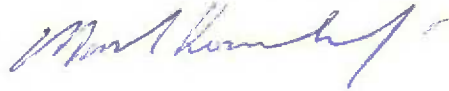
CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 19, 2018

AGENDA ITEM # 10

ITEM: Demolition of 1259-1261 Fort Street Structure

PRESENTER: Mark Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE:

Mark Kowalewski – City Engineer

BACKGROUND: Bids for Various Demolition of Structures were opened and read aloud on July 30th, 2018. Three bids were submitted and Pro Excavation of Wyandotte, MI was the low bidder. The recommendation is to award the contract to Pro Excavation in the amount of \$19,800. Attached is backup information regarding the show cause hearing.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in continuing to provide citizens with a community free of hazardous and unsightly structures.

ACTION REQUESTED: Approve award of 1259-1261 Fort Street Demolition to Pro Excavation in the amount of \$19,800.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Demolition of the 1259-1261 Fort Street structure will be funded from 101-000-041-040 in the amount of \$19,800.00.

IMPLEMENTATION PLAN: If approved by City Council, authorize the Mayor and City Clerk to sign the contract.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: W. Look

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

Proposed Resolution, Bid Summary, and Council Resolution Ordering Demolition

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE
MUNICIPAL BUILDING.

DATE: November 12th, 2018

RESOLUTION by Councilperson _____

RESOLVED that Council agrees with the recommendation of the City Engineer and APPROVES the award to Pro Excavation of Wyandotte, MI, for the Demolition of the 1259-1261 Fort Street structure in the amount of \$19,800.00. The Mayor and City Clerk are authorized to proceed with the execution of this contract. FURTHER RESOLVED the project will be funded from account 101-000-041-040 the amount of \$19,800.00.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

2018 Demolition of 1259-1261 Fort Street Structure Bid Tabulation

File # 4741 Opened July 30th, 2018

Item	Account Description	Unit	Quantity	<u>PRO EXCAVATION</u>		<u>21ST CENTURY SALVAGE</u>		<u>HOMRICH</u>	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
TOTALS					\$19,800.00		\$40,885.00		\$45,000.00

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, September 10, 2018, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Robert Alderman, Robert DeSana, Megan Maiani, Leonard Sabuda, Donald Schultz, & Mayor Joseph R. Peterson

Absent: None

Also Present: Todd Browning, City Treasurer; Theodore Galeski, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATION

- Beautification Commission – Annual Home and Business Beautification Awards

PRESENTATION OF PETITIONS

PUBLIC HEARINGS

2018-378 SHOW CAUSE HEARING – 1259-1261 FORT ST. DEMOLITION

By Councilperson Alderman, supported by Councilperson Calvin

RESOLVED that a hearing held on September 10, 2018, where all parties were given an opportunity to show cause, if any they had, why the structure at 1259-1261 Fort Street, Wyandotte should not be demolished, removed or otherwise made safe; AND

BE IT FURTHER RESOLVED that the Council considered the communication dated July 9, 2018, show cause hearing minutes dated August 8, 2018, and fire report which are made part of this hearing and all other facts and considerations that were brought to their attention at said hearing;

NOW THEREFORE BE IT RESOLVED that the City Council hereby directs that said structure located at 1259-1261 Fort Street, Wyandotte should be DEMOLISHED, and that the costs be assessed against the property in question as a lien;

BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY (21) days of the date of this resolution if they so desire; AND

BE IT RESOLVED if the structure is not demolished within 60 days, then the City will proceed with demolition of said structure.

Motion unanimously carried.

UNFINISHED BUSINESS

CALL TO THE PUBLIC

CONSENT AGENDA

2018-379 CONSENT AGENDA APPROVALS

By Councilperson Alderman, supported by Councilperson Calvin

BE IT RESOLVED that the following items on the consent agenda be approved:

2. Approval of Council Meeting Minutes – August 27, 2018
3. Traffic Control Order #2018-03 – Handicap Parking Signs at 923 Maple St.
4. Certified Election Results – State Primary, August 7, 2018
5. October Third Friday Check-In Contract – Trenton Youth Hockey Group

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 20, 2018

AGENDA ITEM # _____

ITEM: Dangerous Structure at 1259-1261 Fort Street, Wyandotte, Michigan

PRESENTER: Mark A. Kowalewski, City Engineer 

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On July 5, 2018, this property caught fire. Notice was sent to the property owner on July 9, 2018, that the property is considered dangerous and the repairs would exceed 50 percent of the current value of the structure therefore, the structure should be demolished. Show Cause Hearing was held on August 8, 2018. No Interested Parties were present at the hearing nor has the property been razed and removed

Therefore, in accordance with Section PM-107.6 Filings of Findings, the undersigned request that your Honorable Body set a hearing to Show Cause why the structure should not be demolished in accordance with Section PM-107.7 Council Action of the Wyandotte Property Maintenance Code.

STRATEGIC PLAN/GOALS: This is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in the commitment to maintaining and developing excellent neighborhoods.

ACTION REQUESTED: Schedule Show Cause Hearing to determine if the property should be demolished

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Schedule Show Cause Hearing before the City Council and proceed as resolved

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Reviewed W. Look

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Copy of notices sent to the Interested Parties; Show Cause Hearing Minutes of August 8, 2018; Title Search

[illegible]

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Theodore H. Galeski
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

July 19, 2018

William Burns
1259 Fort Street
Wyandotte, MI 48192

Re: 1259-1261 Fort Street A-B-C
Wyandotte, Michigan

Dear Mr. Burns:

On July 9, 2018, this Department notified you that the above captioned property was dangerous and unsafe and the repairs to be unreasonable. The undersigned ordered the property to be demolished. As of the date of this letter, no permits have been secured to demolish said building. Be advised of the following:

Section PM-107.3 Disregard of notice: Upon refusal or neglect of the person(s) served with the notice to comply with the requirements of the order a Show Cause Hearing shall be held.

Section PM-107.5 Show Cause Hearing: A Show Cause Hearing shall be held as set forth in Section PM-107.2.5 or as set forth in Section PM-107.3 Service for the Show Cause Hearing shall be in accordance with Section PM-107.4. The notice shall specify the time and place of the hearing and be served at least ten (10) days before the date of the hearing included in the notice. Said hearing shall be presided over by the City Engineer or his duly authorized representative.

Therefore, you are hereby notified that a Show Cause Hearing will be held on August 8, 2018 at 2:30 p.m. in the Department of Engineering and Building, City Hall, 3200 Biddle Avenue, Wyandotte, Michigan presided over by the City Engineer.

Very truly yours,


Kelly Roberts
City Engineer

Enclosure

Notary Public, Wayne County
My commission expires: 2/13/19

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Theodore H. Galeski
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maijani
Leonard T. Sabuda
Donald Schultz Jr.

July 9, 2018

William Burns
1259 Fort Street
Wyandotte, Michigan 48192

Re: Fire at 12589-1261 Fort Street
Wyandotte, Michigan

Dear Mr. Burns:

On July 6, 2018, the referenced structure was deemed structurally unsafe and condemned because of a fire on July 5, 2018. The undersigned ordered the necessary work to demolish portions of the building to render the structure temporarily safe. In accordance with Section PM-109.5 Cost of Emergency Work: All costs incurred by the City shall be charged against the real estate and shall be a lien upon such real estate.

In accordance with the City of Wyandotte Property Maintenance Code, Ordinance #1094 the undersigned deems the referenced structure to be dangerous and unsafe and the repairs to be unreasonable. The following are the cited sections of the Property Maintenance Code:

Section 110.1 General: The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to raze and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to raze and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to raze and remove such structure.

William Burns
1259 Fort Street
Wyandotte, Michigan 48192

July 9, 2018
Page 2

Re: 1259-1261 Fort Street, Wyandotte, Michigan

Section PM-110.5: Unreasonable repairs: Whenever the code official determines that the cost of such repairs would exceed 50 percent of the current value of such structure, such repairs shall be presumed unreasonable and it shall be presumed for the purpose of this section that such structure is a public nuisance which shall be ordered razed without option on the part of the owner to repair.

Therefore, this Department hereby directs you to raze and remove said structure by July 23, 2018. Failure to do so will result in this Department proceeding with Section PM-107.3 Disregard of Notice: Upon refusal or neglect of the person(s) served with the notice to comply with the requirements of the order a Show Cause Hearing shall be held.

To seek a modification of this notice you may request, in writing, that a Show Cause Hearing be held with the undersigned.

If you should have any questions, please do not hesitate to contact the undersigned at 734-324-4551.

Very truly yours,



Mark A. Kowalewski
City Engineer

MAK:kr

At the site today, someone mentioned William Burns was staying @ motel 6 in Southgate. A call to Motel 6 indicated that no one of the name, William Burns, was registered. This person also indicated the Red Cross had provided for the room @ motel 6. A call to the Red Cross indicated they provided financial assistance to William Burns but did not know which hotel he may have stayed at. Further, the Red Cross did not have a phone # for Mr. Burns as his phone was lost in the fire.

July 6, 2018

Mark Kowalewski
7-6-18

FIRST CLASS MAIL
CERTIFIED MAIL
POSTED

William Burns
1259 Fort Street
Wyandotte, MI 48192

RE: 1259-1261 Fort Street
Wyandotte, Michigan

Dear Mr. Burns:

The undersigned inspected the referenced structure and found that it is structurally unsafe and may collapse or endanger life. This condition was caused due to the fire on July 5, 2018, and is dangerous and unsafe for any occupant or those in proximity of the structure.

Due to the above conditions the undersigned deems that the structure at 1259-1261 Fort Street is unsafe in accordance with Section PM-108.1.1 Unsafe Structures of the Wyandotte Property Maintenance Code and is hereby **CONDEMNED** in accordance with Section 108.0 Unsafe Structures and Equipment. It shall be unlawful for any person to enter such structure.

Further, based on the dangerous and unsafe condition, the undersigned have ordered the necessary work to be done by demolition of portions of the building to render the structure temporarily safe in accordance with Section PM-109.2 Temporary Safeguards of the Wyandotte Property Maintenance Code.

Very truly yours,

Mark A. Kowalewski
City Engineer, Building Official

Jeffery Carley
Fire Chief

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



MAYOR
Joseph R. Peterson

COUNCIL
Robert Alderman
Chris Calvin
Robert A. DeSana
Megan Maiani
Leonard T. Sabuda
Donald Schultz Jr.

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 6, 2018

**CERTIFIED MAIL
FIRST CLASS MAIL
POSTED**

William Burns
1259 Fort Street
Wyandotte, MI 48192

Dear Mr. Burns:


**RE: 1259-1261 A-B-C Fort Street
Wyandotte, Michigan**

The undersigned inspected the referenced structure and found that it is structurally unsafe and may collapse or endanger life. This condition was caused due to the fire on July 5, 2018, and is dangerous and unsafe for any occupant or those in proximity of the structure.

Due to the above conditions, the undersigned deems that the structure at 1259 – 1261 A-B-C Fort Street is unsafe in accordance with Section PM-108.1.1 Unsafe Structure of the Wyandotte Property Maintenance Code and is hereby CONDEMNED in accordance with Section 108.0, Unsafe Structures and Equipment. It shall be unlawful for any person to enter such structure.

Further, based on the dangerous and unsafe condition, the undersigned have ordered the necessary work to be done by demolition of portions of the building to render the structure temporarily safe in accordance with Section PM-109.2 Temporary Safeguards of the Wyandotte Property Maintenance Code.

Very truly yours,


Mark A. Kowalewski
City Engineer, Building Official


Jeffery Carley
Fire Chief

NOTICE

THIS STRUCTURE LOCATED AT 1259-1261 A-B-C FORT STREET HAS BEEN DETERMINED TO BE AN UNSAFE STRUCTURE THAT IS DANGEROUS TO THE LIFE, HEALTH, PROPERTY OR SAFETY OF THE PUBLIC OR THE OCCUPANTS OF THE STRUCTURE. THE OCCUPANCY OF THIS STRUCTURE IS HEREBY PROHIBITED BY THE CODE OFFICIAL IN ACCORDANCE WITH SECTION PM-108.1.1 OF THE CITY OF WYANDOTTE PROPERTY MAINTENANCE ORDINANCE. IT SHALL BE UNLAWFUL FOR ANY PERSON TO ENTER SUCH STRUCTURE.

ANY PERSON, FIRM OR CORPORATION WHO SHALL OCCUPY OR USE THIS STRUCTURE, OR WHO SHALL REMOVE THIS NOTICE, SHALL BE IN VIOLATION OF THE CODE, SECTION 106.0 VIOLATIONS, AND SUBJECT TO THE FINES AND PENALTIES SET FORTH IN THIS SECTION.

BY ORDER OF THE DEPARTMENT OF ENGINEERING AND BUILDING
CITY OF WYANDOTTE
734-324-4550

DATE: July 6, 2018

BY: 
MARK A. KOWALEWSKI
TITLE: CITY ENGINEER/BUILDING OFFICIAL


BY: JEFF CARLEY
TITLE: FIRE CHIEF

**SHOW CAUSE HEARING MINUTES
1259-1261 Fort Street**

**PAGE 1 OF 1
August 8, 2018**

PRESENT: Mark Kowalewski, City Engineer
Jesus Plasencia, Assistant City Engineer
Kelly Roberts, Office Supervisor

The Hearing was called to order at 3:05 p.m. by Mark Kowalewski, City Engineer.

The Owner or Representative did not appear at the hearing. The hearing was scheduled for 2:30 p.m. Mr. Burns was called at 734.512.9464 and 734.284.2613 but there was no answer. A message was left.

Mr. Plasencia indicated that he handed the notice of this hearing to Mr. Burns on July 19th when he was in City Hall.

Mr. Plasencia indicated that the property caught fire on July 5, 2018, and the property owner has not complied with the notice of July 9, 2018, ordering the property to be razed and removed by July 23, 2018.

Mr. Plasencia indicated that the owner has removed the trailer that was stored on the property.

Mr. Kowalewski indicated that the property is considered dangerous and the repairs would exceed 50 percent of the current value of the structure and the structure is causing a public nuisance.

Mr. Kowalewski continued that since Mr. Burns has not complied with the removal of this structure, it is the recommendation to send this to City Council to demolish the structure as an unsafe structure.

The hearing was closed at 4:00 p.m.

NOTE: This search must be paid in full upon time of delivery



Minnesota Title Agency

Main Office-Title Dept.
32500 Schoolcraft Road
Livonia, MI 48150

(734) 421-4000
Fax (734) 421-0047

Allen Park Office-Escrow Dept.
7326 Allen Road
Allen Park, MI 48101

(313) 381-6313
Fax (313) 381-7901

TITLE SEARCH CERTIFICATE

File No: **354724**

Page 1

Statement furnished to: William R. Look, Atty.
Certified to: June 19, 2018 8:00 A.M.

Land in the City of Wyandotte, Wayne County, MI 48192

Easterly 84 feet of Lots 147, 148 and 149, Belmont Subdivision, as recorded in Liber 43, Page 12 of Plats, Wayne County Records.

1259 Fort Street

We have examined the records of the Register of Deeds Office for Wayne County, Michigan, and find there are no conveyances, liens or encumbrances affecting the above described property recorded from November 29, 1982 at 8:00 A.M. to June 19, 2018 at 8:00 A.M. except the following:

Last Deed Holder of record: William C. Burns

TAXES: Item No(s). 57-003-07-0147 (Lots 147 and 148)
2017 County paid \$1,568.70
2017 City paid \$4,900.74

ASSESSMENTS: None.

Item No(s). 57-003-07-0149-001 (Lots 149)
2017 County paid \$267.94
2017 City paid \$755.96

Subject to taxes or assessments not shown as existing liens by public records, but which may have a retroactive lien date imposed by operation of law.

In consideration of the reduced rate at which this Certificate is furnished it is understood that the information contained herein is only such as may be obtained in the office of the Register of Deed in Wayne County and the liability is limited to the amount of premium paid for said search.

MINNESOTA TITLE AGENCY

A handwritten signature in cursive script that reads "Michael A. Cuschieri".

Michael A. Cuschieri or John C. Cuschieri

59284

Lawyers Title Insurance Corporation 6717451

603-01-0147-001
603-01-0149-001 Form 561 6-73
WARRANTY DEED—Statutory Form
C.L. 1945, 365.131 M.S.A. 26.171

KNOW ALL MEN BY THESE PRESENTS: That GLORIA OUELLETTE, a married woman, and DAVID MUSHO, a single man whose address is 1309 Rustlewood, Brandon, Florida, 33511, and 6110 Whiskey Creek Drive, #222, Ft. Myers, Florida, 33907, respectively, Convey(s) and Warrant(s) to WILLIAM C. BURNS, a single man

621579 PA 31

whose address is 670 2241 OAK, Wyandotte, MI

the following described premises situated in the CITY of WYANDOTTE County of Wayne and State of Michigan, to-wit:

The East 84 ft. of Lot 147 and East 84 ft. of Lot 148 and the East 84 ft. of Lot 149, Belmont, a Subdivision of Lot 1 of the Subdivision of the Estate of Tousaint Drouillard Sr. on Fractional Section 19 and part of the East 1/2 of Fractional Section 19, Town 3 South, Range 11 East, Township of Ecorse, Wayne County, Michigan, recorded in Liber 43, Page 12 of Plats, Wayne County Records.

RECORDED FEB 2 1983 AT 9:55 A.M.
FOREST E. YOUNGBLOOD, Register of Deeds
WAYNE COUNTY, MICHIGAN 48226

6717451

for the full consideration of NINETY-FIVE THOUSAND (\$95,000.00) DOLLARS

subject to easements and restrictions of record, and subject to such liens or encumbrances as have accrued or attached as a result of the acts or omissions of persons other than the Grantors herein since May 1, 1971, the date of a certain land contract, which this deed is given pursuant to.

Dated this 27th day of November 1982

Witnesses:

Signed and Sealed:

Karen A. McBride
KAREN A. McBRIDE
ROBERT B. CULFILL

Gloria Ouellette
GLORIA OUELLETTE (L.S.)
David Musho
DAVID MUSHO (L.S.)

STATE OF ~~MISSISSIPPI~~ Florida
COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me this 24th day of November 1982 by David Musho and Gloria Ouellette, survivors of Peter Musho, deceased

My commission expires 12/31/83
My Notary Public Expires 12/31/83

Notary Public: William C. Burns Florida
Address: 3249 Broad St., Dexter, Michigan

Instrument by Leonard K. Kitchen
Drafted by KITCHEN & WARD, J.D.

Business Address 3249 Broad St., Dexter, Michigan

County Treasurer's Certificate

City Treasurer's Certificate

Recording Fee \$4.00

State Transfer Tax \$142.50

Tax Parcel #

When recorded return to

2241 OAK

Send subsequent tax bills to

William C. Burns

1259 East Wyandotte, MI 48192

Wyandotte Savings Bank
3200 Biddle Ave.
Wyandotte, MI 48192

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council agrees with the recommendation of the City Engineer and APPROVES the award to Pro Excavation of Wyandotte, MI, for the Demolition of the 1259-1261 Fort Street structure in the amount of \$19,800.00 and the Mayor and City Clerk are authorized to proceed with the execution of this contract; AND

BE IT FURTHER RESOLVED that the project will be funded from account #101-000-041-040 in the amount of \$19,800.00.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Alderman
Calvin
DeSana
Maiani
Sabuda
Schultz

NAYS

RESOLUTION

DATE: November 19, 2018

RESOLUTION by Councilperson _____

RESOLVED that the total bills and accounts of \$_____ as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Alderman	_____
_____	Calvin	_____
_____	DeSana	_____
_____	Maiani	_____
_____	Sabuda	_____
_____	Schultz	_____

REPORTS & MINUTES

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

11/09/2018 10:11 AM

User: ktrudell

DB: Wyandotte

Post Date from 11/09/2018 - 11/09/2018 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
0 697956 REFUND FOR OVERPAYMENT AND OUTSTANDING CREDIT ON ACCT REC# 156546	11/09/2018	ktrudell	F2	GRAINGER	1,186.13 CITY CHECK 1804428335
0 697958 JULY 1- SEPT 30, 2018 FRANCHISE FEES AND IN-KIND PEG FEES REC# 156547	11/09/2018	ktrudell	F2	MICHIGAN BELL/AT&T	32,685.31 CITY CHECK 1804331
0 697959 GARNISHMENT REC# 156548	11/09/2018	ktrudell	F2	ELLIOTT, MARY JANE	35.00 CITY CHECK 444025
0 697961 LCSA ACT MCL 123.1357 DISTRIBUTION REC# 156549	11/09/2018	ktrudell	F2	LOCAL COMMUNITY STABILIZATION AUTHOR	21,230.59 CITY CHECK 124484
0 697962 LCSA ACT MCL 123.1357 DISTRIBUTION REC# 156550	11/09/2018	ktrudell	F2	LOCAL COMMUNITY STABILIZATION AUTHOR	1,049,641.10 CITY CHECK 125102
0 697963 LCSA ACT MCL 123.1357 DISTRIBUTION REC# 456401	11/09/2018	ktrudell	F2	LOCAL COMMUNITY STA	35,440.62 CITY CHECK 125133
0 697961 POLICE UNDEFINED BENEFIT REC# 456402	11/09/2018	ktrudell	F2	CITY OF WYANDOTTE	586.68 CITY CHECK 131700
0 697965 COBRAGUARD-PECK, JOHNSON, CARPENTER REC# 456403	11/09/2018	ktrudell	F2	ICECIUM INC	229.78 CITY CHECK 0094917
Total of 8 Receipts					1,140,098.21

Handwritten signature/initials

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
*** TOTAL BY GL DISTRIBUTION ***					
101-000-068-011	D/T/F Municipal Service (PEG Fees)				9,338.66
101-000-411-091	USE TAX-PA 96-LOCAL COMM STABILIZATION				534,466.68
101-000-655-040	RECEIPTS-MISCELLANEOUS				1,221.13
101-000-655-047	Misc Receipts-Cable Franchises				23,346.65
492-000-411-062	TAXES-SMALL TAXPAYER LOSS				552,144.97
499-000-411-062	TAXES-SMALL TAXPAYER LOSS				18,763.66
731-000-092-040	Res. Police & Fire Employee Contrib				506.68
732-000-231-020	Payroll W/B Hospital Insurance				229.70
TOTAL - ALL GL NUMBERS:					1,140,090.21
*** TOTAL BY FUND ***					
101	General Fund				568,373.12
492	TIFA Consolidated Fund				552,144.97
499	DDA tax increment Finance Fund				18,763.66
731	Retirement System Fund				506.68
732	Retiree Health Care Fund				229.70
TOTAL - ALL FUNDS:					1,140,090.21
*** TOTAL BY BANK ***					
GEN	GENERAL OPERATING FUND				
Tender Code/Desc.					
(CCK) CITY CHECK					568,373.12
TOTAL:					568,373.12
RETR	WYANDOTTE EMPLOYEES RETIREMENT SYSTEM				
(CCK) CITY CHECK					816.46
TOTAL:					816.46
SPEC	SPECIAL REVENUE FUNDS				
(CCK) CITY CHECK					570,908.63
TOTAL:					570,908.63
TOTAL - ALL BANKS:					1,140,090.21
*** TOTAL OF ITEMS TENDERED ***					
Tender Code/Desc.					
(CCK) CITY CHECK					1,140,090.21
TOTAL:					1,140,090.21
*** TOTAL BY RECEIPT ITEMS ***					
(1)	EP: PD EMPLOYEE PENSION CONTR				596.68
(4)	M2: MISC CASH/VARIOUS				1,138,060.62
(2)	RE: RECEIPTS-MISCELLANEOUS				1,221.13
(1)	COBRA: COBRA GUARD (LTDIOW)				229.70
TOTAL - ALL RECEIPT ITEMS:					1,140,090.21

11/12/2018 03:47 PM

User: ktrudell

DB: Wyandotte
Receipt #

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 1/2

Post Date from 11/12/2018 - 11/12/2018 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
O 698281	11/12/2018	ktrudell	F2	WYANDOTTE ADOPTION CENTER	3,160.00 CITY CASH
ADOPT 10 DOGS @ \$95					
ADOPT 34 CATS @ \$65					
Total of 1 Receipts					3,160.00

11/12/2018 03:47 PM

User: ktrudell

DB: Wyandotte

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Page: 2/2

Post Date from 11/12/2018 - 11/12/2018 Open Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
-----------	------	---------	-------	-------------	--------

*** TOTAL BY GL DISTRIBUTION ***
101-000-257-078 Reserve-Animal Care

	3,160.00
TOTAL - ALL GL NUMBERS:	3,160.00

*** TOTAL BY FUND ***
101 General Fund

	3,160.00
TOTAL - ALL FUNDS:	3,160.00

*** TOTAL BY BANK ***
GEN GENERAL OPERATING FUND

<u>Tender Code/Desc.</u>	
(CCA) CITY CASH	3,160.00
TOTAL:	3,160.00

TOTAL - ALL BANKS:	3,160.00
--------------------	----------

*** TOTAL OF ITEMS TENDERED ***

<u>Tender Code/Desc.</u>	
(CCA) CITY CASH	3,160.00
TOTAL:	3,160.00

*** TOTAL BY RECEIPT ITEMS ***
(2) AC: RESERVE-ANIMAL CARE/POUND

	3,160.00
TOTAL - ALL RECEIPT ITEMS:	3,160.00

Meeting Minutes
Tuesday, September 11th 2018 at 5:30 pm
Mayors Conference Room, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Patt Slack, Ann Majlinger, Vanessa Morse, Norm Walker, Mikelle Vargas

MEMBERS EXCUSED: John Jarjosa, Rick DeSana, Mayor Peterson, Leo Stevenson

OTHERS PRESENT: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES AND AGENDA:

Motion by N. Walker supported by V. Morse to approve the DDA Minutes from June and July and agenda from August with the addition of parking lots and a funding from the Beautification Commission. All in favor, motion carried.

ITEMS TO RECEIVE AND PLACE ON FILE:

None

ONGOING PROJECTS AND BUSINESS:

- a. **DDA Director Hiring:** P. Slack stated the process is ongoing to hire a DDA Director and reviewed the happenings up until now. She stated that there were four individuals interviewed for the position in the beginning, two of which were not considered and the other two were presented offers but turned them down due to other jobs or the wage. The committee discussed. P. Slack stated she would like to form a subcommittee to review the job description and the job expectations. N. Walker, V. Morse and M. Vargas volunteered for the subcommittee.
- b. **Viaduct Update:** P. Slack stated there is no update other than N. Rankine is currently working on the direction of the project the DDA suggested at the last meeting.
- c. **Holiday Lighting 2018:** P. Slack read the proposal from Grosse Ile Lawn and Sprinkler agreement for three years.

Motion by P. Slack, supported by A. Majlinger to approve the \$39,900 proposal from Grosse Ile Lawn and Sprinkler for the years of 2018 -2020. Roll call. All in favor. Motion carried.

- d. **Special Events Update:** P. Slack read the document H. Thiede prepared noting the special events that she and her office are working on currently for the city and DDA. The committee discussed the direction of the Third Friday events, as well as the Farmers Market for the future. P. Slack suggested these items be on the next agenda to ask H. Thiede some questions.
- e. **Parking Lot:** P. Slack stated that T. Drysdale provided the DDA with material to redo and expand the parking lot at First and Oak Street. The committee discussed.

Motion by N. Walker, supported by A. Majlinger to approve of the parking lot budget increase from \$75,000 to \$94,000. Roll call, all in favor. Motion carried.

- f. **Beautification Commission funding request:** P. Slack stated that the Beautification Commission needs \$600 for the fall décor for City Hall and Downton.

Motion by N. Walker, supported by A. Majlinger to approve the \$600 funding request from the Beautification Commission for fall décor downtown. Roll call, all in favor. Motion carried.

NEXT REGULAR MEETING:

October 9th 2018

ADJOURNMENT:

Meeting was adjourned.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, October 23, 2018. Commissioner Harris called the meeting to order at 6:04 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Heck
Commissioner Melzer
Chief Carley

Recording Secretary: Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on October 9, 2018. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Update on building renovations Station 1*
Chief Carley stated that as of last Thursday, October 18th, the completion date was still November 2nd and they're pushing hard to complete the project. The architect identified 55 punch list items that he forwarded to Mig Construction and is waiting for response. Work is still moving forward.

COMMUNICATIONS

DEPARTMENTAL

1. *Department bills submitted October 24, 2018 in the amount of \$4,871.98*
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.

DEPARTMENTAL (continued)

2. *Daily Reports*

Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Heck. Motion carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:12 p.m.

Respectfully submitted/

A handwritten signature in black ink, appearing to read "Bodie Heck", with a stylized flourish at the end.

11-13-18

Bobie Heck
Secretary

MI/lm

November 14, 2018

**Wyandotte Municipal Services Commission
Regular Meeting Minutes**

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, November 14, 2018 at 5:08 PM.

Roll Call: Present: Commissioners Leslie Lupo
Carolyn Harris
Robert J. Thiede-Excused
Paul Gouth-Excused
Bryan Hughes

General Manager & Secretary Paul LaManes

Also, Present- Steve Colwell- CATV
Charlene Hudson
Amber Sutphin

Approval of Minutes:

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to approve the October 24, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be attached. No objections were made
Minutes Approved

Hearing of Public Concerns:

None

Resolution #11-2018-01

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to authorize the General Manager to execute the AMP Non-binding Letter of Interest in Portfolio Realignment for project shares in the McIdahl Hydro, Greenup Hydro and Blue Creek Wind Projects, with final approval of any sales contract at a future date under separate resolution, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, and Hughes

NAYS: None

Motion passes

Resolution #11-2018-02

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to authorize the General Manager to execute a contract with Transparent Energy, the successful qualified bidder for Natural Gas supply from December 1, 2018 to April 30, 2019 at the pricing spreads per the RFP, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

November 14, 2018

**Wyandotte Municipal Services Commission
Regular Meeting Minutes**

YEAS: Commissioner Lupo, Harris, and Hughes

NAYS: None

Motion passes

Resolution #11-2018-03

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to authorize the General Manager to execute the DTE Energy End-Use Master Account Aggregated Transportation Service Agreement and the DTE Energy End-Use Gas Transportation Agreement effective for the period December 1, 2018 to November 30, 2019, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, and Hughes

NAYS: None

Motion passes

Reports and Communications:

- Monthly Subscriber Reports- October 2018

MOTION by Commissioner Harris and seconded by Commissioner Hughes to receive and place on file the reports and communications presented on the agenda.

Commissioner Lupo asked that the roll be attached. No objections were made.

Approval of Vouchers:

MOTION by Commissioner Harris and SECONDED by Commissioner Hughes that the vouchers be paid as submitted.

#5361 \$1,323,840.67

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, and Hughes

NAYS: None

Vouchers approved

Late Items:

None

Closed Session:

Commissioner Lupo requested a Closed Session to discuss Labor Negotiations.

MOTION by Commissioner Harris and SECONDED by Commissioner Hughes to dismiss into Closed Session at 5:14.

Commissioner Lupo asked that the roll be attached. No objections were made.

Meeting adjourned into closed session.

November 14, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

Motion by Commissioner Hughes and SECONDED by Commissioner Harris to reconvene from a Closed Session at 5:18.

Commissioner Lupo asked that the roll be attached. No objections were made.
Meeting reconvened.

Resolution #11-2018-05

Resolution to accept the WMS Management recommendation for the approval of the tentative Memorandum of Agreement with the International Brotherhood of Electrical Workers (IBEW) Local 17 relating to the collective Bargaining agreement for the period of January 1, 2019 through December 31, 2019.

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to support the approval of the labor negotiations as discussed in the Closed Session.

Commissioner Lupo asked that the roll be called

YEAS: Commissioner Lupo, Harris, and Hughes

NAYS: None

Motion passes

Motion by Commissioner Hughes and SECONDED by Commissioner Harris to now adjourn at 5:20PM. Roll attached. No objections to adjournment of meeting.

Next Regular Meeting - Wednesday, November 28, 2018 at 5 PM

X



Paul LaManes
General Manager/Secretary

City of Wyandotte

Police Commission Meeting

Minutes – Meeting Date: October 23, 2018

The Police Commission meeting took place at Wyandotte Police Department 2015 Biddle Avenue, Wyandotte Michigan, on Tuesday, October 23, 2018. The Chairperson, Commissioner Harris, called the meeting to order at 6:15 p.m.

ROLL CALL

Present: Chief Brian Zalewski
Commissioner John Harris
Commissioner Bobie Heck
Commissioner Douglas Melzer

Absent: None

Recording Secretary: Alice Baker

Others Present: Deputy Chief Archie Hamilton

The Commission approved the minutes as recorded for the meeting held on October 9, 2018. Approved Commissioner Melzer, seconded by Commissioner Heck.

COMMUNICATIONS: None

NEW BUSINESS: None

DEPARTMENTAL:

Hiring

1. Deputy Chief Hamilton advised the Commission that the backgrounds, and interviews have been completed for the three available part-time positions.

Ordinance Officer: Gerald Cole
Animal Control: Sarah Pappas
Dispatch: Kristen Fronczak

Offers of employment will be given contingent to a successful physical exam and drug screening. Commissioner Melzer moved to approve the offers. Seconded by Commissioner Heck

2. Police Chaplain

Chief Zalewski recommended the appointment of the Reverend Kenneth Beesley Jr. as the Police Chaplain for the department. Reverend Beesley Jr. has met all the criteria set forth in the Wyandotte Police Department policy regarding a police Chaplain. Commissioner Melzer moved to approve the appointment. Seconded by Commissioner Heck.

City of Wyandotte

Police Commission Meeting

Deputy Chief Hamilton reported that Animal Control Officer Gillenwater has had his surgery and is still in the hospital. The Commission will be kept apprised of his progress.

Bills and Accounts:

1. The bills and accounts in the amount of \$ 40,550.62 were approved for payment as submitted.
Commissioner Melzer moved to approve payment. Seconded by Commissioner Heck.


Chief Zalewski advised the Commission that bids are currently being accepted for new carpeting in the Dispatch and Command areas.

ADJOURNMENT:

With no further business to come before the Commission, upon motion duly made and supported, the meeting adjourned at 6:35 P.M.

Approved by:

The Police and Fire Commission



11-13-18

amb

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 10/01/2018 00:00:00 - 10/31/2018 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	3	3	0%	0:02:51	0:02:18	0:07:48	0:38:52	0:12:57
	911C	0	0	2	2	0%	0:17:21	0:14:07	0:04:35	1:12:06	0:36:03
	ABANDONED AUTO	0	13	15	28	2%	1:42:57	0:11:13	0:09:37	46:56:28	1:40:35
	ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0%	0:01:41	0:03:59	1:52:35	1:58:15	1:58:15
	ACCIDENT/PERSONAL INJURY	0	0	3	3	0%	0:01:05	0:02:50	0:44:26	2:25:03	0:48:21
	ACCIDENT/PROPERTY DAMAGE	0	2	31	33	2%	0:07:49	0:06:40	0:31:30	23:45:48	0:43:12
	ACCIDENTAL DAMAGE	0	0	4	4	0%	0:13:15	0:07:37	0:19:22	2:33:20	0:38:20
	ALARM	0	0	33	33	2%	0:03:28	0:04:29	0:11:15	10:14:27	0:18:37
	ANIMAL COMPLAINT	0	2	7	9	1%	0:15:55	0:11:35	0:21:35	6:26:52	0:42:59
	ASSAULT & BATTERY	0	0	11	11	1%	0:07:16	0:10:22	0:34:36	8:54:25	0:48:35
	ASSIST OTHER AGENCY	0	6	17	23	1%	0:02:09	0:06:44	0:44:02	15:46:17	0:41:09
	BREAKING & ENTERING	0	0	3	3	0%	0:01:00	0:07:15	0:34:05	1:25:54	0:28:38
	BREAKING & ENTERING IN PROGRES	0	0	3	3	0%	0:03:54	0:06:03	0:13:39	1:10:51	0:23:37
	BUILDING CHECK	0	4	1	5	0%	0:03:40	0:02:31	0:05:40	0:34:32	0:06:54
	BUSINESS STOP	0	6	0	6	0%	0:00:01	0:00:00	0:17:36	1:45:45	0:17:38
	CHECK WELL BEING	0	4	49	53	3%	0:06:37	0:06:02	0:12:34	21:24:51	0:24:15
	CHILD ABUSE/NEGLECT	0	0	2	2	0%	0:00:57	0:14:31	0:41:32	1:53:59	0:57:00
	CITIZEN ASSIST	0	6	24	30	2%	0:07:46	0:06:58	0:13:29	13:12:13	0:26:24
	CIVIL DISPUTES	0	1	20	21	1%	0:08:50	0:07:12	0:23:47	13:55:30	0:39:47
	CRIMINAL SEXUAL CONDUCT	0	1	1	2	0%	0:00:53	0:00:00	0:09:37	0:21:00	0:10:30
	DEATH INVESTIGATION	0	0	5	5	0%	0:03:08	0:06:18	2:40:44	14:10:55	2:50:11
	DISORDERLY	0	3	29	32	2%	0:04:42	0:04:39	0:33:06	22:40:30	0:42:31
	DOMESTIC	0	2	39	41	2%	0:03:59	0:04:35	0:38:48	31:08:47	0:45:35
	DUMPING	0	0	2	2	0%	0:10:59	0:08:49	0:13:33	1:06:42	0:33:21

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	EMBEZZLEMENT	0	0	1	1	0%	0:07:07	0:05:21	1:06:13	1:18:42	1:18:42
	FIGHT	0	0	10	10	1%	0:03:50	0:02:56	0:36:15	7:10:24	0:43:02
	FIRE	0	0	4	4	0%	0:00:37	0:02:59	0:14:27	1:12:13	0:18:03
	FOLLOW-UP	0	22	4	26	1%	0:00:15	0:04:49	0:45:48	19:39:36	0:45:22
	FOUND PROPERTY	0	4	5	9	1%	0:02:01	0:05:55	0:12:41	2:39:54	0:17:46
	FRAUD	0	3	8	11	1%	0:10:10	0:05:59	0:29:22	7:13:42	0:39:26
	FUEL	0	12	0	12	1%	0:00:01	0:00:00	0:03:32	0:42:36	0:03:33
	GAS PUMP	0	19	0	19	1%	0:00:01	0:00:00	0:02:50	0:54:03	0:02:51
	HARASSMENT	0	0	12	12	1%	0:06:25	0:07:05	0:15:39	9:15:16	0:46:16
	HIT & RUN ACCIDENT	0	1	12	13	1%	0:16:16	0:06:26	0:29:08	10:44:45	0:49:36
	HOUSE STOP	0	1	0	1	0%	0:00:00	0:00:00	0:03:43	0:03:43	0:03:43
	IDENTITY THEFT	0	1	5	6	0%	0:04:02	0:17:45	0:35:38	4:39:05	0:46:31
	INDECENT EXPOSURE	0	0	3	3	0%	0:03:14	0:04:20	0:03:41	0:30:19	0:10:06
	JUVENILE COMPLAINT	0	0	15	15	1%	0:06:11	0:05:50	0:14:00	6:30:01	0:26:00
	LARCENY	0	3	19	22	1%	0:07:51	0:11:02	0:17:28	12:21:41	0:33:43
	LOST PROPERTY	0	0	1	1	0%	0:01:15	0:02:06	0:06:01	0:09:22	0:09:22
	MALICIOUS DESTRUCTION	1	1	14	16	1%	0:09:57	0:08:57	0:28:33	11:05:50	0:44:23
	MENTAL	0	0	3	3	0%	0:03:36	0:06:23	0:16:53	1:20:39	0:26:53
	MISCELLANEOUS	0	11	28	39	2%	0:07:53	0:06:49	0:25:21	20:55:39	0:32:12
	MISSING PERSON	0	0	3	3	0%	0:05:19	0:08:06	0:16:18	1:29:12	0:29:44
	MISSING PERSON - RECOVERED	0	0	1	1	0%	0:01:45	0:00:00	0:00:00	2:01:49	2:01:49
	NARCOTICS INVESTIGATION	0	1	2	3	0%	0:19:05	0:00:13	1:28:10	3:49:26	1:16:29
	NEIGHBORHOOD DISPUTE	0	0	5	5	0%	1:19:03	0:06:19	0:20:15	8:48:10	1:45:38
	NOISE COMPLAINT	0	0	17	17	1%	0:09:16	0:04:43	0:14:53	7:22:04	0:26:00
	OPERATING UNDER THE INFLUENCE	0	6	2	8	0%	0:01:55	0:03:47	1:50:28	15:02:57	1:52:52
	ORDINANCE VIOLATION	0	29	7	36	2%	5:16:31	0:07:43	0:49:29	168:00:50	4:40:01
	OVERDOSE	0	0	1	1	0%	0:01:46	0:01:52	0:13:29	0:17:07	0:17:07

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PARKING COMPLAINTS	0	7	14	21	1%	0:10:20	0:07:27	0:18:15	9:59:33	0:28:33
	PATROL CHECK	0	285	0	285	16%	0:00:01	0:02:17	0:16:59	80:57:09	0:17:03
	PRISONER CHECK	0	1	0	1	0%	0:00:00	0:00:00	0:01:05	0:01:05	0:01:05
	PRISONER TRANSPORT	0	2	2	4	0%	0:00:25	0:41:39	1:01:47	5:32:07	1:23:02
	RADAR ENFORCEMENT	0	7	0	7	0%	0:00:01	0:00:00	0:25:10	2:56:19	0:25:11
	RECKLESS DRIVING	0	0	6	6	0%	0:03:19	0:01:57	0:09:53	1:23:53	0:13:59
	RECOVERED STOLEN VEH / PROP	0	0	1	1	0%	0:37:10	0:03:19	0:38:53	1:19:22	1:19:22
	RESCUE EMERGENCY	0	0	17	17	1%	0:01:56	0:03:09	0:44:35	12:44:30	0:44:58
	RESIDENTIAL CHECK	0	4	2	6	0%	0:04:04	0:11:59	0:24:27	2:59:02	0:29:50
	RETAIL FRAUD	0	0	2	2	0%	0:03:01	0:07:53	0:13:40	0:49:07	0:24:34
	ROBBERY	0	0	1	1	0%	0:01:49	0:01:23	3:17:38	3:20:51	3:20:51
	RUNAWAY JUVENILE	0	0	3	3	0%	0:10:13	0:03:26	0:22:03	1:47:09	0:35:43
	SHOTS FIRED	0	0	1	1	0%	0:02:05	0:01:53	0:08:48	0:12:47	0:12:47
	STALKING COMPLAINTS	0	0	1	1	0%	0:03:22	0:04:24	0:00:02	0:07:48	0:07:48
	STOLEN VEHICLE	0	0	7	7	0%	0:09:23	0:13:34	0:41:09	7:28:50	1:04:07
	SUICIDE	0	0	11	11	1%	0:03:18	0:03:16	0:29:44	6:39:21	0:36:18
	SUSPICIOUS INCIDENT	0	19	47	66	4%	0:05:57	0:05:32	0:12:36	24:04:37	0:21:53
	SUSPICIOUS PERSON	0	19	17	36	2%	0:03:50	0:05:30	0:17:48	13:52:58	0:23:08
	SUSPICIOUS VEHICLE	0	4	7	11	1%	0:05:08	0:05:56	0:26:07	5:37:54	0:30:43
	TAMPERING WITH AUTO	0	0	3	3	0%	0:16:17	0:08:00	0:10:35	1:44:38	0:34:53
	THREATS	0	2	15	17	1%	0:06:22	0:06:10	0:38:14	13:14:04	0:46:43
	TRAFFIC HAZARD	0	4	8	12	1%	0:06:20	0:06:08	0:10:24	3:23:10	0:16:56
	TRAFFIC STOP	0	517	2	519	29%	0:00:01	0:22:55	0:08:10	71:36:37	0:08:17
	TRESPASSING	0	0	2	2	0%	0:08:38	0:00:02	0:11:48	0:40:54	0:20:27
	TRUANCY	0	1	0	1	0%	0:00:01	0:00:00	0:07:18	0:07:19	0:07:19

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	8	1	9	1%	0:00:22	0:04:55	2:07:35	19:16:15	2:08:28
	VIOLATION ROAD LAWS	0	35	0	35	2%	0:00:01	0:00:00	0:42:36	24:51:52	0:42:37
	WARRANT	3	12	10	25	1%	0:03:27	0:12:56	0:34:36	15:20:07	0:41:49
	WEAPONS	0	0	1	1	0%	0:01:51	0:00:07	0:17:05	0:19:03	0:19:03
Subtotals for No Summary Code		4	1091	668	1763	100%	0:11:37	0:06:51	0:30:22	903:30:48	0:44:38
Subtotals for WYPD		4	1091	668	1763	100%	0:11:37	0:06:51	0:30:22	903:30:48	0:44:38

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2018 00:00:00 - 10/31/2018 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	27	27	0%	0:06:53	0:04:58	0:10:59	10:09:53	0:22:35
	911C	0	0	43	43	0%	0:06:46	0:04:48	0:12:10	16:41:31	0:23:17
	ABANDONED AUTO	0	283	107	390	2%	1:29:02	0:08:34	0:11:15	493:20:33	1:15:54
	ACCIDENT/NON TRAFFIC AREA	0	3	16	19	0%	0:07:18	0:05:56	0:28:33	11:39:12	0:36:48
	ACCIDENT/PERSONAL INJURY	0	1	28	29	0%	0:03:33	0:03:15	1:05:32	32:32:25	1:07:19
	ACCIDENT/PROPERTY DAMAGE	1	16	293	310	2%	0:05:12	0:06:43	0:34:35	224:42:08	0:43:38
	ACCIDENTAL DAMAGE	0	2	21	23	0%	0:13:11	0:06:43	0:14:09	11:54:19	0:31:03
	ALARM	0	3	367	370	2%	0:05:11	0:04:28	0:09:38	116:02:39	0:18:49
	ANIMAL BITE	0	3	18	21	0%	0:03:40	0:05:44	0:27:49	11:25:15	0:32:38
	ANIMAL COMPLAINT	0	25	101	126	1%	0:46:39	0:09:15	0:23:52	149:34:27	1:11:14
	ASSAULT & BATTERY	0	4	87	91	0%	0:04:45	0:05:57	0:42:37	72:55:00	0:48:05
	ASSAULT & BATTERY IN PROGRESS	0	0	1	1	0%	0:00:15	0:00:00	0:00:00	0:04:45	0:04:45
	ASSIST OTHER AGENCY	0	43	166	209	1%	0:03:24	0:06:08	0:33:14	132:59:16	0:38:11
	BE ON THE LOOKOUT	0	1	1	2	0%	0:01:35	0:00:08	0:19:25	0:42:09	0:21:05
	BREAKING & ENTERING	0	1	72	73	0%	0:07:03	0:07:47	0:45:35	70:35:18	0:58:01
	BREAKING & ENTERING IN PROGRES	0	0	17	17	0%	0:02:57	0:03:41	0:50:21	16:09:07	0:57:00
	BUILDING CHECK	0	11	7	18	0%	0:06:33	0:08:38	0:18:39	6:49:14	0:22:44
	BUSINESS STOP	0	63	0	63	0%	0:00:01	0:02:50	0:13:20	14:09:38	0:13:29
	CHECK WELL BEING	0	19	563	582	3%	0:06:52	0:04:59	0:19:34	298:01:40	0:30:43
	CHILD ABUSE/NEGLECT	0	3	33	36	0%	0:06:28	0:09:15	0:24:50	22:25:08	0:37:22
	CITIZEN ASSIST	0	96	207	303	2%	0:07:32	0:07:15	0:12:06	117:08:21	0:23:12
	CIVIL DISPUTES	0	13	166	179	1%	0:08:17	0:05:47	0:27:41	120:35:23	0:40:25
	CRIMINAL SEXUAL CONDUCT	0	2	18	20	0%	0:05:11	0:03:32	0:41:40	12:40:02	0:38:00

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	CRIMINAL SEXUAL CONDUCT IP	0	1	0	1	0%	0:00:00	0:00:00	0:21:17	0:21:17	0:21:17
	DB INVESTIGATION	0	0	1	1	0%	0:03:09	0:03:50	0:55:01	1:02:01	1:02:01
	DEATH INVESTIGATION	0	0	44	44	0%	0:04:24	0:06:17	2:19:51	101:21:47	2:18:13
	DETAIL	0	120	0	120	1%	0:00:01	0:07:38	0:31:45	70:12:17	0:35:06
	DISORDERLY	0	24	344	368	2%	0:04:47	0:04:01	0:29:38	236:39:58	0:38:35
	DOMESTIC	0	7	432	439	2%	0:03:39	0:04:26	0:33:15	296:43:43	0:40:33
	DRUG VIOLATIONS	0	0	4	4	0%	0:09:44	0:09:23	0:18:07	2:28:57	0:37:14
	DUMPING	0	0	8	8	0%	0:07:34	0:06:26	0:13:00	3:19:43	0:24:58
	EMBEZZLEMENT	0	1	8	9	0%	0:10:40	0:06:23	0:36:55	7:06:20	0:47:22
	FELONIOUS ASSAULT	0	0	8	8	0%	0:02:03	0:06:14	1:15:21	11:09:08	1:23:39
	FIGHT	0	4	89	93	0%	0:02:35	0:03:02	0:30:52	54:11:41	0:34:58
	FIRE	0	1	30	31	0%	0:00:54	0:04:46	0:49:22	26:11:14	0:50:41
	FIRE ALARM	0	0	2	2	0%	0:00:40	0:05:50	0:02:59	0:47:25	0:23:43
	FIREWORKS	0	3	38	41	0%	0:07:47	0:06:06	0:05:35	13:09:33	0:19:15
	FLEEING & ELUDING	0	11	4	15	0%	0:00:59	0:13:03	2:53:00	44:27:11	2:57:49
	FOLLOW-UP	0	302	42	344	2%	0:00:54	0:06:34	0:20:21	128:59:32	0:22:30
	FORGERY	0	0	2	2	0%	0:08:49	0:10:39	0:49:08	1:31:20	0:45:40
	FOUND PROPERTY	0	49	50	99	1%	1:16:51	0:05:59	0:11:58	128:44:59	1:18:02
	FRAUD	0	24	73	97	0%	0:07:05	0:09:07	0:29:26	64:05:12	0:39:38
	FUEL	0	132	0	132	1%	0:00:01	0:07:08	0:04:52	11:56:53	0:05:26
	GAS PUMP	0	95	0	95	0%	0:00:01	0:00:00	0:04:08	6:35:17	0:04:10
	HARASSMENT	0	10	64	74	0%	0:05:28	0:06:43	0:16:51	39:49:44	0:32:18
	HEALTH & SAFETY VIOLATION	0	1	1	2	0%	0:19:14	0:07:28	0:12:34	1:11:04	0:35:32
	HIT & RUN ACCIDENT	0	7	145	152	1%	0:07:28	0:08:09	0:25:14	98:17:26	0:38:48
	HOUSE STOP	0	2	0	2	0%	0:00:00	0:00:00	0:07:16	0:14:33	0:07:17
	IDENTITY THEFT	0	10	31	41	0%	0:05:33	0:07:45	0:18:26	18:29:17	0:27:03
	INDECENT EXPOSURE	0	0	23	23	0%	0:03:29	0:05:19	0:21:04	12:15:33	0:31:59
	INJURED PERSON	0	2	1	3	0%	0:20:30	0:08:45	0:10:26	1:00:34	0:20:11

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	INJURY ON DUTY	0	1	2	3	0%	0:03:54	0:03:14	0:00:08	0:30:37	0:10:12
	INTERNET	0	0	2	2	0%	0:19:52	0:09:48	0:20:47	1:55:08	0:57:34
	JUVENILE COMPLAINT	0	10	116	126	1%	0:08:41	0:05:24	0:14:26	56:22:46	0:26:51
	KIDNAPPING	0	0	1	1	0%	0:04:03	0:04:39	1:43:19	1:52:02	1:52:02
	LARCENY	0	13	210	223	1%	0:14:44	0:08:09	0:22:15	156:53:09	0:42:13
	LIQUOR LAW VIOLATION	0	2	11	13	0%	0:02:11	0:03:01	1:18:10	13:54:50	1:04:13
	LOITERING	0	0	5	5	0%	0:11:42	0:05:48	0:13:53	2:47:28	0:33:30
	LOST PROPERTY	0	7	5	12	0%	0:04:50	0:04:51	0:20:30	5:00:51	0:25:04
	MALICIOUS DESTRUCTION	1	14	132	147	1%	0:11:53	0:06:48	0:23:04	96:31:31	0:39:40
	MENTAL	0	2	20	22	0%	0:04:39	0:03:38	0:28:27	13:17:18	0:36:14
	MINOR IN POSSESSION	0	0	3	3	0%	0:03:51	0:05:59	0:09:52	0:59:06	0:19:42
	MISCELLANEOUS	0	90	180	270	1%	0:04:50	0:07:35	0:28:25	136:23:43	0:30:19
	MISSING PERSON	0	4	40	44	0%	0:12:26	0:10:02	0:24:08	32:58:32	0:44:58
	MISSING PERSON - RECOVERED	0	1	19	20	0%	0:05:40	0:07:20	0:20:46	12:03:56	0:36:12
	NARCOTICS INVESTIGATION	0	14	22	36	0%	0:07:10	0:04:37	0:33:30	24:44:07	0:41:14
	NEIGHBORHOOD DISPUTE	0	0	74	74	0%	0:16:27	0:06:44	0:21:17	54:59:50	0:44:36
	NOISE COMPLAINT	0	1	148	149	1%	0:09:18	0:04:51	0:11:09	60:49:49	0:24:30
	ODOR	0	1	0	1	0%	0:00:00	0:00:00	0:05:04	0:05:05	0:05:05
	OPERATING UNDER THE INFLUENCE	0	93	17	110	1%	0:00:26	0:04:26	1:52:23	207:55:13	1:53:25
	ORDINANCE VIOLATION	0	737	62	799	4%	0:29:50	0:07:01	0:16:22	477:19:07	0:35:51
	OVERDOSE	0	0	22	22	0%	0:03:07	0:02:14	0:22:36	10:15:07	0:27:58
	PARKING COMPLAINTS	0	258	242	500	3%	0:08:45	0:08:08	0:11:26	186:06:48	0:22:20
	PATROL CHECK	0	2760	2	2762	14%	0:00:01	0:03:03	0:11:58	553:58:22	0:12:02
	POLICE ASSIST TO FIRE	0	2	3	5	0%	0:01:10	0:15:12	0:29:48	3:12:41	0:38:32
	PRISONER CHECK	0	2	0	2	0%	0:00:01	0:00:00	0:02:00	0:04:02	0:02:01
	PRISONER ESCAPE	0	1	0	1	0%	0:00:00	0:00:00	1:34:56	1:34:56	1:34:56
	PRISONER TRANSPORT	0	15	17	32	0%	0:02:04	0:30:42	1:10:16	47:19:24	1:28:44

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RACIAL INTIMIDATION	0	1	1	2	0%	0:10:55	0:01:45	0:05:24	0:23:29	0:11:45
	RADAR ENFORCEMENT	0	99	0	99	1%	0:00:01	0:02:09	0:25:01	41:22:39	0:25:05
	RECEIVING & CONCEALING	0	1	1	2	0%	0:01:55	0:01:55	3:07:47	6:21:19	3:10:40
	RECKLESS DRIVING	0	1	64	65	0%	0:06:53	0:05:08	0:09:15	22:35:11	0:20:51
	RECOVERED STOLEN VEH / PROP	0	3	16	19	0%	0:07:12	0:07:09	0:28:53	13:28:36	0:42:33
	RESCUE EMERGENCY	0	0	161	161	1%	0:02:01	0:04:11	0:25:30	82:20:27	0:30:41
	RESIDENTIAL CHECK	0	130	16	146	1%	0:01:59	0:03:07	0:03:41	14:22:19	0:05:54
	RETAIL FRAUD	0	1	36	37	0%	0:07:27	0:06:29	0:44:45	35:44:10	0:57:57
	ROBBERY	0	0	6	6	0%	0:04:56	0:02:16	1:44:01	11:07:22	1:51:14
	RUNAWAY JUVENILE	0	3	21	24	0%	0:07:13	0:08:09	0:24:41	14:11:22	0:35:28
	SEARCH WARRANT	0	2	0	2	0%	0:00:01	0:00:00	0:59:46	1:59:34	0:59:47
	SHOTS FIRED	0	0	7	7	0%	0:03:23	0:05:50	0:55:53	7:35:48	1:05:07
	SOLICITOR	0	0	2	2	0%	0:02:15	0:04:55	0:05:50	0:28:42	0:14:21
	STALKING COMPLAINTS	0	2	9	11	0%	0:09:55	0:06:19	0:15:41	7:13:34	0:39:25
	STOLEN VEHICLE	0	3	74	77	0%	0:10:26	0:06:44	0:32:22	59:03:31	0:46:01
	SUICIDE	0	0	71	71	0%	0:03:28	0:04:40	0:38:30	54:43:46	0:46:15
	SUICIDE ATTEMPT	0	0	1	1	0%	0:00:10	0:04:37	0:34:44	0:39:32	0:39:32
	SURVEILLANCE	0	17	0	17	0%	0:00:01	0:07:14	0:33:09	9:38:22	0:34:01
	SUSPICIOUS INCIDENT	1	75	327	403	2%	0:06:46	0:18:55	0:14:42	229:29:46	0:34:15
	SUSPICIOUS PERSON	0	251	194	445	2%	0:03:52	0:03:52	0:17:21	156:58:43	0:21:10
	SUSPICIOUS VEHICLE	0	52	121	173	1%	0:08:43	0:04:46	0:11:07	62:39:56	0:21:44
	TAMPERING WITH AUTO	0	0	17	17	0%	0:11:23	0:04:11	0:28:43	12:25:50	0:43:52
	THREATS	1	10	108	119	1%	0:07:22	0:07:00	0:25:21	69:19:16	0:35:15
	TRAFFIC HAZARD	0	67	89	156	1%	0:06:07	0:05:51	0:11:04	47:29:16	0:18:16
	TRAFFIC STOP	0	6135	19	6154	31%	0:00:02	0:05:03	0:07:19	755:00:48	0:07:22
	TRESPASSING	0	1	14	15	0%	0:04:24	0:05:40	0:23:54	8:34:10	0:34:17
	TRUANCY	0	1	0	1	0%	0:00:01	0:00:00	0:07:18	0:07:19	0:07:19

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VEHICLE INSPECTION	0	1	2	3	0%	0:02:37	0:06:57	0:09:07	0:49:06	0:16:22
	VIOLATION OF PARK RULES	0	2	0	2	0%	0:00:01	0:00:00	0:05:17	0:10:37	0:05:19
	VIOLATION OF PUBLIC HEALTH COE	0	102	9	111	1%	0:00:21	0:02:54	1:20:29	148:28:28	1:20:15
	VIOLATION ROAD LAWS	0	444	3	447	2%	0:00:09	0:07:15	0:43:01	321:43:57	0:43:11
	WARRANT	44	98	109	251	1%	0:04:27	0:19:51	0:41:39	192:46:22	0:55:53
	WEAPONS	0	4	14	18	0%	0:02:58	0:03:21	0:51:27	17:03:37	0:56:52
	WIRES DOWN	0	0	2	2	0%	0:03:51	0:04:38	0:56:38	2:10:13	1:05:07
	Subtotals for No Summary Code	48	12932	6672	19652	100%	0:07:23	0:06:24	0:32:02	7914:13:37	0:41:22
	Subtotals for WYPD	48	12932	6672	19652	100%	0:07:23	0:06:24	0:32:02	7914:13:37	0:41:22

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
November 13, 2018

ROLL CALL

Present: Commissioner John Harris
Commissioner Doug Melzer
Commissioner Bobie Heck
Chief Brian Zalewski

Absent: NONE

Others Present: NONE

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:23 p.m.

The Minutes from the regular Police Commission meeting on October 23, 2018 were presented.

Melzer moved, Heck seconded,
CARRIED, to approve the regular minutes of October 23, 2018, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – October 2018, Year-To-Date

Again, nothing out of the ordinary with respect to the statistics.

Melzer moved, Heck seconded,
CARRIED, to receive and place on file the October 2018 and Year-To-Date police statistics.

2. Resignation of Officer / Hiring of New Officer

This particular officer was going through the 3rd phase of the FTO program, but wasn't progressing. In fact, he was regressing in several areas. Also, it was taking some extra time to complete reports, and he didn't show much initiative, i.e. learning the city ordinances etc.

The next person on the patrol officer hiring list is a female, Jorden Judge, who had a very good background investigation. She is currently an officer in Ypsilanti; so, she is already licensed.

The Department feels she is a good hire and gave her a conditional offer of employment. However, she still needs to take the psychological and physical exams.

If all goes according to plan, and Council approves, she should start on December 10, 2018.

Melzer moved, Heck seconded,

CARRIED, to approve the hiring of Jorden Judge contingent upon her passing both the psychological and physical exams.

3. Bills and Accounts – November 13, 2018, \$29,087.77

Melzer moved, Heck seconded

A Roll Call was held and the Motion

CARRIED, to approve payment of the bills for November 13, 2018, \$29,087.77

NEW BUSINESS.

1. November 27, 2018 Police and Fire Commission Meeting

The Police Department requested that their portion of the next regularly scheduled meeting be cancelled due to very limited, non-urgent agenda items. The Commissioners concurred that this would be acceptable.

However, the Fire Department will meet as scheduled, in the 2nd floor conference room of the Police Department.

2. Police Department Auction

Chief Zalewski informed the Commissioners that the recent auction went well, and the Department brought in approximately \$6,000 through this event.

3. In-Car Videos / Body Cameras

Commissioner Melzer wanted to know what the Chief's view was on the use of in-car videos and / or body cameras for it's officers in the future.

Chief Zalewski said body cameras may be utilized sometime in the future, but we would need to determine the system we would want to use and all the associated costs. There are things to consider including the amount of data storage, retention schedules and labor to supply those videos when requested.

The Chief believes there are some definite benefits to using body cameras, including showing that many claims against officers are unwarranted and just not true.

The prosecutors love when videos are available.

4. Community Events

Chief Zalewski said the Halloween activities went well; there were really no problems to speak of.

The Wyandotte Christmas Parade is this Saturday, November 17, 2018.

The Department will once again host the "Shop With A Cop" program for Christmas this year. The event will take place at Meijer's in Southgate on December 3rd.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:53 p.m.

Melzer moved, Heck seconded,
CARRIED, to adjourn meeting at 6:53 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

A handwritten signature in cursive script that reads "Laura Allen". The signature is written in dark ink and is positioned below the typed name and title.

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, November 13, 2018 pm at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Ed Ronco
Vice President Ron Adams
Secretary Wally Merritt
Commissioner Margaret Loya

Excused:

Commissioner Tom DeSana

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

A motion was made by Commissioner Loya and supported by Secretary Merritt to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

1. Thank you email from Troy Fisher thanking Superintendent Lanagan for the golf donation to the 3rd Annual Charger Golf Classic.
2. Thank you letter from the Salvation Army for the 839-pound food donation from the October food surplus.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

1. Council Resolution dated October 8, 2018 that Council approves the FY19 Municipal Credit & Community Credit contract with Suburban Mobility Authority for Regional Transportation (SMART).
2. Council Resolution dated October 8, 2018 that Council concurs with the recommendation of the Superintendent of Recreation to sign the vehicle Lease Agreement with SMART.
3. Council Resolution dated October 29, 2018 that Council concurs with the recommendation of the HR Director, Historical Commission President, and the Superintendent of Recreation to fill the vacant Museum Director position with Jesse Rose.

REPORTS AND MINUTES:

Arena Report October 2018: \$510.64 Open Skating.....\$7,881.47 Ice Rental.....\$4,320.72

Concession.....\$2,138.25 Skating Lessons.

Account Breakdown Pay Period ending 9/30/2018, 10/14/2018 & 10/28/2018

Tele-care: October 2018

Senior Friendship Club Report: September 2018

Golf Report: October 2018.....\$13,439.77

SPECIAL ORDER:

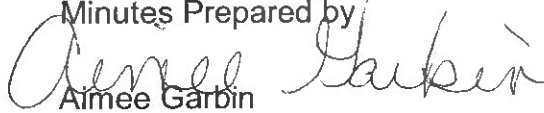
- Superintendent Lanagan stated the skateboard group Drop-in Downriver is interested in applying for a grant to build a new Skatepark at Memorial Park in place of the old Skatepark. In order to apply for the grant, the group needed a letter from the Recreation Commission/Department giving permission for the group to move forward. Superintendent wrote a letter of approval but included that if the project ever came to fruition, the skate park

would become the sole property of the City of Wyandotte and at this time there are no plans to contribute monetarily to the project. Secretary Merritt made motion in support of the letter, Commissioner Loya seconded, Commission unanimously passed.

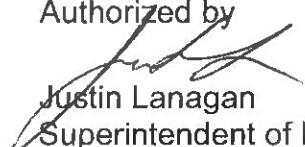
- Superintendent Lanagan discussed Non-Profit Groups meeting at the Copeland Center. Currently Wyandotte Non-Profit groups can meet at Copeland, Monday – Friday from 5 pm – 10 pm at no charge and on weekends there is a charge of \$10 per hour. Other Non-Profit groups not located in Wyandotte have recently inquired about Non-Profit pricing at the Copeland Center. Superintendent Lanagan suggested charging a \$20 fee per hour for weekdays and \$40 per hour for weekends. Commission agreed.
- Superintendent Lanagan stated Lions Mini Camp will return in 2019. The camp will be held July 22nd – 24th, 2019 at Pulaski Park and will be for children ages 4 – 8.
- Superintendent Lanagan discussed extending the current Boat Ramp lease for three more years, the boating seasons 2019 – 2021. Superintendent Lanagan stated he felt increasing the launching rates is in order. The current lessee has had their costs increase during the last several years as minimum wage has increased. Both the Ecorse and the Lake Erie Metro Park boat launches currently charge \$10 per launch. Riverview does not offer daily passes. The new lease extension sets the daily launching rate at \$10, Season passes with unlimited launches for the season at \$150.00 and Senior Citizen passes at \$50.00. Superintendent also discussed parking fees for non-trailer vehicles (people who drive separately and meet up with a boater and take up a parking space). Those fees will remain at \$5 per vehicle, however those fees may not be applied in the reserve lot located on St. Johns between Biddle and Second Street or the lot immediately East (behind) Speedboat Bar and Grill. Commissioner Loya motioned in support of the 2019 – 2021 Boat Ramp Contract, Secretary Merritt seconded, Commission unanimously passed.
- Superintendent Lanagan presented the Five Year Recreation Master Plan Rough Draft for 2019-2023 to the Commission. The Master Plan is made up of an inventory of parks and equipment, neighborhoods, goals and objectives. Superintendent Lanagan stated the information has to be in the Recreation Master Plan if/when grants are applied for through the DNR. Superintendent Lanagan stated the Master Plan Draft will be made available for the public to review for 30 days. The Commission should review the Master Plan rough draft and offer any additions before the December 11th Commission meeting. There will be a Public Review meeting of the Final Draft in early January. The Final Draft will be presented before City Council for final approval before submitting to the State of Michigan before February 1, 2019.
- Superintendent Lanagan updated Commission on the Girl's Basketball program.
- Superintendent Lanagan discussed 2019 meeting dates with Commission.

There being no further business to discuss, a motion was made by Vice President Adams and supported by Commissioner Loya to adjourn the meeting at 8:23 pm.

Minutes Prepared by


Aimee Garbin
Recreation Secretary

Authorized by


Justin Lanagan
Superintendent of Recreation

2018 Wyandotte Recreation Commission Meetings @ Yack Arena

2nd Wednesday @ 5:30 pm

December 12th

2nd Tuesday @ 7:30 pm