

City of Wyandotte, Michigan
Public Notice for Hybrid In-Person/Virtual Meeting of the
Downtown Development Authority
at Wyandotte City Council Chambers, 3200 Biddle Avenue
and via “Zoom” Scheduled for
5:30 PM on Tuesday, May 9, 2023

The May 2023 Meeting of the **Downtown Development Authority (DDA)** of the City of Wyandotte will be held in-person with an option for virtual participation via “Zoom” meeting platform.

The meeting is open to the public for both in-person and virtual participation. The agenda and related information can be accessed on the City of Wyandotte’s website here:

http://www.wyandotte.net/front_desk/agenda_and_minutes/downtown_development_authority.php

Access the electronic meeting by doing the following:

1. To attend the meeting by phone: Call: 888-475-4499
 - Use webinar ID: 992 636 8831 (wyandotte1)
2. To attend the meeting over the Internet: <https://us02web.zoom.us/j/9926368831>
 - Passcode: 3200

Should you have any questions or would like to provide input on any business that will come before the public body at the meeting, please contact **Downtown Development Authority Director, Joe Gruber** at **(734) 324-7298** or via email jgruber@wyandottemi.gov

ELECTRONIC DOWNTOWN DEVELOPMENT AUTHORITY MEETING PARTICIPATION

- To help meeting flow and organization, all public comment otherwise known as citizens to be heard, will be taken at the beginning of the meeting and the end of the meeting as outlined on the agenda.
 - **Phone-in audience:** To make a public comment, press “*9” to signify your desire to speak when public comment is called for and you will be called upon in order by the DDA Director or his designee.
 - **Internet audience:** To make a public comment, select “Raise Hand” to signify your desire to speak when public comment is called for and you will be called upon in order by the City Clerk or his designee.

As required by the Americans with Disabilities Act of 1990, access to all programs, services and activities provided by the City of Wyandotte are available to individuals with disabilities with 48 hours’ notice. Individuals who believe they are in need of an accommodation should contact the **Downtown Development Authority Director, Joe Gruber** at **(734) 324-7298** or via email jgruber@wyandottemi.gov

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING AGENDA 5:30 PM, Tuesday, May 9, 2023

Meeting in-person at Wyandotte City Council Chambers, 3200 Biddle Avenue and virtually using a Zoom Platform

- **ROLL CALL OF MEMBERS:** Mayor Robert A. DeSana, Rick DeSana, John Jarjosa, Bryan Kozinski, Scott Jordan, Anne Majlinger, Patt Slack, Leo Stevenson, Ron Thomas
- **OTHERS PRESENT:** Joe Gruber, DDA Director
- **PERSONS IN THE AUDIENCE, PUBLIC COMMENT**
- **APPROVAL OF MINUTES & AGENDA**
 - DDA Meeting Minutes, April 11th, 2023
 - DDA Meeting Agenda, May 9th, 2023
- **INFORMATION TO RECEIVE & PLACE ON FILE**
- **MONTHLY REVENUE/EXPENDITURE REPORT**
 - Periods Ending April 30th, 2023
- **ONGOING PROJECTS & BUSINESS**
 - Downtown Infrastructure Project
 - DIA PiPA Mural
- **NEW PROJECTS & BUSINESS**
 - New Hire: Kelly Johson, Market Manager and Downtown Planning Manager
 - DDA Grant Committee: Si's Bar
 - 2023 Downtown Events
- **NEXT REGULAR MEETING:** 5:30 PM, June 13, 2023
- **ADJOURNMENT:**

Motion by _____, supported by _____ to adjourn the DDA meeting at _____.



**Downtown Development Authority
Regular Meeting Minutes**

5:30 PM, April 11th, 2023

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and
Via the Zoom Virtual Platform

MEMBERS PRESENT: Mayor Rob DeSana, Rick DeSana, Scott Jordan, Bryan Kozinski, Patt Slack, Leo Stevenson (virtual), Ron Thomas

MEMBERS EXCUSED: John Jarjosa, Anne Majlinger

OTHERS PRESENT: Joe Gruber, DDA Director, several members of the Downtown Development Area Citizen's Advisory Council

PUBLIC COMMENT:

APPROVAL OF MINUTES & AGENDA:

Minutes from February 14th, 2023 Meeting and Agenda for April 11th, 2023 Meeting.

Motion by S. Jordan, Supported by R. DeSana, to approve the Minutes from February 14th, 2023 Meeting and Agenda for April 11th, 2023 Meeting. All in favor, Motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

Monthly Revenue and Expenditure Report: Periods Ending February 28th, 2023 and March 31st, 2023.

Motion by S. Jordan, Supported by B. Kozinski, to accept and approve the Monthly Revenue and Expenditure Reports for the Periods Ending February 28th, 2023 and March 31st, 2023. Roll Call. All in Favor. Motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE: None

ONGOING PROJECTS & BUSINESS

Downtown Infrastructure Project:

Michigan Strategic Fund Approval: Brownfield Plan No. 23: Federal Building and East Alleyway Project: Director Gruber provided an update that in March, the Michigan Strategic Fund (MSF) Board of the Michigan Economic Development Corporation (MEDC) approved Brownfield Plan No. 23 for the Federal Building Redevelopment, also known as the former City Hall at 3131 Biddle Avenue, and the Downtown East Alleyway Project. The MSF Board's approval provides the State Tax Capture for the Brownfield Tax Increment Financing Plan for the former City Hall redevelopment and three contiguous and adjacent blocks of public infrastructure and alleyways that are part of the

Downtown Infrastructure Project. This brownfield plan state tax capture will help provide long-term financing for the DDA to cover the cost of the east alleyway improvements in the approximate amount of \$1.5M over 30 years. The developer was also awarded a low-interest Community Revitalization Program (CRP) Loan from the MEDC for the real estate development project.

Wayne County Approval: ARPA Funds: Director Gruber provided another update that on the very same week in March, the Wayne County Commission approved an allocation of \$3.95M worth of American Rescue Plan Act funding as a capital injection or grant funding for the City of Wyandotte DDA for the Downtown Infrastructure Project. Director Gruber highlighted that the MEDC's Revitalization and Placemaking (RAP) Grant of \$1M awarded to the DDA in July 2022 provides a total of nearly \$5M in grants to the Downtown Infrastructure Project.

Engineering Services Contract: Director Gruber reported that the City Council concurred with the recommendation of the DDA Board, City Engineering Department and the DDA Design Committee to hire Spalding DeDecker and Associates (SDA) for design and engineering services for the Downtown Infrastructure Project and that the City is officially under contract with SDA which is estimated to cost a total of \$700,000 for the entire \$13.3M project. SDA will be meeting with Municipal Services to begin design of the underground utility work. Wyandotte's Engineering Department is conducting underground sewer cleaning and scoping to assess the existing condition for repairing or replacing the sewers. SDA has been given surveys and existing plan documents that will be incorporated into their construction plans. Director Gruber provided an update following the February DDA Meeting during which the Board passed a resolution that would approve the SDA contract based on billing terms that would be satisfactory to the DDA's Financing and Bond Revenue mechanisms. The DDA will utilize funds from its existing cash reserves and fund balance to pay for the upfront cost of professional services, design and engineering for the Downtown Infrastructure Project. Upon consulting with the City's Bond Counsel and attorneys from Miller Canfield, it was determined the DDA is then permitted at any time to reimburse itself and replenish the fund balance using future DDA Bond Revenue. The DDA may only reimburse itself for the cost of hard costs, capital expenditures, equipment, materials or technology using future DDA Bond Revenue within a defined period or time according to State Law governing municipal bonds. The DDA does not foresee any hard costs prior to the securing of DDA Revenue Bonds.

The Board discussed the strong need for improvements to the alleyways and parking lots around town and discussed the disruptive impact on the downtown from construction. Mayor DeSana commented that this project will be short-term pain for long-term gain, and that it will seem like a longtime that the town is under construction.

L. Stevenson asked when the DDA will go to market with the revenue bonds. Director Gruber stated that it depends on how the DDA Board wants to proceed. One option is to design the entire project, bid for the entire construction project, and then go to the bond market, which could be between Q3-Q4 or September or December of 2023 so that the

DDA could be prepared for construction in the beginning of Spring 2024. Director Gruber noted that this may not be realistic because of the scale and cost of this project that some construction companies may not choose to bid the entire job all at once. The other option would be to prioritize and focus on the high priority areas including the East Alleyways and West Alleyways to design, bid, finance and construct these areas first. L. Stevenson noted concerns over the rising interest rates and the cost of financing this project in two phases, and then also noted that the grant funding the DDA has been awarded may offset some of these financing costs. Director Gruber concurred, noting that bonding the entire project all at once was the professional recommendation and was desirable to limit the overall costs of the project, and to not return to the well more than once, whereas the grants to help alleviate concern over potentially bonding in two different phases, especially because of the closing window of opportunity and timeline required to spend those funds.

NEW PROJECTS & BUSINESS

DDA Grant Committee: Belicoso Backyard Bash: The owners of Belicoso Café are hosting their annual Back Yard Bash on 1st Street between Elm and Maple and they requested \$2,500 from the DDA's Existing Business Stimulus Grant Program which is used to incentivize events throughout Downtown Wyandotte. The total cost of the event is \$9,925 which includes the band, police officers, state and city fees, trailers, coolers, portopotties and tents. This is the first time Belicoso has requested funding support for the event which has been held every year for over ten years. The DDA Grant Committee and Promotions Committee discussed this project at length.

Chairwoman Slack expressed support for Belicoso's request and noted that the entire Existing Business Stimulus fund was created to support small business events and that the DDA has been asking businesses to host events for years. Chairwoman Slack cited a comment from Mayor DeSana that the Downtown is changing and that the City and DDA need to reevaluate the events that are hosted and the support and resources that is provided by the City to support Downtown events, and that for now, these resources are available to the business owners. L. Stevenson and S. Jordan both concurred that the funding process needs to be refined and that the DDA can support Belicoso for this year's Back Yard Bash.

Motion by P. Slack, Supported by S. Jordan to award the sponsorship and grant request in the amount of \$2,500 for Belicoso's Back Yard Bash to be held on August 18th, 2023. Roll Call, All in Favor, Motion Carries.

2023 Downtown Events Updates: Director Gruber provided a recap of the first annual Bunny Hop which was held on April 1st from 12pm – 3pm. There was very strong participation amongst the business owners and the community. The weather was not nice and the participation from families was very strong. The event provided a great experience from families in Wyandotte and Downriver.

The Annual Cinco de Mayo party will be held on May 6th and will utilize the same footprint as the St. Patrick's Day Party. Director Gruber provided a detailed overview of Restaurant Week to be held at the end of April throughout Downtown Wyandotte and the long list of promotional activity and news reporting that is going into the event. The Markets will return on the first Thursday of June that will be held at 1st and Elm Street and throughout Downtown with the businesses. Director Gruber encouraged all businesses to sign up and participate. He also encouraged all interested businesses to complete their Street Fair Applications.

NEXT REGULAR MEETING: 5:30 PM, Tuesday, May 9th 2023

Motion by S. Jordan, supported by R. Thomas to adjourn the meeting. All in Favor. Motion Carries.

ADJOURNMENT: 6:15 PM

Respectfully Submitted,

Joe Gruber, DDA Director

PERIOD ENDING 04/30/2023

% Fiscal Year Completed: 58.08

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000 - Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	696,976.00	688,776.69	0.00	8,199.31	98.82
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	23,440.00	23,439.96	0.00	0.04	100.00
499-000-511-013	Grants-Community Foundation-Planning	37,500.00	17,372.20	0.00	20,127.80	46.33
499-000-655-010	Interest Earnings	500.00	12,040.80	0.00	(11,540.80)	2,408.16
499-000-655-036	Misc Receipts-Fort Street Sign	500.00	630.00	0.00	(130.00)	126.00
499-000-655-040	Misc Revenue	0.00	12,940.00	7,530.00	(12,940.00)	100.00
Total Dept 000 - Non-Departmental		758,916.00	755,199.65	7,530.00	3,716.35	99.51
TOTAL REVENUES		758,916.00	755,199.65	7,530.00	3,716.35	99.51
Expenditures						
Dept 200 - General Government Administration						
499-200-725-110	Salary	50,852.00	29,152.80	3,940.80	21,699.20	57.33
499-200-725-115	Seasonal Salary-PT	28,241.00	2,779.00	56.00	25,462.00	9.84
499-200-725-140	Retirement contribution-DC	5,711.00	2,915.28	394.08	2,795.72	51.05
499-200-725-150	F.I.C.A.	6,051.00	2,009.64	243.92	4,041.36	33.21
499-200-725-160	Medical Insurance	20,849.00	11,857.55	1,722.41	8,991.45	56.87
499-200-725-165	Prescription Drug Coverage	2,739.00	0.00	0.00	2,739.00	0.00
499-200-725-166	Prescription Drug-Derived Premium	0.00	1,958.37	285.53	(1,958.37)	100.00
499-200-725-167	Retiree Health Care (RHS Plan)	1,300.00	750.00	100.00	550.00	57.69
499-200-725-170	Life Insurance	156.00	91.00	13.00	65.00	58.33
499-200-725-175	L.T.D.	149.00	75.75	10.24	73.25	50.84
499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	0.00	(1,516.00)	100.00
499-200-850-520	Viaduct Maintenance	32,000.00	1,988.00	0.00	30,012.00	6.21
499-200-850-522	Christmas	41,820.00	41,820.00	0.00	0.00	100.00
499-200-850-533	Millennium Plaza	630.00	630.00	0.00	0.00	100.00
499-200-850-538	Streetscape Project	28,586.00	28,586.00	28,586.00	0.00	100.00
499-200-850-539	Beautification Commission	8,000.00	3,618.20	93.94	4,381.80	45.23
499-200-850-542	Fort St Sign/Fountain/Purple Heart	12,000.00	5,058.48	263.61	6,941.52	42.15
499-200-850-544	DOWNTOWN FIXTURES	31,464.00	3,898.29	2.99	27,565.71	12.39
499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	8,750.00	0.00	21,250.00	29.17
499-200-925-801	Business Assistance Program	225,000.00	75,000.00	0.00	150,000.00	33.33
499-200-925-802	Farmers Market	29,000.00	8,660.11	0.00	20,339.89	29.86
499-200-925-804	Marketing	20,000.00	18,742.30	1,844.30	1,257.70	93.71
499-200-925-807	EXISTING BUSINESS STIMULUS	12,000.00	1,770.00	770.00	10,230.00	14.75
499-200-926-110	Administrative Reimbursement (101)	85,000.00	85,000.00	0.00	0.00	100.00
499-200-926-114	Operating Expenses	302,935.00	27,078.65	2,103.21	275,856.35	8.94
499-200-926-610	Streetscape Maintenance	16,000.00	4,500.00	300.00	11,500.00	28.13
499-200-926-790	Miscellaneous	2,000.00	1,062.52	0.00	937.48	53.13
Total Dept 200 - General Government Administration		992,483.00	369,267.94	40,730.03	623,215.06	37.21
TOTAL EXPENDITURES		992,483.00	369,267.94	40,730.03	623,215.06	37.21
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		758,916.00	755,199.65	7,530.00	3,716.35	99.51
TOTAL EXPENDITURES		992,483.00	369,267.94	40,730.03	623,215.06	37.21
NET OF REVENUES & EXPENDITURES		(233,567.00)	385,931.71	(33,200.03)	(619,498.71)	165.23

RESOLUTION

Planning Commission Wyandotte, Michigan

April 20, 2023

RESOLVED BY THE PLANNING COMMISSION, that the request of MJ Properties, LLC Owner and Joe Gruber, Applicant, for sign permit for a mural on the exterior of the building at 100 Oak Street, Wyandotte, Michigan in a CBD (Central Business District); AND

WHEREAS, the Planning Commission held the required public hearing on March 16, 2023, and April 20, 2023, where comments were heard and made part of the file;

NOW THEREFORE, BE IT RESOLVED that the Commission APPROVES the request of MJ Properties, LLC and Joe Gruber for a mural on the exterior of the building at 100 Oak Street, Wyandotte, based on the following reason:

I move the adoption of the foregoing resolution.

Motion By Commissioner JALBERT

Supported by Commissioner WILLIAMS

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
X	Duran	
X	Jalbert	
	Kelly	
X	Kowalewski	
X	Lupo	
X	Pasko	
X	Sarnacki	
X	Schultz	
X	Williams	

MOTION PASSED



“While I’ve always been a huge supporter of our small business community as a resident, I am now excited to engage and interact with the business owners with my new role with the DDA. I look forward to growing our relationships and helping to drive all of our initiatives forward.

A vibrant market is where we can spotlight not only our existing businesses but also offer a collaborative space for various artisans to grow as well. I look forward to seeing what we can create together!”

Kelly Johnson

Market Manager

markets@wyandottemi.gov

DDA Planning Manager

kjohnson@wyandottemi.gov



Kelly Johnson

364 Chestnut Street
Wyandotte, MI 48192
(313) 729-4900
Kellysjohnson2009@gmail.com

April 24, 2023

City of Wyandotte

DDA Director Joseph K. Gruber
3200 Biddle - Suite 300
Wyandotte, MI 48192

Dear Mr. Gruber,

I'd like to thank you for your time on our call last week. It was not only an insightful conversation but also an inspiring one. I am looking forward to the possibility of serving my own community, engaging with our small businesses and assisting the various city departments, especially the DDA with their continuing successes in Wyandotte.

During my undergraduate education at University of Michigan Dearborn, my studies focused on urban policy and planning. Once I completed my bachelor's degree at U of M, I made the decision to continue my education and pursue my master's degree. Currently, I only have two semesters remaining in my coursework before obtaining my Master's of Community Development degree at the University of Detroit Mercy.

My professional background is rooted in administration, office management and operations. Many of the skills and knowledge I gained from my former position provide a solid foundation as I pursue a new career in community development. My proven ability to establish and nurture relationships with residents of the community, business owners and various vendors will be valuable for my work in community engaged programming.

Thank you again for your time and consideration. I look forward to the opportunity to share my ideas and be of service to my community's needs. All my best for the continued successes of the DDA as well as the the City of Wyandotte.

Sincerely,

A handwritten signature in blue ink, appearing to read 'KJ', with a large, stylized flourish extending to the right.

Kelly Johnson

Kelly Johnson

313.729.4900

kellysjohnson2009@gmail.com

364 Chestnut Street
Wyandotte, MI 48192

SUMMARY

Seasoned Administrative Assistant offering 20+ years providing simultaneous administrative support and office management to two executives and four locations. Through highly efficient use of organization, collaboration, and problem-solving skills, keep company projects on track, meeting strict timelines in a high stress environment.

SKILLS

- Client/vendor relations
- Project management
- Critical thinking
- Administrative support
- Discretion
- Microsoft Office, Adobe, Google Suite
- Research skills
- Schedule/Time management

EMPLOYMENT HISTORY

Czopek Funeral Directors | Wyandotte, MI
Admin Office Manager/Executive Secretary
2007 – 2021

With an understanding of office procedures, move projects forward to completion through excellent client/vendor relations, inter-office collaboration, database maintenance, daily scheduling, and document processing.
Assist with accounts payable/receivable, including processing monthly billing statements and filing insurance claim forms.
Organize community engagement projects and events.

Discount Global Travel | Royal Oak, MI
Administrative Office Manager
2001 – 2006

Provided administrative support through production of marketing reports, maintenance of inventory, management of executive calendar.
Supported/Contributed to marketing efforts
Processed payroll, accounts payable/receivable, and daily bank deposits.
Offered exceptional customer service to clients.

EDUCATION

2021 University of Detroit Mercy | Detroit, MI
Master's of Community Development (In Progress - 2nd Year)

2019 University of Michigan | Dearborn, MI
Bachelor of Arts in Urban and Regional Studies/Urban Problems and Policies

2013 Henry Ford College | Dearborn, MI
Associate of Science in Applied Science/Environmental Science

ACHIEVEMENTS/ACCOMPLISHMENTS

May 2016 Presenter at AAUW Downriver Branch's STEM Savy Event 2016
October 2013 Recipient of AAUW Scholarship & Dearborn Garden Club Scholarship (awarded by faculty)
2012 - 2013 Secretary (2 terms) and Vice-President (1 term) Student Science Association/Henry Ford College

GENERAL APPLICATION INFORMATION

Application Date 4/25/23
Business Name Si's Bar
Property Address 166 Oak street suite #7
Business Owner Rick DeSana / Les Salliotte
Business Owner Address 100 maple st suite 208
Business Owner Les Salliotte
Business Owner Phone 810-423-1591 Business Owner Email rickydesana@gmail.com
Business Owner Fax Number NA
Property Owner Jason D'Herin
Property Owner Address 166 Oak street
Property Owner Phone 313-218-6817 Property Owner Email jmdherine@gmail.com
Property Owner Fax Number NA
Is this business currently located within the DDA District? ☒ Yes ☐ No (Circle One)
Is this business expanding? ☒ Yes ☐ No (Circle One) Brand New Business
Amount of square footage to be added to building 2,117
Is this an existing or a new business? ☒ New ☐ Existing (Circle One)
If this business is relocating, when was this business established? NA
If this business is relocating, please list current address NA
Estimated start date of project 5/22/23
Estimated completion date of project 7/30/23
Cost of project \$ 281,986 Amount requested \$ 56,397
[Signature] P D O R 4/25/23
Signature of Applicant Date

By signing this grant application, I understand that grant payment must be personally guaranteed. If my business does not remain open for 24 consecutive months after grant payment, the grant funding must be re-paid to the Downtown Development Authority.

Narrative

Si's bar is named after the father of Les Salliotte and Grandfather of Ricky DeSana. Si and his wife Rita lived in Wyandotte their entire life; Si even worked at Wyandotte Chemicals for over 35 years. The theme of Si's is going to represent the rich history of Wyandotte. As soon as you walk into Si's you will see a full-length mural on the entire west wall. This is being done by Alexis Gauze a Wyandotte High school graduate that has other fine work around Wyandotte. This mural will be many things that Wyandotte represents including a picture of the Wyandotte Chemicals plant where Si worked, a picture of one of the first street fairs, and of course, some of our oldest Wyandotte bars. Si's will have a menu that will consist of pizza, grinders, and salads.

We are excited to bring a unique old school feel to the town Les and I grew up in and love.

Type of Work	Contractor	Total Cost
Architechural	Badrak Designs	10,182
Mechanical	Gee & Missler	110,725
Plumbing	Wallen Pluming	35,750
Electrical	Gibbard Elec.	70,521
General Contractor	MSP Construction	54,808
		281,986
Grant Request	20%	56,397.20

DDA Grant Checklist

Business name/property address: **Si's Bar: 166 Oak Street**

Date of submission: **April 25th, 2023**

Review date: **May 9, 2023**

Type of grant requested: ☐ Exterior Façade ☐ Expansion ☒ New business

PROJECT			
GENERAL REQUIREMENTS			
Question	Yes	No	Comments
Is this business located within the Development DDA District?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is this a new business?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is this business expanding?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Will project be completed in 6 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	July 30, 2023
Is this building vacant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	166 Oak, end unit
PROJECT DETAILS			
Question	Yes	No	Comments
Do project components have a lifetime of 10 or more years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Do all project components comply with request for funding? <i>If no, please list non-compliant components in Comments section.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Architecture completed prior to grant submission
Is existing façade or building condition unsightly and/or blighted?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Has building been vacant for more than one year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
NEW BUSINESSES (If applicable)		Check box if section not applicable <input type="checkbox"/>	
Question	Yes	No	Comments
Is this a new business venture? <i>If no, please list number of years in business and city where establishment is currently located in comments section.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the DDA District already have a business of this type in the District?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pizza, Grinders and Salads

EXPANDING BUSINESSES (If applicable)		Check box if section not applicable <input type="checkbox"/>	
Question	Yes	No	Comments
Is this business expanding? <i>If yes, please list the number of square feet to be added to the building in the comments section.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the expansion of this business taking over a previously vacant space?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the expansion of this business adding an additional floor to the existing building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Project Costs

[illegible]