

City of Wyandotte, Michigan
Public Notice for Hybrid In-Person/Virtual Meeting of the
Downtown Development Authority
at Wyandotte City Council Chambers, 3200 Biddle Avenue
and via “Zoom” Scheduled for
5:30 PM on Tuesday, September 12th, 2023

The September 2023 Meeting of the **Downtown Development Authority (DDA)** of the City of Wyandotte will be held in-person with an option for virtual participation via “Zoom” meeting platform.

The meeting is open to the public for both in-person and virtual participation. The agenda and related information can be accessed on the City of Wyandotte’s website here:

http://www.wyandotte.net/front_desk/agenda_and_minutes/downtown_development_authority.php

Access the electronic meeting by doing the following:

1. To attend the meeting by phone: Call: 888-475-4499
 - Use webinar ID: 992 636 8831 (wyandotte1)
2. To attend the meeting over the Internet: <https://us02web.zoom.us/j/9926368831>
 - Passcode: 3200

Should you have any questions or would like to provide input on any business that will come before the public body at the meeting, please contact **Downtown Development Authority Director, Joe Gruber** at (734) 324-7298 or via email jgruber@wyandottemi.gov

ELECTRONIC DOWNTOWN DEVELOPMENT AUTHORITY MEETING PARTICIPATION

- To help meeting flow and organization, all public comment otherwise known as citizens to be heard, will be taken at the beginning of the meeting and the end of the meeting as outlined on the agenda.
 - **Phone-in audience:** To make a public comment, press “*9” to signify your desire to speak when public comment is called for and you will be called upon in order by the DDA Director or his designee.
 - **Internet audience:** To make a public comment, select “Raise Hand” to signify your desire to speak when public comment is called for and you will be called upon in order by the City Clerk or his designee.

As required by the Americans with Disabilities Act of 1990, access to all programs, services and activities provided by the City of Wyandotte are available to individuals with disabilities with 48 hours’ notice. Individuals who believe they are in need of an accommodation should contact the **Downtown Development Authority Director, Joe Gruber** at (734) 324-7298 or via email jgruber@wyandottemi.gov

OFFICIALS

Theodore H. Galeski
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER



MAYOR
Robert A. DeSana

COUNCIL
Robert Alderman
Chris Calvin
Kaylyn Crayne
Todd Hanna
Rosemary Shuryan
Kelly M. Stec

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING AGENDA

5:30 PM, Tuesday, September 12th, 2023

Meeting in-person at Wyandotte City Council Chambers, 3200 Biddle Avenue and virtually using a Zoom Platform

- **ROLL CALL OF MEMBERS:** Mayor Robert A. DeSana, Rick DeSana, Scott Jordan, Bryan Kozinski, Anne Majlinger, Andy Morsello, Patt Slack, Leo Stevenson, Ron Thomas
- **OTHERS PRESENT:** Joe Gruber, DDA Director
- **PERSONS IN THE AUDIENCE, PUBLIC COMMENT**
- **APPROVAL OF MINUTES & AGENDA**
 - DDA Meeting Minutes: August 8th, 2023
 - DDA Meeting Agenda: September 12th, 2023
- **INFORMATION TO RECEIVE & PLACE ON FILE**
- **MONTHLY REVENUE/EXPENDITURE REPORT**
 - Revised: Period Ending June 30th, 2023
 - Revised: Period Ending July 31st, 2023
 - Period Ending August 31st, 2023
 - FY22-23 Year-end Budget Amendment Requests
- **ONGOING PROJECTS & BUSINESS**
 - Public Art Projects
 - Wyandotte Industries sculpture: "Element": Keith Coleman
 - Downtown Infrastructure Project
 - SDA: Concept Plan Progress report
 - TAP Grant Application: WalkSafe Wyandotte: Sidewalk Improvement Project
 - WinMatt Group: Fundraising Update
 - Labor and Economic Opportunity (LEO): Community Center Grant for Wyandotte Art Center
 - Downtown Survey and Town Hall: 81 Chestnut Street – Tuesday, October 3rd, 2023
- **NEW PROJECTS & BUSINESS**
 - Winter Market in Wyandotte: Conz Productions sponsorship request
- **NEXT REGULAR MEETING:** 5:30 PM, September 12th, 2023
- **ADJOURNMENT:**

Motion by _____, supported by _____ to adjourn the DDA meeting at _____.

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-4540 • www.wyandotte.net



Equal Housing Opportunity/Equal Opportunity Employer



Downtown Development Authority

Meeting Minutes

5:30 PM, August 8th, 2023

REGULAR MEETING

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and
Via the Zoom Audio-only Virtual Platform

MEMBERS PRESENT Mayor Rob DeSana, Rick DeSana, Scott Jordan, Bryan Kozinski, Andy Morsello, Patt Slack, Leo Stevenson, Ron Thomas

MEMBERS EXCUSED: Anne Majlinger

OTHERS PRESENT: Joe Gruber, DDA Director

Sarah Duncan, Haven Wellness, 121 Elm Street: Ms. Duncan presented to the board to inquire about the status of a Joseph R. Peterson Downtown Grant application submitted for the construction and opening of her new business, Haven Wellness located at 121 Elm Street. Director Gruber noted that the grant application was received but was not presented to the DDA Board noting that the DDA Board had determined to forgo any additional grant applications in consideration of the other larger projects that the DDA is pursuing. Director Gruber invited the Board to open discussions regarding Haven Wellness Downtown Grant Application and suggested tabling any formal consideration until the board has a chance to officially review the application. Chairwoman Slack asked Ms. Duncan to describe her business.

Haven Wellness is going to be the first advanced wellness technology and biohacking services in Downriver. The grant will be used to help cover the costs of the new construction and buildout and to help achieve her dreams. Chairwoman Slack also noted that the grant application has been received and is on file and that the Board will consider it at a later time. Mr. Stevenson provided additional context regarding the Downtown Grant program history, noting that the DDA has administered a few million dollars' worth of grants to support small businesses and new developments, and that the DDA is now focusing on a \$15M infrastructure project. Ms. Duncan was aware of the infrastructure project and understands the board's position. She further provided an overview of the list of services and offerings that will be available at Haven Wellness which will be open by September 1st. Mr. Thomas highlighted that Ms. Duncan has strong ambitions and has successfully outgrown a smaller space Downtown. Director Gruber echoed the importance of business development and incubation within the district, and also noted that Ms. Duncan is a resident of Wyandotte with her young family. Director Gruber also complimented that the application was one of the better, well-organized applications with strong content that the DDA has received. He thanked Ms. Duncan for her investment in the community and her time in visiting the Board today. She thanked the Board for their time and consideration.

APPROVAL OF MINUTES & AGENDA:

Minutes from July 11th, 2023 Regular Meeting and Agenda for August 8th, 2023 Meeting

Motion by S. Jordan, Supported by B. Kozinski, to approve the Minutes from July 11th, 2023 Regular Meeting and Agenda for August 8th, 2023 Meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE: None

MONTHLY REVENUE/EXPENDITURE REPORT: Period Ending July 31st, 2023

Motion by L. Stevenson, Supported by Mayor Rob DeSana, to accept and approve the Monthly Revenue and Expenditure Report for the period ending on July 31st, 2023. Roll Call. All in Favor. Motion carried.

ONGOING PROJECTS & BUSINESS

Public Art Projects Update

- **DIA PIPA Project: “The Dotte” Mural: Fel 3000ft:** Since beginning in 2019, the DIA Partners in Public Art Project being done by muralist Fel3000ft on the side of Dr. Marla Price’s Wyandotte Eye Clinic Building at 1st and Oak Street is nearing completion and should be done soon. The City and DIA will be collaborating on press and publicity. A. Morsello inquired about protective sealants or finishing the mural when its done. Director gruber explained that the muralist will use a protective clear coat to preserve and enhance the mural. Mayor DeSana expressed thanks to Ron Thomas and Rise Above Ventures for lending their scissor lift to the project which helped the artist complete the mural far sooner than originally planned.
- **Wyandotte Industries sculpture: “Element”:** **Keith Coleman:** The Wyandotte Industries Sculpture has been another long and arduous project that the DDA has been working on with artist Keith Coleman. The site preparation and retrofitting the planter bed with a well and lighting has been a difficult and time-consuming process. The project tis ongoing and should be ready for installation and completion by the Fall.
- **Animal Carvings: WOW 360, Chainsaw Artist and Con Lustig:** Earlier in the Spring, the DDA installed another 6 mounted, painted wooden sculptures and there will be another six coming later in the Fall or potentially next Spring.

Downtown Infrastructure Project

- **MCMP Grant: Green Infrastructure Analysis:** The Michigan Coastal Management Grant awarded to the Wyandotte DDA by the Department of Environment Great Lakes and Energy (EGLE) has provided the city the ability to plan and investigate green infrastructure installations. This analysis has been largely completed, and continues with ground penetrating radar to identify underground utilities and facilities. The draft monitoring plan has been submitted by SDA to EGLE and the DDA is waiting back on feedback and responses pertaining to proposed soil borings.
- **SDA: DRAFT Report and Concept Plans:** A meeting will be held to review and amend the proposed concept plans in preparation for the schematic plans, which will be more fleshed out and construction ready. Construction documentation is the final stage of project planning before construction bidding and financing can continue. The Finance

Committee met to discuss this step and suggested the committee look back at the original proposed timelines to ensure that SDA is on track with their benchmarks and project planning.

NEW PROJECTS & BUSINESS

Downtown Infrastructure Project

- **DDA Finance Committee: Professional Services Contract, Legal and Lobbying:** Director Gruber reiterated that financing is still a concern for the project because the cost of the entire scope of work outlined in the proposed infrastructure project and the cost of needs identified by the DDA exceeds the revenue capacity of the DDA. The Board discussed hiring a professional lobbying firm to help support the DDA and City with fundraising and grant writing; to target State and Federal funding opportunities; to attract more resources to help deliver projects throughout Downtown and the city, for example the Downriver Council for the Arts, the Infrastructure Project and other parks and public improvements. The DDA received a proposal and services contract from WinMatt Group to provide these services for a flat rate of \$3,500 per month. L. Stevenson proposed hiring the WinMatt Group on a monthly basis to drive this effort.
- **Motion by L. Stevenson, Supported by Mayor Rob DeSana to recommend to the City Council the hiring of WinMatt Group of Grand Rapids, Michigan to provide professional lobbying services and fundraising support to be paid for by the DDA. Role Call, All in Favor, Motion Carries.**
- **TAP Grant Application: WalkSafe Wyandotte: Sidewalk Improvement Project:** The Southeast Michigan Council of Governments (SEMCOG) administers Transportation Alternative Program (TAP) Grant Funding through the Michigan Department of Transportation (MDOT) has been recommended to the City of Wyandotte and DDA for application in order to deliver comprehensive sidewalk and streetscape improvements throughout Downtown. The City's Building and Engineering Department tabulated the total number of sidewalk slabs, feet of curb, gutter, number of tree boxes and all ADA ramps and components that can be included into the project. After design, engineering, and contingency costs, the entire project is projected to cost over \$664,000. The DDA's portion would be approximately \$202,000, with a TAP grant totaling \$462,000. This grant would help supplement items of infrastructure that have not been addressed in the larger Downtown Infrastructure Project. The federal funding and state funding requirements are more rigorous than other grants due to ADA requirements, and the grant application requires additional preliminary design and engineering work to be completed prior to the city submitting their application. The Board discussed strategy for next steps including have the Building and Engineering Department continue their designs as required for the grant application, to engage WinMatt Group in supporting the DDA's fundraising and grant application for TAP, and engaging a professional engineering firm to support the design and bid specifications for contracting the work awarded through the grant. Director Gruber will report back in the following weeks or at the next DDA meeting depending on what is learned through that process.

Labor and Economic Opportunity (LEO): Community Center Grant for Wyandotte Art Center: The DDA is submitting another grant application for capital improvements and renovations at the Wyandotte Arts Center for the Downriver Council for the Arts through the Michigan Department of Labor and Economic Opportunity (LEO) which is a \$2,500,000 grant application due September 7th, 2023 based on the Master Plan of Facilities completed by Tom Roberts Architects, which was also partially funded by the DDA. The DDA is not being asked to consider a match at this time, but a major match will be required in order to deliver the total cost of all improvements (\$3,150,000.00).

Downtown Town Hall: 81 Chestnut Street – 5:00 PM, Tuesday, October 3rd, 2023: The DDA will host a Downtown Town Hall to connect with business owners and residents to share projects and to primarily discuss the Downtown Infrastructure Project and to hopefully present schematic plans for the project.

NEXT REGULAR MEETING: 5:30 PM, September 12th, 2023

ADJOURNMENT: 6:30 PM

Motion by R. Thomas, supported by B. Kozinski to adjourn the meeting. All in favor, motion carried.

Respectfully Submitted,

Joseph K. Gruber
Executive Director and Secretary

PERIOD ENDING 06/30/2023

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000 - Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	696,976.00	688,776.69	0.00	8,199.31	98.82
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	23,440.00	23,439.96	0.00	0.04	100.00
499-000-511-013	Grants-Community Foundation-Planning	37,500.00	17,372.20	0.00	20,127.80	46.33
499-000-655-010	Interest Earnings	500.00	20,187.28	2,860.27	(19,687.28)	4,037.46
499-000-655-036	Misc Receipts-Fort Street Sign	500.00	810.00	40.00	(310.00)	162.00
499-000-655-040	Misc Revenue	0.00	20,270.00	7,035.00	(20,270.00)	100.00
Total Dept 000 - Non-Departmental		758,916.00	770,856.13	9,935.27	(11,940.13)	101.57
TOTAL REVENUES		758,916.00	770,856.13	9,935.27	(11,940.13)	101.57
Expenditures						
Dept 200 - General Government Administration						
499-200-725-110	Salary	50,852.00	37,034.40	3,940.80	13,817.60	72.83
499-200-725-115	Seasonal Salary-PT	28,241.00	7,407.00	2,834.00	20,834.00	26.23
499-200-725-140	Retirement contribution-DC	5,711.00	3,703.44	394.08	2,007.56	64.85
499-200-725-150	F.I.C.A.	6,051.00	2,842.97	456.45	3,208.03	46.98
499-200-725-160	Medical Insurance	20,849.00	15,429.41	1,722.41	5,419.59	74.01
499-200-725-165	Prescription Drug Coverage	2,739.00	0.00	0.00	2,739.00	0.00
499-200-725-166	Prescription Drug-Derived Premium	0.00	2,529.43	285.53	(2,529.43)	100.00
499-200-725-167	Retiree Health Care (RHS Plan)	1,300.00	950.00	100.00	350.00	73.08
499-200-725-170	Life Insurance	156.00	117.00	13.00	39.00	75.00
499-200-725-175	L.T.D.	149.00	96.23	10.24	52.77	64.58
499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	0.00	(1,516.00)	100.00
499-200-850-520	Viaduct Maintenance	32,000.00	1,988.00	0.00	30,012.00	6.21
499-200-850-522	Christmas	41,820.00	41,820.00	0.00	0.00	100.00
499-200-850-533	Millennium Plaza	630.00	630.00	0.00	0.00	100.00
499-200-850-538	Streetscape Project	28,586.00	28,586.00	0.00	0.00	100.00
499-200-850-539	Beautification Commission	8,000.00	9,799.78	5,944.99	(1,799.78)	122.50
499-200-850-542	Fort St Sign/Fountain/Purple Heart	12,000.00	5,842.69	439.77	6,157.31	48.69
499-200-850-544	DOWNTOWN FIXTURES	31,464.00	3,901.28	2.99	27,562.72	12.40
499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	13,750.00	0.00	16,250.00	45.83
499-200-925-801	Business Assistance Program	225,000.00	75,000.00	0.00	150,000.00	33.33
499-200-925-802	Farmers Market	29,000.00	14,287.66	3,210.00	14,712.34	49.27
499-200-925-804	Marketing	20,000.00	24,190.30	3,299.00	(4,190.30)	120.95
499-200-925-807	EXISTING BUSINESS STIMULUS	12,000.00	2,153.00	220.00	9,847.00	17.94
499-200-926-110	Administrative Reimbursement (101)	85,000.00	85,000.00	0.00	0.00	100.00
499-200-926-114	Operating Expenses	302,935.00	27,898.65	475.00	275,036.35	9.21
499-200-926-610	Streetscape Maintenance	16,000.00	5,550.00	0.00	10,450.00	34.69
499-200-926-790	Miscellaneous	2,000.00	1,245.52	0.00	754.48	62.28
Total Dept 200 - General Government Administration		992,483.00	413,268.76	23,348.26	579,214.24	41.64
TOTAL EXPENDITURES		992,483.00	413,268.76	23,348.26	579,214.24	41.64
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		758,916.00	770,856.13	9,935.27	(11,940.13)	101.57
TOTAL EXPENDITURES		992,483.00	413,268.76	23,348.26	579,214.24	41.64
NET OF REVENUES & EXPENDITURES		(233,567.00)	357,587.37	(13,412.99)	(591,154.37)	153.10

PERIOD ENDING 07/31/2023

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000 - Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	696,976.00	688,776.69	0.00	8,199.31	98.82
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	23,440.00	23,439.96	0.00	0.04	100.00
499-000-511-013	Grants-Community Foundation-Planning	37,500.00	17,372.20	0.00	20,127.80	46.33
499-000-655-010	Interest Earnings	500.00	20,187.28	0.00	(19,687.28)	4,037.46
499-000-655-036	Misc Receipts-Fort Street Sign	500.00	880.00	70.00	(380.00)	176.00
499-000-655-040	Misc Revenue	0.00	20,405.00	135.00	(20,405.00)	100.00
Total Dept 000 - Non-Departmental		758,916.00	771,061.13	205.00	(12,145.13)	101.60
TOTAL REVENUES		758,916.00	771,061.13	205.00	(12,145.13)	101.60
Expenditures						
Dept 200 - General Government Administration						
499-200-725-110	Salary	56,011.59	41,768.80	4,734.40	14,242.79	74.57
499-200-725-115	Seasonal Salary-PT	28,241.00	9,503.50	2,096.50	18,737.50	33.65
499-200-725-140	Retirement contribution-DC	6,227.24	4,176.88	473.44	2,050.36	67.07
499-200-725-150	F.I.C.A.	6,445.73	3,303.72	460.75	3,142.01	51.25
499-200-725-160	Medical Insurance	20,849.00	17,151.82	1,722.41	3,697.18	82.27
499-200-725-165	Prescription Drug Coverage	2,739.00	0.00	0.00	2,739.00	0.00
499-200-725-166	Prescription Drug-Derived Premium	0.00	2,814.96	285.53	(2,814.96)	100.00
499-200-725-167	Retiree Health Care (RHS Plan)	1,300.00	1,050.00	100.00	250.00	80.77
499-200-725-170	Life Insurance	156.00	130.00	13.00	26.00	83.33
499-200-725-175	L.T.D.	162.12	108.54	12.31	53.58	66.95
499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	0.00	(1,516.00)	100.00
499-200-850-520	Viaduct Maintenance	32,000.00	17,234.96	15,246.96	14,765.04	53.86
499-200-850-522	Christmas	41,820.00	41,820.00	0.00	0.00	100.00
499-200-850-533	Millennium Plaza	630.00	630.00	0.00	0.00	100.00
499-200-850-538	Streetscape Project	28,586.00	28,586.00	0.00	0.00	100.00
499-200-850-539	Beautification Commission	8,000.00	9,799.78	0.00	(1,799.78)	122.50
499-200-850-542	Fort St Sign/Fountain/Purple Heart	12,000.00	10,165.66	4,322.97	1,834.34	84.71
499-200-850-544	DOWNTOWN FIXTURES	31,464.00	3,954.27	52.99	27,509.73	12.57
499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	21,250.00	7,500.00	8,750.00	70.83
499-200-925-801	Business Assistance Program	225,000.00	75,000.00	0.00	150,000.00	33.33
499-200-925-802	Farmers Market	29,000.00	18,447.66	4,160.00	10,552.34	63.61
499-200-925-804	Marketing	20,000.00	24,289.30	99.00	(4,289.30)	121.45
499-200-925-807	EXISTING BUSINESS STIMULUS	12,000.00	2,183.00	30.00	9,817.00	18.19
499-200-926-110	Administrative Reimbursement (101)	85,000.00	85,000.00	0.00	0.00	100.00
499-200-926-114	Operating Expenses	302,935.00	96,208.65	68,310.00	206,726.35	31.76
499-200-926-610	Streetscape Maintenance	16,000.00	16,903.12	11,353.12	(903.12)	105.64
499-200-926-790	Miscellaneous	2,000.00	3,560.81	2,315.29	(1,560.81)	178.04
Total Dept 200 - General Government Administration		998,566.68	536,557.43	123,288.67	462,009.25	53.73
TOTAL EXPENDITURES		998,566.68	536,557.43	123,288.67	462,009.25	53.73
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		758,916.00	771,061.13	205.00	(12,145.13)	101.60
TOTAL EXPENDITURES		998,566.68	536,557.43	123,288.67	462,009.25	53.73
NET OF REVENUES & EXPENDITURES		(239,650.68)	234,503.70	(123,083.67)	(474,154.38)	97.85

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 08/31/2023	ACTIVITY FOR MONTH 08/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000 - Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	696,976.00	688,776.69	0.00	8,199.31	98.82
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	23,440.00	23,439.96	0.00	0.04	100.00
499-000-511-013	Grants-Community Foundation-Planning	37,500.00	17,372.20	0.00	20,127.80	46.33
499-000-655-010	Interest Earnings	500.00	24,375.41	1,916.67	(23,875.41)	4,875.08
499-000-655-036	Misc Receipts-Fort Street Sign	500.00	940.00	60.00	(440.00)	188.00
499-000-655-040	Misc Revenue	0.00	20,730.00	325.00	(20,730.00)	100.00
Total Dept 000 - Non-Departmental		758,916.00	775,634.26	2,301.67	(16,718.26)	102.20
TOTAL REVENUES		758,916.00	775,634.26	2,301.67	(16,718.26)	102.20
Expenditures						
Dept 200 - General Government Administration						
499-200-725-110	Salary	56,011.59	50,060.80	8,292.00	5,950.79	89.38
499-200-725-115	Seasonal Salary-PT	28,241.00	12,305.00	2,801.50	15,936.00	43.57
499-200-725-140	Retirement contribution-DC	6,227.24	5,006.08	829.20	1,221.16	80.39
499-200-725-150	F.I.C.A.	6,445.73	4,086.71	782.99	2,359.02	63.40
499-200-725-160	Medical Insurance	20,849.00	18,874.23	1,722.41	1,974.77	90.53
499-200-725-165	Prescription Drug Coverage	2,739.00	0.00	0.00	2,739.00	0.00
499-200-725-166	Prescription Drug-Derived Premium	0.00	3,100.49	285.53	(3,100.49)	100.00
499-200-725-167	Retiree Health Care (RHS Plan)	1,300.00	1,200.00	150.00	100.00	92.31
499-200-725-170	Life Insurance	156.00	143.00	13.00	13.00	91.67
499-200-725-175	L.T.D.	162.12	130.11	21.57	32.01	80.26
499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	0.00	(1,516.00)	100.00
499-200-850-520	Viaduct Maintenance	32,000.00	22,317.28	5,082.32	9,682.72	69.74
499-200-850-522	Christmas	41,820.00	41,820.00	0.00	0.00	100.00
499-200-850-533	Millennium Plaza	630.00	630.00	0.00	0.00	100.00
499-200-850-538	Streetscape Project	28,586.00	28,586.00	0.00	0.00	100.00
499-200-850-539	Beautification Commission	8,000.00	7,982.50	(1,817.28)	17.50	99.78
499-200-850-542	Fort St Sign/Fountain/Purple Heart	12,000.00	12,618.48	2,452.82	(618.48)	105.15
499-200-850-544	DOWNTOWN FIXTURES	31,464.00	11,454.27	7,500.00	20,009.73	36.40
499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	21,250.00	0.00	8,750.00	70.83
499-200-925-801	Business Assistance Program	225,000.00	135,000.00	60,000.00	90,000.00	60.00
499-200-925-802	Farmers Market	29,000.00	28,761.66	10,314.00	238.34	99.18
499-200-925-804	Marketing	20,000.00	24,487.30	198.00	(4,487.30)	122.44
499-200-925-807	EXISTING BUSINESS STIMULUS	12,000.00	2,183.00	0.00	9,817.00	18.19
499-200-926-110	Administrative Reimbursement (101)	85,000.00	85,000.00	0.00	0.00	100.00
499-200-926-114	Operating Expenses	302,935.00	119,563.02	23,325.06	183,371.98	39.47
499-200-926-610	Streetscape Maintenance	16,000.00	20,888.59	3,985.47	(4,888.59)	130.55
499-200-926-790	Miscellaneous	2,000.00	1,245.52	(2,315.29)	754.48	62.28
Total Dept 200 - General Government Administration		998,566.68	660,210.04	123,623.30	338,356.64	66.12
TOTAL EXPENDITURES		998,566.68	660,210.04	123,623.30	338,356.64	66.12
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		758,916.00	775,634.26	2,301.67	(16,718.26)	102.20
TOTAL EXPENDITURES		998,566.68	660,210.04	123,623.30	338,356.64	66.12
NET OF REVENUES & EXPENDITURES		(239,650.68)	115,424.22	(121,321.63)	(355,074.90)	48.16

DDA YEAR-END BUDGET CORRECTIONS 2022-20223

#499-200-926-610- Streetscape Maintenance

CURRENT BUDGET	\$	16,000.00
CURRENT EXPENSES	\$	20,888.59
Current Budget to Actual	\$	(4,888.59)
PROJECTED BUDGET	\$	26,000.00
Requested Amendment	\$	10,000.00
Emergency Downtown Sprinkler Repair = \$4,572.88 Downtown		
Landscape Support: Street Fair = \$1,435.47 Projected Social		
District Maintenance & Cleaning thru September = \$4,000		
Amount to Reclassify	\$	10,000.00
#499-200-925-801 - Business Assistance Program	\$	10,000.00

#499-200-850-542 - Fort Street Sign/Fountain/Purple Heart

CURRENT BUDGET	\$	12,000.00
CURRENT EXPENSES	\$	12,618.48
Current Budget to Actual	\$	(618.48)
PROJECTED BUDGET	\$	15,500.00
Requested Amendment	\$	3,500.00
Increased water and electric usage, increased landscape and maintenance costs.		
Amount to Reclassify	\$	3,500.00
#499-200-925-801 - Business Assistance Program	\$	3,500.00

	Current	Reclassify	Amended
#499-200-925-801 - Business Assistance Program	\$ 225,000.00	\$ (13,500.00)	\$ 211,500.00
#499-200-926-610- Streetscape Maintenance	\$ 16,000.00	\$ 10,000.00	\$ 26,000.00
#499-200-850-542 - Fort Street Sign/Fountain/Purple Heart	\$ 12,000.00	\$ 3,500.00	\$ 15,500.00
			\$ -
TOTALS	\$ 253,000.00	\$ -	\$ 253,000.00

DOWNTOWN TOWN HALL

density and development



TUESDAY, OCTOBER 3RD, 2023



Downriver Council for the Arts
81 Chestnut Street, Wyandotte



5:00PM – 7:00 PM

TOPICS AND PRESENTATIONS



Downtown Infrastructure



Public Art and Placemaking



Real Estate Development

REGISTER VIA EMAIL

DDA@Wyandottemi.gov

TAKE OUR SURVEY

[CLICK HERE FOR SURVEY](#)



Winter Market In Wyandotte

Wyandotte Downtown Development Authority Sponsor Proposal

Please review the following proposal regarding the sponsor of the Winter Market by the Wyandotte Downtown Development Authority. This partnership will benefit both Conz Productions and the DDA by providing a family friendly event to the members of the community and the benefit the businesses within the footprint of the Downtown.

Conz Productions is asking for the amount of **\$5000** and in return the Wyandotte DDA will be considered a major sponsor of the Winter Market in Wyandotte (see below for sponsorship details).

What you get in return:

- Announced on Wyandotte Connex Live stream and at Parade's Grandstand as the Markets Official Sponsor
- Logo placement on City of Wyandotte website, and Wyandotte Markets website
- Logo placed on Photo Cut Out frame that will be passed throughout the Market landscape.
- Logo placed in Wyandotte Today Magazine
 - o Over 25,000 copies distributed to the residents of Wyandotte and Grosse Ile.
 - o Magazines also distributed within local Wyandotte's businesses.
- Logo placed on Printed Market Poster
 - o 100 copies distributed to all Wyandotte Businesses and other businesses in the downriver area.
- Logo placed on directional/market signage located throughout market space.
- Logo placed on Printed Market Guide
 - o Over 100 copies will be distributed during market and during Tree Lighting.
- Logo placed on "I'm A Vendor" Instagram post that all vendors are invited to post on their social medias.
- Recognition in all press releases
- Recognition on social media platforms.
- Coordinate social media marketing for the Markets of Downtown Wyandotte Harvest Markets during October Market days.
 - o Posts will include professional photos of vendors at fair along with Weekly vendor schedule posted on Wednesday morning.
 - o Curate creative and professional social media posts during the Harvest Markets
 - o This includes the Professional Photography by Jake Conz Photography LLC

Money dedication:

Characters at the Market - \$3000

- Contingent on availability: Elsa, Anna, the Grinch, and Santa
 - o Professional photos will be available with the Grinch and Santa Claus for an additional cost.
 - o Photos will be run in a typical meet and greet fashion.

Operational Costs - \$2000

- Covers City Operational Cost (Wyandotte Police, Fire, DPS, and Municipal services)
- Staffing for Market Days and Photography spaces
- Other Entertainment (carolers, band, etc.) *Subject to change and availability
- Supplies for Meet and Greet areas.

Thank you so much for your consideration to sponsor the Winter Market in Wyandotte. Over the next couple of weeks, I will be reaching out to the local businesses in the downtown to see how we could partner together during this event.

Thank you so much,



Jake Conz