

City of Wyandotte, Michigan  
Public Notice for Hybrid In-Person/Virtual Meeting of the  
**Downtown Development Authority**  
at Wyandotte City Council Chambers, 3200 Biddle Avenue  
and via “Zoom” Scheduled for  
**5:30 PM on Tuesday, January 10<sup>th</sup>, 2023**

The January 2023 Meeting of the **Downtown Development Authority (DDA)** of the City of Wyandotte will be held in-person with an option for virtual participation via “Zoom” meeting platform. This meeting will also coincide with the second and final Public Information Meeting of the DDA.

The meeting is open to the public for both in-person and virtual participation. The virtual participation option is being offered out of an abundance of caution of the ongoing COVID-19 Pandemic. The agenda and related information can be accessed on the City of Wyandotte’s website here:

[http://www.wyandotte.net/front\\_desk/agenda\\_and\\_minutes/downtown\\_development\\_authority.php](http://www.wyandotte.net/front_desk/agenda_and_minutes/downtown_development_authority.php)

**Access the electronic meeting by doing the following:**

1. To attend the meeting by phone: Call: 888-475-4499
  - Use webinar ID: 992 636 8831 (wyandotte1)
2. To attend the meeting over the Internet: <https://us02web.zoom.us/j/9926368831>
  - Passcode: 3200

Should you have any questions or would like to provide input on any business that will come before the public body at the meeting, please contact **Downtown Development Authority Director, Joe Gruber** at **(734) 324-7298** or via email [jgruber@wyandottemi.gov](mailto:jgruber@wyandottemi.gov)

ELECTRONIC DOWNTOWN DEVELOPMENT AUTHORITY MEETING PARTICIPATION

- To help meeting flow and organization, all public comment otherwise known as citizens to be heard, will be taken at the beginning of the meeting and the end of the meeting as outlined on the agenda.
  - **Phone-in audience:** To make a public comment, press “\*9” to signify your desire to speak when public comment is called for and you will be called upon in order by the DDA Director or his designee.
  - **Internet audience:** To make a public comment, select “Raise Hand” to signify your desire to speak when public comment is called for and you will be called upon in order by the City Clerk or his designee.

As required by the Americans with Disabilities Act of 1990, access to all programs, services and activities provided by the City of Wyandotte are available to individuals with disabilities with 48 hours’ notice. Individuals who believe they are in need of an accommodation should contact the **Downtown Development Authority Director, Joe Gruber** at **(734) 324-7298** or via email [jgruber@wyandottemi.gov](mailto:jgruber@wyandottemi.gov)

## OFFICIALS

**Theodore H. Galeski**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER



**MAYOR**  
**Robert A. DeSana**

**COUNCIL**  
**Robert Alderman**  
**Chris Calvin**  
**Kaylyn Crayne**  
**Todd Hanna**  
**Rosemary Shuryan**  
**Kelly M. Stec**

## **DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING AGENDA**

**5:30 PM, Tuesday, January 10<sup>th</sup>, 2023**

Meeting in-person at Wyandotte City Council Chambers, 3200 Biddle Avenue and virtually using a Zoom Platform

- **ROLL CALL OF MEMBERS:** Mayor Robert A. DeSana, Rick DeSana, John Jarjosa, Bryan Kozinski, Scott Jordan, Anne Majlinger, Patt Slack, Leo Stevenson, Ron Thomas
- **OTHERS PRESENT:** Joe Gruber, DDA Director
- **PERSONS IN THE AUDIENCE, PUBLIC COMMENT**
- **APPROVAL OF MINUTES & AGENDA**
  - DDA Meeting Minutes, December 13<sup>th</sup>, 2022
  - DDA Meeting Agenda, January 9<sup>th</sup>, 2023
- **INFORMATION TO RECEIVE & PLACE ON FILE**
- **MONTHLY REVENUE/EXPENDITURE REPORT**
  - Period Ending December 31<sup>st</sup>, 2022
- **ONGOING PROJECTS & BUSINESS**
  - Downtown Capital Improvements: Design Proposals Under Review
  - Downtown Public Outreach and Engagement – Strategic Plan Updates 2023-2024
- **NEW PROJECTS & BUSINESS**
  - 2023 Downtown Events
  - 2023 Downtown Public Art Projects
  - 2023 Downtown Maintenance
  - 2023 Downtown Promotions and Destination Marketing Campaign
- **NEXT REGULAR MEETING:** 5:30 PM, February 14<sup>th</sup>, 2023
- **ADJOURNMENT:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to adjourn the DDA meeting at \_\_\_\_\_.



**Downtown Development Authority  
Meeting Minutes**

5:30 PM, December 13<sup>th</sup>, 2022

**SECOND ANNUAL PUBLIC INFORMATION MEETING AND  
REGULAR MEETING**

Hybrid Meeting Held In-Person at City Council Chambers, 3200 Biddle Avenue and  
Via the Zoom Audio-only Virtual Platform

**MEMBERS PRESENT:** Mayor Rob DeSana, Scott Jordan, Bryan Kozinski, Anne Majlinger, Patt Slack

**MEMBERS EXCUSED:** Rick DeSana, John Jarjosa, Leo Stevenson, Norm Walker

**OTHERS PRESENT:** Joe Gruber, DDA Director

**PUBLIC COMMENT:** Christ Doulos, Owner of The Vault restaurant was present to inquire about the status of the Downtown Survey. Director Gruber provided an update that the Downtown Development Area Citizen Advisory Council and the DDA Promotions Committee had both reviewed and contributed to the survey. He noted that the complaint regarding road closures and the impact on local businesses was brought to the Board in a public meeting and that sparked the discussion for creating a new Downtown survey. With the cancellation of the Rockin' NYE event, imminent road closures are of less concern which take the edge off making any quick or rash decisions. Director Gruber mentioned that the survey is being worked on, and did not want to specify a time that it would be completed, but that it would be early in the New Year.

Christ Doulos asked if there were any scheduled of special events for 2023. Director Gruber noted that he received a draft copy of a list of events and their dates, but has not received a copy of the locations and road closures, which would still need to go before City Council for approval. Chairwoman Slack reiterated that the discussions around the survey lead to a firm understanding that many things have changed in Downtown and that the DDA could benefit much more out of the survey and better results if they took more time in crafting and disseminating the survey. Director Gruber noted that the last comprehensive public outreach and engagement survey was done in 2014.

**APPROVAL OF MINUTES & AGENDA:**

Minutes from November 2022 Regular Meeting and Agenda for December 2022 Meeting

**Motion by A. Majlinger, Supported by B. Kozinski, to approve the Minutes from the November 2022 DDA meeting and the agenda for the December 2022 DDA meeting. All in favor, motion carried.**

**INFORMATION TO RECEIVE & PLACE ON FILE:** None

## **MONTHLY REVENUE/EXPENDITURE REPORT:**

Period Ending November 30<sup>th</sup>, 2022

**Motion by S. Jordan, Supported by A. Majlinger, to accept and approve the Monthly Revenue and Expenditure Report for November 30<sup>th</sup>, 2022. Roll Call. All in Favor. Motion carried.**

**PUBLIC INFORMATION MEETING PRESENTATION:** The second of two required Public Informational meeting was held in accordance with the provisions of the Recodified Tax Increment Financing Act, Act 57 of 2018, and in coincidence of the Regular DDA Meeting. Director Gruber provided a detailed report and offered a general overview of DDA operations, activities, budgets, finance, contracts, projects, events, marketing, promotions, design, placemaking and public art installations. while providing an opportunity for the general public to ask questions and provide comments regarding the DDA. That report is attached hereto for reference.

### **ONGOING PROJECTS & BUSINESS:**

**1. Downtown Infrastructure Project:** Design RFP: The Bid Opening was held on Monday, December 5<sup>th</sup>, 2022. The city received three proposals which are being reviewed by the City Engineering Department and would hopefully be selected and awarded early in the New Year. Director Gruber also provided a brief overview of the amount of the grants awarded to the DDA

### **NEW PROJECTS & BUSINESS:**

**2. DDA Meeting Schedule 2023:** Director Gruber presented a proposed meeting schedule for the 2023 calendar year, which again proposes for the Board to meet regularly on the 2<sup>nd</sup> Tuesday of each month at 5:30 PM in City Council Chambers. The Schedule also includes quarterly meetings of the Downtown Development Area Citizen Advisory Committee (DDACAC) as recently approved at their December 13<sup>th</sup> meeting, and two Annual Public Information Meetings to be held in June and December.

**Motion by B. Kozinski, supported by A. Majlinger to approve the DDA 2023 Meeting Schedule as amended. All in favor, motion carried.**

**3. Downtown Business Survey 2023:** Director Gruber provided an update regarding the proposed Downtown Survey 2023 reiterating comments made during the public comment period brought by Mr. Doulos, again noting the draft survey is ongoing, has been distributed for review and comment by the Board and the Citizen's Advisory Committee, and that the survey needs to be refined a great deal and added to, and then designed into a web-based platform to distribute. He explained the point of the survey is to hear from business owners, property owners, residents and visitors, and to gather information that can be used to shape marketing, publicity, events and promotions of the Downtown district.

**4. DDA Promotions: Publicity highlights and events:** Director Gruber provided several highlights of positive press, publicity and exciting events that had occurred since last months DDA meeting.

The new District 142 music venue press release was distributed and was well-received by the local and regional media outlets, creating a strong buzz.

He noted that the DDA continues to work with their professional publicist to help generate positive publicity for Downtown Wyandotte, events and businesses.

He repeated that the Rockin' NYE Ball Drop was postponed until next year, and that a group of business owners was banding together to host a smaller bar crawl and Social District event that evening.

Director Gruber noted that the DDA completed two in-studio sessions with Ch. 2 News and Ch. 7 News promoting Small Business Saturday and that both Ch.2 and Ch.4 News stations came into Wyandotte on Small Business Saturday to film and promote the day.

**NEXT REGULAR MEETING:** 5:30 PM, January 10<sup>th</sup>, 2023

**ADJOURNMENT:** 6:17 PM

**Motion by A. Majlinger, supported by S. Jordan, to adjourn the meeting. All in favor, motion carried.**

Respectfully Submitted,

Joseph K. Gruber  
Executive Director and Secretary

# CITY OF WYANDOTTE

## DOWNTOWN DEVELOPMENT AUTHORITY

### 2022-2023 Budget and Public Information Report

The following budget report is broken into four primary categories:

- (1) Administration, Staff and Legal
- (2) Corridor Maintenance and Improvements
- (3) Business Assistance and Stimulus Funds
- (4) Marketing Promotions and Misc. Operations

Account Number	Revenue Budget PROJECTED
499-000-411-060 - Taxes-TIFA Capture	\$ 610,475.00
499-000-411-062 - Taxes-Small Payer Tax Loss	\$ 30,006.00
499-000-655-010 - Interest Earnings	\$ 2,500.00
499-000-655-036 - Fort Street Sign Revenue	\$ 500.00
499-000-511-013 - Michigan Coastal Management Grant	\$ 37,500.00
499-000-511-013 - America in Bloom Grant	\$ 23,000.00
	<b>\$ 703,981.00</b>

Account Number	Expense Budget PROJECTED
499-200-725-110 - Salary	\$ 49,732.80
499-200-725-115 - Salary - PT	\$ 28,240.80
499-200-725-140 - Retirement Contribution - DC	\$ 5,599.36
499-200-725-150 - F.I.C.A. - SS & Medicare	\$ 4,400.36
499-200-725-160 - Medical Insurance	\$ 20,849.39
499-200-725-165 - Prescription Drug Coverage	\$ 2,738.52
499-200-725-166 - Prescription Drug - Derived Premium	\$ -
499-200-725-167 - Retiree Health Care (RHS Plan)	\$ 1,300.00
499-200-725-170 - Life Insurance	\$ 156.00
499-200-725-175 - LTD	\$ 145.59
499-200-825-330 - Attorney Legal Fees	\$ -
499-200-850-517 - Masonic (Arts Center)	\$ -
499-200-850-520 - Viaduct	\$ 32,000.00
499-200-850-522 - Christmas Lights	\$ 41,820.00
499-200-850-533 - Millenium Plaza	\$ 630.00
499-200-850-538 - Streetscape	\$ 28,585.96
499-200-850-539 - Beautification	\$ 8,000.00
499-200-850-542 - Fort Street Sign/Fountain/Purple Heart	\$ 12,000.00
499-200-850-544 - Downtown Fixtures	\$ -
499-200-850-831 - Parking Lots	\$ -
499-200-925-797 - Third Friday Promotions	\$ 30,000.00
499-200-925-801 - Business Assistance Programs	\$ 225,000.00
499-200-925-802 - Farmers Market	\$ 29,000.00
499-200-925-804 - Marketing	\$ 20,000.00
499-200-925-807 - Existing Business Stimulus	\$ 12,000.00
499-200-925-808 - Arrowhead Pavilion	\$ -
499-200-926-110 - Administrative Reimbursement	\$ 85,000.00
499-200-926-114 - Operating Expenses	\$ 302,935.00
499-200-926-610 - Streetscape Maintenance	\$ 16,000.00
499-200-926-790 - Miscellaneous	\$ 2,000.00
	<b>\$ 958,133.78</b>

## Administration, Staff and Legal

**Executive Director:** The DDA Director is responsible for the development, execution, implementation and documentation of all Downtown Development Authority (DDA) operations and activities. The Director administers budgets, coordinates meetings and works with other City departments and Board of Directors in determining overall development objectives, action plans and other department activities. The Director consistently promotes the Downtown through various public relations and marketing initiatives, events and programs; works cooperatively and effectively with existing and new businesses, property owners and prospective developers; helps facilitate economic development incentives for real estate development projects; identifies and seeks out additional revenue sources for the DDA. This is a full-time position, with the following benefits.

499-200-725-110 - Director's Salary	\$ 49,732.00
499-200-725-140 - Retirement Contribution - DC	\$ 4,973.28
499-200-725-150 - F.I.C.A. – Social Security & Medicare	\$ 3,083.43
499-200-725-160 - Medical Insurance	\$ 20,492.81
499-200-725-165 - Prescription Drug Coverage	\$ 2,738.52
499-200-725-166 - Prescription Drug - Derived Premium	\$ -
499-200-725-167 - Retiree Health Care (RHS Plan)	\$ 1,300.00
499-200-725-170 - Life Insurance	\$ 156.00
499-200-725-175 - LTD	\$ 129.31

**Seasonal/Part Time:** The Downtown Development Authority Support Staff shall be responsible for associated tasks as assigned by the DDA Director. The DDA employs five support staff members, including three Downtown Maintenance people responsible for seasonal landscaping, gardening and streetscape maintenance of the Downtown Streetscape, Pocket Parks, Monuments and Memorials; the City of Wyandotte Special Events Coordinator who supports Downtown marketing, promotions, and all requests and uses of city property for Downtown Events; and Wyandotte Market Manager who helps plan and execute the Markets of Downtown Wyandotte and the Wyandotte Farmer's Market.

499-200-725-115 - Salary – Part Time – Maintenance	\$ 14,980.00
499-200-725-115 - Salary – Part Time – Events	\$ 6,260.00
499-200-725-115 - Salary – Part Time – Markets	\$ 7,000.00
499-200-725-140 - Retirement Contribution – Events	\$ 626.08
499-200-725-150 - F.I.C.A. - SS & Medicare – Maintenance	\$ 928.76
499-200-725-150 - F.I.C.A. - SS & Medicare – Events	\$ 388.17
499-200-725-175 – LTD – Event	\$ 16.28

**Administrative Reimbursement:** The DDA utilizes City of Wyandotte Staff and interdepartmental Services as critical support to implement projects, programs, administer contracts and enhance the activities of the Department. This includes Finance, accounting, Assessing, Clerk, Municipal Services, Public Services (snow removal, trash removal), and Building and Engineering.

499-200-926-110 - Administrative Reimbursement	\$ 85,000.00
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## Corridor Maintenance and Improvements

The Downtown Development Authority is responsible for regular maintenance, landscaping and beautification of the Downtown District in order to create a clean, safe and vibrant community in which businesses, residents and economic development can flourish. The DDA's Corridor Maintenance and Improvements budget are outlined and described in detail below.

**Eureka Road Viaduct:** The DDA has contracted with P&P Landscaping for seasonal maintenance services and landscaping projects at the Eureka Road Viaduct for several years including the Phase One: Downtown Gateway Overhaul in FY17-18 and FY18-19 and FY21-22. The DDA will pursue a contract renewal for seasonal maintenance services for FY22-23 in the amount of \$32,000.00.

499-200-850-520: Viaduct Maintenance 2022-2023	\$ 32,000.00
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### *Future Priorities for the Eureka Road Viaduct:*

- ☐ *Improve lighting and more artistic installations*
- ☐ *Improve irrigation*
- ☐ *Repaint – source large volumes of paint for long-term maintenance*
- ☐ *Improve spalling concrete structures, spans, facades and columns. Consider aesthetic stone veneer/siding, eifs bands, stuccos and sidings.*

**Christmas Lights:** Downtown Wyandotte has been beautifully decorated for many years, and the Downtown Development Authority is excited to carry this wonderful tradition forward for many more years. Since 2015, The City of Wyandotte has conducted several rounds of public bidding and requests for proposals for the Downtown Wyandotte Holiday Lighting Contract. Grosse Ile. Lawn and Sprinkler has consistently been identified as the sole bidder, or the low-bidder. Grosse Ile. Lawn and Sprinkler has produced a new six-year (2021-2026) Downtown Holiday Lighting Contract starting at \$41,000 for the 2021 Holiday Season with a 2% annual rate increase.

**2022:** \$41,820 / **2023:** \$42,657 / **2024:** \$43,510 / **2025:** \$44,380 / **2026:** \$45,268

499-200-850-522: Christmas Lights 2022-2023	\$ 41,820.00
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*Future Priorities for Downtown Holiday Lighting:*

- *Install more tree boxes in various locations i.e., Eureka Road corridor from Biddle to Viaduct; Biddle Avenue south of Eureka; BASF Park, Bishop Park and Waterfront; Van Alstyne to Hospital; Superior Memorials; Museum Campus.*

**Millennium Plaza:** The Downtown Clock Tower was built in 2000 in celebration of the new Millenium. The Millenium Plaza construction contract from 1999 was approximately \$64,075 with the Verdin Company of Cincinnati, Ohio, whose company has regularly serviced the Downtown Clock Tower ever since. Between January and July of 2017, the Downtown Clock Tower malfunctioned several times and its mechanisms had failed to the point of needing major repairs and modernization. In 2018, the city conducted two major repairs totaling \$38,587. This reconstruction came with a 10-year warranty (expires 2028) and a 3-year maintenance contract (expired June 30, 2021). The DDA contracts with Verdin Company on an annual basis for routine maintenance that includes one annual site visit and service.

499-200-850-533: Millennium Plaza 2022-2023	\$ 630.00
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**Streetscape:** the DDA is still paying off debt from the original streetscape improvements made along Biddle Avenue throughout Downtown Wyandotte, which will be paid through the 2025-2026 Budget Season.

**2023:** \$28,586 / **2024:** \$17,660 / **2025:** \$5,735 / **2026:** \$2,168

499-200-850-538: Downtown Streetscape 2022-2023	\$ 28,585.96
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**Beautification:** the DDA pays an annual stipend to Wyandotte's Beautification Commission for annual flower plantings and landscaping throughout Downtown Wyandotte.

499-200-850-539: Beautification Commission 2022-2023	\$ 8,000.00
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**Fort Street Sign/Fountain/Purple Heart:** the DDA pays for the routine maintenance and operating expenses for several features including the Fort Street Eureka Road electronic sign, the Biddle Avenue Eureka Road Fountain, Purple Heart Memorial, and 1<sup>st</sup> and Elm Theatre Lot. This includes landscaping, watering, electrical and broadband services at each site.

499-200-850-542: Fort St. Sign/Fountain/Purple Heart 2022-2023	\$ 12,000.00
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*Future Priorities for Downtown Features*

- *Fort St.-Eureka Rd. sign and Yack Arena sign both need replacement. The city and DDA are actively exploring long-term solutions and various alternatives.*
- *The Biddle Ave.-Eureka Rd. Fountain is highly prioritized for improvements.*

**Streetscape Maintenance:** the DDA maintains a budget for supplies, tools and equipment to be utilized by the Downtown Maintenance crew needed to conduct annual landscape and maintenance for Downtown flowers and the Downtown streetscape. The DDA also contracts with P&P Landscaping for special projects and new plantings throughout the Downtown Streetscape, Pocket Parks, Monuments and Memorials. The DDA contracts with Corporate Mall Services who provides janitorial and waste management services, removing trash, power washing sidewalks and dumpster enclosures, and support with maintaining the Wyandotte Social District.

Social District Trash Cans October 2022 through September 2023: \$3,500.00

Downtown Power Washing October 2022 through September 2023: \$5,500.00

Streetscape Special Project Support October 2022 through September 2023: \$5,000.00

Misc. Supplies October 2022 through September 2023: 2,000.00

499-200-926-610: Streetscape Maintenance 2022-2023	\$ 16,000.00
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## Business Assistance and Stimulus Funds

The Downtown Development Authority is responsible for supporting and promoting economic growth, business recruitment, business retention, business incubation and development. The DDA implements several programs to foster growth and development.

**Joseph R. Peterson Downtown Grant Program:** This business assistance program provides funding to owners of new businesses moving to the DDA District or existing businesses that expand within the district. Funds are awarded to support project costs, construction, design and operation. Two grants listed below have been awarded in past fiscal years for projects that have not yet been completed. The DDA will consider awarding the W Suites & Lofts project a partial reimbursement of \$90,000 (50% grant total) to the developers for items of work completed in FY 21-22. The remaining \$90,000 shall be reimbursed in accordance with the approved grant reimbursement agreement in FY 22-23. An additional \$60,000 fund will be available to new applicants for FY 22-23.

District 142: \$75,000.00

W Suites & Lofts: \$90,000.00

Available New and Expanding Business Grants: \$60,000.00

499-200-925-801: Business Assistance 2022-2023	\$ 225,000.00
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**Existing Business Stimulus:** This program was created to help support existing businesses with operations, marketing and promotions in order to increase the number of visitors and patrons in Downtown through events and special projects. The main use of these funds is for the printing and distribution of Downtown Dollars: an alternative currency subsidized by the DDA accepted at over 50 Downtown businesses, restaurants, retailers and service providers.

499-200-925-807: Existing Business Stimulus 2022-2023	\$ 12,000.00
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## Marketing, Promotions and Misc. Operations

The Downtown Development Authority is responsible for marketing and promoting a vibrant Downtown district. The DDA sponsors annual programs and activities that encourage public participation and incentivize Downtown shopping, dining, and entertainment.

**Downtown Event Promotions:** The City and DDA have sponsorship and event hosting agreements with the special event contractors 360 Event Productions WOW 360. The DDA has an annual sponsorship agreement with WOW 360 from 2021 through 2024.

St. Patrick's Day: \$2,500.00  
 Cinco de Mayo: \$2,500.00  
 Swiggin' Pig: \$2,500.00  
 Bark on Biddle: \$2,500.00  
 Wine Crawl: \$2,500.00  
 Beer Fest: \$2,500.00  
 Detroit River Cocktail Showdown: \$1,250.00  
 Fire and Flannel: \$2,500.00  
 80's - 90's Halloween Bar Crawl: \$1,250.00  
 Santa Pub Crawl: \$1,250.00  
 Winter Beer & Holiday Cocktail Hour: \$1,250.00  
 Rockin' NYE: \$7,500.00

499-200-925-797: Downtown Events Promotions 2022-2023	\$ 30,000.00
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**Farmer's Markets:** The Markets of Downtown Wyandotte a.k.a. the Wyandotte Farmer's Market takes place 28 consecutive weeks, every Thursday, beginning May and running through October. The new indoor Markets concept will be expanded into an outdoor Farmer's Market. The DDA contracts with the Eastern Market Corporation's Community Farm Stand Program in the amount of \$10,000 per year which includes weekly participation in the Markets for fresh produce sales as well as managing all food accessibility programs including Wyandotte's Power of Produce program. Additional expenses include event equipment and supplies, interactive programs, activities, workshops, and entertainment. The DDA collects sponsorships for the Wyandotte Farmer's Market each year to support operations and special programs.

499-200-925-802: Farmer's Market 2022-2023	\$ 29,000.00
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**Marketing:** The DDA utilizes several print and multimedia firms to disseminate pertinent information regarding Downtown businesses, events and programs. The DDA also utilizes its marketing funds to help support business activities, Social District activities, and other miscellaneous Downtown events and promotions. The DDA will launch a destination and place-based marketing campaign to help support recreation, tourism and economic development by utilizing a number of different services.

2023 Downtown Welcome Guide: Map, Print, Distribution: \$6,000.00  
 Miscellaneous Graphic Design and Content Creation: \$4,000.00  
 Annual Digital Advertising: \$4,000.00  
 Annual Search Engine Optimization and Marketing Campaigns: \$4,000.00

499-200-925-804: Marketing 2022-2023	\$ 20,000.00
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**Operating Expenses:** The DDA utilizes the operating expense budget account to pay for equipment, technology, memberships at several organizations, and other supportive measures to help the Department. In 2021, the DDA was awarded several planning grants from SEMCOG, Ralph Wilson Jr. Foundation, and the Community Foundation for Southeast Michigan to support the Downtown Wyandotte Infrastructure improvement program. These funds were used to contract with Wade Trim's Client Funding Team and will be used to offset the cost of hiring more Planners and Engineers to survey, design and finance major improvements to the alleyways, parking lots, bicycle and pedestrian infrastructure. Wade Trim has also supported the DDA in applying for a green infrastructure planning grant through the Michigan Coastal Management Program in the amount of \$37,500, for which the DDA will match using its privately awarded grant funds. The DDA will budget \$250,000 for engineering and consulting services to bring the DDA CIP planning phase into a funding-ready and shovel-ready status with design specifications, engineered plans and construction documents.

499-200-926-610: Operating Expenses 2022-2023	\$ 302,935.00
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**Miscellaneous:** The DDA often has miscellaneous expenses to help aid in special projects and programs that are not budgeted elsewhere.

499-200-926-790: Miscellaneous Expenses 2022-2023	\$ 2,000.00
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PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000 - Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	696,976.00	472,626.41	0.00	224,349.59	67.81
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	23,440.00	23,439.96	0.00	0.04	100.00
499-000-511-013	Grants-Community Foundation-Planning	37,500.00	0.00	0.00	37,500.00	0.00
499-000-655-010	Interest Earnings	500.00	0.00	0.00	500.00	0.00
499-000-655-036	Misc Receipts-Fort Street Sign	500.00	250.00	70.00	250.00	50.00
499-000-655-040	Misc Revenue	0.00	100.00	0.00	(100.00)	100.00
Total Dept 000 - Non-Departmental		758,916.00	496,416.37	70.00	262,499.63	65.41
TOTAL REVENUES		758,916.00	496,416.37	70.00	262,499.63	65.41
Expenditures						
Dept 200 - General Government Administration						
499-200-725-110	Salary	49,733.00	11,476.80	3,825.60	38,256.20	23.08
499-200-725-115	Seasonal Salary-PT	28,241.00	2,723.00	98.00	25,518.00	9.64
499-200-725-140	Retirement contribution-DC	5,599.00	1,147.68	382.56	4,451.32	20.50
499-200-725-150	F.I.C.A.	5,965.00	904.28	238.31	5,060.72	15.16
499-200-725-160	Medical Insurance	20,849.00	5,094.95	1,722.41	15,754.05	24.44
499-200-725-165	Prescription Drug Coverage	2,739.00	0.00	0.00	2,739.00	0.00
499-200-725-166	Prescription Drug-Derived Premium	0.00	816.25	285.53	(816.25)	100.00
499-200-725-167	Retiree Health Care (RHS Plan)	1,300.00	300.00	100.00	1,000.00	23.08
499-200-725-170	Life Insurance	156.00	39.00	13.00	117.00	25.00
499-200-725-175	L.T.D.	146.00	29.82	9.94	116.18	20.42
499-200-725-185	Worker's Comp-Expense	0.00	1,516.00	0.00	(1,516.00)	100.00
499-200-850-520	Viaduct Maintenance	32,000.00	917.63	917.63	31,082.37	2.87
499-200-850-522	Christmas	41,820.00	41,820.00	4,182.00	0.00	100.00
499-200-850-533	Millennium Plaza	630.00	0.00	0.00	630.00	0.00
499-200-850-538	Streetscape Project	28,586.00	0.00	0.00	28,586.00	0.00
499-200-850-539	Beautification Commission	8,000.00	735.04	0.00	7,264.96	9.19
499-200-850-542	Fort St Sign/Fountain/Purple Heart	12,000.00	2,730.06	524.82	9,269.94	22.75
499-200-850-544	DOWNTOWN FIXTURES	0.00	1,285.30	0.00	(1,285.30)	100.00
499-200-925-797	3rd Friday/Downtown Event Promotions	30,000.00	3,750.00	1,250.00	26,250.00	12.50
499-200-925-801	Business Assistance Program	225,000.00	0.00	0.00	225,000.00	0.00
499-200-925-802	Farmers Market	29,000.00	7,174.17	1,470.95	21,825.83	24.74
499-200-925-804	Marketing	20,000.00	5,149.00	3,399.00	14,851.00	25.75
499-200-925-807	EXISTING BUSINESS STIMULUS	12,000.00	600.00	430.00	11,400.00	5.00
499-200-926-110	Administrative Reimbursement (101)	85,000.00	0.00	0.00	85,000.00	0.00
499-200-926-114	Operating Expenses	302,935.00	2,709.68	9.77	300,225.32	0.89
499-200-926-610	Streetscape Maintenance	16,000.00	2,400.00	0.00	13,600.00	15.00
499-200-926-790	Miscellaneous	2,000.00	420.00	420.00	1,580.00	21.00
Total Dept 200 - General Government Administration		959,699.00	93,738.66	19,279.52	865,960.34	9.77
TOTAL EXPENDITURES		959,699.00	93,738.66	19,279.52	865,960.34	9.77
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		758,916.00	496,416.37	70.00	262,499.63	65.41
TOTAL EXPENDITURES		959,699.00	93,738.66	19,279.52	865,960.34	9.77
NET OF REVENUES & EXPENDITURES		(200,783.00)	402,677.71	(19,209.52)	(603,460.71)	200.55

## **2023 Downtown Events DRAFT List**

### **Hosted by WOW 360, Sponsored by the Wyandotte DDA**

#### **PLEASE NOTE:**

- This does not include other City of Wyandotte events or other events hosted by other groups.
- The below list of events has been presented to the Special Events Office and DDA Director for consideration only and has not yet been presented to City Council.
- Some of these events are already fully approved by City Council in accordance with a 2022-2024 Event Hosting Agreement approved April 26, 2021.
- Some of these events were relocated and/or rescheduled and approved by the City Council several times between September 13, 2021 and February 28<sup>th</sup>, 2022.
- Some of these events will take place in the new District 142 on Maple Street and will not utilize City Property and will not require City Council approval.

#### **Date TBD: Dave & Chuck the Freak's 0.5k**

Exact date to be determined. Reduced Footprint from original approval: Maple closed from alleyway to 2nd Street. Not approved by City Council yet.

#### **March 17-18: St. Patrick's Day Party and Leprechaun Pub Crawl**

Reduced Footprint from original approval: Maple closed from alleyway to 2nd Street. Not approved by City Council yet.

#### **April 21: Vodka Social**

No closures proposed. Food Truck on-street parking only. Not approved by City Council yet.

#### **May 6: Cinco Block Party**

Reduced Footprint from original approval: Maple closed from alleyway to 2nd Street. Not approved by City Council yet.

#### **June 2-4: Bark on Biddle**

No changes. Event will utilize Bishop Park from the end of the American Legion to Oak Street, Parking Lot #1 including all city sidewalk space and the grassy area along the waterfront to Elm Street.

NYE will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space. Portion of Parking Lot #1 to remain open to public for Business and resident parking.

#### **June 8-11: Swiggin' Pig**

No changes. Road and Parking Lot Closure began in the morning and will increase as the week continues, including City Hall Parking Lot #7; Yack Arena Parking Lot #8; Maple & 2<sup>nd</sup> St. Parking Lot #9; 1st Street Parking Lot #10; Maple Street between Biddle and 3rd Street. 2nd Street remains open as proposed, and a "soft closure" will be implemented after peak delivery hours made by trucks/vans to the businesses located on that block, once large volumes of crowds begin to gather each day of the event. TBD = 1st Street between Elm Street and Maple Street may be left open for public parking. Roads and parking lots reopen Sunday after the event.

**August 19: Wyandotte Wine Crawl**

No changes. Road Closures will begin at 9:00 AM on Friday. Biddle Avenue will be closed between Oak Street and Eureka Road; Sycamore Street from Biddle to Alley – East; Maple Street from Biddle to Alley – East; Elm Street from Biddle to Alley – East; Sycamore Street from Biddle to Second St.; Maple from Biddle to Alley – West; Elm from Biddle to Alley – West; First Street from Entrance to Parking Lot #11 to Maple Street. Roads will be reopened after the event. Proposed time change, rescheduled from Fri. to Sat. Not approved by City Council yet.

**September 15: Wyandotte Beer Fest**

No changes. Parking Lot #1. Portion to remain open to public for Business and resident parking.

**October 7: Tacos, Hops & Tequila**

No changes. New event hosting company. Event will utilize Parking Lot #1 and Elm St. from Biddle Avenue to the entrance to Riverfront Parking Lot #1 will be closed starting 8am on Friday and ending after the event on Sunday. Local businesses and/or residents who are in need of access to Riverfront Parking Lot #1 will be given a parking pass 5 days prior to the event and will be asked to utilize parking spaces on Elm Street between Biddle Avenue and Van Alstyne. Passes are available on a first come first serve basis. Not approved by City Council yet.

**October 21: 80's vs. 80's Halloween Party and Pub Crawl**

District 142. No closures proposed. No approvals required

**November 4: Detroit River Cocktail Showdown**

District 142. No closures proposed. No approvals required

**December 15: Santa Pub Crawl**

District 142. No closures proposed. No approvals required

**December 1: Winter Beer & Holiday Cocktail Hour**

District 142. No closures proposed. No approvals required

**December 31: Rockin' NYE**

No changes. Event will utilize 1st Street from Elm to Maple and Maple from Biddle to 2nd Street, Parking Lot # 10 along with all city sidewalk space.

Downtown Fixtures Budget / Public Art Projects 2023  
**Requested Amendment           \$           31,464.00**

<b>WYANDOTTE INDUSTRIES SCULPTURE: SZPONDWOSKI FAMILY PROJECT</b>					
<b>Item</b>	<b>Contractor</b>	<b>Quoted</b>	<b>Paid FY21-22</b>	<b>Remaining FY22-23</b>	<b>NOTES</b>
Architecture	Tom Roberts & Associates	\$ -	\$ -	\$ -	Free, in-kind support
Engineering	Pinnacle Engineering	\$ 4,400.00	\$ 4,400.00	\$ -	Structural engineering, weld and connection points
Site Work	Pizzo Development Co.	\$ 7,500.00	\$ -	\$ 7,500.00	Site preparation, install and general contracting support
Sculpture	Keith Coleman, Weld Art	\$ 20,000.00	\$ 15,000.00	\$ 5,000.00	Design, Build, Install Sculpture
Lighting	Wyandotte Electric	\$ 2,437.90	\$ 2,437.90	\$ -	Lighting
Electrical	Riney Electric	\$ 5,000.00	\$ -	\$ 5,000.00	Lighting infrastrcuture and electrical install: WMS support
Engineering / Materials Testing	Acuren Inspections	\$ 1,285.30	\$ 1,285.30	\$ -	Strength testing, weld and connection points
Misc.	Various	\$ 1,000.00	\$ -	\$ 3,500.00	misc. add-ons and 20% contingency of remaining
		<b>\$ 41,623.20</b>	<b>\$ 23,123.20</b>	<b>\$ 21,000.00</b>	

<b>DOWNTOWN ANIMAL CARVINGS</b>					
<b>Item</b>	<b>Contractor</b>	<b>Cost Quoted</b>	<b>Paid FY21-22</b>	<b>Remaining FY22-23</b>	<b>NOTES</b>
Carvings (Qty. 6) (Qty.6 paid 2020)	Chainsaw Entertainer	\$ 2,400.00	\$ 2,400.00	\$ -	Fire & Flannel Fests '21 & '22
Painting (Qty. 12)	Con Lustig	\$ 3,600.00	\$ 3,600.00	\$ -	Hand painted by Con
Concrete Bases and Install (Qty. 12)	Pizzo Development Co.	\$ 5,220.00	\$ -	\$ 5,220.00	Custom-made concrete blocks and install
Maintenance (existing)	Various	\$ 3,500.00	\$ -	\$ 3,500.00	Wash, pain touch-ups, reseal and coatings
Misc.	Various	\$ 1,000.00	\$ -	\$ 1,744.00	misc. add-ons and 20% contingency of remaining
		<b>\$ 15,720.00</b>	<b>\$ 6,000.00</b>	<b>\$ 10,464.00</b>	





**CITY OF WYANDOTTE**  
**32000 BIDDLE AVENUE**  
**WYANDOTTE, MICHIGAN 48192**

**Sales:** Phillip Petriw  
**eureka Via-duct maintenance**  
Wyandotte, Michigan 48192

**Est ID:** EST1602793 2022  
**Date:** Apr-18-2022

**Email:** jgruber@Wyandottemi.gov  
**Phone:** 734-818-9438

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CONTRACT SERVICES	Billing Type	Season Price
Spring Cleanup	Per Season	\$1,705.69

Spring cleanup consists of 1st cutting ,removal of debris ,sticks ,leaves ect

<b>lawn maintenance</b>	<b>Per Season</b>	<b>\$6,036.80</b>
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bi weekly lawn cutting, edging ,weed whipping of all lawn areas Starting Approx March 15, 2022-April 15 ,2022 and ending October 31,2022

5 applications of seasonal fertilizer and weed control

<b>hand weeding/weed control application /trash pickup</b>	<b>Per Season</b>	<b>\$11,246.00</b>
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Starting approx March 15, 2022 -October 1 ,2022 Bi weekly hand weeding of new planting beds and general weeding of all other ground cover and hard surface areas .

4 applications of pre emergent weed control

General trash pickup and disposal

**CONTRACT SERVICES****tree & shrub trimming****Billing Type****Per Season****Season Price****\$5,137.02**

3 Monthly tree and shrub / ground cover trimming

1st May 15th

2nd July 15th

3rd September 15th

**Fall Clean up****Per Season****\$1,901.83**

Fall cleanup consist of removal of all debris ,leaves ,sticks and any necessary trimming or edging .  
Complete preparation for winter .

**Road Service Fee****Per Season****\$3,800.64****bond fee****Per Season****\$665.95**

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**SubTotal (All Contract Services)****\$30,493.93****Taxes****\$0.00**

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**SubTotal (All Contract Services)****\$30,493.93**

*The total price of all seasonal services is \$30,493.93 collected in 6 payments of \$5,082.32 per payment (\$5,082.32 after tax).*

## **GROUNDS MAINTENANCE TERMS + CONDITIONS**

1. Work done by the Contractor will conform to local codes and applicable government regulations. the Contractor employees have been trained to work safely and are aware of local labor regulations.
2. the Contractor is insured for Workman's comp ,public liability and property damage.
3. Any and all incidents resulting in actual, apparent or potential damage or injury must be reported to the Contractor as promptly as possible:
  1. in any and all cases in which the Contractor is restricted by the Owner from determining necessary services at its discretion.
  2. in any and all cases in which the damages or injuries to persons or property or claims, actions, obligations, liabilities, costs, expenses and fees arise as the result of incidents occurring on areas of the property not serviced by the Contractor.
  3. c. in any and all cases in which the damages or injuries to persons or property or claims, actions, obligations, liabilities, costs, expenses and fees arise as the result of incidents occurring during times in which the Contractor is restricted from accessing the property to perform its duties
4. Any property including fences, light posts, patios etc., damaged by the Contractor will be restored to its original condition at our expense.
5. All aspects of these specifications may be amended upon mutual agreement. Any such changes shall be in writing only and thereafter form a part of this contract.
6. It is understood and agreed upon that either party may terminate this contract, without cause, upon delivery of sixty (60) days written notice of termination to the other party.
7. Service rates may be subject to a fuel surcharge, if the cost of fuel exceeds \$5.00 per gal

### **Procedure for Extra Work and Changes**

If it shall become necessary for the Contractor to make changes in any designs, drawings, plans, software, reports or specifications for any part of the project or reasons over which we have no control, or we are put to any extra work, cost or expense by reason of any act or matter over which it has no control, the Customer will pay to the Contractor a fee for such changed or extra Work calculated on a time and materials basis. Provided Contractor submitted the proposed changes prior to making any changes to the client & provided client approved the same in writing. All changes to Work, pricing or the terms of this Agreement will be read and understood within the context and meanings of this Agreement unless stated explicitly to the contrary. Extras to the Contract are payable by the Owner forthwith upon receipt of the Company's invoice.

*Change Notice:* Any Contract change in scope in excess of one thousand dollars (\$1,000.00) requires a Contract Change Notice under which Work is to proceed. Work will not commence under a Contract Change Notice (CNN) unless with written Owner approval.

For Changes in scope of less than one thousand dollars (\$1,000.00), the Contractor will provide the Customer notification by way of its Progress Report. In either instance, such notification shall be plain and clear in terms of scope and reason. Any record, telephone conversation or meeting in which such change in scope was introduced, shall be attached as supporting documentation.

### **Payment Terms and Conditions**

Upon the acceptance of the work, Invoice will be emailed at the end of every month for the service completed that month

- Client has a thirty (30) day review period upon receipt of an invoice to review and pay any invoice. In the event Client has an objection to any portion of an invoice within the thirty (30) day review period, Client shall notify



Contractor Inc. in writing and the parties agree to meet to discuss and attempt to resolve the dispute. During said period, there will be no interest accruing or any lien on any property. If the parties cannot resolve the dispute within sixty (60) days of Client's receipt of the invoice, Client shall place the disputed amount in escrow and the parties agree to have mediation on the disputed amount. Any invoice not disputed shall be paid within thirty (30) days of receipt by Client.

- Should the Client fail to make payments as they become due under the terms of the Contract or in the event of any claim, interest at twelve percent (12%) per annum above the prime rate on such unpaid amounts shall also become due and payable until payment.
- Notwithstanding anything contained herein to the contrary, the completion date of the Work shall be deemed to be extended by that number of days equal to any delay in payment to the Contractor Inc.

**Estimate authorized by:**



Phillip Petriw

**Estimate approved by:**

\_\_\_\_\_

**Signature Date:**

04/18/2022

**Signature Date:**

\_\_\_\_\_

**Email:**

PP\_Landscaping@yahoo.com



## Eureka & Fort St Sign Maintenance

**CITY OF WYANDOTTE**  
**3200 BIDDLE AVENUE**  
**WYANDOTTE, MICHIGAN 48192**

**Sales:** Phillip Petriw  
**Eureka & Fort St Sign-Enhancement**  
Wyandotte, Michigan 48192

**Est ID:** EST1604564

**Email:** jgruber@wyandotte.gov

**Date:** Feb-23-2022

**Phone:** 734-818-9438

	Visits	Billing Type	Visit Price	OK?
<b>Landscape Bed Maintenance Early Spring</b>	<b>1</b>	<b>Per Visit</b>	<b>\$2,205.22</b>	<input type="checkbox"/>
General cleanup and weeding				
Delivery and installation of approx 20 yards dyed brown mulch supplied by DPW				
Edging of landscape bed and disposal of excess soils				
Trimming of shrubs				
Application of pre emergent				
<b>Late Spring /Early Summer Maintenance</b>	<b>1</b>	<b>Per Visit</b>	<b>\$976.22</b>	<input type="checkbox"/>
General cleanup and Weeding				
Trimming of shrubs				
Application Of pre emergent				
	Visits	Billing Type	Visit Price	OK?
<b>Mid Summer Maintenance</b>	<b>1</b>	<b>Per Visit</b>	<b>\$976.22</b>	<input type="checkbox"/>
General cleanup and weeding				

Edging of beds

Application of brown mulch dye to enhance color of existing much

application of pre emergent

**Fall Cleanup**

**1 Per Visit**

**\$917.63**



General cleanup and weeding

Final Shrub trimming

Cutting back of perennials

Contract Period:

You hereby employ P & P Landscaping LLC to complete lawn maintenance services at the location(s) stated in this proposal / agreement and according to the scope of the work detailed and priced on the GROUNDS MAINTENANCE PACKAGE PROPOSAL which is attached hereto and forms this Lawn Maintenance Contract., from April 1st (weather permitted) through October 31st. **~~NOTE: for your convenience this is an auto renewing contract. This contract will auto renew & terminate each year on the specified dates underlined above, unless there are changes made to either the pricing/services that would require a new contract signing by both parties or by either party cancelling this contract in writing by USPS or a written request by email.~~**

General Conditions:

I. Any additional work required by you the Client or proposed by P & P Landscaping LLC which is not already specified in this lawn maintenance agreement shall be quoted for separately and when completed added to your account and invoiced.

II. At the end of every month invoices shall be issued & mailed out no later than 5th of each month. All payments are expected by the due date stated on the invoice. **~~All accounts that are NOT paid and/or received (postmarked) after 30 days shall accrue interest on the balance owed at a rate of 5% per month on such unpaid balances this will become due and payable until paid in full. Returned checks shall incur a \$35 fee. P & P Landscaping LLC reserves the right to suspend services at any time if payments are not made on time.~~**

**a. Client has a thirty (30) day review period upon receipt of an invoice to review and pay any invoice. In the event Client has an objection to any portion of an invoice within the thirty (30) day review period, Client shall notify Contractor Inc. in writing and the parties agree to meet to discuss and attempt to resolve the dispute. During said period, there will be no interest accruing or any lien on any property. If the parties cannot resolve the dispute within sixty (60) days of Client's receipt of the invoice, Client shall place the disputed amount in escrow and the parties agree to have mediation on the disputed amount. Any invoice not disputed shall be paid within thirty (30) days of receipt by Client.**

**b. Should the Client fail to make payments as they become due under the terms of the Contract or in the event of any claim, interest at twelve percent (12%) per annum above the prime rate on such unpaid amounts shall also become due and payable until payment.**

**c. Notwithstanding anything contained herein to the contrary, the completion date of the Work shall be deemed to be extended by that number of days equal to any delay in payment to the Contractor Inc.**

III. **~~The act of non-payment creates a lien in favor of P & P Landscaping LLC in any and all equipment, property or information obtained of the client and in the possession of P & P landscaping LLC as well as in the work in progress as at the date of termination. P & P Landscaping shall be at liberty to retain possession of any and all information obtained from the client, equipment, materials & property in the pursuit of said collection of payment from the client until the same pending payment is made in full.~~**

IV. Notwithstanding anything contained herein to the contrary, the completion date of the work shall be deemed to be extended by that number of days equal to any delays in payment to P & P landscaping LLC.

Obligations of the P & P Landscaping:

I. We shall provide all labor, equipment and supplies required to perform the services and to properly maintain your property in a quality, timely and professional manner.

II. We shall carry general & vehicle liability as well as workman's compensation insurance and have valid licenses as may be required by law to perform the services as outlined in this agreement, **and we shall add City of Wyandotte and Downtown Development Authority as additional insured on Contractor's**

III. During the mowing season there may be times when we deem it necessary to skip services at your location due to drought, rain etc. and this is done so at our sole discretion. If services cannot be carried out on any specified day because of weather delays, services shall be re-scheduled to the following day or ASAP.

Obligations of you the Client:

I. You need not be present during services and hereby grant permission to P & P Landscaping LLC and shall facilitate entry to access the property on regular scheduled service days.

II. You shall be responsible for the removal of any objects e.g. toys, furniture, pet waste, rubbish etc. that will hinder P & P Landscaping LLC in performing under this agreement.

III. All of our equipment is high powered & of commercial grade and can be dangerous. For the safety of all parties concerned we ask that you please keep all pets secured indoors and keep all individuals including yourself away from the working equipment at all times while the P & P Landscaping LLC crew members are performing services at your property.

IV. When you are requesting to skip a cut you shall notify P & P Landscaping LLC 48 hours in advance of your scheduled service and provide written documentation in the form of an email to ( Skipthiscut@gmail.com). Please ONLY include the following information in the email Name & Account Number (in the subject line) \*your account number is found on your invoice\* and the address of the property that you wish to skip (in the compose / letter field). We DO NOT accept phone call or on the spot cancellations. If you do not contact us under these specified conditions, your property will get invoiced for the cut.

V. You shall be responsible for the day-to-day care of the lawn i.e. watering, fertilizing and pest control as recommended by a professional that we may recommend but which is not part of the services outlined in this agreement.

Liability:

I. Any and all incidents resulting in actual, apparent or potential damage or injury must be reported to P & P landscaping LLC immediately. **The Contractor will add City of Wyandotte and Downtown Development Authority as additional insured on Contractor's certificate of liability insurance. The Contractor will hold harmless and indemnify the Client in accordance with the attached Hold Harmless Agreement (Attachment A).**~~The client will hold harmless and indemnify P & P landscaping LLC and all their employees, associates and such for any and all claims, actions, liabilities, obligations, costs, expenses, fees, etc., for failure to do so.~~

II. ~~The client will hold harmless and indemnify P & P Landscaping LLC for any and all claims, actions, liabilities, obligations, costs, expenses, fees, etc. arising from the following but not limited to incidents resulting in actual, apparent or potential damages or injury;~~

a. ~~In any and all cases in which P & P landscaping LLC is restricted at any time by the client from determining/ preforming necessary services at P & P Landscaping LLC sole discretion.~~

b. ~~In any and all cases in which damages or injuries to persons or property or claims, actions, liabilities, obligations, costs, expenses, fees, etc., arise as the result of incidents occurring on areas of the property not serviced by P & P Landscaping LLC.~~

c. ~~In any and all cases in which the damages or injuries to persons or property or claim, actions, liabilities, obligations, costs, expenses, fees, etc., arise as the result of incidents occurring during times in which P & P Landscaping LLC is restricted from properly accessing, servicing and performing our duties at our sole discretion on/to the property at any point in time. this includes being hindered by obstacles/obstructions such as but not limited to locked gates, fences, debris, vehicles, trucks, trailers, tools, equipment, trash cans, bikes, excessive personal/ business items, unnecessary personnel, staff or persons~~



~~near areas being serviced, toys, pets, aggressive/hostile persons or animals/insects etc. anything that could potentially be considered an obstacle/ obstruction in the process of us performing our service duties.~~

d. ~~In any and all cases that damages to items on or below the lawn surface which are not clearly visible or marked such as cables, wires, cords, pipes or sprinkler components.~~

III. P & P Landscaping LLC shall not be liable for the poor health or lack of performance of turf, shrub, plants, bushes, flowers, grass, seed or trees beyond the scope of the service(s) contracted for, or in any event where you the Client do not provide appropriate or proper care for such forms of indigenous (native) plant life/ flora or the over all biota.

Whole Agreement:

This maintenance agreement / proposal attached constitute the sole and entire agreement between the parties with regard to the subject matter hereof and the parties waive the right to rely on any alleged expressed or implied provision not contained therein. Either party may terminate this Agreement in its entirety or amend the services detailed on the Lawn maintenance agreement / proposal at any time by contacting / notifying the other party.

Assignment:

No party may assign any of its rights or delegate or assign any of its obligations in terms of this Lawn Care Contract without the prior written consent of the other party.

Governing Law:

This Contract and Agreement shall be construed, interpreted and governed in accordance with the laws of the State of Michigan and should any provision of this Contract be judged by an appropriate court as invalid, it shall not affect any of the remaining provisions whatsoever.

Client's acceptance Initials & date: RD/LS

Estimate authorized by: 

Estimate approved by:  Mayor  City Clerk

Phillip Petriw

Signature Date: 02/23/2022

Signature Date: 3/28/2022

## POWER WASHING SERVICES

Power wash two dumpster enclosures located at Parking Lot #1 and Parking Lot #11

Twice Per month: Mondays

Date	Cost	Notes
Monday, April 10, 2023	\$ 300.00	
Monday, April 24, 2023	\$ 300.00	After Beautification Spring Clean-up
Monday, May 08, 2023	\$ 300.00	After Cinco de Mayo
Monday, May 22, 2023	\$ 300.00	After Beautification Spring Dig-In
Monday, June 05, 2023	\$ 300.00	
Monday, June 19, 2023	\$ 300.00	After Swiggin' Pig Festival
Monday, July 03, 2023	\$ 300.00	Week of Street Art Fair Week
Monday, July 17, 2023	\$ 300.00	After Street Art Fair
Monday, July 31, 2023	\$ 300.00	
Monday, August 14, 2023	\$ 300.00	After Wine Crawl
Monday, August 28, 2023	\$ 300.00	
Monday, September 11, 2023	\$ 300.00	After Fire & Flannel Festival
<b>Annual Total</b>	<b>\$ 3,600.00</b>	

## SOCIAL DISTRICT SERVICES

Remove and re-line trash cans comprising the Social District Boundaries

Ensure borders are well established and signage is clear.

Once per week: Mondays

Date	Cost	Notes
Monday, April 11, 2022	\$ 150.00	
Monday, April 18, 2022	\$ 150.00	
Monday, April 25, 2022	\$ 150.00	After Beautification Spring Clean-up
Monday, May 02, 2022	\$ 150.00	
Monday, May 09, 2022	\$ 150.00	After Cinco de Mayo
Monday, May 16, 2022	\$ 150.00	
Monday, May 23, 2022	\$ 150.00	After Beautification Spring Dig-In
Monday, May 30, 2022	\$ 150.00	
Monday, June 06, 2022	\$ 150.00	
Monday, June 13, 2022	\$ 150.00	After Swiggin' Pig Festival
Monday, June 20, 2022	\$ 150.00	Week of Street Art Fair Week
Monday, June 27, 2022	\$ 150.00	After Street Art Fair
Monday, July 04, 2022	\$ 150.00	
Monday, July 11, 2022	\$ 150.00	After Wine Crawl
Monday, July 18, 2022	\$ 150.00	
Monday, July 25, 2022	\$ 150.00	After Fire & Flannel Festival
Monday, August 01, 2022	\$ 150.00	
Monday, August 08, 2022	\$ 150.00	
Monday, August 15, 2022	\$ 150.00	
Monday, August 22, 2022	\$ 150.00	
Monday, August 29, 2022	\$ 150.00	
Monday, September 05, 2022	\$ 150.00	
Monday, September 12, 2022	\$ 150.00	
Monday, September 19, 2022	\$ 150.00	
Monday, September 26, 2022	\$ 150.00	
<b>Annual Total</b>	<b>\$ 3,750.00</b>	